

SCHOOL BROCHURE



2012/2013



Frances Olive Anderson Church of England (Aided) Primary School

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Website: www.olive-anderson.lincs.sch.uk

Headteacher: Mrs Jean Dagg
Chair of Governors: Mrs Sue Rockall

Diocese of Lincoln



Welcome to Lea Frances Olive Anderson Church of England (Aided) Primary School

This brochure is intended to give you an insight into the life of our school. It has practical information, which I hope you will find helpful.

Please remember however, that if you have anything you wish to ask about our school you are always welcome to contact or visit us.

At Lea School:

Our **mission** is to work with parents and our community in order to provide a high quality education for our children within a happy, caring, Christian environment.

Our **vision** is to become a school fully equipped for 21st Century learning, at the heart of our community, with children's health, education and care in reach of every family.

Our **aims** are:

- * To provide an excellent and enjoyable education so that each child is able to achieve his/her full potential, whilst experiencing success and achievement as he/she progresses.
- * To develop the physical, emotional and social skills of all involved in the school, so that they are able to make informed decisions about their current and future lifestyles.
- * To provide a caring and stimulating environment which is safe and welcoming to all.
- * To foster responsible attitudes and encourage good behaviour and relationships, both in and out of school.
- * To encourage all children to learn to live and work with other people, to recognise their responsibility and contribute positively to society.
- * To develop an understanding of Christian morals and values, as well as respect for other cultures and ways of life.



We believe that parents have a very important role in the education of their children and we actively encourage close co-operation between home and school. We value and build on the experience and knowledge that the children bring with them, and we hope that you will share with us in making your child's education at Frances Olive Anderson Church of England Primary School enjoyable and successful.

I look forward to working with you in your child's education.

Headteacher



These are the people who work in our school:-

Staff

Mrs Jean Dagg	Headteacher
Mrs Clare Douce	Class D and Senior Teacher
Mr Stewart Cook	Class C & SENDCO (Special Educational Needs Coordinator)
Miss Rebecca Bishop	Class B
Miss Lauren Sheriff	Class S
Mrs Sarah Hill	Class H
Mrs Jill Tully	Class H
Mr Marc Stanney	Class M
Mrs Carey Hearn	Teacher/ Clerical Assistant/Clerk to Governors
Mrs Sarah Curtis	Bursar
Mrs Sally Graves	Caretaker
Mrs Donna Robinson	Teaching Assistant
Mrs Verity Thompson	Teaching Assistant
Mrs Julie Iredale	Teaching Assistant
Mrs Nina Salt	Teaching Assistant/1:1 Learning Support Assistant
Mrs Jane Bennett	Teaching Assistant
Mrs Alison Bowring	1:1 Learning Support Assistant
Mrs Teresa Taylor	Teaching Assistant
Mrs Tracy Wright	Teaching Assistant/Cleaner
Mrs Hillary Williamson	Teaching Assistant/Senior Midday Meals Supervisor
Ms Vickie Beastall	Teaching Assistant/ Midday Meals Supervisor
Miss Sharon Smith	Teaching Assistant/Midday Meals Supervisor
Mrs Rachel Jones	Teaching Assistant
Mrs Elaine Ewins	Midday Meals Supervisor
Mrs Brenda Breheny	Midday Meals Supervisor

Governing Body

Mrs Sue Rockall	Foundation (Upton PCC)	Chairman
Rev'd Philip Wain	Ex-Officio (Incumbent)	Vice Chairman
Mrs Jean Dagg	Headteacher	
Mr Eddy Overson	Foundation (Knaith PCC)	
Mr John Nicholson	Foundation Governor Gate Burton	
Cllr Jessie Milne	Foundation (Lea PCC)	
Mr Russell Stone	Foundation (Lea PCC)	
Mr David Farrow	Diocesan Representative	
Vacancy	Diocesan Representative	
Mr David Allsop	LCC Representative	
Mrs Clare Douce	Teacher Representative	
Mrs Melanie Arnold	Parent Governor	
Mrs Lou Young	Parent Governor	
Vacancy	Parent Governor	



Our School

The school was built as a Church of England (Aided) school in 1966. Extra classrooms were added in 1971. We have extended and refurbished the school, including an ICT suite. A new library area was also incorporated within the new build proving to be a lovely place to sit and read, or for one to one tuition. This year we will be replacing all the old glazing around the school.



