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## **WELCOME TO WHEATLANDS STATE SCHOOL**

The information in this prospectus is intended to help you understand our school and to allow you to become an informed member of our community.

Wheatlands State School is a small rural school nestled between the regional towns of Murgon and Wondai. Wheatlands currently has an enrolment of 55 students from Prep to Year 7.

Wheatlands offers its students a diverse curriculum with a strong focus on literacy and numeracy. Other curriculum areas that are integrated across the curriculum are Science, SOSE, The Arts, LOTE, HPE and Technology.

Our school community is supported by a very active P&C Association through fundraising and financial support of curriculum resourcing, our swimming program and whole school camp program.

Our teachers are committed to providing world class education with a focus on hands-on and real world experiences for our students. By providing a curriculum based in enquiry we allow students to investigate their world for knowledge and understanding.

**DANIEL BISHOP**  
**Principal**

<p style="text-align: center;"><b>STAFF</b> <b>Who works at Wheatlands State School?</b></p>
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**ADMINISTRATIVE STAFF**

<b>Mr Daniel Bishop</b>	Principal
<b>Mrs Jenny Allan</b>	Administration Officer

**TEACHING STAFF**

<b>Mrs Alex Brimblecombe</b>	Classroom Teacher P-1
<b>Miss Sarah Sullivan</b>	Classroom Teacher 2-4
<b>Mr Daniel Bishop</b>	Classroom Teacher 5-7
<b>Miss Jenny Laverty</b>	Classroom Teacher 5-7 (Thur/Fri)
<b>Mrs Jude Stanley</b>	Teacher Aide
<b>Mrs Sue Yesberg</b>	Teacher Aide
<b>Mr Levi Murray</b>	Teacher Aide
<b>Mr Trent Wagenmakers</b>	Teacher Aide

**ANCILLARY STAFF**

<b>Mr Ron Atkinson</b>	Cleaner & Groundsperson
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**VISITING TEACHERS**

<b>Mrs Roselyn Cook</b>	Support Teacher – Learning Difficulties & Inclusion
<b>Mr Matthew Miller</b>	LOTE
<b>Mr Michael Reynolds</b>	Music
<b>Mr Mark Smith</b>	Health & Physical Education

**Appointments may be made to speak with any staff members by phoning the School on the number listed on the front of this booklet.**

**MISSION STATEMENT / GOALS**  
**What are we trying to achieve at Wheatlands State School?**

**OUR SCHOOL MOTTO IS**

**“Education For A Better Future”**

**OUR SCHOOL PURPOSE AND VISION STATEMENT**

Wheatlands State School aims to engage students in a learning environment that acknowledges and values

- Working to the best of your ability
- Accepting responsibility for your actions
- Respect for each other as individuals
- Generosity to all
- Acceptance and tolerance of others
- Family support and values systems
- Community involvement
- Excellence in literacy and numeracy skills
- Active and hands on learning
- A diverse and interesting curriculum

**The Wheatlands State School Vision is...**

“Individual programs for individual students to close the gaps in knowledge.”

**KEY DATES: 2011**  
**What's happening at Wheatlands State School this Year?**

<b>Term 1:</b>	<b>Monday 24th January - Thursday 14th April</b>
<b>Term 2:</b>	<b>Wednesday 27th April - Friday 24th June</b>
<b>Term 3:</b>	<b>Tuesday 12th July - Friday 16th September</b>
<b>Term 4:</b>	<b>Monday 3rd October - Friday 9th December</b>

**PUPIL FREE DAYS – TEACHERS ONLY ATTEND**

Thursday 20<sup>th</sup> January  
Friday 21<sup>st</sup> January  
Friday 15<sup>th</sup> April  
Monday 11<sup>th</sup> July  
Monday 17<sup>th</sup> October

**PROPOSED SCHOOL HOLIDAYS**

Easter Vacation	15 <sup>th</sup> April to 26 <sup>th</sup> April inclusive
Winter Vacation	25 <sup>th</sup> June to 11 <sup>th</sup> July inclusive
Spring Vacation	17 <sup>th</sup> September to 2 <sup>nd</sup> October inclusive
Summer Vacation	10 <sup>th</sup> December to 23 <sup>rd</sup> January 2012

**PROPOSED PUBLIC HOLIDAYS**

Australia Day	Wednesday 26 <sup>th</sup> January
Good Friday	Friday 22 <sup>nd</sup> April
Easter Monday	Monday 25 <sup>th</sup> April
Anzac Day	Tuesday 26 <sup>th</sup> April
Labour Day	Monday 2 <sup>nd</sup> May
Queen's Birthday	Monday 13 <sup>th</sup> June
Ministerial Day	Friday TBA August
Show Holiday	Wednesday 10 <sup>th</sup> August

## **COMMUNITY INVOLVEMENT**

### **How can I help the school achieve its vision?**

#### **PARENTS AND CITIZENS ASSOCIATION**

All parents and community members are invited to attend the meetings of this Association, held on the 3<sup>rd</sup> Tuesday of each month. The P & C is only as strong as parents' participation enables it to be. It is through the generosity of the P & C that the school possesses many modern learning and teaching aids, attends camps and operates our swimming program all of which help to promote the aims of the school.

