

January 6, 1942

The regular monthly meeting of the Board of Education of Howard County was called to order at 10 A.M. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Stanley E. Grantham, Commissioner; Herbert C. Brown, Secretary. The minutes of the meetings of December 2 and 9 were read and approved.

The Secretary called the Board's attention to the report of the County Superintendents of Maryland, governing the protection of school children during air raids and the conduct of air raid drills in preparation therefor. The main points of the report were read and discussed and the report was unanimously approved for the conduct of air-raid drills for Howard County

Rules for  
Air-raid  
Drills

The Secretary advised the Board that he thought it advisable for every teacher in the county to be given a course in first aid. He advised them that preparations had been made with the Baltimore City Red Cross for first aid instruction. The Board unanimously approved the teaching of first aid to every teacher in the county and in order to save the time of the Red Cross instructors approved the holding of classes for all teachers, white and colored, at the same place and time due to the emergency which exists because of the war.

Classes for  
First Aid instruc-  
tion to All  
Teachers

The Board approved the payment of a bill for \$30.67 for interest due on a note signed by Ellicott City business men for the improvement of the Ellicott City High School grounds.

Interest Bill  
Approved

The Secretary requested the Board for advice regarding the division of insurance commissions on the new schedule of insurance placed with the R. D. Tweeddale Company and the Board voted that 50 per cent of the commissions should go to R. D. Tweeddale Company for the account of Caleb D. Rogers and one-third of the remainder would be paid to each of the firms of Herrmann & Carr, Melville Scott & Sons, and W. Emil Thompson.

Division of  
Insurance  
Commissions

The Secretary informed the Board that the National Defense Training office had approved a plan to erect the portable building now stored at Clarksville on the grounds of the Cooksville Colored High School, the work to be done under the supervision of William Moore by a defense training class in carpentry. The Board was advised that Mr. Moore had estimated the amount of lumber and supplies necessary to erect this building at a cost of about \$300. In view of the fact that the colored high school is very much overcrowded and it is desired to open a regular defense training class for colored youth and there is not now sufficient room for the

Defense Training  
Class at  
Cooksville

maintenance of such a class and the erection of the portable building would supply the needed room, the Board approved the erection of the building according to the plan outlined above, the money for the material to be taken from the proceeds of the sale of the Marriottsville School.

The Secretary presented the Board with the deed of the Elioak School, advising them of pertinent paragraphs which conveyed the rights and interests of the Board to William E. Gardner. The deed was formally approved.

Deed for  
Elioak  
School

The Board approved the recommendation of the Secretary that a one year's leave of absence be granted Mrs. Elizabeth O'D. Zenter because of ill health.

Leave for  
Mrs.  
Zenter

A meeting with the Board of County Commissioners was held at 12:15 P.M. for the purpose of investigating the possibilities of erecting the additional classrooms and an auditorium at the West Friendship School. The Board of County Commissioners advised that no funds were available from the present levy. It was further agreed that the cost of erecting this addition would probably be at least 50 per cent greater than the estimate of \$22,000 made in May 1941 because of the increased cost of materials and labor. It was also agreed that it would probably be impossible to obtain building materials at this time, especially materials composed of metals. Because of these facts, it was thought inadvisable to consider the erection of <sup>the</sup> addition at this time. Both Boards agreed, however, that should circumstances change for the better the matter would then be re-considered, looking to a favorable solution.

Meeting  
With  
County Com-  
missioners  
About  
West Fdshp.  
School

Payment of the following bills was approved:

James T. Vernay & Sons	\$213.33	W. E. Arnold Co.	\$152.29
State Accident Fund	45.30	Lycett, Inc.	2.30
E. A. Talbott	372.28	G. J. Early	4.32
S. A. Carter	7.00	Lionel Burgess	162.00
John Roye	6.00	B. S. Dorsey Co,	14.39
Potomac Edison	3.00	C. & P. Telephone	7.80
Gas & Electric	190.34	Meyer & Thalheimer	9.93
J. M. DeLashmutt	372.94	Clark & Owings	21.78
M. J. Sullivan	75.00	A. B. Dick	6.93
Samuel Henson	26.75	Miller Chevrolet	6.85
John C. Wall	7.99	Cash Rate Hdwe	6.83
E. A. Talbott	377.66	Follett Book Co.	10.24
J. H. Toomey	24.00	Clark & Owings	310.43
Potomac Edison	3.00	City Collector	30.13
Gas & Electric	278.78	C. & P.	9.50
Prest-O-Balto.	6.09	Def. Training Acct.	24.80
Ginn & Co.	7.21	Viking Press	1.90
Houghton Mifflin	10.18	Prog. Educ.	1.50
Nat. Educ. Assoc.	13.35	Amer. Book	21.36

There, being no further business the Board adjourned.

*Richard H. Turner*  
Secretary

February 3, 1942

The regular monthly meeting of the Board of Education of Howard County was called to order at 10 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary. The minutes of the meeting of January 6 were read and approved.

Refusal to salute flag by McCleary boy

Mr. Hale McCleary, who resides on the Sykesville Road, appeared before the Board to learn of the attitude of the Board regarding his son, Richard, who had refused to salute the American flag. Mr. McCleary stated that he refused to compel the boy to participate in the required salute to the flag during the morning exercises as the boy stated he was conscientiously opposed to it. The Board, after considerable discussion with Mr. McCleary, pointing out that the salute was required by law, finally advised him that the boy would have to participate in the salute to the flag or be dismissed from school.

Opening and closing hours due to daylight saving time

The Superintendent recommended that schools open at 9:30 a.m. from February 9, the date of beginning daylight saving time, until March 30, and close at 4 p.m. in the afternoon. The Board was advised that this would assist many children who would leave early in the morning to catch the school buses as they would otherwise be compelled to board the bus before daylight for sometime. The Board, after consideration, unanimously approved the adoption of the hours from 9:30 to 4 until March 30 and decided that these hours should go into effect next fall on November 1, unless circumstances should prove that other hours for the opening of school should be adopted.

