

**UNIVERSITIES OF NEW ENGLAND AND NEWCASTLE
JOINT MEDICAL PROGRAM
Bachelor of Medicine – Schedule/ Rules**

DOCUMENT DATA

Document Type:	Policy and Procedures
Administering Entity:	Academic Board UNE / Academic Senate UoN
Records Management System Number:	SED08/1698
Date Endorsed by UNE Academic Board:	17 November 2008
Date Approved by UoN Academic Senate:	03 December 2008
Date Approved by UNE Council:	11 December 2008
Implementation date:	Semester 1, 2009
Indicative time for Review:	3 years from implementation date
Responsibility for Review:	JMP Committee
Related Documents:	

Preamble:

The Joint Medical Program was established in 2006, following the signing of a Memorandum of Agreement (MOA) between the University of Newcastle and the University of New England in 2006 to expand the Newcastle Bachelor of Medicine (BMed) program to New England. As provided in the MOA, management of the program is vested in the JMP Governance Committee as approved by each University.

The Dean of Medicine, who is also Chair of the JMP Committee, is responsible to the JMP Governance Committee and the Universities, for academic management of the program. In the first instance, for a period of five years (2008 – 2012), this will be the Dean of Medicine at Newcastle.

This Schedule/Rule and associated annexures and appendices have been developed to give effect to the joint offering of the BMed as agreed in the MOA. In the event of any conflicts between the provisions of this Schedule/Rule and other Rules, the provisions of this Schedule/Rule will apply.

1. Application of Rules

These Rules shall apply to the award of Bachelor of Medicine offered jointly by the Universities of Newcastle and New England.

2. Interpretation

In this Schedule/Rule, unless the context or subject matter otherwise indicates or requires:

UoN – refers to the University of Newcastle

UNE – refers to the University of New England

appendix means the formal addenda to this Schedule/ Rules detailing specific provisions that apply to the Bachelor of Medicine, as approved by the Academic Senate/ Academic Board.

annexure means the formal addenda contained within this Schedule/Rule detailing specific provisions that apply to the Bachelor of Medicine, as approved by the Academic Senate/ Academic Board.

assumed knowledge means the knowledge base upon which a course/unit builds and which is deemed necessary at the commencement of that course/unit to succeed in that course/unit.

award means the Bachelor of Medicine.

BMed means Bachelor of Medicine.

census date means the date in each term on which a student enrolled in a course/unit is deemed to be financially liable for the course/unit;

credit point at UNE refers to the proportional amount of academic credit allotted to a unit and is used to:

- (a) define the requirements for an award of the University;
- (b) indicate a student's enrolment load.

course at UoN means any part of a program for which a result may be recorded.

course at UNE means the program of study approved by the Academic Board that leads to the award of Bachelor of Medicine.

CSP means Commonwealth Supported Place

Dean means the Dean of Medicine – Joint Medical Program.

degree means a program of courses/units approved by the Academic Senate (UoN) /Academic Board (UNE) leading to the award of Bachelor of Medicine.

exclusion means the condition of being precluded from re-enrolling in a program or a Faculty for a stated period. At the end of the exclusion period the student may apply for re-admission subject to the Rules governing Admission and Enrolment. There is no guarantee that an application for re-admission will be successful. In cases of misconduct a student may be excluded from the University or permanently or for such lesser period as may be determined.

Faculty means the Faculty of Health (UoN) and/or the Faculty of the Professions (UNE).

in writing means using a form, a web-based document, or an email, fax or other electronic document capable of being converted to hardcopy.

Joint UoN-UNE Academic Governance Reference Group means the Committee established to provide advice to the JMP Committee on policy and procedures matters relating to BMed – JMP delivery;

Joint Medical Program (JMP) refers to the delivery of the Bachelor of Medicine by the University of Newcastle and the University of New England, in partnership, across both institutions.

JMP Committee is responsible for the management of all matters pertaining to the curriculum, assessment, quality and standards of the Joint Medical Program.

JMP Governance Committee is the peak coordinating committee within the JMP.

MOA means the Memorandum of Agreement between the University of Newcastle and the University of New England for the establishment and operation of the JMP.

prescribed date means the day set by the JMP Committee in each term for each course / unit as the last date for withdrawal from that course / unit without academic penalty.

