

CULVER/JUDGE



IOWA'S INFRASTRUCTURE INVESTMENT INITIATIVE

**Report to the Governor  
On the I-JOBS Program's  
Implementation Status  
July 26, 2010**



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## Section I - Introduction and Purpose of the Report

The Iowa Department of Management (IDOM) has prepared this Final Report to the Governor on the Iowa Infrastructure Investment Initiative Program (I-JOBS) to provide the Governor's Office with a status report on the I-JOBS program's implementation and to evaluate how I-JOBS is complementing other infrastructure and flood response programs in Iowa to support jobs. IDOM has also worked closely with participating I-JOBS Departments and Offices to develop a more comprehensive data collection system. Draft Reporting Procedures and Guidance for I-JOBS for all four Quarters of 2010 is attached as Exhibit A to this Report. Training on these reporting requirements began in July 2010. This Report and the Reporting Procedures and Guidance document will help make sure that the Departments and Offices implementing the I-JOBS program will be reporting information on I-JOBS projects consistently and comprehensively across agency lines moving forward. The Reporting Procedures and Guidance will also make certain that Departments and Offices exceed the reporting requirements for I-JOBS projects that the Legislature added during its 2010 Session.

## Section II - Modernizing Iowa's Infrastructure

The Culver/Judge administration is a national leader in repairing and modernizing Iowa's infrastructure with a goal of making Iowa the best connected state in the nation. Iowa is making historic investments in its roads, bridges, telecommunications, rails, river ports, flood controls, electricity grids, National Guard Armories, Veterans Facilities, water treatment plants and other infrastructure and services that Iowa citizens and businesses rely upon. All of these infrastructure programs have not only been necessary to keep Iowa's infrastructure safe and its business climate competitive with other states and nations – but particularly in this national recession – these infrastructure projects are also retaining and supporting thousands of jobs.

The Culver/Judge administration has financed all of its infrastructure programs without raising taxes in two ways: 1) by fighting very hard for Iowa's fair share of its federal tax dollars from Washington; and 2) using Iowa's existing gaming revenues to finance low cost bonds. This has allowed Iowa to move forward on critical infrastructure projects, help Iowans keep their jobs, put many Iowans back to work and maintain Iowa's Triple A Bond rating – all without raising taxes. Iowa is one of only nine states to enjoy the Triple A Bond rating from all three rating agencies. The Culver/Judge administration's jobs and infrastructure programs and Offices include:

- **Rebuild Iowa** – The devastating floods and tornadoes of 2008 knocked many Iowans back on their heels, but federal and state disaster relief is now flowing and helping Iowa re-build stronger (and safer) than ever. As of May 2010, more than \$3.2 Billion of Iowa's \$4 Billion in disaster funds have been approved for use and more than \$1.3

Billion has been spent. The vast majority of Rebuild Iowa funds will pay for the reconstruction of homes, businesses and infrastructure damaged by the natural disasters of 2008.

The Rebuild Iowa Office (RIO) coordinates one of the largest disaster recovery and reconstruction projects in Iowa's history and will help protect Iowa from future natural disasters. The RIO works with a variety of state and local agencies to administer a combination of state and federal disaster assistance funding. Approximately 89%, or \$3.54 Billion is federal funding (including grants, loans and tax credits) and \$459 Million or 11% is state funding. The Culver/Judge administration and the RIO will continue to actively pursue these federal funds to continue Iowa's disaster recovery efforts.

- **Recovery Act Projects** - the American Recovery and Reinvestment Act (the Recovery Act) pumped \$830 million into Iowa's economy. The Culver/Judge administration has been using these federal funds to support and retain jobs, improve our infrastructure, strengthen our economy, and build a safer, stronger, greener, and smarter state. In the last quarter of 2009, these funds had already supported 8,057 jobs in Iowa. More jobs will be supported with these federal funds as Recovery Act projects move forward.
- **I-JOBS** – During the 2009 and 2010 sessions, the Legislature responded to Governor Culver's I-JOBS proposal and created an \$875 million state infrastructure modernization program designed to support or retain jobs, rebuild communities impacted by the 2008 floods and promote long-term economic growth. The I-JOBS initiative is designed to supplement the federal Recovery Act funds and the federal Rebuild Iowa emergency funds to accelerate disaster recovery and help create jobs in Iowa. I-JOBS uses existing gaming revenues and the state's Triple A Bond rating to jumpstart the repair of Iowa's bridges, roads and other infrastructure. Already, the I-JOBS initiative has launched more than 1,688 projects and as of July 20, 2010 has invested \$705.4 million in shovel ready projects.
- **Veterans Home** – The Culver/Judge administration has moved ahead aggressively with a four phase \$110 million modernization of the Veterans Home in Marshalltown, Iowa. This much needed investment in veterans is also creating construction jobs.
- **New Prison Construction** – In April 2010, Iowa broke ground on a new \$131 million state maximum-security prison in Ft. Madison that will replace an antiquated facility that predates the Civil War. This will provide a much needed shot of economic stimulus into Southeast Iowa.

- **Broadband Expansion** – On July 2, 2010 Governor Culver announced that Iowa will be receiving an additional \$90 million in federal Recovery Act funds to help build out high speed Broadband internet access throughout the state. The Recovery Act funds Broadband service providers either directly or through joint partnerships with local communities. This additional federal investment in infrastructure will help small businesses all across Iowa grow faster in the next decade.
- **Water/Sewer/Watershed Projects** - I-JOBS and Recovery Act funds are also helping to make an historic investment in water and sewer treatment plants throughout Iowa – protecting one of our most precious natural resources, Iowa's streams and rivers.
- **University of Iowa Flood Recovery** – I-JOBS, Federal Emergency Management Agency, insurance payments and other funds will pay for a total of \$743 million in construction, renovation, flood recovery and flood protection projects at the University of Iowa. Combined these projects will allow the University of Iowa to re-emerge from the natural disasters of 2008 stronger and safer than ever before.

All of these construction and infrastructure programs are supporting jobs right now and they are helping to move Iowa's economy forward out of the national recession faster than many other states. I-JOBS funding is designed to be flexible and is often targeted towards supplementing federally funded projects that would otherwise be winding down. This allows Iowa's infrastructure construction projects to continue at a steady pace. Iowa's economy is already showing signs of improvement from the national recession and many economists agree that these infrastructure and construction programs are critical for keeping the economy healthy in tough economic times.

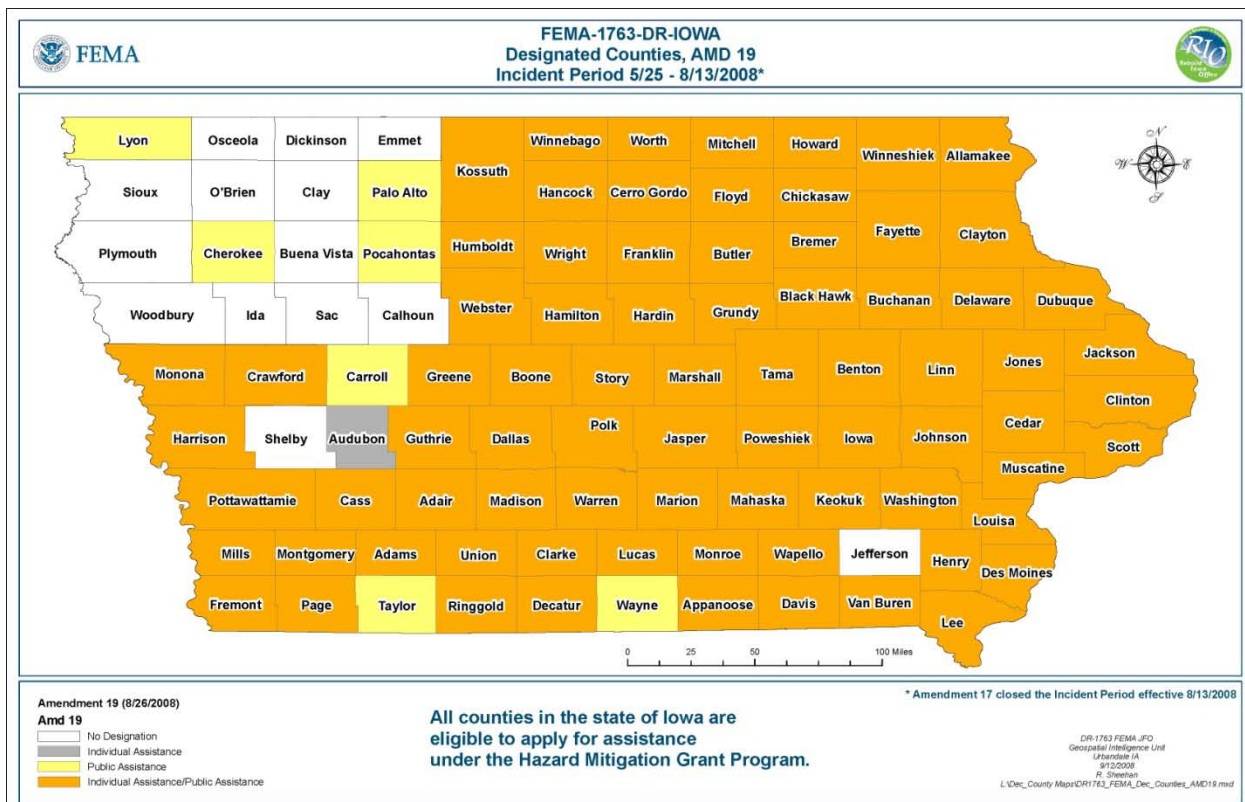
Iowa's efforts on moving the economy forward through infrastructure projects may already be paying dividends. According to a May 28, 2010 study by the U.S. Chamber of Commerce, Iowa's focus on entrepreneurship, innovation and exports has led to an eighth-place ranking on the Chamber's list of top economic-performing states. Iowa ranked high overall as "a solid performer across most of our metrics" according to the Chamber's *Enterprising States* survey. In addition, according to a June 14, 2010 economic survey issued by Manpower, Inc., Iowa's employment outlook ranks third in the nation. The Manpower survey found that employers in Iowa expect to hire at a "solid pace" during the third quarter of 2010.

# Section III – State Financing of Iowa’s Infrastructure Upgrade – I-JOBS

## The Natural Disasters of 2008

The need for an infrastructure investment program in Iowa was driven in large part by the devastating natural disasters of 2008. Throughout the spring and summer, the state was hit by tornadoes, severe thunderstorms, hail and floods. Between May 25, 2008 and August 13, 2008, 85 of Iowa’s 99 counties were declared Federal Disaster Areas (See Map 1 below for the list of designated disaster areas). Iowa’s 2008 disaster is one of the largest in the nation’s history in terms of damage to public infrastructure. The Culver/Judge administration took action immediately to begin a coordinated response to the damages caused by the disasters and to begin protecting Iowa’s citizens and coordinating the recovery efforts.

**Map 1 – 2008 Iowa Disaster Designation County by County**



First, on June 27, 2008 Governor Culver signed Executive Order Number 7 establishing the Rebuild Iowa Office (RIO) to coordinate the statewide disaster recovery effort. The Rebuild Iowa Office was officially established as a state agency in House File 64, Iowa legislation which was signed into law on Feb. 2, 2009. This legislation directs the office to coordinate disaster

recovery until June 30, 2011. It also called for quarterly reports to include an updated budgetary and financial analysis including full-time equivalent positions, and progress in obtaining goals, benchmarks, and objectives.

Second, during the Summer and Fall of 2008, the Culver/Judge administration began an assessment of the damage done to Iowa's infrastructure and completed a needs assessment of the fastest way to begin the rebuilding process. This needs assessment quickly concluded that federal emergency funding alone would not allow Iowa's cities and counties to fully recover and respond. The administration needed to identify state based funding streams to get the recovery under way in the most effective manner. Rejecting the idea of a state tax increase in the middle of a national recession, the Culver/Judge administration proposed a bold plan.

### **Bonds Instead of New Taxes**

In 2009, Governor Culver proposed in his Condition of the State Address an I-JOBS infrastructure investment program paid for by issuing construction bonds rather than raising taxes. Governor Culver chose the bonding approach rather than raising new taxes and revenues as part of an overall effort to shrink the size of the Iowa state government budget, reduce the size of the state government payroll and prepare Iowa's economy so that it can emerge stronger (and faster than other states) out of the national recession. The goal of the I-JOBS program was to quickly fund shovel ready infrastructure projects that might also leverage federal, local and private sector funding to maximize its impact on Iowa's economy.

When the national recession was at its worst, the Culver/Judge administration proposed a new infusion of infrastructure and construction financing using existing gaming revenues. During the 2009 and 2010 sessions, the Legislature responded to the Culver/Judge administration's I-JOBS proposal and created an \$875 million state infrastructure modernization program designed to support or retain jobs, rebuild communities impacted by the 2008 floods and promote long-term economic growth. In the short-term, the I-JOBS initiative is designed to supplement the federal Recovery Act funds and the federal Rebuild Iowa emergency funds and help support additional jobs in Iowa. In the long term, investing now in Iowa's infrastructure will strengthen Iowa's economy by building a better connected state.

The \$875 million I-JOBS initiative includes issuing revenue bonds and academic revenue bonds, appropriations from the Rebuild Iowa Infrastructure Fund (RIIF) and RISE (Revitalize Iowa's Sound Economy) transportation funds. All the debt repayments will be paid back with existing gambling revenues instead of state income tax or sales tax dollars. The money has been raised as follows:

- \$695 million in revenue bonds: \$545 million were issued in July 2009 and \$150 million will be issued in July 2010. The interest rate on the \$545 million revenue bonds was 4.3 percent, which requires a \$43 million yearly payment. The Legislature

set aside \$55 million in existing gaming revenues for repayment of the debt. The \$43 million pays the debt service for the \$545 million bond issuance; the remaining \$12 million will pay for the new \$150 million bond issuance in FY 2011.

- \$115 million in academic revenue bonds that will be issued by the Board of Regents. Repayment of the debt is through tuition replacement from RIIF, ranging from \$5 million to \$10 million a year through FY 40.
- \$65 million from RIIF, federal recovery money, and RISE transportation funds.

The Culver/Judge administration chose this revenue bond approach because the infrastructure improvements funded through I-JOBS could not be postponed and raising taxes was simply not an option. In addition, by funding the program through revenue bonds, Iowa was able to take advantage of its Triple A Bond rating to capture low interest rates. As many in the Legislature observed, the revenue bond approach has a proven track record in Iowa.

### **Smaller State Budget**

Iowa's Triple A Bond Rating did not happen by accident. Since taking office in January 2007, Governor Culver has submitted and signed balanced budgets for Iowa State Government each year. Balanced budgets are required by the Iowa Code and by consistently managing the fiscal affairs of the Iowa since taking office - the Culver/Judge administration has earned and retained Triple A Bond ratings from investors. There are only nine states in the nation that have Triple A Bond ratings. Iowa is one of those states.

Bond investors pay very close attention to fiscal management of the states they choose to invest in. Investor research would demonstrate that Iowa's fiscal management has been very prudent even in these difficult economic times. For example, the Fiscal Year 2011 budget that Governor Culver signed this year was \$64 million *lower* than the FY 2007 budget the Governor signed when he first became Governor in 2007. In fact, the FY 2011 Budget that Governor Culver signed this year was \$542.9 million lower than the FY 2010 budget he signed into law last year. Because of these cuts in spending, the FY 2011 Iowa budget did not include any increases in the state income or sales taxes.

### **Smaller State Workforce**

In addition to shrinking the annual state budget, the Culver/Judge administration has also tried to shrink the size of the state government payroll. The hiring of new state employees has been closely monitored since January 2007. In addition, in February 2010, Governor Culver signed Senate File 2062, the State Employee Retirement Incentive Program (SERIP) triggering early retirement for thousands of Executive Branch employees and projected cost savings of \$60 million. This legislation received bi-partisan support and passed the House of



Representatives by a 98-1 margin and the Senate with a 41-6 vote. Since then, the number of state employees that have opted for early retirement has exceeded projections, so the savings in FY 2011 will be more than \$88 million in General Fund and other state fund savings.

When Governor Culver took office in January 2007, Iowa state government had approximately 19,103 employees. As of July 2010, when Iowa's cost cutting early retirement program is fully implemented, Iowa state government will have approximately 17,494 employees – more than 1,600 fewer state employees. In other words, Iowa state government is doing more with less and Iowa's Triple A Bond Rating is a reflection of the private sector's recognition of this prudent fiscal management.

### **I-JOBS' Focus on Flood Recovery and Flood Prevention**

The I-JOBS program has indeed been focused on upgrading Iowa's infrastructure with a particular emphasis on flood recovery and flood prevention. In addition to the emergency bridge repairs and other critical infrastructure projects, there are \$328.6 million in I-JOBS projects devoted to flood recovery and flood prevention. Table 1 lists these flood prevention and flood mitigation projects below.

**Table 1: Total I-JOB Funding for Flood Recovery and Flood Mitigation**

<b>Dept</b>	<b>Appropriation/Project Listing</b>	<b>Flood Recovery</b>	<b>Flood Mitigation</b>	<b>Total I JOBS Funding</b>
DALS	Soil Conservation	\$3,000,000	\$3,500,000	\$6,500,000
IFA	Disaster Damage Housing Assistance Grant Fund	\$5,000,000		\$5,000,000
<b>Local Infrastructure Grants</b>				
IJOBS Board	Emergency Operations Center-Humboldt County	\$190,594		\$190,594
IJOBS Board	Operation Threshold Central Office-Waterloo	\$2,003,910		\$2,003,910
IJOBS Board	Fort Madison Santa Fe Depot-Fort Madison	\$1,131,344		\$1,131,344
IJOBS Board	Juvenile Law Center & Courthouse-Linn County	\$3,690,000		\$3,690,000
IJOBS Board	Public Works Complex-Cedar Falls	\$8,741,250		\$8,741,250
IJOBS Board	African American Museum-Cedar Rapids	\$268,510		\$268,510
IJOBS Board	Black Hawk County Conservation Office-Black Hawk Co	\$187,791		\$187,791
IJOBS Board	Volga River and Nagle Creek Levee-Volga	\$16,429		\$16,429
IJOBS Board	Forest City Public Works Facility-Forest City		\$537,050	\$537,050
IJOBS Board	Northeast Creston Sewer and Storm Sewer-Creston	\$686,250		\$686,250
IJOBS Board	Fayette Concrete Flood Wall-Fayette		\$53,750	\$53,750
IJOBS Board	Vine Street Drainage Improvements-Hartford	\$52,875		\$52,875
IJOBS Board	Polk County River Place Floodwall Construction		\$818,750	\$818,750
IJOBS Board	Public Works Facility-Toledo	\$727,500		\$727,500
IJOBS Board	Acquisition of Flood-Blighted Properties-Cedar Rapids	\$380,250		\$380,250
IJOBS Board	Wastewater Treatment Plant-Anamosa		\$3,069,000	\$3,069,000
IJOBS Board	Tama Road Reconstruction-West Burlington		\$175,000	\$175,000
IJOBS Board	Birdland Levee Replacement-Des Moines	\$2,205,000		\$2,205,000
IJOBS Board	6th Street SW Reconstruction-Cedar Rapids		\$3,309,375	\$3,309,375
IJOBS Board	Ice House Museum Restoration-Cedar Falls	\$545,700		\$545,700
IJOBS Board	Hwy 175 Stormwater Flood Mitigation-Eldora		<b>\$261,000</b>	<b>\$261,000</b>

Dept	Appropriation/Project Listing	Flood Recovery	Flood Mitigation	Total I JOBS Funding
IJOBS Board	Removal of Old Armory-Johnson Co.	\$975,000		\$975,000
IJOBS Board	Cillicothe Bridge and Rock Bluff Road Rebuilding-Wapello Co		\$5,350,000	\$5,350,000
IJOBS Board	Story City Storm Sewer Improvements-Story City		\$295,680	\$295,680
IJOBS Board	Replacement of Equipment Storage Facility-Mason City	\$772,500		\$772,500
IJOBS Board	Public Works Operations Facility-Council Bluffs		\$3,869,000	\$3,869,000
IJOBS Board	Flood Recovery and Protection-Coralville	\$27,140,573		\$27,140,573
IJOBS Board	Cedar Rapids Public Library Main Facility-Cedar Rapids	\$5,000,000		\$5,000,000
IJOBS Board	East Side Storm Water Improvements-DeWitt		\$300,000	\$300,000
IJOBS Board	Storm Sewer on Moore-Stratford		\$16,586	\$16,586
IJOBS Board	Bench Area Flash Flood Mitigation-Marquette		\$677,048	\$677,048
IJOBS Board	U.S. Cellular Center Improvements-Cedar Rapids	\$15,000,000		\$15,000,000
IJOBS Board	RR ROW Storm Sewer Replacement-Avoca		\$203,910	\$203,910
IJOBS Board	Wastewater Treatment Facility-Spillville	\$906,225		\$906,225
IJOBS Board	West Ditch-Avoca		\$203,910	\$203,910
IJOBS Board	Restoration of CSPS Hall-Cedar Rapids	\$4,800,000		\$4,800,000
IJOBS Board	Glidden Storm Water Project-Glidden		\$287,500	\$287,500
IJOBS Board	National Balloon Museum North Slope-Indianola		\$188,300	\$188,300
IJOBS Board	Defiance Storm Sewer Construction-Defiance		\$155,000	\$155,000
IJOBS Board	Wastewater Treatment Plant-Iowa City		\$3,495,293	\$3,495,29
	<b>Local Infrastructure Specific Allocations</b>			
IJOBS Board	Human Services Resources Replacement Center (Linn Co)	\$10,000,000		\$10,000,000
IJOBS Board	Options of Linn County	\$5,000,000		\$5,000,000
IJOBS Board	Steam Energy Solution	\$5,000,000		\$5,000,000
IJOBS Board	National Czech & Slovak Museum	\$10,000,000		\$10,000,000
IJOBS Board	Paramount Theater	\$5,000,000		\$5,000,000

Dept	Appropriation/Project Listing	Flood Recovery	Flood Mitigation	Total I JOBS Funding
IJOBS Board	Cedar Rapids Public Library	\$5,000,000		\$5,000,000
IJOBS Board	Cedar Rapids Public Works Building	\$5,000,000		\$5,000,000
IJOBS Board	Palo Fire Station	\$500,000		\$500,000
IJOBS Board	Elkader Fire Station	\$500,000		\$500,000
IJOBS Board	Charles City Fire Station	\$500,000		\$500,000
IJOBS Board	Disaster Prevention Local Infrastructure Grant Program		\$30,000,000	\$30,000,000
IJOBS Board	Floodwall Cedar Rapids Former Fed. Courthouse		\$2,000,000	\$2,000,000
IJOBS Board	Linn County Administrative Office Building	\$4,400,000		\$4,400,000
IJOBS Board	Cedar Rapids City Hall	\$4,400,000		\$4,400,000
IJOBS Board	Des Moines Riverpoint Service Area		\$1,250,000	\$1,250,000
IJOBS Board	Des Moines Court Ave Sewer		\$3,050,000	\$3,050,000
IJOBS Board	Des Moines flood control at the Tonawanda Ravine		\$700,000	\$700,000
IJOBS Board	Des Moines Wastewater Reclamation basins		\$500,000	\$500,000
IJOBS Board	Flood Mitigation Davenport-Woodman Pk Flood Prot		\$1,050,000	\$1,050,000
IJOBS Board	Waterloo Public Works Building	\$5,000,000		\$5,000,000
IJOBS Board	Iowa City Wastewater Treatment Plant		\$2,000,000	\$2,000,000
IJOBS Board	West Union Green Pilot Project		\$1,175,000	\$1,175,000
IJOBS Board	Belmond Storm Sewer Flood Protection		\$600,000	\$600,000
IJOBS Board	Norwalk Orchard Ridge Drainage Channel Projects		\$300,000	\$300,000
DNR	Watershed Rebuilding - Water Quality		\$13,500,000	\$13,500,000
Regents	Rebuilding University of Iowa Campus	\$100,000,000		\$100,000,000
Treasurer	Watershed Improvement Fund		\$2,000,000	\$2,000,000
<b>Total I-JOB Flood &amp; Disaster Response</b>		<b>\$243,721,701</b>	<b>\$84,891,152</b>	<b>\$328,612,853</b>

## **Section IV - Overview of the I-JOBS Program Allocations**

The I-JOBS program was developed in the 2009 and 2010 Legislative Sessions and is administered by a variety of Iowa Departments, Offices and Institutions. The vast majority of I-JOBS funding is designed to rapidly repair and modernize Iowa's infrastructure. Table 2 presents a summary of the two year I-JOBS allocations by Department and highlights the I-JOBS program's focus on modernizing Iowa's infrastructure.