Early Closing of Schools

The Board was advised that by June 5 it was possible to have made 185 days of attendance in all schools. This was possible due to the fact there had been no election day holiday in November, that one of the three Easter Holidays could be omitted, that the county field meet could be omitted and there would be no holiday on Memorial Day due to this date falling on Saturday. The Superintendent recommended, therefore, that the schools of the county be closed on June 5 rather than June 12 so as to aid the farmers with their emergency farm work. It was also pointed out that the regular fall semester of colleges of the State would begin about the middle of June and that the early closing would aid students who expected to go to college. The closing of all schools on June 5 was unanimously approved.

Omission of Field Meets

The Superintendent recommended that the county field meets be omitted this year and that half day meets be held between adjacent schools. The recommendation was approved.

The Board also approved the omission of Thursday before Easter as a holiday.

Omission of Holy Thursday as holiday

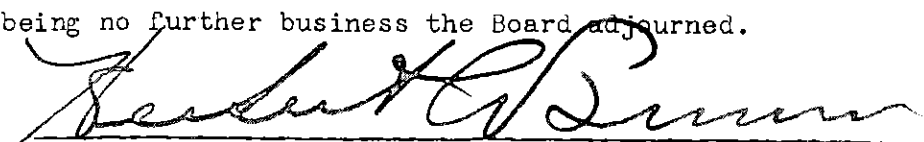
The contract of Esther L. Leese as teacher of the primary grades at the Ellicott City Elementary School was approved.

Miss Leese's Contract

Approval was given for payment of following bills:

Fitch Dustdown	12.00	John R. Jones	23.90
Hopes	.70	Jas. Vernay Co.	3.53
E. A. Talbott	169.77	B. J. Howard	7.50
Percy E. German	1064.47	Burnham Boiler	30.55
W. I. Collier & Co.	25.00	Peoples Lumber & Supply	241.19
Anderson & Ireland	4.50	Miller Chevrolet	5.75
Macmillan Co.	3.18	Scott Fairesman	5.87
John C. Winston	7.91	American Book	6.73
Assoc. Child Educ.	2.83	Balto. Gas Light	18.94
State of Maryland, Dept. of Health	150.00		
John C. Winston	1.33	A. B. Dick	28.24
Cent. Scientific Co.	6.69	M. J. Sullivan	1.00
J. H. Toomey	1.40	Potomac Edison	3.00
Gas & Electric	2.40	Jas. Vernay Co.	2.63
C. & P. Telephone	7.95	Savage Mfg. Co.	4.50
William Flynn	6.50	Gas & Electric	273.47
J. M. DeLashmutt	55.02	Jas. T. Vernay	12.00
Clark & Owings	331.87	W. C. Brown	8.46
Miller Chevrolet	6.75	Woodstock Type. Co.	4.50
M. J. Sullivan	8.00	Jas. T. Vernay	5.42
John Yingling	104.00	E. A. Talbott	391.50
Potomac Edison	3.00	John C. Wall	10.77
Stanley Bowmar Co.	10.68	Saboco Pump	339.04
Patapsco Nat. Bank	30.00	Jas. A. Nicholson	5.75
Montgomery Ward	7.61	Addressograph	.63
Telephone Co.	11.00	Wm. Snowden	6.00
Sam Hammond	12.00	J. M. DeLashmutt	42.15
W. L. Hastings	85.83	Pat. Nat. Bank	3.60
Gas & Electric	206.97	E. A. Talbott	194.80
Sam Hammond	14.00	Sam Hammond	7.00
Under. Ell. Fisher	3.60	W. C. Brown	38.06
City Collector	33.46	C. & P.	10.75
Potomac Edison	3.00	Gas & Elec. Co.	220.58
Economy Gas Co.	34.00	W. P. Maloney	1.51
J. M. DeLashmutt	14.57	J. H. Toomey	6.26
Ellicott City Times	56.50	Peoples Lumber	12.69
Scott Foresman	9.68	Col. State College	1.20

There being no further business the Board adjourned.

  
Secretary

March 3, 1942

The regular meeting of the Board of Education of Howard County was called to order at 10 a.m. Present: Isaac H. Taylor, President and Herbert C. Brown, Secretary. A quorum not being present, no business was transacted. No word was heard from Mr. Grantham though a regular notice of the meeting was sent him by mail. Mr. Downs was unable to attend because of an unavoidable business engagement.

West  
Friendship  
Well

Two members of the Board were consulted as to the advisability of drilling a new well or re-drilling the present well at West Friendship and both gave their approval, inasmuch as there were indications that the well was getting short. It was also recommended that a new pump be installed inasmuch as the present one does not have capacity enough to supply this school when a large amount of water is being used.

\* Payment of following bills was approved: (Feb. 3 meeting)

Amer. Council	1.00	Silver Burdett	19.67
Central Sc. Co.	4.18	D. C. Heaht	1.95
Extension Service	12.00	SouthWestern Pub.	223.87
Whitaker Paper	4.60	" "	4.02
Brodhead Garrett	49.55	J. L. Hammett	18.20
" "	30.00	World Book	3.39
F.F. McCracken	6.94	Chicago App. Co.	7.07

*Herbert C. Brown*  
Secretary

\*Continuation of bills on preceding page.

April 7, 1942

The regular monthly meeting of the Board of Education of Howard County was called to order at 10 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President, Herbert C. Brown, Secretary. A notice of the time and place of the meeting was mailed to Mr. Grantham but he was not present and no response was obtained from him.

Mr. Grantham's  
Absence

The Secretary presented the request of John Brown, bus contractor, for a statement from the Board of Education urging deferment from military service for his son, Leo, on account of the latter being a party to a bus contract with the Board. The Board refused to comply with this request.

Leo Brown's  
Deferment

The Board approved the drilling of a new well at the West Friendship School and the installation of new pumping equipment. This was done because of the lack of capacity of the present pump and the evidence that the present well was diminishing in supply.

New well at  
West Fdshp.

The Secretary advised the Board that the bus drivers were leaving to accept employment in better paid industries and some of them were being drafted. The Board approved the appointment of trustworthy young men of eighteen years of age, of women who are physically equipped to do this kind of work, and competent Negroes of good moral character, if other competent drivers could not be obtained.

