**RAYAGADA AUTONOMOUS COLLEGE; RAYAGADA; ODISHA**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

# FOR THE SESSION 2013-14

## Part – A

## 1. Details of the Institution

1.1 Name of the Institution

| RAYAGADA AUTONOMOUS CCOLLEGE |
| --- |

1.2 Address Line 1

| GANDHI NAGAR |
| --- |

Address Line 2

| --- |
| --- |

City/Town

| RAYAGADA |
| --- |

State

| ODISHA |
| --- |

Pin Code

| 765001 |
| --- |

Institution e-mail address

| rayagadacollege@gmail.com |
| --- |

Contact Nos.

| 06856 222130 |
| --- |

Name of the Head of the Institution:

| SRI SISIR KANTA TRIPATHY |
| --- |

Tel. No. with STD Code:

| 06856 222130 |
| --- |

Mobile:

| 09437720117 |
| --- |

Name of the IQAC Co-ordinator:

| |
|---|
| SRI SASHI BHUSAN PATNAIK |

Mobile:

| |
|---|
| 09437207037 |

IQAC e-mail address:

| |
|---|
| rayagadacollege@gmail.com |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| |
|---|
| ORCOGN13458 |

1.4 **NAAC Executive Committee No. & Date:**
   *(For Example EC/32/A&A/143 dated 3-5-2004.*
   *This EC no. is available in the right corner- bottom*
   *of your institution's Accreditation Certificate)*

| |
|---|
| March 31, 2007/388 |

1.5 Website address:

| |
|---|
| www.rayagadacollege.org |

Web-link of the AQAR:

| |
|---|
| www.rayagadacollege.org/AQAR2013-14 |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-------|-------|------|-----------------------|-----------------|
| 1 | 1st Cycle | B | 70.10 | 2007 | 5 yrs. |
| 2 | 2nd Cycle | | | | |
| 3 | 3rd Cycle | | | | |
| 4 | 4th Cycle | | | | |

1.7 Date of Establishment of IQAC :     DD/MM/YYYY

| |
|---|
| 16/07/2012 |

1.8 AQAR for the year *(for example 2010-11)*

| |
|---|
| 2013-14 |

1.9 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and

Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

i.   AQAR 2012-13 submitted to NAAC on 17-09-2014
ii.  AQAR 2013-14 submitted to NAAC on 17-09-2014

1.10 Institutional Status

University          State ☐ Central ☐ ᵉmed ☐ Private ☐

Affiliated College          Yes **√**    No ☐

Constituent College          Yes ☐    No ☐

Autonomous college of UGC          Yes ☐    No ☐

Regulatory Agency approved Institution          Yes ☐    No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education **√**    Men ☐    Women ☐

Urban **√**    Rural ☐    Tribal ☐

Financial Status    Grant-in-aid **√**    UGC 2(f) **√**    UGC 12B **√**

Grant-in-aid + Self Financing ☐    Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts **√**    Science **√**  Commerce **√** Law ☐    PEI (PhysEdu) ☐

TEI (Edu) ☐ Engineering ☐    Health Science ☐    Management ☐

Others   (Specify)    | . |

1.12 Name of the Affiliating University *(for the Colleges)*

Berhampur University, BerhampurOdisha

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/UGC. / University          **UGC**

University with Potential for Excellence ☐    UGC-CPE ☐

DST Star Scheme ☐    UGC-CE ☐

UGC-Special Assistance Programme ☐    DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other (*Specify*) ☐

UGC-COP Programmes ☐

## 2. IQAC Composition and Activities

| | |
|---|---|
| 2.1 No. of Teachers | 05 |
| 2.2 No. of Administrative/Technical staff | 01 |
| 2.3 No. of students | --- |
| 2.4 No. of Management representatives | --- |
| 2.5 No. of Alumni | ---- |
| 2. 6 No. of any other stakeholder and community representatives | 01 |
| 2.7 No. of Employers/ Industrialists | 01 |
| 2.8 No. of other External Experts | --- |
| 2.9 Total No. of members | 11 |
| 2.10 No. of IQAC meetings held | 03 |

2.11 No. of meetings with various stakeholders:    No. 04    Faculty 02

Non-Teaching Staff /Students 01   Alumni 01   Others ----

2.12 Has IQAC received any funding from UGC during the year?    Yes ☐    No ☑

If yes, mention the amount

| --- |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ --    International ☐ --    National ☐ --    State ☐ --    Institution Level ☐ 1

