

BERMUDIAN SPRINGS SCHOOL DISTRICT  
York Springs, Pennsylvania 17372-8807

The regular meeting of the Bermudian Springs School Board was called to order at 7:00 p.m. on Tuesday, June 17, 2014 in the Administration Building Conference Room. President James J. Lott presided.

The Pledge of Allegiance was recited.

**ROLL CALL** - Members Present: Douglas L. Knight, Jordan L. Lehr, David B. Lockard, James J. Lott, Charles J. Steel, Chester J. Tyson, and Michael S. Wool

Members Absent: Sandra K. Bowling and Corey A. Trostle

Administration: Michele S. Hartzell, Shane D. Hotchkiss, Karen J. Jackson, Kathleen A. Myers, Justin W. Peart, Faithe A. Rotz and Roger H. Stroup

Others: Brooke Say, Solicitor; Holly Fletcher, *The Gettysburg Times*; Melody Asper, *The Evening Sun*; Kang He, educational experience

**CONSENT AGENDA –**

Upon the motion of Chester Tyson, seconded by Michael Wool, the following items were approved under the Consent Agenda:

Minutes of the Work/Study Session on May 12, 2014

Minutes of the Regular Meeting on May 13, 2014

Accepted the following resignations:

1. From Scott Chronister, Middle School Technology Education Teacher, effective the end of the 2013-2014 school year.
2. From Tiffany Dorris, High School Reading Teacher, effective August 1, 2014.
3. From Kelly Hoffman, Elementary School Reading Specialist, effective the end of the 2013-2014 school year.
4. From Amanda Jones, Middle School Chorus Teacher, effective the end of the 2013-2014 school year.
5. From Alyson Rock, Technology Technician, effective June 27, 2014.

State Contract Purchasing

The Board approved to purchase through the following programs under approved state contracts for the 2014-2015 school year. These purchases will eliminate the need to process a district bid for items purchased from approved vendors.

1. Co-Stars
2. GSA – Schedule 70
3. PEPPM
4. KPN

School Physicians and Dentists

The Board approved to appoint the following physicians and dentist for the Bermudian Springs School District, effective at the beginning of the 2014-2015 school year:

School Dentist:	Tarik Jbararh, D.M.D.
School Athletic Physicians:	Dr. Edward Nelson, Wellspan Health Dr. John Deitch, Wellspan Health

Bank Resolution

The Board adopted a revised bank resolution with ACNB Bank for the Bermudian Springs School District bank accounts due to change in administrative support staff.

Baseball Program Donation

The Board approved acceptance of a donation from R. Dale Miller in the amount of \$500 to put towards costs associated with the baseball program.

Textbook Review

A 2012, South-Western, Cengage Learning, Inc., “*Law for Business and Personal Use*,” 19<sup>th</sup> Edition textbook for use with students in grades 11-12 enrolled in the high school Business Law course was presented to the Board for their review. A copy of the textbook information is attached to the minutes.

Revised Board Policy for Review

Revised Policy No. 109.1, *Films/Videotapes in the Instructional Program* was posted for review. A copy of the policy is attached to these minutes.

Motion carried.

**FINANCIAL REPORTS -**

General Fund Part A bills in the amount of \$2,540,089.24 (copy attached) were approved for payment following a motion by Chester Tyson, seconded by Jordan Lehr. Roll call vote: All members present voted Yea. Motion carried.

General Fund Part B bills in the amount of \$198,558.67 (copy attached) were approved for payment following a motion by Jordan Lehr, seconded by Charles Steel. Roll call vote: Six (6) members present voted Yea, one (1) member abstained. Motion carried.

Cafeteria Fund bills in the amount of \$102,135.61 (copy attached) were approved for payment following a motion by Michael Wool, seconded by David Lockard. Roll call vote: All members present voted Yea. Motion carried.

Capital Reserve Fund bills in the amount of \$34,127.74 (copy attached) were approved for payment following a motion by Charles Steel, seconded by Chester Tyson. Roll call vote: All members present voted Yea. Motion carried.