Pro Vice-Chancellor means the Pro Vice-Chancellor of the Faculty of Health at UoN, and / or the Pro Vice-Chancellor/Dean of the Faculty of the Professions at UNE.

program at UoN means the program of study approved by the Academic Senate that leads to the award of Bachelor of Medicine.

suspension means the condition of being precluded from enrolment for a period of up to one academic year, with an automatic right to re-enrol in the program after the period of suspension.

unit at UoN refers to the proportional amount of academic credit allotted to a course and is used to:

- (a) define the requirements for an award of the University;
- (b) indicate a student's enrolment load.

unit at UNE means any part of a course for which a result may be recorded;

University of Enrolment means the University from which an offer of admission of a place in the BMed – JMP was received and to which the offer was accepted, i.e. either the University of Newcastle or the University of New England.

3. Admission to Candidature

- 3.1 In order to be considered for admission to the Bachelor of Medicine – JMP an applicant must satisfy the academic requirements prescribed by the Academic Senate (UoN)/ Academic Board (UNE) as listed in Annexure 1.

4. Qualification for the Award

- 4.1 The degree of Bachelor of Medicine may be awarded as an ordinary degree or With Distinction as provided under Clause 22.

- 4.2 Students enrolled at each University must satisfy the same academic requirements for graduation by successfully completing the program prescribed in Annexure 2 which:
- (a) at UoN totals 400 units as approved by the Academic Senate;
 - (b) at UNE totals 240 credit points as approved by the Academic Board.
- 4.3 (a) Students enrolled at UoN will graduate from Newcastle as approved by the UoN Council;
(b) Students enrolled at UNE will graduate from New England as approved by the UNE Council.
- 4.4 Students are required to spend up to two semesters away from their University of Enrolment while undertaking clinical placements. Students may elect to undertake placements of up to 2 years in an approved 'away' location. Candidates will be responsible for all costs associated with travel and accommodation for 'away' placements.

5. Deferment

- 5.1 Deferment of admission will be for one academic year only. The number of applicants permitted to defer admission to the Bachelor of Medicine- JMP in any one year shall not exceed thirty-two (20 at the University of Newcastle and 12 at the University of New England). The JMP Committee shall determine deferment of admission and its decision shall be final. Deferment may be granted:
- (a) to allow an applicant who has just left school an opportunity to gain broader experience through travel or work before commencing University studies;
 - (b) to afford an applicant sufficient time to make necessary arrangements concerning financial, domestic or employment commitments; or
 - (c) to allow an applicant enrolled as a candidate for a postgraduate degree in a University time to complete the requirements for admission to that degree. (An applicant granted deferment for one year who has enrolled as a candidate for a postgraduate degree in a University who, at the end of the period of deferment, has not met the requirements for admission to the degree, but who is considered by the Joint Medical Program Committee to be making satisfactory progress towards satisfying the requirements for admission to the degree, may be granted deferment in the program for an additional period of one year.)
- 5.2 All applicants who wish to defer admission at either enrolment location must apply in writing stating the reasons for deferment request, before the expiry date of the offer of admission.

6. Enrolment

UoN and UNE

- 6.1 Enrolment is available on a full-time on-campus basis only unless permission is granted under 6 (2);
- 6.2 Except with the permission of the Dean, a student will be required to enrol in a full-time program in each year of candidature;
- 6.3 A student who wishes to undertake more than 40 units (UoN) or 28 credit points (UNE) in any semester must obtain permission from the Dean or nominee.
- 6.4 A BMed student must enrol only in courses (UoN) / units (UNE) that conform to the requirements of the Bachelor of Medicine - JMP as approved by the Academic Senate (UoN) or Academic Board (UNE).
- 6.5 Enrolment is subject to satisfactory completion of statutory checks. All students are required to complete a Criminal Records Check in order to undertake clinical placements in a Public Health Facility, a Prohibited Employment Declaration in accordance with the Commission for Children and Young People Act 1998, a Department of Health Adult Vaccination Card, and sign a Health Records and Information Privacy ACT 2002 Student Undertaking.

UoN

6.6 At UoN:

(a) a student who undertakes courses with a load of 30 units or greater in a term is deemed by the University¹ to be a full-time student. A student who undertakes courses with a load of under 30 units in a term is deemed a part-time student.