(ii) Themes

| Computer Awareness Training for Staff |

2.14 Significant Activities and contributions made by IQAC

1. Wi-Fi facility to staff and students.
2. Providing copy of lesson notes to students.
3. Coding of answer scripts.
4. Interaction of staff and students on quality matter.
5. Use of new teaching methodology: on pilot basis by department of Physics.
6. Computer awareness training to teaching and non-teaching staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
| --- | --- |
| 1. Computer awareness training for staff. | 1. Achieved |
| 2. To start NCC as an elective subject. | 2. Not achieved |
| 3. To set up Question bank | 3. Achieved |
| 4. To provide valued answer scripts to students. | 4. Achieved |

2.15

Whether the AQAR was placed in statutory body    Yes ☐    No ☑

Management ☐    Syndicate ☐    y other body ☐

Provide the details of the action taken

| ----- |

# Part – B

## Criterion – I

## 1. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|---|---|---|---|---|
| PhD | -------- | | | |
| PG | -------- | | | |
| UG | 03 | 00 | 00 | Language lab is dedicated to impart communicative skill. |
| PG Diploma | | | | |
| Advanced Diploma | | | | |
| Diploma | | | | |
| Certificate | | | | |
| Others | | | | |
| **Total** | | | | |

| Interdisciplinary | | | | |
|---|---|---|---|---|
| Innovative | | | | Self-defence training for girls is introduced. |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

| Pattern | Number of programmes |
|---|---|
| Semester | 03 |
| Trimester | ----- |
| Annual | ----- |

1.3 Feedback from stakeholders*  Alumni [ √ ]  Parents [  ]  Employers [  ]  Students [ √ ]
    *(On all aspects)*

      Mode of feedback  :  Online [  ]  Manual [ √ ]  Co-operating schools (for PEI) [  ]

*\*Please provide an analysis of the feedback in the Annexure-II*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus of each teaching department is revised annually by Board of studies to incorporate relevant changes.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Yes, Language cum Communication Laboratory is set up by the Government of Odisha in collaboration with the Centre of Advanced Communication, IIT, Kharagpur, to impart language skill to the UG students of the college. Resource persons are hired for competence building of the students.

## Criterion – II

## 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 34    | 22               | 12                   | ---        | 06     |

2.2 No. of permanent faculty with Ph.D.

[ 09 ]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|---|---|---|---|---|---|---|---|---|---|
| R | V | R | V | R | V | R | V | R | V |
| 06 | 12 | | | | | | | | |

2.4 No. of Guest and Visiting faculty and Temporary faculty | -- | -- | 06

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
| --- | --- | --- | --- |
| Attended Seminars/ | --- | 02 | 05 |
| Presented papers | --- | --- | --- |
| Resource Persons | --- | --- | --- |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Paper presentation by students in departmental Seminar.
2. Submission of project report as a part of curriculum by students of Physics and English Honours.
3. New teaching methodology such as use of audio visual systems, document visualizer and LCD projector.
4. Computer based language skill development for all students in Language Laboratory.

2.7  Total No. of actual teaching days during this academic year

180 days

2.8  Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding Double Valuation, Photocopy, Online Multiple Choice Questions)

Coding of answer script.

2.9  No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development  workshop

Every teacher is a member of Board of studies of the concerned Department

2.10 Average percentage of attendance of students

| 80% |

2.11 Course/Programme wise
Distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division | | | | |
|---|---|---|---|---|---|---|
| | | Distinction % | I % | II % | III % | Pass % |
| Arts | 201 | 42.2 | 43.28 | 17.41 | ----- | 60.69 |
| Commerce | 222 | 61.26 | 54.05 | 23.42 | ----- | 77.47 |
| Science | 108 | 67.59 | 62.96 | 6.48 | ----- | 69.44 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

The proposals adopted in IQAC meetings are presented by the coordinator before the Principal for implementation. Principal issue instructions for implementation of the above necessary follow ups thereafter.

2.13 Initiatives undertaken towards faculty development

| *Faculty / Staff Development Programs* | *Number of faculty benefitted* |
|---|---|
| Refresher courses | 02 |
| UGC – Faculty Improvement Program | - |
| HRD programs | - |
| Orientation programs | - |
| Faculty exchange program | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | - |
| Summer / Winter schools, Workshops, etc. | 04 |
| Others | Computer awareness programme is organised at college level. |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Position | Number of permanent positions filled during the year | Number of positions filled temporarily |
|---|---|---|---|---|
| Administrative Staff | 07 | 02 | --- | --- |
| Technical Staff | ---- | ---- | ---- | --- |

# Criterion – III

## 3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> It proposes measures for organising scientific study yours, industrial tours and field survey to motivate students for research. It also encourages the faculty to avail the benefit of UGC sponsored programmes like FYP, Minor and Major research projects and guide scholars for research.

