

MINUTES OF THE MEETING
of the
FINANCE COMMITTEE
March 16, 1967

The Finance Committee convened at Kellogg Center at 8 o'clock for breakfast.

The following members were present: Messrs. Harlan, Hartman, Merriman, Smith, Stevens, Thompson, and White.

Absent: Mr. Nisbet

1. The following investment recommendation from Scudder, Stevens & Clark and Earl Cress:

Retirement Fund

<u>Amount</u>	<u>Security</u>	<u>Approx. Price</u>	<u>Principal</u>	<u>Income</u>	<u>Yield</u>
Recommend purchasing:					
up to					
1300 shs.	Corn Products (making 4,700)	50	\$65,000	\$2,210	3.4%

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve Item 1.

2. Communication from Mr. May:

Since the last Board meeting, the following federal grants for building projects have been announced from Washington:

Cyclotron Addition, National Science Foundation	\$200,000
Hearing Clinic, Health, Education, and Welfare	324,000
Pesticide Research Center, Health, Education, and Welfare	741,000

All of the above projects have been discussed with the Trustees, but University matching funds have not been committed. In addition to the projects which have received formal approval, there are two projects which require some additional funding and three others for which the University should commit funds at this time.

For nearly ten years the Trustees have used the income from reimbursement of indirect expenses on research contracts and grants for research equipment and buildings to increase the research potential of the faculty. I would like to recommend that the Trustees now allocate indirect expense funds for the following projects:

1) Veterinary Science	from 1965-66	\$125,000
2) Plant Biology Laboratory No. 2	from 1965-66	54,450
Federal Grant	\$1,345,550	
1965-66 Indirect Expense	1,200,000	
1965-66 to complete	54,450	
	<u>\$2,600,000</u>	
3) Cyclotron	from 1965-66	\$197,035.10
	from 1966-67	<u>202,964.90</u>
		\$400,000.00
National Science Foundation	\$ 200,000	
Indirect Expenses	<u>400,000</u>	
	\$ 600,000	
4) Speech and Hearing Clinic		\$400,000.00
Public Health Service	\$ 324,000	
Indirect Expenses 1966-67	<u>400,000</u>	
	\$ 724,000*	

*Does not provide for utilities or roads.

5) Pesticide Research Center		\$682,987.00
A. Headhouse and Greenhouses	576,013	
USDA Funds	\$ 95,368	
USDA Regional Funds	210,000	
Experiment Station Funds	<u>270,645</u>	
	\$576,013	
B. Laboratory	\$1,423,987	
HE&W	741,000	
Indirect Exp. 1966-67	<u>682,987</u>	
	\$1,423,987	
6) Life Science		\$1,587,293
Public Health Service	\$5,595,707	
State	4,000,000	
Kellogg	625,000	
Michigan State University	<u>1,587,293</u>	
	\$11,808,000	

continued - -

Investment
recommendation

Federal grants
for building
projects

Federal grants for building projects.

2. Communication from Mr. May re: federal grants for building projects, continued:

Indirect expense funds for following:

7) Botany Addition		\$1,275,000
8) Animal Care Center Grant	\$1,000,000	1,000,00
Indirect Expense funds	1,000,000	

If the Trustees approve the recommended funding for the above projects, income from indirect expense reimbursement will be committed well into the 1968-69 fiscal year. The allocations for 1965-66 through 1968-69 are summarized below:

For 1965-66

Music Building Addition	\$ 600,000.00*
Plant Biology Laboratories	1,200,000.00*
Veterinary Clinic	125,000.00
Plant Science Addition	54,450.00
Cyclotron	197,035.10
	<u>\$2,176,485.10</u>

*Previously authorized

For 1966-67:

Cyclotron	\$ 202,964.90
Speech-Hearing Clinic	400,000.00
Pesticide Research Center	682,987.00
Life Science	1,000,000.00
	<u>\$2,285,951.90</u>

For 1967-68:

Life Science	\$ 587,293.00
**Botany Addition	1,275,000.00
Animal Care Center	437,707.00
	<u>\$2,300,000.00</u>

For 1968-69:

Animal Care Center	\$1,562,293.00
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It should be recognized that there may be some adjustments on the above projects, but the recommended allocations cover projects which are either under contract or are likely to be within a year.

**See motion after item 3.

3. Communication from Mr. May:

In 1960 the Trustees increased non-resident fees and established a policy of allocating \$1,000,000 per year of non-resident fees for building purposes. With the decision to proceed with the Kedzie Hall Addition and Baker Hall, the Board increased the allocation \$400,000. The current fund budget provides for an allocation of \$1,400,000 for buildings, and it is expected that future budgets will include a like amount.

Confirming our conversation, I would like to recommend that the Trustees commit allocation of non-resident fees for projects previously authorized as listed below:

1) Baker Hall		\$1,900,000
Out-of-State Fees 1966-67	\$ 250,000	
Out-of-State Fees 1967-68	416,667	
Reserve Fund for Matching Federal Grants	600,000	
Federal Grant, Title I	633,333	
2) Kedzie Addition		2,375,000
Out-of-State Fees 1967-68	983,333	
Out-of-State Fees 1968-69	1,391,667	
3) Administration Building 1969-70		300,000

Assuming the Board approves the recommended allocations, fees allocated for buildings will be committed as follows:

1966-67:

Giltner Hall to complete--previously authorized	\$ 750,000
Federal Poultry Laboratory--	400,000
Baker Hall	250,000
	<u>\$1,400,000</u>

1967-68:

Baker Hall	416,667
Kedzie Addition	983,333
	<u>\$1,400,000</u>

1968-69:

Kedzie Addition	\$1,391,667
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1969-70:

Administration Building	\$ 300,000
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Non-resident fees committed to Baker Hall and Kedzie addition

Finance Committee Meeting Minutes, continued:

3. Communication from Mr. May, continued:

For the new Trustees, I should add that the Kedzie Hall Addition and the Baker Hall project were discussed informally with members of the legislature by Mr. Huff, Mr. Breslin and myself.

On motion by Mr. Merriman, seconded by Dr. Smith, it was voted to approve items 2 and 3, with the authorization to include up to 7,000 square feet additional floor space in the **Botany Building to be used for a herbarium.

4. Mr. May requests authorization to sell the following stock which has been received as gifts:

- a. 1 share of Missouri Pacific Railroad Company
- b. 65 shares of Eaton & Howard Stock Fund
- c. 2 shares of The One William Street Fund, Inc.
- d. 20 shares of Pontiac State Bank common stock

Authorization given to sell stocks

5. Our radio and television towers have to be painted every 5 or 6 years to meet federal requirements. It is now time to paint the WKAR tower on Forest Road. The low quotation received for this work is \$950. A supplemental appropriation is required to cover this work.

\$950 approp. to paint WKAR tower

6. Communication from Mr. May:

Last year the Board authorized the use of \$2,000 of overseas overhead for special entertainment required by overseas project directors. Dean Taggart has advised that this allocation is now exhausted. Since the plan is working well, I would recommend that the Trustees authorize a new allocation of \$2,000 for this purpose.

\$2,000 allocated for special entertainment Int. Programs

7. The Spartan statue has deteriorated to the point where it needs to be repaired and restored. The Grunwell-Cashero Company is skilled in this work, and Director Lautner and Professor Brauner, Chairman of the Art Department, recommend that they be employed at a total cost of \$985 to repair and seal all cracks, repair and seal the base of the statue, et cetera, for \$985. It is recommended that the Board authorize an appropriation for this work.

\$985 approp. to restore and repair Spartan statue

On motion by Mr. Hartman, seconded by Mr. Thompson, it was voted to approve items, 4, 5, 6 & 7.

8. On January 6, Claud Erickson submitted a statement for his professional engineering services as authorized by the Trustees in December 1962 for Power Plant 65, as follows:

Retainer for 3 years @ \$6,000 per year for the calendar years 1963, 1964, and 1965	\$18,000
Fee at the rate of 1/2% on the cost of plant (\$9,500,000)	47,500
	\$65,500

Payment of \$45,500 to Claud Erickson approved

In subsequent conversations, Mr. Erickson indicated that he intended to give \$20,000 of the total amount to the MSU Development Fund to be used for the purchase of library books for the new law library and indicated that if it was preferable from the University's point of view, the amount of his bill could be reduced by \$20,000.

It is recommended that the Board authorize an authorization in the amount of \$45,500 and authorize this payment to Mr. Erickson.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the above recommendation. Mr. Harlan did not vote on this item.

9. It is recommended that the Board authorize the purchase of the lot at 3334 Forest Road that is listed on our land acquisition chart as Parcel 3 and 4. There are two small houses on this lot. The lot is 123 feet by 264 feet. The agreed-upon purchase price is \$17,500. The present owners are Mr. and Mrs. Paul K. Harmon.

Approval purchase of property from Mr. and Mrs. Paul K. Harmon

On motion by Mr. Hartman, seconded by Dr. Smith, it was voted to approve the above item.

10. Communication from Mr. May:

A term loan agreement is necessary to formalize the financing of the parking ramp which is now under construction. This is the same type of loan agreement previously used for the internal financing of the Plant Biology Laboratories (AEC Building) and bus equipment. I would hope that the Trustees will approve this agreement in order that our records may be in good shape for the auditors.

Approval Term Loan Agreement for financing parking ramp

TERM LOAN AGREEMENT FOR PARKING RAMP NO. 2

A-1. PARTIES. By and between the Board of Trustees of Michigan State University as the Lender, and the Board of Trustees of Michigan State University as the Borrower.

A-2. FACTS. The facts upon which this agreement is based are as follows:

The Board of Trustees in the exercise of its constitutional duties has determined that it is expedient to construct Parking Ramp No. 2 with a designed capacity of 576 cars and has previously authorized the building of this parking ramp at a cost of \$1,275,000. The Board of Trustees has previously pledged the income from faculty and staff parking permits and parking revenues from the operation of lots.

Finance Committee Meeting Minutes, continued:

Approval
Term Loan
Agreement for
financing
Parking Ramp
No. 2

10. Term Loan Agreement for Parking Ramp No. 2, continued:

- A-3. STATEMENT OF THE BOARD. The Board has determined that it is necessary and expedient to build this Parking Ramp No. 2 in the area of the Administration Building-Bessey Hall-Kedzie area.
- A-4. PURPOSE OF LOAN. The Board by proper resolution has determined to borrow by means of internal financing the sum of \$1,275,000 for the purpose of providing funds to pay all costs of the construction of Parking Ramp No. 2.
- A-5. BOARD WILLING TO LOAN. The Board is willing to make the said loan for the said purposes upon the terms and conditions more fully set forth herein.
- A-6. MUTUAL COVENANTS. The parties above named hereby agree as follows:

DEFINITIONS

In construing this instrument, unless the context clearly establishes otherwise, the terms and words hereinafter defined shall be given the meanings hereinafter set forth:

- A-7. UNIVERSITY. The term "University" shall have reference to Michigan State University, located at East Lansing, Michigan.
- A-8. YEAR OR FISCAL YEAR. The term "year" or "fiscal year" shall have reference to the fiscal year of the University, beginning on July 1 and ending on June 30.
- A-9. REVENUE. The term "Revenue" means the net income received from faculty, staff, and student parking permits and parking revenues from the operation of lots and other available funds which Trustees may from time to time assign to this bond issue.
- A-10. LOAN. The term "loan" shall have reference to the loan in the amount of \$1,275,000 made by the Board under the terms and conditions herein set forth; and
- A-11. NOTE. The term "Note" shall have reference to the Note given to the Board of Trustees of Michigan State University, which Note shall be substantially in the form attached hereto and marked "Exhibit 'A'".