Employment  
of  
Emergency  
Bus  
Drivers

The secretary brought before the Board various matters relating to the makeup of next year's school budget. The Board determined that no general raise in pay would be provided for janitors; that the salary of Mr. Yingling should be raised from \$2,600 to \$2,700; that the salary of Mr. Smith should be raised from \$2,350 to \$2,450; that the salary of Mrs. Johnson, Clerk, should be raised from \$1,380 to \$1,440; that the budget should provide for a \$50 bonus for all teachers and administrative office workers and that the county's share of the next budget be limited in amount to \$120,000. This would provide for an increase of \$10,000 over the present county levy for schools.

Discussion  
of  
Budget  
and  
its Provisions

The Superintendent was authorized to provide for the repainting of the halls of the Ellicott City Elementary School.

Painting  
halls - E.City  
Elem.

Delegation from  
Ellicott City  
Elem. Sch.

A delegation of six members of the Ellicott City Elementary P. T. A. visited the Board to urge the repainting of as much of the school as possible and the installation of a kitchen in the present basement storeroom adjacent to the cafeteria. The Board requested the Superintendent to make provision in the budget for these improvements.

The following bills were ordered paid:

World Book	27.97	Brodhead Garrett	2.47
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There being no further business, the Board adjourned.

  
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 Secretary

May 5, 1942

The regular monthly meeting of the Board of Education of Howard County was called to order at 10 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary.

The Board was informed that the resignation of Stanley E. Grantham, as a member of the Howard County Board of Education, had been sent to Governor O'Connor. The Secretary informed the Board that the first order of business should be the organization of the Board for the ensuing year. Mr. Taylor moved that the present officers be reelected for the coming year and this motion was adopted.

Resignation of Mr. Grantham

Organization of Board

The Secretary presented the list of expiring school trustees, together with vacancies caused by death, etc. The Board asked to defer action on this list until the next meeting so that time might be had to consider filling the vacancies.

Trustees

The Secretary announced the resignations of Mrs. Lednum, teacher of English at the Lisbon High School; Mr. Nichols, teacher of Industrial Arts at the Ellicott City High School; Mrs. Bowers, teacher of Home Economics at the Ellicott City High School. The resignations were accepted by the Board.

Resignations

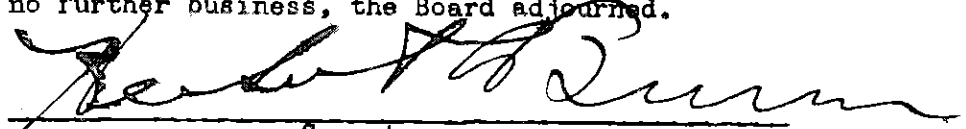
The Secretary presented the budget as prepared by him for the ensuing year and each item of the budget was read off and compared with the appropriations for the past year and explanations offered for increases. The Board requested time for consideration of this matter and a meeting was arranged for the final decision on the budget for Thursday, May 7, at 8 p.m.

Budget

The Secretary informed the Board that he had made arrangements with Mr. John Edler for a meeting with one or more members of the Board to discuss damages alleged to have been caused his property by a fire resulting from the burning of waste paper on the school grounds. Upon the adjournment of the Board, Mr. Downs accompanied the Secretary and Mr. Edler's place was visited and the alleged damages inspected, and a meeting with Mr. Edler held to discuss the extent of the damages. It was agreed that the damages were minor and Mr. Edler was informed that the decision of the Board would be rendered him within two weeks.

Mr. Edler

There being no further business, the Board adjourned.

  
Secretary



May 26, 1942

A special meeting of the Board of Education of Howard County was held at the School Board Office at 10 a.m. The following member was present: Howard T. Downs, Vice-President, and Herbert C. Brown, Secretary. By agreement with Mr. I. H. Taylor, President of the Board, bids were opened for janitors' supplies, general materials of instruction, and art supplies for the various county schools for 1942-1943. The following bids were received:

OPENING

Name of Bidder	Toilet Tissue (Rolls)	Toilet Tissue	Floor Oil	Disinfectant	Paper Towels	Floor Sweeps 12"
Chemical Service	21.00	283.	37.00	15.77	328.60	7.76
Y.O. Wilson Co.				17.85		8.00
Atlas Chemical			40.00	20.90		9.20
Janitors Supply	35.40	284.90	39.00	14.25	312.70	7.80
Acme Chemical						
Whitaker Paper	16.80	240.13			306.34	

OF

Name of Bidder	Floor Sweeps		#24"	Toilet Brushes	Wall Brushes
	14"	16"			
Chemical Service	24.24	19.20	33.21	4.20	4.76
Y. O. Wilson	27.00	20.00	31.50	4.20	7.00
Atlas Chemical	29.40	21.60	34.20	4.90	9.10
Janitors Supply	28.20	22.20	28.80	3.85	9.45
Acme Chemical					
Whitaker Paper					

Name of Bidder	Hand Soap	Floor Wax	Floor Sweeps 36"
Chemical Service	31.45	141.10	6.70
Y. O. Wilson	46.75		6.50
Atlas Chemical	76.50	116.20	
Janitors Supply	51.00	145.25	6.80
Acme Chemical	24.23		
Whitaker Paper			
C.B.Dolge	97.75		

BIDS

Contracts to furnish these materials were awarded as follows:

- Chemical Service Co. - 12 Floor Sweeps - 14" - \$24.24
- 8 Floor Sweeps - 16" - 19.20
- 7 Wall Brushes - 12" - 4.76

Janitors Supply House -

20 5-gal. cans Light Floor Oil -	\$39.00
19 1-gal. cans Disinfectant -	14.25
4 Floor Sweeps - 12" -	7.80
9 Floor Sweeps - 24" -	28.80
7 Toilet Brushes	3.85
1 Floor Sweep - 36"	6.80

Atlas Chemical Company -

85 gals. Atlas No-Buff Wax -	\$116.20
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Whitaker Paper Company -

3 cases Toilet Tissue (Rolls)	\$16.80
37 cases Toilet Tissue	240.13
106 cases Junior Paper Towels	306.34

