

**CHESTNUT RIDGE SCHOOL DISTRICT**  
**Fishertown, Pennsylvania**  
**Board of School Directors**

**REGULAR BOARD MEETING MINUTES**

**JUNE 28, 2010**  
**PAGE 7329**

The Chestnut Ridge School Board met for the regular Board meeting on Monday, June 28, 2010, at 7:24 p.m. in the Chestnut Ridge Middle School Auditorium. The following members were present:

Robert G. Mickle, President  
Shane E. Weyant, Vice President  
Donald R. Allison  
James D. Bence  
Ryan M. Emerick  
Annette V. Godissart  
William S. Pataki  
Terry A. Shank, Jr.

Absent was Michael A. Felix.

Also, present were:

Joseph K. Kimmel, Superintendent  
Dennis K. Shaffer, Business Manager  
George A. Knisely, High School Principal  
Richard L. Shimer, Assistant High School Principal  
Max A. Shoemaker, Middle School Principal  
John T. Black, III, "Acting" Assistant Middle School Principal  
Kenneth D. Grace, Director of Elementary Education  
Bradley D. Allison, Attorney/Solicitor  
Karen Dively, Secretary to the Business Manager/Assistant Board  
Secretary  
Mark A. Clevenger, Athletic Director  
Jennifer Howard, Bedford Gazette reporter  
Matt Volland  
Rebecca Mishler  
Tammy Miller  
Scott Daugherty  
Vicki Shroyer  
Bridgette Tantorno  
Kevin Oldham  
Troy Golden, Nutrition, Inc.  
Jen Waite, Food Service Director  
Terry Gordon

President Robert Mickle noted that the Board was in executive session on June 15, 2010, from 4:40 p.m. to 7:05 p.m. and then, 8:25 p.m. to 10:30 p.m., and also, this evening from 5:15 p.m. to 7:15 p.m. for personnel and contractual issues.

**IV. School Building Updates**

A. Kenneth Grace, Director of Elementary Education gave an update on the activities at the elementary buildings:

1. To help pre-k students and their parents' transition into the district, a bus trip was taken to the "Cow". There were approximately 50 people (parents and students) participating. There was increased participation due to Global Connect, our automated telephone system.

Also, thirty-five students received Child Identification Kits through RSVP and the Sheriff's Department.

During the first week of July, a movie day will be held as a part of transition program.

B. Max Shoemaker, Middle School Principal presented highlights of the activities in his building:

1. Librarian, Tammy Snow volunteers her time on Wednesdays, from 4 p.m. to 7 p.m., to open the Middle School Library for students and parents. The program runs for six weeks. The first week, 28 students plus 3 teachers came to the library. The second week, there were 37 students and 2 teachers. The last day will be Wednesday, July 28, 2010.

C. George Knisely, High School Principal spoke on the activities at the high school:

1. Student, Matt Beutman participated in the Future Farmers of America (FFA) competition in State College, PA. He placed second in public speaking.
2. Twenty-two students are attending summer school: five Middle School students and seventeen high school students. Twenty-eight courses are being offered.
3. Eight students are headed to the Technology Student Association (TSA) National Competition in Baltimore, Maryland.
4. Lori Sidelinger and Tammy Miller will be representing Chestnut Ridge School District at the Keystone Technology Integrator Summit at Bucknell University during the last week of July. Lori is a newly elected Keystone and her presentation earned her a place at the summit. Tammy Miller has been chosen as a mentor for a newly developed Keystone Technology Mentor Program.

- V. Public Comment – nothing to report at this time.
- VI. CREA Representative – nothing to report at this time.
- VII. CRESPA Representative – nothing to report at this time.
- VIII. Communications – nothing to report at this time.

**IX. EDUCATION AND TECHNOLOGY**

None

**X. BUDGET AND FINANCE**

A. Approve the following:

- 1. Bills and payrolls for June 2010
  - a. General Fund - \$1,269,822.91
  - b. Cafeteria Fund - \$100,534.31
- 2. Treasurer's report for May 2010
- 3. Cafeteria treasurer's report for May 2010

A motion was made by Ryan Emerick, seconded by Shane Weyant to approve the following:

- 1. Bills and payrolls for June 2010
  - a. General Fund - \$1,269,822.91
  - b. Cafeteria Fund - \$100,534.31
- 2. Treasurer's report for May 2010
- 3. Cafeteria treasurer's report for May 2010

On a roll call vote, the following members voted for the motion: D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

B. Approve the 2010 Homestead and Farmstead Exclusion resolution as presented

A motion was made by Shane Weyant, seconded by Donald Allison to approve the 2010 Homestead and Farmstead Exclusion resolution as presented.

