

## A GUIDE

TO

**CHRISTIAN MEDICAL COLLEGE  
VELLORE**

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2. To obtain a copy by post, please write to the Public Relations Officer, C.M.C, Vellore - 632 004, Tamil Nadu, sending Money Order for Rs.40/-.
3. We wish to thank all departments and all volunteers who have contributed their valuable suggestions and time in getting this booklet ready.
4. We welcome your suggestions for improving this guide. Please contact the Public Relations Office near the Main Reception Counter.

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## WELCOME

Dear Patient/Visitor,

Welcome to the Christian Medical College (CMC), a registered voluntary, non-profit making organization. We hope your stay here will be pleasant and your recovery as speedy as possible.

From 1900 when the founder, Dr. Ida Sophia Scudder started CMC with a single bed in her father's home, to the present day, CMC has been growing both in numbers and services rendered to the people. Today, CMC serves over 2000 inpatients and 5000 outpatients daily, with 67 wards, 92 clinics each day and 121 departments / units.

As a teaching institution CMC trains doctors, nurses and allied health workers with a high degree of technical competence to serve with love and compassion in the spirit of Christ. CMC is unique in being not only one of the pioneering institutions in the country in the area of medical research and high-tech health care, but also as an institution which reaches out to the practical needs of the poor through low cost inpatient wards and outpatient clinics in the slum areas of Vellore town with concessional or free care for the most needy. In addition, through large rural health and development projects in the K.V. Kuppam, Kaniyambadi and Anaicut blocks, the wholistic concept of healing is advocated wherein rural folk are given training in various vocational fields, by which they can augment their earning power, thus enhancing their standard of living and the general physical and economic well being.

With this constant growth and expansion, patients/visitors coming for the first time to CMC may have difficulty getting around the campus and may fail, through ignorance, to take full advantage of the available facilities. Therefore, this booklet was developed to provide basic information necessary to make use of our facilities speedily, to the fullest extent and with the least inconvenience and loss of time. A map of CMC is also provided for your convenience.

Dr. Ida Scudder gave the institution the Biblical motto "Not to be ministered unto but to minister" challenging CMC's students and staff to heal and serve the needs of the whole person which today remains the most important objective of CMC.

Editor

HAVING PROBLEMS ?  
Can't find your way around ?  
Suggestions ?  
Want to know more about CMC?



CONTACT : P. R. O.

We are located just inside the main entrance. Our friendly staff will do their best to help you.

We have a few publications about CMC. You can even hear our founder, Dr. Ida Scudder, speak !

If we can't help you directly, then we may know of someone else who can.

## A SHORT HISTORY OF CMC

Christian Medical College, Vellore, is the outcome of a single woman's obedience to God's call. In 1890, Ida Sophia Scudder, founder of this institution, then a schoolgirl, was visiting her missionary parents in South India. One eventful night she was asked to help three young women from different families struggling in difficult childbirth. Being without training at that time, Ida herself could do nothing. She offered the help of her missionary father, who was also a medical doctor. However, to her amazement, the men responded saying, "What! Take a man into my house to care for my wife? It is better that she should die than another man should look upon her face." Custom prevented them from accepting the help of a male doctor. The next morning Ida found out that all the three women had died. She believed that it was a calling and a challenge set before her by God to begin a ministry to the health needs of the people of India, particularly women and children.

Consequently, she went back to America, entered medical training and in 1899 graduated from Cornell University Medical College and was among its first group of women students.

Ida returned to India in 1900 and opened a one-bed clinic in Vellore. In 1902, she built the 40-bed Mary Taber Schell Memorial Centre for women and children, named after the donor's wife. The original site is now CMC's Ophthalmology Department. The main campus moved to the present site in the Thottapalayam area of Vellore in 1924 and treatment was extended to the whole family.

Early in her career, Dr. Ida Scudder realised that the women of India themselves should be trained to help in medical work. She started a school for women nurses in 1909 which was upgraded to a College of Nursing in 1946. A training programme for women doctors began in 1918 which was raised to MBBS level in 1942 and men

students were admitted in 1947. Today CMC offers 91 recognized training programmes for both women and men in allied health, nursing and medical fields.

CMC has been given a five star rating by the National Assessment and Accreditation Council, an autonomous institution of the University Grants Commission, for the quality of its education. In honour of its work in the health care sector the institution received the National Citizen's Award. CMC has been categorized as a super speciality teaching hospital of the highest quality and assigned the A1 grading by the Investment Information and Credit Rating Agency (ICRA) Ltd.

Throughout its history CMC has taken up each new task in response to Christ's command. In the words of our founder, Dr. Ida Sophia Scudder, "We thank God for the way in which He has led us in the past and we look forward to an even greater future. We need those who can take up the torch of life and carry on and make Vellore Medical College one of the outstanding medical institutions today and, shall I say, in the world. We need your love and prayers and help as never before." Today the vision of Aunt Ida, as she was popularly known, has come to fruition.



Dr. Ida Sophia Scudder  
1870 - 1960

## LIST OF ADMINISTRATIVE OFFICERS

Director	: Dr. Sunil Chandy, MD, DM, FCSI., FIC(Aus)
Associate Directors	: Dr. Thomas Kuriakose, D.O, Dip NB, FRCS(Edn) : Dr. D.J.Christopher, DTCD., Dip. NB, FRCP (Glasg), FCCP (USA) : Dr.K.Anil Kuruvilla, MD, DCH
	: Dr.George Joseph, MD, DM(Card.), FCSI : Dr. Raju Titus Chacko, MD
Principal	: Dr. Alfred Job Daniel, D.Ortho, DNB, M.S. Ortho
Medical Superintendent	: Dr. Eapen, MD, DM (Gastro)
Treasurer	: Mr. Denzil Ranjit Singh, M.Com., FICWA
General Superintendent	: Mr. J.P.Peter, B.E.,M.I.E.,
Dean, College of Nursing	: Mrs. Rosaline Jayakaran, M.Sc.N.,
Nursing Superintendent	: Dr. Jayarani Premkumar M.Sc.N., Ph.D

## THE MAIN CAMPUS:

In accordance with the vision of the founder, CMC has, through the last many decades, through sheer hard work, prayer and dedication evolved into one of the pioneering institutions in specialized medical care rendering invaluable service to large number of patients from every state in India and neighbouring countries in the spirit of Jesus Christ.

CMC located on Ida Scudder Road, in the heart of Vellore town, is a large **2736** bed hospital with **121 specialized departments/units**. The various consultants and the days they conduct outpatient clinics are listed from page 66.

Being a referral hospital CMC is in a position to provide specialized medical care to patients requiring treatment in more than one area / ailment / disease. This is due to the unique availability of all the specialized departments/units under one roof and due to the existence of close understanding and harmony amongst these departments.

Moreover CMC has a system by which it gives exposure to all consultants by periodically sending them for various national/international conferences, symposiums and specialized training overseas to acquire the latest knowledge and skills in their respective areas so that they can provide high quality medical service to all patients coming to the institution.

## ISSCC FOR WOMEN & CHILDREN



The Ida S.Scudder Centenary Center for Women and Children houses the departments of Obstetrics & Gynaecology, Reproductive Medicine, Child Health, Neonatology, Paediatric Surgery and Developmental Paediatrics. There are **424** beds for in-patient care in this facility.

Expensive Food is not necessarily the most nutritious 6

## **PERIPHERAL FACILITIES**

In addition to the main campus on Ida Scudder Road, there are a number of peripheral facilities which are also departments of CMC.

### **OPHTHALMOLOGY DEPARTMENT**

CMC's Ophthalmic Department, is Schell Eye Hospital 2 km away from the main campus, on Arni Road. **Patients with eye problems should go directly to this department** for registration, investigations and treatment. This department, equipped with all modern devices does computerised field testing, cataract surgery with intraocular lens implantation, phaco-emulsification, corneal transplantation and vitreo-retinal surgery. Inpatient services are also available.

For further details please contact the Main Reception or write to the Head, Ophthalmology Department, Schell Campus, Arni Road, Vellore - 632 001.

In order to reach the Ophthalmology Department, take town bus route no.2 from the CMC bus stop and route no.1 from Bagayam, near CHAD hospital.

### **MENTAL HEALTH CENTRE (MHC)**

CMC's Department of Psychiatry, is situated on the Christian Medical College Campus at Bagayam, 7km. south of the main campus. **Patients with psychiatric problems may go directly to this department for registration, evaluation and treatment.** Both inpatient and outpatient services are available.

For further details please contact Head of the Department of Psychiatry, Mental Health Centre, Bagayam, Vellore-632 002.

In order to reach the Mental Health Centre, take No.1 or 2 town bus from the bus stop near the CMC out-gate which goes to Bagayam.

## **NAMBIKKAI NILAYAM**

A centre for the evaluation and training of children with mental retardation is housed at the same location as the Mental Health Centre. **Here it is essential that atleast one parent of the child should be present during the first consultation and subsequent care and training.** The names of the consultants and the registration time for outpatient clinics are given in the Outpatient service schedule. Inpatient services are also available.

For further details write to the Medical Officer, Nambikkai Nilayam, Bagayam, Vellore - 632 002.

In order to reach Nambikkai Nilayam, take No.1 or 2 town bus from the bus stop near the CMC out-gate which goes to Bagayam.

### **REHABILITATION INSTITUTE**

The Physical Medicine and Rehabilitation Department started by Dr.Mary Verghese,(herself a paraplegic) in 1966, is located in the Christian Medical College campus, Bagayam. This Department provides long term therapy and training for physically handicapped patients to cope with the activities of daily living within the limits of their disability.

For further details write to the Head, Department of Physical Medicine and Rehabilitation, Bagayam, Vellore-632 002.

In order to reach the Rehabilitation Institute, take No.1 or 2 town bus from the bus stop near the CMC out-gate which goes to Bagayam.

### **COMMUNITY HEALTH AND DEVELOPMENT (CHAD)**

The **135 bed** CHAD Hospital is also situated in the Christian Medical College, Bagayam Campus. It is a programme under the Community Health Department of

CMC, Vellore. This comprehensive health programme, which serves a population of **2,50,000** in the rural, urban and tribal community areas of Kaniyambadi, is effective through the joint efforts of public health teams, socio-economic development workers and part-time community health workers. In addition, the department also provides consultancy services to a population of 1,20,000 in Anaicut block which is south-west of Vellore. Primary health care in both the blocks is carried out in close collaboration with the existing government services.

For further details write to the Head, CHAD Department, Bagayam, 632 002, Vellore District, Tamil Nadu.

### ***RURAL UNIT FOR HEALTH AND SOCIAL AFFAIRS (RUHSA)***

Twenty five kilometres north west of Vellore in the K.V.Kuppam block, is RUHSA. This is an integrated rural health and development project which runs a variety of field programmes actively involving the villagers, government and banks. RUHSA provides inpatient care, mobile health service, vocational and many other training programmes to empower the rural youth, programmes for the poorest of the poor, with over 100 local family care volunteers who live in the villages. It serves a population of **1,35,000** in **39 panchayats**.

For further details write to the Head, RUHSA Department, RUHSA P.O., K.V.Kuppam Vellore District - 632 209, Tamil Nadu.

### ***HOW TO REACH VELLORE AND CMC (Main Campus)***

CMC is located at Vellore, the district headquarters of Vellore District, Tamil Nadu. The main campus is situated on the Ida Scudder Road about **2 km from the main bus-stand**. Those coming to Vellore by broad gauge train should get off at Katpadi Junction. The main campus is about **6 km** from Katpadi Junction. Town buses (No.1 & 2 )operate regular day and night service from Katpadi railway station via CMC to Bagayam. Taxis and auto-rickshaws are always available at Katpadi railway station and will charge approximately **Rs.250/- for taxis and Rs.100/-for auto-rickshaws** to bring you to the main campus. For any help contact the "CMC Help Desk" on platform No.1 at the station.

Patients travelling to Vellore by meter gauge train (Villupuram - Tirupathi line) should get off at Vellore cantonment station which is 2 k.m. from the main campus.

Auto-rickshaws and cycle-rickshaws are available at approximately **Rs.50/- and Rs.30/-** respectively to take you to the main campus.

Patients who arrive at Chennai and wish to come by bus to Vellore should take bus no.102 from the new bus stand in Koyambedu. This service is available every 15 to 20 minutes and is about 3 hours journey, a distance of 140 k.m.

For those coming by air, the options available are either to come into Chennai city from the airport (by bus, taxi or suburban train) and find a suitable connecting train from Chennai Central to Katpadi or a bus from Koyembedu or take a taxi right from the airport to CMC, main campus at an approximate cost of **Rs.2000/-**



## OUT PATIENTS SERVICES OUTPATIENT BUILDING (O.P. Block)



The Outpatient block is a four storeyed building situated on your right as you enter the main gate.

Most of the outpatient clinics are conducted in this building.

The outpatient department is a very busy area catering to more than **6,000 patients** per day. Reception staff at the OPD and Centenary building will assist patients with information and accompany them, if need be, and provide any sort of procedural assistance patients may require. Contact G-12 (OPD Reception) for assistance.

You can approach the OP Managers (G-52) in the Outpatient Block if you need any help or if you have any suggestions or encounter problems during your treatment at the hospital. Every floor has a floor manager and the mobile numbers are displayed on each floor.

### REGISTRATION PROCEDURES

All Patients coming for the first time to the hospital must:

a) Fill in the registration forms kept at the OPD, ISSCC and the Main Receptions. Please fill all details accurately as they are permanent records which you may require later for reimbursement or further correspondence.

If you know the area Pin Code, please enter it correctly on the registration form.

b) After filling the form, proceed to ISSCC building adjacent to OPD building for triaging. Children and Pregnant women can register directly at the cash counters.

c) After triaging proceed to the cash counters (MCTT) and submit the filled in registration forms with registration fees of Rs.120/- for General patients and Rs.630/- for private patients. The counters No.2 to 10 will make new appointments both General & Private upto 11.00 a.m. After 11.00 a.m these counters will function as all functions counters. Counter 16B for CHRIS Card patients and 11-14 counters in the ground floor of the ISSCC Building for repeat registration.

d) Proceed to the appropriate clinic with the payment receipt. This receipt will have your name, hospital number, date, reporting time and location of the clinic.

e) Submit the payment receipt to the Medical Record Officer at the clinic you are visiting. It is important that the Hospital Number Card be kept safely. Please visit the OP at the specified time on your registration slip.

No extra charges is levied for appointments. **Do not pay money to middlemen to get appointments.** Please contact the floor Managers in the OPD G 52/ Medical Superintendent's Office for help.

### REGISTRATION TIMINGS :

Monday-Friday      6.30 am - 11.00 am (Morning OP)  
                                 6.30 am - 3.00 pm (Afternoon OP)

Saturday              6.30 am - 11.00 am

### A. Out Patient Block :

#### CASH COUNTERS FOR APPOINTMENTS AND INVESTIGATIONS

Time	Counter	Function
7.00 am to 4.30 pm	7-12	All functions
7.30 am to 4.30 pm	6	For staff and staff dependants only

**B. ISSCC Block :**

Time	Counter	Function
8.00 am to 4.30 pm	16a,16b	Sr.citizens, O.G Urgent billing, fast track payment (one or two items) CHRIS card special
7.00 am to 9.00 p m	All counters	CHRIS Card loading
7.00 am to 8.30 pm	2 - 10	New registration (Pvt & general) till 11.00 am
6.30 am to 12.00 midnight	15	Paediatric casualty
6.30 am to 8.30 pm	11-14	Repeat Registration

**Sundays & Other Holidays**

8 am - 5 pm	4, 5	
9 am - 6 pm	6	All Functions
12 Noon - 9 pm	7,8	
4.30 - 12.30 am	15	

**ACCESS :** (Access to Corporate, Cashless Entry Services)  
This facility is made available to all our corporate credit paying patients availing cashless services. Time Mon-Fri 8am-- 4.30pm  
Sat 8 am -- 12 noon.