Acme Chemical Company -

10 gals. Klomino	\$ 24.23
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	Man. Typ.	Pen. Pap.	Pen. Pap.	Pen. Pap.	Ink Paper	Draw. Paper	Tag board	News Print	Cray- on	Era- sers
Jas. T. Vernay	62.50	55.00	34.50	28.80	78.66	72.75	41.55	5.80	42.20	10.90
Meyer & Thalheimer	65.25	52.50	35.10	28.05	76.00	72.00	23.19	5.60	40.50	12.00
J. L. Hammett	70.00	50.00			83.60	87.00		6.40	36.00	20.00

	Scissors Shp. Blunt	Art Colors	Poster Brushes	Crayons Tru-T. Embecco	Paste	Pencils	Tonal Paper	Mount. Paper	Col. Chalk		
Vernay		58.74	82.50	93.75	52.50	31.90		7.50	12.65		
Thalheimer		65.34	32.50	112.50	64.16	38.50	11.63	28.80	11.00		
Hammett	22.50	18.00	52.80	27.50	125.00	58.33	33.00	14.57	25.20	11.00	9.90
Brodhead	42.88	37.50	30.40	38.35	43.75	52.71	13.41		13.60	11.00	

Contracts to furnish certain materials were awarded as follows:

James T. Vernay & Sons -

250 reams Manila Typing	- \$62.50
300 " Pencil Paper	34.50
10 doz. Erasers	10.90
700 boxes Crayons	52.50
110 qt. jars Paste	31.90
20 pkgs. Mounting Paper	7.50

Meyer & Thalheimer -

240 reams Pencil Paper	- \$28.05
380 pkgs. Ink Paper	76.00
150 reams Drawing Paper	72.00
3 reams Tagboard	23.19
4 reams News Print	5.60
31 doz. Pencils	11.63

J. L. Hammett Company -

500 reams Pencil Paper	- \$50.00
90 gr. Chalk	36.00
22 sets Muralo Colors	52.80
250 Poster Brushes	27.50
180 pkgs. Tonal Paper	25.20
55 boxes Colored Chalk	9.90
180 prs. Blunt Scissors	18.00
225 prs. Sharp Scissors	22.50

Brodhead-Garrett Co. -

750 boxes Crayons	\$43.75
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bills:

Approval was given for payment of following

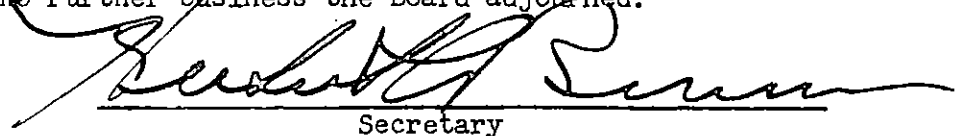
G. J. Early	2.50	Bastian Bros.	17.78
Jas. T. Vernay	82.67	E. A. Talbott	223.60
John C. Wall	8.04	Board of Educ. P. G. Co.	200.00
F. C. McCracken	2.40	Md. Public Library Com.	35.16
Chicago App.	.99	Brodhead Garrett	43.75

Ben Cooper	308.79	Wm. Snowden	7.25
Oscar Dorsey	11.25	J. M. Sullivan	1.00
Board of Education of Carroll County		514.50	
Savage Mf. Co.	4.50	Under. Ell. Fisher	102.00
Cash Rate Hdwe	6.20	Acme Chemical Co.	27.00
E. A. Talbott	15.76		

Bills approved July 7, 1942

Wm. Snowden	2.00	Oscar Dorsey	2.00
Gerald Otten	6.40	Chas. J. Spielman	27.02
C. & P. Telephone	11.52	Edward J. Fick	78.00
Board of Education Montgomery Co.			252.36
Potomac Edison	3.00	James T. Vernay	15.75
Janitors Supply House	100.50	Gerald Otten	16.00
Gas & Electric Co.	164.69	Pittsburgh Plate Glass	568.49
C. F. Shaffer Lumber	2.18	Meyer & Thalheimer	9.22
Edward Gice	5.60	Patapsco National Bank	330.33
Gerald Otten	3.20	Miller Chevrolet	19.95
Wysham Shipley	60.00	Whitaker Paper	580.33
Wysham Shipley	45.00	Vance F. Hood	83.00
Norman E. Moxley	198.37	J. H. Toomey & Sons	165.60
Remington Rand	2.00	Meyer & Thalheimer	3.15
Robert K. Myers	6.30	Atlas Chemical	119.00
Gas & Elec. Co.	10.25	James T. Vernay	2317.25
C. & P. Telephone	23.05	Bd. of Education of Ho. Co. Transferred	1500.00
Wysham Shipley	35.00	E. A. Talbott	161.02
E. Reid Bossom	224.00	Jas. T. Vernay	199.30

There being no further business the Board adjourned.

  
Secretary

June 2, 1942

The regular meeting of the Board of Education of Howard County was called to order at 9 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary.

The Secretary presented the Board with the agreement which had been reached with John E. Edler for a full and complete satisfaction of all damages inflicted on his property, caused by the fire or fires which spread thereto from the public school property adjacent. The amount involved in this agreement was \$50. The Board unanimously ratified this settlement. It was informed that the property was jointly held by Mr. Edler's brother and there was a mortgage held by the Federal Farm Loan. Mr. Mayfield had written to the latter organization, requesting a waiver of their rights to the damages in favor of Mr. Edler and his brother. Upon receipt of this waiver, an agreement would be drawn up and payment of the damages made.

Mr. Edler's  
Claim

The Secretary presented the Board with a statement that upon the opening of school, after the March 29 snowstorm, at least three busses failed to run their routes. The Secretary requested the Board to inform him whether deductions should be made for the loss of this day by the bus contractors whose busses failed to run. After consideration, it was decided that the deduction should not be made inasmuch as the storm was extremely bad and it was probably impossible for the busses to be gotten out.

Failure of  
Busses  
to  
run

The Secretary presented the Board with the contracts of Miss Ruth MacVean as teacher of home economics at the Ellicott City High School; Mrs. Helen McKee, teacher of elementary grades - Ellicott City Elementary School; Miss Edna Mae Ellis, teacher of elementary grades - Savage Elementary School. The contracts of these three teachers were approved.