Capital Projects Fund bills in the amount of \$482,718.83 (copy attached) were approved for payment following a motion by Michael Wool, seconded by Jordan Lehr. Roll call vote: All members present voted Yea. Motion carried.

The General Fund Report (copy attached) was approved on a Chester Tyson, Jordan Lehr motion. Motion carried.

The Cafeteria Fund Report (copy attached) was approved on a Jordan Lehr, Charles Steel motion. Motion carried.

The Capital Reserve Fund Report (copy attached) was approved on a Michael Wool, Chester Tyson motion. Motion carried.

The Capital Projects Fund Report (copy attached) was approved on a Jordan Lehr, Charles Steel motion. Motion carried.

The Scholarship Funds (copies attached) were approved on a David Lockard, Chester Tyson motion. Motion carried.

**REPORTS AND RELATED ACTION -**

Curriculum Report – “*Student Data Report*” was presented by Dr. Michele Hartzell

**NEW BUSINESS -**

The Board, on a Michael Wool, David Lockard motion, approved the election and re-appointment of Dr. Shane Hotchkiss to the office of the District Superintendent effective December 13, 2014 and approval of a 5 year contract memorializing that appointment, retention, and terms of employment to begin on that same date. Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Charles Steel, Jordan Lehr motion, approved the employment of Miss Tyarra Browning, 1481 Linton Terrace, York, PA, in the capacity as an Elementary School Reading Specialist, replacing Kelly Hoffman who resigned. Ms. Browning will be placed on Step 6 of the Master's +27 Salary Schedule, effective August 15, 2014. Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Chester Tyson, Jordan Lehr motion, approved to increase the hours for April Hartlaub, Elementary School Personal Care Aide, from six and one-half (6.5) hours per day to seven (7) hours per day. The change will allow Mrs. Hartlaub to assist a student with an out of district placement as well as here at Bermudian Springs Elementary School. Motion carried.

The Board, on a David Lockard, Michael Wool motion, approved to transfer and employ the following support staff personnel, pending receipt of all necessary clearances:

1. Transfer Florence Anderson, 415 Lake Meade Road, York Springs, PA, from a Middle School Cafeteria Employee to an Elementary School Cafeteria Employee, replacing Joanne Hinkle who retired. Mrs. Anderson will work five and one-half (5.5) hours per day at an hourly rate of \$8.52, effective August 19, 2014.
2. Transfer Donna Eyler-Sayler, 6 Persimmon Trail, Fairfield, PA, from a High School Cafeteria Employee at five and one-half (5.5) hours per day to a High School Cafeteria Employee, replacing Jessica Perkins who resigned. Mrs. Eyler-Sayler will work seven (7) hours per day at an hourly rate of \$11.00, with an effective date of August 19, 2014.
3. Temporary employment of David Frankenfield, 148 Jackson Road, Gettysburg, PA, in the capacity as a district Groundskeeper, Maintenance, and Custodial Employee, replacing Ralph Alleman who has resigned. Mr. Frankenfield's terms of employment will reflect working 261 days at eight (8) hours daily at an hourly rate of \$10.97, effective July 7, 2014.

The temporary terms of employment will be for a sixty (60) day period. Upon completion of a satisfactory evaluation by the immediate supervisor, the employee will be recommended to the Board for a permanent position. Upon approval, revised terms of employment will be prepared.

Roll call vote: All members present voted Yea. Motion carried.

The Board, on a Charles Steel, Jordan Lehr motion, approved an extracurricular contract for Ryan Updike for the position of Spring Games Manager for the 2013-2014 school year at a stipend of \$1,900.00. Motion carried.

Final Adoption of 2014-2015 Budget

Approval was requested for the final adoption of the 2014-2015 General Fund Budget to be submitted to PDE. Approval was requested for the following expenditures and revenues regarding the 2014-2015 budget:

1. The Board, on a Chester Tyson, David Lockard motion, the Board approved the expenditures in the amount of \$25,875,579 and revenue in the amount of \$25,793,983 to include the following:

Local Revenue	\$ 14,114,473
State Revenue	\$ 11,318,932
Federal Revenue	\$ 360,578
Other Sources	\$ 0

Roll call vote: All members present voted Yea. Motion carried.