The Legislature also created an 11-member I-JOBS Board to administer a significant portion of the I-JOBS program. For example, the I-JOBS Board awards competitive I-JOBS grants to local communities. Please note that the majority of I-JOBS funding is allocated directly to Departments, Offices and programs and does not require approval by the I-JOBS Board. In 2009, the I-JOBS Board administered \$118.5 million in local infrastructure disaster recovery competitive grants, and \$46.5 million in non-competitive grants as outlined by the Legislature. In 2010, the I-JOBS Board is awarding \$30 million in competitive disaster prevention grants, and \$31 million in non-competitive grants as outlined by the Legislature. The Board is staffed and administered by the Iowa Finance Authority (IFA) and is made up of the Iowa Finance Authority Director, the Department of Economic Development Director, the Iowa Workforce Development Director, the Rebuild Iowa Office Director, the Emergency Management Division Director, the State Treasurer and 6 Public Members from geographically diverse areas.

**Table 2: I-JOBS Allocations (2009 & 2010)**

<b>Agency</b>	<b>Program</b>	<b>I-JOBS Funds</b>
<b>Department of Administrative Services</b>	Major Maintenance	\$ 17,624,923.00
<b>Department of Agriculture and Land Stewardship</b>	Soil Conservation - Wetlands, Water Quality	\$ 11,500,000.00
	Soil Conservation Cost Share	\$ 6,950,000.00
	Conservation Reserve Enhancement Program	\$ 2,500,000.00
	Watershed Improvement Review Board	\$ 2,000,000.00
<b>Department for the Blind</b>	Dormitory Remodel Adult Orientation Center Des Moines	\$ 869,748.00
<b>Department of Corrections</b>	First CBC - Waterloo Residential Expansion	\$ 6,000,000.00
	Third CBC - Sioux City Residential Expansion	\$ 5,300,000.00
	Seventh CBC - Davenport Residential Expansion	\$ 2,100,000.00
	Eighth CBC - Ottumwa Residential Expansion	\$ 4,100,000.00
	Iowa Correctional Institution for Women at Mitchellville Expansion	\$ 47,500,000.00
	Project Management - Prison Construction Projects	\$ 2,200,000.00
	Mt. Pleasant and Rockwell City Improvements	\$ 12,500,000.00
	Security Barrier Fifth CBC Des Moines/Blank Park	\$ 1,000,000.00
	1 Time-Opening Costs for CBCs - equipment purchase	\$ 1,519,048.00
<b>Department of Cultural Affairs</b>	Great Places Grants	\$ 2,000,000.00
<b>Department of Economic Development</b>	Community Attraction and Tourism Grants (CAT)	\$ 24,000,000.00
	River Enhancement Community Attraction and Tourism (RECAT)	\$ 14,000,000.00
	ACE Vertical Infrastructure Community College	\$ 11,000,000.00
	Main Street Projects	\$ 14,000,000.00

<b>Agency</b>	<b>Program</b>	<b>I-JOBS Funds</b>
	Regional Transit Hub Construction	\$ 4,000,000.00
	NIACC/Mason City Small Business Center	\$ 1,500,000.00
	Kirkwood Community College/Cedar Rapids Small Business Center	\$ 1,200,000.00
<b>Department of Education</b>	Community College Major Maintenance Infrastructure	\$ 4,000,000.00
<b>Iowa Finance Authority</b>	Public Service Shelter Grants	\$ 10,000,000.00
	Disaster Damage Housing Assistance Grants	\$ 5,000,000.00
	Affordable Housing Assistance Grants	\$ 20,000,000.00
	Sewer Infrastructure (for communities with population less than 10,000)	\$ 35,000,000.00
	Sewer Infrastructure (for communities with population less than 10,000)	\$ 20,000,000.00
	Housing Trust Fund Grants	\$ 2,000,000.00
	I-JOBS Board -Local Infrastructure Competitive Grant Program	\$ 118,500,000.00
	I-JOBS Board Targeted Disaster Rebuilding	\$ 46,500,000.00
	I-JOBS Board - Disaster Prevention Smart Planning Local Grants	\$ 30,000,000.00
	Flood Projects - Cedar Rapids and Linn County	\$ 8,800,000.00
	Flood Mitigation and Renovation - Courthouse Area Cedar Rapids	\$ 2,000,000.00
	Flood Mitigation Belmond - Storm Sewer Flood Protection	\$ 600,000.00
	Flood Mitigation Norwalk - Orchard Ridge Drainage Channel Projects	\$ 300,000.00
	Flood Projects - Des Moines and Polk County	\$ 9,500,000.00
	Flood Mitigation Davenport - Woodmen Field	\$ 1,050,000.00

<b>Agency</b>	<b>Program</b>	<b>I-JOBS Funds</b>
	Flood projects Waterloo - Public Works Building	\$ 5,000,000.00
	Flood Projects Iowa City - Wastewater Treatment Plan	\$ 2,000,000.00
	Flood Mitigation West Union - Green Pilot Project	\$ 1,175,000.00
	Jessup City Hall	\$ 475,000.00
<b>Department of Natural Resources</b>	Volga River Rec. Area Infrastructure Improvements	\$ 750,000.00
	Carter Lake Improvements	\$ 500,000.00
	Lake Restoration and Water Quality	\$ 20,000,000.00
	Watershed Rebuilding - Water Quality	\$ 13,500,000.00
	State Parks Infrastructure Improvements	\$ 5,000,000.00
<b>Regents</b>	Iowa Public Radio Infrastructure	\$ 1,900,000.00
	ISU - Veterinary Lab Phase II Small Animals Teaching Hospital	\$ 38,000,000.00
	Iowa Energy Center - Alternative Revolving Loan Program	\$ 10,000,000.00
	U of I - Institute for Biomedical Discovery	\$ 10,000,000.00
	University of Iowa Campus	\$ 100,000,000.00
<b>State Fair Authority</b>	Agriculture Exhibition Center	\$ 2,500,000.00
<b>Department of Transportation</b>	Public Transit Infrastructure	\$ 4,200,000.00
	Commercial Airport Vertical Infrastructure	\$ 3,000,000.00
	Bridge Safety Fund	\$ 50,000,000.00
	Rail Ports Improvements Economic Development	\$ 7,500,000.00
	Local Roads (City)	\$ 22,500,000.00
	Local Roads (County)	\$ 22,500,000.00



<b>Agency</b>	<b>Program</b>	<b>I-JOBS Funds</b>
<b>Department of Transportation</b>	DOT RISE Funds	\$ 10,000,000.00
	Multi-Modal Projects	\$ 10,000,000.00
<b>Department of Veterans Affairs</b>	Iowa Veterans Home Master Plan	\$ 22,555,329.00
<b>TOTAL</b>		<b>\$871,669,048.00</b>

FY11 Ending Balance: \$4 million remains from FY11 revenue bonds proceeds, which will be eligible for FY12 infrastructure projects that the 2011 Legislature could appropriate.

## Section V - A County by County Overview of I-JOBS & Leveraged Funds

One of the main goals of the I-JOBS program was to leverage other sources of funding to get infrastructure projects up and running as soon as possible. Table 3 presents a breakdown of I-JOBS funding by County with a comparison of funds leveraged for I-JOBS projects. The I-JOBS program has been able to successfully leverage more funds for infrastructure projects than was originally allocated to Departments. As of July 2010, total infrastructure development spending achieved through I-JOBS was \$1.32 Billion, representing \$705.4 million in I-JOBS funding combined with \$610.6 million in leveraged project funding. These leveraged funds include other state funds, federal funds, local funds and private sector funds. These figures will continue to increase as additional I-JOBS programs get underway as the Spring and Summer 2010 construction seasons continue in earnest.

**Table 3 – I-JOBS Grants by County with Leveraged Funds**

COUNTY	Projects	Grant Amount	Leveraged	Total Project
Adair	10	\$2,524,985	\$789,575	\$3,314,560
Adams	7	\$430,892	\$17,808	\$448,700
Allamakee	11	\$2,050,933	\$7,849,886	\$9,900,819
Appanoose	16	\$878,076	\$98,865	\$976,941
Audubon	8	\$236,843	\$98,207	\$335,050
Benton	22	\$2,308,265	\$3,217,706	\$5,525,971
Black Hawk	33	\$27,983,896	\$11,204,560	\$39,188,456
Boone	17	\$1,187,926	\$187,218	\$1,375,144
Bremer	19	\$1,111,816	\$1,415,172	\$2,526,988
Buchanan	19	\$1,709,490	\$85,894	\$1,795,384
Buena Vista	14	\$1,126,185	\$1,220,386	\$2,346,571
Butler	16	\$2,639,178	\$436,142	\$3,075,320
Calhoun	16	\$4,835,178	\$818,657	\$5,653,835
Carroll	17	\$745,347	\$658,679	\$1,404,026
Cass	19	\$7,436,330	\$411,472	\$7,847,802
Cedar	11	\$446,420	\$1,662,047	\$2,108,467
Cerro Gordo	21	\$3,792,400	\$2,255,595	\$6,047,995
Cherokee	10	\$1,283,860	\$76,825	\$1,360,685
Chickasaw	14	\$513,361	\$155,278	\$668,639
Clarke	12	\$6,539,228	\$2,707,955	\$9,247,183
Clay	18	\$3,199,519	\$6,806,513	\$10,006,032
Clayton	26	\$2,522,878	\$2,066,058	\$4,588,936
Clinton	19	\$3,975,558	\$370,605	\$4,346,163
Crawford	19	\$1,347,119	\$251,768	\$1,598,887
Dallas	23	\$6,951,526	\$11,583,314	\$18,534,840
Davis	9	\$1,463,303	\$9,531	\$1,472,834

<b>COUNTY</b>	<b>Projects</b>	<b>Grant Amount</b>	<b>Leveraged</b>	<b>Total Project</b>
Decatur	14	\$2,292,403	\$3,970	\$2,296,373
Delaware	16	\$1,846,320	\$165,449	\$2,011,769
Des Moines	14	\$1,589,441	\$1,000,219	\$2,589,660
Dickinson	17	\$3,448,446	\$946,989	\$4,395,435
Dubuque	31	\$4,165,725	\$20,659,468	\$24,825,193
Emmet	8	\$322,128	\$216,177	\$538,305
Fayette	32	\$6,804,266	\$3,989,286	\$10,793,552
Floyd	13	\$1,722,826	\$672,268	\$2,395,094
Franklin	15	\$2,487,599	\$59,474	\$2,547,073
Fremont	13	\$422,741	\$319,202	\$741,943
Greene	10	\$2,643,817	\$3,001	\$2,646,818
Grundy	12	\$295,062	\$98,618	\$393,680
Guthrie	15	\$1,665,558	\$853,907	\$2,519,465
Hamilton	14	\$1,418,768	\$782,289	\$2,201,056
Hancock	12	\$701,809	\$3,520,913	\$4,222,721
Hardin	18	\$850,219	\$3,665,957	\$4,516,176
Harrison	15	\$1,913,071	\$1,698,873	\$3,611,944
Henry	21	\$11,482,747	\$1,085,861	\$12,568,608
Howard	10	\$603,323	\$234,568	\$837,891
Humboldt	16	\$1,042,065	\$82,765	\$1,124,830
Ida	12	\$1,363,769	\$2,269,968	\$3,633,737
Iowa	15	\$3,409,925	\$3,691,607	\$7,101,532
Jackson	16	\$576,784	\$541,379	\$1,118,164
Jasper	20	\$1,696,486	\$74,092	\$1,770,578
Jefferson	12	\$872,871	\$28,038	\$900,909
Johnson	34	\$154,668,799	\$78,799,550	\$233,468,349
Jones	23	\$6,700,294	\$3,537,730	\$10,238,024
Keokuk	20	\$381,385	\$11,319	\$392,704
Kossuth	19	\$2,337,765	\$3,860,811	\$6,198,576
Lee	14	\$2,633,308	\$710,948	\$3,344,256
Linn	55	\$113,039,675	\$224,578,250	\$337,617,925
Louisa	13	\$871,996	\$522,373	\$1,394,369
Lucas	10	\$1,047,722	\$3,400	\$1,051,122
Lyon	11	\$709,207	\$605,000	\$1,314,207
Madison	12	\$886,309	\$1,800	\$888,109
Mahaska	14	\$772,015	\$173,830	\$945,845
Marion	15	\$2,147,969	\$3,846,248	\$5,994,217
Marshall	22	\$24,412,671	\$729,934	\$25,142,605
Mills	9	\$264,970	\$56,003	\$320,973
Mitchell	12	\$662,129	\$6,893,848	\$7,555,977
Monona	18	\$1,692,794	\$100,931	\$1,793,725
Monroe	5	\$185,836	\$0	\$185,836

<b>COUNTY</b>	<b>Projects</b>	<b>Grant Amount</b>	<b>Leveraged</b>	<b>Total Project</b>
Montgomery	13	\$2,365,849	\$112,843	\$2,478,692
Muscatine	12	\$1,140,300	\$3,217,310	\$4,357,610
O'Brien	2	\$148,700	\$327,870	\$476,570
Osceola	8	\$675,823	\$21,306	\$697,129
Page	16	\$2,559,154	\$554,268	\$3,113,422
Palo Alto	12	\$1,082,384	\$886,199	\$1,968,583
Plymouth	19	\$2,119,592	\$906,428	\$3,026,020
Pocahontas	13	\$1,841,213	\$3,184,784	\$5,025,997
Polk	73	\$101,549,786	\$76,576,421	\$178,126,207
Pottawattamie	35	\$16,510,135	\$10,606,801	\$27,116,936
Poweshiek	15	\$1,398,497	\$6,341,208	\$7,739,705
Ringgold	13	\$216,929	\$6,645	\$223,574
Sac	12	\$1,022,916	\$7,560,862	\$8,583,778
Scott	32	\$16,633,946	\$3,002,149	\$19,636,095
Shelby	17	\$1,156,211	\$5,520,470	\$6,676,681
Sioux	19	\$3,528,309	\$2,640,070	\$6,168,379
Story	23	\$40,355,070	\$21,440,613	\$61,795,683
Tama	18	\$1,856,320	\$421,099	\$2,277,419
Taylor	13	\$319,776	\$170,227	\$490,002
Union	13	\$1,349,254	\$285,651	\$1,634,905
Van Buren	12	\$562,253	\$14,635	\$576,888
Wapello	16	\$10,584,792	\$5,840,954	\$16,425,745
Warren	23	\$5,093,142	\$303,598	\$5,396,740
Washington	17	\$4,021,211	\$10,749	\$4,031,960
Wayne	12	\$1,231,020	\$19,593	\$1,250,613
Webster	21	\$2,956,823	\$1,945,644	\$4,902,467
Winnebago	12	\$888,711	\$615,630	\$1,504,341
Winneshiek	17	\$1,967,645	\$7,246,524	\$9,214,169
Woodbury	32	\$17,824,464	\$22,933,115	\$40,757,579
Worth	10	\$643,506	\$212,391	\$855,897
Wright	15	\$3,458,677	\$107,711	\$3,566,388
<b>Total</b>	<b>1,688</b>	<b>\$705,355,935</b>	<b>\$610,585,794</b>	<b>\$1,315,941,729</b>

There are wide varieties of I-JOBS projects and grant programs and more than 1,688 projects have been funded to date. Exhibit B to this Report presents summaries of I-JOBS infrastructure and construction projects from the Iowa Finance Authority, the Iowa Economic Development Department, the Iowa Education Department and the Iowa Department of Transportation. Exhibit B describes I-JOBS projects that leverage state, local, private sector and other funds in a manner that could not have moved forward as quickly as they have without the availability of I-JOBS funding.

## Section VI - I-JOBS Program Descriptions by Department

<b>Department of Administrative Services</b>	Major Maintenance	\$ 17,624,923.00
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The Department of Administrative Services (DAS) Vertical Infrastructure Program has a total of 32 major maintenance projects that are part of I-JOBS funding. These projects feature a range of important initiatives, including elevator upgrades around the state, roof replacements at several prisons, relocation of oxygen tanks at the Iowa Veterans Home, repairing water circulation piping systems at the Iowa Law Enforcement Academy and many more. With much of the focus of these projects on health, life and safety issues, the operational ability of these state institutions would not be as efficient or safe without this critical funding.

DAS project managers meet monthly to discuss these projects and reports are then posted on the DAS web site to document the status of these and other design and construction projects. Additionally, Vertical Infrastructure Program staff tracks and records the hours and funds spent on these projects and reports on them periodically.

Total I-JOBS Funding (state I-JOBS funding only)	\$14,624,923
Total I-JOBS Project Funding (state funding plus leveraged funds)	\$22,546,490
Amount of I-JOBS Project Funding already spent	\$ 410,588

Most of the Vertical Infrastructure Program projects will be completed by the end of 2010. The balance of the work will be completed by August 2011.

<b>Department of Agriculture and Land Stewardship</b>	Soil Conservation - Wetlands, Water Quality	\$ 11,500,000.00
	Soil Conservation Cost Share	\$ 6,950,000.00
	Conservation Reserve Enhancement Program	\$ 2,500,000.00
	Watershed Improvement Review Board	\$ 2,000,000.00

The Department of Agriculture and Land Stewardship (IDALS) is using I-JOBS funding to address urgent infrastructure and environmental needs. These programs include:

**Conservation Programs** - \$3 million for the repair of damage caused to conservation practices such as terraces, grass waterways and basin control structures in 2008 and 2009 flood events not covered by a maintenance agreement. These dollars will be cost shared with landowners at a 75% cost-share rate. 49 Soil and Water Conservation Districts requested and

received \$1.45 million in grants. DNR has targeted the remaining funds on other conservation programs.

**Flood Mitigation** - \$3.5 million for flood reduction and assessment in targeted watersheds program will focus resources on reducing future flooding and improving water quality in selected watersheds. 25 applications were received for projects totaling \$17.7 million and I-Jobs request for \$8.6 million. IDALS selected 15 projects for I-Jobs funding totaling \$3.442 million. With the left over funds from the practice repair program, we may be able to fund several more projects.

**Wetland Mitigation and Repair** - \$500,000 for the Division of Soil Conservation (DSC) to partner with the Resource Conservation and Development Districts to create high quality wetlands to replace wetlands lost due to alteration of the landscape due to construction projects or alternative drainage projects. This program is still in the formative stages.

**Abandoned Coal Mine Reclamation** - \$500,000 for an abandoned coal mine reclamation project. These I-JOBS funds will leverage federal coal mine reclamation, conservation partner and private landowner dollars to begin the reclamation of an abandoned 200 acre coal site in Marion County (the Goff site). These dollars will help expedite the reclamation of a large priority site that poses environmental hazards to the watershed. The total estimated cost of reclaiming this site is \$4.5 million. The project was bid in February 2010 and work is now getting underway.

**Land Conservation** - \$4 million for the Conservation Reserve Enhancement Program (CREP)/Iowa Drainage & Wetlands Landscape Systems Initiative. These I-JOBS funds will be matched with significant dollars from private landowners for the construction of integrated drainage and wetland landscape systems for water quality improvement, increased wetland function, wildlife habitat creation and increased agricultural activity. IDALS has approved funding for 5 pilot projects located in Clay, Pocahontas and Palo Alto Counties with a total project cost of \$10.2 million with an estimated completion date December of 2011.

Overall, these I-JOBS funds and recommended program actions should result in a total investment of slightly over \$25 million in wetland mitigation and construction, conservation practice repair and flood prevention and reduction practices.

<b>Department for the Blind</b>	Dormitory Remodel Adult	\$	869,748.00
	Orientation Center Des Moines		

The Iowa Department of the Blind is utilizing I-JOBS funding to help complete renovations on the third and fourth floors of a dormitory and service center at 524 4th Street in Des Moines. The renovation project includes an upgrade of the building's mechanical systems.

The original remodeling project began in 2007, pursuant to a competitive bid letting, with a completion target of March 31, 2009 at a cost of \$ 4,175,500. Change orders have resulted in a contract amount of \$ 4,406,874. I-JOBS funds have been used to supplement the financing of the renovations and work was substantially completed and paid by January 6, 2010. A small retainer of funding of \$36,146, representing the balance due to the contractor, was paid earlier this year when all remaining details were resolved to the Department’s satisfaction.

**Department of Corrections**

First CBC - Waterloo Residential Expansion	\$ 6,000,000.00
Third CBC - Sioux City Residential Expansion	\$ 5,300,000.00
Seventh CBC - Davenport Residential Expansion	\$ 2,100,000.00
Eighth CBC - Ottumwa Residential Expansion	\$ 4,100,000.00
Iowa Correctional Institution for Women at Mitchellville Expansion	\$ 47,500,000.00
Project Management - Prison Construction Projects	\$ 2,200,000.00
Mt. Pleasant and Rockwell City Improvements	\$ 12,500,000.00
Security Barrier Fifth CBC Des Moines/Blank Park	\$ 1,000,000.00
1 Time-Opening Costs for CBCs - equipment purchase	\$ 1,519,048.00

The Iowa Department of Corrections (DOC) protects the public, employees and offenders in several ways. DOC works to ensure that offenders in its custody – ranging from community supervision to electronic monitoring to incarceration – do not endanger the safety and security of others. The Iowa Department of Corrections is using I-JOBS funding to conduct upgrades and renovations to its facilities to make sure that it can fulfill its mission of protecting the public. These long overdue and critical projects include the following:

**1<sup>st</sup> District Community-Based Corrections, Waterloo:**

For a new 45 bed residential facility that provides structured living units. The facility includes a field office wing consisting of conference rooms and offices. Exterior work to the new facility will be landscaping and parking (Project goal is LEED Gold Certification). These community based facilities are safe, effective and save taxpayers millions of dollars by avoiding the costs of full time incarceration at a traditional prison facility.

