

# Taylor University

## 2013/2014



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Gene and Marylou Habecker

## TAYLOR UNIVERSITY PRESIDENT'S WELCOME

Marylou joins me in extending a warm welcome to you. This is an exciting time to be a student at Taylor University. And we're sure you'll experience the dynamic sense of energy that pervades our work together.

Being a student is more than taking classes and participating in multiple activities, both on and off campus. Rather, being a student means you're preparing for even more effective service in the mission of furthering Christ's Kingdom here on earth. And as you have heard me say, "God is ready to use you now" and so He will.

Every one of us here, be it faculty, staff, or administration, has one over-riding goal and purpose: to help you in your journey of becoming the person God desires and needs you to be. That's why our focus on educating the whole person is pervasive and University-wide.

Finally, we look forward to welcoming you sometime during the course of the year to the President's Home. It will be our joy to welcome you there even as we see you around the campus.

Have a great year at Taylor!

"Plant your roots in Christ and let him be the foundation for your life. Be strong in your faith, just as you were taught. And be grateful." Colossians 2.7 (CEV)

Eugene B. Habecker, PhD. J.D.

President

## 2013-2014 CAMPUS CALENDAR

### FALL TERM 2013

August 21-22		Colleagues College
August 23	9:00 AM	New Students Move-in Day
August 23-25		Welcome Weekend
August 25	11:00 AM	Returning Students Move-in Day
August 26		Classes begin
September 2		Labor Day-No day classes; classes resume at 5:00 PM
September 9-13		Spiritual Renewal Series
October 4-6		<u>Parents and Family Weekend</u>
October 11-12		<u>Homecoming Weekend</u>
October 17		Fall Break begins after last class
October 21		Classes resume
November 4-8		World Opportunities Week
November 26		<u>Thanksgiving Break</u> begins after last class
November 27	10:00 AM	Residence Halls close for Thanksgiving break
December 1	1:00 PM	Residence Halls open from Thanksgiving break
December 2		Classes resume
December 6		Last day of classes
December 9-12		Final Exam Week
December 12		<u>Christmas Break</u> begins after last exam
December 13	10:00 AM	Residence Halls close for Christmas break

### INTERTERM 2014

January 5	1:00 PM	Residence Halls open for Interterm
January 6		Classes begin
January 20		Martin Luther King, Jr. Day (no classes)
January 29		Interterm ends after last class

### SPRING TERM 2014

February 2	1:00 PM	Residence Halls open for Spring Term
February 3		Classes begin
February 10-14		Spiritual Renewal Series
February 21-23		National Student Leadership Conference
March 10-14		Relational Enrichment
March 21		Spring break begins after last class
March 22	10:00 AM	Residence Halls close for Spring Break
March 30	10:00 AM	Residence Halls open from Easter Break
March 31		Classes Resume
April 17		<u>Easter break</u> begins after last class
April 18		<u>Good Friday</u> Holiday
April 1	1:00 AM	Residence Halls open from Easter Break
April 22		Classes Resume
April 25-26		Heritage Weekend
April 25		Grandparents Day
April 25		Day of Remembrance & Hope
May 16		Last day of classes
May 16	10:00 AM	Baccalaureate Chapel
May 19-22		Final Exam Week
May 24	10:00 AM	Commencement
May 24	10:00 AM	Res. Halls close (4:00 PM for graduating Seniors)

## THE MISSION OF TAYLOR UNIVERSITY

The mission of Taylor University is to develop servant leaders marked with a passion to minister Christ's redemptive love and truth to a world in need.

## ANCHOR POINTS

The mission and purposes of Taylor University are implemented within a Christ-centered community of scholarship and Biblical faith distinguished by the following anchor points:

1. *Biblically Anchored*
2. *Christ Centered*
3. *Faith Learning Integrated*
4. *Liberal Arts Grounded*
5. *Globally Engaged*
6. *Whole Person Focused*
7. *Servant Leader Motivated*





# COMMUNITY LIFE

The Taylor community is one which seeks to honor Jesus Christ while placing a great deal of importance on relationships and recognizing the need for responsible behavior. The covenant, which follows, is our description of the environment we seek to maintain. It is also your invitation to join us in a very special community experience. Should you have any questions about the covenant, please contact your Residence Hall Director or other members of the Student Development staff.

## LIFE TOGETHER COVENANT

### Responsibilities and Expectations for Community Life at Taylor University

#### Introduction

Taylor University is a community of Christians intentionally joined together for academic progress, personal development and spiritual growth. We are a “Christ-centered educational institution, and an evangelical, interdenominational covenant community commit<sup>[1]</sup> Together we seek to honor Him by integrating biblical faith and learning while our hearts and lives embrace the process of maturing in Christ.

The Taylor community consists of those who, in furtherance of our mission, are living together in intentional, voluntary fellowship, aware that we are called to live our lives before a watching world. Although primarily centered on the Upland campus, this community is not defined by geography, but rather by active engagement in the Taylor educational mission.

The Life Together Covenant (LTC) identifies the expectations for living in community as we seek to fulfill our mission. It is impossible to create a community with expectations totally acceptable to every member. Nevertheless, certain responsibilities and expectations must be specified to assure orderly community life. When individuals join the Taylor community, they freely and willingly choose to take upon themselves the responsibilities and expectations outlined in this covenant. The University Expectations are not intended to measure spirituality or to promote legalism. Nevertheless, Galatians 5:13-14 reminds us that while we were called to be free, our freedom is best used when we serve one another in love. (Romans 14:1-23; 1 Corinthians 8:1-13, 10:23-33)

A foundational support for the Life Together Covenant is the Taylor University Statement of Faith. The Statement of Faith affirms that the Bible is the inspired and authoritative word of God, and it provides the essential teachings and principles for personal and community conduct. The Statement of Faith also affirms the presence of the Holy Spirit in every believer; God, through the Holy Spirit, places in every believer the inner resources and attributes to minister to others through supportive relationships.

## BIBLICAL RESPONSIBILITIES

### Responsibilities for Loving God, Others and Self

We glorify God by loving and obeying Him. Because we are commanded to love one another, relationships and behaviors which reflect such love confirm our allegiance to God and are glorifying to Him. (Matthew 22:36-40; John 15:11-14; Romans 15:5-6)

Living in daily fellowship with other Christians is a privilege and an expression of God’s will and grace. In recognition of this privilege, great value is placed on the quality of relationships in our community. We acknowledge that we are living in a fellowship where we are dependent on and accountable to one another. The New Testament word for fellowship is *koinonia*, which is translated as a close mutual relationship, participation, sharing, partnership, contribution, or gift. Members, therefore, are encouraged to seek opportunities to demonstrate *koinonia*. (1 Corinthians 12:12-31; Ephesians 4:1-6)

All persons are created in the image of God, and each person is known by God and knit together in the womb with intentional design. God’s attention to creative detail is uniquely applied in each person in whom is given the capacity to love God with heart, soul, mind and strength. The commandment to love our neighbor as ourselves reminds us of our potential to minister to others while at the same time recognizing our own need for care and support. (Psalm 139:13-14; Mark 12:29-31; 1 Corinthians 6:19)

<sup>[1]</sup> Taylor University Mission Statement

## Responsibilities for Community

Within our community the greatest expression of fellowship and the highest principle for relationships is love. Since God first loved us, we ought to demonstrate love toward one another. (1 John 3:11, 16, 18; 4:7-21) For the purpose of our community we have identified the following specific expressions of love as being among the most desirable.

**Building Up One Another:** We expect each member of the community to strive consciously to maintain relationships that support, encourage and build up one another. (Romans 15:1-2)

**Making Allowance for One Another:** Because of our fallenness, difficulties in relationships do occur. In such cases we are to respond with compassion, kindness, humility, gentleness and patience, making allowance for each other and forgiving one another. (Colossians 3:12-13)

**Caring for One Another:** We are responsible to come alongside those experiencing grief, discouragement, illness, tragedy, or other personal trials. Expressions of bearing one another’s burdens include comfort, encouragement, consolation and intercession. (Galatians 6:2)

**Respecting One Another:** Because of the God-given worth and dignity of persons, each member of the community is expected to be sensitive to the image of God created in every person. Therefore, discrimination against others on the basis of race, national origin, age, gender or disability is not acceptable. Any kind of demeaning gesture, symbol, communication, threat or act of violence directed toward another person will not be tolerated. (Colossians 3:11-14; 1 John 3:14-18)

**Speaking the Truth in Love:** A community such as ours can be strengthened by speaking the truth to each other with love. Problems in relationships and behavior can be resolved constructively by confronting one another in an appropriate spirit. If the welfare of the one being confronted is paramount and if the confronter is motivated by and acting in love, the process can produce growth. (Ephesians 4:15)

**Reconciliation, Restoration and Restitution:** Healing broken relationships is necessary for a healthy community. When relationships have been harmed, regardless of the reason, individuals are expected to reach out to one another, forgive one another, restore relationships and make restitution. (Matthew 5:23-24; 18:15-17)

## Responsibilities for Individual Attitudes and Behavior

**Attributes of the Heart:** Scripture gives us mandates for daily living through the Ten Commandments and the Sermon on the Mount. (Exodus 20:2-17; Matthew 5-7) In addition, Scripture teaches that certain attributes are available to individuals through the Holy Spirit. These attributes include: “love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control. Against such things there is no law.” (Galatians 5:22-24 NIV) This “fruit of the Spirit” is to be sought, encouraged and demonstrated in our relationships. We are also called to live lives characterized by peace and holiness. (Hebrews 12:14)

In contrast to encouraging these positive attributes of the heart, Scripture condemns injustice and attitudes such as greed, jealousy, pride, lust, prejudice and hatred. Although these attitudes are sometimes difficult to discern, they can hinder relationships with God and others and lead to unacceptable behavior. (Galatians 5:19-21; Ephesians 4:31; Micah 6:8)

**Prohibited Behaviors:** Certain behaviors are expressly prohibited in Scripture and therefore are to be avoided by all members of the community. They include theft, lying, dishonesty, gossip, slander, backbiting, profanity, vulgarity, crude language, sexual immorality (including adultery, homosexual behavior, premarital sex and involvement with pornography in any form), drunkenness, immodesty of dress and occult practice. (Mark 7:20-23; Romans 13:12-14; 1 Corinthians 6:9-11)

**Academic Integrity and Truthfulness:** As a Christ-centered University community we apply biblical responsibilities for honesty to all forms of academic integrity. Plagiarism is forbidden; we expect truthfulness and fidelity to be expressed in every learning context. (Luke 16:10; Ephesians 4:25)

**Submission to Civil Authority:** In keeping with scriptural admonitions to bring ourselves under the authority of government, members of the Taylor community are expected to uphold the laws of the local community, the state and the nation. An exception would be those rare occasions in which obedience to civil authorities would require behavior that conflicts with the teaching of Scripture. On such occasions, each individual would submit voluntarily to the penalty for his or her behavior. (Romans 13:1-7) Behavior resulting in arrest on or off campus is subject to review within the University's disciplinary procedures.

#### UNIVERSITY EXPECTATIONS

In addition to subscribing to the section on Biblical Responsibilities, members of the Taylor University community voluntarily commit themselves to the following expectations of behavior. This commitment results from the conviction that these expectations serve the common good of the individual and the institution. These expectations are not set forth as an index of Christian spirituality, but rather as values and standards of the Taylor community and guidelines that serve to preserve the ethos of the campus communities. Furthermore, they reflect our commitment to helping each member of the community grow in maturity and in the ability to make wise choices. Because of the importance of trust and responsibility to one another, violations of these expectations are regarded as a serious breach of integrity within the community. The following expectations apply to all members of the campus communities: the faculty, staff, and students of Taylor University.

**Worship:** Corporate worship, prayer, fellowship and instruction are essential for our community. Therefore, students, faculty and administrators are expected to attend chapel. Faithful participation is understood as a mature response to our community goals. We expect that individual honor and commitment to the Taylor community will motivate us to attend chapel. In addition, members of the community are encouraged to participate in the life of a local church.

**Lord's Day:** Members of the community are to observe this day as a day set apart primarily for worship, fellowship, ministry and rest. While activities such as recreation, exercise and study may be a part of the day, "business as usual" relative to University programs and services will not be sanctioned or encouraged.

**Entertainment and Recreation:** The University expects its members to use discretion and discernment in their choices of entertainment and recreation (some examples include media, Internet usage, and games). Each year, Student Development may sponsor a limited number of on-campus dances for the campus community. The University also considers the following forms of dance as acceptable for the campus community: sanctioned folk dances, dances that are designed to worship God, dancing at weddings, and the use of appropriate choreography in drama, musical productions and athletic events. In order to preserve and enhance our intentional community, other social dancing is not permitted on or away from campus. Activities and entertainment that are of questionable value or diminish a person's moral sensitivity should be avoided. Consideration for others and standards of good taste are important, and all activities should be guided by this principle.

**Illegal and Legal Substances:** Taylor University prohibits the possession, use or distribution of illegal substances and the abuse or illegal use of legal substances, including prescription and over-the-counter medication.

**Tobacco:** Recognizing that the use of tobacco is injurious to one's physical health, members of the campus communities will not possess, use, or distribute tobacco in any form on or off campus. In addition, our campus is smoke free.

**Alcoholic Beverages:** The community recognizes the potential risk to one's physical and psychological well-being in the use of alcoholic beverages. It also recognizes that use of alcoholic beverages can significantly and negatively impact the community. Accordingly, faculty, staff and students will refrain from the use of alcoholic beverages. Alcoholic beverages are not served at any University functions or programs on or off campus.

**Gambling:** Gambling (the exchange of money or goods by betting or wagering) is viewed as an unwise use of God-given resources and is not acceptable in any form.

**Respect for the Property of Others:** Members of the community are expected to respect the property of others, including University property, private property on and off campus, and public property. The intellectual property of others is also to be respected.

**Policies and Procedures:** Compliance with day-to-day policies and procedures of the community is expected from members. These routine items are listed in the Student Life Handbook, the Administrative and Staff Handbook, and the University catalog.

#### APPLICATION

The University affirms that the Biblical Responsibilities and University Expectations outlined herein lead to responsible citizenship and positive and healthy lifestyle, and they support the fulfillment of the University mission. While members of the community are encouraged to follow the principles of this LTC throughout the year, it is specifically applicable for students while they are actively engaged in the educational mission (Fall Semester, Interterm, Spring Semester and Summer Term, including Thanksgiving, Christmas, interterm and spring breaks) or are representing Taylor in any off-campus events. For employees, it is specifically applicable during the periods of their service or employment contracts.

#### CONCLUSION

The book of Colossians provides an appropriate summary of the goals for our community: "Therefore, as God's chosen people, holy and dearly loved, clothe yourselves with compassion, kindness, humility, gentleness and patience. Bear with each other and forgive one another if any of you has a grievance against someone. Forgive as the Lord forgave you. And over all these virtues put on love, which binds them all together in perfect unity. Let the peace of Christ rule in your hearts, since as members of one body you were called to peace. And be thankful. Let the message of Christ dwell among you richly as you teach and admonish one another. . . . And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him." (Colossians 3:12-17 TNIV)

*Approved by the Taylor University Board of Trustees 10/13/2006*

### DISCIPLINE IN COMMUNITY LIFE

#### Philosophy

In order to live together in harmony and maintain an educational community, which is distinctively Christian, it is necessary to have behavioral standards and regulations. The standards and regulations, which apply to student life at Taylor, are listed in this handbook. It is important to know the standards and regulations and how the University administers them. The philosophy and procedures for discipline have been established with direct input from students, faculty and administrators. If you have any questions please feel free to contact a personnel assistant, Residence Hall Director or another member of the Student Development staff.

#### Purpose of Discipline

The disciplinary process at Taylor is to assist individual and community growth, and to aid the University in maintaining an environment conducive to living and learning. Personal growth and maturity is encouraged most when each member of the University community uses self-discipline and shares the responsibility to care enough about others, to confront them when appropriate. The responsibility to confront one another in a loving manner should flow out of natural relationships with friends, peers, faculty and staff. This approach, if functioning properly, should enable inappropriate behavior to be corrected on a personal level.

#### Helping/Confrontation Model

Taylor has developed its Helping Confrontation Model in order to clearly describe the confronting process. This model is a progressive one, which may be used for confrontation as well as securing help.

The Scriptures do not describe a precise model for discipline. They do speak to how we are to treat one another and confront one another. The University's model has been adopted from Matthew 18:12-17. This Biblical model suggests a redemptive attitude and a progression for levels of confrontation. Members of the Taylor community are expected to apply these Biblical principles in holding one another accountable.

The following chart reflects Taylor's application of Matthew 18:12-17. This model assumes that most students will conduct themselves appropriately by implementing the highest form of discipline, that of self-discipline. If that fails, friends, then personnel assistants, then hall directors and faculty, respectively, should assume the responsibility to confront anyone falling short of the community's expectations. The VP for Student Development & Dean of Students may eventually be involved, but only as all other levels of response have failed to resolve the problem. This progression reflects the usual method for responding to disciplinary situations. Those situations, which are of serious consequence to the individual or to the campus community, may call for an immediate response by someone in a higher level of responsibility. In such cases, members of the Student Development staff will make that determination in consultation with the VP for Student Development & Dean of Students.

## DO YOU KNOW SOMEONE WHO NEEDS HELP?

If a student is having difficulty with an issue in his/her life, whether it be in violation of the Life Together Covenant or not, he/she is strongly encouraged to seek help from some member of the campus community. When students come forward seeking help, every effort will be made by the University to bring healing, wholeness and reconciliation. Professors, counseling center and medical staff, Residence Hall Directors and members of the Office of Student Development are eager to listen and help students through difficulties.

## STUDENT DISCIPLINARY PROCEDURES

As previously mentioned the University's expectation is that most behavior problems can be resolved by confronting one another through natural relationships. When relational confrontation fails or when a serious situation exists, a student will be confronted by a member of the Student Development staff. Although a relational approach pervades the entire disciplinary process, the Helping/Confrontation Model resembles a more formal disciplinary procedure when a student is referred to the VP for Student Development & Dean of Students or his/her representative. The formal disciplinary procedures are designed to meet guidelines for due process in private institutions.

### Formal Disciplinary Procedure

When a student is unable to abide by the values, standards and regulations of the University and/or is generally uncooperative or violates public laws, he will be contacted by the VP for Student Development & Dean of Students or his representative. At this level of response a student must meet with one of three types of hearing groups:

- 1) *Staff Hearing.* The staff-hearing group is composed of the VP for Student Development & Dean of Students and/or the Dean of Residence Life and Discipleship and the appropriate Residence Hall Director.
- 2) *Representative Hearing.* This hearing group is composed of the VP for Student Development & Dean of Students or his representative, the appropriate Residence Hall Director, two students and two faculty members. The student in question selects both the faculty members and the students to serve in his hearing group.
- 3) *Special Hearing.* On occasion the representative or staff hearing groups may not be appropriate. At such times a special hearing group will be established which is composed of individuals selected by the VP for Student Development & Dean of Students or his representative in consultation with the student. The particular hearing group to be used will be selected by the VP for Student Development & Dean of Students and/or the Dean of Residence Life and Discipleship in consultation with the student and appropriate University staff. Each hearing group will function as a recommending body rather than a decision-making body. The hearing will make a recommendation to the individual chairing the hearing who will advise the student of the recommendation. The final decision will be made by the VP for Student Development & Dean of Students or his representative, depending on who is chairing the hearing.

## Appeals

A student has the right to appeal a disciplinary decision made by the VP for Student Development & Dean of Students or his representative. Appeals will be heard by an appeals board comprised of two students selected based upon campus position, one Student Development Faculty member, one Academic Affairs Faculty member, and one Staff person. Appeals are to be made directly to the office of Student Development using the following procedures:

- 1) Notify the VP for Student Development & Dean of Students of the intent to appeal and provide a written statement specifying the basis for the appeal within three (3) full working days of the disciplinary decision.
- 2) The VP for Student Development & Dean of Students will:
  - a. Assemble the appeals board.
  - b. Advise the board of the rationale for the original disciplinary decision.
  - c. Provide the written statement, received by the student, to each appeals board member.
- 3) The appeals board and the student will meet at the earliest possible convenience in order to hear the appeal.
- 4) The decision on the appeal will be rendered within three (3) full working days of the appeal and considered final.

## Disciplinary Responses

The following options for action are a part of the disciplinary procedures:

- 1) **Personal Confrontation**-Personal contact and discussion about inappropriate behaviors or attitudes without a formal record of contact.
- 2) **Letter of Reprimand**-Written documentation of inappropriate behaviors or attitudes with a record kept in the student's file.
- 3) **Conduct Warning**-A warning statement issued when a student is in jeopardy of serious disciplinary action.
- 4) **Citizenship Probation**-A warning status into which a student is placed when he/she is in jeopardy of more serious disciplinary responses. A student may lose his/her leadership position. Elements of the probation are outlined in a written statement.
- 5) **Disciplinary Probation**-The most serious status into which a student is placed prior to dismissal. A student leader (who reports to Student Development) will automatically lose his/her leadership position. Students on disciplinary probation will not be eligible for off campus housing. All alcohol and drug violations will automatically fall into this category.
- 6) **Suspension**-A student is suspended for a specified period of time. The student will go home immediately and not return until the specified period has ended. Class absences are unexcused. Policies related to unexcused absences will be enforced. (See section entitled "Class Attendance.")
- 7) **Deferred dismissal**-If an offense occurs late in a semester, a student may be allowed to finish the semester but would be ineligible to return the following semester.
- 8) **Dismissal**-A student is dismissed from school immediately. He/she is not eligible to apply for readmission for at least the balance of the semester. Dismissal could cause potential loss of financial aid eligibility for ensuing terms of enrollment.
- 9) **Additional sanctions may include:**
  - a. Loss of privilege – Loss of a privilege of participating in a college activity, in registration of vehicle, in residence hall visitation, or other privileges.
  - b. Developmental/educational assignments – May include, but are not limited to, attendance at educational programs, personal essay, written report or issues relevant to one's discipline case or involvement in a mentoring relationship.
  - c. Student is referred for counseling and/or assessment.
  - d. Service projects/work projects.
  - e. Restitution/reconciliation.
  - f. Fines.

Variations of the disciplinary actions listed above may be created when deemed appropriate.



## Notification of Parents

Students will be encouraged at all levels of discipline to share the information with their parents. Official notification of parents is at the discretion of each Student Development staff member up to the point of citizenship probation. The parents of a student who has been placed on disciplinary probation, suspended or dismissed from school will be notified unless unusual circumstances exist. This assumes (unless notified otherwise) that all Taylor students under the age of 22 are dependents.

## Title IX and Section 504 Grievance Procedure

Any student who believes he/she may have a legitimate grievance regarding alleged discrimination based on Title IX, Section 504 of the Rehabilitation Act of 1973, or any federal civil rights law, may do one of two things. First, the student may go to the duly appointed institutional grievance officer, the VP for Student Development & Dean of Students, or secondly, the student may file a grievance directly with the Office of Civil Rights, US Department of Education, 401 State St., Chicago IL 60605.

If the student chooses to take the grievance to the institutional grievance officer, the institutional grievance officer will be responsible to launch an investigation of the alleged discrimination, in the following manner:

- 1) A written and signed statement of the grievance should be presented to the VP for Student Development & Dean of Students by the student.
- 2) The VP for Student Development & Dean of Students will conduct an informal hearing session with the individuals involved, and issue a decision in writing within ten working days from the time of the informal hearing.
- 3) If the decision rendered by the VP for Student Development & Dean of Students is not satisfactory to the individuals involved those individuals may present a written request for appeal to the Community Life Committee. This committee will meet for a formal hearing within ten working days of the written request for appeal. At the formal hearing, the grievant has the right to be represented by the person or persons of the grievant's choice. All proceedings will be recorded and a written decision will be returned to the grievant within five working days.
- 4) If the individual involved is not satisfied with the decision of the Community Life Committee, they may appeal to the VP for Student Development & Dean of Students. The review of the grievance by the VP for Student Development & Dean of Students will take place within ten working days of the appeal. The decision of the VP for Student Development & Dean of Students will be rendered within five working days of the hearing before him and will be considered final.

## Informal Grievance Procedures

If students feel they have been treated unfairly in any of their dealings with the University, they should follow these informal grievance procedures: consult with the individual involved such as the faculty member, Residence Hall Director, Dean or departmental supervisor. If this informal process does not bring about a resolution to the grievance, then the procedures outlined above should be followed.

## SERIOUS OFFENSES AND CONSEQUENCES

**Our experience at Taylor has shown that certain practices or activities may potentially endanger or adversely affect the physical and emotional well being of members of the University community. The purpose of the following section of regulations is to draw attention to the serious nature of these kinds of practices and activities and to describe the University's position on them. We have listed consequences for these actions to underscore our concern for the welfare of each person at Taylor.**

## Hazing

Hazing is defined as subjecting a fellow student or fellow students to abusive or humiliating pranks (e.g., initiations, responses to engagements, "kidnappings," etc.) **Hazing is not permitted at Taylor University.** It is often difficult to distinguish between hazing and a "just for fun" prank among friends. Therefore, Residence Hall Directors and/or other Student Development staff will make all determinations relative to hazing. Any student participating in either a "just for fun prank" or in a deliberate hazing activity will be held responsible for his/her behavior. Regardless of motive or intent, any student participating in a prank-type activity, which potentially endangers or adversely affects the physical and emotional well-being of another student can expect immediate and serious disciplinary action. This includes the probability of **dismissal** from the University.

*Careless or irresponsible behavior of any type which endangers or adversely affects others or which is blatant disregard for property will be confronted in a similarly serious manner.*

## No Nudity/Public Indecency Policy

As a Christian community whose desire it is to promote behavior that is consistent with the mission to minister the redemptive love of Jesus Christ, Taylor University adheres to the Criminal Law of Indiana prohibiting public indecency (Code 35-45-4-1) and public nudity (Code 35-45-4-1.5). Therefore, it is University policy that nudity outside of the student's room or restroom is considered public nudity and will not be tolerated. Any student participating in these acts can expect **immediate dismissal** from the University.

## Fire Alarms

**The student who pulls a fire alarm when no fire exists can expect immediate dismissal** from the University.

## Fire Equipment

Tampering with fire hoses or extinguishers and other protection equipment is against state law and will result in **immediate dismissal** from the University. Any type of lighting in corridors or stairways and outside the residence hall is part of the system of protection. Also included are the "exit" signs and "exit" lights.

## Fireworks

The possession and firing of some fireworks is against Indiana state law. All fireworks are dangerous. Therefore, any student using fireworks of any kind while on campus is subject to **immediate dismissal** from the University.

## Firearms and Weapons

Taylor University students are prohibited from possessing or storing on campus (including vehicles on Taylor University property) ammunition, detonating and explosive devices, bows, crossbows and arrows, open blade knives, knives with blades greater than four inches, firearms and other edged weapons, devices that utilize aerosol or compressed air canisters to shoot projectiles of any type, sling shots, BB guns, pellet guns, paintball guns and martial arts weapons. Any student who stores a firearm/weapon in any location on campus (including vehicles) makes a public display of a weapon or replica weapon and/or discharges a firearm/weapon on the property of Taylor University, is subject to **immediate dismissal** from the University. This policy is intended for the protection of Taylor University community members and is not intended to interfere with academic instruction or provided services.

## Hall Safety

In order to provide for the safety of residents and visitors alike, and to avoid damage to University property, students are not to throw objects in the hallways. Frisbees, or any kind of ball, etc., are not to be used in the residence halls. Violations will result in a \$50 fine and the possibility of being placed on citizenship probation.



## Illegally Entering Campus Buildings

A student who illegally enters or remains in a Taylor University building can expect **immediate dismissal** from the University. Students known to have been climbing on the water tower, bell tower, television towers, roofs of buildings, or known to have defaced them or assisted those who did can expect **immediate dismissal** from the University.

## Campus Lake

Regulations for the use of the lake for swimming or ice-skating are included in this handbook and also are posted at the lake. They are expected to be observed. Anyone who is in the water or on the ice when the lake is not open is subject to **immediate dismissal** from the University.

# TORNADO PROCEDURES

## General Information

- 1) **Understand the difference between a tornado watch and a tornado warning.**
  - a) A **watch** means weather conditions are such that a tornado could form.
  - b) A **warning** means a tornado has actually been sighted.
- 2) Tornadoes can occur during any month but the maximum tornado season in this area includes April, May and June.

## Emergency Procedures

- 1) **In the event of a tornado watch** the appropriate University officials will be alerted.
- 2) In the event of a tornado **warning**, students will be alerted, expected to take shelter and instructed to follow University emergency procedures. Students found in violation of the emergency procedures will face disciplinary action.

## General Procedures

- 1) Stay away from windows.
- 2) In campus buildings, including residence halls, go to the interior hallway on the lowest floor or preferably to the basement where one exists.
- 3) Remain in the shelter area until the warning has expired.
- 4) Avoid auditoriums, the gymnasium or other structures with wide free-span roofs.
- 5) In open country where there is not a building or reinforced construction, go quickly to a reinforced building, to a ravine, or to an open ditch and lie flat.
- 6) Keep tuned to one of the area radio stations for the latest information.

WCJC 99.3 FM, Marion	WBST 92.1 FM, Muncie
WBSW 90.9 FM, Marion	WMRI, 860 AM, Marion
WISH Channel 8, Indianapolis	WGNR, 97.9 FM, Anderson/Indianapolis
WRTV Channel 6, Indianapolis	WXXC 106.9 FM, Marion
WTHR Channel 13, Indianapolis	WBAT 1400 AM, Marion
WXIN Channel 59, Indianapolis	WLBC 104.1 FM, Muncie
WPTA Channel 21/33, Fort Wayne	WBCL 90.3 FM, Fort Wayne
WANE Channel 15, Fort Wayne	

\*Recommended, equipped with weather radar

# UNIVERSITY DRESS CODE

## Personal Appearance and Dress

Historically, students at Taylor have dressed neatly and appropriately and most students presently give evidence of such maturity. The student body is expected to demonstrate a high degree of responsibility as it relates to the University Dress Code.

Using Scripture as our point of reference, we find definite principles for Christian living, which apply to dress. The spirit of this standard of dress would incorporate the following Biblical principles: desire to glorify God in everything, **responsibility** to fellow Christians, **consideration** of others and **sensitivity** that we not offend in any way and reflection of our personal standards as “new creatures in Christ.”

It is apparent that only occasionally students need external guidelines as they make decisions regarding personal appearance. The following guidelines are standards in areas where questions are usually raised.

## Campus Lake Attire

Your cooperation in exercising good judgment in the selection of modest swimming attire is essential. Modest swimwear is required of both men and women who use the Taylor lake facilities. Swimwear for women such as one piece or fuller cut two-piece suits is considered appropriate; shorts-style swimwear is considered appropriate for men. Lifeguards will ask that cover-ups be worn over inappropriate suits. Clothing must be worn to cover swimsuits to and from the lake area.