SECTION I

COMMITMENT OF BOARD

- I-1. The Board agrees to make available in the form of a loan \$1,275,000 for the purposes stated herein, and upon the terms and conditions more specifically set forth in this Agreement and in the note.

The Loan shall bear interest at the rate of 0 percent per annum. Interest shall be payable semi-annually on --- dates in each year until the Note shall be paid in full.

SECTION II.

AFFIRMATIVE COVENANTS OF THE BOARD

- II-1. USE OF BORROWED FUNDS. The proceeds of the Loan shall be used for the sole purpose of paying the cost of construction of Parking Ramp No. 2 to be completed in August 1967.
- II-2. REVENUE. The Board covenants and agrees that the University will use its best efforts to assure that funds will be available at all times from income from faculty, staff, and student parking permits and parking revenues from the operation of lots and any other funds available in sufficient amounts to meet the payments on the Note as herein called for.
- II-3. PAYMENTS ON THE NOTE. The Board covenants and agrees that it will pay on the Note from Revenue as herein defined not less than \$200,000 in each fiscal year.
- II-4. BOARD TO HAVE LIEN. The Board shall have a lien on the Revenue designated in II-2 hereof, and in the same amount necessary to meet all principal payments on the Note as the same shall become due.

SECTION III.

EXECUTION OF AGREEMENT.

- III-1. This Term Loan Agreement may be executed simultaneously in several counter-parts, each of which shall be deemed to be an original, and such counterparts, together, shall and will constitute one and the same instrument.

IN WITNESS WHEREOF, The parties hereto have caused these presents to be executed by their duly authorized officers and their corporate seals to be hereunto fixed, all as of _____ day of _____ A.D. 1967.

THE BOARD OF TRUSTEES, of MSU Borrower
By _____

THE BOARD OF TRUSTEES, of MSU Lender
By _____

continued--

Finance Committee Meeting Minutes, continued:

10. Term Loan Agreement for Parking Ramp No. 2, continued:

Exhibit "A"

East Lansing, Michigan
Date _____

Approval
Term Loan
Agreement
Parking Ramp
No. 2

On or before _____ (date), For Value Received, The Board of Trustees of Michigan State University, the Borrower, promises to pay to the order of the Board of Trustees of Michigan State University, the Lender, the sum of _____ dollars (\$ _____) with interest thereto from the date hereof until paid at the rate of 0 percent per annum.

The principal indebtedness and the interest which shall accrue and become due and payable thereto shall be paid in accordance with the terms and conditions set forth in a certain Term Loan Agreement between the Borrower and the Lender dates as of _____.

No obligation hereunder shall ever be or become a charge against the State of Michigan nor shall the sum of a lien on, or secured by, any property, real, personal, or mixed, of the State, Board of Trustees of Michigan State University or Michigan State University, other than the revenue specifically designated in the Term Loan Agreement above referred to; and this Note, evidencing the borrowing under said Term Loan Agreement, is payable only out of such revenue provided for in said Term Loan Agreement, and from other funds which the Borrower may use for such purposes, and is subject to the terms and conditions set forth in said Term Loan Agreement.

THE BOARD OF TRUSTEES
of Michigan State University

RESOLUTION OF THE BOARD OF TRUSTEES
OF MICHIGAN STATE UNIVERSITY
TO BORROW FUNDS TO COVER COSTS
OF PARKING RAMP NO. 2

1. The Board of Trustees of Michigan State University has determined that it is necessary and expedient to construct Parking Ramp No. 2, at a cost of \$1,275,000.
2. To provide the funds necessary to construct Parking Ramp No. 2, the Board deems it necessary and expedient to borrow the sum of \$1,275,000, and that these funds be borrowed from the Revolving Funds of the University.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Michigan State University that a term loan agreement substantially in the form presented to the Board be entered into pursuant to the terms of which \$1,275,000 may be borrowed to provide the required funds.

On motion by Mr. White, seconded by Mr. Thompson, it was voted to approve the above term loan agreement.

11. Cevdet Sunay, President of the Republic of Turkey, will visit Michigan State University on April 11. It is recommended that the Board authorize the awarding of an honorary degree Doctor of Laws on this occasion.

Honorary
degree
approved for
Cevdet Sunay

On motion by Mr. Harlan, seconded by Mr. Merriman, it was voted to approve the above recommendation.

12. A report of the visit by representatives of the Food and Drug Administration seeking a possible site for a research facility was presented to the Trustees.

Adjourned.

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
March 16, 1967

Present: Messrs. Harlan, Hartman, Merriman, Smith, Stevens, Thompson, and White.

Absent: Mr. Nisbet.

The meeting was called to order at 10:30 a.m. - President Hannah presiding.

The Minutes of the February meeting were approved.

SPECIAL MISCELLANEOUS

1. Approval of the Finance Committee Items on the preceding pages.

On motion by Mr. Stevens, seconded by Mr. Merriman, it was voted to approve the Finance Committee Items.

Approval of
Finance
Committee
items

NEW BUSINESSResignations and Terminations

Resignations

1. Philip M. Morris, Assistant Professor of German and Russian, August 31, 1967.
2. Nikolai P. Poltoratsky, Professor of German and Russian, August 31, 1967 to accept a position at the University of Pittsburgh.
3. Orlo Jantz, Assistant Professor of Entomology, February 24, 1967. He is a USDA employee.
4. Glendon A. Schubert, Professor of Political Science, August 31, 1967, to accept a position at North Carolina.
5. Ronald P. Grossman, Assistant Professor of Humanities, August 31, 1967, to accept a position at Lake Forest College.
6. Arlene R. Seaman, Associate Professor of Anatomy, June 30, 1967.
7. Vincent J. Carillot, Assistant Football Coach, and Assistant Professor, Intercollegiate Athletics, March 31, 1967, to accept a position as Assistant Football Coach at Georgia Tech.

Leaves

Leaves--Sabbatical

1. Boyd G. Ellis, Associate Professor of Soil Science, with half pay from September 1, 1967 to August 31, 1968, to study in Scotland and travel in Europe.
2. Joseph J. Waldemier, Associate Professor of English, with half pay from September 1, 1967 to August 31, 1968, to study in Denmark and travel in Europe.
3. Mark O. Kistler, Associate Professor of German and Russian, with half pay from September 1, 1967 to August 31, 1968 to complete a book and travel in Europe.
4. William J. E. Crissy, Professor of Marketing and Transportation Administration and Continuing Education, and Associate Dean of Business and the Graduate School of Business to study at Simon Fraser University in Canada, with full pay from July 1, 1967 to December 31, 1967.
5. T. Wayne Taylor, Professor in the Science and Mathematics Teaching Center, with half pay from September 1, 1967 to August 31, 1968, to study and travel in the USA.
6. James V. Higgins, Associate Professor of Zoology, with half pay from September 1, 1967 to August 31, 1968 to study at the University of Oregon.
7. Stephen Elliston, Assistant Professor of American Thought and Language, with full pay from April 1, 1967 to June 30, 1967 to study at home.
8. Edward B. Blackman, Professor of Humanities and Administration and Higher Education, and Assistant Dean, University College, to study and travel in the USA and Europe, with full pay June 16, 1967 to September 15, 1967.
9. Paul L. Dressel, Professor and Director of Institutional Research and Assistant Provost, with full pay from May 1, 1967 to July 31, 1967 to study and travel in the USA and England.

Leaves--Health

1. Joseph L. Heirman, County Agricultural Agent, Delta County, with full pay from January 23, 1967 to March 15, 1967.
2. Continuation of leave for Emma J. Reinbold, Home Economist, Emmet, Cheboygan and Charlevoix Counties, with full pay from March 19, 1967, to May 18, 1967.

Leaves--Military

1. David M. Jose, Food Supervisor X, Owen Hall, without pay from March 23, 1967 to September 24, 1967.
2. James C. Clymer, Senior Trainee, Mimeograph, without pay from January 16, 1967 to June 30, 1967.

Leaves--Other

1. Simo Pynnonen, County Agricultural Agent, St. Clair County, with full pay from June 17, 1967 to September 10, 1967 to study and travel in England and Europe.
2. Eldon N. VanLiere, Instructor in Art, without pay from September 1, 1967 to August 31, 1968 to study at Indiana University.
3. Alvin C. Gluek, Associate Professor of History and Continuing Education and Assistant Dean of Arts and Letters, without pay from September 1, 1967 to August 31, 1968, to be Visiting Professor at the University of Toronto.
4. Gilman M. Ostrander, Professor of History, without pay, from September 1, 1967 to August 31, 1968, to be Fulbright-Hays Lecturer in Japan.
5. Beatrice Leonardson, Coordinator of Continuing Education, College of Home Economics, with full pay from May 1, 1967 to May 31, 1967, to travel in Europe.

NEW BUSINESS, continuedLeaves--Other, continued

6. Jean E. Rubin, Assistant Professor of Mathematics, without pay from September 1, 1967 to August 31, 1968 to study and teach at Purdue University.
7. LeRoy C. Ferguson, Professor of Political Science, without pay from March 1, 1967 to June 30, 1967, to do research at the University of Florence in Italy.
8. M. Thomas Inge, Assistant Professor of American Thought and Language, without pay from September 1, 1967 to August 31, 1968, to be Fulbright lecturer at the University of Salamanca, Spain.
9. William J. E. Crissy, Professor of Marketing and Transportation Administration and Continuing Education, without pay from January 1, 1968 to June 30, 1968 to be Visiting Professor at Simon Fraser University, Canada.

