

XVI PAN AMERICAN GAMES




TECHNICAL MANUAL

softball



guadalajara 2011



Manual Técnico

*Este documento es susceptible de actualización,
es recomendable consultar el sitio oficial en
Internet: www.guadalajara2011.org.mx
para obtener la versión mas reciente del mismo.*

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*Guadalajara, México
Octubre 2010*



Technical Manual

XVI PAN AMERICAN GAMES



Patron of the Games

President of the
United States of Mexico
Felipe Calderon Hinojosa



Host of the Games

Jalisco State Governor
Emilio Gonzalez Marquez



Host of the Games

Guadalajara Mayor
Jorge Aristoteles Sandoval Diaz



Host of the Games

President of the Mexican Olympic Committee
Felipe Muñoz Kapamas



Dear participants,

The mission of the XVI Pan American Games Organizing Committee is to celebrate an event with the best technical and organizational conditions so that athletes, technical delegates, leaders, the media and other guests may perform their respective duties without any obstacles.

This Technical Manual aims to establish the necessary guidelines for the solid development of your sport discipline competition during the celebration of the most important sporting event of the American Continent. The Manual also incorporates certain parameters defined by the International Federations and the Pan American Confederations.

This document will provide the information required by the National Olympic Committees, Federations and athletes in order to properly plan and participate in the XVI Pan American Games Guadalajara 2011, "America's Fiesta."

Our city is looking forward to welcoming the athletes from the Americas as well as every participant who will help make this sports celebration an unforgettable experience for our city and for the subsites where these Pan American Games will surely leave a legacy.

Sincerely,

A handwritten signature in grey ink, appearing to be 'C. Andrade Garín', written in a cursive style.

Carlos Andrade Garín

General Director

XVI Pan American Games Guadalajara 2011

Organizing Committee

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Mexico

Mexico is situated in the northern hemisphere of the American Continent. It borders the United States of America to the north, Guatemala and Belize to the south, the Gulf of Mexico to the east, and the Pacific Ocean to the west. Its territory has a total area of 1,964,375 km². The country is divided into 31 states and 1 Federal District.

Mexico offers a great variety of attractions including a heritage of Pre-Columbian civilizations, great archeological sites that shape the national identity and breathtakingly beautiful beaches. The country brings together the historical remains of cultures dating back thousands of years blended with the excitement of large cities. Mexico is unique thanks to its natural wealth combined with its remarkable historic elements and its internationally renowned infrastructure.

Mexico's diversity can be experienced throughout its 32 states, all of which offer an endless number of destinations where all sorts of leisure activities are there to be enjoyed.

As the birthplace of great painters like Diego Rivera and Frida Kahlo as well as acclaimed writers like Agustin Yañez, Juan Jose Arreola, Octavio Paz and Carlos Fuentes, Mexico was also home to impressive muralists like Jose Clemente Orozco and David Alfaro Siqueiros, all of whom are part of a rich culture characterized by the expressions of all Mexicans.

Guadalajara, host city of the upcoming Pan American Games is located in the State of Jalisco, known internationally by its Mexican identity icons like "charrería", "mariachi" music and Tequila.

Jalisco offers endless possibilities: Cultural, natural, touristic and gastronomic; all of which will give the America's Fiesta a color that is distinctly Mexican.





The City of Guadalajara

Guadalajara is the capital of the State of Jalisco. The city is located in the central region of the state and has a population of 1,600,940 people, making it the second largest city in Mexico.

The Guadalajara Metropolitan area also includes the municipalities of Zapopan, Tlaquepaque, Tonalá, Tlajomulco de Zuñiga and El Salto. Added together, the population for the metropolitan area totals 3,967,252 inhabitants according to the 2005 census.

Guadalajara is at an altitude of 1,567 meters above sea level and is one of the main cultural, economic, historic, industrial and religious centers in Mexico. All of this gives the city significant influence over the rest of the country.