Questions of interpretation regarding what is acceptable in swimming attire will be referred to the lifeguards and Student Development personnel.

## General Campus Attire

Bare feet are acceptable outside, in residence halls and in the gym. Men must wear shirts except in sunbathing areas and during athletic activities. Bare midriffs are acceptable only when wearing swimsuits. Although short skirts and tight clothing are in fashion, please use discretion in choosing your attire.

## Academic Building Attire

Swimsuits, running shorts and athletic shorts are not permitted in classroom or administrative buildings. Individual faculty members, administrators and staff members have the prerogative to set, and the responsibility to enforce, specific dress guidelines for their classrooms and offices beyond the general principles previously described. These guidelines should reflect what the faculty member considers appropriate attire for the academic instruction being given in the classroom.

## Hodson Dining Commons/Rediger Chapel/Auditorium Attire

These facilities are used for social, spiritual and cultural activities. Dressing neatly in these buildings is an expectation and responsibility for each member of the campus community.

# OTHER COMMUNITY REGULATIONS

## Racism and Racial Reconciliation

Racism and racial discrimination in any form will not be tolerated in community life on this campus. Therefore, the University has adopted and supports nondiscriminatory practices in hiring and promotion and expects all faculty, staff and students to live in a manner that consistently reflects God’s love and Biblical command that we love one another. The apostle Paul reminded the church in Corinth of the following in 1 Corinthians 12:23, 25-27;

*The body is a unit though it is made up of many parts; and though its parts are many, they form one body. So it is with Christ....So there should be no division in the body, but that its parts should have equal concern for each other. If one part suffers, every part suffers with it. Now you are the body of Christ, and each one of you is a part of it.*

Dr. Martin Luther King, Jr. captured the spirit of Paul's admonition and exhorted all Christians to always remember that we are brothers and sisters in Christ:

One of the great tragedies of humanity's long trek has been the limiting of neighborly concern to tribe, race, class or nation... Our world is a neighborhood. We must learn to live together or we will perish as fools. For I submit that nothing will be done until people put their bodies and souls into this.

Any behavior, in word or deed, which shows disregard or disrespect for individuals or groups is inconsistent with the redemptive love of Jesus Christ and is not acceptable within the Taylor University community. The University considers racism and racial discrimination to be serious offenses, which must be addressed firmly, and which may result in suspension or expulsion from the University.

Inappropriate behavior, which includes words or actions, should first be addressed in accordance with the Biblical model stated in the "Helping/Confrontation" explained elsewhere in the Student Life Handbook. Continuation of inappropriate behavior should be reported to the Vice President for Academic Affairs, if it involves academic issues or the Dean of Students, if it involves student life issues.

### Sanctity of Life

Scripture affirms the sacredness of human life, which is created in the image of God. Genesis 1:27, *"So God created man in His own image, in the image of God He created him; male and female He created them."* Therefore, human life must be respected and protected from its inception to its completion.

### Conflict Resolution

As believers in Christ committed one to another, we encourage all employees and/or students who are having difficulty with a fellow employee or student, to provide constructive feedback privately and directly to that person if you are comfortable doing so. When you meet with the person we would encourage you to take the following steps:

- 1) State the constructive purpose for your feedback---if you have no constructive purpose then do not meet.
- 2) Describe specifically what you have observed---what the behavior has created for you, others, and/or the University as a whole.
- 3) Describe your reactions---how it affects you, makes you feel.
- 4) Give the other person an opportunity to respond---this makes it a two-way conversation.
- 5) Offer specific suggestions---include what you have prepared ahead of time with anything gained from the other person's response.
- 6) Summarize and express support---review what will happen from this day forth and help the person know that you will help in any way possible.

If meeting with the individual is not comfortable for you or does not provide restoration and/or resolution, then you should inform your supervisor, or the Human Resource Office, to elicit their support in making the matter right between the two of you. Our belief is that by following this basic Biblical principle, the work environment will be improved and God will provide constructive relationships between employees/students.

### Role Play, Games, and Activities

Because of the potentially harmful effects some role-play games may have on participants and the community at large, the use of certain "fantasy" games and activities is discouraged at Taylor. Students are encouraged to make mature decisions regarding all aspects of entertainment and activities. Games, which emphasize a fantasy indulgence in sinful behaviors or other practices not becoming of a mature Christian, are considered inappropriate. Many games, even traditionally accepted board games, require the acting out of various worldly qualities in the spirit of competition. Students should examine the motivation behind the behavior in all games and activities to determine whether *"whatever we say in word or deed brings glory to our Father in heaven."* Col. 3:17

### Motor Vehicles

First term freshman students are not permitted to bring automobiles or motorcycles to campus before Thanksgiving. First term commuters may have a motor vehicle.

Seniors, juniors, sophomores and second-term freshmen must maintain satisfactory academic and citizenship status in order to qualify for and maintain a vehicle permit.

Each motor vehicle used by a student must be registered at the Taylor University Police Department each year. This includes all vehicles used by spouses of married students living in University-approved housing. Registration must be completed prior to the first day of classes. **If a vehicle is brought to the campus during the year, it must be registered within 72 hours.** The fee for the registration of the student's motor vehicle is twenty five (\$25). A temporary sticker may be obtained if a vehicle is to be on campus for a period of two weeks or less. Cost for a temporary sticker is five dollars (\$5). Immediately upon the registration of one's vehicle, the registration sticker provided is to be affixed to the vehicle in the appropriate location and manner.

Regulations governing the use of motor vehicles are in a brochure available in the Taylor University Police Department and the Center for Student Development. **Students, faculty and staff who operate motor vehicles on campus are responsible for knowing the University traffic and parking regulations. All parking fines are the responsibility of the person to whom the vehicle is registered.**

### Motor Vehicle Tickets

Fines for parking/moving violations must be paid at the Business Office. Students must go to the Taylor University Police Department to appeal a ticket for a parking violation within three (3) business days of receiving the ticket. Failure to do so will result in the fine being placed on the account of the student to whom the vehicle is registered. Students who have unpaid fines will have a monthly late fee added to their account by the Business Office. Upon the accumulation of six (6) parking/moving tickets, a letter will be sent to advise the student of the consequences of receiving a seventh ticket. Upon the accumulation of seven (7) parking/moving violations, the student will be referred to the Office of Student Development for disciplinary action that may result in a minimum of citizenship probation and the loss of campus driving privileges for thirty (30) days. Any additional ticket(s) will result in the student being referred to the Office of Student Development for disciplinary action that may result in the minimum of an extension of their probationary period and the revocation of driving privileges for six months. All parking tickets will be assigned to the owner of the motor vehicle. All moving violation tickets will be assigned to the driver of the motor vehicle. A vehicle immobilization device will be used on vehicles owned by students who display extreme disregard for the motor vehicle regulations of Taylor University.

### First-year Students Vehicle Policy

The purpose of New Student Orientation at Taylor University is to provide continuing services that will aid new students in their transition to Taylor, to integrate new students into the life of the institution and to assist in the students' understanding of their own relationship to the intellectual, social, cultural and spiritual climate of Taylor University. In order to achieve these purposes, it is critical for new students to immediately become involved in the Taylor community and begin to develop positive habits, both academically and socially. This involves such things as studying, staying on campus on weekends to foster relationships with peers, eating at the Dining Commons, attending campus activities and making an intentional break from home. Possessing a vehicle on campus during the first several critical weeks of school presents a potential hindrance to a student's overall adjustment, in that it potentially provides an avenue of escape from academic responsibilities and personal challenges. Therefore, the following vehicle policy has been established.

First time, full time freshmen students, who have been out of high school less than one year or transfer students with less than 12 credit hours are not permitted to have vehicles on campus until after Thanksgiving break. For students entering Taylor University at Interterm or Spring semester, vehicles are not permitted until after Spring Break.

Personal exceptions may be granted for the following reasons:

- A medical or dental condition that requires frequent appointments to a doctor or health professional
- Employment off-campus—must provide proof of employment and schedule of hours
- Illness of a family member or extenuating circumstances that may require the student to go home on an emergency basis
- In rare instances, if a student needs the vehicle to get home for Thanksgiving break, the student should indicate that there is no other means of transportation available to get home

To gain permission to use your vehicle for one of these purposes, you must email your request in writing to: Jeff Wallace, Chief of Campus Police, and Kelly Morton, Taylor University Police Department Secretary, at [jfwallace@taylor.edu](mailto:jfwallace@taylor.edu) and [klmorton@taylor.edu](mailto:klmorton@taylor.edu).

If you are given permission to use your vehicle, you will be notified and your request will be kept on file at Taylor University Police Department. You will need to do a few things to maintain use of your vehicle:

- Register your vehicle at Taylor University Police Department upon your arrival on campus
- Park your vehicle in the back row of the south east Olson Hall parking lot
- Return your vehicle to the Olson lot after each use
- Only use your vehicle for the times and purpose that you have been approved
- Comply with the vehicle regulations of the Taylor University Police Department
- Do not transport passengers at any time

If there is any situation that would cause you to need to use your vehicle beyond the purpose that has already been approved, you must communicate that request in writing to Jeff Wallace and Kelly Morton. If you have been granted a special exception to the vehicle policy, you may only use the vehicle for the purpose specified in the request. Any other use is a violation of the policy.

If you do violate the policy, you may be subject to a disciplinary hearing and the following:

First violation – Suspension of driving privileges for the entire fall semester; you may be permitted to bring your vehicle back to campus starting at Interterm.

Second violation – Suspension of driving privileges for the entire academic year.

After Thanksgiving break, all first-year students are permitted to use their vehicles. As always, your use of your vehicle is a privilege that you have been granted with a certain measure of trust.

### **Bicycle Parking**

Students are expected to park their bicycles in the racks provided near the various campus buildings. The Facilities Services Department is responsible for the campus grounds and areas around campus buildings. Therefore, the Facilities Services Department during periodic checks will pick up any bicycles not parked in racks around campus. These bicycles will be taken to Taylor University Police Department where they must be identified prior to being released.

In accordance with students' responsibilities to respect one another's property, theft and use of another's bicycle without consent will not be tolerated.

### **Skateboarding/Rollerblading Policy**

- 1) Skateboarding, rollerblading or bicycling is prohibited inside and/or in the vicinity of the entrance to any University building, on the track, or on the tennis courts. Roller blades must be put on outside of campus buildings.
- 2) Skateboarding and rollerblading are prohibited on the benches, steps and entrances of all Taylor University facilities.
- 3) Failure to abide by these policies may result in disciplinary action, a \$50 fine, and charges for damages, if applicable.

### **Selling of Products on Campus Policy**

Taylor University maintains the following policy concerning relationships with those desiring to sell products and or services to the students and faculty while on the Taylor University premises.

### **Student Desiring to Sell Products/Services on Campus**

All students must receive written permission by completing the request for permission to sell form in the Student Development Office.

### **TU Organizations Fund Raising/Promotions**

TU organizations must likewise receive written permission by completing the appropriate form available in the Student Development Office.

### **Specific Exclusions**

Due to the fact that the bookstore benefits the general operating budget and, therefore, the entire University, the University does not want to compete directly with the bookstore for the three major items the bookstore sells (clothing, textbooks and trade books). Therefore, any products deemed to be in competition with the bookstore clothing, text or trade books will not receive permission to sell on campus.

### **Mailing List**

Taylor University does not sell nor does it volunteer the University mailing list of students, faculty, and/or staff names and telephone numbers for the purpose of encouraging personal contact sales.

### **Post Office/Mail System**

Taylor University does not allow outside vendors the use of the on-campus post office or distribution for the purpose of selling or establishing customer contact.

### **Taylor University AIDS Policy**

In keeping with the Taylor *Life Together Covenant*, this policy seeks compliance with the “burden-bearing” responsibility of mutual support and respect along with the expectations of safe, responsible behavior.

The Human Immunodeficiency Virus (HIV) is communicable, potentially fatal and currently incurable. A residential college campus is a complex community wherein individuals engage in a wide range of social interaction. Therefore, Taylor University seeks to maintain an environment that reasonably protects the rights, health and safety of uninfected individuals.

Compelling evidence suggests that HIV is not transmitted through casual contact and reasonable precaution against the transmission of the virus may be possible within a residential community. Therefore, Taylor University likewise seeks to respect the rights and reasonable needs of infected individuals.

In recognizing the delicate balance, Taylor University establishes this AIDS policy. Individuals diagnosed as having AIDS, ARC, or a positive HIV antibody test, should inform the Dean of Admissions, if a prospective student; or the chief administrator in his/her area, if an employee. Taylor University, through its normal administrative responsibilities, will consider each HIV-infected individual on a case-by-case basis.

An HIV-infected individual who places any other member of the Taylor University community in a position of receiving infection, either through deliberate action or carelessness will be held responsible and will be handled in appropriate manner.

Knowing that education is a major key to addressing the AIDS problem, Taylor University will continue to implement an educational plan for all members of the campus community.

*(Passed by the Board of Trustees – January 26, 1990)*



## Non-Fraternization Policy

Taylor University is committed to maintaining an environment in which all members of the community can freely work together for the intended purposes of its mission, which is best accomplished in an atmosphere of mutual trust and respect. Actions of employees, students or outside contractors that harm this atmosphere undermine the professionalism, and hinder fulfillment of, the University's educational mission. In addition, those who abuse, or appear to abuse, their position of authority in such a context diminish the essential elements of trust and respect, and violate their responsibility to the entire Taylor University community. All employees (faculty and staff) must recognize that we are here to educate and serve students and to fulfill our mission in a spirit as expressed in the Life Together Covenant.

In light of the above, as well as to prevent unwarranted sexual harassment claims, uncomfortable and/or inappropriate working and/or academic relationships, morale problems among employees, and any appearance of impropriety, the following must be adhered to.

### Relationships Between Employees and Students

Sexual relationships between employees (faculty and staff) and students are strictly prohibited by the University. *However, exceptions to this policy involving romantic relationships (i.e., non-sexual dating relationships) may be made by the University and at its sole discretion. Scenarios may include, but are not limited to, the following examples:*

- 1) If the dating / romantic relationship began prior to the employee's date of hire. In such a case, the employee must notify his/her area vice president (or equivalent) immediately. In like manner, students who are in any existing or contemplated romantic (non-sexual dating) relationship with a faculty or staff member must notify the VP for Student Development & Dean of Students on their campus immediately.
- 2) If the involved student is older than a traditional student (approximately 18-22). In such a case, the student may, in fact, be more of a contemporary of the faculty and/staff employee. The University acknowledges that such relationships may develop between employees and students of that age that could be harmless. Therefore, employees in any existing or contemplated romantic relationship with a student who is 23 years of age or older, must notify their area vice president immediately. In like manner, students who are 23 years of age or older and are in any existing or contemplated romantic or sexual relationship with a faculty or staff member must notify the VP for Student Development & Dean of Students on their campus immediately.

**Review and Course of Action Decision:** A careful review of each case by the Area Vice President and/or the VP for Student Development & Dean of Students, together with the Office of Human Resources, will take place before any course of action is recommended or taken.

If an exception is approved by management, employees are expected to exercise discernment and good judgment when interacting with the student on-campus. Actions are expected to be appropriate for a professional workplace and academic environment. For example, public displays of affection are not generally appropriate and could be disruptive to the workplace or learning environment. Other policies remain in effect such as sexual harassment /non-harassment policy.

### Relationships Between Employees or Between an Employee and an Outside Contractor

The University also acknowledges that relationships may develop between employees or between employees and outside contractors that are harmless. Employees in any existing or contemplated romantic relationship with another employee who is:

- a manager or supervisor,
- working in the same department,

or with an outside contractor, must notify their immediate supervisor of the situation (or the next immediate supervisor, if the situation involves their supervisor).

If potential inappropriateness or conflict of interest exists, the University will deal with the situation on a case-by-case basis with the interests of all parties in mind. The resolution to a case may involve a change in, or termination of, the employment or the contractual relationship of an individual with the University.

Students and/or employees (faculty and staff) who believe this policy has been violated in any way must report the situation immediately. Students are to make such reports to the VP for Student Development & Dean of Students on their campus. In the same respect, staff and faculty members are to make such reports to the Human Resources Operations Manager, the Associate VP for Human Resources, or the appropriate Vice President.

If you have any questions concerning the intent of this policy or its application to you, please consult with your area vice president, the Associate Vice President for Human Resources, or the Human Resources Operations Manager if you are an employee (faculty or staff), or the VP for Student Development & Dean of Students if you are a student.

## Sexual Misconduct Guidelines

Remaining sexually pure is God's plan for our lives. The following guidelines are intended to provide direction when dealing with students who are sexually involved outside of the marriage relationship. A caring and compassionate attitude must be carefully and continually demonstrated with students who are impacted by these guidelines. Both male and female students will be held equally responsible for the consequences of their sexual activity. These guidelines assume that the student is willing to receive assistance.

- 1) The student(s) will be placed on citizenship probation for a minimum of two (2) complete semesters.
- 2) Because of the extremely sensitive nature of this issue, parents may be involved on a case-by-case basis. In all cases, students would be counseled to inform their parents. The institution reserves the right to notify parents.
- 3) The student(s) will be required to meet with a qualified counselor.
- 4) The following guidelines apply to women who become pregnant outside of the marriage relationship:
  - a) The student must receive regular prenatal medical care and counseling.
  - b) The student will not be allowed to live in a residence hall during the third trimester of her pregnancy. Alternate housing arrangements must be approved by Student Development. The Student Development staff prefers that the student live with her parents during the third trimester of the pregnancy.
- 5) When appropriate, similar housing restrictions will apply to the father of the child.

## Anti-Harassment Policy and Complaint Procedure

### The Policy

**Taylor University** is committed to the highest standards of Biblical conduct and intentional covenant, Christian community.

With that commitment in mind the University intends to maintain an academic environment and a workplace free of sexual and other harassment and intimidation, including harassment based on race, color, sex (with or without sexual conduct), religion, national origin, protected activity (i.e. opposition to prohibited discrimination or participation in the statutory complaint process), age, or disability. It is the intent of this policy to affirmatively raise the subject of sexual and other harassment, to express strong disapproval against such actions, to identify a complaint procedure whereby students and employees have the right to raise harassment issues, to establish an investigative procedure for such alleged misconduct, and to provide for an effective and appropriate response to this type of conduct, including sanctions against anyone violating this policy. The University is also committed to ensuring that others who may have a connection to our community do not subject its students and employees to harassment. Accordingly, this policy applies to visitors, management and non-management employees, vendors, and others with whom we have a relationship.

Sexual and other harassment is a form of misconduct, which undermines the integrity of the educational and/or employment relationship. Harassment is not only offensive, but it may also harm morale and interfere with the effectiveness and ability to fulfill responsibilities to students and others the University serves. All students and employees must be allowed to learn and/or



work in an environment free from unsolicited and unwelcome sexual overtones and harassment in any form. Sexual harassment for purposes of this policy is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of the individual's academic progress or employment; (2) submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's academic progress, learning ability, work performance or creating an intimidating, hostile, or offensive academic or working environment.

Sexual harassment does not mean occasional compliments of a socially acceptable nature. However, sexual harassment does include, but is not limited to, actions such as: (1) sex-oriented verbal "kidding" or abuse, (2) possession, display, or distribution of photographs, drawings, objects, or graffiti of a sexual nature, (3) subtle pressure for sexual activity, (4) physical conduct such as patting, pinching, hugging, or constant brushing against another's body, (5) explicit demands for sexual favors, whether or not accompanied by implied or overt promises of preferential treatment or threats concerning an individual's academic or employment status, (6) offensive sexual flirtations, advances or propositions, and (7) any other offensive, hostile, intimidating, or abusive conduct of a sexual nature.

In light of this, the best admonition for students, faculty and staff is to follow the Biblical principles of "avoiding the very appearance of evil" and to limit their own freedoms if their exercise could, or does cause others to stumble or to be seriously discomforted.

### **Complaint Procedure**

The University has adopted a complaint procedure that assures a prompt, thorough, and impartial investigation of all complaints, followed by swift and appropriate corrective action where warranted. The University encourages students and employees to report harassment and other inappropriate conduct before it becomes severe or pervasive. While not all incidents of harassment violate the law, the University does intend to prevent and correct harassment and other inappropriate conduct before it rises to the level of a violation of law.

Students who believe this policy has been violated in any way should feel free to follow the Grievance Procedure included in this handbook. Students who believe that they are victims of some form of harassment prohibited by this policy must report this immediately to the VP for Student Development & Dean of Students on their campus.

No students will be subject to adverse treatment or retaliation because they report a violation or potential violation of this policy or provide information concerning such reports.

All faculty members, administration and management employees of the University are held accountable for supporting the effective administration of this Policy. If they are advised of any alleged violation of this Policy, or if they independently observe conduct which may be prohibited by this policy, they must immediately report the matter to the Human Resources Operations Manager, the Associate VP for Human Resources, or the appropriate Vice President so that an appropriate investigation can be initiated. Under no circumstances will the individual who conducts the investigation, or who has any direct or indirect control over the investigation, be subject to the supervisory authority of the alleged harasser.

### **False Complaints**

Since Taylor University takes seriously any complaints of harassment, it also takes very seriously any false complaints filed by students or employees. Our desire is to protect all students and employees from false complaints. If it is discovered that a student or an employee has filed a harassment complaint falsely, that individual will be disciplined up to, and including, expulsion or termination from employment.

### **Investigation Process**

All complaints will be promptly investigated. In addition, we encourage individuals to place their complaints in writing. Written complaints by students are to be submitted to the VP for Student Development & Dean of Students. Individuals submitting complaints of harassment are assured that a thorough investigation of such complaints will be conducted.

During these investigations, the person accused of harassment will be informed of the accusation(s) against him/her and will be given the opportunity to state his/her side of the matter. The VP for Student Development & Dean of Students has the responsibility of keeping the appropriate persons informed of the process and all final determinations. The complaint and information collected during such an investigation will be kept confidential to the highest extent possible and will only be disclosed to persons involved directly in conducting the investigation and those determining what action, if any, to take in response to the complaint. Complete confidentiality cannot be guaranteed because an effective investigation usually requires revealing certain information to the alleged harasser and potential witnesses.

### **Determination and Action**

If, following a complaint of sexual or other harassment, an investigation reveals that some act of sexual or other harassment, or other inappropriate conduct or behavior has occurred, fair, prompt and appropriate corrective action will be taken. All appropriate parties will be informed of that determination. If it is determined that a violation of this policy has taken place, the person who engaged in such conduct or behavior will be subject to sanctions or penalties, up to and including suspension and/or expulsion (if a student) or termination of employment (if an employee). If the offender is not an employee of the University, the University will take reasonable measures to the extent it can exercise any control over the individual.

If, through investigation, the evidence is inconclusive and no determination can be made that a violation of this policy took place, all appropriate parties will be informed of this result.

Any student or employee who is not satisfied with the resolution reached by the University may use the established grievance policies and procedures of the University.

In order to demonstrate the University's commitment to the establishment and maintenance of an environment free from harassment, copies of this policy will be provided to all students and employees through employee and student handbooks. This policy will be posted in central locations. If any student has a question about the policy, he/she may direct them to his/her faculty advisor or to the VP for Student Development & Dean of Students.

The University's goal is to maintain a productive and satisfying academic and work atmosphere by ensuring that all individuals within the Taylor community are treated with mutual consideration and respect.

## **SEXUAL ASSAULT POLICY**

### **I. Sexual Assault Prohibited**

Any combination of a sex offense prohibited by Indiana or federal law is a violation of Taylor University's Sexual Assault Policy and the University's "Life Together Covenant." Members of the student body, faculty, support staff, and administrative personnel are included under this policy and within the agreement of the "Life Together Covenant." Any violation of this policy may lead to criminal sanctions or discipline up to and including expulsion or termination as applicable.

### **II. Reporting Sexual Assaults**

Taylor University encourages all victims of sexual assault to report such incidents to the Taylor University Police Department. The decision to file a report with the Taylor University Police Department or any other local, county, or state law enforcement agency is to be made by the victim. Filing a report with the police does not commit the victim to any subsequent course of action. While follow-up options are presented and discussed, the final decisions are left to the victim. Student Development personnel will help victims contact the police if assistance is requested.

Following a sexual assault, the victim's physical well-being is a primary concern because of the risk of sexually transmitted diseases, pregnancy, and/or physical injuries, which may not be apparent. All victims should seek immediate medical attention; however, even if time has passed, it is important to seek medical care.

### III. Investigations and Hearings

Upon receiving a report of sexual assault, the appropriate Vice President will conduct an investigation in cooperation with the Chief of Taylor University Police Department or his designee and will conduct hearings in accordance with established procedures.

Sexual assault victims are entitled to have a person(s) of his/her choice present during any and all segments of the hearing process. Accused person(s) are also entitled to be informed of the status of any and all phases of the hearing process, including the outcome.

### IV. Education/Services in the Prevention of Sexual Assault

The philosophy of Taylor University is to prevent crime rather than react to crimes already committed. The Taylor University Police Department offers several educational seminars that are specifically designed to prevent the occurrence of sexual assault. Seminars are offered to student, faculty and staff groups upon request. Contact the Taylor University Police Department to schedule seminars.

The Taylor University Police Department provides an escort service during hours of darkness for person(s) who may be walking on campus. Call (ext. 85555) to request an escort.

Crime prevention materials are made available to students, faculty and staff upon request. Crime awareness posters are periodically distributed on campus.

The Taylor University Police Department provides the community with timely reports of crimes committed on or off campus considered to be a threat to students or employees through campus bulletins, the Echo (the weekly school newspaper), Residence Hall Directors and announcements in class or chapel.

In accordance with the "Student Right-to-Know and Campus Security Act," Taylor University provides information relating to crime statistics and security measures to current students and employees, and to any applicant for enrollment or employment upon request.

The Sexual Assault Services Consultants (representatives from Academic Affairs, Human Resources, Counseling Center, Residence Life, Taylor University Police Department, chairperson, and Health Center) are central referral sources for information relating to the rights, options, and services available to a sexual assault victim. Specifically, consultants are knowledgeable about campus and community referral resources, which can provide medical, legal, counseling, advocacy, and academic assistance.

The University will change a victim's academic and living situation after an alleged sex offense, if those changes are requested by the victim and are reasonably available. Consultants can discuss these options. The consultant should not be expected to provide specific or detailed legal, medical or counseling guidance to a victim and must refrain from doing so unless licensed in the respective field. The consultant is expected to inform the victim both verbally and in writing of the existence and location of services available to assist the victim of a sexual assault. **Call (ext. 85395) for more information on the Sexual Assault Services Consultants.**

### V. What to Do

If you are a victim of a sexual assault, get to a safe place as soon as you can. Then you should:

- 1) Try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
- 2) Call the Taylor University Police Department or a police agency even if you are unsure about filing charges.
- 3) Get medical attention as soon as possible. The Taylor University Police Department officers or a police agency will help you with this.
- 4) Call a close friend, Residence Hall Director, or other trusted person who can be with you for support.
- 5) Use the Sexual Assault Services consultants for crisis counseling, assistance with medical treatments, safe shelter options, and assistance with legal issues.

### To contact the Taylor University Police Department:

Emergency Line: Ext. 85555

Other Questions: Ext. 85395

### DRUG FREE SCHOOLS AND CAMPUSES

In order to comply with the Drug-Free Schools and Communities Act Amendment of 1989, Public Law 101-226, Taylor University has developed the following guidelines:

- 1) Health Risks – The use of certain products are known to be detrimental to physical and psychological well-being. Their use is associated with a wide variety of health risks. Among the known risks are severe weight loss, malnutrition, physical and mental dependence, changes in the reproductive system, damage to the lungs, heart problems and even death.
- 2) Taylor University Standards of Conduct – Students are to refrain from the use of alcoholic beverages and illicit drugs including marijuana and other hallucinogenic drugs and substances, and narcotics not authorized by a physician. Under no circumstances are the above to be used, possessed, sold, or distributed on or away from campus. Students are also expected not to abuse legal substances. Students violating this policy will be subject to the University disciplinary procedures up to and including the possibility of dismissal and referral for prosecution.
- 3) State and Federal Legal Sanctions – In addition to the University sanctions, Indiana and Federal law provides for fines and/or imprisonment for the unlawful possession, sale, manufacture, or distribution of drugs or alcohol. The amount of the fines and the length of imprisonment vary according to the type and amount of the substance involved, the offenders past record for such offenses, and a variety of other factors. One particularly relevant factor is that the legal sanctions for the unlawful distribution of drugs increase if the substance is distributed to a person under twenty-one years of age or within one thousand feet of the property of a University.
- 4) Drug and Alcohol Counseling Program – University counseling services (see Counseling Center in the Student Services section) are available to students who believe that they may have a problem with alcohol or drug use. For more severe problems these services may refer students to programs outside the University.

**If you have any questions, please contact Skip Trudeau, VP for Student Development & Dean of Students (765) 998-5368.**



## RESIDENCE LIFE

### General Housing Policy

Taylor is a residential campus by design; therefore, all single undergraduate students must live in University owned housing or in the home of their parents/legal guardian. Married students and/or students over the age of 25 may choose to live off campus.

### Off-Campus Housing Policy

Taylor University is a residential campus; therefore, all single undergraduate students must live in University owned housing or with their parents/legal guardian. It is sometimes necessary for a limited number of students to live off campus in the town of Upland. The number of students approved to live off-campus is based on projected enrollment and retention. Because these figures change from year to year, an application and approval process has been established. Upper-class students have the opportunity to apply to live off-campus but only married students and students over the age of 25 are automatically approved to live off campus, as well as those in certain academic programs.

In February of each year, **eligible** juniors and seniors may apply to live in University owned apartments or in the local community. Off-campus housing is considered overflow housing and is granted to those upper-class students who have met the eligibility requirements. Approval to live off-campus is for one year only and students must reapply each year. Approval is based on fall enrollment projections, citizenship and seniority (earned credit hours). **Students currently on disciplinary probation are not eligible to apply (more specific information regarding disciplinary responses can be found in the Community Life section of this handbook).**

Married students may select housing that meets their particular needs.

### Residence Hall Living

The residence halls at Taylor University are intentional communities designed to enhance the educational experience of our students. Residence hall living is an integral part of the personal development of each student. By living together, students are exposed to a variety of people and shared experiences. These experiences are enhanced by planned residence hall programs and services. Among these programs and services are seminars, personal discipleship, social activities, intramural sports, Bible studies and other group activities. Residence hall programs combined with the interpersonal experiences of living together complement the overall philosophy of Taylor to educate the total person.

### Professional Staff

Each residence hall is staffed with a Residence Hall Director. The hall director is a trained professional who is a member of the University faculty. The director is responsible for assisting students in their personal growth and coordinating the entire residence hall program.

### Student Staff

Living on each floor and/or wing of the residence hall is a student staff person known as a personnel assistant or "P.A." P.A.s are students who are carefully selected on the basis of experience, maturity and demonstrated ability to work with others. P.A.s work with students individually and in groups. It is their responsibility to be resource persons for residents, to facilitate campus communication, to help maintain an atmosphere conducive to successful academic achievement and to assist residents with various issues. In the absence of the Residence Hall Directors, the personnel assistants are responsible for the residence halls.

