

# Information Handbook Right to Information Act, 2005

भाग-1

( बिन्दु 1 से 4 तक )



**G.B. Pant University of Agriculture And Technology**  
**PANTNAGAR-263145, Distt. Udham Singh Nagar**  
**Uttarakhand, India**

# भाग—1

( बिन्दु 1 से 4 तक )

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प्रस्तावना

**गोविन्द बल्लभ पंत** कृषि एवं प्रौद्योगिक विश्वविद्यालय (पूर्ववर्ती यू0पी0 एग्रीकल्चर यूनिवर्सिटी) की स्थापना संयुक्त राष्ट्र अमेरिका के लैण्ड ग्राण्ट पद्धति पर तराई स्टेट फार्म की 16000 एकड़ भूमि पर वर्ष 1960 में की गयी। 17 नवम्बर, 1960 को इसका लोकार्पण करते हुए भारत के प्रथम प्रधानमंत्री पंडित जवाहर लाल नेहरू ने यह उद्गार व्यक्त किए थे कि इस विश्वविद्यालय के स्नातक कृषकों की सहायता के साथ-साथ भारतीय कृषि को वैज्ञानिक दृष्टिकोण प्रदान करेंगे।

इस विश्वविद्यालय में 10 घटक महाविद्यालय यथा कृषि, गृह विज्ञान, पशुचिकित्सा एवं पशुपालन विज्ञान, विज्ञान एवं मानविकी, प्रौद्योगिकी, मत्स्य विज्ञान, वानिकी एवं पर्वतीय कृषि, उद्यान, स्नात्कोत्तर तथा कृषि व्यवसाय प्रबंधन हैं। वर्तमान में 14 स्नातक एवं 125 स्नात्कोत्तर पाठ्यक्रम विश्वविद्यालय के विभिन्न संकायों के 71 विभागों द्वारा संचालित किए जा रहे हैं। एक वर्ष में सर्वाधिक 210 शिक्षण दिवस इस विश्वविद्यालय की विशेषता है। अब तक विश्वविद्यालय से लगभग 22 हजार स्नातकों ने विभिन्न उपाधियाँ प्राप्त की हैं तथा देश एवं विदेश के कई सम्मानित संस्थानों में शीर्ष पदों पर सुशोभित हैं। यह सब विश्वविद्यालय द्वारा संचालित विभिन्न विषयों के प्रयोगात्मक आधार पर पढ़ाए जाने के सुपरिणाम हैं। विश्वविद्यालय द्वारा सर्वप्रथम आरम्भ किए गए इस प्रयोग का अनुकरण अब देश के अन्य कृषि विश्वविद्यालयों द्वारा भी किया जा रहा है। इस क्रम में कृषि महाविद्यालय द्वारा एक समान सत्र में संचालित 'रुरल एग्रीकल्चरल वर्क एक्सपीरिएंस' कार्यक्रम निश्चय ही एक रीत्योन्मुख प्रयास है।

सब्जी, फूलों, फलों एवं चारे की अधिक उपज वाली प्रजातियों के विकास के माध्यम से विश्वविद्यालय ने देश में हरित क्रान्ति के जनन में महत्वपूर्ण भूमिका का निर्वहन किया है। इसने उत्तम किस्म के बीज व तकनीकों को उपलब्ध कराकर देश के कृषकों, विशेषकर उत्तरांचल एवं उत्तर प्रदेश के किसानों की जीवन शैली में क्रान्तिकारी रुपान्तरण किया है। गेहूँ की कुछ प्रजातियाँ यथा सोनालिका (आर0आर021), कल्याण सोना (सोना 227) व यू0पी0 262 को पड़ोसी राष्ट्रों ने भी अपनाया है। इस तथ्य की अभिस्वीकृति नोबेल पुरस्कार विजेता डा0 नारमन ई0

बोरलाग, प्रोफेसर एम0 एस0 स्वामीनाथन व अन्य शिष्टजनों द्वारा की जा चुकी है। विश्व बैंक, केन्द्र व प्रदेश सरकार द्वारा समर्थित व इस विश्वविद्यालय द्वारा पोषित रु0 20 करोड़ की तराई बीज परियोजना का आरम्भ वर्ष 1969 में हुआ था। जो वर्तमान में भी उन्नत किस्म के बीज उत्पादन व संबंधित गतिविधियों में सतत् प्रयत्नशील है। इस संस्था को इसके उत्कृष्ट कार्यों के लिए कई राष्ट्रीय स्तर के पुरस्कारों से सम्मानित भी किया गया है। उत्तरांचल राज्य का पृथक गठन होने के पश्चात यह संस्था राज्य में उत्तरांचल बीज एवं तराई विकास निगम के नाम से कार्य कर रही है।

विश्वविद्यालय में विभिन्न राष्ट्रीय तथा अन्तर्राष्ट्रीय संस्थाओं द्वारा पोषित 254 परियोजनाओं का संचालन किया जा रहा है। भावी चुनौतियों के परिपेक्ष्य में विश्वविद्यालय के शोध कार्यक्रमों की सदैव समीक्षा की जाती है। उत्तरांचल की कृषि-पारिस्थितिकी तथा कार्यप्रणाली के दृष्टिगत विश्वविद्यालय में जैविक खेती, जैव-विविधता संरक्षण, चाय की खेती, औषधीय पौधों, शीत जल आन्तस्थलीय मत्स्यिकीय भ्रूण प्रतिरोपण, जैव प्रौद्योगिकी से संबंधित शोध परियोजनायें आरम्भ की गयी हैं। उपयोगी जनन द्रव्य के संकलन एवं संरक्षण हेतु पादप जनन द्रव्य संसाधन केन्द्र की स्थापना की गयी है।

विश्वविद्यालय में जन-संचार एवं किसान मेलों के माध्यम से तकनीकी हस्तांतरण पर विशेष बल दिया जा रहा है। राज्य में कृषि प्रसार कार्यक्रमों का संचालन विश्वविद्यालय के ग्यारह कृषि विज्ञान केन्द्रों तथा दो कृषि ज्ञान केन्द्रों द्वारा कुशलतापूर्वक किया जा रहा है। एक कृषि प्रौद्योगिकी सूचना केन्द्र की भी स्थापना की गयी है जिसके माध्यम से किसानों एवं अधिकारियों हेतु वर्ष पर्यन्त प्रशिक्षण कार्यक्रम संचालित किये जाते हैं। विश्वविद्यालय द्वारा प्रकाशित चार कृषि पत्रिकाएँ यथा 'किसान भारती', 'इंडियन फार्मर्स डाइजेस्ट', पहाड़ी खेती बाड़ी तथा त्रैमासिक पत्रिका 'पंतनगर न्यूज' किसानों में अत्यधिक लोकप्रिय है। इसके अतिरिक्त पारम्परिक स्नातक शिक्षा एवं व्यवसायिक शिक्षा हेतु 170 पुस्तकों का हिन्दी में

प्रकाशन किया गया है, जिनमें से 21 पुस्तकों को डा० राजेन्द्र प्रसाद पुरस्कार से सम्मानित किया जा चुका है।

यह विश्वविद्यालय बहुत ही सौभाग्यशाली है क्योंकि इसकी स्थापना के समय से ही इसे पंडित गोविन्द बल्लभ पंत, डा० एस० राधाकृष्णन, पंडित जवाहरलाल नेहरू, श्रीमती इंदिरा गाँधी, डा० वी०वी० गिरि, ज्ञानी जैल सिंह, श्री चन्द्र शेखर, श्री आई०के० गुजराल, श्री सी० सुब्रमण्यम, श्री नारायण दत्त तिवारी, डा० ए०पी०जे० अब्दुल कलाम जैसे प्रतिभाशाली व्यक्तियों का संरक्षण एवं शुभकामनाएँ प्राप्त हैं। तराई स्टेट फार्म एवं इस विश्वविद्यालय के विकास में मेजर एच०एस० संधू, श्री ए०एन० झा, श्री एच० डब्ल्यू० हान्ना, श्री डब्ल्यू०बी० लैम्बर्ट तथा श्री के०ए०पी० स्टीवेंसन की भूमिकाएँ विशेषरूप से उल्लेखनीय रही हैं।

कृषि एवं ग्राम्य विकास में विशिष्ट योगदान के अभिज्ञान में भारतीय कृषि अनुसंधान परिषद द्वारा इस विश्वविद्यालय को वर्ष 1997 में 'बेस्ट इन्स्टीट्यूशन अवार्ड' तथा 'सरदार पटेल आउटस्टैंडिंग एग्रीकल्चरल इन्स्टीट्यूशन अवार्ड 2005' द्वारा विभूषित किया गया है। अन्तर्राष्ट्रीय संस्था सी०जी०आई०ए०आर० ने धान-गेहूँ फसल प्रणाली अनुसंधान में उत्कृष्ट योगदान के लिए इस विश्वविद्यालय को सम्मानित किया है।

विश्वविद्यालय ने राष्ट्र-सेवा के लगभग 46 वर्ष सफलतापूर्वक पूर्ण कर लिए हैं तथा उत्तरांचल राज्य एवं राष्ट्र विकास की इक्कीसवीं शताब्दी की चुनौतियों का सामना करने हेतु निरन्तर प्रयत्नशील है।

बिन्दु 1  
संगठन की विशिष्टियाँ, कृत्य  
और कर्तव्य

**UNIVERSITY WAS ESTABLISHED AS PER UTTAR PRADESH KRISHI EVAM PRODYOGIK VISHWAVIDYALAYA ADHINIYAM, 1958 AMMENDED AS UTTAR PRADESH KRISHI EVAM PRODYOGIK VISHWAVIDYALAYA (SANSKODHAN) ADHYADESH, 1998**

**I. Objectives of the University**

- (1) Making provision for imparting education in different branches of study particularly Agriculture, Horticulture, Veterinary Science and Animal Husbandry, Home Science, Rural industry and Agri-Business, Fisheries, Forestry, Technology and other allied branches of learning and scholarship.
- (2) Furthering the advancement of learning and conducting of research, particularly in agriculture and other allied sciences.
- (3) Undertaking the extension education of such sciences/technologies specially for the rural people of the State, and
- (4) Such other purpose as the University may from time to time determine.

**II. FUNCTIONS OF THE UNIVERSITY UNDER THE ACT**

The University has the following functions:

- (1) To provide for undergraduate and postgraduate instruction in agriculture as broadly defined and other allied branches of learning as the University may deem fit.
- (2) To provide for conduct of research in agriculture and allied branches of learning.
- (3) To provide for dissemination of the findings of research and technical information through extension education and service programme.
- (4) To institute courses of study and hold examinations for and confer degrees, diplomas and other academic distinctions on persons who have pursued a prescribed course of study/ or research or both in the University or including part courses and/or research carried out in any other University or recognized institutions for the purpose.
- (5) To confer honorary degrees and other distinction as may be prescribed.
- (6) To provide training for field workers, village leaders and other persons not enrolled as regular students of the University.
- (7) To collaborate with other Universities and institutions in such manner and for such purposes as the University may determine, subject to the limitations set forth in section 4 of this Act.
- (8) To establish and maintain Colleges, Schools, Centres, Divisions, Departments/Institutions relating to Agriculture, Fisheries, Dairying, Veterinary Science, Animal Husbandry, Home Science, Technology, Agribusiness Management, Forestry and allied science.
- (9) To establish and maintain laboratories, libraries, research stations and institutions and museums for teaching, research and extension education.



- (10) To create teaching, research and extension education posts and to appoint persons to such posts.
- (11) To create administrative and other posts and to appoint persons to such posts.
- (12) To institute and award fellowships, scholarships, stipends and prizes in accordance with the Statutes.
- (13) To institute and maintain residential accommodation for students and staff of the University.
- (14) To fix, demand and receive such fees and other charges as may be prescribed.
- (15) To supervise and control the residence, conduct and discipline of the students of the University, and to make arrangements for promoting their health and welfare.
- (16) To do all such acts and things whether incidental to the powers aforesaid or not as may be required in order to further the objects of the University.

### **III. AUTHORITIES OF THE UNIVERSITY**

The following shall be the authorities of the University

- (i) Board of Management
- (ii) Academic Council
- (iii) Faculties including Post-graduate studies and their Board of Studies.
- (iv) Research Council
- (v) Extension Education Council
- (vi) Finance Committee
- (vii) Such other bodies of University as may be declared by the Statutes to be authorities of University.

#### **A. Board of Management and its Constitution**

- (1) The Chancellor shall as soon as may be after the first Vice-chancellor is appointed constitute the Board of Management.
- (2) The Board of Management shall constitute of the following: -
  - (i) The Vice-Chancellor
  - (ii) Secretary Agriculture Department, Government of Uttaranchal
  - (iii) Secretary Finance Department, Government of Uttaranchal
  - (iv) Secretary, Education Department, Government of Uttaranchal,
  - (v) Director of Agriculture, Uttaranchal
  - (vi) Director, Animal Husbandry, Uttaranchal
  - (vii) Director, Horticulture, Uttaranchal
  - (viii) Two members of the Legislative Assembly of the State to be elected by the said Assembly

- (ix) Two eminent educationists/scientists one each from the field of Agriculture and Veterinary Science to be nominated by the State Government.
  - (x) One progressive farmer from the jurisdiction of the University to be nominated by the State Government.
  - (xi) One distinguished agro-industrialist to be nominated by the State Government.
  - (xii) One outstanding woman social worker having background of rural advancement to be nominated by the State Government.
  - (xiii) One representative from the Indian Council of Agricultural Research
  - (xiv) Comptroller
3. The Vice-Chancellor shall be the ex-officio Chairman and the Comptroller non-member secretary to the Board.
  4. The term of the office of the members of the Board other than the ex-officio members shall be two years.
  5. When a vacancy occurs in the office of any member by the reason of death, resignation or any cause other than the expiry of the term, the vacancy shall be filled in accordance with the provisions of this section and the person who fills such vacancy shall hold office for the residue of the term for which the person whose place he fills would have been a member.
  6. No action or proceedings of the Board shall be invalid merely on the ground of the existence of any vacancy or defect in the constitution of the Board.
  7. One third of the members of the Board shall form quorum at a meeting of the Board.  
  
Provided that if a meeting of the Board is adjourned for want of quorum, no quorum shall be necessary at the next meeting called for transaction of the same business.
  8. The members of the Board other than the officers of the University shall not be entitled to any remuneration for the performance of their functions under this Act except such daily and traveling allowances as may be prescribed.
  9. No officer or other employee of the University shall be eligible to be a member of the Board under clause (vii) to (xii) of sub-section (2) of this section.
  10. The Board for the purpose of consultation may invite any person having experience or special knowledge on any subject under consideration to attend its meeting. Such person may speak or otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be prescribed.
  11. Normally the Board shall on dates to be fixed by the Vice-chancellor meet once every three months. However, Vice-Chancellor may whenever, he thinks fit and shall, upon the requisition in writing signed by not less than five members of the Board, convene a special meeting of the Board.

## **Functions of the Board**

- (1) Subject to the provisions of this Act and the Statutes, the Board shall be the Chief executive Body of the University and shall manage and supervise the properties and activities of the University and shall be responsible for the conduct of all administrative affairs of the University not otherwise provided for in this Act.
- (2) Without prejudice to the generality of the foregoing powers the Board shall exercise and perform the following powers and functions: -
  - (i) to consider and approve the financial requirements, estimates and the budget of the University,
  - (ii) to hold and control the property and the funds of the University and issue any general directive on behalf of the University,
  - (iii) to accept or transfer any property on behalf of the University,
  - (iv) to administer funds placed at the disposal of the University for the purpose intended,
  - (v) to arrange for the investment and withdrawal of the fund of the University,
  - (vi) to borrow money for capital investments with prior approval of the State Government and make suitable arrangements for its repayment,
  - (vii) to accept on behalf of the University trusts, bequests and donation,
  - (viii) to consider and approve the recommendations of the Academic, Research and Extension Education Councils where required,
  - (ix) to direct the form and use of the common seal of the University,
  - (x) to appoint such committees and bodies it may deem necessary and set down the terms of reference thereof in accordance with the provisions of this Act and the Statutes,
  - (xi) to consider and approve the establishment of a new Department, Division, Centre or Research Station/Sub-station or abolition of any one thereof or otherwise reconstitution of Department/Divisions, Research Stations or Centres on the recommendation of the Academic Council,
  - (xii) to consider and approve establishment of a new college, faculty, amalgamation of two or more colleges or faculties into a single college or faculty or abolition of a college or faculty, reconstitution of any of the existing faculties on the recommendation of the Academic Council.
  - (xiii) to approve the recommendations for appointment of officers of the University and teachers, employees of the rank of Assistant Professor and above as per the recommendation of the Selection Committee for the purpose and in the prescribed manner.
3. Without prejudice to the generality of the powers of section 8 if the Chancellor is of the opinion that the Board of Management has failed to carry out its functions or has abused its powers, he may, after giving it an opportunity of submitting a written explanation, order suppression of the said Board of Management, and constitute an ad hoc Board of Management, consisting of the Vice-chancellor and such other persons not exceeding ten in number. The

Chancellor may appoint in that behalf including any member of the superseded Board of Management, shall for such period not exceeding two years as the Chancellor may from time to time specify, exercise and perform all the powers and function of the Board of Management under this Act.

## **B. Academic Council**

- (1) The Academic Council shall consist of the following members namely: -
  - (i) The Vice-Chancellor {Chairman}
  - (ii) Deans of the various faculties
  - (iii) The Directors of Research and Extension Education
  - (iv) The Librarian
  - (v) The Dean Student Welfare
  - (vi) All Heads of the Department from each faculty
  - (vii) One Associate Director Research & Extension to be nominated by the Vice-Chancellor on rotational basis
  - (viii) All Associate Deans/Principals of the Colleges
  - (ix) One teacher from each faculty to be nominated by the Vice-Chancellor on rotational basis and in the prescribed manner.
  - (x) One eminent agriculture educationist from outside the University to be nominated by the Vice-Chancellor
  - (xi) Comptroller
  - (xii) Registrar {Member Secretary}
2. The Academic Council may co-opt as members not more than four persons for such period and in such manner as may be prescribed so as to secure adequate representation of different sectors of agriculture and allied fields.
3. All members of the Academic Council other than the ex-officio members and members referred in subsection (20) shall hold office for a term of two years.
4. One third of the members of the Academic Council shall form quorum at a meeting of the council. Provided that if a meeting of the council is adjourned for want of quorum, no quorum shall be necessary at the next meeting for transaction of the same business.
5. Normally the Academic Council shall meet once in every four months on such dates as may be fixed by the Vice-Chancellor.

However, special meeting of the Academic Council can be called by the Vice-Chancellor or on request of one third of the members of the Council.

### **Functions of the Academic Council**

- (1) The Academic Council shall subject to provisions of this Act and the Statutes have the power by regulations to prescribe all courses of study and determining curricula and shall have general control on teaching and other educational

programmes within the University, and shall be responsible for the maintenance of standards thereof.

- (2) It shall have power to make regulations consistent with this Act and the Statutes relating to all academic matters subject to its control and to amend or repeal such regulations.
- (3) In particular, and without prejudice to the generality of the foregoing power, the Academic Council shall have power: -
  - (i) to advise the Board and Vice-Chancellor on all academic matters including the control and management of libraries,
  - (ii) to make recommendations for the institution of Professorships, Associate Professorships, Assistant Professorships and other teaching posts including posts in research and extension education and in regard to the duties thereof.
  - (iii) to make recommendations for the constitution/reconstitution of department/faculties of teaching, stations of research and extension education
  - (iv) to make regulations regarding the admission of students to the University, and determine the number of students to be admitted.
  - (v) to make regulations relating to the courses of study leading to degrees, diplomas and certificates.
  - (vi) to make regulations relating to the conduct of examinations and to maintain and improve standards of education.
  - (vii) to make recommendations to the Board regarding conferment of honorary degree.
  - (vii) to make recommendations regarding the qualifications to be prescribed for teachers in the University.
  - (ix) to exercise such other powers and perform such other functions as may be conferred or imposed on it under the provisions of this Act, by the Board or Vice-Chancellor.

### **C. Research Council**

- (1) There shall be Research Council consisting of the following members namely: -
  - (i) The Vice-Chancellor (Chairman),
  - (ii) The Director of Agriculture/Horticulture/Animal Husbandry/Fisheries and Chief Conservator of Forests (depending upon research mandate and programme of the University)
  - (iii) All Deans of the Faculties
  - (iv) All Directors of the University
  - (v) All Associate Deans/Principals of the colleges
  - (vi) All Associate Directors Research & Extension
  - (vii) All Heads of Departments centres and Stations

- (viii) Two scientists of eminence from outside to be nominated for particular meeting by the Vice-Chancellor for their specialized knowledge of subjects on the agenda of meeting.
- (ix) Research Council may co-opt as members not more than four persons for such period and in such manner as may be prescribed so as to secure adequate representation of different sectors of agriculture and allied fields.

2. The Director Research shall be the Member Secretary.

#### **Function of Research Council**

- (1) The Research Council shall consider and make recommendations in respect of: -
  - (i) Research programmes and projects undertaken or to be undertaken by the various University units in the State in the field of Agriculture, Veterinary Science and Animal Husbandry and other allied Sciences with a view to promoting effective co-ordination.
  - (ii) Physical, fiscal and administrative facilities required for implementation of research projects.
  - (iii) Orienting research to meet farmers' needs.
  - (iv) Integration to research extension education and teaching and participation of research workers in teaching and extension education programme.
  - (v) Any other matter pertaining to research programmes which may be referred to by the Vice-Chancellor or the Board or any other authority of the University.

#### **D. Extension Educational Council**

- (1) There shall be an Extension Education Council consisting of the following members: -
  - (i) Vice-Chancellor (Chairman)
  - (ii) Secretary, Agriculture
  - (iii) Directors of Agriculture/Horticulture/Animal Husbandry/Fisheries and Chief Conservator of Forests (depending upon extension mandate and programmes of the University }
  - (iv) All Deans of the Faculties,
  - (v) All Directors of the University
  - (vi) All Heads of the Departments/Regional Research Station/College/ Centre.
  - (vii) Two eminent persons in the field of Extension Education from outside nominated by the Vice-chancellor for any particular meeting in accordance with the requirement of the agenda.
  - (viii) Three progressive farmers having specialization in general Agriculture, Horticulture, Animal Husbandry and other allied branches to be nominated by the Vice-Chancellor for their specialized knowledge and experience.
  - (ix) One representative each of the following organization as per advice of the Vice-Chancellor:

- (a) Rural Development Department
- (b) Co-operative Department
- (c) Uttaranchal State Agro-Industries Development Corporation
- (d) Irrigation Department
- (e) Fertilizer Corporation of India
- (f) Seeds Corporation
- (g) Any other agro-Industries or agro-Service Organization
- (x) The Director Extension shall be the Member Secretary

### **Function of the Extension Education Council**

- (1) The Extension Council shall consider and make recommendations in respect of:
  - 
  - (i) The Extension Education Programmes and Projects of the University.
  - (ii) Co-ordination of Extension Education activities for improvement of Agriculture, Animal Husbandry and allied branches and for the development of Rural Communities.
  - (iii) Development of Farmers' Education and Training and Advisory service identification and resolution of field problems and transfer of information.
  - (iv) Methology of Extension Education
  - (v) Integration of Extension Education with teaching and research in the University and participation of teachers and research workers in Extension Education Programmes.
  - (vi) Any other matter referred to it by the Vice-Chancellor, Board or any other authority of the University.

### **E. Faculties and their Board of Studies**

- (1) The University shall have initially the faculties of Agriculture, Veterinary Sciences & Animal Husbandry, Technology, Home Science, Forestry & Hill Agriculture, Fisheries Science, Basic Science and Humanities, Agribusiness Management and Post Graduate Studies and such other faculties as may be prescribed from time to time.
- (2) These faculties shall comprise such Departments/Divisions/Centers as may be prescribed. However, depending on the nature of subject and function, one Department/Centre may cater to the needs of more than one faculty.
- (3) The functions of each faculty shall be as follows: -
  - (i) To review the teaching programme and suggest improvement thereof.
  - (ii) To consider the recommendations of the respective Board of Studies and to place the same before the Academic Council for consideration and approval.

- (iii) Subject matter faculties {Agriculture, Veterinary Science & Animal Husbandry, Technology, Home Science, Fisheries, Forestry & Hill Agriculture and Basic Sciences and Humanities} shall be responsible for Bachelor' degree programmes, Post-graduate studies and Doctoral degree programmes.
  - (iv) To perform such other functions as may be assigned to it by the Academic Council or Vice-Chancellor.
- (4) There shall be a Board of Studies of each Faculty, the constitution of which shall be as prescribed. Dean, Faculty shall be the Chairman.
  - (5) The Board of Studies shall have the following functions: -
    - (i) To propose to the faculty concerned the courses of study and curricula for various programmes of instruction offered by the faculty.
    - (ii) To perform such other functions as directed by the concerned Faculty, other authorities and Vice-Chancellor.
  - (6) There shall be Dean of each Faculty who shall be chosen in such manner and for such period as may be prescribed.
  - (7) There shall be a Head in each Department who shall be responsible to the Dean for the organization and operation of the Department.
  - (8) The appointment, duties, powers and functions of Head of the Department shall be as prescribed.



बिन्दु 2

अधिकारियों और कर्मचारियों  
की शक्तियाँ और कर्तव्य

## **OFFICERS OF THE UNIVERSITY**

### **Officers**

The following shall be the officers of the University namely: -

- (i) The Chancellor
- (ii) The Vice-Chancellor
- (iii) The Deans
- (iv) The Directors
- (v) The Registrar
- (vi) The Comptroller
- (vii) The University Librarian
- (viii) The Dean Student Welfare
- (ix) Such other persons in the service of the University as may be declared by the Statutes to be the Officers of the University.

### **The Chancellor (Kuladhipati)**

- (1) The Governor of the State of Uttaranchal shall by virtue of his office be the Chancellor of the University.
- (2) The Chancellor shall be the Head of the University and shall when present, preside at the convocation of the University.
- (3) Every proposal to confer an honorary degree shall be subject to the confirmation of the Chancellor.
- (4) The Chancellor may by an order in writing annul any order or proceeding of the officer or authority of the University which is not in conformity with this Act and Statutes,  
  
Provided that before making any such order he shall call upon the officer or authority concerned to show cause why such an order should not be made and if any cause is shown within the time specified in this behalf, he shall consider the same.
- (5) The Chancellor shall exercise such powers and perform such other duties as are conferred on him by this Act or the Statutes.

### **The Vice-Chancellor (Kulpati)**

- (1) The Vice-Chancellor shall be a whole time officer of the University and he shall be appointed by the Chancellor from the panel of eminent educationists/Scientists in Agricultural Sciences drawn by the Search Committee. The Search Committee shall consist of the following person: -
  - (i) Director General, ICAR
  - (ii) Chief Secretary, Uttaranchal Govt. or Commissioner, Forest & Rural Development
  - (iii) One nominee of the Board of management

Provided that one of the members shall be nominated by the Chancellor to act as Convener;

- (2) The Vice-Chancellor shall hold office for a term of five years or until he attains the age of 65 years, whichever is earlier. He shall be eligible for reappointment for a second consecutive term of five years or until he attains the age of 65 years, whichever is earlier. The emoluments and other conditions of service of the Vice-Chancellor shall be such as may be prescribed by UGC/ICAR and shall not be varied to his disadvantage after his appointment.
- (3) The Vice-Chancellor may relinquish his office by resignation in writing under his hand addressed to the Chancellor which shall be delivered to the Chancellor normally 60 days prior to the date on which the Vice-Chancellor wishes to be relieved from his office, but the Chancellor may relieve him earlier.
- (4) (a) In the event of a temporary vacancy of the post of Vice-chancellor or his absence or leave or for any other reason, anyone from amongst the seniormost Dean of faculty of the University, Registrar, Director Research and Director Extension, with the approval of the Chancellor, may perform the routine duties of the Vice-Chancellor but his period shall not exceed six months.  
(b) In the event of Vice-Chancellor being out on tour/leave or for any other reason, the Vice-Chancellor will make suitable arrangement as deemed proper.
- (5) The Vice-Chancellor shall not be removed from his office except by order of the Chancellor passed on the ground of mis-behaviour or incapacity, or if it appears to the Chancellor that the continuance of the Vice-Chancellor in office is detriment to the interest of the University, after due inquiry by such person who is to be nominated by the Chancellor in which the Vice-chancellor shall have an opportunity of making his representation.
- (6) During the pendency or in contemplation of any inquiry referred to in sub section [6], the Chancellor may order that until further order,
  - (a) Such Vice-Chancellor shall be suspended from the post of Vice-Chancellor, but shall continue to get the emoluments to which he was otherwise entitled under sub-section [3],
  - (b) The functions of the office of the Vice-Chancellor shall be performed by the person specified in the order,

#### **Powers and Duties of the Vice-Chancellor**

- (1) The Vice-Chancellor shall be the principal executive and academic officer of the University and ex-officio Chairman of the Board, Academic Council and other authorities and shall in the absence of the Chancellor preside at the convocation of the University and confer degrees on persons entitled to receive them.
- (2) The Vice-chancellor shall exercise general control over the affairs of the University and shall be responsible for due maintenance of discipline in the University.
- (3) The Vice-Chancellor shall convene meeting of the Board, Academic Council, Research Council and Extension Education Council.
- (4) The Vice-Chancellor shall ensure faithful observance of the provisions of this Act and Statutes and Regulations.

- (5) The Vice-Chancellor shall be responsible for the presentation of the annual financial estimates and the annual accounts to the Board of Management.
- (6) The Vice-Chancellor may take any action in any emergency which in his opinion calls for immediate action. He shall in such case and as soon as may be thereafter report his action to the authority which will ordinarily have dealt with the matter. If the authority disagrees with the action of the Vice-Chancellor the matter shall be referred to the Chancellor whose decision shall be final.
- (7) Where any action taken by the Vice-Chancellor under sub-section (6) affects any person he may prefer an appeal to the Board within thirty days from the date on which such person has been served with a notice of the action taken.
- (8) If the Vice-Chancellor is satisfied that a decision of the Board is not in the best interest of University he shall refer it to the Chancellor whose decision thereon shall be final.
- (9) Subject to the provisions of the preceding sub-section, the Vice-Chancellor shall give effect to the decisions of the Board regarding the appointments, promotions and dismissal of officers, teachers and other employees of the University.
- (10) The Vice-chancellor shall be responsible for the proper administration of the affairs of the University and for a close co-ordination and integration of teaching, research and extension education.
- (11) The Vice-chancellor shall exercise such other powers and perform such other duties as are conferred or imposed upon him under the provisions of this Act and the Statutes.

#### **Deans, Directors, Registrar, Comptroller**

##### **1. Dean:**

- (a) The Dean shall be the Chairman of the Faculty and the Board of Studies of the concerned faculty and shall be responsible to the Vice-Chancellor for the organization and implementation of the teaching, research and extension work of the Departments comprised in the Faculty
- (b) The Dean, faculty of Post-graduate Studies shall Co-ordinate Post-graduate Studies in all Divisions/Departments, Colleges/Centres and Units of the University.

**2. Director Research:** There shall be a Director of Research who shall be responsible for the direction and co-ordination of research programmes in the University as laid down in section 30 and efficient working of research station.

**3. Director, Extension Education:** There shall be a Director of Extension Education who shall be responsible for the Agriculture Extension Education Programme as laid down in section 31.

##### **4. Registrar:**

- (a) The Registrar (Kulsachiv) shall be a whole time Officer of the University and shall be appointed by the Vice-Chancellor subject to the approval of the Board of Management. The person holding the post equivalent to Professor shall be eligible for appointment as Registrar.
- (b) The Registrar shall be Member Secretary of the Academic Council.

- (c) The Registrar shall be responsible for the due custody of records and common seal of the University.
- (d) The Registrar shall be responsible for maintaining permanent records of the Academic Council, performance of the students of the University including the courses taken, credits obtained, degrees, prizes or other distinctions and other items pertaining to the academic performance and the discipline of the students.
- (e) The Registrar shall invite and receive applications for admission in the University.

**5. Comptroller**

- (a) The Comptroller shall be responsible for preparation of the budget and the statement of accounts of the University. He shall manage the funds and investments of the University. He shall be responsible for ensuring that expenditure is made as authorized.
- (b) The Comptroller shall arrange periodical internal inspections of the accounts maintained in the various units of the University.
- (c) The Comptroller shall be responsible for the maintenance of the accounts of the University in the form and manner as approved by the Board and keep constant watch on the state of cash and bank balance and on the state of investment.
- (d) The Comptroller shall have the duty (i) to ensure that no expenditure not authorized in the budget is incurred by the University otherwise than by way of investment and (ii) to disallow any expenditure which may contravene the terms of any statute, or for which provision is required to be made by Statutes, but has not so been.
- (e) The Comptroller shall manage the property and investments of the University and see that the register of buildings, furniture/equipment and other items are maintained up-to-date and that the stock checking is conducted of all items in all offices and units of the University.

**6. University Librarian:** He shall be responsible for the maintenance and management of the University Library, to guide and co-ordinate the working in the libraries of the various constituent units of the University, to prepare the annual estimate for operational and developmental requirements of all the libraries of the University for incorporation in the budget estimates.

**7. Dean Student Welfare:** He shall have the following duties:

- (a) to make arrangements and supervise management of students' hostels,
- (b) to plan and organize students' extra-curricular activities such as sports, cultural and other recreational activities, National Cadet Corps and other allied activities of the University.
- (c) to enlist cooperation of prospective employer and employment agencies to assist in the placement of graduates of the University and to promote discipline amongst the students of the University.

- (d) to supervise and control medical and health services and other welfare measures in the University.
- (e) to make arrangements for scholarships, stipends, part-time employment and travel facilities for the study tour of the students.

### बिन्दु 3

विनिश्चय करने की प्रक्रिया में पालन की जाने वाली प्रक्रिया जिसमें पर्यवेक्षण और उत्तरदायित्व के माध्यम सम्मिलित हैं।

## निर्णय करने की प्रक्रिया

शिक्षण संबंधी निर्णय हेतु संबंधित संकाय की परिषदों के सुझावों पर विश्वविद्यालय विद्वत परिषद निर्णय लेती है जिस पर विश्वविद्यालय की प्रबन्ध परिषद विचारोपरांत विद्वत परिषद के सुझावों/निर्णयों को स्वीकार करती है। विश्वविद्यालय के शिक्षण संबंधी कार्यों को सुचारु रूप से चलाने के लिए शिक्षण नियमावली का पालन किया जाता है।

विश्वविद्यालय में शोध एवं प्रसार संबंधी कार्यों के नीति निर्धारण हेतु प्रसार/शोध परामर्श समिति द्वारा निर्णय लिए जाते हैं, जिनके अनुसार कार्यों का सम्पादन किया जाता है तथा योजनाओं के प्रशासनिक एवं वित्तीय स्वीकृति हेतु प्रबन्ध परिषद के सम्मुख प्रस्तुत किया जाता है। स्वीकृति होने पर संबंधित योजना विश्वविद्यालय में लागू कर दी जाती है।

प्रशासनिक संबंधी कार्यों के संचालन हेतु संबंधित विभागाध्यक्षों के प्रस्तावों पर विचारोपरांत कुलपति जी की स्वीकृति प्राप्त की जाती है। विश्वविद्यालय के बजट, नियमों, नियुक्तियों के लिए दिशा-निर्देशों हेतु संबंधित विभागों के प्रस्तावों को विश्वविद्यालय की वित्त समिति तथा प्रबन्ध परिषद के सम्मुख प्रस्तुत किया जाता है। जिसे विचारोपरांत स्वीकार करने पर विश्वविद्यालय में लागू किया जा सकता है।

विश्वविद्यालय की नीति, कार्यकलापों में संशोधन हेतु प्रस्ताव प्रबन्ध परिषद के माध्यम से विश्वविद्यालय के कुलाधिपति महामहिम श्री राज्यपाल की स्वीकृति हेतु शासन के माध्यम से भेजा जाता है। अन्य वित्त एवं नियोजन संबंधी प्रस्ताव शासन की स्वीकृति के उपरांत विश्वविद्यालय में लागू किये जाते हैं। विश्वविद्यालय के समस्त आय-व्ययकों का समय-समय पर शासन के आडिट विभाग द्वारा आडिट किया जाता है।



बिन्दु 4

कृत्यों के निर्वहन के लिए स्वयं द्वारा  
स्थापित मापमान

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## A. Act

### **THE UTTAR PRADESH KRISHI EVAM PRODYOGIK VISHAVIDYALAYA ADHINIYAM, 1958 (U.P. Act XLV of 1958)**

**THE UTTARANCHAL KRISHI EVAM PRODYOGIK VISHWAVIDYALAYA  
ADHINIYAM, 2002** an act to establish and incorporate a University for the development of agricultural sciences in the State of Uttaranchal be it enacted by the Uttaranchal State Legislature in the fifty third year of the Republic of India as follows:

#### **CHAPTER I PRELIMINARY**

##### **1. Short title, extent and commencement**

- (1) This Act may be called the Uttaranchal Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam 2002.
- (2) This Act shall supercede the Uttar Pradesh Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 1958 as amended from time to time.
- (3) It shall extend to the whole State of Uttaranchal
- (4) It shall come into force at once.

##### **2. Definitions**

In this Act and all Statutes and Regulations made thereunder, unless the context otherwise requires: -

- (1) "Academic Council" means the Academic Council of the University
- (2) "Act" means the Uttaranchal Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 2002.
- (3) "Agriculture" includes the basic and applied sciences of:
  - (a) Soil and Water Management,
  - (b) Crop Improvement and Production,
  - (c) Horticulture: Fruits, Vegetables, Floriculture, Spices, Medicinal and Aromatic Plants,
  - (d) Veterinary Science and Animal Husbandry, Dairy Science, and Animal Products Technology,
  - (e) Fisheries,
  - (f) Forestry, Farm Forestry, Forest Management and Silviculture,
  - (g) Agriculture Engineering and Technology, Rural Industry,
  - (h) Post-harvest Technology including Processing and Marketing,
  - (i) Land Use Planning and Management,
  - (j) Sericulture including mulberry culture,
  - (k) Apiculture,
  - (l) Home Science in relation to Agriculture and Technology,
  - (m) Basic Science and Humanities in relation to Agriculture and Technology,
  - (n) Subjects pertaining to Agricultural Technology, rural development and the betterment of rural people,

- (4) "Associate Dean" or "Principal" means Head of the constituent College of the University.
- (5) "Joint/ "Associate Director" means Associate Director of Research & Extension in Zonal/Regional Station or in Headquarters of the University.
- (6) "Authority" means any authority of the University as specified in this Act.
- (7) "Board" means Board of Management of the University.
- (8) "College" means a constituent college of the University under its direct control and management whether located at the Headquarters or elsewhere.
- (9) "Chancellor" means Chancellor of the University.
- (10) "Vice-Chancellor" means Vice-Chancellor of the University.
- (11) "Registrar" means Registrar of the University.
- (12) "Comptroller" means Comptroller of the University.
- (13) "Dean" means Deans of the Subject matter Faculty, the Faculty of Post Graduate Studies and Dean of Student Welfare.
- (14) "Director" means Director of Research and Director of Extension Education.
- (15) "Director General" means the Director General of the I.C.A.R.
- (16) "Extension Education Council" means Extension Education Council of the University.
- (17) "Faculty" means faculty in the University as specified in the Act and the Statutes.
- (18) "Government" means Government of the State of Uttaranchal.
- (19) "Governor" means the Governor of the State of Uttaranchal.
- (20) "Head" means Head of the Department of the University.
- (21) "Hostel" means a place of residence for students of the University maintained or recognized by the University either as a part of or separate from University.
- (22) "I.C.A.R." means the Indian Council of Agricultural Research.
- (23) "Officer" means an officer of the University as specified in this Act, or other person(s) in the employment of the University declared as Officer by the Statutes.
- (24) "Prescribed" with its cognate expressions, means provision as set forth in the Statutes of the University.
- (25) "Regulations" means the regulations made as specified under Section 41 of this Act.
- (26) "Research Council" means Research Council of the University.
- (27) "Statutes" mean the Statutes of the University governing matters of policy procedure etc. as set forth in Sections 39 and 40 of this Act.
- (28) "Student" means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly instituted.
- (29) "Teacher" means a person appointed or recognized by the University for the purpose of imparting instruction and/or conducting and guiding research and/or extension education programmes.
- (30) "University" means the Govind Ballabh Pant Krishi Evam Prodyogik Vishvavidyalaya, Pantnagar, Distt. Udham Singh Nagar, as constituted under this Act.
- (31) "Station" means Zonal/Regional Station of the University.
- (32) "Centre" means a centre related to research, extension and other programmes/ services.

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## **CHAPTER II**

### **THE UNIVERSITY**

#### **3. Establishment and Incorporation of the University**

- (1) There is established in and for the State of Uttaranchal a University by the name of the Govind Ballabh Pant, Krishi Evam Prodyogik Vishvavidyalaya, Pantnagar, Distt. Udham Singh Nagar.
- (2) The University shall consist of a Chancellor, a Vice-chancellor, a Board of Management and, Academic Council, and other authorities and officers set forth in this Act or as provided in the Statutes.
- (3) The University shall be a body corporate having perpetual succession and a common seal and shall sue and be sued by its name.
- (4) The University shall be competent to acquire and hold property, both movable and immovable to lease, sell or otherwise transfer any movable and immovable property which may have become vested in or have been acquired by it for the purpose of the University, and to borrow money from the Central/State Government or any other approved sources and do all other things necessary for the purpose of this Act.
- (5) In all suits and other legal proceedings by or against the University, the pleading shall be signed and verified by the Registrar and all the process in such suits and proceedings shall be issued to and served on the Registrar.
- (6) The Headquarters of the University shall be as indicated in (1) above.

#### **4. Territorial Jurisdiction**

- (1) With respect to teaching at the University or college level, research and extension education programmes in the field of agriculture as broadly defined in this Act, the territorial jurisdiction and responsibility for this University shall extend to the State of Uttaranchal.
- (2) The University may assume responsibility for the maintenance of Agriculture, Horticulture, Animal Husbandry, Fishery, Sericulture and Forestry, Training/Educational Centres and Research and Experimental Stations, and for the programme of training of field extension workers for the establishment, development and operation of such centres as may be required in various parts of the State.
- (3) The University may have collaboration in research projects having multidisciplinary approach and academic programmes with other universities or reputed institutes as identified by Academic Council.

#### **5. Objectives of the University**

The University shall be deemed to be established and incorporated for the following purposes:

- (1) Making provision for imparting education in different branches of study particularly Agriculture, Horticulture, Veterinary Science and Animal Husbandry, Home Science, Rural industry and Agri-Business, Fisheries, Forestry, Technology and other allied branches of learning and scholarship.
- (2) Furthering the advancement of learning and conducting of research, particularly in agriculture and other allied sciences.
- (3) Undertaking the extension education of such sciences/technologies specially for the rural people of the State, and
- (4) Such other purpose as the University may from time to time determine.

## **6. Admission to the University**

- (1) The University shall, subject to the provisions of this Act and the statutes, be open to all persons provided that nothing in this section shall require the University to admit to any course of study any person who does not meet the prescribed academic standards for admission or to retain on the rolls of the University persons whose academic records are below the minimum standard required for the award of a degree or whose personal conduct is such as to be inimical to the purpose of the University or to the appropriate rights and privileges of other students and staff. (It is further provided that nothing in this section shall be deemed to require the University to admit to any course of study a large number of students than can be accommodated in the available faculties of the University or of any particular College or Department as determined by the Academic Council).
- (2) Subject to the provision under sub-section (1) the University shall reserve seats for scheduled caste, scheduled tribes and other categories specified by the Govt. or candidates from other states in India, provided that no such person shall be entitled to be admitted to the University unless he or she meets the standards prescribed in respect of such candidates.

## **7. Powers and functions of the University**

The University shall have the following powers and functions:

- (1) To provide for undergraduate and postgraduate instruction in agriculture as broadly defined and other allied branches of learning as the University may deem fit.
- (2) To provide for conduct of research in agriculture and allied branches of learning.
- (3) To provide for dissemination of the findings of research and technical information through extension education and service programme.
- (4) To institute courses of study and hold examinations for and confer degrees, diplomas and other academic distinctions on persons who have pursued a prescribed course of study/ or research or both in the University or including part courses and/or research carried out in any other University or recognized institutions for the purpose.
- (5) To confer honorary degrees and other distinction as may be prescribed.
- (6) To provide training for field workers, village leaders and other persons not enrolled as regular students of the University.
- (7) To collaborate with other Universities and institutions in such manner and for such purposes as the University may determine, subject to the limitations set forth in section 4 of this Act.
- (8) To establish and maintain Colleges, Schools, Centres, Divisions, Departments/Institutions relating to Agriculture, Fisheries, Dairying, Veterinary Science, Animal Husbandry, Home Science, Technology, Agribusiness Management, Forestry and allied science.
- (9) To establish and maintain laboratories, libraries, research stations and institutions and museums for teaching, research and extension education.
- (10) To create teaching, research and extension education posts and to appoint persons to such posts.
- (11) To create administrative and other posts and to appoint persons to such posts.
- (12) To institute and award fellowships, scholarships, stipends and prizes in accordance with the Statutes.
- (13) To institute and maintain residential accommodation for students and staff of the University.
- (14) To fix, demand and receive such fees and other charges as may be prescribed.



- (15) To supervise and control the residence, conduct and discipline of the students of the University, and to make arrangements for promoting their health and welfare.
- (16) To do all such acts and things whether incidental to the powers aforesaid or not as may be required in order to further the objects of the University.

#### **8. Visitations and Inspection**

- (1) The Chancellor shall have the right to cause an inspection to be made by such person or persons as he may direct, of the University, its buildings, laboratories and equipment and of any constituent units of the University and may cause an inquiry to be made in the like manner of any matter connected with the University.
- (2) The Chancellor, shall, in every case, give due notice to the University/ Board of his intention to cause an inspection or enquiry.
- (3) The Chancellor shall communicate to the University/Board with reference to the result of such inspection or inquiry, and may after ascertaining the opinion thereon of the University advise the University upon the action to be taken and fix time limit for taking such action.
- (4) The University shall within the time limit so fixed report to the Chancellor or the State Government the action which has been taken or is proposed to be taken on the advice tendered by the Chancellor or the State Government.
- (5) the Chancellor or the State Government may, where action has not been taken by the University to the satisfaction of the Chancellor or the State Government within the time limit fixed and after considering any explanation furnished or representation made by the University, issue such directions as the Chancellor or the State Government may think fit and the University shall comply with such directions.
- (6) Notwithstanding anything contained in the preceding subsections of this section, if at any time the Chancellor or the State Government is of the opinion that in any manner the affairs of the University are not managed in accordance with the provisions of this Act, and the Statutory regulations or the special measures desirable to maintain the standards of University teaching, examination, research or extension, the Chancellor may indicate to the University any matter in regard to which an explanation, is desired and call upon the University to offer such explanations, within such time as may be specified by the Chancellor or the State Government. If the University fails to offer any explanation within the time specified or offer an explanation which, in the opinion of the Chancellor or the State Government is unsatisfactory, the Chancellor or the State Government may issue such instruction as appeared to be necessary and desirable in the circumstances of the case and may exercise such powers as necessary for giving effect to these instructions.
- (7) The University shall furnish such information relating to the administration of the University as Chancellor or the State Government may require.

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## CHAPTER III

### ***AUTHORITIES OF THE UNIVERSITY***

#### **9. Authority of the University**

The following shall be the authorities of the University

- (i) Board of Management
- (ii) Academic Council
- (iii) Faculties including Post-graduate studies and their Board of Studies.
- (iv) Research Council
- (v) Extension Education Council
- (vi) Finance Committee
- (vii) Such other bodies of University as may be declared by the Statutes to be authorities of University.

#### **10. Board of Management and its Constitution**

- (1) The Chancellor shall as soon as may be after the first Vice-chancellor is appointed constitute the Board of Management.
- (2) The Board of Management shall constitute of the following: -
  - (i) The Vice-Chancellor
  - (ii) Secretary Agriculture Department, Government of Uttaranchal
  - (iii) Secretary Finance Department, Government of Uttaranchal
  - (iv) Secretary, Education Department, Government of Uttaranchal,
  - (v) Director of Agriculture, Uttaranchal
  - (vi) Director, Animal Husbandry, Uttaranchal
  - (vii) Director, Horticulture, Uttaranchal
  - (viii) Two members of the Legislative Assembly of the State to be elected by the said Assembly
  - (ix) Two eminent educationists/scientists one each from the field of Agriculture and Veterinary Science to be nominated by the State Government.
  - (x) One progressive farmer from the jurisdiction of the University to be nominated by the State Government.
  - (xi) One distinguished agro-industrialist to be nominated by the State Government.
  - (xii) One outstanding woman social worker having background of rural advancement to be nominated by the State Government.
  - (xiii) One representative from the Indian Council of Agricultural Research
  - (xiv) Comptroller
3. The Vice-Chancellor shall be the ex-officio Chairman and the Comptroller non-member secretary to the Board.
4. The term of the office of the members of the Board other than the ex-officio members shall be two years.
5. When a vacancy occurs in the office of any member by the reason of death, resignation or any cause other than the expiry of the term, the vacancy shall be filled in accordance with the provisions of this section and the person who fills such vacancy shall hold office for the residue of the term for which the person whose place he fills would have been a member.
6. No action or proceedings of the Board shall be invalid merely on the ground of the existence of any vacancy or defect in the constitution of the Board.

7. One third of the members of the Board shall form quorum at a meeting of the Board.  
Provided that if a meeting of the Board is adjourned for want of quorum, no quorum shall be necessary at the next meeting called for transaction of the same business.
8. The members of the Board other than the officers of the University shall not be entitled to any remuneration for the performance of their functions under this Act except such daily and traveling allowances as may be prescribed.
9. No officer or other employee of the University shall be eligible to be a member of the Board under clause (vii) to (xii) of sub-section (2) of this section.
10. The Board for the purpose of consultation may invite any person having experience or special knowledge on any subject under consideration to attend its meeting. Such person may speak or otherwise take part in the proceedings of such meeting but shall not be entitled to vote. Any person so invited shall be entitled to such allowances for attending the meeting as may be prescribed.
11. Normally the Board shall on dates to be fixed by the Vice-chancellor meet once every three months. However, Vice-Chancellor may whenever, he thinks fit and shall, upon the requisition in writing signed by not less than five members of the Board, convene a special meeting of the Board.

#### **11. Powers and Functions of the Board**

- (1) Subject to the provisions of this Act and the Statutes, the Board shall be the Chief executive Body of the University and shall manage and supervise the properties and activities of the University and shall be responsible for the conduct of all administrative affairs of the University not otherwise provided for in this Act.
- (2) Without prejudice to the generality of the foregoing powers the Board shall exercise and perform the following powers and functions: -
  - (i) to consider and approve the financial requirements, estimates and the budget of the University,
  - (ii) to hold and control the property and the funds of the University and issue any general directive on behalf of the University,
  - (iii) to accept or transfer any property on behalf of the University,
  - (iv) to administer funds placed at the disposal of the University for the purpose intended,
  - (v) to arrange for the investment and withdrawal of the fund of the University,
  - (vi) to borrow money for capital investments with prior approval of the State Government and make suitable arrangements for its repayment,
  - (vii) to accept on behalf of the University trusts, bequests and donation,
  - (viii) to consider and approve the recommendations of the Academic, Research and Extension Education Councils where required,
  - (ix) to direct the form and use of the common seal of the University,
  - (x) to appoint such committees and bodies it may deem necessary and set down the terms of reference thereof in accordance with the provisions of this Act and the Statutes,
  - (xi) to consider and approve the establishment of a new Department, Division, Centre or Research Station/Sub-station or abolition of any one thereof or otherwise reconstitution of Department/Divisions, Research Stations or Centres on the recommendation of the Academic Council,
  - (xii) to consider and approve establishment of a new college, faculty, amalgamation of two or more colleges or faculties into a single college or faculty or abolition of a college or faculty, reconstitution of any of the existing faculties on the recommendation of the Academic Council.
  - (xiii) to approve the recommendations for appointment of officers of the University and teachers, employees of the rank of Assistant Professor and above as per the

recommendation of the Selection Committee for the purpose and in the prescribed manner.

3. Without prejudice to the generality of the powers of section 8 if the Chancellor is of the opinion that the Board of Management has failed to carry out its functions or has abused its powers, he may, after giving it an opportunity of submitting a written explanation, order suppression of the said Board of Management, and constitute an ad hoc Board of Management, consisting of the Vice-chancellor and such other persons not exceeding ten in number. The Chancellor may appoint in that behalf including any member of the superseded Board of Management, shall for such period not exceeding two years as the Chancellor may from time to time specify, exercise and perform all the powers and function of the Board of Management under this Act.

## **12. Academic Council**

- (1) The Academic Council shall consist of the following members namely: -
  - (i) The Vice-Chancellor {Chairman}
  - (ii) Deans of the various faculties
  - (iii) The Directors of Research and Extension Education
  - (iv) The Librarian
  - (v) The Dean Student Welfare
  - (vi) All Heads of the Department from each faculty
  - (vii) One Associate Director Research & Extension to be nominated by the Vice-Chancellor on rotational basis
  - (viii) All Associate Deans/Principals of the Colleges
  - (ix) One teacher from each faculty to be nominated by the Vice-Chancellor on rotational basis and in the prescribed manner.
  - (x) One eminent agriculture educationist from outside the University to be nominated by the Vice-Chancellor
  - (xi) Comptroller
  - (xii) Registrar {Member Secretary}
2. The Academic Council may co-opt as members not more than four persons for such period and in such manner as may be prescribed so as to secure adequate representation of different sectors of agriculture and allied fields.
3. All members of the Academic Council other than the ex-officio members and members referred in subsection (20) shall hold office for a term of two years.
4. One third of the members of the Academic Council shall form quorum at a meeting of the council. Provided that if a meeting of the council is adjourned for want of quorum, no quorum shall be necessary at the next meeting for transaction of the same business.
5. Normally the Academic Council shall meet once in every four months on such dates as may be fixed by the Vice-Chancellor.  
However, special meeting of the Academic Council can be called by the Vice-Chancellor or on request of one third of the members of the Council.

## **13. Powers and Functions of the Academic Council**

- (1) The Academic Council shall subject to provisions of this Act and the Statutes have the power by regulations to prescribe all courses of study and determining curricula and shall have general control on teaching and other educational programmes within the University, and shall be responsible for the maintenance of standards thereof.

- (2) It shall have power to make regulations consistent with this Act and the Statutes relating to all academic matters subject to its control and to amend or repeal such regulations.
- (3) In particular, and without prejudice to the generality of the foregoing power, the Academic Council shall have power: -
  - (i) to advise the Board and Vice-Chancellor on all academic matters including the control and management of libraries,
  - (ii) to make recommendations for the institution of Professorships, Associate Professorships, Assistant Professorships and other teaching posts including posts in research and extension education and in regard to the duties thereof.
  - (iii) to make recommendations for the constitution/reconstitution of department/faculties of teaching, stations of research and extension education
  - (iv) to make regulations regarding the admission of students to the University, and determine the number of students to be admitted.
  - (v) to make regulations relating to the courses of study leading to degrees, diplomas and certificates.
  - (vi) to make regulations relating to the conduct of examinations and to maintain and improve standards of education.
  - (vii) to make recommendations to the Board regarding conferment of honorary degree.
  - (vii) to make recommendations regarding the qualifications to be prescribed for teachers in the University.
  - (ix) to exercise such other powers and perform such other functions as may be conferred or imposed on it under the provisions of this Act, by the Board or Vice-Chancellor.

#### **14. Research Council**

- (1) There shall be Research Council consisting of the following members namely: -
  - (i) The Vice-Chancellor (Chairman),
  - (ii) The Director of Agriculture/Horticulture/Animal Husbandry/Fisheries and Chief Conservator of Forests (depending upon research mandate and programme of the University)
  - (iii) All Deans of the Faculties
  - (iv) All Directors of the University
  - (v) All Associate Deans/Principals of the colleges
  - (vi) All Associate Directors Research & Extension
  - (vii) All Heads of Departments centres and Stations
  - (viii) Two scientists of eminence from outside to be nominated for particular meeting by the Vice-Chancellor for their specialized knowledge of subjects on the agenda of meeting.
  - (ix) Research Council may co-opt as members not more than four persons for such period and in such manner as may be prescribed so as to secure adequate representation of different sectors of agriculture and allied fields.
2. The Director Research shall be the Member Secretary.

#### **15. Function of Research Council**

- (1) The Research Council shall consider and make recommendations in respect of: -
  - (i) Research programmes and projects undertaken or to be undertaken by the various University units in the State in the field of Agriculture, Veterinary Science and Animal Husbandry and other allied Sciences with a view to promoting effective co-ordination.

- (ii) Physical, fiscal and administrative facilities required for implementation of research projects.
- (iii) Orienting research to meet farmers' needs.
- (iv) Integration to research extension education and teaching and participation of research workers in teaching and extension education programme.
- (v) Any other matter pertaining to research programmes which may be referred to by the Vice-Chancellor or the Board or any other authority of the University.

**16. Extension Educational Council**

- (1) There shall be an Extension Education Council consisting of the following members: -
  - (i) Vice-Chancellor (Chairman)
  - (ii) Secretary, Agriculture
  - (iii) Directors of Agriculture/Horticulture/Animal Husbandry/Fisheries and Chief Conservator of Forests (depending upon extension mandate and programmes of the University}
  - (iv) All Deans of the Faculties,
  - (v) All Directors of the University
  - (vi) All Heads of the Departments/Regional Research Station/College/ Centre.
  - (vii) Two eminent persons in the field of Extension Education from outside nominated by the Vice-chancellor for any particular meeting in accordance with the requirement of the agenda.
  - (viii) Three progressive farmers having specialization in general Agriculture, Horticulture, Animal Husbandry and other allied branches to be nominated by the Vice-Chancellor for their specialized knowledge and experience.
  - (ix) One representative each of the following organization as per advice of the Vice-Chancellor:
    - (a) Rural Development Department
    - (b) Co-operative Department
    - (c) Uttaranchal State Agro-Industries Development Corporation
    - (d) Irrigation Department
    - (e) Fertilizer Corporation of India
    - (f) Seeds Corporation
    - (g) Any other agro-Industries or agro-Service Organization
  - (x) The Director Extension shall be the Member Secretary

**17. Function of the Extension Education Council**

- (1) The Extension Council shall consider and make recommendations in respect of: -
  - (i) The Extension Education Programmes and Projects of the University.
  - (ii) Co-ordination of Extension Education activities for improvement of Agriculture, Animal Husbandry and allied branches and for the development of Rural Communities.
  - (iii) Development of Farmers' Education and Training and Advisory service identification and resolution of field problems and transfer of information.
  - (iv) Methodology of Extension Education
  - (v) Integration of Extension Education with teaching and research in the University and participation of teachers and research workers in Extension Education Programmes.

- (vi) Any other matter referred to it by the Vice-Chancellor, Board or any other authority of the University.

**18. Faculties and their Board of Studies**

- (1) The University shall have initially the faculties of Agriculture, Veterinary Sciences & Animal Husbandry, Technology, Home Science, Forestry & Hill Agriculture, Fisheries Science, Basic Science and Humanities, Agribusiness Management and Post Graduate Studies and such other faculties as may be prescribed from time to time.
- (2) These faculties shall comprise such Departments/Divisions/Centers as may be prescribed. However, depending on the nature of subject and function, one Department/Centre may cater to the needs of more than one faculty.
- (3) The functions of each faculty shall be as follows: -
  - (i) To review the teaching programme and suggest improvement thereof.
  - (ii) To consider the recommendations of the respective Board of Studies and to place the same before the Academic Council for consideration and approval.
  - (iii) Subject matter faculties {Agriculture, Veterinary Science & Animal Husbandry, Technology, Home Science, Fisheries, Forestry & Hill Agriculture and Basic Sciences and Humanities} shall be responsible for Bachelor' degree programmes, Post-graduate studies and Doctoral degree programmes.
  - (iv) To perform such other functions as may be assigned to it by the Academic Council or Vice-Chancellor.
- (4) There shall be a Board of Studies of each Faculty, the constitution of which shall be as prescribed. Dean, Faculty shall be the Chairman.
- (5) The Board of Studies shall have the following functions: -
  - (i) To propose to the faculty concerned the courses of study and curricula for various programmes of instruction offered by the faculty.
  - (ii) To perform such other functions as directed by the concerned Faculty, other authorities and Vice-Chancellor.
- (6) There shall be Dean of each Faculty who shall be chosen in such manner and for such period as may be prescribed.
- (7) There shall be a Head in each Department who shall be responsible to the Dean for the organization and operation of the Department.
- (8) The appointment, duties, powers and functions of Head of the Department shall be as prescribed.

**19. Constitution of Committee**

Every authority shall have the power to appoint committees which may unless otherwise provided in this Act or Statutes consist of the members of the authority and such other persons as it may deem fit.

**20. Provisions in relation to membership of authorities**

- (1) Save as otherwise provided in this Act if any member other than ex-officio member of any authority or body of the University is unable by reason of his death, resignation, removal or otherwise to complete his full term of office the vacancy so caused shall as soon as convenient, be filled by the appointment, nomination or co-option, as the case may be and the person so appointed, nominated or co-opted shall fill such vacancy for the unexpired portion of the term for which the member in whose place such person is appointed, nominated or co-opted would otherwise have continued in office.
- (2) The Board of Management may remove any person from membership of any authority or body of the University on the ground that such person has been convicted of any offense involving moral turpitude or conduct not befitting the office held by the

concerned member with the approval of the Chancellor, except that prior approval of the Chancellor shall not be necessary where such a person has been convicted by a competent court of law.

- (3) A person who is a member of any authority or body of the University as a representative of another body whether of the University or not shall cease to be a member of such authority or body if before the expiry of the term of his membership he ceases to be a member of that other body by which he was appointed or nominated. Provided that he may continue to hold his office till his successor is appointed or nominated as the case may be.
- (4) Whenever any person becomes a member of any authority or body of the University by virtue of the office held by him, he shall forthwith cease to be a member of such authority or body if he ceases to hold such office before the expiry of the term of his membership,
- (5) Any member other than an ex-officio member of any authority or body of the University may resign his office by letter addressed to the Vice-Chancellor and such resignation shall take effect from the date on which the same is accepted by the authority competent to fill the vacancy or on the expiry of three months from the date of its receipt by the Vice-Chancellor, whichever is earlier.

**21. Validity and Protection of Acts**

- (1) No act or proceeding of any authority or body of the University shall be invalid by reason of the existence of any vacancy among its members or by reason of some person having taken part in the proceedings who is subsequently found to have been not entitled to do so.
- (2) Save as otherwise provided in this Act, all the acts done or orders made in good faith by the University or any of its authorities shall be final and no suit shall be instituted against or damages claimed from the University or its authority for anything done or purported to have been done in pursuance of this Act or the Statutes or the Regulations.
- (3) No suit or other legal proceedings shall lie against any officer or other employee of the University in respect of anything which is done in good faith or intended to be done in pursuance of this Act or any Statutes made thereunder.

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## **CHAPTER IV**

### **OFFICERS OF THE UNIVERSITY**

#### **22. Officers**

The following shall be the officers of the University namely: -

- (i) The Chancellor
- (ii) The Vice-Chancellor
- (iii) The Deans
- (iv) The Directors
- (v) The Registrar
- (vi) The Comptroller
- (vii) The University Librarian
- (viii) The Dean Student Welfare
- (ix) Such other persons in the service of the University as may be declared by the Statutes to be the Officers of the University.

#### **23. The Chancellor (Kuladhipati)**

- (1) The Governor of the State of Uttaranchal shall by virtue of his office be the Chancellor of the University.
- (2) The Chancellor shall be the Head of the University and shall when present, preside at the convocation of the University.
- (3) Every proposal to confer an honorary degree shall be subject to the confirmation of the Chancellor.
- (4) The Chancellor may by an order in writing annul any order or proceeding of the officer or authority of the University which is not in conformity with this Act and Statutes,  
Provided that before making any such order he shall call upon the officer or authority concerned to show cause why such an order should not be made and if any cause is shown within the time specified in this behalf, he shall consider the same.
- (5) The Chancellor shall exercise such powers and perform such other duties as are conferred on him by this Act or the Statutes.

#### **24. The Vice-Chancellor (Kulpati)**

- (1) The Vice-Chancellor shall be a whole time officer of the University and he shall be appointed by the Chancellor from the panel of eminent educationists/Scientists in Agricultural Sciences drawn by the Search Committee. The Search Committee shall consist of the following person: -
  - (i) Director General, ICAR
  - (ii) Chief Secretary, Uttaranchal Govt. or Commissioner, Forest & Rural Development
  - (iii) One nominee of the Board of managementProvided that one of the members shall be nominated by the Chancellor to act as Convener;
- (2) The Vice-Chancellor shall hold office for a term of five years or until he attains the age of 65 years, whichever is earlier. He shall be eligible for reappointment for a second consecutive term of five years or until he attains the age of 65 years, whichever is earlier. The emoluments and other conditions of service of the Vice-Chancellor shall be such as may be prescribed by UGC/ICAR and shall not be varied to his disadvantage after his appointment.

- (3) The Vice-Chancellor may relinquish his office by resignation in writing under his hand addressed to the Chancellor which shall be delivered to the Chancellor normally 60 days prior to the date on which the Vice-Chancellor wishes to be relieved from his office, but the Chancellor may relieve him earlier.
- (4) (a) In the event of a temporary vacancy of the post of Vice-chancellor or his absence or leave or for any other reason, anyone from amongst the seniormost Dean of faculty of the University, Registrar, Director Research and Director Extension, with the approval of the Chancellor, may perform the routine duties of the Vice-Chancellor but his period shall not exceed six months.  
(b) In the event of Vice-Chancellor being out on tour/leave or for any other reason, the Vice-Chancellor will make suitable arrangement as deemed proper.
- (5) The Vice-Chancellor shall not be removed from his office except by order of the Chancellor passed on the ground of mis-behaviour or incapacity, or if it appears to the Chancellor that the continuance of the Vice-Chancellor in office is detriment to the interest of the University, after due inquiry by such person who is to be nominated by the Chancellor in which the Vice-chancellor shall have an opportunity of making his representation.
- (6) During the pendency or in contemplation of any inquiry referred to in sub section [6], the Chancellor may order that until further order,
  - (a) Such Vice-Chancellor shall be suspended from the post of Vice-Chancellor, but shall continue to get the emoluments to which he was otherwise entitled under sub-section [3],
  - (b) The functions of the office of the Vice-Chancellor shall be performed by the person specified in the order,

**25. Powers and Duties of the Vice-Chancellor**

- (1) The Vice-Chancellor shall be the principal executive and academic officer of the University and ex-officio Chairman of the Board, Academic Council and other authorities and shall in the absence of the Chancellor preside at the convocation of the University and confer degrees on persons entitled to receive them.
- (2) The Vice-chancellor shall exercise general control over the affairs of the University and shall be responsible for due maintenance of discipline in the University.
- (3) The Vice-Chancellor shall convene meeting of the Board, Academic Council, Research Council and Extension Education Council.
- (4) The Vice-Chancellor shall ensure faithful observance of the provisions of this Act and Statutes and Regulations.
- (5) The Vice-Chancellor shall be responsible for the presentation of the annual financial estimates and the annual accounts to the Board of Management.
- (6) The Vice-Chancellor may take any action in any emergency which in his opinion calls for immediate action. He shall in such case and as soon as may be thereafter report his action to the authority which will ordinarily have dealt with the matter. If the authority disagrees with the action of the Vice-Chancellor the matter shall be referred to the Chancellor whose decision shall be final.
- (7) Where any action taken by the Vice-Chancellor under sub-section (6) affects any person he may prefer an appeal to the Board within thirty days from the date on which such person has been served with a notice of the action taken.
- (8) If the Vice-Chancellor is satisfied that a decision of the Board is not in the best interest of University he shall refer it to the Chancellor whose decision thereon shall be final.
- (9) Subject to the provisions of the preceding sub-section, the Vice-Chancellor shall give effect to the decisions of the Board regarding the appointments, promotions and dismissal of officers, teachers and other employees of the University.

- (10) The Vice-chancellor shall be responsible for the proper administration of the affairs of the University and for a close co-ordination and integration of teaching, research and extension education.
- (11) The Vice-chancellor shall exercise such other powers and perform such other duties as are conferred or imposed upon him under the provisions of this Act and the Statutes.

**26. Deans, Directors, Registrar, Comptroller**

**1. Dean:**

- (a) The Dean shall be the Chairman of the Faculty and the Board of Studies of the concerned faculty and shall be responsible to the Vice-Chancellor for the organization and implementation of the teaching, research and extension work of the Departments comprised in the Faculty
- (b) The Dean, faculty of Post-graduate Studies shall Co-ordinate Post-graduate Studies in all Divisions/Departments, Colleges/Centres and Units of the University.

**2. Director Research:** There shall be a Director of Research who shall be responsible for the direction and co-ordination of research programmes in the University as laid down in section 30 and efficient working of research station.

**3. Director, Extension Education:** There shall be a Director of Extension Education who shall be responsible for the Agriculture Extension Education Programme as laid down in section 31.

**4. Registrar:**

- (a) The Registrar (Kulsachiv) shall be a whole time Officer of the University and shall be appointed by the Vice-Chancellor subject to the approval of the Board of Management. The person holding the post equivalent to Professor shall be eligible for appointment as Registrar.
- (b) The Registrar shall be Member Secretary of the Academic Council.
- (c) The Registrar shall be responsible for the due custody of records and common seal of the University.
- (d) The Registrar shall be responsible for maintaining permanent records of the Academic Council, performance of the students of the University including the courses taken, credits obtained, degrees, prizes or other distinctions and other items pertaining to the academic performance and the discipline of the students.
- (e) The Registrar shall invite and receive applications for admission in the University.

**5. Comptroller**

- (a) The Comptroller shall be responsible for preparation of the budget and the statement of accounts of the University. He shall manage the funds and investments of the University. He shall be responsible for ensuring that expenditure is made as authorized.
- (b) The Comptroller shall arrange periodical internal inspections of the accounts maintained in the various units of the University.
- (c) The Comptroller shall be responsible for the maintenance of the accounts of the University in the form and manner as approved by the Board and keep constant watch on the state of cash and bank balance and on the state of investment.
- (d) The Comptroller shall have the duty (i) to ensure that no expenditure not authorized in the budget is incurred by the University otherwise than by way of investment and (ii) to disallow any expenditure which may contravene the terms of any statute, or for which provision is required to be made by Statutes, but has not so been.

- (e) The Comptroller shall manage the property and investments of the University and see that the register of buildings, furniture/equipment and other items are maintained up-to-date and that the stock checking is conducted of all items in all offices and units of the University.
6. **University Librarian:** He shall be responsible for the maintenance and management of the University Library, to guide and co-ordinate the working in the libraries of the various constituent units of the University, to prepare the annual estimate for operational and developmental requirements of all the libraries of the University for incorporation in the budget estimates.
7. **Dean Student Welfare:** He shall have the following duties:
- (a) to make arrangements and supervise management of students' hostels,
  - (b) to plan and organize students' extra-curricular activities such as sports, cultural and other recreational activities, National Cadet Crops and other allied activities of the University.
  - (c) to enlist cooperation of prospective employer and employment agencies to assist in the placement of graduates of the University and to promote discipline amongst the students of the University.
  - (d) to supervise and control medical and health services and other welfare measures in the University.
  - (e) to make arrangements for scholarships, stipends, part-time employment and travel facilities for the study tour of the students.
8. Subject to provisions of this Act the Officers of the University referred to in clauses (iii) to (ix) of section 22, he or she shall perform such other duties as may be prescribed or as may be assigned to them, from time to time, by the Board or the Vice-Chancellor.

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## **CHAPTER V**

### **RESIDENT INSTRUCTION, RESEARCH AND EXTENSION**

#### **27. Resident Instruction**

1. Subject to provisions of this Act, Resident Instruction in the University shall include Bachelor's, Master's and Doctoral degree programmes and short-term diploma courses in the disciplines of Agriculture, Veterinary Sciences and Animal Husbandry, Fisheries, Agricultural Engineering/technology Forestry, Home Science and other allied sciences which may be prescribed.
2. Resident instruction programmes may be based on modern system of Agricultural Education with the objective of producing competent and practical oriented graduates and post-graduates to handle production, management, research, extension education and teaching work in the field of Agriculture, Animal Husbandry and allied branches.

#### **28. Research**

- (1) Subject to the provision of this Act and the Statutes, research programmes in the University shall carry on research (fundamental as well as applied) on the problems of Agriculture, Animal Husbandry and other allied science for the purpose of aiding the development of Agriculture and for the benefit of rural population in the State.
- (2) The University through its research organization shall be the principal agency of control over research activities in Agriculture, Animal Husbandry and allied branches in the State.
- (3) The existing research organization and experimental stations along with the facilities and budget in the field of Agriculture, Animal Husbandry and allied branches in the Government Departments shall be transferred to the University with effect from such date as the Government may notify.
- (4) The University may establish Regional/Zonal Research Stations and sub-stations in the different agro-climatic zones of the state for the conduct of research including necessary operational research.

#### **29. Extension Education**

- (1) Extension Education programme shall be established in the university and shall, subject to the provision of this Act and the Statutes make useful information based upon findings of research available to farmers and others to help and solve their problems. It shall conduct demonstrations and training programmes for the benefit of students, extension workers, farmers and home-makers. Extension Education shall co-ordinate with the other functions of the University and other appropriate agencies of the State.
- (2) The University shall be responsible for the Agriculture Extension education activities in the State necessary to inform and demonstrate to the farmers the findings of research on improved practices essential to improve rural living and to increase agricultural production with special emphasis on food production and utilization. In order that the University may conduct such activities, the State shall transfer to the University the necessary personnel facilities and funds in accordance with a plan to be developed on mutually agreed upon by the Board and the Government.

#### **30. Co-ordination of teaching, research and extension education, integration of function and curricula and services:**

- (1) In consultation with the appropriate officers of the University, the Vice-Chancellor shall be responsible for taking such steps as may be necessary for the full co-ordination of teaching, research and extension activities of the University.
- (2) The Vice-Chancellor shall be responsible, working through the appropriate officers of the University, for seeing that conditions are established whereby there is maximum possible progress in the development of new information and technology in the natural, physical and social sciences related to agriculture and its transfer to the teaching curricula and other educational programme leading to their understanding and adoption where applicable in practice throughout the State.
- (3) The Vice-Chancellor shall be responsible and working through the appropriate officer and staff of the University to see that there is an appropriate inter-relation in the different curricula and courses offered in the different Faculties of the University so as to avoid unnecessary duplication of function between faculties of the University and provide the students with the best course offerings and faculty contacts feasible within the University's resource and talents.
- (4) The University shall develop its programme of research and extension education keeping in view the needs of the State and provide the appropriate technical support and consultative advice to the Government department engaged in the development work in Agriculture, Animal Husbandry and other allied branches.

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## CHAPTER VI

### *FUNDS AND ACCOUNTS*

#### **31. The University Funds**

- (1) The University shall have a General Fund to which shall be credited: -
  - (i) Its income from fees, endowments and grants and income from properties of the University including hostels, experimental stations and farms,
  - (ii) Contributions and grants made by the Government on such condition as are consistent with the provision of this Act.
  - (iii) Other contributions grants, donations, benefaction and loans and other receipts.
- (2) The University shall form a fund called the **Foundation Fund** from contributions and grants made by the Central Government or the State Government or approved agency for being credited to that fund and such other sums as may be specified by the Board, shall be credited to this fund. The Board may as and when necessary re-transfer such amount as may be specified, from the foundation fund to the General fund, in the manner prescribed.
- (3) The University shall furnish statements of accounts, reports and other particulars to the Government relating to any grant made by the Government and shall take such action and furnish such statements, accounts, reports and other particulars relating to the utilization of any grant within such time and manner as the Government may direct.
- (4) It shall be competent for the University in furtherance of its objectives to accept the grants from the Government or any other State Government or the Central Government or Statutory bodies or endowments or donation under such conditions as may be agreed upon between the University and the grantor or donor.

#### **32. Management of Funds**

The General Fund, Foundation Fund and other Funds of the University shall be managed according to the provisions laid down by the Statutes.

#### **33. Accounts and Audit**

- (i) The Annual Statement of accounts of the University shall be prepared by the Comptroller under the direction of the Vice-Chancellor and certified by an authority to be nominated or authorized by the Government. The Statement shall include all the money accruing to or received by the University from whatever source and all amount disbursed and paid by the University. Such statement shall be submitted to the Government by the Board normally within six month after close of the financial year to which these pertain
- (ii) The Accounts and the balance-sheet shall be submitted by the Board to the state Government which shall cause an audit to be carried out by the Director Local Fund Accounts, Uttaranchal State on the basis of pre-audit.
- (iii) The Accounts when audited shall be printed and copies thereof shall together with the copies of the Audit Report be submitted by the Vice-chancellor to the Board which shall forward them to the State Government with such Comments as may be deemed necessary.

**34. Provident Fund, Pension and Insurance**

- (1) The University shall constitute for the benefit of its officers, teachers, ministerial staff and other employees, in such manner and subject to such conditions as may be prescribed, such pension, gratuity, insurance, provident funds as it may deem fit.
- (2) For such pension, gratuity, insurance and provident fund so constituted by the University, the Government may declare that the provisions of the Provident Funds Act shall apply to such funds as it were Government provident Fund.

Provided that the University shall have power in consultation with the Finance Committee and the Board to invest provident fund amount in such manner as it may determine.

**35. Government Grants**

The Government shall every year consider to make the following lump sum grants to the University, namely: -

- (i) A grant not less than the expenditure incurred in the State on such of the activities of the Institutions of Agriculture, Animal Husbandry and other Government Departments as are transferred to the University.
- (ii) A grant as the Government deems necessary keeping in view the estimated net expenditure of pay and allowances of the staff contingencies, supplies and services of the University other than in respect of the activities in various organizations, referred to above in clause (i),

(iii) A grant to meet such additional items of expenditure recurring and non-recurring as the Government deems necessary for the proper functioning of the University.

- (iv) The State Government may also make non-lapsable lump sum grant to the University in respect to plan schemes and transfer to it for implementation by the University of an amount equal to the net outlay in the annual plan. Adjustments may be made for the anticipated assistance from the Government and other agencies sponsoring such schemes provided such assistance may come to the University directly rather than through the State Government.

**36. Finance Committee**

- (1) The Board shall constitute a Finance Committee consisting of: -
  - (i) The Vice-Chancellor (Chairman)
  - (ii) Secretary, Finance Department, Government of Uttaranchal,
  - (iii) Secretary, Agriculture, Government of Uttaranchal
  - (iv) Director Research/Director, Extension Education (one Director by rotation every year to be nominated by the Vice-Chancellor)
  - (v) Comptroller (Member-Secretary)
- (2) The Finance Committee shall have the following functions: -
  - (i) To examine the annual accounts and budget estimates of the University and to advise the Board thereon.
  - (ii) To review the financial position of the University from time to time
  - (iii) To make recommendations to the Board on all matters relating to the finance of the University.

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## CHAPTER VII

### *STATUTES AND REGULATIONS*

#### **37. Statutes**

Subject to the provisions of this Act, the Statutes of the University may provide for any matter connected with the affairs of the University and shall in particular, provide for the following namely,

- (1) Constitution, powers and duties of the Authorities,
- (2) Creation, composition and functions of other bodies or committees, necessary or desirable for improving the academic life of the University,
- (3) Designations, powers, functions, duties, manner of appointment and selection, and terms and conditions of service of the officers other than Chancellor and Vice-Chancellor,
- (4) Classification, qualification and manner of appointment, terms and conditions of services and duties of teachers and non-teaching staff of the University,
- (5) Terms and conditions of service of the Vice-Chancellor,
- (6) Establishment, amalgamation, sub-division or abolition of faculties, Divisions/Departments/Research Stations/Centres or other units of the University.
- (7) Establishment of pension and insurance scheme for the benefit of officer, teachers and other employees of the University and the rules, terms and conditions of such schemes,
- (8) Holding of convocation to confer degrees and diplomas,
- (9) Conferment and withdrawal of honorary degrees and academic distinctions,
- (10) Conditions of service, remuneration and allowances including travelling and daily allowances to be paid to officers, teachers and other persons employed under the University,
- (11) Conditions and mode of appointment and the duties of examining bodies and examiners,
- (12) Management of Colleges/Centres/Divisions/Departments/Regional Stations and other institutions funded or maintained by the University,
- (13) Constitution of Selection Committee for appointment of teacher and other staff,
- (14) All other matters which by this Act are to be provided by the Statutes.

#### **38. Statutes how made**

- (1) Statutes under this Act shall be proposed by the Board and submitted to the Chancellor for his assent and shall be valid only after the assent is received and notified by the Vice-Chancellor,
- (2) Any statute may be amended or repealed by the Board with the assent of the Chancellor,
- (3) All Statutes made under this Act shall be published in the Official Gazette
- (4) Notwithstanding anything contained in the foregoing subsections, the State Government may in order to implement any decision taken by it on the basis of any suggestion or recommendation of the I.C.A.R. or the State or national education policy with regard to the qualification of teachers, require the Board of Management to make new or additional statutes or amend or repeal the statutes referred to in sub-section [1] within a specified time and if the Board of Management fails to comply with such requirement the State Government may make new or additional statutes or amend or repeal the statutes referred to in sub-section [1].

- (5) The Board of Management shall have no power to mend or repeal the statutes made by the State government under sub-section [5] or to make new or additional statutes inconsistent with such statutes.

**39. Regulations**

- (1) The authority of the University may make regulations consistent with this Act and the Statutes for: -
- (i) Laying down the procedure for their meetings and the number of members required to form the quorum,
  - (ii) Providing for matters which by this Act and the Statutes are to be regulated by Regulations,
  - (iii) Providing for any other matter solely concerning the authority and not provided for by this Act and the Statutes.
- (2) The Academic Council may subject to the provisions of Act and the Statutes make regulations providing for courses of studies, system of examination, academic calendar, award of degrees and diplomas of the University and other matters related to Resident Instruction.
- (3) The regulations made by any authority of the University shall be subject to such direction as the Board may from time to time give in this behalf.
- (4) Academic Council of the University may make regulations for: -
- (i) The holding of convocation to confer degrees and diplomas,
  - (ii) The conferment of honorary degrees, academic distinctions and withdrawal of degrees.
  - (iii) The establishment and abolition of hostels maintained by the University.
  - (iv) The institution of fellowship, scholarships, stipends, bursaries, medals and prizes and the conditions of award thereof.
  - (v) The entrance or admission of the students to the University and their enrollment and continuance as such and the conditions and procedures for dropping students from enrollment.
  - (vi) The fees which may be charged by the University.
  - (vii) The courses of study to be laid down for all degrees, diploma and certificates of the University.
  - (viii) The conditions under which students shall be admitted to the degrees, diplomas, or other courses and examinations of the University and their eligibility for the award of degrees and diplomas.
  - (ix) The maintenance of discipline among the students of the University.
  - (x) The special arrangements, if any, which may be made for residence, discipline and teaching of women students and the provision of special courses of study for women.
  - (xi) The conditions of residence of students of the University and the levy of fees for residence in hostels.
  - (xii) The recognition and management of hostels not maintained by the University.

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## CHAPTER VIII

### **MISCELLANEOUS**

#### **40. Residence of Students**

The students shall reside in the accommodation maintained by the University or approved by the Vice-Chancellor subject to the conditions as may be prescribed. However, the Vice-Chancellor or an authorized officer of the University may permit the students to reside with their parents in private accommodation when no such accommodation is available with the University.

#### **41. Annual Report**

The annual report of the University shall be prepared by the Registrar (or any other officer, if assigned) under the direction of the Vice-Chancellor normally within six months from the close of the financial year and circulated to the members of the Board one month before the meeting at which it is to be considered. The Board shall after consideration of the annual report forward a copy thereof to the Government.

#### **42. Delegation of Powers**

The Board may by statutes, delegate the powers exercisable by it under this Act or the Statutes made thereunder, to any authority, officer, heads of college/divisions/departments/institutions or units/office subject to such conditions and restrictions as the Board may deem proper.

#### **43. Constitution of ad-hoc committees**

Notwithstanding anything in this Act and until such time as the authorities are duly constituted, the Vice-chancellor may subject to the prior approval of the Chancellor or of the Board, after it has been constituted, appoint committees temporarily to exercise, perform and discharge any of the powers, functions and duties of such authority under this Act.

#### **44. Disputes as to constitution of Authorities or Bodies**

If any question arises as to whether any person has been duly appointed or is entitled to be a member of any authority or other body of the University the matter shall be referred to the Chancellor whose decision thereon shall be final, provided that before taking any such decision, the Chancellor shall give the person affected thereby reasonable opportunity of being heard, provided further that no reference under this section shall be made more than three months after the date when the question could have been raised for the first time, or by any person other than an authority or officer of the University or a person aggrieved.

#### **45. Legal Proceeding**

All suits and other legal proceedings by or against the University shall be instituted, prosecuted or defended on behalf of the University by the Registrar or any other officer specifically nominated in this behalf by the Vice-Chancellor.

#### **46. Appointment to posts in connection with the affairs of the University**

- (1) Subject to the provisions of this Act and the Statutes made thereunder appointment to posts and service in connections with the affairs of the University may be made by the Vice-Chancellor with the approval of the concerned authority as prescribed.

Provided that such approval of Board shall not be necessary in respect of appointment of posts carrying scales of pay lower than the pay scale of an Assistant Professor.

- (2) Notwithstanding anything contained in this Act and until such time as the Statutes are made or the authorities of the University are constituted appointments to post and

services in connection with the affairs of the University may be made by the Vice-Chancellor on such terms and conditions as may be approved by the Chancellor.

**47. Extraordinary Powers of the First Vice-Chancellor**

The first Vice-Chancellor shall for a period of one year or until such time as the Board is constituted whichever is earlier, exercise all or any of the powers conferred on the Board by this Act or the Statutes.

**48. Removal of difficulties**

- (1) If any difficulty arises in giving effect to the provisions of this Act, the Government may, by order anything which appears to it necessary for the purpose of removing the difficulty.
- (2) No order made under sub-section (1) shall be questioned in any court of law on the ground that no difficulty, as is referred to in the said sub-section existed to be removed.
- (3) Every order published under this section shall as soon as may be after its publication laid before both Houses of the State Legislature.

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## **B. Statutes**

### **CHAPTER I**

#### **DEFINITION**

1. In these Statutes, unless there is anything repugnant in the subject or context:
  - (a) ACT means the Uttaranchal Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 2002.
  - (b) COLLEGE means a constituent college of the University under its direct control and management whether located at the Headquarters or elsewhere.
  - (c) SCHOOL Means an institution other than college maintained by the University and authorized to conduct teaching, research and extension,
  - (d) SECTION means a Section of the Act; and
  - (e) Words and expressions not defined in these Statutes and used in the Act shall have the meaning assigned to them in the Act.

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## CHAPTER II

### OFFICERS OF THE UNIVERSITY

Section 22(X) In addition to the officers named in Section 22(X) of the Act, the following shall also be the officer of the University:

- (1) Director Administration & Monitoring
- (2) Director Works & Plants
- (3) Director Personnel Management
- (4) Director Training & Placement
- (5) Director Communication

#### *The Comptroller*

Section 22(VII) 1. In exercise of the powers and the discharge of the duties mentioned in Section 26(VI), the Comptroller shall:

- (i) be the custodian of all properties of the University;
- (ii) issue notices and maintain the minutes of meetings of the Board and any Committee appointed by the Board;
- (iii) conduct the official correspondence of the Board;
- (iv) Supply to the Chancellor copies of the agenda of the meetings of the Board as soon as they are issued, and the minutes of the meetings ordinarily within a month of each meeting;
- (v) collect income and fees and disburse the payments and maintain the accounts of the University;
- (vi) sign all contracts made on behalf of the University; and
- (vii) perform such other duties as may be required from time to time by the Board or the Vice-Chancellor.

#### *The Registrar*

Section 22(VI) 1. In exercise of the powers and the discharge of the duties mentioned in Section 26(V), the Registrar shall:

- (i) issue notices and maintain the minutes of all meetings of the Academic Council;
- (ii) conduct the official correspondence of the Academic Council;
- (iii) be responsible for admission of students to the University including the supervision of the entrance examination;
- (iv) have charge of registration of students of the University and maintain a register of all degrees and diplomas conferred by the University; and
- (v) perform such other duties as may be required by the Board or the Vice-Chancellor from time to time.

### ***Dean Students Welfare***

- Section 22(IX) 1. The Dean of Students Welfare shall in addition to the duties mentioned in Section 26(VIII):
- (i) obtain travel facilities for students for holidays;
  - (ii) communicate with the guardians of students concerning the welfare of the students;
  - (iii) coordinate alumni activities;
  - (iv) exercise general control over the physical and liberal education programme at University;
  - (v) be responsible for student discipline; and
  - (vi) perform such other duties as may be required by the Board or Vice-Chancellor from time to time.

### ***University Librarian***

- Section 22(VIII) 1. The University Librarian shall be a whole-time officer of the University.
2. He shall make an Annual Report to the Vice-Chancellor on the condition and needs of the University Libraries.
  3. He shall perform such other duties as required by the Board or Vice-Chancellor from time to time.

### ***Director, Administration & Monitoring***

- Section 37(14) 1. The Director, Administration & Monitoring shall perform the following duties:
- (i) to maintain general administration of the University, University Farm and its off Campuses;
  - (ii) to coordinate, conduct, monitor and review of departmental enquiries relating to University and University Farm;
  - (iii) to be Chairman of the selection committees to engage daily wage workers/contractual labours.
  - (iv) to maintain peace and harmony at the Campus and to coordinate liaison with district administration/ police authorities.
  - (v) to chalk out the programmes of visits of the VIPs/ VVIPs at the University Campus.
  - (vi) to coordinate the talks between University Administration and various unions/associations of the employees of the University and University Farm.
  - (vii) to ensure fire protection and maintain security services at the University, University Farm and its off campuses.
  - (viii) to monitor market activities of the University Campus(es)
  - (ix) to perform such other duties as may be assigned by the Board or Vice-Chancellor from time to time.

### ***Director, Works & Plants***

- Section 22(X),(2)1. The Director works & Plants shall be a whole-time officer of the University.
2. The Director Works & Plants shall work under the Vice-Chancellor.
  3. It shall be the duty of the Director Works & Plants:
    - (a) to maintain buildings and roads;
    - (b) to maintain utility services like water supply, electricity, conservancy etc.
    - (c) to maintain architectural and planning services for the University; and
    - (d) to be Incharge of all University construction including that in the Farm.
  4. The Director Works & Plants shall perform such other duties as may be required from time to time by the Board or the Vice-Chancellor.

### ***Director, Personnel Management***

- Section 37(14) 1. The Director, Personnel Management shall perform the following duties:
- (i) to maintain the records of service and activities of different categories of academic and non-academic staff of the University;
  - (ii) to perform all activities related to recruitment of academic and non-academic staff;
  - (iii) to perform all activities related to human resource development including skill upgradation, promotion and career advancement;
  - (iv) to perform all activities pertaining to rewards and punishment to academic and non-academic staff; and
  - (v) to perform such other duties as required by the Board and Vice-Chancellor from time to time.

### ***Director, Training & Placement***

- Section 22(10)  
37(14)
1. The Director, Training & Placement shall be a whole-time office of the University and shall be appointed by the Vice-Chancellor subject to the approval of the Board of Management.
  2. The salary and allowances payable to the Director Training & Placement shall be as prescribed.
  3. The Director Training & Placement shall have the following duties:
    - (a) To obtain records of performance of all graduating students from the Registrar for the purpose of placements.
    - (b) To keep in constant touch with the potential employers of the graduates registered with it.



- (c) To offer guidance to the students for planning their future education/vocation.
  - (d) To arrange individual/group counseling.
  - (e) To maintain complete information about various courses of studies in the country and abroad, requirements for admission to various courses, financial and other aids available and notify to the students.
  - (f) To maintain and impart information about various jobs, competitive examinations conducted by the Public Service Commissions.
  - (g) To collect and impart information about career opportunities offered by the central and state governments and other private agencies from time to time.
  - (h) To arrange interviews of the alumni with the prospective employers.
  - (i) To organize workshops of prospective employers and/or such other means to ascertain their job requirements.
  - (j) To conduct periodical studies on the employment trends and survey etc.
  - (k) To run and supervise pilot schemes of self-employment with nationalized banks and other organizations.
4. He shall perform such other duties as required by the Board and the Vice-Chancellor from time to time.

***Director, Communication***

Section 37(14) 1. The Director Communication shall perform the following duties:

- (a) Organize media production, news information and audiovisual services across all the directorates and colleges of the University.
- (b) Manage University Press and production of all the university level reports and documents including extension literature, text books and vocational books.
- (c) Coordinate technology dissemination and information services of all the colleges and directorates of the university through national, regional and state level network of radio, television, print media and Internet faculties.
- (d) Perform such other duties as required by the Board and Vice-Chancellor from time to time.

2. In exercise of his function, the Director Communication shall not

interfere with right of colleges or departments of the University:

- (a) to reproduce material by means other than printing and to distribute the same;

- (b) to distribute any material as a part of the University Extension Service; and
- (c) to approve the publication of research manuscripts in such general form and in such number as determined.

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## CHAPTER III

### ACADEMIC COUNCIL

Section 12(1) 1. The Vice-Chancellor shall be the presiding officer of the Academic Council but, in his absence or inability to preside, this function shall be exercised by the seniormost Dean of Faculty of the University, Registrar, Director Research and Director Extension, as authorized by the Vice-Chancellor.

2. Except as otherwise provided in the Statutes, the Academic Council shall determine:

- (i) requirements for admission to the several colleges and other teaching divisions;
- (ii) questions of education policy;
- (iii) relations between colleges, and other teaching divisions;
- (iv) changes in the amount, character or quality of work required for admission to the colleges, and other teaching divisions; and
- (v) the degree and diploma which shall be awarded and the conditions for their award.

3. The Academic Council shall elect a Committee on Student Discipline which may appoint one or more Discipline Boards.

4. The Academic Council shall recommend candidates for diploma, degrees and certificates to be, conferred.

5. The Academic Council shall elect annually from its membership a Committee on (i) Educational Policy (ii) the Library and (iii) Student Discipline and such other standing committees as it may from time to time authorize.

6. One teacher from each Faculty shall be nominated by the Vice-Chancellor on rotational basis in order of seniority to be the member of Academic Council for a period of two years.

7. The Vice-Chancellor may nominate not more than four persons from agriculture and allied fields for a period of 2 years.

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## **CHAPTER IV**

### **FARM MANAGEMENT COUNCIL**

Section 9(VII) 1. The University shall have a Management Council for the management of

and 37(1) University's Commercial Farm with the following membership:

- |                                |                  |
|--------------------------------|------------------|
| (1) Vice-Chancellor            | Chairman         |
| (2) Secretary Agriculture      | Member           |
| (3) Director of Agriculture    | Member           |
| (4) Secretary Finance          | Member           |
| (5) Secretary Planning         | Member           |
| (6) Chief General Manager Farm | Member           |
| (7) Comptroller                | Member Secretary |

2. The Management Council of the University's Commercial Farm as constituted under University's Act shall exercise, so far as the management of the Commercial farm is concerned, all the administrative and financial powers of the Board of Management of the G.B.Pant University of Agriculture & Technology.

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## **CHAPTER V**

### **COLLEGE**

Section 27(I) 1. The University may have the following colleges:

- (a) College of Agriculture
- (b) College of Veterinary & Animal Sciences
- (c) College of Technology
- (d) College of Home Science
- (e) College of Post Graduate Studies
- (f) College of Basic Sciences & Humanities
- (g) College of Fisheries
- (h) College of Forestry & Hill Agriculture
- (i) Vir Chandra Singh Garhwali College of Horticulture
- (j) College of Agri Business Management
- (k) Any other college as may be approved by the Board of Management and the State Government on the recommendations of the Academic Council from time to time.

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## CHAPTER VI

### FACULTIES

- Section 18
1. The University may have the following faculties:
    - (a) Faculty of Agriculture
    - (b) Faculty of Veterinary & Animal Sciences
    - (c) Faculty of Technology
    - (d) Faculty of Home Science
    - (e) Faculty of Post Graduate Studies
    - (f) Faculty of Basic Sciences & Humanities
    - (g) Faculty of Fisheries
    - (h) Faculty of Forestry & Hill Agriculture
    - (i) Vir Chandra Singh Garhwali Faculty of Horticulture
    - (j) Faculty of Agri Business Management
    - (k) Any other faculty as may be approved by the Board of Management and the State Government on the recommendations of the Academic Council.
  2. Each Faculty except the Faculty of Post Graduate Studies shall consist of departments which shall undertake teaching, research and extension in their respective subjects.
  3. The Faculty of Post Graduate Studies shall consist of those departments of other Faculties which offer Post Graduate courses.
  4. The Departments under each Faculty shall be as recommended by the Academic Council and approved by the Board.
  5. The Board of each Faculty except the Faculty of Post Graduate Studies shall be constituted as follows:
    - (i) The Dean of the Faculty, who shall be the Chairman
    - (ii) Heads of Departments, Professors, Associate Professors and Assistant Professors of the subjects taught in the Faculty;
    - (iii) Director of Research; and
    - (iv) Director of Extension Education
  6. The Board of Post Graduate Faculty shall be constituted as follows:
    - (i) The Dean of the College of Post Graduate Studies, who shall be the Chairman;
    - (ii) All Deans and Directors;
    - (iii) All Heads of Departments in the University;
    - (iv) Director of Research
  7. Subject to the provisions of the Act, the Board of a Faculty shall have the following power:
    - (i) subject to the jurisdictions of the Academic Council, jurisdiction in all educational matters falling within the scope of its programmes;

- (ii) to determine it's curricula;
- (iii) to appoint its own committees; and
- (iv) to elect it's own Secretary

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## CHAPTER VII

### THE DEANS OF FACULTIES

- Section 18(6), 1. The Dean of the College shall be the Chief Executive Officer of the Faculty
- 26(2) responsible to the Vice-Chancellor for its administration, and shall have administrative control over all teaching/research/extension staff in the college.
2. The seniormost Professor amongst the duly selected Heads of Departments of the faculty concerned will act as Dean in the absence of the Dean.
3. The Dean of a Faculty shall have the following powers and duties:
- (i) He shall be responsible for the organization and conduct of teaching, research and extension work of the departments comprising in the faculty and for that purpose shall pass such orders as might be necessary in consultation with the Head of the Department concerned;
  - (ii) He shall look into and be responsible for the due observance of the Statutes and regulations relating to the Faculty;
  - (iii) He shall preside over meetings of the Board of Faculty;
  - (iv) Without prejudice to the right of any member to present any matter to the Board of Faculty, he shall formulate and present policies to the Board of the Faculty for its consideration;
  - (v) He shall make reports to the Vice-Chancellor on the work of the college;
  - (vi) He shall supervise the registration and progress of the students in the college;
  - (vii) He shall be responsible to the Vice-Chancellor for the educational use of the buildings and rooms assigned to the college and for the general equipment of the college as distinct from that of the separate departments;
  - (viii) He shall serve as the medium of communication for all official business of the college with other authorities of the University, the students and the public;
  - (ix) He shall normally represent the college for specific conferences;
  - (x) He shall prepare the budget of the college;
  - (xi) He shall be entitled to grant all kinds of leave (other than study and extraordinary leave) to all the Heads of the Department's teaching and other staff of the College to the extent due, as per the guidelines issued in this behalf from time to time by the Vice-Chancellor. He shall be entitled to sanction purchases of all recurring items within the budget provisions for departments/offices in the college, as per the procedure laid down in the purchase manual as amended from time to time.
  - (xii) He shall approve all tour programmes within the country of teachers and scientists including their participation in conferences, seminars, symposiums, workshops etc. alongwith registration fee etc. if any,



within the budget provisions. He shall be entitled to permit teaching staff of the faculty to avail duty leave for remunerative work within the country as per the guidelines.

- (xiii) He shall countersign T.A. bills of teaching/other staff of the College/outside examiners/experts.
- (xiv) He shall be entitled to issue no objection certificate for passport in respect of teaching/other staff of the College as per the guidelines.
- (xv) He shall be entitled to approve purchases on the basis of one or two quotations or from reputed manufacturers or their authorized distributors/ dealers or from Govt. undertaking/ Semi Govt. institutions/ D.I. and D.G.S. rates upto such amount as the Board of Management may from time to time authorize on specific recommendations of the purchase committee for the quantity to be purchased and amount involved.
- (xvi) On assessment of the requirement and approval of the specification by a person not below the rank of Head of the Department of a College he shall be entitled to approve the purchase of spare parts of vehicles/machinery/ scientific equipment/laboratory appliances and implements at rates not exceeding manufacturer price list (which is not covered in Purchase Manual) upto such amount as may be approved by the Board of Management from time to time.
- (xvii) To approve the repair charges of an equipment (which is not covered in Purchase Manual) upto such amount as may be approved by the Board of Management from time to time.
- (xviii) The Dean shall be entitled for benefits as approved by the Board of Management from time to time.

**Seniority of  
Deans of  
Faculties**

- 4. The following shall be the guidelines for determining the inter-se seniority of Deans of Faculties
  - 1. The date of seniority of a Dean of Faculty will be determined on the basis of date of joining in the position consequent to regular selection.
  - 2. In case a Dean appointed in a Faculty become Dean in the same or another faculty in continuation, his seniority will be determined from the date of first appointment.
  - 3. the seniority of any regularly selected Dean who joins as Dean after a break will be determined from the date of his fresh joining.

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## **CHAPTER VIII**

### **THE DEPARTMENTS**

Section 18(2) 1. The Department shall be the primary unit of education and administration. It shall carry the programmes of teaching, research and where appropriate, extension and/or consultancy in a particular field of knowledge.

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## **CHAPTER IX**

### **HEAD OF DEPARTMENT**

- Section 18(7)(8)
1. The Head of each Department, who shall hold the rank of Professor, shall be responsible to the Dean of the College for the organizational operations of the Department.
  2. The seniormost Professor of the Department will act as Head of the Department in the absence of Head of the Department.
  3. The Head of a Department shall have the following powers and duties:
    - (i) He shall be responsible for the organization of the work of the departments, for the quality and efficient progress of that work and for the formulation and execution of departmental policies, and for the execution of the University and College policies insofar as they affect the department;
    - (ii) He shall report on the teaching, research and extension/consultancy work of the department to the Dean of the College;
    - (iii) He shall have general supervision of the work of students in the department;
    - (iv) He shall prepare the departmental budget; and
    - (v) He shall be responsible for distribution and expenditure of departmental funds and for the care of departmental property.

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## **CHAPTER X**

### **DIRECTOR RESEARCH**

Section 14, 1. The Director Research shall coordinate all research in the  
15 University in cooperation with the Deans of the respective  
26(3),28 colleges.

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## **CHAPTER XI**

### **RESEARCH COUNCIL**

Section 14,15 1. The Research Council shall advise the Vice-Chancellor regarding (a) allocation of funds for research, (b) the conditions for accepting grants, and (c) any other matters affecting the research programmes of the University.

2. The Vice-Chancellor may nominate not more than four persons from Agriculture and allied fields for a period as deemed fit.

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## **CHAPTER XII**

### **DIRECTOR EXTENSION EDUCATION**

- Section 16,17  
26(4), 29
1. There shall be an Extension Specialist in such departments as may be recommended by the Academic Council and approved by the Board.
  2. The Extension Specialist shall hold academic rank and be a member of the staff of one of the departments; but in the carrying the field activities, shall be under the supervision of the Director of Extension.
  3. In accordance with procedure prescribed in these Statutes, the Director Extension Education may propose the appointment of such other supervisory and technical staff members as required.

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## **CHAPTER XIII**

### **EXTENSION EDUCATION COUNCIL**

Section 16,17 1. Extension Education Council shall advise the Vice-Chancellor (a) regarding co-ordination of the University Extension Programme with State and National Programmes, (b) allocation of funds for extension work and (c) ways and means of increasing the effectiveness of the University's Extension Programme.

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## **CHAPTER XIV**

### **CLASSIFICATION OF THE TEACHERS OF THE UNIVERSITY**

Section 37(4) 1. The Board of Management shall, from time to time determine after considering the recommendation of the Academic Council in this behalf, the classification of the teaching staff of the University with appropriate designations, i.e., Professors, Associate Professors/ Readers, Assistant Professors/Lecturers and the like.

2. The teachers of the University shall be employed on a whole-time basis on the scales of pay specified by the Board provided that the proportion of time of the teachers to be devoted to teaching, research and extension or administrative duties should be specified in their contract of employment.

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## CHAPTER XV

### APPOINTMENT OF STAFF

1. (a) All appointments shall be made strictly on the basis of merit.

(b) Reservation for candidates belonging to SC/ST and Other Backward Classes in respect of posts under the University shall be given as per government order applicable to the University in this behalf and in force from time to time.

(c) A dependent (wife or husband, son, unmarried daughter and widowed daughter) of an employee of the University who meets with untimely death or gets permanent disability during the service period may be appointed on any non-teaching posts (lowest post of Class III or IV) for which he/she is suitable and fulfils the minimum qualifications, without selection procedure as per government orders in-force from time to time.

With the proviso that:

(i) The above facility will be given to only the dependents of employees who have put in at least 3 years continuous service in the University.

(ii) If he/she applies within a period of 5 years from the date of death of the employee subject to his/her attaining the age of 18 years.

(iii) If there are more than one members in the family of deceased, desirous to get employment, then the appointing authority shall select one of such persons on the basis of suitability particularly considering the interest of his widow and minor members of the family of the deceased.

(d) In case of appointment through Personal Promotion Scheme approved by the Govt. of UP for teachers under G.O. No. 840/12-8-400(19)/84 dated Sept. 10, 1984 and Career Advancement Scheme approved vide G.O.No.290/12-8-400(43)/99A dated 7.2.2000 read along with G.O. No.150/Krishi Evam Jalagam/2002 dated 12.7.2002 and G.O.No.

2858/99-16-Pra. Shiksha-1-61(Shiksha)/99 dated 21.2.2000, the appointment shall be made as per the government orders referred to above and guide lines for implementation of the Career Advancement Scheme, as sanctioned vide these G.O.(s) and approved by the Board and as amended from time to time.

(e) In case of direct recruitment, 20, 2, 3 and 2 percent vacancies shall be reserved for women, ex-armed personnel, dependents of freedom fighters and handicapped candidates, respectively (G.O.No. 1144/ Karmik-2-2001/53(1)/2001 dated 18.7.2001). If suitable candidates are not found for selection in horizontal reservation, the vacancies shall be treated as un-reserved and will be filled by candidates of respective categories within vertical reservation.

With the proviso that:

(i) The Blind: The blind are those who suffer from either of the following conditions:

(a) Total absence of sight.

(b) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lens.

(c) Limitation of the field of vision sub-standing an angle of 20 degrees or worse.

(ii) The Deaf: The deaf are those in whom the sense of hearing is non-functional or ordinary purpose of life. They do not hear, understand sounds at all events with amplified speech. The cases included in this category will be those having hearing loss more than 90 decibels in the better ear (profound impairments) of total loss of hearing in both ear.

(iii) The orthopedically handicapped: The orthopedically handicapped are those who have a physical defect or deformity, which causes an interference with the normal functioning of the bones, muscles and joints.

2. Appointments to the various categories of posts in the University shall be made as hereinafter prescribed.

3. No selection for any appointment (including Deans of Faculties, Director Research and Director Extension Education) under these Statutes shall be made except after the advertisement of the vacancy in at least three newspapers/ websites having adequate circulation/reach in the country provide that no such advertisement in newspapers shall be necessary in the case of an appointment for the post of Head of the Department. Appointment to these positions shall be made in the manner prescribed hereinafter.

Provided further that no such advertisement in newspapers shall be necessary in the case of selection under the Personal Promotion and Career Advancement scheme for teachers.

4(a) (1) The Selection Committee for the appointment of a Dean of Faculty, Director Research, Director Extension and Registrar shall consist of:

- (i) The Kulpati, who shall be the Chairman thereof;
- (ii) One Dean of Faculty to be nominated by the Kulpati;
- (iii) One representative to be nominated by the Director General, Indian Council of Agricultural Research, New Delhi.
- (iv) Two experts to be nominated by the Kuladhipati.
- (v) In case the Selection Committee 4(a)(1)(i) to (iv) does not have at least one member of Scheduled Caste or Scheduled Tribe and one member of Other Backward Classes, the Chairman shall nominate one member from Scheduled Caste or Scheduled Tribe and one member from Other Backward Classes.

(2) The term of the Dean of Faculty, Director Research, Director Extension and Registrar shall be five years.

(3) The term of Dean of Faculty, Director Research, Director Extension and Registrar so appointed can be extended for a further period of five years, but in no case a Dean, Director Experiment Station and Director Extension can hold the post for more than two terms.

- (b) (1) The Head of a Department shall be appointed from amongst:
- (i) The Professors and equivalent faculty members of respective discipline in the department/outside Research Centres/KVKs/KGKs possessing an aptitude for administration. Provided that he has not been debarred from holding any administrative office during the preceding 3 years.

In case the Professors and equivalent faculty members at outside Research Centres/KVKs/KGKs or main campus are selected as Heads of Departments, they shall be transferred to the place where the positions of Heads of the Departments exist for the period of Headship but their source of salary shall remain unchanged.

- (ii) The term of a Head of Department shall be 5 years which can be extended for a further period of 5 years after selection.

(2) The Selection Committee for the appointment of a Head of the Department shall consist of:

- (i) The Kulpati, who shall be the Chairman thereof;
- (ii) The Dean of Faculty concerned;
- (iii) One Head of the Department to be nominated by the Kulpati;
- (iv) One expert to be nominated by the Kulpati.
- (v) One representative to be nominated by the Director General, Indian Council of Agricultural Research, New Delhi.
- (vi) In case the Selection Committee 4(b)(2)(i) to (v) does not have at least one member of Scheduled Caste or Scheduled Tribe and one member of Other Backward Classes, the Chairman shall nominate one member from Scheduled Caste or Scheduled Tribe and one member from Other Backward Classes.

(c) The Selection Committee for the appointment of a Professor, Associate Professor and Assistant Professor or equivalent posts shall consist of:

- (i) The Vice-Chancellor, who shall be the Chairman thereof;
- (ii) One Dean/Director Research Director Extension to be nominated by the Vice-Chancellor;

- (iii) One Head of the Department/Joint Director Extension/Training Organizer to be nominated by the Vice-Chancellor;
- (iv) Two experts to be nominated by the Kuladhipati;
- (v) One representative each of OBC and SC/ST; and
- (vi) One nominee of ICAR to be nominated by the DDG/ADG for the position under KVK if required as per MoU.

Provided that if the Vice-Chancellor is, for any reason, not available to participate in any meeting of the Selection Committee constituted under clause 4(c), then in the case of Associate Professor, Assistant Professor and equivalent posts, he may, by general or special orders, require the seniormost Dean of Faculty or Registrar or Director Research of Director Extension or the Dean of the Faculty concerned to preside over the Selection Committee and perform functions of the Chairman.

(d) The Selection Committee for the appointment of any other officer of the University whose appointing authority is the Kulpati or the Board, not covered by the preceding clause, shall consist of five persons on the staff of the University to be nominated by the Kulpati, three of whom shall be of the rank of Deans or Directors, one of whom shall be appointed by the Kulpati as Chairman unless the Kulpati chooses to be Chairman himself.

5. Where the Kuladhipati is satisfied that in the special circumstances of the case Selection Committee cannot be constituted in accordance with the provisions of clause (4) he may direct the constitution of the Selection Committee in such manner as he thinks fit.

6. (a) A panel of five or more experts in each subject of study shall be drawn up by the Kuladhipati after consulting the corresponding faculty in Indian Universities or such other academic bodies or research institutions in or outside Uttaranchal as the Kuladhipati may consider necessary. Every expert nominated by the Kuladhipati under clause (4) shall be a person whose name is borne on such panel.

(b) The panel referred to in clause 6(a) shall be revised every two years.

(c) The Kuladhipati may intimate in a specified order a larger number of names of experts than required under clause (4) for serving as his nominees on the Selection Committee. In such a case, one any person whose name appears higher in the specified order not being available for meeting of the Selection Committee, person whose name appears nearest lower in the specified order shall be requested to serve on the Committee.

*Explanation I:* For the purposes of this clause a branch of subject in which a separate course of study is prescribed for a postgraduate degree shall be deemed to be a separate subject of study.

*Explanation II:* Where the post of teacher to be selected is common to more than one subject of study the expert may belong to any of such subjects of study.

7. The Selection Committee shall, by majority of its total membership, recommend one more, but not more than three, names for each post to the Kulpati and where more than one names are recommended, the order of preference shall also be indicated.

8. (a) Where the Kulpati approves the name of any of the names recommended by the Selection Committee and he is the appointing authority, he shall make the appointment, and where such appointment is subject to the approval of the Board or the Board is the appointing authority, the Kulpati shall make recommendation to the Board for such approval or appointment, as the case may be.

(b) Where the Kulpati does not approve the name of any of the names recommended by the Selection Committee, or as the case may be, the Board does not approve the recommendation of the Kulpati, the post shall be re-advertised.

9. All appointments except that of Dean, Director and Head of Department shall, in the first instance be on probation for two years.

10. Where the Board is the appointing authority or the appointment is to be made subject to the approval of the Board the Kulpati may after considering the recommendations of the

Selection Committee constituted for the purpose, make the temporary appointments to such posts in the University, as cannot be kept vacant without detriment to the work, for a period not exceeding 6 months or till the next meeting of the Board, whichever is earlier, such appointments shall invariably be placed before the Board, at its next meeting for ratification and shall be continued only if approved by the Board.

(i) In case of urgency where the prescribed procedure for filling up a post is likely to take considerable time and in the opinion of Kulpati the proper education of student would consequently suffer if immediate action is not taken, he may, against the sanctioned strength of staff for a Department fixed by the Board of Management from time to time, make after recording the reasons and circumstances, ad hoc appointments of staff upto the level of Assistant Professors for a period not exceeding six month, either on the recommendations of the Dean and the Head of the Department concerned or on the basis of recommendation of a Selection Committee to be constituted by the Vice-Chancellor himself for such a purpose.

(ii) Such ad hoc appointments made in this manner will automatically cease without any formal notice after the expiry of six months from the date of appointment or the appointment of a person for the relevant position through the process of regular selection, whichever is earlier, and the incumbents holding ad hoc appointments made under this provision will not be entitled either to any seniority, increment or any other claim on the basis of their ad hoc appointments or to re-appointment only on this ground.

11. Appointment of all other staff not specifically provided for in the Act or these Statutes, shall be made by the Kulpati with the approval of the Board except the following posts which may be filled by the Kulpati without reference to the Board, namely-

(a) The non-teaching posts equivalent to Class II Officers of the Govt. including those which are filled by obtaining services of a person on deputation for a period upto three years

from a regularly constituted service of the State or Central Government or an autonomous body constituted by the State or Central Government.

(b) The post for which the Kulpati is the appointing authority under the provision of the Act.

12. Retired teachers can be appointed as a Guest Faculty based on the principle of last pay drawn minus pension as per provisions of G.O.No.155(508)/Va.GraVI/Krishi/ 2001 dated 20.6.2001 and as per rules approved by the Board as amended from time to time.

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## CHAPTER XVI

### INSTITUTION OF DEGREES AND DIPLOMAS

Section 13(3,ii) 1. The University shall, subject to the conditions to be laid down by the  
37(8) Academic Council and approved by the Board, grant the following degrees  
and diplomas:

- (i) Bachelor of Science Agriculture
- (ii) Bachelor of Veterinary Science and Animal Husbandry.
- (iii) Bachelor of Technology: (1) Agricultural Engg., (2) Civil Engg., (3) Electrical Engg., (4) Mechanical Engg., (5) Production Engg., (6) Electronics & Communication Engg., (7) Computer Engg., and (8) Information Technology
- (iv) Bachelor of Science (Home Science)
- (v) Bachelor of Fisheries Science
- (vi) Bachelor of Science (Forestry)
- (vii) Bachelor of Science
- (viii) Any other degree/diploma as may be approved by the Board of Management on the recommendation of the Academic Council.

The University may also award degree with Distinction on the conditions to be laid down by the Academic Council through Regulations from time to time.

2. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board, Grant the following Post-graduate Degree :

- (i) Master of Science Agriculture
- (ii) Master of Veterinary Science
- (iii) Master of Technology: (1) Agricultural Engg.,(2) Electrical Energy System, (3) Design & Production Engg., (4) Electronics & Communication Engg., (5) Hydraulic Engg., (6) Structural Engg., (7) Soil Mechanics & Foundation Engg., (8) Civil Engg., (9) Mech. Engg., (10) Electrical Engg. and (11) Thermal Science
- (iv) Master of Fisheries Science
- (v) Master of Science
- (vi) Master of Business Administration (Agribusiness)
- (vii) Doctor of Philosophy
- (viii) Any other postgraduate degree/diploma as may be approved by the Board of Management on the recommendation of the Academic Council.

3. The University shall, on the recommendation of the Academic Council and approval of the Board of Management, withdraw any degree or Diploma granted by it from a person on the following grounds:

a) Conviction by a Court of law for an offence which in the opinion of the Academic Council and the Board of Management is a serious offence involving moral turpitude.

b) Willful default in the payment of University dues. Provided that before making such a recommendation the person concerned shall be given an opportunity to show cause against proposed withdrawal.

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**CHAPTER XVII**  
**HONORARY DEGREES**

- Section 13(3,vii) 1. The Board shall subject to confirmation by the Chancellor have power to
- 37(9) confer or withdraw Honorary Degrees and other academic distinctions on the recommendation of the Academic Council.
2. All proposals for the conferment of Honorary Degrees shall be made to a Committee consisting of the Vice-Chancellor and the Deans of Faculty and, if accepted by the Committee, shall be placed before the Academic Council and the Board for approval before submission to the Chancellor for confirmation.

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## CHAPTER XVIII

### FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES

Section 26(8,e) 1. The Board shall award Fellowships, Scholarships, Medals and Prizes on the

37(14) recommendation of the Academic Council which may make such recommendation either on its own initiative or on recommendations from any of the Board of Faculties.

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**CHAPTER XIX**  
**HOSTELS**

- Section 26(8,a) 1. The Board shall, on the recommendation of the Vice-Chancellor, establish
- 37(14) hostels for all students of the University.
2. No student of the University shall be permitted to reside outside the hostels maintained by the University except with the permission of the Vice-Chancellor on the recommendation of the Dean of the Student Welfare.
  3. No hostel shall be abolished without the approval of the Board.

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**CHAPTER XX**  
**PROVIDENT FUND**

**Section 37(3,7) 1. In these Statutes –**

- (a) "Salary" means monthly salary, and includes all fixed monthly allowances by way of pay.
- (b) "Servant" means every whole-time officer or servant of the University, other than one whose services have been lent to the University by government or who is on leave from a Government post, appointed substantively by the University against a temporary/permanent post either in the University itself or in any scheme running under the University.
- (c) "Subscriber" means a servant on whose behalf a deposit is made under these Statutes.
- (d) "Saving Bank" means the Post Office/any Nationalized Bank Savings Bank Account.
- (e) "Interest" means the interest which is paid on a deposit in the Post Office Saving Bank/ any Nationalized Bank Savings Bank, as may be determined from time to time for deposit in the Post Office/any Nationalized Bank Saving Bank.
- (f) "Dependent" means any of the following relations of a deceased subscriber to a Provident Fund, viz., wife, husband, son, daughter, parent, minor brother, unmarried sister and deceased son's widow and child, where no parent of the subscriber is alive, a paternal grandparent.

2. Every servant of the University shall subscribe to the Provident Fund at the rate of 8 percent of his salary for which an account will be opened at the Saving Bank. Subscribers to the Provident Fund are given the option of raising the subscription to the Provident Fund upto 15 percent of their salary either permanently or for specific period. The deduction shall be made by the University upon every salary bill presented. In the calculation of this deduction fractions of a rupee shall be omitted. Subscriptions by the subscriber, when on leave on less than full pay, will be optional. The amount so deducted together with the contribution by the University under clause 3 below will be deposited in the Saving Bank. The payment in respect of the monthly deductions and contributions shall, so far as possible, be made into the bank within two days of the receipt of the money, in order that interest may accrue. The following procedure will be adopted :

The Post Office/any Nationalized Bank will open individual accounts for all the subscribers to the provident fund the University will arrange that all sums to be credited to these accounts shall be sent to the Post Office/any nationalized Bank accompanied by:

- (a) the Post Office/any nationalized Bank/Savings Bank Pass Book,  
and
- (b) a list in the Form no. I appended to these Statutes, showing in detail the amount to be credited to each a account.

The Board may allow the benefit of the University Provident Fund to the Government servants absorbed in the University service prior to 1.1.84.

3. The University shall make a contribution at the rate of 8 percent of basic pay of subscribers.

4. (1) Investment in the Post Office cash certificates or in Government securities, Bank Fixed Deposits through the Post Office/any Nationalized Bank of the amount to the credit of a subscriber in his Provident Fund is also permissible, if the subscriber so desires, on

the condition that no security/F.D.R. of the face value of less than Rs. 100/- is purchased at one time and that securities/Bank F.D.R. are kept in the custody of the Accountant General P & T/any Nationalized Bank and the custody receipt is kept with the Comptroller.

(2) The Post Office cash certificates/any Nationalized Bank Fixed Deposit Receipts, Govt. Securities, if purchased shall remain in the custody of the Comptroller.

5. Subscribers to the P.F. on whose behalf accounts are opened at Post Office/any Nationalized Bank under the provisions of these Statutes, will not be deprived of their right to open ordinary private accounts in the Post-Office/any Nationalized Bank or to purchase Post Office cash certificates or Govt. securities or F.D.R. through the Post Office/any Nationalized Bank.

6. The Board may, under such conditions as may be laid down by it, permit the payment of premium on life assurance policy or policies on the life of the subscriber out of his personal subscription to the Provident Fund account under clause 2 above. The amount to be deposited in the Post Office/any Nationalized Bank in the Provident Fund Account of the subscriber shall be reduced to the extent of such premium.

7. Withdrawal will be permitted when a subscriber's services in the University come to an end by his retirement, resignation, death or otherwise, provided that –

(i) No servant whose services have been dispensed with for what, in the opinion of the Board is gross misconduct, shall be entitled to receive the amount of the contribution made by the University on his behalf and the interest thereon.

(ii) No servant shall be entitled to receive the amount contributed by the University on his behalf and the interest thereon, unless he had been in the service of the university for at least 36 months from the



date he has been allowed to subscribe to the Provident Fund and has been permitted to resign his appointment.

Note : Any contribution and interest thereon withheld under clause 7(i) and (ii) above shall belong to the University and shall be credited to the University account.

8. In the case of severe illness of a subscriber or his dependent, purchase of site for building, erection of and repairs to subscribers own buildings, obligatory expenses on a scale appropriate to the subscriber's status which, by customary usage he is to incur in connection with the marriages, funerals and other ceremonies of persons actually depended on him, the Comptroller may permit a subscriber to draw temporarily out of fund from the amount subscribed by him and the interest thereon, such amount as the Comptroller may deem fit, provided that the sum advanced shall not exceed six month's pay of the subscriber or fifty percent of the sum subscribed by the subscriber, with the interest accumulated thereon, whichever is less. The Vice-Chancellor may, however, in exceptional cases, sanction the amount of loan over and above the limit, provided that the sum so advanced shall not exceed seventy five percent of the sum subscribed by the subscriber.

Note : The amount advanced under this Statute shall be such a sum as is divisible into twenty four equal amounts in whole rupees.

9. (a) The amount advanced under Clause 8 shall be refunded to the fund in twenty-four equal monthly installments. A subscriber may, however, at his option, make payment in less than 24 installments or may repay two or more installments at the same time. Recoveries will be made monthly, commencing from the first payment of a full month's salary after the advance is granted. The installments will be paid by compulsory deduction from salary or leave salary and will be in addition to the usual subscription.

(b) Final withdrawals from the Provident Fund shall also be permitted for the purposes of construction or purchases of a house by the subscriber, marriage of subscriber's son or daughter, higher education outside or inside India of the son or daughter of the subscriber on the same terms and conditions as are admissible to the employees of the State Govt. under rules framed by the State Govt. on the subject from time to time.

10. (1) Each subscriber must file in the office of the University a declaration in the Form II appended to these statutes, showing how he wishes his accumulated amount of the fund to be dispensed in the event of his death or becoming insane.

Provided that if the subscriber has got dependents, he shall not be permitted to nominate any outsider.

(2) The subscriber may, from time to time, change his nominees by a written application, duly witnessed, to the Comptroller of the University. A register of such nominees shall be kept in the Comptroller's office.

11. Any sum, standing to the credit of any subscriber to the fund at the time of his death and payable to any dependent of the subscriber or to such persons as may be authorized by law to receive payment on his behalf, shall, subject to any deductions authorized by the Statutes vest in the dependent and shall be free from any debt or other liability incurred by the deceased or incurred by the dependent before the death of the subscriber.

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## FORM I

Month of .....

Account Number as in the Pass Book	Name of Subscriber	His Subscription	Contribution by the University	Amount of advanced refunded	Total
1	2	3	4	5	6

Rs.

Rs.

Rs.

Total

Dated

Govind Ballabh Pant

University of Agriculture and Technology

**FORM II**

For\* ..... Subscribed

Form of Declaration

I HEREBY declare that in the event of my death or on my becoming insance, the amount of my credit in the Provident Fund shall be distributed among the persons mentioned below in the manner shown against their names :

Name and address of the nominee or nominees	Relationship with the subscriber	Whether major or minor (if minor state date of birth)	Amount of share of deposit
1	2	3	4

Dated:

Signature and Designation of subscriber

Two witnesses to the signature of the subscriber

1. Name.....

Occupation.....

Address.....

.....

2. Name.....

Occupation.....

Address.....

.....

\*Here state married or unmarried.

## CHAPTER XXI

### GENERAL PROVIDENT FUND, PENSION, FAMILY PENSION, DEATH-CUM-RETIREMENT GRATUITY

Section 34(1,2) 37(7) 1. Pension, family pension, death-cum-retirement gratuity and general provident fund to the teaching and non-teaching employees of the university shall be made applicable w.e.f. 1.1.1984 on the same terms and conditions as admissible to State Government employees of the similar pay and status. The retirement benefits shall be calculated as per G.O. of State Govt. as amended from time to time.

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## **CHAPTER XXII**

### **A. ADMISSION OF STUDENTS TO THE UNIVERSITY AND THEIR ENROLMENT AND CONTINUANCE AS SUCH**

Section 13(4) 1. Students shall be admitted to this University in accordance with the regulations framed by the Academic Council.

2 The enrolment of students will be done by registration in each academic session. A candidate shall be considered as enrolled only when he has paid the prescribed fees and has been duly registered by the Registrar.

3. Continuance of a student duly enrolled in the University shall be governed in accordance with regulations framed by the Academic Council.

### **B. CONDUCT OF EXAMINATIONS**

4. The University may hold one or more of the following types of examinations and tests:

Entrance, Proficiency, Mid-term, End Term, Semester Final Examinations, Annual Examinations, Short Quizzes - announced and unannounced, Practical examinations, oral examinations, and any other examinations as may be approved by the Academic Council.

(a) All examinations administered in each course during the term shall count towards the final grade in that course. The weightage, given for each of these shall be determined by instructor(s) concerned within the limits approved by the Academic Council from time to time.

(b) All questions shall be set and answered in the medium of instruction adopted by the University

5. Entrance examination shall be administered only to students seeking admission to the University as and when prescribed by the Academic Council.

6. All other examinations and tests shall be administered only to students duly registered in the University and who have attended the prescribed course(s) of study as stipulated by the Academic Council.

The proficiency Examination will be conducted as per regulations framed by the Academic Council.

7. All examinations and tests shall be set and graded by the Instructors concerned in accordance with the regulations approved by the Academic Council.

8. The Entrance, Term Final Examinations and Annual Examinations shall be conducted by the Registrar in accordance with the regulations framed by the Academic Council. All other examinations and tests shall be conducted by the Instructor(s) concerned.

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## **CHAPTER XXIII**

### **CONDITIONS OF RESIDENCE OF THE STUDENTS OF THE UNIVERSITY AND LEVYING OF FEES FOR RESIDENCE IN HOSTELS MAINTAINED BY THE UNIVERSITY.**

Section 8(a),37(14) 1. The Board shall, on the recommendation of the Vice-Chancellor, determine by framing regulations, the conditions of residence of the students of University, provision of cafeteria and other food services, health and hygienic facilities, accommodation and other reasonable comforts, the responsibility of the students in the proper upkeep of the hostel properties, observance of discipline in the hostels and colleges and other allied matters.

2. Admission to and continuance in the hostels shall be restricted to the registered students of the University in accordance with the regulations framed in this behalf by the Board on the recommendation of the Vice-Chancellor.

3. The Board shall determine, by regulation framed on the recommendation of the Academic Council, extension of the Advisory System to the hostels and the role and the functions of the Academic Staff in this connection.

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## **CHAPTER XXIV**

### **CONDITIONS OF THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, STUDENTSHIPS, BURSARIES, MEDALS AND PRIZES.**

Section 8(e) 1. Award of Fellowships, Scholarships, Studentships, Medal and Prizes:  
37(14)

The Academic Council shall provide by regulations the conditions for the award of the following recognitions and incentives of study and research :

- (a) Fellowships: For Postgraduate studies and research;
- (b) Scholarships: For Undergraduate studies;
- (c) Loan Scholarships: For all Undergraduate and Postgraduate students
- (d) Studentships: These shall include Graduate Research and Teaching Assistantships, stipends and fee concessions (Freeship, and Half-freeship) for financially handicapped students and in-service candidates taking up postgraduate studies;
- (e) Medals and Prizes: For meritorious academic pursuit and outstanding performance in extra curricular activities of the University.

2. Award of Bursaries:

- (1) Bursaries shall be awarded to the undergraduate students of the University only.
- (2) The total number of bursaries to be awarded shall be decided by the Vice-Chancellor on the recommendation of the Academic Council from year to year in view of the enrolment of the students and other considerations.
- (3) Bursary scholarship shall be available to such students of Indian Nationality only the income of whose guardian does not exceed Rs.25,000/- (Rupees twenty five thousand only) per annum for both salaried in Government/Public/Private sector Employees/Self employed/Businessmen and Agriculturists. The income shall be calculated in accordance with the rules of the Govt. as applicable for merit-cum-means Scholarship from time to time.  
The Value of each Bursary shall be Rs.150/-only (Rupees one hundred and fifty only) per month in the case of undergraduate students except Home Science Programme where the value of each Bursary shall be Rs.125/-only (Rupees one hundred twenty five only) per month from the date of registration in the I semester of academic year till the end of academic year unless otherwise discontinued by the University or the student himself.
- (4) The bursaries shall be awarded on the basis of merit only in the manner prescribed.
- (5) The award of bursaries shall be announced within one month from the commencement of the academic year.
- (6) The award of bursaries shall be made subject to the fulfilment of conditions as prescribed by the Regulations.
- (7) The recipient of a bursary scholarship shall not be eligible for the award of any financial assistance nor shall He receive other financial assistance. In case he has been awarded any other financial assistance he shall have to choose one and forego the other.
- (8) If the recipient of a bursary scholarship is placed on Academic or Conduct Probation at any time during the currency of such scholarship, it shall be discontinued forthwith, but may be revived if he is restored to good standing during the academic year.
- (9) There shall be a merit list for the award of bursary scholarships of all the eligible candidates and it shall be prepared in the manner laid down by regulations.
- (10) Regulations may be made for the award of these bursaries providing for all other matters not covered in these Statutes.

3. Meritorious academic pursuit assessed on the basis of results of various University examinations, outstanding performance in various extra curricular fields and good behaviour shall serve as the guiding principle for the award of various fellowships, scholarship, bursaries, medals and prizes, unless otherwise specifically provided for in the Regulations.

4. Merit Scholarship:

- (1) Three Merit Scholarships of the value of Rs.125/-p.m. tenable for 12 months shall be awarded on the basis of the results of the previous year to the three top students of each class other than the first year in each undergraduate programme in the manner and on the conditions prescribed by the regulations.
- (2) The scholarships shall be awarded strictly on the basis of merit.
- (3) No student who is on academic or conduct probation shall be eligible for the award of the Merit Scholarship.
- (4) The award of Merit scholarships shall be made on the fulfilment of the conditions prescribed by the regulations.
- (5) In the event of a student declining this scholarship offered to him, he will be granted certificate to that effect. The scholarship in that case shall be awarded to the next student in order of merit.
- (6) (i) In case a Merit Scholarship-holder withdraws from the University for a Semester or a part thereof, he shall not be paid the Scholarship for the period of his absence from the University.

Further, he shall not be entitled to receive Scholarship during the remaining period of the academic year unless the Dean of the College concerned is satisfied that his absence from the University is due to reasons beyond his control.

(ii) In the event of a scholarship-holder leaving the University during the currency of an academic year in which he is receiving such scholarship, the scholarship shall be awarded to the next student in order of merit for the remaining period of the academic year.

- (7) A student receiving a Merit Scholarship shall not be entitled to receive any other type of financial assistance from the University, Government or any other agency.
- (8) In case a student receiving a Merit Scholarship is placed on academic probation or conduct probation, he shall forfeit forthwith the right to receive the scholarship for the remainder of the academic year. In that event the scholarship shall be awarded to the next student in order of merit for the remaining period of the academic year.

5. Award of Vice-Chancellor's Gold Medal to undergraduate Students.

- (1) In case of each graduating batch for every undergraduate degree programme, a Gold Medal shall be awarded by each Faculty to the best graduating student of the Faculty on the basis of overall grade point average.
- (2) No student who has been on conduct probation at any time during his stay at the University shall be eligible for this award.
- (3) In order to be eligible for this award, a graduating student shall have completed the graduation requirements within the minimum period prescribed for the degree concerned and also completed at least 90% of the total graduation requirements for the degree for which he is studying at this University.
- (4) The names of the medalists shall be displayed on an Honours board fixed in the building of the College concerned.

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## CHAPTER XXV

### THE FEES TO BE CHARGED BY THE UNIVERSITY

Section 13(X)

37(14)

1. A student may pay his monthly fees and other dues on or before the 25<sup>th</sup> day of the month for which they are due.
2. A student defaulting to pay the dues by the 25<sup>th</sup> day of the month shall pay a fine as approved by the Board of Management from time to time for each day beyond the 25<sup>th</sup> day.
3. If any student fails to pay the dues alongwith the fine by the last working day of the following month his name shall be struck off the rolls of the University. The Comptroller shall send his name to the Registrar, who shall take action to remove the student from the rolls of the University and the College concerned and notify to all the officers concerned, including the Dean, Librarian, Advisor and Hostel Warden etc.
4. The Registrar shall also inform the parent/guardian of the student concerned about the action taken.
5. A student whose name has been removed from the rolls for non-payment of dues, may be re-admitted by the Registrar upto the last working day of the month on Payment of re-admission fee as approved by the Board of Management from time to time together with all dues in arrears including all fines.
6. Any student who has not paid his dues even within the period specified in clause 5 above and who submits his application subsequently for re-admission to the University may be considered by the Vice-Chancellor for re-admission and may be admitted on such terms and conditions as may be imposed by the Vice-Chancellor.
7. (a) The following dues, as approved by the Board of Management from time to time on the recommendations of the Academic Council, are payable by a student :

I. *Annual Fee*

- 1) Magazine Fee
- 2) Students Aid Fund
- 3) Student Society Fee
- 4) PG Society Fee
- 5) Student Hostel Maintenance Fund
- 6) Book Fee
- 7) Placement Fee
- 8) E-mail/Internet Fee

II. *Once At the time of Admission*

- 9) Computer Charge & Stationery Fee
- 10) Journal Fee
- 11) Adjustable Advance
- 12) Medical Examination Fee
- 13) Caution Money (Refundable)
- 14) Food Advance
- 15) Identity Card Fee
- 16) Admission fee

III. *Semester Fee*

- 17) Tuition Fee
- 18) Library Fee
- 19) Medical Fee
- 20) Games Fee
- 21) Entertainment Fee
- 22) Laboratory Fee
- 23) Examination Fee
- 24) Utensil Fee
- 25) Fan Fee
- 26) Room Rent
- 27) Tour Fee
- 28) Electric Charges:
  - i) Single Seated Room,
  - ii) Double Seated Room, or
  - iii) Triple Seated Room
- 29) Water Charges
- 30) Extra-curricular Fee (Cinema)
- 31) Monthly Food Bill
- 32) Management Society Fee
- 33) Placement Counselling Fee
- 34) Computer Software Fee
- 35) CABM News Bulletin

(b) Students admitted to MBA (Agri-Busienss Programme) shall pay a fee called "Programme fee" as approved by the Academic Council in addition to the Fee(s) as specified in 7(a) above irrespective of number of semesters a student completes in an academic year.

8. (a) A student who is admitted during the course of the first semester, shall have to pay all the fees as mentioned in clause 7(a) and/or (b) above except the electricity, water and room rent which shall be charged from the date he is admitted, part of a month being considered as full month.

(b) A student who is admitted in the second Semester shall pay all fees in full as mentioned in clause 7(a, I and ii) and/or (b).

*Explanation:* He shall not pay the dues for the first Semester.

(c) A student who is admitted during the course of the second Semester, shall have to pay all the fees as mentioned in Clause 8(b) above except the electricity, water and room rent which shall be charged from the date he is admitted, part of a month being considered as full month.

9. Refund of dues:

A student rejected by the University for admission, shall be refunded the full amount of fees paid by him.

10. A student who drops out of the University by himself.

(a) A student whose name has been struck off the rolls for non-payment of the University dues, shall not be liable for being dropped from the Semester until he, at first, gets himself re-admitted after paying all the prescribed dues and then permitted to drop. In such cases continuity shall not be deemed to have been broken.

(b) Before the date of registration or within 4 days thereof only the following charges shall be refunded:

- (a) Caution money
- (b) Recreation fee
- (c) Tour Expenses
- (d) Examination fee
- (e) Magazine fee

(c) Four days after the date of registration only the Caution Money shall be refunded.

11. Student dropping the University during Semester shall pay the following:

(i) Tuition fee and hostel dues for full semester and

(ii) Electric and Water charges and tour expenses for the period of stay, part of the month counted as full month.

12. A student who has not registered himself in a semester shall not be charged the tuition fee, room rent, electric and water charges and tour expenses for that semester.

13. A student who leaves the University just after his admission and registration, or during the course of semester, or whose name has been struck off for non-payment of the University dues, shall pay tuition fee and other dues (including all fines as may be levied) for and upto the date on which he leaves the University or his name is struck off. Part of the month will be treated as full month for this purpose.

14. Each student leaving the University shall notify, in writing, to the Registrar through his Advisor and the Dean of the College concerned.

15. If any student whose name has been struck off the rolls for non-payment of University dues, ultimately notifies his intention to leave the University, his date of leaving the University would be the date his name has been struck off the rolls and will be subject to all fines etc. upto that date.

16. The Vice-Chancellor shall have the power to defer payment of fees or other dues and fines of student in whole or in part, in case of genuine difficulty.

17. The Board of Management shall have the power to give authority to an officer of the University to grant necessary relief to student in genuine hard cases.

18. A student who leaves the University after completion of his degree programme, without executing withdrawal No Dues Certificate from all the concerned Departments/Sections of the University shall be liable to pay all the dues shown against him by the different Sections of the University.

19. In case of students who leave the University after completing their degree programme, the Heads of Departments/Sections concerned shall notify all dues against such students to the Comptroller/Registrar by the end of the semester, or before the beginning of the following semester.

20. No student who has any dues against him shall be permitted to register in a semester until he has paid all the outstanding dues.

21. A student who leaves the University after completing his degree programme shall not be issued the Degree, Provisional Degree Certificate and Transcript until he has paid all the dues outstanding against him and so notified by the Departments/ Sections concerned.

22. In case of students who are likely to be dropped from the University on account of their poor academic performance, or otherwise, for any reason whatsoever, the Petition Committee or the Discipline Committee, as the case may be, before considering their cases, shall obtain a "No Dues Certificate" form all Sections/departments of the University.

23. The adjustable advance shall be charged at the time of registration from all candidates selected for admissions to the University as approved by the Board of Management from time to time on the recommendations of the Academic Council.

The advance shall be adjusted against the admission fee and other dues subsequently. Candidates who might intimate to join at a date subsequent to the fixed date, shall also be required to remit an equal amount. This amount shall be forfeited in case of students who may leave the University either after or before registration or who do not join, after intimation on the prescribed date.

24. Only tuition and Laboratory fee as approved by the Board of Management from time to time shall be charged from an employee of the University selected for admission to any undergraduate or postgraduate degree/diploma programme/ course.

25. Other Fees

(a) An application fee (non-refundable) as prescribed by the Vice-Chancellor shall be charged from all applicants seeking admission to the various undergraduate and Postgraduate Degree/ Diploma Programme. However, a whole time University employee shall be exempted from the payment of the application fee.

(b) The thesis examination fee shall be charged from the Postgraduate student As approved by the Board of Management from time to time on the recommendations of the Academic Council.

26. Any other fee, as may be prescribed by the Board of Management, may also be charged.

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## CHAPTER XXVI

### NUMBER, QUALIFICATIONS, EMOLUMENTS, LEAVE & OTHER CONDITIONS OF SERVICE

Section 37 (3, 4, 5,7,10)

1. *Emoluments, terms and conditions of service of the Vice- Chancellor.*

(a) The Vice-Chancellor shall be eligible for UGC/ICAR pay scale plus allowances as applicable from time to times. He shall in addition be entitled to a free furnished residence. The grounds of Vice-Chancellor's residence shall be maintained by the University. The salary and allowances of a Govt. servant appointed as Vice-Chancellor shall, however, be fixed in accordance with relevant rules and instructions of Govt. on the subject.

Whenever pay scale of Vice-Chancellor is changed by ICAR/ State Govt. from time to time it shall automatically be applicable to this University.

(b) The Vice-Chancellor shall not be entitled to benefits of the University Provident Fund.

(c) The Vice-Chancellor shall be entitled to earn leave on full pay for as determined by the Govt. from time to time.

In addition to the leave noted above the Vice-Chancellor shall be entitled in case of illness or on account of private affairs to earn leave without pay for a period not exceeding 3 months during the period of his tenure, provided that leave taken without pay may be subsequently transferred into leave on full pay to the extent to which leave may have become due.

(d) The Vice-Chancellor may, during the period of long vacations carry on the duties from outside Pantnagar (but from within India) if he chooses to do so.

(e) An officiating Vice-Chancellor shall draw his original pay plus 20 percent officiating allowance.

(f) Clause 4(a), (b), (c), (d), (e), (f), (g), (h), (i), (j), (k) and (1), 5 and 6 of the statutes of this chapter shall not apply to the Vice-Chancellor.

2. *Number, qualifications, emoluments of other employees of the University.*

Section 34(4) (a)

Number of teachers in each department and their qualifications shall be as recommended by the Academic Council and approved by the Board of Management.

(b) The number of other salaried employees of the University and its Farm and their qualifications shall be as recommended by the Vice-Chancellor and approved by the Board.

3. *Emoluments*

(a) The emoluments of the academic staff shall be such as may be approved by the Board of management on the basis of the recommendations of the UGC/ICAR provided that no grants to meet any portion of the emoluments shall be admissible from the State Govt. unless their prior written approval to the proposed emolument is obtained by the Vice-Chancellor and placed before the Board. (Academic Staff shall include Professor, Associate Professor, Assistant Professor and such other categories as may be recommended by the UGC and accepted by the State Government).

(b) Emoluments of the other employees of the University shall be as recommended by the Vice-Chancellor and approved by the Board.

(c) Save as may be otherwise provided in the Act, or the Statutes, the fixation of salary of the employees in the University shall in the case of:

(1) Officers & Teachers – rest with the Board of Management.

(2) Other employees – rest with the Vice-Chancellor of the University.

(d) The Board of Management or the Vice-Chancellor as the case may be, shall have the power to sanction a higher start than the minimum of the pay scale, accelerated increment, allowance etc. as they deem fit.

(e) The Board of Management shall in special cases have the power to create a post not covered by the above provisions.

(f) Where payment of wages, overtime charges or any other amount to an employee of the University is regulated by any law for the time being in force than not withstanding any thing contained in sub-clause (a) to (e), the Vice-Chancellor may sanction such payments, with a view to comply with the provision of such law.

(g) The Vice-Chancellor shall also have the power to sanction payment of wages, overtime charges and other amounts (including conveyance charges, honorarium, remuneration for professional assignment etc.) to an employee not covered by sub clause (f) in accordance with the regulation made in this behalf.

(h) The Vice-Chancellor shall have the powers to approve :

(i) Various rates of remuneration to outside and regular staff of the University for doing work not covered in their normal duties.

Provided that rate of remuneration shall in no case exceed those already admissible in the University for similar works.

(ii) The wages of different category of daily paid workers of the University.

Provided that the wages so fixed shall not exceed those fixed for similar category by the State Govt. or any authority determined by the Govt.

(iii) Remuneration to various works connected with the conduct of Competitive Entrance Examination shall be paid as per rates proposed by the Vice-Chancellor and approved by the Board of Management from time to time.

4. *Conditions of Service, Appointment, Suspension, Removal and Control.*

(a) *Contract of Services:* Except in cases of Govt. Servants on deputation all employees of the University shall be required to enter into a written contract.

(b) Every person appointed on probation against a permanent post shall be medically examined at the cost of the University in the manner prescribed by the University.

(c) *Probation*

(i) Every employee of the University on his first appointment against a permanent post shall be on probation.

(ii) The period of probation shall ordinarily be two years unless the appointing authority has fixed it at less than two years. In such cases it may be extended from time to time but in no case, shall exceed the period of two years.

(iii) At the end of the probation period, the employee may be confirmed provided his work and conduct are found to be satisfactory.

(d) (i) Save as may be otherwise provided in the Act or the Statutes, appointment to and removal from office or any other kind of punishment, including the authority to withhold increment of employees of the University shall rest with the appointing authority.

The Vice-Chancellor, however, shall exercise the following powers in this regard:

(a) Making such enquiries as he may consider necessary to ascertain facts and collect data involving allegation of irregularities or misconduct on the part of any employee of the University.

(b) Calling for the explanation of any employee of the University.

(c) Initiating and conducting disciplinary proceeding against any employee, and

(d) Awarding minor punishment such as award of a censure entry or the stopping the accrual of increments for a period not exceeding three years.

(ii) If the order of punishment is (1) by the Vice-Chancellor the person affected shall have the right to appeal to Board of Management and (2) by the Board of Management the person affected shall have the right to request for a review by the Board.

(iii) However, the Vice-Chancellor may suspend any employee of University in continuation of or during the pendency of enquiry against him where the allegation or charges are of serious misconduct on the part of such employee his continuation as such hampers or is likely to hamper or impair an expeditious enquiry.

Provided that in the case of employee whose appointing authority is the Board of Management the Vice-Chancellor shall report forthwith the matter to the Board of Management and such order of suspension shall be rescinded if the Board comes to the conclusion that circumstances do not call for his suspension.

(e) After confirmation, the service of an employee of the University can be terminated only on the following grounds :

(1) mis-conduct including disobedience of the orders of the appropriate authority;

(2) Commission of any act which in the opinion of the Board involves moral turpitude,

(3) mis-appropriation of the funds or property of the University,

(4) corruption

(5) physical and mental unfitness, and

(6) abolition of post.

(f) Every employee against whom disciplinary action is intended to be taken shall be given an opportunity of making a representation in writing and if the authority dealing with the disciplinary action, considers it necessary, also in person.

(g) The appointing authority can suspend an employee if he is considered to be guilty of any conduct requiring enquiry.

During the period of suspension the employee shall be entitled to get such subsistence allowances on such terms and conditions as may be prescribed by the state Govt. for the employee from time to time.

(h) When an employee, who was suspended, is finally reinstated, he shall get full pay unless the authority concerned has especially ordered a deduction to be made for the suspension period as a punishment.

(i) A suspended person shall not be entitled to any leave for the period of suspension.

(j) An increment shall ordinarily be drawn as a matter of course but the concerned authority may withhold increment if the conduct or the work of the employee has not been satisfactory.

(k) Where an efficiency bar has been prescribed in a time scale of pay the increment next above the bar shall not be given without the specific sanction of the authority concerned.

(l) The employee shall devote his whole time to the service of the University and shall not engage in any trade or business or take active part in politics.

(m) The employee during the period of service in the University can apply for a job outside the University subject to the following conditions.

(i) Staff members are not permitted to apply for a job outside the University directly. Such applications shall be submitted to the Vice Chancellor through proper channel, for onward transmission.

(ii) All such applications should reach the office of Vice-Chancellor well in time;

(iii) At the most, two applications will be forwarded in a calendar year.

(iv) The Head of Department/office should state clearly what arrangements would be made to relieve the applicant if selected.

(n) An employee of the University shall be under obligation to serve the University on any equivalent post to which he may be appointed and also to serve in any Department/ Section/Unit, within or outside the main Campus including the outstation Research Stations, under the control of the University. Non-compliance of any such order of the Competent authority/Vice-Chancellor shall be deemed to be an act of grave misconduct.

5. *Service Records (Character Rolls).*

The records of service and activities of the employees of different categories shall be maintained in the Vice-Chancellor's office in the manner prescribed by the Vice-Chancellor. Adverse remarks entered in the service record or character roll shall be communicated to the employee in writing.

6. *Age of Retirement*

The age of Superannuation for the employee of the University shall be as follow :

- (i) For those employees who are appointed before 1.1.84 and who opt for the existing University contributory fund the age of superannuation shall be 60 years.
- (ii) For those employees who are appointed before 1.1.84 and who opt for the benefits of pension death-cum-retirement gratuity family pension and general provident fund, the age of superannuation shall be 58 year.
- (iii) For those employees who are appointed before 1.1.84 and who opt for the benefits of pension family pension and General provident fund the age of superannuation shall be 60 years.
- (iv) For those employee who are appointed on or after 1.1.84 the age of retirement shall be 58 year or 60 years as per option exercised by them. Provided that if the date of superannuation of teacher does not fall on June 30 the teacher shall continue in service till the end of academic session i.e. June 30 following. Government orders issued in this regard from time to time shall apply. Provided further that if the date of superannuation of an employee falls due on any date during the currency of the month then such employee shall retire on the last date of the respective month.

6. (A) Notwithstanding anything contained in clause-6 the appointing authority may at any time, by notice to any employee (whether permanent or temporary) without assigning any reason, require him to retire after he attains the age of 50 years or such employee may by notice to the appointing authority voluntarily retire at any time after attaining the age of 45 years or after he has completed qualifying service of 20 years as per provisions contained in the Financial Hand Book Volume II (part II to IV), Rule 56, as amended from the time to time.

7. *Leave Rules*

The statues relating to leave shall apply to all employee of the University except those Govt. servants whose services have been placed at the disposal of the University on foreign service.

(a) *Right of leave:* Leave cannot be claimed as a matter of right and when the exigencies of service so demand leave of any description may be refused or the employee may be compulsorily recalled from leave by the sanctioning authority.

(b) *Earning of leave :* Leave shall be earned by period spent on duty. The vacation period for the teaching staff shall be counted as duty period.

(c) *Commencement and termination of leave:* Leave ordinarily begins from the date on which leave as such is actually availed of and ends on the day preceding on which duty is resumed or if duties are relinquished or resumed in the afternoon the leave shall commence or end respectively on the following day. Sundays or other holidays or University vacation may be prefixed as well as suffixed to leave with permission of granting authority.

(d) The power of granting all kind of leave to Deans, Directors and other budget controlling Officers shall rest with the Vice-Chancellor. Leave to other employees may be granted by the Deans, Directors, controlling Officer and Heads of Departments subject to such general specific instructions as may be provided in these Statutes or given by the Vice-Chancellor from time to time.

(e) Following kinds of leave shall be admissible:

1. Casual leave
2. Earned leave
3. Half-average pay leave
4. Extra ordinary leave
5. Maternity leave
6. Medical leave

1. *Casual Leave:* An employee of the University shall be eligible for 14 days casual leave each calendar year. This leave cannot be carried over to the next year.

2. *Earned Leave:* An employee of the University shall be entitled to earn leave on full pay as per the provision of orders issued by State Govt. as amended from time to time.

Provided that teachers who avail full 30 days summer or winter vacation, as the case may be shall however earn leave only one thirtieth of the period spent on duty. If such employees are not allowed to avail the full 30 days vacation on account of the University work, they shall be entitled to additional earned leave for the period they could not avail the vacation.

Provided further that when the total of earned leave amounts to 300 days an employee shall cease to earn such leave. This 300 hundred days shall be subject to revision by the Board of Management from time to time after considering recommendation of State Govt.



The maximum period of earned leave that may be granted at a time shall be one hundred and twenty days, if spent in Asia. Earned leave may not be granted exceeding a period of one hundred and eighty days if the entire leave so granted or any portion thereof is spent outside Asia, but the period of such leave spent in India shall not in the aggregate exceed the limit of one hundred and twenty days.

3. *Half Average Pay:* All the employees of the University shall be entitled to leave on half pay as per provisions in government orders issued from time to time subject to maximum of 365 days during the whole tenure of service.

In a calendar year, 31 days will be earned by an employee in two half yearlies, i.e., 16 days in January to June and 15 days in July to December.

Provided that teachers who avail full days summer or winter vacation, as the case may be, shall, however, earn leave only one thirtieth of the period spent on duty. If such employees are not allowed to avail the full 30 days vacation on account of the University work, they shall be entitled to additional leave for the period they could not avail the vacation.

The maximum period of half average pay leave that may be granted at a time shall be 90 days, if spent in Asia. Half average pay leave may not be granted exceeding a period of one hundred and eighty days if the entire leave so granted or any portion thereof is spent outside Asia, but the period of such leave spent in India shall not in the aggregate exceed the limit of 90 days.

Leave on half average pay for temporary employees will not be credited for more than 60 days. This provision shall apply only to those temporary employees who have successfully completed two years continuous service. In case of temporary employees only 120 days shall be allowed during the whole tenure of their service.

