

WANDSWORTH BOROUGH COUNCIL

FINANCE AND CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE – 24 NOVEMBER 2010

Report by the Chief Executive and Director of Administration on the latest situation on the Committee’s capital expenditure and progress of major schemes, the implementation of agreed decisions in relation to the Committee’s functions, progress made on key issues during the first half of 2010/11 and the half yearly results of top-line indicators for 2010/11.

1.0 <u>CAPITAL PROGRAMME</u>	<u>Capital Programme Target</u> <u>2010/11 as approved</u> <u>November 2010*</u> <u>£'000s</u>	<u>Expenditure to date</u> <u>(Week 30)</u> <u>2010/11</u> <u>£'000s</u>	<u>Forecast</u> <u>Expenditure by</u> <u>31st December 2010</u> <u>£'000s</u>	<u>Forecast</u> <u>Expenditure by</u> <u>31st March 2011</u> <u>£'000s</u>
1.1 <u>Finance and Corporate Resources O&S</u> <u>Committee</u>				
Administrative Buildings	62	0	0	62
Information Technology and Business Communications Services	390	183	250	390
Property Services	2,525	0	250	2,525
Finance and Corporate Resources OSC Total	2,977	183	500	2,977

* These figures are subject to the approval of the Executive on 29th November 2010.

2.0 PROGRESS OF MAJOR SCHEMES					
Scheme	Estimated Total Cost (£'000s)	Forecast Start (S) and Completion (C) Dates	Delay since last Report (months)	Total Delay (months)	Comments
(a) Designer (b) Contractor	1) Original 2) Approved 3) Current	(A) = Actual	S = Start C = Completion		
2.1 Administrative Buildings					
2.1 (a) Capital Schemes					
1. Town Hall (Fairfield) Construct New Electrical Sub-Station to service Town Hall Complex	1) 150 2) 0	S: C:	S: 0 C: 0	S: 0 C: 0	Scheme deleted from programme and funding used for higher priority project to renew the roof of the Town Hall Extension.
2. Welbeck House (Fairfield) – Re-wire (a) Design Service	1) 564 2) 564	S: C:	S: 0 C: 0	S: 0 C: 0	Scheme under review, and subject to the results of the Office Accommodation Strategy due to be reported next year. .
3. Welbeck House (Fairfield) – Heating	1) 210 2) 210	S: C:	S: 0 C: 0	S: 0 C: 0	Scheme under review, and subject to the results of the Office Accommodation Strategy due to be reported next year. .
4. Town Hall (Fairfield) Lift renewal (a) Design Service	1) 179 2) 179	S: February 2011 C: May 2011	S: 0 C: 0	S: 0 C: 0	Works tenders to be invited in November 2010 and subject to contract authorisation, work to commence on site in February 2011.

2.0 PROGRESS OF MAJOR SCHEMES					
Scheme	Estimated Total Cost (£'000s) 1) Original 2) Approved 3) Current	Forecast Start (S) and Completion (C) Dates (A) = Actual	Delay since last Report (months) S = Start C = Completion	Total Delay (months)	Comments
5. Town Hall (Fairfield) Roof renewal	1) 555 2) 355	S: May 2012 C: November 2012	S: 0 C: 0	S: 12 C: 12	An urgent problem was identified with the roof of the Town Hall Extension, so the decision was taken to delay the progress on this project and use some of the capital funding for the other project instead. A capital bid to reinstate the funding will be submitted for consideration by this Committee and Executive in January 2011 and, subject to approval of that bid, the project will be re-programmed for commencement on site in May 2012.
6. Town Hall Extension (Fairfield) Roof renewal (a) Design Service	1) 344 2) 344	S: April 2011 C: October 2011	S: 0 C: 0	S: 0 C: 0	An urgent problem with the roof of the Town Hall Extension became apparent and it was decided that this could not wait for funding via the routine capital bids process. As a result, funding was vired from two other schemes (see above), so that this scheme can progress without delay. A start on site in April 2011 is expected.
2.1 (b) Revenue Schemes					
None					
2.2 <u>Information Technology and Business Communications schemes</u>					

2.0 PROGRESS OF MAJOR SCHEMES					
Scheme	Estimated Total Cost (£'000s)	Forecast Start (S) and Completion (C) Dates	Delay since last Report (months)	Total Delay (months)	Comments
(a) Designer (b) Contractor	1) Original 2) Approved 3) Current	(A) = Actual	S = Start C = Completion		
IT Desktop Refresh Programme	1) 838 2) 838	S: June 2010 (A) C: May 2015	S: 0 C: 0	S: 0 C: 0	The contract will seek to refresh some 3,370 desktop devices over the next five years – both PCs and thin-client terminals. As at 15 October 2010 392 PCs have been installed and 77 thin client devices.

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
<p>1. <u>3 & 5 Alton Road, SW15 (Roehampton). (Paper No. 10-250)</u></p> <ul style="list-style-type: none"> Once CPO and outstanding issues resolved, dispose of the site on the open market, including by auction. 	<p>On 22 March 2010 the Executive approved the making of a Compulsory Purchase Order (CPO) on the land and buildings at Nos. 3 and 5 Alton Road. The owners have obtained planning consent for the conversion of No. 5 and have submitted an application for the demolition of No. 3 and its replacement with a new building. The CPO action has not been pursued for the moment because the owner has been taking active steps. However, they are being urged to commence works on No. 5.</p>
<p>2. <u>Alvering Library, 2 Allfarthing Lane, SW18 (Wandsworth Common). (Paper No. 07-169)</u></p> <ul style="list-style-type: none"> Close Alvering Library and declare it surplus to requirements, therefore available for disposal if approved. 	<p>In July 2010 the Executive approved (Paper No. 10-516) the preparation of a planning application for the conversion of the part within the block and the estate boundary into 3 self contained flats and the marketing and disposal of the freehold part which is not within the within the Melody Road Estate boundary. Initially advertised for sale and bids received for sale but also for letting. It is now also being advertised formally for letting before reporting on all bids received. Also see update provided in Section 5, Item 27(f) below.</p>
<p>3. <u>Atheldene Resource Centre, 305 Garratt Lane, SW18 (Earlsfield). (Paper No. 09-258)</u></p> <ul style="list-style-type: none"> Close Atheldene Resource Centre once alternative provision is available. 	<p>Alternative sites (service hubs) are currently being sought. The original target was to vacate the Atheldene Resource Centre by April 2011 but this is becoming increasingly unlikely. Work is still ongoing to find suitable 'hubs' in Balham and Tooting. Provisional arrangements are in place for the Putney Hub.</p>
<p>4. <u>Land in Austin Road, SW11, (Queenstown). (Paper No. 07-257)</u></p> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	<p>Considered not suitable for people with learning difficulties but being considered for a larger redevelopment prior to individual disposal. Initial feasibility studies have been prepared.</p>
<p>5. <u>Barn Elms Sports Centre, SW13, London Borough of Richmond Upon Thames. (Paper No. 05-422, 06-489, 07-844)</u></p> <ul style="list-style-type: none"> Dispose on a leasehold basis part of Barn Elms to Goals PLC. 	<p>Planning difficulties resulted in Goals PLC withdrawing their expression of interest in this site. The high costs of the Council pursuing a planning application that may not be approved by London Borough of Richmond was too great a risk in the current climate. The Director of Leisure and Amenity Services will bring forward proposals for re-marketing the site in 2011.</p>

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
<p>6. <u>259 Battersea Park Road, SW11 (Queenstown).</u> (Paper No. 07-81)</p> <ul style="list-style-type: none"> • Close 259 Battersea Park and declare it surplus to requirements, therefore available for disposal if approved. 	<p>Wandsworth Primary Play Association (WPPA) are to move from the premises leaving it surplus to requirements. Under discussion with Tesco for joint mixed use redevelopment. In June 2010 this Committee received (Paper No. 10-513) the terms of a petition (registering opposition to the Tesco superstore) presented at the meeting of the Council on 9th December 2009. A report in response to the petition will be submitted to the Committee and the Executive, as appropriate, at future meetings.</p> <p>Initial feasibility studies have been prepared, but further work is required.</p>
<p>7. <u>Battersea Social Education Centre, 50 Thessaly Road, SW8 (Queenstown).</u> (Paper No. 09-574)</p> <ul style="list-style-type: none"> • Close Battersea SEC and declare it surplus to requirements, therefore available for disposal if approved. 	<p>See update provided in Section 5, Item 27(l) below.</p>
<p>8. <u>Car parking area Hollies Way, 49 Blandfield Road, SW12 (Balham).</u> (Paper No. 07-635)</p> <ul style="list-style-type: none"> • Dispose of the site on the open market, including by auction. 	<p>Currently waiting for the amended lease to be signed before property can be marketed.</p>
<p>9. <u>Former Boiler House, Blore Close, SW8 (Queenstown)</u> (Paper No. 05-511)</p> <ul style="list-style-type: none"> • Dispose of the site on the open market, including by auction. 	<p>The property has been marketed for sale. Satisfactory conditional bid and scheme received. Standing Order No. 83(A) authorisation to be sought.</p>