#### **PARENT-TEACHER COMMUNICATION AND CO-OPERATION**

It is important that parents should know the school's aims and procedures and that teachers should know of parents' attitudes and aspirations.

Understanding can be achieved by:

- (a) Personal discussions with Principal and teachers at Parent/Teacher consultations or by arrangement with the school office.
- (b) attending the regular meetings of the Parents and Citizens' Association where school policies are discussed and reports on school activities are given;
- (c) Attending school functions such as: Open Days, Sports Days and Working Bees.

#### **NEWSLETTERS**

The School Newsletter is circulated through the students fortnightly to keep parents up to date on school events.

## **GENERAL SCHOOL INFORMATION**

### **How is the school run on a day – to – day basis?**

#### **SCHOOL ROUTINE:**

School commences:	9.00 am
Morning recess:	11.00 am to 11.30 am
Afternoon recess:	1.00 am to 1.40 pm
School concludes	3.00 pm

#### **Children should not arrive at school before 8.30 am.**

There is no supervision provided before this time and no responsibility can be taken for children who arrive earlier. In order to develop punctual habits, and gain the most from each school day, parents are asked to ensure that children arrive at school before 8.50 am.

Children should not leave the ground without their parents. Parents should come in to the grounds to collect their children from the play gym area.

#### **SCHOOL ASSEMBLY IS HELD EVERY *Monday* at 9.00am.**

#### **SCHOOL ATTENDANCE**

##### **“Every Day Counts”**

Attendance at school is imperative for each child to obtain their best education. The Education Act prescribes compulsory attendance for all school aged children and The Act clearly defines what are reasonable excuses for non-attendance. Parents are required by law to ensure that their children attend school on all days including sports days and excursion days, unless a valid reason for absence exists, e.g. illness. Unexplained absences will be followed up with a letter from the Principal.

#### **ABSENCE FROM SCHOOL**

- After an absence, a student ***must bring*** a properly addressed and dated letter to the class teacher, which clearly explains the reason for absence and/or notify the Principal through a phone call.
- Parents are asked to inform the school if they know in advance of any pending absences.
- Persistent or long-term unexplained absences must be referred through the appropriate channels for further investigation and action.

## **BEHAVIOUR MANAGEMENT**

For effective education to take place in our school, it is necessary that each student displays suitable behaviour and self control. We aim to foster and develop a well mannered, considerate child who is able to accept direction with a good attitude to authority.

If there are any concerns with a student's behaviour the relevant teacher and/or the Principal will contact parents to arrange a meeting.

At Wheatlands we aim to encourage positive behaviours in our students and to deal with problem behaviours in a pro-active and caring way. The support and involvement of parents is vital to maintain a consistent and effective behaviour management system.

Wheatland's State School has a zero tolerance policy for physical harassment and persistent bullying.

## **FAMILY CIRCUMSTANCES**

In the case of particular family circumstances, for example, child custody arrangements, the school must be advised, in writing, in order to protect the rights of the child and the parent / caregiver as well as the teaching and support staff.

***We must also be made aware of address and phone number changes as soon as they occur so that we can always contact parents, especially in the case of an emergency.***

## **TRANSFERS**

Should your child need to transfer from our school, the parent/caregiver must notify the school, in writing, so that arrangements can be made for a Transfer Form to be completed.

## **BUS TRANSPORT**

The school is serviced by the following bus operators  
Pursers Bus Service Phone 41681 533

***The Queensland Transport Code of Conduct for School Children travelling on buses guides both bus operators and the school community on acceptable bus behaviour for students.***

***Parents of Bus students who make alternative arrangements for their children to travel home from school should inform both the school office and bus driver.***



## **MONEY, VALUABLES AND TOYS**

If money is brought to school to pay for excursions etc, it should be paid into the office on arrival at school. All money should be placed in a specially marked envelope and placed in the cash tin at the Administration desk. Please ensure students name and details are written on the envelope.

The school accepts no responsibility for the loss of any money or valuables left in a school bag or accidentally left by the owner anywhere in the school. Except for purposes related directly to school activities, no money, valuables or toys are allowed at school.

## **WET WEATHER ROUTINES**

Students are not allowed to use the playgrounds during wet weather. The Principal will announce Wet Weather Routine before recesses, and the following will apply:

- Teachers will advise students where they have to be.
- Before school, students may use classroom resources with teacher permission, or they must stay under the building or covered area.

