

# **BASKETBALL ASSOCIATION OF WALES**

## **Constitution**

Last amended August 1996  
September 2004

### **1 Name**

- 1.1 The Association shall be called the Basketball Association of Wales (hereinafter referred to as the "Association"). It shall be the governing body of all aspects of the game of basketball in Wales.
- 1.2 The Association shall be affiliated to the Federation Internationale de Basketball (FIBA), and the British and Irish Basketball Federation (BIBF).

### **2. Objects.**

- 2.1 The Object of the Association shall be to promote and encourage the game of basketball and to act as the sole controller and governing body of the game in Wales.

### **3. Membership**

- 3.1 The Association shall consist of the Management Board (The Board), the Director of Basketball, the affiliated organisations and the registered playing and non-playing members, provided that they accept the constitution of the Association and play according to the regulations of the Association

### **4 Registrations**

- 4.1 A playing member is any person who plays in competition organised under the aegis of the Association.
- 4.2 A non-playing member is a person involved in the administration of the Association, the organisation of competitions, the coaching and officiating in competitions, organised by the Association.
- 4.3 All registrations shall be carried out in accordance with the regulations of the Association.
- 4.4 Registration fees shall be determined by the Board of the Association.

### **5. The Officers of the Association**

- 5.1 The titular head of the Association shall be President. The Presidency shall be by invitation of the Board and subject to ratification by the AGM.
- 5.2 Life Vice-Presidents may be elected from time to time, but the number shall not exceed 25.
- 5.3 The Officers of the Association shall be Chairperson, Vice Chairman, Director of Basketball, Director of Finance and Development, Assistant Director of Finance and Development and the Registration Secretary. They shall be responsible for Staff management.
- 5.4 The Board shall have the power to create and fill any office which may, in its opinion, be necessary. Any office created which is intended to be permanent shall be ratified at the AGM.
- 5.5 All Elected Officers shall be elected for a period of three years.
- 5.6 Any Elected Officer not wishing to stand for re-election shall so notify the Chairperson not later than 42 days prior to the date of the AGM.

### **6. National Executive Council**

- 6.1 The Affairs of the Association shall be managed by the Board.
- 6.2 The Board shall comprise of the Officers, Directors of the Association and two area representatives and a Women's representative elected by the members at the AGM.
- 6.3 The Board has the power to invite suitable organisations to send delegates but they do not have any voting rights.

- 6.4 The quorum necessary to transact business of the Board shall be five people.
- 6.5 Except as herein otherwise stated, every question at a meeting shall be determined by a simple majority of the votes of the members present and eligible to vote, every eligible member having one vote. In the case of a tied vote the Chairperson of the meeting shall have a second or casting vote.
- 6.6 The Board shall have the power to fill vacancies in its membership by co-opting but they may only hold office until the next AGM.
- 6.7 The Board shall have the power to establish such ad-hoc committees as are deemed necessary. Any such ad-hoc committees formed shall conform to any regulations imposed by the Board.
- 6.8 The Board shall decide upon all matters relating to the interpretation of the policy of the Association.
- 6.9 The Board shall have the responsibility for the financial planning and budgeting and for the preparation of the Development Plan, and any Grant Applications.
- 6.10 The Board shall be responsible for co-ordinating the activities of the various Standing Committees of the Association.
- 6.11 The Board will prepare a Calendar of Events.
- 6.12 The Board shall be responsible for all matters relating to Public Relations, Marketing and Publications.
- 6.13 The Board shall be the ultimate body of appeal in matters relating to discipline.
- 6.14 The power of interpretation of the constitution shall be vested in the Board, except at an AGM when this power will be vested in the Chairperson.
- 6.15 The Sports Council for Wales Liaison Officer shall be eligible to attend meetings of the Association as an observer, with no voting rights.
- 6.16 The Board shall be responsible for the maintenance of appropriate international and national competition records, and the production of Job Descriptions for all elected or appointed posts

## **7. Standing Committees**

- 7.1 There shall be six Standing Committees of the BAW.
- Finance and Development
  - League and Competitions.
  - Welsh Schools Basketball Association.
  - Officials Development.
  - Player and Coach Development.
  - International.
- 7.2 Each Standing Committee shall be Chaired by a Director of the Association elected for that purpose.
- 7.3 In the event of the nominated Chairman being unavailable then another person from that committee may act a Chairperson for that meeting, subject to the agreement of that meeting.
- 7.4 The Chairperson, Director of Finance and Development and the Director of Basketball of the Association shall be ex-officio members of all Standing Committees.
- 7.5 Each Standing Committee shall meet no less than four times a year. A written report containing details of recommendations and any activities shall be submitted 14 days prior to each Board meeting.

## **8. International**

- 8.1 The International Standing Committee (ICS) shall comprise:
- i) Director ISC.
  - ii) Director of Basketball and the Director of Finance.
  - iii) Representatives of each National Team.
  - iv) Co-opted members.
- 8.2 The ISC shall be responsible for preparing and monitoring all matches, training programmes for all National and Representative teams.

