

XVI PAN AMERICAN GAMES




TECHNICAL MANUAL

# triathlon



guadalajara 2011

A decorative graphic in the top right corner of the page. It features a diagonal line running from the top left towards the bottom right. Along this line, there are several stylized roses, each with a spiral center and layered petals, rendered in a light gray color.

***Technical Manual***

*This document is subject to changes.  
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to access the most recent version.*

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Guadalajara 2011*

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*Guadalajara, Mexico  
April 2011*



# Technical Manual

XVI PAN AMERICAN GAMES



## Patron of the Games

President of the  
United States of Mexico  
Felipe Calderon Hinojosa



## Host of the Games

Jalisco State Governor  
Emilio Gonzalez Marquez



## Host of the Games

Guadalajara Mayor  
Jorge Aristoteles Sandoval Diaz



## Host of the Games

President of the Mexican Olympic Committe  
Felipe Muñoz Kapamas



Dear participants,

The mission of the XVI Pan American Games Organizing Committee is to celebrate an event with the best technical and organizational conditions so that athletes, technical delegates, leaders, the media and other guests may perform their respective duties without any obstacles.

This Technical Manual aims to establish the necessary guidelines for the solid development of your sport discipline competition during the celebration of the most important sporting event of the American Continent. The Manual also incorporates certain parameters defined by the International Federations and the Pan American Confederations.

This document will provide the information required by the National Olympic Committees, Federations and athletes in order to properly plan and participate in the XVI Pan American Games Guadalajara 2011, "America's Fiesta."

Our city is looking forward to welcoming the athletes from the Americas as well as every participant who will help make this sports celebration an unforgettable experience for our city and for the subsites where these Pan American Games will surely leave a legacy.

Sincerely,

A handwritten signature in light blue ink, consisting of a stylized 'C' followed by a large loop and a trailing line.

Carlos Andrade Garín  
General Director  
XVI Pan American Games Guadalajara 2011  
Organizing Committee

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## Mexico

Mexico is situated in the northern hemisphere of the American Continent. It borders the United States of America to the north, Guatemala and Belize to the south, the Gulf of Mexico to the east, and the Pacific Ocean to the west. Its territory has a total area of 1,964,375 km<sup>2</sup>. The country is divided into 31 states and 1 Federal District.

Mexico offers a great variety of attractions including a heritage of Pre-Columbian civilizations, great archeological sites that shape the national identity and breathtakingly beautiful beaches. The country brings together the historical remains of cultures dating back thousands of years blended with the excitement of large cities. Mexico is unique thanks to its natural wealth combined with its remarkable historic elements and its internationally renowned infrastructure.

Mexico's diversity can be experienced throughout its 32 states, all of which offer an endless number of destinations where all sorts of leisure activities are there to be enjoyed.

As the birthplace of great painters like Diego Rivera and Frida Kahlo as well as acclaimed writers like Agustín Yáñez, Juan José Arreola, Octavio Paz and Carlos Fuentes, Mexico was also home to impressive muralists like José Clemente Orozco and David Alfaro Siqueiros, all of whom are part of a rich culture characterized by the expressions of all Mexicans.

Guadalajara, host city of the upcoming Pan American Games is located in the State of Jalisco, known internationally by its Mexican identity icons like "charrería", "mariachi" music and Tequila.

Jalisco offers endless possibilities: Cultural, natural, touristic and gastronomic; all of which will give the America's Fiesta a color that is distinctly Mexican.







## The City of Guadalajara

Guadalajara is the capital of the State of Jalisco. The city is located in the central region of the state and has a population of 1,600,940 people, making it the second largest city in Mexico.

The Guadalajara Metropolitan area also includes the municipalities of Zapopan, Tlaquepaque, Tonalá, Tlajomulco de Zuñiga and El Salto. Added together, the population for the metropolitan area totals 3,967,252 inhabitants according to the 2005 census.

Guadalajara is at an altitude of 1,567 meters above sea level and is one of the main cultural, economic, historic, industrial and religious centers in Mexico. All of this gives the city significant influence over the rest of the country.

“Tapatío” is the Spanish word used to refer to Guadalajara’s natives. The city is named in honor of the Spanish city of Guadalajara and the word may mean “rocky river”, “rocky valley” or “fort valley.”