On a roll call vote, the following members voted for the motion: D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

- C. Approve the millage rate of 9.7307 due to the Bedford County reassessment for the 2010-11 year. This represents the revenue neutral millage.

A motion was made by Annette Godissart, seconded by Shane Weyant to approve the millage rate of 9.7307 due to the Bedford County reassessment for the 2010-11 year. This represents the revenue neutral millage.

On a roll call vote, the following members voted for the motion: D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

- D. Approve the final adoption of the 2010-11 budget:

RESOLVED, that the budget for the Chestnut Ridge School District, Bedford County, Pennsylvania, which was tentatively adopted at a meeting of the Board of School Directors of the said district held May 25, 2010, in the amount of \$20,292,407 expenditures and other financial uses and the revenues and receipts in the amount of \$18,746,933 be hereby finally adopted as the annual budget of the Chestnut Ridge School District, Bedford County, Pennsylvania, for the fiscal year beginning the first Monday of July 2010.

BE IT FURTHER RESOLVED, that the Board of Directors of the Chestnut Ridge School District, Bedford County, Pennsylvania, hereby authorizes the appropriations and expenditures of the funds as itemized in said budget during the fiscal year beginning the first Monday of July 2010. The necessary revenue for the same shall be provided by a school tax on real estate which is levied and assessed at the rate of 9.7307 (0.097307) mills on the dollar on the total amount of assessed valuation of all property taxable for school purposes in the Chestnut Ridge School District, Bedford County, Pennsylvania, or at the rate of 9.73¢ on each \$100 of the assessed valuation of the taxable property.

BE IT FURTHER RESOLVED, that the Chestnut Ridge School District, Bedford County, Pennsylvania, shall levy a five dollar (\$5.00) per capita tax on each resident or inhabitant, over eighteen (18) years of age, according to Section 679 of the School Code; and

BE IT FURTHER RESOLVED, that the Chestnut Ridge School District, Bedford County, Pennsylvania, shall levy a five dollar (\$5.00) per capita tax, poll or other similar head taxes on each resident or inhabitant over eighteen (18) years of age, according to Act 511 of the School Code (Section 8, Act of December 31, 1965, P.L. 1257); and

BE IT FURTHER RESOLVED, that the Chestnut Ridge School District, Bedford County, Pennsylvania, shall levy on wages, salaries, commissions, and other earned income of individuals, one per cent (1%) according to Act 511 of the School Code (Section 8, Act of December 31, 1965, P.L. 1257); and

BE IT FURTHER RESOLVED, that the Chestnut Ridge School District, Bedford County, Pennsylvania, shall levy a one per cent (1%) real estate transfer tax according to Act 511 of the School Code.

SECTION 508. Majority Vote Required; Record, SECTION 687. Annual Budget – The affirmative vote of a majority of all the members of the board of school directors in every school district, duly recorded, showing how each member voted, shall be required in order to take action of adopting the annual budget.

A motion was made by Shane Weyant, seconded by Ryan Emerick to approve the final adoption of the 2010-11 budget.

A motion was made by James Bence, seconded by Annette Godissart to open discussion on a millage increase.

It was noted that the current receipt number is based on the 9.7307 millage rate, which is revenue neutral (no tax increase). The index is 5.9%, which is the highest rate that the District can increase taxes. Without a tax increase, exceptions may be needed in the 2011-12 school year. Currently, for 2009-10, the District is showing a deficit; which is due to waiting on the stimulus money.

James Bence and Donald Allison stated that, in their opinions, with the economy, etc., taxes should not be raised; but we need to tighten our belts more. William Pataki and Annette Godissart both noted that they do not support raising taxes to the index, but would support a modest increase with additional expense cuts.

A motion was made by James Bence, seconded by Donald Allison to assign a revenue neutral rate of 9.7307.

On a roll call vote, the following members voted for the motion: D. Allison, J. Bence, R. Emerick, S. Weyant, and R. Mickle. Voting against the motion were A. Godissart, W. Pataki, and T. Shank. Absent was M. Felix. Motion passed with 5 yeas, 3 nays, and 1 member absent.

On a roll call vote, the following members voted for the motion to approve the final adoption of the 2010-11 budget: D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

- E. Approve the purchase of the Aesop substitute calling software and service at a cost of \$6,790 (Enclosure #1)

A motion was made by Annette Godissart, seconded by Donald Allison to approve the purchase of the Aesop substitute calling software and service at a cost of \$6,790 (Enclosure #1)

A motion was made by Ryan Emerick, seconded by James Bence to table agenda item X. E. Approve the purchase of the Aesop substitute calling software and service at a cost of \$6,790 (Enclosure #1).

