

# CREATING A CITY

The **Adelaide** City Council Annual Report 2002/2003



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The Adelaide City Council's Annual Report 2002/03 has been produced to comply with The Local Government Act 1993. The report meets the Adelaide City Council's statutory reporting requirements and includes the organization's financial statements for the 2002/03 financial year. A copy of this document is available to view and download at [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com)



CITY VISION

The City of Adelaide will be the community, commercial, civic and cultural heart of South Australia and a driving force in its prosperity.

# MESSAGE FROM THE LORD MAYOR

Dear Reader

Creating a city is a team effort.

William Light's plan for the City of Adelaide was passed to Australia's first municipal government in 1849. Since then 67 successive Adelaide City Councils have played their part in creating a city from Light's plan

Elected in the last six weeks of the 2002/03 financial year, the present Council will strive to play its part in creating a City of Adelaide which is welcoming and offers opportunities for young people.

The majority of this report reflects the previous Council's achievements under the leadership of the Lord Mayor Alfred Huang. We thank the former Lord Mayor, and past Councillors Greg Mackie and Bruno Ventura for their leadership and commitment to the City of Adelaide.

We welcome new Councillors Peter Darley, Sue Clearihan and Cris Magasdi, who join the continuing team of Councillors Bob Angove, Bert Taylor, Anne Moran, Judith Brine, Richard Hayward, and myself as Lord Mayor.

In the 2002/03 financial year the Council's most significant achievements included –assisting the attraction of many new international students to metropolitan Adelaide; supporting electronic infrastructure to assist City workers; inviting Tenders for the major developments of the Balfours and Bus Station sites; supporting numerous public festivals and events; commencing the upgrade of North Terrace; and completing the Torrens Lake Walk.

Our new Council will make every effort to build on the foundation laid before us, being mindful of our unique heritage as the best designed City in the world – an affordable, attractive, liveable City in the middle of a park. In striving to create a promising future for young people in Adelaide, the Council is also mindful of the need to preserve a City which is culturally vibrant, environmentally sustainable, socially just and economically accessible.

I believe our success as a new Council will lie in holding steady to the goals set by the outgoing Council – to substantially increase the numbers of students, workers visitors and residents in the City.

To achieve these goals we will need courage and focus as a community and a Council. I am confident, that with the continuing support of Council staff and the community, we can reach them together.



Michael Harbison, Lord Mayor



## **The Organisation**

The Adelaide City Council has embarked on the delivery of its New Directions goals. Driving these goals is the ambition to be recognised as a dynamic, bold, energised, creative organisation, acknowledged for innovative developments and impressive achievements.

As a Capital City Council we are in a unique position to establish ourselves as excellent leaders in the development of our City, committed to building a lively and prosperous future for Adelaide.

The Council supports the creation of a workplace that encourages innovation and participation, focused on equity and diversity, safe work environments, personal and professional development and user-friendly policies.

## **The People**

Adelaide's metropolitan area is home to about 1.2 million people representing more than 120 cultures. This cultural diversity adds richness to the social and cultural fabric of the City, of which all citizens can be proud.

The people of Adelaide enjoy a relaxed, easy-going lifestyle and are regarded as welcoming and open-minded. The friendliness of the people is infectious and explains in part why so many visitors feel compelled to return.

The City of Adelaide has a strong record of innovation in education and social and political reform and is considered to be a great meeting place of minds. Each year, people from all over the world choose to live, study, work and teach in Adelaide's public and private sector institutions.

## **The Economy**

As the capital of South Australia, the City is the centre of the State's economic, political, social and cultural life.

South Australia delivers strong efficiency advantages in almost every area of business endeavour. The major strengths include the strategic location on the Asia Pacific rim; well-developed modern industry; competitive business costs; advanced research and development base; highly skilled and productive workforce; collaboration between industry and government; and high-quality living. A study completed by William Mercer in 2002 supports the view that Adelaide is ranked among the world's most liveable cities.

## **The Cultural Environment**

The City's rich cultural life gains expression not only in Adelaide's many art galleries, museums and theatres, but most vigorously in the City's exciting program of festivals, including renowned arts festivals, the largest youth arts festival in the world and international festivals of music, food and literature.

The Mediterranean climate encourages a relaxed lifestyle. This is a city of fresh food and good wine, exceptional cafes and fine restaurants. The City boasts more restaurants per capita than any other city in Australia. The best of its fresh ingredients are sold at the Adelaide Central Market, a fruit and vegetable, meat, fish and produce market which has traded on the same city site for over 130 years.

## **The Physical Environment**

Adelaide is an extremely well-planned city, laid out on a square mile grid pattern, with wide streets and a green belt of parklands encircling the entire City.

Designed by Colonel William Light in 1836, the city centre is graced with elegant buildings, galleries, and grand boulevards. Most of the inner City attractions are within easy walking distance and easy to navigate. Light's Plan for the City titled The City of Adelaide's Historic Layout, with its six formal squares and the Park Lands was accepted for inclusion on the Register of the National Estate. The City is positioned between the beauty of the Adelaide Hills, and the beaches of Gulf St. Vincent.

## **The Built Environment**

Adelaide is a clean, uncluttered, accessible city. Much of Adelaide's appeal for both its residents and its visitors resides in the architecture of the City and the mix of inner-city housing, especially its unique heritage character. North Adelaide is a low-density residential environment with two key main streets (O Connell Street and Melbourne Street) with strong heritage character. The square mile of the City has a commercial central activity district (CAD) which is mostly high density office buildings. This includes a vibrant East and West End which starts on the North Terrace cultural boulevard and finishes immediately south of Victoria Square and steps down to a lower density in the frame zone including the Central Market and a mixed-used zone of commercial and residential activity. The South-East and South-West corners of the City have strong heritage elements and are becoming increasingly residential.



# CITY PROFILE

<b>Area:</b>	15.57km <sup>2</sup>
<b>Total Daily Population (estimated average):</b>	<b>215,000</b>
• Resident Population: (includes visitors staying overnight):	17,861
• Workers (daily)	93,000
• Visitors (daily including students)	103,500
• Students (total enrolled)	50,597
<b>Resident Population: (includes visitors staying overnight):</b>	<b>17,861</b>
• Infants (0-4):	486 (3 per cent)
• Children (5-17):	956 (5.8 per cent)
• Young People living in the City (12-25):	3,422 (26.3 per cent)
• Adults (18-64):	12,656 (76.9 per cent)
• Mature adults (65-84):	1910 (11.6 per cent)
• Senior citizens (85+):	447 (2.7 per cent)
<b>Number of dwellings:</b>	7335

(Statistics sourced from the 2001 ABS Census Profile, Adelaide City Council surveys, and the Adelaide City Council's Land Use and Employment Survey 2002)

# THE COUNCIL

On 13 May, 2003 a new Council was elected to steer the City for the next three years. A total of 28 people nominated for the eight Councillor positions and three for the Lord Mayor position. Michael Harbison was elected as Lord Mayor.

The previous Council was in term from May 2000 to May 2003, comprising Alfred Huang, Lord Mayor and Councillors Bob Angove AM, Judith Brine AM, Michael Harbison, Richard Hayward, Greg Mackie OAM, Anne Moran, Bert Taylor AM, and Bruno Ventura.



**Michael Harbison,**  
Lord Mayor



**Richard Hayward,**  
Deputy Lord Mayor



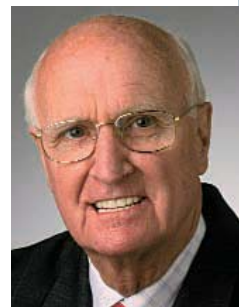
**Judith Brine,**  
Councillor



**Bob Angove,**  
Councillor



**Cris Magasdi,**  
Councillor



**Bert Taylor,**  
Councillor



**Peter Darley,**  
Councillor



**Anne Moran,**  
Councillor



**Sue Clearihan,**  
Councillor



**Alfred Huang,**  
served as Lord Mayor  
until May 2003



**Greg Mackie,**  
served as Councillor  
until May 2003



**Bruno Ventura,**  
served as Councillor  
until May 2003



# LORD MAYOR AND COUNCILLORS



## Council & Committee Meetings

Council and its key committees meet fortnightly on a Monday starting at 5.30pm.

- The Agenda, Reports and Attachments for these scheduled meetings are available from the Customer Centre or website [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com) on the Wednesday or Thursday prior to the meeting.
- Minutes for these scheduled meetings are available on the Friday of the meeting week.
- Public Forum: a Public Forum is held to provide an opportunity for the Lord Mayor and Councillors to hear members of the public in a formal setting, in relation to issues in which the Council has a direct interest or responsibility. The Public Forum Guidelines and Application form can be viewed on the Council's website.

The Development Assessment Panel meet fortnightly (alternative weeks to Council meetings) on a Monday starting at 5.30pm.

- Agenda, Reports and Attachments for the Development Assessment Panel are available from the Customer Centre or the website [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com) on the Thursday prior to the scheduled Monday meeting.
- Draft Minutes are available on the Friday of the scheduled meeting week.

These meetings are open to the public unless the Council or Committee moves to exclude the public, under the relevant section of the Local Government Act 1999, from the proceedings.

Copies of the Annual Report are available free of charge from:

- Customer Service Centre, 25 Pirie Street, Adelaide, Ph: 8203 7203
- Council's website [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com)

The 2002/03 annual report was adopted by the Council at its meeting of 24 November 2003.

## Contact Information

Please note that the Lord Mayor and all Councillors have offices located at 5 Pirie Street. Mail can be directed to the Councillors:

c/o Adelaide City Council  
GPO Box 2252  
Adelaide SA 5000

Enquiries can also be responded to by the Members' Secretary.

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E-mail: [councillors@adelaidecitycouncil.com](mailto:councillors@adelaidecitycouncil.com)

**Adelaide City Council Customer Centre**  
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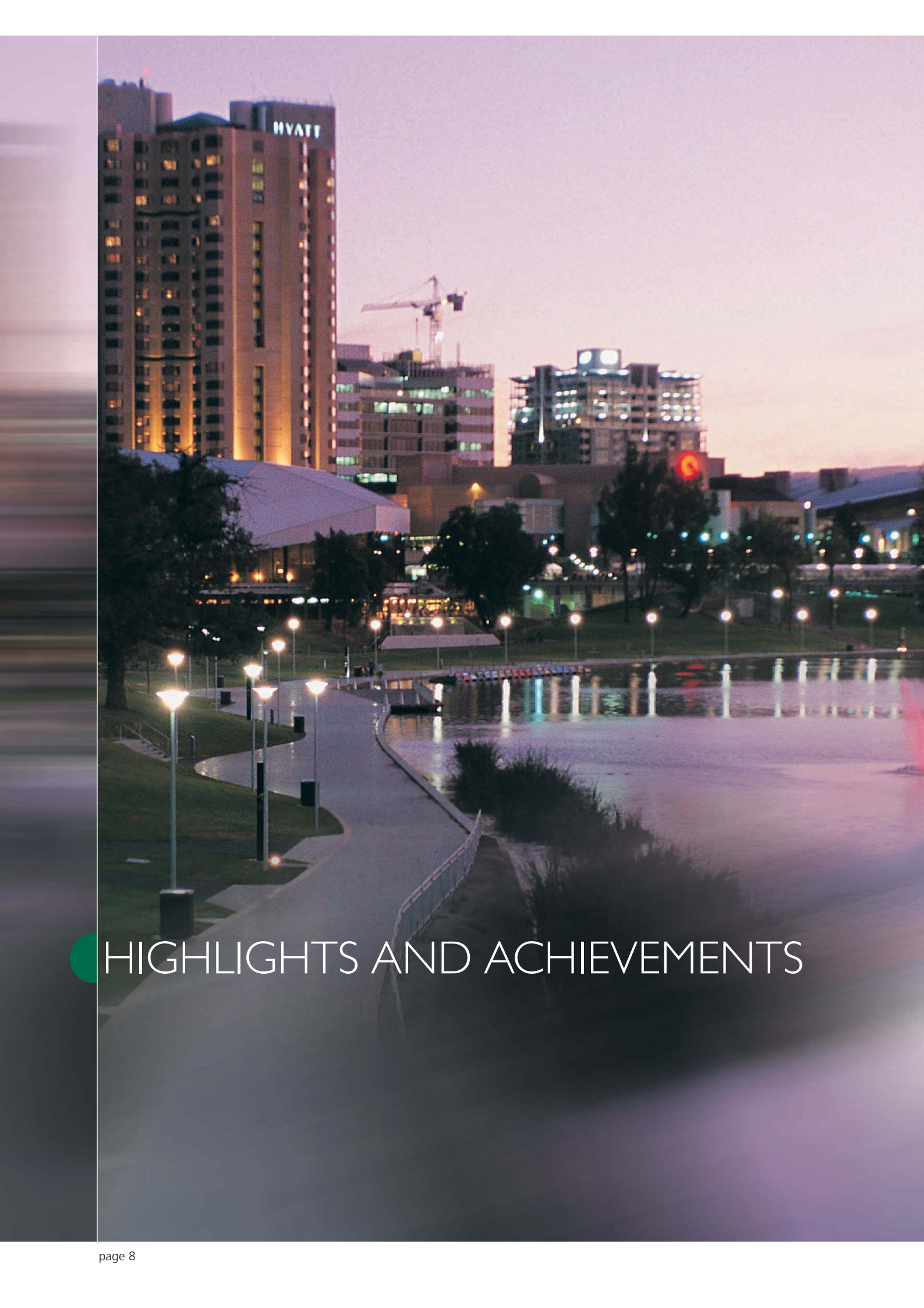
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# HIGHLIGHTS AND ACHIEVEMENTS



The City of Adelaide will be the community, commercial, civic and cultural heart of South Australia and a driving force in its prosperity. During 2002/03 the Council worked to deliver its New Directions strategies through three themes: **CAPACITY - VIVACITY - AUDACITY**

**CAPACITY** is about growing the City's population - by accommodating 17,000 new residents, 15,000 new students, 20,000 new workers and 50,000 new daily visitors through the appropriate infrastructure and services to ensure the City has a more vibrant future.

**VIVACITY** is about creating a place where people want to visit and build their future - by ensuring that the Council embody community, environmental, cultural and social values. In this way the City will be an exciting and vibrant place which has the capacity to accommodate more people.

**AUDACITY** is about the leadership of Council in the decisions that it makes, the way it conducts itself and its communication with the community and the outside world leading Adelaide into its future.

These three themes are mutually dependent on each other and the success of each is interconnected while ensuring the City of Adelaide has the **CAPACITY** for a successful future, the Council needs to create a place of **VIVACITY**, and this can only be achieved by leadership with **AUDACITY**.

This Annual Report has been produced to reflect on the initiatives taken by Council in the past 12 months to deliver on these goals.



# CAPACITY - GROW THE POPULATION

## INITIATIVES 2002-03

By 2006 Adelaide will have a resident population of 25,000; a city workforce of at least 98,000; and at least 58,000 students in institutional learning.

By 2010 Adelaide will have a resident population of 34,000, a City workforce of 111,000, and at least 66,000 students in institutional learning.

## RESIDENTS

### **E-services to Assist Residents**

In June 2003, the Council implemented a new e-service called [adalaideres.com](http://adalaideres.com) to provide an information service to its residents.

[Adalaideres.com](http://Adalaideres.com) provides information for both the residents and visitors to the City and North Adelaide, including weather forecasts, community activities, business and shopping links, transport timetables, waste and recycling details, and payment facilities for Council rates.

The service complements the successful website [adelaidebiz.com.au](http://adelaidebiz.com.au) which was launched in April 2001 and today has around 4500 City businesses registered, and receives more than 2300 hits per day. [Adelaidebiz.com](http://Adelaidebiz.com) offers consumers an Internet-based searchable database of businesses in Adelaide and North Adelaide which facilitates communication and trade between City businesses; online business affiliations; and searching of the electronic directory for a desired product or service from a City business.

### ACC Internet Service

In response to customer needs for 'self-serve' facilities, the Council extended the information and services available on its re-designed website. There was a steady increase in people taking advantage of the payment facilities and acquired new information and application forms for City services, including Outdoor Dining, City Works, Parking, Badge Days and other online services.

### Children's Playspace

The Council adopted a new Children's Playspace Policy which provides policy guidance for creating playspaces in the City which provide recreational facilities for a wider age range of children and to encourage greater use.

Children were consulted and involved in the planning of the Policy and in the design of the playspaces to ensure that children's needs were catered for and that the playspaces would be bright, attractive, imaginative, exciting and most of all fun.

Students from the North Adelaide Primary School and Christian Brothers Junior School assisted in the redevelopment of the playspace.

### Kids' Playpad proves popular

Marshmallow Park in Pityarilla Park (Park 19) was opened in November 2002 and was the first Playspace developed in accordance with the Children's Playspace Policy.

The Park combines a full tennis court with a basketball backboard and a netball ring, and colourful, imaginative playground equipment to create a playspace for a diverse range of users.

The Pityarrilla Playpad, created by artist Michael Tye, is a large circular pad that contains life-size stepping stones created out of mosaic tiles. The steps meander through the playpad, allowing children to create a range of games limited only by their imagination and creativity.

Concepts for redevelopment of the Pityarrilla Park (Park 19) playspace were developed in consultation with Gilles Street Primary School. The students themselves suggested to Council that an artwork be created for children to play games on.

The playpad completes the redevelopment of Marshmallow Park, which contains a range of interactive features for children and activities for adults. With Council's first multi-purpose community court adjacent, the park offers good security with a fully enclosed playground with child-proof gates.

There is a wide variety of play equipment to ensure a visit to the park is a memorable experience for youngsters, including:

- an enormous fig tree that stands proudly in the centre of the playground, providing great shade and exposed roots for children to play in and around;

- a hand pump that allows children to draw water into an artificial creek that leads into a Park Lands creek running along the boundary of the playspace;
- a meandering path that is fantastic for young children on bikes or foot and includes two tunnels which add to the experience, and
- coloured bollards that present a wonderful opportunity for a game of leapfrog or chasey while weaving in and out.

The fun and games include sandworks, spider net, bridges, air phone, curved poles, swings, tunnel slide, chain net climber, challenge ladder, flying fox, tyre swings etc. There are also two electric barbecues close by, picnic tables, drinking fountains and public toilets.

### Improved Waste Collection Services

During 2002/03, the Council significantly expanded its waste collection services in the areas of Hard Waste Collection and Domestic Green Waste collection service. For the 12 month collection period about 6,295 tonnes of household refuse was collected from within the Council area. These services complement the already established Domestic and Commercial Recycling service which collected 712 tonnes of recyclable items such as cans, bottles, plastic containers, milk cartons, paper cardboard etc. from City residents this year.

**Hard Waste Refuse Collection:** The removal of hard refuse is an important part of the Council's services for City residents. During the year, the Council increased the availability of hard rubbish collections from twice to four times a year, and trialled a new system of fixed date quarterly collections. Under the new system one week every quarter is designated as the fixed date for hard rubbish collections replacing the need for residents to book a collection in advance and making the system easier to access. All ratepayers were supplied with an information pack which contained details of the collection dates.

**Green Waste Collection Service:** In November 2002 the Council implemented a fortnightly Green Waste Collection Service. The Council ran an education campaign for residents to advise them of the new service and provided residences with a 240 litre bin in which to place the green waste. These bins are collected fortnightly and the waste converted to mulch providing a major boost for the environment and City residents. Since inception, there has been a steady increase in the number of residents using the service and a total of around 200 tonnes was collected by the end of the financial year.

### **Encouraging City Living**

As part of the New Directions goals to entice people to live in the City, the Council actively worked towards a number of housing initiatives during the year.

One such initiative introduced was the Adelaide New Home Owners Grant, jointly developed by Council staff, the State Government Statutory Authority and Home Start Finance.

The program was launched for assessment early in 2003, offering either a \$5,000 grant or a subsidised fix loan to approved potential home buyers of City housing.

Assessment revealed that the program was not successful. However, the knowledge gained from endorsing such an innovative scheme was considerable and as a result the Council will draw from the experience and implement a new housing incentive program in 2003/04 which will address the lack of supply of affordable houses in the City.

The Council also undertook a City Living campaign which focussed on the benefits of City Living. This included the development of advertising, signage, displays and promotional material consistent with City Living branding and were utilised at all Council and Council sponsored activities and events and in all advertising.

The objective was to reinforce the benefits of City Living and encourage people to choose the City to live in through consistent branding of what the City has to offer.

City Living Features were also produced by Council in About Adelaide, Council's community newsletter, the Advertiser, as well as commercial property guides and development guides.

### **Unique Development Opportunities to Change the Face of our City**

In September 2002, the Council called for registrations of interest to redevelop two landmark City sites and help change the face of Adelaide's Central West Precinct - bordered by West Terrace, Gouger Street, King William Street and Waymouth Street.

Developers were given a unique opportunity for the redevelopment of two prime Council-owned sites - the Balfours and Franklin Street Bus Station properties - which have the potential for more than 1000 new dwellings.

The Council is seeking strategic partners for the development of the combined 2.5 hectare sites to deliver bold, high-quality mixed-use urban design outcomes - including housing, commercial and retail activities. It is proposed that no less than 15 per cent of the housing on the sites will be defined as affordable, targeting students, low-income workers and people who are eligible for State Government housing programs.

### **Halifax Street Developments**

Work continued on the upgrading of Halifax Street, Symonds Place and Gilles Street, including footpaths, undergrounding and street lighting. About \$1.6 million was spent on this project during the year.

The final stage of the 260 house residential infill scheme on the former Council owned depot site in Halifax Street was completed.

### **Helping Homeless People in the City**

During 2002/03, the Council continued to work closely with the State Government's Social Inclusion Unit in the development of strategies to decrease the number of homeless people in our streets and park lands.

In the past two years the Council spent \$775,000 on homeless programs which provide quality, well managed and innovative essential services in the City. These services aim to reduce the impact of poverty and social isolation, and address the priority issues of the health, housing and well being for vulnerable homeless adults and young people in the City.

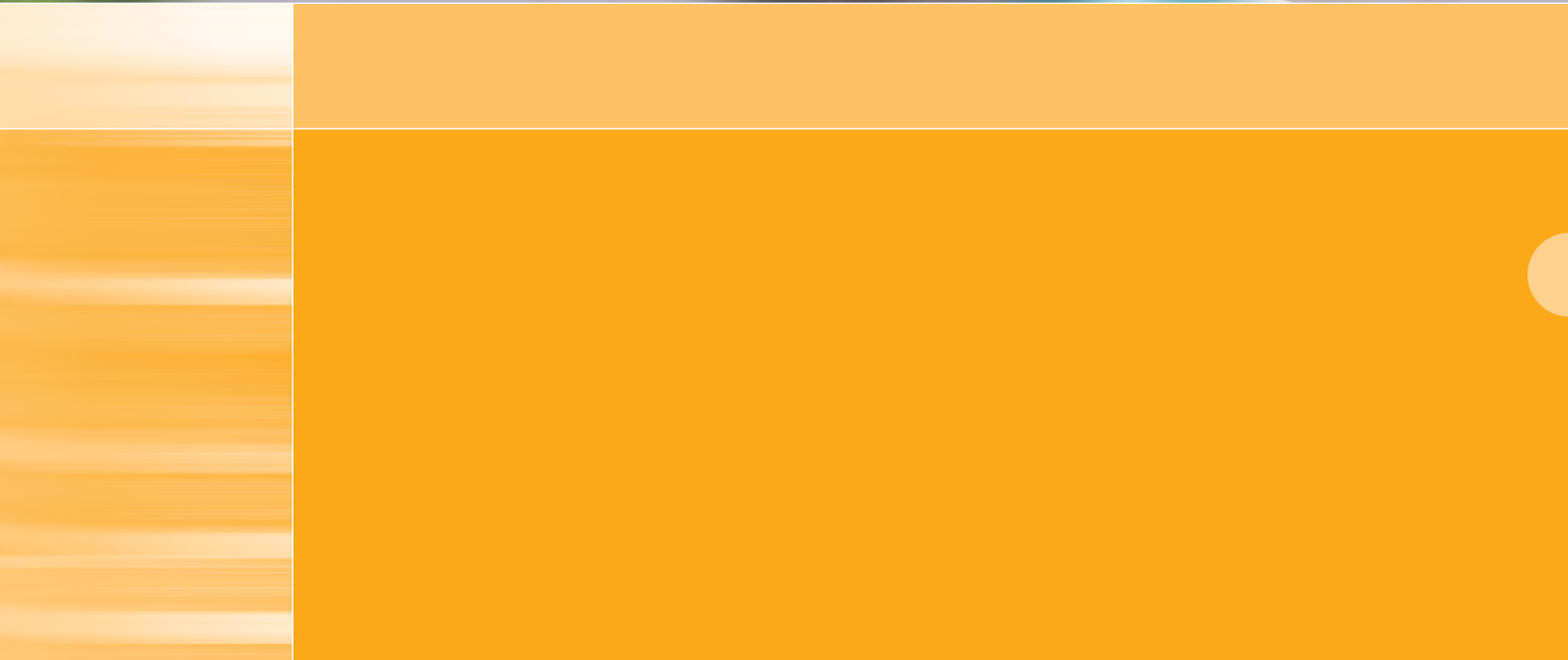
### **South West Community Network**

A South West Community Network was established in April 2003, as a community engagement initiative of Council.

The Network is an excellent example of a Council and community partnership, whereby community members are involved in determining priorities for their local area and involved in each stage of the development and implementation of community projects. Three such projects were initiated and developed:

- Historic South West booklet which documents the unique history and cultural heritage of the area. The booklet engaged over 20 local community members in its production and will be officially launched early in the next financial year.
- The Greening of the South West Corner initiative which brought together the City South Association (representing local businesses) and residents, in developing and maintaining street gardens, planters and trees in the area.
- The South West Corner community, the Council and the Department of Education and Children's Services worked together to re-open the Sturt Street School. Consequently, the school will be re-opened to commence the 2004 school term after 8 years of closure.







## STUDENTS

### **Students Living Away from Home**

In 2002/2003, the Council continued to develop a number of initiatives to ensure studying in Adelaide is a positive experience for students living away from home.

Through the Adelaide Young Ambassadors Program, Council continued to work with young people to offer peer mentor support to new students, assisting the development of social support networks and increasing their self-reliance. During the year, the Adelaide Young Ambassadors group implemented a number of social events to assist international students in meeting and making friends with Australian students.

At the annual Lord Mayoral Reception held in March 2003, the Lord Mayor welcomed over 800 new international students.

Over 5000 'Study in Adelaide' guides were distributed to new international students, offering a comprehensive guide to living and studying in the City of Adelaide. Topics covered in the guide include climate, accommodation, transport, food and shopping, money matters, employment and adjusting to life in Australia.

The program is to be expanded in the next financial year so that students from other States and rural areas of South Australia who study and live in the City can also benefit.





### **Schools Interaction Program (City Links)**

In 2002/03 the Schools Interaction program was established by Council to create opportunities for about 800 students from Adelaide High, Gilles Street Primary and North Adelaide Primary Schools to develop and implement innovative and practical projects.

Schools Interaction is a unique program that strengthens a collaborative partnership between Council and the city based public schools. The program involves students in community and civic activities and local decision making forums whereby the young people actively collaborate with Council in developing the City.

The outcomes of the City Links project for 2002/2003 were:

- Civics and Citizenship event with more than 200 students participating in orientation excursions.
- Learning to Lead program held for the first time in December 2002 with 40 Adelaide High School students. The aim of the program was to assist high school students in the development of skills and attitudes required to become effective leaders in their school and local communities. It is expected that the 'Learning to Lead' project will be held next year.
- Bike Education with 600 students participating to build road safety awareness.
- Rundle Mall Activity development - a report based on children and families' perceptions of Rundle Mall.
- Victoria Square/ Tarndanyangga drawings.
- City Banners Meaning of Christmas for Victoria Square.
- Graffiti awareness - affect, removal, and prevention.
- International Year of Freshwater - students learning about water recycling and conservation.
- Teacher Expo held to present Council projects to teachers with practical examples of involvement.

### **Free PCs Project**

A project to give ex-Council computers to eligible City students rolled out in October 2002, when the first batch of 100 PCs was delivered to North Adelaide and Gilles Street Primary School pupils.

A cavalcade of computers left the Adelaide Town Hall and headed north along King William Street. The computers were then delivered to Gilles Street and North Adelaide Primary School students' homes and hooked up by EDS volunteers as part of EDS Global Volunteers Day.

The project aim was to improve access to technology for students who may not have computers in their homes.

### **Education Adelaide**

Council continued to support the Education Adelaide program by providing \$400,000 this financial year.

Education Adelaide (EA) was established as a partnership arrangement between the State Government, Council and the three universities. The core objectives of the group are to raise the profile of Adelaide in the international education market place, to be a single focus for a coordinated State education export industry, and to support the development of Adelaide as an Education City

One of the key functions of Education Adelaide is to contribute to the development of Adelaide as a student friendly City through encouraging the provision of appropriate student services that allow for significant growth in international student numbers. This was achieved during the year, from 2002 to 2003 the number of overseas students at South Australian educational institutions grew from 8,602 to 10,414.



## WORKERS

### **Central West Precinct and Victoria Square to Stay Open and Central West Upgrade**

The Council decided in May 2003 that the redevelopment of the Central West Precinct was to go ahead with the east-west access through Victoria Square/Tarndanyangga remaining open.

It was decided to modify plans for the Central West Precinct redevelopment to ensure vehicles may continue to move through the Square between Grote and Wakefield Streets.

Some of the planned developments for the area are the improvements to Grote and Wakefield streets, the improvements to the entrances of the Central Market and improving disabled access, the upgrade of Chinatown (Moonta) Street, and the redesign of the streetscape in front of the Hilton Adelaide.

This major project is a key to improving access and business opportunities in the City and to enhance the City's attractiveness, vibrancy and competitive advantage.

### **Expo to Showcase Job Opportunities**

The Council participated in Adelaide's first Careers and Employment Expo in June 2003. Backed by the State and Federal Governments, major newspapers and a large number of corporate exhibitors, employers at the Adelaide Expo met face-to-face with school leavers, University and TAFE graduates and job seekers.

Over 10,000 people attended and experienced a 'world tour of careers' across a range of industries.

The Council's involvement in the Expo was a significant move towards its goals of creating a more vibrant business sector and increasing employment within the City.

City employment was promoted through its attractive lifestyle options, while offering an attractive package for both career-minded people and companies looking to invest.

### **Easier Parking for Tradespeople in the City**

In August 2002 the Council moved to make it easier for tradespeople doing work in Adelaide to find a car park.

The Council decided to allow tradespeople to apply for exemptions to park in metered and ordinary time limit parking areas while they do their work. This exemption is granted on a case-by-case basis having regard for congestion in the area requested and any other alternatives that may be available. Generally this will be for a one to two hour periods but only in exceptional circumstances will it exceed a half-day. For situations longer than a full day temporary parking permits need to be arranged and the appropriate fee paid.

Previously, tradespeople working in the City had been able to get permission in advance to park in loading zones to allow them to do their jobs but this had become impractical with the increasing number of developments in the City leading to many loading zones being almost permanently occupied by tradespeople.

### **Cardboard Recycling Service for City Businesses**

After a very successful three month pilot period in the last financial year, the Council added cardboard recycling to its long list of waste collection services in November 2002. The service provides small businesses, in designated parts of the City, with a free service to dispose of their unwanted cardboard. The cardboard collected from this service is then sent to a paper mill to be remanufactured into other cardboard products. From November until the end of the financial year about 298 tonnes was collected and recycled. In its 2003/04 budget, Council agreed to expand the service to take in all of the City and North Adelaide businesses.

### **Program to Boost Youth Employment**

The Adelaide City Council's Access for Youth employment project began in October 2002 with more than 120 unemployed young people taking part.

The Access for Youth project provides an opportunity for greater interaction between youth and local communities, which in turn provides access to employment opportunities.

The project works by focussing on the unique employment opportunities available to young people around the City, such as the arts in the West End, retail and marketing in Rundle Mall and hospitality in the East End.

This project provided young people with the opportunity to assist with Council events and activities in these areas of the City and in doing so, allowed them to become better acquainted with, and demonstrate their potential to, possible employers.

As part of this program, the Council employed a Youth Employment Officer to promote the project to various precinct groups, locate vacancies and assist young people in filling these vacancies, and to ensure that the participants qualify for, and receive, their proper payments and subsidies.

At the end of the year, the Council had placed 54 young people in employment, and another 14 had taken up education or training.

## **VISITORS**

### **Improving the Front Door to the City**

The Council's plans to change the face of Adelaide's Central West Precinct, includes the redevelopment of Franklin Street Bus Station.

The Franklin-Grote Street Bus terminal is at the front door to the City, located on the central linkages between the airport, the interstate train terminal at Keswick, the Adelaide railway station and the City Centre.

Every year more than 270,000 people travel to and from interstate and intrastate by bus and most of these people pass through the Franklin Street Bus Terminal during business hours.

The precinct's rich makeup, includes the renowned Central Market, hotels and backpacker accommodation, and the Gouger Street culinary strip. The Council intends to develop a first class bus station facility for the City.

It is envisaged that the new bus station facility will create an exciting and welcoming arrival point for visitors to our City.

### **Council Calls Retail Summit on Shop Trading Hours**

In June 2003, the Council called for an urgent Summit of City retailers and businesses to discuss strategies to maintain market leadership in the City's retail sector in the face of deregulation of shop trading hours.

The objective was to obtain input on retail issues and opportunities for the City.

The Summit, held at the end of July 2003, enabled the Council to work from a more informed basis on the development of policies and programs which would protect the City's retail sector.



### **Fresh Fruit and Produce Retained as Mainstay of Market**

The Council decided in May 2003 that the Central Market will remain primarily a fresh fruit and produce market.

The Adelaide City Council voted to strengthen the Market's Tenancy Mix Guidelines to ensure that at least 30 per cent of the traders in the Market sell fresh fruit and produce.

The Central Market has a place in the hearts of many people and this Council wanted to make it clear that it will preserve those qualities that make the Market unique.

The Central Market is visited by more than 140,000 people from the City, the suburbs, interstate and overseas every week.

### **Extension of Skate Park**


The \$320,000 second stage of City SK8, on North Terrace was completed during the year, which included an extension of the skate bowl, further landscaping, an amphitheatre, a 3-on-3-basketball court, improved pedestrian and disability access, and a sun shelter.

With the completion of the 3,400 square metre second stage the complex now covers more than 6,300 square metres.

Designed in consultation with young people, the skating area has expanded from 924 square metres to a total of 1,734 square metres with the addition of stairs, a spine, and a half-pipe element.

The Skate Park is today a place in the City where young people can exercise and enjoy themselves in a safe and welcoming environment.

During the year, CitySK8 was also used for many national skating competitions and hosted the South Australian Qualifying Round for the Australian Skateboarding Titles in January 2003.



### **Council Acts to Save More Water**

In 2002/03 the Adelaide City Council saved more than 180 megalitres of water (18 per cent of its total previous year's use) by cutting water use in the maintenance of the Capital City's Park Lands.

The Council recognised its responsibility to taxpayers and the environment to ensure that steps were taken to conserve such a precious resource.

Consequently, in November 2002, all manual Council watering of the Park Lands were confined during the Summer months to avoid the heat of the day. Also, areas of the Park Lands which could be browned off whilst minimising long term impacts to the vegetation were identified.

Around 48 hectares of Park Land had watering halved and a further 18 hectares was not watered.

All licence and permit holders over areas of the Park Lands were also asked to urgently review their irrigation practices.

For some years the Council has been installing a centralised computer irrigation system capable of cutting total water use by 35 per cent. This is an ongoing process and commitment which is set to further reduce the Council's water use.

### **Movement Counters**

In July 2002, the Council installed electronic movement counters in Rundle Mall to produce an accurate readout of the number of people using the Mall from day to day.

Located at the King William and Pulteney Street entrances are movement counters which can identify the direction of foot traffic. Counters are also placed near Adelaide Central Plaza and the Myer Centre.

During the year, the traffic counters provided the Council with invaluable statistics. In December 2002, the Mall reached 4.5 million traffic movements for the month and 1.6 million in the week preceding Christmas although the highest recorded traffic movements for a single day occurred on the opening day of the sales on December 27 when nearly 250,000 movements were tracked.

### **A new look SPINACH - the Council's Web Site for Young People**

During the reporting period, SPINACH - Adelaide City Council's Web Site for Young People was revamped and relaunched in February 2003.

Located at [www.spinach.org.au](http://www.spinach.org.au), the new look site was developed by young people and includes a number of interactive features aimed at increasing Councils' ability to communicate and consult with young people. These features include online voting polls, forums and feedback forms.

SPINACH was originally launched in June 2000 and received National acclaim in the 2001 National Awards for Innovation in Local Government, winning the youth services category.

The awards identify and reward Councils who develop and implement innovative, resourceful practises that improve outcomes and help to build sustainable Australian communities.

In February 2003, SPINACH was receiving over 13,000 hits a month (156,000 per year, compared to 67,000 hits in 2001/02) proving its popularity among young people.

The site also hosts a number of special features to ensure it is both interesting and relevant to the target audience. These features include:

- A 'Web Cam' looking over the City SK8 Park that enables young people to view the conditions of the Skate Park 24 hours a day
- A 'What's On' page of youth events and activities in the City
- An on-line map of youth services operating in the City
- A gallery page that showcases pictures of young people out and about in the City.

### **U-Park**

The 2002/2003 financial year saw some major changes occur at the U-Park car parks. These changes were mainly aimed at enhancing customer satisfaction and also increasing the patronage of car parks. Better accessibility, ease of parking and ease of payment were the main areas of focus.

A prepayment system was introduced at Gawler Place car park to provide customers with more flexibility. This allows customers the option of prepaying their parking fee, thereby avoiding potential queues when paying to exit the car park. This facility has also been extended to our Wyatt Street car park.

Customer surveys undertaken in 2002/03 indicate that customers, highly satisfied with U-Park have increased from 38 per cent in 1997 to 54 per cent in 2003. The total percentage of customers satisfied with U-Park services is 98 per cent.

## Community Safety

Although Adelaide is a safe city by world standards, crime prevention and creating a safe public environment is always a high priority for the Council. During 2002/03 some of the initiatives to improve safety in the City included:

- Launch of the Adelaide Safer Car Parks Accreditation Scheme aimed at improving safety and customer service in the multi-storey car parks in Adelaide. The Scheme requires car park owners / managers to demonstrate a commitment to the safety and security of customers and their property through the maintenance of safety standards.
- Council is a key player in gaining accreditation for Adelaide as a Safe Community under the World Health Organisation. The process is based upon the criteria recommended by the Safe Communities Foundation in Canada, which, in November 2002, approved Adelaide Safe Community's Business Plan. As a result of research, projects being established include those targeting safety for small businesses, alcohol consumption and safety for people who are vulnerable or disadvantaged.
- The Safe City Working Group (Capital City) has continued this year to meet and tackle a number of safety issues, including bicycle courier behaviour, the Dry Area evaluation and alcohol-related anti-social behaviour. Council's partners on the Group include the Police, the Drug & Alcohol Services Council, the Liquor Licensing Commission, the Department of Human Services, and the Capital City Committee Secretariat. A workshop was held in February 2003 which identified alcohol consumption, safety for vulnerable people or the disadvantaged, and motor crime as the issues to be tackled over the next 16 months.

### On-street parking initiative

In response to Resident, Business and Councillor requests at the beginning of 2002, Council endorsed a plan to employ an Approvals Officer for the task of identifying additional parking spaces in the City. This included spaces for cars, motor-cycles and disabled parking and in general the more effective use of limited space on-street. Since the Approval Officer's employment, there have been an additional 230 parking spaces for on-street parking in the City. If the Approval Officer discovers a street where there is a possibility of increasing the number of parking spaces, an informal consultation is started with the stakeholders in the street. This consultation revolves around the current parking and its suitability to meet current needs and all businesses/residents that are adjacent to the area are consulted. When a general consensus is reached on the times and nature of the parking controls a report is prepared for Council and upon endorsement a new parking space is created. Council found that by incrementally increasing a parking zone at either one end, or at both ends,

the new total length may allow for the creation of an additional parking space.

This small initiative has enabled businesses, residents and general motorists to enjoy Adelaide's offerings in a more convenient way.

### New City Speed Limits

To coincide with the Statewide 50 kmh general urban speed limit imposed by Transport SA, the Council introduced 50 kmh speed limit on most roads and streets within the City boundaries.

As a result, on March 1, 2003 the City's speed limit changed from 60km to 50km. The Council, in conjunction with Transport SA, installed adequate signage to facilitate the smooth transition. Advisory signs at key locations were installed and the Council released a map in the print media showing the speed limits on all of our streets and roads.

### Dry Area Trial Extension

Council's Dry Area trial application for all City squares and streets was endorsed by the State Government and came into effect on 29 October 2001 for a 12-month period. In collaboration with the Attorney General's Department, the Council engaged an independent consultant to liaise with a wide range of stakeholders, residents and advocacy groups to evaluate the Dry Area trial.

In September 2002, the Adelaide City Council agreed to recommend to the State Cabinet a 12-month extension of the City Wide Dry Area trial.

After evaluating findings from an independent report of the Dry Area trial the Council recommended the State Government implement a series of previously agreed measures to support an extended trial.

The report to the Council states some areas of the original Dry Area Support Strategy - a State Government responsibility, including a Stabilisation Facility - were not implemented.

The Council recommended to State Cabinet a number of conditions to accompany the trial extension, including:

- That the State Government takes responsibility for implementing the strategy and action plan outlined in the Trial Dry Area - Support Strategy
- That SAPOL develop a strategy to address public safety issues which relate to public drunkenness
- That the State Government liaise with relevant social service providers to develop a strategy and provide resources which alleviate the pressure on service providers in providing high quality services to those affected by the Dry Area





### Celebrating Life

Adelaide is a vibrant, dynamic City which enjoys celebrating life and is fortunate to host a number of renowned arts, cultural, music, food and wine festivals, in addition to a myriad of community and cultural events,

Through its sponsorship and grants program, the Adelaide City Council provided financial support in the vicinity of over \$1.5 million in 2002/03 to a multitude of events which are as diverse as they are popular. Five major international events alone attracted more than 2 million people to the City, namely the Feast Adelaide Lesbian and Gay Cultural Festival, Classic Adelaide, Adelaide Clipsal 500, Adelaide Festival of Arts, and the Adelaide Fringe.

Below are the organisations who received sponsorship from the Council during 2002/03:

- 8th Australian Parking Convention
- Adelaide Bay Sheffield Athletics Carnival
- Adelaide Cabaret Festival
- Adelaide Festival Centre Foundation (Indigenous Art Collection)
- Adelaide Festival of Arts
- Adelaide Fringe 2001
- Adelaide International Rose Festival

- Australia Day Celebration
- Carnevale Italian Festival
- Carols by Candlelight
- Chinese New Year Festival
- City Funruns
- Classic Adelaide
- Clipsal 500 Adelaide
- CLUBtwentysix
- Come Out Children's Art Festival
- Council for International Trade and Commerce SA Awards
- Dozynki Polish Festival
- Feast Adelaide Lesbian and Gay Cultural Festival
- Festival of Ideas
- Glendi Greek Festival
- Great Chefs of Adelaide
- Inaugural Adelaide International Film Festival
- Jacobs Creek Tour Down Under
- Mela - Indian Festival
- Mitsubishi Adelaide International Horse Trials
- Multicultural Week Multicultural Festival
- South Australia Day Celebrations
- Tasting Australia and World Solar Challenge
- The Adelaide Symphony Orchestra
- University Games
- Womadelaide

The Council not only provides significant financial support and sponsorship to organisations, but also offers operational support through its Event Management

Team, which during 2002/03 managed and facilitated over 2300 events.

Of these events, there were scores of Council owned and managed events which attracted more than 1.3 million people to the City during the year, including:

- New Year's Eve Street Party
- Freedom of Entry Parades
- Australia Day Citizenship Ceremony
- Rundle Mall Fashion Week
- Chill Out in Rundle Mall
- Beats N Treats
- Senior Citizens Concerts
- Live It Up
- And Organ Recitals

Adding to the festivities, the Adelaide Town Hall staged 820 events comprised of concerts, conferences, weddings, dinners and meetings, and there were 109 Town Hall tours with 2139 people.



### **Adelaide Aquatic Centre Upgrade**

The Adelaide Aquatic Centre is the premier aquatic facility in South Australia, and is the venue for state, national and international aquatic events.

During the year, \$830,000 was spent on upgrading the Centre which included fencing; new interior and exterior signage; security monitoring; improved safety lighting for patrons using the Centre at night and early hours of the morning; refurbished sauna and steam room; gymnasium upgrade; and new cardiovascular equipment.

The unique steam room - the first of its kind in Australia - was imported from Sweden and seats about 28 people, some of the innovative features include an inbuilt, automatic cleaning

and disinfection system, which guarantees a germ-free environment at all times.

Constructed from Western red cedar, the new sauna seats about 30 and does not require water, but rather uses dry air. Maintaining a temperature of 80 degrees, the sauna emits a Eucalyptus fragrance to heighten senses and the experience.

Meanwhile \$200,000 was spent to upgrade the gymnasium. New cardiovascular and strength machines have been added to the already established collection of pin-loaded and plate-loaded strength equipment and free weights.





### **BMX Track Improvement**

Redevelopment of the BMX track in Kurrangaa Park (Park 20) in the South Park Lands was given the consent in March 2003.

During the reporting period, the Adelaide City Council and the City of Unley began construction of the Beginner and Intermediate BMX tracks costing \$60,000. The Council also installed a \$70,000 Exeloo -- a portable, self-cleaning, automatic toilet similar to those in Victoria Square/Tarndanyangga - at the site for the use of the growing number of riders and families who use the facility.

The Beginner track will feature a traditional BMX circuit with small jumps and rollovers designed to suit those riders just starting out in the sport, while the Intermediate track will boast rhythm jumps and single freestyle jumps.

The landscaping involves the revegetation of the area using indigenous trees and grasses and the removal of low shrubs and branches currently encroaching on the site.

The provision of quality recreational facilities such as City SK8 and the improvements to the BMX track are seen as vital for Adelaide as the Council strives to increase the involvement of young people in adding to the vibrancy of the entire City.

### **New Practice Facilities for Golfers at North Adelaide Golf Links**

In October 2002, the Council opened a Practice Fairway to allow golfers to improve their game after work and on weekends at the North Adelaide Golf Links.

The first fairway on the South Course at North Adelaide is closed in the late afternoon (times vary throughout the year depending on the lighting conditions) to allow golfers the chance to refine their swing by hitting buckets of balls down the fairway.

A purpose-built synthetic Santa Anna Couch grass has been laid at the practice area in front of the first tee to provide the best surface on which to practice.

This year the Golf Links, which comprises three courses (two 18-hole courses and one par three course) experienced an increase in the number of visitors, a total of 97,571 golf enthusiasts played at North Adelaide Golf Links, compared to 93,571 in 2001/02.

### **Restoring the City's statues and memorials**

During the year the Council carried out several restoration projects to repair the ravages of time on some of the City's most famous statues and memorials.

The \$163,000 project to restore the Pioneer Women's Memorial Garden on King William Street was completed during 2002/03. The Memorial Garden was established alongside the Torrens Parade Ground in 1936 as a tribute to the strong women who worked on the process of building a nation.

A \$213,000 project to restore Light's Vision was completed which involved cleaning and repairing the 97-year-old statue of Colonel William Light and completely rebuilding the balustrade, relaying the flagstones and installing new drainage pits beneath Light's Vision.

Light's Vision has become one of Adelaide's most popular tourist destinations, playing host to tens of thousands of people every year who gaze out over Colonel Light's greatest monument - Adelaide itself.

Originally unveiled in Victoria Square/Tarndanyangga in November 1906, the statue was moved to its present site overlooking the City in 1938.

During the year, the Council also completed \$88,000 worth of restoration work to re-establish the Angas Memorial in the Angas Gardens, near the intersection of War Memorial Drive and King William Road. The restoration of the 88 year old Angas Memorial involved cleaning the white and green marble surfaces to remove pollution grime, lichen and moss and any other stains, also reduce areas of staining and discolouration.

All deteriorated joints in the marble were carefully cut out by hand and re-pointed with a traditional mortar.

The bronze surfaces had developed a patchy green and black appearance typical of bronze exposed to the elements. This weathered patina was reduced and stabilised, and a protective coating applied to the surfaces.

Finally, a new copper sheet roof was installed over the top of the white marble edifice to replace the existing roof which was leaking and beyond repair.

The Angas family donated the Angas Memorial to the City in 1915 as a memorial to the achievements of pioneering pastoralists and philanthropists George Fife Angas and his son John Howard Angas.

The statue of Captain Mathew Flinders in the Prince Henry Gardens was restored for \$44,000. The restoration of the 70 year old statue involved the cleaning and stabilisation of the bronze statue.

A \$39,000 project to restore the Fireman Gardener Memorial Drinking Fountain located in Elder Park was also concluded during the year. The 116 year old memorial of marble and granite was cleaned to remove pollution grime, lichen and moss and any other stains.

The memorial was commissioned by public subscription to commemorate the heroism of Fireman John Gardener who died while fighting an extremely large fire in Rundle Street near James Place on Christmas Eve 1886.

### **ACC Library and Community Centre Services Expand**

During 2002/03 the Council approved expenditure of \$2.64 million for the provision of a network of community libraries throughout the City.

During the year work was completed on the first of four new hi-tech community libraries. Located on North Terrace the new travel-themed library and community centre provides the gateway to global knowledge and information and a myriad of services and community resources. It is expected that the Library and Community Centre will officially open in July 2003.

Council also selected the areas of Hutt Street and Grote Street as future sites for another two new centres. A survey of residents, visitors, and traders surrounding these areas was conducted and strong support was expressed.

Approximately 7,000 new library memberships were processed during the year - bringing the current membership to 70,000.

### **Ask About Adelaide Program**

Adelaide City Council's Ask About Adelaide (AAA) volunteer tourism program continued to progress in 2002/03 and significantly expanded its service area beyond the City street and the Rundle Mall Visitor Information Centre.

Since its launch date in January 2002, the program now manages four key information provision services; City Guides, Rundle Mall Visitor Information Centre, Adelaide Greeters and the First Steps in Adelaide free orientation walks.

These programs combine to cover all information enquiries from visitors, tourists and locals about the City and what's on offer.

The 120-strong volunteer force, which ranges in age from 25 to 75 years, also cater for the needs of the public at the Adelaide Airport's International Terminal, Outer Harbor cruise ship arrivals and major events such as the Clipsal 500 and the International Rose Festival.

To ensure the quality of the service is maintained all volunteers are given training in customer service, conflict resolution and first aid, as well as being offered the opportunity to gain extra training in information technology and general administration.

The training program is ongoing and incorporates a familiarisation component which allows the volunteer an opportunity to visit key tourism attractions in and around the City.

The success of the Ask About Adelaide program is highlighted by the number of people the volunteers have assisted on the streets of Adelaide.

The Rundle Mall Visitor Information Centre recorded 100,500 counter inquiries in 12 months, with 246,000 people coming into the centre to obtain brochures and current information about Adelaide and its many attractions.

There are 16 City Guides, dressed in distinctive green shirts and white hats, on the streets each day from 9am to 3pm. The Guides offer information which assists about 1500 visitors per week.

### **Free Wheelchair and Pusher Service in Rundle Mall**

The Adelaide City Council introduced a free pram and wheelchair loan service in Rundle Mall during the year. The scheme is aimed at making Rundle Mall more accessible to all people including those with very young children or friends and relatives of people with mobility problems.

The free loan scheme operates out of the Visitor Information Centre at the western end of the Mall. By having these items available for loan, parents of young children or carers of people with disabilities can, by simply booking ahead with a phone call, arrange to have a pram or wheelchair waiting for them when they reach the Mall. This service also benefits international tourists with children who are unlikely to have brought prams with them.





### 10-Year Park Lands Action Plan

A comprehensive 10-year program to improve the City's south-west Park Lands was approved during the year -- paving the way for more trees, enhanced sports facilities and improved safety.

The Parks 21 & 22 Management Framework places emphasis on vegetation and recreation, and identifies a range of priority actions to be undertaken in Walyo Yerta Park (Park 21), Minno Wirra Park (Park 21W), Wikaparndo Wirra Park (Park 22) - between Anzac Highway and Peacock Road. These include:

- Complete habitat survey to identify flora and fauna.
- Survey of existing trees, with removal of dead, dying or feral vegetation, extensive planting of Eucalypts and other native species and the establishment of meadows of native grasses.
- Demolition of unused change rooms in Walyo Yerta Park (Park 21).
- Upgrade of existing sports grounds, with resurfacing of some courts, removal of cricket pitches in poor condition and establishment of three soccer pitches.
- Development of informal recreation areas, with improved seating, picnic area and other facilities.
- Clearly defined paths and access for cyclists and pedestrians, with improved lighting.
- Improved facilities for temporary Wayville Showgrounds parking.
- Development of an arts program for public art installations.

A photograph of a woman in a strapless dress smiling at a waiter in a white uniform at a social event. The woman has a yellow flower in her hair and is holding a glass. The waiter is holding a tray. The background is a blurred crowd of people in a dimly lit setting.

# VIVACITY - A PLACE WHERE PEOPLE WANT TO BUILD THEIR FUTURE

By 2006 Adelaide will have gained national recognition for its development as a city, attracting average daily visitor numbers of at least 125,000.

By 2010 Adelaide will be the living model for future cities, attracting average daily visitor numbers of at least 150,000.

## Developing the City

At the completion of the financial year, \$41.8m worth of capital projects had been completed within the City. The program included a broad range of major street upgrades, road and footpath resurfacing projects, public street lighting, public art restoration and building construction. Among the most significant works were:

- A comprehensive audit of the underground stormwater system
- Adelaide Aquatic Centre Upgrade
- Colonel Light Building Redevelopment -
- Halifax Street Developments
- Hurtle Square Upgrade
- Jeffcott Street
- North Terrace Library and Community Centre
- Pulteney Street Upgrade
- Torrens Lake Walk
- Torrens Weir Refurbishment
- Vaughan Palais

## Improving the Streetscape, Safety and Accessibility in the City

The Council completed Stage 2 of the major upgrade of Pulteney Street. The \$8.5 million project is set to transform the area into one of the City's most elegant boulevards.

During the year \$3.8 million was spent on the project, which included significantly upgrading pedestrian amenities, including road, footpath, landscaping and lighting, as well as undergrounding power lines between Angas and Pirie Streets.

In another move to create a vibrant, attractive space to better suit the changing face of the City, the Council completed the first stage of the Hurtle Square upgrade.

The green area of the Square will be expanded, low hedges planted along footpaths next to Pulteney Street to screen traffic noise, internal Square pathways improved, more trees will be planted and the roads around the Square will become mostly one-way traffic.

A total of \$930,000 was allocated to the upgrading of street lighting, footpaths and undergrounding of power lines in one of North Adelaide's major public streets, in particular Jeffcott Street. During 2002/03 electrical undergrounding and design development was completed. Also, light fitting selection was made based on the original requirements of the lighting concept for the project, and all Stobie poles were removed.

Also, improvement works on North Terrace and the State Library forecourt commenced in May 2003 which included excavation, undergrounding, and minor paving work. Improvement work to enhance this cultural precinct is set to continue in 2003/04 with repaving, lighting, and landscaping.

## Council and Businesses Tackle Cigarette Butts

A new program launched in December 2002 by the Council sought businesses prepared to take on the environmental challenge of stopping cigarette butts polluting our environment.

The project involves the Council and businesses' sharing the costs associated with the placement of special receptacles for cigarette butts on buildings around Adelaide identified as smokers' hot spots.

Under the arrangement the businesses purchase a special Butt Out Bin from the Council for \$290 and Council's Cleansing Department installs the bin on the entry/exit way and maintains and empties it for them.

The bins bear the name of the business as visible proof of that businesses commitment to improving our environment.

### Torrens Lake Walk

In December 2002, the Council officially opened the \$4 million Torrens Lake Walk, along the lake edge between Adelaide and Victoria bridges.

The 4.5 metre wide paving path provides an accessible, safe, attractive boulevard for this popular area. The project included high quality paving, new and improved lighting, seating, better access to the river for rowers with timber decking on the Lake edge to define the launch zone next to the rowing clubs and new docking facilities for Pop-eye boats.

Also, the first stage of the refurbishment of the State Heritage listed Torrens Weir was completed this year. The Council set aside \$838,000 over three years, and spent \$275,000 this financial year on the construction and installation of stoplogs. Weir stop logs allow the weir gates to be opened for servicing without draining the lake. The project also involved an updated investigation and report into the current condition of the Weir and a cost estimate of further repair works.

### Kaurna Naming and Signage

The use of Aboriginal names for various City sites supports the Council's Reconciliation Vision Statement released in 1997, which acknowledges the prior occupation of Adelaide by the Kaurna people, and seeks opportunities to recognise Kaurna heritage through physical features of the City and by supporting community cultural activities.

In March 2000, Council endorsed the Kaurna naming of four Adelaide City Park Lands and made a formal request to the Geographical Names Advisory Committee to dual name. The River Torrens and the Main Lake Botanic Garden with their Kaurna names (Karrawirra Parri 'red gum forest river' and Kainka Wirra 'red gum forest' respectively), making South Australia the first State allowed to assign dual names to places or features.

In March 2003, the Council endorsed the Kaurna naming of all remaining City Park Lands and the dual Kaurna naming of City Squares.

Council worked closely with linguists, Kaurna communities and Council's Reconciliation Committee in the development of text for each of the Park Lands and City Squares which have been assigned a Kaurna name.

Kaurna signage for 11 City Park Lands was installed during the year, making it 15 in total. Signage for the remainder of the Park Lands and City Squares is scheduled to be installed during the 2003/2004 period.

### Kaurna Park Name and Translation

Park 1	Piltawodli - 'possum place'
Park 2	Padipadinyilla - 'swimming place'
Park 3	Kandarilla - 'kandara root place'
Park 4	Kangattilla - 'kangatta berry place'
Park 5	Ngampa Yerta - 'ngampa root ground'
Park 6	Nanto Womma - 'horse plain'
Park 7	Kuntingga - 'kunti root place'
Park 8	Barnguttilla - 'barngutta root place'
Park 9	Tidlangga - 'tidla root place'
Park 10	Warnpangga - 'bullrush root place'
Park 11	Tainmundilla - 'mistletoe place'
Park 12	Karrawirra - 'river red gum forest'
Park 13	Kadlitpinna - 'Captain Jack'
Park 14	Mullawirraburka - 'King John'
Park 15	Ityamaitpinna - 'King Rodney'
Park 16	Bakkabakkandi - 'to trot: a term applied to horses'
Park 17	Tuttangga - 'grass place'
Park 18	Wita Wirra - 'peppermint grove/place'
Park 19	Pityarrilla - 'marshmallow root place'
Park 20	Kurrangga - 'blue gum place'
Park 21W	Minno Wirra - 'golden wattle grove'
Park 21	Walyo Yerta - 'walyo root ground'
Park 22	Wikaparndo Wirra - 'netball park'
Park 23	Wirranendi - 'to become wirra'
Park 24	Tambawodli - 'plain place'
Park 25	Narnungga - 'native pine place'
Park 26	Tarndanya Womma - 'Adelaide plain/oval'
Park 27	Tulya Wodli - 'Police Barracks'
Park 28	Pangki Pangki - Kaurna tracker and guide
Park 29	Tandotittingga - 'native lilac place'



### Grants and Sponsorship

Adelaide City Council offers a Recreation and Sport Grant Program to assist recreation and sport organisations and clubs to deliver recreation and sport opportunities in the City. Organisations and clubs which received funding in 2002/03 included:

#### Recreation and Sport

- Adelaide Harriers Athletic Club
- Adelaide Lutheran Sports and Recreation Association
- Adelaide University Lacrosse Club
- Adelaide West Tennis Club
- Adelaide Women's Social and Soccer Club
- City Touch Club/Touch SA
- Gilles Street Primary School
- South Australian Croquet Association
- South Australian United Church Netball Association
- South Terrace Croquet Club

### Community Programs and Events

- Active Ageing South Australian Inc.
- Australian International Pedal Prix Inc.
- City Bay Fun Run Committee Inc.
- Dragon Boat Association of South Australia Inc.
- South Australian Rowing Association Inc.
- Swim SA Inc.



### City Arts and Living Culture Strategy 2003-2007

A new strategy was developed and launched in February 2003 which sets out a Vision for the future of Adelaide as a Creative City, a place of ideas and innovation. It sees Adelaide as a City which is intellectually engaged and productive, which develops its vitality and viability by investing in its knowledge base - its people. The Strategy is also a vehicle through which the arts and a living culture will be utilised to create a City which is socially just, and environmentally, economically and culturally sustainable.

Developed in consultation with community groups, ArtsSA, SA Museum, Adelaide Convention and Tourism Authority (ACTA), Adelaide Festival Centre and Adelaide and Fringe Festival

organisers, the Council believes this Strategy will help create a vibrant and dynamic City atmosphere which will encourage participation by people and investors from a wide range of interests and backgrounds.

The Strategy's four goals are:

- **A Smart City** - Fostering ideas and their application in creative industries.
- **An Innovative City** - Increasing the capacity of the arts to contribute to the life of the City.
- **A Vibrant City** - Developing the city as a dynamic stage for the expression of a rich cultural life.
- **An Inclusive City** - Creating an open and welcoming City which is a place for all people.

The Strategy is broad, inclusive and innovative, providing strategic development of arts and living culture in the City, across Council, and in partnership with State Government Departments.

Growth in City arts and living culture will bolster tourism, visitation, business development, people studying in the City, conferences and forums, niche events and appropriate event and cultural spaces.

Wide ranging social benefits for the City are also achievable through the Strategy including, increased expression of Indigenous cultures, fresh opportunities for social inclusion and real evidence of community engagement.





### Public Art Plan

Public art plays an important role in expressing the creative, innovative and cultural essence of our City. The Council endorsed a Public Art Plan which will inject new levels of creativity and innovation into the City's public spaces.

A first for the Council, the Public Art Plan 2002-2006 outlines guiding principles for the creation and placement of public art, with an emphasis on reflecting the character and activities of various precincts of the City.

The five principles outlined in the plan are:

1. Supporting artistic excellence through Council's strategic directions - linking artworks with major new City developments to ignite the spark of the City.
2. Enlivening and reinforcing the existing and emerging areas of character and activity in the City - using public art to reinforce the character and experiences of various precincts.
3. Contributing to quality urban design in the City, the City squares, the Park Lands and reinforcing the urban structure and heritage fabric - art being used to enhance urban design and inspire the public.
4. Responding to the goals and aspirations of artists, the arts sector, City communities and corporate sector - keeping a finger on the pulse of arts activities in the City and supporting artistic endeavours.
5. Promoting the value of public art - demonstrating the Council's support for arts and improving the liveability of the City.

### Forest of Dreams Artwork

The ongoing transformation of Hurtle Square into an attractive, people-friendly space continued throughout 2002/03 with the unveiling of The Forest of Dreams in February 2003.

Local artist, Anton Hart created the \$165,000 artwork which included, 17 steel letters 1.2 metres in height spelling out the poetic phrase, The Forest of Dreams, six granite-faced concrete seats, uplighting and landscaping to surrounding areas.

These words have been placed on the four corners of the intersection of Pulteney and Halifax Streets. The elegant, sculptured granite seats have been placed near the text angled towards the green centre of the Square, to provide a place for rest, peace and contemplation.

The phrase was chosen to evoke a sense of the landscape which existed before white settlement.

### Community Public Art Grants

In 2002/03 the Council approved over \$24,000 of funding as part of the Arts and Culture Grants Program. Following are the recipients of the Community Public Art Grants:

- Adelaide Festival Centre Trust - commissioning of artists to create temporary Public Artworks in Elder Park and on the banks of the Torrens Lake adjacent to the Adelaide Festival Centre.
- Cystic Fibrosis South Australia Inc. - sculpture of the Cystic Fibrosis Rose for the City Park Lands.
- Feast Festival Inc. - a temporary Public Art Installation called 'Standing Out' as part of Feast Festival at the SA Museum.
- Peel Street Mural - completion of the Peel Street Mural.
- South Australian Living Artist Week - Moving Image Exhibition, Multi Media art installations in Rundle Mall, Enigma Bar and Shop@rt.
- Carlewe Youth Arts Centre - City Sites, a four week public art training program conducted in the City's West End. Employing 25 young artists as trainees under the mentorship of professional artists to create public art pieces.

### Environmental Health Services

On 1 December 2002, the Food Act Regulations and Food Safety Standards came into operation and significantly changed the way in which food businesses are required to operate, and introduced changes in the way that food is stored, prepared, handled, displayed, labelled and sold to the public.

As the enforcement agency, the Council was required to inspect all food establishments in the City. The legislation also stated that Council could charge an inspection fee, which would have resulted in about \$100,000 in revenue. However, in a bold move to support City businesses, the Council conducted all inspections free of charge.

A total of 1200 risk assessments were carried out from February to April 2003, which included supermarkets, restaurants, cafes, gymnasiums, public conveniences, child care centres and cooling towers.



## AUDACITY - LEADING ADELAIDE INTO ITS FUTURE

By 2006 the Adelaide City Council will be the acknowledged leader of Adelaide's exciting future.

By 2010 the Adelaide City Council will be internationally recognised for its development of the City and its community.

### **Getting the Best Advice to Create a more people friendly City**

A key study by world-renowned Danish architect, Professor Jan Gehl, titled *Public Spaces and Public Life* - a study of Adelaide was supported by the Council this year.

Prof Gehl's report was based on a six month study of Adelaide's public spaces and public life, and recommends a number of actions which seek to create a diverse, safe and lively City.

In his report Prof. Jan Gehl said that a good city can be compared to a good party - people stay for much longer than really necessary, because they are enjoying themselves.

The Council resolved to support the principles and concepts outlined in the *Public Spaces and Public Life*, and that the findings and recommendations be included in considerations when drafting the design of future capital projects and the development of relevant Council strategies and policies.

## **Council Supports State Government's Thinkers Program**

In January 2003, The Adelaide City Council adopted the Thinkers Program which was an initiative of the Premier, Mike Rann, and involves inviting world class thinkers to take up residence in the State, to work with the Government and partner organisations in the strategic development and promotion of the State.

It is envisaged that two to three experts a year will be invited to work and live in Adelaide between two and six months during which time they will lead a project which will have demonstrable and tangible outcomes aligned to the strategic interests of the State.

As part of the Thinkers Program, Herbert Girardet, world leading ecologist and specialist in making cities sustainable, took up an 8 week appointment to develop a strategy for Adelaide as a 'green city' in May 2003. At a free lecture at the Town Hall he addressed issues of better waste management, energy use, water management, urban design and sustainable business practices.

The Council believes this program is relevant to its New Direction goals and that it can contribute to the operation and success by partnering one or more appropriate Thinkers.

The Council's commitment includes direct sponsorship, free or subsidised use of the Town Hall and Council offices, and the hosting of a Lord Mayoral reception.

## **ACC New After Hours Customer Telephone Service**

To ensure a continuous high quality service was available to City residents, ratepayers and visitors outside the Council's core business hours, an After Hours telephone service was introduced, as part of a joint Local Government Association initiative managed through its eCouncils division.

This service now covers nine metropolitan and country Councils and is expected to grow to 20 over the coming year.

The After Hours Telephone Service also provides the Council with better customer service monitoring through improved reporting on the resolution of customer issues.

The Council's After Hours service operates through the normal Customer Centre telephone number of 8203 7203 between the hours of 12 midnight and 7am and offers payment options, as well as links to recreational facilities such as the Aquatic Centre.

## **About Adelaide - Keeping the Community Informed**

The Council in December 2001 launched About Adelaide, which replaced a number of the Council's other publications and was developed in line with the Council's New Directions strategy which details goals for the City to 2010.

About Adelaide promotes Council activities and achievements, supports Council marketing programs and initiatives and promotes local businesses, developments and the people of the City with the eye to making the City more welcoming.

The paper is produced by Council staff and is distributed free to every resident in the City, to 60,000 homes in the greater metropolitan area, 30,000 to selected hotel, clubs, cafes and entertainment venues throughout Adelaide, and about 5,000 to convention delegates and direct mail to leading business and community leaders,

In total 100,000 copies are printed and distributed each month.

Readership of About Adelaide is estimated to be more than 137,000 an issue as a result of a survey by McGregor Tan Research in August 2002.

## **Innovative Environment Concept for City**

On 29 October, 2002 the Council gave in principle support to the creation of an ecological model - the Centre for Urban Habitats.

The aim of the Centre will be to promote environmental awareness and establish the City as a world leader in incorporating environmental and sustainability principles into urban living. It is understood Adelaide is the only city in the world undertaking a green initiative on this scale.

The Centre would be able to focus on providing the City with an independent scientific perspective which would consist of a partnership between the Council, State Government and SA's leading scientific, learning and cultural institutions.

The Centre for Urban Habitats will aim to:

- Establish Adelaide as a community leading the world in understanding, developing and communicating the importance and practice of environmental issues in a multiple use urban context.
- Be a catalyst for the development of new ideas to manage and develop environmental programs in an urban context and to distribute these strategies to urban communities throughout the world.
- Promote the maintenance and re-introduction of native flora and fauna species into SA's urban areas.

In March 2003 the Council agreed to contribute \$25,000 to the proposed Centre for Urban Habitats, being the first quarterly payment with further funding subject to be finalised early in the next financial year.



### **ACC Leads Greening of Local Government**

The Council became one of 10 Australian Councils to feature in a national pilot project on green purchasing sponsored by the International Council for Local Government Environmental Initiatives (ICLEI).

A long-standing member of ICLEI, ACC joined four other SA municipalities, namely Burnside, Marion, Onkaparinga and West Torrens, to develop a model for all councils to set green purchasing policies and goals.

Green purchasing has social, environmental and economical implications - it helps to reduce the impact on the environment, develop new environmental markets and create new jobs.

As part of the ICLEI initiatives, the Council resolved to move into the next phase of the Cities for Climate Protection Scheme in March 2003. This scheme is designed specifically for the most environmentally progressive Australian local government authorities.



### **New Council Focus on Park Lands**

The Park Lands are a priceless asset which must be protected and conserved for future generations. With this in mind, the Adelaide City Council voted in June 2003 to establish a Park Lands Committee to oversee implementation of Council's Park Lands Management Strategy.

Given the Park Lands have afforded Adelaide a unique character and identity, and are one of the City's most valuable assets, it is appropriate that Council be intimately involved in developing strategies and policies to ensure the Park Lands prosperity.

The Committee will also:

- Develop and recommend funding priorities.
- Endorse and monitor an annual business plan.
- Receive quarterly reports on progress and achievements.
- Liaise with the State Government to promote supportive legislation and policy.
- Promote the management and enhancement of the Park Lands to the community.

The vast majority of the Adelaide Park Lands had been managed by Council since 1852, with maintenance and improvements costing about \$12 million a year.

### **Colonel Light Building Redevelopment**

In 1999 Council embarked upon the upgrade of Colonel Light Centre, the location for most of the Adelaide City Council office staff, with the value of the work in the vicinity of \$11 million. Environmentally sustainable development guidelines and energy efficiency are key drivers for the project.

During 2002/03 \$230,000 was spent on redeveloping Levels 4 and 5, adding to the mezzanine and Levels 1 and 2 which had been completed in the previous year. Around \$550,000 was also spent on modernising the lifts.

A further \$500,000 was spent on façade restoration. The remaining redevelopment of the building is scheduled to be completed by 2006-07.

### **Wingfield Waste Management Centre**

Throughout the year, Council's waste management centre continued to provide a range of quality services to broader Adelaide in the waste management sector. Wingfield Waste Management Centre (WWMC) currently processes around 70 per cent of metropolitan Adelaide's waste.

Over the past 12 months, Council has been reviewing future options for the Wingfield Waste

Management Centre, in anticipation of the closure of the landfill at the end of 2004. This includes planning for the Wingfield Eco-Resource Management (WERM) Centre, proposed for the WWMC site. This facility should be capable of processing the majority of the estimated 1.2 - 1.9 million tonnes of waste and other recoverable materials available in the northern region and convert this into useful resources and energy.

The WERM Centre will provide the hub for resource recovery and accommodate planned improved technologies for realising zero waste targets. In addition, it will provide the focus for environmentally sustainable development, both within the Centre and for a more extensive eco-industrial precinct, proposed to include wetlands, marine parks, urban forestation and industries to support resource recovery, renewable energy and water and wastewater reuse.

In anticipation of the closure of the landfill, there has also been a focus on rehabilitation activities at the Wingfield Waste Management Centre. Rehabilitation projects underway include the construction of the landfill cover, revegetation of the site and expansion of the landfill gas extraction system, which is currently generating enough power to provide electricity for 5000 homes.

During the financial year Wingfield Waste Management Centre maintained its on-site Education Centre. The primary objective of the Centre is the promotion of education and awareness to students and to the general public in regards to waste management and environmental issues. The Education Centre attracted over 2,900 visitors in 2002/03 including primary, secondary and tertiary students, community groups and overseas visitors.

### **Sister Cities**

An official Civic visit was undertaken to Adelaide's Sister City of Christchurch in November 2002 to commemorate the 30th anniversary of the Sister City relationship. Headed by Councillor Angove, the visit was a huge success, with the highlight of the visit being the unveiling of artwork by Adelaide artist Karen Genoff in the Adelaide Gardens at Halswell Quarry Park, Christchurch.

### **Reconciliation Website**

Council has long been a leader in reconciliation with the Indigenous communities. A component of this leadership is the role that Council has in the promotion of reconciliation initiatives and creating awareness in the broader community of the reconciliation process.

During the reporting period the Council continually updated and added to its Reconciliation Website, which was officially launched during Reconciliation Week in May 2002. The website includes information on:

- Kurna Walking Trails - Details the Botanic Garden's Tappa Mai Bush Tucker Tour and the Kurna Yerta Tampendi Kurna walking trail.
- Aboriginal Flag - detailed information about the first flying of the Aboriginal flag, its designer and what the flag represents.
- What's On - an extension of Council's Calendar of Events with a focus on Indigenous and Indigenous associated cultural events, anniversaries and activities occurring in the City.
- Annual Events - contains historical information in respect of important cultural anniversaries including NAIDOC, Reconciliation Week and National Sorry Day.

The website address is  
[www.adelaidecitycouncil.com/reconciliation](http://www.adelaidecitycouncil.com/reconciliation)

### **Place of Red Kangaroo Dreaming**

Following the Council's endorsement last year, the State Government officially approved the dual naming of Victoria Square as Tarndanyangga, or the place of Red Kangaroo Dreaming in May 2003.

Tarndanyangga was the name used for the Square during the Adelaide Festival of Arts 2002 which had a world-wide indigenous focus.

In moving the Aboriginal Reconciliation process forward the Council also endorsed the permanent flying of the Aboriginal Flag in Victoria Square/Tarndanyangga, the erection of an indigenous sculpture, and the provision in the Square of Aboriginal educational and interpretive signage.

To further support Aboriginal Reconciliation the Council introduced Kurna acknowledgement to open its Council Meetings on 11 June, 2002.

# ADELAIDE CITY COUNCIL

## Part II - Schedule 4 Information

### STRATEGIC MANAGEMENT

The Council's ambition is to be recognised as a dynamic, bold, energised, creative organisation which is a major driver of the City, acknowledged for innovative developments and impressive achievements.

During 2002/03 the Council successfully continued to deliver its New Directions strategies centered around three themes:

- **CAPACITY** - By 2010 Adelaide will have a resident population of 34,000, a City workforce of 111,000, and at least 66,000 students in institutional learning.
- **VIVACITY** - By 2010 Adelaide will be a living model for future cities, attracting average daily visitor numbers of at least 150,000.
- **AUDACITY** - By 2010 the Adelaide City Council will be internationally recognised for its development of the City and its community.

Implementation of these goals are achieved by focussing on several strategic areas including City Living; Economic Development; City Arts and Living Culture; Integrated Movement; Park Lands Management; Community Safety; Urban Design Framework; Environmental Management; and Social Development.

The Council endorsed a record \$141.62 million budget for 2002/03 — the second year of its New Direction programs designed to revitalise the City, foster growth, and provide leadership.

In all the Council committed \$23.59 million to capital works in strategic areas which together with its ongoing asset maintenance programs and other programs lifts the total capital expenditure from a projected 2001-2002 expenditure of \$41 million to \$49.2 million.

Major outcomes for the 2002/03 year and planned actions for the year ahead are detailed on the following pages:

# CAPACITY: GROW THE POPULATION

- By 2006 Adelaide will have a resident population of 25,000, a city workforce of at least 98,000, at least 58,000 students in institutional learning.
- By 2010 Adelaide will have a residential population of 34,000; a city workforce of at least 111,000; and at least 66,000 students in institutional learning.

## Strategies:

- Directly intervene and actively support City and inner City residential growth.
- Foster conditions for creativity and innovation generating employment growth and increased student numbers in the City.

## Objectives for 2002/03

- Over 500 additional dwellings and hotel units completed generating resident and overnight visitor population growth over 750 in 2002/03.
- Arrangements committed with development partner for development of BEA site.
- Re-development of Vaughan/Palais sites commenced.
- Maintain registrations with [adelaidebiz.com.au](http://adelaidebiz.com.au) at over 70% of all City businesses and run at least six seminars and workshops for members over the year.
- Establish [adelaideres.com.au](http://adelaideres.com.au).
- Over 70 per cent student satisfaction with support provided by the Council.

## 2002/03 Achievements

- Total of 497 completions with estimated population growth around 660.
- Registrations of Interest received for BEA site.
- Development partner selected by Council for BEA site subject to detailed agreement.
- Planning consent secured, and project marketing commenced for Vaughan/Palais site.
- [adelaidebiz.com.au](http://adelaidebiz.com.au) - registrations maintained and seminar / workshop program commenced. New look site launched.
- [adelaideres.com.au](http://adelaideres.com.au) launched June 2003.
- Student Support program established - on-going customer satisfaction monitoring yet to generate enough responses for reliable measure.

## Objectives for 2003/04

- Apply Capital Development Fund for land bank, site consolidation, joint ventures and implementation of residential and commercial growth strategies, including facilitating growth in student housing.
- Develop and implement an Adelaide City Home Buyer's Guide to assist potential City residents.
- Develop and launch innovative and unique City Rental Program.
- Use development of Council's strategic sites at Balfours & Franklin /Grote Streets as a catalyst for significant rental housing and mixed use development in the Central West Precinct.
- Support Adelaide businesses to adopt Internet based business practices through [adelaidebiz.com.au](http://adelaidebiz.com.au).
- Review Council Youth Policy and develop a comprehensive range of programs to encourage young people to live, study, work, and enjoy leisure time in the City.
- Develop and launch new website aimed at encouraging students to come and study in Adelaide's tertiary institutions (Destination Adelaide)
- Hold a Retail Summit with retailers and other stakeholders to map out and implement actions and strategies which can enhance retail business and visitor numbers in the City in a deregulated market.
- Seek a further 12 month extension of Dry Zone.



# VIVACITY - A PLACE WHERE PEOPLE BUILD THEIR FUTURE

- By 2006 Adelaide will have gained national recognition for its development as a city, attracting average daily visitor numbers of at least 125,000.
- By 2010 Adelaide will be the living model for future cities, attracting average daily visitor numbers of at least 150,000.

## Strategies:

- Invest in the physical environment, facilities and activities that attract people to the City to live, work and spend leisure time.
- Create a city where a balance between vehicle traffic, pedestrians & cyclists exists.
- Lead in environmental management policy, practice and regulatory framework.

## Objectives for 2002/03

- Average daily visitors estimated at over 110,000 (based on six monthly metropolitan survey of frequency of visits).
- Skate Park extension, Park 19 Playground and BMX track improvements completed.
- CCTV cameras and lighting improvements installed in U-Parks.
- Adelaide Safe Community Inc established and Business Plan approved by Safe Communities Foundation Canada as steps towards WHO accreditation of Adelaide as a Safe City in 2004.
- North Terrace improvement works commenced.
- Victoria Square Master Plan resolved.
- Torrens Lake Walk completed.
- Pulteney Boulevard completed to Hindmarsh Square.
- City Bike system operating.
- Cardboard recycling scheme successfully extended City-wide.
- Green waste recycling scheme introduced.
- Feasibility studies completed for aquifer recharge projects.
- Further development of flood protection work in the South Park Lands.
- Installation of Gross Pollutant Trap at Elder Park and further extension of automatic irrigation systems.

## 2002/03 Achievements

- Skate Park extension and Marshmallow Park (Park 19) playground completed. BMX track improvement in progress.
- U-Park improvement works were initiated and commenced.
- Adelaide Safe Community to be launched in November.
- North Terrace improvement works commenced and scheduled May 2003.
- Victoria Square Master Plan endorsed by Council March 2003, with amendment to maintain Grote - Wakefield traffic through the Square passed May 2003.
- Torrens Lake Walk completed - formal opening held 19 December 2002.
- Pulteney Boulevard - underground cables and common service trenches completed to Grenfell St.
- Public liability issues and Cycle network improvements to be addressed first to reduce risk.
- Cardboard Recycling - extended scheme in place.
- Green waste scheme commenced in November 2002.
- Feasibility studies in progress for aquifer recharge projects.
- Projects initiated for further development of flood protection work in the South Park Lands.
- Irrigation works in progress.

## Objectives for 2003/04

- Enhance the cultural and retail heart of the City through improvements to:
- North Terrace - upgrade includes repaving, lighting, landscaping
- Rundle Mall - upgrade includes a series of action projects to create more space for activities in Mall, and minor improvements to landscaping
- Pulteney Street - Stage 2 of the upgrade which includes designing the remaining section from Pirie to North Terrace with the upgrade to be carried out 2004/05
- East End - improvements to lighting and directional signage
- Central West Precinct - improvements in Central Market to include waste management and signage. To complete Grote Street documentation for tendering. To commence first stage of Moonta street upgrade which includes paving, lighting, street furniture and a new Chinese gateway at Gouger Street.
- Complete and adopt Community Safety Strategy.
- Contract with Adelaide Convention and Tourism Authority (ACTA) and Adelaide Tourism Marketing (ATM) to deliver programs that will increase visitor numbers.
- Implement Community Safety Strategy 2003-07 based upon a partnership approach to improving safety in the City.
- Provide excellent, community focused basic services, including green waste and cardboard recycling.
- Demonstrate best practice in environmental management and enhance the Park Lands as a unique natural resource for the City.
- Participate in Building Tune-Ups Project which aims to improve the environmental performance of the buildings through enhancing building systems such as air conditioning, lighting and water.
- Develop and implement water saving incentive scheme for residents and ratepayers.

# AUDACITY: LEADING ADELAIDE INTO ITS FUTURE

- By 2006 the Adelaide City Council will be the acknowledged leader of Adelaide's exciting future.
- By 2010 the Adelaide City Council will be internationally recognised for its development of the City and its community.

## Strategies:

- Actively engage communities, other Councils and key influencers in City decisions and foster the development of future leaders.
- Lead in policy development and demonstrate bold and effective implementation.
- Understand the needs of the City and implement policies that encourage a diverse and inclusive social mix.

## Objectives for 2002/03

- Review of Local Area Development Program completed and program improvements put in place.
- Active engagement maintained with City schools.
- Public consultation completed on draft revised Development Plan.
- Community Access Libraries established on North Terrace, Hutt Street and at the Central Market.

## 2002/03 Achievements

- Review completed and reported to Council.
- Civics and citizenship event held, 'Future Leaders' program running for Adelaide High School students, primary schools involved in bike education training and participation in design of City projects. 'Young Voices' and 'Young Ambassadors' programs progressing.
- Policy Directions endorsed and Agency Consultation draft PAR prepared for Council consideration.
- Locations agreed for Community Access Libraries. North Terrace completion expected July 2003, Hutt Street September 2003 and Central Market November 2003.

## Objectives for 2003/04

- Establish the Wingfield Eco-Resource Management (WERM) Centre as a leading facility for waste transfer, resource recovery and recycling in metropolitan Adelaide.
- Review Development Plan to ensure best practice - mixed use, performance based, with stronger environmental and minimum density requirements.
- Promote services, facilities and resources available to Adelaide residents and provide a mechanism for resident input to Council planning and activities through the [adelaideres.com.au](http://adelaideres.com.au) website.
- Review, develop and implement the 2003/04 Sponsorship and Grants Scheme.
- Develop leading edge distributed library and community centre hubs to increase access for the community, enhancing the social role of the traditional library and community engagement.
- Develop and implement, in conjunction with other stakeholders, a wireless Internet network which covers whole City streets.
- Develop and adopt 2003/2004 Rating Policy.
- Develop and adopt Building Inspection Policy.

# STRATEGIC MANAGEMENT ACHIEVEMENTS

The Corporate Strategic Planning Business Unit was established in October 2001 with the purpose to enable informed decision making and effective planning by:

- identifying issues and trends impacting the Council and the City of Adelaide;
- providing insight, advice, ideas and options, and
- coordinating strategic planning processes

The Corporate Strategic Planning Unit achievements included:

- Strategic Management Framework, Cycle & Planning Process — Corporate standardisation & focus of business plans, making processes easier & more accessible. Integrated approach to planning, risk management, budget development, and the development of Capital Works Program.
- Council Policy Framework — Adopted by Council in January 2002, the Framework provides a structure for future review and development of policy documents. It also establishes consistent terminology, types and relationship of Council policy documents for different purposes, easy public and corporate access to all current Council policy documents, a ready means of evaluating proposals against Council policy, and a clearer relationship between Council and administration responsibilities in decision-making and implementation.
- Project Proposal System — Developed & implemented web based system for submission and assessment of project proposals, including budget development scenario tool.
- Strategic Review & Performance Monitoring — Developed a suite of strategic indicators and produced discussion papers and reports regarding emerging trends and key indicators of performance against New Directions goals to facilitate discussion and assist in decision making regarding strategies and priorities.

- Research Database — Developed and implemented a tool for staff to access existing and planned research done by or for the Council.
- Residential Segmentation Study — Study completed which provides information on the current, prospective and former resident populations.
- 2002 Land Use & Employment Survey — This survey updates data collected in 1997 and establishes a database for ongoing capture of data on employment, land use, new businesses, capacities & car parking, for monitoring & development of policy & actions.
- 2001 Census data first release reported and social profile information accessible via the Council web page.
- Business Plan & Risk Management Database — Web enabled an integrated database to assist Managers and staff to document, manage and report on progress against outcomes in business plans and management of risks. Trialled with other Councils to assess opportunities for broader local government application.
- Submission to Economic Development Board re State Economic Framework.
- Coordinated Central West Consultation on draft Master Plans.
- Developed and published the New Directions Strategic Management Plan 2002-2005.

# ALLOWANCES

## Council Member Allowances - May 2002 to May 2003

The Lord Mayor and Councillors receive an annual allowance from the Council for performing and discharging official functions and duties

<b>Council Members</b>	<b>Allowance</b>
Lord Mayor Alfred Huang	\$84,000
Deputy Lord Mayor (18 month appointment*)	
• Councillor Bruno Ventura 30/11/2001 - 05/2003	\$18,000
• Bob Angove	\$12,000
• Judith Brine	
• Michael Harbison	
• Richard Hayward	
• Greg Mackie	
• Anne Moran	
• Bert Taylor	
• Bruno Ventura	

\*Note - A Councillor appointed to the position of Deputy Lord Mayor is entitled to the Deputy Lord Mayor Allowance only during the period of appointment

## Council Member Annual Allowances - May 2003 to May 2004

Allowances for Local Government in South Australia were reviewed, varied and became effective with the general Municipal elections conducted in May 2003. The Lord Mayor and Councillors receive an annual allowance from the Council for performing and discharging official functions and duties

Council Members	Allowance
Lord Mayor Michael Harbison	\$95,900
Deputy Lord Mayor (18 month appointment*)	
• Councillor Richard Hayward 26/5/2003 - 26/11/2004	\$20,550
<b>Councillors</b>	\$13,700
• Bob Angove	
• Judith Brine	
• Sue Clearihan	
• Peter Darley	
• Richard Hayward	
• Chris Magasdi	
• Anne Moran	
• Bert Taylor	

\* Note - A Councillor appointed to the position of Deputy Lord Mayor is entitled to the Deputy Lord Mayor Allowance only during the period of appointment

## Remuneration for Independent Members of the City Of Adelaide Development Assessment Panel (effective 22 July 2002)

Appointment to the Panel for the Lord Mayor or Councillors has no associated payment of fees. Appointment to the Panel for independent members [3] has an associated payment of \$65 per hour (or part thereof) for attendance at Panel meetings. Reimbursement of reasonable out of pocket expenses will be considered for all members of the Panel.

Remuneration packages vary but can be summarised as:

- All packages contain the 9 per cent compulsory superannuation
- All packages include the option of a motor vehicle for unrestricted private use
- All packages include an allowance for a membership fee to a relevant professional association specifically related to the role being undertaken
- The General Managers and some Manager packages include the option of a bonus based on performance

The Council offers flexibility and allows senior officers to choose how their package is constructed within a predetermined set total.

## STAFF ALLOWANCES AND BENEFITS

Adelaide City Council's senior executive officers are:

**Chief Executive Officer** - Susan Law

**General Managers** - Peter Dale (Policy & Planning), Sue Filby (City Assets), Karen Hutchins (City Services) and Mark McAllister (Corporate Support)

**Managers** - Stuart Moseley (City Development), Carol Burkevics (Corporate Strategic Planning), Sabine Jung (Social Development), Alan Faunt (Strategic Property Projects), Barrie White (City Operations), Bruce Williams (City Projects), Michael Lorenz (Strategic Businesses), Mike Weaver (Recreation Businesses), Carlo Valpato (Rundle Mall), Justin Lynch (Customer Service), Paul Thorne (Regulatory Services), Ursula Hickey (Libraries), Megan Berghuis (Event Management), Tony Hitchin (Marketing Services), Michael Carey (Finance), Roberto Bria (Human Resources), Kym Williams (Executive Support) and Luu Nguyen (Information Management), Neil Ward (Parklands and Sustainability Policy).

# DECISION MAKING STRUCTURE OF COUNCIL

**July 2002 to May 2003**

**May 2003 onwards**

## **Decision Making**

The Council is the main decision making body.

The Council pursuant to Section 41 of the *Local Government Act, 1999* may establish committees

- to assist the Council in the performance of its functions;
- to inquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- to provide advice to the Council; and
- to exercise, perform or discharge delegated powers, functions or duties.

A Council must, when establishing a Committee, determine the reporting and other accountability requirements that are to apply to the Committee.

All meetings of the Council or Committee are open to the public unless the meeting decides to exclude the public having given consideration and taken into account the relevant requirements of the *Local Government Act 1999*. Documentation for each meeting (Agenda with reports/attachments and Minutes) is accessible on the website - [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com) and a limited number of hard copy documents are available from the Customer Centre and the meeting rooms for Council and Committee.

## **Key Committees**

The Adelaide City Council established three Key Committees, comprised of the Lord Mayor and all [8] Councillors, to focus on the core business of:-

- providing accountability to stakeholders and electors
- setting strategic direction
- setting policy, within which management operates day to day
- reviewing actual results and performance against budget/plan/policy/external legal and legislative requirements

Operated in accordance with the provisions of the Local Government Act 1999 and the provisions of Part 2 - Meetings of Councils and Key Committees contained in the *Local Government (Procedures at Meetings) Regulations 2000*.

With the exception of those matters that Council may not delegate (Division 4 - Delegations - Section 44 (3) of the *Local Government Act 1999*) the Key Committee described here-in were delegated such of the powers, functions or duties of the Council under the *Local Government Act, 1999, the City of Adelaide Act, 1998* or any other Act to enable it to perform and discharge its responsibilities.

## **Strategy & Policy Committee**

Chair: Councillor Greg Mackie

Deputy: Councillor Judith Brine

### **Responsibility:**

To link issues across the Council facilitating a strategic and comprehensive approach, this Committee is to exercise, perform and discharge the following responsibilities on behalf of the Council, including sub-delegation, to :

1. Set policy and strategy (including advisory committee recommendations) other than that directly concerned with the Capital City Committee intergovernmental matters
2. Identify areas of policy/strategy development and review and review of existing policies and strategies.
3. Receive information relevant to the policy-making and strategic-setting of Council.

## **Strategy & Policy Committee**

Presiding Member: Councillor Anne Moran

Deputy: The Lord Mayor, Michael Harbison

### **Responsibility:**

To link issues across the Council facilitating a strategic and comprehensive approach, this Committee is to exercise, perform and discharge the following responsibilities on behalf of the Council, including sub-delegation, to :

1. Set policy and strategy (including advisory committee recommendations) other than that directly concerned with the Capital City Committee intergovernmental matters.
2. Authorize the implementation of activity when determining a strategic direction for a strategic property within the Council approved Budget, Works Program, New Directions or Strategy.
3. Identify areas of policy/strategy development and review and review of existing policies and strategies.
4. Receive information relevant to the policy-making and strategic-setting of Council.

### **Monitoring & Accountability Committee**

Chair: Councillor Bob Angove  
Deputy: Councillor Greg Mackie

#### **Responsibility:**

To fulfill a key accountability & risk management role, this Committee is to exercise, perform and discharge the following responsibilities on behalf of the Council, including sub-delegation, to:

1. Review of actual results achieved against plans, targets and budget (financial and other key outcomes);
2. Monitor compliance with laws, policies and regulations;
3. Determine and direct the implementation of activity as a result of review and monitoring (including reports presented by advisory committees)

### **Business & Operational Committee**

Chair: Councillor Bert Taylor  
Deputy: Councillor Bruno Ventura

#### **Responsibility:**

To determine operational activities and regulatory activities of Council, this Committee is to exercise, perform and discharge the following responsibilities on behalf of the Council, including sub-delegation, to :

1. Advocate for the constituency on issues that may require changes to Council operational practices.
2. Guide the Strategy & Policy Committee in policy and strategy development to address identified need.
3. Determine matters that authorise the implementation of projects within the Council approved Budget, Works Program, New Directions or Strategy;
4. Determine matters that authorise activity in response to stakeholder requests.
5. Determine matters (including reports presented by advisory committees) that lie outside of current Council policy or delegation, or to which no current policy applies and matters not falling within the responsibility of the Strategy & Policy Committee and the Monitoring & Accountability Committee.

### **Other Decision Making Committee**

Pursuant to Section 20 (2) (a) (i) of the *Development Act 1993*, the Development Plan Amendment Committee comprised of the Lord Mayor and all [8] Councillors, was delegated the powers and responsibilities of Council in relation to Plan Amendment Reports. The Development Plan Amendment Committee operated in accordance with the provisions of the *Local Government Act 1999* and the provisions of Part 2 - Meetings of Councils and Key Committees contained in the *Local Government (Procedures at Meetings) Regulations 2000*.

### **Development Plan Amendment Committee**

Presiding Member: Councillor Judith Brine  
Deputy: Councillor Bob Angove

#### **Responsibility:**

Delegated powers to facilitate the processing and approval of Plan Amendment Reports, particularly the General Plan Amendment Report (PAR) resulting from the review of the Development Plan under Section 30 of the Development Act, 1993

### **Monitoring & Accountability Committee**

Presiding Member: Councillor Cris Magasdi  
Deputy: Councillor Richard Hayward

#### **Responsibility:**

To fulfill a key accountability & risk management role, this Committee is to exercise, perform and discharge the following responsibilities on behalf of the Council, including sub-delegation, to:

1. Review of actual results achieved against plans, targets and budget (financial and other key outcomes).
2. Monitor compliance with laws, policies and regulations.
3. Determine and direct the implementation of activity as a result of review and monitoring (including reports presented by advisory committees).

### **Business & Operational Committee**

Presiding Member: Councillor Richard Hayward  
Deputy: Councillor Peter Darley

#### **Responsibility:**

To determine operational activities and regulatory activities of Council, this Committee is to exercise, perform and discharge the following responsibilities on behalf of the Council, including sub-delegation, to :

1. Advocate for the constituency on issues that may require changes to Council operational practices.
2. Guide the Strategy & Policy Committee in policy and strategy development to address identified need.
3. Determine matters that authorise the implementation of projects within the Council approved Budget, Works Program, New Directions or Strategy.
4. Determine matters that authorise activity in response to stakeholder requests.
5. Determine matters (including reports presented by advisory committees) that lie outside of current Council policy or delegation, or to which no current policy applies and matters not falling within the responsibility of the Strategy & Policy Committee and the Monitoring & Accountability Committee.

### **Development Plan Amendment Committee**

Presiding Member: Councillor Judith Brine  
Deputy: Councillor Bob Angove

#### **Responsibility:**

Delegated powers to facilitate the effective and timely consideration of issues and decision making in relation to draft Plan Amendment Reports, particularly the draft General Plan Amendment Report (PAR) resulting from the review of the Development Plan under Section 30 of the Development Act, 1993.

### **Other Committees**

The Committees referred to below operated in accordance with the provisions of the *Local Government Act 1999* and the provisions of Part 3 - Meetings of Councils and Key Committees contained in the *Local Government (Procedures at Meetings) Regulations 2000*.

#### **July 2002 to May 2003**

#### **May 2003 onwards**

##### **Rundle Mall Marketing and Advisory Committee**

Membership of 13, comprising two Councillors and 11 eligible persons from within the Rundle Mall Precinct  
Chair: Neil Retallick  
Deputy Chair: Gayle Robertson

##### **Responsibility:**

Address marketing, promotion & the future development of the Precinct, provide strategic advice to Council and make recommendation to the Council.

### **Pursuant To the Development Act 1993**

#### **July 2002 to May 2003**

#### **May 2003 onwards**

##### **Relevant Authority**

To facilitate the expeditious assessment of applications made to the Council, Council has established the *City of Adelaide Development Assessment Panel* as the relevant authority to exercise or perform its powers and functions in accordance with the Development Act 1993.

*The Local Government Act 1999* does not apply to, or in relation to, the Development Assessment Panel (including with respect to its members when acting under Section 56A or its processes or procedures).

The Panel has Terms of Reference, Code of Practice, Instrument of Delegation and a Policy for Applying Delegations which is reviewed annually by the Council.

All meetings of the Panel are open to the public unless the meeting decides to exclude the public having taken into account the relevant requirements of the *Development Act 1993*. Documentation for each meeting [Agenda with reports/attachments and Minutes] is accessible on the website - [www.adelaidecitycouncil.com](http://www.adelaidecitycouncil.com) and a limited number of hard copy documents are available from the Customer Centre and the meeting room for the Panel.

Composition - 9 Adelaide City Council Members; 1 person with experience and expertise in architecture and/or urban design; 1 person with experience and expertise in environmental and/or heritage management; 1 person with experience and expertise in property management and/or development

Independent Members: Andrew Atkinson (property management and/or development); James Hayter (architecture and/or urban design) ; Sam Hosking (environmental and/or heritage management)

Presiding Member: Councillor Judith Brine

Presiding Member: Mr Andrew Atkinson

Deputy: Councillor Bob Angove

Deputy: Councillor Anne Moran

# CONFIDENTIALITY PROVISIONS

The Adelaide City Council is fully committed to the principle of open and accountable government but recognises on some occasions it may be necessary to restrict public access to discussion or documents. Due diligence and professional consideration is applied in all matters to ensure that this principle is complied with.

The *Local Government Act 1999* was amended in 2002. The amendments to Section 90 of the Act - Meetings to be held in public except in special circumstances - namely the information and matters listed for the purpose of consideration in confidence and the considerations required and the process for exclusion of the public, became operable with the commencement of the 2003/2006 Term of Office.

Section 91 of the Act enabled a Council or Committee to place a confidentiality order on a matter and also instructs on requirements that must be met when determining a confidentiality order.

Section 56A of the *Development Assessment Act* enabled the Development Assessment Panel to exclude the public from attendance at a meeting for specified information or matters and retain confidentiality.

The majority of reports that Adelaide City Council considered in confidence were business matters where the Council competes in the private marketplace, including strategic property matters. Adelaide City Council is considerably more active in the commercial business environment, compared to other local councils.

## July 2002 to May 2003

Section 90 (3) of the *Act*, listed the following information and matters that may be received, discussed or considered in confidence -

- (a) a personnel matter concerning a particular member of the Council staff;
- (b) the personal hardship of any resident or ratepayer;
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, or prejudice the commercial position of the Council;

- (d) commercial information of a confidential nature that would, if disclosed-
  - (i) prejudice the commercial position of the person who supplied it; or
  - (ii) confer a commercial advantage on a third party; or
  - (iii) reveal a trade secret;
- (e) matters affecting the security of the Council, members or employees of the Council, or Council property;
- (f) information that would, if disclosed, prejudice the maintenance of law;
- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;
- (h) legal advice, or advice from a person employed or engaged by the Council to provide specialist professional advice;
- (i) information relating to actual or possible litigation involving the Council or an employee of the Council;
- (j) information provided by a public official or authority (not being an employee of the Council, or a person engaged by the Council) with a request or direction by that public official or authority that it be treated as confidential;
- (k) tenders for the supply of goods, the provision of services or the carrying out of works;
- (l) information relating to the health or financial position of a person, or information relevant to the safety of a person;
- (m) information relating to a proposed amendment to a Development Plan under the Development Act 1993 before a Plan Amendment Report relating to the amendment is released for public consultation under that Act;
- (n) information relevant to the review of a determination of a council under the *Freedom of Information Act 1991*.

# USE OF CONFIDENTIALITY PROVISIONS

- On 76 occasions in this period the Council or a Council Committee excluded the public to receive, consider or determine matters in confidence after identifying the relevant provision within the *Local Government Act 1999*.
- 76 matters were considered and have had a confidentiality order placed on all or part of the matter.
- The decisions of 3 matters (of the 76 occasions) became public immediately and were included in the Minutes of the relevant meeting.
- 1 matter was considered in confidence then released and included in the Minutes of the meeting in its entirety.
- On 1 occasion the Development Assessment Panel listed a matter for consideration in confidence, identifying the relevant provision of the Development Act 1993 and was subsequently considered in public.
- The table below indicates the number of times a provision within the *Local Government Act 1999* and the *Development Act 1993* was utilised:



**S90(3) Provision - Local Government Act 1999****Utilised [76]**

(a)	Nil
(b)	Nil
(c)	Nil
(d)	Nil
(c) & (d)	64
(e)	Nil
(f)	Nil
(g)	Nil
(h)	1
(i)	4
(j)	1
(k)	3
(l)	Nil
(m)	Nil
(n)	Nil
(c), (d), (h)	3

**Section 56A Development Act 1993****Listed [1]**

(12)(a)(v)	1
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**May 2003 to June 2003**

When determining whether to exclude the public from the meeting the Council or the Committee is required to consider whether it is necessary and appropriate to act in a meeting closed to the public in order to receive, discuss or consider a matter in confidence.