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
<p>10. <u>Garages/car park area at Blore Close, SW8, (Queenstown). (Paper No. 07-257)</u></p> <ul style="list-style-type: none"> • Explore the possibility of negotiating disposal of site to a Registered Social Landlord. • Impose a timetable for conclusion of such negotiations, following which the site would be sold on the open market including by auction. 	<p>The property has recently been marketed for sale. A satisfactory financial bid was received (conditional on planning) but still awaiting satisfactory scheme details.</p>
<p>11. <u>Underground garage site at Deeley Road/Parvin Street, SW8 (Queenstown). (Paper No. 03-556)</u></p> <ul style="list-style-type: none"> • Dispose of the site by private treaty to a Registered Social Landlord. 	<p>Disposal on hold due to proximity to Nine Elms. Planning Application to be submitted by the Director of Technical Services imminently.</p>
<p>12. <u>312-320 Earlsfield Road, SW18 (Earlsfield). (Paper No. 07-149)</u></p> <ul style="list-style-type: none"> • Sell the freehold of the property. 	<p>See update provided in Section 5, Item 27(b) below.</p>
<p>13. <u>Eastwood Nursery, SW15 (Roehampton and Putney Heath). (Paper No. 08-257)</u></p> <ul style="list-style-type: none"> • Dispose of the site for the best consideration reasonably obtainable (including by auction if appropriate). 	<p>Satisfactory bid received and is currently with the Council's solicitors- awaiting exchange of conditional contracts. See update provided in Section 5, Item 27(c) below.</p>
<p>14. <u>Elsley School, Elsley Road, SW11 (Shaftesbury). Paper No. 10-228)</u></p>	<p>Awaiting Secretary of State approval to dispose of site. Feasibility studies received. See update provided in Section 5, Item 27(h) below.</p>

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
<p>15. <u>Feathers Wharf and Institute Wharf, SW11 (Shaftesbury). Paper No. 10-755)</u></p> <ul style="list-style-type: none"> • Prepare, market and dispose of both sites once the use of the properties and lease of Feathers Wharf to WRWA expires in 2013. 	<p>On 11th October 2010 the Executive approved the declaration of Feathers Wharf surplus to requirements when the lease and occupation by Western Riverside Waste Authority (WRWA) expires and the entering into a formal collaboration agreement with WRWA (the latter because of the increased development potential if both sites are marketed and sold for development together). Documentation is currently being finalised.</p>
<p>16. <u>Car parking area at Frogmore, SW18 (Fairfield). (Paper No. 07-257)</u></p> <ul style="list-style-type: none"> • Dispose of the site on the open market including by auction. 	<p>Was advertised for sale on 27th February 2010 for sale tender with closing date of 31st March. Authorisation under Standing Order No. 83A to accept the bid was obtained. Objections received to stopping up as public highway so was referred to Mayor of London. Parking surveys carried out to establish level of parking space available in the area prior to submission to Mayor. Unconditional contracts to be exchanged if Mayor approves stopping up. Currently halfway through the standard 6 week timeframe for this so estimated decision date is by 3rd December.</p>
<p>17. <u>28 Hildreth Street, SW12 (Balham). (Paper No. 05-49)</u></p> <ul style="list-style-type: none"> • Dispose of the site on the open market, including by auction. 	<p>Authorisation obtained under Standing Order No. 83A to accept highest bid from Languard Investments. Council's solicitors have been instructed to proceed.</p>
<p>18. <u>Ball games area, John Burns, Dunston Road, SW11 (Shaftesbury) (Paper No. 07-988)</u></p> <ul style="list-style-type: none"> • Dispose of the site on the open market, including by auction. 	<p>Conditional Contracts exchanged and planning application submitted. Also see update provided in Section 5, Item 27(d) below.</p>
<p>19. <u>The Flat, Sports Centre, King George's Park, Burr Road, SW18 (Southfields). (Paper No. 04-316)</u></p> <ul style="list-style-type: none"> • Dispose of the flat by auction if terms cannot be agreed with the lessee. 	<p>This is the subject of another report on the agenda of this Committee.</p>

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
20. <u>Land at rear of 73-77 Mayford Road, SW12 (Nightingale). (Paper No. 05-105)</u> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	Planning consents obtained and sale completed 19th August 2010.
21. <u>Garages at Melrose Court, Melrose Road, SW18 (East Putney). (Paper No. 09-983)</u> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	On 23rd November 2009 the Executive authorised the award of the disposal of an unutilised garage block at Melrose Court. Consultants instructed to prepare and submit a planning application for a single house, following which it will be sold by auction. Feasibility studies have been completed and a planning application is being prepared.
22. <u>Olive Haines Lodge, Oakhill Road, SW15 (East Putney). (Paper No. 10-756)</u> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	On 11th October 2010 the Executive authorised (subject to the property being declared surplus to requirements) the Borough Valuer to prepare and dispose of the property on the open market including by auction. Property is currently being prepared for marketing.
23. <u>Chellowdene, 76 Putney Hill, SW15 (West Putney). (Paper No. 10-516)</u> <ul style="list-style-type: none"> Prepare the property for marketing and disposal. 	Property is being prepared for marketing. Planning application to be submitted for use as a house.
24. <u>5&7 Queen Elizabeth Walk, SW13 (London Borough of Richmond Upon Thames). (Paper No. 06-40)</u> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	Sales of both houses completed 23rd August 2010.
25. <u>Sherwood Lodge, SW18 (Earlsfield). (Paper No. 07-836)</u> <ul style="list-style-type: none"> Dispose of the freehold interest. 	See update provided in Section 5, Item 27(e) below.

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
<p>26. <u>Land at Skelbrook St, SW18 (Earlsfield). (Paper No. 09-983)</u></p> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	<p>On 23rd November 2009 the Executive authorised the disposal of land at Skelbrook Street. No progress since previous report to the Committee on 18th November 2009 (Paper No.09-983). Disposal held for consideration for development for people with learning disabilities. Now being prepared for disposal.</p>
<p>27. <u>Southfields Community College All-Weather Pitch (Paper No. 09-1002)</u></p> <ul style="list-style-type: none"> Report to the Committee all responses to the advertisement of the Council's intention to dispose by way of a lease for a maximum of 25 years part of King George's Park to the Southfields Community College. 	<p>In July 2010 the Executive approved (Paper No. 10-512) the grant of a lease to the Southfields Community College and declared (on completion of new changing rooms forming part of the Southfields Community College) the Council's current changing rooms and ancillary facilities surplus to the Council's operational requirements. SO83A authorisation and licence granted to allow temporary site access for Southfields Community College pending completion of lease agreement documentation. See separate report on agenda regarding proposed disposal of changing rooms to Nuffield Health Fitness and Wellbeing Centre.</p>
<p>28. <u>45 Sudlow Road, SW18 (Fairfield) (Paper No. 07-124)</u></p> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	<p>Awaiting possession of the premises in liaison with Adult Social Services Department and subject to litigation. Still awaiting date for and outcome of court hearing</p>
<p>29. <u>Tidbury Court, Savona Estate, SW8 (Queenstown). (Paper No. 07-858)</u></p> <ul style="list-style-type: none"> Dispose of the site on the open market, including by auction. 	<p>See update provided in Section 5, Item 27(i) below.</p>

