



ROYAL AUSTRALIAN AIR FORCE
OFFICE OF THE CHIEF OF AIR FORCE

R1-6-C001, CANBERRA ACT 2600

CAF Directive 3 /10

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See Distribution

DIRECTIVE BY THE CHIEF OF AIR FORCE

ANNUAL CAF ESSAY COMPETITION

INTRODUCTION

1. The ability to debate and critically analyse air power history and theory within the Australian context is a critical requirement for the Air Force as a modern, relevant and evolving element of the ADF. The development of the intellectual capacity of Air Force's personnel to perform such critical analysis is key to developing the Air Force's professional mastery and ensuring a high quality of air power understanding and debate in Australia. There is also a need to promote greater intellectual analysis and debate amongst the wider Australian community on air power issues.

2. Air Force members have traditionally been reluctant to distil their thoughts on air power or discuss Air Force history in the written format such as journals and essays. Further, the opportunity for many people to publish their analyses in a credible forum has been limited and there has been little reward or opportunity provided. There is also a distinct disparity between what the average Air Force member thinks, writes and discusses about their Service or specialisation to that of their colleagues from other Services and abroad. At a time when Air Force needs to increasingly think innovatively and critically about its future roles and organisation, there is an equal need and opportunity to inspire Air Force members to embrace this challenge.

3. Accordingly, Air Force has implemented the annual CAF Essay Competition (CAFEC) to promote the development of air power analysis by inspiring people, particularly RAAF members, to think and write about air power history, as well as contemporary and future issues. While the RAAF has been fortunate to have had devoted individuals who have recorded much of its history, there have been few avenues available to capture the contemporary thinking of its members. To overcome this, there is a need to promote such work within the RAAF, the ADF and the wider Australian community. The CAFEC will provide this opportunity and comprise two sections:

- a. AVM H.N. Wrigley Section for air power analysis; and
- b. PLTOFF R.H. Middleton, VC Section for air power historical analysis.

PURPOSE

4. The purpose of this Directive is to detail the policy and administration of the CAFEC.

AIM

5. The aim of the CAFEC is to promote the development of air power by inspiring interested individuals, particularly RAAF members, to critically analyse air power history, as well as contemporary and future air power issues.

EXECUTION

6. **CAFEC Management.** The CAFEC is to be conducted annually and managed in accordance with this Directive. The Director APDC (DAPDC) is responsible for the administration of the CAFEC.

7. **CAFEC Rules and Criteria.** Specific rules and guidelines for the AVM H.N. Wrigley Section and the PLTOFF R.H. Middleton, VC Section are detailed in annexes A and B respectively. Annexes C and D contain relevant submission and style guide information. Specific essay questions will be promulgated annually by DAPDC, after consultation with CAF.

8. **Selection Process.** The following selection process will apply for the CAFEC:

- a. Essays will be shortlisted, and placed in a recommended order, by a three person panel comprising DAPDC, an APDC Academic (RAAF Historian or DD-Strategy), and an acknowledged Australian air power or national security strategy academic on the invitation of CAF.
- b. The winning essay will be selected by CAF from a prioritised short list of three.
- c. CAF may elect not to award a prize (one or both) if there is insufficient competition (quantity and/or quality) for a given year. Likewise, CAF reserves the right to recognise in an appropriate manner high quality submissions that did not win the respective prize.

9. **Prize Presentation.** The CAFEC prizes will be awarded by CAF at the Annual RAAF Awards Night.

10. **Copyright and Publishing.** Copyright of all submitted essays will rest with the Chief of Air Force, Royal Australian Air Force and award winning essays, as well as other essays deemed of suitable quality, may be published by the APDC with the entrant's agreement. The author's name will be used, not the pseudonym.

11. **Communication.** The CAFEC will be advertised through the Commander's Net, Service newspapers, DEFGRAM and the APDC web site. DAPDC is to ensure that an appropriate communications strategy is developed for every annual CAFEC. Equally as important, however, is the promotion of the competition by RAAF senior officers and commanders as part of Air Force's development of air power professional mastery.

12. **Financial Considerations.** Entrants should note that they may incur a tax liability if they receive a prize through the CAFEC. It is the individual responsibility of entrants to discuss this matter with a financial or tax advisor taking into account their specific circumstances and the potential financial and/or tax implications of winning a CAFEC Prize.