When a matter is listed as confidential on the grounds listed in Section 90(3) (b), (d) & (j) of the Act, the Committee must also determine whether the consideration of the matter in a meeting open to the public would, on balance, be contrary to the public interest.

Section 90 (3) of the Act, lists the following information and matters that may be received, discussed or considered in confidence -

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);
- (b) information the disclosure of which-
  - (i) could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Council; and
  - (ii) would, on balance, be contrary to the public interest;
- (c) information the disclosure of which would reveal a trade secret;
- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which-
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;
- (e) matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person;
- (f) information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial;

- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;
- (h) legal advice;
- (i) information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the Council or an employee of the Council;
- (j) information the disclosure of which-
  - (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person
  - (ii) would, on balance, be contrary to the public interest;
- (k) tenders for the supply of goods, the provision of services or the carrying out of works;
- (m) information relating to a proposed amendment to a Development Plan under the Development Act 1993 before a Plan Amendment Report relating to the amendment is released for public consultation under that Act;
- (n) information relevant to the review of a determination of a council under the Freedom of Information Act 1991.

On 2 occasions in this period the Council or a Council Committee excluded the public to receive, consider or determine matters in confidence after identifying the relevant provision within the Local Government Act 1999. 2 matters were considered and have had a confidentiality order placed on all of the matter.

**S90(3) Provision - Local Government Act 1999****Utilised [2]**

(a)	Nil
(b)	Nil
(c)	Nil
(d)	Nil
(b) & (d)	1
(e)	Nil
(f)	Nil
(g)	Nil
(h)	Nil
(i)	1
(j)	Nil
(k)	Nil
(m)	Nil
(n)	Nil

## COUNCIL'S REPRESENTATION QUOTA

The Adelaide City Council's total representation quote (the number of electors for each Councillor) is 1:2467. The total number of electors is 19740.

A statement of the average representation quota for councils of a similar size and type (taking into account various factors prescribed by the regulations)

The Adelaide City Council's representation quote compares with similar populations:

- City of Holdfast Bay (29476) = 1:2456
- City of Prospect (16064) = 1:1606
- City of Barossa (15636) = 1:1202

A statement of when the Council next intends to conduct a review of its representation quota (Section 12, clause 4).

Pursuant to the City of Adelaide Act 1998, the Council is not required to undertake a further Periodical Review of the composition of Council or ward boundaries until December 2005.

A statement of the procedures that are available for electors to make submissions on representation under this Act. The Council does not have a ward structure, but is represented by 9 Members consisting of the Lord Mayor and 8 Councillors. The Councillors are elected by voters across the Adelaide City Council area, and have a responsibility to the City as a whole.

When the next Electors' Representation Review is conducted in 2005, Public Notices inviting submissions from members of the public will be published in the relevant newspapers and the South Australian Government Gazette, in line with legislative requirements.

The Council will hear any representations.

## HUMAN RESOURCE PROGRAMS

The Corporation has an Equity & Diversity Policy, which encompasses our customers and the community, as well as our employees. The policy deals with Equal Employment Opportunity and Sexual Harassment and objectives include:

- Addressing barriers to allow "a fair go" for all employees
- To promote and increase the value of diversity in our workplace
- To establish productive diversity as a business direction
- To provide best practice service delivery to all areas of the community

- To provide employees and managers with information on what behaviour constitutes workplace harassment and bullying
- To provide employees with a procedure for lodging a workplace harassment complaint
- To provide managers with advice on how to address workplace harassment matters.

The Human Resources Department achieved a number of employee initiatives during 2002/03 including:

- The development of an Organisational Development Strategy that aligns to the New Directions Strategy
- Facilitated annual employee consultation workshops that engage all employees of the Council
- Implemented the Team Effectiveness Process that targets organisational development interventions at a Business Unit and team level.
- Developed and implemented a corporate wide Mentoring Program
- Monitor employees' performance and development through an on-line Personal Development Plan (PDP) process.
- Introduction of new Induction process including the Induction Bus Tours, and buddy system for the Induction process
- Took part in the Careers Expo (only Council to be represented)
- Aries- Self Service HR reporting for Managers
- Participation in the Royal Society for the Blind Young Business Leaders Program (Anna Milich)
- Employee of the Year Award
- Wages Enterprise Bargaining Agreement No. 4 negotiated
- Recreation Businesses Enterprise Bargaining Agreement No. 3 negotiated
- Resolution of a number of industrial disputes
- Implement Zodiac Club - providing monthly luncheon for staff members of the current Zodiac sign
- Updated, Reviewed and developed Organisational Development Guidelines
- New Workers Comp Claims processes set up
- New OH&S Induction Program developed and Implemented

### Staff Numbers

On 30 June 2003, the Council has a total of 836 staff made up of:

- Casual - 137
- Contract (full-time) - 26
- Permanent (full-time) - 527
- Permanent (part-time) - 86
- Temporary (full-time) - 52
- Temporary (part-time) - 8

# COMMUNITY LAND

Under the *Local Government Act 1999* as of 1 January 2000 all Council land (except roads) was classed as community land unless a Council resolved to exclude it from that classification under Section 193 before 1 January 2003. Any resolution along these lines is subject to appropriate community consultation.

After 1 January 2003 only the Minister for Local Government can revoke holdings classified as community land under a recommendation from a Council and further procedures defined under Section 194 of the *Act*.

Accordingly, Adelaide City Council has been required to establish a classification system for land owned by or under its care, control or management and whether such holdings have been excluded, revoked or subsequently purchased after 1 January 2000 but not included as community land as opposed to those that continue to be classified as community land.

All Park Lands and other land owned or held under reservation,

dedication or trust cannot be excluded from the classification as community land, which effectively means that it can not be sold. Also such community land can not be leased or licensed without appropriate consultation.

As reported previously, on 20 December 2000 public notices were issued for consultation on the possible exclusion of 15 strategic development sites, commercial and core business properties from the classification as community land. The former Halifax Depot site previously proposed for sale and redevelopment was not affected. Subsequently ACC acquired the Balfours site on 7 July 2002 on the basis of being excluded as community land and on 17 July 2002 public consultation was initiated for the possible exclusion of a further 2 strategic holdings (Wingfield Waste Management Centre and Dean Rifle Range) in the Port Adelaide Enfield City Council area.

As at the end of financial year 2002/03, the status of the total 17 holdings on which public consultation was sought for possible exclusion under Section 193 is summarised as follows:

## Status as at 30 June 2003:

<b>ACC Strategic, Commercial and Business Property Holdings</b>	<b>Date Council Resolution</b>	<b>Community Land Status as at end 2002/03</b>
Former Halifax Depot Site	24 May 1999	N/A (Last stage sold 25 Dec 2002)
Adelaide Central Market Complex	5 Mar 2003	Retained as Community Land
Vaughan/Palais Car Park Sites	19 Mar 2001	Excluded (Sold on 11 Dec 2002)
Former BEA/Mortimer House Sites	17 Apr 2001	Excluded (ROI for Sale)
Franklin/Grote Street Development Site	30 Apr 2001	Excluded (ROI for Sale)
Frome/Flinders Street Car Park Site	25 Jun 2001	Excluded (Sold on 31 Jul 2002)
Sturt Street Car Park Site	6 Aug 2001	Retained as Community Land
Tynte Street Car Park Site	6 Aug 2001	Retained as Community Land
Colonel Light Centre and Meeting Hall	2 Oct 2001	Excluded (Part Lease No Plans to Sell )
London Road Depot	2 Oct 2001	Excluded (Part Lease No Plans to Sell)
Balfours Franklin Street Site for Sale)	12 Oct 2001	Excluded Acquired 7 Jan 2002 (ROI
Pirie Street Car Park Consultation)	10 Dec 2001	Excluded (No Plans to Sell
Rundle Street Car Park Consultation)	10 Dec 2001	Excluded (No Plans to Sell
Topham Mall Car Park Complex Consultation)	10 Dec 2001	Excluded (No Plans to Sell
Wyatt Street Car Park Consultation)	10 Dec 2001	Excluded (No Plans to Sell
T-Piece Land Wingfield	8 Jul 2002	Excluded (ROI for Lease or Sale)
Gawler Place Car Park	Not Submitted	Leased Car Park Not Owned By ACC
Wingfield Waste Management Centre	Expire 31 Dec 2002	Not Excluded (Proposed Section 194)
Dean Rifle Range	Expire 31 Dec 2002	Not Excluded (Proposed Section 194)

A register of all land that continues to be classified as community land is required to be maintained by Council and the Property Department has begun preparations to commence community land management plans for these properties in line with the Act.

The Council's website includes full details on Adelaide's community land and facilities for lease, licence and hire. There is also information on how to book these facilities.

# COMPETITIVE TENDERING & LOCAL PURCHASING

The Council has a Purchasing Policy, which covers all activities associated with the purchasing of all goods, services and works by the Council; a Code of Tendering (part of the Purchasing Policy), which sets out the conditions which apply to all public and selected tenders; and a Competitive Tendering Policy, which more specifically applies when works or services currently performed by the Council employees are publicly tendered.

## Purchasing Policy

This Purchasing Policy will provide clear direction to management, staff and the Corporation in relation to the purchasing function and establishes a decision framework that:

- Ensures purchases are made in an open, fair, and transparent manner;
- Delivers best value;
- Ensures open and effective competition,
- Supports environmental procurement and sustainability
- Appropriately manages risk;
- Promotes efficient purchasing practices and their continuous improvement;
- Encourages local suppliers and manufacturers; and
- Ensures Council's purchasing activities are in accordance with its legislative and common law responsibilities.

The Corporation will usually call for tenders for the supply of goods, the provision of services, or the carrying out of works in circumstances where the level of estimated gross value of expenditure exceeds \$50,000.

Council reserves the right to undertake open or selected tenders whenever considered appropriate by the Council.

In circumstances where the Corporation enters into purchasing contracts other than those resulting from a tender process, the Corporation will record the reasons for entering into those contracts.

For the supply of goods, the provision of services, or the carrying out of works in circumstances where the level of estimated gross value of expenditure amounts to under \$50,000, quotations will usually be obtained.

## Code of Tendering

The Adelaide City Council is committed to achieving value for money for its community. The Council is committed to values of continual improvement, increased productivity, safe and healthy workplaces, enhanced performance and high quality works and services to support the economic, environmental, cultural and social life of the City. The ethics that govern best-practice tendering procedures underpin this Code, and this Code reflects the Council's commitment to these values. This Council believes significant benefits will flow to the community from encouraging high ethical standards in tendering.

This Code has been developed as a guide to good practice in tendering for the Council and potential tenderers. The objectives of the Code are to ensure high quality works, goods and/or services are obtained that are value for money. The Council aims to treat tenders in a fair and timely manner. The Code sets out the Council's expectations of tenderers and the steps that the Council will follow when tendering for goods, services or works.

This Code applies to all tendering which the Council undertakes. The Code gives guidance on the process of tendering and registrations of interest. Other standards, codes and guidelines may be relevant to the Council's tendering. The principles in this Code of Tendering are consistent with national codes and standards.

## Local Business

To enhance the opportunities for local business and industry (which operate and have business situated within the Corporation's geographical area), local suppliers will be considered for Council business on the basis of value for money, capability and efficient purchasing practices, in conjunction with the requirements of the Purchasing Policy and Code of Tendering.

# COMPETITIVE NEUTRALITY

Adelaide City Council operates five significant businesses defined as Category 1 businesses under Competitive Neutrality Principles:

- U-Park — providing 6300 car parking spaces at 12 locations
- Wingfield Waste Management Centre — plays a major role in waste management for the wider Adelaide metropolitan area
- Adelaide Aquatic Centre — recreation, leisure and aquatic sports facility
- North Adelaide Golf Links — three courses (two 18-hole courses and one par three course) and clubhouse
- Central Market — a world renowned food market with 85 stalls

Category 1 applies to business activities with annual revenue in excess of \$2 million or employing assets with a value in excess of \$20 million.

The Council also operates the Adelaide Town Hall - which is hired for a range of events and functions. Reports on these businesses are included in Part 1.

All Council business activities include checks for competitive neutrality. In setting fees and charges the Council has taken into account:

- Relevant Government legislation and policies
- Community service obligations and impact on residents, ratepayers and visitors to the City of Adelaide
- Efficient allocation of Council resources and funds to reflect best value practices
- Impact on competitors - actual and potential - and local, State and national economies
- Council policies, including competitive tendering

Current Council bylaws have been in place since 1997 and have all been checked against principles of competitive neutrality prior to implementation. The Council will be reviewing its bylaws in the 2003/04 year on the same basis.

There were no complaints in 2002/03 relating to the Council's application of competitive neutrality.

# COMMUNICATION & CONSULTATION

The purpose of the Council's Public Communication & Consultation Policy is to ensure that the Council's responsibilities to effectively communicate and consult with stakeholders are fulfilled.

The policy outlines the Council's commitment to consultation, including:

- Council recognises the important relationship it has with its community, the need to communicate clearly about those matters which affect them and the need to consult in a meaningful way when decisions need to be informed by community input.
- The Council recognises that communication and consultation are an important part of the democratic process. Communication keeps the community and stakeholders informed about the Council's activity and process. Consultation enables the Council Members and staff to be confident that the views of the community and stakeholders are considered and those activities will meet their requirements, while also meeting technical constraints.
- Consultation complements, but does not replace, the decision making role of Council. Whether community or stakeholder opinion is divided or overwhelmingly in one direction, it still rests with Council to make the decision.
- Council undertakes to effectively communicate and consult with its community to achieve informed decision making.

Key approaches to communicating with the public includes a commitment to:

- Be clear about the subject and the purpose of the contact
- Use clear and suitable language
- Use different methods for different situations
- Use processes that are open and accountable
- Listen with an open mind and treat public with respect
- Allow sufficient time and a range of ways for public to respond
- Identify others who are likely to be affected and talk with them
- Always give a contact name and number
- Have fair and clear complaint and conflict resolution processes
- Tell the public what happened and why and continue to learn and improve the approach

Copies of the policy are available for inspection at no cost at the Customer Service Centre, 25 Pirie Street and may be downloaded from Council's website.

**Other Information:** Meeting notices, agendas, minutes and reports are supplied to members of the public and can be viewed on the Council website.

## FREEDOM OF INFORMATION

There were 25 requests for information from 1 July 2002 to 30 June 2003 made under the Freedom of Information Act.

In summary:

- Total number of FOI applications received - 25
- Number of applications for access to documents granted in full - 22
- Number of applications for access to documents granted in part - 1
- Number of applications for access to documents refused - 2

Inquiries or requests for information under the Act, should be forwarded to:

Freedom of Information Request  
Adelaide City Council  
GPO Box 2252  
Adelaide SA 5001

## LIST OF REGISTERS

List of registers required to be kept under the Local Government Act 1999 [LGA 99], Local Government Elections Act [LGEA 99] and the City of Adelaide Act, 1998 [CoA 98].

- Members Register of Interests [CoA 98]
- Members Register of Allowances and Benefits [LGA 99]
- Officers Register of Remuneration, Salaries and Benefits [LGA 99]
- Officers Register of Interests [LGA 99]
- Schedule of Campaign Donations and Expenses Returns [LGEA 99]
- Community Land Classification and Management Plans [LGA 99]
- Register of Public Roads [LGA 99]
- City By-Laws [LGA 99]

## LIST OF CODES OF CONDUCT OR PRACTICE

List of Codes of Conduct or Practice required to be kept under the Local Government Act 1999, Local Government Elections Act and City of Adelaide Act, 1998.

- Code of Conduct: Lord Mayor and Councillors [CofA98]
- Code of Practice for Access to Meetings & Documents [LGA 99]
- Code of Practice for the Conduct of Council/Committee meetings when the Local Government (Procedures at Meetings) Regulations 2000 are varied [LGA 99]
- Employee Code of Conduct [LGA 99]

# LIST OF POLICIES & OPERATING GUIDELINES

## (as at June 2003)

Absenteeism Operating Guidelines  
Air Travel by Corporation Staff Operating Guideline  
Alcohol and Other Drugs Operating Guideline  
Anti-Theft and Anti-Corruption Operating Guideline  
Archives - The Transfer of Non-Current Records to Archives Operating Guideline  
Badge Days Operating Guidelines  
Bollards in Footpaths Operating Guidelines  
Building Inspection Policy  
Building Maintenance and Capital Improvements Operating Guidelines

Cabling and Communications Policy  
Central Market Tenancy Guidelines  
Children's Playspaces Policy and Operating Guidelines  
City Ed Study Operating Guideline  
City Recreation and Sports Plan Operating Guidelines  
City Works Operating Guidelines  
Code of Conduct Policy - Lord Mayor and Councillors  
Code of Tendering  
Commemorative Plaques Operating Guidelines  
Communicable Diseases Procedures Operating Guidelines  
Competitive Tendering Policy  
Contractors and Suppliers OHS Operating Guideline  
Correspondence Handling Operating Guidelines  
Council and Committee Meetings - Rules To Be Observed in the Public Gallery - Operating Guideline  
Council Policy Framework Policy  
Council Publications Operating Guidelines  
Councillors' Private Use of Council Facilities and Services Policy  
Credit Policy and Operating Guidelines

Declaration of the City of Adelaide as a Nuclear Free Zone Policy  
Dilapidated Buildings and Vacant Allotments Policy  
Directional Signs Operational Guidelines  
Distribution of Free Samples Operating Guidelines  
Distribution of Pamphlets Operating Guidelines  
Elected Member Expenses, Facilities & Support Policy  
Election - Control of Election Signs Operating Guidelines  
Electrical Safety Operating Guidelines  
Employment Reclassification Appointment & Over Award Salary Operating Guidelines  
Encroachment Policy  
Environment Policy  
Equity & Diversity Operating Guidelines  
Ergonomics Operating Guidelines  
Executive Management, Divisional and Council and Committee Operating Guidelines  
Exit Interview Operating Guidelines

Flags and Banners Policy and Operating Guidelines  
Flexitime System Rules Operating Guidelines  
Funding of redeployed and relocated Employees and Temporary Replacement Staff to Cover Rehabilitates -Operating Guideline

Gifts, Benefits and Hospitality Operating Guidelines  
Graffiti and Bill Poster Management Policy and Operating Guidelines  
Guidelines for Targeted Voluntary Separation Packages Operating Guidelines

Hazard Management Operating Guidelines  
Heritage (Built) Management Policy  
Heritage Incentive Scheme Operating Guidelines

Incident Reporting and Investigation Operating Guidelines (Draft)  
Inclement Weather and UV Protection Operating Guidelines  
Induction and Orientation Operating Guidelines  
Installation of Bud Lights in Street Trees Operating Guidelines  
International Relations Policy  
Internet Access and Usage Operating Guidelines  
Investment Policy

Light Vehicles Operating Guidelines  
Litter Management Policy

Management of Possums Operating Guidelines  
Media Contact Operating Guidelines  
Meetings with Councillors Operating Guidelines  
Members - Certificates of Service - Operating Guidelines  
Members - Seniority - Operating Guidelines  
Mobile Phone Safety Operating Guidelines  
Moving Records Operating Guidelines

# LIST OF POLICIES & OPERATING GUIDELINES (as at June 2003) continued

Nature Strip and Watering Systems Operating Guidelines

Occupational Health Safety Welfare and Workplace Environment Operating Guidelines  
On Street Parking Policy and Operating Guidelines  
Order Making Policy  
Outdoor Dining Policy and Operating Guidelines  
Outgoing Correspondence Standards Operating Guidelines  
Outstanding Reports Report Operating Guidelines

Pavement Artists Operating Guidelines  
Permanent Relocation of Employees with Workers Compensation Claims Operating Guidelines  
Personnel - Identification Badges - Operating Guidelines  
Personnel - Retirement - Operating Guidelines  
Plant Replacement Operating Guidelines  
Procedures for the Sealing and Signing of Documents Operating Guidelines  
Provision of Information Under Section 90 - Land & Business Agents Act - Operating Guidelines  
Public Access to Council Records Operating Guideline  
Public Art Policy  
Public Communication & Consultation Policy  
Public Conveniences Policy  
Purchase and Management of IT Equipment, Software and Services - Operating Guidelines  
Purchasing Policy and Operating Guidelines

Rating Policy  
Records Management Operating Guidelines  
Recreation and Sport Park Lands Facilities Policy and Operating Guidelines  
Recreation and Sport Policy and Operating Guidelines  
Recruitment and Selection Operating Guidelines  
Remote or Isolated Work Operating Guidelines  
Resident and Visitor Permit Guidelines  
Risk Management Framework and Methodology Operating Guidelines  
Risk Management Operating Guidelines  
Road Naming Policy and Operating Guidelines  
Rundle Mall Operating Guidelines

Safe Entry and Working in Confined Spaces Operating Guidelines  
Safe Operating, Operating Guidelines  
Safety - Accident Prevention Operating Guidelines  
Safety Footwear Operating Guidelines  
Sale and Disposal of Land and Other Assets  
Security of Corporate Data and Corporate Network Operating Guidelines  
Smoking - OHS Operating Guidelines  
Spatial Data Policy and Operating Guidelines  
Sponsorship & Grants Scheme Policy and Operating Guidelines  
Street Parades and Marches Operating Guidelines  
Street Trading Stands Operating Guidelines  
Street Tree Planting Policy and Operating Guidelines  
Sustainable Energy and Greenhouse Action Plan

Telephone Usage Operating Guidelines  
Temporary Parking Controls Operating Guidelines  
Temporary Road Closures Operating Guidelines  
Training and Development Operating Guidelines  
Treasury Policy and Operating Guidelines

Use of Council's Civic Rooms Policy and Operating Guidelines  
Use of Electronic Mail and Electronic Diary Operating Guidelines

Visiting Premises Operating Guidelines  
Volunteers Operating Guidelines

Waiving of Parking Expiation Notices Operating Guidelines  
War Memorials Operating Guidelines  
Whistleblowers Operating Guidelines  
Work Experience - Tertiary Students - Operating Guidelines

Young Adelaide - Youth Policy

## **Note:**

Items listed as 'Policy' are formally adopted by Council.

Items listed as 'Operating Guidelines' are administrative policy and procedures set by senior management.

# RATING POLICY

## **Policy 1: Relationship of rate structure to Council's key strategy, business planning and budget documents.**

The Council has determined that the application of an annual rating policy should be made by reference to key parameters including the Council's Key Strategy, Business Planning and Budget Documents. In formulating Rating Policy for 2002/2003, Council has taken into account the fact that rates constitute a system of taxation for local government purposes (S150 Local Government Act 1999).

## **Policy 2: Valuation Method**

The Council has adopted the 'Annual Value' valuation method.

## **Policy 3: General Rate**

The Council has determined that one general rate will be applied to the whole of the area of the City of Adelaide. The rate in the dollar for 2002/2003 is 12.3c. In formulating Rating Policy for 2002/2003, Council has considered issues of consistency and comparability across council areas in the imposition of rates on various sectors of the business and wider community (S153 (2)).

## **Policy 4: Differential General Rates**

The Council has determined that differential general rates will not be used for the 2002/2003 rate year.

## **Policy 5: Fixed Charge**

Council has determined that, under the current circumstances, it is not appropriate to apply a fixed charge component in conjunction with the general rate.

## **Policy 6: Separate Rates, Services Rates and Service Charges**

The Council has determined that the use and level of the separate rate, service rate or service charge provisions should be limited to the use of a Rundle Mall Environs Separate Rate for the purposes of marketing the Rundle Mall Environs and recovery of funding requirements of the Water Catchment Boards.

A key issue for the future of Rundle Mall is the ongoing consistent marketing of the Mall in all forms of media. Council supports the increase in the marketing effort for Rundle Mall.

This can be achieved by increasing marketing funds through:

- Maintaining the Separate Rate at 2.64 cents in the dollar.
- Completing the phasing out of the Rebate by discontinuing it for the 2002/2003 financial year
- Discontinuing the minimum separate rate of \$100

## **Policy 7: Rating Equity with the Community and across the Area**

The Council has determined that issues concerning equity within the community and the impact of rates across the area are best addressed by joint application of the policies that make up the Rating Policy Statement, which have regard for the equity, benefit, ability-to-pay, efficiency and simplicity principles of taxation.

## **Policy 8: Minimum Rates**

The Council has determined that it will not apply a minimum rate in conjunction with the general rate.

## **Policy 9: Discretionary Rebates**

The Council has encouraged development within the city by direct financial support through targeted rate rebates:

### *Development incentive rebate:*

Council's Development incentive rebate expired at the end of the 2001/2002 Financial Year. The Development incentive rebate will not apply for the 2002/2003 Financial Year.

### *Heritage Rate Rebate:*

A 10% Heritage Rate Rebate was introduced for the first time in 2001 /2002. However, the rebate has been discontinued and will not apply for the 2002/2003 rating year.

### *Owner/Occupier Residential Rate Rebate:*

The Council, being of the opinion that it is desirable for the purpose of securing the proper development of its area, and subject to the restrictions and conditions hereinafter set out, in exercise of the powers contained in Section 166 (1)(a) of the Local Government Act, 1999, grant a rate rebate of:-

- (a) 20% up to a maximum of \$1000, in respect of each assessment of rateable property to the ratepayer who is the owner and the occupier of the rateable property which is used wholly for residential purposes;
- (b) 10% up to a maximum of \$500, in respect of each assessment of rateable property to the ratepayer who is the owner and the occupier of the rateable property, only a portion of which is used for residential purposes, that portion being valued at fifty per centum or more of the total value of the rateable property comprised in the assessment.

The entitlement to the rate rebate be determined as at the date of the resolution adopting this policy being passed, provided that:-

- (a) an application for the rebate in the form prescribed by the City Valuer. To ensure that the rebate is shown on the Valuation & Rate Notice, applications must be received by the Council no later than the 25th day of June 2002; and
- (b) if the use to which the rateable property is put changes prior to 30th June 2002, so that it becomes wholly used for residential purposes, then the person who is the owner and the occupier of the rateable property shall be entitled to a rate rebate being that portion of the rebate, calculated on the appropriate percentage as the number of days remaining in the financial year, from and including the date the property became used wholly for residential purposes, bears to three hundred and sixty five.



## 1. Personally Owned & Occupied Properties

Conditions of eligibility are that:

- (a) you are the registered proprietor (owner) of the property; and
- (b) you occupy the property as your principal place of residence; and
- (c) no other persons reside in the property except the ratepayer and/or his/her spouse, children, parents, grandparents, grandchildren, brothers, sisters, domestic servant or companion; and
- (d) no income is derived from persons so residing (except no more than a rental or board that is considered significantly below market rental (as determined by the Council's senior Valuer) for such persons in consequence of that person so residing); and
- (e) neither you, nor any Housing Co-operative of which you are a member, claims or receives any residential rebate in respect of any other property ; and
- (f) no beneficiary for whom you hold the property upon trust claims or receives any residential rebate in respect of any other property.

## 2. Company Owned & Personally Occupied Properties

No longer eligible for the Residential Rate Rebate

## 3. Housing Co-operative Owned Properties

Conditions for eligibility are that:

- a) the registered proprietor (owner) of the property is a Housing Co-operative which is registered under the Housing Co-operatives Act 1991; and
- b) the property is used as a principal place of residence by the members of the Housing Co-operative or any of them; and
- c) no other persons reside at the property except the spouse, children, parents, grandparents, grandchildren, brothers or sisters, domestic servant, or companion of any of those members provided that no rent or other remuneration is paid to those shareholders or any of them by any of the said persons in respect of their use or occupancy of the property (except no more than a rental or board that is considered significantly below market rental (as determined by Council's senior Valuer) for such persons in consequence of that person so residing); and
- d) the Housing Co-operative does not claim or receive any other rebate or concession in respect of the property from Council; and
- e) no member of the Housing Co-operative claims or receives any residential rebate in respect of other property.

## 4. Only one rebate (including an owner occupier residential rebate) may be claimed from Council in any one financial year.

## 5. The City Valuer may remove a residential rebate during a financial year if:

- The rebate application is found to have been incorrectly completed in order to inappropriately receive the rebate;
- The residence is sold during a financial year to a non-owner occupier, or a property which has received a residential rebate is rented by the owner part way through a year;

A rebate may be removed, and a proportionate rebate granted to reflect the period during which the property was eligible to receive the rebate.

### Other Discretionary Rate Rebates:

Council has determined that rebates of rates will be granted to ratepayers when the applicant satisfies the eligibility criteria for mandatory rebates under Sections 159 to Section 165 Local Government Act 1999.

**Council has determined that applications for Discretionary Rebates will be considered if they are submitted by May 1 prior to the commencement of the financial year for which the rebate has been sought.**

These applications will be assessed against the eligibility criteria provided for in Division 5, Chapter 10 of the Local Government Act 1999 and with reference to the guidelines published in the Local Government Financial Management Group report of March 2001.

### Policy 10: Remission of Rates

The Council has determined that it may utilise the discretionary remission of rates and charges provisions of the Local Government Act.

### Policy 11: Methods and Frequency of Payment of Rates

The Council, in accordance with the provisions of the Local Government Act 1999, is required to provide a quarterly billing option for the 2002/2003 financial year. These four installments fall due on the first working days of September, December, March and June each financial year.

### Policy 12: Penalties for late payments

The Council has determined that the application of penalties for late payments will be in accordance with Section 181(8) of the Local Government Act 1999.

### Policy 13: Other Issues

The Council has determined that it will fairly and equitably pursue the rateability of land.

# RATE REBATES FOR RETIREMENT VILLAGES AND RELATED MATTER

The Local Government Act 1999 introduced the provision for Councils to grant discretionary rate rebates to Retirement Villages. The Local Government (Implementation) Act requires that for the first three years of rating under the new Act, Councils must report to Parliament on rate rebate applications received from retirement villages.

The Rating Policy for 2002/2003 made no specific mention of retirement villages. The Policy provided that "In accordance with the Policy on Discretionary Rebates (the Policy), a rebate of rates be granted to such ratepayers as determined under the eligibility criteria provided for in Division 5, Chapter 10 of the Local Government Act."

The South Australian Local Government Financial Management Group (SALGFMG) commissioned a 'Rate Rebate Policies' report which was completed in March 2001. In relation to Retirement Villages the report found that "the case for a general policy in favour of granting rebates for retirement villages is not warranted. Each case must and indeed, should, be considered on its merits."

Adelaide City Council received no applications for rate rebates from retirement villages in 2002/2003. Each future application for rate rebates by retirement villages will be considered on its merits in accordance with the Act, Council's Rating Policy and in the light of the findings of the SALGFMG report.

## SUBSIDIARIES

Adelaide City Council has no subsidiaries.

ADELAIDE CITY COUNCIL

Annual Report 2002/03

# ANNUAL FINANCIAL REPORT

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# OPERATING STATEMENT

For the year ended 30 June 2003

	Note	2003 \$'000	2002 \$'000
<b>OPERATING REVENUE</b>			
Rates			
General		42,365	38,859
Other		1,939	1,867
Statutory charges		7,503	6,856
User charges		50,933	49,669
Operating grants and subsidies	2.	1,562	1,315
Investment income		147	117
Reimbursements and donations		71	19
Gain on disposal of non-current assets	6.	529	483
Commercial revenue		269	267
Other		682	2,012
<b>TOTAL OPERATING REVENUE</b>		<b>106,000</b>	<b>101,464</b>
<b>OPERATING EXPENSES</b>			
Employee costs	3.	30,866	29,586
Contractual services		23,574	19,005
Materials		7,780	7,009
Finance charges		914	924
Depreciation	4.	14,013	14,382
Loss on disposal of non-current assets	6.	-	177
Fees and Permits		2,908	3,379
Other		11,673	9,253
<b>TOTAL OPERATING EXPENSES</b>		<b>91,728</b>	<b>83,715</b>
<b>OPERATING SURPLUS BEFORE CAPITAL REVENUES</b>		<b>14,272</b>	<b>17,749</b>
Capital revenues			
Capital grants, subsidies & monetary contributions	2,5	1,731	2,131
Physical resources received free of charge		-	-
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>		<b>16,003</b>	<b>19,880</b>

The above operating statement should be read in conjunction with the accompanying notes.

# STATEMENT OF FINANCIAL POSITION

As at 30 June 2003

	Note	2003 \$'000	2002 \$'000
<b>CURRENT ASSETS</b>			
Cash	7.	356	24
Receivables	8.	7,227	8,209
Inventory at cost		118	128
Investments	7. 9.	2,966	254
Other	10.	3,040	618
Total Current Assets		<b>13,707</b>	<b>9,233</b>
<b>NON-CURRENT ASSETS</b>			
Receivables	11.	120	164
Land & Buildings	12.	613,746	605,828
Infrastructure	12.	198,289	182,685
Equipment, Furniture and Fittings	12.	11,440	10,326
Other	12.	57,819	54,802
Total Non-Current Assets		<b>881,414</b>	<b>853,805</b>
<b>TOTAL ASSETS</b>		<b>895,121</b>	<b>863,038</b>
<b>CURRENT LIABILITIES</b>			
Bank Overdraft	7.	-	2,835
Payables	13.	18,676	13,202
Provisions	13.	4,791	4,716
Loans	14.	12,074	6,486
Total Current Liabilities		<b>35,541</b>	<b>27,239</b>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	13.	7,032	6,902
Loans	14.	8,859	10,433
Total Non-Current Liabilities		<b>15,891</b>	<b>17,335</b>
<b>TOTAL LIABILITIES</b>		<b>51,432</b>	<b>44,574</b>
<b>NET ASSETS</b>		<b>843,689</b>	<b>818,464</b>
<b>EQUITY</b>			
Accumulated surplus		694,564	678,561
Reserves	15.	149,125	139,903
<b>TOTAL EQUITY</b>		<b>843,689</b>	<b>818,464</b>

The above statement of financial position should be read in conjunction with the accompanying notes.

# STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2003

	Note	2003 \$'000	2002 \$'000
<b>ACCUMULATED SURPLUS:</b>			
Balance at beginning of year		678,561	656,866
Change in net assets resulting from operations		16,003	19,880
Transfer from works program reserve		-	1,815
<b>Balance at end of year</b>		<b>694,564</b>	<b>678,561</b>
<b>RESERVES:</b>			
<b>Asset Revaluation</b>			
Balance at beginning of year		139,903	101,000
Revaluation increment / (decrement)	15.	9,222	38,903
Balance at end of year		<b>149,125</b>	<b>139,903</b>
<b>Works Program</b>			
Balance at beginning of year		-	1,815
Transfer to accumulated surplus		-	(1,815)
Balance at end of year		-	-
<b>TOTAL RESERVE FUNDS:</b>		<b>149,125</b>	<b>139,903</b>
<b>BALANCE AT END OF YEAR</b>		<b>843,689</b>	<b>818,464</b>

The statement of changes in equity should be read in conjunction with the accompanying notes.

# STATEMENT OF CASH FLOWS

For the year ended 30 June 2003

	2003 \$'000	2002 \$'000
Note	Inflows (Outflows)	Inflows (Outflows)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Total operating payments	(87,249)	(69,226)
Total operating receipts	117,554	97,862
NET CASH PROVIDED BY OPERATING ACTIVITIES	19 <b>30,305</b>	<b>28,636</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Payments		
Principal repayments on loans	(2,486)	(2,164)
Receipts		
Loans received	6,500	5,400
NET CASH PROVIDED BY / (USED IN) FINANCING ACTIVITIES	<b>4,014</b>	<b>3,236</b>
<b>CASH FLOWS FROM INVESTMENT ACTIVITIES</b>		
Payments		
Purchase of capital items	(37,857)	(41,151)
Receipts		
Capital grants/subsidies/contributions	2 1,731	2,131
Proceeds from sale of land & buildings	6 6,627	2,698
Proceeds from sale of equipment furniture & fittings	6 1,015	1,222
Loans repaid	44	38
NET CASH USED IN INVESTMENT ACTIVITIES	<b>(28,440)</b>	<b>(35,062)</b>
Net increase (decrease) in cash held	5,879	(3,190)
CASH AT BEGINNING OF YEAR	(2,557)	633
CASH AT END OF YEAR	7 <b>3,322</b>	<b>(2,557)</b>

The above statement of cash flows should be read in conjunction with the accompanying notes.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

## 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Basic Accounting

The financial report of the Corporation of the City of Adelaide has been prepared in accordance with the provisions of the Local Government Act 1999, as amended, the Local Government (Financial Management) Regulations 1999, as amended, the City of Adelaide Act 1998, and applicable Australian Accounting Standards. The report has been prepared on the accrual basis under the convention of historic cost accounting, with the exception that non-current assets, including infrastructure assets, other than investments and land held for resale have been revalued to their current cost less accumulated depreciation, and are then revalued on that basis at least every 5 years. The accounting policies adopted for the reporting period are consistent with those of the previous reporting period.

### Local Government Reporting Entity

All funds through which the Corporation controls resources to carry on its functions have been included in the financial report. In the process of reporting on the Corporation as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated in full.

### Acquisition of Assets

The cost method of accounting is used for the initial acquisition of all assets. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. Assets acquired at no cost of acquisition, or for nominal consideration, are initially recognised at their fair values as at the date of acquisition.

### Materiality

Items of property, plant and equipment with a total value of less than \$3,000 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

### Recoverable Amount of Non-Current Assets

Non-current assets are written down to recoverable amount where the carrying value of any non-current asset exceeds recoverable amount. In determining the recoverable amount of non-current assets, the expected net cash flows have not been discounted to their present value.

### Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets. Land is not a depreciable asset.

Depreciation is recognised on a straight-line basis over the estimated useful life of each asset, from the time the asset is first put into use or is ready for use. Depreciation rates are reviewed each year. The following estimated useful lives are used in the calculation of depreciation:

- |                                    |                |
|------------------------------------|----------------|
| •Land & Buildings                  | 30 - 250 years |
| •Infrastructure                    | 5 - 100 years  |
| •Equipment, Furniture and Fittings | 2 - 20 years   |
| •Other                             | 40 - 100 years |



# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

## **Non-Current Assets Constructed by the Council**

The cost of non-current assets constructed by the Corporation includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

## **Maintenance and Repairs**

Maintenance, repair costs and minor renewals are charged as expenses as incurred.

## **Employee Entitlements**

(i) Wages, Salaries and Annual Leave

A liability is recognised, and is measured as the amount unpaid at balance date calculated at discounted amounts based on remuneration wage and salary rates that the Corporation expects to pay as at reporting date including related oncosts.

### **(ii) Long Service Leave**

In accordance with AAS30 the method of calculation of long service leave liability is based on an estimate of:

- The number of employees classified by years of service;
- The service value, representing the expense incurred based on service to date;
- The inflated liability taking into account remuneration rate increases;
- The discounted liability as an estimate of the present value of future cash flows;
- The probability of employees attaining legal entitlement to a prorata payment (based on actual experience over three financial years).

### **(iii) Sick Leave**

Corporation employees accumulate non-vesting sick leave entitlements. In assessing its sick leave liability to comply with AAS30 the Corporation analysed employee payment and entitlement accrual experience and ascertained that in each year the amount paid was less than new entitlements accrued for that year. Therefore in accordance with the view of the Urgent Issues Group of the Australian Accounting Standards Board, the Corporation has found that unused entitlements does not give rise to a liability at the end of the reporting period because it was probable that, based on past experience, sick leave expected to be taken in future reporting periods was less than entitlements which are expected to accrue in those periods.

### **(iv) Superannuation**

The superannuation expense for the reporting period is the amount of the statutory contribution the Corporation makes to the Local Government Superannuation Scheme, which provide benefits to its employees.

During the year ended 30 June 1995, as a result of an actuarial assessment, the Corporation suspended contributions to the 'City of Adelaide Plan'. Details of those arrangements are set out in note 16.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

## **Investments**

Investments are brought to account at cost. Interest revenues are recognised as they accrue.

## **Land Held for Resale**

Non-current land held for development or resale is valued at the lower of cost and net realisable value. Revenue arising from the sale of land is recognised in the operating statement on the signing of a valid unconditional contract of sale. Details of Land Held for Resale are set out in note 12.

## **Leases**

A distinction is made between finance leases, which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of leased non-current assets, and operating leases under which the lessor effectively retains substantially all such risks and benefits.

Assets acquired under finance leases are capitalised. The initial amount of the leased asset and the corresponding lease liability is the present value of the minimum lease payments. The assets are amortised over the life of the relevant lease or, where ownership is expected to be obtained, the expected economic life of the asset. Lease payments are allocated between interest expense and lease liability. The interest expense is charged against operating surplus when paid. Operating leases are not capitalised and lease payments are expenses as incurred.

## **Revenue Recognition**

Revenues are recognised when the Corporation obtains control over the assets arising from the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates. Control over granted assets is normally obtained upon their receipt or upon prior notification that a grant has been secured and the timing of commencement of control depends upon the arrangements that exist between the grantor and the Corporation.

Contributions not received, over which the Corporation has control, are recognised as receivables. In respect of uncollected rates, provision is made for amounts considered uncollectable, although the rate collection provisions of the Local Government Act are such that rates, as a charge on the land and collectible as a last resort by sale of the property, can be considered to be virtually certain of collection in most instances.

Where contributions, recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in the notes.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

## **Cash**

For purposes of the statement of cash flows, cash includes cash deposits which are readily convertible to cash on hand and which are used in the cash management function on a day-to-day basis, net of outstanding bank overdraft.

