

Constitution for Band Club at Georgia Tech

PREAMBLE

The purpose of this constitution is to outline the duties of the officers and the operating procedures of the organization. It is hoped that this constitution will allow the Band to function smoothly in support of the purposes stated below.

ARTICLE I - Name

This organization will be known as Band Club at Georgia Tech.

ARTICLE II – Purpose

The purposes of this organization shall be to:

1. Foster music on the Georgia Tech campus
2. Promote fellowship among Band members
3. Increase school spirit through music
4. Provide input to the Georgia Tech Band as an advisory body
5. Perform most administrative and fundraising functions of the Band

Article III – Membership

Section I. Membership is open to those students currently enrolled in the Georgia Institute of Technology who meet all Institute policies, rules, and regulations regarding participation in student organizations.

Section II. Those members eligible to vote will be active in the Georgia Tech Band, have paid their dues, and have attended at least half of all regular meetings during the semester.

Section III. All dues-paying Georgia Tech students in good standing not meeting the description of the voting body are eligible to participate as nonvoting members.

Article IV – Officers

Section I. The officers shall be a President, Vice President, and Secretary/Treasurer. The term of office shall begin immediately following the results of the elections.

Section II. The specific duties of the officers shall be as follows:

- A.** The President presides at Band Club and Band Council business meetings and is a student liaison between the Band Club and the directors. The President is also responsible for preparing the annual budget proposal that is submitted to the Student Government Association. The President is responsible for establishing committees and appointing members to such committees.
- B.** The Vice-President assumes the duties of the President in his/her absence, organizes Band Club and Band Council meetings, and presides over all Band Club committees. The Vice-President is directly in charge of coordinating performances and similar events.
- C.** The Secretary/Treasurer records and keeps all minutes of the Band Club and Band Council Meetings and is responsible for maintaining the financial records of the Band Club. Further, the Secretary/Treasurer will present a current financial report at all Band Council meetings. The Secretary/Treasurer is responsible for conducting all official correspondence of the Band Club and is the primary contact between the Band Club and other campus organizations.

Section III. Officer Eligibility

- A.** All officers must have been voting members of the Band Club for at least two semesters and must be a voting member at the time of elections.
- B.** Officers may not be members of the Executive Committee of Kappa Kappa Psi or Tau Beta Sigma as determined by the Constitutions of those organizations either at the time of their election or at any time during their term as a Band Club officer.
- C.** No person may serve more than twice in the same office.

Section IV. Officers will be elected in the following manner:

- A.** The election meeting shall be held during Spring Semester for the year no later than May 1. The elections will be held on the same day as the Section Leader/Drum Major auditions. The announcement that elections will be held must be widely publicized to Band Club members no less than one week prior to Election Day.
- B.** The order of election shall be President, Vice President, Secretary/Treasurer.
- C.** Nominations for each office will be taken from the floor. The current Band Club officers shall verify the eligibility of each candidate.

- D. The outgoing President shall conduct the election meeting until a new President has been elected – the President-Elect shall conduct the remainder of the meeting. In the event that the outgoing President is nominated for reelection, then the Secretary-Treasurer shall preside over the meeting until the Presidential election has been decided.
- E. Rules for speeches, questioning, and discussion of candidates will be determined by the chair of the meeting.
- F. After the Presidential and Vice Presidential elections, the floor shall be reopened for nominations for the remaining office(s).
- G. A majority vote of all voting members present shall be required for election. In the event that no candidate receives a majority on the first ballot, a runoff election shall be held between the two highest vote getters. The President shall break ties unless the tie concerns that person, in which case the Vice President shall break the tie.
- H. The President will appoint an eligible individual to fill any vacancies that occur during the year. This appointee shall serve for the duration of the term.