Leaves

Appointments

Appointments

1. Douglas Joseph Chapman, Agricultural Agent, Genesee County, at a salary of \$9000 per year on a 12-month basis effective April 24, 1967.
2. Richard John Allen, 4-H Youth Agent, Montcalm, Barry, Ionia Counties, at a salary of \$7500 per year on a 12-month basis effective March 15, 1967.
3. Harold Dewey Rouget, 4-H Youth Agent, at Large, at a salary of \$8100 per year on a 12-month basis effective July 1, 1967.
4. Alice Elizabeth Epple, Home Economist, Washtenaw, Lenawee and Monroe Counties, at a salary of \$10,500 per year on a 12-month basis effective June 1, 1967.
5. George Eddie Rossmiller, Assistant Professor (Ext.) of Agricultural Economics, at a salary of \$12,000 per year on a 12-month basis effective July 1, 1967.
6. George E. Merva, Assistant Professor of Agricultural Engineering, at a salary of \$12,750 per year on a 12-month basis effective July 1, 1967.
7. Robert Gregory LaPrad, Assistant Professor, Institute of Agricultural Technology, at a salary of \$13,000 per year on a 12-month basis effective April 1, 1967.
8. Douglas Barrie Purser, Associate Professor (Res.) Animal Husbandry at a salary of \$16,000 per year on a 12-month basis effective July 1, 1967.
9. Tedford A. Gillett, Research Associate of Biochemistry, at a salary of \$8000 per year on a 12-month basis effective from April 1, 1967 to December 31, 1967.
10. Alex D. Beltz, Assistant Professor of Fisheries and Wildlife, at a salary of \$1000 per month from March 1, 1967 to June 15, 1967.
11. Richard John Aulerich, Assistant Professor (Res., Ext.) of Poultry Science, at a salary of \$9300 per year on a 12-month basis effective July 1, 1967.
12. Gerald George Duffy, Assistant Professor of Elementary and Special Education, at a salary of \$11,000 per year on a 10-month basis effective September 1, 1967.
13. Perry Eugene Lanier, Assistant Professor of Elementary and Special Education, at a salary of \$11,000 per year on a 10-month basis effective September 1, 1967.
14. John William Simmons, Specialist, Learning Systems Institute, at a salary of \$3808 for the period March 13, 1967 to May 31, 1967.
15. Robert Price Boger, Associate Professor of Home Management and Child Development at a salary of \$14,000 per year effective August 1, 1967.
16. Suryakumari Ramaswami, Research Associate in Biophysics, at a salary of \$7800 per year on a 12-month basis effective March 1, 1967 to February 29, 1968.
17. Daniel R. Hughes, Professor of Mathematics, at a salary of \$2000 for the period March 27, 1967 to May 7, 1967.
18. Dean B. Webb, Instructor in Mathematics, at a salary of \$2000 for the period March 16, 1967 to June 15, 1967.
19. Sudhakar Waman Dharamadhikari, Associate Professor of Statistics and Probability at a salary of \$12,000 per year on a 12-month basis effective September 1, 1967 to August 31, 1968.
20. Godwin K. Nukunya, Assistant Professor of Anthropology and African Studies Center, at a salary of \$11,500 per year on a 10-month basis effective September 1, 1967 to August 31, 1968.
21. Robert F. Banks, Assistant Professor of Labor and Industrial Relations, and Madison College, at a salary of \$12,500 per year on a 12-month basis effective August 1, 1967.
22. Jack Ronald VanDer Slik, Instructor in Political Science, at a salary of \$2500 for the period February 1, 1967 to June 30, 1967.

NEW BUSINESS, continuedAppointments, continued

Appointments

23. Jeanne Erard Gullahorn, Assistant Professor of Psychology, and Madison College, at a salary of \$10,000 per year on a 10-month basis effective September 1, 1967.
24. Richard B. Dinsmore, Instructor in Humanities, at a salary of \$8500 per year on a 10-month basis effective September 1, 1967.
25. Warren G. Hoag, Professor and Director in the Office of the Dean of Veterinary Medicine, at a salary of \$24,000 per year on a 12-month basis effective June 1, 1967.
26. Richard J. Kociba, Instructor in Anatomy, at a salary of \$8700 per year on a 12-month basis effective April 1, 1967.
27. Charles Louis Hatheway, Assistant Professor of Veterinary Surgery and Medicine, at a salary of \$12,500 per year on a 12-month basis effective March 13, 1967 to May 31, 1968.
28. John A. Moore, Instructor in Veterinary Surgery and Medicine, at a salary of \$14,100 per year on a 12-month basis effective February 8, 1968 to May 31, 1968.
29. Rollo Winslow Van Pelt, Assistant Professor of Veterinary Surgery and Medicine, and Pathology, at a salary of \$15,120 per year on a 12-month basis from February 1, 1967 to May 31, 1968.
30. David George Smith, Assistant Football Coach, and Instructor in Intercollegiate Athletics, at a salary of \$9300 per year on a 12-month basis effective March 16, 1967.
31. John Raymond Baker, Assistant Professor of Zoology, at a salary of \$1800 for the period July 25, 1967 to September 1, 1967.
32. Lester L. Hearson, Assistant Professor of Zoology, at a salary of \$2500 for the period June 19, 1967 to September 1, 1967.
33. Alex D. Beltz, Assistant Professor of Physiology, at a salary of \$2500 for the period June 19, 1967 to September 1, 1967.

Transfers

Transfers

1. Marion K. Maxon from Home Economist, Mason, Manistee and Lake Counties, to Home Economist, Wexford and Missaukee Counties, at a salary of \$9400 per year on a 12-month basis effective May 1, 1967.
2. J. Bruce Burke, from Assistant Professor of Humanities and Religion, to Assistant Professor of Humanities only, at a salary of \$9500 per year effective September 1, 1967.
3. David L. Butterfield, from Food Supervisor IX Hubbard Hall, to Food Service Manager AP-I Hubbard Hall at an increase in salary to \$8000 per year effective April 1, 1967.
4. Ellis D. Norman, from Food Service Manager AP-I Hubbard Hall, to Food Service Manager AP-V, Wilson Hall, at an increase in salary to \$9000 per year on a 12-month basis effective April 1, 1967.
5. Dave L. Regan, from Manager AP-VI, Wilson Hall, to Manager AP-VI Holden Hall, at an increase in salary to \$10,200 per year on a 12-month basis effective April 1, 1967.

Salary Changes

Salary Changes

1. Increase in salary for Arthur Sherbo, Professor of English, to \$17,000 per year on a 10-month basis effective April 1, 1967.
2. Increase in salary for Julian Wolpert, Associate Professor of Geography, to \$4000 for the period April 1, 1967 to June 30, 1967.
3. Increase in salary for Albert R. Dorrow, Instructor in Intercollegiate Athletics and Assistant Football Coach, to \$11,400 per year on a 12-month basis effective March 16, 1967.
4. Increase in salary for Joseph J. Marks, Assistant Agricultural Editor AP-VII Information Services to \$14,700 per year on a 12-month basis effective March 1, 1967.
5. Increase in salary for George E. Fritz, Manager AP-VI, Hubbard Hall, to \$10,900 per year on a 12-month basis effective April 1, 1967.
6. Increase in salary for Charles J. Gillengerten, Operations Supervisor AP-I, Computer Laboratory, to \$7600 per year on a 12-month basis effective February 1, 1967.

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the Resignations, Leaves, Appointments, Transfers, and Salary Changes.

Miscellaneous

1. Dual assignment of Carl K. Eicher, Associate Professor, to Agricultural Economics and the African Studies Center, effective March 1, 1967.

Miscellaneous, continued

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|--|---|
| 2. Change Norman R. Stewart from Assistant Professor and Chairman, to Assistant Professor of Counseling, Personnel Services, and Educational Psychology, effective July 1, 1967; and change from a 10-month basis at a salary of \$13,000 per year to a 12-month basis at a salary of \$16,250 per year, effective September 1, 1967. | Ch status
Norman Stewart |
| 3. Appointment of Robert Charles Craig, Professor of Counseling, Personnel Services, and Educational Psychology, as Chairman of the Department with a salary change from \$17,000 to \$18,000 per year on a 12-month basis, effective July 1, 1967. | Robt. Craig
Chrm CPS & EP |
| 4. Dual assignment of Sarah M. Hervey, Research Associate, to the College of Home Economics, and the College of Education, effective from April 1 to June 30, 1967, and paid 75% from 71-2855 and 25% from 11-4361. | Dual assignment
Sarah Hervey |
| 5. Dual assignment of Einar Hardin, Associate Professor, to Labor and Industrial Relations and Justin Morrill College, effective July 1, 1967, and paid 60% from 11-3941 and 40% from 11-2801. | Dual assignment
Einar Hardin |
| 6. Assignment of Benjamin B. Hickok, Professor, to American Thought and Language only, effective January 1, 1967; and change from full time to half time at half pay from January 1 to August 31, 1967. | B.B. Hickok
ATL only ½ time
½ pay |
| 7. Dual assignment of John H. Reinoehl, Professor, to Humanities and Evaluation Services, effective April 1, 1967. His salary is to be paid 100% from 11-4131 effective September 1, 1967. | J.H. Reinoehl
on dual assign-
ment |
| 8. Change in status of Douglas Blubaugh, Instructor and Assistant Wrestling Coach in Inter-collegiate Athletics, from a 12-month basis at a salary of \$8,200 to a 10-month basis at a salary of \$8,200 per year, effective July 1, 1967. | Ch status
D. Blubaugh |
| 9. Changes as follows for Daniel M. Seifer, Regional Director of Continuing Education, effective April 1, 1967: | Approval ch
status
D.M. Seifer |
| a. Academic title of Assistant Professor | |
| b. Dual assignment to Continuing Education and Management. | |
| 10. Dual assignment of William W. Kelly, Associate Professor, to Honors College and American Thought and Language, effective February 1, 1967. Dr. Kelly is Associate Director of Honors College. | Dual assignment
Wm. W. Kelly |
| 11. Designation of John R. Powell as Assistant Professor and Assistant Director of the Counseling Center with an increase in salary from \$11,500 to \$13,000 per year, effective April 1, 1967. | John R. Powell
Asst. Dir.
Counseling Ctr. |
| 12. Change the effective dates of the appointment of Battle Smith, as Adviser in the Argentine Project to March 1 to March 31, 1967. | Ch effec. date
appt. Battle
Smith |
| 13. Change in status of John M. Hunter, Professor of Economics, as follows: | Ch status
J.M. Hunter |
| a. Termination of Sabbatical leave effective January 31, 1967 | |
| b. Assignment to the Brazil Higher Education Project from February 1, 1967, to August 31, 1968, paid from account 71-2006, at a salary rate of \$23,375 per year on a 12-month basis. | |
| 14. Assignment of Henry E. Larzelere, Associate Professor of Agricultural Economics, to the Pakistan Project from March 1 to September 30, 1967, paid from 71-2034. | H.E. Larzelere
assigned to
Pakistan Proj. |
| 15. Assignment of Cole S. Brembeck, Assistant Dean of Education, to the Thailand Project from February 26 to April 8, 1967, paid from 71-2043. | C.S. Brembeck
assigned to
Thailand Proj. |
| 16. Assignment of John E. Ivey, Jr., Dean of Education, to the Thailand Project from March 12 to April 15, 1967, paid from 71-2043. | John E. Ivey
assigned to
Thailand Proj. |
| 17. Recommendations from the Retirement Committee, as follows: | Retirement- |
| a. One-year consultantship with agreed-upon duties and responsibilities for Dorothy Kerth, Associate Professor of Health, Physical Education, and Recreation, effective from July 1, 1967, to June 30, 1968, and retirement effective July 1, 1968, at a retirement salary of \$3,000 per year. Miss Kerth was born April 14, 1906, and has been employed by the University since September 1, 1939. | Dorothy Kerth |
| b. One-year consultantship with agreed-upon duties and responsibilities for Meta Vossbrink, Associate Professor of Secondary Education and Curriculum, effective from April 1, 1967, to March 31, 1968, and retirement effective April 1, 1968, at a retirement salary of \$3,000 per year. Miss Vossbrink was born June 6, 1901, and has been employed by the University since September 1, 1936. | Meta Vossbrink |
| c. Disability retirement of John Vangils, Janitor Head D, Physical Plant, at a retirement salary of \$1,720 per year, effective March 21, 1967. Mr. Vangils was born August 26, 1903, and has been employed by the University since September 17, 1947. | John Vangils |

On motion by Mr. Thompson, seconded by Mr. Hartman, it was voted to approve the Miscellaneous Items 1 through 17.