## **Inventories**

Inventories have been valued at the lower of cost and net realisable value. Costs have been assigned on the basis of the "Average Cost" method.

## **Receivables**

Receivables are recorded at amounts due less any provision for doubtful debts.

## **Accounts Payable**

Accounts payable are recognised when the Corporation becomes obliged to make future payments resulting from the purchase of goods and services.

## **Loans**

Debentures, bank loans and other loans are recorded at an amount equal to the net proceeds received. Interest expense is recognised on an accrual basis.

## **Financial Instruments**

The Corporation has no forward foreign exchange contracts, forward interest rate contracts or other interest rate products. Exposure to interest rate and credit risk as at reporting date is detailed in Note 22.

## **Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

(i) where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense; or

(ii) for receivables and payables which are recognised inclusive of GST.

The net amount of GST recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

## **Comparatives**

Where necessary to facilitate comparison, comparative figures have been adjusted to conform with changes in presentation in the current year.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

Asset Type	Land & Buildings		Infrastructure		Equipmen Furniture & Fittings		Other (incl WIP)	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Carrying Amount - beginning of year	605,828	604,072	182,685	133,983	10,326	9,714	54,802	43,579
Additions	8,112	14,873	21,929	10,069	4,474	4,486	3,342	11,958
Transfer to/(from)	193	(6,105)	(193)	6,529	-	(424)	-	-
Revaluations	10,868	-	54	39,308	-	-	-	(405)
Disposals	(6,128)	(2,342)	-	-	(985)	(1,272)	-	-
Depreciation	(5,127)	(4,670)	(6,186)	(7,204)	(2,375)	(2,178)	(325)	(330)
Carrying Amount - end of year	613,746	605,828	198,289	182,685	11,440	10,326	57,819	54,802

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

	2003 \$'000	2002 \$'000
<b>2. GRANTS AND SUBSIDIES</b>		
Grants and subsidies were received in respect of the following functions:		
Administration	280	318
Social Security & Welfare	376	184
Housing and Community Amenities	235	715
Recreation and Culture	1,117	1,352
Transport & Communication	1,285	876
Economic Affairs	-	1
Total grant revenues	<b>3,293</b>	<b>3,446</b>
Operating	1,562	1,315
Capital	1,731	2,131
Total	<b>3,293</b>	<b>3,446</b>
<b>3. EMPLOYEE COSTS</b>		
Employee costs comprised:		
Wages and salaries	32,026	30,835
Workers compensation premium	731	883
Superannuation contribution to defined benefits plan	2,703	2,260
Long service leave	515	721
	<b>35,975</b>	<b>34,699</b>
Less:		
Amounts capitalised	(5,109)	(5,113)
	<b>30,866</b>	<b>29,586</b>
Number of Employees at reporting date		
Full time	602	570
Part time	94	76
Casual	137	150
<b>4. DEPRECIATION EXPENSE</b>		
Depreciation expense for the year was charged in respect of:		
Buildings	5,127	4,670
Infrastructure	6,186	7,204
Plant, equipment, furniture and fittings	2,375	2,178
Other	325	330
	<b>14,013</b>	<b>14,382</b>
<b>5. CONDITIONS OVER CONTRIBUTIONS</b>		
For the year ended 30 June 2003 there were no conditions over contributions received.		
<b>6. GAIN/(LOSS) ON DISPOSAL OF NON-CURRENT ASSETS</b>		
Proceeds on disposal of land and buildings	6,627	2,698
Less carrying amount of land and buildings	(6,128)	(2,342)
Gain / (Loss) on disposal of land and buildings	499	356
Proceeds on disposal of equipment, furniture & fittings	1,015	1,222
Less carrying amount of equipment, furniture & fittings	(985)	(1,272)
Gain / (Loss) on disposal of equipment, furniture & fittings	30	(50)
Net Gain/ (Loss) on disposal of assets.	<b>529</b>	<b>306</b>

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

2003	2002
\$'000	\$'000

## 7. RECONCILIATION OF CASH

For the purposes of the statement of cash flows, cash includes cash on hand and deposits at call, net of outstanding bank overdrafts. Cash at the end of the financial year as shown in the statement of cash flows is reconciled to the related items in the statement of financial positions as follows:

Cash at bank and on hand	356	24
Deposits at call	2,966	254
Less: Bank overdraft	-	(2,835)
Balances per statement of cash flows	<u>3,322</u>	<u>(2,557)</u>

### Loan Facilities and Overdraft available

The Corporation has available a loan facility with the Local Government Finance Authority of \$15m which may be called upon as required to balance the corporation's cash position. As at 30 June 2003 the unutilised amount of this facility was \$11.0m. The Corporation also has an overdraft facility of \$400,000 applicable to its operating bank account. The Corporation uses short term liquidity to minimise the use of the facility and reduce interest expense.

In addition to the loan facility with the Local Government Finance Authority the Corporation has fixed term loans of \$16.9m.

## 8. CURRENT ASSETS - Receivables

Debtors - Rates	639	1,036
Debtors - Other	6,671	7,249
Other - Loans	-	-
Less: Provision for doubtful debts	(83)	(76)
	<u>7,227</u>	<u>8,209</u>

## 9. CURRENT ASSETS - Investments

Deposits on call	2,966	254
	<u>2,966</u>	<u>254</u>

The deposits on call value includes an amount of \$266,116 (\$253,433 in 2001/2002) relating to a bequest for the acquisition of library stock and development trusts. As such, restrictions are attached to their use.

## 10. CURRENT ASSETS - Other

Prepayments	3,040	618
	<u>3,040</u>	<u>618</u>

## 11. NON-CURRENT RECEIVABLES

Other - Loans	120	164
	<u>120</u>	<u>164</u>

## 12. NON-CURRENT ASSETS - Reconciliations

Reconciliations of carrying amounts for each class of non current asset are set out below:

### NON-CURRENT ASSETS - Land & Buildings

#### Land Held for Resale

At cost	8,437	8,437
	<u>8,437</u>	<u>8,437</u>

#### Park Land

Land at deemed cost	388,400	388,400
Land improvements at valuation	32,115	22,466
Less: Accumulated depreciation	(1,595)	(5,249)
	<u>418,920</u>	<u>405,617</u>

Parklands, including city squares and sportsfields, were internally valued on 30 June 2003 by the Corporation's valuation staff at deemed cost. Infrastructure components located within the parks were internally valued to written down replacement cost on 30 June 2003 by the Corporation's engineers.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

	2003 \$'000	2002 \$'000
<b>Buildings - Operating</b>		
At valuation	202,998	204,104
At cost	-	-
Less: Accumulated depreciation	(16,609)	(12,330)
	186,389	191,774

Land and buildings (operating), excluding Wingfield Waste Management Centre and adjacent land, were independently valued by First Pacific Davies in the year ended 30 June 1999. Land was valued at market value and buildings at written down replacement cost. Wingfield Waste Management Centre was independently valued by Maloney Field Services at market value, and adjacent land was valued by the Valuer General at market value.

<b>Total Land &amp; Buildings:</b>	613,746	605,828
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## NON-CURRENT ASSETS - Infrastructure

Infrastructure		
At valuation	204,516	182,733
Less: Accumulated depreciation	(6,227)	(48)
	198,289	182,685

Infrastructure assets include road pavement, bridges, footpaths, lighting, street furniture, stormwater drainage and Torrens Lake. Road pavement values do not include the land beneath the roads. Infrastructure assets were internally valued by the Corporation's engineers on 30th June 2002. Valuation has been based on written down replacement cost discounted for age and condition.

## NON-CURRENT ASSETS - Equipment/Furniture & Fittings

At cost	22,069	19,100
Less: Accumulated depreciation	(10,629)	(8,774)
	11,440	10,326

## NON-CURRENT ASSETS - Other

At valuation	18,701	17,660
WIP at cost	40,067	37,766
Less: Accumulated depreciation	(949)	(624)
	57,819	54,802

Other assets include capital works in progress of \$40m (\$37.7m in 2002), civic collection items, antiques and library stock. Civic collection items and antiques were independently valued by Ian Bruce REIV (Aust.) FSAA in the year ended 30 June 1999 at replacement cost. Library stock was internally devalued in the year ended 30 June 2000 to written down replacement cost.

## Restrictions on Assets

The nature of many of the Corporation's assets, and in particular Park Land, is such that they have restricted use either because of legal restrictions, heritage or community expectations so that these assets would continue to be held for the benefit of the community. Such assets would not be readily disposed.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

	2003 \$'000	2002 \$'000
<b>13. LIABILITIES - Payables and Provisions</b>		
<b>Current</b>		
Payables:		
Employee costs	796	1,155
Other Payables	17,225	11,330
Amounts received in advance	407	397
Interest on loans	248	320
	<u>18,676</u>	<u>13,202</u>
Provisions:		
Annual leave	20. 2,846	2,693
Long service leave	20. 895	973
Halifax Street remediation costs	815	815
Other Remediation works	235	235
	<u>4,791</u>	<u>4,716</u>
<b>Non-current</b>		
Provisions:		
Long service leave	20. 2,654	2,524
Wingfield Waste Management Centre remediation	4,378	4,378
	<u>7,032</u>	<u>6,902</u>
<b>14. LIABILITIES - Loans (secured)</b>		
Current		
Bank loans		
Local Government Finance Authority	1,341	992
Commonwealth Government	10,400	5,250
State Government	-	-
	<u>333</u>	<u>244</u>
	<u>12,074</u>	<u>6,486</u>
Non-current		
Bank loans		
Local Government Finance Authority	6,209	1,050
Commonwealth Government	-	6,400
State Government	2,650	2,650
	<u>-</u>	<u>333</u>
	<u>8,859</u>	<u>10,433</u>
Loans are secured over General Rates income.		
<b>15. RESERVES</b>		
Balance at beginning of year		
Increment / (Decrement) on revaluation	139,903	101,000
	<u>9,222</u>	<u>38,903</u>
	<u>149,125</u>	<u>139,903</u>
Works Program Reserve		
Balance at beginning of year	-	1,815
Transfer from accumulated surplus	-	-
Transfer to accumulated surplus	-	(1,815)
	<u>-</u>	<u>-</u>
	<u>149,125</u>	<u>139,903</u>
<b>Total Reserves</b>	<u>149,125</u>	<u>139,903</u>



# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

2003	2002
\$'000	\$'000

## 16. SUPERANNUATION

The Corporation contributes in respect of its employees to two defined benefit schemes; Local Super (formerly the Local Government Superannuation Scheme) and the Corporation of the City of Adelaide Superannuation Plan ("the Plans"). The Corporation of the City of Adelaide Superannuation Plan is now closed to new members.

The Corporation contributes to Local Super in accordance with statutory requirements and the Corporation of the City of Adelaide Superannuation Plan amounts determined by actuarial assessments. As such, assets accumulate in the Plans to meet members' benefits as they accrue. If the assets of the Plans were insufficient to satisfy benefits payable to its beneficiaries, the Corporation would be required to meet its share of the deficiency.

No liability of the Corporation has been recognised as at the reporting date in respect of superannuation benefits for its employees. The date of the most recent actuarial assessment of Local Super was 30 June 2002. The date of the most recent actuarial assessment of the Corporation of the City of Adelaide Superannuation Plan was 1 July 2002. The Actuary indicated that without improvements to benefit conditions, or other unanticipated events, current contribution rates to the Local Government Superannuation Scheme would be sufficient to meet members' benefits as they accrue.

As a result of the recommendations of the actuarial review the Corporation suspended contributions to the Corporation of the City of Adelaide Superannuation Plan.

Corporation of the City of Adelaide Superannuation Plan

As at 1 July 2002, the date of the most recent audited financial report:

Vested benefits as at 1 July 2002	5,522	
Net market value of assets as at 1 July 2002	7,213	

As at 1 July 2002, the date of the most recent actuarial review:

Accrued benefits as at date of last measurement - 1 July 2002	5,322	
Net market value of assets as at 1 July 2002	7,213	
Net market value of assets in excess of accrued benefits as at 1 July 2002	1,891	

In accordance with the requirements of AAS30 details in respect of contributions paid to the defined benefits plan of the Local Government Superannuation Scheme are detailed at note 3.

## 17. COMMITMENTS FOR CAPITAL EXPENDITURE

Capital expenditure commitments contracted for as at the reporting date which have not been recognised as liabilities in the statement of financial position are as follows:

Not longer than one year	10,653	4,180
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## 18. LEASE COMMITMENTS

At the reporting date the Corporation had the following lease obligations which have not been recognised as liabilities in the Statement of Financial Position:

Not later than one year	2,100	1,720
Later than one year and not later than two years	2,151	1,773
Later than two years and not later than five years	6,183	5,309
Later than five years	31,122	28,960
	<u>41,556</u>	<u>37,762</u>

These lease obligations are predominantly for the operating lease of land and buildings.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

	2003 \$'000	2002 \$'000
<b>19. RECONCILIATION OF INCREASE IN NET ASSETS RESULTING FROM OPERATIONS TO NET CASH INFLOW FROM OPERATING ACTIVITIES</b>		
Net cash provided by operating activities	30,305	28,636
Depreciation expense	(14,013)	(14,382)
Net gain (loss) on disposal of non-current assets	529	306
Amount set aside to provisions	-	235
Increase (decrease) in reserves	1,700	-
Change in operating assets and liabilities		
Increase (decrease) in rates receivable	-	3,119
Increase (decrease) in debtors	(982)	50
Increase (decrease) in inventories	(10)	522
Increase (decrease) in other current assets	2,422	(854)
(Increase) decrease in payables/amounts in advance	(5,474)	-
(Increase) decrease in provisions	(205)	117
<b>Operating surplus</b>	<b>14,272</b>	<b>17,749</b>
Net cash provided by operating activities include:		
Interest Receipts	147	117
Interest Payments	914	906
<b>20. EMPLOYEE ENTITLEMENTS</b>		
The aggregate employee entitlement liability recognised and included in the financial statements is as follows:		
Provision for employee entitlements:		
Current	13. 3,741	3,666
Non Current	13. 2,654	2,524
	<u>6,395</u>	<u>6,190</u>
<b>21. REMUNERATION OF AUDITORS</b>		
Auditing the financial report	42	41
Other Services	94	80
	<u>136</u>	<u>121</u>

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

## 22. FINANCIAL INSTRUMENTS

### Interest Rate Risk

The following table details the exposure to interest rate risk as at the reporting date. All other financial instruments and liabilities are non-interest bearing.

		Weighted Average Rate	Variable Interest Rate	Fixed Interest Rate Maturity			Non-Interest Interest	Total
2003				Less than 1 Year	1 to 5 Years 5 Years	More than Bearing		
	Note	%	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets:								
Cash	7	4.15	331	-	-	-	25	356
Investments	7,9	4.50	2,700	266	-	-	-	2,966
Receivables	8,11	6.60	-	6	100	14	7,107	7,227
			3,031	272	100	14	7,132	10,549
Financial Liabilities:								
Loans	14	5.57	-	12,074	1,392	7,467	-	20,933
Payables	13		-	-	-	-	18,676	18,676
Employee Entitlements	13,20	5.80	-	3,741	2,654	-	-	6,395
			-	15,815	4,046	7,467	18,676	46,004
2002								
Financial Assets:								
Cash	7	5.00	-	254	-	-	24	278
Receivables	8,11	6.60	-	23	109	32	8,209	8,373
			-	277	109	32	8,233	8,651
Financial Liabilities:								
Bank Overdraft	7	4.90	2,835	-	-	-	-	2,835
Loans	14	5.90	-	6,486	7,471	2,962	-	16,919
Payables	13		-	-	-	-	13,202	13,202
Employee Entitlements	13,20	5.80	-	3,666	2,524	-	-	6,190
			2,835	10,152	9,995	2,962	13,202	39,146

### Credit Risk

The carrying amount of financial assets recorded in the financial statements, net of any provisions for losses, represents the economic entity's maximum exposure to credit risk without taking into account the value of any collateral or other security obtained.

### Net Fair Value

The carrying amount of financial assets and financial liabilities recorded in the financial statements represents their respective net fair values, determined in accordance with the accounting policies disclosed in note 1 to the accounts.

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

For the year ended 30 June 2003

## 23. Functions/ Activities of the Council

Activities of the Council have been attributed to the following broad functions/activities:

### Administration

General operations, Council Operations, elections, Council offices, rates, general grants.

### Public Order & Safety

Fire protection, dog control.

### Health

Health inspection, immunisation.

### Social Security & Welfare

Aged and disabled services, families, children, and community welfare.

### Housing & Community Services

Housing, town planning, community development, sanitation and garbage, urban storm water drainage and protection of the environment.

### Recreation & Culture

Libraries, cultural services, sport and recreation

### Mining, Manufacturing, Construction

Building Act

### Transport & Communication

Road construction and maintenance, footpaths, bridges, parking, buses and street furniture.

### Economic Affairs

Tourism, city markets

### Other Purposes

Plant operations, investment properties and other.

## a) Operating Result by Functions

Functions/Activity	Income		Expenses		Net	
	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000	2003 \$'000	2002 \$'000
Administration	46,218	42,483	22,392	19,638	23,826	22,845
Public Order & Safety	7	-	446	479	(439)	(479)
Health	72	86	948	1,017	(876)	(931)
Social security & welfare	176	194	729	500	(553)	(306)
Housing & community services	19,066	18,781	18,522	17,264	544	1,517
Recreation & culture	6,429	6,366	16,199	14,864	(9,770)	(8,498)
Agricultural services	1	-	3	72	(2)	(72)
Mining, manufacture, construction	24	21	412	357	(388)	(336)
Transport & Communication	28,031	26,463	23,584	21,271	4,447	5,192
Economic affairs	2,290	2,254	1,489	1,705	801	549
Other purposes	5,417	4,816	7,004	6,459	(1,587)	(1,643)
	107,731	101,464	91,728	83,626	16,003	17,839

## (b) Assets & liabilities

Functions/Activity	2003 \$'000	2002 \$'000
Current assets	13,707	9,233
Current liabilities	(35,541)	(27,239)
Non-current assets		
Administration	45,524	45,568
Public Order & safety	2	2
Health	112	112
Social security & welfare	1,068	1,068
Housing & community services	86,788	83,519
Recreation & culture	464,742	451,564
Agricultural services	23	23
Mining, manufacture, construction	13	13
Transport and Communication	265,254	255,162
Economic affairs	5,661	5,661
Other purposes	12,227	11,113
Non-current liabilities	(15,891)	(17,335)
Equity	843,689	818,464

# NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

## 24. Economic Development

In accordance with the requirements of the City of Adelaide Act 1998, operating expenditure of \$4.9m was incurred in relation to Council's commitments under the Capital City Development Program. This represents 5.4% of the total operating expenditure for the year ended 30 June 2003.

In accordance with the requirements of the City of Adelaide Act 1998, operating expenditure of \$3.8m was incurred for works, services and activities that directly related to Council's economic development program. This represents 4.2% of the total operating expenditure for the year ended 30 June 2003.

## CHIEF EXECUTIVE OFFICER'S STATEMENT


I Mark McAllister the person for the time being occupying the position of Acting Chief Executive Officer for the City of Adelaide do hereby state that the financial statements for the 2002/2003 financial year are to the best of my knowledge presented fairly and in accordance with accounting procedures which have been maintained in accordance with the Local Government Act 1999, as amended, and the City of Adelaide Act 1998.



Acting Chief Executive Officer  
Dated 31/10/2003

## ADOPTION STATEMENT

Laid before the City of Adelaide and adopted on this day, 10th November 2003.



Chief Executive Officer



Michael Harbison  
Lord Mayor

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE CORPORATION OF THE CITY OF ADELAIDE

## Scope

We have audited the financial report of the Corporation of the City of Adelaide for the year ended 30 June 2003, consisting of the operating statement, statement of financial position, statement of cash flows, statement of changes in equity, accompanying note and the Chief Executive Officers' statement, set out on pages 1 to 20. The Chief Executive Officer is responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Corporation of the City of Adelaide.

Our audit had been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatements. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and mandatory professional reporting standards in Australia, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999, so as to present a view which is consistent with our understanding of the Corporation of the City of Adelaide's financial position, and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis:

## Audit Opinion

In our opinion, the financial report of the Corporation of the City of Adelaide is properly drawn up:

(a) so as to present fairly:

- (i) the Corporation's state of affairs as at 30 June 2003 and its operating results and cash flows for the year ended on that date; and
- (ii) the other matters required by the Local Government Act 1999, and the Local Government (Financial Management) Regulations 1999 to be dealt with in the accounts;

(b) in accordance with the provisions of the Local Government Act 1999, and the Local Government (Financial Management) Regulations 1999; and

(c) in accordance with applicable Accounting Standards and mandatory professional reporting requirements in Australia.

KPMG



Grant D Drabsch  
Partner

Adelaide  
31st October 2003





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