In addition to the P.A., each floor and/or wing also has a student leader that serves as a Discipleship Assistant, known as a "D.A." D.A.s are students selected on the basis of maturity and desire for spiritual growth in themselves and their fellow students on their floor and/or wing. The D.A.s foster discipleship and spiritual development on their individual wings and/or floors. They work closely with the P.A. to build and sustain healthy, spiritual community on the wing and/or floor as well as the Residence Hall Directors, Graduate Assistant Hall Directors and the Discipleship Supervisor.

Finally, each residence hall has student leaders that serve in the Discipleship Coordinator, D.C., roles. These students oversee the D.A.s and are responsible for developing, encouraging and supporting the D.A.s. They also work closely with the Residence Hall Directors and the Director of Residence Life Programming to foster discipleship and spiritual development for their entire residence hall.





## STUDENT ROOMS POLICIES AND PROCEDURES

### General Policy

Taylor University will provide each student with a properly painted and prepared room. Each room will be furnished with a desk, dresser, chair, closet space, window coverings and a bed. Students will assume responsibility for damage or loss to the room and its contents in excess of normal depreciation. The University does not assume responsibility for loss or damage to a student's personal property from any cause. Students are encouraged to check their parents' homeowners' insurance policy to investigate potential coverage for their belongings. The University reserves the right to open and inspect student rooms for cleanliness, damages, violations and illegal items.

Students are encouraged to furnish and decorate their rooms for convenience and comfort.

The purpose of these guidelines is for the protection and safety of room occupants and other residents of the hall. They have also been established in order to provide for fire safety and protection of students, to reduce excessive wear and damage to facilities and to effectively administer use of the facilities. When arranging room furniture, students in every building must keep at least one window completely clear in order to provide free and easy access for emergency rescue personnel.

### Rooms Decorations Policy

1) Decorations that mark or damage walls, ceilings, floors, closets, windows, fixtures, or furnishings (e.g., glues, contact paper, hooks, wallpaper, tacks, pins, etc.) are not permitted. Check with your Residence Hall Director regarding what types of adhesives are permitted in your residence hall.

2) **Only students living in Gerig Hall are permitted to have additional carpeting in their rooms.**

All carpeting used in student rooms must meet federal and state fire code requirements. No rubber-backed carpeting may be used. Each student desiring to have carpet in his/her room must follow this sequence: At the time of purchase, each student is responsible to make sure that his/her carpet meets current FHA requirements for flammability and smoke testing. Carpet dealers can provide this information.

3) Due to state fire code requirements, Taylor-owned window coverings must be used in student rooms.

4) Tapestries, carpet tiles, posters, pictures, or similar wall hangings are permissible as long as they cover less than half of the entire wall. These items may not be used as partitions in student's rooms.

5) If the hall director determines that a room needs to be painted, the Maintenance Department will paint the room. Students are not permitted to paint their rooms.

6) Alcoholic beverage containers, advertisements or paraphernalia are not permitted in student rooms.

7) Displaying offensive or insensitive racial or sexual materials will not be permitted in student rooms. Questionable materials are subject to the hall director's discretion.

8) In decorating their rooms, students should note the section of the Student Life Handbook regarding fire hazards.

9) Occupants must restore their rooms and suites to their original condition prior to checking out or one week before the end of spring term, whichever comes first. Failure to do so will result in a \$25 fine.

### Cleanliness Responsibility

Students are responsible for the cleanliness of their rooms and suites. Bathrooms in Bergwall Hall will be cleaned monthly by the housekeeping staff. Students will be expected to maintain cleanliness between these visits. Students are expected to leave the rooms and suites clean when moving out of the residence hall. A fee will be charged when cleaning is necessary.

For health and facility care reasons, the University reserves the right to inspect a student's room.

### Damage Responsibility

A student is responsible for damages to his/her room from the outside of the door to the outside of the window screen. Any damage to rooms or school owned property in the residence halls will be paid promptly by the individual or individuals responsible. An inspection will be made near the end of the school year to determine if any such damage has been done.

### Room Assignments and Changes

Returning students make room reservations in the spring. The residence life staff makes room assignments for incoming students. Roommate preferences are honored within the limits of available space. Changing roommates or rooms during the term or between terms is not permitted under normal circumstances. Any questions or concerns regarding room assignments should be directed to your Residence Hall Director. The University reserves all rights concerning the assignment and reassignment of rooms and halls or the termination of occupancy.

### Room Keys

Each resident is issued a key for his/her room. Samuel Morris, Swallow Robin and Bergwall Hall residents are also issued mailbox keys. There is a replacement charge for room and mailbox keys that are lost, damaged or not returned. Students should keep their doors locked whenever they are out of their rooms.

### Room Guests

Students are permitted to have overnight guests in their rooms. For security reasons, all visitors must be registered at the hall desk.

A guest is anyone not currently paying to live in a Taylor residence hall. Guests may remain in the hall for a maximum of five nights. However, a Residence Hall Director may ask a guest to leave the hall sooner if problems arise. Guests are subject to the same behavioral guidelines as all Taylor students.

Students or guests are not to be in the housing area of the opposite sex without prior approval of the Residence Hall Director.

### Room Windows and Screens

Screens are not to be opened or removed for any reason. A \$10 service fee will be charged any time a screen is removed. There will be a \$25 fine for anyone throwing objects in, out or at windows. Due to noise and privacy concerns, conversations should not occur through residence hall windows and playing music out of residence hall windows is also prohibited.

## HALL FACILITIES AND SERVICES

### Laundry and Vending

Laundry facilities are available for your convenience in each hall. All residence hall students pay a fee each semester for the use of residence hall laundry facilities. Any non-resident students found using the laundry facilities will be fined \$50 and face disciplinary action. Any mechanical difficulties with the washers and dryers should be promptly reported to your hall desk or your Residence Hall Director.

A variety of beverage machines have been placed in all halls for student use. If money is lost in a machine, requests for a refund may be made per the vendor's directions. Anyone tampering with vending machines is subject to disciplinary action.

### Telephones

Campus telephones are available in each residence hall lounge, as well as various other common spaces throughout the hall. Individual rooms do not have phones or active phone ports. Students desiring to do so should plan to purchase a cellular phone of their choice.

The University switchboard is open from 8:00 a.m. to 5:00 p.m. each workday for incoming calls. An emergency number is available at all hours through the University switchboard (765) 998-5555. The Taylor University phone number is (765) 998-2751.



## GENERAL HALL POLICIES

### Withdrawal Policy

Students planning to transfer or withdraw from school should begin the cancellation process at the Center for Student Development. Students are required to remove their belongings within 48 hours of their official withdrawal date and must check out of the residence hall room with their residence hall director. Failure to comply with this policy will result in a fine.

### Hours Policy

All students are permitted to be out of their respective halls and to gain access to their respective halls at any time. This policy allows residents freedom of access to the hall 24 hours a day without penalty. However, the spirit of the policy would not encourage excessive or frequent entry at late hours. Students who evidence academic, physical, emotional, or other effects from excessive late entry will be contacted by an appropriate staff person.

### Closing Hours

The main lounges of all residence halls are closed to members of the opposite sex at 1:00 a.m. daily. The main lounges of Gerig, Bergwall and Swallow Robin halls are closed to non-hall residents at this time. Non-hall residents found in these lounges after closing hours will incur a \$50 fine, as will the hall residents involved in the violation.

### Locking Hours

The main entrances in all residence halls are unlocked at 9:00 a.m. each morning and are locked at 1:00 a.m. every night. All other doors remain locked throughout the day, but are accessible via swipe card to residents of that hall. Persons entering after halls are locked may be requested to show their Taylor ID to assisting staff. For safety reasons, it is imperative that students refrain from propping doors open during locked hours. Anyone found propping an exterior door or otherwise altering the safety closure systems will incur a \$50 fine and can expect disciplinary action.

### Statement of Open Visitation and Open House

Open house hours have been established by the department of residence life and are treated as a formal hall program. During certain established hours, students **may** visit the residence hall rooms of members of the opposite sex. Residence halls may have two regularly scheduled open houses per week, which most commonly occur during the weekend. These hours are Friday or Saturday 7:00pm – 12:00 am and Sunday 1:00pm – 5:00pm. Students are made aware of open house hours at the beginning of each semester and those hours are posted throughout each residence hall.

Students entertaining guests during open house are responsible to ensure the following: room doors must be open at least 6 inches, room lights must be kept on at all times and **guests must leave as soon as the open house hours have ended**. Although the residence life staff monitors open house, all students are responsible for the above stated policies.

Students or guests (including relatives) are not to be in the housing area of the opposite sex without prior approval of the Residence Hall Director. All students present in a room where an open house violation occurs will be subject to a \$50 fine. Additional disciplinary action may be taken if deemed necessary.

### Off-Campus Hours

Guests of the opposite sex are not allowed in off-campus housing after 1:00 a.m. They should not enter the housing until 9:00 a.m. These hours are also in effect during vacation periods.

### Special Open Houses

Individual floors and/or wings may schedule one special open house per month to be held in their respective living areas. All floor parties and open houses must be approved in advance by the Residence Hall Director. These parties should conclude no later than 11 p.m.

### Early Return

Students are not permitted to live in residence halls at times other than those included in the residence hall contract.

### Hall Lounges

The main lounges in the residence halls are to be used for relaxing, studying and socializing and for entertaining visitors and friends. Public displays of affection by couples, loud talking and sleeping are not in good taste and will not be tolerated. Acceptable dress for public lounges is listed in the dress standard section of this handbook.

### Hall Safety

In order to provide for the safety of residents and visitors alike and to avoid damage to the University property, students are not to throw water or objects in the hallways. Frisbees, or any kind of ball, etc. are not to be used in the residence halls. Use of any type of athletic equipment in hallways is prohibited. Violation of this policy will result in a \$50 fine. **All hallways, stairwells and lounges must be clear of personal belongings, bikes, etc.**

### Public Displays of Affection

Public displays of affection are in poor taste and infringe upon the rights and sensitivities of others. Inappropriate public displays of affection will not be tolerated. Students violating this policy will be confronted.

### Quiet Hours

Quiet and consideration hours have been established as a necessary part of community life in order to provide residents with the opportunity for adequate study and rest. The policy has been created to encourage a sense of community responsibility and to demonstrate consideration for all residents.

Quiet hours are in effect from 11:00 p.m. to 9:00 a.m. every day. All residents are expected to refrain from causing any noise or disruption that would infringe on the rights of fellow students to study or sleep. Noise should be kept at a low level, with room doors closed. Stereos and other forms of noise are not to be heard outside of the room for which they are intended. This policy also extends to the areas outside of the residence halls. Activities such as shouting, serenading and playing loud games in the lawn areas outside the residence halls are not permitted during quiet hours.

Each wing of the residence hall is permitted to establish its own policy of **extended quiet hours**. The extended quiet hours policy should include specific hours and elements desired by the residents. The policy will be established on each wing/floor at the beginning of the school year and posted on the wing/floor.

All times other than quiet hours will be **consideration hours**. Consideration hours are defined as times when noise is kept at lower levels in order to be considerate of others' needs. The effectiveness of the quiet and consideration hours policy is a community concern; to ensure its effectiveness, the policy will be evaluated periodically throughout the year and discussed in floor/wing meetings.

Because the policy can be effective only if the floor/wing works together, residents are expected to ask for cooperation from others. Each member of the residence hall is responsible to confront others concerning noise. When those confrontations are not heeded, the P.A. will be involved. Students who refuse to cooperate with the P.A. or who continue to violate the policy will be subject to discipline by the Residence Hall Director.

### Musical Instruments

Musical instruments, with the exception of acoustic guitars and electric keyboards, are not to be played in rooms or hallways. Playing of musical instruments in lounges is subject to approval by the Residence Hall Director. The Smith-Hermanson Music Center is available for student use.

### Radios, Stereos, Televisions, Etc.

Radios, stereos and televisions must be operated at a volume, which is considerate of others. Students must exercise special care in respecting the rights of fellow students. Students failing to respect others will forfeit the privilege of having those items. Refer to quiet hours policy.

### Housing Deposit

A housing deposit of \$50 is included with the student's advance payment fee. This amount is a continuing deposit, which is retained by the University during the student's entire period of enrollment for the purpose of reserving a room and providing security against damages. The housing deposit will be refunded when a student withdraws from college, gets married, graduates, or leaves University-owned housing, pending payment of all outstanding debts. Final decisions regarding charges, which are to be deducted from the deposit, are the responsibility of Taylor University.

### Overnights and Weekends

All students are encouraged to follow the **emergency notification** procedures as determined by the Residence Hall Director when leaving the campus for the weekend or overnight. This form is available at the hall desk or from a P.A. and should be returned to the desk prior to leaving campus. The purpose of this procedure is to help locate students in an emergency such as illness, accident, or death in the family.

Freshmen are strongly encouraged to limit their weekends away from campus during the first term, exclusive of holiday vacations. This guideline has been established to encourage new students to become involved in campus life and activities.

### Parking Lots and Roadways

Parking lots and other parking zones are provided near each residence hall. Parking on any sidewalk leading from any residence hall to the road is prohibited.

### Pet Policy

Animals other than aquarium fish are prohibited in University-owned housing.

### Required Residence Hall Meetings

Hall and wing meetings are held when necessary. All residents are required to attend and permission for an absence must be secured from their Residence Hall Director or a Personnel Assistant in advance of the meeting time. A fine of \$10 for a hall meeting and \$5 for a wing meeting will be charged to a student for an unexcused absence.

### Sunbathing

Sunbathing is permissible at the campus lake and on the lawn surrounding each respective residence hall. Bathing suits may be worn only in sunbathing areas and at the campus lake (see section entitled "Personal Appearance and Dress").

### Vacation Periods

Written notification containing checkout procedures, meal schedules, hall closing hours and dates are distributed to all students prior to vacation periods and at the close of each academic term. *Residence halls are closed during all breaks throughout the academic year with the exception of fall break, interterm break and Easter break.* Any student requiring entry into a hall during a vacation period must obtain permission from the Center for Student Development. A Taylor University Police Department officer will accompany the student to his/her room and the student will be charged \$20 for this service.

### Storage and the Shipping of Personal Belongings

Provision is made for storage in all halls. Because procedures and locations vary with each hall, specific information is available at the respective hall desks. Taylor University is not responsible for items kept in storage at any time. Students are encouraged to check their parents' homeowner's insurance policy to investigate potential coverage for their stored items. If a student desires to ship personal belongings from his home, the shipment must be prepaid. Taylor University will refuse to accept charges on a collect basis. Students will not have access to storage during vacation periods.

No storage is provided for drum sets or guitars/amps in the music center. Storage for band and orchestra instruments is provided for students who are participating in the ensemble program in lockers located in Smith-Hermanson Music Center. University owned drum sets/amps are provided for students enrolled in the jazz ensemble or pep band.

## HALL SAFETY POLICIES AND PROCEDURES

### Fire Alarms

A student who pulls a fire alarm when no fire exists can expect **immediate dismissal** from the University.

### Fire Equipment

Tampering with fire hoses or extinguishers and other protection equipment is against state law and will result in **immediate dismissal** from the University. Any type of lighting in corridors, on stairways and outside the residence halls is part of the system of protection. Also included are the "exit" signs and "exit" lights.

### Fire Procedures and Drills

Fire drills are held regularly throughout the year. Fire drill information, including escape routes and exits, is posted in each residence hall. Each student should familiarize himself/herself with this information.

- 1) Leave immediately upon the sounding of the warning horn.
- 2) If time permits, all windows should be closed. Doors are to be left closed and unlocked.
- 3) Wear shoes, a coat and carry a towel.
- 4) Evacuate in a neat and orderly fashion.
- 5) Personnel assistants will be present to facilitate drill procedures.
- 6) Clear the building by at least 75 feet.
- 7) Fire equipment is to be used only in case of emergency.
- 8) Do not interfere with firemen, fire trucks or other fire equipment.
- 9) Anyone not leaving a building during a fire drill/alarm will be fined a minimum of \$50 and will be subject to disciplinary action.
- 10) Do not re-enter buildings until the fire department gives permission to re-enter.

### Fire Hazards

Students are expected to be alert to fire hazards and to use good judgment when potential hazards exist. It is impossible to list all fire hazards, but the following regulations are basic to fire safety in residence halls:

Appliances:

- 1) Care and caution should be taken whenever any type of appliance is used. Popcorn poppers or other appliances used for heating purposes must have enclosed heating elements or heating coils. Grills, hot plates, open-coil appliances, toasters, space heaters and halogen lamps are **not** permitted.
- 2) Students are discouraged from having a large number of appliances in their rooms. **Air conditioners, sun lamps and microwaves** are not permitted. The following items typify those which are permissible:
  - a) radios and clocks
  - b) stereos
  - c) televisions
  - d) refrigerators (4 cu. ft. maximum)
  - e) hair dryers

#### Decorative Items

- 1) Due to significant dangers, candles or other flame producing items may not be burned in residence halls. Candle warmers are also **not** permitted.
- 2) Halogen lamps are not permitted, as indicated under Appliances item #1.
- 3) Burning incense is **not** permitted.
- 4) Lanterns or lamps using kerosene fuel or other similar combustible fuels are not permitted. Storage of combustible fuels is prohibited.
- 5) Approved natural Christmas trees and decorations are permitted only in the main lounge of each residence hall.

#### Electrical Items

- 1) Under no circumstances should a student tamper with existing electrical equipment, lighting, wiring and switches.
- 2) The use of extension cords is strongly discouraged by the University. If an extension cord is used, it should be used temporarily rather than permanently. When an extension cord is used in a residence hall it must be a UL-approved extension cord.

#### Corridors, Stairways, etc.

- 1) Corridors, stairways, landings, doorways and exits are to be kept clear at all times. **Items such as shoes, boxes, clothing racks, bikes, furniture, etc. are to be kept out of all the areas listed above.** Appropriate University personnel will dispose of any items left in these areas.
- 2) Stairwell doors and other fire doors are to be closed at all times.





# SPIRITUAL LIFE

## Chapel Program

Taylor University Chapel is a corporate, Christian worship service for the entire campus community. Taylor University identifies the chapel program as a vital part of the total community, educational philosophy and corporate worship experience. The purpose of chapel is to build up and encourage one another in the gospel. This is accomplished by way of speaking, singing and praying God's Word.

This program stresses the significance of the moral and spiritual dimension of education and also provides an opportunity to encourage, evaluate and implement the integration of faith and learning.

Taylor University's chapel attendance position is an expression of its educational philosophy, which emphasizes the education of the total person. Moral and spiritual growth and internalization of spiritual values are educational objectives. Chapel is one means of helping to achieve these goals. Therefore, attendance at chapel is expected to complement the total educational experiences on campus. Regular attendance is understood as a mature response on the part of the faculty and students in fulfillment of Taylor's educational growth goals.

The attendance policy for chapel is not based on counting absences but rather on one's honor. As members of a worshipping community, Taylor students, faculty and administrators are expected to regularly gather for chapel.

Chapels are conducted Monday, Wednesday, and Friday at 10:00 a.m.

## Sunday Services and Activities

All students are encouraged to faithfully attend and participate in a local church. A listing of local churches is available in this handbook. Buses operate from a few local churches. If called, many churches will provide transportation.

On most Sundays, when classes are in session, an evening worship service is held on campus.

Individuals are encouraged to approach Lord's Day activities according to individual conviction as well as responsibility to the University Expectations section of the Life Together Covenant.

## Spiritual Renewal Series

A spiritual renewal series is held early in both the fall and spring terms. A guest speaker is invited to address the Taylor community in both morning and evening chapel settings. The purpose of this series is to give the entire Taylor community an opportunity to renew its focus on the Lordship of Jesus Christ over all aspects of life, according to the Scripture.

## Taylor World Outreach

The purpose of Taylor World Outreach (T.W.O.) is to mobilize Taylor students in passionate service on campus, in the community and around the world. T.W.O. motivates, educates and equips students to globally engage in ministering Christ's redemptive love and truth to and with others. There are eight student-led divisions of T.W.O.: ACT:S, Community Outreach, Global Outreach, Carpenter's Hands, Lighthouse (interterm international service-learning), Spring Break Missions, World Opportunities Week and Youth Conference.

### ACT:S

The purpose of ACT:S is to develop passionate leaders who will promote awareness and action for global and justice issues related to HIV/AIDS, Malaria, Homelessness and Human Trafficking, on campus and in the surrounding community.

### Carpenter's Hands

The purpose of Carpenter's Hands is to meet local housing needs by partnering with churches and ministries in building projects as well as assisting with repairs for the needy and elderly.

## Community Outreach

The purpose of Community Outreach is to share the gospel and love of Jesus Christ in the surrounding community. Community Outreach provides a wide range of opportunities for students to minister in Upland, Hartford City, Gas City, Fairmount, Marion, and Muncie. Nursing homes, Bible clubs, Special Olympics, youth programs, performing arts, and mentoring are just a few of the many opportunities available for students to minister outside of the Taylor community.

## Global Outreach

The purpose of Global Outreach (GO) is to educate and motivate students to become part of the global Christian commitment to evangelism and social justice. GO strives to create and maintain campus-wide programming of awareness, advocacy, prayer, giving and mobilization.

## Spring Break Missions

The purpose of Spring Break Missions is to enable students to learn, minister, witness and develop a heart for Christ-centered service at home and abroad, through a framework of service-learning. International and domestic missions projects are designed for students to use their gifts and talents in meeting spiritual, emotional and physical needs of others through various methods which include one-on-one evangelism, children's ministry, teaching ESL, manual labor and the performing arts.

## World Opportunities Week

The purpose of World Opportunities Week (W.O.W.) is to inform students about opportunities for ministry and service around the world and to motivate them to personal involvement. The co-directors of W.O.W. and their student cabinet plan this annual missions emphasis that occurs each fall semester. Missions representatives speak in classes, residence halls and evening seminars to connect missions needs with academic disciplines. A missions specialist speaks in chapel and evening worship sessions throughout this week. The primary focus of W.O.W. is to challenge Taylor students from all academic majors to become personally involved with the Great Commission.

## Youth Conference

The purpose of Youth Conference is to organize, direct, and coordinate a national conference directed toward high school youth, creating an environment for them to evaluate and grow in their relationship with Christ, while at the same time providing ministry opportunities where Taylor students can serve. For over 75 years, the co-directors of Youth Conference have coordinated the efforts of their cabinet members and several hundred Taylor students who are seeking to touch the lives of high school students during this weekend conference each spring. There are many varied opportunities for involvement, which range from small group leaders and housing coordinators to facilitating worship and organizing service projects.

## Lighthouse

Since 1972 Lighthouse has enabled students to gain unforgettable, life-changing experiences during Interterm studying and serving cross-culturally around the world. The program provides opportunities to build relationships within other cultures, develop and exercise gifts and abilities, expand global perspectives and explore vocational calling. Teams are recruited in the spring, prepare in the fall and serve in January. In the fall, accepted students take a one credit hour course (IAS120) in cross-cultural ministry and team building. In January, students engage in service projects, compassionate ministries, community development, teaching English, evangelism & discipleship, performing arts, etc. under the direction of faculty sponsors and field leaders. Students earn three cross-cultural credit hours (IAS320) through the hands-on outreach, study and reflection. Past teams have served all around the world including sites such as Nepal, Ethiopia, Peru, Czech Republic, Southeast Asia, and Paraguay.





## ACADEMIC LIFE

Taylor University's mission is to provide postsecondary liberal arts and professional education. The catalog is the official publication and, along with announced policies, is the primary guide for the academic program.

The academic program at Taylor is intended to promote intellectual growth through a Christian worldview. An integrated four-year series of core courses, the "Foundational Core Curriculum" (previously referred to as General Education), is carefully designed to build the liberal arts foundation. Since it is the student's responsibility to be informed regarding academic requirements, several University publications should be used as standard reference works. The catalog is a comprehensive source of detailed information on courses of study, major requirements and academic options. Further, a course schedule, including relevant policy and procedural reminders and examination schedules, is published each semester along with periodic updates, which are available in the registrar's office. The catalog and a current schedule of classes are available online through the Taylor On-line Web Enabled Record system (TOWER). In addition, all of these publications include vital information, which is necessary for a student's academic success. The student is responsible for consulting these information sources, and for keeping up with announced and published changes.

### Academic Personnel

Academic programs are organized into twenty-five curricular departments with department chairs; each department belongs to a school; there are three schools. The provost administers the academic program. Students wishing to discuss academic issues, suggestions, or problems, which cannot be addressed by the student and advisor, should first contact the department chair. Then, if still unresolved, the appropriate school dean should be contacted. The registrar and/or Academic Affairs will notify students with exceptional academic accomplishments or deficiencies (see Catalog for academic standards).

### Advisors

The registrar's office assigns academic advisors to all students in their area of academic interest. Advisors are provided to assist students in planning their academic programs. Students are expected to assume responsibility for obtaining academic advising after enrolling at Taylor, to keep informed about general education and major requirements by consulting the catalog and program curriculum guides, to initiate and be prepared for conferences with assigned advisors and to be aware of published academic deadlines and regulations as stated in the schedule of classes, the published calendar and the catalog. While Taylor University publishes program information and materials and assigns advisors, the student is solely responsible for assuring his or her academic program complies with the policies of the University. Any advice that is at variance with established policy must be confirmed by the registrar's office.

### Academic Progress Policy

A student who meets the minimal GPA requirements as indicated below is considered to be a student in good academic standing. A student who falls below the minimum required GPA is placed on academic probation and enters a special advisement program under the direction of Academic Enrichment Center and the academic advisor. Notification of academic standing will be sent by the Registrar to students and their advisors through campus e-mail and letters will be mailed to the students' permanent addresses within one week following submission of grades by faculty.

Cumulative Earned Hours	Minimum Required GPA
00.00-12.99	1.60
13.00-30.99	1.70
31.00-44.99	1.80
45.00-60.99	1.90
61.00 +	2.00

The faculty, staff, and administration of Taylor University are committed to helping students be successful in their personal, spiritual, and intellectual lives. As such, the GPA of each student is reviewed twice annually, at the end of the fall and spring semesters, to determine whether action needs to be taken with respect to probationary status.

Students placed on probation have one semester in which to meet good academic standing as indicated in the chart above. Failure to reach the minimum requirements in the following semester results in suspension from the University, unless during that semester the student achieves a term GPA of at least a 2.30. Students who earn a 2.30 term GPA may be placed on extended probation and allowed to remain at the institution for the subsequent semester. Students on extended probation are not eligible to receive financial aid and are required to enter a special advisement program under the direction of the Academic Enrichment Center and the academic advisor.

First-time suspension is for one academic semester; a second-time suspension is for one academic year (consecutive Fall and Spring semesters). Students may apply for readmission following the applicable suspension period. Readmission is not automatic and requires the approval of several offices on campus, starting with the Office of Admissions. Students must present evidence that they are academically prepared to return to Taylor. Additionally, readmitted students will be placed on extended probation requiring reentrance to the special advisement program under the director of the Academic Enrichment Center and the academic advisor and are not eligible for financial aid during the return semester.

Academic probation and suspension carry related consequences:

- Eligibility for financial aid is affected by academic standing. Probationary and suspended students should check with the Office of Financial Aid regarding academic progress regulations pertaining to their financial aid.
- No student on academic probation may apply for any off-campus study program.
- No student on academic probation may enroll in distance learning or independent study courses unless repeating a course.
- No academically suspended student may enroll in any Taylor courses, including those offered by Taylor University Online (TUO).
- In some cases, it may be advisable for a suspended student to enroll in courses at another institution in order to demonstrate that he or she is prepared to achieve better academic work prior to readmission to Taylor. Such students should consult with the Registrar's Office in advance of such enrollment.

Contact the Office of the Registrar for additional information regarding academic progress.

### **Academic Grievance Procedures**

To ensure an open atmosphere in academic endeavors, procedures have been established to provide fair process of any academic complaint registered by a student. The procedures are part of the University commitment to maintaining a climate of openness and justice in all areas of academic life. The objective is to provide fair treatment to any student who registers an academic complaint and any faculty member, or any other academic staff member, who is accused of unfairness toward a student.

The first step for students who believe unfair treatment has occurred in their academic experience is to make an appointment and meet and discuss the issue with the respective faculty member or academic staff person. Then, if necessary, the student should discuss, by appointment, the issue with the faculty member's department chair (or the School Dean, if the faculty member involved is a department chair) or the supervisor of the academic staff member. If necessary, a third informal step can be taken by the student, that being a conference with the School Dean. If the issue is still not resolved, a formal grievance process can be initiated as prescribed in the policy statement available from the School Dean.

Additional information may be viewed at this webpage:

<https://www.taylor.edu/about/services/student-consumer-information/student-complaint-resolution.shtml>

## **Graduation**

### ***Application for Graduation and Graduation Agreement***

Candidates for graduation must complete and submit an application for graduation and graduation agreement at least one year prior to the anticipated graduation date. The graduation application begins the degree audit process.

The Office of Registrar will conduct two degree audits on behalf of the student: the first evaluation will be completed in the term following submission of the application; the second will be completed in the last semester of enrollment after the last day to add/drop classes. If deficiencies are discovered, the student will be removed as a candidate for completion and participation in Commencement; it is the student's responsibility to notify his or her family of the change. If a new definitive plan is submitted addressing and correcting the deficiencies, the student may be reinstated as a graduation candidate.

Prior to the senior year, students should check the schedule of classes and registration procedures to determine the deadlines for submitting the application for graduation. Students are solely responsible for ensuring that their academic programs comply with the policies of the University and meet all graduation requirements.

### ***Commencement and Diplomas***

Effective with December 2006 Graduates

A student may complete graduation requirements at the end of any of Taylor University instructional terms concluding in December, January, May, June, July, or August. However, the Commencement ceremony is held only in May at the end of the spring term. Attendance at Commencement is expected; however if a graduate is unable to participate, written notification of in absentia should be submitted to the Office of the Registrar.

Summer graduation candidates may participate in Commencement if they have no more than 8 credit hours remaining, have submitted a plan to complete these hours by the respective official summer graduation date, and by May 1 have registered for all outstanding requirements.

December and January graduates are eligible to participate in the ceremony following their official graduation.

Diplomas for graduates will be mailed within three weeks of the official graduation date following submission of final grades and completion of the final degree audit by the Office of the Registrar. Graduates must fulfill all financial obligations to the University before he or she receives a diploma.

### ***Academic Honors***

Effective with December 2006 Graduates

In recognition of superior scholarship, the University awards three levels of honors at graduation: cum laude, magna cum laude, and summa cum laude. Cum laude is awarded to those students with a GPA of at least 3.50. Magna cum laude is awarded to those students with a minimum GPA of 3.70. Summa cum laude is awarded to those with a minimum GPA of 3.90.