RESPONSIBILITIES

13. **Director APDC** is responsible for the coordination and administration of the CAFEC.
14. **ASRP-AF** is responsible for providing financial resources required for the CAFEC.
15. **DCOORD-AF** is responsible for the RAAF Awards Night and Commander's Net aspects of the CAFEC as well as any RAAF reputation management aspects.
16. **COMDT ADFA**, through the Chief of Air Force Fellow, is requested to promote the CAFEC (in particular, the PLTOFF R.H. Middleton, VC Section) at ADFA, and facilitate inclusion of the winner on the ADFA Battlefield Study Tour noting that all costs will be paid by Air Force.
17. **RAAF Commanders** are to actively encourage Air Force personnel to participate in the CAFEC as part of their professional development.

IMPLEMENTATION

18. This Directive is to take effect immediately and will remain in effect until replaced or rescinded.

SPONSOR

19. This CAF Directive is sponsored by DCAF. DAPDC is the coordinator and manager of the CAFEC. All inquiries concerning CAFEC should be addressed to Deputy Director - Education, APDC (email: airpower@defence.gov.au).



M.D. BINSKIN, AM
Air Marshal
Chief of Air Force

3 March 2010

Annexes:

- A. AVM H.N. Wrigley Section
- B. PLTOFF R.H. Middleton, VC Section
- C. Chief of Air Force Essay Competition Declaration
- D. Chief of Air Force Essay Competition Style Guide Requirements

Distribution:

DCAF
COMDT ADFA
ASRP-AF
CDR AFTG
DGPERS-AF
DGSP-AF
DCOORD-AF
DAPDC

AVM H.N. WRIGLEY SECTION

1. **Introduction.** AVM H.N. Wrigley was the first senior RAAF officer recognised for seriously thinking and writing about air power. The prize for the AVM H.N. Wrigley Section will be awarded to the best essay on air power.
2. **Eligibility.** Eligibility criteria for the AVM H.N. Wrigley Section is:
 - a. Must be an Australian citizen or recognised foreign military exchange officer serving with the ADF.
 - b. Entrants are not to hold an academic qualification higher than Master's degree level nor should they have published anything more substantial than a paper (i.e. not a monograph or a book).
 - c. Essays may have been submitted for other purposes (courses, etc) but should not have been previously published.
3. **Topics.** Essay subjects are to be submitted on one of the advertised air power themes developed by APDC annually and endorsed by CAF. These themes will be related to Air Force/national security/air power issues and will be broad enough to allow participants to apply innovative and creative thought.
4. **Essay Length.** The essay is to be no longer than 5,000 words in length.
5. **Essay Layout.** The essay's layout and style is to accord with annex D and standard referencing conventions.
6. **Pseudonym.** The entrant's name is not to appear on the essay so as to ensure that the marking process is completely neutral. A pseudonym, which is to appear on the title page of the essay, is to be used. If published, the essay will appear under the author's name, not the pseudonym.
7. **Declaration.** Each competitor is to submit a completed and signed declaration. A copy of this declaration is included at annex C.
8. **Closing Date.** The essay must be received by APDC no later than 1 November of each year. Entries that fail to comply with the nominated deadline will not ordinarily be accepted for the competition without a sufficiently compelling reason. DAPDC reserves the right to reject any late entry.
9. **Prize.** The recipient of the AVM H.N. Wrigley Prize will be awarded:
 - a. \$2,000 cash; and
 - b. Framed certificate signed by CAF.
10. **Financial Considerations.** Winners of the AVM H.N Wrigley Prize may incur tax liabilities subject to their personal circumstances.