“Tapatío” is the Spanish word used to refer to Guadalajara’s natives. The city is named in honor of the Spanish city of Guadalajara and the word may mean “rocky river”, “rocky valley” or “fort valley.”

Host of major events

The city was a subsite for the Mexico 1968 Olympic Games and the 1970 and 1986 football World Cups. It has also hosted several international events such as the first Ibero-American Summit in 1991 as well as the Latin American and the Caribbean-European Union Summits in 2004. In 2005, the city was named Cultural Capital of the Americas.

In 1987, the Guadalajara “Expo” Convention Center opened its doors and for the upcoming Pan American Games, the center will act as the International Broadcast Center, Technology Operations Center, Main Operations Center and the Main Press Center.

There are more than 25,000 hotel rooms in the City and the metropolitan area is a national leader in the investment and development of commercial centers.

Official currency

The peso is Mexico’s official currency and is represented by the symbol \$. The bills that are currently in circulation have a denomination of 20, 50, 100,



500 and 1,000 pesos. The coins in circulation are 10, 20 and 50 cents as well as 1, 5, 10 and 20 pesos.

Exchange rates vary on a daily basis so, previously consulting rates with specialized foreign exchange providers is highly recommended in order to find out about the latest exchange rate.

In Guadalajara, currency and traveler's cheques may be exchanged directly at currency exchange businesses, at some banks or at any airport. The most common currency exchange is between the US dollar and the Mexican peso, or between the Euro and the Mexican peso. Exchanging from dollar to peso is the most recommended transaction.

The official banking partner for the XVI Pan American Games Guadalajara 2011 is **Scotiabank**.

Credit and debit cards

Credit cards are widely used in Guadalajara as they are accepted in almost all business establishments, hotels, restaurants and travel agencies; however, it's a good idea to carry some domestic currency for incidental expenses. The most accepted cards include Visa, Master Card, Diner's Club and American Express.

Voltage

Electric current is at 110 volts at 60 MHz. It's the same voltage that is used in the United States and Canada. If your electronic devices run on 220 volts, you will need an adapter. Please note that the standard plugs are flat-pronged.

Business hours

Like most Mexican cities, office hours usually run from 9AM to 5PM. As for shopping centers, hours of operation run from 9AM to 8PM and while most open on Sundays, it's best to check before going.

Tipping

Tipping is not compulsory; however, at bars, restaurants, discotheques and night clubs, it is customary to leave a tip between 10 and 15 percent, not counting the value added tax (IVA) included in the bill.

For bellboys and valet parking attendants, a \$1 to \$2 US dollar tip for their service is customary in Guadalajara.





System of measurement

The system of measures used in Mexico is the Metric-Decimal system. Temperature is expressed in degrees Celsius and volume is expressed in liters.

Hospitality

“Tapatíos” are widely recognized for their warmth and hospitality. You are like to feel at home in Guadalajara.

If you need tourism assistance in Guadalajara, you should be able to go to one of the Board of Tourism information booths that will be located throughout the State of Jalisco during the Pan American Games. These kiosks will be strategically placed in or around the Pan American venues.

Guadalajara 2011 Pan American Games

Mexico will host the Pan American Games for the third time (1955, 1975 y 2011), but this is the first time that the host city is not the capital of the country.

Opening Ceremony:

Friday, October 14, 2011

Competition:

From Friday to Sunday
October 14-30, 2011

Place:

Guadalajara, Jalisco, Mexico

Participants:

Approximately 5,900 athletes

Sports Program:

- 36 sports
- 43 disciplines
- 361 events

Subsites:

- Puerto Vallarta
- Ciudad Guzmán
- Lagos de Moreno
- Tapalpa



SPORTS CALENDAR XVI PAN AMERICAN GAMES

		october 2011																	
		T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
GUADALAJARA		-1	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
19	Wrestling								•	•	•	•	•						
20	Roller Skating											•	•		•	•			
21	Modern Pentathlon			•	•														
22	Racquetball									•	•		•						
23	Rugby Sevens																	•	
24	Softball												•						
25	Squash					•		•	•										
26	Taekwondo			•	•	•	•												
27	Tennis									•	•								
28	Table Tennis					•			•										
29	Archery									•	•								
30	Shooting																		
	Air			•	•														
	Trap-Fire												•						
31	Volleyball									•									
	Women's																		
	Men's																	•	
		13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
PUERTO VALLARTA		-1	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	Aquatics											•							
	Open Water																		
32	Triathlon											•							
33	Sailing											•							
	Volleyball										•	•							
	Beach																		
CIUDAD GUZMAN																			
34	Canoeing																•	•	
35	Rowing			•	•	•	•	•											
LAGOS DE MORENO																			
36	Baseball													•					
TAPALPA																			
	Cycling			•															
	Mountain Bike																		

v 4.2 30.09.10



Opening and Closing Ceremonies



Finals



Gala



Official Practice

PASO

PAN AMERICAN SPORTS ORGANIZATION

Gomez Farias #51 Colonia San Rafael Mexico, D.F. 06470
 +(52 55) 5705 4657 | 5535 8263 | 5705 2275 Fax
 odepa@oem.com.mx
 www.odepa-paso.org

During the XVI Pan American Games Guadalajara 2011,
 PASO offices will be at the PASO Family Hotel.

Executive Committee

President	Don Mario Vazquez Raña	Mexico
1st Vice President	Michael Fennell	Jamaica
2nd Vice President	Carlos Nuzman	Brazil
3rd Vice President	Felipe Muñoz Kapamas	Mexico
Secretary General	Jimena Saldaña	Mexico
Treasurer	Richard Peterkin	St. Lucia

Members Group 1	Lawrence F. Probst	United States
	Fernando Beltranena	Guatemala
	Jean-Edouard Baker	Haiti

Members Group 2	Jose Ramon Fernandez	Cuba
	Alphonso Bridgewater	St. K&N
	Veda Bruno-Víctor	Grenada





Members Group 3

Nicole Hoevertsz
K.A. Juman-Yassin
Neven Ilic Alvarez

Aruba
Guyana
Chile

Honorary Member

Jorge Herrera Barona

Colombia

ACNO Vice President

Julio Cesar Maglione

Uruguay

Executive Secretary

Reynaldo Gonzalez

Cuba

Technical Commission

President

Michael Fennell

Jamaica

Member

Jorge Herrera Barona

Colombia

Member

Antonio Von Ondarza

Venezuela

Member

Rene Romero

Cuba

Member

Agberto Guimaraes

Brazil

Member

Caroline Assalian

Canada

Coordination Commission

President

Carlos Nuzman

Brazil

Member

Richard Peterkin

St. Lucia

Member

Fernando Beltranena

Guatemala

Member

Nicole Hoevertsz

Aruba

Member

Michael Chambers

Canada

National Olympic Committees

Members of the Pan American Sports Organization

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TECHNICAL MANUAL SOFTBALL



TECHNICAL MANUAL



AHO
Netherlands Antilles



ANT
Antigua



ARG
Argentina



ARU
Aruba



BAH
Bahamas



BAR
Barbados



BIZ
Belize



BER
Bermuda



BOL
Bolivia



BRA
Brazil



CAN
Canada



CAY
Cayman Island



CHI
Chile



COL
Colombia



CRC
Costa Rica



CUB
Cuba



DMA
Dominica



DOM
Dominican Republic



ECU
Ecuador



ESA
El Salvador



GRN
Grenada



GUA
Guatemala



GUY
Guyana



HON
Honduras



IVB
British Virgin Islands



LCA
St. Lucia



NCA
Nicaragua



PAR
Paraguay



PUR
Puerto Rico



SUR
Suriname



URU
Uruguay



VEN
Venezuela



HAI
Haiti



ISV
USA Virgin Islands



JAM
Jamaica



MEX
Mexico



PAN
Panama



PER
Peru



SKN
St. Kitts & Nevis



TRI
Trinidad and Tobago



USA
United States



VIN
St. Vincent and the
Grenadines

COPAG**XVI Pan American Games Guadalajara 2011
Organizing Committee**

Pablo Neruda # 3232 Colonia Providencia Guadalajara, Jalisco Mexico 44630
 +(52 33) 3003 5100 | 5535 8263 | 5705 2275 Fax
 info@guadalajara2011.org.mx | www.guadalajara2011.org.mx