### Host of major events

The city was a subsite for the Mexico 1968 Olympic Games and the 1970 and 1986 football World Cups. It has also hosted several international events such as the first Ibero-American Summit in 1991 as well as the Latin American and the Caribbean-European Union Summits in 2004. In 2005, the city was named Cultural Capital of the Americas.

In 1987, the Guadalajara “Expo” Convention Center opened its doors and for the upcoming Pan American Games, the center will act as the International Broadcast Center, Technology Operations Center, Main Operations Center and the Main Press Center.

There are more than 25,000 hotel rooms in the City and the metropolitan area is a national leader in the investment and development of commercial centers.

### Official currency

The peso is Mexico’s official currency and is represented by the symbol \$. The bills that are currently in circulation have a denomination of 20, 50, 100,



500 and 1,000 pesos. The coins in circulation are 10, 20 and 50 cents as well as 1, 5, 10 and 20 pesos.

Exchange rates vary on a daily basis so, previously consulting rates with specialized foreign exchange providers is highly recommended in order to find out about the latest exchange rate.

In Guadalajara, currency and traveler's cheques may be exchanged directly at currency exchange businesses, at some banks or at any airport. The most common currency exchange is between the US dollar and the Mexican peso, or between the Euro and the Mexican peso. Exchanging from dollar to peso is the most recommended transaction.

The official banking partner for the XVI Pan American Games Guadalajara 2011 is **Scotiabank**.

#### Credit and debit cards

Credit cards are widely used in Guadalajara as they are accepted in almost all business establishments, hotels, restaurants and travel agencies; however, it's a good idea to carry some domestic currency for incidental expenses. The most accepted cards include Visa, Master Card, Diner's Club and American Express.

#### Voltage

Electric current is at 110 volts at 60 MHz. It's the same voltage that is used in the United States and Canada. If your electronic devices run on 220 volts, you will need an adapter. Please note that the standard plugs are flat-pronged.

#### Business hours

Like most Mexican cities, office hours usually run from 9AM to 5PM. As for shopping centers, hours of operation run from 9AM to 8PM and while most open on Sundays, it's best to check before going.

#### Tipping

Tipping is not compulsory; however, at bars, restaurants, discotheques and night clubs, it is customary to leave a tip between 10 and 15 percent, not counting the value added tax (IVA) included in the bill.

For bellboys and valet parking attendants, a \$1 to \$2 US dollar tip for their service is customary in Guadalajara.





### System of measurement

The system of measures used in Mexico is the Metric-Decimal system.

Temperature is expressed in degrees Celsius and volume is expressed in liters.

### Hospitality

“Tapatíos” are widely recognized for their warmth and hospitality. You are like to feel at home in Guadalajara.

If you need tourism assistance in Guadalajara, you should be able to go to one of the Board of Tourism information booths that will be located throughout the State of Jalisco during the Pan American Games. These kiosks will be strategically placed in or around the Pan American venues.

## Guadalajara 2011 XVI Pan American Games

Mexico will host the Pan American Games for the third time (1955, 1975 y 2011), but this is the first time that the host city is not the capital of the country.

Opening Ceremony:  
Friday, October 14, 2011

Competition:  
From Friday 14 to Sunday 30  
October, 2011

Place:  
Guadalajara, Jalisco, Mexico

Participants:  
Approximately 5,900 athletes

Sports Program:

- 36 sports
- 43 disciplines
- 361 events

Subsites:

- Puerto Vallarta
- Ciudad Guzmán
- Lagos de Moreno
- Tapalpa



# XVI Pan American Games Guadalajara 2011

## Sports Calendar

### Guadalajara

			October 2011																				
			Th	Fr	Sa	Mo	Tu	W	Th	Fr	Sa	Mo	Tu	We	Th	Fr	Sa	Su					
			13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
#	Sport	Discipline/gender	Competition venue	-1	0	1 <sup>o</sup>	2 <sup>o</sup>	3 <sup>o</sup>	4 <sup>o</sup>	5 <sup>o</sup>	6 <sup>o</sup>	7 <sup>o</sup>	8 <sup>o</sup>	9 <sup>o</sup>	10 <sup>o</sup>	11 <sup>o</sup>	12 <sup>o</sup>	13 <sup>o</sup>	14 <sup>o</sup>	15 <sup>o</sup>	16 <sup>o</sup>		
<b>Opening Ceremony</b>			Omnilife Stadium																				
1	Aquatics	Diving	Omnilife Stadium																				
		Swimming	Scotiabank Aquatics Center																				
		Synchronized S.	Scotiabank Aquatics Center																				
		Water Polo	Scotiabank Aquatics Center																				
2	Archery	Pan American Archery Stadium																					
3	Athletics	Track & Field	Telmex Athletics Stadium																				
		Marathon	Pan American Marathon Circuit																				
		Race Walk	Pan American Race Walk Circuit																				
4	Badminton	Multipurpose Gymnasium																					
5	Basketball	Women's	CODE Dome																				
		Men's	CODE Dome																				
6	Basque Pelota	Revolucion Basque Pelota Complex																					
7	Bowling	Tapatio Bowling Alley																					
8	Boxing	Expo Guadalajara Arena																					
9	Cycling	BMX	CODE San Nicolas																				
		Road	Pan American Cycling Route																				
		Track	Pan American Time Trial Cycling Circuit																				
		Dressage	Pan American Velodrome																				
10	Equestrian	Eventing	Guadalajara Country Club																				
		Hípica Club	Hípica Club																				
		Santa Sofia Golf Club	Santa Sofia Golf Club																				
11	Fencing	Guadalajara Country Club	Guadalajara Country Club																				
		Multipurpose Gymnasium	Multipurpose Gymnasium																				
12	Football	Women's	Omnilife Stadium																				
		Men's	Omnilife Stadium																				
13	Gymnastics	Artistic	Nissan Gymnastics Complex																				
		Rhythmic	Nissan Gymnastics Complex																				
		Trampoline	Nissan Gymnastics Complex																				
14	Handball	Women's	San Rafael Gymnasium																				
		Men's	San Rafael Gymnasium																				
15	Hockey	Women's	Pan American Hockey Stadium																				
		Men's	Pan American Hockey Stadium																				
16	Judo	CODE II Gymnasium																					
17	Karate	San Rafael Gymnasium																					
18	Modern Pentathlon	Hípica Club																					
19	Racquetbol	Revolucion Racquetball Complex																					
20	Roller Skating	Pan American Roller Skating Track																					
21	Rugby Sevens	Tlaquepaque Stadium																					
22	Softball	Pan American Softball Stadium																					
23	Shooting	Airguns	Pan American Shooting Range																				
		Fireguns	Jalisco Hunting Club																				
24	Squash	CODE Squash Complex																					
25	Taekwondo	CODE II Gymnasium																					
26	Table Tennis	CODE Dome																					
27	Tennis	Telcel Tennis Complex																					
28	Volleyball	Women's	Pan American Volleyball Complex																				
		Men's	Pan American Volleyball Complex																				
29	Water Ski	Boca Laguna Water Ski Club																					
30	Weightlifting	Weightlifting Forum																					
31	Wrestling	CODE II Gymnasium																					
<b>Closing Ceremony</b>			Omnilife Stadium																				

### Puerto Vallarta

32	Aquatics	Open Water	API - Maritime Terminal																				
33	Triathlon		API - Maritime Terminal																				
34	Sailing		Vallarta Yatch Club																				
35	Volleyball	Beach	Pan American Beach Volleyball Stadium																				

### Cd. Guzman

34	Canoeing		Rowing and Canoeing Course																				
35	Rowing		Rowing and Canoeing Course																				

### Lagos de Moreno

36	Baseball		Pan American Baseball Stadium																				
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### Tapalpa

	Cycling	Mountain	Pan American Mountain Bike Circuit																				
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Opening & Closing Ceremony  
 Competition Day  
 Official Practice / Official Training / Podium  
 Finals