(b) unless otherwise approved by Academic Senate, the maximum full time load imposed by a program, and the standard full-time load, shall be 40 units in any term.

(c) BMed students are also subject to the provisions of the:

(i) Rules Governing Admission and Enrolment – Rule 000390

<http://www.newcastle.edu.au/policylibrary/000390.html> and the

(ii) Rules Governing Undergraduate Academic Awards – Rule 000311 -

<http://www.newcastle.edu.au/policylibrary/000311.html>

UNE

6.7 At UNE:

(a) a student who undertakes units with a load of 18 credit points or greater in a term is deemed by the University² to be a full-time student. A student who undertakes units with a load of under 18 credit points in a term is deemed a part-time student;

(b) unless otherwise approved by Academic Board, the maximum full time load imposed by a course, and the standard full-time load, shall be 24 credit points in any semester;

(c) BMed students are also subject to the provisions of the General Rules -

<http://www.une.edu.au/policies/pdf/generalrule.pdf>

7. Credit (UoN) / Advanced Standing (UNE)

7.1 With the exception of credit transfer arrangements as provided in Clause 8, no credit / advanced standing will be granted in the program.

8. Credit Transfer Arrangements

8.1 International Medical University Students – The University of Newcastle is a Partner Medical School (PMS) of the International Medical University (IMU), Malaysia. Under this agreement a specified number of IMU students are admitted each year to Year 3 of the Bachelor of Medicine – JMP at the University of Newcastle. The students receive 160 units of unspecified credit (80 units at 1000 level and 80 at 2000 level) based on medical studies completed at IMU. Students to be transferred to the University of Newcastle are identified by IMU based on their standard PMS matching process.

8.2 Maxillofacial Entrants - Each year, in accordance with the University of Newcastle - Faculty of Health agreement with the John Hunter Hospital/Hunter New England Health, up to two dental graduates currently undertaking the Oral and Maxillofacial Surgical Training Program at the John Hunter Hospital are admitted to Year 3 of the Bachelor of Medicine – JMP. Admission is based on a recommendation from the Director, Oral and Maxillofacial Surgical Training Program, John Hunter Hospital. Entrants are given 160 units of unspecified credit (80 units at 1000 level and 80 at 2000 level) based on studies undertaken in their prior dental degree. This initiative was introduced to enhance the maxillofacial workforce following a decision by the licensing authority that maxillofacial surgeons require both a dental and medical degree.

8.3 Compassionate Transfers – By Agreement with members of the Medical Deans of Australia and New Zealand, requests for transfer between Australian medical schools will be processed at Dean's level and

¹ This is the University of Newcastle's minimum requirement for a full-time load - other authorities may specify other minimums for full-time study

² This is the University of New England's minimum requirement for a full-time load - other authorities may specify other minimums for full-time study

may only be considered under compassionate circumstances that have arisen after acceptance of admission and commencement of study at the initial medical school. The student requesting a compassionate transfer must:

- contact the Dean of the medical school they are currently attending to discuss their intention to request a compassionate transfer;
- provide the Dean of the Joint Medical Program with a written request for transfer, comprehensive documentation supporting their “compassionate” circumstances (including medical certificates), full course / unit descriptions / outlines for the courses / units completed, an official academic transcript and a letter from their current Dean supporting the request for transfer.

Transfers will only be approved with the support of the Deans at both medical schools. Successful incoming students will be transferred into the most appropriate academic year of the Bachelor of Medicine – JMP based on studies completed. Decisions regarding the appropriate credit to be granted are made by the Dean of the JMP following discussion with the student’s current Dean and in consultation with the BMed Program Convenors.

9. Course / Unit Outlines

- 9.1 Course (UoN) / Unit (UNE) Coordinators are required to provide students with a Course / Unit Outline by the end of the second week of term. The Outline details key aspects of the course / unit requirements and structure, including assumed knowledge, content, teaching methods, contact hours, and a range of information regarding assessment items.
- 9.2 Provisions regarding Course / Unit Outlines are contained in the BMed – JMP Course / Unit Outlines policy - Appendix 01.