Final graduation honors placed on diplomas and transcripts are designated for those students who have fully completed all course work and requirements for their baccalaureate degrees. Graduation honors are computed on Taylor University credit hours only; fifty percent of the minimum degree hours must be completed at Taylor University. Associate degrees are not eligible to receive honors.

For commencement ceremony purposes only, honors will be announced and appropriate honors regalia worn using the GPA calculated after January interterm.

### ***Major/Minor GPA Calculation***

Effective with December 2005 Graduates

Only courses with a grade of C- or better will count in satisfying major/minor credit hour requirements. However, the institutional ("default") methodology for computing the major or minor GPA will be to include all courses that could be counted toward the major/minor, including courses in which a grade below C- is earned. This includes courses taken in cognates, tracks, supporting areas, etc.

All major and minor programs will continue to have a 2.3 major/minor GPA requirement with the exception of social work which requires a 2.5 major GPA. Individual programs may have circumstances unique to the discipline that would suggest that major or minor GPA requirements might be more appropriately computed in a specific manner.

### ***Senior Comprehensive Examination/Paper/Project***

A candidate for a baccalaureate degree must pass a comprehensive examination in the major field of study. This examination is given during the senior year. A student is allowed a maximum of three attempts to pass the comprehensive examination in any single major. If a student intends to graduate with more than one major, a comprehensive examination is required for each. The examinations are to be marked superior, pass, or fail.

### **Academic Enrichment Center**

This instructional facility is located in the southwest corner of the main floor of the Zondervan Library. It is varied in its services to students and faculty. Individual study counseling is available by appointment.

#### **Services offered at the Academic Enrichment Center:**

##### **1) Receive academic help in the following:**

- a. Planning and goal setting.
- b. Helping students meet their academic goals.
- c. Effective time management.
- d. Efficient reading techniques.
- e. Meaningful note taking strategies.
- f. Excellent study models for test preparation.

2) **Students with Disabilities-** Students with disabilities who wish to receive support services should contact the coordinator of academic support services in the Academic Enrichment Center. Services may include assistance with note taking, alternative testing, or other accommodations deemed reasonable and necessary by qualified professionals. A student requesting services should provide documentation of a disability to better assess their situation and the need for accommodations. For further information, please call ext. 85523.

3) **The Writing Center** is a place where students come to talk about their papers and their ideas. This “talk” includes conversations on students’ ideas, structural flow, and sentence structures; instruction on MLA or APA formatting, where to put commas, and strategies that help writers to be more effective. This writing talk is initiated by trained peer writing consultants--students who understand writing and know how to help students with any aspect of writing, and above all, who love to help students become better writers. These consultants work well with students who really struggle with writing and with students who are proficient writers but just want a reader’s feedback. Writing Center hours: Monday: 9-10 am, 1-5 pm, 7-10 pm; Tuesday: 3-5 pm, 7-10 pm; Wednesday: 9-10 am, 1-5 pm, 7-10 pm; Thursday: 3-5 pm, 7-10 pm; Friday: 9-10 am.

4) **Mathematics assistance-** All students *must* meet Taylor University’s math proficiency requirement. To receive information about meeting this requirement, an appointment may be made with the AEC Math Coordinator at (765) 998-5150; enrollment in Math 100 may be necessary.

*Some students may need additional assistance for math courses. Math tutors are available through the TutorTrac online system at no cost to the tutee.*

5) **Tutoring-** Free peer tutoring is available to all Taylor students. Our online TutorTrac program allows students to search for and book appointments with tutors directly. If a tutor for a particular class is not available online, every effort will be made to identify a qualified peer tutor for the course requested. Students are responsible for meeting with their tutors at the scheduled times and are encouraged to meet with their tutors on a regular basis. There are also paid tutoring opportunities available. Students who wish to become tutors are required to have a cumulative GPA of at least a 3.0, an A or A- in the course(s) they wish to tutor, and a faculty recommendation for each course. Please contact the Tutor Coordinator (x84609), or stop by the Academic Enrichment Center for further information.

#### **Programs offered by the Academic Enrichment Center:**

- 1) **Educational Plan for Achievement and Learning-** The Academic Enrichment Center provides for students an individual education plan for achievement and learning. The Academic Enrichment Center advisor and the student will develop this educational plan for achievement and learning. It will provide a formula for success at Taylor University. This formula may include course work, participation in workshops, visiting faculty members, signing up for a tutor and/or visiting the Writing Center.
- 2) **Academic Assistance-** Some students may be admitted to Taylor University with the condition that they utilize the services of the Academic Enrichment Center. The services are available to all students, but some students are also required to work with the Academic Enrichment Center to determine to what extent they need to avail themselves of the services. These students are assisted and directed through the development of an Academic Intensive Module (AIM) in an effort to help maximize their learning potential to their highest level of ability.

#### **Class Attendance**

Students are expected to attend all sessions of classes for which they are registered. The student is responsible for requesting and providing required documentation to Academic Affairs. Individual excused absences (with permission to make up work) will only be granted in the case of:

- 1) admittance to a hospital, or illness verified by medical doctor or TU health center (requires documentation from healthcare provider stating specific dates student needs to miss);
- 2) serious emotional illness (verified by the Dean of Student Development);
- 3) death or hospitalization of an immediate family member (mother, father, brother, sister, grandparent, spouse or child);
- 4) graduate school interviews;
- 5) Taylor University-sponsored job fairs;
- 6) job interviews (total of 2 allowed senior year, 1 junior year);
- 7) very unusual circumstances as evaluated by the professor and/or Academic Affairs.

It is also possible for students to be excused from class due to approved group absences (class field trips, official athletic events and other approved educational activities). The faculty/sponsor of each group is responsible for initiating group absence requests through Academic Affairs. Student athletes and musical ensemble participants, because of their potentially more frequent class absences, may not be allowed the usual one unexcused absence per credit hour in each course. Students involved in these activities should check with their coach or professor for specific policies. Students are responsible for course material missed due to any excused absence.

Prior to any absence, students should personally contact the professors of classes to be missed to make arrangements for making up all assigned work/activities.

The student should evaluate current class standing when anticipating absences. Loss of instruction and the consequent possibility of a lower grade are the results of absence. In any type of class requiring active participation (laboratories, seminars, etc.), grade reductions are inevitable.

Unexcused absence (without permission to make up work) must not exceed one per credit hour of the course. The penalty for excessive absences is communicated in each course syllabus. Students are responsible for obtaining and understanding the attendance policies for each of their courses. These absences are designated for such reasons as travel difficulties, bad weather, conflicting schedules, oversleeping, job interviews (beyond allotted numbers), minor sickness, or doctor and dentist appointments. When courses are added after the first class meeting, any class sessions that have already been missed may be counted as unexcused absences.



## PRIVACY POLICY

### Notification of Rights under the Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the Registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the University official to whom the request was submitted does not maintain the records, that official shall advise the student of the correct official to whom the request should be addressed. At the post-secondary level, the right to inspect is limited solely to the student. Records may be released to parents only under the following circumstances: 1) through the written consent of the student; 2) in compliance with a subpoena; and 3) by submission of evidence that the parents declare the student as a dependent on their most recent Federal Income Tax form.

The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write to the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the 9

The right to file a complaint with the U.S. Department of Education concerning alleged failures by Taylor University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605

### Public Notice Designating Directory Information

Taylor University may release without written consent the following items which have been specified as public or directory information for current and former students: name, address, email address, telephone listing, photograph, field of study, grade level, enrollment status, date and place of birth, dates of attendance, degree, honors and awards, previous educational agency or institution attended, participation in officially recognized activities and sports, and weight and height of members of athletic teams.

A current student can request that the University not release any directory information about him or her. This designation must be furnished in writing to the Registrar by the end of the first week of classes in the semester. Request to withhold prevents the disclosure of all directory information. Regardless of the effect upon the student, the institution assumes no liability for honoring the student's instructions that such information be withheld.

### Academic Dishonesty

Academic dishonesty constitutes a serious violation of scholarship standards at Taylor that can result in substantial penalties, including denial of credit in a course as well as dismissal from the University. Any act that involves misrepresentation regarding the student's academic work or that abridges the rights of other students to fair academic competition is forbidden. Academic dishonesty includes, but is not limited to, cheating on assignments or exams, plagiarizing (misrepresenting another's work as one's own original creation), submitting the same (or substantially the same) paper in more than one course without prior consent of all instructors concerned, depriving others of necessary academic sources, sabotaging another student's work, and using without attribution a computer concept or program. All acts of academic dishonesty are reported to appropriate School dean. (The University statement on plagiarism is available from that office.)

### Course/Activities Releases

Because of the risks of injury to person or property inherent in certain course participation and other student activities (e.g., athletics, off-campus travel, etc.), before participating in such courses or activities, a student and/or his or her parents or guardian will be required to execute appropriate forms releasing the University from all liability for such injuries.

### Acceptable Computer Usage Policy

Taylor University owned computing systems and networks exist to assist in the education of Taylor University students. Computing systems and networks are widely used throughout the institution, both in a direct academic environment and in an administrative support role. Administration, education, research and communication are functions that rely on computing and networking technology to accomplish their goals. It is Taylor University's policy to provide and support computing and network resources to help meet the goals of student learning and institutional support.

#### **I. All computer and network usage at Taylor University is a part of community life and therefore the Life Together Covenant applies.**

The Life Together Covenant applies to computing and information resource access especially in the following areas: the access of pornography or gambling on computers, consideration for others and standards of good taste in electronic communications, social networking and relationships. This guideline applies to computers found in the various computer lab facilities as well as use of the wireless and residence hall networks.

#### **II. All computer and network usage must conform to all University policies and to federal, state and local law.**

Information made available by the university in any electronic format (e.g. Web, Social Networks, E-mail, internal or external) is not to be harvested, distributed or otherwise repurposed without authorization. It is expected that computer users would not, for example, "pirate" software (install a copy of commercial software without paying the license fee), use a pirated copy of a software package or consistently use a "shareware" program without registering it. University plagiarism policies would also, of course, apply to electronic media. This includes unauthorized use, and distribution, of copyrighted audio or video files.

Information resources must not be used for illegal and/or unethical purposes. Examples include: Intentional harassment of other users; intentional destruction of, or damage to equipment, software, or data belonging to other users; harassment or "stalking" activities;

sending e-mail from false usernames; intentional disruption or unauthorized monitoring of electronic communication including the use of password grabbers or network "sniffers". Publishing credit card numbers or passwords to computers or user accounts is also prohibited.

#### **III. Users must only engage in activities within the intended use of their authorized access and the intended use of any lab or shared system they access. Each lab and shared system will provide specific expectations and priorities of the intended uses for the lab or system, as appropriate.**

Faculty, staff, students and guests are given access to computing, video and voice network resources for specific purposes. Users must avoid activities that are not in accordance with these purposes. Examples of activities which are outside the authorization of all access include: commercial use; attempting to gain unauthorized access to other computers or networks; use of an account on a shared computer or network other than the one assigned to the user. Certain purposes may also have different priorities in the various labs and systems. The same principles apply to the use of the wireless and residence hall networks.



**IV. Users must be good stewards of the computing and network resources of the University. Each lab and shared system will provide stewardship guidelines for users, as appropriate.**

Many people rely on shared computing resources and a finite bandwidth capacity. Therefore, each user must consider the needs of others when using these resources. Examples of poor stewardship of information resources include: excessive personal use in a lab facility; excessive game playing; excessive social networking; and where applicable, continuously running “background” programs and reception of large files or running intensive multi-media network applications during “peak” hours. These guidelines apply to our life together at Taylor University and are not limited in application to just university-owned equipment but also to the use of internet bandwidth from the wireless and residence hall networks.

**V. Users of University messaging systems must be considerate of others. Any attempt to send mass messages that are unsolicited and/or not approved by the University is strictly prohibited.**

It is our desire that the University systems be useful for every user, such as email and portal announcements, be properly managed for every user and that all users are considerate of others. Therefore, the following guidelines are set forth:

- These guidelines address “mass messaging” where the intended recipient does not have a choice in receiving the message and the message is intended for a broad audience, whether internal or external.
- Each Vice President should designate individuals authorized to send mass messages on their behalf. All mass messaging must be sent using only University approved methods.
- All mass messages should include the name and title of the authorized sender. (e.g. Authorized by the Vice President of Academic Affairs)
- Individuals who wish to send a mass message must work through their VP delegated authority.
- All unauthorized mass messages will be considered in violation of the Acceptable Computer Usage policy and the sender may have their access suspended.

**VI. The University reserves the right to limit and regulate any and all usage of its computing equipment and network.**

The University may receive evidence that inappropriate activity is taking place on its campuses. In this event, actions may be taken to investigate the activity. When authorized by the CIO, CISO, Director of Technology Services or other appropriate administrators, suspicious computer and network activity may be monitored. As such, electronic mail through the Taylor network and files stored on Taylor’s systems should not be considered completely private or confidential. The University also may determine that limiting the individual’s access may be necessary. Examples include: removal of a user’s account on shared computers; blocking the receipt and sending of electronic mail for a particular user; quarantining the user’s access to the network(s) even to the point of disabling the physical network connection(s) of a room, if participating in the residence hall network. Users of the University’s data network must be considerate of others using the same resource. Therefore, any inappropriate or disruptive activity that affects other users whether intentional or not, may also be investigated, and access to the network may be removed as a result. Examples of disruptive use include E-mail spamming, virus attacks, hacking of any kind aimed at any user or system, excessive network utilization, bypassing the University’s internet filter by using a VPN, and excessive bandwidth utilization. Violators of these policies may be subject to an institutional discipline process.

**VII. The University reserves the right to pursue disciplinary procedures, up to and including legal action as required.**

Information Technology, University Leadership, Student Development, Campus Police and Legal Authorities will be involved as necessary in response to violations of University policies.

**Final Exam Policy**

Taylor operates on an academic calendar, which includes finals week as an integral part of each fall and spring term. During that week, each class meets at the time designated in the published exam schedule.

Students must meet for their final examinations at the assigned hours listed in the finals week schedule. Exceptions will be made only because of serious illness or the death of an immediate member of the family (mother, father, brother, sister, grandparent, spouse, or child). Reasons such as plane schedules, availability of flights, and rides leaving early are not acceptable exceptions. Contact the appropriate School dean for requests that qualify as stated above.

Students scheduled to take more than two final exams on the same day may, with written permission from a faculty member, reschedule an exam(s) to maintain a maximum of no more than two exams per day. Students should contact the Registrar’s office to begin the rescheduling process. Rescheduling must be approved at least 10 class days prior to the beginning of exam week.

**Tuition Waiver-Forfeiture**

Any student enrolled at Taylor University and a benefactor of a tuition waiver granted through the University or in cooperation with the Christian College Consortium or the Council of Christian Colleges and Universities, must be a full-time student in good standing academically and socially. Any deviation from such may constitute reason for the tuition waiver to be terminated.

**Student Media**

Students with writing ability, design, photographic, web design, social media or artistic skills may participate in the production of one of the student publications. The Echo, a weekly multi-award winning newspaper, is a sounding board for campus views and carries world, local and TU news, sports, life & times, arts & entertainment, opinions, photos/graphics and features. It also has an online edition (theechonews.com) and a Facebook and Twitter account. The Ilium yearbook is another student publication demanding the talents of an energetic and imaginative staff. Students interested in working on the staff of one of these publications should contact the publication editor or advisor. Students who write poetry, fiction and essays have the opportunity to publish their work in the *Parnassus*, Taylor’s literary magazine. *Parnassus* is a student-run enterprise, from choosing work to selling the finished magazine.

**Special Events**

The performing arts committee at Taylor schedules an artist series of musical events. Admittance to artist series programs is at a nominal cost to students. The artist series events are a unique opportunity to enlarge experiences in new and perhaps unfamiliar cultural presentations. Students are encouraged to reach beyond the popular arts and experience artists who will be an important part of the post-college world.

In addition to the artist series, the communication, music and art departments present dramatic productions, recitals, concerts and art exhibits throughout the year. Students interested in participating in any of these events should contact the communication department (ext. 85289), the music department (ext. 85232) and the art department (ext. 85322).





## LEADERSHIP DEVELOPMENT

To face a world in need and respond in Christian love is the simplest manifestation of Christian leadership. But this is also the eternal calling of the Christian. Taylor University is a place where leaders discover and develop the potential within them. Our focus on leadership is to produce influential leaders who are Christ-centered, global in perspective, and whole-person educated. Opportunities for leadership positions abound on campus, and the Center for Student Leadership provides encouragement and training for students who serve in those roles. In addition, students are challenged to see leadership in the context of their own Christian calling.

### Center for Student Leadership

The Center for Student Leadership provides dynamic student leadership experiences that cultivate faith, passion, calling, and service through relationships, learning and excellent programs. The philosophy of the Center is founded in the desire to develop thoughtful, Christ-centered leaders. Programs encourage whole-person student learning and are marked by educational out-of-the-class experiences that connect with and complement in-class experiences. Events build campus community through fun and meaningful activities that create a common context of experiences and values. Student leaders represent diverse needs and concerns to the Taylor University community and engage in collaborative efforts to address those issues. Our goal is to produce students who are equipped to engage the culture as passionate world-transformers according to their calling in Christ.

### The Office of Leadership Programs

The Office of Leadership Programs administers students who are recipients of the Christian Leadership Scholarship and the Community Life Scholarship (CLS). This is a comprehensive four-year leadership program that provides opportunities for CLS to expand their understanding of living out their faith in community. One component offered for students to develop in this context is through the ICHTHUS (IXOYE) Mentoring Program. Students are placed in clusters with one mentor who plays a significant role in scholar's leadership education and spiritual formation. The criterion is an integrative learning experience; which includes a Leadership Programs Student Cabinet, PURSUIT lecture seminars, leadership participation, prayer dinners with the Habeckers, Beyond the Wal-Mart Run, IAS 252 Reframing Leadership, Leadership Networking Night, the National Student Leadership Conference, and Community and Civic Service.

### First Year Experience

The purpose of the First Year Experience program is to provide continuing services that will support new students in their transition to college life. These services include curricular and co-curricular programs which help new students integrate into the culture of the university and assist the student in understanding their relationship to the intellectual, social and spiritual climate of Taylor University. The curricular component is a general education course – IAS 101 First Year Experience – in which all first time freshmen are enrolled the first half of the fall semester. Through lectures and peer-led small group discussions, the topics of campus resources, college adjustment, student engagement, holistic development, and diverse perspectives will be addressed. IAS 101 is also offered each spring semester for new students admitted or returning to campus J-term or spring semester.

The First-Year Experience® is a service mark of the University of South Carolina. A license may be granted upon written request to use the term The First-Year Experience in association with educational programmatic approaches to enhance the first college year. This license is not transferable without written approval of the University of South Carolina.

## Taylor Student Organization (TSO)

The Director of Student Programs and the Student Body President provide leadership for the Taylor Student Organization (TSO). Through innovative and educational opportunities, activities and services TSO addresses diverse student needs, encourages whole-person learning and builds community. TSO is comprised of approx. 100 students serving in the following areas: Office of Student Body President, Media and Marketing Services, MESA (Multi-Ethnic Student Association), Integration of Faith and Culture Programs, Leadership Development Cabinet, Office of Global Engagement, Student Senate, Office of Finance, Student Activities Council, Inter-Class Council.

**The Student Body President and Student Body Vice President** - The Student Body President and the Student Body Vice President provide student leadership, vision, and support to the Executive Cabinet and model Christian servant leadership to the campus in general. The President and Vice President build relationships throughout the student body which, in turn, allows for better student representation to faculty, administration, and staff. As such, the Student Body President and Vice President significantly contribute to an environment where spiritual growth, Christian community, and educational opportunities outside the classroom impact students' lives for Christ.

**Student Senate** - The Student Senate serves the student body as elected officials by representing their constituencies' concerns and issues. Student Senate ultimately serves as a student forum where each Senator can practice Christian community by debating and discussing campus issues and seeking solutions that will effect positive change in our community. Student Senate also officiates the campus club approval and funding process as well as provides leadership to all TSO legislation.

**Student Activities Council (SAC)** - The Student Activities Council (SAC) creates fun and meaningful community-building activities that bring a variety of students together to share in a common experience of fellowship. Student Activities Council promotes healthy recreational events and competitions as well as encourages campus involvement and community investment for all Taylor University students.

**Media and Marketing Services** - Media and Marketing Services furthers the educational, spiritual, and relational development of the Taylor University community by effectively assisting in the production of TSO events through the use of media (film, video, podcasting, broadcasting, and web development) and the advertising and marketing of TSO events to students, faculty, and staff. Media and Marketing Services also serves the community by publishing News of the Day and The Interchange in an effort to communicate news, issues, and opportunities to students, faculty and staff. Media and Marketing Services demonstrates God-given creativity and originality through their work and communicate excellence and Christian leadership to the student body and community at large.

**Office of Finance** - The Office of Finance furthers the educational and spiritual development of the Taylor University community in understanding issues of money in light of our faith and calling to Christian stewardship. The Office of Finance models Christian stewardship by managing all of the Taylor Student Organization's budgets, payroll, and by promoting financial seminars and workshops that help educate our student body on financial issues.

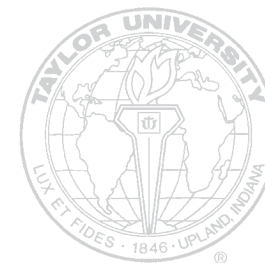
**Multi-Ethnic Student Association** - The Multi-Ethnic Student Association (MESA) furthers the educational, spiritual, and relational development of the Taylor University community through consistent communication, representation of, and service to the students of the Office of American Ethnic Student Programs (AESP), Mu Kappa, and International Student Services (ISS). The President for MESA, working alongside the Director of AESP, helps foster an environment at Taylor University that produces Christians who are actively involved in the pursuit of local and global justice, providing hope through the gospel of reconciliation.

**Leadership Development Office** - The Leadership Development Office educates students' understanding of Christ-centered leadership and offer opportunities for discovery and growth in their leadership potential through a variety of learning and serving opportunities. The Leadership Development Office is responsible for coordinating and implementing developmental programs for campus student leaders as well as the National Student Leadership Conference (NSLC) for Christian colleges.

**Inter-Class Council (ICC)** - Inter-Class Council builds Christian community amongst and through each graduating class. Inter-Class Council accomplishes this goal through class events, as well as traditional community events that promote Christian fellowship, growth, healthy competition, and unity.

**Office of Global Engagement** - The Office of Global Engagement exists to encourage and facilitate global engagement within the student body, to connect and streamline existing campus organizations working on globally-focused initiatives, and to incorporate a global mindset into the Taylor Student Organization, connecting TSO and Taylor World Outreach. These goals will be accomplished with the help of Global and Multicultural Advocates (GMAs), a volunteer staff that will serve each residence hall.

**Integration of Faith and Culture Cabinet (IFC)** - The Integration of Faith and Culture Cabinet furthers the educational and spiritual development of the Taylor University community in understanding art, popular arts, and culture in light of faith. Integration of Faith and Culture Programs will challenge students to invest in ecumenical community while exploring their cultural role as redemptive image-bearers for Christ. As a result, students are encouraged to pursue Philippians 4:8 and examine the mystery and fullness of faith, grace, creation, beauty, and culture through film, art, music, issues and ideas.





## STUDENT SERVICES

### Career Coaching

The Calling and Career Office (CCO), located in the Student Union, assists in all phases of calling, career planning and professional development. Career professionals help educate students about their values, interests, personality and skills and connect them to potential employers. The staff reviews resumes, cover letters, prepares students for professional interviews, conducts workshops, and facilitates networking opportunities. For information, contact The Calling and Career Office (ext. 85382).

### Career Resources

Taylor's career resources are available to serve students, alumni and faculty. Resources include self-assessment tools, on-line resources, books, graduate school information and employer and alumni contact information. The Calling and Career Office utilizes Career Direct, a Crown Financial Ministries assessment tool and StrengthsQuest to assist students in identifying their passions and abilities. The CCO also manages an internal page on Blackboard (Calling and Career Opportunities and Resources) that serves as an online hub for how-to guides, templates, tips, as well as job and internship leads.

### Interviewing Guidelines for Opportunities within The Calling and Career Office

Students are encouraged to take advantage of on-campus and off-campus networking and interviewing opportunities sponsored by The Calling and Career Office. To maintain a positive relationship with alumni and employers, students are required to keep all scheduled interviews. In special circumstances it is acceptable to cancel an interview by notifying The Calling and Career Office at least 24 hours in advance. Missed interviews or habitual tardiness is discouraged and considered to be unprofessional. Students are responsible for notifying an organization of their acceptance or rejections of job offers.

*The Taylor University Calling and Career Office is a member of and adheres to the practices and professional standards of the National Association of Colleges and Employers.*

### Display Tables

There are two display tables located upstairs in the Dining Commons that are available during lunch and dinner. To reserve a display table, please contact Kim McGary [kmmcgary@taylor.edu](mailto:kmmcgary@taylor.edu) or x85382.

### Euler Science Complex

Euler Science Complex, located on the east side of campus, consists of three areas: Euler Science Building, Lembright Atrium, and Nussbaum Science Building. Euler Science Building houses many of the departments in the School of Natural and Applied Sciences, including Mathematics (1st floor), Public Health (1st floor), Physics and Engineering (2nd floor), Computer Science and Engineering (2nd floor), Chemistry and Biochemistry (3rd floor), and Biology (3rd floor). The Education department is also housed in Euler (lower level). A snack machine, along with a cold beverage vending machine and a hot drink vending machine, can also be found in Euler Science Building's lower level. Every floor of Euler Science Building has interaction areas and study nooks that can be used by study groups or students looking for a quiet place to read or work on homework. Lembright Atrium, a bright and airy space between Euler and Nussbaum, is another place with multiple gathering spots open to all on campus. Nussbaum Science Building, forming the south wall of the Lembright Atrium, houses the Professional Writing Department (2nd floor), the Information Technology Department (lower level), as well as multiple Biology, Chemistry, and Physics research and teaching labs.



## **Counseling Center**

The counseling center provides individual, couple and group counseling encompassing, personal adjustment, restorative and preventive concerns. Our professional counselors also provide educational services to residence life and other campus organizations. Students interested in such services may personally make an appointment by calling the Counseling Center at 998-5222 or [counselingcenter@taylor.edu](mailto:counselingcenter@taylor.edu). Referral information is also available for other qualified Christian professionals in the area.

## **Additional Counseling Opportunities**

In addition to the counseling services offered by the Counseling Center, support services are provided by the Student Development Office, Residence Life staff and the Office of Campus Ministries. Students desiring to discuss any subject, personal or otherwise, are encouraged to contact either their Residence Hall Director, the Counseling Center (998-5222; [counselingcenter@taylor.edu](mailto:counselingcenter@taylor.edu)) or the Office of Campus Ministries (998-5360).

## **Airport Transportation**

The majority of Taylor University students obtain airport transportation through friends or classmates. Should that prove to be a non-viable option, students are strongly encouraged to utilize professional transportation services to ensure the safest, most professional service possible, as their drivers are trained to drive in all types of weather. One such company is Hoosier Shuttle ([www.hoosiershuttle.com](http://www.hoosiershuttle.com)). These companies are not subject to University oversight, and must be contacted by, and arrangements made by, the student seeking their services. Hoosier Shuttle offers many pick-up and return times every day at the local Cracker Barrel restaurant, just 4 miles from Taylor's campus. On the rare occasion when a student is unable to obtain a ride through any means, the Center for Student Leadership office (Student Union) will attempt to provide assistance in procuring transportation.

## **Office of Intercultural Programs (OIP)**

The Office of Intercultural Programs (OIP) is dedicated to honoring God by meeting the individual needs of international students, American ethnic students, missionary kids (MKs), and third culture kids (TCKs) at Taylor University. The Office works to cultivate a safe and welcoming environment which provides educational and experiential opportunities for all students, staff, and faculty. Our programs and events will reflect the beauty of racial reconciliation, the impact of global engagement, and the splendor of God's creation in every person.

We are committed to providing an environment where:

- Students are developed to be Christ-centered servant leaders
- Students are assured support and advocacy relative to their unique concerns
- Students are being prepared for the future by engaging in programs that cultivate understanding by interacting with a diverse community
- Positive, respectful, and meaningful dialogue regarding issues of diversity is encouraged
- The recruitment, retention, and graduation of international students, American ethnic students, MKs, and TCKs is supported

As an office we house these student organizations:

### **Asian Society for Intercultural Awareness (ASIA):**

The Asian Society for Intercultural Awareness invites the Taylor community to grow in understanding of the diverse cultures, religions, and current events of Asia. The purpose of membership in A.S.I.A is to foster compassionate relationships, exchange cultural knowledge and appreciation, and host campus events which engage the wider community, promote awareness and support the values of the group.

### **Black Student Union (BSU):**

Black Student Union is a student led organization that will explore and educate the Taylor community of the African rooted cultures and rich history. Our goal is to celebrate yet distinguish the plethora of values and perspectives, as well as inspiring restoration to all representatives of the

various cultures of the Black community. BSU welcomes all persons who would like to increase individual knowledge and build relationships with ones who belong to the African-American society.

### **International Student Society (ISS):**

The International Student Society is a student- led group that helps foster community building amongst the international student body. The student leadership group made up of and representing international and third culture students, works closely with OIP to bring international students together by celebrating and exploring rich backgrounds represented here on campus.

### **Latino Student Union (LSU):**

The Latino Student Union welcomes all students who identify themselves with the Latino Culture and/or have an interest to experience and learn more about the diversity of the Latino world. Its purpose is to help bring reconciliation and unity among the subcultures of the Latino Community in Taylor University. Also, LSU highly encourages reconciliation between the Latino community and the rest of the campus. The LSU overarching goal is to create awareness of the diversity within the Latin World through the programming of various events that will provide support and educational experiences to all students.

### **Middle East Collegiate Association (MECA) :**

Middle East Collegiate Association (MECA) is open to all students. Our mission is to both engage and educate the campus community in Middle Eastern culture, religion, and politics. This is accomplished through speakers, music, media, language, food, and interaction with people of the Middle East. MECA also desires to utilize these experiences to counteract negative stereotypes and to also provide a balanced perspective on the region.

### **MuKappa:**

The purpose of MuKappa is to provide a supportive environment in which we help MKs (whether international or domestic) and TCKs to appreciate and embrace their cultural background while learning to integrate into an American community. MuKappa cabinet will facilitate this transition through the provision of events where students can fellowship in a secure environment. Although our main focus is to minister to the social and spiritual needs of MKs and TCKs we would also like to incorporate an educational dimension to our organization that communicates the cultural diversity of our campus.

### **Voices of Praise Gospel Choir:**

The Taylor University gospel choir is an intentionally diverse choir who proclaim the gospel of reconciliation through the ministry of performing black gospel music and dance. This choir is open to Taylor University students, staff, and faculty members. New members are accepted at the start of every semester.

