



Gerlach/Empire Citizen Advisory Board



NOTICE OF MEETING

DECEMBER 13, 2007

5:30 P.M.

GERLACH COMMUNITY CENTER, 401 COTTONWOOD, GERLACH NEVADA

AGENDA

- 1.* **CALL TO ORDER**
- 2.* **ROLL CALL/DETERMINATION OF QUORUM**
- 3.* **CERTIFICATION OF POSTING OF AGENDAS FOR THE MEETING OF DECEMBER 13, 2007**
4. **APPROVAL OF THE AGENDA FOR THE MEETING OF DECEMBER 13, 2007** - Any time limits for public comment and/or public testimony will be set by the Chair at the beginning of the meeting, but will be not less than two minutes per person.
5. **APPROVAL OF THE MINUTES OF THE MEETING HELD SEPTEMBER 27, 2007/**
- 6.* **UPDATES/ANNOUNCEMENTS/CORRESPONDENCE** - (CAB files and correspondence which are part of the public record are on file in the Washoe County Department of Community Development and are available for public review. Written correspondence and testimony will be included in the public record when a request is made to make the document a part of the public record and when a copy is provided to the CAB Chair, who forwards the document to the County. Copies of correspondence should be on file in the Washoe County Department of Community Development and are available for public review).
- 7.* **WASHOE COUNTY UPDATE:** Lorrie Adams, Community Outreach Coordinator, will be providing an update on County issues. Coffee with Commissioner Weber is held the third Saturday each month at the North Valleys Regional Sports Complex.
- 8.* **GERLACH VOLUNTEER FIRE DEPARTMENT UPDATE** – Bill Gooch - Report on fire safety issues and progress on acquiring new equipment.
- 9.* **WASHOE COUNTY SHERIFF'S OFFICE ITEMS** – Report on public safety issues.
10. **NEW BUSINESS** - (The staff contact listed on items for Community Development may not be in attendance but can be contacted with code and policy questions.)
 - A. **Improving CAB Meeting Effectiveness and Attendance Through Time Management** - Lorrie Adams, Washoe County Community Outreach Coordinator, will facilitate discussion and possible direction to the Chair regarding times certain to be placed on future agendas and time management approaches to assist in holding a more efficient meeting.
 - B. **Draft updated CAB bylaws** - The CAB will review, discuss, and provide recommendations to the Washoe County Commission on draft updated Citizen Advisory Board (CAB) bylaws. The draft bylaws update the current approved CAB bylaws and incorporate both County Code and CAB administrative procedure changes since 2004. Lorrie Adams, Community Outreach Coordinator.
 - C. **Delegation of CAB Duties** - Discussion and action by the Chair to delegate certain CAB duties, to include but not limited to posting of agendas, and ensuring meeting location advanced notice and availability.
11. **OLD BUSINESS**
 - A. **Community-Initiated Funding Program (DRIVE) Project Submittals:** The Citizen Advisory Board will collect and prioritize citizen suggestions for community projects, services, and programs. The process for submitting suggestions was outlined at the previous Citizen Advisory Board meeting. The ranked suggestions will be submitted to the County through the CAB for full consideration and possible funding. The Board of County Commissioners makes the final decision for funding.
 - B. **E. M. Johnson K-12 Washoe County School Semester Start Date** – Presentation and discussion of updated information on contacts with the Washoe County School District regarding safety concerns pertaining to the start date of the E. M. Johnson K-12 Washoe County School during the Burning Man event. The GECAB may also appoint a representative to address and resolve the safety issue with the E. M. Johnson School Principal and report back to the CAB. This appointment is specific to the safety issue.
- 12.* **PUBLIC COMMENT** - Comment heard under this item will be limited to items not on the agenda and will also be limited to two minutes per person. This two-minute rule shall also apply to public testimony given during an agenda item. The Chair may modify this time limit for all public comment and testimony at the beginning of the meeting, but the time limit per person shall be no less than two minutes. Testimony during an agenda item shall be limited to the subject of the agenda item. Comments are to be made to the CAB as a whole.

13.*CHAIR/BOARD MEMBER ITEMS (This item limited to announcements of topics/issues posed for future workshops/agendas).

- **Next agenda Items:** (Items for the March 27th agenda must be submitted to the Chair by March 13th).

14. ADJOURNMENT

Unless otherwise indicated by asterisk (*), all items on the agenda are action items upon which the CAB will take action.

NOTE: Items on the agenda may not necessarily be considered in the order that they appear.

Facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Community Development, at 328-3600, 24 hours prior to the meeting.

PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: : EMPIRE POST OFFICE, GERLACH POST OFFICE, U.S. GYPSUM PLANT, GERLACH SENIOR CENTER, WASHOE COUNTY ROAD DEPT., WASHOE GERLACH COMMUNITY CENTER, AND WASHOE COUNTY ADMINISTRATIVE BUILDING

Donna Stammers, Chair , 775.221.3436 (h)CAB Agendas can be accessed at: www.washoecounty.us (Then click on Citizen Advisory Boards)