

The Churchill Archives Centre

Annual Report

July 2008 – June 2009



1: Introduction

This has been a record breaking year for the Churchill Archives Centre, with researcher numbers rising to 476 different individuals making 1344 daily visits, an average of over 5 people per working day. This is a figure that does not include the many remote enquiries being handled by the Archives Centre staff by email, telephone or letter.

Another important theme has been the Centre's support for educational initiatives: including hosting the North American Churchill Centre's successful Summer Institute for US High School Teachers, and working to support the new OCR examination board A/AS Level GCE unit on Churchill from 1920-45.

As in recent years, significant progress on the conservation and cataloguing of collections has been accompanied by high profile events, in Cambridge and London, and by the arrival of exciting new material.

2: Financial Report

The Archives Centre's expenditure for 2008/9 was £420,946.60, as compared to £416,819 in 2007/8 and against a second forecast budget for 2008/9 of £441,879. All expenditure was met from income arising from: the Centre's own endowment funds; annual grants from the Churchill College Archives Trust and the Sir Winston Churchill Archive Trust; donations from the Friends Appeal and other private benefactors; and an element of commercial income.

The Centre has received £1 from the College as an annual grant for administration and preservation of the College Archives, and has paid £30,900 to the College towards the cost of its utilities.

3: Accessions

3.1 New Collections

Professor Max Born (1882-1970), Professor Emeritus at Edinburgh University, 1953-70. Joint Nobel Prize winner for Physics, 1954: scientific and personal (circa 50 archive boxes)

Sir Robin Chichester-Clark (b. 1928), Conservative Opposition Spokesman on Northern Ireland, 1964-70, Minister of State, Department of Employment, 1972-74: political and personal papers (32 archive boxes)

Hon. Peter Jay (b. 1937), broadcaster and journalist. UK's Ambassador to United States, 1977-79, Chief of Staff to Robert Maxwell, 1986-89: political, broadcasting and personal papers (29 archive boxes)

Lord (Walter) Marshall (1932-1996), Deputy Director, 1966-68, and Director, 1966-75, of AERE, Harwell; Deputy Chairman, 1975-81, and Chairman, UKAEA, 1981-82; and Chairman, CEGB, 1982-89: political and scientific papers (77 archive boxes)

Sir Berkeley Ormerod (1897-1983), Director, Public Relations, British Information Services, New York, 1945-62: political and personal papers (29 archive boxes)

Professor Sir Joseph Rotblat (1908-2005), nuclear physicist and peace campaigner. Manhattan Project at Los Alamos, 1944. Founder of the Pugwash Conferences, 1957-97 and joint winner with Pugwash of the Nobel Peace Prize, 1995: scientific papers (108 archive boxes so far, remainder of the collection currently being catalogued by National Cataloguing Unit for Archives of Contemporary Scientists)

Derek Scott (b. 1947), Special Advisor to Denis Healey (Chancellor of the Exchequer), 1977-79, economic Advisor to James Callaghan (Leader of the Opposition, 1979-81) and economic Advisor to Tony Blair (Prime Minister): political papers, 1997-2003 (13 archive boxes)

Sir Alan Walters (1926-2009), Economic Adviser to World Bank, 1976-80 & 1984-88. Chief Economic Advisor to the Prime Minister (Margaret Thatcher), 1981-84 & 1989: political papers (19 archive boxes)

Phyllis and Peter Willmott, Sociologists, mainly working at the Institute of Community Studies in Bethnal Green, regular collaborators with Lord (Michael) Young of Dartington, who also deposited his papers with the Centre: extensive runs of Phyllis Willmott's diaries and other papers (circa 60 archive boxes)

Additions to Existing Collections

The Archives Centre is delighted to have received additional material for the following collections: Sir Louis Le Bailly (1 folder); Sir Hermann Bondi (6 archive boxes); Dr Egon Bretscher (2 archive boxes, including material to Francis Crick); Sir Frederick Catherwood (7 box files and 20 volumes); Sir John Cockcroft (1 volume); Sir William Deakin (2 archive boxes); Professor Norman Feather (2 archive boxes); Lord Francis-Williams (8 files); Lord Hankey (1 volume); Sir William Hawthorne (2 archive boxes); AV Hill (including 5 Scrapbooks relating to the life and work of Margaret Hill); Sir Bernard Ingham (circa 50 archive boxes); Lord Jenkin (1 folder); David Maxwell Fyfe [1st Earl of Kilmuir] (23 archive boxes, see below); J.D. Lawson (7 archive boxes); Sir Donald Logan (1 file); Captain Charles Marsden (1 folder); Naval Radar Trust (2 folders); J. Enoch Powell (1 folder); Sir Adam Ridley (7 archive boxes); and Baroness Thatcher (28 archive boxes). There were also a number of important additions to our varied Churchill related collections.