Total I-JOBS Funding: \$6,000,000.00  
No other funding  
Scheduled Completion date: June, 2011

**3rd District Community-Based Corrections, Sioux City:**

For a new 42 bed residential and office facility addition. The addition is approximately 18,000 square feet contiguous with an existing 2 story office and residential facility. The structure proposed is a two story steel frame with major material components of brick veneer metal stud walls, metal panels, and aluminum curtain wall and storefront glazing system. Building systems include fire suppression, plumbing, geothermal HVAC system, electrical, and communications. The Owner intends to apply for a LEED certification for the building.

Total I-JOBS Funding: \$5,300,000.00  
No other funding  
Scheduled Completion date: June, 2011

**7th District Community-Based Corrections, Davenport:**

The new 120 bed facility will provide additional bed space for operational purposes and will reduce or eliminate the current work release waiting list. This will help save taxpayer dollars as work release programs reduce the costs of incarceration. The new facility will also provide dedicated space for female offenders, which does not currently exist. Although females and males will still share some common locations in the building this project will help ensure that the two populations will remain separated. This should provide for a better environment for both male and female offender success. The added dedication of space for female offenders will require increases in staffing.

Total I-JOBS Funding: \$2,100,000.00  
Total funding (all sources): \$14,200,000.00  
Scheduled Completion date: June, 2011

**8th District Community-Based Corrections, Ottumwa:**

The Eighth Judicial District Department of Correctional Services project is the design of an additional 25 beds to the existing residential facility that serves correctional clients living in the community either on work release or as a condition of their sentence. This addition to the facility will allow DCS to provide significantly improved systems outcome for offenders. Such services would reduce the number of offenders being returned to prison and would increase the number of offenders successfully integrated into the community. Reducing the number of offenders being returned to prison helps to save taxpayer dollars. The facility will provide structured living units, day programming, and outpatient treatment for offenders who are under correctional supervision in the community.



Total I-JOBS Funding: \$4,100,000.00  
No other funding  
Scheduled Completion date: June, 2011

**Iowa Correctional Institute for Women, Mitchellville:**

The Iowa Correctional Institution for Women (ICIW) is a medium/minimum security prison located at Mitchellville, Iowa. ICIW houses offenders in its dorm-like living units and celled housing. In addition, a 60 bed return-to-confinement facility provides intensive treatment and programming of repeat offenders who have violated the terms of their probation or parole. ICIW provides education, vocational training and other treatment programs.

The Iowa Correctional Institution for Women is in need of considerable maintenance and repair and as a result, many of the buildings at the institution are not fit for modern correctional practices. The Iowa Correctional Institution for Women contains antiquated buildings which hinder offender supervision, institutional security, programming and the safety of offenders and staff. The project is currently in the process of designing a new 888-bed prison for women. When construction is completed the design will result in an institution that will allow for efficiencies in staffing, treatment and security that will provide for the general safety of offenders, staff and the general public.

Total I-JOBS Funding: \$47,500,000.00  
No other funding  
Scheduled Completion date: June, 2013

**Mt. Pleasant Correctional Facility Kitchen, Mt. Pleasant:**

The Mount Pleasant Correctional Facility located in Mount Pleasant, Iowa is over 113 years old and houses up to 1,104 offenders with a staff of 409. The kitchen prepares 3,900 meals each day from 5:15 a.m. until 6:00 p.m. The kitchen operates at its original location with extremely aged and antiquated infrastructure including its dry storage warehouse. The majority of equipment and the dietary facility have exhausted its useful life. The deterioration of the existing layout makes it difficult to meet health, building, fire, and safety requirements.

The project will lead to the design and construction oversight of a significant dietary renovation and new dry storage warehouse. The kitchen must remain operational while the project is ongoing. The dietary renovation will provide for a safe and secure working and dining environment. The renovation will accommodate both on-site and remote meal provision. The new area will be designed to meet all regulatory issues and incorporate operational savings. The project will also lead to the design of a new warehouse located on the grounds of the facility.

Total I-JOBS Funding: \$8,500,000.00  
No other funding  
Scheduled Completion date: June, 2011

**North Central Correctional Facility, Rockwell City:**

The North central Correction Facility is low and medium security institution located in the Calhoun County community of Rockwell City, Iowa. The facility has approximately 120 staff members and approximately 500 offenders. The kitchen prepares approximately 1,600 meals each day from 4:30 a.m. until 7:00 p.m. The kitchen operates at its original location with an extremely aged and antiquated infrastructure. The majority of equipment and the dietary facility have exhausted its useful life. The deterioration of the existing layout makes it difficult to meet health, building, fire, and safety requirements.

This I-JOBS project will lead to the design and construction oversight of a significant kitchen renovation. The kitchen must remain operational while the project is ongoing. The kitchen renovation will provide for a safe and secure working and dining environment. The new area will be designed to meet all health and safety issues and will incorporate cost savings measures.

Total I-JOBS Funding: \$3,500,000.00  
No other funding  
Scheduled Completion date: June 2011

<b>Department of Cultural Affairs</b>	Great Places Grants	\$ 2,000,000.00
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The Iowa Department of Cultural Affairs is committed to encouraging cultural growth and development throughout the state of Iowa. The Iowa Great Places Initiative brings together the resources of State government to build capacity in communities, regions, neighborhoods, or districts that cultivate the unique and authentic qualities that make places special: engaging experiences; rich, diverse populations and cultures; a vital, creative economy; clean and accessible natural and built environments; well-designed infrastructure; and a shared attitude of optimism that welcomes new ideas, based on a diverse and inclusive cultural mosaic.

I-JOBS funding is being used to fund Great Places Infrastructure Grants in any of 16 currently-designated Iowa Great Places. Grant funds support physical infrastructure projects expected to last and be maintained for a minimum of twenty (20) years.

Examples of previously funded projects include, but are not limited to, streetscape and downtown revitalization projects, trail enhancements, building remodeling and restoration projects, parks projects, and enhancement of cultural facilities.

Applicants must show a minimum match of between 10% and 30% of the grant, depending on population size. Priority is placed on “shovel-ready” projects that are able to be completed within twelve (12) months of funding.

<b>Department of Economic Development</b>	Community Attraction and Tourism Grants (CAT)	\$ 24,000,000.00
	River Enhancement Community Attraction and Tourism (RECAT)	\$ 14,000,000.00
	ACE Vertical Infrastructure Community College	\$ 11,000,000.00
	Main Street Projects	\$ 14,000,000.00
	Regional Transit Hub Construction	\$ 4,000,000.00
	NIACC/Mason City Small Business Center	\$ 1,500,000.00
	Kirkwood Community College/Cedar Rapids Small Business Center	\$ 1,200,000.00

All of the Iowa Economic Development I-JOBS programs listed are new as of July 1, 2010. The 2009 I-JOBS allocation for IDED is being used by the Vision Iowa program to fund the construction of community centers, event centers, river plaza/marinas, libraries, trails, aquatic centers, eco centers and theaters. In addition, I-JOBS funds are being applied to Community Attraction and Tourism (CAT) and River Enhancement Community Attraction and Tourism (RECAT) programs to fund local economic development efforts.

The CAT program was created to assist projects that will provide recreational, cultural, entertainment and educational attractions. The project must be available to the general public for public use. And the project must be primarily vertical infrastructure: "Vertical infrastructure" means land acquisition & construction, major renovation and major repair of buildings, all appurtenant structures, utilities, site development, and recreational trails. RECAT was created to provide financial assistance to communities in their effort to reinvent and reinvigorate their riverfronts.

<b>Department of Education</b>	Community College Major Maintenance Infrastructure	\$ 4,000,000.00
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The Iowa Department of Education (DOE) is utilizing I-JOBS funding to undertake major infrastructure projects at Iowa's Community Colleges. \$2 million in I-JOBS funding was distributed among all 15 Iowa community colleges for major renovation and major repair needs, including health, life, and fire safety needs, and for compliance with the federal Americans with Disabilities Act for state buildings and facilities under the purview of the state's community colleges. The funding was allocated to the community colleges based upon the state general aid distribution formula.

The types of infrastructure upgrades that were funded with I-JOBS included installation of new fire safety systems, new disabled accessible doors, roof repairs, new heating and cooling equipment, new emergency systems, the replacement of sidewalks, classroom renovations,

security camera equipment, and generators. The first \$2 million of I-JOBS funding has already been spent by the community colleges. DOE is currently processing remaining I-JOBS funding that was allocated during the 2010 legislative session for Fiscal Year 2011.

<b>Iowa Finance Authority</b>	Public Service Shelter Grants	\$ 10,000,000.00
	Disaster Damage Housing Assistance	\$ 5,000,000.00
	Affordable Housing Assistance Grants	\$ 20,000,000.00
	Water & Sewer Infrastructure (for communities with population less than 10,000)	\$ 35,000,000.00
	Water & Sewer Infrastructure (for communities with population less than 10,000)	\$ 20,000,000.00
	Housing Trust Fund Grants	\$ 2,000,000.00
	I-JOBS Board -Local Infrastructure Competitive Grant Program	\$ 118,500,000.00
	I-JOBS Board Targeted Disaster Rebuilding	\$ 46,500,000.00
	I-JOBS Board - Disaster Prevention Smart Planning Local Grants	\$ 30,000,000.00
	Flood Projects - Cedar Rapids and Linn County	\$ 8,800,000.00
	Flood Mitigation and Renovation - Courthouse Area Cedar Rapids	\$ 2,000,000.00
	Flood Projects - Des Moines and Polk County	\$ 9,500,000.00
	Flood Mitigation Davenport - Woodmen Field	\$ 1,050,000.00
	Flood projects Waterloo - Public Works Building	\$ 5,000,000.00
	Flood Projects Iowa City - Wastewater Treatment Plan	\$ 2,000,000.00
	Flood Mitigation West Union - Green Pilot Project	\$ 1,175,000.00
	Jessup City Hall	\$ 475,000.00
	Flood Mitigation Belmond - Storm Sewer Flood Protection	\$ 600,000.00
	Flood Mitigation Norwalk - Orchard Ridge Drainage Channel Projects	\$ 300,000.00

The Iowa Finance Authority administers five I-JOBS programs released to disaster recovery and prevention, housing and water quality. These programs include:

**Local Infrastructure Program** -The I-JOBS Board oversees the Local Infrastructure Program of the broader I-JOBS initiative. The program includes \$165 million for disaster recovery and prevention and local infrastructure. Of that, \$118.5 million was available on a competitive basis. Applications for the competitive funds were due August 3, 2009. The Iowa Finance Authority received 136 applications representing more than \$333 million in requests. On August 28, 2009, the Board awarded the entire \$118.5 million allocation to 58 projects in 33 Iowa counties.

The Local Infrastructure Program also included \$46.5 million for noncompetitive “Targeted Disaster Rebuilding” projects that were selected by the legislature. These I-JOBS projects included:

- Human Services Resource Replacement Center, Cedar Rapids - \$10 million
- Options of Linn County, Linn County - \$5 million
- Steam Energy Solution, Cedar Rapids - \$5 million
- National Czech & Slovak Museum, Cedar Rapids - \$10 million
- Paramount Theater, Cedar Rapids - \$5 million
- Cedar Rapids Public Library, Cedar Rapids - \$5 million
- Cedar Rapids Public Works Building, Cedar Rapids - \$5 million
- Palo Fire Station, Palo - \$500,000
- Elkader Fire Station, Elkader - \$500,000
- Charles City Fire Station - \$500,000

**Disaster Damage Housing Program (aka State Jumpstart III)** The I-JOBS program appropriated \$5 million in revenue bonds to ease and speed recovery efforts from the natural disasters of 2008. Iowa’s 11 Entitlement Cities and lead Councils of Governments (COGs) that currently administer the State Jumpstart program receive the funds and award them to local home owners to repair storm-damaged homes. Funds are awarded based on priorities that the Entitlement Cities and COGS establish.

**Affordable Housing Program** - The I-JOBS Affordable Housing Program included \$20 million to build or rehabilitate housing for certain elderly, disabled, and low-income persons and public servants in critical skills shortage areas of the state. Only cities, counties and qualified nonprofit organizations were eligible applicants. IFA awarded the last of these funds in May 2010. The grant funds were awarded to 30 grantees to support projects in 19 counties.

**Public Service Shelter Grants Program** - This program uses \$10 million in revenue bonds to assist the construction or renovation of public shelters, including domestic abuse shelters, emergency shelters and homelessness shelters. In August 2009, IFA allocated the majority of

these funds. The last of the program funds were awarded in November 2009. The funds will benefit 17 construction and renovation projects in 11 counties.

**Grants for Water and Sewer Improvements** - I-JOBS allocated \$55 million to create a new Water Quality Financial Assistance Program. The Iowa Finance Authority administers the program. \$35 million is reserved for communities with populations less than 10,000 for drinking water and wastewater projects. The remaining \$20 million is reserved for communities with populations greater than 10,000. In February 2010, IFA announced that three large communities would share \$20 million:

- The city of Clinton was awarded \$2.5 million to construct a wastewater treatment plant.
- The city of Sioux City was awarded \$8 million to construct a new line from a well field to the water plant, to construct a new collector well and to build a new water plant.
- The city of Davenport was awarded \$9.5 million for the West Side Diversion Tunnel to connect the Duck Creek sanitary sewers to the River Front interceptor. The combined total cost of these projects is more than \$151 million.

In the spring of 2010, IFA collected applications from smaller communities. Those awards will be announced in the summer of 2010.

**Disaster Prevention Grant Program** - In 2010, the Iowa Legislature appropriated \$30 million from FY 11 revenue bonds to the I-JOBS Board for a Disaster Prevention Grant Program for grants to cities and counties. The money is intended to assist in the development and completion of public construction projects relating to disaster prevention, including construction, replacement or reconstruction of, local public buildings in a manner that mitigates damages from future disasters, including flooding.

**2010 Targeted Disaster Rebuilding** - In 2010 the Iowa Legislature appropriated \$30.9 million from FY 11 revenue bonds to the I-JOBS Board as non-competitive grants for targeted projects. The majority of these projects applied for funds from the I-JOBS Local Infrastructure Program (I-JOBS I), but the applications were deferred because all of the program's funds were allocated to other projects.

**Department of Natural Resources**

Volga River Rec. Area Infrastructure Improvements	\$	750,000.00
Carter Lake Improvements	\$	500,000.00
Lake Restoration and Water Quality	\$	20,000,000.00
Watershed Rebuilding - Water Quality	\$	13,500,000.00
State Parks Infrastructure Improvements	\$	5,000,000.00

The Department of Natural Resources' I-JOBS program specifically targets flood control and water quality infrastructure improvement projects. These projects will improve water quality through wastewater treatment improvements in state parks and reduced sediment and nutrient delivery in watersheds. As a result of these I-JOBS projects, future flooding events will have a diminished impact on vulnerable areas through structural improvements on flood-damaged land and storm water best management practices. By updating the low-head dam infrastructure in selected small communities, the public will be safer and river habitats will benefit as well. Most importantly, state and local economies will be strengthened with the new jobs supported and additional recreation opportunities from these I-JOBS projects.

**Emergency Watershed Program \$4,750,000** - The Emergency Watershed Program (EWP) will enroll 5,000 acres of land to improve water quality and reduce flood damage in the worst flood-affected areas. The department participated in similar efforts following the 1993 floods, including Iowa River Corridor, Louisa Levee District 8, and Chichaqua Bottoms Greenbelt. These I-JOBS funds will allow DNR to acquire land titles of key parcels as part of enrolling larger blocks of floodplain. We will use these I-JOBS funds in association with nearly \$20 million from the State Revolving Fund to provide landowners with better options for shifting farm operations to less flood prone areas. In addition to reducing crop damages caused by flooding, this effort will provide thousands of acres of additional recreational opportunities that will, in turn, benefit local economies.

The Department has selected six significant publicly owned areas that include recreational lakes and will implement best management practices in the watersheds of these systems to reduce sediment/nutrient delivery and dampen the effects of future storm events. Protection of vital state infrastructure and resources also reduces long term restoration costs, serves as a conservation example, raises public awareness concerning water quality, and eliminates impairments. Six potential targeted areas are the watersheds of Volga River State Recreation Area (Fayette Co.), Rock Creek State Park (Jasper Co.), Geode State Park (Henry Co.), Big Creek State Park (Polk Co.), Lake MacBride (Johnson Co.), and Red Haw State Park (Lucas Co.). Survey and permitting work will be completed during the fall/winter of 2009 with construction to begin by the summer/fall of 2010.

**Low-head Dam Solutions and Water Trails** - This \$950,000 I-JOBS program will jumpstart many projects statewide, scaled to various community sizes. Small (low-head) dam infrastructure in Iowa is aging, hazardously designed (6 deaths in 2007), and inadvertently disconnects river habitats. Communities need assistance to solve problems. Iowa has passed up millions of dollars in federal fish passage monies due to lacking focus on small dam issues. Local dollars overall have been leveraged dollar for dollar with state funds. Projects for these small dams, and for water trails, create jobs in their construction. In the future, jobs are created through developing rivers into attractive natural amenities, providing opportunities for entrepreneurs like canoe rental businesses or campground development. Economically disadvantaged communities like Charles City and Decatur County will benefit. Statewide, we

estimate 240 jobs will be directly created or retained through construction and development, and a ripple effect of 100 jobs will be created in the near future. Paddling sports such as canoeing and kayaking represent the fastest growing segment of boat sales and new registrations in Iowa and development of water trails will become a strong economic tourism magnet for local communities throughout the state. Iowa's 85 state parks play a vital role in keeping recreation traditions alive for more than 14 million visitors annually.

**Iowa State Park Waste Water Treatment Infrastructure** - It has proven to be impossible to keep up with needed park utility upgrades with a limited capital budget in the face of increasing infrastructure age, construction costs, and public demand. State parks are challenged like small towns to properly treat sewage. Improperly treated waste water poses a serious potential threat to human health and is leading to the contamination and degradation of rivers, lakes, and streams. There is a large backlog of state park waste water treatment needs. This \$3,500,000 in I-JOBS funding will be used to upgrade long outdated wastewater treatment/toilet facilities would also address one of the most common complaints the public has regarding state parks and offer the opportunity to further increase usage by Iowa's citizens.

**The Northeast Iowa Water Quality Improvement Project** (\$1,450,000 in I-JOBS funding) will provide incentives and construct structural practices on flood damaged land that will improve water quality and reduce future flood damage in northeast Iowa coldwater streams that are within the Upper Iowa and Turkey River basins. These stream corridors and watersheds are the key to protecting these valuable streams. I-JOBS funds will be leveraged with funding sources with existing federal USDA programs, WIRB, FWS fish habitat grants, REAP land management, Trout Unlimited and landowner contributions. Initial contacts with private landowners have already started, with enrollments beginning during the winter of 2009/10 and practices/structural implementations starting during the spring of 2010. Publicly owned stream segments are also being evaluated for program eligibility.

**Storm Water Best Management Practices Grants** The objective of this I-JOBS project is to provide \$1,425,000 in matching grant dollars to public entities to install storm water best management practices to existing infrastructure to help mitigate first flush storm water volume and improve water quality. The Iowa and Cedar basins were hard-hit in the floods of 2008 and while there is significant funding available for flood mitigation and water quality improvement through EWP, SRF and other programs, there is a need to encourage the construction of storm water BMPs in developed urban areas to help mitigate contributions to flooding and impaired water quality. Project benefits will include creation of local construction jobs, reducing pollutant runoff from storm events, and raising public awareness, acceptance and preference for low impact development (LID) strategies for managing urban storm water. This project will be targeted primarily toward the Iowa and Cedar River Basins.



**Board of Regents**

Iowa Public Radio Infrastructure	\$ 1,900,000.00
ISU - Veterinary Lab Phase II Small Animals Teaching Hospital	\$ 38,000,000.00
Iowa Energy Center - Alternative Revolving Loan Program	\$ 10,000,000.00
U of I - Institute for Biomedical Discovery	\$ 10,000,000.00
University of Iowa Campus	\$ 100,000,000.00

**Iowa Public Radio Infrastructure Improvements**

Iowa Public Radio has received \$1.9 million in I-JOBS funding, which has been designated for capital improvements to tower and operating systems infrastructure. This funding will go to tower hardware purchases and contract labor hired around the installation of the new equipment, as necessary. The majority of the installation will be completed by IPR staff experienced in broadcast tower equipment, with selected equipment installation being outsourced to contractors in the communications industry. The Board of Directors approved the use of this funding for proposed tower projects in late March, 2010. Since that Board meeting, IPR staff has been completing administrative support functions necessary to access and accurately report expenditures against the funding. On June 30, 2010, IPR awarded \$1.78 million to 17 construction projects at locations across Iowa. Project construction is expected to begin on August 2, 2010 at all 17 I-JOBS project locations.

**The Iowa Energy Center I-JOBS Projects**

The Alternate Energy Revolving Loan Program (AERLP) was created by the Iowa Legislature in 1996 (1997 Iowa Code: Section 476.46) to promote the development of renewable energy production facilities in the state. The original \$5.9 million of AERLP funds were provided entirely through Iowa's investor-owned utilities and the Iowa Energy Center was chosen by the Legislature to manage the program. An additional \$5 million in funding for the AERLP program were appropriated through the I-JOBS program in 2009. An additional \$5 million I-JOBS grant was appropriated in 2010.

The Energy Center has developed the AERLP in such a way that loans are given based on both the technical merit of a project and the financial qualifications of the applicant. The Energy Center provides loan funds equal to 50% of the total financed cost of a project (up to \$1 million, \$500,000 for municipal utilities and rural electric cooperatives) at 0% interest. Matching financing for the project must be obtained from a lender of the applicant's choice. As these loans are repaid, the Energy Center's share of funds becomes available for loans to future projects. All AERLP projects help create new jobs in new renewable energy industries.

AERLP funds serve a balanced mix of technologies including solar, biomass, small hydro and small and large wind turbine facilities. To date, the funds appropriated in FY2010 under Section 12.88 have been used to fund small- to medium-scale farm-based wind energy projects and one small solar energy project. It is anticipated that wind energy projects will continue to dominate the funding requests for at least the next two quarters. The wind projects have been turnkey jobs involving Iowa-based wind energy consultants/installers.

The most current data available on I-Jobs projects funded through the AERLP are:

- Total I-Jobs funding awarded to projects: \$2,791,437
- Total estimated I-Jobs Project funding (I-Jobs plus leverage): \$5,020,873

Approximately \$2.2 million of I-JOBS funding remains for the program. Based on the technical applications that have been approved and are awaiting closing on financing, the remaining \$2.2 million of I-JOBS funding is expected to be spent by September 30, 2010.

### **The University of Iowa Flood Recovery**

In June 2008, the University of Iowa was deluged by flood waters from the Iowa River, which bisects the campus. Twenty major buildings were damaged, including the power plant, nine classroom buildings, a major research facility, and three buildings central to students' interaction and education. While 20% of the campus was directly inundated by flood waters, the entire campus was impacted due to damage to the utility tunnel infrastructure.

Costs to fully recover the campus as well as costs for prospective flood mitigation and temporary facilities for displaced faculty, staff and students has been estimated at \$743 million. This estimate includes replacement of the Hancher/Voxman/Clapp and the Art Building east complexes, as approved by FEMA, as well as costs to adequately address today's program needs of the School of Music and Hancher. Total project costs will not be known until each project's scope of work has been approved by FEMA and actual costs are submitted.