Contracts  
of  
Teachers

The Secretary also presented the application of Chester Cissel for appointment as teacher of agriculture at the Lisbon School. The Board was informed that Mr. Cissel would be willing to accept the position for a total salary of \$1,800 per year. The Board voted to approve Mr. Cissel's appointment at this salary which would include the \$100 bonus to be paid all teachers next year.

Appointment  
of  
Chester Cissel

The Superintendent presented the following resignations: Miss Janet McFadden, Miss Esther Leese, Mr. Howard Hershock, Mrs. Pauline Waskey, Mr. H. Charles Treakle, and Mrs. Mildred Overby. The resignations were accepted.

Resignations

The Board voted to pay increases of \$100 per year to the following employees: John E. Yingling, Max A. Smith, Harry T. Murphy, William B. Jones, Richard Clopper, Myrtle E. Chell, and Herbert C. Brown, and \$50 per year to Miss Tempie Basford, J. Wilson Lord, Nellie F. Tingle, and Lionel Burgess. The salary raises passed on April 7 by the Board, in the case of Mr. Yingling and Mr. Smith, were identical with the raises

Salary Increases

mentioned above and not supplementary thereto .

Bids were opened to supply the following amounts of bituminous coal to the various schools of the county:

70 tons to the Lisbon School	90-100 tons to Ellicott City Elementary
50 tons " " West Fdshp. School	50 tons to Scaggsville
65 tons to Clarksville	40 tons to Savage
70 tons to the Ellicott City High	50 tons to Elkridge Elem.
75 " " " Elkridge "	

COAL

The following bids were received:

	Lisbon	West Fdshp.	Clarks-ville	Ell. City High	Elkridge High	Elkridge Elem.	Scaggs-ville	Savage
Talbott		7.12	7.12	6.62	6.37	7.30	7.30	7.50
Clark-Owings	7.55	7.05	7.05	6.56	6.45	7.30	7.30	7.55
Toomey						7.23	7.23	7.23
DeLashmutt	6.57	6.82						

BIDS

The lowest bid for the coal and delivery specified was as follows: - West Friendship, \$6.82; Lisbon, \$6.57. These bids were presented by J. M. DeLashmutt and award of delivery was made to him.

Clarksville - \$7.05; Ellicott City High - \$6.56. These bids were presented by Clark & Owings and the award was made to this firm at these prices.

Ellicott City Elementary - \$6.37; Scaggsville - \$7.50. These bids were made by E. A. Talbott and the award was made to this firm at these prices.

Low bids of \$7.23 for the Elkridge Schools <sup>and the Savage</sup> ~~for the Elkridge~~ School ~~Schools~~ was received from J. H. Toomey but the award was not made for this coal inasmuch as the Board felt that this price was high and it desired to obtain another price on the basis of comparison.

The appointment of Mrs. Norman Johnson as Clerk to the Board of Education was recommended by the Superintendent and unanimously approved by the Board.

Appoint-  
ment  
of Clerk

On motion the Board adjourned.

  
Secretary

July 7, 1942

The regular monthly meeting of the Board of Education was called to order at 10 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary. The minutes of May 26 and June 2 were read and approved.

Bids on Automatic Coal Stokers

Bids were presented to install two automatic coal stokers at the Ellicott City Elementary School. The installed price of two Frederick Stokers was given as \$1,816; that of two Iron Firemen Stokers as \$1,650, and two Pocohontas Stokers, \$1,050. The Board, after consideration, accepted the offer of the Pocohontas Stoker Company to install complete two of their Clinker Commercial Type Stoker, 1M lbs. hopper capacity, at the price of \$1,050.

Bids were opened to furnish school bus insurance in accordance with the specifications of the Board of Education. The following bids were received:

Bids on School Bus Insurance

J. Frank Curtis	\$19.85 per bus	\$476.40 Total
Herrmann & Carr (Ohio Casualty)	Mr. Harris	640.75
W. Harry Parlett		514.73
W. Emil Thompson	18.85 per bus	452.40
Herrmann & Carr (Pennsylvania Casualty)		
	21.95 per bus	526.80
Melville Scott & Son	19.00	456.00

The lowest bid was submitted by W. Emil Thompson at \$18.85 per bus for public liability insurance of \$10,000 to \$100,000 and \$5,000 property damage. The bid was therefore awarded to Mr. Thompson.

War Damage Insurance

The Board considered the application of several insurance firms to write war damage insurance at 10½ cents per \$100 on an 80% co-insurance basis. The Board, after consideration of this matter, decided that they would like further time for consideration before taking any action and laid the matter on the table for the time being.

3-year Extension on School Bus Contracts

The Secretary advised the Board that several contracts for school busses had run their first three-year period and were therefore eligible for a three-year extension in accordance with the terms of the contracts. The Board, after consideration, determined that all of the contracts involved were being operated satisfactorily and voted to advise the contractors that the three-year extension clause was operative. The contractors, whose bus contracts come under

Bids were opened by Mr. Downs and Mr. Brown on June 23 and final approval of the awards made on this date as follows:

	<u>E.C.Gym</u>	<u>E.C.S.</u>	<u>E.C.H.S.</u>	<u>Clarksville</u>	<u>Lisbon</u>
Wysham Shipley	90.00	325.00	305.00	320.00	
Reid Bossom	114.00	426.00	384.00	324.00	195.00
Vance Hood	135.00	390.00	197.00	194.00	83.00

Awards were made as follows: Ellicott City Gym \$90.00, and Ellicott City Elementary - \$325 to Wysham Shipley; Ellicott City High - \$197; Clarksville - \$194; Lisbon - \$83.00 to Vance Hood.

the provisions of this extension at this time were Mrs. Beatrice Cissel, Executrix of Edwin Cissel, Edmund Scott, Herbert Hall, C. Ridgely Harman, John W. Spaulding, Cecil Poole, Charles Miller, Charles E. & Henry Miller, Ross W. Hooper, James O. Miles, Carroll Mullinix, and Russell Shipley. The Board was advised that the interest on the Ellicott City High School Grounds Improvement note, amounting to \$30.33 was due. The Secretary suggested that a payment be made on the principal of this note of \$300. Authority to pay the interest and this amount on the principal was approved.