4: Readers

	2007/8	2008/9
Total No. of Readers	446	476
Readers by nationality:	304 (68%)	296 (62%)
<i>UK</i>		
<i>USA & Canada</i>	76 (17%)	91 (19%)
<i>Europe</i>	37 (8%)	43 (9%)
<i>Other</i>	29 (7%)	31 (7%)
<i>Not stated</i>		15 (3%)
Total No. of Daily Visits	1287	1344
Document requests	6065 (1194 for Churchill)	6341 (1405 for Churchill)
% of first-time visitors	(394) 88%	(328) 69%
No of readers using Churchill Papers	138 (31%)	139 (29%)

Most Used Collections in 2008/9			
Number of Readers Accessing Collections:		Document Request Slips:	
CHAR MF and CHAR (Churchill)	147	CHAR MF (Churchill)	1163
CHUR MF and CHUR (Churchill)	44	THCR (Thatcher)	392
THCR (Thatcher)	41	POLL (Enoch Powell)	194
AMEL (Leo Amery)	34	FISR ('Jackie' Fisher)	181
NBKR (Noel-Baker)	27	DSND (Duncan-Sandys)	170
POLL (Enoch Powell)	22	AMEL (Leo Amery)	165
CSCT and CSCT CD (Clementine Churchill)	21	NBKR (Noel-Baker)	158
FISR ('Jackie' Fisher)	16	RTBT (Rotblat)	156
DSND (Duncan-Sandys)	15	AVHL (A V Hill)	153
HNKY (Hankey)	15	CHUR MF (Churchill)	125

4.1 Reader Statistics

The increase in the number of readers and of daily visits is in part due to the occurrence of the Churchill Centre Summer Institute in July 2008, which significantly contributed to a total of nearly 243 daily visits for the month. The Churchill Papers remain by far the most consulted collection but the Thatcher Papers have also increased in popularity. The official biographer for Sir Joseph Rotblat has begun to consult that part of the collection already transferred to the Archives Centre, and his work using this new collection is set to continue into 2009/10.

5: Archives By-Fellows

The following Archives By-Fellows took up residence in College in 2008/9:

Michaelmas Term 2008 – Dr Ralph Menning (Assistant Professor of History at Kent State University, USA) who was working on two projects: the completion of a manuscript for publication entitled “The First Cold War: Britain, Germany, and the Politics of Global Confrontation”, and a manuscript in its infancy entitled “Code of Conduct: The ‘Rules’ of International Co-Existence, 1800-1920”.

Lent Term 2009 – Dr Barry Gough (Professor Emeritus of Wilfrid Laurier University in Canada and a previous Archives By-Fellow), who returned to Churchill to work on a manuscript for publication entitled “Titans at the Admiralty: Winston Churchill and Admiral Lord Fisher”. He also used his time to check details for a nearly completed book “Writing and Fighting Naval History: Professor Arthur Marder and Captain Stephen Roskill”.

Easter Term 2009: Dr Graham Farmelo (historian of science and biographer of Dirac) who undertook research for an inter-disciplinary publication on “Churchill’s nuclear scientists”.

Dr Farmelo was also the recipient of the first Winston Churchill Memorial Trust grant for an Archives By-Fellowship. The Trust has generously offered funding for one Archives By-Fellow per academic year, contributing towards their accommodation, research and living expenses while at Churchill College for a term of study. Fuller details are available on the Archives Centre website at

<http://www.chu.cam.ac.uk/archives/about/byfellowship.php>.

6: Publications and Media Usage

The following publications, based at least in part upon research in the collections at the Churchill Archives Centre, were added to the Centre’s Roskill Library:

- *A little chit of a fellow: a biography of the Right Hon. Leslie Hore-Belisha*; Ian R. Grimwood
- *Churchill: the greatest Briton unmasked*; Nigel Knight
- *Jennie Churchill: Winston’s American mother*; Anne Sebba
- *Masters and commanders: how Roosevelt, Churchill, Marshall and Alanbrooke won the war in the west*; Andrew Roberts
- *Thatcher’s Britain: the politics and social upheaval of the Thatcher era*; Richard Vinen
- *The religious mind of Mrs Thatcher*; Antonio E. Weiss [Churchill College undergraduate dissertation]
- *The strangest man: the hidden life of Paul Dirac, quantum genius*; Graham Farmelo
- *The woman who censored Churchill*; Ruth Ive
- *The woman who saved the children: a biography of Eglantyne Jebb*; Clare Mulley
- *‘There is no alternative’: why Margaret Thatcher matters*; Claire Berlinski
- *Thoughts and adventures: Churchill reflects on spies, cartoons, flying and the future*; edited by James W. Muller
- *Warlord: a life of Churchill at war, 1874-1945*; Carlo D’Este
- *Winston Churchill: the flawed genius of World War II*; Christopher Catherwood

The Centre also assisted a number of media and museum projects including:

September 2008 was the centenary of Churchill’s wedding to Clementine Hozier. A press release from the Archives Centre attracted media interest: items appeared in the local and national press as well as a piece on ITV1’s local news programme and on BBC Radio Cambridgeshire and Oxford radio.