The catchment area includes Lea, Knaith, Knaith Park, Gate Burton, Upton and Kexby, although many children from Gainsborough and the surrounding area choose our school. A free school bus transports children from Upton and Kexby and there is a limited concessionary service from Knaith Park.

The school has extensive secluded and secure grounds with climbing frames and a large wildlife area. The attractive hall is used for assemblies, PE and dining. There are 6 classrooms an ICT suite, library and study room.

We are proud of our Church of England Foundation

As we are a "Voluntary Aided" school, the church has the right to nominate a majority of the Governing Body and the Governors have important obligations. The most important being:

1. Appointment of Staff.
2. Responsibility for maintaining the exterior of the building. This involves an annual contribution from the churches of Lea, Upton, Knaith and Gate Burton. The four churches in the Lea Group of parishes in partnership with the Diocesan Education Board have a financial commitment for certain costs. This responsibility lies in the insurance of the school building, repayment of a mortgage and a Diocesan insurance scheme for the maintenance of the school building.
3. Ensuring that religious instruction is given throughout the school (which may be in accordance with the doctrine of the Church of England).



Church schools have an extra tier of support from the Diocesan Office covering many aspects of school life but mainly with reference to Religious Education, Collective Worship, Spiritual Development and Buildings maintenance and development.

There is an established bond between School and Church and School and Diocese, which is integrated into many areas of the curriculum. Parents should be aware of the significance of this when considering this school for their child.



Picture: Rev Philip Wain



This is how our classes are organised

As a primary school we take children from the age of 4 until they reach 11. We currently have 6 classes for the 2012/2013 academic year. These are organised as follows:

Class H	Mrs Hill & Mrs Tully	Reception Class (Age 4-5 yrs)
Class S	Miss Lauren Sheriff	Year 1 (Age 5-6 yrs)
Class B	Miss Rebecca Bishop	Years 2/3 (Age 6-7, 7-8 yrs)
Class C	Mr Cook	Years 3/4 (Age 7-8, 8-9 yrs)
Class M	Mr Marc Stanney	Years 4/5 (Age 8-9, 9-10 yrs)
Class D	Mrs Clare Douce	Year 5/6 (Age 9/10, 10-11 yrs)

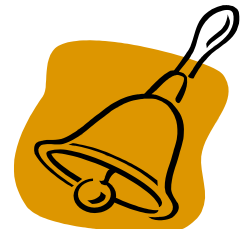
The organisation of classes for 2013/2014 will be subject to change dependent on numbers. All teachers are entitled to 10% time out of the classroom in which they can plan, assess and prepare their lessons (PPA). This time will usually be covered by Mrs Jean Dagg, Mrs Carey Hearn and Mrs Donna Robinson.

The School Day

School starts at 8.55am and ends at 3.30pm. Lunchtime is from 12.00 to 1.10pm (Class H and Class S), and 12.10 to 1.10pm for the rest of the school.

The teaching time for Years R, 1 and 2 is 22.30 hours per week. In Years 3, 4, 5 and 6 the teaching time is 23.45 hours per week. This does not include playtimes, assemblies and registration.

Children arriving on the school bus are escorted from Stainton Close to the playground and from school to the bus after school.



Please try not to have children waiting in the playground too early, especially in cold or wet weather. The playground will not be supervised until **8.45am**. Bells will be rung at **8.55am** to signify the beginning of the school day. Children should stop and then line up before walking in with the class teacher.

After school children are encouraged to wait inside school if the person picking them up is late for any reason.



Parking around school can be difficult. It is advisable to walk to school or park away from the immediate area around the school. To alleviate the congestion, please consider arranging car sharing or coming on a bike. Parents might consider using Trehampton Drive to drop older children off rather than parking, to ease congestion. **Please do not drive into the school grounds or up to the school gates**, as this will involve reversing across the pedestrian access route. Please help by dropping your children off then **moving away immediately** in the morning and moving off as soon as possible in the evening. There is a School Safety Zone outside the main gates and parents should not park or drop children off in this area, or park in or across residents' drives. **Please help us to keep your child safe!** Once children are settled in the Reception Class there should be no need for parents to bring them into the school building.



