



# Virginia Absentee Ballot Application Form



You can check the status of your absentee ballot request and ballot by calling your local General Registrar, the State Board of Elections toll free number or checking through the State Board of Elections website: [www.sbe.virginia.gov](http://www.sbe.virginia.gov)

## State Board of Elections Contact Info:

**Phone:** (804) 864-8901    **Toll Free:** (800) 552-9745

**Fax:** (804) 371-0194    **TTY:** (800) 260-3466

**Email:** [info@sbe.virginia.gov](mailto:info@sbe.virginia.gov)

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**WARNING: INTENTIONALLY VOTING MORE THAN ONCE IN AN ELECTION OR MAKING A MATERIALLY FALSE STATEMENT ON THIS FORM CONSTITUTES THE CRIME OF ELECTION FRAUD, WHICH IS PUNISHABLE UNDER VIRGINIA LAW AS A FELONY. VIOLATORS MAY BE SENTENCED TO UP TO 10 YEARS IN PRISON, OR UP TO 12 MONTHS IN JAIL AND/OR FINED UP TO \$2,500.**

## Privacy Act Notice:

This form collects personal information, including your social security number, for identification and to prevent fraud. Your application will be denied if you fail to provide the last four digits of your social security number or any other information required to determine your qualification to vote absentee. Federal law (the Privacy Act) and state law (Va. Code § 24.2-701 and the Government Data Collection and Dissemination Practices Act) authorize collecting this information and restrict its use to official purposes only.

List of Voter Registration Offices  
(General Registrar) as of 7/01/2013

**Accomack County**

PO Box 97  
Accomac, VA 23301-0097  
(757) 787 • 2935

**Albemarle County**

PMB 404, 536 Pantops Center  
Charlottesville, VA 22911  
(434) 972 • 4173

**Alexandria City**

132 North Royal St, Ste. 100  
Alexandria, VA 22314-3283  
(703) 746 • 4050

**Alleghany County**

110 Rosedale Ave, Ste. D  
Covington, VA 24426-1294  
(540) 965 • 1690

**Amelia County**

PO Box 481  
Amelia, VA 23002-0481  
(804) 561 • 3460

**Amherst County**

PO Box 550  
Amherst, VA 24521-0550  
(434) 946 • 9315

**Appomattox County**

PO Box 8  
Appomattox, VA 24522-0008  
(434) 352 • 5302

**Arlington County**

2100 Clarendon Blvd, Ste. 320  
Arlington, VA 22201-5400  
(703) 228 • 3456

**Augusta County**

PO Box 590  
Verona, VA 24482-0590  
(540) 245 • 5656

**Bath County**

PO Box 157  
Warm Springs, VA 24484-0157  
(540) 839 • 7266

**Bedford County**

County Admin Building  
122 East Main St, Ste. 204  
Bedford, VA 24523-2000  
(540) 586 • 7649

**Bland County**

PO Box 535  
Bland, VA 24315-0535  
(276) 688 • 4441

**Botetourt County**

PO Box 62  
Fincastle, VA 24090-0062  
(540) 473 • 8235

**Bristol City**

300 Lee St  
Bristol, VA 24201-4327  
(276) 645 • 7318

**Brunswick County**

100 Tobacco St, Rm. 103  
Lawrenceville, VA 23868-1823  
(834) 848 • 4414

**Buchanan County**

PO Box 975  
Grundy, VA 24614-0975  
(276) 935 • 6534

**Buckingham County**

PO Box 222  
Buckingham, VA 23921-0222  
(434) 969 • 4304

**Buena Vista City**

2039 Sycamore Ave  
Buena Vista, VA 24416-3133  
(540) 261 • 8605

**Campbell County**

PO Box 103  
Rustburg, VA 24588-0103  
(434) 332 • 9579

**Caroline County**

PO Box 304  
Bowling Green, VA 22427-0304  
(804) 633 • 9083

**Carroll County**

Governmental Center  
605-3 Pine St, B 110  
Hillsville, VA 24343-1404  
(276) 730 • 3035