## **Educational Technology Center**

The ETC is the support hub for academic technology, providing the Taylor community an impressive range of resources and services - from scanning and large format color printing, to video editing and production, to sound recording, to lamination and dry-mounting. If one has a project to do ... the ETC is the place to go!

The ETC houses four distinct resource centers:

- Technology Center (PC and Mac)
- Sales/Checkout Center (free equipment checkout for students)
- Paper/Paint Center (posters and bulletin boards)
- Recording Studio (professional-quality recording and mixing)

In addition, the ETC is home for the Academic Technology Department which is responsible for the following areas:

- Classroom Technology
- Reade Center Computer Lab (Reade 139) and Language Lab (Reade 140)
- Instructional Support Services and Blackboard support
- Faculty technology training and support

## Financial Aid

Taylor University attempts to meet as much of a student's financial need as possible through the financial aid programs. These include various scholarship, grant, loan and employment programs. The details of each financial aid program offered at Taylor University are described in the Taylor University catalog and the website ([www.taylor.edu/admissions/finaid](http://www.taylor.edu/admissions/finaid)). These materials are available upon request. Students desiring need-based financial aid must apply each year. The document required to be filed by students annually is the Free Application for Federal Student Aid (FAFSA). Financial aid is awarded primarily on the basis of financial need, except in the case of merit scholarships, which require high academic achievement. A student is determined to have financial need when his/her family resources are not sufficient to meet the total cost of attending college. Students should call or stop by the office of financial aid (ext. 85358) if they have questions or concerns regarding their financial aid eligibility.

## Student Employment

*Federal Work-Study Program:* Federal Work-Study (FWS) opportunities are available to students who demonstrate financial need by filing the Free Application for Federal Student Aid (FAFSA).

The student is advised to adhere strictly to the amount of earnings authorized since this is closely related to his financial need. Students receiving financial aid from federal or state programs in addition to FWS must not earn in excess of their maximum allotted FWS dollars to avoid the over-awarded situation, which may result in having other financial aid resources reduced.

*Responsibilities:* A student employed under the Federal Work-Study program is expected to report for work on time at his assigned hours. If circumstances require a student to be absent from employment, the student is responsible to notify the supervisor in adequate time for a substitute to be secured. A student failing to report to work or perform work in a satisfactory manner may lose his or her work privilege.

Hours worked on campus must be properly recorded via the online timesheet provided in TOWER. The completed timesheet must be submitted for approval to the supervisor prior to the appropriate deadline in order to facilitate the processing of student payroll. Student pay is normally issued every other Friday.

All jobs on campus are terminated at the end of each academic year. Students are responsible for a job's continuance by repeating the application procedures previously mentioned.

## Food Service

The college provides a complete food service program, which includes three meals per day. All resident students are required to take the twenty-one meal plan and all off-campus students must take a minimum of one meal (lunch or dinner) per day. **In establishing the board rates, consideration has been given to expected absenteeism. If meal tickets were loaned or given to non-boarding students who did not pay for the privilege of eating in the dining facilities, the cost of meals to those students who are paying for this privilege would need to be increased significantly.**

Changes in meal plans will only be permitted during the first two weeks of the semester. If more than one change is requested, the student will be assessed a \$25 service charge. No meal plan changes may be made after the end of the second week of classes. Meal tickets in the form of ID cards are issued to each student and are not exchangeable or transferable to another person. With the assistance of a registered dietitian, meals are planned and reviewed periodically. Careful attention is given to food preparation and service.

For those students interested in a healthier meal option, nutrition & wellness entrees that are controlled for calories, fat, and sodium, are available at each meal. In addition, the registered dietitian and food service director will be happy to work with any student with special dietary requirements due to a medically diagnosed condition. It is a goal at Taylor food service to assist students in making proper decisions regarding their diet and food choices. Students are encouraged to refer questions and special dietary requirements to the food service director and/or the dietitian (available every other Tuesday, Sept.-May), so that we can work with you to identify and meet your needs. You can make appointments with the dietitian through the dining commons kitchen office, x84661.

## Health Services

Health care services are available to Taylor University students at the Health Center located at 1809 South Main Street which is just across the street from the main entrance to campus. Health care will be provided by the staff associated with Marion General Hospital Physicians and Nurse Practitioners. The hours of operation are Monday-Friday from 9am – 5pm, and closed on Saturday. A combination scheduled of walk-in hours is available. To contact the Health Center, call 765-660-7520. The pharmacy hours are Monday-Friday from 9am – 6pm and Saturday from 9am – 1pm.

Services covered by the Health Services Fee include medical services by the staff at the Health Center; health education; referrals for care to other physicians, specialists or hospitals; and limited medications. The student is financially responsible for all other services not provided by the Health Center, including but not limited to other physician services, laboratory and x-ray costs, ambulance services, hospital costs and prescription medications.

A full time student pays a Health Service Fee each semester and January interterm. This fee may be waived only if the student is married, a commuter, or studying away from campus. In order for this fee to be removed from the bill of the eligible student, a waiver must be obtained from the Bursar's office and signed by the end of the second week of classes each semester. No health services are offered to summer school students. Students are responsible for notifying their professors when class is missed due to illness. The Health Services staff will not issue written, excused absence. The Health Center will only provide documentation as to the treatment administered. Students will need to be evaluated on the day of missing classes in order to get a note from the Health Center. If a student has an illness that results in missed class and is treated by the Health Center, then he or she should obtain verification of the treatment by the Taylor University Health Center and provide this documentation along with a request for an excused absence in the Office of Academic Affairs. Students also have the option of using their unscheduled absence or "cut" per university policy for minor illness/absence.

All students entering Taylor University are required to submit a completed health form with immunization record prior to the beginning of classes. Transfer students may submit an equivalent form from their previous university. If the health form is not delivered to the Health Center, the student's name will be submitted to the Dean of Students who will suspend the student's enrollment (the student will not be allowed to attend class). Enrollment will be reinstated when the completed form is submitted to the Health Center. Unless the form is on file, a student can only receive emergency care from the Health Center.

Students need to be aware of their medical coverage before they come to Taylor University and should plan to submit a copy of their health insurance care/plan when they send their Health Form.

## Health and Accident Insurance

All registered students may participate in one of the health and accident insurance programs offered by the University. Again this year we will be offering to our students in our masters programs a separate accident and sickness program. These plans are not designed to cover all possible medical expenses; however, they are designed to assist in alleviating the financial burden which may be placed on a particular family as the result of an accident or illness of the family member enrolled at Taylor. Coverage under these programs extends for 12 months and is in effect both on and off campus. Various options of the programs are available to married students with spouse and /or dependent children.

Information concerning the health and accident insurance programs will be emailed to students prior to the beginning of the fall term. If additional information is required, it may be obtained from the Student Insurance Office (85379).

Notification of injury or sickness must be provided within 20 days after the date of accident or the commencement of sickness. Bills for which benefit are to be paid must be submitted to and processed by the insurance company within 90 days of date of treatment.

We are currently assessing the impact of PPACA on our student health insurance plan and this law may require changes to this student insurance program.



## Computer Support

Computer support is offered by Client & Media Services, also known as 4040. 4040 is part of Taylor's Information Technology department and provides technology assistance to students, alumni, administration, faculty, staff, and guests of the university. Student support covers those issues most faced by students such as network connectivity, access to Taylor's network resources (email, Blackboard, TOWER, etc.), and virus/spyware/SPAM protection.

To help protect Taylor's network from intrusion, spyware, viruses, and other malicious programs, all computing devices connecting to Taylor's network must be registered using our T.U.C.A.N. device registration system. Students and guests may register online at <http://4040.taylor.edu/registration> (available on-campus only).

Helpful resources and solutions to common computing problems are available on our support site (<http://4040.taylor.edu>). On the Utilities page, you'll find free software, tutorials, and repair utilities for removing spyware and other malware.

Other helpful things you need to know:

- Your Taylor network password expires every 180 days. You should start receiving email reminders prior to the expiration date.
- You can reset your Taylor network password online using Taylor's Password Manager (<https://passwords.taylor.edu>).
- Taylor passwords must meet minimum requirements. Requirements are listed on the Password Manager page.
- No one from Taylor will ever ask for your password, and you should never share your password with anyone.
- Always log off when you walk away from a Taylor-owned PC. If you don't, others will have access to your email and personal records.

You can reach 4040 by phone at 765-998-4040, or toll free at 866-694-1385, by email at [4040@taylor.edu](mailto:4040@taylor.edu), online at <http://4040.taylor.edu> or in person by visiting the I.T. Tech Express Desk on the main floor of the Zondervan Library.

## Zondervan Library

**Discover. Learn. Connect.**

What the Library Offers:

- **Resources**
  - Books, eBooks, Journals, Magazines & Newspapers (in print & online)
  - DVDs, Popular Fiction & CDs (+ streaming audio)
  - iPads, Kindles, Nooks & Laptops
  - 60+ Computers available for use in the Library
  - Center for the Study of C. S. Lewis & Friends (lower level)
  - University Archives is located across the Galleria
- **Services**
  - Interlibrary Loan: Borrow books & articles from hundreds of libraries around the world
  - Scanners, Copiers & Fax machine for student use
  - Wireless web printing from your laptop to B&W or color printers from anywhere on campus (+ 100 free B&W prints)
  - \$1 coffee machine
  - IT Tech Xpress desk for student computing needs

- **Spaces**

- Collaboration Commons: Flexible group study spaces with technology available
- 16 Study Rooms
- 350 Seats for individual or group work

- **Research Help**

- 6 Librarians reachable in person, by email, text or phone
- 50+ online Research Guides

## Intercollegiate Athletics

Taylor University has a long, rich tradition of excellence in intercollegiate athletics. Since they began at Taylor in 1933, Trojan athletics has produced some of the top teams and individuals both in the Midwest and the nation.

Taylor is a member of the National Association of Intercollegiate Athletics (NAIA) in all sports. All teams compete in the Crossroads League (CL), except football, which is a member of the Mid-States Football Association (MSFA). Intercollegiate sports for men include football, golf, cross-country, soccer, basketball, tennis, track and field, and baseball. Intercollegiate sports for women include cross-country, golf, volleyball, basketball, tennis, track and field, softball, and soccer. Taylor also has a strong and outstanding program in intramural sports.

Students interested in participating in intercollegiate athletics should contact the athletic office at extension 85311.

## Campus Recreation & Intermural Program

**Holistic Lifestyle, Transformative Change, Competitive Structure, Personal Responsibility:**

### Mission:

The Taylor University Campus Recreation & Intramural Program provides recreational, competitive, and holistic activities for all students, faculty, and staff in order to promote the importance of overall well being, Christ-like character, and to help build strong relationships among the Taylor University community. Playing intramural sports is a great way to stay active, reduce stress, socialize with friends, meet new people, establish lasting relationships, learn healthy lifestyles, have fun, and glorify God.

### Campus Recreation & Intramural Programs Purposeful Learning Outcomes (PLO's):

#### Holistic Development (PLO 1):

- Taylor Campus Rec focuses on holistic development through all parts of its program. This value focuses on the development of our minds, bodies, and spirits, which is crucial to our programs success. All events will focus around this holistic approach.

#### Competitive Structure for All (PLO 2):

- Taylor Campus Rec is passionate about bringing competitive and enriching events to the students of Taylor University. Along with this, we hope to provide structure and options for all students on the Taylor campus along with educating a healthy understanding of competition.

#### Transformative Tradition & Change (PLO 3):

- Taylor Campus Rec believes that through a strong foundation in university tradition, as well, as having a hand in creative developments of recreation best practices and student activities, we can offer an excellent and exciting program that produces change and infuses tradition.

#### Student Personal Responsibility (PLO 4):

- Taylor Campus Rec desires to inspire students to seek out responsibility for not only themselves, but for their teammates and community. We believe students who choose to learn, grow, and serve each other are responsibly fulfilling the TU Campus Rec mission.

### Context of Campus Recreation & Intramural Programs:

- Current Taylor students, faculty, and staff are eligible to compete in Intramural Sports (alumni are not eligible, unless given approval by the Director of Campus Recreation; a spouse of current staff and faculty are eligible for play).
- All participants must bring a valid Taylor University ID card to every game. Participants are required to do this in order to confirm identity for event safety and management purposes.
- Current academic year intercollegiate athletes may not participate in their respective sport or related sport (i.e. baseball participants are ineligible for intramural softball, intercollegiate volleyball players are ineligible for intramural volleyball, etc.) An eligible participant is anyone who is cleared by his or her coaching staff and also is not playing their respective or related sport.
- Students who desire to lead their teams as a captain are encouraged to form teams. Most teams are generally from floors, wings, or halls on campus; however, off-campus, faculty & staff, as well, as mixed student teams are encouraged.
- All teams compete in a league format, usually men's, women's and coed leagues that last from 4 to 5 weeks of play. Depending on the sport and participant level, multiple leagues will be formed in order to maintain a healthy atmosphere of play, competition, and fun.

### **Proposed Schedule for Campus Rec. & Intramural Sports 2013-14**

	Season Use	Field/ Facility	Weekly Play	Hrs. per Day	Season Length	Key
<b>Flag Football</b>	Fall Only (Sept-Oct)	Hackenson Fields	M-TH 3-7 PM	4 Hrs	5 Weeks	Fall Outdoor
<b>Racing Series</b>	Fall Only (Oct-Nov)	Campus/Track/XC Course	Fri/Sat Mornings	2.5 Hrs	4 Weeks	
<b>Outdoor Soccer</b>	Fall Only (Oct-Nov)	Fields by Softball	M-TH 3-7 PM	4 Hrs	5 Weeks	
<b>Dodgeball</b>	Winter Only (Nov-Dec)	KSAC	M-TH 8-11:30 PM	3.5 Hrs	4 Weeks	Indoor
<b>Volleyball</b>	J-Term (Jan)	KSAC	M-TH 8-11:30 PM	3.5 Hrs	4 Weeks	
<b>Basketball</b>	E. Spring (Feb-Mar)	KSAC	M-TH 8-11:30 PM	3.5 Hrs	5 Weeks	
<b>Softball</b>	Spring Only (Apr-May)	Fields by Softball	M-TH 3-7 PM	4 Hrs	5 Weeks	Spring Outdoor
<b>Ultimate</b>	Spring Only (Apr-May)	Hackenson Fields	M-TH 3-7 PM	4 Hrs	5 Weeks	
<b>Tennis</b>	Spring Only (Apr-May)	Tennis Courts	Sun-Sat Time N/A	N/A	5 Weeks	

	Flag Football	Racing Series	Outdoor Soccer	Dodgeball	Volleyball	Basketball	Softball	Ultimate	Tennis
Season Use	Fall Only (Sep.-Oct.)	Fall Only (Oct.-Nov.)	Fall Only (Oct.-Nov.)	Winter Only (Nov.-Dec.)	J-Term (Jan.)	E. Spring (Feb.-Mar.)	Spring Only (Apr.-May)	Spring Only (Apr.-May)	Spring Only (Apr.-May)
Field/Facility	Hackenson Fields	Campus/Track/XC Course	IM Fields by Softball	KSAC	KSAC	KSAC	Fields by softball	Hackenson Fields	Tennis Courts
Weekly Play	M-TH 3-7 PM	Fri/Sat Mornings	M-TH 3-7 PM	M-TH 8 PM to 11:30 PM	M-TH 8 PM to 11:30 PM	M-TH 8 PM to 11:30 PM	M-TH 3-7 PM	M-TH 3-7 PM	Sun-Sat Time N/A
Total Hrs. per Day	4 Hrs.	2.5 Hrs.	4 Hrs.	3.5 Hrs.	3.5 Hrs.	3.5 Hrs.	4 Hrs.	4 Hrs.	N/A
Length of Season	5 Weeks	4 Weeks	5 Weeks	4 Weeks	4 Weeks	5 Weeks	5 Weeks	5 Weeks	5 Weeks
Key		Fall Outdoor			Indoors			Spring Outdoor	

For more information about:

Schedules	Rules	Handbook Policies
Scores	Sign Up Information	News
New Offerings	Teams	Captain's Responsibilities

See <https://campusrec.taylor.edu/>

Or email: [campusrec@taylor.edu](mailto:campusrec@taylor.edu)



# CAMPUS RESOURCES

## Administration Building

The Freimuth Administration Building houses the offices of several administrators as well as a variety of offices, which serve students.

The offices located in the building include:

Academic Affairs	Human Resources	Student Payroll
Bursar/Controllers/Cashier	Enrollment Mgmt & Mktg	Registrar
Advancement	Student Employment	Financial Aid

## Campus Store

The Taylor University campus store, located in the Student Union building, is owned and operated by Taylor University and is here to serve the TU community. The campus store offers TU clothing and gifts and always guarantees the right textbook for TU classes. Students will find all of their textbooks, classroom and dorm supplies, snacks and greeting cards, as well as dry cleaning services. Campus store hours: 8 am – 6 pm Monday through Thursday, 8 am – 5 pm Friday and 11 am – 3 pm Saturdays (school year). Summer hours are 8:30 am – 4:30 pm. Our website is [www.taylor.edu/tustore](http://www.taylor.edu/tustore) for shopping 24 hours/day, and to make textbook reservations during August and January. The campus store also offers book buyback at the end of each semester, including J-term. For further information call 765-998-5216.

## Information Technology

Information Technology (I.T.) supports the information processing and communication needs of the University, including the various academic programs and the administration. Services include selection, installation, support, maintenance, and management of computer hardware and software, systems analysis, programming, and management of all communications.

The IT offices are located in Zondervan Library, Nussbaum Science Center, the Ayers building, and the Boyd Maintenance facility. Computing equipment supported by I.T. includes centrally managed servers, over 900 microcomputers, and voice/video/data network equipment located in all University buildings.

### *Residential Network*

Taylor's residential network is that part of Taylor's network dedicated to on-campus student use and is provided and maintained by Taylor's Information Technology department. Taylor provides a wired, 100MB connection to residence hall rooms; one for each student. Wireless access is also available in all academic and many public areas on campus.

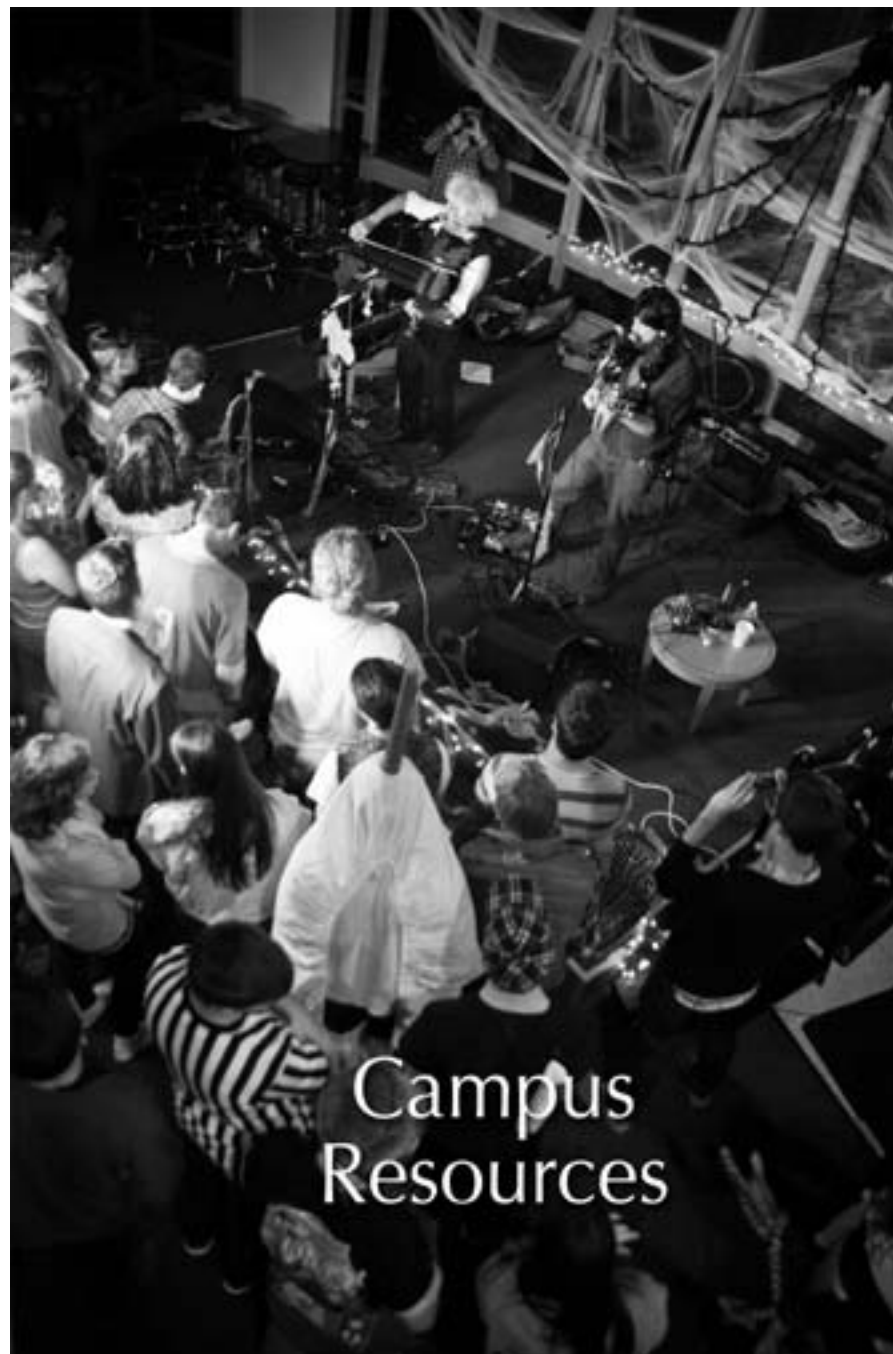
The primary purpose of the residential network is to support the academic mission of the University by providing to students convenient access to online academic resources and the Internet. This allows students access to electronic resources on campus and around the world. These resources include myTAYLOR (Taylor's portal to campus and WWW resources), the Taylor Library online catalogs and reference systems, email, and instructional software. Beyond just hardware and wires, Taylor provides a team of I.T. employees, student technicians, residence hall directors, PA's, and RA's; all of whom are committed to helping students enjoy the full benefits of Taylor's resources.

### *Student Network Resources*

Taylor provides each student with server space for personal files and an academic Web presence (including electronic portfolios), as well as Taylor e-mail with SPAM protection.

### *Telecommunications*

Emergency phones are provided on each floor of each residence hall. Cell phone coverage on campus differs by carrier with Verizon currently offering the best coverage due to the proximity of their cell tower. Students are strongly encouraged to enroll in Taylor's Wireless Emergency Notification System (TuAlert). TuAlert signup is available within myTAYLOR.





### *Computing Device Security*

To keep Taylor's network secure and free of malware, all student-owned computers connecting to the network must meet minimum security requirements and be registered on Taylor's T.U.C.A.N device registration system. Windows-based computers must run up-to-date anti-malware software for the duration of the school year. Protection for Macintosh computers is not yet required, but highly recommended. Students are expected to agree to and follow Taylor's Network Use Policies

### *PC Recommendations*

When purchasing a computer for use on Taylor's network, keep the following recommendations in mind. Contact Client & Media Services with questions:

- Laptop with 802.11n wireless
- A minimum of 2 Gig RAM
- Windows 7 or higher
- Anti-malware protection is required for Window-based computers and recommended for Macintosh computers.
- Microsoft Office 2013 is recommended for current students and can be purchased at a discount direct from Microsoft. See <http://4040.taylor.edu/specialoffers.aspx> for info on the latest offerings.

### *Computer Support*

Computer support is offered by I.T. Client Services and covers those issues most often faced by students such as network connectivity, access to Taylor network resources (email, TOWER, Blackboard, etc.), and virus/spyware/SPAM protection. In addition to phone and email support, graphical tutorials offering step-by-step instructions are provided. Visit the Client Services page (<http://itclientservices.taylor.edu>) for more info.

### *Microsoft Student Select Program*

Through a special licensing agreement with Microsoft, Taylor University is able to offer current students a number of Microsoft software titles at significant discounts. Current recommendations include Windows 7 and Office 2010. Look for the Microsoft Software Select link on the Special Offers page of the IT Client Services website (<http://itclientservices.taylor.edu>) to order your software. A valid Taylor network username & password and a credit card are required.

### **Taylor Lake**

Taylor Lake was created to enhance the aesthetic beauty of the Taylor University campus and for the recreational use of Taylor students, employees and registered conference guests.

### **Lake Pavilion**

Permanent grills are available near the pavilion and picnic tables. Students must provide their own charcoal and matches. The pavilion should be reserved 48 hours in advance through the Conference Office at 85225.

### **Fire Pits**

Two fire pits are available for student use. Material and matches to start the fire, are the responsibility of the individual or group. To allow Facilities Services sufficient time to deliver firewood, the fire pits must be reserved 48 hours in advance through the Conference Office at 85225.

### **Fishing**

Fishing is permitted outside of the swimming area only. Fishing hooks in the swimming area are dangerous and cause injuries.

### **Ice skating and ice fishing**

No one is permitted on the Lake for any reason when the lake is frozen; therefore, ice skating and ice fishing are not permitted at any time.

### **Lost and Found**

If you found an item or have lost an item please check with the Office of Taylor University Police Department, the University lost and found is located in the Office of Taylor University Police Department.

### **Post Office**

The campus post office is located in the building directly behind the Freimuth Administration Building. **The postal service is for the convenience of the University and is not part of the U.S. postal services.** This office offers most USPS services, and sends and receives both UPS and FedEx. All parcels **must** be packaged and properly addressed when presented for mailing. All correspondence should be in the following format:

NAME  
TAYLOR UNIVERSITY  
236 W. READE AVE.  
(Residence Hall and/or Box Number)  
UPLAND, IN 46989-1001

### **Switchboard**

The University switchboard (765-998-2751 and 800-882-3456) is open from 8 a.m. to 5 p.m. Monday through Friday, calls to students can be made directly by dialing (765) 998 plus the four-digit extension number. Directory information may be obtained after 5 p.m. and before 1 a.m. at the English Hall Desk (765-998-5981). The University's emergency phone number is (765-998-5555).

### **Student Union Facility**

The Grille, a coffee shop area, The Trojan Sports Lounge, study areas, a performance stage, televisions, wireless internet as well as internet ports, and a comfortable eating area are all located in the Student Union. The Student Union also houses the Calling & Career office, the Taylor University Campus Store, Taylor World Outreach, Lighthouse Ministries, and many student leadership offices.

### **Taylor Cable Service**

Taylor Cable Service (TCS), the campus cable system, distributes programming over 22 cable video channels campus wide. The Media Services Manager (extension 85301) provides campus cable-related repair. MC7, short for Media Communication 7, is channel 7 on the campus cable system. MC7 is staffed and managed by student workers and volunteers under faculty supervision. Programming includes chapel, student projects created for classes, and productions created exclusively for the channel. The MC7 student manager can be reached at 84811.

### **Odle Arena**

Dedicated in 1975, the gymnasium facilities include two racquetball courts, one game floor, three cross-courts, and a multi-purpose room. The arena can be reserved by calling extension 84339. Students, faculty, and staff may sign up for use of the racquetball courts by clicking on the start button on your computer, hitting run, and typing in the following address \\acadnas1\rballcourt. This will take you to a spreadsheet where you can insert your name in the appropriate time slot. Please remember to save and close the spreadsheet, as it will be impossible for others to access the sheet if it remains open on your computer.

The Arena is reserved for physical education classes from 7:30 am until 3:30 pm Monday through Friday, and the scheduling priorities are as follows:

1. Academic Classes
2. Athletic Teams
3. Intramurals
4. Clubs and Organizations
5. Outside Groups

## Kesler Student Activities Center (KSAC)

The Kesler Student Activities Center is one of the finest recreational centers in the area. Its three main features—the Well, the Aerobics Room and the Fieldhouse—are state-of-the-art facilities that offer Taylor University and the surrounding communities an excellent outlet for physical activity and leisurely recreation.

### The Well

“The Well” is a state-of-the-art fitness center equipped with a wide variety of weights, anaerobic machines, and aerobic machines designed to optimize the fitness level of our students, administration, faculty, staff and members of the surrounding communities. Specifically, The Well contains a number of exercise bikes, elliptical machines, treadmills and plenty of free weights. The Well also has four televisions, a state-of-the-art sound system and close to forty receivers that allow you to listen remotely to music or the television station of your choice when you bring your own earbuds.

### Aerobics Room

The Aerobics Room is designed for optimal use by the Taylor University student population and community members. The beautiful wooden floor and mirrors that stretch the width of the room offer an inviting user-friendly atmosphere that makes for quality group exercise. The two televisions and sound system make it a great space to hold professional aerobics and exercise classes.

### Fieldhouse

The Fieldhouse contains four regulation size basketball courts, each with unique features. Surrounding the courts is a beautiful 200-meter track lined for competitive use. The track is compliant with competitive intercollegiate regulations, containing regulation sprint lanes, pole vault capability and a long jump pit.

Scheduling priorities for the Fieldhouse are as follows:

1. Academic Classes (8:00am-3:30pm M-F)
2. Intramurals (9:00pm-11pm M-R)
3. Intercollegiate Athletics (3:30pm-7:30pm M-F)
4. Clubs and Organizations (Weekends)
5. Outside Groups (Weekends)

Note: If the Fieldhouse is not being used by the entitled group, then it is open for others to use.

### Eichling Aquatics Wing

The Eichling Aquatics Wing, opened January of 2011, has a two-lane lap pool, two changing rooms, a Human Performance Lab, six faculty offices and two large classrooms. Students may use the pool for athletic training and rehabilitation and during beginning, fitness swimming, lifeguard training, water aerobics, or water safety instructor courses. The pool is available for open lap swimming to all students at no extra cost and also to faculty, staff, and community members who purchase an Eichling Pool membership.

- *Monday through Friday:*

- 5:30a.m. – 8:00a.m. Open Lap Swim
- 8:00 a.m. – 12:00 noon PHP classes 1<sup>[1]</sup>
- 12:00 noon – 1:30p.m. Open Lap Swim
- 1:30p.m. – 3:00 p.m. Athletic rehabilitation
- 3:00p.m. – 7:00 p.m. Athletics
- 7:00p.m. – 9:00 p.m. Open Lap Swim

- *Saturday:*

- Member Classes and Open Lap Swim as needed and Scheduled

1 <sup>[1]</sup> Monday, Wednesday, and Friday will be closed from 10:00am-11:00am for Chapel

## Reservations

Reserving either the Fieldhouse or the Aerobics Room can be done by emailing a completed KSAC Facility Request form one week in advance to [gross@taylor.edu](mailto:gross@taylor.edu) or [jnking@taylor.edu](mailto:jnking@taylor.edu). The KSAC request form is available at [www.taylor.edu/ksac](http://www.taylor.edu/ksac). A confirmation email will be sent if a request can be honored.

