



Statutory Transition Committee

CORPORATE PLAN

PREPARING FOR THE NEW ORGANISATION

Foreword

*In accordance with
The Local Government
(Statutory Transition
Committees) Regulations
(Northern Ireland) 2013,
each Council cluster
establishes a Statutory
Transition Committee.*

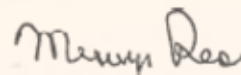
The Antrim and Newtownabbey transition committee has the key responsibility of driving convergence between Antrim and Newtownabbey Council and commencing preparatory work for the new Council. This committee will help to ensure that the convergence of these two councils will be as seamless as possible and service delivery is maintained and that the new authority is in a position to discharge their new functions and deliver on the vision of the new Borough.

The Statutory Transition Committee will work in conjunction with the existing Councils, transferring services and new powers in the continuation of service delivery, allocation of resources and transition to the new Council in accordance with regulations published from time to time and emerging issues.

This Corporate Plan fulfils the obligation of the Statutory Transition Committee to agree a shared short term implementation plan for the life of the new Council area.



Chairman
Councillor Robert Hill



Vice Chairman
Alderman Mervyn Rea MBE



Statutory Transition Committee Membership 2013

ANTRIM (8)	PARTY	NEWTOWNABBEY (8)	PARTY
 <p>Cllr Thomas Burns thomas.burns@antrim.gov.uk 07803 535 094</p>	SDLP	 <p>Ald Fraser Agnew fagnew@newtownabbey.gov.uk 07711 135 267</p>	UUP
 <p>Cllr Adrian Cochrane-Watson adrian.watson@antrim.gov.uk 07843 211 488</p>	UUP	 <p>Ald John Blair jblair@newtownabbey.gov.uk 07788 871 189</p>	Alliance
 <p>Cllr Henry Cushinan henry.cushinan@antrim.gov.uk 07871 229 810</p>	SF	 <p>Cllr Mark Cosgrove mcosgrove@newtownabbey.gov.uk 07740 063 726</p>	UUP
 <p>Ald Sam Dunlop sam.dunlop@antrim.gov.uk 07759 792 291</p>	DUP	 <p>Ald Paul Girvan pgirvan@newtownabbey.gov.uk 07713 520 641</p>	DUP
 <p>Cllr Brian Graham brian.graham@antrim.gov.uk 07719 990 104</p>	DUP	 <p>Cllr Robert Hill rhill@newtownabbey.gov.uk 07917 543 675</p>	DUP
 <p>Cllr Alan Lawther alan.lawther@antrim.gov.uk 07762 822 600</p>	Alliance	 <p>Councillor John Mann (Jackie) jmann@newtownabbey.gov.uk 07789 208 155</p>	DUP
 <p>Cllr Annemarie Logue annemarie.logue@antrimgov.uk 07533 353 610</p>	SF	 <p>Cllr Victor Robinson vrobinson@newtownabbey.gov.uk 07789 208 145</p>	DUP
 <p>Ald Mervyn Rea mervyn.rea@antrim.gov.uk 07860 590 614 (Council's rep on RGG)</p>	UUP	 <p>Cllr Billy Webb wjwebb@newtownabbey.gov.uk 07799 866 876</p>	Alliance

Vision

*Preparing and planning for
a successful new Council.*

Principles

The principles are based on the 'Nolan Principles' which are operated by the Northern Ireland Executive and are considered to be appropriate in guiding the Statutory Transition Committee in its work and conduct.

Selflessness
Objectivity **Honesty**
EQUALITY
Accountability
LEADERSHIP
Integrity **Openness**

Our Values and Way of Working as a Team

Antrim and Newtownabbey Borough Council believe that our values inform our standards of conduct and behaviour. The staff and Elected Members have core shared values which guide us in how we work together in partnership, to deliver this Corporate Plan.

Our Values and Behaviours



Functions of a statutory transition committee

In accordance with the regulations the Statutory Transition Committee, will perform the following functions:

- Gather information and consider and advise on matters relevant to ensuring that the new council will be able to adopt its full range of powers and functions from 1st April 2015
- Prepare a Corporate Plan, Business Plan and Budget for the successful operation of the Statutory Transition Committee
- Prepare a draft Corporate Plan, Business Plan and Budget for the Shadow Council.
- Arrange the first meeting of the Shadow Council.
- Appoint a Chief Executive.