President	Emilio Gonzalez Marquez
General Director	Carlos Andrade Garin candrade@guadalajara2011.org.mx
Sport and Operations Director	Ivar Sisniega Campbell isisniega@guadalajara2011.org.mx
Infrastructure Director	Hugo Rodriguez Gascon hrodriguez@guadalajara2011.org.mx
Commercial and Marketing Director	Horacio de la Vega Flores hdelavega@guadalajara2011.org.mx
Press Services Director	Federico Torres Lopez ftorres@guadalajara2011.org.mx
Legal Director	Cristina Santiago Villela csantiago@guadalajara2011.org.mx
Technical-Sport Chief Executive Manager	Valentin Yanes Gonzalez vyanes@guadalajara2011.org.mx
Information Technology Chief Executive Manager	Carlos Duran Hernandez cduran@guadalajara2011.org.mx
Medical Services and Doping Control Manager	Eloy Marquez Cenicerros emarquez@guadalajara2011.org.mx
Technical Sports Services Manager	Hellen R. Ponce Avila hponce@guadalajara2011.org.mx
Operation and Competition Manager	Sayda del Rio Chuljak sdelrio@guadalajara2011.org.mx





ISF

International Softball Federation

President: Don E. Porter

1900 South Park Road Plant City 33563 Florida USA
+(813) 864 0100 +(813) 864 0105 Fax
info@isfsoftball.org | porter@isfsoftball.org
www.internationalsoftball.com

CONPASA

Pan American Softball Confederation

President: Jesús Suniaga

Urbanización Esmeralda Manzana F-10, Nro. 5 San Diego –
Valencia, Carabobo Venezuela
+(58 414) 4206232 +(58 241) 871 1545 Fax
jasuniaga@cantv.net | conpasavzla2010@hotmail.com

FMS

Mexican Softball Federation

President: Andrés Montes Chavero

Av del Conscripto y Anillo Periférico s/n Colonia Lomas de Sotelo 11200
México D. F.
+(52 55) 2122 0200 ext 326 y 327 | 5557 3976 Fax
jarambulasolis@hotmail.com

Delegado Técnico Softball

Jesús Suniaga (Venezuela)

Urbanización Esmeralda Manzana F-10, Nro.
5 San Diego – Valencia, Carabobo Venezuela
+(58 414) 4206232 | (58 241) 871 1545 Fax
jasuniaga@cantv.net
conpasavzla2010@hotmail.com







Competition Information

Softball in Guadalajara 2011

Competition Date and Location

The Softball competition at the XVI Pan American Games Guadalajara 2011 will be held from Monday, October 17 to Sunday, **October 23, 2011** at the Pan American Softball Stadium.

Events and Medals

The events to be held in the Softball competition of the XVI Pan American Games Guadalajara 2011 are:

Event	Medals Standings			
	Gold	Silver	Bronze	Total
1 Women's	1	1	1	3
Total	1	1	1	3

Competition Format

The Softball competition shall have eight teams; which will play in a single group, all versus all, only four teams will classify for a simple final Page system. The qualifying stage will be made in five (5) days and the final stage in two (2) days.

Preliminary Games

The preliminary stage will be made in five (5) days of competition, which implies that each team will have three single and two double games for a total of seven games per team.

Semifinal Games

Only four teams will classify for a simple final Page system.

Resolution of ties

A tie exists within one pool, when two or more teams have the same won/lost record.