**Charles City County**

PO Box 146  
Charles City, VA 23030-0146  
(804) 652 • 4606

**Charlotte County**

PO Box 118  
Charlotte CH, VA 23923-0118  
(434) 542 • 5856

**Charlottesville City**

PO Box 911  
Charlottesville, VA 22902-0911  
(434) 970 • 3250

**Chesapeake City**

411 Cedar Rd  
Chesapeake, VA 23322-5566  
(757) 277 • 9797

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(757) 277 • 9797

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Chesapeake, VA 23322-5566  
(757) 277 • 9797

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411 Cedar Rd  
Chesapeake, VA 23322-5566  
(757) 277 • 9797

**Chesterfield County**

PO Box 1690  
Chesterfield, VA 23832-1690  
(804) 748 • 1471

**Clarke County**

PO Box 555  
Berryville, VA 22611-0555  
(540) 955 • 5168

**Colonial Heights City**

PO Box 3401  
Colonial Heights, VA 23834-9001  
(804) 520 • 9277

**Covington City**

515 E. Pine St  
Covington, VA 24426-1534  
(540) 965 • 6380

**Craig County**

PO Box 8  
New Castle, VA 24127-0008  
(540) 864 • 6190

**Culpeper County**

151 North Main St, Ste. 301  
Culpeper, VA 22701  
(540) 825 • 0652

**Cumberland County**

PO Box 125  
Cumberland, VA 23040-0008  
(804) 492 • 4504

**Danville City**

515 Main St  
Danville, VA 24541-1317  
(434) 799 • 6560

**Dickenson County**

PO Box 1306  
Clintwood, VA 24228-1306  
(276) 926 • 1620

**Dinwiddie County**

PO Box 365  
Dinwiddie, VA 23841-0365  
(804) 469 • 4500 option 7

**Emporia City**

PO Box 1092  
Emporia, VA 23847-1092  
(434) 634 • 9533

**Essex County**

PO Box 1561  
Tappahannock, VA 22560-1561  
(804) 443 • 4611

**Fairfax County**

12000 Govt Ctr Pkwy, Ste. 323  
Fairfax, VA 22035-0081  
(703) 222 • 0776

**Fairfax City**

Sisson House  
10455 Armstrong St  
Fairfax, VA 22030-3640  
(703) 385 • 7890

**Falls Church City**

300 Park Ave, Rm. 101E  
Falls Church, VA 22046-3332  
(703) 248 • 5085

**Fauquier County**

32 Waterloo St, Ste. 207  
Warrenton, VA 20186-3238  
(540) 422 • 8290

**Floyd County**

100 East Main St, Rm. 302  
Floyd, VA 24091-2101  
(540) 745 • 9350

**Fluvanna County**

PO Box 44  
Palmyra, VA 22963-0044  
(434) 589 • 3593

**Franklin County**

1255 Franklin St, Ste. 106  
Rocky Mount, VA 24151-1289  
(540) 483 • 3025

**Franklin City**

PO Box 42  
Franklin, VA 23851-0042  
(757) 562 • 8545

**Frederick County**

107 North Kent St, Ste. 102  
Winchester, VA 22601-5039  
(540) 665 • 5660

**Fredericksburg City**

Executive Plaza  
601 Caroline St, Ste. 500-A  
Fredericksburg, VA 22401  
(540) 372 • 1030