A documentary film “Un Fuegoito: Cesar Milstein’s Story”: various images from the Milstein papers were filmed and the Centre also supplied scans of some items (screenings in London and Cambridge due September 2009).

Television documentaries in Japan produced by NHK (Japan Public Broadcaster),: for one of these on the Second World War (aired in Japan, June 2009), papers from the A V Hill collection were filmed at the Centre and members of staff assisted with preliminary research. Scans of documents were also supplied for two other programmes in the series.

An item in The ONE Show on BBC One (aired February 13th) on Winston and Clementine Churchill's courtship, for which the Centre supplied scans of a selection of their love letters.

The Centre supplied facsimiles of two Churchill letters to the Imperial War Museum's exhibition 'In Memoriam: Remembering the Great War', commemorating the ninetieth anniversary of the end of the First World War (the exhibition ran from 30 September 2008 to 6 September 2009).

Extracts from Patrick Gordon-Walker's diary about the liberation of Belsen have been supplied to the BBC for a BBC Online Archive display on "Witnessing the Holocaust" (<http://www.bbc.co.uk/archive/holocaust/index.shtml>).

A Winston Churchill Exhibition at Blenheim Palace: the Centre supplied facsimiles of some of Churchill's letters.

Harrow School held an exhibition within the school for which the Centre supplied various facsimiles.

The Centre also worked with the Soldiers of Oxfordshire Trust to supply scans for an exhibition about Churchill's connection to the Oxfordshire Yeomanry (due to open September 2009).

7: Catalogues and Finding aids

7.1. Major Cataloguing Projects

The Centre is currently running two major cataloguing projects, for the papers of Lord Hailsham and Lord Kinnock, and this year has seen excellent progress in both.

7.1.1. The Papers of the Rt. Hon. Lord Hailsham

This year, work has focused on cataloguing further sections of the archive and preparing them for release. Lord Hailsham's personal papers (101 boxes) and household papers (10 boxes) have been listed in detail. The personal papers contain some of the oldest documents in the archive and include highlights such as Lord Hailsham's correspondence with his father, Douglas Hogg; his first wife, Natalie; and his wartime comrades in arms. Later personal papers complement the political correspondence released last year and contain interesting letters exchanged with political contemporaries, such as Harold Macmillan, Rab Butler and Margaret Thatcher.

In addition, further entries from the political diaries were digitised in-house and edited for inclusion on the Archives Centre's website. A total of 118 entries about Edward Heath's government, 1970-3, may be viewed online and complement those entries, 1974-9, already available on the Margaret Thatcher Foundation website.

7.1.2. The Papers of the Rt. Hon. Lord Kinnock

The initial listing and intellectual arrangement of the Kinnock Papers is now complete. In all, this took about two years, and was a rather larger job than anticipated, as 839 boxes turned out to be 939, when all the later accessions were added in. The collection is already much more usable, as all of the different sections (26 in all), have now been listed separately, arranged on paper, and can be searched (although these lists are not yet publicly available). In many cases files have already been given complete catalogue descriptions, and it only remains to move the files into their final physical order, add the reference code, and upload the descriptions onto the cataloguing database.

Other files will need more detailed cataloguing, and this process is now being carried out on the core Labour Party material. This is probably the most important section of the entire archive, dating from the early 1980s to Kinnock's resignation in 1992, and consisting of material on subjects such as Kinnock's election as party leader, overall strategy, campaigning, the papers of Labour's key committees, and the general modernisation and reorganisation of Labour, including the policy review which took place in the 18 months following the loss of the 1987 General Election. Following that, work will begin on the large Elections section, and then the 12 separate policy sections (which have been broadly divided by ministerial portfolio).

7.2. Other cataloguing work

The team have also catalogued a number of smaller accessions (as well as preparing box lists for some of our new accessions listed in 3.1):

- An addition of 23 boxes to the papers of David Maxwell Fyfe, 1st Earl of Kilmuir, including extensive correspondence about the Nuremberg Trials. Some of this material was the subject of a press release that received good coverage in the national media, including a piece on the BBC Radio 4 *Today* programme.
- 5 boxes of Lyttelton family material, added to the Chandos and Lascelles collections.
- 36 scrapbooks from the Randolph Churchill collection
- 45 boxes of the molecular biologist Max Perutz
- 2 boxes of the writer and foreign affairs adviser to Margaret Thatcher, George Urban
- 5 files of Francis Crick, produced while Crick was working at the Medical Research Council Unit, Cambridge
- 7 boxes of the nuclear physicist John Lawson.