## **OUT OF BOUNDS AREA**

The following areas are out of bound for students except at the direction of the teacher.

- The front of the school
- Permaculture Garden area
- Area behind and to the side of the Senior classroom
- Behind toilets

## **LOST PROPERTY**

All unclaimed property is stored in the administration office. Parents are reminded to clearly mark items with their child's name. Lost items will be stored for a semester before being donated to a charitable organisation.

## **ACCIDENTS**

Accidents are reported and recorded in the School Accident Register held in the Office. Minor accidents are treated accordingly by one of the staff at the school whilst major accidents and doubtful injuries are treated in the following manner.

- ◆ The student is always put at ease and the extent of the injury determined.
- ◆ The ambulance is called to attend and assist if needed.
- ◆ Where possible the parent/emergency contact is notified.
- ◆ If necessary, the student is then transported to the nearest hospital with a staff member accompanying the student if a parent is not available.

## **PRESCRIPTION DRUGS, PAINKILLERS AND HEADACHE TABLETS**

Parents are to undertake the following in relation to the administration of medication and / or management of health conditions.

Request the school in writing to administer **prescribed medication only** or to assist in the management of a health condition.

- Complete Medication Register Form.
- Notify the school in writing of any requests and / or guidelines from medical practitioners including potential side effects or adverse reactions.
- Provide the medication in the original labelled container to the Office.
- Ensure the medication is not out of date and has an original pharmacy label with the students name, dosage and time to be taken.
- Advise the school in writing and collect the medication when it is no longer required at school.
- Parents of students who self medicate for asthma must supply a written letter detailing training by doctor and parents.

The medication is then handed in to the Office and given out according to the instructions issued by the doctor.

**Please note: Staff are not permitted to administer Paracetamol, Ibuprofen or Aspirin to students.**

**UNDER NO CIRCUMSTANCES WILL MEDICINE BE ISSUED WITHOUT AUTHORISATION AS OUTLINED ABOVE.**

***Only Authorised Trained School Staff are permitted to administer Ventolin or Bricanyl in an emergency situation only.***

## INFECTIOUS DISEASES

Please notify the school if your child is suffering from an infectious disease. The following is a list of General Infectious Diseases and Common Local Diseases.

CONDITION	CASES	CONTACTS
Chicken Pox and Shingles	Exclude until fully recovered or at least 5 days after the eruption first appears. Note – some remaining scabs are not an indication for continued exclusion	Any child with an immune deficiency (e.g. leukaemia or receiving chemotherapy) should be excluded for their own protection. Otherwise not excluded.
Conjunctivitis (Acute infectious)	Exclude until discharge from eyes has ceased	Not excluded
Diarrhoea (Campylobacter, Cyptosporidium, rotavirus, Giardia, Shingella, salmonella, Intestinal worms.	Exclude until diarrhoea has ceased.	Not excluded
Hand, foot and mouth disease	Exclude until blisters have dried	Not excluded
Haemophilus influenza type B	Exclude until medical certificate of recovery is received	
Head Lice	Exclude until day after proper treatment has been received	Not excluded
Diarrhoea (Shingella)	Day Care Centres. Children who are not toilet trained should be excluded until completion of 5 days of antibiotics or until 2 faecal cultures collected 24 hours apart are negative. Pre-schools. Cases may return to pre-school once diarrhoea stops; however, they should be discouraged from sharing food with other children until 2 faecal cultures collected 24 hours apart are negative.	Not excluded
Diphtheria	Exclude until medical certificate of recovery following at least 2 negative throat swabs, the first not less than 24 hours after cessation of antibiotic treatment and the other 48 hours later.	Exclude family/household contacts until cleared to return by an appropriate health authority
Glandular Fever	Exclusion is not necessary	Not excluded
Hepatitis A	Exclude until receipt of a medical certificate of recovery but not before 7 days after the onset of jaundice	Not excluded
Hepatitis B	Exclusion is not necessary	Not excluded
Hepatitis C	Exclusion is not necessary	Not excluded
Herpes (cold sores)	Exclude if child cannot comply with good hygiene practices while sores are weeping (Sores should be covered with a dressing where possible)	Not excluded
Human Immunodeficiency Virus Infection (HIV)	Exclusion is not necessary unless the person has secondary infection requiring exclusion in its own right.	Not excluded
Impetigo (school sores)	Exclude until appropriate treatment has commenced and sores on exposed surfaces are covered with a dressing	Not excluded.