On a roll call vote, the following members voted for the motion to table agenda item X. E. Approve the purchase of the Aesop substitute calling software and service at a cost of \$6,790 (Enclosure #1): D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

- F. Approve the lunch and breakfast prices for the 2010-11 school year:

Breakfast – Elementary and Secondary:

Students, full price	\$ ____
Students, reduced price	____
Adults	____

Lunches – Central Elementary and New Paris Elementary:

Students, full price	\$ ____
Students, reduced price	____
Adults	____

Lunches – Middle School and High School:

Students, full price	\$ ____
Students, reduced price	____
Adults	____

A motion was made by Terry Shank, seconded by Annette Godissart to approve the lunch and breakfast prices for the 2010-11 school year.

A motion was made by Annette Godissart, seconded by William Pataki to amend the motion to approve the lunch and breakfast prices for the 2010-11 school year:

Breakfast – Elementary and Secondary:

Students, full price	\$ 0.90
Students, reduced price	0.30
Adults	2.00

Lunches – Central Elementary and New Paris Elementary:

Students, full price	\$ 1.55
Students, reduced price	0.40
Adults	3.00

Lunches – Middle School and High School:

Students, full price	\$ 1.75
Students, reduced price	0.40
Adults	3.00

as well as, the ala carte prices to increase by \$0.10 per item.

On a roll call vote, the following members voted for the motion:  
D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank,  
S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

- G. Approve Nutrition, Inc., for the second year of the five-year renewal process for cafeteria services, with a straight cost contract and a Management Fee of \$10,761.07. Nutrition, Inc., guarantees the Chestnut Ridge School District a loss not to exceed \$40,700 for the 2010-11 school year.

A motion was made by Annette Godissart, seconded by Donald Allison to approve Nutrition, Inc., for the second year of the five-year renewal process for cafeteria services, with a straight cost contract and a Management Fee of \$10,761.07. Nutrition, Inc., guarantees the Chestnut Ridge School District a loss not to exceed \$40,700 for the 2010-11 school year.

On a roll call vote, the following members voted for the motion:  
D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank,  
S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

**XI. BUILDINGS AND GROUNDS**

None

**XII. ATHLETICS AND STUDENT ACTIVITIES**

- A. Accept the following resignations:
1. Richard Emerick as head varsity track coach
  2. Richard Emerick as junior high assistant football coach

A motion was made by Shane Weyant, seconded by James Bence to accept the following resignations:

1. Richard Emerick as head varsity track coach
2. Richard Emerick as junior high assistant football coach

On a roll call vote, the following members voted for the motion:

D. Allison, J. Bence, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Abstaining was R. Emerick. Absent was M. Felix. Motion passed.

**XIII. NEGOTIATIONS AND PERSONNEL**

- A. Approve the employment of the following:
1. Kathleen Muthler as a secondary mathematics teacher at a starting salary of \$35,338.
  2. Andrew Weyant as a secondary social studies teacher at a starting salary of \$37,321.
  3. Mindy Boyce, Peggy Simmons, and Kami Oldham as HQT teachers for the summer school program

On a roll call vote, the following members voted for the motion: D. Allison, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Voting against the motion was J. Bence. Absent was M. Felix. Motion passed.

- B. Accept the following resignation:
1. Michelle Pepple as a special education teacher effective June 18, 2010

A motion was made by Ryan Emerick, seconded by Terry Shank to approve the following resignation:

1. Michelle Pepple as a special education teacher effective June 18, 2010

On a roll call vote, the following members voted for the motion: D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

- C. Approval to advertise for the position of secretary to the high school principal

A motion was made by William Pataki, seconded by Donald Allison to approve advertising for the position of secretary to the high school principal.

On a roll call vote, the following members voted for the motion: D. Allison, J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, S. Weyant, and R. Mickle. Absent was M. Felix. Motion passed.

**XIV. REGULATORY ACTIVITIES (POLICIES)**

None



**XV. CONSENSUS ITEMS:**

**A. EDUCATION AND TECHNOLOGY**

1. Approve the adoption of the following textbooks and software:
  - a. *Introduction to Business*
  - b. *Basic Drama Projects*
  - c. *Journalism Manual*
  - d. *ALEKS Math (software)*
  
2. Approve the following conference requests:
  - a. Nadine Glass to the National Autism Conference at State College on August 2-6 – approximate cost, \$700 (budgeted)
  - b. Wendy Onstead to the PACTEC conference at Lancaster on June 28-30 – approximate cost, \$836 (budgeted) (Carl Perkins grant)
  - c. Joseph Kimmel, Michelle Hall, Amy Miller, Linda Cubbison, Richard Shimer, Kenneth Grace, Max Shoemaker, John T. Black, and Dennis Shaffer to the IU 8 Leadership Academy at State College on July 7-9 – approximate cost, \$2,610 (budgeted) (Title IIA)