**450 Well Baby Clinic** - 8.00 am - 4.30 pm (Mon - Fri)  
8.00 - 12 noon (Sat)

**C. Credit Card Facilities :**

<u>Main OPD</u>	<u>ISSCC building</u>	<u>PCF</u>
counters 5-8	counters 2 - 18	counter 1 & Casualty

**CMC Smart Cards :** Patients who intend to avail of

cashless service can apply for CHRIS Cards. The charge for availing this Card is Rs.1,055/-. They can deposit any amount in multiples of Rs.500/- for ready transactions. For further details contact G-32 MCTT Supervisor / floor managers / Cash Counter staff. Recharging can be done for any amount.

Fresh card will be issued in replacement of lost / damaged card for a fee of Rs.115/- after verification.

**O.P. RATES**

O.P. RATES	GENERAL	PRIVATE	CASUALTY
New Registration	120.00	630.00	210.00
Repeat registration	65.00	175.00	210.00
Repeat Private Consultation (once in 3 months)		540.00	

Referral Consultation on the same day to a different department for a private consultation is Rs. 540.00  
Registration charges for consultant in the same unit is also Rs.540.00

**CASH COUNTERS**

LOCATION	WORKING HOURS
----------	---------------

**C. R.T. BLOCK ( First Floor)**

PRIVATE CONSULTATION FACILITY(PCF)  
( Regular and Private rate Patients)

Monday to Saturday : 8.00 a.m. to 4.30 p.m.

**D. MAIN BUILDING**

(a) **NEAR MAIN PHARMACY** (only for drugs)  
All days 24 hrs.

(b) **BILLING \ CARE SECTION COUNTER (No.105 / 106)**  
**24 hours**

(c) **CASUALTY COUNTER (No.3 & 3A)**

All days 24 hrs.

(d) **PHYSICAL MEDICINE AND REHABILITATION COUNTER**

Monday to Friday : 8.00 a.m. to 4.30 p.m.

Saturday : 8.00 a.m. to 11.45 noon

(e) **AK LAB COUNTERS** : 8.00 a.m to 4.30 p.m

(f) **B-WARD COUNTER** : 10.00 a.m. to 6.30 p.m.

(g) **O BLOCK COUNTER**

Monday to Friday : 10.00 a.m to 6.30 p.m

Saturday : 10.00 a.m to 2.00 p.m

There is a separate cash counter in ISSCC Building for the senior citizens and differently abled. In the OPD Building each floor has two payment counters. Timings 8 am to 4.30 pm & 10am to 6.30pm

All patients referred by companies should first go to the ACCESS Counter (490) in ISSCC ground floor to get their papers processed.

**REVISITS**

General patients must pay Rs.65/- for re-visit towards repeat registration charges and private patients must pay Rs.175/- for revisit. Private Patients who have paid the consultation fees of Rs.630/- need to pay Rs.540/- only as consultation repeat - cum registration fees for re-visit after three months.

Fifty percent of the revisit amount of Rs.175/- (for private) & Rs.65/- for General is refundable if cancellation is done 48 hrs before the appointment time.

**PROCEDURE FOR PAYMENT OF BILLS**

**Cash can be paid at cash counters only.**  
Demand drafts are accepted at all cash counters.

Payments can be made through credit cards in the PCF Counter (No.1), in ISSCC (2 to 18) in OP block (7 to 12) Casualty counter, A Block Counter and 'B' Ward Counter.

Very poor patients who cannot afford to pay the registration fees of Rs.120/- or revisit fees of Rs.65/- are requested to approach the OPD Reception (G12) for free registration.

To avoid over-crowding in the clinics only one relative will be permitted to accompany a patient. Identity wrist bands are provided at the registration counter of the OP building. You are requested to wear this till you leave the premises. In case you don't receive the wrist band before the day of your visit to the doctor, produce your appointment slip and get it from the band counter at the OPD Reception (G12). Please remember that access to most service areas is permissible with wrist bands only. **We need your co-operation in this regard.**

**GENERAL PATIENT / PRIVATE PATIENT**

If you choose to be a General Patient, you will be seen by one of the doctors in the appropriate clinic. But if there are concerns a second opinion is always asked for from a consultant at no extra cost.

If you are a Private Patient, you will meet the consultant in the appropriate outpatient clinic or by prior appointment at other times. All fees and charges collected go to the institutional funds and no doctor working in CMC has any private practice.

When you (as a general patient or private patient) are referred to another department for opinion or treatment, the option is available to you to be seen as a general patient or as a private patient.

### CMC Health Check

This facility is being offered to those who wish to have a general medical check up. It includes laboratory tests for screening of common diseases and physical evaluation by a consultant physician to ensure good health. This check up will be completed in 10 hours. Cost of this package is Rs.3035/-. General health checkup is offered from Monday to Friday. Please contact Counter No.3 in PCF, room No.101, in the OPD Building first floor. Patients with multiple problems should not opt for this. They should see a consultant in the concerned department. **Patient who already has a hospital number card cannot register for CMC Health Check.**

### EMERGENCIES

#### **(A) Accident & Emergency Medicine**

The Accident & Emergency Department is open 24 hours for acutely ill patients who arrive at CMC after regular clinic hours needing immediate care. The triage nurse will assess the patient and issue permission slip for registration. ALL PATIENTS MUST REGISTER AT THE CASUALTY COUNTER PAYING Rs.210/-.

Counters are available to pay for emergency investigations and drugs at the Emergency Department.

#### **(B) Paediatric Casualty**

The Paediatric Casualty department in the ISSCC is open 24 hours and treats children who are brought after regular clinic hours and requiring immediate care. THEY SHOULD REGISTER AT THE CASUALTY COUNTER OR COUNTER NO.15 in ISSCC Building paying Rs.210/- after getting permission slip from Paediatric Casualty.

Counter No.15 in ISSCC is open for registration upto 12.00 midnight. Thereafter registration can be made at the counter next to the Accident & Emergency Department.

### **(C) CHEST PAIN UNIT**

Patients with chest pain should go directly to this Unit, situated at the entrance of the main campus.

### **ADVANCE BOOKING**

Before your visit to CMC it is advisable to have an appointment made in advance. Advance appointments can be made through the following ways. Advance Appointments cannot be made without payment.

**PHONE APPOINTMENTS :** New (first time patient) and repeat appointments can be made over the phone through the CMC Call Center. The contact numbers are 0416 – 2288000 or 0416 – 3078000. Appointments over the phone can be made by paying through any valid **Credit card and debit cards (PNB, Axis, UBI, Syndicate bank, Citi bank) or CMC CHRIS card (for repeat appointment only)** which has enough cash balance.

Call Center Working Hours:

Monday to Friday	– 7am to 9.30pm
Saturday	– 7 am to 7 pm
Sunday	– 10 am to 2 pm

**Online appointments :** Repeat appointments can also be made through the online facility. To make an online appointment visit our web site [home.cmcvellore.ac.in](http://home.cmcvellore.ac.in) or [www.cmcvellore.ac.in](http://www.cmcvellore.ac.in).

Online appointments can be made by payment through valid **Credit card, all Debit cards** and through **CHRIS card of CMC Hospital** which has enough cash balance. Once you make an appointment through online please take the printout of the appointment. With the printout go directly to the Medical Records Officer of the Out patient concerned. You need not go to the payment counters in the ground floor.

**Postal appointment:** New (first time patient) and Repeat appointment can also be made through post. Payment can be made by **Demand Draft** in favour of "The Treasurer, CMC Vellore Association" payable at Vellore Town Branch and sent by post to:

The Head, O.P.D  
Christian Medical College, Vellore-632 004  
Tamilnadu, India.

Appointments through Demand Draft will be made only after receiving the demand draft with details of the patient. The sample of the form is given in the following page. Please enclose a draft for the registration and consultation fees, according to the number of departments you wish to consult.

Please note that the rates are revised periodically. You are advised to visit our website for the rates before you send the Demand Draft. Current rates are available under 'Patient Services' under 'Appointments' on our website [www.cmcvellore.ac.in](http://www.cmcvellore.ac.in).

The letter along with the demand draft should be sent atleast one month in advance.  
In the covering letter please mention your contact number so that the booking status can be intimated to you.

For queries regarding appointments kindly mail to [reception@cmcvellore.ac.in](mailto:reception@cmcvellore.ac.in).

### **PATIENT INFORMATION FORM (for new patients)**

Patient's name in full (Block letters): .....  
Date of Birth : ..... Age: .....  
Sex : Male / Female  
Religion : .....  
Marital Status : Married / Unmarried / Child

Has the patient ever visited CMC for treatment before?

Yes / No

If yes, give the Hospital number : .....

Name of the father or husband: .....

Patient's Occupation: .....

Department(s) to be consulted : .....

(If you are not sure about the department, you can enclose a description of your problem and any relevant medical reports)

Preferred date of appointment: .....

Category : General / Private

Demand Draft details:

DD No: ..... Amount: .....

Date of the DD taken: .....

### **Permanent Address**

House No. :

Street :

Village/ Town :

Post Office :

Pin Code :

State & Country :

Telephone No. :

Mobile No. :

E-mail I.D. :

Please fill in the form with accurate information. Your telephone number/ E-mail Id are very important since it will enable us to contact you if necessary.

### **CHRIS CARD**

CHRIS card is a patient identity card issued by CMC Hospital which serves as a debit card to pay for appointments, tests, procedures and treatment at CMC Vellore.

### Benefits of CHRIS card

1. Easy to pay for appointments via online and phone.
2. Transaction is quick and easy.
3. Need not carry large sums of money.
4. Cash is more secure with CMC than in the lodge.

### Details of CHRIS card

1. Patients who wish to procure CHRIS card can avail the same from cash counters in the ISSCC building ground floor by paying Rs.1,055/- (approach the enquiry to know the counter number)
2. You are advised to load your CHRIS card with sufficient money to pay for your appointments, treatment, investigations and medicines.
3. You can recharge your CHRIS card in any of the cash counters. Recharging can be done for any amount.
4. Fresh card will be issued in replacement of lost / damaged card for a fee of Rs.115/- after verification.

## REFUNDS

### Private Patients :

1. If cancellation is done less than two days from the date of appointment, there is no refund.
2. If the cancellation is done before two days from the date of appointment, the cancellation charge is 50% of amount collected, rounded to nearest Rs.5/-.
3. If a patient has an appointment and is admitted as an inpatient or in A & E he/she will get full refund.
4. If the patient dies prior to the appointment, he/she will be eligible for full refund.

4. You can contact the OPD Supervisors at Counter No.G31/G32, ISSCC ground floor for assistance for refunds.

Unit changes are done through the Medical Superintendent's Office.

### Refund Timings:

**24 hours at room No.105, first floor of Main building.**

### ESTIMATION OF COST

If you would like to know the approximate cost of your treatment write directly to the Head of the concerned department or unit. It is **advisable to estimate your total cost before coming here.** The expenses will possibly include charges for such items as registration, revisits, tests, investigations, medicine, diet, theatre, anaesthesia, blood, oxygen, bed and nursing, radiation therapy, physiotherapy and occupational therapy, whenever these are advised by the doctor.

Your total cost will depend on the choices you make, whether you wish to be seen as a general patient or a private patient; whether you choose a private, semi-private or general bed as an in-patient.

Patients who require open-heart surgery, kidney transplant, dialysis and other highly specialized procedures, **should obtain an estimated cost of such procedures from their doctors before arriving at Vellore.** Such patients should generate funds from their own contacts. However, some economically backward patients have been able to collect money from sources like Prime Minister's relief fund, Chief Minister's relief fund, various charity organizations and appeals in newspapers for expensive treatment.

Another important factor that will affect the total cost is the length of admission which is determined by your illness and the subsequent treatment. Though doctors will give you information as to the approximate duration of hospitalization, it is sometimes difficult to give an accurate estimation as it will, depend primarily on your condition, the number of investigations and consultations required before treatment and how well you respond to the treatment given.

Apart from the above, there will be other costs incurred such as boarding and lodging. It is wise to budget for all the above and to provide for sufficient reserve. It is important to keep in mind that specialized treatment is expensive and takes time.

#### **ADVANCE DEPOSIT FOR TREATMENT :**

You can deposit an amount of Rs.40,000/- and above with CARE section under patients name for in-patients and Rs.10,000/- for out-patients.

#### **REFERRALS**

If you are referred to another department for opinion/treatment, the option is available to you to be seen either as a General or Private patient. If you choose to be a General patient and the clinic you are referred to is on the same day, contact the MRO of that clinic for an appointment.

However, if the clinic you are referred to is on another day, you have to pay Rs.65/- for a General patient at payment counters showing the referral slip. If you do not show the referral slip your chart will be sent to your previous clinic.

To see a consultant get an appointment by making a payment of Rs.540/- at the cash counter in the ISSCC, ground floor.

#### **SAFETY OF YOUR REGISTRATION CARD**

The registration card issued to you is an important document. Please retain it carefully. To obtain a duplicate registration number card contact G-31/G-32 (Supervisor counter) in the ground floor of ISSCC building. **Do not register for a new card** as this is expensive and time consuming for you and us.

#### **OUT-PATIENT CLINICS**

On reaching the appropriate out-patient clinic, submit the appointment slip to the MRO, please be seated in the waiting hall. When your medical chart reaches the clinic, the MRO in the hall will call your name. On producing the payment slip which you had obtained during registration, the MRO will send your chart to one of the doctors. If you have registered as a Private patient, your chart will go to a consultant or his/her approved assistant. Your name will be called out when your turn comes and you will be seen by the doctor. Report to MRO according to your reporting time.

When you meet with your doctor feel free to discuss all your health problems with him/her, giving all relevant information about your sickness and follow the advice given.

If the doctor decides to have some clinical tests done, such as examination of blood, urine, stool etc., you will be issued the required forms. The steps to be followed are described below under the heading “**Tests and Investigations**”.

If the doctor decides to put you on treatment, you will be given prescription slips for purchase of medicine/ injections. and / or treatment procedures. Steps to be followed are given below.

If the doctor decides to admit you as an inpatient, he/she will give you an admission order. The steps to be followed then are given below.

If the doctor decides on any other course of action, **he/she will explain the details to you.**

## **PAYMENT FOR TESTS & INVESTIGATIONS**

After obtaining the lab requisition master slip from the doctor, proceed for the payment and then for the appropriate tests/investigations.

Investigation payments can be made at all payment counters (except pharmacy counters) in the ground floor of the OPD building and ISSCC from 6.30 am to 8.30 pm. You can pay for the next days investigations in the evening itself. In the OPD block, each floor has a payment counter.

### **Company patients**

Patients paying Regular and Private rates and credit patients can make payments for investigations at Access on the ground floor of ISSCC building (490). When Access is closed payment can be made at the counters on the ground floor of the ISSCC building. Blood test can be done at the laboratory in PCF(101).

### **BLOOD (Location : G-20)**

Counter No.G20 which is located in the Ground floor of OPD is open from 6.00 a.m. to 8.00 p.m. on Monday to Friday and on Saturdays from 6.00 a.m. to 6.00 p.m.

### **URINE / STOOL / SPUTUM (Location G-21)**

Counter No.G21 is open from 7.00 a.m. to 8.00 p.m.. from Monday to Friday. On Saturdays from 7.00 a.m to 6.00 p.m. Kindly read and follow the specific instruction before giving urine and sputum samples.

### **24 HOUR URINE and other routine Biochemistry samples (Location : G-21A)**

Collect bottles from No.G21A in the ground floor of the O.P. building. After collecting the specimen return it to the same place.

Timings	:	8.30 a.m. - 4.00 p.m.
Saturday	:	8.30 a.m. - 12.00 noon
Coffee break	:	10.00 a.m - 10.30 a.m
Lunch break	:	12.30 p.m - 1.30 p.m

### **X-RAYS (Location : G-11)**

After payment, X-rays are taken in the same OPD ground floor (G-11).

### **CT SCAN, MRI (Location:Radiology Dept, Main Building)**

After payment get appointment at G-11A in the OPD building and report at instructed time.

### **ECG (Location: G-51)**

- After payment you will get an appointment for the procedure to be done. Report as instructed on time. For **Treadmill and Echocardiograms** contact the Cardiology Office on the ground floor of the Main building.

### **E.E.G., E.M.G.**

#### **(Location : New lab near N2 ward main building) :**

- After payment you will get an appointment for the procedure to be done. Report as per appointment.