After considering commercial and federal flood insurance and FEMA contributions (\$558 million), the University's overall financial exposure was identified at \$185 million. The 2009 General Assembly authorized the Board of Regents to issue \$100 million in project proceeds of Academic Building Revenue Bonds (ABRB) to finance the repair, restoration, replacement, and mitigation of flood damaged buildings and facilities at the University of Iowa.

In December 2009, the Board of Regents, on behalf of the University, issued an Academic Building Revenue Flood Anticipation Project Note for \$27.025 million (\$25 million in proceeds). The University expects to refinance the Note at or prior to maturity by the issuance of Academic Building Revenue Bonds as authorized by the Act. Issuance of ABRB bonds is expected to begin in FY2013.

<u>Estimated Costs</u>		<u>Estimated Funding</u>	
H/V/C Replacement	\$276,000,000	FEMA	\$ 477,000,000
Art East Replacement	\$ 60,000,000	Insurance	\$ 81,000,000
Damage Restoration	\$249,000,000	State Bonding	\$ 100,000,000
Flood Protection	<u>\$158,000,000</u>	UI/Other	\$ <u>85,000,000</u>
	<b>\$743,000,000</b>		<b>\$ 743,000,000</b>

As of April 30, 2010, the University of Iowa had incurred approximately \$149 million of costs associated with campus recovery. Assignment of these costs to funding sources is highly dependent upon FEMA's funding and its determination of eligible and ineligible costs, the apportionment of insurance recoveries and the identification of expenditures that qualify for tax exempt bond financing. As a result, it may be a year or more before the University is able to spend I-JOBS flood relief monies.

The University of Iowa continues to work closely with FEMA and Iowa Homeland Security on plans for recovery, replacement and protection of the flood-impacted buildings. As significant construction costs are approved and incurred over the next few years, the state's bonding authority remains an essential prerequisite to the University proceeding with recovery.

<b>State Fair Authority</b>	Agriculture Exhibition Center	\$ 2,500,000.00
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The Iowa State Fair Authority is applying its I-JOBS funding to renovation and construction of the Agriculture Exhibition Center.

<b>Department of Transportation</b>	Public Transit Infrastructure	\$ 5,450,000.00
	Commercial Airport Vertical Infrastructure	\$ 3,000,000.00
	General Aviation Vertical Infrastructure	\$ 750,000.00
	State Recreational Trails	\$ 3,500,000.00
	Bridge Safety Fund	\$ 50,000,000.00
	Rail Ports Improvements Economic Development	\$ 7,500,000.00
	Railroad Revolving Loan and Grant	\$ 1,500,000.00
	Passenger Rail Service	\$ 3,000,000.00
	Local Roads (City)	\$ 22,500,000.00

Local Roads (County)	\$ 22,500,000.00
DOT RISE Funds	\$ 10,000,000.00

The Iowa Department of Transportation (DOT) received I-JOBS funding for projects that will benefit virtually all modes of transportation in Iowa. These investments in transportation infrastructure will help create and support jobs, enhance the safety of the travelling public, boost the economy, and help Iowa recover from some of the worst natural disasters in our history—the floods and tornadoes of 2008.

Many modes of transportation in Iowa will benefit from the \$129.7 million I-JOBS investment in our state’s primary road system bridges, city and county roads, passenger and freight rail systems, recreational trails, general aviation and commercial service airports, and public transit systems. The following is an overview of how these I-JOBS funds are being invested by the DOT to improve Iowa’s transportation infrastructure:

**Bridge Safety Fund**

Per legislative appropriation, this I-JOBS funding was allocated to the DOT for improving functionally obsolete and structurally deficient bridges on the primary road system (i.e. roads under the jurisdiction of the state). Deficient bridges were analyzed by DOT staff to determine which could be advanced for construction within the I-JOBS three-year timeframe and a funding recommendation was made to the Iowa Transportation Commission (Commission). At their August 2009 meeting, the Commission programmed the funding to improve 55 bridges across Iowa. Work began immediately on project preparation and the first projects were put under contract in late 2009 and early 2010 so that construction work could begin on this important safety initiative as quickly as possible during the 2010 construction season. Work on this first round of bridge safety projects continues throughout this summer construction season and the amount expended will increase significantly as DOT expects the projects already under contract to be completed in 2010. The remainder of the bridge projects will be contracted during late 2010 and early 2011 so that their construction activity can begin early in the 2011 construction season.

- Amount Appropriated: \$50 million
- Amount Obligated: \$50 million (in the five-year program by formal Commission action)
- Amount that has been Let: \$17.9 million
- Amount Expended: \$2.5 million
- Total I-JOBS Project Funding (state funding plus any leveraged funds): \$50 million

**Revitalize Iowa's Sound Economy (RISE)**

The DOT is deploying \$10 million in funding this summer through the Revitalize Iowa's Sound Economy (RISE) program. RISE provides funding to cities and counties to support local

street/road construction tied to economic development projects. RISE funding is obligated as the Commission approves funding for individual RISE applications. These applications came in throughout the last year and the demand was significant as the \$10 million has been fully obligated and DOT expects that, as construction gears up this summer and fall, Iowa will see the let amount and expended amounts increase significantly.

Amount Appropriated: \$10 million (Via standing appropriation language; implemented as part of the I-JOBS program at DOT)

Amount Obligated: \$10 million (through formal Commission action)

Amount that has been contracted: \$1,561,829

Amount Expended: \$0

Total I-JOBS Project Funding (state funding plus any leveraged funds): \$26,122,741

### **Public Transit Infrastructure Grant Program**

DOT is using I-JOBS funds to help implement the Iowa Public Transit Infrastructure Grant Program (PTIG). The PTIG program is an application based program where transit agencies can apply for funding to support the construction and/or improvement of vertical infrastructure. Typical projects include improvements to maintenance buildings, transit stations, multimodal facilities, transit vehicle storage facilities, and transit offices. Applications are reviewed by DOT staff and a recommendation is presented to the Commission for their consideration and action.

Amount Appropriated: \$5.45 million

Amount Obligated: \$3.45 million (through formal Commission action with additional funding to be obligated July 2010)

A significant portion of this program's funding (approximately \$1.4 million) is targeted to rebuild the flood-damaged Coralville Transit facility. This project is currently awaiting approval of funding through the Federal Emergency Management Agency. Several other projects are beginning construction or will be let early in the summer of 2010.

### **Passenger Rail**

DOT has applied I-JOBS funding to the planning process for the development of future passenger rail services. I-JOBS funds have been used to help develop applications for federal passenger rail funding and to complete necessary environmental impact documentation. The remaining I-JOBS funding will match federal funds to continue with necessary planning studies and to match future federal funding to implement passenger rail service in Iowa.

Amount Appropriated: \$3 million

Amount Obligated: \$1.5 million (through formal Commission action)

Total I-JOBS Project Funding (state funding plus any leveraged funds): \$4 million (does not include anticipated federal funding to be applied for this summer)

## **Rail Ports**

For FY 2011, \$7.5 million was appropriated to the DOT for rail projects including wind energy rail projects. This funding will be made available through an application based program to cities and counties to support the construction of rail ports to support economic development. Additional preference will be given to projects in communities that have experienced exceptional economic setbacks. Applications for this funding will be accepted soon and funding awarded by the Commission in late summer 2010.

Amount Appropriated: \$7.5 million

## **Railroad Revolving Loan and Grant Program**

DOT is deploying I-JOBS funding through the Railroad Revolving Loan and Grant Program (RRLGP). RRLGP is an application based program established to improve rail facilities that will spur economic development and job growth and provide assistance to railroads for the preservation and improvement of the rail transportation system. Cities, counties, railroads, businesses, and economic development agencies are eligible to apply. DOT staff reviews the applications and prepare a funding recommendation for Commission review and action.

Amount Appropriated: \$1.5 million

Amount Obligated: \$1.5 million (through formal Commission action)

Amount that has been contracted: \$1.0 million

Amount Expended: \$1.0 million

Total I-JOBS Project Funding (state funding plus any leveraged funds): \$4.9 million

## **State Recreational Trail**

I-JOBS funding is helping to implement the Iowa State Recreational Trail program which is an application based program available to cities, counties and other state agencies to assist the construction and improvement of trail projects. Recreational trails are an important economic development and tourism component of many local communities. DOT staff reviews the applications and prepares a funding recommendation for Commission review and action. As the summer construction season gets underway, several additional trail projects will start construction activities quickly.

Amount Appropriated: \$3.5 million

Amount Obligated: \$3.5 million (through formal Commission action)

Total I-JOBS Project Funding (state funding plus any leveraged funds): \$14.7 million

## **General Aviation Vertical Infrastructure**

I-JOBS funding is helping to jumpstart local airport infrastructure development and construction. DOT's General Aviation Vertical Infrastructure program is an application based program available to Iowa's general aviation airports for major rehabilitation or new construction of vertical infrastructure including hangars, terminals, fuel facilities, and maintenance buildings. DOT believes that as the construction season begins, the number of I-JOBS funded projects will increase significantly. DOT staff review applications and provides a recommendation to the Commission for review and action.

Amount Appropriated: \$750,000

Amount Obligated: \$750,000 (through formal Commission action)

Amount that has been contracted: \$699,000

Total I-JOBS Project Funding (state funding plus any leveraged funds): \$1.0 million

## **Commercial Service Vertical Infrastructure**

I-JOBS funding is also helping to upgrade and improve Iowa's general aviation airports. DOT's Commercial Service Vertical Infrastructure program is an application based program available to Iowa's commercial service airports for major rehabilitation or new construction of vertical infrastructure including hangars, terminals, fuel facilities, and maintenance buildings. DOT believes that as the construction season begins, the number of I-JOBS funded projects will increase significantly. DOT staff review applications and provides a recommendation to the Commission for review and action. The funding is distributed to Iowa's commercial service airports based on a formula defined in the appropriation bill.

Amount Appropriated: \$3.0 million

Amount Obligated: \$1.5 million (through formal Commission action with remaining funds to be obligated by Commission July 2010)

Amount that has been Let: \$1.5 million

Amount Expended: \$485,922

Total I-JOBS Project Funding (state funding plus any leveraged funds): \$9.8 million

## **City and County Road Funding**

I-JOBS also funded road repair projects to help local governments fix up their aging infrastructure. I-JOBS appropriated funding to all 947 cities and 99 counties over two years (FY 2010 and FY 2011) for the "construction, reconstruction, repair, and maintenance of city roads or secondary roads." Half of each appropriation is distributed to cities based on the formula used to distribute city Road Use Tax Fund revenue and the other half is distributed to counties based on the formula used to distribute county Secondary Road Use Tax Fund revenue. The FY 2010 funding was distributed to cities and counties during the last week of July 2009 and has

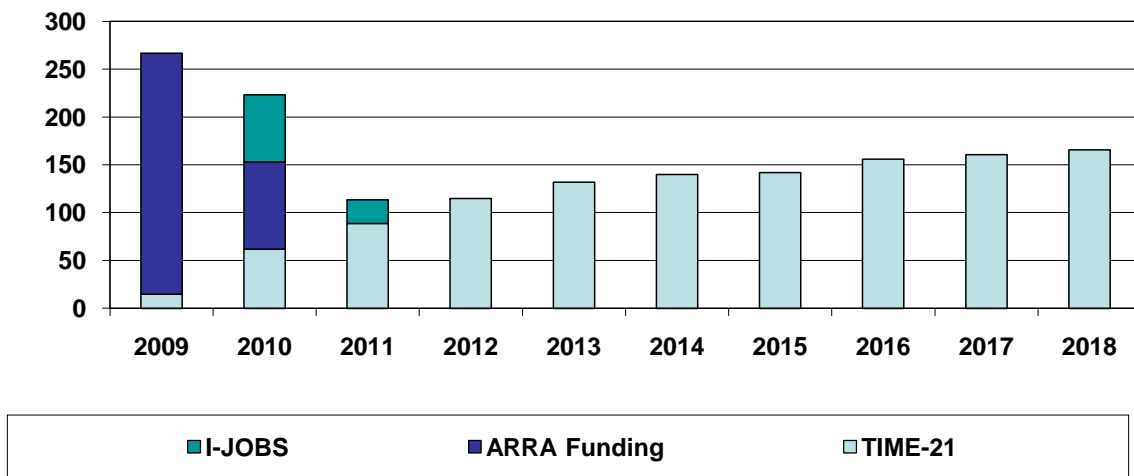
been used over the past year. The FY 2011 funding is expected to be distributed in the same manner the last week of July, 2010.

Amount Appropriated: \$45 million (\$20.3 million in FY10 and \$24.7 million in FY11)  
 Amount Obligated: \$20.3 million distributed by the Treasurer of State to cities and counties in July 2009. The remaining \$24.7 million will be distributed in July 2010.

**Additional Highway Investment**

The DOT has prepared a graphic which indicates how federal Recovery Act funding and I-JOBS funding are helping to meet Iowa’s critical transportation infrastructure investment needs. The goals for infrastructure and road investments were benchmarked by a 2007 study – the “Transportation Investment Moves the Economy in the 21st Century (TIME-21).” Recovery Act and I-JOBS funding has helped achieve the study’s recommended goals in 2009 and 2010 and will help meet additional goals in 2011. The TIME-21 study emphasized the importance of making these critical investments for Iowa’s economic future.

**DOT Summary of Highway Infrastructure Investments in FY09, FY10 and FY11**



**Department of Veterans Affairs**

Iowa Veterans Home Master Plan	\$ 22,555,329.00
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The Iowa Department of Veterans Affairs will be utilizing I-JOBS funding to help implement a comprehensive modernization of Iowa’s infrastructure and offices serving our veterans. Without this I-JOBS funding, the Iowa Veterans Home would not have been put on the priority list for financing of the federal project. Each state Veterans Home construction grant requires a 35% state match upfront. The Department has developed a Veterans Home Master plan that includes the following projects:



### **Phase 2 – Pavilion 2 – FAI Project 19-036 – DAS 5661.08**

Pavilion 2 will be a new resident building on the west edge of the campus. Pavilion 2 will be a 73,270 gross square foot single story, wood framed facility with a partial poured concrete basement. Pavilion 2 will be connected by a poured concrete tunnel to the Malloy Hall basement. Pavilion 2 will be organized into four - 15 resident households for nursing care, totaling 60 private bedrooms with individual private baths.

IVH anticipates the federal grant from the U.S. Department of Veterans Affairs to be awarded in 2010. This grant will pay up to 65% of allowable costs. The construction period is March 2011 through February 2013.

### **Phase 3 – New Main Entry & Remodel Sheeler – FAI Project 19-034 – DAS 5661.09**

The Main Entry project involves the replacement/renovation of the Loftus Building and renovation of the Sheeler Building. This replacement/renovation will change the purpose of the Loftus Building, to a new main entrance for the Iowa Veterans Home. The new main entrance will be the focus of the realigned main drive (Liberty Lane) and will house the central switchboard, visitor reception, orientation tours for prospective residents and family members, as well as the historic heritage archive and museum display.

The Sheeler Building remodel will accommodate therapeutic and administrative services. The remodeled area on the ground floor will provide new space for Physical and Occupational Therapies, Speech Therapy, Audiology, and the resident gym/exercise program. In addition, all administrative services will be consolidated on the second and third floors of the Sheeler Building.

IVH anticipates the federal grant from the U.S. Department of Veterans Affairs to be awarded in 2010. This grant will pay up to 65% of allowable costs. The construction period is August 2011 through December 2014.

### **Phase 4 – Pavilion 3 – FAI Project 19-035 – DAS 5661.10**

This project will involve the relocation of the domiciliary residents currently residing in Heinz Hall to the Dack Building. Once Heinz Hall has been demolished, this will allow space to construct a new single story 60-bed nursing facility that will feature four 15-bed units organized around a central core support area. These units will provide individual privacy for living and bathing along with a more home-like dining/activity area.

IVH is on the federal priority list for funding with the U.S. Department of Veterans Affairs and awaiting notification as to when funds would be available.

**Total I-JOBS FUNDING (state I-JOBS funding only):**

Phase 2 –	\$ 7,172,460
Phase 3 –	\$ 6,528,149
Phase 4 –	<u>\$ 8,854,720</u>
TOTAL	\$22,555,329 - Revenue Bonds Capital Funds (I-JOBS) SF 376

**Total I-JOBS PROJECT FUNDING (state I-JOBS funding plus leveraged funds):**

The total estimated cost of the Master Plan Phases 2 – 4 construction projects is \$64,443,797 broken down as follows:

**Phase 2** - \$20,492,744 with \$13,320,284 federal and \$7,172,460 state funded

**Phase 3** - \$18,651,854 with \$12,123,705 federal and \$6,528,149 state funded

**Phase 4** - \$25,299,199 with \$16,444,479 federal and \$8,854,720 state funded.

**NOTE:** Federal government matches Iowa state funds up to 65% (as shown above).

As described above, there are wide varieties of I-JOBS projects and grants, as some 1,688 have been funded to date. Exhibit B to this Report presents summaries of I-JOBS infrastructure and construction projects from the four Departments that are most active in implementing I-JOBS: the Iowa Finance Authority, the Iowa Economic Development Department, the Iowa Education Department and the Iowa Department of Transportation. All of the described projects combine several different funding streams and bring together state, local, private sector and educational agency funding to implement an I-JOBS project. Virtually all of these projects could not have moved forward as quickly as they have without the availability of I-JOBS funding.

## Section VII – Economic Impact Assessment of the I-JOBS Program

While implementing the I-JOBS program, participating Departments placed a high priority on funding infrastructure projects that were “shovel ready,” were likely to support or save jobs immediately and were able to leverage additional local, federal or private sector funds. Since May 2009, Departments placed their highest priority on carefully selecting projects and processing contracts quickly in order to get I-JOBS projects underway. The I-JOBS Board developed an application and review process for the I-JOBS Board’s competitive grant funding quickly, and the I-JOBS Board’s application, review and selection process for grants proceeded carefully and expeditiously. As noted above, approved I-JOBS contracts have already leveraged more funds than were originally allocated to Departments. By December 31, 2009 a total of 585 I-JOBS projects were underway, and of those, 315 were completed by December 31, 2009. Since then, the number of I-JOBS projects underway and the level of I-JOB project activities have ramped up rapidly during the 2010 construction season.

Table 4 identifies the I-JOBS funding allocated to all 99 Counties in Iowa and the additional leveraged I-JOBS funding in 98 Counties. I-JOBS funds are supporting jobs in every county. There are three different methods to measure the number of jobs supported through public and private funding of construction and infrastructure spending:

- Direct Jobs: The actual jobs supported or saved from the new investment in construction and infrastructure projects. Examples of these types of jobs for a highway construction project would include highway workers and project engineers.
- Indirect Jobs: These represent jobs supported or saved in industries supporting the direct spending. Examples of these types of jobs for a highway construction project would include workers in industries supplying asphalt and steel.
- Induced Jobs: These are jobs created by the re-spending of worker income on consumer goods and services, including food, clothing, and recreation.

In order to ramp up construction projects quickly so that communities could cope with the devastating 2008 flooding and natural disasters, the I-JOBS program did not originally require all I-JOBS contractors and subcontractors to submit reports on the number of direct, indirect or induced jobs supported as a result of the I-JOBS project funded. As a result, the data on job creation for projects through December 31, 2009 is incomplete in the I-JOBS database and only represents a small portion of the I-JOBS funds allocated and leveraged.

I-JOBS funding recipients will be required to submit robust data on jobs supported moving forward, so the data for I-JOBS programs in all four Quarters of 2010 will be more complete. IDOM’s July 12, 2010 Reporting Procedures and Guidance that is attached as Exhibit A to this Report will ensure that more information on the number of jobs being supported in Iowa in 2010 and 2011 through I-JOBS will be available. Training sessions on these new

reporting requirements began on July 13, 2010 and will continue through August 2010. All I-JOBS contractors and sub-contractors will be required to report information on the number of hours worked on each I-JOBS project. IDOM will begin processing Quarterly Reports using this new data system as soon as the information is provided by contractors and subcontractors.

In the meantime, there are four sources of information that are helpful to develop an estimate of the number of jobs that have been supported and will be supported through I-JOBS funding. The first is the Recovery Act database that Iowa has created to allow the public to view estimated jobs supported by federal Recovery Act funding at: <http://www.iowa.gov/recovery/jobdata>. The ARRA database indicates that 8,056 direct jobs were supported in the First Quarter of 2010 through Recovery Act spending in Iowa. This estimated number of jobs supported does not include jobs supported in previous Quarters or indirect and induced jobs. As noted above in Table 2, total I-JOBS funding plus leveraged funds allocated to date total \$1.32 Billion in 2009 and 2010 and the focus of I-JOBS is much more concentrated on infrastructure construction than the Recovery Act funds. Having said that, please note that a direct comparison of the Recovery Act program's jobs supported estimates and the I-JOBS program is problematic given the I-JOBS program's greater focus on infrastructure and highway construction.

The second source of information is a variety of studies that project how many jobs public infrastructure project investments typically support. One example of this type of study is a January 2010 Report by Iowa State University on the "Statewide Economic Impacts of Disaster-Related Payments to Support Household and Public Sector Recovery in Iowa." That analysis focused only on spent resources and noted that "large fractions of FEMA Public Assistance, CDGB, USDA and US DOT allocations that are left to be spent in Iowa." Even with those caveats, the Iowa State University study estimated that approximately 8,543 jobs would be supported in Iowa based only on an analysis of \$665.2 million in federal construction and household payments. Again, total I-JOBS funding plus leveraged funds will total \$1.83 Billion in 2009, 2010 and 2011, so the number of jobs supported could be much higher than the ISU study's estimated 8,543 jobs.

There is a large body of academic research on public infrastructure investments and the direct jobs supported by those investments. IDOM reviewed four additional "Economic Impact" analyses from Southern Illinois University, Minnesota State Colleges and Universities, the Federal Highway Administration and the White House Council on Economic Advisors. The most well developed body of research focuses on federal highway construction infrastructure investments. The Federal Highway Administration estimates for each \$1 Billion invested in highway construction and improvements, an average of 28,000 direct jobs are supported. Using this formula, the Federal Highway Administration would predict that the \$174 million in I-JOBS transportation infrastructure spending alone will support 4,877 jobs.

Of the five "Economic Impact" analyses reviewed by IDOM, the most conservative is the ISU Report's estimate of spending \$116,733 for each job supported. The White House Council

of Economic Advisors conducted a review of public infrastructure investments and concluded that every \$92,166 invested supports one direct job. A Minnesota State Colleges and Universities study of state infrastructure investments concluded that for every \$50,000 invested, one job will be directly supported. Finally, a Southern Illinois University study concluded that for every \$57,283 invested in public infrastructure, one job will be supported. A summary of the research reviewed by IDOM appears in Table 4 below. IDOM did not include the Federal Highway Administration’s formula in Table 4 because not all I-JOBS funding is for transportation infrastructure spending. However, by excluding the Federal Highway Administration’s formula, IDOM has most likely underestimated the number of jobs supported by I-JOBS transportation infrastructure funding.