<b>CONDITION</b>	<b>CASES</b>	<b>CONTACTS</b>
Influenza and influenza-like illness	Exclude until well	Not excluded
Leprosy	Exclude until approval to return has been given by an appropriate health authority	Not excluded
Measles	Exclude for at least 4 days from the appearance of rash	Immunised children are not excluded. Non-immunised contacts should be excluded until 14 days after the first day the rash appears in the last case. They may return to the school, if immunised with 72 hours of contact with the first case.
Meningitis (Bacterial)	Exclude until well	Not excluded
Meningococcal Infection	Exclude until well	Not excluded
Molluscum contagiosum	Exclude until carrier eradication antibiotic course is completed	Not excluded
Mumps	Exclude for at least 9 days after onset of symptoms	Not excluded
Parvovirus (erythema infectiosum or Fifth disease)	Exclusion not necessary	Not excluded
Poliomyelitis	Exclude for at least 14 days from onset. Re-admit on a medical certificate of recovery	Not excluded
Ringworm, Scabies, Pediculosis (Lice), Trachoma	Exclude until the day after treatment has commenced	Not excluded
Rubella (German Measles)	Exclude until fully recovered or for at least 4 days after the onset of rash	Not excluded. Note: Female staff of childbearing age should ensure that their immune status against rubella is adequate.
Streptococcal Infection (including Scarlet Fever)	Exclude until the person has received antibiotic treatment for at least 24 hours and the person feels well.	Not excluded
Tuberculosis	Exclude until production of medical certificate from appropriate health authority	Not excluded
Typhoid and Paratyphoid fever	Exclude until production of a medical certificate of recovery	Not excluded
Whooping Cough (Pertussis)	Exclude for five days after starting antibiotic treatment	Exclude unimmunised household contacts aged less than 7 years for 14 days after the last exposure to infection or until they have received 5 days of a 14 day course of antibiotics.

# CURRICULUM

## OUR CURRICULUM FOCUS FOR 2011

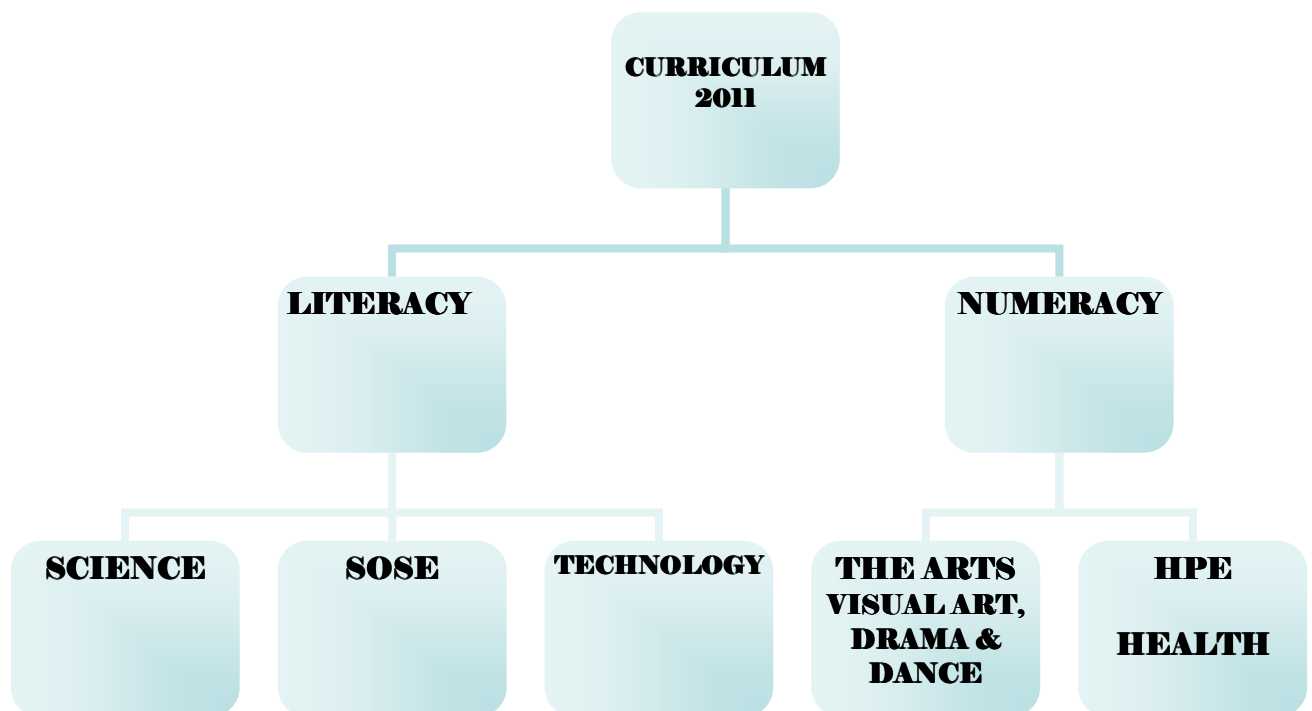
Our staff is committed to improving the literacy and numeracy outcomes for our students. As a National Partnership school, Wheatlands State School has nominated Reading and Comprehension as the School Improvement Focus Area. Teachers will focus on the explicit teaching of Reading and Comprehension across all aspects of the curriculum.