### **Gastroenterology tests**

#### **(location : Second floor of OT building)**

After payment, proceed to Endoscopy room on the second floor of the Occupational Therapy Department to fix up an appointment for the prescribed tests.

### **Nuclear Medicine :**

#### **PET-CT Scan (Location : Adjacent to PCF, OP Block)**

- After payment report to Nuclear Medicine Department on the first floor, opp. B ward, in the main building.

#### **Pulmonary Function : (Location : ISSCC Seventh floor lift no.2)**

- Pulmonary Function Studies  
(Spirometry, Lung volumes, Diffusing capacity, Bronchoprovocation, Allergen skin testing, sputum induction, Rhinomanometry, 6. min walk test.)
  - Special procedures:- Fibreoptic Bronchoscopy, Pleural Biopsy, Polysomnography and other studies.
- Make payment at payment counter
  - Fix appointment at Pulmonary Function Lab



- Report to the area where the test is to be done (as per instruction provided)

For conducting certain tests like cardiac catheterization angiocardiology, bronchoscopy, arthogram etc., and for collecting samples for certain biopsy tests, the patient has to be admitted. The concerned doctor will give admission slips in such cases.

### **MEDICINES AND INJECTIONS**

If the doctor thinks that you need certain medicines, he will give you signed prescription forms. Take them to the Pharmacy payment counters for pricing and payment.

These counters function from 8.00 am to 7.30 pm. The OPD Pharmacy dispensing counter will issue medicines only for the out patients. Prescriptions of inpatients will not be processed at this counter.

**If you need an injection take the procedure form given to you by your doctor and proceed to the 24 hour injection room, which is next to the post office, after payment.**

If you are claiming reimbursement, remember to have your receipt endorsed by the pharmacist.

**It is safe to buy medicines from the hospital pharmacy to ensure quality and authenticity, correct dosage and strength of the drug. The Pharmacist will explain how to take the medication.**

### **IMMUNIZATION FOR CHILDREN (Location : ISSCC No.450)**

Children may be taken to the Immunization and Well Baby Clinic in the ISSCC straight away for immunization.

After weight and temperature recording, the doctor will examine the child and give a prescription for immunizing your child. There is no need for OP registration for this.

### **MINOR SURGERY DRESSINGS (location : OP building G-41)**

If you require minor surgical procedure or dressings, you will be given a prescription for the same, specifying the charges for the treatment. Pay the amount at the payment counter after which proceed to the O.P.Surgery dressing room (G-41) in the ground floor of the OP building.

### **OTHER TREATMENT**

For all other treatment you will be given referral slips which should be taken to the concerned doctors / units. You will be registered and given instructions to follow.

### **DAY CARE FACILITY**

For the convenience of out-patients while they undergo specific time-consuming investigation/procedures, a day care facility has been established at **A Block / O4 East**, where patients can avail a bed and hospital diet, on payment. This facility will be available only during the period of the actual investigation/procedure done during the day i.e. between 7.00 a.m. to 7.00 a.m the following day. Patients can make a request to the doctor who will make necessary arrangements.

The charge for the day-care facility is Rs.2300/- for A Block and Rs.1,150/- for O Block. These charges and the fee for the investigation/procedure should be paid and reservation made before 3.00 p.m. the previous day. The medical chart of the patient will be sent to the ward automatically.

### **BIRTH CERTIFICATE**

**(Location : M.S.Office 3 main building)**

To obtain birth certificate, death certificate, recent corrections, Insurance contact the Medical Superintendent's office(No.3) in the main building ground floor. A form has to be filled in and a fee of Rs.100/- for Birth Certificate has to be paid at the payment counter in the OP building. The birth certificate can be collected in person or by post by paying Rs.150/-.

To obtain Death certificate you must pay Rs.50/-.

### **MEDICAL REPORTS**

To get a medical report, please request the doctor at the time of your final visit. He will give you a voucher for payment and make necessary arrangements for the medical report or guide you to the person who may be responsible to arrange this. After making the necessary payment, the receipt may be submitted to the secretary in the concerned department along with a self-addressed stamped envelope. The medical report will be posted to you later. If the report is ready before you leave you may be able to take it with you. Please write your hospital number and department when you correspond, in case you have not received your medical report.

### **IN-PATIENT SERVICES**

#### **ADMISSIONS**

All admissions are made only on the advice of the doctors. If the doctor feels you require admission he/she will give you an admission slip which indicates the amount you will have to pay in advance. The admission procedure varies slightly depending upon whether the patient seeks admission in general ward or private ward.

All clinical departments have wards attached to them. All these wards have few semi-private rooms. At the time of admission patient must indicate their preference for general, private or semi-private room.

#### **GENERAL WARD ADMISSIONS**

i) After making the necessary payment you will have to take the admission slip to the ward and show it to the ward sister who will confirm your admission.

#### **PRIVATE WARD ADMISSIONS**

i) The private wards are A Block, 'O' block.

ii) Take your admission slip to the PCF counter No.3 on the first floor of the R.T. building in the main OPD where your admission will be confirmed after payment.

iii) At this counter you will be allotted your bed as and when your turn comes. This is because there is a demand for private rooms and a waiting period of a few days or even weeks may become necessary. You are expected to keep checking with this counter periodically.

iv) When your turn comes, your admission order slip will be endorsed. You should take this slip to the concerned ward where the necessary files will be prepared and you will be admitted.

#### **Advance reservation can be made for private wards:**

Get the admission slip from your doctor and proceed to PCF counter No.3 where a bed can be reserved for you. On the day of admission proceed directly to the ward mentioned on the admission slip.

### **MATERNITY PATIENT ADMISSIONS**

i) Maternity patients **in labour can go straight to the labour room** in the ISSCC.

ii) They need not wait to complete admission formalities.

### **AT THE TIME OF ADMISSION PATIENTS MUST KEEP IN MIND THAT :**

1. All admissions are made only on the advice of the doctors and not at the request of patients.
2. Routine admissions are made between 8.00 a.m. and 4.00 p.m.
3. Emergency admissions are made at all times.
4. General, semi-private and private beds/rooms are available at varying costs. For details of room/bed charges refer to page 34. It is important to note that

the charge is only for the room/bed and does not include other costs which will depend on the type of bed facility available i.e. private, semi-private or general.

5. If you are claiming reimbursement of your bills, please contact CARE Section (106) at the time of admission.

### ***NURSING SERVICES***

When you are at C.M.C. as an in-patient, your requirements will be looked after by the nursing services. They will carry out the treatment planned by your doctors, make arrangements for your tests/investigations and give constant feed back to your doctor about your progress. They will look after your convenience and comfort as a patient. You are free to contact your ward sister and seek her advice/assistance in all matters concerning your inpatient needs.

### ***DHOBIES AND BARBERS***

Authorised dhobies and barbers can be engaged for their services on payment. The ward sister will provide you information on this.

### **ATTENDANTS**

It is compulsory to bring one lady attendant to stay in the ward with the patient. In private rooms a camp cot is available for the attendant.

If a private patient does not bring a lady attendant but is in need of one he should approach the ward sister through whom an ayah can be arranged at a nominal cost. Male attendants are permitted only during visiting hours and meal times. Patients should obtain passes(2) from the ward sister for attendants and relatives bringing food. **It should be returned to the sister-incharge on discharge. Only a lady attendant is allowed to stay with the patient during the night.**

## ***SUPPORT SERVICES FOR INPATIENTS***

### ***DIET***

CMC has a Department of Dietetics which serves vegetarian, non-vegetarian, western and modified diet appropriate for health condition of patients at the bedside of patients at meal times. Food for the attendant of the patient also can be had from the dietary. Nutritious food is prepared and served under strict standards of hygiene using modern equipment and fully competent staff.

It is not advisable to give the patient food purchased from outside since the method of preparation and the environment in which it is prepared, may not be clean and hygienic.

However, **cooking in the wards is strictly prohibited.**

### ***Meal Timings***

For patients in wards

Breakfast	- 7.00	to	7.30 a.m.
Lunch	- 12.30	to	1.00 p.m.
Tea/refreshments	- 3.00	to	4.00 p.m.
Dinner	- 6.30	to	7.30 p.m.

Diet	General Ward	Private Ward
Veg & Non-Veg	141.00	190.00

### ***SPIRITUAL & PASTORAL CARE :***

Spiritual and pastoral care are offered to all patients and their families by the Chaplaincy Department. It is located in the ground floor of the main building near the Chapel. The telephone number is 2016. For further information on Chaplaincy, see page 56.

## **PROCURING MEDICINE FOR PATIENTS**

### **General Ward Patients :**

- 1) The medicines your doctor prescribes will be written on a prescription which will be given to you.
- 2) You should take the prescription to the appropriate pharmacy counter (location and timings of the pharmacy counters are listed on pages **62-63** for payment.)
- 3) After payment collect your medicines from the pharmacy.

### **Private Ward Patients :**

All medicines will be automatically procured by the nurses and the cost added to the hospital bill.

## **INFORMATION REGARDING PATIENT'S PROGRESS**

The patient and relatives should feel free to contact their doctor for information concerning the patient's progress.

### **VISITING HOURS**

Week days - 4.30 p.m. to 6.00 p.m.

Week ends - Saturdays 3.30 p.m. to 6.00 p.m.  
Sundays 10.00 a.m. to 11.30 a.m.  
3.30 p.m. to 6.30 p.m.

## **DAILY RATES**

IN-PATIENT BED RATES PER DAY	Rs. P
General Ward	535.00
Semi-Private room in General Ward	615.00
4-bed with attached bath	695.00
3-bed with attached bath	790.00
2-bed with attached bath	960.00
Double Room with AC (G7 South)	1840.00
Single Bed Room (Non A.C)	1265.00
Single Bed Room (A.C)	2475.00
Single Bed Corner Room	3165.00
Deluxe Bed Room	4255.00
Private Double Room (A/C)	2130.00
Private Single Room (A/C)	3335.00
Private Delux Room (A/C)	5465.00
CCU	3420.00
Intensive Care Unit - K.N.Ward Bed	3420.00
Intensive Care Unit - N Ward	3420.00
Intensive Care Unit - Medical	3420.00
Surgical I.C.U.	3420.00
Keeping the body in the mortuary charges/Day	C 5075 R 5075 P 5075
Preservation of body	1880 3010 3760

## **CHARGES AND SETTLEMENT OF BILLS**

At the time of admission patients usually pay an advance. After admission weekly bills are presented to all in-patients on every Monday evening. If you do not receive a weekly bill contact the ward sister or ward clerk. These bills should be settled on a weekly basis within 48 hours. A final bill will be presented on the day of discharge which should be paid before the patient vacates the room/bed. The final bill includes special procedures, major interventions etc. You can settle bills through cash, demand drafts (D.D) or credit / CHRIS cards.

If you are claiming reimbursement, proceed to Credit Authorisation and Reimbursement (CARE) Section on the first floor of the main building room No.106.

1. Please check and verify the details and the total amount to be paid.
2. Please ensure that the receipt shows the correct amount paid.
3. If possible, please tender exact amount to be paid.
4. For further clarification regarding your in-patient bills, please contact the sister-in-charge of your ward who will be able to help you.
5. ORIGINAL CASH RECEIPT IS AN IMPORTANT DOCUMENT. KEEP IT SAFE. Handover the originals to CARE section only. For all the others give photocopies.
6. All D.Ds, cheques and correspondence regarding billing should only be sent to "The Treasurer, CMC, Vellore, (Town Campus) 632 004, Tamilnadu".

## **CREDIT BILLING AND REIMBURSEMENT**

### **I. CREDIT AUTHORISATION**

**1.ACCESS** (Access for Corporates Cashless Entry and Service) has been started exclusively for credit billed (i.e., company referred, insured and deposit) patients, Phone 0416 2283604. If you are a credit billed patient, the first person you would encounter is the friendly receptionist in the ACCESS. Then the CARE staff will decide on the credit eligibility and credit extension, based on which the pleasant MCTT staff would print out the needed slips to meet the doctor. If you are an insured patient, Pre-Authorization Form (PAF) must be filled by your Doctor. The filled in form will be faxed by ACCESS Fax 0416 2283605. Replies of PAF, will be monitored by ACCESS from 8.00 am to 4.30 pm. Between 4.30 pm and 8 am replies will be received by CARE Section (Room No.106) Fax 0416 2283602 For those who want to make deposits, can do so at ACCESS, through demand drafts favouring CMC Vellore, payable at SBI Vellore town, Code 1618.

2. Before you start to CMC, Vellore, please enquire with your organisation, whether it has credit facility for your treatment at CMC. We have credit facility, only for companies listed with us, who have agreed to our terms and conditions, and those companies who settle our bills promptly.
3. If they have, kindly get a letter of credit (LOC) from the CEO of your organisation that they are referring you to CMC for treatment and that they undertake to pay all the bills in full promptly.
4. Once you are a credit billed patient you need not pay any amount in the cash counters, for any tests etc., except non admissible items. Patients/Attendants has to sign on the indoor bill if needed as per the companies instruction.

5. It is the responsibility of the CARE section to despatch the bills and get them settled.
6. Patients who require major neurological procedures, cardiothoracic surgery, bone-marrow or kidney transplantation may need to pay the estimated amount as advance.
7. Payment of bills by companies will be carefully monitored. Credit facility will be discontinued for those companies that are irregular in payment.
8. CARE Section functions 24 hours. So you can get assistance for credit patients from CARE, during non office hours and from ACCESS during office hours.
9. When a credit billed patient is referred as an outpatient to Ophthalmology Department/Mental Health Centre/Rehabilitation Institute /Nambikkai Nilayam he/she should come to ACCESS for an authorisation letter. Proceed to the referred centre with authorization letter from ACCESS.
10. Self-deposit patients: Self-paying patients can also make deposit as drafts / cheques for outpatient treatment, and they can avail credit facility against their deposit. This deposit will be their own money. Deposit from organisation, drafts / cheques from organisations must have covering letter. All drafts/ cheques should favour "CMC Vellore Association" payable at SBI Vellore Town, Code:1618.
11. Patients who pay advance to us, are requested to advise the ACCESS / CARE section regarding the bills / further treatment or refund, if any, after discharge / treatment is over.
12. Credit billed patients have separate counters for bill transactions, blood tests and pharmacy.

## **II. REIMBURSEMENT CERTIFICATE** Phone 0416 2286124

1. Registration for Reimbursement Certificate (hereafter referred to as RC) can be done only after completing the treatment for out-patients and discharge from the ward for inpatients. CMC has its own RCs for out-patients (Form A) and inpatients (Form B).
2. All payments have to be completed before registering for R.C. Please note that if you have received any concession in your bills, you can register for R.C, after paying the reduction amount.
3. The registration fee for RC for out-patient and in-patient treatment will be Rs.270/- and Rs.350/- respectively. Combined RC will be issued on payment of Rs.510/-. For each bill belonging to one period of admission or treatment the fees need to be paid.
4. In-patients are requested to submit all original cash receipts including inpatient cash advance receipt, if any. (These are receipts issued from C M C, Vellore for any payments made by you).
5. In-patients are requested to submit discharge bills in original.
6. In-patients are requested to submit a xerox copy of Medical Report / Discharge Summary in order to hasten the despatch of RC.
7. Once a registration is made we will not be able to accept anymore cash receipts for inclusion in the same registration. However, you may make a new registration with extra fees, or you may submit it along with future receipts.
8. If you need RC in your own institution's forms, please submit the blank forms to us, at the time of registration for RC and not later.

9. Patients who need RC in their employer's official forms, if any, after issuing it in our forms, would be required to pay an additional sum of Rs. 110/- for the same.
10. Ensure that you receive the receipt for registration with your registration number. If you would like to contact us regarding RC later on, please quote this number, along with your Hospital Number.
11. We will provide a summary of your bills, with detailed break-up of items, drug details and consolidated cash receipt. Detailed break up of items are available in weekly bills for inpatients.
12. Company patients with credit facility can register for reimbursement certificate, after the settlement of bills by the company.
13. Medicines which are bought from outside CMC pharmacy cannot be included in RC. However these receipts can be attested by the treating doctor if found genuine, and claimed directly from your institution. These can be submitted to us along with CMC receipts and bills, for signature. But in case, you need a separate reimbursement certificate, for outside purchase alone, you need to pay extra fees.
14. We strive to despatch Reimbursement Certificate to you within 10 working days under ordinary circumstances.
15. In case you were not able to register for RC when you were at Vellore, you may send all documents (items 2 to 6) and send the fees as Demand Draft favouring Treasurer, C M C, Vellore, payable at SBI Vellore Town, Code : 1618 and a covering letter, to the Accounts Officer, CARE Section, Accounts Department, CMC (Town Campus), Vellore 632 004, Tamil Nadu.