**Table 4 – Summary of Economic Impact Analyses**

	<b>Spending</b>	<b>Jobs Supported/ Retained</b>	<b>Spending Per Job</b>
<b>White House, Council of Economic Advisors</b>	\$100,000,000	1,085	\$92,166
<b>Minnesota State Colleges and Universities</b>	\$1,000,000	20	\$50,000
<b>Federal Highway Administration</b>	\$1,000,000,000	28,000	\$35,714
<b>Iowa State University (construction related)</b>	\$997,593,359	8,543	\$116,773
<b>Southern Illinois University</b>	\$35,000,000,000	611,000	\$57,283
<b>Average</b>			<b>\$70,387</b>

**Table 5 – Applying the Economic Impact Analyses to I-JOBS Spending**

<b>Study</b>	<b>MN</b>	<b>SIU</b>	<b>CEA</b>	<b>ISU (Const.)</b>
<b>Spending Per Job</b>	\$50,000	\$57,283	\$92,166	\$116,773
	<b>I-JOBS Dollars</b>	<b>Range of Estimated Jobs Based on I JOBS Project Cost</b>		
<b>I-JOBS Granted (through 12/31/09)</b>	\$550,649,183	11,012	9,612	5,974
<b>I-JOBS Granted &amp; Leveraged (through 12/31/09)</b>	\$1,161,234,977	23,224	20,271	12,599
<b>I-JOBS Total &amp; Estimated Leveraged (all FY10 and FY11 funding)</b>	\$1,838,216,813	36,764	32,090	19,944

Table 5 applies the economic impact analysis Reports reviewed to I-JOBS spending. As noted above, total I-JOBS funding granted by December 31, 2010 totaled \$550.6 Million. As was also noted above, these I-JOBS funds were able to leverage significant matching funds from federal, local and private sector sources, so the total amount of I-JOBS supported project funding as of December 31, 2009 was \$1.16 Billion. Since December 31, 2009, additional I-JOBS funding has been allocated and granted. IDOM estimates that the total amount to be granted and leveraged through I-JOBS in Fiscal Year 2010 and Fiscal Year 2011 will total \$1.83 Billion. Table 5 applies the I-JOBS funds and leveraged funds to the estimates of each of these academic studies and provides the appropriate estimate of the number of jobs supported for each study. For I-JOBS funding granted and leveraged by December 31, 2009 the range of estimated jobs supported ranges from 23,225 to 9,944. For total I-JOBS funds granted and leveraged through Fiscal Year 2011, the range of jobs supported estimates range from 36,764 to 15,724.

The third source of information on the number of jobs supported through I-JOBS funding are the applications that Iowa cities, counties and local governments submitted for I-JOBS funding. These applications contained estimates of the number of jobs that would be supported by the proposed projects and programs. A preliminary review of these applications for I-JOBS funding indicates that Iowa cities, counties and local government agencies estimated that more than 10,876 jobs would be supported through I-JOBS funding in 2010. However, this estimate includes only a portion of I-JOBS spending as only a portion of I-JOBS funding was distributed via an application process. IDOM believes that I-JOBS funding will support many more jobs than reflected in these applications as spending reaches the total \$1.83 Billion.

The fourth source of information on the number of jobs supported through I-JOBS funding is a telephone survey of I-JOBS contractors and sub-contractors conducted in early July 2010 by Departments and Offices participating in the I-JOBS program. This survey was supplemented by follow up calls by an independent contractor where there were questions regarding the data collected, where the number of jobs reported did not include a separate line item for sub-contractor positions supported and where contractors had reported a recent ramp up of I-JOBS construction activities. A copy of the survey questionnaire is attached as Exhibit C to this Report.

The results of the survey present a “snapshot” of the data available on I-JOBS and the positions currently supported by I-JOBS projects. In the interest of simplicity and time, the survey did not ask for estimates of indirect jobs and induced jobs. The focus of the survey was direct jobs currently supported on the responding company’s payroll.

The results of the employer survey indicate that there are currently more than 7,079 directly supported positions on the payroll of I-JOBS funded projects based upon employer responses to the “snapshot” survey. Several employers indicated that there can be a range of workers on a construction site on any one day of the week and therefore preferred to report a range of numbers. In those instances, the more conservative or lower estimated number of

positions was used for this “snapshot” summary. In addition, many employers indicated that July, August and September 2010 are expected to be their busiest months on their I-JOBS projects, particularly given construction delays caused by a rainy spring construction season. Please note that this “snapshot” survey does not count any of the positions supported by the 585 I-JOBS projects that were substantially completed before June 2010 (i.e. the survey does not present a cumulative number of I-JOBS positions, instead, it is just a “snapshot” of those supported during June 2010).

Finally, because indirect jobs and induced jobs were not included in the telephone survey, the actual economic impact of the I-JOBS program on Iowa’s economy is not fully reflected in the survey. There are several input-output models commonly used by economists to estimate indirect and induced economic impacts. Because of the difficulty of measuring these effects, all of the models have limitations. Still, economists generally agree that the models can provide an approximate measure of the indirect and induced spending, jobs, and personal income generated by a given amount of direct spending in a particular geographic area. One of the more conservative estimate of the number of indirect or induced jobs created through public infrastructure investments is a multiplier of .25 for each direct jobs created. Applying the results of the “snapshot” survey (7,079 direct jobs) would yield 1,769 indirect or induced jobs for a total of 8,848 positions currently supported directly or indirectly by I-JOBS projects.

A good example of induced or indirect jobs was evident at the State Fair Complex in June 2010. During the survey period, there was a flurry of activity occurring at the Iowa State Fair Complex in anticipation of completion of its I-JOBS financed reconstruction project before the opening of the Annual State Fair in early August 2010. Those activities included a substantial amount of painting, drywall installation and lighting installation. The survey does not capture any of the jobs supported through the retailers and delivery companies who supplied the paint, drywall and lighting fixtures for the State Fair Complex. The survey also does not capture any of the food, beverage and recreational spending by workers in the neighborhoods surrounding the State Fair Complex.

Training on IDOM’s new I-JOBS Reporting Procedures and Guidance will help to address these fluctuations in job site activity and will help lead to more robust Quarterly I-JOBS Reports than the “snapshot” reporting system. Once the I-JOBS database is in place and being populated by data supplied by Departments and I-JOBS fund recipients, more detailed data on jobs supported will be available on I-JOBS employment figures. Besides instructions on how to input data, Exhibit A also contains guidance to all of the Departments, Offices and programs participating in the I-JOBS initiative on how best to collect and analyze data related to the number of jobs directly supported through I-JOBS funding.

**EXHIBIT A      I-JOBS Reporting Guidance**



CULVER/JUDGE



IOWA'S INFRASTRUCTURE INVESTMENT INITIATIVE

## Reporting Procedures & Guidance

July 12, 2010

[reporting.iowa.gov](http://reporting.iowa.gov)



***Prepared By:***

**Iowa Department of Management**

State Capitol Building  
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Des Moines, IA 50319

## Overview

During the 2010 Legislative Session, reporting requirements were established that require administering agencies to provide answers to the following questions<sup>1</sup>:

- What is the nature of each project and its purpose?
- What is the status of each project?
- What amount and percentage of program funds have been expended for each project?
- What outside funding is matched or leveraged by the program funds?
- What is the number of jobs created or retained by each projects?
- What are the names of project contractors, and what is their state of residence?
- What are the states of residence of contractors' employees?

The State of Iowa intends to use a centralized reporting system ([reporting.iowa.gov](http://reporting.iowa.gov)) to collect information from all agencies, recipients and vendors of I-JOBS funds that flows through any Iowa State agency or institution. The centralized reporting system is designed to facilitate collection of project, financial and job information from state agencies and institutions themselves, as well as organizations they award money to whether it is in the form of a grant, contract or loan.

The information collected via the centralized reporting system ([reporting.iowa.gov](http://reporting.iowa.gov)) will not only fulfill Iowa's reporting requirements, but will facilitate making the use of I-JOBS funding transparent and accessible to Iowans.

The purpose of this document is to explain how to report using Iowa's centralized reporting system, define the meaning of reporting data elements, and provide guidance pertaining to when information is needed and how it should be collected.

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<sup>1</sup> Senate File 2389, Section 87.

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## 1 Who is required to use Iowa’s centralized reporting system?

Iowa’s centralized reporting system is intended to include information on projects supported by I-JOBS<sup>2</sup>. Prime recipients<sup>3</sup> of I-JOBS funding have the responsibility to report on the appropriations received, and the reporting responsibility is further extended to internal recipients<sup>4</sup>, sub-recipients<sup>5</sup> and vendors<sup>6</sup> receiving I-JOBS funding, where applicable, to ensure the State of Iowa provides the most comprehensive set of data to our citizens.

## 2 How do I log-in to reporting.iowa.gov?

From the reporting.iowa.gov web site, click the “Sign In” button in upper right hand corner. This brings you to Enterprise A&A, which provides authentication and authorization services for the reporting.iowa.gov centralized reporting application. Enter your account ID and password in the boxes provided, then click the “Sign In” button. You will then be redirected back to the Dashboard of [reporting.iowa.gov](http://reporting.iowa.gov).



**Figure 1 - Sign In button.** The sign in button is available in top right corner, and opens a web form where the account ID and password are entered.

Many state employees will be able to use their email as the account ID and the password normally used to log into their work computer. If that option is not available, they should use the same account ID and password used to access the “Iowa Online Payroll Warrant.”

If you don’t already have an account, or can’t remember your account ID or password, please refer to the sections below.

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<sup>2</sup> Supported projects are those projects that are funded in whole or in part with I-JOBS funding.

<sup>3</sup> Prime recipients are administering agencies or state agencies directly appropriated funding within the I-JOBS initiative.

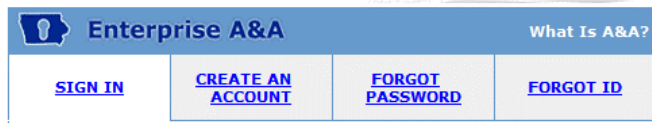
<sup>4</sup> Internal recipients are state agencies or sub-units of the prime recipient who receive an award or transfer of funds from the prime recipient due to having administrative and/or management responsibilities for the funded project.

<sup>5</sup> Sub-recipients are any non-state public agencies, non-profit organizations or individuals who receive funding to support the implementation of defined projects that benefit the recipient directly, or the constituents they represent. They are directly responsible for completion of funded project.

<sup>6</sup> Vendors are private sector contractors, dealers, distributors, merchants or other sellers providing goods or services necessary to complete the project. Typically, the provision of goods and services are provided within a competitive environment.

## 2.1 I don't have an A&A account - how do I create one?

From the [reporting.iowa.gov](http://reporting.iowa.gov) web site, click the "Sign In" button in upper right hand corner. This brings you to Enterprise A&A, which provides authentication and authorization services for the reporting.iowa.gov centralized reporting application. From here, you can click the "Create an Account," as shown in [Figure 2](#).

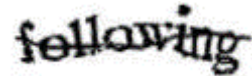


**Figure 2 - Enterprise A&A tab options.** After click "Sign In" button, Enterprise A&A provides a number of tabs that may address the issues you are encountering.

The Create Account page consists of the following elements: Account ID, First Name, Last Name & Email. You must enter your email twice, to make sure you haven't mistyped something. You may not create an account using an Account Id (e.g. firstname.lastname@iowaid) or Email address that is currently in use by another account. Once the Account Details are successfully saved the user will receive an email with instructions on how to verify and use the account.

By clicking the link found in the Account Confirmation Email you will:

1. Enter the Registration Confirmation Token found in the Account Confirmation Email, if not already pre-populated.
2. Enter the alphanumeric code value you see in the captcha<sup>7</sup> image, see [Figure 3](#).
3. Click the "Confirm My Account" button.



**Figure 3 - Captcha example.**

After you confirm your A&A account, you will be required to set up your Identity Baseline information. The Identify Baseline is set of questions and answers you enter the first time you use your account. These questions and answers are secrets you can use to reset your password if you ever forget. The Baseline consists of three questions. For the first two, select a question from the list and type in your answer. For the remaining question, you can enter both the question and the answer. You must enter your answer twice for each question, to make sure you haven't mistyped something. You must remember these answers. If you can't answer these questions, you won't be able to manage your account if you forget your password.

After saving your baseline for the first time, you'll be allowed to establish your password and then be required to log in. All of these steps help to protect your account at the beginning, when it is the easiest to steal or break into. You can come back anytime you like (using the "Take me to my Account

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<sup>7</sup> A challenge-response security implementation process used to deter the computer automation of a given process. Most will recognize this as a random set of numbers and letters that appear in kind of wavy.

Options..." check box on Logon Screen) and re-enter the baseline questions to keep yourself up-to-date with the answers.

## ***2.2 What do I do if my email is already used with an existing A&A account?***

It is OK to use the existing A&A account for the reporting.iowa.gov application – just log-in to the system as instructed. If you cannot remember your account ID or password for the existing account, follow the steps outlined below:

1. From the reporting.iowa.gov web site, click the "Sign In" button. This brings you to Enterprise A&A, which provides authentication and authorization services for the reporting.iowa.gov centralized reporting application.
2. Click the "Forgot ID" link – see [Figure 2](#)
3. Type in your email in the box provided.
4. Click the "Retrieve A&A Id" button.
5. An email reminder will be sent to the email you entered with the Account ID.

After you have received the email reminder, click the "Forgot Password" link, then follow the steps below:

1. Type your account ID in the box provided.
2. Click the "Retrieve Password" button.
3. Answer the baseline identity questions.
4. Click the "Continue" button.
5. Enter and confirm your new password in boxes provided.
6. Click the "Save New Password" button.

If you need further assistance, contact the DAS-ITE Service Desk by email at [ITE.Servicedesk@iowa.gov](mailto:ITE.Servicedesk@iowa.gov) or phone at 515-281-5703 or 1-800-532-1174.

## ***2.3 What do I do if my email has changed?***

If you have an existing account and are assigned as the primary contact or alternate contact for awards currently in the system, the first thing you will need to do is log-in to the system and change the email on the awards for which you are a contact for. Once you have changed the email on the award or awards, you will no longer have access to the award until you change the email associated with you A&A account. You can

Enter your Account Id and password to sign into State of Iowa ARRA Website.

Account Id:

Password:

Take me to my Account Options after I Sign In.



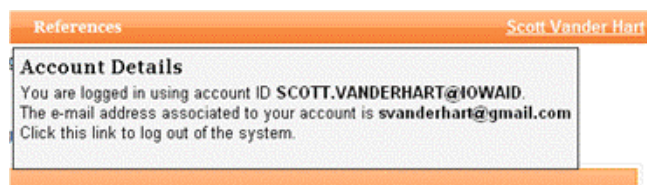
**Figure 4 – Sign in.** Checking the "Take me to my Account Options after I Sign In" gives you the ability to change the email tied to the account as well as change your password.

change the email on your A&A account by:

1. From the reporting.iowa.gov web site, please click the 'Sign In' button
2. Enter your account ID and password in the boxes provided.
3. Check the checkbox labeled "Take me to my Account Options after I Sign In," as shown [Figure 4](#).
4. Click the "Sign In" button.
5. In the "Change Account Details" section, change your email address to your work e-mail and re-enter it in the confirm email address textbox.
6. Click the 'Save' button.
7. After it is saved, click the "Continue" button next to "to State of Iowa ARRA Website."

## 2.4 What do I do if I can't see my Awards after I log-in?

If you are not able to view your awards, verify your email address on your A&A account matches the email address in the awards that are assigned to you (e.g. the email address at which you received your notification should match email address used on your A&A account). You can check the email associated with your account by hovering over your name, in the upper right hand corner. This will bring up a pop-up with your account details, as shown in [Figure 5](#).



**Figure 5 – Account Details Pop-up.** Hovering over your name (after you are logged in, gives you the account ID and email that are currently being used to access the system.

If your awards do not appear following log-in, more likely than not the two emails do not match and your account is associated with an old email. You will need to change your e-mail on your A&A account – see Subsection [2.3](#) for directions.

## 3 What are sub-awards and when do I need to create them?

Sub-awards provide information on recipients of I-JOBS funding, and identifies recipients who are required to report. They describe what the award is for, who the award is to, for how much the award is for, when the work related to the award will be started and completed, and where the work under the award will take place. This information is not likely to change while the award is open, and should be captured once at the time the award is executed. **Sub-awards need only be created in the system once, and can be updated as needed** (see Section [5](#)). A sub-award to a recipient must be created and entered into the system so that quarterly reporting can be completed when:

1. Prime recipients or internal recipients have awarded, by way of a grant<sup>8</sup>, loan or contract, **\$5,000 or more** of I-JOBS funding to a sub-recipient (see definition in footnote [5](#)), internal recipient (see definition in footnote [4](#)), or vendor (see definition in footnote [6](#)); OR

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<sup>8</sup> Grants include other types of financial assistance not otherwise identified.



2. Sub-recipients have provided funding, by way of a contract, purchase order, or some other financial transaction, to another sub-recipient (see definition in footnote 5) or vendor (see definition in footnote 6) and the total award amount is (or estimated total payments will be) equal to or greater than **\$15,000**; AND
3. The award **does not provide direct living or housing assistance to individuals** (i.e. home repair assistance, down payment assistance, interim mortgage assistance, subsidize rent or utility payments); AND
4. The award **does not provide direct assistance to individuals to plan, design and implement conservation practices on private lands** (i.e. contour buffer strips, constructed wetlands, filter strips, nutrient management and other recognized national or state conservation practice); AND
5. The award **does not exclusively purchase material goods** (i.e. construction materials (gravel, asphalt, lumber, etc.) and supplies, construction equipment, & office equipment).

Reporting is not required for sub-awards that provide direct living or housing assistance to individuals, provide assistance to individuals for conservation practices, or are exclusively for the purchase of material goods and involve no component for labor.

Sub-award information should be entered into [reporting.iowa.gov](http://reporting.iowa.gov) soon after agreements have been signed and executed by appropriate parties whether they are grants, loans or contracts.

#### **4 Who's responsible for reporting on sub-awards?**

Generally, a manager/executive within the organization receiving the sub-award, who is responsible for the work, services, and/or products to be delivered by the sub-award, is responsible for reporting implementation and status updates. This person should list a designee to serve as an alternate contact for their award to serve as a back-up in case they are absent during a crucial part of the reporting cycle.

However, the awarding organization may elect to report on behalf of the organizations they are awarding funding to. This is most often done when the awarding organization already has an existing data/reporting system set up to collect the required information. Where this is the case, the staff person assigned to report on behalf of the organization receiving the sub-award should be the same person responsible for monitoring the grant, contract or loan. The awarding organization should also clearly document where they obtain the information used for reporting purposes. If the awarding agency is manually entering data into [reporting.iowa.gov](http://reporting.iowa.gov), the staff person who submits reports on behalf of an organization receiving a sub-award, must not be the same person who approves those same reports.

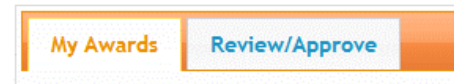
The centralized reporting system is based on a delegation model, and state agencies and institutions are strongly encouraged to delegate reporting to those who are completing projects. This puts ownership of reporting on the organizations that receive the funding, and reduce the possibility of incorrectly transferring data from some other data source – whether it be a database or paper report.

## 5 How do I create sub-awards?

There are two different ways to set-up sub-awards in the centralized reporting application – both are done by starting in the “My Awards” tab of the Dashboard, see [Figure 6](#). The first is using the web form, which is the best approach when you have just two or three sub-awards to add. The second is using an XLS template and upload, which is ideal when you have multiple sub-awards you need to set up at one time.

### Reporting Dashboard

The dashboard is the page you will use to manage



**Figure 6 – Reporting Dashboard Tabs.** The Reporting Dashboard has two tabs. The Review/Approve tab is only visible to those who have set up sub-awards. The tab you are on is highlighted with orange text.

### 5.1 How do I create sub-awards using the web form?

1. Click the “Sub-awards” link in the “My Awards” tab of the Dashboard on the same row as the award you want to create sub-awards for, see [Figure 7](#).
2. On the sub-award page, click the “Create a new award” button in the bottom right hand corner of the sub-award table, see [Figure 8](#).

Award ID	Project Name	Award Amount	Current Report	Help
<a href="#">H391A090097</a>	IDEA Part B	\$122,095,134.00		<a href="#">sub-awards</a> <a href="#">report history</a>

**Figure 7 - Award in “My Awards.”** The “My Awards” Tab contains one row for each award that is currently open (i.e. has not filed a “final report.”). You are able to access the award detail form by clicking the Award ID. By clicking the Status Indicator (under Current Report column) you are able to access the report that requires completion. The envelope allows you to send an email to the contacts on your parent award. The “sub-awards” opens a page where sub-awards can be viewed, edited or created. Lastly, report history lists all of the reports filed for the specific award.

3. Complete web-form using instructions provided on form.
4. Click the “Save” button.
5. The system will send notifications to the contact and alternate contact of your sub-awards.

Award ID	Awarded To	Project Name	Award Amount	
<a href="#">09-CR-13</a>	City of Dubuque	Recovery Partners in Learning ...	\$186,201.00	<a href="#">sub-awards</a> <a href="#">reports</a> <a href="#">delete</a>
<a href="#">09-CR-08</a>	Department of Natura...	Recovery Keepers of the Land C...	\$646,377.00	<a href="#">sub-awards</a> <a href="#">reports</a> <a href="#">delete</a>
<a href="#">09-CF-17</a>	Habitat for Humanity...	Recovery Habitat for Humanity ...	\$328,644.00	<a href="#">sub-awards</a> <a href="#">reports</a> <a href="#">delete</a>

[Create a new Award](#)

**Figure 8 – Sub-Awards Table.** The sub-awards table allows you to edit the award details by clicking the Award ID link; create, edit, and delete sub-awards underneath these awards listed by clicking the “sub-awards” link; view reports related to the sub-award by clicking the “reports” link; delete the award by clicking the “delete” link; and add new sub-awards by clicking “Create a new Award” button. If there are more than 20 awards listed, you will be able to page through or do a keyword search using the search box.

## 5.2 How do I create sub-awards using XLS template and upload?

1. Click “Sub-awards” link in the “My Awards” tab of the Dashboard on the same row as the award you want to create sub-awards for, see [Figure 7](#).
2. On the sub-award page, click the “Download XLS” button, see [Figure 9](#).
3. Complete one row of information for each sub-award; make sure to copy “ParentAwardID” to all rows with data. You may reorganize columns. **However, don’t change or reformat names in column headings, or change the names on tabs.** Doing so will cause submittal problems. Please refer to the notes on the column headings for what to include in each cell. You may also refer to Section [26](#) for descriptions of the data elements.
4. Save file to hard drive. File name can be one of your choosing.
5. Below sub-awards table select and upload file (using the “Browse” and “Upload File” button).
6. After upload, a message at the top of the page will let you know if it was successful or if there are issues.
7. If you have items to correct on your spreadsheet, you can correct those on the spreadsheet – then re-upload the spreadsheet.
8. The system will send notifications to the contact and alternate contact of your sub-awards.

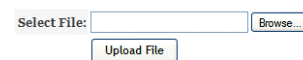
### Download Template

Click the button below to download an Excel file containing all of the awards listed above. This allows for updating or adding information on multiple awards at one time. Save the file to your computer to be uploaded when complete.