3.0 PROPERTY MATTERS AND SALE OF SURPLUS PROPERTY	
Site and Paper No.	Progress
<p>30. <u>28 Tooting High Street, SW17 (Tooting).</u> (Paper No. 10-124)</p> <ul style="list-style-type: none"> • Market 28 Tooting High Street with prospective purchasers submitting development proposals. • It does not necessarily follow that the Council is obliged to proceed with a disposal. 	<p>This is the subject of a separate report on the agenda of this Committee.</p>
<p>31. <u>3 West Drive, SW16 (Furzedown).</u> (Paper No. 09-39)</p> <ul style="list-style-type: none"> • Declare the property surplus to requirements, therefore available for disposal if approved. 	<p>Still on market but planning application to be submitted for conversion to flats. Expect to re-launch marketing simultaneously with Item No 4 above (Land in Austin Road). Also see update provided in Section 5, Item 27(k) below.</p>
<p>32. <u>Westside Youth Club, Windlesham Grove, SW19 (West Hill).</u> (Paper No. 08-257)</p> <ul style="list-style-type: none"> • Dispose of the site on the open market, including by auction. 	<p>This is the subject of a separate report on the agenda of this Committee.</p>
<p>33. <u>32 York Road, SW11 (St. Mary's Park)</u> (Paper No 10-756)</p> <ul style="list-style-type: none"> • Dispose of the site on the open market, including by auction. 	<p>On 11th October 2010 the Executive authorised (Paper No. 10-756) the Borough Valuer to prepare and dispose of the property on the open market including by auction. Discussions also now taking place with owner of adjoining property.</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p>4.1 <u>Contract Renewals</u></p> <p>1. Accreditation Framework for Registered Care Homes for Older People. (Paper No. 09-579).</p> <ul style="list-style-type: none"> • The contract for the provision of Care and Support 	<p>On 21st June 2010 the Executive approved (Paper No. 10-413) the establishment of a framework agreement for a four year period. The contract has been signed and the service started on 1st July 2010. No problems have been reported.</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p>Services for Older People in Registered Care Homes is to commence in January 2010.</p> <ul style="list-style-type: none"> Tenders are currently being evaluated with an aim to start new contracts from 1st April 2010. 	
<p>2. <u>Offices and Other Premises Cleaning, Servicing and Attending (Paper No. 09-998)</u></p> <ul style="list-style-type: none"> A report on the proposed award of contract is due to be submitted to the Committee and the Executive in April 2010. 	<p>On 22nd April 2010 the Executive (Paper No. 10-338) approved the award of the contract to Ocean Contract Cleaning London Ltd. for the annual sum of £670,884 for a five year period with an option to extend for a further two years. The contract commenced 24th July 2010 without problems.</p>
<p>3. <u>Council's Health Insurance Scheme (Paper No. 09-1025)</u></p> <ul style="list-style-type: none"> A report concerning the arrangements for re-tendering of the Council's Health Insurance scheme. 	<p>The contract was awarded to Jelf Group PLC in June 2010 under the provisions of Standing Order No. 83(A). The contract commenced 1st August 2010 for a five year period with an option to extend for a further two years. No problems have been experienced.</p>
<p>4. <u>Planning, Highways, Economic Development and Miscellaneous Legal Services (Paper No. 10-128)</u></p> <ul style="list-style-type: none"> A report on the proposed award of contract is due to be submitted to the Committee and Executive in October 2010. 	<p>On 11th October 2010 the Executive approved the acceptance of the tender from Sharpe Pritchard for the provision of Planning, Highways, Economic Development, Contracts and Miscellaneous Legal Services for a five year period with an option to extend for a further two years. The contract is due to commence on 2nd January 2011 for the annual assessed price of £466,262.</p>
<p>5. <u>Maintenance and repair of lifts within Council public buildings and school premises (Paper No. 10-285)</u></p> <ul style="list-style-type: none"> A report seeking approval for the award of the contract will be submitted to this Committee and the Executive in November 2010. 	<p>Tenders were returned 22nd September and are being evaluated. Report due back to this Committee and the Executive in January 2011 with details of the proposed award. The new contract is due to start on 1st April 2011 for a five year period with an option to extend for a further two years.</p>
<p>6. <u>Integrated Building Control, Gazetteer, Land Charges and Planning Software. (Paper No. 10-339)</u></p>	<p>The shortlisting of contractors has taken longer than anticipated. This will, however, be completed shortly. Authorisation for the proposed shortlist to take part in the</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<ul style="list-style-type: none"> • . • A report seeking approval for the award of the contract will be submitted to the appropriate Overview and Scrutiny Committee and the Executive in September 2011. 	<p>competitive dialogue process will be sought under Standing Order No. 83(A). The first stage tender return is due to be submitted in February 2011. The new contract is due to start on 1st April 2012 for a five year period with an option to extend for five further years.</p>
<p>7. <u>CCTV Maintenance and Repair (Paper No. 10-340)</u></p> <ul style="list-style-type: none"> • A report seeking approval for the award of the contract will be submitted to the appropriate Overview and Scrutiny Committees and the Executive in November 2010. 	<p>The shortlisting of organisations invited to tender was approved via Standing Order SO83(A) on 20th September 2010. Tenders were returned 27th October 2010 and the award report is currently being prepared. The timetable for the award has moved to January 2011 as the shortlisting process took longer than anticipated. A report seeking approval for the award of the contract will be submitted to the Strategic Planning and Planning and Transportation Overview and Scrutiny Committee and the Executive in January 2011.</p>
<p>8. <u>Brightside Distribution (Paper No. 10-492)</u></p> <ul style="list-style-type: none"> • Advertisements inviting expressions of interest for the new contract will be placed at the start of July 2010 and shortlisting will take place at the end of the month. • Tenders will be invited in August for return in September and the final contract awarded in October 2010. 	<p>Existing contract has now been extended until January 2011. Standing Order No. 83(A) authorisation for the shortlist of six contractors who will be invited to tender was given on 12th October 2010. Tenders are due for return in November 2010 and subject to contract authorisation the contract is to start in January 2011. The new contract is due to start on 11th January 2011 for a two year period with an option to extend for a further three years.</p>
<p>9. <u>Confidential Waste Disposal (Paper No. 10-746)</u></p> <ul style="list-style-type: none"> • The contract is to be awarded in March 2011 and will be authorised under Standing Order No. 83A. 	<p>Advert inviting expressions of interest has been published. Deadline for expressions of interest is 19th November 2010. Tenders to be invited in January 2011. The new contract is due to start on 1st July 2011 for a five year period with an option to extend for a further two years.</p>
<p>10. <u>Volunteering and Voluntary Information Services (Paper No. 10-750)</u></p> <ul style="list-style-type: none"> • A report seeking approval for award of the contract will be submitted to the appropriate Overview and Scrutiny 	<p>Tenders are due to be returned 8th December 2010. The new contract is due to start on 1st April 2011 for a three year period with an option to extend for a further two years.</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
Committees and the Executive in January 2011.	
<p>11. <u>Vehicles for the Building Maintenance Section (Paper No. 10-751)</u></p> <ul style="list-style-type: none"> A report by the Director of Technical Services on the procurement of vehicles for the Building Maintenance Section of Operational Services. 	<p>On 11th October the Executive approved (Paper No. 10-751) the use of the framework agreement facilitated by Hertfordshire County Council (HCC) to procure 38 vehicles.</p>
<p>12. <u>Self-service for Council Tax and Parking Permits (Paper No. 10-752)</u></p> <ul style="list-style-type: none"> The procurement phase is expected to be completed during May 2011. 	<p>The Contract Notice has been published with expected contract award by end of May 2011. A formal application for pump-prime implementation funding of £750,000 has been submitted to Capital Ambition by the three participating London Boroughs Councils (Wandsworth, Hammersmith and Fulham and Bexley). A decision on the release of this funding is expected in the new calendar year following a review of all Capital Ambition projects. Further discussion on project viability will be required if this funding is not forthcoming.</p>
4.2 <u>General Issues:</u>	
<p>13. <u>Best Value Action Plan- Information Technology. (Paper No. 03-257).</u></p> <ul style="list-style-type: none"> Obtain British Standard (BS) 7799 security certification (now replaced by ISO27001) for the whole Council. 	<p>Children's Services were successfully assessed in September 2010 but, due to a major non-conformity elsewhere in the Council have not yet been included in the certificate scope. This is due to be rectified by December 2010. Resources have been allocated to assist Adult Social Services with their preparation for inclusion next year.</p>
<p>14. Provision of ICT Support to the Council. (Paper No. 07-656)</p> <ul style="list-style-type: none"> A review of the ICT Support provision is underway with the aim of bringing recommendations to the Committee in March 2010. 	<p>On 22nd March 2010 the Executive approved (Paper No. 10-287) the recommendation to delay subjecting the desktop support function to competition for a period of two years. A review of the structure of IT support is underway with a view to bringing proposals to committee by April 2011. This is examining the split between departmental and central IT staff.</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p>15. <u>Wandsworth Community Fund. (Paper No. 08-325 & 10-284)</u></p> <ul style="list-style-type: none"> • Establish the Wandsworth Community Fund. • Submit an annual report to this Committee and the Executive on the activities of the Wandsworth Community Fund. 	<p>On 22nd March 2010 the Executive agreed to the revised proposals to set up a Wandsworth Community Fund by making a grant of £500,000 (instead of a £1m loan) and transferring dormant charitable funds held by the Council in order that Thames Community Foundation can establish the Wandsworth Community Fund. The Charity Commission has approved the transfer of all the small dormant funds and £54,884.08 has now been transferred. A further approval is awaited from the Charity Commission from the remaining dormant fund to bring the total sum transferred to about £71,000 by the beginning of December 2010. The draft WCF grant agreement to pay the £500,000 grant is currently being finalised by the Council's solicitors with a view to the Wandsworth Community Fund operating in 2011/12.</p>
<p>16. <u>Council's Information Security Arrangements and the Payment Card Industry Standard. (Paper No. 08-283)</u></p> <ul style="list-style-type: none"> • Achieve the new Payment Card Industry Security Standard. 	<p>See update provided in Section 4, Item 13 above and Section 5, Item 9 (c) below.</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p>17. <u>Tooting Town Centre Improvement Plan- 'Tooting Together' (Paper No. 08-791 & 09-1004 & 10-283)</u></p> <ul style="list-style-type: none"> • Implement the 24-point Tooting Together 'Improvement Plan'. 	<p>Since the previous update progress includes:</p> <ul style="list-style-type: none"> • Transport for London (TfL) has stated it is happy to 'consider in principle' arrangements for delegating relevant highways enforcement powers to Wandsworth and discussions are continuing on this topic. • Alley Watch plaques for alley entrances have been installed on successful pilots, a gate has been installed at the edf station/rear of Gala, and the Merton Mansions alley has been cleared and the 'unowned' land hoarded. The alley to the rear of the former Woolworth's site is under investigation • A Tooting Business Watch has been developed as a Police/Council partnership project, allowing for more effective information sharing.