10. Assumed Knowledge

- 10.1 For progression purposes, the Dean, on advice from the JMP Committee, may prescribe assumed knowledge and barriers to progression, for any course (UoN) / unit (UNE) within the BMed – JMP.
- 10.2 Ignorance of the assumed knowledge requirements for a course / unit cannot be the basis of an application to address adverse circumstances affecting an assessment item or of an appeal against a final result in a course / unit.

11. Examinations

- 11.1 Consistent rules concerning the conduct of assessments and the respective responsibilities of BMed – JMP students and the Universities apply within the Universities of New England and Newcastle.
- 11.2 BMed – JMP students are subject to the assessment rules as provided in the BMed – JMP Rules Governing the Administration of Assessment Items - Appendix 02.
- 11.3 Examination grades for the BMed are ungraded.
- (a) The final grades awarded for BMed courses / units are:
- | | |
|----|---------------|
| FF | Fail |
| UP | Ungraded Pass |
- (b) There are no marks associated with the UP result. Students who are awarded a UP result are deemed to have met the pass standard requirement for the course / unit.

12. Clinical Placements

- 12.1 Most courses/units within the BMed – JMP involve clinical placements of varying duration.
- 12.2 Students in Years 3-5 will be required to spend up to 2 semesters in placements away from their University of Enrolment. The Clinical Schools are based around Newcastle, Gosford/Wyong, Taree, Tamworth and Armidale.
- 12.3 An opportunity is available for students in Years 4 and 5 to apply to complete up to 2 years of their program at Gosford and/or Tamworth.
- 12.4 Students are responsible for all costs associated with travel and accommodation for ‘away’ placements.

- 12.5 Student on placements are subject to the provisions of the BMed – JMP Student Placement Policy – Appendix 03

13. Academic Progress

- 13.1 A consistent procedure for reviewing BMed – JMP student academic progress is conducted between the Universities of New England and Newcastle.
- 13.2 BMed – JMP students are subject to the academic progress rules as provided in the BMed – JMP Review of Progress Procedure - Appendix 04.
- 13.3 Breaches of professional conduct requirements or unethical conduct during any practical experience component shall be deemed to constitute unsatisfactory progress.

14. Special consideration

- 14.1 A consistent procedure for considering special circumstances that may affect student performance in assessment is conducted between the Universities of New England and Newcastle.
- 14.2 BMed – JMP students are subject to the special circumstances procedures as provided in the BMed – JMP Special Circumstances Affecting Assessment Items procedure – Appendix 05.

15. Appeal Against a Final Result

- 15.1 Consistent procedures for requesting re-marks, moderations and/or appealing against a final result, are conducted between the Universities of New England and Newcastle.
- 15.2 Provisions for appealing against a final result are contained in the BMed – JMP Appeal Against a Final Result procedure - Appendix 06.
- 15.3 Provisions for the conduct of re-marks and moderations are contained in the BMed – JMP Re-marks and Moderations procedure - Appendix 07.

16. Plagiarism or Academic Misconduct

- 16.1 Plagiarism and the falsification of information or data are dishonest practices that contravene the academic values of respect for knowledge, scholarship and scholars. Dishonesty in the preparation or presentation of any assessable work is regarded as misconduct, and the Universities impose serious measures on students who are found to have acted in this way.
- 16.2 Provisions for addressing student academic misconduct are specific to the institution in which BMed – JMP students are enrolled.
- 16.3 At UoN, The Student Academic Integrity provisions are contained in:
(a) the Student Academic Integrity policy 000608
<http://www.newcastle.edu.au/policylibrary/000608.html>, and
(b) the Student Academic Dishonesty procedure 000609
<http://www.newcastle.edu.au/policylibrary/000609.html>
- 16.4 At UNE, the academic misconduct provisions are contained in the Student Plagiarism and Academic Misconduct – Coursework Policy <http://www.une.edu.au/policies/pdf/plagiarismcoursework.pdf>
- 16.5 Actions to be taken or penalties which may be imposed for academic dishonesty are set out in the Universities’ student discipline policies (refer Clause 25).

17. Exclusion

- 17.1 An applicant for admission to the BMed - JMP, who has been excluded or suspended from either the University of New England or Newcastle or any other University, shall not be admitted to the BMed - JMP during the course of the exclusion or suspension.
- 17.2 An applicant for admission to the program, who has been excluded or suspended from another program at either the University of New England or Newcastle, shall not be admitted to the program unless the applicant has the approval of the Deputy Vice Chancellor (Academic) who will consult with the relevant Pro Vice Chancellor and the Dean of Medicine – JMP.