### Upload Awards

You can upload a modified version of the Excel file here. Click "browse" to find the file you saved, select the file, then click "upload file." Each Award row will be validated and added or updated based on the Award ID.



**Figure 9 – Sub-Award XLS Template.** On the sub-awards page, you are able to download and upload an XLS template to create or edit multiple sub awards at a time.

## 5.3 What data elements are required to create sub-awards?

The following information must be provided for each sub-award to set it up in the system:

1. Award ID
2. Parent Award ID (if using the XLS template, automatically provided in web form)
3. Award Date
4. Award Type
5. I-JOBS Funding (only for immediate sub-awards of prime or internal recipients)
6. Award Amount
7. Project Grant Period (start – end)
8. Project Name
9. Recipient Name
10. Recipient Type
11. Recipient Contact (e-mail)

See Section 26 for descriptions of the data elements. Other data elements required for sub-recipients, vendors and internal recipients can be provided at the time of set up if known. Otherwise, they will need to be completed by the recipient contact for the sub-award, as described below.

Once notification has been received the recipient contact for the sub-award should update the award details to ensure all information pertaining to the award is accurate and complete. Steps for completing or editing award details are provided in Section 6.

## 6 How do I edit or delete sub-awards?

### 6.1 How do I edit sub-awards?

Information on sub-awards may be edited by following the steps provided below.

1. Click the Award ID link in the “Review/Approve” tab of the Dashboard on the same row as the sub-awards you need to edit, see [Figure 10](#).

Award ID	Recipient Name	Project Name	Current Report	Navigation		
<a href="#">RIB1390018</a>	Adair-Casey	Grants to school districts for...	N → O → C → A	edit	delete	history
<a href="#">RIB1250027</a>	Adel DeSoto Minburn	Grants to school districts for...	N → O → C → A	request		history

**Figure 10 – Sub-Award Rows on “Review/Approve” tab.** The “Review/Approve tab of the Dashboard contains sub-awards that you are responsible for monitoring that are still open (i.e. have not filed a final report). From this tab, you are able to edit award details by clicking the Award ID link for the specific sub-award. You may also enter the current report, by clicking the status indicator. You are also to edit report requests by clicking the “edit” link, delete reports by clicking the “delete” link, and request reports for the sub-award by clicking the “request” link. The request link is only available when there are no reports for the award or the current report is in approved status. Previous reports for the award may be viewed by clicking the “history” link.

2. Edit information on the award details using instructions provided on form.
3. Click the “Save” button.

### 6.2 How do I delete sub-awards?

If you have mistakenly created a sub-award, and want it removed from the system, you can delete them by following the steps outlined below:

1. Click the “Sub-awards” link in the “My Awards” tab of the Dashboard on the same row as the award containing the sub-awards you need to delete to open the sub-award page, see [Figure 7](#).
2. On the sub-award page, click the “delete” link on the row of the sub-award you want to delete from the system, see [Figure 8](#) above.
3. Follow the instructions on the confirmation page. Please note: You will not be able to delete an award that has a report tied to it.

## 7 How do I complete or edit my award details?

You may verify, complete and edit award information by following the steps below:

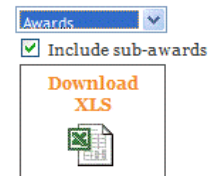
1. Click the award ID associated with award you intend to edit in the “My Awards” tab of the Dashboard, see [Figure 7](#) above.
2. Complete web-form using instructions provided on form, and ensure all information is accurate and complete.
3. Click the “Save” button.

## 8 How do I download my award details?

You can download award details, and those related to your sub-awards, by following the steps outlined below:

1. From “My Awards” tab of the Dashboard, under the “Download” section, select “Awards” in the dropdown list.
2. If you also want to include the award details of sub-awards you are responsible for monitoring, check the “Include Sub-awards” checkbox, as shown in [Figure 11](#).
3. Click the “Download XLS” button.

**Download**  
Select the file you want, then Click the button below to download an Excel file.



**Figure 11 – Award details download.**  
You may download your award data with or without sub-award information.

## 9 How do I determine the place of performance for my award?

The place of performance (POP) is intended to reflect the area where the project funded by the specific sub-award is physically taking place. This will help associate the impact of I-JOBS – specific projects and work hours funded to a geographic location or area.

1. If there is a specific single location for where work is taking place, you may either enter the address or provide latitude and longitude coordinates for the location.
2. Recognizing that there may not be a single point where work is being done, recipients must associate the award to geographic areas/regions within the state. This should be done even if you have provided an address or coordinates. These areas/regions include: cities, counties, Area Education Agencies, Local Education Agencies (school districts), Council of Governments, Regional Transit Authorities, Area Agencies on Aging, Community Action Agencies, Judicial Districts, Drug Task Forces, local Community Empowerment areas, and Resource Conservation & Development areas. A keyword search is available to get the most applicable option.

## **10 When is the status report for my organization's award due?**

Recipients will be asked to report the status of their awards every quarter while their award remains open – see Section [19](#). Status reports includes information such as how much of the project funded has been completed, how much project funding has been expended, and how many work hours have been paid for. Report requests will be sent to the contact and alternate listed on the award in advance of the quarterly report deadlines (see Section [29](#)). These requests will be initiated by the organization that funded your award, and will provide a date by which the report is due, and the amount they have disbursed to your organization since the beginning of your award/grant period. In the case of prime recipients, the Iowa Department of Management will initiate report requests.

## **11 How do I request reports for my organization's sub-awards?**

You will only request reports if you have awarded funding to another recipient, and were required to set up a sub-award (see Section [3](#)). You do not request reports for awards that previously submitted a Final Report (see Section [19](#)) – these will no longer be available in your Dashboard. Reports may be requested in the “Review/Approve” tab of the Dashboard. This tab is only available if your awards have sub-awards underneath them. If you have not set up sub-awards you need to set them up first by following the steps provided in Section [5](#). Report requests should be sent out early enough to ensure your sub-award recipients have adequate time to complete and submit reports. Report requests for sub-awards cannot be initiated until after the prime recipient reports have been requested.

There are two different ways to request reports – both of which are done within the “Review/Approve” tab of the dashboard. The first is using the web form, which is the best approach when you have just two or three sub-awards to request reports from. The second is using an XLS template and upload, which is ideal when you have multiple sub-awards you need to request reports from at one time.

### ***11.1 How do I request reports using the web form?***

1. In the “Review/Approve” tab of the Dashboard, click the “request” link on the same row as the sub-award you need a report for, see [Figure 10](#) above.
2. Complete web-form using instructions provided above the form. The due date for the report should be set after consulting the reporting timeline in Section [29](#).
3. Click the “Submit” button.
4. The system will send a notification and make the report available to the contact and alternate contact of the applicable sub-award.

### ***11.2 How do I request reports using XLS template and upload?***

1. In the “Review/Approve” tab of the Dashboard, filter sub-awards as necessary. Download will only contain the filtered data.
2. Select “Report Requests” in the drop down box in the download section, see below.

3. Click the “Download XLS” button, see [Figure 12](#). Please work from this XLS template, as it contains information to ensure reports are properly associated with the sub-award, and that the report is made available to the appropriate contact.
4. Complete one row of information for each sub-award. You may reorganize columns. **However, don’t change or reformat names in column headings, or change the names on tabs.** Doing so will cause submittal problems. Please refer to the notes on the column headings for what to include in each cell. You may also refer to Section [27](#) for more information.

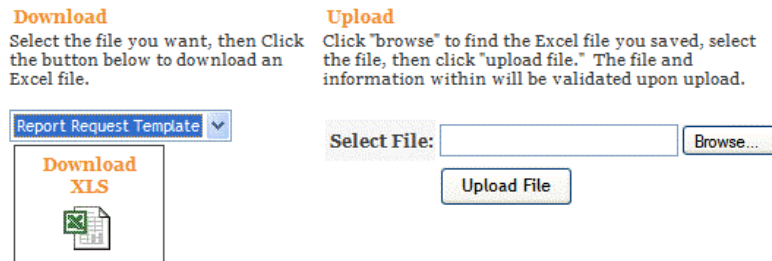


Figure 12 – Download & Upload Sections on Review/Approve Tab.

5. Save file to hard drive. File name can be one of your choosing.
6. Upload file (using the “Upload File” button) on the “Review/Approve” tab of the Dashboard, as shown in [Figure 12](#).
7. The system will send notifications and make reports available to the contact and alternate contact of your sub-awards.

## 12 How do I edit or delete report requests?

Report requests can be edited in the “Review/Approve” tab of the Dashboard in a couple of different ways. The first is using the web form, which is the best approach if you have two or three report requests to edit. The second is using an XLS template and upload, which is ideal where multiple report requests are in need of corrections.

### 12.1 How do I edit report requests using the web form?

1. Click the “Edit” link in the “Review/Approve” tab of the Dashboard on the same row as the report request you need to edit – the “Edit” link is not available on approved reports, see [Figure 10](#) above.
2. Edit the contents of the web-form.
3. Click the “Submit” button.
4. The system will re-send a notification to the contact and alternate contact of the applicable sub-award.

### 12.2 How do I edit report requests using XLS template and upload?

1. In the “Review/Approve” tab of the Dashboard, filter sub-awards as necessary. Download will only contain the filtered data, see [Figure 13](#).



2. Select “Report Request Template” in the drop down box in the download section, as shown in [Figure 12](#) above.
3. Click the “Download XLS” button at the bottom. Please work from this XLS template, as it contains information to ensure reports are properly associated with the sub-award, and that the report is made available to the appropriate contact.
4. Delete rows associated with report requests that do not require changes.
5. Edit the contents on rows associated with report requests you need to modify. You may reorganize columns. **However, don’t change or reformat names in column headings, or change the names on tabs.** Doing so will cause submittal problems. Please refer to the notes on the column headings for what to include in each cell. You may also refer to [Section 27](#) for more information.
6. Save file to hard drive. File name can be one of your choosing.
7. On “Review/Approve” tab select and upload file (using the “Browse” and “Upload File” button), as shown in [Figure 12](#) above.
8. The system will re-send a notification to the contact and alternate contact of the applicable sub-award.

**Figure 13 – Filtering in “Review/Approve” tab of Dashboard.** If reviewers have over 20 sub-awards they are responsible for monitoring, filtering the list will present a more manageable number to look at. The list can be filtered by: using a keyword search, checking report status of the current report (or by whether an award has a report) and/or by various flagged conditions.

### 12.3 How do I delete report requests?

Reports can be deleted by the person initiating the report for the sub-award (contact or alternate contact of the parent award) if needed by following the steps outlined below:

1. Click the “delete” link in the “Review/Approve” tab of the Dashboard on the same row as the report request you need to delete, see [Figure 10](#) above.
2. Confirm that you want to delete the specific report.
3. Click the “delete” button.

## 13 How do I complete my status report?

Once you have received a report request for the awards you are responsible for reporting on, you may complete the “current report” for the awards you are responsible for. If you have not received a request to complete a report, you should contact your awarding agency to have them initiate the reporting process. You can do this from the “My Awards” tab of the Dashboard by clicking the envelope icon on the row of the award that does not have a current report associated to it.



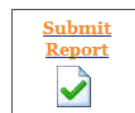
Reports for your awards can be completed in a couple of different ways – both within the “My Awards” tab of the Dashboard. The first is using the web form, which is the best approach if you have a small number of reports to complete. The second is using an XLS template and upload, which is ideal where multiple reports are in need of completion.

### ***13.1 How do I complete my status report using the web form?***

1. In the “My Awards” tab, click the status indicator under the Column “Current Report” on the same row as award you need to report for, see [Figure 7](#) above.  
This will send you to the report page.
2. Complete web-form using instructions provided on the form. You may also refer to Section [28](#), for more information.
3. Click the “Save Report” button, which is available at the top and bottom of the report page.
4. After saving the report, a message at the top of the page will let you know if it was successful or if there were issues.
5. If you have items to correct, make necessary corrections on the web form – then click the “Save Report” again. If no items require correction, proceed to step 6.
6. Re-enter the report, as described in Step 1.
7. Review the data on the page to ensure it is accurate, and then click the “Submit Report” button at the bottom of the report page. The “Submit Report” button will not be available until a report has been saved in the system – see [Figure 14](#).
8. You may need to complete or correct information on your award details (see Section [7](#)) before you are able to submit your report. If your award details need editing, complete edits and repeat steps 6 & 7. Additionally, you will not be able to “submit” your report for the following reasons:
  - a. You have sub-award reports (if applicable) that have not been either approved or marked incomplete; and
  - b. You have sub-awards (if applicable) that do not have a current report or a final report from a previous report cycle.
9. On reports for prime recipient awards, if validation flags exist, reporters will be taken to a “Flagged Reports” page where all validation messages will be presented. If these flags do not require corrections, you may click “continue” button to complete report submittal. If they require corrections, click “cancel” button to return to the report page, and repeat steps 5 - 8.
10. Once the report has been submitted, it will be made available to the person responsible for review and approval. Corrections can be made to the report at anytime by repeating steps 1-7 until it has been approved – indicated by an “A” under “Current Report.” If it has been approved, refer to the Subsection [25.2](#) on how to make corrections.

**Submit Report**  
Click the “Submit Report” button below to mark this report as Completed pending approval by the report requestor.

*Note: While waiting for approval, you can still upload a new file, and save and submit a report. After approval, you will not be able to change the report.*



**Figure 14 – Submit Report.** The “Submit Report” button is only available when reports are in “Open” status.

## 13.2 How do I complete my status report using XLS template and upload?

1. On the “My Awards” tab of the Dashboard, select “Report Template” in the dropdown box under downloads, as shown in [Figure 15](#).
2. Click the “Download XLS.”
3. Save file to hard drive, or a shared directory where it can be shared with staff person to complete the report. File name can be one of your choosing. All the reports you are responsible for completing on will be contained in this file.

4. Provide data for each report (one per row) contained in the spreadsheet. You may reorganize columns. However, **don't change or reformat names in column headings, or change the names on**

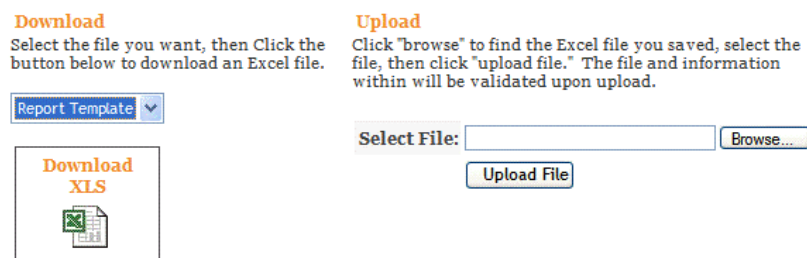


Figure 15 - Download & Upload Section on “My Awards” tab.

**tabs.** Doing so will cause submittal problems. Complete required data on each tab, please refer to the notes on the column headings for what to include in each cell:

- a. Complete “RecipientReports” tab of spreadsheet (see Section [28](#), to identify those you have to complete. Most sub-awards will only need to complete white columns).
- b. Complete “EmployeeResidency” tab of the spreadsheet for an award if you are a vendor.
- c. Complete the “JobCreationItems” tab of the spreadsheet if you have directly funded work hours of staff on your organization’s payroll (see Section [15](#)), and/or if you are estimating work hours for small sub-awards (awards to individual recipients or organizations that are below the thresholds listed in Section [3](#)). You need to group your job data by Standard Occupational Classifications (SOC) Minor groups<sup>9</sup>. If you have different types of positions (i.e. different SOC Minor groups) funded you will need to create another row, and copy the Report ID of the appropriate report to that row. SOC information can be found on our [reference data page](#) (you will need to be logged in to access it.). You can use the keyword search to find the most appropriate occupational group, make sure you use the second number provided (e.g. 25-1000). If you have not directly funded hours for a specific award, leave cells null. Default values are provided

<sup>9</sup> Standard Occupational Classification (SOC) system is used to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data. All workers are classified into one of over 820 occupations according to their occupational definition. To facilitate classification, occupations are combined to form 23 major groups, 96 minor groups, and 449 broad occupations. Each broad occupation includes detailed occupation(s) requiring similar job duties, skills, education, or experience. For I-JOBS reporting purposes, the minor group level is used for categorization.

for work start and end dates. However, these dates should be changed to reflect the date work started (i.e. the beginning of the quarter or the first pay period where funds were used to compensate employees), and date the work ended (i.e. end of the last pay period where funds were used to compensate employees, or the report period end date). If you are providing a small sub-award estimate, in the description field you should type the number of projects included in the estimate for the quarter along with a concise explanation for how the estimate was derived. You should also indicate “Yes” for the small sub-award field.

5. Once the file is complete, you can select and upload the file (using the “Browse” and “Upload File” button) at the bottom of the “My Awards” tab of the Dashboard, as shown in [Figure 15](#).
6. After upload, a message at the top of the page will let you know if it was successful or if there are issues.
7. If you have items to correct on your spreadsheet, you can correct those on the spreadsheet then re-upload the spreadsheet, or complete those requiring corrections using the web form as described above. If no items require correction, proceed to step 8.
8. In the “My Awards” tab, after you upload your report data, you can click the status indicator under the Column “Current Report” on the same row as the award report you need to review (this will open the report page), review the data on the page to ensure it is accurate, and then click the “Submit Report” button at the bottom of the page, as shown in [Figure 14](#) above. The “Submit Report” button is only available for reports that have been saved in the system.
9. You may need to complete or correct information on your award details (see [Section 7](#)) before you are able to submit your report. If your award details need editing, complete edits and repeat step 8. Additionally, you will not be able to “submit” your report for the following reasons:
  - a. You have sub-award reports (if applicable) that have not been either approved or marked incomplete; and
  - b. You have sub-awards (if applicable) that do not have a current report or a final report from a previous report cycle.
10. On reports for prime recipient awards, if validation flags exist, reporters will be taken to a “Flagged Reports” page where all validation messages will be presented. If these flags do not require corrections, you may click “continue” button to complete report submittal. If they require corrections, click “cancel” button to return to the report page, and repeat steps 7 - 9.
11. Once the report has been submitted, it will be made available to the person responsible for review and approval. Corrections can be made to the report at anytime by following web form steps 1-6 described above until it has been approved – indicated by an “A” under “Current Report.” If it has been approved, refer to the Subsection [25.2](#) on how to make corrections.

## **14 Which data elements are quarterly, and which are cumulative?**

The only reporting data elements that are reported on a quarterly basis are the fields associated with the job creation and retention data – SOC Minor, Description, Work Start Date, Work End Date, and Hours Worked. All other reporting data elements are cumulative in nature, and are updated on a quarterly basis.

## **15 Am I required to provide employee residency information?**

All vendors, which exceed the thresholds in Section 3, are required to provide residency information on all of their employees – not just those working on the project – beginning in CY 2010, Qtr 3 reporting cycle. We need at least one report filed with this information before award can be closed for reporting purposes. Residency for the top executive at the location receiving the award should be entered as part of the recipient information on your award. Residency information for employees is provided as part of your quarterly status report. Reporters will need to enter a state, and then list the number of employees residing in that specific state.

## **16 Do I have to report job information?**

State agencies and institutions appropriated funding within the I-JOBS Initiative are expected to directly and comprehensively collect all job information from recipients on projects benefiting in whole or in part from I-JOBS funding.

Job information is not required on your report when project funds:

1. Were not used to compensate employees of your organization during the reporting period; or
2. Were for the purchase of standard products typically part of your existing inventory and available at time of purchase.

Job information must be reported at the level it occurred (e.g. school districts), and should not be aggregated and reported at a higher level (e.g. Department of Education). Job information will be rolled up in the system (see Section 18), doing this on your own will result in us overstating the job impact. Reports for any given award should only contain job information related to the organization receiving the award. Additionally, if job information is not reported at the level it occurred it may not be reflected in the most appropriate geographical location. The exception to this would be for prime recipients and internal recipients who are estimating work hours for recipients of funding who are below the thresholds established in Section 3 (e.g. from small sub-awards, not captured in the reporting system).

## **17 How do I determine the reported work hours?**

Reported work hours are either reported directly by recipients of sub-awards, or estimated by prime recipients and internal recipients where sub-awards are below thresholds established in Section 3.

## ***17.1 How do I report work hours for my organization's award?***

The number of hours worked reported should be those associated with the project or projects funded in part or in whole by your award. This should be for the entire project or projects supported by your I-JOBS award; not just the portion funded by I-JOBS. You can determine reported work hours by following the steps provided below:

1. Identify pay periods included in the reported quarter – please note all pay periods must end within the applicable reported quarter, or the date range for which work hours are based – must be exclusive to the reported quarter<sup>10</sup> (see also Subsections [28.11](#) and [28.12](#));
2. Verify employees assigned to the project or projects related to your award within each Standard Occupational Classification –minor group (SOC) (or more specific grouping) for the applicable reported quarter;
3. Determine the total work hours (and approved paid leave)<sup>11</sup> for each employee identified in step 2 during the reported quarter by either:
  - a. summing work hours (and approved paid leave hours) from each pay period identified in step 1; or
  - b. counting the total days of service (as defined in employee contracts) for the employee within the timeframe identified in step 1 then multiplying total days of service by eight;
4. If an employee is not on the funded project or program full-time and the proportion is not already identified by use of time codes, then multiply the employee's work hours by the percentage of time they spend on the project(s) listed on the award (e.g. If an employee spends half of their time on the project(s) listed on the award, then their total work hours should be multiplied by 0.5); and
5. Sum the work hours of employees (determined in steps 3 & 4) within each SOC minor group (or more specific grouping) to report the total within the reported grouping.

## ***17.2 How do I estimate work hours for small sub-awards?***

If you are a prime recipient or internal recipient and are reporting estimates for your small sub-awards (i.e. those below the required thresholds outlined in Section [3](#)), you must list the number of small sub-awards included in the estimate for the reporting period in the job description field along with the name

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<sup>10</sup> Reporting quarters are defined as:

1. Quarter 1: January 1 – March 31
2. Quarter 2: April 1 – June 30
3. Quarter 3: July 1 – September 30
4. Quarter 4: October 1 – December 31

<sup>11</sup> Hours should be reported within the quarter they are worked, and not the quarter in which they are reimbursed.

of methodology used if more than one is used (e.g. different methodologies for different types of projects). You must also outline the specific methodologies used to estimate work hours in the project status description of your report. The estimate should only be for work done within the report period, and must still be organized using SOC minor groups. A job record should be created for each different methodology used.

## **18 How are FTE's calculated in the reporting system?**

Full-Time Equivalents are calculated for each job record reported in an award's status report using the following calculation:  $FTE = \text{Reported Work Hours} / 520 \text{ hours}$ . The total FTE for the report is the sum of the FTE calculated for each job record. FTE is rolled up in the system to show the total for given report, the sum of all sub-awards underneath that specific award, and then the sum of the two. Because of this, it is important to only report hours worked for your organization (e.g. do not report the hours worked for your sub-awards who are also filing a report) – otherwise you will contribute to the double counting of FTE.

## **19 When do I mark my report as final?**

Reports may be marked as a final report under the following conditions:

1. All I-JOBS funds have been expended, and project(s) supported by award is deemed complete by the awarding agency or organization;
2. All sub-awards underneath the award have already submitted a final report either in the current report period or a prior report period; and
3. Project status is complete (i.e. 100%).

