

Cornell University Student Assembly

#### 109 Day Hall Ithaca, NY 14853

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## 2012 - 2014 SAF Application Form

#### Checklist for Application

	Applicant	Office		
Preliminary Items Due 4pm, April 25, 2011				
Eligibility Checklist (reverse side)				
Dollar request per student per year	\$			
Petition signatures (if new applicant)				
Final Attachments Due 4pm, Sep	tember 9, 2011			
Constitution, Charter, Bylaws				
Mission Statement (1 pages)				
Group Profile (3 pages)				
<ul> <li>Officers</li> <li>Number of Members</li> <li>History</li> <li>Activities, Programming, Events in Cu</li> </ul>	rrent Cycle			
Summary of request (2 pages)				
08-11 Financial Statements				
11-14 Projections				
Office Use Only Received by: Date Received: Sigs Checked:				

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A representative must certify that the documents provided in this application are accurate, represent best information available to the organization at this time, and are <u>suitable for public distribution</u>. The documents provided constitute the organization's application for undergraduate byline funding for the 2012-2013 and 2013-2014 fiscal years. The Student Assembly will review the applications in the fall semester of 2011. **Organizations may not submit or amend applications after 4pm on Monday**, **April 25, 2011**.

Representative:

(date)

# Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

	Applicant Initials	Staff Use Only
Required for All Applicants		
Directly and primarily serves/benefits the entire undergraduate Cornell community		
Allows all students equal access to services and/or participation		
Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two		
Required for Applicants Who Are Not Currently Receiving Byline Funding		
If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students		
May Be Waived By Student Assembly with Approval of University President		
Is registered with the Student Activities Office		
Is student-directed and student-led		
Has Cornell operating account with internally controlled funds		
Has a Cornell-employed advisor with oversight of Cornell funds		
Has received funding from a unit at Cornell university in each of the last two semesters		

If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President:			
	(name)	(signature)	(date)
Treasurer:			
	(name)	(signature)	(date)
Advisor:			
	(name)	(signature)	(date)