In the interests of safety, **vehicles should not enter the school grounds**, except for parent helpers or those who are collecting children from after school activities. For school events held in the evening, the playground may be designated as a car park.

Absence



Sickness Related: Please inform the school of your child's absence on the first day of sickness - **Telephone 01427 612827**. If you know your child is going to be absent for a hospital or similar appointment, please let the class teacher or office know in advance if possible.

Authorised Absences: Holiday Leave Application Forms are available from the school office. The Headteacher may then give authorisation. A maximum of ten days' family holiday may be authorised in any school year at the Headteacher's discretion. Before you plan your family holiday, please consider the effect on your child. A child taking two weeks holiday each year would miss the equivalent of one term's work on the National Curriculum over their seven years of primary education. If however you are unable to take your holidays during school vacations, a period of up to **ten school days only** may be authorised by the Headteacher. Absences of more than two weeks may be referred to the Welfare Office. Parents of Y6 children should avoid taking holidays in May due to National Tests being undertaken. **Please Note: If your child has attendance below 90% the headteacher may not authorise holiday absence!**



Other absences or lateness will be classified, as **Unauthorised Absences** and they will have to be published as part of the school's annual statistical record and in your child's annual report.

Illnesses

Common Infectious Diseases

Incubation

Minimum Absence Period

Chickenpox	14-21 days	On doctor's advice
Food poisoning	2-24 hours	At least 3 days
Impetigo	-	Until skin is healed
German Measles	14-21 days	On doctor's advice
Glandular Fever	14-42 days	Until clinical recovery
Measles	8-13 days	7 days from onset of rash
Mumps	12-16 days	Until swelling has subsided
Scarlet Fever	2- 25 days	On doctor's advice
Whooping Cough	7-10 days	21 days from onset of cough

Medicines



School staff will only administer medicines after parents have filled in a request slip, available at the office. It is also permissible for parents to visit school at lunchtimes for this purpose. Pupils with asthma will have immediate access to their own inhalers.

Text Messaging Service

We have a popular text messaging service in school which we use to let you know of events happening in school. Please let us know if you would like to be part of this scheme.

School Website - www.olive-anderson.lincs.sch.uk

This brochure, further information, newsletters and forms are all available on our website. Please let us know if you feel we could improve this facility.

What We Teach - CURRICULUM

The whole curriculum and basic skills are taught through **whole school** interesting detailed topics and activities designed to help children develop all aspects of intellectual, social and physical development.



The National Curriculum is a planned programme which all children must study consisting of the core subjects of English, Mathematics, Science, Religious Education and ICT. The foundation subjects are Design and Technology, History, Geography, Art, Music, Modern Foreign Languages, Personal, Social and Health Education and Physical Education. Each subject area has a series of attainment targets which children should experience in order to meet the requirements of their appropriate "Key Stage". Children in the Reception Class are in the EYFS (Early Years Foundation Stage). All children in Year 1 to Year 2 are in Key Stage 1. In Year 3 to Year 6 children are in Key Stage 2. The children are taught numeracy and literacy daily.

Children are encouraged to work in pairs, small groups and as a whole class in an interactive practical way that encourages discussion.

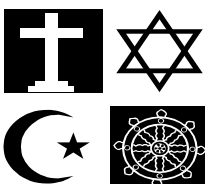
Children's progress across the curriculum is monitored and the school uses a pupil tracking system to monitor progress in reading, writing and maths. Some children may be selected to take part in intervention programmes to support them with their literacy and numeracy.

Early Years Foundation Stage

Areas of learning and development consist of three prime areas and four specific areas. The prime areas cover the knowledge and skills which are the foundations for children's school readiness and future progress. Children have 17 Early Learning Goals to achieve. Children's progress is recorded in 'Special Books' which are a consistent communication between parents and the school.



Religious Education



The school is a Church of England (Aided) school.