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NEW BUSINESS, continued

Miscellaneous, continued

- Death Wm.S. McKane 18. Report of the death of William S. McKane on February 5, 1967. Mr. McKane was born on February 9, 1907, was employed by the University on June 15, 1929, and was a gardener in Botany and Plant Pathology at the time of his retirement on October 3, 1906.
- Death F.E.A. Snow 19. Report of the death of Frances E. A. Snow, Home Economist in Lenawee, Washtenaw, and Monroe Counties, on February 16, 1967. Mrs. Snow was born on December 27, 1914, and has been a member of the staff since February 1, 1961.
- Death Geo. Hobbs 20. Report of the death of George W. Hobbs on February 23, 1967. Mr. Hobbs was born on August 8, 1886, was employed by the University on September 1, 1921, and was Professor of Mechanical Engineering at the time of his retirement on July 1, 1952.
- Death Richard Harper 21. Report of the death of Richard S. Harper, Stage Manager in the Auditorium, on February 15, 1967. Mr. Harper was born on December 17, 1915, and had been employed by the University since July 2, 1956.

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death, or until February 15, 1968.

- Death Frank Solomon 2. Report of the death of Frank F. Solomon, a Stores employee, on March 1, 1967. Mr. Solomon was born on July 18, 1910, and has been employed by the University since May 1, 1944.

It is recommended that his widow continue to receive his salary for a period of one year beyond the date of his death, or until March 1, 1968.

On motion by Mr. Merriman, seconded by Mr. Stevens, it was voted to approve the recommendations in items 21 and 22.

- Approval recommendations from Director of Personnel 23. Recommendations from the Director of Personnel, as follows:
- a. Establish an Associate Director, African Mechanization Program AP-X position in Agricultural Engineering, paid from 71-2008.
 - b. Establish a Senior Departmental Secretary VII position in German and Russian.
 - c. Establish a half-time Clerk-Stenographer III position in the Language Laboratory.
 - d. Establish a Senior Departmental Secretary VII position in Linguistics and Oriental and African Languages.
 - e. For Romance Languages:
 - 1) Reclassify a Senior Departmental Secretary VII to an Executive Secretary VIII position.
 - 2) Establish a Clerk-Stenographer III position.
 - f. Reclassify 4 Clerk-Stenographer III to Departmental Secretary V positions in Education.
 - g. For the Computer Laboratory:
 - 1) Establish an Operation and Consulting Coordinator AP-II position
 - 2) Establish a Computer Operator VIII position
 - h. Reclassify a Senior Clerk IV to a Senior Clerk-Stenographer V position in Physics, paid from 71-1770.
 - i. Establish a Departmental Secretary V position in the Social Science Research Bureau.
 - j. Reclassify a Senior Departmental Secretary VII to an Office Assistant VIII position in the Highway Traffic Safety Center.
 - k. Reclassify an Executive Secretary VIII to an Office Assistant XI position in Institutional Research.
 - l. For Radio Broadcasting:
 - 1) Reclassify a Radio Engineer IX to a Producer Director AP-I position.
 - 2) Reclassify 2 Senior Radio Engineer X to Radio Transmitter Engineer XII positions.
 - m. For Television Broadcasting:
 - 1) Establish a Studio-Transmitter Engineer X position.
 - 2) Reclassify 3 Television Transmitter Engineer X to XII positions.
 - n. Establish a Principal Clerk VI position in the Business Office.
 - o. For Data Processing:
 - 1) Reclassify 3 Tabulating Machine Operator VI to VIII positions.
 - 2) Reclassify a Tabulating Machine Operator VII to VIII position.
 - 3) Reclassify a Computer Librarian VIII to XI position.
 - 4) Reclassify a Principal Tabulating Machine Operator VIII to a Head Computer Operator XI position.
 - 5) Reclassify a Principal Data Processing Programmer X to Programmer AP-I position.
 - 6) Reclassify a Head Programmer XI to Senior Programmer AP-II position.
 - 7) Reclassify 2 Head Programmer XI to Programmer AP-I positions
 - 8) Reclassify a Head Tabulating Machine Operator XI to Data Processing Supervisor AP-IV position
 - 9) Reclassify a Data Processing Supervisor AP-II to AP-IV position.
 - 10) Reclassify a Principal Data Processing Programmer AP-II to a Systems Analyst AP-IV position.
 - 11) Reclassify a Head Programmer IX to a Senior Programmer AP-II position.
 - 12) Reclassify an Assistant Supervisor AP-IV to Assistant to Director AP-VI position.
 - 13) Reclassify a Tabulating Machine Operator VI to VIII position
 - p. Establish a Graphics Technician IV position in Mimeograph.
 - q. Reclassify a Clerk_Typist III to a Senior Clerk-Stenographer V position in the Placement Bureau.

- Degrees winter term 24. Approval of granting the appropriate degrees to those students who according to the records of the Registrar completed the requirements for graduation at the end of winter term 1967.

On motion by Mr. Hartman, seconded by Mr. Harlan, it was voted to approve items 23 and 24.

NEW BUSINESS, continued

Miscellaneous, continued:

25. On March 3 the following bids were received for library stack equipment in the Library addition:

	Base Bid	Alt. 1	Alt. 2	Alt. 3	Alt. 4	Alt. 5
Remington Office Systems	\$105,817.10	\$47,048	\$8,263	\$235.65	\$19,525	\$44,742.40
Republic Steel Corp.	108,876.00	-	-	-	21,575	-
Speaker Associates	126,796.00	24,686	8,273	475.00	24,347	14,796.00
Bottomly School Equipment	135,387.00	-	-	-	27,945	-

It is recommended that a contract be awarded to the Remington Office Systems in the amount of the base bid of \$105,817.10, plus \$235.65 for Alternate 3, plus \$5,000 for Alternate 2, for a total of \$111,052.75.

It is understood that some of the newspaper storage called for under Alternate 2 will be eliminated and thereby reduce the bid of \$8,263 for the alternate to \$5,000.

On motion by Mr. Thompson, seconded by Mr. Hartman, it was voted to approve Item 25, including alternative 3 and a portion of alternate 2.

26. Six years ago the University of Michigan, Michigan State University, and Wayne State University established a cooperative program designed to coordinate activities for preparing administrators and faculty for community colleges. The Kellogg Foundation provided a major share of the funding of the costs of this program for the past six years.

The members of the Council representing each of the member institutions now unanimously recommend the continuation of the Council and the approval by the governing boards of the three institutions of the articles of agreement to provide for this continuation. It is recommended that our Board of Trustees approve the following resolution:

WHEREAS, the three universities--the University of Michigan, Michigan State University, and Wayne State University--have cooperated during the past six years in a coordinated program in the development of community junior colleges, and

WHEREAS, this cooperative effort has been highly successful and it is deemed desirable that it be continued,

Therefore BE IT RESOLVED, that the President of this University be authorized to enter into the agreement implementing the inter-institutional Council on a continuing basis.

On motion by Mr. Merriman, seconded by Mr. Hartman, it was voted to approve the continuance of the above resolution on an indefinite basis.

27. The recommendations of the Faculty Tenure Committee for procedures for dismissal of tenured faculty was distributed to the Trustees at the February meeting and then referred to the University Attorney for such corrections in language as seemed to be necessary. Mr. Carr's recommendations were received on February 22 and later reviewed by the Faculty Committee on Tenure and approved by them. They are now recommended to the Trustees for approval as follows:

PROCEDURES FOR DISMISSAL OF TENURED FACULTY

Tenured faculty may be dismissed: (1) for gross violation of professional ethics (described in Appendix I), or (2) incompetence. The procedures described below shall be followed before the President submits a dismissal recommendation to the Board of Trustees for final action.

I. Preliminary Conference

When reason arises to consider dismissal of a tenured faculty member, the appropriate administrative officer, or officers, shall arrange a personal conference with the faculty member. The faculty member may be accompanied by an adviser of his own choice at any such conference or conferences. The difficulty may be terminated by mutual consent at this point. If the faculty member is asked to resign and he declines, formal action may be initiated under the procedures herein stated. No formal charges shall be made until after the faculty member has been informed that such charges are to be made and he has been given an opportunity to meet with the administrative officer who plans to make the charges.

II. Initiation of Formal Proceedings

A. The Provost or the administrative head of a unit of the University in which the affected faculty member is employed may initiate the proceedings for a hearing. Such hearing may result in a recommendation for retention or dismissal.

B. The Provost shall notify the President before formal proceedings are initiated. Suspension of the faculty member during the proceedings will be at the discretion of the President and will be without loss of compensation.

Contract awarded for stack equipment Library

Resolution re: Coordinated program in development community junior colleges

Approval recommendations for Procedures for dismissal of tenured faculty

NEW BUSINESS, continuedMiscellaneous, continued

Procedures
Dismissal
Tenured Faculty

27. Dismissal of Tenured Faculty, continued:

II. Initiation of Formal Proceedings, continued

C. Proceedings shall be deemed initiated when the Provost, or the administrative head of the unit employing the affected faculty member, files in the Office of the Provost a written statement of explicit charges against the faculty member. The statement shall contain: (1) the nature of the charges, (2) the names of witnesses, insofar as known, who will testify in support of specific allegations, and (3) the nature of the testimony likely to be presented by each of these witnesses.