**Galax City**

PO Box 1045  
Galax, VA 24333-1045  
(276) 236 • 7509

**Giles County**

201 N. Main St, Ste. 1  
Pearisburg, VA 24134-1611  
(540) 921 • 2802

**Gloucester County**

PO Box 208  
Gloucester, VA 23061-0208  
(804) 693 • 3659

**Goochland County**

PO Box 1013  
Goochland, VA 23063-1013  
(804) 556 • 5803

**Grayson County**

PO Box 449  
Independence, VA 24348-0449  
(276) 773 • 2842

**Greene County**

PO Box 341  
Stanardsville, VA 22973-0341  
(434) 985 • 5213

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(434) 985 • 5213

**Greene County**

PO Box 341  
Stanardsville, VA 22973-0341  
(434) 985 • 5213

**Greensville County**

PO Box 1092  
Emporia, VA 23847-1092  
(434) 348 • 4228

**Halifax County**

PO Box 400  
Halifax, VA 24558-0400  
(757) 476 • 3322

**Hampton City**

1919 Commerce Dr, Ste. 280  
Hampton, VA 23666  
(757) 727 • 6218

**Hanover County**

PO Box 419  
Hanover, VA 23069-0419  
(804) 365 • 6080

**Harrisonburg City**

PO Box 20031  
Harrisonburg, VA 22801-7531  
(540) 432 • 7707

**Henrico County**

PO Box 90775  
Henrico, VA 23273-0775  
(804) 501 • 4347

**Henry County**

PO Box 7  
Collinsville, VA 24078-0007  
(276) 638 • 5108

**Highland County**

PO Box 386  
Monterey, VA 24465-0386  
(540) 468 • 2013

**Hopewell City**

309 North 2nd Ave  
Hopewell, VA 23860-2704  
(804) 541 • 2232

**Isle of Wight County**

PO Box 77  
Isle of Wight, VA 23397-0077  
(757) 365 • 6230

**James City County**

PO Box 3567  
Williamsburg, VA 23187-3567  
(757) 253 • 6868

**King & Queen County**

PO Box 56  
King & Queen CH, VA 23085-0056  
(804) 785 • 5980

**King George County**

PO Box 1359  
King George, VA 22485-1359  
(540) 775 • 9186

**King William County**

PO Box 173  
King William, VA 23086-0173  
(804) 769 • 4952

**Lancaster County**

PO Box 159  
Lancaster, VA 22503-0159  
(804) 462 • 5277

**Lee County**

PO Box 363  
Jonesville, VA 24263-0363  
(276) 346 • 7780

**Lexington City**

PO Box 922  
Lexington, VA 24450-0922  
(540) 462 • 3706

**Loudoun County**

750 Miller Drive, SE, Ste. C  
Leesburg, VA 20175-8916  
(703) 777 • 0380

**Louisa County**

PO Box 220  
Louisa, VA 23093-0220  
(540) 967 • 3427

**Lunenburg County**

160 Courthouse Sq  
Lunenburg, VA 23952-9999  
(434) 696 • 3071

**Lynchburg City**

3236 Odd Fellows Rd  
Lynchburg, VA 24501  
(434) 847 • 1609

**Madison County**

PO Box 267  
Madison, VA 22727-0267  
(540) 948 • 6533

**Manassas City**

9025 Center St  
Manassas, VA 20110-5403  
(703) 257 • 8230

**Manassas Park City**

City Hall, 1 Park Center Ct  
Manassas Park, VA 20111-2395  
(703) 335 • 8806

**Martinsville City**

PO Box 1323  
Martinsville, VA 24114-1323  
(276) 403 • 5122

**Mathews County**

PO Box 328  
Mathews, VA 2310  
(804) 725 • 3200

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Mathews, VA 2310  
(804) 725 • 3200

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PO Box 328  
Mathews, VA 2310  
(804) 725 • 3200