Bus Drivers Involved in this Extension

The Board approved the motion to raise the salary of Wilbert Hall, janitor of the Elkridge High School, from \$60 to \$70 per month, effective August 1.

Wilbert Hall's Salary

Bids were opened to paint the halls of the Elkridge and Scaggsville schools, as follows:

	Elkridge - Paint (KemTone)	Scaggsville
Vance F. Hood	\$250.00	\$148
Harman & Coates	515	
Bossom	280.00	216

Painting Bids  
Elkridge & Scaggsville

The lowest bid to paint the Elkridge School with Sherwin Williams' Kemtone was presented by E. Reid Bossom at \$224 and was accepted by the Board. The lowest bid to paint the Scaggsville School with oil paint was presented by Vance F. Hood at \$148 and was accepted by the Board.

The resignations of Gladys Dickerson, Urith A. Routson, Betty L. Hill, Helen Caperton, and Emily Schlosser were presented to the Board and accepted.

Resignations

The teaching contracts of Emily Kent Linton, Jeannette R. Insley, Chester M. Cissel were presented to the Board and approved.

New Contracts

Approval was granted for the changing of certain rain water lines at the Lisbon School so as to avoid the flooding of the lower floor of the new Lisbon school building. A plan to close the Glenelg School, sending the 7th grade pupils to the Clarksville School and the remaining pupils to the Dayton School by an existing bus, and the transportation of the Dayton 7th grade pupils to the Clarksville School, was presented to the Board and, after careful consideration was formally approved. It was determined that the Glenelg School would not reopen in September.

Changing Rain Water at Lisbon

Closing Glenelg School

There being no further business, the Board adjourned.

*[Handwritten Signature]*  
Secretary

\*\*Bills approved on page 235.



August 4, 1942

The regular meeting of the Board of Education of Howard County was called to order at 10 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary. The minutes of the meeting of July 7 were read and approved.

Resignations The Superintendent offered the resignations of Helen Hoagland, Anna B. Harrington, Jesse Riggleman, Charlotte Russell. The resignations were accepted by the Board.

Refusal to Extend Bus Routes The Secretary presented to the Board the request of certain Negro parents living near Hoods' Mill who requested an extension of the Cooksville bus to the end of the Hoods' Mill Road. The Board was also presented with the request of Negro residents of Glenelg who requested the extension of the Cooksville bus down the Glenelg Road toward Glenelg Manor. The Board voted to disallow both of these requests in view of the shortage of gas, of rubber, and a possible shortage of busses.

Lisbon Minute Men The Board was presented with the request of the Lisbon Minute Men for use of the Lisbon School as a place from which to drill. The Board approved the request with the understanding that arrangements be made with Mr. Jones which would be satisfactory to the Board.

Teachers' Contracts The Superintendent requested approval of the following teachers' contracts: Mary D. Parlett, Thelma Cross Schwabe, W. Beatrice Robinette, Elizabeth Weigard, Mary E. Boyer, Mary E. Stevenson - high school teachers - and Sara E. Hickman, Loraine Hall, Carrie Carr - elementary school teachers - and Bernice Washington and Mary G. Campbell, colored high school teachers. The Board voted approval of all of these contracts.

Md. Institute Scholarship The Secretary presented the application of Elizabeth DuVall for the Maryland Institute of Arts scholarship and recommended that the Board approve of this young lady for this scholarship. The Board voted its approval and requested that the young lady's name be sent to the Maryland Institute.

Lisbon Portable The Secretary recommended that the portable building at Lisbon be moved near the walkway this year for use as an office and library, thus making room for additional classroom in the old school building and provide for the closing of the Annapolis Rock School when the road was fixed up so that the Daisy bus could come

across to Florence to pick up children at that point. The Board voted its approval.

The Superintendent explained to the Board that he considered it advisable to close the special classes at West Friendship and Savage this year and have them remain closed until after the war because of crowded conditions at the West Friendship School and by the attitude at Savage.

Closing  
of  
Special  
Classes

The Superintendent also recommended that certain families living near Savage now enrolled in the Scaggsville School should be induced to enroll in the Savage School to make up the number of pupils required for six regular teachers.

Attendance  
at  
Savage

The Board was advised that no industrial arts teachers had been obtained to fill the vacancies at Elkridge and Ellicott City.

Approval  
of \$1,600  
salary for  
Ind.Arts  
teachers

The Board approved a basic salary of \$1,600, plus credit for experience for industrial arts teachers when qualified men were obtained.

The Board approved of September 9 as the opening date of school and June 11 as the closing date.

Opening  
date

The application of James O. Miles for the janitorship at the West Friendship School was presented by Mr. Downs but his motion failed of a second and the matter was dropped.

James O.  
Miles

Mr. Ross Hooper appeared before the Board and requested permission to purchase one of the unused coal heaters stored in the Ellicott City School. The Board offered to sell one at \$20. Mr. Hooper desired time to consider the matter.

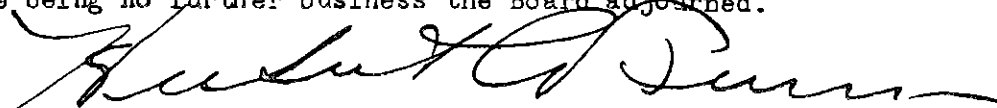
Coal heater  
for Mr.  
Hooper

Herbert E. Hall appeared before the Board and asked the Board if it could render him any assistance by boosting the contract price of his bus contract, requesting this because of the increase in the cost of operating his bus. The Board advised him that nothing could be done about such a matter at this time.

Herbert  
Hall's  
contract

The bills listed on the next page were approved for payment:

There being no further business the Board adjourned.