A tie shall be resolved, in order, by following the procedure set out below:



- a. The winner is placed ahead of the loser.
- b. The games' results among themselves in the round-robin games.
- c. The runs against record in the games among themselves.
- d. The team with the lowest runs against is placed ahead of the others.
- e. The teams with the second lowest runs against is placed ahead of the others, etc. For a tied team "runs against" is the total number of runs scored by the specified opponents of that team.
- f. If teams are still tied on runs against, use random selection, with the first team selected being placed ahead of the others.

Conclusion of Game

All games must go at least seven innings. A game must be called a regulation game if one team leads the other by 15 runs or more after three innings; 10 runs or more after four innings or seven runs or more after five innings. Both the visiting team and the home team must complete the same number of innings at bat unless the home team leads the other by the required number of runs and the game is called at that point (before all the innings be finished).

Exception

When the Chief Umpire suspends a game, it shall be resumed at the exact point where the game was suspended.

Commencement/Delay/Suspension/Deferment/Resumption of a game:

In the advent of adverse weather conditions the Umpire in Chief shall decide whether a game shall be:

- a. In the case of a game that has not started;
 - Commenced, with particular attention being given to an impending storm and for both teams to have equal innings of playing conditions, or;
 - Delayed, with any such game being rescheduled at a later time and/or date.
- b. In the case of a game that has commenced, but with less than five innings played:
 - Suspended for a short period of time (up to a maximum of three hours, or;
 - Deferred for a long period of time (in excess of three hours), with particular attention being given for both teams to have equal innings of playing conditions.





Where, due to darkness, rain, panic or other cause, a game is suspended or deferred.

The game shall be regulation if five or more completed innings have been played, or if the home team has scored more runs than the visiting team has scored in five or more innings.

The game shall be resumed at a later time and/or date at the exact point where the game was suspended or deferred, if a result has not been obtained under B above, or if the scores are tied at the time of suspension or deferment.

Tie Breaker

If, after the completion of seven innings of play the score is tied, the following tie breaker will be played to determine a winner. Starting with the top of the eighth inning, and each half inning thereafter, the offensive team shall begin its turn at bat with the player who is schedule to bat ninth in that respective half inning being placed on second base.

Competition Schedule

Fecha	Hora	Evento
oct-17	08:30	Dominican Republic Vs. Puerto Rico
	11:00	Mexico Vs. Venezuela
	13:30	Argentina Vs. Cuba
	16:00	Canada Vs. Puerto Rico
	18:30	USA Vs. Venezuela
	21:00	Mexico Vs. Dominican Republic
oct-18	08:30	Venezuela Vs. Argentina
	11:00	USA Vs. Dominican Republic
	13:30	Puerto Rico Vs. Cuba
	16:00	Canada Vs. Venezuela
	18:30	Canada Vs. Cuba
oct-19	21:00	Mexico Vs. USA
	08:30	Canada Vs. Argentina
	11:00	Argentina VS. Dominican Republic
	13:30	USA Vs. Cuba
	16:00	USA Vs. Puerto Rico
	18:30	Venezuela Vs. Cuba
	21:00	Mexico Vs. Canada



oct-20	09:00	Puerto Rico Vs. Argentina	
	11:30	Venezuela Vs. Dominican Republic	
	14:00	Canada Vs. USA	
	16:30	Mexico Vs. Argentina	
	19:00	Mexico Vs. Cuba	
oct-21	09:00	Cuba Vs. Dominican Republic	
	11:30	Canada Vs. Dominican Republic	
	14:00	Venezuela Vs. Puerto Rico	
	16:30	USA Vs. Argentina	
oct-22	14:00	Ranked 3rd place vs Ranked 4th place	
	16:30	Ranked 1st place vs Ranked 2nd place	
oct-23	10:00	Winner 1st game vs Loser 2nd game	Bronze
	12:30	Winner 2nd game vs. Winner 3rd game	Gold

This program will be confirmed in the Technical Meeting.

