



CHERIE BERRY
COMMISSIONER

THOMAS M. CHAMBERS
BUREAU CHIEF
ELEVATOR AND AMUSEMENT DEVICE BUREAU

DATE: February 3, 2014

MEMORANDUM TO: All Amusement Companies

FROM: Thomas M. Chambers
Bureau Chief

RE: 2014 Amusement Device Inspection Procedures

Please be advised of the 2014 amusement device inspection policy and procedures. All inspections will be conducted as per the following procedures. Please review procedures relevant to specific devices on our web site. www.nclabor.com/elevator/memos.htm.

As in past years, our Safety Inspectors may visit the site a day before the requested inspection date (at no charge). The reason for this is to identify any conditions the equipment may have that would need to be addressed before assembly.

On the day of the requested inspection, the owner of the devices are required to provide copies of all device manuals, maintenance records, training records for ride operators and the last inspection report (either in-state or out-of-state report). Failure to provide any of the listed documents will result in the inspection not being conducted until any missing documentation is provided.

The Safety Inspectors will not begin any inspections until all power source units have been inspected for safety compliance.

The owner will be responsible to notify the Safety Inspectors on site that the devices are ready for inspection. At that time they will begin the inspection. (Note: Any and all violations found after the inspection begins will be documented on the safety inspection report.)

The inspections will be conducted between the hours of 8:00 am to 7:00 pm (except state holidays and weekends) provided the devices are ready for inspection before 7:00 pm. (Note: These Inspection hours mean the Safety Inspectors leave their office after 8:00 am and return to their office by 7:00 pm.) Weekend/Holiday inspections will be an additional \$250 per show at a location unless you have a contract that calls for you to provide other equipment from other companies.

Safety Inspectors will be on site the date and time of the requested inspection. If the inspection request is for 5:00 pm, they will be present and all devices shall be ready for inspection at that time. Failure to have the devices ready for inspection by the requested time will result in the inspection not being conducted. The owners also will be required to request an inspection at a later date that the Safety Inspectors' schedule will allow.

Please be sure to schedule accordingly and allow sufficient time for our Safety Inspectors to inspect all devices on site.

As of January 1, 2014 Chance Inverters are no longer allowed to operate in the State of North Carolina.

Any devices scheduled to operate in the state that have not operated in the state before are required to send a paper or electronic copy of the manual to our office. At a minimum, the manual shall cover the setup; tear down, operation, electrical schematic, hydraulic schematic, pneumatic schematic, parts list, fasteners and torque values. Failure to provide this information in a timely manner will result in the ride not opening.

The procedures above apply to all amusement companies and all locations regardless of the number of devices owned or requested to be inspected by the company.

If you have any questions, please contact your local Safety Inspection Supervisor for additional details.

/nfv

Cc: Safety Inspectors
Supervisors