### Arboretum

The Taylor University arboretum, a 145-acre natural area on the northwest edge of campus, has been set aside as an outdoor teaching laboratory, a facility for student and faculty research, and as a nature preserve listed with the State of Indiana. Many activities are, therefore, incompatible with the mission of the Arboretum. The following are prohibited: camping, fires, picnicking, motorized and non-motorized vehicles (including trail bikes), fishing, hunting or trapping, damaging of plants (including picking or collecting without permission), and littering.





## OFFICE HOURS

### Academic Enrichment Center

8:00am - 5:00pm Monday-Friday

### Admissions - Helena Memorial Hall

8:00am - 5:00pm Monday-Friday  
By appointment only Saturday

### Bursar/Student Accounts Office

8:00am-Noon, 1:00pm-5:00pm Monday-Friday  
Cashier Window: 9:00am-11:00am, 1-3:00pm Monday-Friday  
(cash transactions)

### Campus Store

8:00am - 6:00pm Monday-Thursday  
8:00am - 5:00pm Friday  
11:00am - 3:00pm Saturdays  
Summer: 8:30am - 4:30pm Monday-Friday

### Calling and Career Office

8:00am - 5:00pm Monday-Friday

### Euler Science Complex Hours:

Monday through Friday: 6am – 10pm – open building access  
10pm-midnight – access by student ID card only (all students)  
Saturday: 6a-midnight – access by student ID card only (all students)  
Sunday: 2pm – 11pm – access by student ID card only (all students)  
Access to labs and classrooms with ID card varies by department.

### Hodson Dining Commons

Breakfast 7:00am - 9:30am Monday-Friday  
8:00am - 9:00am Saturday  
Brunch 9:30am – 1:00pm Sunday  
Lunch 11:00am - 2:00pm Monday-Friday  
11:00am - 1:00pm Saturday  
Dinner 5:00pm - 7:00pm Monday-Thursday  
5:00pm - 6:30pm Friday/Saturday/Sunday

### Educational Technology Center

7:30am - 9:00pm Monday-Thursday  
7:30am - 5:00pm Friday  
10:00am - 6:00pm Saturday

### Freimuth Administration Building

8:00am - 5:00pm Monday-Friday  
Summer Hours: 7:45am - 4:30pm Monday-Friday

### Grille

8:00am - 9:00pm Monday-Thursday  
8:00am – 5:00pm Friday  
Special Occasions Saturday

### Student Service Hours

Continental Breakfast (Samuel Morris & Swallow Robin Residents only)

7:15am - 9:00am Monday-Friday  
Lunch 10:50am - 11:50am Monday-Friday  
12:20pm - 3:10pm Monday-Friday  
Dinner 5:30pm - 9:00pm Monday-Thursday  
Hot Food: 5:30pm – 8:30pm  
Salad Bar/Deli/Grab&Go: 5:30pm – 9:00pm



**Health Center** (765-660-7520)

**Upland Pharmacy** (765-998-6210)

Pharmacy hours:	9am – 6pm	Monday-Friday
	9am – 1pm	Saturday

**I.T. Client Services**

8:00am – 5:00pm	Monday – Friday
7:00pm – 11:00pm	Monday – Thursday
11:00am – 5:00pm	Saturday
7:00pm – 11:00pm	Sunday
Summer hours:	Monday – Friday
<i>Closed during chapel and the lunch hour</i>	

**Library**

7:45am - Midnight	Monday - Thursday
7:45am - 10:00pm	Friday
9:00am - 10:00pm	Saturday
7:00pm - Midnight	Sunday
24 Hours	7 Days/Week

**Police Department  
Post Office**

8:00am - 4:30pm	Monday-Friday
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**Residence Hall Desks**

9:00am - 1:00am	Monday-Saturday
1:00pm - 1:00am	Sunday

**Sickler Hall (Alumni and William Taylor Foundation)**

8:00am - 5:00pm	Monday-Friday
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**Student Union**

8:00am - 2:00am	Monday - Thursday
8:00am - Midnight	Friday & Saturday
2:00pm - 1:00am	Sunday

**Switchboard**

8:00am - 5:00pm	Monday-Friday
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**KSAC/Well Hours\***

5:30am - 11:00pm	Monday-Friday
7:00am - 11:00pm	Saturday
2:00pm - 11:00pm	Sunday

\*Fieldhouse availability is subject to priority usage. KSAC hours are adjusted during Taylor breaks and special events.

**Notaries on Campus**

OFFICE	LOCATION	PERSON	EXT
Human Resources	Freimuth Bldg.	Marla Persinger	84869
Controllor's Office	Freimuth Bldg.	Susan Durovey	85122
Office of Planned Giving	Freimuth Bldg.	Delilah Earls	85144
Office of Planned Giving	Freimuth Bldg.	Nelson Rediger	85120
Office of Planned Giving	Freimuth Bldg.	Mike Falder	85538

**TAYLOR UNIVERSITY OFFICE DIRECTORY**

**Academic Affairs**

Thomas Jones, Dean of the School of Humanities, Arts and Biblical Studies (Aryes Bldg).....	85204
Connie Lightfoot, Dean of the School of Social Sciences, Education and Business (Aryes Bldg).....	85108
Wanetta Stiers, Assistant to Drs. Jones and Lightfoot .....	84877
William Toll, Dean of the School of Natural & Applied Sciences (Euler Science Complex) .....	84734
Barb Michael, Assistant .....	85354
Chris Bennett, Dean of International Programs (Ayres Bldg) .....	84574
Faye Chechowich, Dean of Faculty Development (Ayres Bldg) .....	84571
Debbie Snyder, Assistant to Drs. Bennett & Chechowich .....	84570
Janet Rogers, Registrar (Freimuth Admin Bldg) .....	85330

**Academic Enrichment Center, Library**

Scott Gaier, Resource for Academic Help/Director of AEC .....	85391
Barbara Bird, Director of Writing Center .....	85526
Shawnda Freer, Assistant Director of AEC/Director of First Year Experience .....	84915
Darci Nurkkala, Tutor Coordinator .....	84609
Wilma Rowe, Program Assistant .....	85524
Donna Toll, Math Coordinator .....	85150
Ken Taylor, Academic Support Coordinator .....	85523

**Admissions, Helena Memorial Hall**

Amy Barnett, Director of Admissions .....	85565
Nathan Chu .....	84393
Lisa Wallace .....	85134
Lynda Swantner .....	85511
Evan Bennett .....	85560
Emily Harris .....	85564
Dereck Kamwesa .....	84612
Jane Breedlove .....	85231
Carla Stevens .....	84954
Cindy Shrontz .....	85133

**Advancement Office, Freimuth Administration Building**

Ben Sells, Vice President for University Advancement .....	85389
Joyce Taylor, Administrative Assistant .....	85116

**Alumni & Parent Relations, Sickler Hall**

Brent Rudin, AVP for Alumni and Parent Relations .....	85113
Amanda Wilson, Director of Parent and Family Relations .....	85112
Sharon Campbell, Assistant .....	85115
Emily Seeger, Assistant .....	85170

**Athletic Department**

Dr. Angie Fincannon, Director of Intercollegiate Athletics .....	85317
Amy Stucky, Assoc. Athletic Director, SWA .....	85314
Kyle Gould, Assistant Athletic Director .....	84635
Seth Mikel, Sports Information Director .....	84569
Scott Stan, Assistant Athletic Director/Director of Academic Support .....	84596

Gary Ross, Director of Kesler Student Activities Center/ Athletic Fields & Facilities Scheduling .....	84331
TBA, Intramural Director .....	84739
KC Hackman, Head Athletic Trainer .....	84780
Deb Carter, Athletic Department Program Assistant .....	85181
Val Snyder, Athletic Department Program Assistant .....	85372
Jan King, Kesler Student Activities Center Program Assistant .....	84339
TBA, Football Program Assistant .....	84642

#### **Athletic Department - Coaching Staff**

Baseball, Kyle Gould .....	84635
Basketball (M), TBA.....	85184
Basketball (W), Tena Krause .....	85185
Cross-Country (M), Lance Vanderberg.....	85598
Cross-Country (W), Quinn White.....	85285
Football, Ron Korfmacher .....	85309
Golf (M, W), Cameron Andry.....	84792
Soccer (M), Gary Ross.....	84331
Soccer (W), J. Scott Stan .....	84596
Softball, Brad Bowser.....	84739
Tennis (M), Don Taylor.....	85300
Tennis (W), Bob Darby.....	85372
Track and Field (M, W), TBA.....	84958
Volleyball, TBA .....	84380

#### **Business & Finance, Freimuth Administration Building**

Stephen Olson, VP of Finance .....	85119
David Lloyd, Controllor.....	84364
Kim Overbey, Accounting Specialist/Assistant to VP of Finance .....	85121
Michele Bragg, Staff Accountant.....	85227
Susan Durovey-Antrim, Staff Accountant .....	85122
Toni Newlin, Payroll Manager.....	85211
Tammy Armstrong, Accounts Payable.....	85366
Cathy Moorman, Bursar/Student Account Manager.....	85123
Sharon Ewbank, Assistant to the Bursar .....	85337
Ed Spencer, Loan & Collections Coordinator .....	85579

#### **Office of Campaigns, Freimuth Administration Building**

David Ritchie, Associate Vice President for Campaigns .....	85397
Tanya Ford, Prospect Research Coordinator.....	85110
Delilah Earls, Assistant to AVP for Campaigns .....	85144

#### **Campus Ministries, Rediger Chapel/Auditorium**

Randall Gruendyke, Campus Pastor .....	85360
Bob Neideck, Director of the Counseling Center .....	85222
Patty Stigers, Assistant for Campus Ministries.....	85360/85222

#### **Campus Store, Student Union**

Matthew Voss, Store Manager .....	84090
Customer Service .....	85216
Textbook Coordinator .....	85576
General Merchandise Coordinator.....	85444
Store Accountant.....	84674

#### **Calling and Career Office, Student Union**

Drew Moser, Associate Dean of Students/Director of Calling and Career Office.....	85384
Mark Raikes, Assistant Director of Calling and Career Office.....	85383
Jordan Bolte, Graduate Assistant .....	85382
Kim McGary, Office Manager .....	85382

#### **Euler Science Complex, Euler**

William Toll, Dean, School of Natural and Applied Sciences .....	84734
Barbara Michael, Assistant to the Dean .....	85354
Kassie Jahr, Facility Director/Program Coordinator.....	84528
Sue Gavin, Director, Office of Sponsored Programs.....	85188
Lara Horsley, Program Assistant, Computer Science and Engineering, Physics, Eng .....	85162
Darlene Jordan, Program Assistant, Professional Writing .....	85592

#### **Center for Student Leadership, Student Union**

Steve Austin, Associate Dean for the Center for Student Leadership.....	85305
Cathy Weatherspoon, Director of Leadership Programs.....	85515
Cecilia Macias, Director of the Office for Intercultural Programs .....	85103
Anila Karunakar, Assistant Director of the Office for International Programs .....	84637
Christie Garrett, Secretary .....	85104

#### **Office of Development, Freimuth Administration Building**

Sherri Harter, Associate Vice President for Development.....	84956
Laura Key, Director of Advancement and Donor Services.....	85310
Tony Manganello, Director of the Taylor Fund.....	84886

#### **Marketing, Freimuth Administration Building**

Donna Boatwright.....	85544
Beth Fitzjarrald .....	85225
Melissa Garr.....	84610
Jim Garringer .....	84912
Adam Perry .....	84897
Christa Siegelin.....	85109
Ben Wehling.....	84882
Joyce Wood .....	85117

#### **Hodson Dining Commons Management & Support Staff**

Matt Riley, Director .....	84908
Penny Mitchener, Administrative Office Manager .....	85296
Mya Menefee, Grille Manager (Student Union).....	84678
Missy Crouch, Service Manager.....	84679
Pat Baird, Administrative Assistant – Kitchen.....	84661
Andrew Behm, Executive Chef .....	84727
Kathy Thornburgh, Catering Manager.....	85374
Deb McGriff-Tharp, Catering Assistant.....	85374

#### **Enrollment Management and Marketing**

Stephen Mortland, VP for Enrollment Management and Marketing.....	85206
Christa Siegelin .....	85109

**Financial Aid, Freimuth Administration Building**

Tim Nace, Director .....	85125
Beth Fisher, Assistant Director .....	85525
Lyn Kline, Financial Aid Counselor .....	85124
Nate Chu, Transfer Student Counselor .....	84393
Susie Miller, Student Services Specialist.....	85358
Luke Tilden, Financial Aid Counselor .....	85358

**Human Resources, Freimuth Administration Building**

Ron Sutherland, Vice President for Business Administration.....	85118
April Evans, Assistant Director of Human Resources .....	84625
Toni Newlin, Payroll Manager.....	85211
Marla Persinger, Benefit Specialist.....	84869
Janel Hart, HR Assistant .....	85237
Ronda McCorkle, Admin. Assistant to the VP of Business Administration .....	85276

**Information Technology, Zondervan/Nussbaum/Ayres/Atterbury**

Client & Media Services .....	84040
Kim Johnson, I.T. Office Coordinator .....	85153
Rob Linehan, CIO .....	84905
Rod Eib, Director of Enterprise Services.....	85157
T.R. Knight, Director of Technology Services.....	84902
TJ Higley, Director of Client & Media Services.....	84046

**Kesler Student Activity Center**

Main Control Desk.....	84330
The Well.....	84348
KSAC Director.....	84331
KSAC Secretary.....	84339

**Office of Major and Planned Gifts, Freimuth Administration Building**

Mike Falder, AVP for Major and Planned Gifts.....	85538
Nelson Rediger, Regional Director for Advancement .....	85120
Delilah Earls, Assistant to the AVP for Major and Planned Gifts .....	85144

**Police Department, South Chapel Parking Lot**

Jeff Wallace, Chief of Police.....	85396
Tim Enyeart, Deputy Chief of Police.....	84962
Kelly Morton, Secretary.....	85395

**President's Office, Helena Building**

Eugene B. Habecker, President.....	85201
Kelli Taylor, Executive Assistant to President .....	85202
Shelly Gramling, President's Office Secretary .....	84669
Jeffrey A. Moshier, Provost .....	85203
Laurie Green, Administrative Assistant to Provost.....	85200

**Registrar's Office, Freimuth Administration Building**

Robert Craton, Information Resource Coordinator .....	84872
Susie Miller, Student Services Specialist.....	85129
Janet Rogers, Registrar .....	85330
Pam Ruberg, Records Retention/Certification Coordinator .....	85193
Vincent Small, Director of Graduation and Publications.....	85127
Joe Voldrich, Registrar Office Assistant .....	85193
Edwin Welch, Director of Institutional Research and Associate Registrar.....	84315

**Strategic Gifts – Regional Directors for Advancement**

Tom Green (work from home)	
Ken Wolgemuth (work from home)	
Donald McLaughlin (work from home)	

**Student Development, Rediger Chapel/Auditorium**

Skip Trudeau, VP for Student Development & Dean of Students .....	85368
Bev Guffey, Assistant to the VP for Student Development & Dean of Students.....	85379
Steve Morley, Assoc. Dean of Students/Director of Residence Life Programs.....	85344
Lori Slater, Res. Life Housing Coordinator/Assistant .....	85371
Erika Mortland, Secretary.....	84394
Susanna Poucher, Secretary .....	84917
Jennifer Moeschberger, Director of Honors Programming.....	84961
Student Development Graduate Student's Office .....	85346

**Taylor World Outreach, Student Union**

Mary Rayburn, Director of Student Ministries .....	84924
Interim Director of Lighthouse .....	85361
Coordinator of Youth Conference.....	85394
Co-Directors of Youth Conference .....	85394
Kelsie Rodman, Office Assistant .....	85362





## TAYLOR DEPARTMENTS/OFFICES

Academic Affairs .....	85105
Academic Enrichment Center .....	85524
Admissions .....	85134
Advancement .....	85116
Alumni .....	85115
Archives .....	85520
Art .....	85322
Athletics .....	85311
Business .....	85135
Biblical Studies, Christian Ed., Philosophy .....	85148
Biology .....	85354
Bookstore .....	85216
Buildings & Grounds .....	85307
Calendar Schedule .....	85104
Campus Cable .....	85301
Campus Ministries .....	85360
Career Development .....	85384
Chemistry .....	85354
Communications Arts .....	85255
Community Outreach .....	85352
Computer Terminal Labs .....	85187
Computer Science and Engineering .....	85162
Conferences & Special Events .....	85544
Controller's Office:	
Accounts Payable .....	85366
Cashier .....	85257
Phone Center .....	85337
Student Accounts .....	85123
Counseling Center .....	85222
Dining Commons .....	85234
Discipleship Coordinators .....	85360
Echo .....	85359
Education .....	85147
Educational Technical Center (ETC) .....	85254
English .....	85141
Environmental Studies .....	84960
Escape to Reality (challenge course) .....	85515
Field House (Office) .....	85309, 84868
Financial Aid .....	85358
Fire Department .....	911
Fire Pit (@ Lake) .....	85225
Fitness Room .....	84348
Games Control .....	85325
Geography .....	85323
Grille .....	85235

History .....	85275
Homecoming .....	85115
Housekeeping .....	85339
Human Resources .....	85237
Illium .....	85349
Information Technology .....	85153
Inter-library Loan .....	85530
Kesler Student Activity Center:	
Main Control Desk .....	84330
Director .....	84331
The Well .....	84348
Lake Reservations .....	85225
Library Check-Out Desk .....	85522
University Librarian .....	85241
Maintenance .....	85307
Mathematics .....	85354
Modern Language .....	85141
Music .....	85232
Natural and Applied Sciences .....	85354
Nautilus Room .....	85171
News & Information .....	84912
Off-Campus Programs .....	85271
Physics .....	85354
TU Police Department - EMERGENCIES .....	85555
TU Police Department .....	85395
Political Science .....	85275
Post Office .....	85219
President .....	85201
Professional Writing .....	85592
Print Shop .....	85218
Provost .....	85203
Psychology .....	85373
Reade Lab .....	85503
Registrar .....	85129
Residence Halls:	
Breuninger Hall Desk .....	84190
Bergwall Hall Desk .....	84100
Campbell Hall .....	84153
English Hall Desk .....	85981
Gerig Hall Desk .....	85651
Haakonsen Hall .....	84260
Morris Hall Desk .....	85705
Olson Hall Desk .....	85500
Swallow Robin Hall Desk .....	84230
Wengatz Hall Desk .....	85800
Wolgemuth Hall .....	84154

Sociology .....	85102
Social Work .....	85102
Student Activities Council .....	85357
Student Affairs .....	85346
Student Development .....	85379
Student Leadership .....	85515
Students with Disabilities .....	85523
Taylor Christian Artists .....	85351
Taylor Student Organization .....	85104
Taylor World Outreach .....	85362
Testing Office .....	85373
Theatre Box Office .....	85289
Training Room .....	84856
TV Student Manager .....	84808
University Advancement:	
Planned Giving .....	85144
University Editor .....	84912
WTUR Office .....	85263
WTUR Studio .....	84681
World Christian Fellowship .....	84851
Youth Conference .....	85394
William Taylor Foundation .....	84886



## LOCAL BUSINESSES

### Upland/Marion/Gas City/Hartford City

AMC Theatre, Marion .....	668-8477, 888-AMC4FUN
Applebee's .....	664-8613
Body & Soul: Day Spa & Salon (Marion) .....	668-0988
Casa Grande (@I-69) .....	998-1888
China Buffet (Gas City) .....	674-8899
China One Restaurant (@ I-69) .....	998-6688
Noble Roman's Pizza (Upland Marathon station) .....	998-7426
Cracker Barrel .....	998-7790
Craig & Friends Salon .....	998-7182
VIA Credit Union (Hartford City) .....	348-1215
VIA Credit Union (Gas City) .....	677-9943
Crest Lanes (Marion) .....	662-7673
Gary's Barber Shop .....	998-2791
Health Center (Upland) .....	660-7520
Upland Pharmacy .....	998-6210
Hoosier Bowl (Gas City) .....	674-5226
Idyl Wild Roller Skating .....	674-1278
Indiana Wesleyan University .....	674-6901
Ivanhoe's Drive-In .....	998-7261
KMart (Gas City) .....	674-6988
Ki-Ann Golf Course .....	348-4876
La Charreada Restaurant (Marion) .....	651-0652
Lake View Golf Course .....	998-7671
New Market Grocery (Gas City) .....	674-9723
Marion General Hospital .....	662-1441
Meijer (Marion) .....	677-6800
The Mill Restaurant (Marion) .....	664-4637
Mi Pueblo (Marion) .....	662-9158
Pacesetter Bank .....	998-2731
McClure's/Subway .....	998-0243
Payne's (@I-69) .....	998-0668
Pizza Hut (Gas City) .....	674-7774
Pizza Hut (Hartford City) .....	348-2000
Pizza King (Hartford City) .....	348-1388
Plaza Bowling Lanes (Marion) .....	664-5126
Rosie's Little Italy (Marion) .....	674-8514
Star Financial Bank (Upland) .....	651-6885
TOPPIT (Upland) .....	998-2701
Upland Tire & Service Center .....	998-0871
Upland True Value Hardware .....	998-2421
Wal-Mart .....	662-0809
Walnut Creek Golf Course .....	998-7651
Wanda's Beauty Shop .....	998-2618
Wandering Wheels Office .....	998-7490
Weather (Marion) .....	662-6661

## SURROUNDING BUSINESSES

### Muncie (long distance -must dial area code 765)

AMC Muncie Showplace 7.....	282-5930
AMC Muncie Showplace 12.....	282-1791
Applebee's.....	284-7008
B & B Kirk's Bike Shop .....	282-4121
Ball Memorial Hospital.....	747-3111
Ball State Library.....	285-5143
Ball State University.....	289-1241
Ball State University/Community Programs .....	285-8975
Chili's Restaurant.....	287-8741
Johnny Carino's .....	284-3196
Liberty Bowl .....	288-1858
Mancino's.....	287-1300
Meijer.....	281-7800
Muncie Children's Museum.....	286-1660
Munsee Lanes .....	282-5911
Olive Garden.....	287-0450
Outback Steakhouse.....	284-4329
Panera Bread .....	286-5452
Puerto Vallarta Mexican.....	288-7921, 287-8897
Red Lobster.....	288-6768
Szechwan Garden.....	289-8007
Texas Roadhouse .....	282-7113
Thai Smile.....	289-8989
Wal-Mart.....	284-7181



## CHURCHES IN THE LOCAL COMMUNITY

### BETHEL CHURCH

12110 W. Bethel Ave., Yorktown, IN 47396	Phone: 765-759-8930
Services: Sunday School	9:00 a.m.
Church	10:00 a.m. Minister: Ken Taylor

### BETHEL CENTER CHURCH OF THE BRETHREN

1770 W. St. Rd. 26, Hartford City, IN 47348	Phone: 348-3290
Services: Sunday School	10:30 a.m.
Morning Worship	9:30 a.m.
Wed. Eve. Bible Study	7:00 p.m. Minister: Ellen Adney

### BETHEL WORSHIP CENTER (bwcministries.com)

(non-denominational)	
1715 E. 38th St., Marion, IN 46953	Phone: 674-4722
Services: Morning Worship	11:00 a.m. Fri: Spanish Ministries
Evening Worship	6:00 p.m. Minister: Rev. Michael Henson, Sr.

### BROOKHAVEN WESLEYAN CHURCH (Brookhavenwesleyan.org)

2960 East 38th St., Marion, IN 46953	Phone: 674-2237
Services: Sunday School	9:00 a.m. Class for college age students 9:15am
Morning Worship	10:15 a.m.
Evening Worship	6:00 p.m. Minister: Rev. Robert Van Cise

### CALVARY CHRISTIAN CHURCH (shinethelight.us)

2101 N. Walnut St., Hartford City IN 47348	Phone: 331-2222
Services: Morning Worship	9:00 & 10:30 a.m. Sr. Pastor: Troy Kaufman

### CENTER CHAPEL UNITED METHODIST CHURCH (centerchapel@elwifi.com)

8733 East 200 South, Marion, IN 46953	Phone: 998-2893
Services: Morning Worship	9:00 & 10:00 a.m. Sunday School 10:15
Informal Evening Worship	6:00 p.m. Rev. Mark Sanders

### CHURCH OF GOD OF PROPHECY (gascitychurchofgodofprophecy.com)

906 N. 10th St., Gas City, IN 46933	Phone: 674-1017
Services: Morning Worship	10:00 a.m.
Wed. Eve. Bible Study	7:00 p.m. Minister: Pastor David Morris

### COLLEGE WESLEYAN CHURCH (collegewes.com)

200 E. 38th St., Marion, IN 46953	Phone: 674-8541
Services: Church	9:00 a.m. Traditional
	10:30 a.m. Contemporary
College Worship: Sunday	7:30 p.m. Senior Pastor: Steve DeNeff

### EASTVIEW WESLEYAN (eastviewwesleyan.com)

414 N. 10th St., Gas City, IN 46933	Phone: 674-7076
Services: Sunday School	10:00 a.m.
Morning Worship	8:45 & 11:00 a.m.
Evening Worship	6:00 p.m. Pastor: Mark Atkinson
Wed. Adult Bible Study	7:00 p.m.

### EATON FIRST CHURCH OF GOD (eatonfirstchurch.org)

700 E. Harris, Eaton, IN 47338	Phone: 396-3044
Services: Morning Worship	10:15 a.m. Minister: Andrew Denniston
Family Night: Wednesday	5:30 p.m.



**EPWORTH UNITED METHODIST CHURCH** (matthewseumc.org)

105 W. 8th St., Matthews, IN 46957 Phone: 998-2337  
 Services: Sunday School 9:20 a.m. Class for college age students  
 Morning Worship 10:30 a.m. Minister: Pastor Jan Bunch

**EXIT 59** (exit59church.com)

2015 E. Main St., Gas City, IN 46933 Phone: 506-8187  
 Services: Morning Worship 9:00 a.m. Pastor: Darren Campbell

**FAITH BAPTIST CHURCH** (faithbaptistmarion.com) Phone: 662-2345

3340 S. Lincoln Blvd., Marion, IN 46953  
 Services: Fellowship Time 9:00 a.m.  
 Life Groups 9:30 a.m.  
 Worship Service 10:30 a.m.  
 Sunday evening College Grp 6:00 p.m. Sr. Pastor: Rick McKinney

**FIRST BAPTIST CHURCH (AMERICAN BAPTIST)**

204 E. South A St., Gas City, IN 46933 Phone: 674-1619  
 Services: Sunday School 9:30 a.m.  
 Morning Worship 10:30 a.m.  
 Sunday Eve. 6:00 p.m. Minister: Rev. Paul McPhearson  
 AWANA, Wed. Eve. 6:30 p.m.  
 Thurs. Eve. Service 6:00 p.m.

**FIRST BAPTIST CHURCH** (firstbaptistmarion.org)

403 W. 4th St., Marion, IN 46953 Phone: 662-2544  
 Services: Sunday School 9:15 a.m.  
 Morning Worship 10:30 a.m. Minister: Mick Simpkins

**FIRST CHRISTIAN CHURCH (DISCIPLES OF CHRIST)** (Facebook)

401 E. N. D St., Gas City, IN 46933 Phone: 674-7171  
 Services: Sunday School 9:30 a.m.  
 Morning Worship 10:30 a.m. Minister: Rev. Dave Shephard  
 Tues. Bible Study 10:00 a.m.  
 Choir 6:30 p.m. Thurs.

**FIRST CHRISTIAN CHURCH (DISCIPLES OF CHRIST)**

500 N. High St., Hartford City, IN 47348 Phone: 348-3325  
 Services: Morning Worship 9:30 a.m.  
 Sunday School 10:45 a.m. Minister: Pastor Keith Kincaid

**FIRST CHURCH OF THE NAZARENE**

1402 W. Water St., Hartford City, IN 47348 Phone: 348-0955  
 Services: Sunday School 9:30 a.m. Transportation Available  
 Morning Worship 10:30 a.m.  
 Evening Worship 6:00 p.m. Minister: Rev. Steve High  
 Wed. Eve. Service & NYI 7:00 p.m. (Res. Phone: 348-3235)

**FIRST COMMUNITY CHURCH (INDEPENDENT BIBLE CHURCH)**

(fccmatthews.org)  
 131 W. 7th St., Matthews, IN 46957 Phone: 998-7153  
 Services: Fellowship 9:00 a.m.  
 Sunday School 9:30 a.m.  
 Morning Worship 10:30 a.m.  
 Evening Worship 6:00 p.m. Minister: Rev. Joe D. Ruberg

**FIRST PRESBYTERIAN CHURCH (PCUSA)**

117 W. Franklin St., Hartford City, IN 47348 Phone: 348-1431  
 Services: Sunday School 9:15 a.m.  
 Worship 10:30 a.m. Minister: Rev. David Smith

**FIRST PRESBYTERIAN CHURCH** (1stpresbygc.org)

601 S. Main St., Jonesboro, IN 46938 Phone: 674-4462  
 Services: Sunday School 9:15 a.m.  
 Worship 10:30 a.m. Interim Minister

**FIRST PRESBYTERIAN CHURCH** (firstpresmuncie.org)

1400 W. Riverside Ave., Muncie, IN 47303 Phone: (765) 289-4431  
 Services: Contemporary Worship 8:30 a.m.  
 Sunday School 9:30 a.m.  
 Traditional Service 11:00 a.m. Minister: Ronald L. Naylor  
 International Worship 11:00 a.m. Korean Minister: Myung Ku Lee

**FIRST UNITED METHODIST CHURCH** (gascityfirst.org)

213 E. So. A St., PO Box 275, Gas City, IN 46933; Phone: 674-3583  
 Services: Fellowship 8:30 a.m.  
 Sunday School 9:00 a.m. Sr. Pastor: Rev. Doug Davies  
 Morning Worship 10:00 a.m.

**FRIENDS CHURCH**

1111 S. Main St., Upland, IN 46989 Phone: 998-2020  
 Services: Sunday School 9:30 a.m.  
 Morning Worship 10:30 a.m. Pastor: Curt Blasiman  
 Wed. Eve. Service 7:00 p.m.

**GRACE MISSIONARY BAPTIST CHURCH**

2409 S. Nebraska, Marion, IN Phone: 668-7276  
 Services: Sunday School 9:30 a.m.  
 Morning Worship 11:00 a.m.  
 Wed. Bible Study 6:30 p.m. Minister: William Gibson

**GRACE UNITED METHODIST CHURCH** (hcgraceumc.org)

312 W. Washington St., Hartford City, IN 47348 Phone: 348-2801  
 Services: Morning Worship 9:00 a.m. Minister: Rev. Gary Hall

**HANFIELD UNITED METHODIST CHURCH** (hanfield.org)

101 N 400 E. Rd., Marion, IN 46952 Phone: 664-8726  
 Services: Morning Worship 8:30 & 11:00 a.m.  
 Sunday School 9:45 a.m. Minister: Rev. Timothy Helm

**HOLY FAMILY CATHOLIC CHURCH** (spaulcatholicmarion.com)

325 E. North A St., Gas City IN 46933 Phone: 674-2605  
 Mass: Saturday 5:00 p.m. Father Richard Weisenberger  
 Sunday 8:00 a.m.