3.2    Details regarding major projects

|  | Completed | On going | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | ---- | ---- | ---- | ---- |
| Outlay in Rs. Lakhs | ---- | ---- | ---- | ---- |

3.3    Details regarding minor projects

|  | Completed | On going | Sanctioned | Submitted |
|---|---|---|---|---|
| Number | ----- | ----- | ----- | ----- |
| Outlay in Rs. Lakhs | ----- | ----- | ----- | ----- |

3.4    Details on research publications

|  | International | National | Others |
|---|---|---|---|
| Peer Review Journals | ---- | ---- | ---- |
| Non-Peer Review Journals | 01 | 01 | 01 |
| e-Journals | ---- | ---- | ---- |
| Conference proceedings | ---- | ---- | ---- |

3.5 Details on Impact factor of publications:

Range [ ]        Average [ √ ]        h-index [ ]        Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|---|---|---|---|---|
| Major projects | ---- | ---- | ---- | ---- |
| Minor Projects | ---- | ---- | ---- | ---- |
| Interdisciplinary Projects | ---- | ---- | ---- | ---- |
| Industry sponsored | ---- | ---- | ---- | ---- |
| Projects sponsored by the University/ College | ---- | ---- | ---- | ---- |
| Students research projects *(other than compulsory by the University)* | ---- | ---- | ---- | ---- |
| Any other(Specify) | ---- | ---- | ---- | ---- |
| Total | ---- | ---- | ---- | ---- |

3.7 No. of books published    i) With ISBN No.   [ ---- ]    Chapters in Edited Books   [ ---- ]

ii) Without ISBN No.   [ ---- ]

3.8 No. of University Departments receiving funds from

UGC-SAP [ --- ]    CAS [ --- ]    DST-FIST [ --- ]

DPE [ --- ]    DBT Scheme/funds [ --- ]

3.9 For colleges    Autonomy [ --- ]    CPE [ --- ]    DBT Star Scheme [ --- ]

INSPIRE [ --- ]    CE [ --- ]    Any Other (specify) [ --- ]

3.10 Revenue generated through consultancy   [ ------- ]

3.11 No. of conferences organized by the Institution

| Level | International | National | State | University | College |
|---|---|---|---|---|---|
| Number | ---- | ----- | ----- | ------ | ------ |
| Sponsoring agencies | ----- | ----- | ---- | ---- | ----- |

3.12 No. of faculty served as experts, chairpersons or resource persons   [ --- ]

3.13 No. of collaborations    International [ __ ]    National [ __ ]    Any other [ --- ]

3.14 No. of linkages created during this year   [ --- ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [ ------ ]    From Management of University/College [ ------ ]

Total   [ ------ ]

3.16 No. of patents received this year

| Type of Patent | | Number |
|---|---|---|
| National | Applied | ------ |
| | Granted | ------ |
| International | Applied | ------ |
| | Granted | ------ |
| Commercialised | Applied | ------ |
| | Granted | ------ |

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist. | College |
|-------|--------------|----------|-------|------------|-------|---------|
| ----- | ------ | ----- | ---- | ----- | --- | ----- |

3.18 No. of faculty from the Institution
who are Ph. D. Guides

| 02 |

and students registered under them

| 06 |

3.19 No. of Ph.D. awarded by faculty from the Institution

| --- |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | --- |    SRF | --- |    Project Fellows | --- |    Any other | --- |

3.21 No. of students Participated in NSS events:

University level | --- |    State level | 16 |

National level    International level | 01 |    | --- |

3.22 No.  of students participated in NCC events:

University level | |    State level | |

National level    International level | |    | |

3.23 No.  of Awards won in NSS:

University level | --- |    State level | --- |

National level    International level | --- |    | --- |

3.24 No.  of Awards won in NCC:

University level | |    State level | |

National level    International level | |    | |

3.25 No. of Extension activities organized

| University forum | | College forum | |
|---|---|---|---|
| NCC | 10 | NSS | 16 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Self defence programme for girl students.

- Organisation of Blood Donation Camp.

## Criterion – IV
## 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|---|---|---|---|
| Campus area | 4.08 Acres | ---- | ----- | 4.08 Acres |
| Class rooms | 21 | 03 | College Fund | 24 |
| Laboratories | 6 | ---- | ---- | 6 |
| Seminar Halls | 01 | 01 | College Fund | 02 |
| No. of important equipment purchased (Rs.1-0 lakh) during the current year. | | | | |
| Value of the equipment purchased during the year (Rs. in Lakhs) | | | | |
| Others | | | | |

4.2 Computerization of administration and library

All sections of administrative departments i.e. Office, Admission & Examination etc. have been computerised. Efforts have been initiated for computerisation of Library.