D. The Provost shall refer the case and all relevant data in writing to the Tenure Committee. The Hearing Committee shall consist of those members of the Tenure Committee who are active on that committee at the time the formal proceedings are initiated. The chairman of the Tenure Committee, who shall also function as chairman of the Hearing Committee, shall promptly give written notice by registered mail to the affected faculty member stating the explicit charges against him. The written notice to the faculty member shall contain: (1) the nature of the evidence for the charges (2) the names of witnesses, insofar as known who will testify in support of specific allegations, and (3) the nature of the testimony likely to be presented by each of these witnesses.

III. The Hearing

A. The chairman of the Hearing Committee shall arrange for a hearing within a reasonable time after the affected faculty member receives notification of the charges against him, with due consideration given to the reasonable length of time the faculty member needs to prepare his defense.

B. The chairman of the Hearing Committee shall be in full charge of the hearing, which shall be conducted within the procedures stipulated in Appendix II. Only those members of the Hearing Committee who have been present at all sessions in which evidence has been presented and arguments heard shall have the right to vote on the final recommendations.

C. The Provost, or his representative, and the administrative head of the unit in which the affected faculty member is employed shall be invited to be present at all meetings of the Hearing Committee in which evidence is presented or arguments heard and (1) may present evidence, (2) may call, examine, and cross-examine witnesses, (3) may examine all documentary evidence received by the Committee, and (4) shall make recommendations which shall become a part of the record. The burden of proof shall rest with the official who made the charges.

D. The affected faculty member and his adviser, if he chooses one, may be present at all sessions of the Hearing Committee when evidence is given or arguments heard, and may (1) present evidence, (2) call, examine, and cross-examine witnesses, and (3) examine all documentary evidence received by the Committee.

E. The chairman of the Hearing Committee may request the presence of any witness or the delivery of any university document germane to the hearing.

F. A stenographic record, or tape recording, shall be made of the hearing, which shall be a closed meeting.

IV. Processing the Record and Rendering Judgment

A. Within a reasonable time following the adjournment of the hearing, the Hearing Committee shall prepare a written report which shall contain its findings of fact and recommendations. Any member of the Hearing Committee, or any group of members, may file a minority report which shall become a part of the Hearing Committee Report. The chairman of the Hearing Committee shall file in the office of the Provost (1) the Hearing Committee Report, (2) a complete record of the case, including the recommendations of the Provost and the administrative head of the unit, and (3) a transcript and/or tape recording of the hearing conducted by the Committee.

B. The Hearing Committee shall send its report to the President, the Provost, and the affected faculty member. The Hearing Committee shall notify the affected faculty member and the head of his administrative unit that the complete record is available for their review in the Provost's Office.

C. If two-thirds of the voting members of the Hearing Committee recommend that the faculty member should be retained, the matter is terminated with the filing of the Hearing Committee report. In any other event, the following procedures apply in this sequence:

(1) The affected faculty member and the administrative head of the unit may, within ten days after receiving the notification stipulated in section IV, paragraph B, review the record and file written comments with the chairman of the Hearing Committee and the President. The President will review the case and report his opinion to the chairman of the Hearing Committee and the affected faculty member within a reasonable time.

(2) The affected faculty member or the Hearing Committee may, within ten days after receiving the President's opinion, submit to the President written comments with respect to that opinion.

NEW BUSINESS, continuedMiscellaneous, continued27. Dismissal of tenured Faculty, continuedProcedures
Dismissal
Tenured
FacultyIV. Processing the Record and Rendering Judgment, continued

C. Continued:

(3) If the President and the Hearing Committee concur in retaining the faculty member, the matter shall terminate at this point.

(4) If either the President or the Hearing Committee recommends dismissal, the Report of the Hearing Committee, the recommendations of the President, and any comments by the affected faculty member shall be submitted by the President to the Board of Trustees for action. The complete record of the case will be available to the Trustees.

V. Publicity

For the protection of all concerned, public statements about the case shall be avoided as far as possible. Any announcement of the final decision shall include a statement of the Hearing Committee's recommendation.

APPENDIX I

Among the functions of a university is the establishment of a proper intellectual relationship among the faculty, between the faculty and the students, and between the faculty and the greater academic community. Professional ethics demand that this relationship of mind to mind not be impaired by actions of the members of the faculty. Violations of professional ethics include plagiarism, refusal to perform reasonable assigned duties, improper advances--heterosexual or homosexual--to a student, and other such actions which impair the intellectual atmosphere for which the university strives. But the advocacy of unpopular causes, public discussion of controversial issues, or other such intellectual endeavors shall not be considered as a violation of professional ethics.

APPENDIX IIProcedure for Hearing

1. The chairman of the Hearing Committee shall be in full charge of the hearing.
2. Reading by the Hearing Committee Secretary of the specification of charges against the faculty member.
3. Chairman's request for the faculty member's plea.
4. Presentation, by the Provost or his representative and the administrative head of the unit, of testimony to support the charges.

The affected faculty member and his representative have the right to cross-examine all witnesses.

Questions from the Hearing Committee should be withheld until both the above processes are completed.

5. Presentation, by the affected faculty member or his representative, of testimony to refute the charges.

The Provost or his representative and the administrative head of the unit have the right to cross-examine all witnesses.

Questions from the Hearing Committee should be withheld until both the above processes are completed.

6. Summation of the case by the Provost or his representative and the administrative head of the unit.

7. Summation of the case by the affected faculty member or his representative.

8. Dismissal of all persons directly participating on either side of the case. Those remaining would be members of the Hearing Committee who have not been a part of the presentations for or against the affected faculty member.

9. Deliberation of the Hearing Committee to determine its recommendations.

On motion by Dr. Smith, seconded by Mr. Thompson, it was voted to approve item 27.

28. The annual report of the East Lansing Fire Department for 1966 has been received. It shows a total of 205 alarms originating at Michigan State University as compared to 249 in 1965. It shows 52 actual fires as compared to 60 in 1965, and the actual loss by fire on the University campus in the amount of \$12,373.37 as compared to \$13,444.46 in 1965.

NEW BUSINESS, continuedMiscellaneous, continued

Policy Academic
Freedom for
Students
approved

29. The report of the Faculty Committee on Student Affairs entitled "Academic Freedom for Students at Michigan State University" has been previously distributed to the Board of Trustees. This document was approved by the Academic Senate on February 28 with only one dissenting vote. It is recommended that the Trustees approve this document with altered language on pages 30 and 36 as shown in the following letter from Attorney Carr:

We have reviewed with Vice President Fuzak and Dr. Nonnamaker certain changes in the Report of the Faculty Committee on Student Affairs regarding academic freedom for students at Michigan State University. Specifically, we have altered language on pages 30 and 36 respectively in the final Report in the matter of suspensions as a decision of the All-University Student Judiciary and the Student-Faculty Judiciary.
Paragraph 4.3.3.4 b (4) should read as follows:

Suspension: The student shall, subject to approval of the Vice President for Student Affairs, be suspended from the University for a definite or indefinite period of time.

Likewise, 4.3.4.4 b (4) should read as follows:

Suspension: The Judiciary may, subject to approval of the Vice President for Student Affairs, suspend a student for a definite or indefinite period of time.

It is recommended that the Trustees approve this document with Mr. Carr's recommended changes.

On motion by Dr. Smith, seconded by Mr. Thompson, it was voted to approve item 29.

Gifts and
Grants

Gifts and Grants

1. Gift of a Converta-Dryer waste material, pulverizing, and drying machine valued at \$5,000 from the D C A Corporation of Benton Harbor to be used under the direction of Howard Zindel in Poultry Science for research and analysis of the process of drying waste material such as poultry droppings and cattle manure.
2. Gift of a painting entitled "Bell" valued at \$7,500 from Kenneth Noland of Shaftsbury, New Hampshire for the Kresge Art Center Gallery.
3. Grants for scholarship purposes, as follows:
 - a. \$200 from the Michigan Farmer of East Lansing for 2 communication arts scholarships for 4-H members.
 - b. \$400 from the Berrien Kennel Club of Benton Harbor to provide a scholarship for a worthy veterinary student at the annual Honors Convocation on May 11.
 - c. For previously established scholarships:
 - 1) \$1,000 from Chevron Oil Company of New Orleans, Louisiana: \$500 for an outstanding junior to be used in his senior year and \$500 as an unrestricted grant to the Department of Geology.
 - 2) \$100 from the Citizens Bank and Trust Company of Clare for the Michigan Bankers Fund.
 - 3) \$10 from Mrs. William R. Gamble of Little Rock, Arkansas, for the E. Ross Gamble Memorial Scholarship Fund in Advertising.
 - 4) \$800 from Mr. and Mrs. James E. Hancock of Detroit for the Asher Student Foundation.
 - 5) \$238 from Tom A. Johnson of East Lansing for the Tom Johnson Veterans Scholarship.
 - 6) \$9,051 from the Michigan Higher Education Assistance Authority of Lansing.
 - 7) \$100 from Aubrey E. Wylie of MSU for the Chapman Foundation Scholarship.
 - 8) \$940 from friends of Allene L. Kuni for the Allene L. Kuni Memorial Scholarship.
 - 9) \$125 from Russell Wentworth of MSU for the MSU Faculty Scholarship Fund.
 - 10) \$300 from the American Legion of Detroit for the Guy M. Wilson Scholarship Fund
 - d. For specified students:
 - \$1,103 from Baseball, Office of the Commissioner, of New York City
 - \$1,000 from the Chicago Public Schools student Science Fair
 - \$450 from the Detroit High Schools Student Aid Foundation
 - \$150 from the Evergreen Park Community High School Scholarship Board of Evergreen Park, Illinois
 - \$400 from the Golf Course Superintendents Association of America of Des Plaines, Illinois.
 - \$500 from the Hampton Roads Jaycees of Hampton, Virginia
 - \$50 from Hastings High School
 - \$708 from the J. W. Knapp Company of Lansing
 - \$100 from the Lafayette Social Club of Sanford, Maine
 - \$333.33 from the Lansing Symphony Association, Inc., of Lansing
 - \$238 from the Mamaroneck-Larchmont Student Aid Fund, Inc. of Larchmont, New York.
 - \$342.50 from the Roy and Eva Markus Foundation of Cleveland, Ohio
 - \$300 from the Michigan Federation of Music Clubs of Flint
 - \$150 from the Michigan Recreation and Parks Association, Inc., of Trenton
 - \$633 from the National Merit Scholarship Corporation of Evanston, Illinois
 - \$239 from the Riverview Pirates Booster Club Scholarship Fund of Wyandotte
 - \$317.50 from the St. Croix Educational Assistance Fund of Woodland, Maine
 - \$50 from St. Ignatius High Regional School of Sanford, Maine
 - \$86.50 from Syracuse University, New York
 - \$375 from the United Steelworkers of America of Cleveland, Ohio
 - \$125 from the Winnacunnet High Scholarship Foundation, Inc., of Hampton, N.H.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