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p><u>Tooting Town Centre Improvement Plan- 'Tooting Together' (Paper No. 08-791 & 09-1004 & 10-283)</u> continued.</p> <ul style="list-style-type: none"> • Three additions to the Tooting Together Action Plan were approved: <ul style="list-style-type: none"> (i) Mitcham Road Local Safety Scheme; (ii) Development of a formal management strategy for the footways in the Tooting Town Centre area; and (iii) Action against direct debit fundraisers 	<ul style="list-style-type: none"> • The Mitcham Road Local Safety Scheme has been taken back for review following consultation. The scheme in its original form is unlikely to be revived but other safety measures including a new crossing opposite St Boniface Church are under consideration. • There is continuing liaison between the Tooting Town Centre Team and Council officers, resulting in significant improvements. Action has been taken to deal with persistent street drinkers including issuing Section 27 notices which bar recipients from entering the designated area for short periods • The Personal Fundraising Association (PFRA) has respected the embargo on 'chugging' in Tooting Town Centre since October 2009 having been persuaded by the argument that it was detrimental to efforts being made to improve Tooting's retail offer. The Council has undertaken to review the situation by early 2011.

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p><u>Tooting Town Centre Improvement Plan- ‘-Tooting Together’ (Paper No. 08-791 & 09-1004)- continued.</u></p> <ul style="list-style-type: none"> On 22nd March 2010 the Executive approved (Paper No. 10-283) the Forward Strategy and Action Plan to secure improvements to Tooting’s retail offer. 	<p>Updates on this specific item include:</p> <ul style="list-style-type: none"> Experian Gap Analysis report has been shared with a number of target retailers, and the TCM is in regular discussion with agents and retailers with potential Tooting interest. Morley’s Group have refurbished their Smith Bros store and rebranded it as Morleys on 1st November 2010. TK Maxx is now attending the Tooting Town Centre Partnership Board. An on-line publication aimed at potential investors is almost completed. Two events are being organised for mid-November 1) for independent traders to encourage them to raise the quality of their offer 2) for potential investors and commercial property owners which aims to create synergies. A further event at the NLA is planned for early 2011. A separate report on the agenda of this meeting proposes that the site at 28 Tooting High Street will be sold to bidder whose development plans align with the forward strategy for Tooting. A student discount leaflet has been developed and distributed to the new intake at St George’s Medical School, window stickers advertising the student friendly businesses are in preparation, and the town centre management team manned a stand at Freshers’ Fayre.

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
18. <u>Recession Action Plan (Paper No. 09-269 & 09-1003 & 10-334)</u> <ul style="list-style-type: none"> • Implement the 36 point Recession Action Plan. 	This is the subject of a separate report on the agenda of this Committee.
19. <u>West Hill Museum (Paper No. 10-11)</u> <ul style="list-style-type: none"> • A further report on the collection of artefacts to be brought back to the Executive in June 2010 or sooner once a schedule of the artefacts and their value has been completed. 	The report on the schedule of the artefacts has been delayed. The Wandsworth Museum has recently appointed a new Director following the resignation of the former Director on health grounds.
20. <u>Human Resources and Payroll Computer System (Paper No. 10-132)</u> <ul style="list-style-type: none"> • A report outlining findings of discussions with suppliers will be submitted to this Committee and the Executive in November 2010. 	This is the subject of a separate report on the agenda of this Committee.
21. <u>Civil Aviation Authority (CAA) Consultation on Proposals to Update the Regulatory Framework for Aviation (Paper No. 10-279)</u> <ul style="list-style-type: none"> • Develop a coordinated response from the 2M Group of local authorities opposed to further growth at Heathrow. 	See update provided in Section 5, Item 17 below.

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p>22. <u>Review of Assessment, Benefit and Charging Team in Adult Social Services Department. (Paper No. 10-493)</u></p> <ul style="list-style-type: none"> • Modifications to be made to existing IT systems (Civica and Framework-i) • Transfer of seven FTE posts from Adult Social Services to Finance Department. • Delete two vacant posts in the Adult Social Services Department's ABC Team. 	<p>Work is being undertaken by DASS IT to introduce new work streams within the Framework-I system to replace the stand alone FASFACS system that is presently used to calculate fairer charging contributions towards community based services. Testing of this is scheduled for December 2010, with the intention of being able to complete all fairer charging financial assessment calculations from 2011/12 on Framework-i. Fairer Charging Assessment Officers also use another stand alone system (Softbox) for calculation contributions towards residential and nursing care. This system already integrates with Framework-I so the work to move these calculations to this system is planned to take place after the fairer charging calculations replacement to FASFACS has been fully tested and reviewed.</p> <p>The Transfer of seven FTE posts from ASSD to the Finance Department is planned for April 2011.</p>
<p>23. <u>Comprehensive review of the Council's operational property stock (Paper No. 10-495)</u></p> <ul style="list-style-type: none"> • Proceed with a comprehensive review of the Council's operational property portfolio covering the following: <ul style="list-style-type: none"> (a) Transport depots; (b) Office accommodation; (c) Children's Services Professional Centre; and (d) Voluntary organisations/contractors occupying Council property. 	<p>See update provided in Section 5, Item 27 (m)and (n).</p>
<p>24. <u>Community Cohesion Checklist. (Paper No. 10-501)</u></p> <ul style="list-style-type: none"> • Complete the action plan which addresses the gaps identified against the community cohesion checklist. • Submit an update to Committee in June 2011. 	<p>An update on community cohesion activity and the planned actions will be submitted to Committee in June 2011. No progress since last report.</p>

4.0 PROGRESS AGAINST DECISIONS	
Issue/Programme	Progress
<p>25. <u>Peer Review and Peer Challenge. (Paper No. 10-754 & 10-754/A)</u></p> <ul style="list-style-type: none"> Request information on how Wandsworth would approach the possible requirement for regular peer challenge, for participation in the improvement agenda with regard to other councils and the involvement of local people in scrutiny. Accept the LGA Budget Challenge offer as a free pilot scheme on behalf of members who may be interested in participating and report their findings and recommendations in due course. 	<p>On 11th October 2010 the Executive agreed to request Cllr L. McDonnell as Finance and Corporate Resources OSC Chairman to co-ordinate any Council engagement in ‘self regulation and peer challenge’ via the LGA and report back any findings to the Committee. It also noted Cllr Grimston’s confirmation that no officer’s time would be required for his proposals to take up the LGA’s offer.</p> <p>Regarding regular peer challenge, the Council has recently responded to a consultation by the Local Government Group (formerly the Local Government Association) and this appears elsewhere on this agenda..</p>