16. With the RC (A or B), you shall also receive, a consolidated cash receipt, a consolidated bill, and drugs list, indicating names of medicines.
17. You are advised to keep xerox copies of all papers submitted to us.
18. Please provide accurate and full address in capital letters. We send reimbursement certificate by registered post.
19. Completed RC will be handed over to patient / representative if advised so, on production of registration acknowledgement slip only. But if no one receives it, within a month of registration, it shall be sent by registered post.
20. Insurance patients are asked to contact M.S Office with claim form for R.C.

### **III. HEALTH INSURANCE** *Phone 0416 2282593*

The Health Insurance is a scheme which is very popular in the western countries, and slowly picking up in our country too. Basically, it is transferring your health risk to a health insurance company by paying a small premium. The following general insurance companies, namely, National Insurance, Oriental Insurance, United Insurance and New India Insurance have tied up with many Third Party Administrators (TPAs) to administer and manage the health needs of their clients.

The following 19, TPAs have signed up agreement with CMC, Vellore :

1. TTK Healthcare TPA Pvt. Ltd.,
2. United Healthcare India (Pvt) Ltd.,
3. Paramount Health Services (TPA) Pvt. Ltd.,
4. Family Health Plan Limited

5. Medicare TPA Services (I) Pvt. Ltd,
6. Medi Assist India Pvt. Ltd., Bangalore
7. Heritage Health Services TPA Pvt. Ltd.
8. Good Health Plan Limited., Hyderabad
9. Park Mediclaim Consultants Pvt. Ltd., New Delhi
10. ICAN Health Services Pvt. Ltd., Pune
11. Safeway Mediclaim Services Pvt. Ltd.
12. MD India Health Care Services Pvt. Ltd.
13. Genins India Ltd
14. Dedicated Health Care
15. Vipul MedCorp Pvt. Ltd.
16. E-Meditek Solutions Ltd.
17. Med Save Health Care TPA Ltd.
18. Alankit Healthcare TPA Ltd.
19. I Care Health Management & TPA Services Pvt.Ltd.

#### **Direct Insurance Companies**

20. Bajaj Allianz General Insurance Co. Ltd.
21. Star Health Insurance and Allied Insurance Co. Ltd.
22. Chola mandalam MS General Insurance Co.Ltd
23. Vanbreda International Insurance company.
24. Star Health Insurance Co.Ltd - TANGENHIS.
25. Future Generali India Insurance Co.Ltd.
26. IFFCO TOKIO General Insurance Co.Ltd.

In case you are in possession of a Health Insurance card issued by any of the above TPAs, please contact ACCESS / CARE, for further details. However, if you possess the card of any other TPA also, you may check with the ACCESS / CARE, since, we are in the process of signing agreements with many more TPAs.

However, in this connection, you need to remember the following :

- i) TPAs or Health Insurance companies do not pay for inadmissible items. So you need to carry cash in order to pay for these.

- ii) They allow only hospitalization and do not pay for investigations done and medicines bought as an out-patient. So you should be willing to pay for these, by yourself. This amount may vary based on the number and type of investigations.
- iii) In order to get hospitalized one needs to get the pre-authorisation form (request) to be filled up by our doctor whom you consult. This will be faxed or emailed by ACCESS / CARE to the TPA which shall in turn give or deny authorisation, for hospitalisation for you. If we receive the authorisation, you can have the treatment on credit upto the final approval amount. Over and above the final approval you need to pay the balance amount. But if it is denied, you need to pay for the treatment.
- iv) Please remember to pay for the inadmissible items and diet at the time of discharge. Kindly ensure that you put your signature on the final consolidated bill before you leave CMC Hospital, Vellore.
- v) Please ensure that the actual date of your admission, date of admission in the pre-authorisation request given by CMC doctor and the date of admission in the pre-authorisation from your TPA are same.
- vi) If you need any other clarification, please feel free to walk in and ask in CARE / ACCESS. CARE & BILLING Sections are open 24 hrs. 7 days.
- vii) In case, the approval is delayed, you are most welcome to make payments and claim R.C. from the TPA later on, except Star Insurance, T.N.Govt.



### **DISCHARGE PROCEDURE**

A discharge summary contains all relevant details of tests, treatment and doctor's advice. You may collect it from the department office before leaving the ward. If you return to C.M.C. for a follow-up examination or treatment, it will be helpful to bring this document with you. This discharge summary is given to you free of charge. You can also arrange for it to be sent by post to you.

### **OTHER CERTIFICATES**

For Medical fitness certificate, emergency certificate and leave certificate contact your doctor before leaving the ward. For travel concession forms contact Medical Superintendent's Office - 2. For birth and death certificates contact the Medical Superintendent's Office. (Room No.3) in the main building, ground floor.

## **GENERAL INFORMATION**

### **WHAT TO BRING / NOT TO BRING**

Your length of stay at CMC would be considerably shortened if you remember to bring with you the following:

1. All relevant reports, X-rays, Biopsy Slides, blocks, and prescriptions for drugs, which you might have obtained from other doctors.
2. Patients requiring surgery and/or blood transfusions are advised to bring relatives or friends as blood donors.
3. Patients requiring in-patient care should bring along one lady attendant to stay in the ward during the night. Male attendants or relatives are not allowed to stay with the patient in the ward after visiting hours.
4. For a longer stay you may find it convenient to bring items such as flask, a tiffin carrier, plates, tumblers, knife, spoons, etc.

5. Patients are advised to bring a lock and key to keep their personal belongings safe in the cupboard, cabinet or drawer provided.
6. During the months of (November to February), you may require light warm clothes.
7. Sheets, blankets, pillow-covers and towels are provided for inpatients.
8. Bring only essential personal items of clothing and toilet articles. It is not advisable to bring jewellery or other expensive articles. For inpatients requiring surgical procedures, it is the responsibility of the relatives/ attendants to take possession of all valuable personal belongings. **CMC will not take any responsibility for the loss of personal belongings of patients.**
9. Patients should not bring money (large amounts) in the form of a draft as they will find it difficult to find an introducer.
10. Children below the age of 12 are not allowed to visit patients in the wards.

### **TRANSPORT AND AMBULANCE FACILITIES**

1. **With prior payment :** Arrangements for an ambulance to meet critically ill or non-ambulant patients at Katpadi railway station can be made by writing to the Medical Superintendent, C.M.C./PRO before your visit, by paying in advance.
2. **While at CMC :** You can make use of this facility by making the necessary payments. Kindly contact our Reception staff at the Main Reception.

## **WHEEL CHAIRS / STRETCHERS**

These are available near the ISSCC Building and at the Main Reception.

## **FOOD**

The Young Women's Christian Association (Y.W.C.A.) Canteen attached to the CMC Annexe serves south Indian and Western food. Room service is also offered to the guests in the CMC Annexe. Advance booking facility and coffee, tea, snack tokens are available in advance to avoid rush at peak hours. The service hours are :

Breakfast	:	6.45	to	8.45 a.m.
Breakfast (Sunday)	:	6.45	to	9.30 a.m.
Refreshments	:	9.00	to	11.30 a.m.
Lunch	:	12	to	1.30 p.m.
Tea	:	3.00	to	5.30 p.m.
Dinner	:	7.00	to	8.30 p.m.
Dinner (Sunday)	:	7.00	to	8.15 p.m.

## **HOSPITAL HOLIDAYS**

Weekly Holidays	-	Saturday afternoon
	-	Sunday full day
New Year	-	January 1
Republic Day	-	January 26
Good Friday	-	as per calendar
Independence Day	-	August 15
Christmas	-	December 25

## **WORKING HOURS**

Offices:- 8.00 a.m. to 4.30 p.m.

## **A WORD OF CAUTION**

There are a few people totally unconnected with CMC posing as guides, doctors and volunteers. **Please do not be misled by these touts and brokers who may approach you with a promise of getting appointments, blood, bed, special care by doctors. etc., in exchange for money.**

Please note :

1. For any requirement of blood the officer in charge at the Blood Bank should be contacted.
2. All cash is to be remitted **only at the cash counters and not to any individual.**
3. Doctors will attend on you only in the outpatient clinic and departmental offices and in the wards
4. All staff have identity badges. Please ask to see them if you have a doubt.
5. **Tipping staff in cash or kind is strictly prohibited.**
6. **C.M.C. does not have any branch office in any part of India and does not work through the assistance of any agent.**

**If you face any sort of problem and need any clarification or assistance, please contact the staff of the Public Relations Office who are happy to do all they can to help you.**

## **ASSISTANCE PROVIDED BY THE PUBLIC RELATIONS DEPARTMENT**

This department, centrally located at the

main entrance of CMC, provides general information, publications about the Institution, guidance, assistance and subsidized accommodation for very poor patients. During your stay at CMC there may be instances when you face various problems for which you require assistance. In all such situations you are requested to feel free to meet the Public Relations Officer who will help you.

### **Main Reception**

This is situated at the entrance and provides assistance 24 hours. The staff at the reception will help you locate inpatients, and guide you to various departments. The Official Guide to CMC is available here.

### **Information about CMC Main Campus**

Patients / relatives / visitors wanting to know more about the Institution, its objectives, values, what it stands for, programmes, departments, historical background and publications are welcome to meet the P.R.O. For individuals and small groups who are genuinely interested in CMC and its work, arrangements can be made for them to have a tour of the campus, with prior appointments.

### **Friends of CMC Vellore**

Friends of CMC Vellore is a network of benevolent people, interested in the work of CMC. Visitors, patients and relatives are welcome to join the FOV organization. Membership is free. Just fill in the form on the last page of this book and give to the Development Office or any of the Reception Counters. We will put you on our mailing list and send you our newsletter, featuring new developments and opportunities for sharing in our charitable projects. The Friends group is a source of encouragement and support. The FOV membership does not entail any special privileges or

concessions for patients or relatives. But by becoming a friend, we hope, you will support and promote our work among the poor and the marginalized.

### **Donations**

Those who are committed to the cause of the Institution and would like to support it by making a donation in cash or kind are requested to enquire for details from the department. For further information on this see page 60.

### **Suggestions**

When you feel you have a valuable suggestion pertaining to any area of the Institution which could improve our working system, kindly meet the P.R.O. with such suggestions. Your suggestions will be forwarded to the appropriate department and if found feasible, will be implemented. We need your suggestions to help us serve you better.

### **Lost and Found articles**

While patients are asked not to bring costly articles, in the event of losing any items, they are requested to check at the Public Relations Department. On the contrary if patients/attendants happen to find a costly article, they are requested to bring it to the Public Relations Officer who will try to locate the owner.

### **ACCOMMODATION**

The CMC Annexe in Sathuvachari, provides accommodation for patients and relatives who might have to stay here for a long time. All rooms are double bedded with attached bath. Hot water is supplied on request. There is heavy demand for this facility in order to be sure of your accommodation, write, preferably 6 weeks in advance to the Manager, CMC. Annexe, C.M.C.(Town campus),Vellore - 632 004, stating when (specify date) it is required. If accommodation is available intimation

will be sent to you through a confirmation card. There is a common kitchen situated on the first floor of the Annexe. **No stoves are allowed in the room.**  
Phone : 0416 - 2253946 / 2255736

For very poor patients subsidized accommodation is provided by CMC in the Chatram situated just outside the eastern wall of the town campus. For further information contact the Public Relations Department.

## PATIENT'S RIGHTS AND RESPONSIBILITIES

### *Rights of Patients:*

- (1) Be treated with dignity, respect, consideration of their individual values and belief and privacy during examination, procedures and treatment.
- (2) Be protected from physical abuse or neglect.
- (3) Refuse treatment.
- (4) Confidentiality of all records and communications, to the extent provided by law.
- (5) Participate in decisions about their care and provide informed consent.
- (6) Be informed of the estimated costs of proposed treatment.
- (7) Access to information contained in the Medical Record in the form of a Medical Report / Discharge Summary.
- (8) Voice their concerns and complaints with the Patient Advocacy Cell of the Medical Superintendents Office. (Ph.: 0416-2282626).
- (9) Have the appropriate family member eligible to all the above rights, in case the patient is unable to meaningfully participate in his / her care.

### *Responsibilities of Patients:*

- (1) Provide accurate and complete information about their health condition.

- (2) Follow the treatment plan recommended by the treating Doctor.
- (3) Accept responsibility for their actions if they refuse treatment.
- (4) Preserve and produce all the records of their illness.
- (5) Accept responsibility for the safekeeping of their valuables and possessions.
- (6) Abide by the rules and regulations of the hospital including the "No-tobacco Campus Policy".
- (7) Be considerate of the rights of other patients and CMC personnel by assisting with the control of noise, cleanliness and number of visitors.
- (8) Respect the property of others and that of CMC.
- (9) Provide honest information concerning their ability to pay for services and pay bills in time if they have agreed to do so.
- (10) Provide useful feedback about services and policies.
- (11) Treat all healthcare workers with respect.
- (12) Abide by all applicable National, State and Local laws.

## **PUBLIC UTILITY SERVICES FOR PATIENTS/ATTENDANTS**

### **Postal Service**

The Sub Post Office, situated in the main campus provides regular postal services and handles all transactions.

It has the following facilities :

	On Full Working days	On Saturdays
1. References and enquiries		
Certificates of Posting and Postage Stamps sold	10 am to 6 pm	10 am to 6 pm

2. Registration, Parcels, Money Orders and Insurance Indian Postal Orders issued	10 am to 4 pm	10 am to 4 pm
3. Savings Bank and Certificates,	10 am to 3 pm	10 am to 1 pm
4. Coin Box	10 am to 6 pm (On working days only)	
5. Speed Service	10.00 a.m. - 17.00 hours (On all working days)	

Value Payable parcel booking service is available in delivery post offices only i.e. at Vellore Fort Post Office.

#### ***Incoming Letters and Telegrams***

All forms of communication addressed to patients are passed on promptly.

- a) ***For in-patients:*** Letters received by ordinary post are delivered at the bedside by the ward staff. Registered letters, money orders and telegrams are delivered by the postman by the bedside.
- b) ***For all others:*** Those names that are not in the current inpatient list, letters and telegrams will be sent to the Medical Records Department, where every effort will be made to trace the addresses. If this is not possible, the article will be redirected to the known address, or returned to the sender or to the Post Office. However, on many occasions it becomes extremely difficult or even impossible to identify the persons, due to inadequate name and address. Therefore, in your own interest **please give your correct and detailed address to all those who may wish to contact you.**

- i) If you are admitted as an in-patient, please give your name as entered in the CMC records, your registration number, ward identification, and bed number.
- ii) If you are staying in the CMC Annexe, the words "CMC Annexe" and your room number should be given in the address.
- iii) If you are an out-patient, please give your local residential address and receive your communications there. However, if you wish, you can arrange to receive your communication, care of the Public Relations Office. The address is "C/o Public Relations Officer, C.M.C. (town campus), Vellore-632 004", Tamilnadu. Letters received at this address will be retained in the Public Relations Office and it will be **your responsibility to collect your communications from this office.**

#### ***TELEPHONES***

- 1) Incoming telephone calls for in-patients are connected to the phone nearest to the patient's bed.
- 2) All other patients/relatives/visitors are requested to contact the Sub Post Office for S.T.D./local calls.
- 3) To contact any particular extension number you may dial the same prefixing 228 to it.