- 8.3 The ISC shall be responsible for the monitoring of performance of all National and Representative teams.
- 8.4 The ISC shall be responsible for the organisation of all International Competitions held in Wales and any other competitions deemed appropriate by the Board paying particular attention to the regulations governing the various competitions.
- 8.5 The ISC shall be responsible for preparing reports for the Finance and Development Sub-Committee relating to International or Representative Teams or other competition within their purview. These reports shall be submitted by December of each year prior to the finalisation of the Annual Development Plan and Grant Applications.
- 8.6 The ISC shall receive reports from various Team managers in respect of the activities of those teams.

## 9. **Finance and Development Standing Committee**

- 9.1 The Finance and Development Standing Committee (FDSC) shall comprise:
  - i) The Director FDSC
  - ii) One Representative from each of the other five Standing Committees. (A total of six people unless others co-opted for the purpose of enhancing the performance of the committee.)
- 9.2 The FDSC shall be responsible for all aspects of finance relating to all levels of basketball in Wales including records and audits.
- 9.3 The FDSC shall be responsible for identifying areas for future fundraising activities and making appropriate recommendations to the Board.
- 9.4 The FDSC is responsible for the preparation off all Grant Applications and must complete the Sports Council for Wales application two months prior to submission for ratification by the Board.
- 9.5 The FDSC is responsible for collation of budgets for all aspects of basketball after consultation with the other Standing Committees.

## 10. **Welsh Schools Basketball Association Standing Committee.**

- 10.1 The Welsh Schools basketball Association Standing Committee (WSBASC) shall comprise:
    - i) The Director WSBA.
    - ii) The Secretary WSBA.(Administrative support for this committee)
    - iii) The Treasurer WSBA.
    - iv) The Competitions Secretary WSBA.
    - v) One representative of each Junior National Team.
    - vi) One representative from each county Schools Association
- NOTE: The Positions of Director, Secretary, Treasure and Competitions Secretary shall be nominated by the WSBA in its last meeting before the AGM. These posts must then be ratified at the AGM. Job Descriptions for these posts will be provided by the WSBASC.
- 10.2 The WSBA shall be responsible for the registration of schools and individual schools players in accordance with the regulations of the Association.
  - 10.3 The WSBA shall be responsible for the appointment of National Team Posts for all school age teams.
  - 10.4 The WSBA shall be responsible for the funds generated by those activities organised by the Standing Committee. The WSBA will have registration fees of the schools and individual schools players at its disposition.
  - 10.5 The WSBA shall be responsible for the monitoring of all aspects of basketball played in school including mini-basketball.
  - 10.6 The WSBA shall be responsible for the organisation of all national schools completions at appropriate age groups.

- 10.7 The WSBA shall be responsible for the monitoring of all domestic and International competition, involving Welsh Schools or WSBA Teams.
- 10.8 The WSBA shall be responsible for the maintenance of appropriate records for competitions under its aegis.
- 10.9 The WSBA shall be responsible for approving the regulations for any activities under its aegis.
- 10.10 The WSBA shall be responsible for promoting basketball in schools in Wales.

## **11. The Officials Development Standing Committee**

- 11.1 The Officials Development Standing Committee (ODSC) shall comprise:
  - i) The Director ODSC
  - ii) Representatives of the Officials.
- 11.2 The ODSC shall be responsible for the recruitment and training of all officials throughout Wales.
- 11.3 The ODSC shall be responsible for maintaining and improving standards for all officials in Wales.
- 11.4 The ODSC shall be responsible for making appropriate records of the various award schemes.
- 11.5 The ODSC shall be responsible for appointing officials to International competitions,
- 11.6 The ODSC shall be responsible for maintaining records relating to income and expenditure and providing information for future development for use in the Grant Application to the SCW.

## **12 Player and Coach Development Standing Committee**

- 12.1 The Player and Coach Development Standing Committee (PCSC) shall comprise
  - i) The Director PCSC
  - ii) Representatives of the Coaches
  - iii) Representatives of the Players
- 12.2 The PCSC shall be responsible for all aspects of the development of the playing of basketball in Wales other than that of the WSBA who shall have that sole responsibility.
- 12.3 The PCSC shall be responsible for the recruitment and training of players throughout Wales.
- 12.4 The PCSC shall be responsible for maintaining and improving standards for playing and coaching in Wales.
- 12.5 The PCSC shall be responsible for keeping records of any awards schemes relating to players and coaches.
- 12.6 The PCSC shall be responsible for maintaining records relating to income and expenditure and providing information regarding development for use in the Grant Application to the SCW.