**B. BUDGET AND FINANCE**

1. Approve the minutes for May 2010
  
2. Approve contracting through the Gleason Agency, Inc., for the 2010-11 school year insurance as follows:
  - a. Basic package (property) - \$50,501.00
  - b. Educators Legal Liability - \$9,220.00
  - c. Umbrella Coverage - \$11,706.00
  - d. Workers' Compensation - \$45,768.00
  
3. Approve the medical and vision insurance monthly rates for 2010-11 from Crown Benefits Administration, Inc.

	<u>PPO Blue (Teachers)</u>	<u>PPO Blue (Support Staff)</u>	<u>Vision</u>
Individual	\$ 500.09	\$ 466.56	\$ 8.35
Parent & Child	\$1,202.50	\$1,120.06	\$14.25
Parent & Children	\$1,202.50	\$1,120.06	\$19.70
Husband & Wife	\$1,352.12	\$1,260.85	\$14.25
Family	\$1,432.25	\$1,336.25	\$19.70

4. Approve the dental insurance monthly rates for 2010-11 from Delta Dental as follows:

	<u>Sublocation 0001</u>	<u>Sublocation 0002</u>
Individual	\$17.27	\$ 47.53
Parent & Child	\$34.71	\$101.92
Parent & Children	\$59.31	\$162.86

Husband & Wife	\$34.71	\$101.92
Family	\$59.31	\$162.86

5. Approve the 2010-11 life insurance monthly rate of \$.19 per thousand dollars of coverage through PSBA Insurance Trust
6. Approve the purchase of student accident and athletic insurance from Gleason Financial, Ltd., underwritten by ACE American Insurance Company, for the 2010-11 school year as follows:
  - a. Voluntary student accident - \$22 for school time and \$88 for 24-hour coverage
  - b. Athletic coverage, Plan AA – Primary Excess Over \$100 and Catastrophic Coverage (which includes Special Activities and Expanded Sports Riders and a \$1,000,000 maximum benefit) - \$20,482
7. Approve the list of salaries and hourly rates for the 2010-11 school year for those employees under the collective bargaining agreement
8. Approve the following salary adjustments for the 2009-10 school year:
  - a. Amanda Weighley's placement on the Masters salary step 2 (\$1983 increase) for acquisition of a Master of Education degree on May 22, 2010
  - b. Christina Wingard's placement on the Masters +15 salary step 3 (\$1,322 increase) for acquisition of 15 credits beyond a Masters degree

#### **C. BUILDINGS AND GROUNDS**

1. Approve the following request for use of facilities:
  - a. American Cancer Society (Ryan Braley) used the high school facilities to conduct a car wash and bake sale from 10 a.m. to 4 p.m. on May 29

#### **D. ATHLETICS AND STUDENT ACTIVITIES**

1. Approve the list of bids for athletic equipment and supplies for the 2010-11 school year
2. Accept the following resignation:
  - a. Jeffery Fisher as junior high boys track coach

#### **E. NEGOTIATIONS AND PERSONNEL**

1. Accept the following resignation:
  - a. Tamara Snow as Reading Competition advisor effective with the 2010-11 school year

**F. REGULATORY ACTIVITIES (POLICIES)**

1. Approve final adoption of the following new policy:
  - a. No. 718 – Service Animals in Schools

A motion was made by Annette Godissart, seconded by James Bence to approve the above listed consensus items.

On a roll call vote, the following members voted for the motion: J. Bence, R. Emerick, A. Godissart, W. Pataki, T. Shank, and R. Mickle. Voting against the motion were D. Allison and S. Weyant. Absent was M. Felix. Motion passed.

Shane Weyant noted that he voted “no” to the consensus due to the increase in healthcare, approximately \$300,000.

**XVI. ADJOURNMENT**

A motion was made by Ryan Emerick, seconded by Shane Weyant to adjourn the meeting. The meeting adjourned at 8:30 p.m.

**INFORMATION ITEM:**

- A. The following teachers have attained tenure status as of the end of the 2009-10 school year:
  1. William Brubaker – High School Spanish
  2. Joshua Lasure – High School English
  3. Sarah Mishler – Reading, grade 7
  4. Peggy Simmons – High School Social Studies and Driver Education
  5. Christina Wingard – Elementary, grade 1

President \_\_\_\_\_  
Robert G. Mickle

Secretary \_\_\_\_\_  
Dennis K. Shaffer