**Mecklenburg County**

PO Box 436  
Boynton, VA 23917-0436  
(434) 738 • 6191

**Middlesex County**

PO Box 358  
Saluda, VA 23149-0358  
(804) 758 • 4420

**Montgomery County**

755 Roanoke St, Ste. 1F  
Christiansburg, VA 24073-3175  
(540) 382 • 5741

**Nelson County**

PO Box 292  
Lovington, VA 22949-0292  
(434) 263 • 4068

**New Kent County**

PO Box 128  
New Kent, VA 23124-0128  
(804) 966 • 9699

**Newport News City**

2400 Washington Ave  
Newport News, VA 23607-4305  
(757) 926 • 8683

**Norfolk City**

PO Box 1531  
Norfolk, VA 23501-1531  
(757) 664 • 4353

**Northampton County**

PO Box 510  
Eastville, VA 23347-0510  
(757) 678 • 0480

**Northumberland County**

PO Box 84  
Heathsville, VA 22473-0084  
(804) 580 • 4655

**Norton City**

PO Box 225  
Norton, VA 24273-0225  
(276) 679 • 1162

**Nottoway County**

PO Box 24  
Nottoway, VA 23955-0024  
(434) 645 • 8148

**Orange County**

146 Madison Rd, Ste. 204  
Orange, VA 22960-1449  
(540) 672 • 5262

**Page County**

551 Mechanic St  
Luray, VA 22835-1820  
(540) 743 • 3986

**Patrick County**

PO Box 635  
Stuart, VA 24171-0635  
(276) 694 • 7206

**Petersburg City**

PO Box 1031  
Petersburg, VA 23804-1031  
(804) 733 • 8071

**Pittsylvania County**

110 Old Chatham Elementary Ln  
Chatham, VA 24531  
(434) 432 • 7971

**Poquoson City**

500 City Hall Ave, Rm. 139  
Poquoson, VA 23662-1996  
(757) 868 • 3070

**Portsmouth City**

801 Crawford St, 1st Fl  
Portsmouth, VA 23704-3822  
(757) 393 • 8644

**Powhatan County**

3834 Old Buckingham Rd, Ste. G  
Powhatan, VA



Upon completion of the form, return this page only to the address on page 2 for the city/county where you are applying.

# Virginia Absentee Ballot Application Form



Unless otherwise indicated, all items on this form are required. Please print clearly. Instructions on page 4.

## Your Name & SSN

**1** Last Name \_\_\_\_\_ First Name \_\_\_\_\_  
 Middle Name \_\_\_\_\_ Suffix \_\_\_\_\_ Social Security # \_\_\_\_\_  
(Last 4 digits required) | N | N | N | - | N | N | - | N | N | N | N |

## Election

**2** I am applying to vote in:  General or Special Election  Democratic Primary  Republican Primary  
 Date of Election | M | M | / | D | D | / | Y | Y | I am registered to vote in the  
 County  City of

## Reason for Absentee Ballot

**3** Instructions on reason codes are on page 4 Your application will be denied if a qualifying reason and required information are not provided.  
 Reason Code | N | N | Supporting Info (if required)

## More Info (Optional)

**4** Birth Year | Y | Y | Y | Y | Telephone | N | N | N | - | N | N | N | - | N | N | N | N |  
 Email/Fax \_\_\_\_\_

## Residence Address (If rural address/homeless describe residence)

**5** Address \_\_\_\_\_ APT/Suite # \_\_\_\_\_  
 City \_\_\_\_\_ State VA Zip Code | N | N | N | N | N |

## Delivery of Ballot (See instructions)

**6** I would like my ballot delivered to:  Residence Address (Provided in Part #5)  Mailing Address (Provide below)  
 Email (6A-6D Only) (Provide in Part #4)  Fax (6A-6D only) (Provide in Part #4)  
 Address \_\_\_\_\_ APT/Suite # \_\_\_\_\_  
 City \_\_\_\_\_ State/Country \_\_\_\_\_ Zip Code | N | N | N | N | N | - | N | N | N | N |

## Change of Name/Address (If changing registration name/address)

**7** Former Full Name \_\_\_\_\_ Date Moved | M | M | / | D | D | / | Y | Y |  
 Former Address \_\_\_\_\_

## Assistance To Vote

**8**  I will need assistance in completing my ballot due to a disability, blindness, or inability to read or write. If checked, assistance form will be provided with ballot.

## Assistant's Statement/Info (If applicant is unable to sign due to disability)

**9** I swear/affirm, under felony penalty for making willfully false material statements, that the information I have provided on this form is true and I have written on the Applicant's signature line in part #10 "Applicant Unable to Sign."  
**Provide Information of Assistant**  
 Full Name \_\_\_\_\_  
 Address \_\_\_\_\_ APT/Suite # \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code | N | N | N | N | N |  
 Signature \_\_\_\_\_