Section V. Officers shall be removed in the following manner:

- A. If an officer fails to maintain Institute requirements for holding an office (good standing, for example), he or she shall resign immediately.
- B. If it is believed that an officer is not fulfilling his or her constitutional duties, then a petition requesting his or her removal must be signed by at least one quarter of the voting membership and presented at a general meeting. Then, upon verification of the validity of the petition and, at least two weeks but not more than four weeks from the date of submission, another meeting shall be held at which the grievance will be presented, with both sides having the opportunity to present a case.
- C. The Advisor shall preside over the impeachment hearing. After all arguments have been heard, a secret-ballot vote shall be held. If at least three-quarters of the voting members present vote for removal, the officer shall be removed immediately.

Article V – Band Council

Section I. The Band Council consists of the President, Vice President, and Secretary/Treasurer of the Band Club, the Presidents of Kappa Kappa Psi and Tau Beta Sigma, and the Band Club Faculty Advisor.

Section II. Two-thirds of the members of the Band Council constitute a quorum.

Section III. The purposes of the Band Council are as follows:

- A. Provide social activities for band members.
- B. Communicate student concerns to the music faculty and staff in matters regarding band policy and activities.
- C. Coordinate gigs and perform other administrative functions as necessary.

Article VI – Advisor

Section I. A full time GT faculty or staff member will serve as advisor to the organization.

Section II. The Director of Bands shall serve as the Faculty Advisor. In the event that the Director of Bands cannot or does not wish to serve as the Advisor, he/she may appoint a Faculty Advisor from the remaining Music Department Faculty with advice and consent of Band Club president.

Section III. The duties of Advisor include: meeting with organization officers, reviewing the yearly budget, signing all required paperwork and advising on issues of risk management, organization leadership, and Georgia Tech policy.

Article VII – RAT Parents

Section I. The duties of the RAT parents are as follows:

- A. Help acclimate RATs to the Tech environment.
- B. Teach RATs the traditions of Georgia Tech and the Band including, but not limited to, cheers and songs.
- C. Ensure that the RATs wear their RAT caps in the proper manner and times.

Section II. RAT parents must have completed at least two semesters in Marching Band.

Section III. RAT parents shall be elected in the following manner:

- A. RAT parent elections will be held during Spring Semester for the following Fall Semester. The elections will be held on the same day as the Section Leader/Drum Major auditions.
- B. A majority vote of all voting members present shall be required for election. In the event that no candidate receives a majority on the first ballot, a runoff election shall be held between the two highest vote getters. The President shall break ties unless the tie concerns that person, in which case the Vice President shall break the tie.

Article VIII – Dues

Dues shall be collected at the beginning of fall and spring semesters. Those paying dues for a full year at the beginning of fall semester shall pay an amount that is less than the cost of paying dues for each semester separately. The amount for Dues shall be specified in the Bylaws.

Article IX - Parliamentary Procedures

Section I. The most recent edition of Robert’s Rules of Order shall govern all meetings.

Section II. On any dispute or question of authority not covered by this constitution or parliamentary procedure, the Director of Bands will be consulted.

Article X – Amendments

Section I. Amendments to this constitution shall be submitted to the Band Council in writing for consideration. A reading of the proposed amendment(s) at a general meeting will be required prior to submitting the amendment to a vote.

Section II. Written notification of all voting members must be made by mail or email, at least two weeks in advance of any proposed change in the constitution. A copy of the amendment and the date it will be voted on shall also be posted in a prominent location in the Couch Building.

Section III. A two-thirds vote of voting members present will be required for adoption.

Section IV. Amendments are subject to the approval by the Student Government Association and the Student Activities Committee

Bylaws

Section I. The Band Club shall establish a set of rules, which shall be known as the Bylaws. The Bylaws shall be a lesser authority than this constitution and shall establish further guidelines for the Band Club.

Section II. A two-thirds vote of the voting membership present shall be required to amend the bylaws provided that notice of the proposed amendment(s) was given at a Band Club meeting at least two weeks prior to the date of the vote.

Section III. The Bylaws may be waived by a two-thirds vote of the voting membership present at any Band Club meeting.

Section IV. Dues shall be \$15 for one semester and \$25 for one academic year

- A. This bylaw will be reviewed in conjunction with the annual budget, each academic year.