The Archives Assistants have continued to work on retro-converting our type-written catalogues, by entering catalogue information onto our database so that the catalogues can be published online in full. This year, they have completed this process for catalogues of Harold Montgomery Belgion, Sir William Gorell Barnes, Sir John Cockcroft, Sir William Dickson, Lieutenant-General Thomas Corbett, Sir William Bull, and Captain Sir Bryan Godfrey-Faussett. Adding to the information available online about collections enhances their visibility and several of the collections which have been retro-converted this year have increased in popularity with readers as a result.

7.3 Openings

In January the archivists opened 61 previously closed files.

8. **Online resources**

The Archives Centre's own on-line resources comprise the Centre's own website, the Churchill Era educational website and the Churchill Papers catalogue. The Archives Centre is also a significant presence on the Janus webserver which is hosted by Cambridge University Library and makes available collection information and catalogues of many Cambridge repositories.

8.1. Archives website

The Archives Centre's website has now been reorganised and simplified, in line with the College's new site. Recent additions include a series of 118 digital extracts from the political diaries of Lord Hailsham, 1970-73 (see 7.1.1), and to go alongside Professor David Reynolds's Special Subject course *Churchill, Roosevelt, Stalin and the Grand Alliance, 1940-1945*, the Archives Centre is now also supporting a course on *Class, Party and Social Identity in England, 1914-1945*, taught by Dr Jon Lawrence (Emmanuel College). Students can now access primary sources chosen by Professor Reynolds and Dr Lawrence, directly from our website.

The main website (not counting the Churchill Era or the Churchill Papers catalogue) received 412,669 hits over the year, an increase of 19.8% from the previous year's figure of 344,474. This year, usage is more or less evenly split between the collections section and education section, with about 50% for collections and 42% for education. Overall, as in 2007-08, an equal number of users (about 25%) come from commercial .com addresses and network .net addresses, and about 20% from .uk addresses, the majority of which come from the Cambridge academic community (.cam.ac.uk addresses).

8.2. The Churchill Era

This year the site received 80,191 hits, a slight increase of 1.6% from last year's figure of 78,924 hits. As before, about 30% of hits came from .com addresses, 25% from .net addresses and about 10% .ac.uk addresses (of which most were from Cambridge users, with .cam.ac.uk addresses).

8.3. Online Churchill Papers catalogue

Usage of the Churchill papers online catalogue has settled into a steady state with 101,525 hits over the year. Many users arrive from the college site or as a result of Google searches. The usage since the catalogue has gone online shows 60% from .com addresses, 11.8% from the UK (7.61% from the UK academic community, mostly within Cambridge).

8.4 Janus webserver

Most of the Archives Centre's catalogues are available online on the Janus webserver (<http://janus.lib.cam.ac.uk>) and the usage statistics show that many of the visitors to the Janus site use the Archives Centre's catalogues. There has been a small decline in the number of hits on our catalogues for the year: 602,002 (compared with 672,240 for last year) but this is consistent with a small decline in the usage of the Janus site overall. Many of our larger and more detailed catalogues (such as the Leo Amery and Enoch Powell catalogues) regularly receive over 1,000 hits per month as do the catalogues to Churchill-related collections (such as Churchill Press Photographs and Churchill Additional). However, there are also some new arrivals in the list of the most popular catalogues: the Thatcher papers, AV Hill's papers, Sir Ralph Hawtrey's papers, and Major-General Sir Edward Spears' papers. 44% of the usage of the Janus site is from the UK (18% from the US, 4.4% from Canada and 4.2% from Australia).

8.5. Margaret Thatcher Foundation website and Thatcher Papers Digitisation Project

The Centre also continues to work closely with www.margaretthatcher.org, the official website of the Margaret Thatcher Foundation, a leading contemporary history site with tens of thousands of unique visitors from countries across the world. Planning began during the year for the comprehensive digitisation of Lady Thatcher's private papers.

9: College Archives

The year has seen extensive work undertaken on the College archives and semi current records, and Natalie Adams has produced a full report which is presented separately this year to the Archives Committee, and can be viewed by any member of governing body on request. It has been presented to the Archives Committee and thence to College Council.

10: Temporary Collections - the Royal Automobile Club

The Churchill Archives Centre continues to house the archive of the Royal Automobile Club. Since the cataloguing project finished in March 2006 administration of the collection has passed to the staff in the club's library at Pall Mall with the Archives Centre staff in support. With prior arrangement with the club researchers can see the archives in the reading rooms at the Archives Centre under the usual conditions. The on-line catalogue to the collection is available through the website of the Royal Automobile Club.

11: Conservation

This year saw further work on the Hailsham Papers. Those known as the 'cellar files' (badly insect and damp damaged) have been conserved this year with only 1 file remaining to be completed (10 other files now complete). Conservation of these papers has involved cleaning, humidification, some washing, and the application of remoistenable tissue for support. Similar paper repairs have also been carried out on several files from Hailsham's family and personal correspondence (HLSM 8).