Reports may also be marked complete if the award has been terminated or cancelled. Vendors must have one report filed with employee residency information before a report is marked final.

***Once a report has been marked final, the award will not be available in the reporting dashboard during future reporting cycles.***

## **20 I still have questions, who do I go to for answers?**

Any questions you have should be directed to your awarding agency contact. You can do this from the "My Awards" tab of the Dashboard by clicking the envelope icon on the row of the award for which you have a question, as shown in [Figure 7](#) above. This will send an email to the appropriate person. You can also use the email form provided on the report page. The report page is accessible by clicking the status indicator under the Column "Current Report" for the particular award you have a question about.

If your awarding agency contact is unable to answer the question posed, he or she may escalate it to their awarding agency contact (if they are not a state agency or institution), or to The Iowa Department

of Management (if they are a state agency or institution). The Iowa Department of Management and/or the Iowa Department of Administrative Services, Information Technology Enterprise will respond to questions that state agencies or institutions are unable to respond to internally.

## 21 Who can access and edit information on my awards and reports?

Generally access to award and report information for editing purposes is limited to the contact and alternate contact of the award. Authentication and authorization for the reporting.iowa.gov centralized reporting application is based on unique emails. Log-in is compared to emails listed as contact and alternate contact on each award for access control. The contacts for your awarding agency also have the ability to modify data elements associated with your award details and reports as necessary.

If you are unable to access or edit your awards or reports, please see the directions provided Section [2](#).

## 22 How do I review reported information for completeness and accuracy?

Ensuring the information in the system is complete and accurate is critical to ensuring Iowa has quality data to present to lowans. You will only review reported information if you have awarded funding to another organization, and have requested reports from them (see Section [11](#)).

Reports will be made available for your review and approval once the person providing the requested report has clicked the “Submit Report” button. You will receive an e-mail notification once a report has been submitted for your review and approval. You can review and approve reports by following the steps below:

1. From the “Review/Approve” tab of the dashboard, click the status indicator under the Column “Current Report” on the same row as the report you are interested in looking at. You will only need to review those where “C” is highlighted (this indicates the report is complete and ready for your review). If you have a lot of reports to review, you can filter the list for those that are “Completed.” You may also want to further filter those reports that are flagged. A report is flagged if it did not meet certain system business rules (see Sections [26](#), [27](#) & [28](#)).
2. Review the data on the report to ensure the information’s accuracy seems reasonable. The system has a number of data validations and business rules established to help ensure data provided is complete and accurate (see Sections [26](#), [27](#) & [28](#)). Your agency should outline data quality checks/protocols being implemented outside of the controls and data validations internal

### Approve Report

Click the button below if the information contained in the report is complete and accurate.



**Figure 16 – Approve Report & Incomplete Approve Report Buttons.** The approve report buttons are only available once reporters have submitted their reports for review.

to the centralized reporting system. As a reviewer, it is your responsibility to:

- a. Review flags and ensure the data provided is accurate;
  - b. Ensure the project status description is reasonable and consistent with the other information provided and allowable uses of funding provided;
  - c. Submit follow-up questions regarding the information provided to reporters; and
  - d. Ensure your questions have been adequately answered.
3. If the data seems reasonable, and nothing has been flagged, then you should click the “Approve Report” button at the bottom of the report screen, as shown in [Figure 16](#). Notification will be sent to the contact and alternate contact of the sub-award for whose report you just approved.
  4. If the report is a final report, you will be required to confirm it is a final report. Please review the information in Section [19](#).
  5. If some of the information provided seems questionable, you are able to send feedback on the report, by completing the email form provided in the right hand corner of the screen. This will send an email to the individual(s) responsible for submitting the report. Your comment will also be tied to the report for future reference. Request that the reporter submit any response via the system (on the report page), so that it is tied to the report for future review. The reporter can make corrections to the report at any time until the report has been approved.
  6. Once the report has been corrected, or questionable information has been explained, then click the “Approve” button at the bottom of the report screen. Notification will be sent to the contact and alternate contact of the sub-award for whose report you just approved.

You can download reported data for the sub-awards you are responsible for monitoring by following the steps outlined below:

1. From the “Review/Approve” tab of the Dashboard, filter sub-awards as desired – see [Figure 13](#).
2. Under the “Download” heading, select “Reported Data” in the dropdown list – see [Figure 12](#).
3. Click the “Download XLS” button.

## **23 What do I do if a recipient of a sub-award does not report?**

In cases where a recipient has not reported, you should mark the report as approved, but incomplete. This will allow the system to pull key information (such as Award Amount, Recipient Location information, and Total Award Disbursed) for public presentation, and will flag the report for future follow-up and corrections. To mark a report as incomplete, you should follow the steps provided below:

1. From the “Review/Approve” tab of the dashboard, click the status indicator under the Column “Current Report” on the same row as the report you are interested in looking at. In most cases, these reports will still be marked as “New.” If it is marked as “Open,” they have actually saved



data to the database, and may have forgotten to submit their report. If this is the case, you should confirm that that report is complete, and ask them to log-in to the system, and re-enter the report to submit it. You can then complete the steps outlined in Section [22](#). Otherwise, continue to step 2.

2. Delete any job records, by clicking the X in the red circle on each row, as this information relates to the previous quarter.
3. Click the “Save Report” button, which is available at the top and bottom of the report page – this will retain the financial information provided in the previous report submitted or will contain zeros if no other report was previously filed. The Total Award Disbursed will reflect the value contained on the report request.
4. After the report is saved, the system will send you back out to the dashboard. You will need to re-enter the report as described in step 1 in order to submit the report. You may submit the report by clicking the “Submit Report” button on the lower left hand corner of the report page.
5. After the report is submitted, the system will send you back out to the dashboard. You will need to re-enter the report as described in step 1 in order to approve the report as incomplete. You may mark the report as incomplete by clicking the “Incomplete Approve Report” button on the lower central part of the page next to the email form, as shown in [Figure 16](#).
6. You should work with the recipient to correct the report, as described in Section [25](#).

## **24 What is the bulk approval upload, and how do I use it?**

The bulk approval upload allows state agency officials to report on behalf of their sub-recipients if they already had a reporting process in place. This allows them to bypass the reporting workflow in place for submitting and reviewing reports. This is a special privilege and must be requested from the [Department of Management](#). Follow the steps below to utilize the bulk upload process:

1. From your Review & Approve tab of the Dashboard, download Reported Data. This will provide you with last quarter’s data to start with. Please note that when using the bulk upload even gray columns will read into the system.
2. Add Award IDs for awards created since the previous quarterly report.
3. Change Report IDs to “0” on all three tabs. New Report IDs are established when the file is uploaded in the same manner as report requests.
4. Change the Reporting Period End Date to reflect the current quarter.
5. Clear the Approval Date.
6. Change the Due Date to reflect today’s date.
7. Edit and add information as required.
8. Save the file to your hard drive or shared directory. You can name it anything you would like. It is not necessary to close the file.
9. From the Review & Approve tab, upload saved file, check “Bulk upload with verification before approval,” then click “Upload File” button. PLEASE NOTE: the system runs validations on the file, so if you are uploading many reports, it may take some time.

10. After the system has processed the file, you will receive a list of errors that must be corrected. Correct the appropriate reports (rows) on your saved file, and return to Step 8.
11. If your file has no errors, you will receive a list of validation warnings. Correct appropriate reports (rows) on your saved file if necessary by clicking the “cancel” button, and returning to Step 8. If corrections are not required, then click the “continue” button.
12. If you have final reports in your saved file, you will have to confirm they are final by checking the box next to the listed award. If any of the listed awards are not final, then click the “cancel” button, make the correction on your saved file and return to Step 8. If all awards are confirmed as final, then click the “confirm” button.
13. Compare your saved file to the summary information provided on the bulk verify page. You can do this by summing the appropriate columns in your saved file. If corrections are required, click the “cancel” button, make the corrections on your saved file, and return to Step 8. If no corrections are required, then click the “Submit Bulk Upload Reports for Approval” button.
14. You’ll receive a message at the top of the page indicating that the reports were approved.

## **25 How do I correct or modify a report?**

The approach in correcting or modifying a report depends on whether or not it has been approved. Subsection [25.1](#) outlines the process for reports that have not been approved by your awarding organization and [25.2](#) apply to those reports already approved. Those utilizing the bulk approval process should refer to [25.3](#). Corrections may be made to a report using the steps provided below until the reporting cycle for the next quarter is to begin.

### ***25.1 How do I correct or modify a report I just submitted?***

Corrections can be made to your report at anytime if the current report is still in “C” or “completed” status. Follow the steps below:

1. Follow the steps for completing a report, as outlined in Subsection [13.1](#) – the web form is best approach for correcting a single report.
2. The report will then need to be reviewed and approved as described in Section [22](#).

### ***25.2 How do I correct or modify a report that has been approved?***

Before you can modify the report, you need to request the report be “un-approved.” This is done using the following steps:

1. From the “My Awards” tab of the Dashboard, click the envelope on the row of the report you need to correct.
2. Complete the email form indicating that you need to make a correction to your report. Explain what you need to modify.

The person at your awarding organization would need to do the following steps:

1. From the “Review/Approve” tab of the dashboard, click the status indicator under the Column “Current Report” on the same row as the report you need to un-approve. If you have more than 20 sub-awards you may need to page through the sub-awards, or use the key word search to find the sub-award you need to un-approve a report for. You can also filter the list for those in “A” or approved status.
2. Click the “Un-Approve Report” button at the bottom of the page.
3. The system will send a notification and make the report available to the contact and alternate contact of the sub-award.

Once the notification has been received, the report may be modified as described Subsection [25.1](#).

### ***25.3 How do I correct reports using the bulk approval process?***

The process for updating reports is very similar to process outlined in Section [24](#) – with a few exceptions. It is not necessary to un-approve reports, just follow the steps provided below:

1. From your Review & Approve tab of the Dashboard, download Reported Data. Please note that when using the bulk upload even gray columns will read into the system.
2. Clear the Approval Date.
3. Change the Due Date to reflect today’s date.
4. Edit information as required.
5. Save the file to your hard drive or shared directory. You can name it anything you would like. It is not necessary to close the file.
6. From the Review & Approve tab, upload saved file, check “Bulk upload with verification before approval,” then click “Upload File” button. PLEASE NOTE: the system runs validations on the file, so if you are uploading many reports, it may take some time.
7. After the system has processed the file, you will receive a list of errors that must be corrected. Correct the appropriate reports (rows) on your saved file, and return to Step 6.
8. If your file has no errors, you will receive a list of validation warnings. Correct appropriate reports (rows) on your saved file if necessary by clicking the “cancel” button, and returning to Step 6. If corrections are not required, then click the “continue” button.
9. If you have final reports in your saved file, you will have to confirm they are final by checking the box next to the listed award. If any of the listed awards are not final, then click the “cancel” button, make the correction on your saved file and return to Step 6. If all awards are confirmed as final, then click the “confirm” button.
10. Compare your saved file to the summary information provided on the bulk verify page. You can do this by summing the appropriate columns in you saved file. If corrections are required, click the “cancel” button, make the corrections on your saved file, and return to Step 6. If no corrections are required, then click the “Submit Bulk Upload Reports for Approval” button.
11. You’ll receive a message at the top of the page indicating that the reports were approved.

## 26 Award Details Definitions & Business Rules

Award Details data elements are one-time data elements that are entered into the database upon execution of a grant, loan or contract to a sub-recipient or vendor. This section provides definitions on data elements that require user input. For definitions of Recipient Types, please refer to Subsection [26.16](#).

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
<b>Basic Award Information</b>					
26.1 Award ID	Unique identifier for the Award.	Parent Award ID plus department number or org number.	The contract, grant or loan number assigned by the awarding organization.		Value entered must be unique among all awards. This value can only be set by the recipient contact or alternate contact of the parent award.
26.2 Parent Award ID	NA		Derived from the Award ID of the parent award. User association may be required in Excel templates, as Parent Award ID is only provided on first row.		Value must be an Award ID in the system.

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
26.3 I-JOBS Program	This field is used to categorize grants the broad I-JOB Program areas.	NA	NA	NA	This value can only be set and edited by the system admin.
26.4 Award Type	NA	This specifies the type of award. "G" = Grant, "C" = Contract, "L" = Loan, or "I" = Internal transfer. Other types of financial assistance not specifically identified above should be reported under the award type of Grant. Internal transfer is only applicable to internal recipients.			This value can only be set by the recipient contact or alternate contact of the parent award.
26.5 I-JOBS Funding	NA	This should reflect the amount of I-JOBS funding included in the award amount.			Only applicable to immediate sub-awards of prime or internal recipients. I-JOBS Funding must be greater than zero on applicable awards.
26.6 Federal Funding	NA	This should reflect the amount of federal funding included in the award amount.			
26.7 Other State Funding	NA	This should reflect the amount of other state funding included in the award amount.			

Data Elements	Definition by Recipient Type			Business Rules	
	Prime Recipient	Internal Recipient	Sub-Recipient		Vendor
26.8 Award Amount	Reflects the I-JOBS appropriation to the specific program.	<p>This should reflect the total amount authorized in grant award documents, total face value of a loan, or total amount obligated in a contract.</p> <p>For internal recipients, this is the amount specified in an interagency agreement, or budgeted if reflecting a sub-unit of any recipient.</p>			<p>This value can only be set by the recipient contact or alternate contact of the parent award.</p> <p>For immediate sub-awards of prime or internal recipients, must be equal to the sum of I-JOBS Funding, Federal Funding and Other State Funding</p> <p>Can only be \$0 where Fixed Amount is "N;" and I-JOBS funding is not required, subsequently updated to equal Total Award Disbursed.</p>

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
26.9 Fixed Amount	NA	NA	NA	This is a flag to indicate whether or not the award amount is subject to change on a quarterly basis.	Default to "Yes." This value can only be set by the recipient contact or alternate contact of the parent award. Only applicable to vendors under sub-recipients or vendors.
26.10 Award Date	NA	Enter the date of award as provided on the award documentation. For internal transfers, this could be the beginning of the fiscal year.			This value can only be set by the recipient contact or alternate contact of the parent award.

Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	
26.11 Cancelled Date	Optional field indicating date in which funding was re-appropriated to another area.	Optional field documenting the date the award was cancelled or terminated without fulfilling contract, grant or loan conditions.		If a date is entered, then the next report should be marked as a final report - regardless of project status. This value can only be set by the recipient contact or alternate contact of the parent award.
<b>Project Information</b>				
26.12 Project Name	Short name for the project or program funded.			
26.13 Project Description	A brief narrative description of the program, project or service. The description should highlight the program, project or service's overall purpose and expected results. The purpose and results may be stated in broad terms if a program covers a broad array of projects. Significant or key deliverables and, if appropriate, units of measures should be outlined.		A description of the product and/or service provided by the vendor.	Narrative should contain more than 25 characters.



Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	
26.14 Project Grant Period Start	NA	The date on which the awarded project, or groups of projects may begin, as set forth in the award document, or internal budget document where appropriate.		This value can only be set by the recipient contact or alternate contact of the parent award.
26.15 Project Grant Period End	NA	The date on which the awarded project, or groups of projects may end, as set forth in the award document or internal budget document where appropriate.		Date must be after the Project Grant Start Period. This value can only be set by the recipient contact or alternate contact of the parent award.

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
<b>Recipient Information</b>					
26.16 Recipient Type	Selection of recipient type. "P" for prime recipient, an "I" for internal, an "S" for sub-recipient, or "V" for vendor. Recipient types, as defined below: <ol style="list-style-type: none"> <li>1) Prime recipients are administering agencies or state agencies directly appropriated funding within the I-JOBS initiative.</li> <li>2) Internal recipients are state agencies or sub-units of the prime recipient who receive an award or transfer of funds from the prime recipient due to having administrative and/or management responsibilities for the funded project.</li> <li>3) Sub-recipients are any non-state public agencies, non-profit organizations or individuals who receive funding to support the implementation of defined projects that benefit the recipient directly, or the constituents they represent. They are directly responsible for completion of funded project.</li> <li>4) Vendors are contractors, dealers, distributors, merchants or other sellers providing goods or services necessary to complete the project. Typically, the provision of goods and services are provided within a competitive environment.</li> </ol>				This value can only be set by the recipient contact or alternate contact of the parent award.
26.17 Agency	The I/3 department number where applicable.		NA	NA	Values must be valid I/3 department numbers.
26.18 Recipient Name	The name of the state agency or institution receiving the I-JOBS appropriation.		The name of the organization or individual receiving the award.		
26.19 Recipient Contact (E-Mail)	E-mail address of the person responsible for the award's execution, or assigned responsibility for reporting on the award.				E-mail address is compared to each logged-in user for access control.

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
26.20 Recipient Contact Phone	Phone number of the person responsible for the award's execution, or assigned responsibility for reporting on the award.				
26.21 Alternate Contact (E-Mail)	E-mail address of the person serving as back-up to the recipient contact. Prime recipients must provide a back-up person.				E-mail address is compared to each logged-in user for access control.
26.22 Alternate Contact Phone	Phone number of the person serving as back-up to the recipient contact. Prime recipients must provide a back-up person.				
26.23 Recipient Account Number	NA	Optional field for reference purposes to help associate financial information to the specific award.		This value can only be set by the recipient contact or alternate contact of the parent award.	
26.24 Recipient Address	Physical location of the recipient: street address, city, state and zip code.				Compare against address validation service.

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
26.25 Confidential Address	NA	NA	Allows user to denote whether address should remain confidential (e.g. locations of domestic violence shelters are confidential).		
26.26 Name of Top Executive	NA	NA	NA	Name of top executive employee at recipient location.	Required beginning CY 2010, Qtr 3 where, Recipient Type is "V."
26.27 Top Executive Residence	NA	NA	NA	City, State and Zip Code for Top Exec's Residence	City, State and Zip required for vendors beginning CY 2010, Qtr 3.

Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient Vendor	
26.28 Women Business Enterprise	NA	NA	A women business enterprise is a proprietorship, partnership, corporation or joint-venture that is 51% owned, operated and controlled by United States citizens that are female.	
26.29 Minority Business Enterprise	NA	NA	A minority business enterprise is a proprietorship, partnership, corporation or joint-venture that is 51% owned, operated and controlled by United States citizens who are members of the following racial groups: African American, Asian American, Hispanic American and Native American.	

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
<b>Place of Performance</b>					
26.30 Place of Performance (POP) Address	NA	Physical location of the primary place of performance: street address, city, state and zip code. Should only be provided if the work is completed or will be completed at one specific address.		Require complete address when partial address has been provided.	
26.31 POP Confidential Address	NA	NA	Allows user to denote whether address should remain confidential (e.g. locations of domestic violence shelters are confidential).		
26.32 POP Location Code	NA	This is intended to represent the broader regional area where work is actually being done. Codes associated with various geographic regions including: cities, counties, Area Education Agencies, Local Education Agencies (school districts), Council of Governments, Regional Transit Authorities, Area Agencies on Aging, Community Action Agencies, Judicial Districts, Drug Task Forces, local Community Empowerment areas, and Resource Conservation & Development areas.		POP Location Code must be provided.  Compare against location table to validate user input. Required for all sub-awards.	

Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	
26.33 Latitude	NA	An optional field that provides the north/south coordinate of a point representing the Place of Performance. Should be entered in decimal degrees with + for North, and – for South. Values must be between -180 and 180.		Enforce decimal degrees formatting. Must be filled in if value is provided for longitude.
26.34 Longitude	NA	An optional field that provides the east/west coordinate of a point representing the Place of Performance. Should be entered in decimal degrees with + for East, and – for West. Values must be between -180 and 180.		Enforce decimal degrees formatting. Must be filled in if value is provided for latitude.

## 27 Report Request Definitions & Business Rules

Report Request data elements are those data elements that require periodic updates (i.e. quarterly), and are completed by the awarding organization. This section provides definitions on data elements that require user input. For definitions of Recipient Types, please refer to Subsection [26.16](#).

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
27.1 Report ID	Unique identifier for a report record. Automatically assigned by the system.				
27.2 Report Description	Description of the report, e.g., "3Q 2009 Reporting Cycle for Iowa Arts Jobs Preservation Grants", "Mid-Summer Status Report for Green Project Reserves", etc – as specified by the person initiating the report request. Description should be clear so that person responsible for reporting will know what it is for, as they may have multiple reports to complete.				
27.3 Due Date	Date report is due for review and approval.				Due date must be earlier than due date for the parent award.



Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
27.4 Reporting Period End Date	The person initiating the report indicates the end date of the reporting period (i.e. the date for financial transactions and Cumulative Hours Worked to be reported through). The frequency of required reporting is quarterly.				For quarterly reports, the following calendar quarter reporting period end dates shall be used: 6/30, 9/30, 12/31, or 3/31.
27.5 Total Award Disbursed	NA	Cumulative total payments, amounts of cash disbursed to the internal recipient, sub-recipient or vendor as of the reporting period end date. This value is treated as the target amount for the report.		Value should not exceed the Award Amount.  Flag value if less than Total Award Disbursed in most recent approved report for the award.	

## 28 Report Definitions & Business Rules

Reporting data elements are those data elements that require periodic updates (i.e. quarterly), are completed by the recipient organization.

This section provides definitions on data elements that require user input. For definitions of Recipient Types, please refer to Subsection [26.16](#).

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
<b>Project Update</b>					
28.1 Total Award Disbursed	Cumulative amount of I-JOBS funds drawn down.	NA			Value should not exceed the Award Amount.  Flag value if less than Total Award Disbursed in most recent approved report for the award.

Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient Vendor	
28.2 Total Award Expenditure	The cumulative total expenditures of I-JOBS funding from the start of the I-JOBS initiative through the reporting period end date.	The total award expenditure made by the recipient by the reporting period end date. This is the cumulative value from the beginning of the award.	NA	<p>Value should not exceed award amount.</p> <p>Flag value if less than Total Award Expenditure in most recent approved report for the award.</p> <p>Flag value if Final Report = Y, and Total Award Expenditure does not equal Total Award Disbursed.</p>
28.3 Total Match Expended	NA	The cumulative total expenditure of local funds or other grant resources by the recipient from the beginning of the award through the reporting period end date. Should not include expenditures of award funding.	NA	

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
28.4 Final Report	<p>Final Project Report Indicator (i.e. no future reports) – a “yes” or “no” as specified by the person submitting the report. Reports may be marked as a final report when all I-JOBS funds have been expended, and project(s) supported by the award is deemed complete by the awarding agency or organization; or the award has been terminated or cancelled.</p> <p><b><i>When value is “yes” award is removed from reporting dashboard in future reporting cycles.</i></b></p>				<p>When value is “yes”, subsequent reports cannot be filed.</p> <p>All sub-awards underneath the award have already submitted a final report either in the current report period or a prior report period</p>
28.5 Project Status	<p>Overall percentage of project completion (0-100%), in whole numbers, as specified by the person completing the report. Where appropriate, the percentage should be based on defined project milestones.</p>				<p>The project status should be flagged if project completion is not within +/- 10% of the award expenditures expressed as a percentage of the award amount.</p> <p>The project status should 100 If Final Report = Y.</p>

Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient Vendor	
28.6 Project Status Description	<p>Narrative description of significant activities funded, services performed and/or deliverables achieved during the reporting period. This will supplement narrative contained in the Project Description. This field is intended to highlight actual deliverables completed, and measured results achieved. This should provide a summary of all sub-awards. The description is intended to provide meaning to the percentage of project completion as reported in the Project Status.</p> <p>Reports should also, if applicable, outline methodologies used to estimate work hours of small sub-awards (see subsection <a href="#">28.7</a>).</p> <p>Please be concise, use limited technical jargon, and avoid referencing other documents.</p>	<p>Narrative description of significant activities funded, services performed and/or deliverables achieved during the reporting period. Information contained here should be specific, and contain measured results achieved where applicable.</p> <p>This description is intended to provide meaning to the percentage of project completion as reported in the Project Status. It should provide a clear understanding of <u>how</u> the recipient used the funding.</p> <p>Please be concise, use limited technical jargon, and avoid referencing other documents.</p>		<p>Narrative should be provided in Project Status Description if Project Status is greater than 5.</p> <p>If Project Status Description is required, it should contain more than 25 characters.</p>
<b>Small Sub-Award Information</b>				
28.7 Total Number Small Sub-awards	Total number of sub-awards to sub-recipients and vendors with less than \$5,000 of I-JOBS funding.		NA	NA
28.8 Total Amount Small Sub-awards	Total amount of sub-awards to sub-recipients and vendors with less than \$5,000 of I-JOBS funding.		NA	NA
				Value should be less than both Award Amount and Total ARRA Expenditure.