#### **DID (Direct Inward Dialing) facility**

Through this facility the main Hospital, College Campus and the Schell Hospital can be directly accessed by dialing 228 followed by the extension number. Those who do not know the extension number can dial 2282400 / 2282500 / 3072500 / 3072400 for operator assistance. The caller will not be charged, if the extension happens to be busy or the call is unanswered. Some of the important extensions are given below:

Accident & Emergency Medicine Services	- 3111
Annexe (Hospital)	- 2007
Blood Bank	- 2538
Main Reception	- 2040 / 2629
OPD Reception	- 2865
ISSCC	- 3220
ACCESS	- 3429 / 3430
Chaplaincy	- 2016
Ophthalmology Department	- 1201
Medical Records	- 2558
Mental Health Centre	- 4485
Public Relations Office	- 2014
Rehabilitation	- 4302
Transport Department	- 2022
Well Baby Clinic	- 3214

### **BANKING SERVICES**

Branches of various nationalised banks are located on Ida Scudder Road opposite to the main campus. They are the Central Bank of India, State Bank of India (Vellore Town Branch) Code 1618 and the State Bank of Travancore. A branch of the Central Bank of India operates in the main campus. When you are in CMC you may require additional money which you would like to bring from your home town. Take an uncrossed Demand Draft in favour of your attendant Payable at SBI, Vellore Town or Central Bank of India, Vellore. If the amount exceeds Rs.20,000, your D/D will automatically become account payee. If you require an introduction to open an account for encashing the Demand Draft, kindly contact the Public Relations Officer. ATM facility is available for SBI and CBI inside the campus.

### **FOREIGN CURRENCY (Remittance from abroad)**

1. ACCOUNT NAME : CHRISTIAN MEDICAL COLLEGE  
VELLORE ASSOCIATION
  2. CURRENT ACCOUNT NUMBER: 32347266812
  3. BANK NAME & ADDRESS :  
STATE BANK OF INDIA  
VELLORE TOWN BRANCH  
BRANCH CODE : 1618  
IDA SCUDDER ROAD, VELLORE-632 004.  
TAMIL NADU, INDIA
- SWIFT NUMBER : SBININBB473  
SBI FAX NO.0416-2222188  
SBI TELEPHONE NO.0416-2220770 / 2221538

**Please mention the patient's name and hospital No.**

### **MONEY TRANSFER (Within India for Hospital Expenses only)**

#### **I. FEDERAL BANK**

1. ACCOUNT NAME : CHRISTIAN MEDICAL COLLEGE  
VELLORE ASSOCIATION
2. ACCOUNT NUMBER : CMC SB a/c : 11920100034111

**Please mention the patient's name and hospital No.**

#### **II. SBI**

1. ACCOUNT NAME : CHRISTIAN MEDICAL COLLEGE  
VELLORE ASSOCIATION
2. CURRENT ACCOUNT NUMBER: 10404158238
3. BANK NAME & ADDRESS : STATE BANK OF INDIA  
VELLORE TOWN BRANCH  
BRANCH CODE : 1618  
IDA SCUDDER ROAD, VELLORE-632 004.  
TAMIL NADU, INDIA.

IFSC CODE : SBIN0001618  
SBI FAX NO.0416-2222188  
SBI TELEPHONE NO.0416-2220770 / 2221538

**Please mention the patient's name and hospital No.**

### III. ICICI BANK

1. ACCOUNT NAME : CHRISTIAN MEDICAL COLLEGE  
VELLORE ASSOCIATION

2. SAVINGS ACCOUNT NUMBER : 614301012613

3. BANK NAME & ADDRESS :  
ICICI BANK Ltd  
VELLORE BRANCH  
OFFICERS LINE  
VELLORE-632 004.  
TAMIL NADU, INDIA.

ICICI PHONE NUMBER : 0416 - 2221334

**Please mention the patient's name and hospital No.**

### FOR HOSPITAL EXPENSES

Demand Draft (a/c payee)  
In favour of : CMC VELLORE  
Payable at : State Bank of India / Central Bank of India / Any  
Bank in Vellore.

### PERSONAL EXPENSES

DEMAND DRAFT (NOT ACCOUNT PAYEE)  
In favour of : "Patient's Attendant" payable at State Bank of  
India / Vellore Town Branch (1618).  
Smaller amounts upto Rs.20,000/-  
Contact PRO for introduction and opening of account.

### Timings :

On Weekdays 10.00 am to 01.30 pm  
02.00 pm to 03.30 pm  
Saturdays 10.00 am to 12.30 pm

### **FOREIGN NATIONALS REGISTRATION (No.622)**

The Government has made it mandatory that all foreign nationals coming for treatment be registered with the foreign registration office and Vellore North Police Station within 24 hours of arrival at CMC.

Registration forms will be made available at the International Relations Office next to the Public Relations Office. For in- patients who are directly admitted please ensure that the PRO is informed for assistance.

### **VISA Extension**

For extension of VISA, get a letter from the doctor mentioning the reason for your stay. Contact International Relations Office, No.622 in the Main building. Xerox copies of passport, dollar exchange certificate, photograph, proof of residence (4 copies each in case of 1 month and 6 copies each for more than one month) are required.  
**VISA extension letter will not be given to those patients whose treatment is over and 5 days are left for VISA expiry.**

### **TICKET BOOKINGS**

You can book train tickets at the Passenger Reservation System Counter in the Prince Manor Complex next to CMC out gate.  
Timings : 8.00 a.m. - 2.00 p.m.

### **THE CHAPLAINCY**

Spiritual and pastoral care are offered to all patients and their families by Chaplaincy. It is located on the ground floor of the main hospital building near the Chapel. CMC believes that at the heart of all its health care spiritual health

Monday - Saturday : 7:00 am - Morning devotion  
First day of every month : 6:45 am - Holy Communion Service  
Sunday Worship : 7:30 am - Tamil  
(2nd Sunday Holy Communion)  
: 8.00 am Oriya ISSCC Chapel  
(4th Sunday Holy Communion)  
: 8:30 am - Telugu  
(3rd Sunday Holy Communion)  
: 9:00 am - Nepali Service  
(Chapel - ISSCC)  
(4th Sunday Holy Communion)  
: 9:30 am - Malayalam  
(2nd Sunday Holy Communion)

Roman Catholic worship is held daily at 6.00 a.m. on the second floor of the ASHA Building.



## **DONATIONS**

Some of the patients who are grateful for the care and healing received at CMC Vellore make donations to support the work of the College and Hospital. Donations of all sizes are welcome. Make your cheque or demand draft payable to CMC Vellore Association. All donations to CMC are eligible for income tax exemption, under 80G of the Income Tax Act. This allows you to deduct 50% of the donation from your taxable income, up to 10% of total income for the financial year. We will send you a receipt with IT exemption certificate to enable you to make the claim.

Every day thousands of suffering people come to CMC for healing. Many of them cannot pay for the treatment that they need. CMC tries its best to provide concessional or free care to the poor. But our resources are limited and the need is much more. Kind friends enable us to do far more than is possible from our own funds. Some contribute to buy equipment, others give for the special needs in the unit under which they were treated. Many people are keen to support the care of very poor patients coming for treatment.

The **Person To Person Fund** enables us to give small grants to several patients, requiring inpatient care. The donor will be sent a report about the particular patient, chosen to benefit from the donation given.

The **Emergency Fund** gives larger grants to people in need of expensive life-saving surgery or medical treatment urgently.

The **Centenary Endowment Fund** invests contributions and uses the interest to provide up to Rs. 2,00,000/- to patients needing expensive cardiac surgery or other similar hi- tech procedures.

For further information about CMC and to join the Friends of CMC Vellore network, please see page 64.

**Christmas Cheer Fund** for gifts to children in the ward, orphans, destitutes, poor and marginalised of Vellore to be given at Christmas time.

**Nursing Service Special Fund** used for amenities for nurses, in service training and conferences, books etc.

**Scholarships for students** in CMC's Allied Health, Nursing and Medical Training Programme.

## **After Life Services**

CMC's mission constitutes patient care, education and research. We aim at compassionate care right from the time a patient arrives at the doorstep of our hospital till the patient and the family leave us. If a patient dies it is our responsibility to reach out to the bereaved family and help them. The staff of the Public Relations Department will help the bereaved family members in all possible ways to cope with their loss and co-ordinate the after life services. They will assist in obtaining all required documents, in cremation, arranging for burial if needed or make arrangements for transporting the body home. **This service will be made available round the clock and we request the family to inform the main reception in the event of death.**

## **BURIAL AND CREMATION CHRISTIAN BURIAL**

The deceased family who wishes to have the burial of their loved ones, at the government cemetery may contact the Chaplaincy Department for necessary arrangements. Poor christian patients who are unable to pay for the burial can be buried at the "free" burial ground meant for Christians.

### ***FOR HINDU CREMATION***

Care Taker  
Cremation Ground  
(Near old Palar Bridge)  
Vellore

### ***FOR MUSLIM BURIAL***

The Priest  
Mosque, Gandhi Road  
Vellore 632 004.

## ***PROCEDURE FOR BODY TO BE TAKEN BY ROAD/ BY TRAIN / BY PLANE***

- (1) Bills for hospitalisation should be settled.
- (2) To obtain death, embalming, police clearance and undertaker's sealing certificates which are required, contact the ALS staff at the Main Reception.
- (3) The ALS staff will help with transport arrangements for the family to take the body home.

**A fund** that is administered by the Child Health Department for poor patients.

**A Special fund** for the support of the Low Cost Effective Care unit which provides free medical treatment to the local poor, including outpatient and inpatient care.

**A general fund for poor patients** who are not able to be helped by any of these other funds.

For details of these and other opportunities for giving to CMC please contact the Public Relations Office, the Development Office, the ward or departmental sister or your doctor. Please give the donation either to the Public Relations Office or in the Development Office, and take a receipt.

**YOU CAN DONATE MATERIALS IN KIND** for adding to patient comfort and convenience in the ward/ waiting halls etc. Items such as electric fans, folding chairs, and such other utility items, will always be needed. Assistance and advice regarding this can be had from the Public Relations Office.

**USED STAMPS** Indian or Foreign (commemoratives only) for our "stamp project for the differently abled". Poor patients who are differently abled and require inpatient care for a considerable length of time are able to earn some money during their stay from this project. Used stamps are processed by these patients and are finally sold. Further details regarding this can be had from the Public Relations Office.

#### **DONATE BLOOD**

CMC depends entirely on patient's relatives and volunteers for their blood requirements. When you meet your doctor discuss the blood requirements for your treatment or surgery. Your relatives can donate blood into the blood bank at any time, even if it is much before your scheduled date of surgery, Blood Bank will credit it in your patient. However, if unexpected emergencies arise there might be rare instances where Blood Bank might not be able to provide blood despite your donation. However, maximum effort will be made to see that this does not happen. Most of the time, unless blood bank is facing an acute shortage of a particular blood group, donations do not have to be group specific. Blood bank welcomes volunteer donors at any time.

### **LOCATION AND WORKING HOURS**

#### **PHARMACY SERVICES**

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##### **1. OPD Pharmacy : (OP Block)** For all outpatients

Monday to Friday - 8.00 a.m. to 8.00 p.m.  
Saturday - 8.00 a.m. to 6.00 p.m.

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##### **2. SSHS Pharmacy: (OPD Block)** for staff, staff dependants, retired staff & dependants

Monday to Friday - 8.00 a.m. to 6.00 p.m.  
Saturday - 8.00 a.m. to 4.00 p.m.

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##### **3. Casualty Pharmacy: (Adjacent to Accident & Emergency Department)** For all Casualty patients

All days including Sundays & holidays - 24 Hours

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##### **4. ISSCC Pharmacy : (ISSCC Building)**

All days including Sundays & holidays - 24 Hours

For ISSCC In-patients & Out-patients; Paediatric Casualty, Haematology, RT, Medical Oncology, PMR & Psychiatry Out-Patients.

- A block prescriptions during night (10.00 pm to 8 am)

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##### **5. ISSCC - OR Pharmacy (ISSCC Building)**

For ISSCC operation theatres & labour room.

Monday to Friday - 7.00 a.m. to 3.00 p.m.  
Saturday - 7.00 a.m. to 11.00 am

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#### 6. Main Pharmacy : (Main building near N2 ward)

All days including Sundays and Holidays - 24 Hours

- All pink prescriptions from all wards in the main building.
- All (private) duplicate prescriptions from all wards in the main building.
- Ward Stock, Departmental Stock, D.D.A., Nephrology-Transplant & Dialysis patients & Staff book.

#### 7. A Block Pharmacy (A1 - A6 wards)

Monday to Sunday - 8 am to 10 pm

#### 8. A 9 Pharmacy (A7-A9 wards & BMTU)

Monday to Saturday - 8 am to 10 pm

Sunday - 9 am to 10 pm

#### 9. O.R. Pharmacy: (Main OR)

Monday to Saturday - 7.00 a.m. to 9.00 p.m.

Sunday - 7.00 a.m. to 11.00 a.m.

For operation theatres, surgical ICU & emergency drugs.

#### 10. O Block Pharmacy : (Main building, 5th Floor)

For private patients in the wards of the Main building.

Monday to Friday -- 9.00 am to 5.30 p.m

Saturday -- 9.00 am to 1.00 p.m

#### SPOT THE SYMPTOMS

##### DISEASE

##### SYMPTOMS

- Jaundice : nausea, vomiting, low grade temperature loss of appetite
- Tuberculosis (lung : prolonged cough usually with expectoration, low grade evening rise of temperature, loss of appetite, marked loss of weight.

- Typhoid : high fever, malaise, coated tongue
- Measles : high temperature, watering eyes, sore mouth, temperature subsides with appearance of skin rash.
- Mumps : fever, swelling on both sides in front of the ears, inability to open the mouth.
- Diphtheria : high temperature, sore throat, white patch in throat.
- Heart Attack : sudden severe chest pain, profuse sweating, difficulty in breathing. occasionally, a mild discomfort in the chest may be the only symptom of a mild heart attack.
- Diabetes : excessive hunger, excessive thirst, excessive urination.
- Hypertension (High Blood Pressure) : unexplained headache, dizziness vertigo
- Cancer : an ulcer that does not heal, irregular bleeding per vagina, painless or painful swelling of any size; cough which does not clear up; hoarseness of voice; difficulty in swallowing; alteration in bowel habits.

Join the Friends Of CMC Vellore



To know more about the activities of CMC and the latest developments.

To care for suffering patients in their time of need.

To share in CMC's work of healing, teaching and research through prayers and financial support.

For further information please contact

Development Office  
CMC Hospital  
Vellore 632 004

Email: [dev.office@cmcvellore.ac.in](mailto:dev.office@cmcvellore.ac.in)

The following publications are available at the Development Office:

1. A DVD showing one day at CMC, entitled Home of a Healing God, produced by a professional team from Australia. It is an excellent introduction to CMC.
2. A comprehensive annual report summarizing the important aspects of the work of CMC.
3. A brief biography of Dr. Ida Scudder, our Founder, by Sheila Smith.
4. Attractive notelet cards showing the CMC Chapel, with envelopes and post cards.

### Invitation to join Friends Of CMC Vellore

*Please complete this form if you would like to join the Friends Of CMC Vellore network.*

Name .....

Occupation/Organisation .....

Postal Address .....

.....

.....

PIN

Country .....

Email .....

I would like to become a Friend of CMC Vellore

*Signature*

I am a CMC patient ☐ patient's relative ☐

visitor to CMC ☐ well wisher ☐

Preferred language for communication

English ☐ Tamil ☐ Hindi ☐

I would like to make a donation of Rs. ....

I want to know about contributing by bank transfer ☐

### OUT PATIENT SERVICE SCHEDULE

DEPARTMENT	DAY	LOCATION	CONSULTANT
Anaesthesia	Monday to Friday (2-4.30 pm)	Speciality I 1st Floor OP Block Room 6 B & 7 B	: Anaesthesia Consultant
Pre Anaesthetic Clinic	Mon to Sat (8-4.30 pm)	Room 360 Just behind Chaplaincy	: Anaesthesia Consultant
Cardiology I	Tuesday Friday (Morning)	OP Building 120	: George Joseph, MD, DM(Card.), FCSI : Viji Samuel Thomson, MD, DM (Card) (On leave) : Sujith Thomas Chacko, MD, DM (Card) : Lijo Varghese, MD, DM (Card)
Kindly Note: Patients attending Cardiology department can take a card for any consultant. They will have a preliminary assessment by a doctor following which they will be seen by the Consultant on the day he / she is available in the OPD along with available preliminary investigation reports.			