**IN CHRIST COMMUNITY CHURCH** (inchristcc.org)

9701 N CR 450 W, Muncie IN 47304 Phone: 765-358-4007  
 Services: Fellowship Breakfast 9:15 a.m.  
 Morning Worship 10:15 a.m. Minister: Brad Gillum

**JEFFERSON CHRISTIAN CHURCH**

5220 South 800 East, Upland, IN 46989

Services:	Sunday School	9:30 a.m.	
	Morning Worship	10:30 a.m.	
	Evening Worship	7:00 p.m.	Minister: William Babb

**JONESBORO FRIENDS CHURCH**

513 S. Water St., Jonesboro, IN 46938

Phone: 674-1356

Services:	Sunday School	9:30 a.m.	
	Morning Worship	10:30 a.m.	
	Thurs. Bible Study	3:30 p.m.	Pastor: Richard Martin

**LAKEVIEW WESLEYAN CHURCH** (lakeviewwesleyan.org)

5316 S. Western Ave., Marion, IN 46953

Phone: 674-7715

Services:	Sunday School	9:15 a.m.	
	Worship	10:30 a.m.	
	Wed. Bible Study	7:00 p.m.	Minister: Tim McClellan

**LIGHTHOUSE ASSEMBLY OF GOD** (lhachurch.com)

5909 S. Jay St., Marion, IN 46953

Phone: 674-1860

Services:	Sunday School	9:30 a.m.	Transportation Available
	Morning Worship	10:30 a.m.	
	Evening Worship	6:00 p.m.	
	Wed. Eve. Service	7:00 p.m.	Minister: Rev. Jerry Gallaway

**MERCY BAPTIST CHURCH**

1720 W. 38th St., Marion, IN 46953

Phone: 677-1065

Services:	Morning Worship	9:00 a.m.	
	Wed. Bible Study	7:30 p.m.	Pastor Jeff Rankin, Matt Stinson

**MUNCIE ALLIANCE CHURCH** (munciealliance.org)

5601 W. Jackson St., Muncie, IN 47304

Phone: (765) 282-6119

Service	Morning Worship	10:00 a.m.	
	Wednesday Dinner	6:00 p.m.	Minister: Rev. Guy Pfanz
	Wednesday Service	7:00 p.m.	Old Testament Teaching

**NEW HOPE BAPTIST CHURCH** (newhopegascity.org)

800 E. So. C St., Gas City, IN 46933

Phone: 674-6300

Services:	Sunday School	9:30 a.m.	
	Morning Worship	10:30 a.m.	
	Evening Worship	6:00 p.m.	Minister: Tim Hewitt

**NEW LIFE COMMUNITY CHURCH** (newlifecc.us)

2011 W. 10th St., Marion, IN 46953

Phone: 664-9412

Services:	Sunday Worship	10:00 a.m.	Minister: Pastor David Grieve
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**NEW LIFE PRESBYTERIAN CHURCH (PCA)** (newlife-pc.org)

8000 W. River Rd., Yorktown IN 47396

Phone: (765) 759-9189

Services:	Sunday School	10:00 a.m.	Minister: Bob O'Bannon
	Morning Worship	8:30, 10:00 & 11:30 a.m.	
	Morning Worship	10:30 a.m.	Minister:

**PIONEER FAITH EVANGELICAL CHURCH** (www.pioneerfaith.com)

3805 S. 500 E., Marion IN 46953 (near Gas City)

Phone: 674-7703

Services:	Sunday School	9:15 a.m.	
	Morning Worship	10:30 a.m.	
	Fellowship	6:00 p.m.	
	Wed. Prayer	7:00 p.m.	Minister: Dean Terrell

**ST. JOHN'S CATHOLIC CHURCH**

209 S. Spring St., Hartford City IN 47348

Phone: 348-3123

Mass:	Saturday	6:30 p.m.	Father Dave Newton
	Sunday	8:30 a.m.	

**ST. PAUL CATHOLIC PARISH** (stpaulcatholicmarion.com)

1031 W. Kem Rd., Marion IN 46952

Phone: 664-6345

Mass:	Sunday	10:00 a.m., 12:30 p.m., 5:00 p.m.	Father Richard Weisenberger
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**ST. PAUL'S EPISCOPAL CHURCH**

121 E. South A St., Gas City, IN 46933

Phone: 674-2670

Services:	Sunday Morning	10:00 a.m.	Minister:
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**ST. PAUL'S MISSIONARY BAPTIST CHURCH** (www.spnthegap.com)

1204 W. 14th St., Marion, IN 46953

Phone: 664-5411

Services:	Morning Worship	9:00 a.m.	Pastor: Carison Adams
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**SUNNYCREST BAPTIST CHURCH** (www.sunnycrestbaptist.org)

2172 W. Chapel Pike, Marion, IN 46952

Phone: 664-3047

Services:	Bible Study Fellowship	9:15 a.m.	Sr. Pastor: Terry Samples
	Worship	10:30 a.m.	
	Sunday Evening/Wed. nt Bible Study	6:00 p.m.	

**THE GATHERING** (thegatheringmuncie.org)

9512 N. Walnut St., Muncie, IN 47303

Phone: 765-287-9745

Services:	Morning Worship	9 & 11a.m.	Minister: Joshua Brandt
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**TRINITY UNITED METHODIST CHURCH** (www.trinityumchc.com)

303 N. Walnut St., Hartford City, IN 47348

Phone: 348-0404

Services:	Sunday School	9:00 a.m.	
	Traditional Worship	10:15 a.m.	Pastor: Dustin Jones

**TWIN CITY BIBLE BAPT. CHURCH (GARBC)** (www.twincitybiblebaptist.org)

7252 S. Meridian St., Marion, IN 46953

Phone: 674-4760

Services:	Sunday School-College age-led	9:30 a.m.	
	by Dr Steve Snyder.		
	Morning Worship	10:40 a.m.	
	Evening Worship	6:00 p.m.	Sr. Pastor: Dale Schuiteman
	Wed. Bible Study	7:00 p.m.	

**UNION CHAPEL BAPTIST** (www.unionchapel.org)

6049 East 300 South, Marion, IN 46953

Phone: 674-7793

Services:	Sunday School	9:00 a.m.	
	Morning Worship	10:00 a.m.	
	Evening Worship	6:00 p.m.	
	Wed. Eve Prayer	7:00 p.m.	Minister: Stephen Mitchell

**UNION CHAPEL MINISTRIES** ([www.unionchapel.com](http://www.unionchapel.com))

4622 N. Broadway, Muncie, IN 47303

Phone: 765-288-8383

Services: Morning Worship 9:00 & 10:30 a.m.  
 Saturday Worship Sat. 5:30 p.m. Minister: Gregg Parris

**UNIVERSITY CHRISTIAN CHURCH** ([www.universitychristianchurch.com](http://www.universitychristianchurch.com))

2400 N. Nebo Rd., Muncie, IN 47304

Phone: 765-284-0896

Services: Sunday School 9:00 a.m.  
 Sunday Worship 9:00 a.m. Minister: Steve Huddleston  
 & 10:30 a.m.

**UPLAND UNITED METHODIST CHURCH** ([www.uplandmethodist.org](http://www.uplandmethodist.org))

123 E. Washington St., Upland, IN 46989

Phone: 998-2985

Services: Sunday School 9:00 & 10:30 a.m.  
 (2nd Sunday each month, home-cooked meal @ parsonage for college students)  
 Morning Worship 9:00 & 10:30 a.m. Sr. Pastor: Rob Neel

**UPLAND COMMUNITY CHURCH** ([www.uplandcc.org](http://www.uplandcc.org))

439 W. Berry Ave., Upland, IN 46989

Phone: 998-2746

Services: Morning Worship 9:00 & 11:15 a.m.  
 Sunday School 10:00 a.m. Lead Pastor: Mark Biehl  
 Pastor of Adult Ministries:  
 Pastor: Dan Blosser

**VICTORY TEMPLE** ([www.victorytemple.us](http://www.victorytemple.us))

3708 W. 26th St., Muncie IN 47302

765-289-1650

Services: Morning Worship 10:30 a.m.  
 Wed. Bible Study 7:00 p.m. Pastor Rick Bowen

**WESLEYAN CHURCH** ([www.hcwesleyan.org](http://www.hcwesleyan.org))

1301 S. Walnut St., Hartford City, IN 47348

Phone: 348-2949

Services: Sunday School 9:30 a.m.  
 Morning Worship 10:35 a.m. Minister: Tom Parsons  
 Wed. Service 7:00 p.m.

**WESTMINSTER PRESBYTERIAN CHURCH** ([www.westminstermarion.com](http://www.westminstermarion.com))

1100 Jeffras Ave., Marion, IN 46952

Phone: 662-2775

Services: Morning Worship 9:30 before Labor Day,  
 10:45 after Labor Day

**WESTMINSTER PRESBYTERIAN CHURCH** ([www.westminpca.com](http://www.westminpca.com))

2801 W. Riverside, Muncie, IN 47304

Phone: (765) 288-3355

Services: Worship Service 8:15 a.m.  
 Sunday School 9:45 a.m. Class for College Age Students  
 Worship Service 11:00 a.m.  
 Evening Service 6:00 p.m. Sr. Pastor: Gary Cox

**WESTVIEW WESLEYAN CHURCH** ([www.westviewwesleyan.com](http://www.westviewwesleyan.com))

1300 W. 6th St., Jonesboro, IN 46938

Phone: 674-8558

Services: Sunday School 9:30 a.m. Class for College Age Students  
 Morning Worship 10:45 a.m. Jeff Ludette  
 Minister: Pastor Brian,  
 Pastor Jessi

**ZION LUTHERAN CHURCH**

308 S. Monroe St., Hartford City, IN 47348

Phone: 348-3157

Services: Sunday School 9:15 a.m.  
 Morning Worship 10:30 a.m. Minister: Rev. David Fleener

**TAYLOR SCHOOL SONG**

Up beyond the village border,  
 Pointing in the air,  
 Stands her tower seen far distant  
 When the day is fair.

From the North and South her students,  
 East and West are there  
 All the Nations ope' portals,  
 And her blessings share.

Far and wide her face is spreading,  
 'Til in every land  
 Men shall hear the name of Taylor  
 And her purpose grand.

**CHORUS**

Gladly our voices echo her praises,  
 Taylor the school we love,  
 Gaily her colors float on the breezes,  
 They our devotion prove.

**TAYLOR POLICY ON NONDISCRIMINATION**

Taylor University complies with all federal and state nondiscrimination laws. Taylor University is an equal opportunity institution. Direct inquiries to the Office of the President, Taylor University, Upland, IN 46989-1001 Phone (765) 998-5203, or the Office of Civil Rights, Chicago Office, U.S. Department of Education, 111 N. Canal St., Suite 1053, Chicago, IL 60606-7204, Phone (312) 886-8434; FAX (312) 353-4888; TDD (312) 353-2540, E-mail: OCR [Chicago@ed.gov](mailto:Chicago@ed.gov) <mail to: [Chicago@ed.gov](mailto:Chicago@ed.gov).





## CALENDAR YEARS

2013

January	S M T W T F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	February	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	March	S M T W T F S 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April	S M T W T F S 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
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2014

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2015

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# AUGUST

For the LORD is great, and greatly  
to be praised. — Ps. 96:4

JULY 2013						
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AUGUST 2013						
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SEPTEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

12

MONDAY

13

TUESDAY

14

WEDNESDAY



15

THURSDAY

16

FRIDAY

17

SATURDAY

18

SUNDAY



12:00 PM - WSOC Alumni Game  
(H)

# AUGUST

*O sing unto the LORD a new song: sing unto the LORD, all the earth. – Ps. 96:1*

JULY 2013						
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AUGUST 2013						
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SEPTEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

19

MONDAY

20

TUESDAY

21

WEDNESDAY

2:00 PM - VB vs Cornerstone University SCRIMMAGE (A)

Colleagues College

22

THURSDAY

23

FRIDAY

24

SATURDAY

25

SUNDAY

Colleagues College

9:00 AM New Students Move in  
WELCOME WEEKEND  
8:00 AM - 6:00 PM - Campus Store  
special hours  
3:00 PM - VB Grand View  
Tournament (A)  
4:00 PM - WSOC vs Madonna  
University (H)

Welcome Weekend Hoedown  
8:00 AM - 6:00 PM - Campus Store  
special hours  
9:00 AM - MTEN Marian University  
Doubles Tournament (A)  
9:00 AM - WTEN vs MARIAN  
UNIVERSITY (A)  
3:00 PM - MSOC vs MARYGROVE  
COLLEGE (A)  
4:00 PM - WSOC vs ASBURY  
COLLEGE (H)  
TBA - VB Grand View Tournament  
(A)

Returning Students Move-in Day  
7:00 PM - All Campus Communion



# AUGUST

*And there shall be no night there; and they need no candle, neither light of the sun; for the Lord God giveth them light. – Rev. 22:5*

JULY 2013						
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AUGUST 2013						
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SEPTEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

26

MONDAY

Fall Semester Classes Begin after 5:00 pm  
7:00 PM - First Lighthouse class

27

TUESDAY

1:00 PM - MTEN vs MARIAN UNIVERSITY (A)  
1:00 PM - WTEN vs MARIAN UNIVERSITY (A)

28

WEDNESDAY

10:00 AM - Opening Chapel (Odle Gym)  
9:00 PM - All Hall Meetings

29

THURSDAY

9:00 AM - 4:00 PM - Community Plunge  
4:00 PM - WTEN vs Goshen College (A)

30

FRIDAY

10:00 AM - Chapel  
2:00 PM - MSOC vs Augustana College (A)  
3:00 PM - VB vs Indiana Wesleyan/ Taylor Tournament (H)  
7:00 PM - WSOC vs Cleary University, MI (A)

31

SATURDAY

9:00 AM - Community Plunge, part 2  
11:00 AM - WTEN vs SPRING ARBOR UNIVERSITY (A)  
12:30 PM - MTEN vs SPRING ARBOR UNIVERSITY (A)  
7:00 PM - MSOC vs Wheaton College (A)  
7:00 PM - WSOC vs CORNERSTONE UNIVERSITY (A)  
TBA - VB vs Indiana Wesleyan/ Taylor Tournament (H)

1

SUNDAY

# SEPTEMBER

Not that I speak in respect of want: for I have learned, in whatsoever state I am, therewith to be content. – Phil. 4:11

AUGUST 2013

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SEPTEMBER 2013

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OCTOBER 2013

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PRIORITY THIS WEEK:

THIS WEEK

2

MONDAY

Labor Day  
Labor Day - No Chapel; No Day  
Classes-Classes Resume @  
5:00PM

3

TUESDAY

Deadline for e-signing Perkins or  
Taylor Loan Promissory Notes  
4:00 PM - MTEN vs Huntington  
University (H)  
4:00 PM - WTEN vs Huntington  
University (H)

4

WEDNESDAY

Rosh Hashanah begins at sundown  
10:00 AM - Chapel  
4:00 PM - WSOC vs Trinity  
Christian College (A)  
7:00 PM - VB vs GRACE COLLEGE  
(A)  
TBA - Women's Programming  
Kickoff

5

THURSDAY

4:00 PM - MTEN vs Goshen  
College (H)  
TBA - Men's Programming Kickoff

6

FRIDAY

10:00 AM - Chapel  
5:00 PM - MCC Olivet Nazarene  
University Invite (A)  
5:00 PM - MSOC vs Ashford  
University (A)  
5:00 PM - WCC Olivet Nazarene  
University Invite (A)  
6:00 PM - VB vs INDIANA  
WESLEYAN UNIVERSITY (A)  
8:00 PM - Theater: Freud's Last  
Session

7

SATURDAY

Matthews Covered Bridge Festival  
(Matthews IN-community service  
opportunities)  
9:00 AM - MTEN vs Anderson University  
(H)  
1:00 PM - VB vs MARIAN UNIVERSITY  
(H)  
2:00 PM - MTEN vs University of Francis  
(H)  
2:00 PM - WSOC vs AQUINAS  
COLLEGE (A)  
2:00 PM - WTEN vs University of St.  
Francis (H)  
4:30 PM - MSOC vs Hastings College  
(A)  
7:00 PM - FB Anderson University (H)  
8:00 PM - Theater: Freud's Last Session

8

SUNDAY

Matthews Covered Bridge Festival  
(Matthews IN-community service  
opportunities)  
8:00 PM - First Sunday Night  
Community-Rediger Aud.

# SEPTEMBER

*Thou shalt not hate thy brother in thine heart:  
thou shalt in any wise rebuke thy neighbour,  
and not suffer sin upon him. — Lev. 19:17*

AUGUST 2013						
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SEPTEMBER 2013						
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OCTOBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

9

MONDAY

10

TUESDAY

11

WEDNESDAY

10:00 AM - Chapel

4:00 PM - MTEN vs GRACE COLLEGE (A)  
4:00 PM - WTEN vs GRACE COLLEGE (H)

10:00 AM - Spiritual Renewal Chapel  
4:00 PM - MSOC vs Indiana Tech (H)  
5:00 PM - WSOC vs BRESCIA UNIVERSITY (A)  
6:00 PM - VB vs Huntington University (H)  
7:30 PM - Spiritual Renewal Evening Service (Rediger Aud)

12

THURSDAY

13

FRIDAY

14

SATURDAY

15

SUNDAY

Community Outreach Service Fair (Dining Commons)  
8:00 AM - MTEN vs ITA (A)  
7:30 PM - Spiritual Renewal Evening Service (Rediger Aud)  
TBA - WTEN ITA Regionals (A)

Yom Kippur begins at sundown  
Community Outreach Service Fair (Dining Commons)  
10:00 AM - Spiritual Renewal Chapel  
7:00 PM - VB vs University of St. Francis (A)  
TBA - MTEN vs ITA (A)  
TBA - WTEN ITA Regionals (A)

Chapel Band Auditions  
1:00 PM - FB St. Ambrose University (Iowa) (A)  
2:00 PM - VB vs SPRING ARBOR UNIVERSITY (A)  
4:00 PM - MSOC vs Madonna University (H)  
7:00 PM - WSOC vs Calumet College (H)  
TBA - MTEN vs ITA (A)  
TBA - WTEN ITA Regionals (A)

Chapel Band Auditions  
8:00 PM - Sunday Night Community-Rediger Aud.

# SEPTEMBER

*Thou shalt love the Lord thy God with  
all thy heart, and with all thy soul, and  
with all thy mind. – Matt. 22:37*

AUGUST 2013						
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SEPTEMBER 2013						
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OCTOBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

16

MONDAY

17

TUESDAY

18

WEDNESDAY

10:00 AM - Chapel

Airband Tryouts (Rediger Aud)  
7:00 PM - 9:00 PM - Community  
Outreach Informational Open  
House

Airband Tryouts (Rediger Aud)  
10:00 AM - Chapel  
4:00 PM - MTEN vs INDIANA  
WESLEYAN UNIVERSITY (A)  
4:00 PM - WTEN vs INDIANA  
WESLEYAN UNIVERSITY (H)  
6:00 PM - VB vs BETHEL  
COLLEGE (H)  
8:00 PM - MSOC vs University of  
Michigan-Dearborn (H)

19

THURSDAY

20

FRIDAY

21

SATURDAY

22

SUNDAY

10:00 AM - Chapel  
7:00 PM - VB vs Goshen College  
(H)

Betsy K. Smith Run/Walk (Decatur, IL)  
9:00 AM - MCC Friendship Invitational @  
Cedarville  
9:00 AM - MTEN vs Indiana Tech (H)  
9:00 AM - WCC Friendship Invitational @  
Cedarville  
9:00 AM - WTEN vs Indiana Tech (H)  
1:00 PM - WSOC vs Huntington University  
(H)  
2:00 PM - MSOC vs MARIAN UNIVERSITY  
(A)  
2:00 PM - MTEN vs BETHEL COLLEGE  
(H)  
2:00 PM - WTEN vs BETHEL COLLEGE  
(H)  
3:00 PM - VB vs Mt. Vernon Nazarene  
University (A)  
7:00 PM - FB Trine University (H)

First Day of Autumn  
8:00 PM - Sunday Night  
Community-Rediger Aud.



SEPTEMBER

Thou shalt love thy neighbor as thyself. – Matt. 22:39

AUGUST 2013

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SEPTEMBER 2013

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OCTOBER 2013

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PRIORITY THIS WEEK:

23

MONDAY

10:00 AM - Chapel

24

TUESDAY

3:00 PM - MTEN vs UNIVERSITY OF NORTHWESTERN OHIO (A)

3:00 PM - WTEN vs UNIVERSITY OF NORTHWESTERN OHIO (A)

4:00 PM - WSOC vs GRACE COLLEGE (A)

25

WEDNESDAY

10:00 AM - Chapel

7:00 PM - MSOC vs BETHEL COLLEGE (H)

26

THURSDAY

24 @ Taylor Airband Rehearsal

27

FRIDAY

24 @ Taylor Airband 10:00 AM - Chapel

28

SATURDAY

9:00 AM - MTEN vs CORNERSTONE UNIVERSITY (H)

9:00 AM - WTEN vs CORNERSTONE UNIVERSITY (H)

9:00 AM - 5:00 PM - Honors Conference: (Vocation and Calling)

1:00 PM - FB William Penn University (H)

2:00 PM - MTEN vs Trine University (H)

2:00 PM - WTEN vs Trine University (H)

7:00 PM - MSOC vs Mt. Vernon Nazarene University (H)

7:00 PM - WSOC vs University of Saint Francis (A)

7:30 PM - Marion Philharmonic Orchestra "Dancing with the Stars" 998-5232 for ticket info

29

SUNDAY

7:00 PM - White Linen Faculty Recital (Recital Hall)

8:00 PM - Sunday Night Community-Rediger Aud.

# OCTOBER

For the LORD knoweth the way of the righteous:  
but the way of the ungodly shall perish. – Ps. 1:6

SEPTEMBER 2013						
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OCTOBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

30

MONDAY

1

TUESDAY

2

WEDNESDAY

7:00 PM - MSOC vs SPRING  
ARBOR UNIVERSITY (A)  
7:00 PM - VB vs Indiana University  
- East (A)  
TBA - MTEN Crossroads  
Tournament Round 1 (A)  
TBA - WTEN Crossroads  
Tournament Round 1 (A)

10:00 AM - Chapel  
7:00 PM - WSOC vs MARIAN  
UNIVERSITY (H)

3

THURSDAY

4

FRIDAY

5

SATURDAY

6

SUNDAY

TBA - MTEN Crossroads  
Tournament Round 2 (A)  
TBA - WTEN Crossroads  
Tournament Round 2 (A)

Parents' & Family Weekend  
8:00 AM - 6:00 PM - Campus Store  
special hours  
10:00 AM - Chapel  
7:00 PM - VB vs  
INDIANA WESLEYAN  
UNIVERSITY(Parents Weekend)  
(H)  
7:30 PM - Parent's Weekend  
Concert (Rediger Aud)

Parents' & Family Weekend Activities  
8:00 AM - 6:00 PM - Campus Store  
special hours  
4:00 PM - MSOC vs University of Saint  
Francis(Parents Weekend) (A)  
7:00 PM - VB vs MARIAN  
UNIVERSITY(Parents Weekend) (A)  
7:00 PM - WSOC vs SPRING ARBOR  
UNIVERSITY(Parents Weekend) (A)  
TBA - MTEN CROSSROADS  
TOURNEY  
CHAMPIONSHIP(Parents  
Weekend) (A)  
TBA - WTEN CROSSROAD TOURNEY  
CHAMPIONSHIP(Parents  
Weekend) (A)

8:00 PM - Sunday Night  
Community-Rediger Aud.

# OCTOBER

*O God, thou art my God; early will I seek thee: my soul thirsteth for thee. – Ps. 63:1*

SEPTEMBER 2013						
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OCTOBER 2013						
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NOVEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

7

MONDAY

8

TUESDAY

9

WEDNESDAY

Sex & The Cornfields  
10:00 AM - Chapel

Sex & The Cornfields  
7:00 PM - WSOC vs INDIANA  
WESLEYAN UNIVERSITY (H)

Sex & The Cornfields  
10:00 AM - Chapel  
4:00 PM - MSOC vs GRACE  
COLLEGE (A)  
7:00 PM - VB vs GRACE COLLEGE  
(H)

10

THURSDAY

11

FRIDAY

12

SATURDAY

13

SUNDAY

Sex & The Cornfields  
TBA - WTEN USTA/ITA SMALL  
COLLEGE NATIONALS (A)

Homecoming Weekend  
8:00 AM - 6:00 PM - Campus Store  
special hours  
10:00 AM - Chapel  
7:00 PM - VB vs UNIVERSITY OF  
ST. FRANCIS (HOMECOMING)  
(H)  
TBA - WTEN USTA/  
ITA SMALL COLLEGE  
NATIONALS(Homecoming) (A)

Homecoming Weekend  
8:00 AM - 6:00 PM - Campus Store  
Buyback  
11:00 AM - MCC PreNationals (Lawrence,  
KS) (A)  
11:00 AM - WCC PreNationals (Lawrence,  
KS) (A)  
1:00 PM - FB CONCORDIA  
UNIVERSITY(HOMECOMING) (H)  
4:00 PM - VB vs SPRING ARBOR  
UNIVERSITY (HOMECOMING) (H)  
7:00 PM - MSOC vs HUNTINGTON  
UNIVERSITY(HOMECOMING) (H)  
7:00 PM - WSOC vs Goshen  
College(Homcoming) (A)  
TBA - WTEN USTA/ITA SMALL COLLEGE  
NATIONALS(Homcoming) (A)

8:00 PM - Sunday Night  
Community-Rediger Aud.

# OCTOBER

*My soul followeth hard after thee: thy  
right hand upholdeth me. – Ps. 63:8*

SEPTEMBER 2013						
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OCTOBER 2013						
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NOVEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

14

MONDAY

Columbus Day (Observed)  
Eid al-Adha begins at sundown  
10:00 AM - Chapel

15

TUESDAY

7:00 PM - MSOC vs INDIANA  
WESLEYAN UNIVERSITY (A)

16

WEDNESDAY

10:00 AM - Chapel  
7:00 PM - VB vs Huntington  
University (A)  
7:00 PM - WSOC vs BETHEL  
COLLEGE (H)

17

THURSDAY

Fall Break begins after last class

18

FRIDAY

No Chapel- Fall Break  
7:00 PM - VB vs GOSHEN  
COLLEGE (Fall Break) (A)

19

SATURDAY

1:00 PM - FB Robert Morris  
University (IL) (A)  
1:00 PM - VB vs Mt. Vernon  
Nazarene University (H)  
4:00 PM - WSOC vs Mt. Vernon  
Nazarene University (H)  
7:00 PM - MSOC vs Goshen  
College (H)

20

SUNDAY



# OCTOBER

But let judgment run down as waters, and  
righteousness as a mighty stream. – Amos 5:24

SEPTEMBER 2013						
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OCTOBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

21

MONDAY

22

TUESDAY

23

WEDNESDAY

Classes Resume from Fall Break  
10:00 AM - Chapel

10:00 AM - Chapel  
7:00 PM - VB vs BETHEL  
COLLEGE (A)

24

THURSDAY

25

FRIDAY

26

SATURDAY

27

SUNDAY

24 @ Taylor

24 @ Taylor  
10:00 AM - ACT:S Bonfire  
10:00 AM - Chapel  
3:00 PM - VB Georgetown Tourney  
(A)

11:00 AM - MCC Great Lakes  
Invitational at Aquinas  
11:00 AM - WCC Great Lakes  
Invitational at Aquinas  
1:00 PM - FB SIENA HEIGHTS  
UNIVERSITY (H)  
TBA - MSOC CROSSROAD  
TOURNEY ROUND 1 (H)  
TBA - VB Georgetown Tourney (A)  
TBA - WSOC CROSSROAD  
TOURNEY ROUND 1 (H)

8:00 PM - Sunday Night  
Community-Rediger Aud.

# OCTOBER

For if we believe that Jesus died and rose again, even so them also which sleep in Jesus will God bring with him. – 1 Thess. 4:14

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OCTOBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

28

MONDAY

Spring Break Applications available (online)  
10:00 AM - Simeon Series Chapel

29

TUESDAY

9:00 PM - Spring Break Informational Meeting

30

WEDNESDAY

10:00 AM - Simeon Series Chapel  
9:00 PM - Spring Break Informational Meeting

31

THURSDAY

Halloween

1

FRIDAY

10:00 AM - Simeon Series Chapel  
7:30 PM - Jazz Ensemble Concert (Recital Hall)  
TBA - WBB Purdue Calumet Tournament (A)

2

SATURDAY

1:00 PM - FB Marian University (A)  
TBA - MSOC CROSSROAD TOURNEY ROUND 2 (H)  
TBA - WBB Purdue Calumet Tournament (A)  
TBA - WSOC CROSSROAD TOURNEY ROUND 2 (H)

3

SUNDAY

Standard Time returns  
8:00 PM - Sunday Night Community-Rediger Aud.

# NOVEMBER

*The bridegroom came; and they that were ready went in with him. — Matt. 25:10*

OCTOBER 2013

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NOVEMBER 2013

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DECEMBER 2013

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PRIORITY THIS WEEK:

THIS WEEK

4

MONDAY

5

TUESDAY

6

WEDNESDAY

Muharram begins at sundown  
World Opportunities Week  
10:00 AM - W.O.W Chapel

Election Day  
World Opportunities Week  
7:00 PM - MBB vs Indiana Tech (A)  
7:00 PM - VB CROSSROAD  
TOURNEY ROUND 1 (H)  
7:30 PM - Faculty Voice Recital,  
"Dueling Divas" Mary Kathryn  
Brewer & Rachel Snitzer (Recital  
Hall)

World Opportunities Week  
10:00 AM - W.O.W Chapel

7

THURSDAY

8

FRIDAY

9

SATURDAY

10

SUNDAY

World Opportunities Week  
7:00 PM - VB CROSSROAD  
TOURNEY ROUND 2 (H)

World Opportunities Week  
10:00 AM - W.O.W. Chapel  
TBA - WBB Georgetown Classic (A)

11:00 AM - MCC CROSSROAD  
CHAMPIONSHIP @ Grace (A)  
11:00 AM - WCC CROSSROAD  
CHAMPIONSHIP @ Grace (A)  
1:00 PM - FB University of St.  
Francis- (IN) (H)  
7:00 PM - VB CROSSROAD  
TOURNEY CHAMPIONSHIP (H)  
TBA - MSOC CROSSROAD  
TOURNEY CHAMPIONSHIP (H)  
TBA - WBB Georgetown Classic (A)  
TBA - WSOC CROSSROAD  
TOURNEY CHAMPIONSHIP (H)

8:00 PM - Sunday Night  
Community-Rediger Aud.

