

JOSEPHINE BROWN

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Education

Georgetown University, School of Foreign Service, Washington, DC
Bachelor of Science, International Economics; Expected Graduation: May, 2003
Concentration: Finance and Commerce. Minor: African Studies. GPA: 3.4/4.0

Coursework included: Multinational Corporations, Export Management, Africa and the World, International Business Diplomacy.

Experience

Financial

Georgetown University Student Federal Credit Union, Washington, DC

Board of Directors, 2002-Present

Coordinate overall operations and transactions for 2,500 members and an asset size of \$900,000. Conduct extensive internal auditing and train new loan officers.

Credit Chairperson, Summer, 2001

Revised and implemented lending policies and practices. Lent over \$200,000 to 70 members and recorded no loan losses. Supervised staff of six seniors and juniors.

Loan Officer, 2000-2001

Analyzed loan applications and approved loans. Provided financial counseling for members. Designed and implemented summer mailing resulting in an 40% growth in membership.

JH Candy, Lakewood School, Lakewood, VA

Entrepreneur, Spring 1998

Earned \$700 from one semester of sales of soda and candy.

Additional

Agency for International Development, Washington, DC

Research Intern, 2001-2002

Examined agency practice of formulating economic assistance policies with under-developed countries through interviews and library research. Prepared papers on evaluation tendencies of projects and ways to ensure project sustainability.

Marriott Services, Georgetown University

Student Manager, 1999-2000

Hired and supervised staff of 10 workers. Efficiently handled customer complaints and suggestions.

Skills/Activities

Advanced French (speaking, reading, writing, comprehension).

MS Office (PowerPoint, Excel, Access, Word).

Lived and traveled extensively in Africa and Europe for 8 years.

International Relations Club, African Studies Association, DC Public School tutor.