Ju	Vi	Sa	Do	Lu	Ma	Mi	Ju	Vi	Sa	Do	Lu	Ma	Mi	Ju	Vi	Sa	Do
-1	0	1 <sup>o</sup>	2 <sup>o</sup>	3 <sup>o</sup>	4 <sup>o</sup>	5 <sup>o</sup>	6 <sup>o</sup>	7 <sup>o</sup>	8 <sup>o</sup>	9 <sup>o</sup>	10 <sup>o</sup>	11 <sup>o</sup>	12 <sup>o</sup>	13 <sup>o</sup>	14 <sup>o</sup>	15 <sup>o</sup>	16 <sup>o</sup>

Version 4.6 Schedule may change without notice. 16/03/2011



## PASO

### PAN AMERICAN SPORTS ORGANIZATION

Gomez Farias #51 Colonia San Rafael Mexico, D.F. 06470  
 +(52 55) 5705 4657 | 5535 8263 | 5705 2275 Fax  
 odepa@oem.com.mx  
 www.odepa-paso.org

During the XVI Pan American Games Guadalajara 2011,  
 PASO offices will be at the PASO Family Hotel.

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TRIATHLON



TECHNICAL MANUAL

#### Executive Committee

President	Don Mario Vázquez Raña	Mexico
1st Vice President	Michael Fennell	Jamaica
2nd Vice President	Carlos Nuzman	Brazil
3rd Vice President	Felipe Muñoz Kapamas	Mexico
Secretary General	Jimena Saldaña	Mexico
Treasurer	Richard Peterkin	St. Lucia

Members Group 1	Lawrence F. Probst	United States
	Fernando Beltranena	Guatemala
	Jean-Edouard Baker	Haiti

Members Group 2	Jose Ramon Fernandez	Cuba
	Alphonso Bridgewater	St. K&N
	Veda Bruno-Víctor	Grenada



### Members Group 3

Nicole Hoevertsz  
K.A. Juman-Yassin  
Neven Ilic Alvarez

Aruba  
Guyana  
Chile

### Honorary Member

Jorge Herrera Barona

Colombia

### ACNO Vice President

Julio Cesar Maglione

Uruguay

### Executive Secretary

Reynaldo Gonzalez

Cuba

### Technical Commission

President

Michael Fennell

Jamaica

Member

Jorge Herrera Barona

Colombia

Member

Antonio Von Ondarza

Venezuela

Member

Rene Romero

Cuba

Member

Agberto Guimaraes

Brazil

Member

Caroline Assalian

Canada

### Coordination Commission

President

Carlos Nuzman

Brazil

Member

Richard Peterkin

St. Lucia

Member

Fernando Beltranena

Guatemala

Member

Nicole Hoevertsz

Aruba

Member

Michael Chambers

Canada



## National Olympic Committees

Members of the Pan American Sports Organization



AHO  
Netherlands Antilles



ANT  
Antigua



ARG  
Argentina



ARU  
Aruba



BAH  
Bahamas



BAR  
Barbados



BIZ  
Belize



BER  
Bermuda



BOL  
Bolivia



BRA  
Brazil



CAN  
Canada



CAY  
Cayman Island



CHI  
Chile



COL  
Colombia



CRC  
Costa Rica



CUB  
Cuba



DMA  
Dominica



DOM  
Dominican Republic



ECU  
Ecuador



ESA  
El Salvador



GRN  
Grenada



GUA  
Guatemala







GUY  
Guyana



HON  
Honduras



IVB  
British Virgin Islands



LCA  
St. Lucia



NCA  
Nicaragua



PAR  
Paraguay



PUR  
Puerto Rico



SUR  
Suriname



URU  
Uruguay



VEN  
Venezuela



HAI  
Haiti



ISV  
USA Virgin Islands



JAM  
Jamaica



MEX  
Mexico



PAN  
Panama



PER  
Peru



SKN  
St. Kitts & Nevis



TRI  
Trinidad and Tobago



USA  
United States



VIN  
St. Vincent and the  
Granadines



## COPAG

### XVI Pan American Games Guadalajara 2011 Organizing Committee

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+(52 33) 3003 5100 | 5535 8263 | 5705 2275 Fax  
info@guadalajara2011.org.mx | www.guadalajara2011.org.mx

