



# Australian Government

## Department of Resources, Energy and Tourism

### PERMISSION TO EXPORT ROUGH DIAMONDS Application For Occasional Exporters

Exports of rough diamonds from Australia are subject to the provisions of the *Customs (Prohibited Exports) Regulations 1958*.

The need to control these exports reflects Australia's commitment, as a participant in the Kimberley Process, to establish an international scheme of certification for rough diamonds, thereby helping to break the link between armed conflict and the trade in rough diamonds.

Accordingly, all shipments of rough diamonds exported from Australia must be accompanied by a Kimberley Process Certificate issued by the Department of Resources, Energy and Tourism (RET). Rough diamonds subject to the Kimberley Process are diamonds that are unworked or simply sawn, cleaved or bruted and fall under the Australian Harmonized Export Commodity Classification (AHECC) codes (maintained by the Australian Bureau of Statistics, catalogue no. 1233.0) of **7102.10**; **7102.21**; and **7102.31**.

An occasional exporter of rough diamonds from Australia is required to apply for a Kimberley Process Certificate by completing the attached application form and must:

- Provide information as requested to the Department of Resources, Energy and Tourism;
- Provide proof of origin of the rough diamonds being exported including (if applicable):
  - The original receipt of purchase from an Australian diamond producer or merchant; or
  - If foreign sourced, the date of import into Australia, total metric carat weight of the shipment and the Customs Import Entry Number; and, for imports after 1 January 2003, the number of the foreign KPC covering the imported goods; or
  - Such documentary evidence as will allow the origin of the diamonds to be established;
- An affirmative statement declaring that all rough diamonds exported are produced from legitimate sources, not involved in funding conflict; and
- Attach a current Australia wide "name check" Criminal History Check (CHC) from the Australian Federal Police. (A CHC may be downloaded electronically at [www.afp.gov.au](http://www.afp.gov.au)).

NOTE: the name of the organisation seeking information under section (iii) of the "Consent to Obtain Personal Information" CHC form is the "**Australian Government (Department of Resources, Energy and Tourism)**".

Subject to approval, RET will issue a Kimberley Process Certificate and notate that this action has been taken on the receipt of purchase. If the application is unsuccessful, RET will send written notice to the applicant giving details of the deficiency. If an applicant receives this notice and fails to remedy the deficiency within such time as RET considers reasonable, RET may reject the application. At any time RET may review the right to hold a KPC and direct that it be revoked, should this action be considered necessary.

Please send completed application forms to RET at the following address:

Manager  
Minerals Development Section  
Mining Industries Branch  
Resources Division  
Department of Resources, Energy and Tourism  
GPO Box 1564  
Canberra City ACT 2601

For any queries concerning export procedures, please phone: (02) 6213 6946.



Australian Government

Department of Resources  
Energy and Tourism

# APPLICATION FOR AUSTRALIAN KIMBERLEY PROCESS CERTIFICATE

## For Occasional Exporters

### NOTICE

Subject to the *Customs (Prohibited Exports) Regulations 1958*, exports of rough diamonds are prohibited unless the goods are being exported in a tamper resistant container to a country which is a participant in the Kimberley Process and a Kimberley Process Certificate granted by the Minister for Resources, Energy and Tourism or an authorised person, accompanies the shipment. The information provided below will be made available to the Department of Resources, Energy and Tourism and may be given to other Commonwealth Departments and law enforcement agencies.

### Exporter/Owner Details

<b>1. Name</b>			
<b>2. Business Name</b>			
<b>3. ABN</b>	ABN=		
<b>4. Main Business Activity</b>			
<b>5. Street Address</b>			
	City:	Postcode:	
<b>6. Postal Address</b>			
	City:	Postcode:	
<b>7. Contact Phone</b>			
<b>8. Facsimile</b>			
<b>9. Email</b>			

### Importer/Consignee's Details

<b>10. Name</b>			
<b>11. Business Name</b>			
<b>12. Main Business Activity</b>			
<b>13. Consignee's Street Address</b>			
<b>14. Country of Destination</b>			
<b>15. Contact Phone</b>			
<b>16. Intended Use for Goods</b>			
<b>17. Relevant Importing Authority</b>			