Religious Education is a statutory requirement for all children. The school provides



acts of collective worship in the form of daily school assemblies and instruction in class groups. It is taught according to the Local Authority agreed syllabus and within the framework of the Education Reform Act. It is mainly Christian and non-denominational with a spiritual and moral bias. When opportunities arise the children will be given an insight into other religions and cultures.

Arrangements for exemption from RE sessions and assemblies can be made at the parents' request. Children withdrawn will be adequately supervised.

SPECIAL ACTIVITIES



There are other activities which may be available at different times of the year, thanks to the voluntary commitment of staff and parents. These might include the following:- Choir, football, cricket, athletics, netball, rounders/scatterball, cross country running, badminton, gardening, sewing, Bikeability, computers, cooking and art. Violin, cello, piano, brass and percussion lessons are provided by Lincolnshire Music Service. This is a fee paying service.

Each year it is hoped that classes will experience a dramatic production and take part in an educational day-visit or a longer field course. A residential visit for older children has been a feature of the school for several years. Class musical instrument tuition has been introduced this year, including brass and drums.



Special speakers and companies are also invited into school to give us the benefit of their expert knowledge in a particular subject and enable links to be established between the school and local businesses and organisations.



Other annual events are Sports Day, Cross Country Events, Swimming Gala, the Book Fair, the Church Schools' Festival, and the choir takes part in the Young Voices concerts at Sheffield Arena.

ASSESSMENT

On entry, pupils' needs are identified through medical records, previous school records and through shared information with parents. During the time your child is in this school, continuous assessment by your child's teacher will take place. Each year the children in Key Stage 2 may also be assessed using the non-statutory National Curriculum tests in May. There may also be a series of standard assessment tests or tasks in Year 2 and Year 6. These are commonly known as "SATs". These will be combined to give a final assessment, as your child moves into Key Stage 2 or secondary education.

SPECIAL EDUCATIONAL NEEDS AND DISABILITY

A full copy of our policy for special educational needs is available from the school. Or on our website.

All pupils in our school study the National Curriculum. It is estimated that





approximately 20% of pupils may experience learning difficulties at some point during their education. We believe there are considerable benefits for all pupils, in catering for special educational needs in the mainstream class. Some pupils may, however, at times require more specialised teaching, which can better be provided within a small group situation away from the main classroom.

Our Special Educational Needs Co-ordinators (SENDCO) is Mr Cook.

All staff share responsibility for pupils with special educational needs in their classes, including those with a significantly greater learning difficulty than the majority of their peers. Pupils are taught in mixed ability classes.

Class teachers provide the support required, largely by the provision of differentiated material teaching and learning.

Teaching assistants provide support for children in the classroom and also in small group tuition, under the guidance of the class teacher.



Priority is given to those pupils with statements and those with Individual Education Plans.

Our school has experience and expertise in teaching pupils with learning difficulties, supported by a wide variety of materials and equipment and children make good progress based on their starting points.

PEOPLE WHO HELP US TO SUPPORT PUPILS WITH SPECIAL NEEDS:

SPECIALIST TEACHING SERVICE

Currently Mrs. Brenda Roberts

She contributes towards improving the quality of provision made for pupils with special educational needs by monitoring pupils' progress and assistance in developing programmes of work.



EDUCATIONAL PSYCHOLOGY SERVICE

Currently Miss Rif Malik

She provides advice to parents and schools in respect of learning difficulties.



SENSORY IMPAIRMENT SERVICE

Provides advice to parents and schools in respect of hearing difficulties, sight problems etc.

BEHAVIOURAL SUPPORT TEAM (EBSS)

Currently Mr. Chris Ashton

He provides advice and support to parents and schools in monitoring behavioural difficulties and providing strategies for improvement.



SEX EDUCATION and HEALTHCARE

During the course of the Science curriculum many aspects of Health Education are covered. The Year 6 teacher supports the programme for Y6 children with special aspects of "Growing Up".

Children's questions will be answered truthfully and simply, if and when they arise. In addition, parents of Y6 children are invited to a meeting to be shown relevant teaching material before the start of the programme.

Children may be withdrawn from these sessions at the parent's request.

A policy is available to parents on request.

