

U.S. Fish and Wildlife Service
Department of the Interior
FFS Vendor Updating Document
INTERNAL E-MAIL - NBCDENVER ,ACHForm
EXTERNAL E-MAIL - ACHFORM@NBC.GOV

Date: Attention: Shawn Becker (303) 969-5881
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From:
Fax:
Phone:
Vendor #:
or (If already entered in FFS)
Duns #:

Vend Type:
(G) Federal Gov
(S) State Gov
(N) Private Sector
(E) Employee / Interns
(V) Volunteer / Invitational Travelers

Vendors 24 characters max per line including spaces

Vendor Name:

DBA:

(The name should be exactly as it was issued on your TIN / EIN)

TIN / EIN #: Required or SSN#: Required

Address Line 1:
Address Line 2:
Address Line 3:
Address Line 4:
City State Zip

1099 Vendor: Yes No
E-Mail Address:
Telephone Number:

Employee / Volunteer / Interns 24 characters max per line including spaces

/ Invitational Travelers

Employee Name:
(Name should be exactly as it appears on your Social Security Card)

SSN #: Required Home Org Code: Required (5 Digits)

Address Line 1:
Address Line 2:
Address Line 3:
Address Line 4:
City State Zip

E-Mail Address: Telephone Number:

ACH Bank Information (Required)

Financial Institution Information

Check if new:

Waiver Requested (to follow via fax) Account Type: Checking Savings

Bank Name:
Bank Address:
City State Zip

ACH Coordinator Name:
Telephone Number:
Bank Contact:
Nine Digit Routing Number:
Depositor Account Number:
Depositor Account Title: