Submitting Workshop Reports

Guide V1.1
11/10/2011

IGF Secretariat
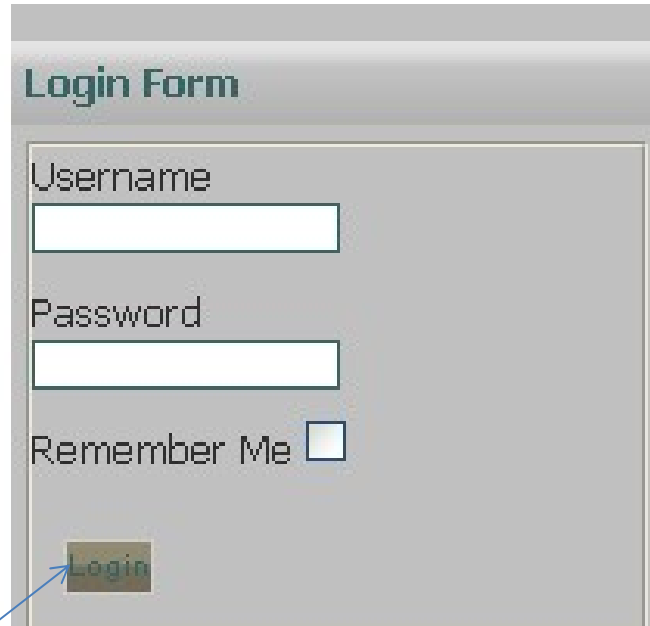
1. Go to the Website

- www.intgovforum.org

2. Login

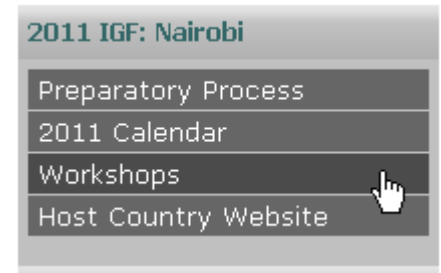- Login using the username and password you used to create the workshop proposal

- Click login

3. Workshops section

- Click "Workshops" on the left menu

- Click "Manage your proposals"

4. Click to edit workshops

Workshop Proposals

List of Your Proposals:
Click on the title to edit your workshop

- 101. Are we meeting the challenges of bringing content and access to the world?, Access and Diversity, 2011-06-17 09:12:44 *(ACCEPTED)*
- 263. Internet for Knowledge:Free and Open Classrooms across Continents, Internet Governance for Development [IG4D] (Cross cutting Priority), 2011-06-17 09:28:38 *(NOT ACCEPTED)*
- 192. ☐ MOBILE INTERNET, ITS REGULATION AND ITS CONNECTION WITH INTERNET GOVERNANCE, Internet Governance for Development [IG4D] (Cross cutting Priority), 2011-06-17 09:26:23 *(MERGER CANDIDATE)*
- 4. Internet Governance and ICT for Development:, Internet Governance for Development [IG4D] (Cross cutting Priority), 2011-06-17 09:13:45 *(PENDING)*
- 210. Innovator Roundtable: An Intergenerational Dialog with Internet Entrepreneurs, Internet Governance for Development [IG4D] (Cross cutting Priority), 2011-06-17 09:33:25 - *awaiting approval (Edited)*

Workshop can be edited

Workshop can NOT be edited

5. Restrictions

- Only workshops with Status "ACCEPTED" OR "PENDING" can be edited

- Workshops with Status "NOT ACCEPTED" and "MERGER CANDIDATE" can **NOT** be edited.

6. Access Report Submission

- Click on the button "Submit Report"

osals 2011

:shop: Submit Report

E-participation Principle

7. Submit Report

- Fill the details and the spam check

Please type the characters you see in bold in the picture:

JjUQv

...lease note that workshops are expected to adhere to the multi-stakeholder principle, including ...ographical and gender diversity and to provide different perspectives on the issues under ...scussion.)

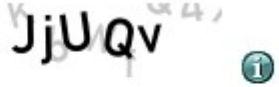Save Workshop   Personal Workshop Proposals list

Editing your workshop: **Submit Report**

Report by:

A brief substantive summary and the main events that were raised:

Conclusions and further comments:

- Click Save Workshop

Report upload: No report uploaded. Upload: Choose File No ...en

8. Verify you report

- Go to: the list of workshops: http://www.intgovforum.org/cms/w2011/list-of-workshops-2011
- Click on the link of your workshop
- Click on "Jump to report"
- Check you data

posals 2011

^Top
Report:
Reported by: me

ber: 67 Jump to report

ion Princinles

Report upload: link

A brief substantive summary and the main events that were raised:
test summary

Conclusions and further comments:
test conclusion