

Production Schedule for JRASC 2013/2014								
Updated: 2013 January 05	2013	2013	2013	2013	2013	2013	2014	2014
Milestone (expected mailing date)	February 1	April 1	June 1	August 1	October 1	December 1	February 1	April 1
Advertising space order deadline	December 1	February 1	April 1	June 1	August 1	October 1	December 1	February 1
Columns due from all contributors	December 2	February 2	March 31	May 31	August 2	September 28	November 29	January 31
Columns sent to editors	December 5	February 4	April 5	June 4	August 1	October 1	December 2	January 31
Columns returned from editors	December 11	February 9	April 10	June 10	August 7	October 7	December 7	February 7
All material to production manager	December 13	February 10	April 11	June 11	August 10	October 10	December 9	February 10
Advertising material deadline	December 13	February 10	April 11	June 11	August 10	October 10	December 9	February 10
December table of contents completed						October 10		
All materials to designer	December 14	February 11	April 12	June 12	August 11	October 11	December 10	February 11
Proofs back from designer	December 22	February 18	April 24	June 24	August 24	October 23	December 20	February 25
Proofs sent to proofreaders	December 22	February 18	April 24	June 24	August 24	October 23	December 22	February 25
Proofs sent to research authors	December 22	February 18	April 24	June 24	August 24	October 23	December 22	February 25
Proofs returned with corrections	January 4	March 3	April 30	July 1	September 2	October 29	January 9	March 2
All corrections to production manager	January 8	March 3	May 1	July 5	September 2	October 30	January 10	March 3
Corrections to designer	January 9	March 4	May 1	July 6	September 3	October 30	January 10	March 3
Final proof signed off	January 10	March 5	May 2	July 6	September 4	October 31	January 11	March 4
Digital files arrive at Maritime Digital	January 10	March 5	May 2	July 6	September 6	November 1	January 11	March 5
Final electronic proof signed off	January 10	March 5	May 2	July 7	September 7	November 1	January 11	March 5
Journal on-line	January 10	March 5	May 2	July 7	September 7	November 1	January 11	March 5
Journal printed and shipped (5 days [or so])	January 16	March 11	May 10	July 14	September 13	November 9	January 17	March 9