Maximum Number of Competitors

According to the quota established by PASO, there will be a maximum of one hundred and thirty-six (136) competitors in eight (8) teams.

Each NOC may enter a maximum of one team with 17 competitors provided they have qualified in accordance with ISF / CONPASA requirements.

Qualification System to Guadalajara 2011

Mexico, as the host country will qualify with one team to participate in the Softball Competition.

2009 Pan American Softball Championship for Women held in Aragua, Venezuela from July 31 to August 9, 2009, was the qualifier event to XVI Pan American Games Guadalajara 2011, qualifying the top seven countries in the tournament.

Countries that qualified are:

Positions	Country
1	Unites States
2	Canada
3	Venezuela
4	Cuba





- 5 Argentina
- 6 Dominican Republic
- 7 Puerto Rico

Qualification System Approval

The qualification system was revised and approved by CONPASA on February 22, 2009.

Technical Meeting

- a. The technical meeting will be held on Sunday, October 16, 2011 at the Pan American Village at time to be announced.
- b. It may be attended by a maximum of two representatives from each NOC and, if necessary, an interpreter or attaché.
- c. Team Leaders must collect their invitations for the Technical Meeting from the SIC at the Pan American Village upon arrival.
- d. The President of CONPASA and the Softball Competition Manager will preside over the meeting, which will be conducted in English and Spanish.

Judges and Jury

The Discipline Committee will have three head judges and three substitutes assigned as it follows:

- a. The CONPASA President will name the three head members
- b. During the Technical Congress of the representing delegates of the participating Countries the three substitutes will be assigned..
- c. The members of the committee or their substitutes cannot participate in the deliberations involving their Countries.
- d. The Discipline Committee must carry out its obligations and regulations established by the CONPASA Technical code.

Technical Committee

The President of CONPASA will name the three members of the Technical Committee who shall remain in office until the end of the Softball competition in the XVI Pan American Games Guadalajara 2011.

The Committee will be responsible for managing the Softball competition and it will carry out its obligations and regulations established by the CONPASA Technical code.



Technical Officials

Referees

- a. The President of CONPASA will assign the Chief Referee who will participate in the championship and will be responsible for the assigning of referees in the Pan American Games 2011. This assignment is irrevocable.
- b. The President will also appoint a main referee assistant. Only those referees properly registered by the CONPASA and certified by ISF will be enabled. The assignment will be held taking into consideration the referees who are in the Delegation's turn list and those invited by the host Country.
- c. Each National Federation that registers a team for the Softball competition in the XVI Pan American Games Guadalajara 2011 will be able to present a referee properly certified by the International Softball Federation.

Official scorer (s)

The host Country along with the President of COPASA will name the official scorer that will remain near the main referee, as long as possible. The General Secretary of CONPASA will file all the score forms at the end of the competition.

Protests and Appeals

Protests shall be resolved under ISF and CONPASA Rules.

Competition Venue

The Softball competition will take place in the Pan American Softball Stadium in the Lopez Mateos Sports Center which is located at 2189 Colon Avenue at corner with Lazaro Cardenas Av., Zona Industrial, Guadalajara, Jalisco.





General Guidelines for Participation

Elegibility

To be eligible for participation in the XVI Pan American Games Guadalajara 2011, a competitor must comply with the Pan American Games Regulations as well as the corresponding International Federation Rules and must be entered by his or her NOC.

Nacionality of competitors

All competitors that participate in the XVI Pan American Games Guadalajara 2011 must have the nationality of the NOC with which he or she is registered.

A competitor's nationality is determined according to the Pan American Games Regulations, Section IV, Item 3.

Gender verification

Gender verification cases shall be carried out in accordance with the Pan American Games Regulations, Section IV, Item 7.

Entries

Only NOCs recognized by PASO and whose National Federations are affiliated with the corresponding International Federation as well as the Pan American Confederation or the applicable Continental Sport Organization may enter competitors to the XVI Pan American Games Guadalajara 2011.