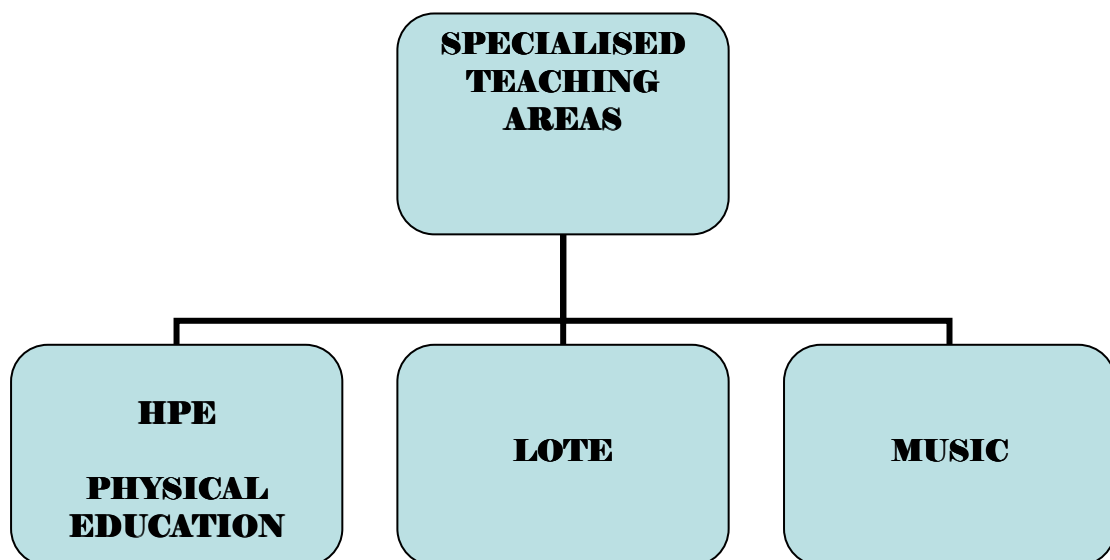
## ORGANISATION OF THE CURRICULUM YEARS 1-7

At Wheatlands State School the curriculum is organised into term units that enable us to cover the Essential Learnings in the eight key learning areas as outlined by QSA Curriculum Guidelines.

Our aim is to make our curriculum meaningful and related to real life. We have identified Literacy and Numeracy as our key focus area for 2011 and have ensured that they are integral in all units of work and specialised key learning areas.

We retain some specialised areas by accessing specialist teachers from other schools to deliver LOTE, Music and Health and Physical Education.





**Individual year level book lists will be attached to this prospectus.**

**Please Note:**

- ◆ Please cover textbooks and exercise books to improve appearance and extend the life of books
- ◆ **NO CORRECTING FLUID** is to be brought to school
- ◆ **NO NIKKO type spirit markers** are to be brought to school
- ◆ **NO METAL or FLEXI RULERS** are to be brought to school

## **TEACHING AND LEARNING**

### **How can I support my child's learning at home?**

#### **HOMEWORK**

Reading will be one of the major focuses across the entire school for homework throughout 2011. In addition students will also have nightly English and Math homework which culminate in a quiz at the completion of the week.

Children are expected to

Read independently and/or with a parent each night.

- ◆ Yr 1                    15 to 20 minutes
- ◆ Yrs 2 – 4            20 to 25 minutes
- ◆ Yrs 5 – 7            30 minutes

#### ***The School has developed a Homework Policy for 2011.***

Students will be given homework at the commencement of the week that revises previous work or prepares them for work the following week. Homework will include Spelling and Mental Maths, as well as the nightly Reading component.

Please make your child's teacher aware if the following is occurring with homework:

- ◆ Difficulty with concepts or skills
- ◆ More than the allotted time taken for homework each night
- ◆ If you have assisted you child with any aspect of their homework

Time allotted for Homework should be as follows:

<b>P-1</b>	<b>15 to 20 minutes</b>	<b>Sight Words and/or Reading</b>
<b>2-4</b>	<b>30 minutes</b>	<b>Spelling, Maths &amp; Reading</b>
<b>5-7</b>	<b>40-60 minutes</b>	<b>Spelling, Maths &amp; Reading</b>

All homework for Years 2 to 7 is to be stored and filed in a homework folder. Homework must be sighted and signed nightly by parents/carers.

## **SCHOOL REPORTS**

A Report Card will be issued at the end of each semester. Parent/teacher interviews to discuss students' progress will be held at the end of Term 1 and during Term 3.