Secretary

Potomac Edison	3.00	Gas & Electric	31.80
Anderson & Ireland	.80	Norman E. Moxley	81.20
Wysham Shipley	30.00	Vance Hood	194.00
Pittsburg Plate Glass	26.68	Jas. T. Vernay	44.07
Gaylord Bros.	29.55	Sam Hammond	10.75
Joe Brown	12.00	Wysham Shipley	25.00
Sam Hammond	15.00	Joe Brown	17.00
W. Emil Thompson	389.55	Wysham Shipley	25.00
Potomac Edison Co.	3.00	Balto. City Collector	19.92
Miller Chevrolet	5.00	M. J. Sullivan	35.32
G. Lee Burgess	48.78	Sam Hammond	9.00
Joe Brown	9.50	Wysham Shipley	15.00
C. & P. Telephone	31.83	W. C. Brown	24.25
Presto-Balto. Co.	.58	Balto. Council S. Ag.	3.00
Doris Stromberg	7.50 -	Wysham Shipley	70.00

September 1, 1942

The regular meeting of the Board of Education of Howard County was called to order at 10 a.m. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary. The minutes of the meeting of August 4 were read and approved.

Mr. Gault, who resides on Sheppards Lane, adjacent to the Serpell farm appeared before the Board and advised that there <sup>are</sup> now 11 pupils living on Sheppards Lane who would attend the Clarksville School and requested that bus service be provided for these pupils in the morning. Bus service is already available in the evening. After consideration, the Board directed the Superintendent to put into effect such measures as were necessary to grant the request.

Bus service on Sheppard's Lane

The Secretary presented the request of Carroll Thomas, janitor of the Scaggsville School for a \$10 per month increase in salary. The request was approved. It was directed that this increase become effective September 1.

Increase for Carroll Thomas

The request of Doctor Anderson for school busses in transporting syphilis cases to the county clinic was considered and it was voted that use of busses transporting colored children would be proper, subject to the consent of the bus owners. It was further agreed that use of the busses transporting white children would be improper. The Board objected to these busses being used for that purpose.

Use of school busses for transportation of syphilis cases

The request of Robert Dorsey living on the Sykesville road, opposite the Renehan Apple Butter Factory, for an extension of the bus down the Sykesville road for a distance of approximately three-quarters of a mile to his entrance was considered and disapproved, as it was considered that this was not too great a distance for children in that locality to walk, in view of the shortage of gas and rubber.

Disapproval of Robert Dorsey's request

Mr. Downs discussed with the Board the possibility of school principals being inducted into military service and stated there was some possibility that this would be done. However, in view of the important positions which these teachers held it was considered that they would be left until the last and sufficient notice would be given so that the principals and the Board would be advised some time previous to any impending induction.

Induction of principals into military service

The Secretary notified the Board that it might be necessary to use the portable building at the Ellicott City Elementary School for regular classes in view of the fact that it had

Use of portable bldg for classroom purposes

2

been necessary to add an additional teacher to the staff of this school this fall and it was thought possible that still another teacher might have to be added if the enrollment increased further. The Board advised the Secretary, because of these circumstances, it would be wise to notify the Howard County Public Library it might be necessary to request them to move the library from the building in the near future so that it might be used for classroom purposes.

Shortage of teachers

The Secretary advised the Board that he would be unable to find two teachers to fill two industrial arts vacancies, one in physical education, one in mathematics, and one in commercial subjects. Every effort is being made to fill these positions previous to the opening of school.

C. Ridgely Harman's request for add. compensation

C. Ridgely Harman, bus operator, appeared before the Board and requested remuneration for 4.2 additional miles of operation of the Scaggsville school bus since the Atholton School was closed and part of these children were transported to the Scaggsville School. The Board considered this request and decided in favor of Mr. Harman, in view of the fact that his bus now operated over this distance as additional mileage over and above that called for in his contract written in 1939. It agreed to pay Mr. Harman \$150 for the additional mileage operated during 1941-1942 and for 1942-1943, and until the end of his present contract, so long as he continued to transport the Atholton children.

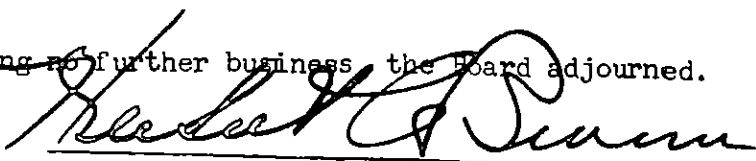
Approval of Teachers' Contracts

Approval of the following contracts was requested by the Secretary: Hiltrude E. Duvall, teacher of English at the Elkridge School; Ruth D. FrizzeLL, teacher at Florence School; Josephine Miller, teacher of mathematics and science at the Clarksville School; Elsie Beeman, teacher of elementary grades at West Friendship; Marjorie Bubert, teacher of elementary grades at West Friendship; Rose Marie Greco, teacher of physical education at Lisbon; Mary E. Privott, assistant teacher at Highland; Alice E. Owens, teacher of music at Lisbon and Elizabeth R. McAdams, teacher of English at Clarksville

Leaves of Absence

The Board approved a year's leave of absence for Miss L. Margaret Packwood to do graduate work at the University of Maryland and a year's leave, for maternity reasons, to Mrs. Anna Bonner Harrington. Leaves of absence were also granted to Jean A. Ball, for illness and to John H. Barkdoll for military service.

There being no further business, the Board adjourned.

  
Secretary

October 6, 1942

The regular meeting of the Board of Education of Howard County was called to meet at 10 a.m. Present: Isaac H. Taylor, President and Herbert C. Brown, Secretary. No quorum being present, no business was transacted.

A handwritten signature in cursive script, appearing to read "Herbert C. Brown", written over a horizontal line.

Secretary

November 5, 1942

The regular meeting of the Board of Education of Howard County was called to order at 10 A.M. Present: Isaac H. Taylor, President; Howard T. Downs, Vice-President; Herbert C. Brown, Secretary. The minutes of the meeting of September 1 were read and approved.

Leave of Absence for Mrs. Warfield

The Board voted to grant a one-year leave of absence to Mrs. Harriet H. Warfield for maternity.

Disapproval of Harman's request

The Superintendent presented the request of Gilbert E. Harman for an increase in remuneration for his Atholton-Savage bus of \$80 because of the change in the schedule which directed him to start picking up pupils on his way to Savage at the One-Spot Farm. The Board, after consideration, voted to disallow the request.