## **13. League and Competitions Standing Committee**

- 13.1 The league and Competitions Standing Committee (LCSC) shall comprise
  - i) The Director LCSC.
  - ii) The League Supervisor.
  - iii) Divisional representatives co-opted at the AGM,
  - iv) Representatives of the ODSC.
- 13.2 The LCSC shall be responsible for all aspects of the management of the Welsh National Basketball League (WNBL), the playing of league fixtures and the promotion of games under its aegis.
- 13.3 The LCSC shall be responsible for the formation and alterations of the regulations governing the WNBL. Any changes of regulations must be ratified by the Board.
- 13.4 The LCSC shall be responsible for the organisation of a Cup and Plate competition each year together with any other competitions the Board shall require it to do.

- 13.5 The Association Disciplinary Committee shall be made up of three or four members of the LCSC. The Disciplinary Committee shall be Chaired by the Director LCSC and shall be responsible for all disciplinary matters in respect of all events organised under the aegis of the BAW.
- 13.6 The Disciplinary Committee has the power to a) suspend a player, a club or a club official for a period of time extending to "sine die" . b) impose a monetary fine c) impose a suspension and monetary fine.
- 13.7 A final appeal may be made to the Board whose decision will be binding. An appeal application must be accompanied by a cheque of £250, which may be returnable after the appeal
- 13.8 The Board shall delegate the power of discipline to the Area Associations, in the first instance, for teams and members in their jurisdiction.

#### **14 National Teams**

- 14.1 The National Coaches and Team Managers for all national Teams shall be appointed by the ISC.
- 14.2 The appointment of Assistant Coach/Manager to National Teams shall be made by the respective Coach or Manager but subject to ratification by the NEC.
- 14.3 The National Teams shall be selected on a Squad System and picked by the respective Coach in consultation with the Manager and Assistant Coach.

#### **15 Finance**

- 15.1 The Financial Year of the Association will end on the 30<sup>th</sup> April and a written and audited statement of accounts up to and including this date will be presented at the AGM.
- 15.2 The Funds of the Association will be lodged at a bank, and all cheques, drafts etc., drawn on the account shall be signed by two officers of the BAW.
- 15.3 In the event of dissolution, any funds remaining will be devoted to objects similar to those of the Association and to the purposes approved by the Commissioners of the Inland Revenue.

#### **16 Annual General Meeting**

- 16.1 The Annual General Meeting of the Association shall be held in June/July when the Annual Report, the Statement of Accounts made up to 30<sup>th</sup> April and the Annual reports of all Standing Committees and National Teams shall be presented.
- 16.2 At least 28 days notice, specifying date, time and venue together with the Agenda and any proposed amendments to the constitution shall be given to all members.
- 16.3 At the AGM the following elections shall take place if necessary:
  - i) Chairperson
  - ii) Vice Chairman
  - iii) Director Finance and Development
  - iv) Director WSBA
  - v) Director International
  - vi) Director Officials Development
  - vii) Director Players and Coaches Development
  - viii) Director League and Competitions
  - ix) One Representative from the two regions of North Wales
  - x) One Women's Representative
- 16.4 Should any post not be filled at the AGM the Board has the power to co-opt to fill the vacancy.
- 16.5 The AGM may only be attended by registered members. Each registered club shall be entitled to two votes. There will be no proxy or postal voting. All officers shall be entitled to one vote each.
- 16.6 All matters will be decided by a ballot or by a show of hands of those members present who are eligible to vote
- 16.7 Proposed amendments to the constitution shall be passed if there is a majority in favour of two thirds of those members present eligible to vote.
- 16.8 Other resolutions will be decided by a simple majority. In the event of a tied vote the Chairman has the casting vote.

- 16.9 Resolutions for inclusion on the agenda of the AGM must be proposed and seconded by registered members and must be received by the Chairperson (sent to the BAW office) at least 21 days before the AGM.
- 16.10 Nominations, when appropriate, must be proposed and seconded for Posts i) to ix) inclusive must be received by the Chairperson at least 21 days before the AGM.
- 16.11 Elected positions shall be for a period of 3 years.

#### **17. Extraordinary General Meeting**

- 17.1 An extraordinary General Meeting (EGM) of the Association may be convened on a resolution of the Board, or within 28 days of receipt by the Chairperson a resolution signed by thirty registered members accompanied by a deposit of £50.
- 17.2 The appropriate provisions of Article 16 shall apply to EGM's.

#### **18. Area Associations**

- 18.1 Area Associations and Schools County Associations may be formed at the discretion of the Board.
- 18.2 The Constitutions and Regulations of these Associations must be approved by the Board.
- 18.3 The Competitions Rules of these Associations must be approved by the Board.
- 18.4 An Affiliated Organisation is any organisation concerned with the playing, organisation or promotion of basketball that affiliates to the Association. Such affiliation will be in accordance with the regulations of the Association.

#### **19. Constitution**

- 19.1 No additions to, or alterations of the Constitution shall be affected unless at an AGM or at an EGM convened for that purpose.
- 19.2 Any such addition or alteration shall be submitted to the Chairperson 28 days prior to the date of the AGM or EGM.
- 19.3 Any such demand for an EGM must be in accordance with Section 18 of this constitution.

**August 1996**