Regional Programme Implementation Plan

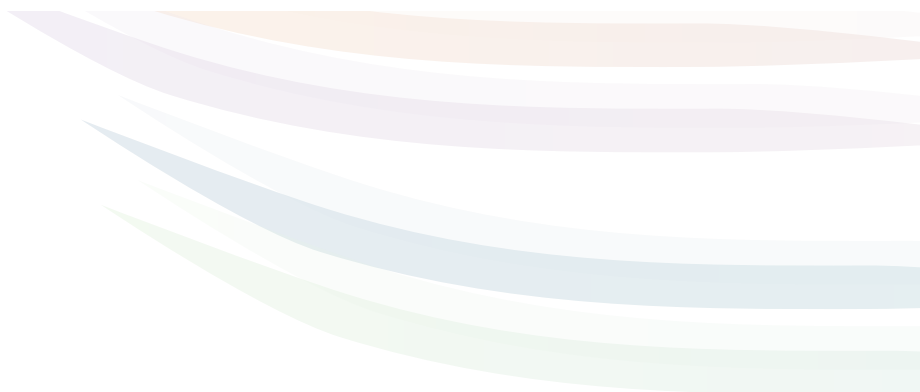
Under the Regional Programme Implementation Plan for local government reform also sets out a number of tasks which fall under the responsibility of the Committee. These tasks are as follows:

AREA	TASKS	DATE TO BE COMPLETED
Local Governance	● Develop Corporate and Business Plan for STC	September 2013
	● Develop Corporate and Business Plan for the Shadow Council	March 2014
	● Develop Standing Orders for agreement by new Council	April 2014
	● Develop Governance Arrangements for agreement by new Council	April 2014
	● Arrange First Meeting of the Shadow Council	June 2014

Regional Programme Implementation Plan (continued)

AREA	TASKS	DATE TO BE COMPLETED
Local Finance	● Agree budget for STC period	September 2013
	● Secure resources for STC period	September 2013
	● Prepare budget for Shadow period	January 2014
	● Establish financial systems for adoption by new Council	March 2014
	● Secure resources for Shadow period	April 2014
	● Identify all assets and liabilities	April 2014
	● Tender for new contracts for new Council as appropriate	May 2014





AREA	TASKS	DATE TO BE COMPLETED
Service Delivery	<ul style="list-style-type: none"> ● Gather data to underpin community plan 	April 2014
	<ul style="list-style-type: none"> ● Collate information on existing service delivery arrangements 	April 2014
Local Human Resources and Capacity	<ul style="list-style-type: none"> ● Appoint of Chief Executive 	December 2013
	<ul style="list-style-type: none"> ● Prepare Draft Equality Schemes etc. for agreement of new Council 	April 2014
	<ul style="list-style-type: none"> ● Develop and commence implementation of local capacity building programme for staff and Members 	April 2014
Transition and Convergence: Local IT	<ul style="list-style-type: none"> ● Agree and implement IT platform for new Council 	April 2014
	<ul style="list-style-type: none"> ● Agree IT systems for service delivery (including telephony) 	April 2014

Schedule of Meetings

DATE	LOCATION	TIME
25 July 2013	Newtownabbey	4.00pm
29 August 2013	Antrim	2.00pm
26 September 2013	Newtownabbey	4.30pm
24 October 2013	Antrim	4.00pm
28 November 2013	Newtownabbey	4.30pm
19 December 2013 ¹	Antrim	4.00pm
23 January 2014	Newtownabbey	4.30pm
27 February 2014	Antrim	4.00pm
27 March 2014	Newtownabbey	4.30pm
24 April 2014	Antrim	4.00pm
15 May 2014 ²	Newtownabbey	4.30pm
19 June 2014	Antrim	4.00pm

¹Moved forward due to Christmas

²Moved forward due to Election

Budget

The Statutory Transition Committee has agreed a budget from the two Councils to allow it to fulfil its obligations in terms of preparing for the Shadow Council and the new Council.

Winding up of statutory transition committees

Under Regulation 21 of the Local Government (STC) Regulations (NI) 2013 the Statutory Transition Committee will cease to exist 28 days after the local government elections in 2014, which the Environment Minister has been working to ensure are held on 22 May 2014. The Statutory Transition Committee is therefore expected to cease to exist on 19 June 2014.





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