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Cardiology II	Monday Thursday (Morning)	OP Building 120	: V. Jacob Jose, MD, DM (Card.), FACC, FIAE : Paul V.George, MD, DM (Card) : Purendra Kumar Pati, MD, DM (Card) : Mithun J Varghese, MD, DM (Card)
Cardiology III	Wednesday Saturday	OP Building 120	: Oommen George, MD, DM : John Jose, MD, DM : Vipin Kumar, MD, DM
Heart Failure Clinic	Wednesday Saturday	"	: John Jose, MD, DM : Vipin Kumar, MD, DM
Cardiology IV (EP Clinic)	Monday Wednesday Friday (2-4 pm)	OP Building 1st Floor	: Bobby John, MD, DM (Card), PhD MAMS, FACC, FHRS : David Chase, MD, DM (Card)

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Dental Unit I			: <b>Oral &amp; Maxillofacial Surgery</b>
	Monday	O.P. Block	: Rabin K.Chacko, MDS, FDS, RCPS
	Wednesday	130	: S. Arun Paul, MDS
	Friday		
General Dentistry	Mon, Wed & Friday		: Christinal D.George, BDS, FGD
			: Gladwin D.Khanapur, BDS, FGD
			: Roselin Moses Kommu, BDS, FGD
			: Shiny Sheja Reena R, BDS, FGD
Dental Unit II	Tues, Thurs & Saturday	OPD block	: General OPD & PC
			: Santosh Koshy, MDS
			: Jagadish Ebenezer, MDS
			: Soumya SV, MDS
			: Shini Susan Samuel, MDS
			: Surya Prakash Sarma, MDS

DEPARTMENT	DAY	LOCATION	CONSULTANT
Dermatology Venereology & Leprosy, Unit I	Mon Morning (New)	OPD Block 220	: Renu George, MD
	Afternoon (Repeat)		
	Wed Morning (New)		
	Afternoon (Repeat)		
	Friday - Repeat		
	Mon Morning (New)		: Dharshini, MD
	Afternoon (Repeat)		
	Wed Morning (New)		
	Afternoon (Repeat)		
	Mon Morning (New)		: Sivaranjini, MD
	Afternoon (Repeat)		
	Friday Morning (New)		
	Afternoon (Repeat)		
	Wed Morning (New)		: Poonam Agarwal, MD
	Afternoon (Repeat)		
	Friday Morning (New)		
	Afternoon (Repeat)		
Hansen's Clinic	Tuesday (Afternoon)	"	: Special Clinic Registrar

DEPARTMENT	DAY	LOCATION	CONSULTANT
Paediatric Dermatology	Mon Morning (New & Repeat)	OPD Block 220	: Poonam Agarwal, MD
	Wednes "		: Sivaranjini, MD
	Friday "		: Dharshini, MD
	Sat "		: Renu George, MD
Dermatology, Venereology & Leprosy Unit II	Tues, Thurs & Sat (Morning) (New & Repeat)	OPD Block 220	: Susanne A.Pulimood, MD DVL
	Tues, Thurs(Morning) (New & Repeat) Saturday (Repeat)		: Dincy Peter, MD DVL
	Tues & Sat (Morning ) (New & Repeat) Thurs (Repeat)		: Leni George, MD DVL
	Tues, Thurs, Sat (Morning) (New & Repeat)		: Manu Chopra, MD DVL

DEPARTMENT	DAY	LOCATION	CONSULTANT
Cosmetic Dermatology Clinic	Tues (New & Repeat)		: Manu Chopra
	Wednes "		: Dincy Peter
	Thurs "		: Anzy Batra
	Sat "		: Dincy Peter
ID Clinic	Wednesday (Afternoon) (New & Repeat)	Urology OPD 250	: Susanne A.Pulimood
			: Dincy Peter &
			: Leni George
			: Manu Chopra
Pemphigus Clinic	Tues (Morning) (New & Repeat)	OPD Block 220	: Leni George
			: Anzy Batra
Psoriasis Clinic	Thurs (Morning) (New & Repeat)	"	: Susanne Pulimood
	Sat (Morning) (New & Repeat)		: Anzy Batra
Tropical Dermatology	Thurs (Afternoon) (New & Repeat)	"	: Susanne Pulimood

DEPARTMENT	DAY	LOCATION	CONSULTANT
Dietetic Clinic	Monday to Friday 8.00 am-4.00 pm Saturday 8am to 12pm	O.P.Block 121	: Dietitian M.Sc. (Nutrition & Dietetics) or Registered Dietitian
Developmental Paediatrics OP Services (Private Consultation on Monday & Thursday)	Monday Thursday Friday	ISSCC 1st Floor (550)	: Beena Koshy, MD (Paed) (On leave) : Samuel P.Oommen, MD, DNB(Paed)
Developmental Assessment and Assistance	Monday to Friday	Developmental Paediatrics Unit	
ENT-I	Monday Thursday	New & review 3rd Floor 320	: Anand Job, DLO., MS., MNAMS (On leave till May 2013) : Rita Ruby Albert, DLO., MS., DNB, FRCS (Glasg) (On leave till Nov 2013) : Regi Thomas, DLO., DNB : Lalee Varghese, DLO., MS., DNB : Rajan Sundaresan, DLO, MS

DEPARTMENT	DAY	LOCATION	CONSULTANT
Paeditric ENT-I (PET-I)	Monday and Thursday (New & review)	3rd Floor 320	: Anand Job, DLO., MS., MNAMS (On leave till May 2013) : Rita Ruby Albert, DLO., MS., DNB, FRCS (Glasg) (On leave till Nov 2013)
ENT II	Tuesday          Friday	O.P.D.Block 320 3rd Floor       "	: Mary Kurien MS, DLO (On leave) : John Mathew, MS, DLO FRCS (Glasg) : Mary John, MS, DLO DNB (On leave) : George Ani Mathew, MS, DLO : Ramanathan, MS, DLO : Ajoy Mathew Varghese, MS, DNB  : Mary Kurien, MS, DLO ( On leave) : John Mathew, MS, DLO FRCS (Glasg) : Ajoy Mathew Varghese MS, DNB : Mary John, MS, DLO, DNB (On leave) : George Ani Mathew, MS, DLO : Ramanathan, MS, DLO



DEPARTMENT	DAY	LOCATION	CONSULTANT
Paed.ENT II	Tuesday	OPD Block III floor 320	: Mary Kurien MS, DLO (On leave) : John Mathew, MS, DLO FRCS(Glasg) : Ajoy Mathew Varghese MS, DNB : George Ani Mathew, MS, DLO
	Friday	"	: Mary Kurien MS, DLO (On leave) : John Mathew, MS, DLO FRCS(Glasg) : Ajoy Mathew Varghese MS, DNB : George Ani Mathew, MS, DLO : Ramanathan, MS, DLO
ENT III	Wednesday Saturday	OPD Block - 320 & Speciality area 340	: Jareen Ebenezer, MS, DLO : Maheswaran, MS, DLO : Rajiv Michael, MS, DLO, DOHNS (ENG) : Rupa Vedantam, MS, DLO : Suma Susan Mathews, MS, DLO
Paediatric ENT III & Cochlear Implant Clinic Services Offered	Wednesday Saturday	OPD Block 320	: Rupa Vedantam, MS, DLO
	Cochlear implants and otoneurology Endoscopic sinus surgery Head and neck and skull base surgery Laryngology & Voice disorders Laser Surgery Paediatric ENT General ENT		

DEPARTMENT	DAY	LOCATION	CONSULTANT
ENT IV(AVU)	Monday	320 3rd Floor	: Achamma Balraj, MS, DLO, M.Sc in Audiological Medicine (London) (Private New, repeat only with permission) : Anjali Lepcha, MS., DLO (New & repeat) : Ann Mary Augustine, MS, DLO (New & rep.) : Amit Kumar Tyagi, MS,DLO(Gen New& rep)
	Wednes	340 3rd Floor	: Achamma Balraj (Repeat) : Anjali Lepcha (New & Repeat) : Ann Mary Augustine (General New & rep)
	Friday	320 3rd Floor	: Achamma Balraj (New & Repeat) : Anjali Lepcha (New & Repeat) : Ann Mary Augustine (New & Repeat) : Amit Kumar Tyagi (General New & repeat)
Endocrinology	Monday & Thursday	111 OP Block 1st Floor	: Nihal Thomas, MD, MNAMS, DNB(Endo), FRACP (Endo), FRCP (EDIN) : Simon Rajaratnam, MD, MNAMS, DNB(Endo), FRACP(Endo), PhD(Endo) : Thomas V.Paul, MD, DNB(Endo), PhD (Endo) : H.S.Asha, DNB(General Medicine),DNB(Endo) : Dukhabandu Naik, MD, DM (Endo)

DEPARTMENT	DAY	LOCATION	CONSULTANT
Pituitary Clinic	Monday & Thursday 2 - 5 pm	111 O.P Block 1st Floor	: Pituitary Clinic Consultant
Osteoporosis and Metabolic Bone Clinic	Mon & Thurs 2-5 pm	Main building, 2nd floor - 810 Endocrine Office	: Thomas V.Paul : H.S.Asha
Integrated Thyroid Clinic	Mon & Thurs 2-5 pm	"	: Nihal Thomas : Dukhabandu Naik
Integrated Diabetes Foot Clinic	Tuesday 1-3 pm	"	: Endocrine with PMR and Vascular Surgery
Diabetic Clinic	Wednesday Saturday 9 am - 12 pm	111 OP Block 1st Floor	: Diabetic Consultants
Diabetes Education	Mon to Sat	"	: Diabetes Educators

DEPARTMENT	DAY	LOCATION	CONSULTANT
Adult Young Diabetes Clinic/ Gestational Diabetes Clinic	Wednesday 9.30 am to 12.30 pm	Main building 2nd Floor - 810 Endocrine Office	: Diabetologist
Foot Procedures	Mon, Wed & Thursday 2.30 - 4.30 pm	Main building 2nd Floor - 810 Endocrine Office	: Diabetes Educators
High Risk Diabetes Eye Clinic	Wednesday 2.30 pm to 4.30 pm	"	: Endocrine with Ophthalmology
Menopause Clinic	Wednes 2-5 pm	ISSCC Building 1st Floor - 510 OG OPD	: Menopause Consultant
Bone Densitometry	Mon to Fri 8 am-6.30 pm Saturday 8 am - 1 pm	OPD Block 1st Floor 107	: DEXA Technicians

DEPARTMENT	DAY	LOCATION	CONSULTANT
Gastroenterology	Monday Thursday	P.C.F.	: A.J.Joseph, M.D, D.M. (Gastro)
	Tuesday Friday	P.C.F.	: Ebby George Simon, MD., DM (Gastro) : Amit Kumar Dutta, MD, DM(Gastro)
	Wednesday Saturday	P.C.F.	: Sudipta Dhar Chowdhury, MD., DM(Gastro) : Joby Augustine, MD,DM (Gastro)
	Tuesday Friday	Speciality 3 110	: General OPD
Hepatology	Mon /Tues Thurs/ Fri	Speciality 4 600 A	: C.E.Eapen, MD, D.M (Gastro) : Jeyamani. R, MD, D.M. (Gastro) : Uday Zachariah, MD, D.M. (Gastro) : K.G. Sajith, MD., D.M. (Gastro) : Ashish Goel, MD., D.M. (Gastro)
Pancreatico Biliary Clinic	Tues/ Fri	Speciality 3	: General OPD
IBD Clinic	Wednesday	Speciality 4 600 A	: General OPD

DEPARTMENT	DAY	LOCATION	CONSULTANT
Dr.Paul Brand Centre			
Hand Surgery, Leprosy Re-constructive Surgery & Peripheral Nerve Surgery	Monday	OP Block - B40	: Binu Prathap Thomas, D.Ortho, M.S.Orth, PDFHS(USA)
	Wednesday		
	Saturday	„	: Samuel C. Raj Pallapati, D.Orth., DNB (Orth), PDFHS(USA)
	Thursday		: Anil Mathew, D.Orth., M.S.Orth., PDFHS (CMC Vellore)
	(Review by appt. only)		: Sreekanth R, D.Orth, M.S.Orth, PDFHS (CMC Vellore) : Kiran Sasi, D.Orth, M.S Orth, DNB Orth, MNAMS
HD Foot Ulcer Clinic		Hand Therapy & Leprosy	: Binu P Thomas, D.Orth, M.S.Orth., PDFHS (USA)
		Physiotherapy Section.	: Samuel C. Raj Pallapati, D.Orth., DNB (Orth), PDFHS(USA)
		Basement of Emmaus-Suisse	: Anil Mathew, D.Orth., M.S.Orth.PDFHS (CMC) : Sreekanth R, D.Orth, M.S.Orth, PDFHS (CMC)
		Block (Below PMR-OPD)	: Kiran Sasi,D.Orth, M.S Orth,DNB Orth,MNAMS

DEPARTMENT	DAY	LOCATION	CONSULTANT
Clinical Haematology	Tuesday Friday (Afternoon)	Haematology Department (OT Building)	: Alok Srivastava, M.D., FRACP, FRCPA, FRCP : Vikram Mathews, M.D, DM. : Biju George, MD, DM : Auro Viswabandya, MD, DM : Aby Abraham, MD, DM. : Rayaz Ahmed, MD, DM
Medicine I & Infectious Diseases	Tuesday Friday (Morning)	O.P.Block (210)	: O.C.Abraham ,MD,MPH : Anand Zachariah, MD, MNAMS : Rajiv Karthik, MD (On study leave) : Alice Joan Mathuram, MD (On study leave) : Manjeera J, MD : Jeethu Eapen Joseph, MD
I.D.Clinic	Wednesday (Afternoon)	OP Block (250)	
IDRC	Tuesday & Friday	O.P Block (210)	: Priscilla Rupali, MD, DTMH : George M.Varghese, MD, DNB, DTMH
I.D.Referral Clinic	Monday Thursday 3 - 4.00 Saturday 11 to 12 noon	PCF Area	: O.C.Abraham, MD, MPH : Priscilla Rupali, MD, DTMH : George M.Varghese, MD, DNB, DTMH

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Medicine II	Monday Thursday	O.P.Block (210)	: Thambu David, MD : Peter, J.V., MD : Anugrah Chrispal, M.D (On leave) : Sudha Jasmine, M.D : Sushil Thomas Alexander, MD : Nathaniel, MD : Ravikar Ralph, MD
Medicine III	Wednesday Saturday	O.P.Block (210)	: Sowmya Sathyendra, MD : Ramya.I, MD, Dip NB, MRCP : Sushil Thomas Alexander, MD
Diabetic Clinic	Friday Afternoon	No.600 Ground Floor	: General Clinic
Medical ICU	No OP appointments		: George John, MD, FRACP, FJFICM, FCICM : J.V.Peter, MD, Dip NB(Medicine), FRACPM, FJFICM, FCICM : Kishore Pichamuthu, MD, Dip. NB (Medicine) : Binila Chacko, MD, Dip NB(Medicine) (On leave)
Geriatrics	Tuesday (2 p.m) Wed & Sat	No.600 Ground Floor OP Block 210	: General Clinic : Prasad Mathews.K, MD, FRACP (Geriatrics) : Surekha.V, MD : K.G.Gopinath, MD (Geriatrics) (On leave) : Benny Paul Wilson, MD (Geriatrics)