Immediate work on the newscuttings books (HLSM 5/1) has been completed. 11 of the 14 volumes have been conserved as follows: in situ cleaning, flattening/repair of cuttings/pages and tipping/hinging in of loose inserts. Each volume has been phase-boxed including protection for protruding parts and detailed handling information. Work has commenced on the lower priority loose newscuttings – 4 files from the first box (1 of 6) having had basic conservation treatment.

Conservation work was carried out on several items from the recently acquired Kilmuir papers. Many of the items were mounted photographs in poor physical condition and the treatment consisted of thorough cleaning, flattening by humidification, some Japanese paper repairs to mounts, removal from mounts, packaging with museum board, silversafe, microchamber and melinex. Also remoistenable tissue repairs to paper. Similar treatments were carried out on photographic material in the Churchill Additional collection (WCHL 4/41-47)

This year saw a phase boxing project to protect some of the Centre's more important diaries, notebooks and scrapbooks. This work included simple repairs, paper flattening, cleaning and customisation of boxes. Volumes from the Lascelles, Kennedy, Phipps, AV Hill, Selwyn-Lloyd and Walton collections were treated and boxed.

Other specialist packaging was carried out on the following collections: Chandos (sealed parchments), Churchill Additional and Perutz (glass plate negatives) and Randolph Churchill (photograph album given a lined, cloth covered drop-spine box). Various photographs and drawings, mainly, from the college archives, have received conservation treatments in the form of mounts, encapsulation and custom-made folders.

Archival corrugated boxes with foam or polyester wadding were made for several diverse artefacts from the following collections: Born, Perutz, Thatcher and a Churchill despatch box.

Additionally, the team has worked on an interesting variety of materials and formats from the Belgion, Clutterbuck, Abrams, Hankey, Randolph Churchill, Godfrey-Fawcett, Ingham and Ormerod collections. The work here included removing from frames/mounts, cleaning off mould, paper conservation and specialist packaging.

The project to improve the storage and copying of our audio visual (AV) archives continues. The digital copying of the Churchill Oral History tapes is almost complete. In addition, the AV technician has copied occasional other items from the College, Powell and Perutz collections. Work has begun on improving the storage and understanding of the film material in our collections. Specialist archival vented cans for storage have been purchased and the film will be re-rolled around polypropylene cores. Information about content, type of plastic film, level of deterioration etc is being collected in order to prioritise films for copying and to improve finding aids.

The preservation packaging of Noel-Baker, section 4, the Cadogan papers and the Spring-Rice papers has been completed this year. Parts of Belgion and Kilmuir were also done. Work has begun on the Duff-Cooper papers. Packaging of section CHUR 2 of the Churchill Papers continues.

The conservation team have given talks and demonstrations to many guests and visiting groups. In March 2009, they once again organised a workshop on papermaking and paper testing as part of Cambridge Science Festival.

The Disaster Contingency Plan was rewritten in the latter part of 2008, after a visit from the Fire Service and familiarisation training was given to the whole team in December 2008.

12: Visits to the Archives Centre

1 July 08 – Staff from the British Antarctic Survey
3 July – College Admissions Open Day visit
4 July – College Admissions Open Day visit
5 July – Churchill College Alumni visit
8 July – Teachers & students from College Teachers' Conference
9 July – Chinese banking group from Møller Centre
11 July – Dr Mark Goldie & Winston Churchill summer school group
17-26 July – Summer Institute from Churchill Center US
16 July – Lecturers, students & dignitaries from Oklahoma State University
23 July – Dame Norma Major
29 July – Cambridge Guardians summer school students
1 August – Sir Robin & Lady Chichester-Clark
5 August – Members of the Eastwood family (depositors)
19 August – Elderhostel Cold War Conference group
2 September – Chinese Merchants Bank group from Møller Centre
3 September – Education in Healthcare Conference delegates
5 September – Architectural Conference delegates
6 September – Dr Barbara Richardson's family group
9 September – Universities UK Members Conference delegates
12 September – Elderhostel Spying Game Conference group
17 September – Teachers on OCR Training Day
19 September – Chinese group from Møller Centre
19 September - College Admissions Open Day visit
26 September – University Alumni Visit
7 October – Churchill College MCR Freshers tour
10 October – Barnaby Lenon & Douglas Collins from Harrow School
11 October – Arts Conference delegates from Møller Centre
14 October – U3A group visit
15 October – Dr Mark Goldie with students
15 October – Central Language School students
21 October – Churchill & Canada Conference delegates
4 November – Cambridge University Conservative Association
4 November – Churchill Fellows tour
5 November – Lady Blackmore & Tom Blackmore (depositors)
14 November – Chinese Banking group from Møller Centre
20 November – Excellence East
25 November – Professor David Reynolds' special subject group
25 November – Douglas Boud (depositor)
26 November – Julia Edge & James Burgis
26 November – Dr Phil Gaskell & U3A students
3 December – Chinese University Vice Presidents group from Møller Centre
4 December – Cultural Secretary from Danish Embassy
17 December – Chinese group from Tsing Hua University from Møller Centre
6 January 09 – French Scientific Councillor
11 January – Tom Hartley & his brother (depositors)
16 January – William Chapman from Tony Blair Faith Foundation
20 January – Vic & Dave Stedman
2 February – Judge Business School
26 February – Churchill student quiz
5 March – Sue Brownson (RAC Director) with members of Motoring Committee