## Applicant Signature

**10** I swear/affirm, under felony penalty for making willfully false material statements, that (1) the information I have provided on this form is true, and (2) I am not requesting a ballot or voting in any other jurisdiction in the U.S., except the jurisdiction to which this application relates.  
 Signature (or mark if unable to sign) \_\_\_\_\_ Today's Date | M | M | / | D | D | / | Y | Y |

### Office Use Only

Precinct \_\_\_\_\_ District/Senate/House \_\_\_\_\_ Application # \_\_\_\_\_ Application Accepted  Yes  No  
 Date Received | M | M | / | D | D | / | Y | Y | Received By \_\_\_\_\_  
 Method Received  In Person  By Mail  By Fax  Email  Other \_\_\_\_\_  
 Ballot Sent By  Mail  Email  Fax  In Person On Machine  Yes  No

Reason Not Accepted



To vote absentee you must be a registered voter of the city/county where you are applying

# Instructions

## To Vote Absentee

Select only one Code from the list of reason codes below. Write in the selected code on the form in part #3 and include any supporting information required. A separate form is required for each voter and for each election.

## First-Time Voters

First-time voters who registered by mail may vote absentee by mail only if the reason code is 1A, 2A, 2C, 6A, 6B, 6C, 6D, or 7A, or the voter is 65 or older and qualifies under another reason.

## Absent Military and Overseas Voters

You are encouraged to use the Federal Post Card Application (FPCA) which also serves as a voter registration application. To obtain the FPCA and information, visit [www.fvap.gov](http://www.fvap.gov). Submitting this Virginia Absentee Ballot Application form will be interpreted as a request by you to discontinue any pending FPCA.

## Apply Early

You can apply to vote absentee as early as one year before the election. Ballots are available 45 days before most elections. **If you register to vote in person, you must wait five days before you can vote in person or have your ballot mailed to you.**

The deadline for receipt of your application to vote absentee **by mail** is 5:00 PM the Tuesday before the election. Please mail this application to your general registrar listed on page 2. Please do not return this application to the State Board of Elections. You may also submit your application by fax or scanned email attachment.

The deadline to apply and vote absentee **in-person** is the Saturday before the election. Contact your general registrar for office or satellite office address and voting locations.

## Delivery of Ballot

Your ballot can only be mailed to one of the following:

- (1) Voter's residence address
- (2) Voter's location while outside voter's residence county/city; or
- (3) Place of temporary confinement for illness, disability, misdemeanor conviction or awaiting trial

**No ballot may be sent in care of any other person.**

Code	Reason	Supporting Information Required
1A	Student attending college or university outside of locality of residence in Virginia	Name of college or university
1B	Spouse of student attending college or university outside locality of residence in Virginia	Name of college or university
1C	Business outside County/City of residence on election day	Name of employer or business
1D	Personal business or vacation outside County/City of residence on election day	Place of travel (VA county/city or state or country)
1E	I am working and commuting to/from home for 11 or more hours between 6:00 AM and 7:00 PM on election day	Name of employer or business <b>and</b> election day hours of working and commuting (AM to PM)
1F	I am a first responder (member of law enforcement, fire fighter, emergency technician, search and rescue)	Not required
2A	My disability or illness	Not required
2B	I am primarily and personally responsible for the care of a disabled/ill family member confined at home	Family Relationship
2C	My pregnancy	Not required
3A	Confined, awaiting trial	Name of institution
3B	Confined, convicted of a misdemeanor	Name of institution
4A	An electoral board member, registrar, officer of election, or custodian of voting equipment	Not required
5A	I have a religious obligation	Nature of obligation
6A	Active Duty Merchant Marine or Armed Forces	Branch of service
6B	Spouse or dependent living with a member of 6A	Branch of service
6C	Temporarily residing outside of US	Enter your last date of residency at your Virginia voting residence only if you have given up that address permanently or have no intent to return
6D	Temporarily residing outside of US for employment or spouse or dependent residing with employee	Name of business or employer
7A	Requesting a ballot for presidential and vice-presidential electors only (Ballots for other offices/issues will not be sent)	New state of residence and date moved from Virginia. Only eligible if you moved less than 30 days before the presidential election.
8A	Authorized representative of candidate or party serving inside the polling place	Not required