5.0 KEY ISSUES		
No.	Issue	As at 12th October 2010 (Half-yearly update)
<u>FINANCE AND CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE</u>		
1.	<u>Low local taxation policy:</u> Maintain the low taxation policy and conduct reviews to improve economy, efficiency and effectiveness of selected functions, including budget reviews, consideration of shared services, new options for service delivery etc.	Principles relating to latest financial climate set out in the Leader’s Budget Review Report (Paper No. 10-747).
2.	Sustainable Communities Act and other Localism issues:-Devolution of Powers and Services: Promote the Council’s long-standing policies to be given greater local democratic involvement in local health commissioning (via PCT integration), local policing, responsibility for setting and collecting business rates; and greater control of the Learning and Skills Council’s funding in relation to further and adult education in the borough.	Response to consultation on NHS White Paper, giving local authorities more central role in NHS Commissioning, prepared for Adult Care and Health OSC in September and invitation issued to GPs to review way in which they can work with the Council under new NHS structures.
3.	<u>Delivering Excellence/Quality Initiatives:-</u>	
(a)	Continue development of the Delivering Excellence initiative, retaining distinctive Wandsworth approach to quality, report regularly on the Council’s progress and performance, including comparative statistics,	Progress on ‘Delivering Excellence’ customer care/quality initiatives reported to OSC in July 2010. Delivering Excellence training has been reviewed. Decision made to integrate Wandsworth Way training with

5.0 KEY ISSUES		
No.	Issue	As at 12th October 2010 (Half-yearly update)
	and maintain training on quality issues.	the new corporate induction training to be introduced early 2011, which will also signpost new staff to revised online Delivering Excellence customer care training with a set of questions/ multiple choice answers, based on revised quality guides.
(b)	Approve and issue new Corporate Business Plan (CBP) by 30th June 2009 consistent with the new requirements for use of resources and new National Indicators, including updated 2009/10 Key Issues, medium term financial statement and 3 year improvement targets to 2011/12.	Progress on the Council's own quality standard 'Excellence Mark' was reported to Committee in July 2010 (Paper No.10-502). The criteria elements and scheme have been agreed. The launch of the new scheme has been delayed due to protracted contract work and will be officially launched later this year subject to final agreement and followed by two half-day workshops for managers to introduce the standard and associated benefits.
4.	<u>Access to Services</u>	
(a)	Consider options for improving access to service information and provision points within the Council by better use of the "Direct dialling In" telephone system beyond publication of the existing concise telephone directory.	Review yet to be commenced.
(b)	Enable residents to search the Wandsworth Council website for service and community information by postcode.	Wandsworth Mapping system implemented with GIS Manager. The new system contains a 'Find my nearest' application. Data sets to populate the find my nearest system are to be added.
5.	<u>Local Government Transparency:</u> Publish a new online register of all Council expenditure above £500.	Expenditure report for July 2010 published in August on the Council's website.
6.	<u>Encouraging active citizenship:</u> Report on scope for developing a network of local Community Champions based on housing estates and the introduction of a volunteer Warden Service.	A proposal to establish a Residents' Working Group to look at the feasibility of Community Champions was included in a review of the Housing Department's participation arrangements considered by HOSC on 14th September 2010.
7.	<u>Procurement:</u>	
(a)	Ensure the continuing application of the Council's procurement policy to all significant contracts and projects in the light of available guidance with a view to identifying the scope for maximum competitiveness and for optimising specifications and hence savings.	Fortnightly PAG meetings held to ensure compliance with Council policy.
(b)	Continue to develop and embed use of the contract monitoring system,	Monthly report prepared to identify any contracts not progressing as

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No.	Issue	As at 12th October 2010 (Half-yearly update)
	and ensure procurement exercises are conducted in line with Council policy by full and timely advice from the Procurement Advisory Group (PAG) of officers	swiftly as anticipated.
(c)	Ensure competitive tendering policy is maintained within the principles of Paper No. 1234 (1982) wherever appropriate. (see also 26(c) agency staff procurement).	Suitable reviews included in the Leader's Review Report (Paper No. 10-747).
(d)	Update Procurement Strategy	Procurement Strategy considered by Directors' Board on 10th September 2010 and is currently awaiting feedback prior to submission to FCROSC.
8.	<u>Small Business Concordat</u> : Advertise information on new Council contracts worth over £25k to the Council's web site; advertise the web-site information on contracts to the business community; and add a buyers' guide to the web site aimed at helping SMEs access new Council contracts.	New web pages being prepared for Procurement Opportunities (www.wandsworth.gov.uk/contracts). New text on 'how to supply the Council' has been drafted. Finalising a file naming convention for the standard tender documents to be posted on the website. Council-wide process is being developed for populating a table of current bidding opportunities for contracts valued at more than £25K. A Practice Note is being prepared by the Head of Audit for all purchasing staff emphasising the need to make local businesses aware of tendering opportunities
9.	<u>Council IT Infrastructure and Support</u>	
(a)	Build on the Council's IT Infrastructure to ensure it delivers fast, reliable, fit for purpose and cost effective services to the organisation as set out in Paper No 10-287.	Much progress has been made in improving the infrastructure and the key projects identified in the IT investment programme are nearing completion. This is the subject of a separate report on the agenda of this Committee.
(b)	Complete the public access network alongside the new Council IT infrastructure to ensure appropriate control of use and filtering of content.	70% of the original sites identified have now been completed.
(c)	Continue roll out of IT Security accreditation to the ISO 27001 standard, extending to cover Children's Services and Adult Social Services.	Children's Services have been added to the scope. This will be confirmed in December when a non-conformity around auditing is resolved.
(d)	Review the Council's network and telecommunications facilities and make proposals for any necessary upgrades or integration	A draft of the strategic network and telecommunications review has been received from the consultant. Further work is required before a

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No.	Issue	As at 12th October 2010 (Half-yearly update)
		committee paper is drafted which will provide costed options for improvements.
(e)	Evaluate developments required to ensure resilience to the Council's computer systems in the event of catastrophic failure, and report best option appraisal to Executive.	Work is underway to translate the Business Continuity Plan into an IT Disaster Recovery Plan.
(f)	Review and implement updated Council ICT Governance arrangements.	This review will now follow the review of IT services now underway.
(g)	Implement improved support arrangements and development plan for Framework –i as set out in Paper No 09-35	Framework-i support arrangements and the development plan are now in place. This will be further considered as part of the IT services review.
(h)	Business Continuity Solution	The Business Continuity Board has developed a Council-wide business continuity policy. Critical services have been reappraised.
(i)	Continue to improve the Council's web site including the implementation of Web development plan and further online services	The six month web site improvement plan has been largely completed, with improved navigation delivered and searching improved. The web site will shortly be moved to an external host which will improve reliability. Adult Community Information Service added to website. Revised search engine and revised home page have been implemented with 'landing pages' for key services added to the latter.
(j)	Implement the new structure for Corporate IT as outlined in Paper 10-287	Three of the key posts identified in the report have been filled and a further three are in the process of being filled.
(k)	Refresh the IT strategy and create a clear five year technical road map	This will be completed following the review of IT Services.
10.	<u>Sustainable Community Strategy and Local Area Agreement</u>	
(a)	Monitor progress of the Sustainable Community Strategy (SCS), and update themes to align with other key strategies e.g. CYPP.	Full SCS progress report considered by WLSP in June 2010 and FCROSC in July 2010.
(b)	Monitor and review progress against targets within the new LAA and report regularly to WLSP	End of year 2009/10 report considered by WLSP in June 2010 and FCROSC in June 2010. Progress in meeting targets is overall positive. Only three target areas rated as 'Red' – risk on underachievement and plans are in place to improve performance in these areas.
(c)	Pilot and evaluate online resident consultation system "Wandsworth matters" as part of participation and engagement strategy	The first on-line survey is underway, achieving 160 responses within the first three days. Respondents are being invited to register on the Wandsworth Matters panel; to date, more than half are doing so. An outline programme of projects has been considered by the Board and