12 March – China Merchants Bank group from Møller Centre
 17 March – Mr & Mrs David Grigg (depositors)
 18 March – Mrs Benedikte Bojesen & Kerstin Wikling-Nilssen from Sophienholm, Denmark
 20 March – U3A 'Ladies who Lunch' visit
 21 March – Open to the public as part of Science Week
 30 March – Sir Bernard Ingham (depositor)
 1 April – Members of the Born family (depositors) & Dr Reinhold Hulsewiche
 2 April – Members of Anglia Ruskin University Labour History Research Unit
 3 April – David Vass (depositor)
 23 April – Møller Centre visit
 28 April – Prof Kan & David Foster
 28 April – Kathy Lord & Hannah Campbell from 'Cambridge in America'
 30 April – Dr Ray Abrahams & group
 6 May – Ruth Ive (depositor)
 7 May – Vice-Chancellor Lap-Chee of Hong Kong University
 8 May – The Rt Hon Michael Howard
 14 May – Vice-Chancellor of Peking University
 15 May – Tony Marmont
 18 May – Alex Talbot-Rice & Ron Petersen
 20 May – Dr Indira Samarsekera, President of University of Alberta, & Marcia Lang
 20 May – Centre for Contemporary British History students
 3 June – Anna Newton
 3 June – Roger Boissier
 9 June – The Hon. David Collenette, former Canadian minister
 9 June – University Chalmers group from Møller Centre
 11 June – Arts Department of Cambridge City Council delegates from Møller Centre
 12 June – Gilly Hughes with her husband (depositor)
 15 June – David Newton & David Randall
 15 June – Sir Robert Worcester
 16 June – Rotary Club of Bedford
 18 June – Sir David Prosser, Chairman, RAC
 19 June – Chinese group from Guosen Securities in Beijing, from Møller Centre
 19 June – Judge Business School Alumni
 23 June – Ann-Louise & Newman Aguiar group from University of North Carolina
 25 June – Robert & Ginger Callahan (US supporters)
 26 June – Elderhostel Spying Game Conference delegates
 26 June – Peter Burdin and his father (alumnus)
 27 June – Victoria Legge-Bourke (Archives Patron) with group from US

13: Education and Outreach

13.1 Education Initiatives

US Churchill Centre Summer Institute for North American High School Teachers

The group, which was drawn from across the States and which was led by Professor James Muller, had two weeks on site in Churchill College from 13-26 July, with plenty of hands on experience of using the Churchill Papers, and were encouraged to develop lesson plans and school projects based on the materials they were consulting. The summer institute was funded by a grant to the US Churchill Centre from the National Endowment for the Humanities, and there are plans to repeat it in July 2010.

Joint project with the Oxford and Cambridge Examination Board (OCR), September 2008

The Archives Centre has worked together with the OCR examination board to produce a document pack for teachers. The Centre has provided sets of contrasting documents for various elements from Churchill's career, and has had feedback from a number of sources saying that teachers are delighted with them. The new A Level course was launched in September 2008, and the Centre and OCR hosted a training event for teachers at the Archives Centre, which was so successful that OCR will be holding a repeat event in September 2009. The Centre is also providing advice and archival sources for a publication

from Heinemann which will be the main textbook for the Churchill course and which is due to be published in September 2009.

Churchill Museum document pack, 2009

The Education department at the Churchill Museum and Cabinet War Rooms is running events for school groups which relate to the OCR course. In addition to the OCR pack (see above), the Centre is providing more documents for use by these groups; initially this was just for the Abdication Crisis, but due to demand from teachers the Centre is now supplying documents covering nine more aspects of Churchill's life and career.

13.2 Archives Centre Conferences

The Archives Centre continued its successful series of witness seminars, conferences and lectures. These events are designed to raise the profile of the Archives Centre and to facilitate engagement with some of the key audiences and individuals, whether students, academics or politicians and public figures, who ought to be aware of the Archives Centre and its resources.

'The Other Special Relationship': Anglo-Canadian Relations in the Churchill era and beyond

This one day event, on 21st October 2008, looked at aspects of Anglo-Canadian relations in the post war era, and brought expert academics like Professor David Dilks, Dr Jack Granatstein, Dr Maria Tippet and Professor Margaret MacMillan, together with politicians and public figures including Lord Carrington, The Rt Hon. Joseph Clark, The Hon. William Graham, and Lord Howe. The discussion took in a wide range of topics, covering the political, military, diplomatic, cultural and educational links between the two countries. An edited summary of the conference is available on-line at <http://www.chu.cam.ac.uk/archives/exhibitions/Canadaconference08.pdf>.