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General Director	Carlos Andrade Garin <a href="mailto:candrade@guadalajara2011.org.mx">candrade@guadalajara2011.org.mx</a>
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Infrastructure Director	Hugo Rodriguez Gascon <a href="mailto:hrodriguez@guadalajara2011.org.mx">hrodriguez@guadalajara2011.org.mx</a>
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Legal Director	Cristina Santiago Villela <a href="mailto:csantiago@guadalajara2011.org.mx">csantiago@guadalajara2011.org.mx</a>
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Technical Sports Services Manager	Hellen R. Ponce Avila <a href="mailto:hponce@guadalajara2011.org.mx">hponce@guadalajara2011.org.mx</a>
Operation and Competition Manager	Sayda del Rio Chuljak <a href="mailto:sdelrio@guadalajara2011.org.mx">sdelrio@guadalajara2011.org.mx</a>





## ITU

### International Triathlon Union

President: Marisol Casado  
53 Avenue Louis- Casai P.O. Box 110  
221, 998 Harbourside Dr., North Vancouver, Canadá V7P 3TZ  
+(160) 4904 9248  
+(412) 4608 3195 Fax  
ituhdq@triathlon.org | www.triathlon.org

## PATCO

### Pan American Triathlon Confederation

President: Alberto Raúl Fonollosa  
Ramsay 2496, 6to. Piso, C1428BAN, Buenos Aires, Argentina  
+(54.11) 4784 9668  
+(54.11) 4784 9668 Fax  
iarf@triatlon.org.ar | alberto.fonollosa@triathlon.org | patco.triathlon.org

## FMTRI

### Mexican Triathlon Federation

President: Jaime Cadaval Baeza  
Av del Conscripto y Anillo Periférico s/n oficina 14, Col. Lomas de Sotelo, 11201  
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+(52 55) 5395 4712  
+(52 55) 5580 4187 Fax  
jcadaval@triatlon.com.mx | fmtri@triatlon.com.mx | www.triatlon.com.mx

## Technical Delegate

### Triathlon

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+(502) 6634 1370 + (502) 5702 9505  
mario.rodriguez@triatlon.org | roma@herrerallerandi.com







## Competition Information

### Triathlon in Guadalajara 2011

#### Competition Date and Location

The Triathlon competition at the XVI Pan American Games Guadalajara 2011 will be held on **Sunday 23, October 2011** at the API Maritime Terminal in Puerto Vallarta.

#### Events and Medals

The events to be held in the Triathlon competition of the Guadalajara 2011 Pan American Games are:

Event	Medals Standing			
	Gold	Silver	Bronze	Total
1 Women's	1	1	1	3
2 Men's	1	1	1	3
<b>Total</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>6</b>

#### Competition Format

The competition format will be according to the competition rules of the ITU. The competitors shall swim 1500m, cycle 40km, and run 10km.

#### Competition Schedule

Date	Time	Event	Gender	Phase
Oct 23	8:00	Individual	Women	Final
	11:00	Individual	Men	Final
	14:00	Medal Ceremony		



### Maximum Number of Competitors

According to the quota established by PASO, the maximum number of athletes who may compete in the Triathlon competition is seventy (70), forty (40) men and thirty (30) Women.

### Qualification System for Guadalajara 2011

#### NOC Quota

- a. The earned slots belong to the NOC.
- b. The slots are not assigned individually to the athlete who has earned it.
- c. Each NOC has the right to register a maximum of six (6) athletes: three (3) men and three (3) women.
- d. NOCs will be attributed qualification places and will select from eligible athletes to fill these places (qualification system listed below).
- e. Athletes may not qualify for their NOC for more than one (1) qualification slot.

#### Places Assignment

##### Places obtained in qualifying competitions

- a. Places 1 and 2 for men and women  
1st and 2nd places in the Triathlon competition of the XXI Central American and Caribbean Games 2010, to be held in Mayaguez, Puerto Rico, on July 23 and 24, 2010.
- b. Places 3 and 4 for Men and Women  
1st and 2nd places in the Triathlon competition of the IX South American Games (ODESUR Games) held in Medellin, Colombia, on March 26, 2011.
- c. Place 5 for Men and Women  
1st place in the South American Triathlon Championship, to be held in Salinas Ecuador February 26 2011.
- d. Place 6 for Men and Women  
1st place in the Central American and Caribbean Triathlon Championship, to be held in Guatape Colombia in June 2011.



### Slots from the ITU Ranking In Effect on June 30, 2011

Places 7 to 16 for Men – Places 7 to 13 for Women

These places will be assigned to the NOCs, following the highest positions, taking into account from the 1st to the 55th positions of the ITU World Ranking.

In case an NOC is allocated 3 places, it will not be allowed another place and this place will be attributed to the next NOC in descending order.

Should the 55th position be reached without completing the places, the remaining places will be assigned according to the Americas Ranking (PATCO)

### Slots from the PATCO Ranking in effect on June 30, 2010

Places 17 to 33 for Men – Places 14 to 23 for Women

These places will be assigned to the NOCs, following the highest positions, taking into account from the 1st to the 125th position of the PATCO Ranking.

In case an NOC is allocated 3 places, it will not be allowed another place and this place will be attributed to the next NOC in descending order.

Should the 125 position be reached without completing the places, the remaining places will be assigned by invitation from PATCO.

### Slots for Host Country (Mexico)

Places 34 to 36 for Men – Places 24 to 26 for Women

These places will be assigned to the Host Country.

If Mexico obtains slots in any of the above mentioned allocations, these slots will be assigned by:

- a. ITU Ranking in effect on June 30, 2011 from the last position used on item 2) until the 125th position. If the 125th position is reached and the slots have not yet been filled, these will be assigned according to the Americas Ranking (PATCO).



PATCO Ranking in effect on June 30, 2010 from the last position used on item 3) until the 125th position. If the 125th position is reached and the slots have not yet been filled, these will be assigned by invitation from the Pan American Triathlon Confederation.

**Invitation Slots**

Places 37 to 40 for Men – Places 27 to 30 for Women

These will be assigned by invitation according to the PATCO.

**Qualification Process Summary**

Men		Place Assignments	Women	
Num.	Places		Places	Num.
2	1 and 2	2010 Central America and Caribbean Games	1 and 2	2
2	3 and 4	2010 South American Games (ODESUR Games)	3 and 4	2
1	5	2011 CA & Caribbean Triathlon Championships	5	1
1	6	2011 South American Triathlon Championships	6	1
10	7 to 16	World Ranking in effect 30/06/2011	7 to 13	7
17	17 to 33	PATCO Americas Ranking in effect on 30/06/2001	14 to 23	10
3	34 to 36	Host Country	24 to 26	3
4	37 to 40	Invitation until 30/06/2011	27 to 30	4
<b>40</b>		<b>Total Spots</b>		<b>30</b>

**Qualification System Approval**

The qualification system was revised and approved by PATCO on May 25, 2010.

**2012 London Olympic Qualification**

The XVI Pan American Games Guadalajara 2011 will be considered a Triathlon qualification competition for the London 2012 Olympic Games.







Male and Female gold medalists will directly qualify to the London 2010 Olympic Games.

The XVI Pan American Games Guadalajara 2011 will be considered the Pan American Triathlon Championships 2011 and it will add points to the World Ranking (ITU) and the Pan American Ranking (PATCO).

#### Technical Meeting

- a. The technical meeting will be held on **Saturday, October 22, 2011**, at the host Hotel at 16:00 hrs. in Puerto Vallarta, Jalisco.
- b. It may be attended by a maximum of two representatives from each NOC and, if necessary, an interpreter or attaché.
- c. Team Leaders must collect their invitations for the Technical Meeting from the SIC at the Pan American Village upon arrival.
- d. The Technical Delegate and the Triathlon Competition Manager will preside over the meeting, which will be conducted in english and spanish.

#### Technical Officials

Technical Officials and Jury Members shall be appointed according ITU and PATCO Rules and Regulations.

#### Protests and Appeals

Protests shall be resolved under ITU and PATCO Rules.

#### Competition Venue

The Triathlon Competition will take place in the API Maritime Terminal which is located on Francisco Medina Asencio Avenue, Puerto Vallarta, Jalisco.







## General Guidelines for Participation

### Elegibility

To be eligible for participation in the XVI Pan American Games Guadalajara 2011, a competitor must comply with the Pan American Games Regulations as well as the corresponding International Federation Rules and must be entered by his or her NOC.

#### Nationality of competitors

All competitors that participate in the XVI Pan American Games Guadalajara 2011 must have the nationality of the NOC with which he or she is registered.