18. Withdrawal from Courses (UoN) / Units (UNE)

- 18.1 A student may withdraw from a course / unit on or before the jointly agreed prescribed date. The withdrawal shall take effect from the date of receipt by the University of such notice.
- 18.2 A student who withdraws from a course / unit after the census date for the term will incur financial liability for the course/unit.
- 18.3 The permission of the Dean is required for a student to withdraw without penalty from a course / unit containing a placement after the date determined by the JMP Committee and advised in the Course / Unit Outline.

19. Addition of Course(s) (UoN) / Unit(s) (UNE)

- 19.1 A student may not add a course / unit after the end of the second week of a term.
- 19.2 In exceptional circumstances, a student may apply in writing to the Dean for permission to add a course / unit after the end of the second week of the commencement of a term, but before the census date in the relevant term.

20. Leave of Absence

- 20.1 A student who, having successfully completed all courses / units in semester one of their first year, may request Leave of Absence from the BMed - JMP for up to two consecutive calendar years.
- 20.2 Requests should be submitted to the Dean no later than the census date of the first teaching period for which leave is being sought.
- 20.3 Failure to re-enrol as directed following Leave of Absence will result in enrolment in the program being cancelled.

21. Re-admission

- 21.1 A student who is absent for an extended period of time without approved Leave of Absence from the program will be required to re-apply for admission through the Universities Admissions Centre. Standard Bachelor of Medicine processes and requirements will apply unless approved otherwise by the Dean of Medicine. Requests will only be considered if there are positions available. Re-admission is not guaranteed.
- 21.2 If successful, the applicant will be re-admitted to the program under such terms and conditions as the Dean will determine, and with due regard to the maximum time allowed for obtaining the units required to qualify for the award, as set out in Clause 26.
- 21.3 A BMed – JMP student who enrolls in the UoN Bachelor of Medical Science program shall not be deemed to be absent from the Bachelor of Medicine program and shall be permitted to re-enrol in the Bachelor of Medicine at their University of Enrolment, in the year immediately following completion of the Bachelor of Medical Science program.

22. Award With Distinction

- 22.1 BMed – JMP students enrolled at either University must satisfy the same academic criteria as provided in the BMed – JMP Award of Bachelor of Medicine Degree With Distinction – Guideline 000845 <http://www.newcastle.edu.au/policylibrary/000845.html>

23. Award of University Medal

- 23.1 BMed – JMP students enrolled at either University must satisfy the same academic criteria in order to be considered for the award of University Medal.
- 23.2 (a) Meritorious students enrolled at UoN may be considered for the award of a University (of Newcastle) Medal.
(b) Meritorious students enrolled at UNE may be considered for the award of a University (of New England) Medal.
- 23.3 Provisions for the award of University Medals to BMed – JMP students are listed in:
(a) BMed – JMP University Medals procedure – *in draft*
(b) BMed - JMP University Medals guideline – *in draft*

24. Complaint Resolution

- 24.1 Provisions for resolving complaints are specific to the institution in which BMed – JMP students are enrolled.
- 24.2 (a) Provisions for UoN students are listed in the UoN Complaint Resolution - Policy 000745 – <http://www.newcastle.edu.au/policylibrary/000745.html>
- (b) Provisions for UNE students are listed in the UNE Grievance Mediation Policy and Procedures - <http://www.une.edu.au/policies/pdf/grievancemediation.pdf>
- 24.3 Before final resolution of a JMP student matter, appropriate consultation must be held between the University Complaints Office (UoN) and the Service Quality Unit (UNE).