Teachers may also be contacted whenever a concern arises. Please **DO NOT** wait for reporting time. Phone the school and book an appointment time stating the nature of the concern. The teachers are encouraged to contact parents regularly to express any concerns they may have. If the matter is urgent, please contact the Principal immediately.

## **SPECIAL NEEDS**

Wheatlands State School has the services of a Support Teacher – Learning Difficulties and Inclusion. This teacher works in conjunction with the teachers to plan, implement and evaluate programs for students with learning difficulties and verified disabilities.

Specific programs such as, Support a Reader are accessed for certain students, while other students require individual or small group programs which are planned cooperatively between the class teacher and the Learning Support Teacher.

The school also accesses the services of Advisory Teachers to develop Individual Education Plans for verified students with disabilities.

Wheatlands State School embraces the philosophy of inclusion and encourages our students to accept and tolerate difference.

## **EXCURSIONS AND CAMPS**

The school operates a structured Camp Program that is endorsed by the P & C Association. The program encompasses all year levels.

Periodically, excursions are organised to supplement and enrich learning experiences. Prior parental approval is required and parents are also required to indemnify the school and its officers in case of an accident that may occur during the excursion. Please complete the permission forms at the back of this Prospectus and return to the school.

Thorough risk assessments are completed prior to any excursions or camps taking place. As with all excursions and camps, exemplary behaviour is a prerequisite for attendance and participation.

## **BUS LEVY**

The Wheatlands State School will again be conducting a Bus Levy Scheme in 2011 to facilitate the handling of cash for school bus costs during the year. The funds will be used solely for the purpose of bus travel by



students. The levy amount for 2011 will be based on 2010 expenditure and be approved at the first P and C meeting in 2011.

The benefit of paying the levy is to remove the risk of money being lost during the year and reduces the substantial administrative requirements of constantly handling money.

If you have any difficulty with making the payment, or wish to nominate an “instalment” amount instead, please feel free to discuss the matter with the Principal.

Any families who do not wish to commit to a payment plan will be advised prior to each excursion of the amount required for bus travel for their child/ren.

Payments may be made by cheque payable to Wheatlands State School, or by cash handed into the school office cash box in a payment envelope. A receipt will be issued.

## **SPORTS AND ACTIVITIES**

All students in the school participate in Physical Education and Smart Moves programs. It is understood that at times students have legitimate reasons for not participating in these sessions due to illness and injury.

Should a student be unable to participate in HPE or Sport, it is expected that a note be presented to the student’s teacher detailing the reason he/she will not be participating. Should a student be incapacitated for an extended period, a Medical Certificate will be required. All notes are to be written and signed by the parents or guardian.

## **SWIMMING PROGRAM**

Wheatlands State School offers its students a swimming program. Students experience quality learn-to-swim coaching by qualified swimming instructors. This program for 2011 will run in both Term 1 and Term 4. There is a minimal cost to parents based on pool entry only.

## **CULTURAL ACTIVITIES**

The school provides opportunities for students to attend the Queensland Arts Council performances during the year. We travel to various State Schools to attend these performances. Admission charges are met by the parents.

## **EXTRA-CURRICULAR**

A range of extra-curricular activities are offered at the school. These include:

- Subject Area Competitions
- Student Performances
- Inter-school Sporting Competitions (Swimming, Athletics, Cross Country)
- Cluster Activities (linked to Cluster Curriculum)
- Numerous community based competitions.

## **TECHNOLOGY**

All students will incorporate the use of Information Communication Technology into units of their work.

All parents/guardians and students are required to read and sign a **“School Computer Policy and Student Internet Use”** prior to using the school computer systems. **A Copy is provided in back of this book.**

<p style="text-align: center;"><b>FACILITIES:</b> <b>What infrastructure is provided at Wheatlands State School?</b></p>
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## **CLASSROOMS AND LEARNING AREAS**

Under the Federal BER agreement Wheatland's State School was the recipient of a new permanent classroom and Resource centre.

The school provides general learning areas, as well as specialist areas which include the following.

### ***TECHNOLOGY ALCOVES***

The school currently has 20 computers available to students in their classroom areas. These are offered in cluster or alcove format which is deemed the most effective use of this valuable resource. We have allocated 1 computer per 2.75 students. We will be purchasing a further computers in 2011 to coincide with the opening of the new building. This will further reduce the ratio of computers per student.

Our teachers also have individual laptops and data projectors in each classroom which are used to ensure that curriculum is delivered dynamically and technologically to our students. Further to this, the school is currently looking at the purchase of Interactive Whiteboards for classrooms.

### ***LIBRARY***

The school has a well-equipped library, which complements the general classroom lessons. We have comfortable seating and cushions to encourage students to relax and read at every available opportunity.