Medical examinations are no longer carried out routinely in school. Parents and school may, however, request some input from the school nurse if they have any concerns. Your normal route for medical help will always be through your family doctor. Parental consent is required for any medical examination and parents are invited to attend.

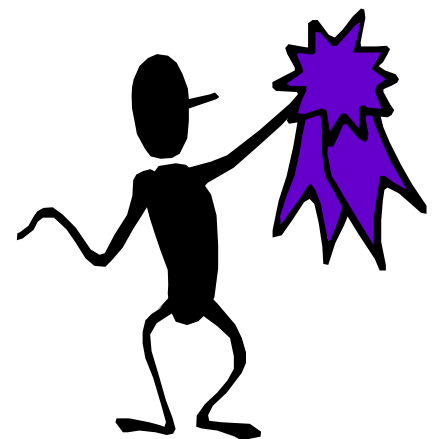
The Audiometrician visits at the request of the school to test individual children's sight and hearing, and the school nurse checks children's weights.

If at any time parents wish to draw attention to any problems affecting the child's health they should contact school or seek out the school nurse.

BEHAVIOUR MANAGEMENT

Corporal punishment is not used. School rules are positive and made only in the interest of the whole school, administration or health and safety reasons. Children are informed of these rules in class lessons and assemblies. Parents are kept informed by means of this brochure and regular newsletters. Children are encouraged to develop self-discipline through the school rules by choosing appropriate behaviour. They are expected to develop respect for each other and themselves, thus promoting a positive happy ethos in school.

Children receive stickers from members of staff for good work or behaviour, which contribute to receiving House Points. At the end of each week the teachers award certificates for good attitude, work or behaviour. Children can also be rewarded with a Superstar Certificate and one of these children is chosen by the headteacher to choose a gift from the Golden Box. A Team system operates with points being totalled at the end of the week and the winning team receive the Team Cup.



Pupils who break rules will be dealt with according to the behaviour policy, which is available from school. The school has 'zero tolerance' to some behaviour such as bullying, swearing, physical violence and rudeness.



We are committed to highlighting and praising good behaviour and the following **Children's Charter** has been agreed:



We have agreed that we should:

- **Be considerate, kind and helpful**
- **Be polite, friendly and fair**
- **Work hard and always do our best**
- **Take care of our own and other people's things**
- **Keep the inside and the outside of the school looking nice**
- **Keep ourselves and other people safe.**

BULLYING

The school has an Anti-Bullying Policy and is proactive in tackling bullying issues. We have two Y6 children who are Anti-Bullying Ambassadors. All incidents of bullying are taken seriously and children are asked to "tell an adult" who will help them to deal with the problem, rather than "taking the law into their own hands". Our policy is available on the school website.



SCHOOL COUNCIL

Children are given opportunities to discuss their feelings and opinions through "Circle Time" and each year group has two representatives on the school council, which deals with issues about the way the school is working. They are involved in making decisions which affect the life of the school, such as playtimes, rules and collective worship.

WHAT TO WEAR

We expect a smart appearance appropriate for school and it is an important part of a child's education to learn how to dress for different occasions. The school sweatshirt linked with greys and blues will provide a basis for school clothing. Black school shoes must be worn at all times, if trainers are changed into at lunchtime these must be changed back before the start of the afternoon lessons. We are a uniformed school and, while it is recognised that the wearing of school uniform is not compulsory, the Governors are keen that parents should support the wearing of uniform. The school sweatshirt is navy with a coloured logo. Sweatshirts, cardigans, fleeces, coats, polo shirts, PE kit and book bags are available in school and can be purchased from the school office.

On admission to school each child will need the following articles of clothing:



1. Black P E shoes, slip-on type if possible
2. P E shorts, navy blue if possible, otherwise black
3. P E top (navy, white or the school T-shirt)
4. P E kit bag, with draw string, to be left in school
5. General purpose bag for daily requirements, lunch, books, etc. The space in our cloakrooms is very limited so larger sports bags should only be brought on 'games' days.
6. Old shirt/apron for painting and clay work.
7. Trainers for KS1 and both Football boots and trainers for KS2 for their outdoor PE.
8. Swim wear (including swimming cap) and towel (Class 1 onwards)

PLEASE MAKE SURE THAT EVERYTHING IS CLEARLY MARKED WITH YOUR CHILD'S NAME. Please check the names regularly to see that it is still obvious.