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Medicine IV (Acute Medical Care)	Monday Thursday	OPD Block 2nd Floor	: Samuel George Hansdak, MD : K.P.P.Abhilash, MD : Rini B, DNB : Punitha, MD : Shubhanker Mitra, MD
Neonatology HRIC	Tuesday (Afternoon)	ISSCC 1st Floor	: Kurien Anil Kuruvilla, MD, DCH : AK Jana, MD, DCH : Niranjan Thomas, MD, DCH : Sridhar S, DCH, DNB
Nephrology I	Monday Thursday (Afternoon)	O.P.Block (340)	: V.Tamilarasi, BA, MD, DCH, DM : Vinoi George David, MD, DM : Suceena Alexander, MD, DM : Shibu Jacob, MD, DM
Nephrology II	Tuesday Friday (Afternoon)	O.P.Block 340	: Chakko Korula Jacob, MD, DM, MNAMS : Santosh Varughese, MD, DM (On leave) : G.Basu, MD, DM : Anjali Mohapatra, MD, DM : Anna T Valson, MD, DM
Neurosurgery I	Mon, Wed & Sat Mon (Afternoon)	PCF O.P. Block	: Ari G.Chacko, M.Ch (Neuro) : Krishna Prabhu, M.Ch (Neuro) : General OPD

DEPARTMENT	DAY	LOCATION	CONSULTANT
Neurosurgery II	Tuesday Thursday Friday Thursday (Afternoon)	P.C.F. " " 110	: V.Rajshekhar, M.Ch(Neuro) : Vivek Joseph B.M.Ch.(Neuro) : Ranjith K.Moorthy, M.Ch.(Neuro) : General OPD
Clinical Nuclear Medicine	Monday & Thursday 8-10 am	OP Block 1st Floor 110	: Regi Oommen,MD,DMRT, DRM : Nylla Shanthly, DRM : Julie Hephzibah, MD, DNB(RT), DNB(NM)
Paed. Neurology	Monday & Thursday	110	: Maya Thomas, D.Ch.,M.D.(Paed), D.M.(Neuro) : Karthik.M, M.D (Paed), D.M (Neuro)
Neurology		110	: Vivek Mathew, M.D.(Gen.Med),D.M.(Neuro) Dip.N.B.,
General Neurology		101 110	: Sanjith Aaron, M.D.(Gen.Med).D.M.(Neuro) : Subhransu Sekhar Jena, MD., (Gen Med) D.M (Neuro)
Epilepsy Clinic	Wed (Afternoon)	110	
Stroke Clinic	"	PMR	

DEPARTMENT	DAY	LOCATION	CONSULTANT
Neuro Muscular	Thurs (Afternoon) PMR Mon, Wed, Thurs (Afternoon) Tues & Fri	Neurology 101 : Neurology 101 :	Anil Kumar B.Patil, M.D (Gen.Med), D.M (Neuro) Mathew Alexander, M.D (Gen Med), D.M.(Neuro) : Ajith Sivadasan, M.D., (Gen.Med)., D.M. (Neuro)
Clinical Immunology & Rheumatology (GRH)	Mon & Thurs	PCF (Pvt)  600 (Main building) (Gen)	: Debashish Danda, MD., D.M.(Clinical Immunology), FRCP / Other available consultants*
Early Arthritis Clinic (EAC)	Tuesday 2-5 pm	PCF	: Consultants* on rotation
Lupus & Vasculitic Clinic (LVAS)	Wednesday 2-5 pm	PCF	: Consultants* on rotation
Pediatric Rheumatology Clinic (PRH)	Friday 2-5 pm	CH-OPD (Gen & Pvt)	: Sathish Kumar, MD, DCH & Rheumatology Registrars

DEPARTMENT	DAY	LOCATION	CONSULTANT
Spondyloarthritis & Crystal Arthritis Clinic (SCA)	Saturday 10-1 pm	PCF	: Available consultants* on rotation
* Consultants : Debashish Danda, John Mathew, Vishad Viswanath, Ajit Kumar Surin, Sandhya .P and Ruchika Goel.			
Obst. & Gynae.I General Gynaecology and Gynaecological Cancers	Monday Thursday	ISSCC 510	: Abraham Peedicayil, MD, FRCOG : Anitha Thomas, MD, DGO, DNB : Rachel Chandy, MD, DGO
Obst.& Gynae.II	Tues & Fri (Morning)	ISSCC 515	: Aruna N. Kekre, MD. : Lilly Varghese, MD
Female Continence	Wednesday	"	: OG, Colorectal, Urology and Physiotherapy
Obst. & Gynae.III	Wednesday Saturday (Morning)	ISSCC (510)	: Annie Regi, MD, DGO : Jessie Lionel, M.D., DGO., Dip NB (FM) : Elsy Thomas, MD, DGO

DEPARTMENT	DAY	LOCATION	CONSULTANT
Combined Care Clinic	Wednesday (Afternoon)		: Annie Regi, MD, DGO
Obst. & Gynae.IV	Tues & Fri (Morning)	ISSCC (510)	: Ruby Jose, MD, DGO : Manisha Madhai Beck, MD : Reeta Vijayaselvi, MD, DGO : Ajit Sebastian, MD, DGO
Perinatal Medicine Clinic	Wednesday (Afternoon)	ISSCC 510	: Obst. & Gynae and Neonatology & Genetics
Obst. & Gynae. V	Monday Thursday	ISSCC 510	: Jiji Elizabeth Mathews, MD DGO (Only Obstetrics cases) : Santhosh Benjamin, MD, DGO ( Only Obstetrics cases)
Ophthalmology I	Monday to Saturday	Schell Eye Hospital	: Andrew Braganza, M.S., : Lekha Mary Abraham, D.O. Dip NB : Sanita Korah, M.S., D.O : Arathi Simha, M.S. D.O. : Jeyanth Rose, MS : Anupriya Arthur, M.S. D.O.

DEPARTMENT	DAY	LOCATION	CONSULTANT
Ophthalmology II	Monday to Saturday	"	: Pushpa Jacob, DO, DNB, FRCS : Sarada David, M.S,D.O. : Sheeja Susan John, M.S, D.O, FRCS : Saban Horo, M.S. : Deepa John, M.S., D.O. : Swetha Philip, M.S. D.O. : Jayanthi Peter, M.S, D.O, DNB
Ophthalmology III	Monday to Saturday	Schell Eye Hospital	: Thomas Kuriakose,D.O, Dip NB,FRCS(Edn) : Padma Paul, MS, DO : Smitha Jasper, MS : Anika Amritanand, MS : Satheesh Solomon, M.S, D.O
Orthopaedics I	Monday Thursday (Morning)	O.P.Block B 20	: Vernon N. Lee, D.Orth., M.S.Orth.,M.Ch.Orth. : Vinoo Mathew Cherian, D.Orth., M.S. Orth., Dip.N.B., : Manasseh Nithyananth, D.Orth, M.S.Orth. : Alfred Cyril Roy, D.Orth., M.S.Orth : Dan Barnabas Inja, D.Orth., M.S.Orth : Sandeep Albert, D.Orth, M.S.Orth. : Viswanath.J, D.Orth., M.S.Orth.
Fracture Clinic I	"	"	: Referral Clinic

DEPARTMENT	DAY	LOCATION	CONSULTANT
Spinal Disorders Surgery Unit (SPINE)	Monday Thursday	O.P Block B 20	: Kenny S.David, M.S. Orth., F.A.C.S : K.Venkatesh, D.Orth., Dip.N.B.Orth. : Rohit Amritanand, M.S.Orth., MAMS : Justin Arockiaraj, D.Orth,M.S.Orth, DNB Orth. : Vijay H.D.Kamath, M.S.Orth, FNB (SPINE)
Orthopaedics II	Tuesday Friday	O.P. Block	: Anil Thomas Oommen, M.S.Orth, Dip.N.B. (Orth) : Azeem Jabbar, M.S. Ortho : Korula Mani Jacob, M.S.Ortho : Pradeep M.Poonoose, D.Orth, M.S.Ortho, Dip. N.B Orth, Dip N.B.PMR, Dip. PMR (RCP) : V.T.K.Titus, D.Orth.,M.S.Orth., Dip N.B.Orth., : Vignesh Prasad, D.Orth., M.S Orth., Dip N.B (Orth) : Vinu Mathew George, D.Orth, M.S.Orth.
Paediatric Orthopaedics	Tuesday Friday	OPD Block	: Vrisha Madhuri, D.Orth, M.S Orth, M.Ch Orth (L Pool) : Thomas Palocaren, D.Orth, M.S Orth : Abhay Gahukamble, D.Orth, M.S Orth, DNB Orth (On leave) : Vivek Dutt, D.Orth, M.S. Orth : Balakumar B, D.Orth, M.S Orth, DNB Orth

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Club Foot Clinic	Tues & Fri	(B20)	: Paediatric Orthopaedics Consultant : Paediatric Orthopaedics Fellow,Registrar, Physiotherapist, Occupational Therapist
Screening for DDH (Developmental Dysplasia of Hip) -- Tuesday and Friday			
Cerebral Palsy Clinic (Referral Clinic)	Friday 2.30 pm	(B40)	Multi Disciplinary Clinic with, Paediatric Ortho, Developmental Paediatrics, Physical Medicine and Rehabilitation, Child and adolescent Psychiatry
Paediatric Orthopaedic clinic accepts all patients with orthopaedics problems who are under 15 years of age. Direct Registration on Tuesday and Friday.			
Orthopaedics III	Wednesday Saturday	O.P.Block (B20)	: Alfred J.Daniel, D.Ortho, DNB, M.S. Ortho : Thilak Jepegnanam, D.Ortho, M.S. Ortho : Thomas Mathai, D.Ortho., M.S.Ortho : Sumant Samuel, D.Ortho, M.S. Ortho : Ravichand Ismavel, D.Ortho, M.S Ortho : Viju Daniel Varghese, D.Ortho, MS Ortho
Paediatric I	Monday Thursday (Morning)	ISSCC 1st Floor (530 & 540)	: Anna Simon, MD, DCH : Leni Mathew, MD, DCH, MRCPCH : Valsan Verghese, MD (Paed), DCH : Sarah Mathai, DCH,Dip.NB(Paed), PhD (Paed Endo) : Urmi Ghosh, DCH, Dip.NB : Arul Premanand Lionel, DCH, Dip.NB

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Well Baby and Immunization Clinic	Monday to Saturday	ISSCC - 450 Ground Floor	: Leni Mathew : Rajeev Zachariah
Paediatric Endocrinology	Mon & Thurs (Afternoon) Wednesday	ISSCC 1st Floor 530 & 540 "	: Anna Simon MD,DCH : Sarah Mathai, Dip.NB(Paed),DCH : Sarah Mathai, DCH, Dip.NB(Paed), PhD (Paed Endo)
Paediatric Haemato Oncology	Tuesday Thursday (Afternoon)	ISSCC 1st Floor 530 & 540	: Leni Mathew, MD, DCH, MRCPCH : Rikki R John, DCH, Dip.NB
Paediatric Infectious Diseases	Wednesday (Afternoon)	OP Block 1st Floor 120	: Valsan Verghese, MD (Paed.) DCH
Paediatric II	Wednesday Saturday	ISSCC 1st Floor 520 & 530	: Indira Agarwal, MD : T. Sathish Kumar, MD, DCH
Paediatric Nephrology	Wed (Morning) Friday (Afternoon) Sat (Morning)	ISSCC 1st Floor 520 & 530	: Indira Agarwal, MD : Swastic Chaturvedi, MD

DEPARTMENT	DAY	LOCATION	CONSULTANT
Paediatric CRF Clinic	Saturday (Morning)	ISSCC 1st Floor 520 & 530	: Indira Agarwal, MD : Swastic Chaturvedi, MD
Paediatric Rheumatology	Wednesday (Morning) Friday (Afternoon) Sat (Morning)	ISSCC 1st Floor 520 & 530	: T.Sathish Kumar, MD, DCH
Paediatric III	Tuesday & Friday (Morning)	ISSCC 1st Floor 540	: Sneha Varkki, Dip.NB, DCH : Mona Basker, MD, DCH : Winsley Rose, MD : Rakhi Jain, MD
Paediatric Respiratory Clinic	Monday 11a.m - 2.p.m Friday (2-5 pm)	ISSCC 530 (1st Floor) (Room No.6) 540 - R.No.11	: Sneha Varkki, Dip.NB, DCH
Infectious Disease Clinic (General)	Wed (Afternoon)	OPD building 2nd Floor 250 - Room 8	: Winsley Rose, MD

DEPARTMENT	DAY	LOCATION	CONSULTANT
Paed.Infectious Disease Referral Clinic	Tues, Fri (11 am to 2 pm)	ISSCC 1st floor : 540 - R.No.14	Winsley Rose, MD
Adolescent Medicine Clinic			: Mona Basker, MD, DCH
Paediatric Surgery I	Tues, Thurs & Saturday Morning	ISSCC (520)	: Sudipta Sen, M.S.(Gen.Sur.), M.Ch.(Paed. Sur.) : Reju Joseph Thomas, MS, DNB(Gen.Sur.), M.Ch. (Paed.Sur), DNB (Paed.Sur), MMAS(Laparoscopy Sur) : Sundeeep Kisku, MS (Gen.Sur), M.Ch.(Paed Sur) : Ravi Kishore, MS (Gen.Sur), M.Ch (Paed.Sur)
Paediatric Surgery II	Monday Wednesday Friday Morning	ISSCC (520)	: Sampath Karl, MS(Gen.Sur), M.Ch(Paed.Sur) : John Mathai, M.S(Gen.Sur), DNB (Gen.Sur), M.Ch(Paed.Sur) : Pradeep Joseph Ninan, M.S(Gen.Sur), M.Ch(Paed.Sur)

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Physical Medicine & Rehabilitation Unit I	Tuesday & Friday	PMR OPD	: George Tharion, D.Ortho,DPMR,MD, DNB(PMR) : Judy Ann John, MD, DNB (PMR) : Bobeena Rachel Chandy, MD, DNB(PMR) (On leave) : Ahana Chatterjee, MD, DNB (PMR) : Anand V, MD (PMR)
Physical Medicine & Rehabilitation Unit II	Monday & Thursday	P.M.R. O.P.D	: Raji Thomas, DPMR., MD, DNB (PMR) : Jacob George, MNAMS, MD, DNB(PMR) : Henry Prakash, DPMR, MD, DNB(PMR) (On leave) : Apurba Barman, MD, DNB (PMR) : Shiela Mary Varghese, MD (PMR) : Rohit Bhide, DNB (PMR)
<b>Clinics</b>			
Amputee Clinic (PMR)	Monday (Afternoon)	PMR OPD Room 9	: George Tharion : Rohit Bhide
Diabetic Foot Clinic (Endocrinology, Vascular Surgery II and PMR)	Tuesday (Afternoon)	Endo Office Conference Room	: Nihal Thomas : Sunil Agarwal : Edwin Stephen : Judy Ann John : Anand V : Ahana Chatterjee

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DEPARTMENT	DAY	LOCATION	CONSULTANT
Brain Injury Clinic (Neuro-Surgery, & PMR)	Wednesday (Afternoon)	PMR OPD Room 5,7,10 11, 12, 13	: Mathew Joseph : Judy Ann John : Apurba Barman : Ahana Chatterjee : Shiela Mary Varghese : Rohit Bhide : Anand
Stroke Clinic (Neurology & PMR)	Wednesday (Afternoon)	PMR OPD Room 9	: Sanjith Aaron : Vivek Mathew : Prabhakar : Jacob George : Judy Ann John : Shiela Mary Varghese : Rohit Bhide
Haemophilia Clinic (Haematology, Ortho I & PMR)	Thursday (Afternoon)	Haemat OPD	: Alok Srivastava : Vikram Mathews : Aby Abraham : Manasseh Nithyananth : Judy Ann John : Anand V : Ahana Chatterjee

DEPARTMENT	DAY	LOCATION	CONSULTANT
Back School Clinic (For CMC staff) PMR & SSHS	Tuesday 4.00 p.m	SSHS	: Henry Kirubakaran : Judy Ann John : Ahana Chatterjee
Neuromuscular Clinic (Neurology & PMR)	Thursday (Afternoon)	PMR OPD (Room 9)	: Mathew Alexander : Ajith Sivadasan : Rohit Bhide : Apurba Barman
Pain Clinic (Psychiatry II & PMR)	Friday (Afternoon)	PMR OPD (Room 9)	: Judy Ann John : Soumil Dhalokia : Ahana Chatterjee : Anand
NN Clinic	Thursday (Afternoon)	Nambikai Nilayam	: Judy Ann John : Ahana Chatterjee
Anbu Illam Clinic	Tuesday	Anbu Illam	: Jacob George
CHAD Clinic	Friday	CHAD	: Jacob George

DEPARTMENT	DAY	LOCATION	CONSULTANT
CP Clinic (Paed. Ortho, PMR, Dev.Paed and Nambikkai Nilayam)	Friday 4.00 p.m	HLRS OPD Room B-31	: Vrisha Madhuri : Abhay Gahukamble : Vivek Dutt : Beena Koshy : Samuel P.Oommen : Priya Mammen : Judy Ann John : Ahana Chatterjee : Anand
Community Based Rehabilitation Clinic	3rd Wednesday	Community	: Anand V : Sushil (LCECU) : Multidisciplinary team
Plastic Surgery Unit I (Plastic & Reconst. Surgery, Cosmetic Surgery, Microsurgery, Cranio-Maxillofacial Surgery and Burns)	Wednes & Saturday (8 -12 pm)	O.P.Block 3rd Floor 340	: Kingsly Paul M, MS, M.Ch (Plastic) : Elvino Barreto, MS, M.Ch (Plastic) : Rahul Shetty, MS, M.Ch (Plastic)
Plastic Surgery II	Tuesday & Friday (Afternoon)	"	: Ashish Kumar Gupta, MS, M.Ch(Plastic) : Shashank Lamba, MS, M.Ch (Plastic)

DEPARTMENT	DAY	LOCATION	CONSULTANT
<b>PSYCHIATRY CLINICS</b>			
PSYCHIATRY UNIT I	Tuesday	OPD (Main Campus)	: Suja Kurian, MD, DPM. : Shonima A V, MD, DPM
	Thursday		: Anju Kuruvilla, MD : Rajesh Gopalakrishnan, MD
	Friday		: P.Thangadurai,Dip NB., DPM
PSYCHIATRY UNIT II	Monday 2-4 pm	ISSCC 520	: Saumil Dholakia, MD : Ravi Kumar, DPM, MD
	Wednesday 2-4 pm	"	: Vivek Mathew, MD : Deepa Braganza, DPM, MD
	Friday 2-4 pm	"	: Susmita C, DPM, MD
* Availability of named consultant may vary depending on other responsibilities in the department. However, there will always be a qualified consultant available.			