To encourage full use of the Library and all its facilities, students are able to borrow books and equipment. Students can access library during set library lessons or may borrow at other times during the week. Parents can assist their children by encouraging the care and regular borrowing of books from this and other libraries, showing an interest in project work or home research activities. **All books need to be kept in a Library Bag.**

A parent library has been established. Please take the opportunity to borrow any books or videos of interest.

Returning the books to the library for re-dating may extend any loans. Students who borrow books and lose them or return them in poor condition may be required to pay for their replacement before borrowing rights can continue.

## ***PHOTOCOPYING AND LAMINATING***

Students and parents, requiring photocopying and laminating for personal reasons can obtain these services from the Teacher Aide. This can be accessed before school and after school and will be charged accordingly.

<h2 style="text-align: center;"><b>STUDENT WELFARE: How does the school care for my child?</b></h2>
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Providing for the welfare of students is an essential part of the school's role. To assist with the personal and academic concerns of students and to develop their personal and interpersonal skills, the school provides the following arrangements.

### **GUIDANCE OFFICER**

A Guidance Officer visits the school 1 day a week and upon request. She is available for students and/or parents to discuss student concerns of a personal, educational and vocational nature. Telephone the school for an appointment. Parental permission is sought for all Guidance Officer intervention.

### **ADMINISTRATION AND STAFF**

These people can be approached by students and parents for support regarding their concerns. When necessary, counselling and referrals are provided.

### **STUDENT COUNCIL**

The Student Council provides opportunities for students to have a say in the operation of the school. It provides active citizenship training and experience and helps to foster morale in the school. The Student Council conducts limited, but very successful, fundraising activities and supports the social life of the students (e.g. Discos, Dress Up Days).

### **COMMUNITY**

A number of organisations and individuals may have contact with our students offering their expertise to meet the needs of the students. Some of these organisations and individuals are:

Department of Family, Community Care, Dental Van, Ministers of Religion, Volunteer Assistants, Police and Ambulance, Adopt a Cop.

# UNIFORMS

## How do our children need to dress?

### School Dress Standards Procedures

- The school community supports the wearing of the school uniform on a daily basis as the preferred dress for all students.
- On occasions where students cannot wear any item of the school uniform, they should substitute an item of reasonable dress.
- The wearing of the School Uniform lends itself to practicability, durability and sensible fashion so children are encouraged to wear their uniform and we do ask for your support and cooperation if and when your child needs new school uniforms.
- The wearing of the school uniform indicates pride in the school as well as encouraging tidiness in the individual child.
- ***For all excursions students must wear school uniform.***
- Shoes must be worn at all times (Thongs and slip on style shoes are not suitable because of health and safety hazards).
- Wide Brim hats must be worn on the playground – **NO CAPS** are allowed.

### SCHOOL UNIFORM

Royal Blue shorts and hats are available locally from Struddies – Murgon or other department stores.

School Polo Shirts, skorts and Hats are available from the P & C Association

<b>GIRLS</b>	<b><i>School Polo Shirt</i></b>	<b><i>Royal Blue Skort or Short</i></b>	<b><i>Royal Blue Wide Brim Hat with School Logo</i></b>	<b><i>White Socks</i></b>	<b><i>Joggers or School Shoes</i></b>
<b>BOYS</b>	<b><i>School Polo Shirt</i></b>	<b><i>Royal Blue Short</i></b>	<b><i>Royal Blue Wide Brim Hat with School Logo</i></b>	<b><i>White Socks</i></b>	<b><i>Joggers or School Shoes</i></b>

***Winter Uniforms Girls/Boys: Royal Blue Tracksuit top and pants.***

**CODE OF BEHAVIOUR**  
**What a standard of behaviour is my child expected to meet?**

## **WHEATLANDS STATE SCHOOL RULES**

- **Be Safe**
- **Be Responsible**
- **Be Respectful**
- **Be a Learner**

## **CLASSROOM RULES**

Classroom rules will be jointly negotiated by teachers and students.

## **BUS RULES**

The students must abide by the Queensland School Transport Code of Conduct. Parents and students wishing to have a copy of the “Code of Conduct Guide” can obtain one from the office at the school.

All instances of misbehaviour must be reported to the bus driver. Should the bus driver feel that this misbehaviour is endangering the safety of other students he/she should inform the Conveyance Committee. The Conveyance Committee then meets and takes appropriate action.

*Any parents of children who have to cross the road are requested to teach their children the following rule:*

### **“NEVER GO IN FRONT OF THE BUS”**

*Even if they are late, make sure they stop and look both ways before crossing the road as they might not hear oncoming traffic over the engine noise of the bus.*

*When getting off the bus, stand clear until the bus moves on and make sure they have clear vision in both directions before crossing. A parent should always accompany small children in these circumstances.*

## **ITEMS BANNED FROM SCHOOL**

Chewing gum, lollies and soft drinks are not permitted within school grounds and on school buses.