Unless requested by a teacher for something special, children should never bring toys or other items from home, since they become broken, or lost, so easily and this causes upset. Please ensure that all clothing and possessions are clearly marked with your child's name.

School will not accept responsibility for lost or damaged belongings.

JEWELLERY



No jewellery should be worn at school. If ears are pierced only plain studs are acceptable. Children will not be allowed to wear earrings, or other jewellery, for PE and the children will be responsible for taking them out. **The school will not be responsible for any jewellery that is lost or damaged.**

SWIMMING

Under the Education Reform Act we are not allowed to charge for activities taking part in school time. However we would appreciate your support in contributing £2.00 per week to pay for the cost of the use of the pool and transport there and back. Please pay this at the start of the terms your child is swimming. (Cheques should be made payable to *Lea School Fund*) All children from Year 1 to Year 6 will swim at some point each year.



STARTING SCHOOL

When your child is old enough to start school they should, if possible, be brought by a parent on the first day. You and your child will be invited to make preliminary visits to the school when children will spend some time in their future classroom, and also there will be a meeting for parents to discuss routine and expectations with the classteacher and headteacher. The school administrator will record his/her admission etc., and to do this she will need to see his/her birth certificate, so please bring it along with you.

Within the classes the children may be grouped according to ability in some subjects but grouping is flexible.

P.A.C.T. (Parents and Children Together)

To maintain children's interest in books, we have introduced a system whereby parents can be actively involved in developing their child's reading. Letters, words or a book of the child's choice is taken home on a regular basis together with a reading record book in which the child's comments about the book are recorded. There is clear evidence that this approach not only makes reading fun but considerably increases a child's reading ability.





Other homework is likely to be first encountered by finding out things as a follow up or as preparation for study. Preparation for the work to be done in the class, including spelling and tables, together with specific English or Maths assignments will also be expected further up the school. Parental support in this is obviously important. The Homework Policy is available on the school website.

SECONDARY EDUCATION

The secondary education offered in the area is somewhat complex as it involves both selective and comprehensive options.

Children residing in Gainsborough, Lea, Knaith or Knaith Park are in the selective area, but are given the opportunity to withdraw their children from the selection procedure (opt out). The nearest Grammar School is Queen Elizabeth's High School and the nearest Comprehensive School is The Trent Valley Academy. Other secondary schools with which we have established links are De Aston School (Market Rasen), Huntcliff School (Kirton Lindsey), The Priory Lincoln School of Science & Technology, William Farr C of E School (Welton), Christ's Hospital School (Lincoln) and Lincoln Castle Academy (Lincoln).



Children residing in Upton, Kexby, Gate Burton or Willingham are in a comprehensive area, but are also given the opportunity to take part in the selective procedure. Parents may request that their children go to other schools in the vicinity, but there is no guarantee that these schools will be able to take them and parents will be responsible for transport arrangements and costs.

Transfer to a Grammar School is based on the result of verbal and non-verbal reasoning tests. These are predictive in the fact that they are designed to test a child's academic **potential**. They are not tests of a child's academic **achievement**. *These tests are taken at the local Grammar school.*

A booklet about selective education has been prepared by the County Council and is sent to all parents of Y6 children in September together with parental choice forms. The booklet 'Going to School in Lincolnshire' is available to download from the Lincolnshire County Council website.

SCHOOL VISITS

Visits out of school are of great educational and social value. Please encourage and support your child. Throughout the year opportunities are given for children to make educational visits to places of interest outside and within the local community. There are also visits made to school by theatre groups, musicians and artists.



Voluntary contributions will be requested to cover the cost of these outings. Insufficient funding may mean the cancellation of an outing. (See Charging Policy on the school website)

The children in Year 5 and Year 6 have a residential visit each year.

PARENTS IN SCHOOL

We aim to establish a firm partnership between parents and staff, so that the education and the development of all the children can be shared. Parents are always welcome to visit our school before and after the children start with us. A telephone call to arrange a time would be advisable. School uses a text messaging as another way of alerting parents to things that are happening in school.