Entry by number

Entry by Number forms (to indicate the number of participants in each individual and team event) must be fully completed and returned to COPAG no later than midnight (local time) on Thursday, **July 14, 2011**.

The number of entries submitted for participants may not vary by more than 10% of the final entries, as per the Pan American Games Regulations, Section V, Item 3.



Entry by name

An Entry by Name form is required for each eligible participant in the XVI Pan American Games Guadalajara 2011. Entries by name must be completed by each NOC on the official form supplied by COPAG and returned no later than midnight (Mexico local time) on Wednesday, **September 14, 2011**.

Both, the Entry by Number and the Entry by Name forms from each NOC must be submitted on the official forms supplied by COPAG in accordance with the procedure described in the XVI Pan American Games Guadalajara 2011 Entries Manual.

For questions or clarification, COPAG offers the mailbox:

inscripciones@guadalajara2011.org.mx

Awards

Awards for the events in the XVI Pan American Games Guadalajara 2011 competitions will be granted in accordance with the Pan American Games Regulations, Section XIII.

First Place:	Gilded medal and certificate
Second Place:	Silver-plated medal and certificate
Third Place:	Bronze-plated medal and certificate
Fourth to Eighth Places:	Certificate

General Rules

The competition at the XVI Pan American Games Guadalajara 2011 will be held in accordance with the PASO Statute and corresponding International Federation Rules and Regulations in effect at the time of the Games. Any unforeseen cases not covered by the rules and regulations will be resolved as follows:

- a. Cases of a general nature will be resolved in accordance with the PASO Statute and Pan American Games Regulations.
- b. Issues of a technical nature will be resolved in accordance with the procedures of the corresponding Pan American Confederation or Continental Sport Organization.





Competition Rules

According to the Pan American Games Regulations, the development of the competition of the XVI Pan American Games Guadalajara 2011 is the responsibility of the PASO Technical Committee in coordination with COPAG, the corresponding International Federation as well as the Pan American Confederation or Continental Sport Organization.

Team Clothing and Equipment

Clothing and equipment worn or used by athletes and other participants in the XVI Pan American Games Guadalajara 2011 must comply with the Pan American Games Regulations and applicable International Federation Rules and Regulations, following the rules established at the NOC Usage Guidelines for Manufacturer Trademarks.

Training Venue

All training venues will have security access for accredited team members only, and public access will not be allowed. The equipment at the training venues will meet respective International Federation requirements. COPAG will provide the training schedule in the Team Leader's Guide.

Doping Control

Doping Control during the XVI Pan American Games will be conducted in accordance with PASO Medical Commission Rules and the respective International Federation Regulations, and will follow the standards and procedures under the World Anti-Doping Program.



Games Services

Sport Information Center (SIC)

The Sports Information Center aims to provide NOC team officials (Chefs de Mission Chiefs and Team Leaders) and competition officials with technical sport and general information, such as:

- a. Competition programs
- b. Training schedules
- c. Official communications from the participating sports organizations
- d. Official results

In addition, the SIC will inform and confirm transportation schedules and will verify athlete registrations. There will be two types of sport information centers:

1. The Main Sport Information Center at the Pan American Village
2. Sport Information Center in each competition venue.

Pan American Village SIC

- a. Access the SIC at the Pan American Village will be granted only to the Chefs de Mission, Team Leaders, Technical Officials and others officially authorized by each respective NOC.
- b. At the Delegation Registration Meeting (DRM), the Chefs de Mission will receive an entry by name form for naming the Team Officials who will entitled SIC services. Athletes and representatives from the media will not have access to the SIC.
- c. Dates and hours of operation:
September 29 to November 2, 2011
 07:00AM – 10:00PM
- d. The Pan American Village SIC will have specific information stands for all the sports included in the sports program for the XVI Pan American Games Guadalajara 2011.