'The Global Financial System in Crisis'

This event was staged jointly with Lombard Street Research at the Grocers' Hall in London on 17th November 2008. Against the backdrop of the latest recession, international experts, including Paul Volcker and Lord Lawson, attempted to analyse the lessons of the past for the post credit crunch future.

The Director and senior members of the Archives Centre team also gave a number of lectures outside the Centre about its collections and work.

14: British Diplomatic Oral History Programme

Interviews which have taken place from July 2008 and are still being processed are as follows:

- Charles Cullimore CMG (High Commissioner to Uganda, 1989–93)
- John Edmonds CMG, CVO (Leader, UK Delegation to Comprehensive Test Ban Treaty Negotiations, 1978–81)
- Lord Jay GCMG (Permanent Under-Secretary of State, FCO, and Head of the Diplomatic Service, 2002–06)
- Peter Longworth CMG (High Commissioner to Zimbabwe, 1998–2001)
- Sir David Manning GCMG (Foreign Policy Adviser to PM, and Head of Defence and Overseas Secretariat, Cabinet Office, 2001–03)
- Adrian Sindall CMG (Ambassador to Syria, 1994–96)

Interviews which have been completed and received FCO approval in July 2008-June 2009:

- John Buist CB (Under-Secretary, FCO (Overseas Development Administration), 1976-90)
- Sir Michael Burton KCVO, CMG (Ambassador to the Czech Republic, 1994-97)
- Sir Bryan Cartledge KCMG (Deputy Cabinet Secretary, 1984-85; Ambassador to the Soviet Union, 1985-88)
- Charles Crawford CMG (Ambassador to Serbia and Montenegro, 2001-03; to Poland, 2003-07)
- Sir Hilary Synnott KCMG (High Commissioner to Pakistan, 2000-03; Coalition Provisional Administrator, Southern Iraq, 2003-05)

Interviewers for the programme are Mr Jimmie Jamieson and Mr Malcolm McBain (Director). Transcription work is carried out by Mrs Joanna Buckley and Mrs Evie Jamieson.

15: Fund-raising

The emphasis in 2008/9 has been on sustaining and enthusing the Archives Centre's networks of patrons, donors and friends, and on supporting the development aims of Churchill College as the College prepares for its fiftieth anniversary. However, the year saw the Centre receive a further £78,762 towards its Capital Campaign, and £16,105 towards its Friends Appeal.

16: Staff

The staffing of the Archives Centre during 2008/9 was as follows:

Mr Allen Packwood (Director)

Ms Natalie Adams (Senior Archivist/ Information Services Manager) – Natalie currently works on a part time basis and has assumed the management responsibilities for the College archive.

Mr Andrew Riley (Senior Archivist/ Public Services Manager)

Ms Sarah Lewery (Conservator)

Ms Sophie Bridges (Archivist)

Miss Katharine Thomson (Archivist)

Mrs Julie Sanderson (Archives Administrator – part-time)

Mrs Caroline Herbert (Archives Assistant – full time)

Miss Sandra Marsh (Archives Assistant – part time left 30 November 08)

Dr Lynsey Robertson (Archives Assistant – full time from 22 September 08)

Mrs Bridget Warrington (Conservation Assistant – part time)

Miss Elizabeth Wells (Archives Assistant – full time, left 30 September 08)

This year the Centre has welcomed the following volunteers to the Archives Centre: Peter Richer (GCSE student at the Perse School, Cambridge), 16-20 June 2008; Florence Gregson (A Level student at Trent College), 26 June 2008; Alice Rigby (A Level student at the Perse School for Girls, Cambridge), 2 and 4 July 2008 and 14-16 April 2009; Molly Ker Hawn (alumna of Churchill College), 5-7 and 12-13 August 2008; Jessica Holmes (archivist of the Royal Automobile Club, London), 18-19 September 2008; Jasmine Jansen (archive student at Monash University, Australia), 17 November-5 December 2008; and John Garrity (intern at the Roosevelt Library and student at Marist College, United States), 16 January-9 April 2009. Averil Condren, an Australian archivist and regular volunteer in the Archives Centre, returned again in the summer of 2008 to continue her work on Baroness Thatcher's papers.