The Headteacher and staff are usually available to answer any queries or concerns about individual children. Since the beginning of the day is a busy time it will usually be more convenient to talk to teachers after school.

Parents are encouraged to help in school. We ask for help on both a regular and an occasional basis. We really are most grateful for all the help we receive from parents and we do hope you will also be able to help us.



Parents who regularly come into school to work with children will need to be CRB cleared. (Criminal Records checked)

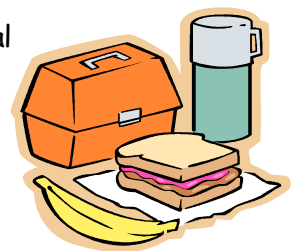
Parents are invited into school throughout the year for various events such as assemblies, fund raising and special opportunities for meeting class teachers.

The school has an active Parent Teacher Association (Friends of Lea School - FOLS), which is always seeking volunteers either on the committee or to help at events. You'll receive a warm, friendly welcome!

SCHOOL MEALS

Hot meals - We operate a Hot Meals Scheme, which costs £2.10 per meal. This should be ordered and paid for weekly on the Tuesday of the previous week. Choices to be made are between a vegetarian or non-vegetarian option, and a jacket potato with a choice of filling. Children may bring a non-fizzy drink in a non-breakable, clearly named carton if they do not wish to drink the water provided. Children who are entitled to free meals by the Local Authority receive a hot meal. Ways to apply for free meals may be obtained from the School Office.

Sandwiches - Children who bring sandwiches sit in the hall with the school meal pupils, or in a classroom. Please ensure that your child brings a healthy packed lunch in a secure, unbreakable container clearly marked with their name. If you wish to send a drink then it should be in an unbreakable container and not a fizzy drink.



LEA SCHOOL KIDS CLUB - BEFORE / AFTER SCHOOL AND HOLIDAY CLUBS



An external provider, Heath Farm Day Nursery, who also run Lea Pre-School, provide our popular wrap around childcare. Please contact them by telephone: 01427 613193 or email: leapreschoolandkidsclub@gmail.com

LEA PRE- SCHOOL

Heath Farm Day Nursery provide childcare on the school site for children aged 2 - 4 years throughout the year. Please contact them by telephone: 01427 613193 or email: leapreschoolandkidsclub@gmail.com

PERSONAL ACCIDENT INSURANCE IN SCHOOL

The insurance market offers personal accident cover for pupils 24 hours a day. Parents may not be aware of this and if they wish to avail themselves of this cover they should make enquiries with insurance brokers or companies accordingly.

WHAT TO DO IF YOU DON'T AGREE

Parents should discuss any problems with the class teacher and then the headteacher in the first instance. Most problems can be sorted out this way. If parents are still dissatisfied they can use formal arrangements for making complaints by contacting the headteacher, speaking to a governor, or contacting the Education Authority. Tel: 01522 552222. Further details and all policies may be obtained from the school or school website. (See Complaints policy on the school website)

DISCLAIMER CLAUSE

This information applies to admissions in academic year 2012/2013. It was correct at the time of printing in Sept 2012. It should not be assumed that this information is relevant to subsequent school years.



THANKYOU... ...for taking time to read this brochure. Should your child be admitted into Lea Frances Olive Anderson Church of England Primary School, we shall try to ensure that his or her education with us is both happy and successful.

If at any time you have any comments, questions, compliments or complaints, please do not hesitate to contact us. We look forward to a long and happy relationship with you and your child.

We have also attached some other documentation that you might find useful if your child becomes a pupil of our popular school.

AND FINALLY ... Here are a few comments made by our parents and pupils:

My daughter in Year 5 is progressing really well. I am very happy with the teaching she has had.

The school has a fantastic ethos and learning environment. Children are taught to respect both adults and fellow pupils.

I like the big field, the ICT suite and all the kind teachers

I like this school because I have lovely friends here

I like the hot school meals the best!

I think the most important thing for a child at age 4 is that they like and look forward to going to school and are settled and happy – of which she is – very!