# NOVEMBER

Watch therefore, for ye know neither the day nor the hour wherein the Son of man cometh. — Matt. 25:13

OCTOBER 2013

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NOVEMBER 2013

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DECEMBER 2013

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PRIORITY THIS WEEK:

THIS WEEK

11

MONDAY

Veterans Day  
10:00 AM - Chapel

12

TUESDAY

7:00 PM - MBB vs Brescia College  
(H)

13

WEDNESDAY

Spring Break applications due  
10:00 AM - Chapel

14

THURSDAY

15

FRIDAY

10:00 AM - Chapel  
7:00 PM - MBB vs College of the  
Ozarks (MO) (A)  
8:00 PM - Theater: Kiss Me Kate

16

SATURDAY

11:00 AM - MCC NAIA National  
Championships @ Lawrence,  
KS (A)  
11:00 AM - WCC NAIA National  
Championships @ Lawrence,  
KS (A)  
1:00 PM - FB St Francis University  
(IL) (A)  
1:00 PM - WBB vs Roosevelt  
University (H)  
3:00 PM - MBB vs Evangel  
University (MO) (A)  
8:00 PM - Theater: Kiss Me Kate

17

SUNDAY

2:00 PM - Theater: Kiss Me Kate  
8:00 PM - Sunday Night  
Community-Rediger Aud.



# NOVEMBER

*For whatsoever a man soweth, that shall he also reap. – Gal. 6:7*

OCTOBER 2013						
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NOVEMBER 2013						
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DECEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

18

MONDAY

10:00 AM - Chapel

19

TUESDAY

20

WEDNESDAY

Spring Break references due  
10:00 AM - Chapel  
7:30 PM - Wind Ensemble Concert  
(Rediger Aud)

21

THURSDAY

22

FRIDAY

23

SATURDAY

24

SUNDAY

10:00 AM - Chapel  
7:00 PM - MBB vs Lindenwood  
University- Belleville (H)  
8:00 PM - Theater: Kiss Me Kate

1:00 PM - WBB vs Judson  
University (A)  
8:00 PM - Theater: Kiss Me Kate  
9:00 PM - Marion Philharmonic  
Orchestra & Friends Concerto &  
Aria Competition (IWU Phillippe  
Center)

2:00 PM - Theater: Kiss Me Kate  
8:00 PM - Sunday Night  
Community-Rediger Aud.

# NOVEMBER

Because thou hast been my help, therefore in the shadow of thy wings will I rejoice. — Ps. 63:7

OCTOBER 2013						
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NOVEMBER 2013						
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DECEMBER 2013						
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PRIORITY THIS WEEK:

THIS WEEK

25

MONDAY

26

TUESDAY

27

WEDNESDAY

10:00 AM - Chapel  
7:30 PM - Symphony Orchestra  
Concert (Rediger Aud)

Thanksgiving Break Begins After  
Last Class  
7:00 PM - MBB vs GRACE  
COLLEGE (H)  
7:00 PM - WBB vs GRACE  
COLLEGE (A)

*Hanukkah begins at sundown*  
10:00 AM - Residence Halls Close  
for Thanksgiving Break  
10:00 AM - Thanksgiving Break - No  
Chapel

28

THURSDAY

29

FRIDAY

30

SATURDAY

1

SUNDAY

Thanksgiving

Campus Store Black Friday Sale  
Thanksgiving Break - No Chapel

1:00 PM - WBB vs Holy Cross  
College (H)

1:00 PM - Residence Halls Open  
From Thanksgiving Break

# DECEMBER

Wherefore comfort yourselves together, and edify one another, even as also ye do. — 1 Thess. 5:11

NOVEMBER 2013						
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DECEMBER 2013						
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JANUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

2

MONDAY

Classes Resume From Thanksgiving Break  
Contact your church over Christmas about the Church Matching Grant Program for 2014-15  
10:00 AM - Chapel

3

TUESDAY

7:00 PM - MBB vs University of St. Francis (A)  
7:30 PM - Chamber Music and Adoration Women's Chorus Concert (Recital Hall)

4

WEDNESDAY

10:00 AM - Chapel  
7:00 PM - WBB vs University of St. Francis (H)

5

THURSDAY

6

FRIDAY

Last Day of Fall Semester Classes  
Silent Night/Habecker's Holipalooza  
10:00 AM - Chapel  
6:00 PM - MBB Ivanhoe Classic (H)  
7:30 PM - Marion Philharmonic Orchestra "Nutcracker Ballet"  
phone 85232 for ticket info (Marion High Sch Aud)  
8:00 PM - MBB Ivanhoe Classic (H)

7

SATURDAY

Christmas Banquet  
1:00 PM - Center for Musical Development (CDM) Piano Recital (Recital Hall)  
1:00 PM - Marion Philharmonic Orchestra "Nutcracker Ballet"  
phone 8-5232 for ticket info (Marion High Sch Aud)  
1:00 PM - MBB Ivanhoe Classic (H)  
3:00 PM - MBB Ivanhoe Classic (H)  
7:00 PM - WBB vs MARIAN UNIVERSITY (H)  
7:30 PM - Sing Noel, Chorale & Taylor Sounds Christmas Concert (Rediger Aud)

8

SUNDAY

7:30 PM - Taylor Ringers & Bell Choir Concert (Recital Hall)

# DECEMBER

*But let us, who are of the day, be sober, putting on the breastplate of faith and love; and for a helmet, the hope of salvation. – 1 Thess. 5:8*

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DECEMBER 2013						
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JANUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

9

MONDAY

10

TUESDAY

11

WEDNESDAY

Campus Store Buyback and Rental Returns  
Exam week - No chapel  
Final Exam Week

Campus Store Buyback and Rental Returns  
Final Exam Week

Campus Store Buyback and Rental Returns  
Exam week - No chapel  
Final Exam Week

12

THURSDAY

13

FRIDAY

14

SATURDAY

15

SUNDAY

Campus Store Buyback and Rental Returns  
Christmas Break Begins After Last Exam  
Final Exam Week

Campus Store Buyback and Rental Returns  
10:00 AM - Residence Halls Close for Christmas Break

1:00 PM - WBB vs University of Illinois-Springfield (A)  
3:00 PM - MBB vs MARIAN UNIVERSITY (A)  
7:30 PM - Opera Theatre Production (Recital Hall)



# DECEMBER

God is light, and in him is no darkness at all. – 1 John 1:5

NOVEMBER 2013						
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DECEMBER 2013						
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JANUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

16

MONDAY

17

TUESDAY

18

WEDNESDAY

6:00 PM - MBB Madonna December Classic (A)  
6:00 PM - WBB vs Wilberforce University (H)  
8:00 PM - MBB Madonna December Classic (A)

2:00 PM - MBB Madonna December Classic (A)  
4:00 PM - MBB Madonna December Classic (A)

19

THURSDAY

20

FRIDAY

21

SATURDAY

22

SUNDAY

First Day of Winter  
2:00 PM - WBB vs Indiana University- Southeast (H)

# DECEMBER

*Set your affection on things above, not  
on things on the earth. – Col. 3:2*

NOVEMBER 2013						
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DECEMBER 2013						
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JANUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

23

MONDAY

UNIVERSITY OFFICES CLOSED

24

TUESDAY

UNIVERSITY OFFICES CLOSED

25

WEDNESDAY

Christmas  
UNIVERSITY OFFICES CLOSED

26

THURSDAY

Kwanzaa begins  
UNIVERSITY OFFICES CLOSED

27

FRIDAY

UNIVERSITY OFFICES CLOSED

28

SATURDAY

29

SUNDAY

# JANUARY

*So teach us to number our days, that we may  
apply our hearts unto wisdom. – Ps. 90:12*

DECEMBER 2013						
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JANUARY 2014						
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FEBRUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

30

MONDAY

31

TUESDAY

1

WEDNESDAY

UNIVERSITY OFFICES CLOSED  
6:00 PM - WBB Christmas Classic  
(H)  
8:00 PM - WBB Christmas Classic  
(H)

*New Year's Eve*  
UNIVERSITY OFFICES CLOSED  
12:00 PM - WBB Christmas Classic  
(H)  
2:00 PM - WBB Christmas Classic  
(H)  
3:00 PM - MBB vs Brescia College  
(A)

*New Year's Day*  
UNIVERSITY OFFICES CLOSED

2

THURSDAY

3

FRIDAY

4

SATURDAY

5

SUNDAY

1:00 PM - WBB vs Huntington  
University (A)  
3:00 PM - MBB vs Huntington  
University (H)

1:00 PM - Residence Halls Open for  
Interterm

# JANUARY

*O satisfy us early with thy mercy; that we may rejoice and be glad all our days. — Ps. 90:14*

DECEMBER 2013						
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JANUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

6

MONDAY

7

TUESDAY

8

WEDNESDAY

Interterm Classes Begin  
8:00 AM - 6:00 PM - Campus Store hours  
10:00 AM - Chapel

Lighthouse teams depart  
7:00 PM - MBB vs Mt. Vernon Nazarene University (H)

Lighthouse teams depart  
10:00 AM - Chapel  
7:00 PM - WBB vs Mt. Vernon Nazarene University (A)



9

THURSDAY

10

FRIDAY

11

SATURDAY

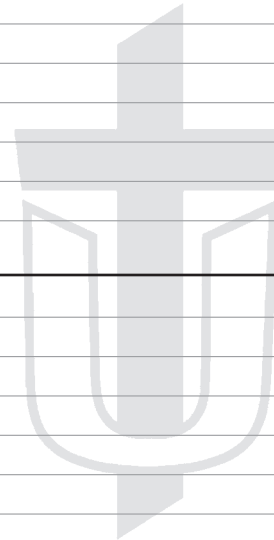
12

SUNDAY

10:00 AM - Chapel

1:00 PM - WBB vs SPRING ARBOR UNIVERSITY (H)  
3:00 PM - MBB vs SPRING ARBOR UNIVERSITY (A)

Mawlid al-Nabi begins at sundown



# JANUARY

*O come, let us worship and bow down: let us kneel before the LORD our maker. – Ps. 95:6*

DECEMBER 2013						
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JANUARY 2014						
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FEBRUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

13

MONDAY

10:00 AM - Chapel

14

TUESDAY

7:00 PM - MBB vs INDIANA  
WESLEYAN UNIVERSITY (A)

15

WEDNESDAY

10:00 AM - Chapel  
7:00 PM - WBB vs INDIANA  
WESLEYAN UNIVERSITY (H)

16

THURSDAY

17

FRIDAY

10:00 AM - Chapel

18

SATURDAY

1:00 PM - WBB vs Goshen College  
(A)  
3:00 PM - MBB vs Goshen College  
(H)

19

SUNDAY



# JANUARY

For he is our God; and we are the people of his pasture, and the sheep of his hand. – Ps. 95:7

DECEMBER 2013						
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JANUARY 2014						
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FEBRUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

20

MONDAY

21

TUESDAY

22

WEDNESDAY

Martin Luther King, Jr. Day  
(Observed)  
Martin Luther King, Jr. Day (no  
classes)  
10:00 AM - MLK Chapel

7:00 PM - MBB vs BETHEL  
COLLEGE (A)

10:00 AM - Chapel  
7:00 PM - WBB vs BETHEL  
COLLEGE (H)



23

THURSDAY

24

FRIDAY

25

SATURDAY

26

SUNDAY

10:00 AM - Chapel

1:00 PM - WBB vs GRACE  
COLLEGE (H)  
3:00 PM - MBB vs GRACE  
COLLEGE (A)



# JANUARY

Inasmuch as ye are partakers of Christ's sufferings;  
that, when his glory shall be revealed, ye may  
be glad also with exceeding joy. – 1 Pet. 4:13

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JANUARY 2014						
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FEBRUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

27

MONDAY

10:00 AM - Chapel

28

TUESDAY

Lighthouse teams return  
7:00 PM - MBB vs University of St. Francis (H)

29

WEDNESDAY

Interterm Ends After Last Class  
Lighthouse teams return  
NO Chapel  
7:00 PM - WBB vs University of St. Francis (A)

30

THURSDAY

31

FRIDAY

Chinese New Year

1

SATURDAY

1:00 PM - WBB vs MARIAN UNIVERSITY (A)  
3:00 PM - MBB vs MARIAN UNIVERSITY (H)

2

SUNDAY

Groundhog Day  
1:00 PM - Residence Halls Open for Spring Term

# FEbruary

For as in Adam all die, even so in Christ  
shall all be made alive. – 1 Cor. 15:22

JANUARY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

3

MONDAY

4

TUESDAY

5

WEDNESDAY

Church Matching Grant Pledge  
Form due March 10th  
FAFSA must be completed by  
March 10 for aid for 2014-15.  
Apply now @ [www.fafsa.gov](http://www.fafsa.gov)  
Spring Semester Classes Begin  
8:00 AM - 6:00 PM - Campus Store  
hours  
10:00 AM - Chapel

7:00 PM - MBB vs Mt. Vernon  
Nazarene University (A)

10:00 AM - Chapel  
7:00 PM - WBB vs Mt. Vernon  
Nazarene University (H)  
9:00 PM - All Hall Meetings

6

THURSDAY

7

FRIDAY

8

SATURDAY

9

SUNDAY

10:00 AM - Chapel  
7:30 PM - Faculty Voice Recital, Dr.  
Conor Angell (Recital Hall)

1:00 PM - WBB vs SPRING ARBOR  
UNIVERSITY (A)  
3:00 PM - MBB vs SPRING ARBOR  
UNIVERSITY (H)

8:00 PM - Sunday Night  
Community-Rediger Aud.

# FEBRUARY

Grace be with all them that love our Lord  
Jesus Christ in sincerity. – Eph. 6:24

JANUARY 2014						
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FEBRUARY 2014						
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MARCH 2014						
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PRIORITY THIS WEEK:

THIS WEEK

10

MONDAY

11

TUESDAY

12

WEDNESDAY

10:00 AM - Spiritual Renewal Chapel  
7:30 PM - Spiritual Renewal Evening Service (Rediger Aud)

7:00 PM - MBB vs INDIANA WESLEYAN UNIVERSITY (H)  
7:30 PM - Spiritual Renewal Evening Service (Rediger Aud)

*Lincoln's Birthday*  
10:00 AM - Spiritual Renewal Chapel  
7:00 PM - WBB vs INDIANA WESLEYAN UNIVERSITY (A)  
7:30 PM - Spiritual Renewal Evening Service (Rediger Aud)

13

THURSDAY

14

FRIDAY

15

SATURDAY

16

SUNDAY

7:30 PM - Spiritual Renewal

*Valentine's Day*  
10:00 AM - Spiritual Renewal Chapel  
6:30 PM - Taylor Sounds Valentine Dinner (Alspaugh Room, DC)  
9:30 PM - Taylor Sounds Valentine Dessert for students (Alspaugh Room, DC)

1:00 PM - WBB vs Goshen College (H)  
3:00 PM - MBB vs Goshen College (A)  
7:30 PM - Marion Philharmonic Orchestra Valentine's Ball w/Indy Jazz Orchestra, 85232 for ticket info (YMCA, Marion)

24 @ Taylor  
8:00 PM - Sunday Night Community-Rediger Aud.

# FEBRUARY

The LORD hath prepared his throne in the heavens;  
and his kingdom ruleth over all. – Ps. 103:19

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MARCH 2014						
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PRIORITY THIS WEEK:

THIS WEEK

17

MONDAY

Presidents' Day  
24 @ Taylor  
Three more weeks to file FAFSA  
electronically for 2014-15.  
Deadline March 10  
10:00 AM - Chapel

18

TUESDAY

7:00 PM - MBB vs BETHEL  
COLLEGE (H)

19

WEDNESDAY

10:00 AM - Chapel  
7:00 PM - WBB vs BETHEL  
COLLEGE (A)

20

THURSDAY

21

FRIDAY

10:00 AM - Chapel  
8:00 PM - Theater: The Cherry  
Orchard

22

SATURDAY

Washington's Birthday  
1:00 PM - WBB vs Huntington  
University (H)  
3:00 PM - MBB vs Huntington  
University (A)  
8:00 PM - Theater: The Cherry  
Orchard

23

SUNDAY

2:00 PM - Theater: The Cherry  
Orchard  
8:00 PM - Sunday Night  
Community-Rediger Aud.



# FEbruary

*Inasmuch as ye have done it unto one of  
the least of these my brethren, ye have  
done it unto me. — Matt. 25:40*

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PRIORITY THIS WEEK:

THIS WEEK

24

MONDAY

Church Matching Grant Pledge  
Form due March 10th  
Two more weeks to file FAFSA  
electronically for 2014-15.  
Deadline March 10  
10:00 AM - Chapel

25

TUESDAY

Primary SBP Debates  
TBA - WBB CROSSROADS  
TOURNEY ROUND 1 (A)

26

WEDNESDAY

10:00 AM - Chapel

27

THURSDAY

Envision Film Festival  
Nostalgia Nt Rehearsal  
NSLC  
TBA - WBB CROSSROADS  
TOURNEY ROUND 2 (A)

28

FRIDAY

Envision Film Festival  
Nostalgia Night  
NSLC  
10:00 AM - Chapel  
8:00 PM - Theater: The Cherry  
Orchard

1

SATURDAY

Envision Film Festival  
NSLC  
8:00 PM - Theater: The Cherry  
Orchard

2

SUNDAY

2:00 PM - Theater: The Cherry  
Orchard  
8:00 PM - Sunday Night  
Community-Rediger Aud.

# MARCH

For by grace are ye saved through faith; and that not of yourselves: it is the gift of God: Not of works, lest any man should boast. – Eph. 2:8-9

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MARCH 2014						
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APRIL 2014						
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PRIORITY THIS WEEK:

THIS WEEK

3

MONDAY

4

TUESDAY

5

WEDNESDAY

FAFSA Promotion Week - Check  
Financial Aid E-Mails for Details  
Social Justice Week  
10:00 AM - Chapel  
TBA - WBB CROSSROADS  
TOURNEY CHAMPIONSHIP (A)

FAFSA Promotion Week - Check  
Financial Aid E-Mails for Details  
SBP Debates  
Social Justice Week

Ash Wednesday  
FAFSA Promotion Week - Check  
Financial Aid E-Mails for Details  
Social Justice Week  
10:00 AM - Chapel

6

THURSDAY

7

FRIDAY

8

SATURDAY

9

SUNDAY

FAFSA Promotion Week - Check  
Financial Aid E-Mails for Details  
Social Justice Week

FAFSA Promotion Week - Check  
Financial Aid E-Mails for Details  
Social Justice Week  
10:00 AM - Chapel

Daylight-Saving Time begins  
8:00 PM - Sunday Night  
Community-Rediger Aud.

# MARCH

*That like as Christ was raised up from the dead  
by the glory of the Father, even so we also  
should walk in newness of life. – Rom. 6:4*

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APRIL 2014						
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PRIORITY THIS WEEK:

THIS WEEK

10

MONDAY

11

TUESDAY

12

WEDNESDAY

Church Matching Grant Pledge  
Form must be received in the  
Financial Aid Office today  
Deadline to electronically file  
FAFSA.  
10:00 AM - Relational Enrichment  
Chapel  
8:00 PM - Relational Enrichment  
Evening Service (Rediger Aud)

8:00 PM - Relational Enrichment  
Evening Service (Rediger Aud)

10:00 AM - Relational Enrichment  
Chapel  
8:00 PM - Relational Enrichment  
Evening Service (Rediger Aud)

13

THURSDAY

14

FRIDAY

15

SATURDAY

16

SUNDAY

24 @ Taylor  
10:00 AM - Relational Enrichment  
Chapel  
8:00 PM - Relational Enrichment  
Evening Service (Rediger Aud)  
TBA - Reject Show

24 @ Taylor  
10:00 AM - Relational Enrichment  
Chapel  
8:00 PM - Theater: The Servant of  
Two Masters

8:00 PM - Theater: The Servant of  
Two Masters

8:00 PM - Sunday Night  
Community-Rediger Aud.

# MARCH

In every thing give thanks: for this is the will of God in Christ Jesus concerning you. – 1 Thess. 5:18

FEBRUARY 2014							MARCH 2014							APRIL 2014						
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PRIORITY THIS WEEK:

THIS WEEK

17

MONDAY



St. Patrick's Day  
10:00 AM - Chapel

18

TUESDAY



19

WEDNESDAY

10:00 AM - Chapel

20

THURSDAY

First Day of Spring

21

FRIDAY

10:00 AM - Chapel

22

SATURDAY

Spring Break teams depart  
10:00 AM - Residence Halls Close  
for Spring Break

23

SUNDAY

# MARCH

*For I have no pleasure in the death of him that dieth, saith the Lord GOD: wherefore turn yourselves, and live ye. – Ez. 18:32*

FEBRUARY 2014						
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APRIL 2014						
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PRIORITY THIS WEEK:

THIS WEEK

24

MONDAY

25

TUESDAY

26

WEDNESDAY

Spring Break No Chapel

Spring Break No Chapel

27

THURSDAY

28

FRIDAY

29

SATURDAY

30

SUNDAY

Spring Break No Chapel

Spring Break teams return  
1:00 PM - Residence Halls Open  
from Spring Break



# APRIL

Look not every man on his own things, but every man also on the things of others. – Phil. 2:4

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APRIL 2014						
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PRIORITY THIS WEEK:

THIS WEEK

31

MONDAY

1

TUESDAY

2

WEDNESDAY

Capture Beauty Week  
10:00 AM - Chapel

April Fools' Day  
Capture Beauty Week

Capture Beauty Week  
10:00 AM - Chapel

3

THURSDAY

4

FRIDAY

5

SATURDAY

6

SUNDAY

24 @ Taylor  
Capture Beauty Week

24 @ Taylor  
Capture Beauty Week  
10:00 AM - Chapel

8:00 PM - Sunday Night  
Community-Rediger Aud.

# APRIL

Fulfil ye my joy, that ye be likeminded, having the same love, being of one accord, of one mind. – Phil. 2:2

MARCH 2014						
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APRIL 2014						
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PRIORITY THIS WEEK:

THIS WEEK

7

MONDAY

8

TUESDAY

9

WEDNESDAY

10:00 AM - Chapel

10:00 AM - Chapel

10

THURSDAY

11

FRIDAY

12

SATURDAY

13

SUNDAY

Youth Conference  
10:00 AM - Chapel  
7:30 PM - Opera Theatre  
Production (Recital Hall)

Youth Conference

Palm Sunday  
Youth Conference  
8:00 PM - Sunday Night  
Community-Rediger Aud.

# APRIL

Turn us again, O God of hosts, and cause thy face to shine; and we shall be saved. — Ps. 80:7

MARCH 2014						
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PRIORITY THIS WEEK:

THIS WEEK

14

MONDAY

Passover begins at sundown  
10:00 AM - Chapel

15

TUESDAY

7:30 PM - Taylor Sounds Spring  
Concert (Recital Hall)

16

WEDNESDAY

10:00 AM - Chapel  
7:30 PM - Wind Ensemble Sacred  
Concert (Rediger Aud)

17

THURSDAY

Spring/Easter Break Begins After  
Last Class

18

FRIDAY

Good Friday  
Easter Break-No chapel  
UNIVERSITY OFFICES CLOSED -  
Good Friday Holiday

19

SATURDAY

20

SUNDAY

Easter

# APRIL

Let the peace of God rule in your hearts,  
to the which also ye are called in one  
body; and be ye thankful. – Col. 3:15

MARCH 2014						
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APRIL 2014						
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MAY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

21

MONDAY

Easter Break-No chapel

22

TUESDAY

Earth Day  
Spring Semester Classes Resume

23

WEDNESDAY

10:00 AM - Chapel

24

THURSDAY

25

FRIDAY

Day of Remembrance & Hope  
Grandparents' Day  
Heritage Weekend  
10:00 AM - Heritage Weekend/  
Grandparents Day Chapel

26

SATURDAY

Heritage Weekend  
7:30 PM - Marion Philharmonic  
Orchestra with guest soloist  
Steve Amerson, phone 85232 for  
ticket info (Rediger Aud)

27

SUNDAY

8:00 PM - Sunday Night  
Community-Rediger Aud.

# APRIL

Therefore say I unto you, the kingdom of God shall be taken from you, and given to a nation bringing forth the fruits thereof. – Matt. 21:43

MARCH 2014						
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APRIL 2014						
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MAY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

28

MONDAY

10:00 AM - Chapel

29

TUESDAY

5:30 PM - Community Outreach Picnic  
7:30 PM - Jazz Ensemble Concert (Recital Hall)

30

WEDNESDAY

10:00 AM - Chapel

1

THURSDAY

2

FRIDAY

3

SATURDAY

4

SUNDAY

Mosaic Nt Rehearsal  
10:00 AM - Chapel  
7:30 PM - Symphony Orchestra Concert (Rediger Aud)  
8:00 PM - Theater: The Miracle Worker

Lighthouse 2014 applications due  
Mosaic Night  
1:00 PM - Center for Musical Development (CDM) Piano Recital (Recital Hall)  
8:00 PM - Theater: The Miracle Worker

2:00 PM - Theater: The Miracle Worker  
8:00 PM - Last Sunday Night Community-Rediger Aud



# MAY

Return, we beseech thee, O God of hosts:  
look down from heaven, and behold,  
and visit this vine. — Ps. 80:14

APRIL 2014						
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MAY 2014						
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JUNE 2014						
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PRIORITY THIS WEEK:

THIS WEEK

5

MONDAY

*Cinco de Mayo*  
If you will not return to TU Fall 2014,  
contact Financial Aid @ x85358  
re: Stafford Loan Exit Counseling  
10:00 AM - Chapel



6

TUESDAY

7

WEDNESDAY

10:00 AM - Chapel  
5:00 PM - Wind Ensemble Pops  
Concert (Isley Room, DC)

8

THURSDAY

9

FRIDAY

10:00 AM - Chapel  
8:00 PM - Theater: The Miracle  
Worker



10

SATURDAY

8:00 PM - Theater: The Miracle  
Worker

11

SUNDAY

*Mother's Day*  
2:00 PM - Theater: The Miracle  
Worker

# MAY

Turn us again, O God of hosts, and cause thy face to shine; and we shall be saved. — Ps. 80:7

APRIL 2014						
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MAY 2014						
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JUNE 2014						
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PRIORITY THIS WEEK:

THIS WEEK

12

MONDAY

10:00 AM - Chapel  
TBA - TWO Appreciation Picnic  
(President's lawn)

13

TUESDAY

PA/DA Banquet  
7:30 PM - Taylor Ringers & Bell  
Choir Concert (Recital Hall)

14

WEDNESDAY

10:00 AM - Chapel  
7:30 PM - Adoration Women's  
Chorus Concert (Recital Hall)  
8:00 PM - Ritz on the Roof - Euler

15

THURSDAY

16

FRIDAY

Last Day of Spring Semester  
Classes  
10:00 AM - Baccalaureate Chapel  
(Rediger Aud)

17

SATURDAY

18

SUNDAY

# MAY

*I press toward the mark for the prize of the high calling of God in Christ Jesus. – Phil. 3:14*

APRIL 2014						
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MAY 2014						
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JUNE 2014						
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29	30					

PRIORITY THIS WEEK:

THIS WEEK

19

MONDAY

20

TUESDAY

21

WEDNESDAY

Campus Store Buyback  
Final Exam Week  
No Chapel  
Take 5 minutes to apply online for  
your Stafford Loan for next year  
@ myfa.taylor.edu

Campus Store Buyback  
Final Exam Week

Campus Store Buyback  
Final Exam Week  
No Chapel

22

THURSDAY

23

FRIDAY

24

SATURDAY

25

SUNDAY

Campus Store Buyback  
Final Exam Week

No Chapel

9:45 AM - Commencement  
10:00 AM - Residence Halls Close  
(4:00PM for Graduating Seniors)

# MAY

For our conversation is in heaven; from  
whence also we look for the Savior, the  
Lord Jesus Christ. — Phil. 3:20

APRIL 2014						
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MAY 2014						
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JUNE 2014						
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22	23	24	25	26	27	28
29	30					

PRIORITY THIS WEEK:

THIS WEEK

26

MONDAY

27

TUESDAY

28

WEDNESDAY

Memorial Day (Observed)



29

THURSDAY

30

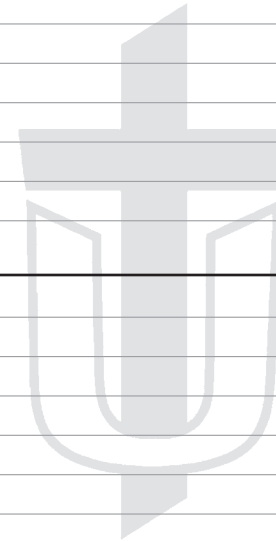
FRIDAY

31

SATURDAY

1

SUNDAY



# JUNE

*Surely goodness and mercy shall follow me  
all the days of my life; and I will dwell in the  
house of the LORD for ever. – Ps. 23:6*

MAY 2014						
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JUNE 2014						
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JULY 2014						
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PRIORITY THIS WEEK:

THIS WEEK

2

MONDAY

3

TUESDAY

4

WEDNESDAY



5

THURSDAY

6

FRIDAY

7

SATURDAY

8

SUNDAY



# JUNE

*Be glad in the LORD, and rejoice, ye righteous: and shout for joy, all ye that are upright in heart. – Ps. 32:11*

MAY 2014						
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JUNE 2014						
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JULY 2014						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

PRIORITY THIS WEEK:

THIS WEEK

9

MONDAY

10

TUESDAY

11

WEDNESDAY

12

THURSDAY

13

FRIDAY

14

SATURDAY

15

SUNDAY

Flag Day

**Father's Day**  
Take 5 minutes to apply online for your Stafford Loan for next year @ myfa.taylor.edu



# JUNE 2014

{MONDAY}	{TUESDAY}	{WEDNESDAY}
2	3	4
9	10	11
16	17	18
23	24	25
30		

{THURSDAY}	{FRIDAY}	{SATURDAY & SUNDAY}
		1
5	6	7
		8
12	13	14 <i>Flag Day</i>
		15 <i>Father's Day</i> Take 5 minutes to apply online for your Stafford Loan for next year @ myfa.taylor.edu
19	20	21 <i>First Day of Summer</i>
		22
26	27	28 <i>Ramadan begins at sundown</i>
		29

# JULY 2014

{MONDAY}	{TUESDAY}	{WEDNESDAY}
	Church Matching Grant Payment must be received in the Financial Aid Office	
	1	2
7	8	9
14	15	16
21	22	Laylat al-Qadr begins at sundown 23
Eid al-Fitr begins at sundown 28	29	30

{THURSDAY}	{FRIDAY}	{SATURDAY & SUNDAY}
3	Independence Day 4	5
10	11	6
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# AUGUST 2014

{MONDAY}	{TUESDAY}	{WEDNESDAY}
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{THURSDAY}	{FRIDAY}	{SATURDAY & SUNDAY}
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