Competition Venue SIC

- a. The service will be given to the Chefs de Mission, Team Leaders, Technical Officials, Competition Officials and others officially authorized by each respective NOC and COPAG.
- b. At the Delegation Registration Meeting (DRM), the Chefs de Mission will receive an entry by name form for naming the Technical Officials who will be entitled to the services of the SIC at the venue. Athletes and representatives from the media will not have access to the SIC.
- c. Dates and hours of operation: two hours prior to each day of competition and one hour after the end of each day of competition.

Transportation

Transportation services for the XVI Pan American Games will begin on **September 29, 2011**. Athletes and Team Officials that arrive to the International airports of Mexico City (Benito Juarez) and Guadalajara (Miguel Hidalgo y Costilla) will be received and assisted by COPAG's transportation services staff. A transportation service to take athletes and officials to the Pan American Village will be available on a 24-hour basis at the Miguel Hidalgo y Costilla airport.

Participants bearing a T4 accreditation will have access to exclusive vehicles (dates and hours of operation to be determined), by sport according to the competition schedule. The COPAG transportation system will supply all the athletes and officials with the necessary and timely information for transportation to and from the airports, training and competition venues, and the Pan American Village.

On competition days, authorized athletes and officials will be transported in a designated shuttle bus during the established schedule according to the general program, which will be provided.

Transportation to the training venues will be scheduled and provided upon specific request, submitted 24 hours in advance at the transportation information stand at the Pan American Village.



Detailed information will be provided during the Chefs de Mission Seminar.

Pan American Village

During the Games, over 7,500 athletes and team officials will lodge in the Pan American Village, which has a total of 4 buildings and 951 apartments.

The Pan American Village will officially open on Tuesday **October 4, 2011** and it will close on **November 2, 2011**.

The Village is divided into two areas: the International Zone and the Residential Zone.

Apart from basic food and beverage and accommodation services, the Residential Zone will feature a running track, a swimming pool, a gymnasium with sauna and a polyclinic.

The International Zone will feature an Internet and TV room, a bank, a beauty parlor, a travel agency, an outdoor theater as well as laundry and dry cleaning services, ecumenical chapel and fast food areas.

Media Services

- a. **Mixed Zones**

The mixed zones will be set up in the competition venues to facilitate interactions between athletes and the media. Athletes must pass through the mixed zone after finishing their competitions, but they are not obliged to answer questions from the media. Each journalist must conduct the interview in one minute.
- b. **Press Conference**

Generally, a press conference with the medalists will be organized immediately after each final (if necessary, coaches and other athletes may also be invited). COPAG's Media Services staff will introduce the competitors in the press room. During the conference, there will be simultaneous translation.





Medical Services

From the opening of the Pan American Village, ample and efficient medical services will be available, with quick attention guaranteed to those who require it, whether inside or out of the Pan American installations.

Medical Services at the Pan American Village

- a. Comprehensive, accessible and efficient medical care will be provided during the XVI Pan American Games Guadalajara 2011 to everyone requiring assistance in any of the Pan American installations, including non-competition venues.
- b. The Polyclinic, a medical facility within the Residential Zone of the Pan American Village, will provide all persons with access to the Village a comprehensive range of services including sports medicine, physiotherapy, orthopedics, radiology, pharmaceutical services, dental services, general medical consulting services, and 24-hour emergency service. The clinic will also have the availability of an ambulance service outfitted with a mobile Intensive Care treatment unit. This center will be linked to a network of accredited hospitals for ongoing care, if required.
- c. A first-aid station will be in operation at the Village's International Zone.
- d. Designated members of the Pan American Family will receive free emergency medical treatment within the medical services facilities from their official arrival date to their official departure date.

On-site Medical Services at Training and Competition Venues

Medical Stands will be available to render first aid to athletes and officers at every Training and Competition venue, with ambulances available to be used for emergency transportation to certified hospitals, if necessary.





guadalajara 2011

Comité Organizador
Organizing Committee

Pablo Neruda 3232
Col. Providencia 1a, 2a y 3a sección
C.P. 44630 Guadalajara, Jalisco

www.guadalajara2011.org.mx