Disapproval of Carroll Mullinix's request

The Board heard the request of Carroll Mullinix to discontinue the portion of the West Friendship trip from the Frederick Road to Brendel's Manor and the Doughoregan Manor. The Board disapproved of this request in view of the fact that 5 children were using the services of the bus from Doughoregan Manor.

Change in time for opening & closing schools

The Superintendent announced the change in time of the opening and closing of school effective November 1 to April 1. The opening and closing time between these dates was made 9:30 to 4:00 respectively.

Disapproval of change in rooms at Lisbon High School

The Superintendent informed the Board of a change in the plans at Lisbon whereby the principal and the agriculture teacher had requested that the "ag" room in the basement of the old building be converted into an office and library and that the agriculture classroom be moved to the portable. This request was made by the agriculture teacher because of the tendency to favor agriculture shops and rooms outside of the main building where farm equipment, machinery, etc. could be brought in for repair and reconditioning. The Board approved of this change.

Disapproval of construction of addition to detached building at Lisbon

It was also explained to the Board that it would be desirable to construct an addition to the present detached building so that greater facilities would be available in providing facilities for the farm machinery repair classes. The cost of the material for such building, however, was estimated at \$800. The Board was advised that requests had been made by Clarksville also for a detached building. After consideration of the impossibility of providing this amount of money at this time and of the impossibility of obtaining a priority rating sufficiently low to obtain the materials for construction, the Board voted to postpone the construction of any additions for an indefinite time.

The Superintendent advised the Board that the janitor at Lisbon, Mr. Warner, had requested payment for the assistance of his wife who cleans the building after the close of school daily. The Board was advised that the cost of this assistance would amount to about \$10 per month. The Board voted to allow the request.

Add. janitorial help at Lisbon

The Board heard the request of Ambrose Cross for use of the Ellicott City "gym" by the Negro Boy Scouts. It was agreed that this request should be disallowed because of numerous requests which had been made in the past for the use of the building and the excessive cost to which the Board was put to furnish heat and light but the use of the Ellicott City Colored Elementary School by the Boy Scout Troop was approved.

Use of E.C.Colored School by Negro Boy Sct Troop

The Superintendent advised the Board that Mr. Berger, sanitary engineer for the State Department of Health, had inspected the Ellicott City High School sewage disposal system and had concluded that he could find no evidence of sewage from the school which ran onto the property of Edward T. Clark. He advised the Board, however, to attach the present kitchen disposal waste into the regular toilet sewer so that this would not run onto Mr. Clark's property with the storm water. The Board approved the connection of the two sewers so that this objective could be brought about.

Connection of sewers at E.C.H.S.

The Board was advised that Charles E. Miller employed a Negro bus driver for his Atholton-Guilford bus route and that Ross W. Hooper employed a high school boy as a driver of his Atholton-Brendel's Manor bus route. Reports from the high school principal indicated both of these drivers are doing a good job and the Board approved of their employment so long as their services were satisfactory.

Employment of Bus Driver; Approved

The Board approved the repair of the right front room at the Elkridge elementary school so that it could be used as a class room by the seventh grade.

Repair of room at Elk.

The Board was advised that the Atholton bus of Charles Miller was now running as far as the Wilton Orchard on St. John's Lane on its trip from the high school to the elementary school in order to relieve the overcrowded condition of the Old Frederick Road bus and the Brendel's Manor bus of Ross W. Hooper.

Relief of overcrowded E.C.bus

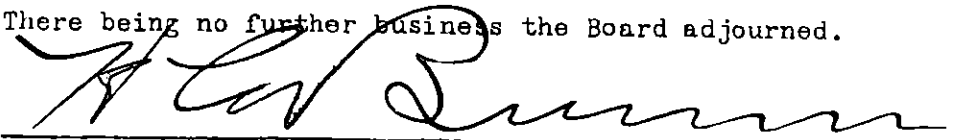
The teachers' contracts of Phyllis W. Stauffer, James A. Quinlan, Eleanor Lang, Ethel Wallich, Aray Roberson, and Helen Marquand were approved.

Contracts Approved

The Board voted to grant a salary increase of \$100 to Miss Agnes M. Cain, as vice-principal of the Elkridge High School, said increase to become effective as of November 1.

Salary increase for Miss Cain

There being no further business the Board adjourned.

  
Secretary



December 1, 1942

The regular monthly meeting of the Board of Education of Howard County was called to order at 11 A.M. Present: I. H. Taylor, President; Herbert C. Brown, Secretary. A quorum not being present, no business was transacted.

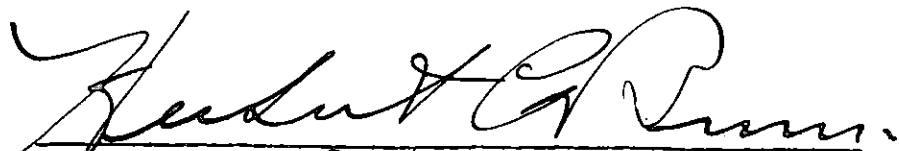
A delegation from the Clarksville School, consisting of Messrs. Sanner, Mullinix, Brown, Parlett, appeared before the Board to promote a project for the building of a separate agriculture shop and classroom at the Clarksville High School. The delegation was advised that the Board could not appropriate any money for the project at this time but the members were advised that the project would have the support of the Board whenever funds were available. It might be necessary to wait until another budget year so that this cost could be placed in the budget but if funds were available at the end of the present year from the present budget the Board would be glad to see a start made on the construction of the job, provided materials were available to put the building in working shape.

Separate  
Shop and Classroom  
for  
Agriculture Work  
Requested  
at  
Clarksville

Mr. Taylor was advised that a communication had been received from the Director of Defense Transportation stating that economies had been made in the operational mileage of all school busses.

Mr. Taylor was also advised that the Director of War Production Board, Donald M. Nelson, had requested that the schools in the United States turn into the Government 20% of their available typewriters for war needs. Mr. Taylor advised the Superintendent that this should be done in accordance with the request of the Director of War Production Board.

Typewriters  
to be turned  
over to  
Government

  
Secretary