### Shipment Details

<b>18. Country Of Origin</b>			
<b>19. If Foreign,</b>	<b>Customs Import Entry Number</b>		
	<b>KPC Number (after 1/1/03)</b>		
	<b>Total Metric Carat Weight</b>		
<b>20. Commodity Classification Code</b>			
<b>21. Total Metric Carat Weight</b>			
<b>22. Total Free on Board Value (AUD)</b>			
<b>23. Total Free on Board Value (USD)</b>			
<b>24. Number of Parcels in Shipment</b>			
<b>25. Estimated Date for Export</b>			
<b>26. Mode of Export (tick)</b>	Air Cargo [ ]; Passenger [ ]; Post [ ]; Sea [ ]		
<b>27. Port of Loading</b>			
<b>28. Port of Discharge</b>			
<b>29. Do you intend to export rough diamonds on a regular basis?</b>	Yes/No		
<b>30. Intended Frequency of Exports</b>			

<b>Signature</b>	<b>Date</b>
	/ /



## **NOTES FOR COMPLETING APPLICATION**

The following notes provide an explanation of the details that should be included in each field of the Application Form.

### **EXPORTER/OWNER DETAILS**

**1. Name**

Name of the common law owner of the goods or name of employee of the owner business.

**2. Business Name**

Leave blank if common law owner or enter name of business the employee entered above represents.

**3. ABN**

Enter ABN, if the owner does not have an ABN leave blank.

**4. Main Business Activity**

Main Activity of the exporting business.

**5. Street Address**

**6. Postal Address**

**7. Contact Phone**

**8. Facsimile**

**9. Email**

### **IMPORTER/CONSIGNEE'S DETAILS**

**10. Name**

The name of the person taking physical possession of the goods. This should be the principal, not the bank, freight forwarder, etc.

**11. Business Name**

Name of organisation taking physical possession of the goods.

**12. Main Business Activity**

Main activity of the importing business.

**13. Consignee's Address**

The street address in which the person/organisation taking final physical possession of the goods is located.

**14. Country of Destination**

Show the name of the Country that is to be the final destination.

**15. Contact Phone**

**16. Intended Use for Goods**

Consignee's intended use of imported rough diamonds, include advice on whether there will be any re-exports.

**17. Relevant Importing Authority**

Enter the name of the Importing Authority for the Country of destination.



## **NOTES FOR COMPLETING APPLICATION**

### **SHIPMENT DETAILS**

#### **18. Country of Origin**

Enter state if Australia is country of origin. Enter name of country if goods are of foreign origin and are being re-exported.

#### **19. If Foreign, Customs Import Entry Number**

If goods are of foreign origin, enter the Australian Customs Import Entry Number. For goods imported after 1 January 2003, also include the number of any prior KPC and the total metric carat weight of previous shipments. Please send the original KPC which authorised the importation of the goods into Australia with your application (this will be annotated and then returned to the exporter once the application has been processed). If this information is unavailable, attach documentary evidence which will allow the origin of the diamonds to be established.

#### **20. Commodity Classification Code**

Australian Harmonised Export Commodity Classification (AHECC) code is an internationally recognised coding system used to classify goods being traded. The AHECC codes to which this application applies are **7102.10; 7102.21; and 7102.31**. Advice on AHECC codes and the goods to which they refer can be obtained from the AHECC advisory Service on 1300 363 263.

#### **21. Total Metric Carat Weight**

Quantity of goods by metric carat weight

#### **22. Total Free on Board Value (AUD)**

The free on board (FOB) value of the goods including all costs incidental to the sale and delivery of the goods onto the exporting vessel/aircraft. No discount given is to be deducted from the true value of the goods. This value must be quoted in Australian dollars to the nearest dollar. It should be noted that FOB does not include overseas freight and insurance.

**23. Total Free on Board Value (USD)** The FOB value of goods quoted in USD to the nearest dollar.

#### **24. Number of Parcels in Shipment**

Please show the total number of parcels in which the goods are packed.

For example: "20 parcels in 2 containers/boxes/trunks".

#### **25. Intended Date for Export**

#### **26. Mode of Export**

#### **27. Port of Loading**

The port in Australia where the goods are loaded on board a vessel or aircraft to depart Australia.

#### **28. Port of Discharge**

Show the name of the port of discharge.