5.0 KEY ISSUES		
No.	Issue	As at 12th October 2010 (Half-yearly update)
		questionnaires are being worked up.
11.	<u>Community Cohesion</u> : Update audit against Government checklist and include any new actions from 2009 guidance. Develop action plan to address gaps and publish Welcome Pack for new arrivals.	Community Cohesion checklist completed and reported to Committee in June 2010 (Paper No. 10-501). Actions to address small number of gaps agreed and updates will be reported in 2011/12. Draft Welcome Pack for new arrivals produced and circulated to departments for comment.
12.	<u>Implementing equal opportunities, including the Single Equality Bill</u>	
(a)	All Personnel policies to be reviewed to ensure that they meet the requirements of the Single Equality Bill 2010.	Review progressing.
(b)	Action plan to be developed and implemented to ensure that the requirements of the Public Sector Duty of the Single Equality Bill 2010 are met from April 2011.	Draft guidance on Public Sector Duty due late in 2010. Action plan will be developed once published. Corporate Equality Plan updated and submitted to September FCROSC (Paper No. 10-742) to ensure compliance maintained with existing equality legislation.
13.	<u>Older Peoples' (OP) Strategy (Corporate Improvement Priority 10)</u> : Implement strategy and co-ordinated working across the Council, and with external partnerships (including older people themselves), on services for older people with emphasis on preventative approach.	See Key Issue 115a.
14.	<u>Community Strategy: Infrastructure Sustainability</u> . Prepare plan to ensure that the current Post Office network is sustainable.	Government has announced plans to introduce legislation to inject private investment into the service, with some shares offered to Royal Mail staff. The Post Office network would be retained in public ownership. This is the subject of a separate report on the agenda of this Committee.
15.	<u>Community Strategy: Gang culture, use of weapons and related violence</u> . Work with schools and partners to develop initiatives aimed at reducing young people's involvement in gangs and the related use of weapons and violence.	The Police Cross Borough Gang Strategy is now fully in place with a significant focus on gang related organised crime and drug dealing which has resulted in a number of high profile arrests to disrupt the drug supply. A multi-agency Risk Management Panel chaired by the YOT Manager, is now in full operation to identify those young people at risk of offending and becoming involved in gang activity. The incidence of gun and knife enabled crime is showing very significant reductions in year and performance is well above target
16.	<u>Recession Action Plan and Major Related Initiatives (Corporate</u>	

5.0 KEY ISSUES		
No.	Issue	As at 12th October 2010 (Half-yearly update)
	<u>Improvement Priority 11)</u>	
(a)	<u>Recession Action Plan</u> : Monitor the impact of the recession; complete the Recession Action Plan and report on progress in Autumn 2010.	Recession Action Plan indicators reported to the Directors' Board every quarter providing detailed service outputs in areas vulnerable to the effects of recession. This is the subject of a separate report on the agenda of this Committee.
(b)	<u>Tooting Town Centre Improvement Plan- 'Tooting Together'</u> Continue to implement the 27 point Tooting Together Improvement Plan, in particular focussing on further action on street cleaning, footway enforcement activity, alleyway gating, vacant shop improvements, "Good Neighbour" Scheme implementation, action against fear of crime (gangs/hotspots), greater parking opportunities, publicity and environmental improvements.	Alley Watch plaques have been installed on four of the successfully functioning Alley Watches. Five others are nearing successful functioning and are under review; but there are extremely serious problems to the rear of 41 – 57 Tooting High Street (the 'Merton Mansions' alley). Business Watch launched on 27th August 2010. Embargo activity against Chuggers continues in Tooting. The free Saturday Shoppers' car park at the Professional Centre, Franciscan Road, SW17 (Graveney) has been extended for 2010. There are continuing concerns about unregulated street trading at Tooting Broadway.
(c)	<u>Implement the Tooting Together Forward Strategy and Action Plan</u> (Paper No. 10-283) approved following the Experian Retail "Gap Analysis" study.	The Experian Gap Analysis report is being used as key engagement mechanism with a number of target retailers. A downloadable pdf for investors is nearing completion. Two events for traders and commercial property owners are being organised for mid-November 2010. A number of initiatives aimed at attracting students to the town centre has completed.
(d)	<u>Credit Union</u> : Prepare a report on the feasibility of establishing a Credit Union in Wandsworth by October 2010	Stage 1 of Feasibility study into establishing a credit union is being reviewed.
17.	<u>Aircraft Noise</u>	
(a)	Continue to lead and support the 2M group of councils to prevent any expansion at Heathrow with consequential environmental damage, including progressing current legal challenges of proposals where appropriate.	A report to this Committee in July 2010 (Paper No. 10-491) detailed the successful outcome of the Judicial Review brought by the Council with other local authorities and environmental groups challenging the Secretary of State's decision in January 2009 to give policy support for a third Heathrow runway.
(b)	Continue to challenge the legal validity of night flight controls and seek reduction of night time and 'shoulder period' aircraft noise.	Despite the ruling detailed in Paper No. 10-491 the Council continues to work with the 2M Group to press for noise controls at Heathrow to

5.0 KEY ISSUES		
No.	Issue	As at 12th October 2010 (Half-yearly update)
		be updated including a new baseline year for noise benchmarking, effective measures to be put in place to tackle air pollution around the airport, retention of runway alternation and a reduction and ultimately a cessation of night flights.
18.	<u>Voluntary Sector and Volunteering</u>	
(a)	WVSDA contract: Review the contract specification to promote more volunteering and support to the voluntary sector after the end of the current contract with the WVDSA and prepare plans to promote volunteering opportunities in public services and other organisations via suitable publicity campaigns with a view to increasing community participation in volunteering.	Revised contract specification agreed by the Executive in September 2010 and the new Volunteering Services contract was put out to tender on the 22nd October 2010 with a tender return date of the 8th December 2010. Tender documents have been sent to a significant number of interest parties. There will be a Tender Information Workshop held in Room 122 on the 25th November 2010.
(b)	Review the proposal to establish the Wandsworth Community Fund by June 2010.	Detailed grant agreement being finalised with Thames Community Foundation (TCF) to set up the WCF with a view to it becoming operational in April 2011. Most of the dormant funds held by the Council have been transferred to TCF.
19.	<u>Standards Committee and Member's Code of Conduct</u> : Report to the Standards Committee on the adoption of any necessary changes to the Code of Conduct following a new model Code expected to be issued by the DCLG following the General Election; organise appropriate briefing for Members and make revisions to local guidance to reflect any changes."	<p>The new Government has yet to amend the model Code of Conduct, but has announced that it intends to "abolish the Standards Board regime" in local government, and it is expected that the relevant provisions will be included in the anticipated Localism Bill. The Monitoring Officer will report to the Standards Committee on the implications of the new legislation.</p> <p>The Standards Committee have reviewed their terms of reference and local procedures for assessment of complaints. They have agreed a comprehensive revision of their guidance to councillors on standards issues – "Maintaining High Standards of Conduct" – which was distributed to all Members in May 2010. All councillors were invited to a briefing session in July 2010 which covered the Code of Conduct, personal and prejudicial interests, and an overview and discussion of the local complaint assessment process.</p>
20.	Registration Reforms:	

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No.	Issue	As at 12th October 2010 (Half-yearly update)
(a)	Progress new governance arrangements for the Register Office, which will provide greater autonomy in delivering the Registration Service.	New fees were implemented on 1st April 2010 after a review of services.
(b)	Registration: Preparation for Individual Electoral Registration (IER)	The Political Parties & Elections Act 2009 outlined the introduction of IER against the present requirement of household registration where minimal information is required. The Coalition Government's intention is to enable Electoral Services to collect personal identifiers from all members of the household who are eligible to register – date of birth, signature and national insurance number from July 2014. This was reported to this Committee in September 2010 (Paper No. 10-744).
21.	<u>Civil Contingencies Act 2004.</u>	
(a)	Implement the recommendations from the Pitt Report on flooding as adopted by the Government, in concert with drain London resilience plans.	The Emergency Planning Unit has worked with Planning Services to support 'Drain London Project'. Councils are required by the Flood and Water Management Act 2009 to investigate local flood risk. Progress will be measured against milestones over a period of five years. Output from Drain London will meet the first requirement which is to prepare a Preliminary Flood Risk Assessment by June 2011. Lead Local Flood Authorities have raised concerns over funding to implement the new legislation. A separate brief is being prepared.
(b)	Implement emergency planning Minimum Standards for London tranche 2 (MSLt2) (NP)	Wandsworth has achieved the required target of 75% compliance. Further work is needed around mass fatalities, Chemical, Biological and Radiological response and some aspects of humanitarian assistance in an emergency. These will be progressed when regional issues relating to governance and legal powers are resolved.
(c)	Work with LFEPa to Monitor and implement as appropriate amendments to the statutory framework for Local Resilience and Borough Emergency Planning Fora.	The Borough Resilience Forum continues to meet quarterly. Central Government has carried out a review of the Civil Contingencies Act 2004. The results of the review are expected later in the year.
(d)	Contribute to and implement as required pan-London emergency planning preparations for the Olympic Games in 2012.	The Emergency Planning Unit is monitoring the development of resilience arrangements for the Olympics. In addition to maintaining the capability to respond to an emergency during the Olympics, the Borough will be required to take part in extended reporting arrangements throughout the event.