ANNEX B

PLTOFF R.H. MIDDLETON, VC SECTION

1. **Introduction.** PLTOFF R.H. Middleton, VC, age 26, was posthumously awarded the VC and commissioned with the rank of PLTOFF from FSGT after being killed returning his stricken aircraft and fellow aircrew to the relative safety of the British coastline. The winner of the PLTOFF R.H. Middleton, VC Section is awarded to the best essay on an air battle/operation/campaign by an RAAF ADFA Officer Cadet.
2. **Eligibility.** Eligibility criteria for the PLTOFF R.H. Middleton, VC Section is:
 - a. Must be a RAAF ADFA Officer Cadet.
 - b. Essays may have been submitted for other purposes (courses, etc) but should not have been previously published.
3. **Topics.** Entries are to be an analysis of an air battle/operation/campaign selected by CAF.
4. **Essay Length.** The essay is to be no longer than 3,000 words in length.
5. **Essay Layout.** The essay's layout and style is to accord with annex D and standard referencing conventions.
6. **Pseudonym.** The entrant's name is not to appear on the essay so as to ensure that the marking process is completely neutral. A pseudonym, which is to appear on the title page of the essay, is to be used. If published, the essay will appear under the author's name, not the pseudonym.
7. **Declaration.** Each competitor is to submit a completed and signed declaration. A copy of this declaration is included at annex C.
8. **Closing Date.** The essay must be received by APDC no later than 1 November of each year. Entries that fail to comply with the nominated deadline will not ordinarily be accepted for the competition without a sufficiently compelling reason. DAPDC reserves the right to reject any late entry.
9. **Prize.** The recipient of the PLTOFF R.H. Middleton, VC Prize will be awarded fully funded sponsorship on the annual ADFA Battlefield Study Tour conducted during the year in which the prize is awarded. This opportunity will include:
 - a. Return economy class airfare;
 - b. Accommodation and meals at official rates for the duration of the visit;
 - c. All in-country travel costs;
 - d. Member will be considered on duty for the duration of the visit; and
 - e. Framed certificate signed by CAF.
10. **Financial Consideration.** Winners of the PLTOFF R.H. Middleton, VC Prize may incur tax liabilities subject to their personal circumstances.

**CHIEF OF AIR FORCE ESSAY COMPETITION
DECLARATION**

1. Attached in a separate envelope is my entry for the Chief of Air Force Essay Competition (CAFEC).

I am entering it in the following section (mark one only):

- AVM H.N. Wrigley
- PLTOFF R.H. Middleton, VC

2. If entering in the AVM H.N. Wrigley Section, I certify that I am an Australian Citizen or that I am part of an official military exchange program with the Australian Defence Force.

3. The essay is identified by the pseudonym (Mandatory)

4. The essay is my own unassisted work.

5. I accept as final the judgment of the officers appointed by the Chief of Air Force to judge the competition.

6. I hereby assign to the Chief of Air Force, Royal Australian Air Force, my copyright in the essay and agree to it being published by Air Power Development Centre if I win the CAFEC.

7. I acknowledge that I may incur a tax liability if I receive a prize through the CAFEC. It is my responsibility to discuss this matter with a financial or tax advisor taking into account my specific circumstances and the potential financial and/or tax implications of winning a CAFEC Prize.

8. Entrant's Details:

Last Name:

First Name:

Rank (if relevant):

PMKEYS Number (if relevant):

Service (if relevant):

Full Postal Address:

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E-mail Address:

Contact Telephone Number.....

Signed: Date:
(Entrant)

**CHIEF OF AIR FORCE ESSAY COMPETITION
STYLE GUIDE REQUIREMENTS**

1. Entries will be assessed on compliance with essay layout requirements, correct English usage, coverage of the chosen topic, quality of argument, length and individual author style as specified below.
2. Essays must be original works and be no longer than 5,000 words for the AVM H.N. Wrigley Section and 3,000 words for the PLTOFF R.H. Middleton, VC Section. A penalty of 10 per cent will be applied to essays exceeding this limit. Shorter essays of high quality are as acceptable.
3. Essays are to be in English and printed format (not hand written) using single spacing on international size A4 (297mm x 210mm) paper.
4. Essays are to be in Times New Roman, font 12.
5. No classified material should be used in the essays.
6. Essays are to be in PC compatible Word format. Hardcopy and electronic copies on CD or DVD are required.
7. Essay footnotes and bibliography must give full acknowledgement to source material, using accepted layout and referencing systems which cite the author, date and page of the book, article or other text from which the material is derived. A separate 10 per cent penalty will be applied to essays for inconsistent application of the layout chosen by the entrant and/or for inadequate use of footnotes and bibliography that do not enable sources to be identified and verified by the assessing panel.
8. Detection of plagiarism will result in immediate disqualification. Plagiarism is considered any direct use made of another author's work which does not acknowledge or attribute the source of such material.