25. Student Discipline Rules

- 25.1 Provisions for addressing student discipline matters are specific to the institution in which BMed – JMP students are enrolled.
- 25.2 (a) Provisions for UoN students are listed in the UoN Student Discipline Rule - 000341 – <http://www.newcastle.edu.au/policylibrary/000341.html>
- (b) Provisions for UNE students are listed in the UNE:
- (i) Student Behavioural Misconduct Rules - <http://www.une.edu.au/policies/pdf/studentbehaviouralmisconductrules.pdf>
- (ii) Student Behavioural Misconduct Investigation and Penalty Guidelines – <http://www.une.edu.au/policies/pdf/studentbehaviouralmisconductrulesinvestigationandpenaltyguidelines.pdf>

26. Maximum Time for Obtaining an Award

- 26.1 Except with the permission of the Dean, the maximum time for obtaining the units required to qualify for the Bachelor of Medicine shall be eight years, excluding enrolment in the UoN Bachelor of Medical Science.
- 26.2 The period refers to elapsed calendar years from admission, and is inclusive of periods of leave of absence, exclusion or suspension from either the program or the University;
- 26.3 On application from a student, the Dean may grant an extension of time to complete the program, provided that the period of extension is specified in each case, and the student has an expectation of completing the requirement for the award within a reasonable period.

27. Conferral of Award

- 27.1 The Bachelor of Medicine shall be conferred as a Pass Degree except where a candidate's performance has reached a meritorious standard of achievement such that the Degree may be conferred with Distinction according to the BMed – JMP Award of Bachelor of Medicine Degree With Distinction – Guideline 000845 <http://www.newcastle.edu.au/policylibrary/000845.html>
- 27.2 The testamur for the program shall acknowledge the Universities that comprise the Joint Medical Program, namely, the University of Newcastle and the University of New England.

28. Students with a Disability

- 28.1 Students with disabilities are expected to meet normal requirements for the BMed – JMP courses / units in which they are enrolled. Alternative arrangements to accommodate special needs will be considered where appropriate documentation is supplied.
- 28.2 Details concerning the nature of support available and terms and conditions that apply in relation to receiving support are provided:
- (a) at UoN in the Students With a Disability - Policy 000344 – <http://www.newcastle.edu.au/policylibrary/000344.html>
- (b) at UNE in the Policy on Students with a Disability – <http://www.une.edu.au/policies/pdf/studentsdisability.pdf>

28.3 To ensure the consistency of support available to BMed – JMP students, some consultation between the Universities' Disability Offices should occur.

29. Prizes and Scholarships

29.1 With the exception of the University Medal provisions (Clause 23), the terms and conditions for prizes and scholarships pertaining to BMed – JMP students at either University are specific to the University at which the students are enrolled and independent of the partner University.

30. Exit Award

30.1 Candidates for the Bachelor of Medicine who have satisfied the requirements for the exit degree Bachelor of Health may be permitted to transfer candidature to the Bachelor of Health. Candidates wishing to transfer shall apply in writing to the Dean, for approval. The Dean will take advice from the relevant Head of School.

31. Application of provisions

31.1 In instances where provisions are not specified in this Schedule/Rule, the matter will be referred to the Joint UoN-UNE Academic Governance Reference Group. Recommendations concerning resolution of the matter will be forwarded to the Academic Senate (UoN) / Academic Board (UNE) for consideration and approval.

32. Relaxing Provision

To provide for exceptional circumstances arising in any particular student matter, the Academic Senate (UoN) / Academic Board (UNE), on the recommendation of the Dean, may relax any provision of this Schedule/ Rule. Such relaxations will be reported back to the other Senate/Board.

Bachelor of Medicine – Joint Medical Program

ADMISSION AND SELECTION POLICY

1. UAC COURSE CODE: 780000 Bachelor of Medicine - JMP

The Bachelor of Medicine - JMP is offered jointly by the University of Newcastle and the University of New England. Admission is managed through a common selection process. Applicants for the BMed – JMP must lodge an application through UAC listing course code 780000. Applicants will have the opportunity to select the site (Newcastle or New England) at which they would prefer to complete the program when they lodge their direct application to the University.

2. NSW HSC PREREQUISITES, RECOMMENDED STUDIES AND ASSUMED KNOWLEDGE

Pre-requisite: Nil

Recommended Studies: Any two units of English

3. SPECIAL ADMISSION PROCEDURES AND SELECTION CRITERIA

3.1 Admission

ALL APPLICANTS are required to complete an on-line direct university JMP application either standard or rural (application under the Rural Remote Admission Scheme) by 5.00 pm on the closing date in the year prior to that in which admission is sought. The closing date for applications will be the on-time closing date (ie, end September) for UAC applications. Applicants will be required to state their preferred enrolment location (University of Newcastle or University of New England) on their on-line direct university JMP application.