DEPARTMENT	DAY	LOCATION	CONSULTANT
PSYCHIATRY UNIT III	Monday & Wednesday	Bagayam	: Anna Tharyan, MBBS., DPM., MD., MRCPsych : Geeta Soohinda, MBBS, DNB (Psy) : Arun R, MBBS, DPM, MD, MPH
<b>CHILD &amp; ADOLESCENT PSYCHIATRY UNIT</b> <b>CMC Main Hospital, Campus, Vellore</b> Consultation : Liaison Clinic : For emotional and behavioural disorders, psychosomatic disorders, developmental disabilities and disorders, educational guidance, counselling.			
	Tuesday 2-4 pm	Child Health O.P (530)	: R.P.S.S.Russell, MD, DPM, DNB : Satya Raj, MD, DPM, DNB
	Friday 2-4 pm	Child Health O.P - 530	: Priya Mammen, DPM, DNB : Sherab Tsheringla, MD, DPM, MBBS
<b>Department of Psychiatry, CMC Campus, Bagayam</b> Child & Adolescent Psychiatry : For emotional and behavioural disorders. Monday, Wednesday, Saturday 8-11 a.m New consultations Monday, Wednesday (2-4 pm) Reconsultations			

DEPARTMENT	DAY	LOCATION	CONSULTANT
<b>NAMBIKKAI NILAYAM :</b>			For developmental disabilities
Monday to Saturday (8-4 pm)			New consultations : by appointment only Ph: 2284307 /2284507
Monday, Wednesday (2-4 pm)			Reconsultations
Autism Clinic: Friday (2-4 pm)			Special clinic for autism New consultations : by appointment only Ph: 2284307 / 2284507
Pulmonary Medicine (Respiratory Medicine)	Mon & Thurs (Forenoon) Tues & Friday	PCF 101 111	: Resp. Consultant : D.J.Christopher, B.Sc.DTCD, Dip NB, FRCP (Glasg)FCCP (USA) : Richa Gupta, MD ( On leave) : Ranjit Singh, MD : T.Barney Isaac, DNB
	Wednesday Fri (Afternoon) Sat (Morning)	600 " "	: Balamugesh, MD, DM, FCCP (USA) : Prince James, MD (On leave)
Asthma Clinic	Wednesday 2 pm - 4 pm Saturday 8 am - 10 am	OPD Extn (600)	

DEPARTMENT	DAY	LOCATION	CONSULTANT
Palliative Care	Tuesday Friday Thursday (Private patients)	PCF Extn, 1 Floor OPD Building R.No.9,10,11	: Reena George, MD (RT) DNB Dip Pall Med : S.Jenifer Jeba, MD (RT) Dip Pall Med MSc Pall Med : David Mathew, DMRT MD(RT) Dip Pall Med
Radiation Oncology Unit I	Monday Wednesday Friday	R.T.Block (G1)	: B.Selvamani, MD, DNB : Simon Pavamani, MD : Thomas Samuel Ram, MD : Balukrishna S., MD, DNB, DMRT : Sunitha Susan Varghese, MD, DNB, DMRT
New patients By appointment, RT I Office	Tuesday, Thursday  Saturday Morning	PCF Ist Floor By appt from RT - I Office	: B.Selvamani, MD, DNB : Simon Pavamani, MD : Thomas Samuel Ram, MD : Balukrishna S., MD, DNB, DMRT : Sunitha Susan Varghese, MD, DNB, DMRT

DEPARTMENT	DAY	LOCATION	CONSULTANT
Radiation Oncology Unit II	Monday Wednes Friday  Tuesday Thursday Saturday	RT Block PCF (101) Only New  RT Block (G1) (New & Repeat)	: Subhashini John, DMRT, MD, MAMS : Rajesh I, DMRT, MD : Rajesh B, MD, DNB : Patricia Solomon, DMRT, MD : Saikat Das, DMRT, MD, DNB  : Subhashini John, DMRT, MD, MAMS : Rajesh I, DMRT, MD : Rajesh B, MD, DNB : Patricia Solomon, DMRT, MD : Saikat Das, DMRT, MD, DNB General Registration
Medical Oncology	Monday Wednesday Friday	Speciality III 110 OPD Bldg 1st Floor	: Raju Titus Chacko, MD : Abraham Samuel, MD
Reproductive Medicine (Infertility)	Tuesday Friday (Afternoon)	ISSCC 510	: Aleyamma T.K., MD, DGO, DNB, Fellow (Reproductive Medicine) : Mohan S Kamath, MS, DNB, Fellow (Reproductive Medicine) : Anne Marie Kongari, Fellow (Reproductive Medicine)

DEPARTMENT	DAY	LOCATION	CONSULTANT
Surgery I General & Head and Neck Surgery	Mon Morning Thursday (Afternoon)	OPD Building 3rd Floor 310	: John C.Muthusami, M.S., FRCS : Pranay Gaikwad, DNB, MNAMS : Rajini Kanth.J, MS, MRCS, DNB : Amit Jiwan Tirkey, MS : Cecil Thankachan Thomas, MS : Selvin Theodore Jayanth, MS : Vasanth Mark Samuel, MS
General Surgery II (Colorectal)	Tuesday Friday (Morning)	"	: Benjamin Perakath, MS, FRCS(G) : Mark Ranjan Jesudason,MS, DNB, MRCS : Rohin Mittal, MS, DNB, MRCS : Gigi Varghese, MS : Rajat Raghunath, MS : Jonathan Sadhu, MS : Bhargava Ram Chikkla, MS
Vascular Surgery	Tuesday Friday	"	: Deepak Selvaraj, MS, MRCS : Edwin Stephen, MS : Prabhu Premkumar, MS : Sunil Agarwal, MS

DEPARTMENT	DAY	LOCATION	CONSULTANT
Surgery III (General Surgery & Upper GI Surgery)	Wednesday (8.00 am) Saturday (8.00 a.m)	OPD Building 3rd Floor	: B.Sudhakar Chandran, MS : Inian Samarasam.M.S., FRCS, FRACS : Vijay Abraham, MS, DNB : Sam Varghese George, MS : Myla Yacob, MS, DNB, MNAMS : Gayatri A.Deshpande, MS
Hepatic Pancreatic and Biliary (HPB) Surgery	Monday (Morning) Thursday (Morning)	OPD Bldg III floor (310)	: Frederick L.Vyas, MS, MRCS : Philip Joseph, MS : Ravish Sanghi Raju, MS, DNB : V.Sitaram, MS, FRCS
Surgery IV (Abdominal Wall & Intestinal Surgery)	Mon (Afternoon) Thurs(Morning)	" "	: Sukria Nayak, MS : Suchita Chase, MS : Albert Abhinay Kota, MS : Manbha L.Rymbai, MS : Beulah Roopavathana, MS
Endocrine Surgery	Wednesday Saturday		: Deepak Thomas Abraham, MS : M.J.Paul, MS, DNB : Pooja Ramakant, MS, M.Ch

DEPARTMENT	DAY	LOCATION	CONSULTANT
Thoracic Surgery I	Mon to Friday	Private 3 - 4.30 pm General 8 - 9 am & 3 - 4.30 pm	: Madhu Andrew Philip, Dip.NB, M.Ch (CTVS) : Alpha Mathew Kavunkal, M.S, M.Ch. (CTVS) : Lalit Kumar Choudhry, M.S., M.Ch. (CTVS) : Jyoti Prasad Kalita, M.S, M.Ch (CTVS)
Thoracic Surgery II	"	"	: Vinayak Shukla, M.S., Dip NB, M.Ch (CTVS) : Korah T. Kuruvila, M.S, M.Ch (CTVS) : Vinay M.Rao, M.S, M.Ch.(CTVS) : Ray George, MS, MRCS, M.Ch (CTVS)
Thoracic Surgery III	"	"	: Roy Thankachen, M.S, M.Ch (CTVS) : Birla Roy Gnanamuthu, M.S, M.Ch, FCCP, FIACS (CTVS) : Ravi Shankar, M.S, M.Ch (CTVS) (On eave)
Urology I	Monday Thursday (Morning)	O.P.Block 250	: Antony Devasia, MS., FRCSEd, M.Ch.(Uro) FRCS(Urol) (On leave) : Chandra Singh, MS., DNB (Surg), M.Ch, DNB (Urol) : Lionel Gnanaraj, MS, M.Ch.(Uro)(On leave) : John Samuel Banerji, MS, M.Ch.(Uro) : Arabind Panda, MS, M.Ch (Urol) : Vishal Vig, MS, M.Ch (Uro)

DEPARTMENT	DAY	LOCATION	CONSULTANT
Urology II	Tuesday Friday	O.P.Block 250	: Nitin S.Kekre, MS. DNB(Uro) : Santosh Kumar, MS, M.Ch (study leave) : Rajiv Paul Mukha, MS, M.Ch : Nirmal T.J, MS, M.Ch : Pradeep, MS, M.Ch : Anuj Deep Dangi, MS, M.Ch
LUTS & Prostate Clinic	Mon, Tues, Thurs & Fri	OP Block 250	
Andrology Clinic	Wednesday 10 am -12 pm	"	
Transplant OPD	Mon & Fri	"	
Urban T.B.Clinic (DOTS)	Mon to Fri 8 - 4 pm Sat 8 - 1 pm  Wednesday 2 - 4.30 pm	O.P Block G 41	: D.J.Christopher, DTCD, DNB FRCP(glasg) FCCP(USA)  : TB Clinic



## Department Email Addresses

Department Name	Email Id
Accounts Department	accounts@cmcvellore.ac.in
Artificial Limb Centre	alc@cmcvellore.ac.in
Cardiology Unit I	cardio1@cmcvellore.ac.in
Cardiology Unit II	cardio2@cmcvellore.ac.in
Cardiology Unit III	cardio3@cmcvellore.ac.in
Child and Adolescent Psychiatry	childpsych@cmcvellore.ac.in
Child Health Unit I	
Paediatric Oncology	child1@cmcvellore.ac.in
Paediatric Endocrine	
Child Health Unit II	
Paediatric Nephrology	child2@cmcvellore.ac.in
Child Health Unit III	child3@cmcvellore.ac.in
Clinical Gastroenterology and Hepatology	gastro@cmcvellore.ac.in
Clinical Immunology and Rheumatology	rheumat@cmcvellore.ac.in
Dental Department	dental@cmcvellore.ac.in
Dermatology Department	derm@cmcvellore.ac.in
Developmental Paediatrics	devpaed@cmcvellore.ac.in
ENT I	ent1@cmcvellore.ac.in
ENT II	ent2@cmcvellore.ac.in
ENT III	<a href="mailto:ent3@cmcvellore.ac.in">ent3@cmcvellore.ac.in</a>
Endocrinology Department	endocrine@cmcvellore.ac.in
Haematology	haemat@cmcvellore.ac.in
Hand and Leprosy Reconstructive Surgery	hlrs@cmcvellore.ac.in
Surgery	hands@cmcvellore.ac.in
Medical Oncology	medonc@cmcvellore.ac.in
Medical Records Department	<a href="mailto:mrd@cmcvellore.ac.in">mrd@cmcvellore.ac.in</a>
Medicine Unit 1	med1@cmcvellore.ac.in
Medicine Unit II	med2@cmcvellore.ac.in
Medicine Unit III	med3@cmcvellore.ac.in
Neonatology	neonat@cmcvellore.ac.in
Nephrology Unit I	nephro1@cmcvellore.ac.in
Nephrology Unit II	nephro2@cmcvellore.ac.in
Neurology Unit	neurology@cmcvellore.ac.in
Neurosciences	neuro@cmcvellore.ac.in

Neurosurgery Unit I	neurosurgery1@cmcvellore.ac.in
Neurosurgery Unit II	neurosurgery2@cmcvellore.ac.in
Nuclear Medicine	nuclear@cmcvellore.ac.in
Ophthalmology	eye@cmcvellore.ac.in
Obsteristics & Gynacology I	og1@cmcvellore.ac.in
Obsteristics & Gynacology II	og2@cmcvellore.ac.in
Obsteristics & Gynacology III	og3@cmcvellore.ac.in
Orthopaedics I	ortho1@cmcvellore.ac.in
Orthopaedics II	ortho2@cmcvellore.ac.in
Orthopaedics III	ortho3@cmcvellore.ac.in
Paediatric Orthopaedics	paedortho@cmcvellore.ac.in
Paediatric Surgery	paedsur@cmcvellore.ac.in
Palliative Care Unit	palcare@cmcvellore.ac.in
Pharmacy services	pharmacy@cmcvellore.ac.in
Physical Medicine and Rehabilitation	pmr@cmcvellore.ac.in
Plastic Surgery Department	plastic@cmcvellore.ac.in
Psychiatry Unit I	psych1@cmcvellore.ac.in
Psychiatry Unit II	psych2@cmcvellore.ac.in
Psychiatry Unit III	psyrehab@cmcvellore.ac.in
Public Relations Office	pro@cmcvellore.ac.in
Rehab	rehab@cmcvellore.ac.in
Radiotherapy I	rt@cmcvellore.ac.in
Radiation Therapy II	r2@cmcvellore.ac.in
Radiology Department	radio@cmcvellore.ac.in
Reproductive Medicine Unit	rmu@cmcvellore.ac.in
Respiratory Medicine	resmed@cmcvellore.ac.in
Surgery Unit I	sur1@cmcvellore.ac.in
Surgery Unit II	sur2@cmcvellore.ac.in
Surgery Unit III	sur3@cmcvellore.ac.in
Surgery Unit IV	sur4@cmcvellore.ac.in
Surgery Unit V	sur5@cmcvellore.ac.in
Surgery Unit VI	sur6@cmcvellore.ac.in
Thoracic Surgery Unit I	thoracic1@cmcvellore.ac.in
Thoracic Surgery Unit II	thoracic2@cmcvellore.ac.in
Thoracic Surgery Unit II	Thoracic3@cmcvellore.ac.in
Urology Unit I	uro1@cmcvellore.ac.in
Urology Unit II	uro2@cmcvellore.ac.in