17: Training and Staff Development

The following training courses were attended by various members of the Archives Centre staff:

- Training on 'New Methods of Cleaning Surfaces of Books & Paper' at British Library – Bridget Warrington (July 08)
- University computer training on 'Web authoring: Beyond the Basics' – Natalie Adams & Katharine Thomson (October 08)
- University computer training on 'Powerpoint' – Sarah Lewery (October 08)
- National Council of Archives training at Kew – Andrew Riley (November 08)
- College training on 'Data Protection' Lynsey Robertson (November 08) & Julie Sanderson (Mar 09)
- Disaster Plan training in-house by Sarah Lewery - all staff (December 08)
- Libraries @ Cambridge Conference – Natalie Adams, Caroline Herbert & Katharine Thomson (January 09)
- Farrer & Co Conference – Allen Packwood (January 09)
- College training on 'Protection of Vulnerable Adults' – Sophie Bridges (January 09)

- College training on 'Risk Assessment' – Sarah Lewery (Feb 09)
- Cambridge County Records Office disaster training session – Sarah Lewery & Bridget Warrington (February 09)
- Training day at TNA 'Collection Care' – Sarah Lewery (Mar 09)
- University computer training on 'Website Management: Creating & Managing a Website' – Katharine Thomson (March 09)
- Society of Archivists Conservation Lecture Week in Exeter – Sarah Lewery & Bridget Warrington (Mar 09)
- Training course on 'Degradation of Historic Paper' at UCL London – Sarah Lewery (May 2009)
- Commencement of Postgraduate Diploma in Archives & Records Management distance-learning course – Lynsey Robertson – May 2009
- Society of Archivists training day 'Web Usability for Archives' at Oxford – Natalie Adams (June 09)

Mandatory staff training has been introduced by the College, and all staff attended 'Manual Handling' and 'Fire Safety' (excluding one person absent due to sickness) training during the year. Other College courses attended (which are mandatory for all staff on a three-year cyclic basis) were: 'Basic Health & Safety', 'Dignity at Work' and 'Working at Heights'.

Sarah Lewery is currently the Secretary of the Society of Archivists Conservation Training Scheme. She sits on the Committee that organises the day-to-day running of the scheme and is involved in the organisation of meetings, the Chemistry Week, Instructors' assessments, Trainee exams and assessments. On a local level, Natalie Adams has continued to represent the Centre on the Janus steering group and the Cantab development group. Both are technology initiatives which directly feed into the Centre's cataloguing work, and which enable the Centre to benefit considerably from collaborating with other repositories and to share the development costs involved.

18: Archives Committee

The main Archives committee continues to meet termly and includes both student representation and external advisers. The composition throughout 2008/9 was as follows:

Dr Frank King (Chair)
 Mr Allen Packwood (ex-officio as Director of the Churchill Archives Centre)
 Professor Christopher Andrew (Corpus Christi)
 Sir John Boyd (from October 08)
 Professor David Edgerton (Imperial College, London)
 Dr Phil Gaskell
 Dr Mark Goldie
 Professor Melissa Hines (from October 08)
 Mr David Hornsby (MCR representative)
 Professor Anthony Kelly
 Dr Sean Lang (consultant on Churchill Era website)
 Professor Simon Laughlin
 Mr Martin Loughton (JCR representative)
 Mr Malcolm McBain (Director, British Diplomatic Oral History Programme)
 Professor David Reynolds (Christ's)
 Mr Iain Sproat (former Government Minister & MP)
 Dr Pieter van Houten

19: Archives Trusts

The Churchill Papers remain the property of the Sir Winston Churchill Archive Trust (SWCAT). The trustees for the period in question were comprised as follows:

Mr James Joll (Chair)

Mr Peter Fox (ex-officio as the University Librarian to March 09)

Mrs Anne Jarvis (ex-officio as the University Librarian from April 09)

Dr Scot McKendrick (ex-officio as representative of the British Library)

Professor Alison Richard (ex-officio as the Vice-Chancellor of Cambridge University)

Mrs Jennifer Rigby (ex-officio as the Bursar of Churchill College)

Professor Sir David Wallace CBE (ex-officio as the Master of Churchill College)

Mr Mark Whitmore (ex-officio as representative of the Imperial War Museum)

The Thatcher Papers remain the property of the Margaret Thatcher Archive Trust (MTAT).

The trustees for the period in question were comprised as follows:

Mr Julian Seymour CBE (Chair)

The Rt Hon. Lord Gowrie

Lord Powell KCMG

Professor Alison Richard (ex-officio as Vice-Chancellor of Cambridge University)

Mrs Jennifer Rigby (ex-officio as Bursar of Churchill College)

Mr Andrew Roberts

Professor Sir David Wallace CBE (ex-officio as Master of Churchill College)

The Churchill College Archive Trust owns no collections, but controls an endowment fund and makes an annual grant to the Churchill Archives Centre. The Trustees for 2008/9 were as follows:

Professor Sir David Wallace CBE (Chair, ex-officio as Master of Churchill College)

Mr Winston Spencer Churchill

Mrs Jennifer Rigby (ex-officio as Bursar of Churchill College)

Mr Allen Packwood served as secretary to all trusts in his capacity as Director of the Archives Centre.