ALL APPLICANTS must lodge a UAC application to the Universities Admission Centre, which includes a preference for the Bachelor of Medicine - JMP (CSP 780000), by UAC's November closing date for late applications.

ALL APPLICANTS must register with the Australian Council for Education Research (ACER) UMAT Office to undertake the Undergraduate Medicine and Health Sciences Admission Test (UMAT) by the final closing date for UMAT applications.

If an applicant does not lodge all three of the applications outlined above by the respective closing dates, they will not be eligible for consideration.

To be eligible for admission, applicants must satisfy both the academic requirement and the Personal Qualities requirement as specified below:

3.2 Academic Requirements

To satisfy the academic requirement, an applicant must:

- (a) have achieved a UAI of at least 93.8 in the New South Wales Higher School Certificate (or interstate equivalent), or 90.6 (or equivalent) at a school in a designated rural or remote location. All applicants applying on the basis of secondary examination results, regardless of the year the examination was undertaken, will be considered for the Rural/Remote Bonus Scheme. Determination of eligibility for the Rural/Remote Bonus Scheme will be based on the postcode of the high school attended by the applicant at the time of completion of the examination. The postcode classification is based on the Federal Government's Rural, Remote and Metropolitan Areas Classification (RRMA); or
- (b) have completed at least one full-time year or equivalent of approved study at a higher education institution and have achieved in that study a UAC (UAI Based) Rank of 87.35 or better.

The determination of academic eligibility will be based on the applicant's most recent study except in the case where an applicant has undertaken one or more years of tertiary study. In such a case the applicant's most recent tertiary studies will be used to determine academic eligibility.

3.3 Personal Qualities Requirement

- a) The Assessment of Personal Qualities consists of two stages:
 - i) Stage 1 comprises the Undergraduate Medicine and Health Sciences Admission Test (UMAT); and
 - ii) Stage 2 comprises an interview as determined by the Joint Medical Program Committee and approved by the relevant Faculty board or committee at each University.
- b) All applicants who have registered with the ACER UMAT office will be invited by ACER to undertake Stage 1. Stage 1 will be offered at locations across Australia and limited overseas sites.
- c) To be eligible for Stage 2 of the Assessment of Personal Qualities an applicant must achieve the required score in Stage 1 as determined each year by the Joint Medical Program Committee. The required score will be based on the performance of the applicant pool in any given year. Applicants who achieve the required score will be invited to undertake Stage 2.
- d) Only those applicants who satisfy Stage 1 and Stage 2 of the Assessment of Personal Qualities and satisfy the minimum academic requirement will be eligible for consideration for admission.
- e) Invited applicants who do not attend Stage 1 and/or Stage 2 of the Assessment of Personal Qualities will be deemed to have withdrawn their application and will be ineligible for consideration.

3.4 Selection

- a) Applicants who are deemed eligible to be considered for admission shall be ranked for selection in descending order of merit according to results in Stage 2 of the Assessment of Personal Qualities. Applicants with the same score in Stage 2 will be sub-ranked on the basis of their score in Stage 1.
- b) The available positions will be allocated rural and non-rural applicants at each university in the proportions determined by the Joint Medical Program Committee and approved by the relevant Faculty Board at each University based on the applicants stated enrolment location preference.
- c) The Assistant Academic Registrar, Faculty of Health, University of Newcastle (or nominee) shall ensure that sufficient offers of admission are made each year to the first year of the degree to fill the various quotas: Rural / Non-rural, Dean's Regional List University of Newcastle only, Bonded Medical Places, Medical Rural Bonded Scholarships and Indigenous. The number shall be that agreed to with the Federal Government when determining the University Profile.

3.5 Personal Health Requirements

Prospective students will be provided with a statement about recommended levels of personal health and fitness to undertake the program when they attend for interview. All commencing students will be required to confirm that they have read and understood this statement. Students will also be asked to provide an infectious disease history and immunisation record.