3. Scholarship grants, continued:
 - d. For specified students, continued:
 - \$215.36 from the Woman's National Farm and Garden Association of Union Lake
 - \$340 from College of Wooster of Wooster, Ohio
4. Grants as follows to be used under the direction of G. L. Beckstrand in 4-H Youth Programs:
 - a. \$412.10 from American Limestone Association of East Lansing for a land judging trip to Oklahoma.
 - b. \$100 from Florence Bordeaux of Wakefield for partial expenses for an IFYE delegate.
 - c. \$250 from Farm Bureau Services of Lansing to send the livestock judging team to Chicago.
 - d. From the 4-H Foundation of Michigan, Inc., of East Lansing:
 - \$1,850 for leader training workshops at Camp Kett
 - \$3,500 for the annual dairy conference
 - e. From the National 4-H Service Committee of Chicago:
 - \$2,214 for 27 Club Congress trips
 - \$185 for the regional tractor contest award
 - f. \$150 from Republic Steel Company of Cleveland for handicraft programs
5. Grants as follows to be used under the direction of C. M. Hansen in Agricultural Engineering:
 - a. \$442 from American Oil of Whiting, Indiana, for continuation of studies on soil moisture retention by means of asphalt barrier.
 - b. \$650 from the Natural Gas Processors Association of Tulsa, Oklahoma, for research on heat tolerance of living plants.
6. Grant of \$21,306 from the United States Department of Agriculture Eastern Region Utility Laboratory of Washington, D.C., to be used under the direction of A. W. Farrall in Agricultural Engineering to study the heat transfer characteristics of powdered milk and determine the "k" value for various types of products. Studies will also be made of heating and cooling problems in operating plants.
7. Grants as follows to be used under the direction of R. L. Maddex in Agricultural Engineering in support of the educational program sponsored by the Michigan Committee on Rural Electrification:
 - a. \$4,166.25 from Consumers Power Company of Jackson
 - b. \$2,083.13 from Detroit Edison Company of Detroit
 - c. \$4,166.25 from the Statewide Association of Rural Electric Cooperatives
8. Grant of \$5,000 from H. A. Thrush Foundation, Inc., of Peru, Indiana, to be used under the direction of H. D. Ritchie in Animal Husbandry to purchase an outstanding herd bull for the Polled Hereford Beef herd.
9. Grant of \$14,000 from the National Science Foundation of Washington, D.C., to be used under the direction of E. J. Benne in Biochemistry for the Undergraduate Research participation program.
10. Grants as follows from the National Institutes of Health of Bethesda, Maryland, to be used in Biochemistry:
 - a. \$37,847 under the direction of R.G. Hansen for Research on "Reactions of Nucleoside Diphosphate Sugars."
 - b. \$5,100 under the direction of G. S. Johnson for a graduate fellowship
11. Grant of \$4,800 from the Michigan Turfgrass Foundation of East Lansing to be used under the direction of J. B. Beard in Crop Science for research in turfgrass.
12. Grant of \$2,000 from Foremost Dairies, Inc., of San Francisco to be used under the direction of J. T. Huber in Dairy to ascertain the minimum level at which partially delactosed whey influences milk composition, to detect possible interaction between PDW and other substances which alter milk fat percent, and to clearly define the mechanism of action through which this phenomenon occurs.
13. Grant of \$6,000 from The Upjohn Company of Kalamazoo to be used under the direction of H.A. Tucker in Dairy and Joseph Meites in Physiology to induce mammary gland development and lactation in barren heifers and cows equivalent to that normally obtained following pregnancy.
14. Grant of \$9,950 from the World Wildlife Fund of Washington, D.C., to be used under the direction of G. A. Petrides in Fisheries and Wildlife to determine the present distribution and abundance of the pygmy hippopotomas, with an appraisal of its habitat requirements and of the feasibility for improved policies for its preservation in West Africa.
15. Grants as follows to be used under the direction of L. R. Dugan in Food Science:
 - a. \$22,157 from the National Institutes of Health for research on component changes in Cardiovascular lipids.
 - b. \$1,500 from Pillsbury Company of Minneapolis to help support a graduate assistantship in the field of phospholipid oxidation.

NEW BUSINESS, continued

Gifts and Grants, continued

Gifts and
Grants

16. Grants as follows to be used under the direction of R. V. Lechowich in Food Science:
- a. \$3,849 for studies on sporulation and germination of Clostridium botulinum-US Pub Health Ser.
 - b. \$600 from Armour and Company of Chicago to evaluate the effect of microwave on the destruction of bacteria.
17. Grant of \$700 from the United States Department of Interior of Washington to be used under the direction of B. S. Schweigert in Food Science to support a graduate fellow.
18. Grant of \$35,255 from the Atomic Energy Commission of Washington to be used under the direction of W. M. Urbain in Food Science to study the effects of gamma irradiation in extending the shelf life of fresh meat and poultry products.
19. Grant of \$108.18 from the Packaging Institute, Inc., of New York City to be used under the direction of J. W. Goff in the School of Packaging for the expenses of H. E. Lockhart to appear as a panelist in the Packaging Training Workshop.
20. Grant of \$3,000 from Geigy Chemical Corporation of Ardsley, New York, to be used under the direction of D. P. White in Forestry for research on changes in the mineral nutrition of conifers following the applications of Triazine herbicides.
21. Grant of \$3,500 from International Minerals & Chemical Corporation of Skokie, Illinois, to be used under the direction of E. C. Doll and B. G. Ellis in Soil Science for agronomic studies of potassium and magnesium carriers.
22. Grant of \$1,600 from the Michigan Turfgrass Foundation of East Lansing to be used under the direction of Paul Rieke in Soil Science to study miscellaneous problems in soil management as they pertain to turf.
23. Grant of \$500 from General Motors Corporation of Flint to be used under the direction of Dean Seelye in the College of Business as an unrestricted research allowance.
24. Grants as follows from the General Electric Company of Ossining, New York:
- a. \$5,000 for a graduate research and study grant in accounting under the direction of J. D. Edwards in Accounting and Financial Administration.
 - b. \$5,000 for a graduate research and study grant in marketing under the direction of T. A. Staudt in Marketing and Transportation Administration.
25. Grants as follows to be used under the direction of H. M. Trebing in the Institute of Public Utilities to support the activities of the Institute:
- \$3,500 from American Telephone and Telegraph Company of New York City
 - \$2,500 from Baltimore Gas & Electric Company of Baltimore, Maryland
 - \$150 from Cambridge Electric Light Company of Cambridge, Massachusetts
 - \$50 from Cambridge Gas Company of Cambridge, Massachusetts
 - \$100 from Cape & Vineyard Electric Company of Cambridge, Massachusetts
 - \$750 from Central Illinois Public Service Company of Springfield, Illinois.
 - \$2,500 from The Cincinnati Gas & Electric Company of Cincinnati, Ohio
 - \$3,500 from Columbia Gas System Service Corporation of New York City
 - \$3,500 from Consolidated Natural Gas Service Company of Pittsburgh
 - \$3,500 from Consumers Power Company of Jackson, Michigan
 - \$3,500 from The Detroit Edison Company of Detroit
 - \$630 from Monongahela Power Company of Fairmont, West Virginia
 - \$250 from New Bedford Gas and Edison Light Company of Cambridge, Massachusetts
 - \$2,500 from Northern Illinois Gas Company of Aurora, Illinois
 - \$540 from The Potomac Edison Company of Frederick, Maryland
 - \$3,500 from Texas Eastern Transmission Corporation of Shreveport, Louisiana
 - \$2,500 from Texas Gas Transmission Corporation of Owensboro, Kentucky
 - \$750 from The Toledo Edison Company of Toledo, Ohio
 - \$1,330 from the West Penn Power Company of Greensburg, Pennsylvania
 - \$200 from Worcester Gas Light Company of Cambridge, Massachusetts
26. Grants as follows to be used under the direction of J. D. Edwards in Accounting and Financial Administration to assist doctoral students:
- \$100 from Arthur Andersen & Company of Chicago
 - \$1,000 from Arthur Young & Company Foundation, Inc. of New York City
27. Grant of \$1,500 from the Price Waterhouse Foundation of New York City to be used under the direction of J. D. Edwards in Accounting and Financial Administration for study and research at Stanford University.
28. Grant of \$12,000 from The Statler Foundation of New York City to be used under the direction of Leo Erickson in the Bureau of Business and Economic Research to investigate the customers and non-customers for commercial lodging facilities.
29. Grants as follows to be used under the direction of H. O. Barbour in Hotel, Restaurant, and Institutional Management:
- a. \$800 from The Michigan Foundation for Hospitality Education of East Lansing for research of new teaching methods and for travel.
 - b. \$300 from the Michigan Foundation of East Lansing to support projects in education, research, student affairs, and travel.

NEW BUSINESS, continuedGifts and Grants, continuedGifts and
Grants

30. Grant of \$500 from the Motor Wheel Corporation of Lansing to be used under the direction of Reed Moyer in Marketing and Transportation Administration to support the development of the marketing programs and faculty.
31. Grant of \$100 from General Mills, Inc., of Minneapolis to be used under the direction of E. W. Smykay in Marketing and Transportation Administration for experimentation, study, and materials preparation in programmed learning in marketing and transportation.
32. Grant of \$17,884 from the United States Office of Education of Washington to be used under the direction of C. S. Burhans, Jr., in English for extended testing of a variety of materials, methods, and class formats for the teaching of basic composition.
33. Grant of \$4,545 from the Midwest Universities Consortium of Urbana, Illinois, to be used under the direction of E. M. Rogers in Communication to see how interpersonal trust is involved in participation in community organizations and, in turn, how organizations are involved in the process of modernization.
34. Grant of \$22,800 from the United States Office of Education to be used under the direction of H. J. Oyer in Speech to continue to train individuals in speech and hearing therapy and methods of clinical rehabilitation for speech and/or hearing handicapped children.
35. Grant of \$3,300 from the Michigan Association of Secondary School Principals of Ann Arbor to be used under the direction of J. H. Suehr in Administration and Higher Education for travel and incidental expenses as editor of publications.
36. Grant of \$266,400 from the United States Office of Education to be used under the direction of Charles Mange in Elementary and Special Education to support fellowships and trainees in special education.
37. Grants as follows from the United States Office of Education to be used in Secondary Education and Curriculum:
 - a. \$150,000 under the direction of P. G. Haines for a continuation of a developmental education research and teacher education program based on a clinical school concept.
 - b. \$130,000 under the direction of P. G. Haines for developmental vocational education research and teacher education based on a clinical school concept.
38. Grant of \$29,211 from the National Institutes of Health to be used under the direction of Leroy Augenstein in Biophysics for development of Afferent Neural Centers.
39. Grant of \$9,395 from the National Science Foundation to be used under the direction of Norman Greenwood in Chemistry. This is a senior foreign scientist fellowship awarded to Professor Greenwood.
40. Grant of \$2,500 from The Dow Chemical Company of Midland to be used under the direction of A. I. Popov in Chemistry as a contribution toward the purchase of a nuclear magnetic resonance machine.
41. Grant of \$30,000 from the United States Department of Agriculture Entomology Division, of Bethesda, Maryland, to be used under the direction of E. C. Martin in Entomology to determine pollination requirements of hybrid cucumbers.
42. Grant of \$6,080 from the National Science Foundation to be used under the direction of W. J. Hinze in Geology for the undergraduate research participation program.
43. Grant of \$1,000 from the Reader's Digest Foundation of New York City to be used under the direction of Maynard M. Miller in Geology for the Glaciological and Arctic Sciences Institute, Juneau Icefield, Alaska.
44. Grant of \$41,479 from the Atomic Energy Commission of Washington to be used under the direction of F. J. Blatt and Jack Bass in Physics for a study of transport properties of fine metallic wires and films, and a study of defect properties in such wires.
45. Grants as follows from the National Institutes of Health to be used under the direction of C. S. Thornton in Zoology:
 - a. \$6,100 for a fellowship
 - b. \$275 for a career development grant
46. Grant of \$10,200 from the National Institutes of Health to be used under the direction of M. S. Maxwell in Anthropology for two predoctoral fellowships.
47. Grant of \$94,050 from the Bureau of Employment Security of the United States Department of Labor of Washington to be used under the direction of D. H. Kruger in Labor and Industrial Relations to establish an experimental training center at Michigan State University for the development and execution of educational programs for personnel in the employment security system in the United States.
48. Grant of \$2,000 from Metropolitan Fund, Inc., of Detroit to be used under the direction of L. A. Radelet in Police Administration and Public Safety for the continuation of a pilot program of research, coordination, and guidance of police and community relations programs across the nation.