A competitor's nationality is determined according to the Pan American Games Regulations, Section IV, Item 3.

#### Gender verification

Gender verification cases shall be carried out in accordance with the Pan American Games Regulations, Section IV, Item 7.

### Entries

Only NOCs recognized by PASO and whose National Federations are affiliated with the corresponding International Federation as well as the Pan American Confederation or the applicable Continental Sport Organization may enter competitors to the XVI Pan American Games Guadalajara 2011.

#### Entry by number

Entry by Number forms (to indicate the number of participants in each individual and team event) must be fully completed and returned to COPAG no later than midnight (local time) on Thursday, **July 14, 2011**.

The number of entries submitted for participants may not vary by more than 10% of the final entries, as per the Pan American Games Regulations, Section V, Item 3.



### Entry by name

An Entry by Name form is required for each eligible participant in the XVI Pan American Games Guadalajara 2011. Entries by name must be completed by each NOC on the official form supplied by COPAG and returned no later than midnight (Mexico local time) on Wednesday, **September 14, 2011**.

Both, the Entry by Number and the Entry by Name forms from each NOC must be submitted on the official forms supplied by COPAG in accordance with the procedure described in the XVI Pan American Games Guadalajara 2011 Entries Manual.

For questions or clarification, COPAG offers the mailbox:

[inscripciones@guadalajara2011.org.mx](mailto:inscripciones@guadalajara2011.org.mx)

### Awards

Awards for the events in the XVI Pan American Games Guadalajara 2011 competitions will be granted in accordance with the Pan American Games Regulations, Section XIII.

First Place:	Gilded medal and certificate
Second Place:	Silver-plated medal and certificate
Third Place:	Bronze-plated medal and certificate
Fourth to Eighth Places:	Certificate

In the events where stated in the technical manual, there will be two (2) bronze medals for third places.

### General Rules

The competition at the XVI Pan American Games Guadalajara 2011 will be held in accordance with the PASO Statute and corresponding International Federation Rules and Regulations in effect at the time of the Games. Any unforeseen cases not covered by the rules and regulations will be resolved as follows:

- a. Cases of a general nature will be resolved in accordance with the PASO Statute and Pan American Games Regulations.
- b. Issues of a technical nature will be resolved in accordance with the procedures of the corresponding Pan American Confederation or Continental Sport Organization.





### Competition Rules

According to the Pan American Games Regulations, the development of the competition of the XVI Pan American Games Guadalajara 2011 is the responsibility of the PASO Technical Committee in coordination with COPAG, the corresponding International Federation as well as the Pan American Confederation or Continental Sport Organization.

### Team Clothing and Equipment

Clothing and equipment worn or used by athletes and other participants in the XVI Pan American Games Guadalajara 2011 must comply with the Pan American Games Regulations and applicable International Federation Rules and Regulations, following the rules established at the NOC Usage Guidelines for Manufacturer Trademarks.

### Training Venue

All training venues will have security access for accredited team members only, and public access will not be allowed. The equipment at the training venues will meet respective International Federation requirements. COPAG will provide the training schedule in the Team Leader's Guide.

### Doping Control

Doping Control during the XVI Pan American Games will be conducted in accordance with PASO Medical Commission Rules and the respective International Federation Regulations, and will follow the standards and procedures under the World Anti-Doping Program.







## Games Services

### Sport Information Center (SIC)

The Sports Information Center aims to provide NOC team officials (Chefs de Mission Chiefs and Team Leaders) and competition officials with technical sport and general information, such as:

- a. Competition programs
- b. Training schedules
- c. Official communications from the participating sports organizations
- d. Official results

In addition, the SIC will inform and confirm transportation schedules and will verify athlete registrations. There will be two types of sport information centers:

1. The Main Sport Information Center at the Pan American Village
2. Sport Information Center in each competition venue.

#### Pan American Village SIC

- a. Access the SIC at the Pan American Village will be granted only to the Chefs de Mission, Team Leaders, Technical Officials and others officially authorized by each respective NOC.
- b. At the Delegation Registration Meeting (DRM), the Chefs de Mission will receive an entry by name form for naming the Team Officials who will entitled SIC services. Athletes and representatives from the media will not have access to the SIC.
- c. Dates and hours of operation:  
**September 29 to November 2, 2011**  
07:00AM – 10:00PM
- d. The Pan American Village SIC will have specific information stands for all the sports included in the sports program for the XVI Pan American Games Guadalajara 2011.