## PARENT/GUARDIAN PERMISSION

During the school year, your child, on a number of occasions, leaves the school grounds. It is necessary that you are aware of this and give your permission. To streamline that permission procedure, would you please complete the following:-

I give permission for my child/children

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For the duration of 2011 to leave the school (when necessary):

- |    |   |         |
|----|---|---------|
| 1. | To compete in school sporting activities                          | YES/NO  |
| 2. | To attend educational concerts, shows, films and<br>and functions | YES/ NO |
| 3. | To participate in the school Swimming Program                     | YES/NO  |
| 4. | To attend Religious Instruction Classes                           | YES/NO  |

\_\_\_\_\_ Parent/Guardian/s Signature

\_\_\_\_\_ Date



## COMPUTER USE AGREEMENT

**Students have access to a variety of software including Microsoft Word, Works, and Encarta, TTAPA (typing) as well as a large range of application software.**

To enable maximum use of computers by students at all times the following rules must be observed:

- Under no circumstances are students to touch any of the power outlets.
- No student is allowed to turn off or reboot a computer without teacher permission.
- Students must report any problems to their teacher immediately.
- No internet access before, during breaks or after school.
- Students need permission to print any document.
- Students need to follow teacher instructions on computers.
- Clean hands before use.
- No food or drink near computers.

### STUDENT AGREEMENT

It has been explained to me and I hereby agree that, should I breach the Computer Use Rules, I could lose my access to and use of computers at Wheatlands State School for a period of time.

..... (Students Signature)

### PARENT AGREEMENT

I ..... have read and understood the above rules and hereby agree, should my child ..... breach the Computer Use Rules; they could lose access to computer use at Wheatlands State School for a period of time.

..... (Parent signature)





# STUDENT INTERNET AGREEMENT

## STUDENT AGREEMENT

**While I have access to the internet I agree to:**

- Use it for educational purposes only;
- Not look for anything that is illegal, dangerous or offensive;
- Clear any offensive pictures or information from my screen;
- Immediately and quietly tell my teacher if I come across anything illegal, dangerous or offensive;
- Not use the internet to annoy or offend anyone else (e-mail particularly);
- Not to click on ads that may result in a purchase being made (for which you would be accountable for).

..... Student Name

..... Student Signature

..... Date

## PARENT AGREEMENT

I understand the internet provides students with valuable learning experiences. I also understand that it gives access to information on computers around the world; that the school cannot control what is on those computers; and that a very small part of that information can be illegal, dangerous or offensive.

I accept that, while teachers will always exercise their duty of care, protection against exposure to harmful information must depend finally upon the responsibility of the students.

I believe my child ..... understands this responsibility, and I hereby give permission for him/her to access the internet under the school rules. I understand that breaking these rules will be subject to appropriate action by the school. This would include loss of the internet access.

..... Parents Name



## The Code of School Behaviour

Better Behaviour  
Better Learning

# Wheatlands State School

## *Responsible Behaviour Plan for Students*

based on *The Code of School Behaviour*

### 1. Purpose

Wheatlands State School is committed to providing a safe, Responsible and disciplined learning environment for students and staff, where students have opportunities to engage in quality learning experiences and acquire values supportive of their lifelong wellbeing.

This Responsible Behaviour Plan for Students is designed to facilitate high standards of behaviour so that the learning and teaching in our school can be effective and students can participate positively within our school community.

### 2. Consultation and data review

Wheatlands State School developed this plan in collaboration with our school community. Broad consultation with parents, staff and students was undertaken through survey distribution and community meetings held during February 2009. A review of school data relating to attendance, absenteeism, school disciplinary absences and behaviour incidents from 2006-2009 also informed the development process.

The Plan was endorsed by the Principal, the President of the P&C and Executive Director Schools in 2009, and will be reviewed in 2012 as required in legislation.

### 3. Learning and behaviour statement

All areas of Wheatlands State School are learning and teaching environments. We consider behaviour management to be an opportunity for valuable social learning as well as a means of maximising the success of academic education programs.

Our Responsible Behaviour Plan outlines our system for facilitating positive behaviours, preventing problem behaviour and responding to unacceptable behaviours. Through our school plan shared expectations for student behaviour are plain to everyone, assisting Wheatlands State School to create and maintain a positive and productive learning and teaching environment, where ALL school community members have clear and consistent expectations and understandings of their role in the educational process.

Our school community has identified the following school rules to teach and promote our high standards of responsible behaviour:

- Be Safe
- Be Respectful
- Be Responsible
- Be a Learner

Our school rules have been agreed upon and endorsed by all staff and our school P&C. They are aligned with the values, principles and expected standards outlined in Education Queensland's Code of School Behaviour.