Gifts and
Grants

NEW BUSINESS, continued

Gifts and Grants, continued

49. Grants as follows to be used under the direction of Dean Armistead in Veterinary Medicine:
- a. \$1,500 from The Quaker Oats Company of Chicago for the annual Honors Convocation Banquet.
 - b. \$25 from the Pontiac Kennel Club, Inc., of Bloomfield Hills for the betterment of the health of dogs.
 - c. \$115,054 from the National Institutes of Health for general research support.
50. Grant of \$45,000 from the Office of Naval Research of Washington to be used under the direction of Philipp Gerhardt in Microbiology and Public Health to study the ultrastructure of bacterial spores.
51. Grant of \$6,057 from the National Institutes of Health to be used under the direction of D.W. Twohy in Microbiology and Public Health to support a graduate fellowship.
52. Grant of \$11,694 from the United States Department of Interior of Bethesda, Maryland, to be used under the direction of P. O. Fromm in Physiology for research on the toxic action of water soluble pollutants on freshwater fish.
53. Grant of \$37,237 from the National Institutes of Health to be used under the direction of Joseph Meites in Physiology to study control by the central nervous system of pituitary function.
54. Grant of \$4,025 from Parke, Davis & Company of Ann Arbor to be used under the direction of W.. F. Riley, Jr., in Veterinary Surgery and Medicine to clinically evaluate drugs.
55. Grant of \$6,000 from the National Park Service of Philadelphia to be used under the direction of Donald Blome in Continuing Education and Geography to analyze the probable effects of the development of the proposed Sleeping Bear National Lakeshore upon the immediate surrounding area.
56. Grants as follows from the National Science Foundation to be used under the direction of Jacob Vinocur in the School for Advanced Graduate Studies to support graduate students:
- \$43,504 for 7 graduate students
 - \$105,259 to support 20 graduate students
 - \$71,908 to support 13 graduate students
 - \$158,920 to support 26 graduate students
57. Grant of \$94,886 from the National Science Foundation to be used under the direction of Paul L. Dressel in Institutional Research to study the impact of federal and non-federal programs of support of research and education in the sciences on public institutions of higher education in the State of Michigan.
58. Grant of \$500 from Wear-Ever Aluminum, Inc., of New Kensington, Pennsylvania, to be credited to the Discretionary Gift Fund. This amount is presented to the University in the name of C. Richard Herrold, a student whose outstanding achievement as an employee of Wear-Ever Aluminum made the grant possible.
59. Grant of \$741,000 from the Department of Health, Education, and Welfare to be used for the construction of the Pesticide Research Center.
60. Grant of \$324,000 from the United States Public Health Service for the construction of the Speech Hearing Clinic.
61. Grant of \$200,000 from the National Science Foundation for the construction of the addition to the Cyclotron Laboratory.
62. Grants as follows to the MSU Development Fund:
- a. \$1,500 from Alpern Foundation for the Alumnk Reimbursement Account.
 - b. 65 shares of Eaton & Howard Stock Fund CTF valued at \$1,041 from Mark V. Burlingame of Chicago for his Presidents Club commitment for 1967.
 - c. \$40 from friends of Philip J. Clark for the Philip J. Clark Memorial Lectureship Fund.
 - d. \$20 from friends of Ronald Clark for the Ronald B. Clark Memorial Fund.
 - e. \$50 from Charles N. Frey of Scarsdale, New York, for the August Frey Memorial Fund.
 - f. \$50 from Mrs. John E. Day of Saginaw for the Patricia Day Memorial Fund
 - g. \$1,000 from the Michigan Press Association of East Lansing for a proposed fund in honor of Dean Fred S. Siebert.
 - h. \$60 from friends of Walter F. Morofsky for the Walter Morofsky Memorial Fund.
 - i. \$15 from Harold W. Rinn of Midland for the Robert R. Driesbach Memorial Fund.
 - j. \$1,000 from Edward E. Rothman of Bloomfield Hills for the Presidents Club.
 - k. \$250 from the Richard M. Winkler Estate, Rolling Hills, California, for the Development Fund.
 - l. \$10 from Edward Zurndorfer of New York City for the James Stefanoff Memorial Fund.
63. It is recommended that a gift of \$276,435.21 representing gifts contributed by alumni and friends through the Michigan State University Development Fund in 1966 be accepted by the Board of Trustees to underwrite the continuing programs supported by annual allocations from the MSU Development Fund.

continued - -

NEW BUSINESS, continued

Gifts and Grants, continued

Gifts and Grants

63. (Continued)

The total of all gifts contributed during 1966 was \$905,803.70. Of this total the Board of Trustees has previously accepted \$625,617.29. This earlier acceptance of certain gifts was necessitated by the fact that gifts were contributions of securities or required special handling at the time the gift was made.

MSU Development Fund Account 31-1175		
Total 1966 Income	\$324,715.90	
Less: Previously accepted gifts	<u>55,348.99</u>	
Balance to be accepted by the Trustees		\$269,366.91
MSU Development Fund Account 31-1190		
Total 1966 Income	\$ 33,031.49	
Less: Previously accepted gifts	<u>27,877.19</u>	5,154.30
Other gifts through MSU Development Fund for Specified Projects		
	\$ 38,055.03	
Less: Previously accepted gifts	<u>36,141.03</u>	
		<u>1,914.00</u>
		<u>\$276,435.21</u>
Alumni gifts direct to University		\$226,759.36
Corporation and foundation gifts for College of Business through MSU Development Fund		279,490.72
Capital Gains on Endowment Funds		3,751.20
Account 31-1175		324,715.90
Account 31-1190		33,031.49
Specified Projects		<u>38,055.03</u>
Combined Gifts, all sources during 1966		\$905,803.70

On motion by Mr. Thompson, seconded by Mr. Merriman, it was voted to accept all the Gifts and Grants.

Reports for Board Members

Alteration and Improvement Items

1. The following alteration and improvement items have been approved since the February meeting of the Board of Trustees and charged to Alterations and Improvements, 11-5173:
 - a. Apply glare reducing coating to the windows in the old gymnasium at Women's Intramural Building. \$ 2,400
 - b. Paint room in Grounds Maintenance Building and provide minor structural and electrical work. 1,520
 - c. Install new partitions, counters, electrical receptacles (switching and lighting), and relocate existing counter in Radio Equipment Room of Quonset 104. 600
 - d. Provide heat for Room 201 Kresge Art Center. This room was recently converted to a faculty office. 350
 - e. Install shelving in the Placement Bureau Library to match existing shelves. 295
- \$ 5,165
2. Additional payments to salaried employees since the February Trustees' meeting, as per list on file.

OAKLAND UNIVERSITY

OAKLAND UNIV.

Resignations and Terminations

Resignations

1. David B. Burner, Assistant Professor of History, August 14, 1967.
2. James O. Bailey, Jr. Assistant Professor of Modern Foreign Languages and Literatures August 14, 1967, to accept a position at the University of Wisconsin.
3. Walter Feinberg, Assistant Professor of Teacher Education, August 14, 1967.

Leaves--Sabbatical

Leaves

1. George T. Matthews, Dean of Arts and Sciences with full pay, from May 1, 1967 to July 31, 1967 to study at home.
2. Thomas Fitzsimmons, Professor of English, with half pay from September 6, 1967 to April 20, 1968, to study and travel in Europe.
3. Donald C. Hildum, Associate Professor of Psychology, with half pay from September 6, 1967 to April 20, 1968 to study at the University of Ghent.

Leaves--Military

1. Rufino Muncal, Stockroom, Food Service and Dormitories, without pay from February 28, 1967 to June 30, 1967.

OAKLAND UNIVERSITY, continued

OAKLAND UNIV.

Appointments

Appointments

1. Ernest Harold Bennett, Specialist in Education, at a salary of \$11,000 per year effective September 1, 1967.
2. Donald Everett Morse, Assistant Professor of English, at a salary of \$10,300 per year on a 10-month basis effective August 15, 1967.
3. Roy Anthony Kotynek, Instructor in History, at a salary of \$8000 per year on a 10-month basis effective August 15, 1967.
4. Charles Forton, Instructor in Modern Foreign Languages and Literatures, at a salary of \$7400 per year on a 10-month basis effective August 15, 1967 to August 14, 1969.
5. Helene Mitterkalkgruber, Assistant Professor of Modern Foreign Languages, and Literatures, at a salary of \$8500 per year on a 10-month basis effective August 15, 1967.
6. Norbert W. Noeldechen, Instructor in Modern Foreign Languages and Literatures, at a salary of \$7200 per year on a 10-month basis effective August 15, 1967 to August 14, 1969.
7. James R. Ozinga, Instructor in Political Science, at a salary of \$8300 per year on a 10-month basis effective August 15, 1967.
8. John Emery Rue, Associate Professor of Political Science, at a salary of \$13,000 per year on a 10-month basis effective August 15, 1967.