2. The Board, on a Jordan Lehr, Chester Tyson motion, approved the levy of the following taxes to realize the figure above for local revenue.

Real Estate	10.3095 mills
Act 679 Per Capita	\$5.00
Act 511 Per Capita	\$5.00
Act 511 Earned Income	1.2%
Act 511 Real Estate Transfer	.5%
Act 511 Amusements	5.0%

Roll call vote: All members present voted Yea. Motion carried.

A copy of the budget is attached to these minutes.

Appointment of Solicitor

The Board, on a Charles Steel, Michael Wool motion, approved Brooke Say, Attorney at Law with Stock and Leader, 221 W. Philadelphia Street, Suite 600, York, PA, be appointed as the school district Solicitor for the 2014-2015 school year at an hourly rate of \$170. A copy is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Federal Program Approval

The Board, on a Michael Wool, Jordan Lehr motion, approved the following list of title program activities planned for implementation in the 2014-2015 school year using federal funds.

- 1. Title I        \$242,291.00
- 2. Title IIA     \$ 59,789.00
- 3. Perkins      \$ 22,142.00

Roll call vote: All members present voted Yea. Motion carried.

School Insurance

The Board, on a Charles Steel, Chester Tyson motion, approved the student sports and accident insurance be awarded to the Christian-Baker Company of Camp Hill, as underwritten by the ACE American Insurance Company of Philadelphia, PA. The rates for the 2014-2015 school year are as follows:

Regular School Time Coverage	K-12	\$	27.00
24-Hour Coverage	K-12	\$	98.00
Dental Coverage	K-12	\$	8.50
Interscholastic Football (JV/Varsity Only)			\$10,413.00

Roll call vote: All members present voted Yea. Motion carried.

Real Estate Tax Refund

The Board, on a Jordan Lehr, Michael Wool motion, approved a tax refund for the 2013 tax year to Heather L. Wigent, P.O. Box 159, East Berlin, PA 17316, in the amount of \$174.33 for Parcel #36L07-0037 in Reading Township. This refund is due to a revised assessment resulting in decreased taxes. Roll call vote: All members present voted Yea. Motion carried.

River Rock Academy Agreement

The Board, on a Charles Steel, Jordan Lehr motion, approved entering into an agreement with River Rock Academy for the Spring Grove or Spring Grove Intensive Programs for the 2014-2015 school year. The agreement would allow the District to purchase two (2) student slots for a total annual cost of \$39,649.20. A copy of the agreement is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

District-Wide Insurance Policies

The Board, on a David Lockard, Chester Tyson motion, approved the following district-wide insurance policies through Weber Insurance Agency:

	<u>2014-2015 Prices</u>	<u>2013-2014 Prices</u>
Catlin Casualty Umbrella Policy	\$ 5,388.00	\$ 9,531.00
Catlin Casualty Auto Policy	\$ 4,180.00	\$ 7,873.00
Catlin Casualty Commercial Policy	\$61,209.00	\$54,145.00
PICS Workers Compensation Policy	\$56,299.00	\$82,476.00

Roll call vote: Six (6) members present voted Yea, one (1) member abstained. Motion carried.

Transportation Contract

The Board, on a Michael Wool, David Lockard motion, approved the SEI contract with the District for a three (3) year time period beginning July 1, 2014 through June 30, 2017. A copy of the contract is attached to these minutes. Roll call vote: All members present voted Yea. Motion carried.

Synthetic Turf Fields Project

The Board, on a Jordan Lehr, David Lockard motion, approved to enter into an agreement with Field Turf in a not to exceed amount of \$2,588,035.00, for the construction of a multi-purpose synthetic turf facility and resurfacing the stadium grass with synthetic turf. This project is part of the Keystone Purchasing Network. Roll call vote: All members present voted Yea. Motion carried.

**OTHER BUSINESS**

**ADJOURNMENT** - The Board meeting was adjourned at 7:24 p.m. by the President.

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 Secretary