4. *Extra Ordinary Leave:* In case of genuine necessity and when no other leave is due or in case other leave is due but the request has been made by the incumbent leave without pay may be granted subject to the condition as may be specified at the time of granting the leave. If extra-ordinary leave is availed for study or on medical ground, the period shall be counted towards pension. The extra-ordinary leave will be admissible only twice to a University employee during his entire service period. The extra-ordinary leave shall not be sanctioned for more than two years at a time. For the first time, an employee shall be eligible for grant of extra-ordinary leave only after he has put five years in the University. Extra-ordinary leave for the second time shall be admissible on the conditions that the employee has put in at least ten years service in the University excluding the period of extra-ordinary leave availed earlier and there is a gap of at least 3 years between the date of resuming service in the University after the first extra-ordinary leave and the date of relieve for availing extra-ordinary leave for the second time.

5. *Maternity Leave:* The female employees of the University shall be entitled to 135 days maternity leave in a manner governed by government orders, subject to revision by the State Govt. This will be in addition to all other leave available. This leave can be availed only two times in her whole service period.

6. (a) *Leave on a Medical Certificate for permanent Employee:* A permanent employee of the university may be granted leave on Medical Certificate not exceeding 12 months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given on production of a certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on Medical Certificate will be admissible to permanent employees subject to the condition that no leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the university employees will be fit to return to duty on the expiry of the leave applied for.

(b) *Leave on Medical Certificate for temporary employees:* A temporary employee of the university may be granted leave on medical certificate not exceeding four months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given only on production of a certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to temporary employee subject to the following conditions:

- 1- The post from which the university employee proceeds on leave is likely to last till his return to duty.
- 2- No leave may be granted under this Statute, unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University Employee will be fit to return to duty on the expiry of the leave applied for.

(f) The Board of Management may, in special cases, decide to send any of its academic staff for special study or research abroad or to any place in India on such terms and conditions as it considers fit.

#### 8. *Study Leave*

(1) Teachers below the rank of Professor shall be entitled to Study leave for study/research leading to Master's or equivalent/Ph.D. degree or other postgraduate studies subject to the following conditions:

(a) Where a teacher is nominated/sponsored and sent by the University on study leave under the QIP/ FIP programme and the Govt. of India, I.C.A.R./U.G.C. or any other outside agency undertakes to pay for the salary and allowances of the substitute to be appointed during the period of study leave, or the department concerned undertakes that they can spare the teacher concerned for study under QIP/ FIP without any substitute, the incumbent shall be allowed full salary alongwith dearness allowances as may be admissible under the University rules for the period of Study Leave. In case the incumbent proceeding on study leave is allowed any scholarship/ fellowship or any other emoluments like travel grant etc. by any outside agency during the period of study leave, he shall be allowed to avail

the same in addition to the full salary and dearness allowance paid by the University.

(b) In cases where a teacher has, with the permission of the Vice-Chancellor, obtained a fellowship/scholarship from any outside agency on his own initiative and has not specifically been nominated and sponsored by the University under QIP/FIP programme under clause (a) or (b) above, he shall be paid by the University the difference between the salary plus dearness allowance admissible to him and the scholarship/ fellowship amount allowed to him by the outside agency. The incumbent may also avail of earned leave on full pay due to time as his option and in that case, difference as indicated above will not be payable to him for the period of earned leave.

(c) In cases not covered under sub-clause (a),(b) and (c) above, the teacher shall be allowed earned leave on full pay due to him and the remaining period of study leave will be allowed on half pay plus dearness allowance admissible thereon as per university rules.

(2) The period of study leave shall be 2 years, which can be extended upto 3 years under exceptional circumstances.

(3) In case of teachers nominated/sponsored for a post-graduate course of study in the interest of the university, in an institution in a foreign country, the person concerned shall be allowed to avail of such scholarship/fellowship etc. as may be granted to him by the institution/ agency offering the course of study.

(4) No teacher shall be entitled to this leave as a matter of right. Leave will be sanctioned at the discretion of the Vice-Chancellor keeping in view the teaching, research and extension responsibilities of the department of the applicant and the implications of sanction of leave in the light of availability of adequate and appropriate personnel to meet the requirements of the University.

(5) Application for grant of study leave shall be made by the teacher concerned to the Vice-Chancellor at least 3 months before the date on which he intends to avail of such leave, furnishing the following details in his application:-

(a) The course(s) of study which is/are contemplated with detailed programme:

(b) Full particulars of financial assistance relating to scholarship/ fellowship/Assistantship/Travel Grant, salary of payment of salary etc. of substitute by outside agency etc, if any, that are likely to be received or paid by Govt. or outside agency with all relevant details.

(c) The incumbent shall also submit a copy of his application simultaneously to the Head of the Department, who shall forward the same to the Vice-Chancellor through the Dean concerned with his recommendations. The Dean, will also record his recommendations thereon and then send the same to the Vice-Chancellor with the detailed proposal about arrangement of work during the proposed study leave.

(d) The Vice-Chancellor may refer the application to a suitable committee for opinion if he considers it necessary and/or he may sanction the leave at his own discretion.

(6) Where the University pays full salary or difference of salary, such payment shall be subject to a half yearly satisfactory report from the supervisor/tutor/ teacher under whom the incumbent is availing the study leave for higher qualification/study/research. In case such progress report is not received or the progress report is unsatisfactory, the study leave may be cancelled and the incumbent shall then have to resume duties immediately. No application for study leave shall be entertained from such an incumbent during the rest of the period service.

(7) The incumbent granted study leave as above shall be required to execute a bond before proceeding on study leave to serve the university on return from the study leave, for a period of atleast 5 years in case he is granted study leave, for a period of more than one year and no bond shall be required if the period of leave is one year. In case the incumbent fails to serve the university for the period stipulated in the bond he shall be required to pay the university a sum equal to the amount paid to him by the university during the study leave period plus liquidated damages, as determined by the Vice-Chancellor, caused to the university. For purposes of satisfying the conditions of the bond, the incumbent may be required to submit a fidelity bond of a National General Insurance Company for the amount as may be determined by the Vice-Chancellor or he may file bond executed by two sureties undertaking to make good the amount that may be determined by the Vice-Chancellor on the above account, subject to the condition that the sureties shall be permanent teachers of the University.

(8) Normal annual increments will continue to accrue to the incumbent during the period of study leave.

(9) The incumbent shall be allowed to continue to contribute towards the University Provident Fund/General Provident Fund during the period of his study leave as permissible under the University rules as if he was drawing full salary. The University contribution will also be made provided if he contributes his due share UPF.

(10) No teacher shall be allowed study leave more than twice throughout his service, subject to the proviso that the aggregate period of study leave shall not exceed three years.

(11) Study leave shall be admissible to teachers only after having rendered a minimum continuous service of 4 years as a teacher in the University.

## 9. *Sabbatical Leave*

1. A permanent University teacher of the rank of Professor, Associate Professor and Assistant Professor desirous of undertaking advanced research work in his own field and who has served in the University as a teacher for not less than four years may be granted sabbatical leave for a period upto six months on full pay and for another period upto six months on half pay if:

(i) programme to be undertaken during the leave is submitted along with application for grant of leave and approved by the Vice-Chancellor,

(ii) he/she is in a position to serve the University for at least three years after return from leave and executes a bond that after such leave he shall so serve failing which he/she shall refund to the University

the leave salary received by him/her and interest thereon at bank rate.

2. The leave is to be utilized for advanced work in his/her own field, research or in pursuit of knowledge solely with the object of increasing professional efficiency and usefulness to the University.

He/she shall, on return from leave, report to the University the nature of advanced work in his/her own field or research work undertaken during the leave.

3. Sabbatical leave shall not be granted to a teacher before the expiry of six years from the date of last return from sabbatical leave or study leave.

4. Ordinarily one teacher from department with a total strength upto five shall be granted sabbatical leave at a time, and normal budget provision of that department shall not exceed on account of grant of leave: Provided that no teacher shall be granted the sabbatical leave for more than two times during his entire service period.

5. A teacher on sabbatical leave may be allowed to accept a Fellowship or Research Scholarship or any other remunerative appointment in an institution of advanced study and amount so received will not affect the amount of leave salary drawn by him/her from the University.

10. *Deputation:*

1. Deputation may be granted to teaching and non-teaching staff subject to a maximum of 5 years at a stretch.

2. Pension and leave contribution shall be made by the employee as per existing government rules.

3. The provision shall also be applicable to those who joined the University from outside institution/government departments subject to the consent from his parent department.

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## **CHAPTER XXVII**

### **CONSULTANCY AND TESTING SERVICE**

1) The University staff may solicit consultancy work outside university (within and outside country) subject to condition that he will be granted Earned Leave to the extent due or Extra Ordinary Leave. Being an university employee he will be required to pay 10% of the total consultancy value to university.

2) Except individual consultancy work all the consultancy work will be done in the name of the University and Vice-Chancellor's permission shall be required for every consultancy work.

3) The outside agencies, both public and private shall refer their problem(s) either to the University or to the expert(s) In any case the problem would be referred to the concerned department. The Head of the department shall appoint a committee to examine the problem and refer it to the experts(s). The expert(s) will in turn, prepare a detailed estimate for the project. The estimate of any specific/ consultancy project consultancy testing project & its estimate testing shall include the following:

- (a) Travel and P.O.L. etc. charges.
- (b) Books and stationery, photography and other materials.
- (c) Operational and other costs including depreciation etc. associated with the use of equipment and laboratory facilities of the University.
- (d) Purchase of specialized equipment and material, if any
- (e) Computer charges, if any.
- (f) Other institutional overheads like fabrication charges, salaries of the employed staff etc.

4) The estimate and project with the item-wise breakup shall then be got approved by the Dean of the concerned college from the Vice-Chancellor and sent to the external agency. The work shall be undertaken after the receipt of the full payment in advance. The fee realized out of the consultancy survives shall be credited to a separate budget head entitled "INCOME FROM CONSULTANCY SERVICES."

5) The Consultancy activity shall be broadly divided into two categories, Type A & Type B as detailed below:

- I. Type-A : In this type of consultancy, the expert(s) will be utilizing the laboratory, workshop and computer facilities etc. for completion of project.

#### **MODE OF DISBURSEMENT**

The General mode of disbursement of the net saving consultancy fee shall be as follows subject to the condition that from the Vice-Chancellor.

i) Total Fee Charged = W

Deduct Expenditure incurred towards TA/DA/Books/Stationery/Computer/Laboratory/ Institutional overhead and the Like =X

Deduct 20% contribution towards University Teacher's and officer's/staff welfare fund=Y-15% of Y.

- ii) University Share: 50% of net saving (Z) shall be credited to the University revenues under the special budget head “Income from consultancy services.” This amount shall be utilized in the development of the concerned department(s) in which consultancy work was under taken.
  - iii) Staff Share: 50% of net saving(Z) shall be distributed amongst the expert(s) and other concerned staff undertaking the particular job/services. The distribution of the staff share shall be as below:
    - (a) Principal Investigator/Co-Investigator(s) 17 % of Z
    - (b) Incharge of the Laboratory(s) 4% of Z
    - (c) Head of the concerned Deptt. 3% of Z
    - (d) Dean of the College 2% of Z
    - (e) The remaining 24 % of net saving (Z) shall be distributed amongst the concerned laboratory staff/departmental office/drawing office/photography section/accounts department etc and such other individual sections as found appropriate in manner to be decided by the Vice-Chancellor with provision for minor variation as may be deemed necessary on the recommendation of the concerned departmental Head. Office/photography Section/Accounts department etc. and such other individual Sections as are found appropriate in a manner to be decided by the Vice-Chancellor on the recommendation of the Head of the Department in consultation with the principal investigator and the Dean.
- II. Type-B: In this type of consultancy, the expert(s) shall not any equipment/facilities in the laboratory but may use computer and library facilities of the University if necessary, while executing the project. A separate Research Assistant/Associate/Staff may be employed depending upon type, size of the project and such appointee(s) shall be entirely supported out of the consultancy fee charged for the particular project.

**MODE OF DISBURSEMENT:**

- (i) Total Fee charged = W  
Deduct 20% contribution towards Universities Teacher(s)/ Officer(s)/ Staff Welfare fund=Y-15% of Y = X1
- (ii) University Share: 40% of net saving (Z1) shall be credited to the University Revenue under the Special Budget Head ‘Income from Consultancy Service’. This amount shall be utilized in the development of the concerned department(s) in which consultancy work was undertaken.
- (iii) Staff Share: 60% of the net saving (Z1) shall be distributed on the order of the Vice-Chancellor amongst the expert(s) and other concerned staff undertaking the particular job/services The mode of disbursement of the staff share shall be got approved from Vice-Chancellor for each job/service. However, the general pattern of distribution will be on the lines suggested below with provision for minor variations as may be deemed necessary.
  - (a) Principal investigator/Co-investigator(s) 30% of Z1
  - (b) Head of the concerned Deptt. 5% of Z1
  - (c) Dean of the College 4% of Z1
  - (d) The remaining 21% of net saving (Z1) shall be distributed amongst the Department Office/Drawing office/Photography Section/Accounts Section, etc. and such other individual Section as are found appropriate in a manner to

be decided by Vice-Chancellor on the recommendation of the concerned departmental Head.

- (e) Any amount remaining out of the portion mentioned in (5)(I)(iii)(a) and (5)(II)(iii)(d) of type A and type B respectively after disbursement amongst the personnel mentioned therein shall be credited to the University revenue under the special budget head "Income from Consultancy Services."

#### **CEILING**

7) The total amount earning/remuneration allowed to any expert/staff in one year shall not exceed half of his gross annual income drawn from the University in the form of pay and other allowances.

#### **CONSULTANCY TIME**

8) The total time allowed to each member of the faculty for consultancy work will not exceed 50 days per Academic year including holidays and leave.

9) The expert(s) while undertaking consultancy service should ensure that these activities do not interfere with the normal teaching research extension and administrative work of the University.

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## CHAPTER-XXVIII

### TRAVELLING AND HALTING ALLOWANCES

Section 10(8) 1. Members of authorities and committees of the University excluding ex-officio members thereof shall be granted travelling and halting allowances for attending meetings and other business of the University at places at which they do not reside at the following rates:

(i) For all journeys performed by rail or road by the shortest route, one higher class fare each way plus an allowance for incidental expenses or mileage allowance as the case may be as admissible to the state Govt. officer of the first class category from his normal place of residence or any place from which the journey is actually made, whichever is less.

Provided that in cases where member is away from his usual place of residence in the normal course of his duties and is obliged to travel to and from that place solely for the purpose of the University meeting, he shall be allowed travelling allowance for such journey at the above rates.

(ii) For all journeys performed by road in continuation of a rail journey an allowance at such rates as are admissible to the State Govt. officers of the first class category from and to his usual place of residence to the nearest railway station and likewise, from the place visited to the nearest railway station, or Rampur and Bareilly, as the case may be.

(iii) For a journey performed by a public bus or taxi, the fare paid for one seat in upper class plus one half of the same.

(iv) When it is possible to travel between places either by rail or by road and the journey is actually made by road, the mileage allowances shall be calculated as if the journey has been performed by rail unless the mileage and halting allowance calculated by road are less than the mileage and daily allowance calculated by rail.

(v) A member who has to leave his usual place of residence to attend a meeting or other business of the University at Pantnagar or at such other place at which the meeting has been convened by the Chairman of the authorities/Committee may draw a halting allowance at such rates as are admissible to the State Government Officers or the first class category for each day of attendance at the meeting without any restriction as to duration of halt on each day and any intervening holiday, provided that when a member has to attend two or more meetings of the University with an interval of less than four days between the meetings attended, he shall be entitled to charge halting allowance at the above rate for the intervening days also, provided he stays at the place of the meeting.

(vi) The following non-official members may travel by aeroplane or Air-conditioned railway coach:

(1) Those retired government officers who, on the basis of the emoluments drawn by them immediately before their retirement, were entitled to enjoy the above facility under the Travelling Allowance Rules in vogue at the time, and if this facility is still admissible to such Government servants on the date of the journey.

- (2) Those non-official persons who are connected with any Government or private undertaking and to whom the above facility is normally admissible under the rules or orders of the said undertaking and
- (3) Such other non-official members who, while performing journeys on their own private business normally make use of similar means of the conveyance. Such non-official members in whose case travel in an air conditioned railway coach is considered necessary on grounds of ill-health, advanced age or infirmity, may also be allowed this facility.

SECTION 37(14) 2. Ex-officio members of authorities and committee other than officers of the University will draw travelling and halting allowances under the Government rules.

3. (i) When an officer or a servant of the University travels on University business the rate of travelling and halting allowances admissible to him will be the rates fixed by the State Govt. under the Financial Hand Book. Volume III, for a Government servant drawing the same pay.

(ii) The Vice-Chancellor may in the interest of the University and after fully satisfying himself about the genuineness and exigency of the situation, authorize any employee to travel by air.

4. The University employee be allowed mileage allowance while Travelling by a University vehicle, at the same rates at which it is admissible to a Government servant.

5. No travelling allowance shall be payable by the University for any journey if the expenses for the same have been paid by any other source.

6. In any case not covered by these Statutes, the Board of Management shall decide what allowance shall be payable.

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## **CHAPTER XXIX**

### **Section 24(1) ELECTION OF A REPRESENTATIVE OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY TO SERVE ON THE COMMITTEE CONSTITUTED TO RECOMMEND A PANEL OF THREE PERSON FOR APPOINTMENT AS VICE-CHANCELLOR**

1. When a vacancy occurs or is likely to occur in the office of the Vice-Chancellor, the Board of Management shall, in one of its meetings, elect, by simple majority of the members present and voting one of its members as its representative to serve on the Committee to be constituted in pursuance of Section 24(1) of the Act for recommending the panel of names to the Chancellor for appointment as Vice-Chancellor.

2. In case the vacancy is likely to occur due to expiry of the term of a Vice-Chancellor, such election should, ordinarily, be made three to six months before such date of expiry.

3. The procedure for dealing with this item of the agenda will be the same as that in respect of any other item of the agenda, except that the Vice-Chancellor shall not attend the meeting when this item is considered by the Board.

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## **CHAPTER XXX**

### **COURSE OF STUDY TO BE LAID DOWN FOR ALL DEGREES AND DIPLOMAS**

1. Only such courses as have been approved by the Academic Council shall be imparted by the various faculties of the University and shall count towards the requirement for the various degrees/diplomas of the University.
2. The courses may be of the following types:
  - (a) Those compulsorily required for any degree or diploma:
  - (b) Those compulsorily required for specialization in any branch (technical electives), and
  - (c) Those to be taken at the option of the student with the concurrence of his Advisor (open elective)
3. The Academic Council may further specify the relative proportions of the three types of courses in the programme of studies for any degree or diploma.
4. Each course shall carry credits as approved by the Academic Council. The credit rating for each course shall be determined by the number of contact hours and hours of home study required for the course. The actual requirement for the various degrees/diplomas of the University shall be fixed in terms of minimum credit requirements made up of approved courses.
5. In addition, the Academic Council may prescribe a thesis by research as part of the requirements for any of the degrees or diplomas of the University.
6. The course work of research for the degree and diplomas of the University may be completed at the University or some other institution approved for this purpose by the Academic Council. Where the requirements are completed at some institution other than the University, the credits so earned may be transferred to the University and counted towards these requirements for the degree or diploma concerned. Where the research has been conducted at some institution other than the University it may be submitted as a thesis to the University in partial fulfilment of the degree or diploma concerned.

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## CHAPTER XXXI

### FINANCE COMMITTEE

The Finance Committee will advise the Board of Management on the proposals regarding creation of new posts, upgradation of existing post in the University/new expenditure etc.

The functions of the Finance Committee would be as under:-

(a) All the matter, in which finance is involved, will first be referred to finance committee and after its recommendation, the proposal will be put up before Board of Management.

(b) If the Board of Management does not agree with the recommendation of Finance Committee, the matter will again be referred to finance committee and the Board of Management will clearly mention those reasons due to which it was not deemed proper to accept the recommendation of Finance Committee.

(c) After considering the second recommendation of the finance committee, the Board of Management will have discretion to take decision according to rules/prevaling conditions.

(d) Before changing/revising any of its previous decision taken on the basis of recommendations of the finance committee, it will be obligatory on the part of the Board of Management to refer all such matters to the Finance Committee.

(e) The quorum for the meeting will be 3 members.

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## **CHAPTER XXXI**

### **AWARD OF GOVIND BALLABH PANT MEMORIAL MEDAL**

Section 37(14) The University shall award Govind Ballabh Pant Memorial Medal” annually for outstanding research in any field or subject within the purview of the research in Agriculture, Home Science, Engineering and other allied subjects. The total number of medals awarded in the year shall be one for each faculty, namely, Agriculture, Home Science, Veterinary Science, Basic Science & Humanities, Engineering & Technology, Fisheries, Forestry & Hill Agriculture and Agribusiness Management in the University for all fields or subjects. The Medals shall be awarded as per rules and regulations framed on the subject.

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**CHAPTER XXXIII**  
**CONFERMENT OF HONORARY PROFESSORSHIP OF THE UNIVERSITY**

Section 7(5) The University shall confer the position of Honorary Professorship on eminent persons in the field of agriculture and allied sciences. For the purpose, the following guidelines shall operate:

1. the nomenclature for the position shall be “Honorary Professor:
2. Honorary Professorship be bestowed on eminent persons with outstanding achievements in academic and/or field work in the subject concerned.
3. the persons should have minimum of 25 years experience in the academic institutions or public life.
4. He/she should have held an equal position in his/her career or bestowed with the national/international recognition in the chosen field.
5. His/her case will be examined by a Committee consisting of Dean PGS (Chairman), Registrar, Director Experiment Station, Comptroller, Dean of the College concerned and Head of the Department concerned for the award of Honorary Professorship. The Committee’s recommendations shall be submitted to the Vice-Chancellor for approval and intimation of Academic Council and Board of Management.
6. The selected Honorary Professor shall be:
  1. treated as University Guest.
  2. reimbursed actual travel costs within the country, and
  3. given a token honorarium not to exceed per diem equivalent of gross salary of a senior Professor supposed to be drawing highest basic pay of the scale in the University.
7. If any stage following conferment of Honorary Professorship, it is found that the person is involved in any activity prejudicial to the dignity of the University, the University shall have a right to withdraw the position of Honorary Professorship conferred on him/her.

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