Salary inc.
David J.
DohertySalary Changes

1. Increase in salary for David J. Doherty, Director of the Community School Project, and Assistant Director AP-VIII of Mott Center, to \$14,000 per year on a 12-month basis effective February 1, 1967.

Report of
death of Paul
SolonikaMiscellaneous

1. Report of the death of Paul Solonika, Manager of the Engineering Shop, on February 23, 1967. Mr. Solonika was born on May 19, 1921, and had been employed by Michigan State University for one year and by Oakland University since January 3, 1961.

It is recommended that his widow continue to receive his salary for a period of 9 months beyond the date of his death, or until November 23, 1967.

Approval
personnel
recommendations

2. Recommendations from the Director of Personnel, as follows:
 - a. Establish an Account Clerk III position in the Business Office
 - b. Reclassify a Clerk-Stenographer III to a Departmental Secretary V position in the Mott Center
 - c. For Physics:
 - 1) Transfer a Laboratory Manager AP-V position from Physics to Biology and change the position from half-time to full-time.
 - 2) Reclassify an Electronic Technician AP-IV to a Laboratory Manager AP-IV

Approval
granting of
honorary
degrees at
commencement

3. Recommendation that the following persons be granted honorary degrees at commencement on April 22:
 - a. Thomas H. Hamilton, President of the University of Hawaii, commencement speaker
 - b. David Riesman, Henry Ford II Professor of the Social Sciences at Harvard University
 - c. William T. Gossett, President-elect of the American Bar Association, community leader, and strong supporter of Oakland University.

Approval new
O.U. organiza-
tion.

4. Communication from Mr. Varner:

A year ago it became apparent that our constitution for university governance was obsolete in view of our newly approved university organization. We appointed a special committee of ten, and charged it with the mission of preparing a new constitution. The committee members included five chosen by the Senate and four to be appointed by the Chancellor, with the Chancellor to serve as chairman. The Chancellor's appointees were Provost Donald O'Dowd, the Dean of the School of Engineering, the Dean of the School of Education, and the Dean of the College of Arts and Sciences. Those members appointed by the Senate were Professor Richard Brace, Chairman of the Department of History; Professor James Haden, Chairman of the Department of Philosophy; Professor Edward Heubel, Chairman of the Department of Political Science; Professor G. Philip Johnson, Chairman of the Department of Mathematics; and Professor Reuben Torch, Assistant Dean of the College of Arts and Sciences and a member of the Department of Biology.

This committee has worked diligently for the past six months, and has at last produced a document which has been ratified by a group which included the members of the current Senate, augmented by all tenured faculty members and all department chairmen not already members of the Senate. The vote of the ratifying body was preceded by two open and public hearings.

The salient features of the document are these:

- 1) It provides for a relatively small (47) body to serve as the University Senate and charges this body with the major policy-making function of the University.

OAKLAND UNIVERSITY, continued

Miscellaneous, continued:

4. Communication from Mr. Varner, continued:

- 2) Much of the routine academic procedural business will now be conducted by the organized faculties of the School of Engineering, the School of Education, and the College of Arts and Sciences. Their action is subject to the concurrence of the Senate.
- 3) A recall and referendum procedure has been established--this to satisfy those who feel strongly that there should be an opportunity for involvement by all the members of the faculty in the ultimate governance of the University. It is anticipated that this is a feature that will rarely, if ever, be used.
- 4) Among the 47 seats in the body, three have been awarded to students. This represents a clear departure from past patterns here and one which has been quite controversial within the faculty. I have consistently supported this position on the grounds that most junior and senior students have achieved a workable level of maturity and judgment and because they have a clear stake in the affairs of the University. Furthermore, I believe it much more desirable to involve them at this level of policy-making rather than holding them out and then engaging in a never-ending process of explanation and confrontation. I, of course, do not believe that this move in itself will solve all these problems, but it at least gives clear indication that we take seriously the concerns of the students and are willing to deal with them on a serious level.

There are many other words in the document, but these are the points at which it varies from our current constitution. I submit it to you and, through you, to the Board of Trustees with the hope that it will be approved at an early date so that we may proceed with its implementation.

Reports for Board Members

1. Alteration and improvement items approved since the January Trustees' meeting and charged to Alterations and Improvements 91-9173:

a. Change partitions, hang 2 doors, and electrical work in Room 363 Science Building	\$ 161.14
b. Convert a room in North Foundation Hall to a classroom	152.35
c. Install bookshelves in Room 247 Science Building	30.22
d. Install shelves in Rooms 203 and 215 Science Building and seal off door and mail windows in Room 203	176.42
e. Paint the Music House	110.00
f. Remodel the old personnel and purchasing reception areas in North Foundation Hall	478.00
g. Remodel Accounting Department area in North Foundation Hall	495.75
h. Construct new area for Personnel Offices	1,396.90
i. Construct new area for Purchasing Department	2,050.40
j. Acoustical tile and adhesive for Room 156 North Foundation Hall	72.24
k. Install two chalkboards in Room 363 Science Building	86.00
l. Architectural fees for alterations to administrative area in North Foundation Hall	2,488.00
	\$7,697.42

2. Additional payments to salaried employees as per list on file.

Approval
O.U. alteration and improvement items

Gifts and Grants

1. Grants as follows to be used for scholarship purposes:

- a. \$300 from Consumers Power Company for Scholarship Account 32-3230
- b. For Scholarship Account 32-3229:
 - \$1,250 from Alvin M. Bentley Foundation of Owosso
 - \$1,512 from Howard L. McGregor, Jr. National Foundation of Rochester
 - \$50 from Ben D. Mills of Dearborn
 - \$200 from Mr. and Mrs. Walter P. Reuther of Rochester
 - \$153 from John Taylor of Rochester
- c. For Awards Account 32-3359:
 - \$100 from Alpha Delta Keppa Sorority of Pontiac
 - \$290 from the American Business Women's Association of Clawson
 - \$1,411 from The Daily Tribune of Royal Oak
 - \$150 from Detroit High Schools Student Aid Foundation, Inc.
 - \$100 from the Good Shepherd Lutheran Church of Royal Oak
 - \$200 from Hodges Charitable Foundation of Ferndale
 - \$300 from Hodges Dodge, Inc., of Ferndale
 - \$100 from Junior Achievement of Grand Rapids
 - \$100 from L'Anse Creuse Public Schools of Mt. Clemens
 - \$500 from The R. C. Mahon Foundation of Detroit
 - \$250 from Miles Laboratories, Inc., of Elkhart, Indiana
 - \$100 from Natwa Scholarship Foundation of San Mateo, California
 - \$334 from Pontiac PTA council

Gifts and Grants

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OAKLAND UNIVERSITY, continued

OAKLAND UNIV.

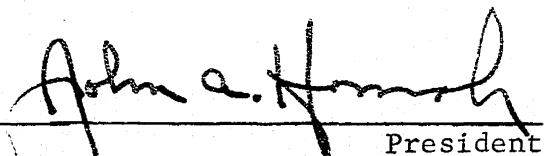
Gifts and Grants, continuedGifts and
Grants

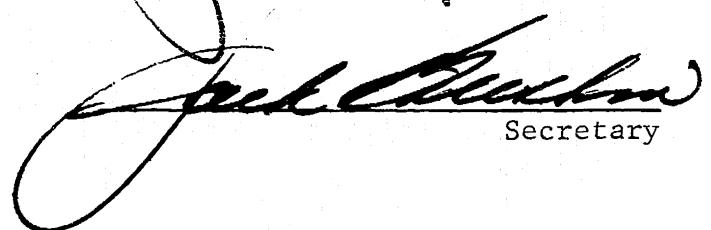
1. Grants for scholarship purposes, continued:
 - c. For Awards Account, continued:
 - \$100 from Rochester Board of Education
 - \$630 from Rockford Public Schools
 - \$250 from Romeo PTA
 - \$378 from Woman's National Farm & Garden Association of Rochester
 - \$121.53 from Yale Public Schools
2. Grant of \$2,000 from the Michigan College of Osteopathic Medicine of Pontiac to be used under the direction of Reuben Torch in Arts and Sciences to sponsor a series of seminars in the life sciences.
3. Grant of \$42,228 from the United States Office of Education to be used under the direction of H. T. Hahn in Education for an Institute in Reading.
4. Grant of \$4,560 from the National Science Foundation to be used under the direction of R. C. Mobley in Physics for the undergraduate research participation program.
5. Grants as follows to be used under the direction of Chancellor Varner:
 - a. For the Meadow Brook Music Festival, 22-2031:
 - \$500 from Bohn Aluminum & Brass Company of Detroit
 - \$200 from Borg Beck/Long-Manufacturing Company of Detroit
 - \$1,000 from The Budd Company of Detroit
 - \$100 from Creative Industries of Detroit
 - \$100 from Darin & Armstrong, Inc., of Detroit
 - \$100 from the Detroit Free Press
 - \$250 from Ernst & Ernst of Detroit
 - \$250 from Essex Wire Corporation of Fort Wayne, Indiana
 - \$500 from Max M. & Marjorie S. Fisher Foundation, Inc., of Detroit
 - \$250 from Fisher-New Center Company of Detroit
 - \$1,000 from Great Lakes Steel Corporation of Ecorse
 - \$500 from the Harlan Foundation of Southfield
 - \$250 from Hawthorne Metal Products Company of Royal Oak
 - \$100 from Holley Carburetor Company of Warren
 - \$250 from Interchemical Foundation, Inc. of New York City
 - \$100 from Albert Kahn Associated Architects & Engineers, Inc., of Detroit
 - \$250 from Kuhlman Electric Company of Birmingham
 - \$350 from McCord Corporation of Detroit
 - \$2,500 from the National Bank of Detroit
 - \$300 from the National Broach and Machine Company of Detroit
 - \$250 from Reynolds Metals Company of Richmond, Virginia
 - \$200 from Safran Printing Company Fund of Detroit
 - \$150 from Sheridan Corporation of Southfield
 - \$200 from Sundberg-Ferar, Inc., of Southfield
 - \$250 from Young & Rubicam, Inc., of Detroit
 - Stock dividend of 2 shares of The One William Street Fund, Inc. stock valued \$43.53.
 - b. \$500 from Max J. Pincus of Detroit for the Fernald Company of the Meadow Brook Theater
 - c. \$5,000 from the Ford Motor Company Fund of Dearborn for the Marvin L. Katke Gift Acct.
 - d. \$500 from Raymond T. Perring of Bloomfield Hills for the Discretionary Gift Fund
 - e. 20 shares of Pontiac State Bank common stock valued at \$1,040 from Howard B. Barker of Bloomfield Hills for the Oakland University Foundation's Chancellors Club

On motion by Mr. Harlan, seconded by Mr. Stevens, it was voted to approve all Oakland University items.

The meeting adjourned at 12 o'clock.

The next meeting will be on Thursday, April 20, with the informal session on Wednesday evening, April 19.


President


Secretary