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No.	Issue	As at 12th October 2010 (Half-yearly update)
22.	<u>Housing Benefit (Corporate Improvement Priority 9):</u>	
(a)	Improve Housing Benefit performance to achieve the standards as set out in Paper No 09- 269 with regard to new claims and change of circumstances.	Work to target swift turnaround of new claims and changes of circumstances has continued. The introduction of the “Assessing at First Point of Contact” service has improved new claim turnaround times significantly. The team of officers responsible for targeting changes of circumstance as they are received continues to operate. As a result of both of these measures performance for new claims and changes for year to date as at end of August 2010 has improved to 21.98 days. Further improvement in half yearly performance is expected with Quarter 2 performance currently standing at 13.01 days
<u>GENERAL PURPOSES COMMITTEE MATTERS</u>		
23.	<u>Single Status.</u> Implement the Single Status Agreement, from 1 st April 2010.	Implementation underway for all affected staff.
24.	<u>Human Resources:</u> development of integrated payroll/PWA system and review of corporate HR procedures.	See 4.1.6
25.	<u>Health and Safety</u>	
(a)	Ensure the Council’s health and safety policy, practice and performance matches the criteria required for the British Safety Council’s Safety Award and secure an 19 th consecutive Award for the Council in 2010/11.	A report to Committee in June 2010 (Paper No. 10-504) confirmed the award of an 18th consecutive British Safety Council’s Safety Award and details the measures in place to secure a 19th. The application for award will be made next year.
(b)	Review the suitability of the current asbestos database for non-Housing properties, and report to IT Board.	An evaluation of the current system is due to be undertaken in November and a report due to go to the IT Board meeting on 8th December.
26.	<u>Workforce Planning and Recruitment and Retention: (Corporate Improvement Priority 7)</u>	
(a)	Incorporate various workforce planning reports and initiatives into an integrated workforce strategy, including link to joint strategies with partners, career development initiatives and corporate learning and training.	Adults and Children’s workforce strategies prepared. All elements of integrated strategy in place.
(b)	Monitor and tackle recruitment and retention difficulties focusing particularly on front line and other key professional areas, including	Annual review undertaken and Social Work recruitment initiative delivering positive results.

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No.	Issue	As at 12th October 2010 (Half-yearly update)
	social workers.	
(c)	Review the longer term arrangements for procuring agency staff cost effectively in the light of the results of the current trial exercise involving the use of a neutral vendor including the potential benefit of utilising a multi-borough framework contract.	Nothing to report in this half-year.
(d)	Continue succession planning to identify any areas that may require arrangements for skills development/ reorganisation to safeguard service delivery and report as appropriate.	Annual report prepared for Directors' Board.
	<u>PROPERTY ISSUES</u>	
27.	<u>Site Sales/Reviews</u> Progress site sales and reviews, in particular:-	
(a)	Woking Close Garage Site (West Putney) (Sale). Seek to progress approved sale.	The detailed and confidential terms of the proposed agreement were approved by Committee in June (Paper No. 10516A). The developer has been unable to fund the scheme on those terms and the case is being reviewed by the Council's valuation contractor Lambert Smith Hampton.
(b)	Earlsfield Road 312-320 (Earlsfield) – Monitor progress with planning enforcement action on 1 Algarve Road currently constraining progress with redevelopment of Earlsfield Road.	Planning permission has been obtained for a residential development on the Earlsfield Road site. The sale of the site and development cannot be progressed pending the outcome of a Judicial Review, which was originally set for 12th October 2010. Both this and the new date set for week of 15th November were cancelled and no new date has been set.
(c)	Eastwood Nursery (West Putney) Sale: Progress – separation of site into Hidden Home and main nursery for disposal.	This site is under offer subject to planning permission for a development of 8 houses. SO83(a) authorisation obtained and planning application prepared. Exchange of contracts on a subject to planning basis imminent.
(d)	John Burns School (Shaftsbury) play area: Progress sale after advertising intention to dispose of open space.	Contracts have been exchanged for the sale subject to planning for a scheme of 9 houses. The planning application has been submitted.
(e)	Sherwood Lodge (Earlsfield) – Evaluate opportunities for disposal alongside 1 Waverton Road and Atheldene Centre.	Lambert Smith Hampton have been instructed to prepare these three sites for the market.
(f)	Alvering Library (Wandsworth Common) – Market for leasehold or freehold sale.	Tenders have recently been received both for sale and for letting and are being considered.
(g)	Oldridge Road Children's Centre (Balham) – Consider future after	Architects feasibility studies for redevelopment for a mixed-use scheme

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No.	Issue	As at 12th October 2010 (Half-yearly update)
	vacation by French Lycée.	have been produced and the options are being considered. This is the subject of a separate report on the agenda of this Committee.
(h)	Elsley School (Shaftsbury) Progress sale.	The site is being prepared for disposal but consent is still outstanding from the Secretary of State.
(i)	Tidbury Court (Queenstown) – Assess potential for linkage to New Covent Garden redevelopment.	A planning application for development is now being prepared for submission to establish the value of the site.
(j)	Review site utilisation of the Professional Centre.	Report recommending a comprehensive review of the Council’s operational property portfolio submitted to this Committee in July 2010 (Paper No. 10-495). Specific reference made to the Professional Centre. Officers have commenced work on the review and progress is being made with plan for the relocation of the Training facility and relocation of the approx 120 office staff.
(k)	3 West Drive (Furzedown). Progress disposal.	This has not yet been sold and is still being marketed.
(l)	Battersea SEC (Latchmere): Monitor options for disposal in conjunction with New Covent Garden redevelopment proposals.	Technical Services have been instructed to prepare and submit a planning application to establish the base value of the site.
(m)	Eltringham Depot (Latchmere): Explore options for relocation of busses etc with a view to releasing the site in 2012 after covenant to share proceeds is lifted.	Report recommending a comprehensive review of the Council’s operational property portfolio submitted to Committee in July (Paper 10-495). Specific reference made to transport depots including Eltringham. Progress linked to ongoing review of the Council’s transport requirements.
(n)	Causeway Island Depot: (Fairfield) Continue to review options for relocation.	Options for this site are incorporated in the Depot Review report.
28.	<u>Office Accommodation Strategy</u>	
(a)	Seek approval to and implement Phase 2 of office accommodation strategy.	Report recommending a comprehensive review of the Council’s operational property portfolio submitted to this Committee in July (Paper No. 10-495). This is the subject of a separate report on the agenda of this Committee.
(b)	Progress with Phase 3 of Strategy involving review of Council premises occupied by Voluntary Organisations and Council Contractors.	Report recommending a comprehensive review of the Council’s operational property portfolio submitted to Committee in July (Paper No. 10-495). This review is linked to the office accommodation review referred to above. Although work has commenced it cannot be

5.0 KEY ISSUES		
No.	Issue	As at 12th October 2010 (Half-yearly update)
		finalised until the office accommodation strategy has been agreed. There is a significant amount of vacant space in Bedford House. Options are being progressed for either encouraging voluntary organisations/contractors in other premises to move into Bedford House, or, alternatively look at relocating the remaining organisations currently occupying the property to other premises.
29.	<u>Home Ownership Reviews.</u>	
(a)	<u>Affordable Housing:</u> Monitor affordability of shared ownership schemes offered by developers and others.	Assessment of the housing market in Wandsworth completed and reported to Committee in July 2010 (Paper No. 10-466). Whilst prices have fallen the need for a larger deposit and limited mortgage finance available are limiting most purchasers. The Council is working closely with developers and housing associations to encourage them to consider the affordability of a property at the design stage including offering lower equity shares and reduced rent.
(b)	<u>Right to Buy:</u> Continue to promote the Social Homebuy scheme to supplement Right to Buy.	Social Homebuy continues to be promoted to qualifying council tenants as an alternative to the RTB.

Key to columns

Actual 2009/10

This column includes the latest annual results for indicators relating to this Committee covering the following periods:

- Financial year 2009/10

Latest data available at the end of Quarter 2

Several indicators, often those where the data is released centrally by the Government or its agencies, are published many months in arrears. The latest data that is available for each indicator for the 2010/11 period is therefore presented in this column. Where necessary, a comment has been provided to indicate what period the data covers. If there is no comment then indicator result relates directly to that Quarter 2 period.

Quarter 2 2009/10

Data for Quarter 2 of the previous year is included for comparative purposes. Efforts have been made to ensure that the data in this column is comparable in terms of the time period covered with the latest available data.

Progress towards target

This column provides a traffic light assessment as to whether the latest data indicates that the latest target will be met. A red rating suggests that the target is unlikely to be met. A green rating shows that progress is on track to meet or exceed the target. An amber rating is provided where current performance suggests that the target can be met but will require close monitoring and/or intervention.