Data Elements	Definition by Recipient Type			Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient Vendor	
<b>Job Creation and Retention Data</b>				
28.9 SOC Minor	Describes the type of occupations funded by your project, and allows individuals with similar occupations to be grouped into the same job information record. 2010 Standard Occupational Classification (SOC) information can be found on our <a href="#">reference data page</a> (you will need to be logged in to access it.). You can use the keyword search to find the most appropriate occupational group, make sure you use the second number provided (e.g. 25-1000).			Value validated against a list of SOC Minor Groups.
28.10 Description	For the reporter's use to describe jobs or positions within their organization included in SOC minor group, such as job title, classification type or function. Reporters should not use individual employee names.  Records that provide the estimate of work hours for small sub-awards, reporters should list the number of small sub-awards included in the estimate, and the name of the methodology used to provide the estimate if more than one is used.	For the reporter's use to describe jobs or positions within their organization included in SOC minor group, such as job title, classification type or function. Reporters should not use individual employee names.		
28.11 Work Start Date	Establishes the beginning of the date range for which reported hours worked is based. The date entered should be: <ul style="list-style-type: none"> <li>(i) The start of the first pay period for which the reported hours worked were based – provided that first pay period ended within the reported quarter;</li> <li>(ii) The first day of the reported quarter (e.g. 4/1, 7/1, 10/1, 1/1); or</li> <li>(iii) The actual date work began if it occurred after the start of the reported quarter.</li> </ul>			May not be more than 14 days earlier than the Reporting Period End Date of the previous report cycle.

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
28.12 Work End Date	Establishes the end of the date range for which reported hours worked is based. The date entered should be: <ul style="list-style-type: none"> <li>(i) The end of the last pay period for which the reported hours worked were based – provided that the last pay period ended prior to the report period end date;</li> <li>(ii) The report period end date (e.g. 3/31, 6/30, 9/30, 12/31); or</li> <li>(iii) The actual date work ended if it concluded before the report period end date.</li> </ul>				May not be later than the Reporting Period End Date or the Project Grant Period End Date, whichever is earlier.
28.13 Qtrly Hours Worked	Hours worked are those where: <ul style="list-style-type: none"> <li>(i) The work fell within the reported quarter (i.e. January 1, 2010 – March 31, 2010), or within pay periods ending in the reported quarter;</li> <li>(ii) Wages and salaries for the work hours associated with the <u>entire</u> project or projects funded in part or in whole by your award; and</li> <li>(iii) The work was carried out by employees or contracted employees of the recipient organization. (Prime and Internal Recipients may estimate work hours for small sub-awards)</li> </ul>				May not enter hours worked if Total Award Expenditure is zero.
28.14 Small Sub-Award Estimate	Provides an indicator that the job record reported was based on an estimate, and not work hours directly reported by recipients.		NA	NA	
<b>Employee Residency Data</b>					
28.15 State of Residence	NA	NA	NA	Two digit abbreviation of vendor employees' state of residence.	Must be a valid two digit abbreviation.

Data Elements	Definition by Recipient Type				Business Rules
	Prime Recipient	Internal Recipient	Sub-Recipient	Vendor	
28.16 Number of Employees	NA	NA	NA	Total number of the vendor's employees who reside in state listed.	



## 29 Key Milestones for CY 2010, Qtrs 1 & 2 Reporting Cycles

Action	Date	Responsible Organization
Share Draft I-JOBS Reporting Guidance	Friday, June 25, 2010	IDOM
Provide feedback on guidance & emails of staff and recipients needing system training.	Friday, July 2, 2010	Admin Agency Point of Contacts (POC)
Finalize I-JOBS Reporting Guidance	Friday, July 9, 2010	IDOM
Migrate existing I-JOBS data into reporting.iowa.gov.	Tuesday, July 13 – Wednesday, July 14, 2010	IDOM/DAS-ITE
Deliver System User Training	Monday, July 12 - Friday, July 16, 2010	IDOM
Request CY 2010, Qtr 1 reports from Admin Agencies	Thursday, July 15, 2010	IDOM
Set-up Sub-Awards for I-JOBS Funding Recipients (those who received grants after 12/31/2009)	Tuesday, July 20, 2010	State Admin Agencies
Request CY 2010, Qtr 1 Reports from I-JOBS Funding Recipients	Wednesday, July 21, 2010	State Admin Agencies
Complete CY 2010, Qtr 1 Reports for I-JOBS Funding Recipients	Monday, August 2, 2010	I-JOBS Recipients
Approve CY 2010, Qtr 1 Reports from I-JOBS Funding Recipients	Wednesday, August 4, 2010	State Admin Agencies
Complete CY 2010, Qtr 1 Reports for Admin Agencies	Friday, August 6, 2010	State Admin Agencies
Review challenges with Reporting	Tuesday, August 10, 2010	IDOM/DAS-ITE & Admin Agency POC
Provide training on changes if necessary, and update I-JOBS reporting guidance.	Wednesday, August 18 – Friday, August 20, 2010	IDOM
Request CY 2010, Qtr 2 reports from Admin Agencies	Friday, August 20, 2010	IDOM
Set-up Sub-Awards for I-JOBS Funding Recipients (those who received grants after 3/31/2010)	Tuesday, August 24, 2010	State Admin Agencies
Request CY 2010, Qtr 2 Reports from I-JOBS Funding Recipients	Wednesday, August 25, 2010	State Admin Agencies
Complete CY 2010, Qtr 2 Reports for I-JOBS Funding Recipients	Wednesday, September 1, 2010	I-JOBS Recipients
Approve CY 2010, Qtr 2 Reports from I-JOBS Funding Recipients	Friday, September 3, 2010	State Admin Agencies
Complete CY 2010, Qtr 2 for Admin Agencies	Monday, September 7, 2010	State Admin Agencies

## EXHIBIT B – Sample I-JOBS Projects That Are Leveraging Other Funds

**Administering Agency:** Iowa State University  
**I JOBS Program:** Rebuilding Iowa’s Universities  
**Location:** Iowa State University  
**County:** Story  
**Grant:** \$23 million  
**Total Project:** \$45.1 million

ISU is to begin renovating, modernizing and adding space to the veterinary teaching hospital at the university. The project continues the improvements to the College of Veterinary Medicine facilities by providing state-of-the-art facilities for the small animal hospital, correcting health and safety deficiencies and cross contamination concerns, and improving patient flow, functionality, and facility security.

### *Revenue Sources Being Used to Fund the Project*

I-JOBS	\$23,000,000
Previous state appropriations	\$1,800,000
Regent bond issues	\$15,000,000
Private gifts	\$5,300,000

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**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** City of Cedar Rapids  
**County:** Linn  
**Grant:** \$15 million  
**Total Project:** \$65 million

The City of Cedar Rapids is able to complete a \$65 million project (using \$15 million in I JOBS) for the renovation and expansion of the U.S. Cellular Center – a major economic driver for the city. The major goal of the construction is to make the center an energy efficient, competitive and a sustainable facility while adding an adjacent 60,000 square feet.

I JOBS funds are targeted for projects that can be started quickly: construction of new steam boiler plant, HVAC system, installing escalators, elevators and accessible seating, increasing rigging capability of the structure, upgrading the sound system, updating concession stands, adding more concessions, and updating back stage areas.

**Revenue Sources Being Used to Fund the Project**

I-JOBS	\$15,000,000.00
EDA Investment Assistance Grant	\$35,000,000.00
City of Cedar Rapids GO Bonds	\$15,000,000.00

**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** Human Services Resource Center  
**County:** Linn  
**Grant:** \$10 million  
**Total Project:** \$15 million

Linn County worked with several non-profit groups to share in the planning and construction of a Human Services campus that will house 7 to 10 non-profit agencies, serving over 13,000 children, families, seniors and low-income residents, and employing about 120 people. The facility will include administrative offices, space to provide client services, a conference center for meetings and training and a Business Resource Center for shared business services. The non-profit agencies are finalizing their commitment to the project and a gift of land (half a city block on 8<sup>th</sup> Avenue) has been secured. When fully occupied, tenants will pay less than \$10 per square foot in rent.

**Revenue Sources Being Used to Fund the Project**

I-JOBS	\$10,000,000
Private Donations (individual, corporate, private foundation)	\$4,100,000
In-kind donation of land (estimate)	\$900,000

**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Housing  
**Location:** Affordable Housing Network, Inc.  
**County:** Linn  
**Grant:** \$6.5 million  
**Total Project:** \$13.1 million

The Affordable Housing Network, Inc. (AHNI) is planning to rehabilitate 388 existing apartments and create two new affordable rental units in Cedar Rapids. The units, in two apartment complexes, will use existing Section 8 housing subsidies for qualified tenants. Other financing will be used to construct a multi-purpose resource center at each site to provide office space and a community room so that essential supportive services can be offered.

**Revenue Sources Being Used to Fund the Project**

IJOBS Affordable Housing Assistance Grant Fund	\$6,500,000
Tax Exempt Bond - US Bank	\$6,000,000
HOME Funds 2008 (City of Cedar Rapids)	\$101,000
HOME Funds 2009 (City of Cedar Rapids)	\$399,000
Affordable Housing Network, Inc.	\$100,000

**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** Chillicothe Bridge and Rock Bluff Road Rebuilding  
**County:** Wapello  
**Grant:** \$5.3 million  
**Total Project:** \$10.7 million

This project will rebuild, grade and pave roadway, and replace the bridge across the Des Moines River, including an extension to cross railroad tracks at Chillicothe. Besides alleviating chronic flooding problems, the project will be an energy saver for highway users because it cuts 10 miles off a trip from Highway 63 to the primary retail area in Ottumwa. It will also be an economic benefit to the area – creating and retaining employment at Ottumwa Generating Station, the Iowa Bio-Processing Campus at Eddyville, and the Ottumwa retail community.

**Revenue Sources Being Used to Fund the Project:**

I-JOBS Local Infrastructure Competitive Grant Program	\$6,500,000.00
County Bridge Construction Fund	\$2,000,000.00
City Highway Bridge Program	\$1,000,000.00
Wapello County Local Option Sales Tax	\$500,000.00
Wapello County Farm to Market Fund	\$700,000.00

**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** City of Cedar Rapids  
**County:** Linn  
**Grant:** \$5 million  
**Total Project:** \$45.5 million

The City of Cedar Rapids, in conjunction with the Library Board of Trustees, will relocate and rebuild the main library facility that was flooded and, as determined by FEMA, more than 50 percent damaged. The

new facility, slated for completion in 2012, will be 105,000 square feet, designed for LEED certification. The project will create a minimum of 120 temporary jobs and retain/create a minimum of 69 permanent jobs. Additional project funding will be obtained through an increase in the current library levy from \$.04/mil to \$.27/mil, community donations identified through the Love My Library Survey, and a \$500,000 contribution from ADM.

**Revenue Sources Being Used to Fund the Project:**

I-JOBS Local Infrastructure Competitive Grant Program	\$5,000,000.00
I-JOBS Local Infrastructure Non-Competitive Grant Program	\$5,000,000.00
FEMA	\$19,800,000.00
State of Iowa FEMA match	\$2,200,000.00
ADM Corporate Donation	\$500,000.00
Capital Campaign	\$7,956,900.00
Vision Iowa and Other Competitive Funding	\$5,000,000.00

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<b>Administering Agency:</b>	<b>Iowa Finance Authority</b>
<b>I JOBS Program:</b>	<b>Disaster Recovery &amp; Prevention</b>
<b>Location:</b>	<b>City of Council Bluffs</b>
<b>County:</b>	<b>Pottawattamie</b>
<b>Grant:</b>	<b>\$3.9 million</b>
<b>Total Project:</b>	<b>\$7.7 million</b>

The proposed project provides for construction of 37,400 square feet for a joint operations center housing Council Bluffs Public Works Street, Sewer, and Traffic maintenance personnel and equipment. The facility will be located on a parcel of ground the city has previously purchased to accommodate the eventual relocation of all public works divisions to a central location. The proposed building will house 65 employees and 60 major pieces of equipment. In the spring of 2009 a new \$5 million Fleet Maintenance Facility was located on this site. Currently the city has three separate sites housing Public Works streets, sewers, and traffic operations. One site is immediately adjacent to Indian Creek and is highly vulnerable to flooding. All facilities are in poor condition, undersized, and inadequate to meet the needs of the operation. In the event of a disaster, Public Works operations are required to play a critical role in response and recovery efforts. A facility which provides for efficient and effective operations will greatly enhance disaster response. A consolidated Public Works facility allows for ease of coordination of manpower and equipment. The proposed facility will have space to store major equipment indoors which protects it from damage in severe weather. The location of the proposed building is three blocks from Indian Creek and has less risk associated with flooding.

***Revenue Sources Being Used to Fund the Project:***

IJOBS Grant	\$3,869,000
Street Division Depreciation Funds	\$594,000
Street Division Operating Funds	\$800,000
Sewer Division Operating Funds	\$1,500,000
General Obligation Bonds	\$700,000
City General Funds	\$275,000

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**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** City of Waukee  
**County:** Dallas  
**Grant:** \$3.5 million  
**Total Project:** \$6.8 million

The City of Waukee Public Works department is planning to build a new public works facility to replace the current, aging facility. The community continues to grow and has required both the public works and parks and recreations departments to expand to keep up with service demands. The current facility is inadequate for current staffing levels, equipment, and materials, represents safety issues and does not allow for the storage of all equipment. The new facility has been planned according to detailed energy and space analysis. The new facility will be the first building built to LEED design and construction standards. It will serve as a model on sustainable practices for future city buildings.

***Revenue Sources Being Used to Fund the Project:***

I-JOBS FUNDS	\$3,450,000
Water Fund	\$950,000
Sewer Fund	\$950,000
Gas Fund	\$950,000
General Obligation/TIF Bond	\$600,000

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**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** City of Iowa City  
**County:** Johnson  
**Grant:** \$2.3 million  
**Total Project:** \$4.5 million

Constructing a new fire station facility became a top priority for Iowa City after the flooding of 2008. During the flood many roads become impassable and provision of emergency services became very challenging. The proposed fire station is strategically located to take full advantage of a network of arterial streets, Highway 1, and Interstate 80. Last year’s disastrous 500-year flood event divided much of the city in half due to impassable bridges. The location of this proposed facility would significantly improve the department’s ability to provide emergency services throughout the city in the event of another 500-year flood event or other disaster. The land for the site has been acquired and all plans have been approved. In addition, the City Council has agreed to contribute 50 percent of the total cost of \$4,537,734. The new facility, which is striving to be Gold Level LEED Certified, will have a significant impact on residential and commercial development in Iowa City.

***Revenue Sources Being Used to Fund the Project:***

I-JOBS	\$2,268,867
FY10 General Obligation Construction Bonds	\$2,268,867

<b>Administering Agency:</b>	<b>Iowa Finance Authority</b>
<b>I JOBS Program:</b>	<b>Disaster Recovery &amp; Prevention</b>
<b>Location:</b>	<b>Operation Threshold</b>
<b>County:</b>	<b>Black Hawk</b>
<b>Grant:</b>	<b>\$2 million</b>
<b>Total Project:</b>	<b>\$5 million</b>

Operation Threshold is a non-profit Community Action Agency serving Black Hawk, Buchanan and Grundy Counties. This project involves the construction of a new central office building to replace the existing central office building that was damaged by the June 2008 flood. This is one of several offices in the new human services complex which will allow the City of Waterloo to partially meet its goal for the River Renaissance/Downtown Renovation Plan.

***Revenue Sources Being Used to Fund the Project:***

I-JOBS Local Infrastructure Competitive Grant Program	\$2,003,910
FEMA	\$434,949
City of Waterloo	\$100,000
Gaming	\$850,000
Insurance payment	\$23,240
Deferred Development Fee	\$300,000
New Market Tax Credit Net Equity	\$1,200,000
Retainer Fee NMTC Construction	\$2,500

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**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Disaster Recovery & Prevention  
**Location:** Webster County Law Enforcement Center  
**County:** Webster County  
**Grant:** \$1.9 million  
**Total Project:** \$3.8 million

The Webster County Law Enforcement Center (LEC) is located in downtown Fort Dodge. Renovations of the LEC include replacing deteriorated concrete block with precast concrete exterior veneer. The basement, first and second floors will also be remodeled to include upgrading all interior lighting with energy efficient lights and replacing the temperature control system to improve energy efficiency. The sewer system throughout the basement, 1<sup>st</sup> and 2<sup>nd</sup> floors will be replaced. Reconstruction of the 25-year old firing range is also included.

***Revenue Sources Being Used to Fund the Project:***

I-JOBS	\$1,910,000
Webster County	\$1,910,000

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**Administering Agency:** Iowa Department of Economic Development  
**I JOBS Program:** Public Infrastructure  
**Location:** City of Dubuque  
**County:** Dubuque  
**Grant:** \$1.2 million  
**Total Project:** \$5.9 million

This project includes the construction of the Mississippi Plaza located between the National Mississippi River Museum and Aquarium and the Great Rivers Center. The plaza will include a living stream, which is an outdoor aquarium where buffalo fish, carp, and other species swim in a recreated river on the plaza. The plaza will also include two fish feeding stations, the Huck Finn raft ride, pedestrian bridges, the Boat Pavilion, the Events Pavilion, the Bioswale Rain Garden, the interactive Dancing Waters Fountain, a Catfish sculpture, and Reflections Garden. In addition, the city will develop a marina designated for overnight large boat use. The marina will include tie up facilities for 56 slips, navigational aids, concierge services, a dockside shower/restroom facility, and laundry facilities. This award was made through the RECAT Program administered by the Department of Economic Development.

***Revenue Sources Being Used to Fund the Project:***

I-JOBS	\$ 1,230,000
City of Dubuque	\$ 1,088,950



Dubuque County	\$20,000
Private contributions	\$3,519,203.00

**Administering Agency:** Iowa Department of Economic Development  
**I JOBS Program:** Public Infrastructure  
**Location:** City of Sioux City  
**County:** Woodbury  
**Grant:** \$827,805  
**Total Project:** \$13.9 million

The Sioux City proposed project will transform 65,000 square feet of a former department store building in downtown Sioux City into the new facility for the Sioux City Public Museum. The project will include construction of new exhibition spaces, children’s areas, public meeting rooms, a research center, a museum store, outdoor green space and visitor-friendly “museum plaza”, and non-public areas such as, office space and collections storage. This project will move the museum from its current home to the expanded facility. This award was made through the CAT Program administered by the Department of Economic Development.

***Revenue Sources Being Used to Fund the Project:***

I-JOBS FUNDS	\$827,805
City of Sioux City	\$1,650,000
Woodbury County	\$20,000
Private contributions	\$10,214,039

**Administering Agency:** Iowa Finance Authority  
**I JOBS Program:** Housing  
**Location:** Siouxland Habitat for Humanity  
**County:** Woodbury  
**Grant:** \$525,525  
**Total Project:** \$1.1 million

Siouxland Habitat for Humanity will develop new construction of four affordable single-family homes in Sioux City and one in Onawa plus the acquisition and rehabilitation of six additional single-family homes in Sioux City. The anticipated sales price for the homes is \$76,000 to \$85,000 with expected appraised values ranging from \$100,000 to \$125,000. Siouxland Habitat for Humanity will help prepare homebuyers for responsible homeownership through classes in financial management and being a good neighbor. Partner families must also contribute a minimum of 500 sweat-equity work hours to the project.

**Revenue Sources Being Used to Fund the Project:**

I-JOBS Affordable Housing Assistance Grant Fund	\$525,525
Siouxland Habitat for Humanity	\$65,000
Sioux City Neighborhood Stabilization Funds	\$452,000
Wells Fargo Foundation	\$30,000
Lions Club International	\$46,000
Greater Sioux City Board of Realtors	\$5,000

**Administering Agency:** Iowa Department of Education  
**I JOBS Program:** Public Infrastructure  
**Location:** Des Moines Area Community College  
**County:** Polk  
**Grant:** \$300,593  
**Total Project:** \$3.5 million

In January of 2009, DMACC opened the new 58,500 square foot Health Sciences Building on the Ankeny Campus. Most health and health related programs on the Ankeny Campus were relocated to the new facility. Space vacated in several buildings by these programs was made available to expand several other Ankeny Campus programs. In order for these programs to use the space, facility remodeling and equipment purchases were required.

**Revenue Sources Being Used to Fund the Project:**

DMACC .2025 plant fund property tax levy	\$3,052,425
I JOBS Public Infrastructure	\$ 300,593
Transfers from DMACC departments	\$ 140,257
Federal funds	\$ 290,185

## EXHIBIT C – I-JOBS Questionnaire for Contractors

Hello, I am calling on behalf of the I-JOBS Board to obtain information about your I-JOBS project. We will be sending out guidance on the new reporting requirements passed by the Iowa legislature in 2010 in Mid-July, but I am calling today to just get a “snapshot” of your I-JOBS project.

### **For the Month of June, 2010 – please provide the following information:**

(Ask only those questions to which you already do not have answers from the I-JOBS database and/or from the Department participating in the I-JOBS program)

- Name of I-JOBS project
- Location of I-JOBS project
- State or Local Government Agencies participating in I-JOBS project
- Amount of the I-JOBS award
- Amount of leveraged funds (i.e. local, private or non-profit matching funds that are also funding the I-JOBS project)
- Number of individuals on your payroll currently supported by the I-JOBS project
- Names and phone numbers of the sub-contractors you have hired on the I-JOBS project
  - Number of individuals on your subcontractors’ payrolls currently supported by the I-JOBS project (if not available, call subcontractor directly and repeat questions)
- Start date of I-JOBS project
- Expected end date of I-JOBS project

For each I-JOBS project contacted, tally the total number of individuals on a payroll that was supported by the I-JOBS project during the month of June 2010.