4. ABORIGINAL AND TORRES STRAIT ISLANDER APPLICANTS

Provisions for the selection of Aboriginal and Torres Strait Islander Applicants are contained in the Bachelor of Medicine Joint Medical Program – Aboriginal and Torres Strait Islander Selection Procedure – Procedure 000843 - <http://www.newcastle.edu.au/policylibrary/000843.html>

5. INTERNATIONAL APPLICANTS

Bachelor of Medicine – JMP: the international quota within the Bachelor of Medicine-JMP will be filled via agreements that the Faculty of Health, University of Newcastle and the University of New England have with specific overseas institutions. A limited number of positions will also be available to students entering via the University of Newcastle Foundation Certificate Program.

Course/Unit Codes	Course/Unit Name	Newcastle: New England (Units: Credit Points)	Comments
Year 1			
MEDI1011	Introduction to Professional Practice	10 : 6	Semester 1 offer only Available to B. Med students only
MEDI1012	Introduction to Medical Science	10 : 6	Semester 1 offer only Available to B. Med students only
MEDI1013	Introduction to Public Health	10 : 6	Semester 1 offer only Available to B. Med students only
ELECTIVE	Elective	10 : 6	B. Med students are expected to undertake the Elective in Year 1, Semester 1. Students must complete the Elective in order to fulfil the requirements of the B. Med Degree
MEDI1014	Professional Practice 1	20 : 12	Semester 2 offer only. Must have completed MEDI1011, MEDI1012 and MEDI1013 Available to B. Med students only
MEDI1015	Medical Science 1	20 : 12	Semester 2 offer only. Must have completed MEDI1011, MEDI1012 and MEDI1013 Available to B. Med students only
Year 2			
MEDI2011	Professional Practice 2	20 : 12	Semester 1 offer only. Must have completed Year 1 Courses. Available to B. Med students only
MEDI2012	Medical Science 2	20 : 12	Semester 1 offer only. Must have completed Year 1 Courses. Available to B. Med students only
MEDI2013	Professional Practice 3	20 : 12	Semester 2 offer only. Must have completed Year 1 Courses. Available to B. Med students only
MEDI2014	Medical Science 3	20 : 12	Semester 2 offer only. Must have completed Year 1 Courses. Available to B. Med students only
Year 3			
MEDI3017	Year 3 Medicine 1	40 : 24	Semester 1 offer only. Must have completed all Year 2 Courses. Available to B. Med students only

MEDI3018	Year 3 Medicine 2	20 : 12	Semester 2 offering (must have successfully completed all Year 2 courses)
MEDI3014	Health Equity Selective	20 :12	Semester 2 offering (must have successfully completed all Year 2 courses)
Year 4			
MEDI4011	Medicine	20 : 12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 3 Courses Full-time students enrolled in MEDI4011 must enrol con-currently into MEDI4012 – Surgery. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only
MEDI4012	Surgery	20 : 12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 3 Courses Full-time students enrolled in MEDI4012 must enrol con-currently into MEDI4011 – Medicine. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only
MEDI4013	Paediatrics	20 : 12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 3 Courses Full-time students enrolled in MEDI4013 must enrol con-currently into MEDI4014 - Reproductive Medicine Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only
MEDI4014	Reproductive Medicine	20 : 12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 3 Courses Full-time students enrolled in MEDI4014 must enrol con-currently into MEDI4013 – Paediatrics. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only

Year 5			
MEDI5011	Medicine	20 :12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 4 Courses Full-time students enrolled in MEDI5011 must enrol con-currently into MEDI5012 - Psychiatry/Primary Health Care Selective. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only
MEDI5012	Psychiatry/Primary Healthcare Selective	20 :12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 4 Courses Full-time students enrolled in MEDI5012 must enrol con-currently into MEDI5011 - Medicine. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only
MEDI5013	Anaesthesia & ICU/Oncology & Palliative Care	20 :12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 4 Courses Full-time students enrolled in MEDI5013 must enrol concurrently into MEDI5014 – Surgery/Emergency Medicine. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only
MEDI5014	Surgery/Emergency Medicine	20 : 12	Semester 1 and 2 offered on a rotational basis. Must have completed Year 4 Courses Full-time students enrolled in MEDI5014 must enrol concurrently into MEDI5013 – Anaesthesia & ICU/Oncology & Palliative Care. Students will be asked for enrolment preferences; however, the final decision relating to numbers in each course is to be determined by the Bachelor of Medicine Program Committee. Available to B. Med students only