### Competition Venue SIC

- a. The service will be given to the Chefs de Mission, Team Leaders, Technical Officials, Competition Officials and others officially authorized by each respective NOC and COPAG.
- b. At the Delegation Registration Meeting (DRM), the Chefs de Mission will receive an entry by name form for naming the Technical Officials who will be entitled to the services of the SIC at the venue. Athletes and representatives from the media will not have access to the SIC.
- c. Dates and hours of operation: two hours prior to each day of competition and one hour after the end of each day of competition.

### Transportation

Transportation services for the XVI Pan American Games will begin on **September 29, 2011**. Athletes and Team Officials that arrive to the International airports of Mexico City (Benito Juarez) and Guadalajara (Miguel Hidalgo y Costilla) will be received and assisted by COPAG's transportation services staff. A transportation service to take athletes and officials to the Pan American Village will be available on a 24-hour basis at the Miguel Hidalgo y Costilla airport.

Participants bearing a T4 accreditation will have access to exclusive vehicles (dates and hours of operation to be determined), by sport according to the competition schedule. The COPAG transportation system will supply all the athletes and officials with the necessary and timely information for transportation to and from the airports, training and competition venues, and the Pan American Village.

On competition days, authorized athletes and officials will be transported in a designated shuttle bus during the established schedule according to the general program, which will be provided.

Transportation to the training venues will be scheduled and provided upon specific request, submitted 24 hours in advance at the transportation information stand at the Pan American Village.







Detailed information will be provided during the Chefs de Mission Seminar.

### Pan American Village

During the Games, over 7,500 athletes and team officials will lodge in the Pan American Village, which has a total of 4 buildings and 951 apartments.

The Pan American Village will officially open on Tuesday **October 4, 2011** and it will close on **November 2, 2011**.

The Village is divided into two areas: the International Zone and the Residential Zone.

Apart from basic food and beverage and accommodation services, the Residential Zone will feature a running track, a swimming pool, a gymnasium with sauna and a polyclinic.

The International Zone will feature an Internet and TV room, a bank, a beauty parlor, a travel agency, an outdoor theater as well as laundry and dry cleaning services, ecumenical chapel and fast food areas.

### Media Services

#### a. Mixed Zones

The mixed zones will be set up in the competition venues to facilitate interactions between athletes and the media. Athletes must pass through the mixed zone after finishing their competitions, but they are not obliged to answer questions from the media. Each journalist must conduct the interview in one minute.

#### b. Press Conference

Generally, a press conference with the medalists will be organized immediately after each final (if necessary, coaches and other athletes may also be invited). COPAG's Media Services staff will introduce the competitors in the press room. During the conference, there will be simultaneous translation.



## Medical Services

From the opening of the Pan American Village, ample and efficient medical services will be available, with quick attention guaranteed to those who require it, whether inside or out of the Pan American venues

### Medical Services at the Pan American Village

- a. Comprehensive, accessible and efficient medical care will be provided during the XVI Pan American Games Guadalajara 2011 to everyone requiring assistance in any of the Pan American installations, including non-competition venues.
- b. The Polyclinic, a medical facility within the Residential Zone of the Pan American Village, will provide all persons with access to the Village a comprehensive range of services including sports medicine, physiotherapy, orthopedics, radiology, pharmaceutical services, dental services, general medical consulting services, and 24-hour emergency service. The clinic will also have the availability of an ambulance service outfitted with a mobile Intensive Care treatment unit. This center will be linked to a network of accredited hospitals for ongoing care, if required.
- c. A first-aid station will be in operation at the Village's International Zone.
- d. Designated members of the Pan American Family will receive free emergency medical treatment within the medical services facilities from their official arrival date to their official departure date.

### On-site Medical Services at Training and Competition Venues

Medical Stands will be available to render first aid to athletes and officers at every Training and Competition venue, with ambulances available to be used for emergency transportation to certified hospitals, if necessary.





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