Key to direction of travel

An assessment is made only where there are two periods that are comparable both in terms of definitions and the period that each data point covers. This usually means Q2 2009/10 vs. Q2 2010/11, but in some cases the latest data is comparable with the last annual (2009/10) result - for example, exam results. Please note that the direction of travel arrow takes account of whether high or low is good any particular indicator.

- ▲ – performance improved
- ▼ – performance deteriorated
- – no change
- n/c –not possible to make comparisons

6.0 TOPLINE PERFORMANCE INDICATORS								
2009/10 Topline reference	Indicator description	Actual 2009/10	Quarter 2 2009/10	Latest data available at the end of Quarter 2	Comment on latest available data	Target 2010/11	Progress towards target	Direction of travel
	CORPORATE HEALTH INDICATORS							
local	Resolution of reported incidents on the same day (IT)	68.1%	72.1%	71.1%		85%		▼
local	Resolution of reported incidents within SLA timescales (IT)	N/A	N/A	N/A		90%		
local	Service availability within core working hours (IT)	98.19%	98.95%	98.81%		99.8%		▼
local	No. complaints to Local Government Ombudsman classified as "maladministration"	0	0	0		0		—
local	% decision sheets of principal committees produced and circulated within two working days.	100%	100%	100%		100%		—
local	% SO83's completed within 10 days	94.0%	92.0%	94.7%		97%		▲

Progress Report

6.0 TOPLINE PERFORMANCE INDICATORS								
2009/10 Topline reference	Indicator description	Actual 2009/10	Quarter 2 2009/10	Latest data available at the end of Quarter 2	Comment on latest available data	Target 2010/11	Progress towards target	Direction of travel
local	% SO83(A)'s completed within 10 days	93.5%	93.3%	95.1%		92%		▲
local	% total Local Land Charges searches carried out by Council officers in 5 days.	63.3%	42.5%	85.0%		90%		▲
local (BV156)	% Council buildings in which all public areas are easy for disabled people to use	72.4%	69.0%	73.3%		83.5%		▲
	How well the Council did against its telephone answering targets							
local	Switchboard in 10 seconds	91.8%	92.6%	91.5%		93.0%		▼
local	Switchboard in 21 seconds	96.5%	96.8%	96.3%		97%		▼
local	% calls answered in person in 15 seconds	83.8%	85.3%	71.0%		91.5%		▼
local	% letters from the public responded to within 14 days (excl. Council Tax)	83.0%	82.6%	84.7%		100%		▲
local	% letters relating to Council Tax from the public responded to in 14 days	94.7%	91.0%	98.1%		95.0%		▲
local (BV8)	% undisputed invoices paid in 30 days.	96.7%	97.7%	N/A		97.5%		
local (BV9)	% council tax which the Council collected during the year	97.1%	57.4%	58.6%		97.2%		▲
local (BV10)	% business rates which the Council collected during the year	96.7%	59.7%	59.9%		98.1%		▲
local	Av. Wandsworth band D Council Tax as % England band D average	51%	51%	47.7%				▲
local	Capital receipts in the period (£m)	18.7	5.566	N/A		11.5		
local	Commercial/industrial income collected as % debits raised	92.7%	97.4%	91.2%		97%		▼
local	No. empty properties as % total no. units in the investment portfolio	3.2%	3.6%	5.3%		4.0%		▼
local	% payroll errors	0.09%	0.12%	0.12%		<0.1%		

6.0 TOPLINE PERFORMANCE INDICATORS								
2009/10 Topline reference	Indicator description	Actual 2009/10	Quarter 2 2009/10	Latest data available at the end of Quarter 2	Comment on latest available data	Target 2010/11	Progress towards target	Direction of travel
local (BV 11a)	% top 5% of earners that are women	28.7%	23.8%	25.5%		29.3%		▲
local (BV 11b)	% top 5% of earners from black and minority ethnic communities	6.9%	6.6%	5.3%		7.0%		▼
local (BV 11c)	% top 5% of earners that have a disability	4.51%	5.28%	4.0%		5.7%		▼
local	No. working days lost to sickness absence per full-time equivalent							
	Administration	5.8	2.6	2.4				▲
	Adult Social Services	9.2	4.2	3.8				▲
	Children's Services- excluding schools	6.9	3.1	2.7				▲
	Finance	9.3	3.3	2.8				▲
	Housing	5.1	5.2	2.7				▲
	Leisure and Amenity Services	6.3	2.1	1.6				▲
	Technical Services	7.2	2.8	2.7				▲
local	All departments – excluding schools	5.9	3.4	2.7		6.2		▲
local (BV14)	Early retirements as % all staff	0.80%	0.60%	0.25%		n/a		▲
local (BV15)	Ill-health retirements as % all staff	0.08%	0.06%	0.00%		n/a		▲
local (BV16a)	No. staff declaring that they meet the Disability Discrimination Act 1995 disability definition as % all staff	4.6%	8.91%	8.89%		4.66%		▼
local (BV17a)	Minority ethnic communities staff as % all staff	29.3%	36.1%	36.3%		29.7%		▲
	<u>HOUSING AND HOUSING BENEFITS (HB)</u>							
local	Value of portable discounts granted (£m)	0.64	0.299	0.367		0.725		▲

Progress Report

6.0 TOPLINE PERFORMANCE INDICATORS								
2009/10 Topline reference	Indicator description	Actual 2009/10	Quarter 2 2009/10	Latest data available at the end of Quarter 2	Comment on latest available data	Target 2010/11	Progress towards target	Direction of travel
local	No. sales applicants registered	3625	3605	3617		3,000- 4,000		
local	No. open market sales	22	9	18		n/a		▲
local	No. Right To Buy (RTB) sales	15	4	4		12		—
local	No. assisted private house sales (Portable discounts, Homebuy)	91	32	15		28		▼
local	No. Shared Ownership Nomination Scheme (SONS) sales completed	319	129	108		230		▼
local (NI180)	Changes in Housing Benefit/Council Tax Benefit within the year (per 1000)	2477.4 per 1000	799.1	498.1	Only available up to end of June by DWP	1600 per 1000		▼
NI181	Time taken to process new claims and change events	25.0	27.8	13.02shbe/ 19.19 stats124	Stats 124 is the comparable figure	24		▲
local (BV78a)	Average time in days for processing new claims.	32.7	35.6	22shbe / 20.03 stats124	Stats 124 is the comparable figure	27		▲
local	Average time in days for processing change events	21.4	23.8	10.63shbe / 18.76 stats124	Stats 124 is the comparable figure	17		▲
local (BV78b)	% recoverable overpayments that were recovered in the year (excluding Council tax Benefit)	59.88%	60.4%	54.85%		69.0%		▼
local (BV78bii)	Overpayments recovered during the period as % HB overpayment debt	24.36%	8%	15.37%		23.00%		▲
local (BV78biii)	Overpayments written off during the period as % HB overpayment debt	5.36%	1%	3.42%		4.0%		▼
local	% new claims for Housing Benefit outstanding over 50 days	1.70%	1.19%	1.4%		4.4%		▼

6.0 TOPLINE PERFORMANCE INDICATORS								
2009/10 Topline reference	Indicator description	Actual 2009/10	Quarter 2 2009/10	Latest data available at the end of Quarter 2	Comment on latest available data	Target 2010/11	Progress towards target	Direction of travel
local	% new claims for Housing Benefit decided within 14 days of receiving all information	83.18%	77.7%	91.7%		92%		▲
local	% rent allowance claims paid on time or within 7 days of a decision being made	94.94%	91.0%	98.1%		98%		▲
local	% data matches resolved within two months	100%	100.0%	100%		100%		—
local	Av. time taken to process reconsiderations	32.19	34.4	18		20.00		▲
local	Av. time taken to process appeals	22.19	17.8	21		20		▼
local	No. successful sanctions per 1,000 caseload	3.05	0.27	2.27		3.3		▲
local	No. direct payments made to claimants in receipt of Local Housing Allowance	88%	90%	86%		90%		▼

The Town Hall
Wandsworth
SW18 2PU
16th November 2010

PAUL MARTIN
Chief Executive and
Director of Administration

Background Papers

No background papers were used in the preparation of this report:-

All reports to Overview and Scrutiny Committees, regulatory and other committees, the Executive and the full Council can be viewed on the Council's website (www.wandsworth.gov.uk/moderngov) unless the report was published before May 2001, in which case the Committee Secretary (Mr G. S. Collins 020 8871 6021; email gcollins@wandsworth.gov.uk) can supply it if required.