4.3  Library services:

| | Existing | | Newly added | | Total | |
|---|---|---|---|---|---|---|
| | No. | Value | No. | Value | No. | Value |
| Text Books | | | 1935 | 4.2 lac | | |
| Reference Books | | | 78 | 35,000/- | | |
| e-Books | | | | | | |
| Journals | | | 47 | 33,716/- | | |
| e-Journals | | | | | | |
| Digital Database | | | | | | |
| CD & Video | | | | | | |
| Others (specify) | | | | | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|---|---|---|---|---|---|---|---|---|
| Existing | 62 | 03 | 05 | Wi-Fi | 03 | 04 | 13 | --- |
| Added | 02 | -- | -- | -- | -- | -- | -- | -- |
| Total | 64 | 03 | 05 | -- | 03 | 01 | 13 | -- |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Technology up gradation is achieved through Computer Awareness Training, e-admission, e-despatch and e-governance.

4.6  Amount spent on maintenance in lakhs :

   i)  ICT

             Rs. 0.26 lakh for BSNL charge for NMEICT.

   ii)  Campus Infrastructure and facilities

             Efforts are being made to make the campus Wi-Fi, it will be operative by Nov. 2014.

   iii) Equipment

             0.50 lakh

iv) Others

             0.085 lakh

**Total :**  0.845 lakh

# Criterion – V
# 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Thorough discussions are made and resolutions are taken on quality enhancement of support services i.e. hostel, library etc.
2. Implementation is monitored regularly.

5.2 Efforts made by the institution for tracking the progression

1. Unit tests are conducted.
2. Performance of the students in Internal Assessment and Semester examination are analysed to track the progression.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|---|---|---|---|
| 1825 | - | - | - |

(b) No. of students outside the state

05

(c) No. of international students

00

Men

| No | % |
|---|---|
| 1189 | 65 |

Women

| No | % |
|---|---|
| 636 | |

| Last Year | | | | | | This Year | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 816 | 441 | 362 | 124 | 02 | 1743 | 832 | 426 | 391 | 176 | 02 | 1825 |

Demand ratio        25:10 Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Training on Personality Development, General Awareness & Communicative Skill is imparted to participating students in the Communication Laboratory.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET | -- | SLET    GA | -- |    CAT | -- |    | -- |

IAS/IPS etc. | -- |    State PSC | 2 |    UPSC | -- |    Others | 100 |

5.6 Details of student counselling and career guidance

> 1. Carrier counselling is imparted by GIET Gunpur, Shrusti Academy Bhubaneswar, KIIT University, Dhanai Organisation Berhampur etc.

No. of students benefitted | 150 |

### 5.7 Details of campus placement

| On Campus | | | Off Campus |
|---|---|---|---|
| Number of Organisations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2 | 70 | 11 | 200 |

5.8 Details of gender sensitization programmes

> Self-defence training imparted to Girl students for 3 months i.e. from Jan'14 to March'14 by trainers of Utkal Karate School, Bhubaneswar, Odisha.

5.9 Students Activities

5.9.1    No. of students participated in Sports, Games and other events

State/ University level | -- |    National level | 2 |    International level | -- |

No. of students participated in cultural event

State/ University level | -- |    National level | -- |    International level | -- |

5.9.2    No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | -- |    National level | -- |    International level | -- |

| -- |    | -- |    | -- |

Cultural: State/ University level　　　　National level　　　　International level

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|---|---|---|
| Financial support from institution | 36 | Rs.21,600/- |
| Financial support from government | 735 | Rs.26,77,630/- |
| Financial support from other sources | -- | -- |
| Number of students who received International/ National recognitions | -- | -- |

5.11　Student organised / initiatives

Fairs　　: State/ University level　| -- |　　National level　| -- |　　International level　| -- |

Exhibition: State/ University level　| -- |　　National level　| -- |　　International level　| -- |

5.12　No. of social initiatives undertaken by the students　| 20 |

5.13 Major grievances of students (if any) redressed:

　　Grievance regarding engagement of more number of teaching staff redressed.

# Criterion – VI

## 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

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**VISION:**

- To develop the college into an excellent seat of Higher Education in the Southern and backward part of the state of Odisha.

- To foster wholesome growth in the stakeholders; academic, spiritual and moral.

- To free the vast majority of the students from the shackles of their backwardness and guide them along the mainstream education.

- To infuse the spirit of nation building and social responsibility in the students.

- To launch Post-Graduation studies in some subjects to facilitate the poor and meritorious backward students to avail themselves of higher education at affordable means.

- To equip the learners to update their knowledge and skills as per market needs so as to make them employable in the competitive global situation.

**MISSION STATEMENTS:**

- The College shall reinforce greater momentum to maintain pace with the changing global scenario in higher education.

- The College shall maintain a healthy balance between the academic and co-curricular activities on the campus by augmenting its human resources.

- The college shall continue with its endeavour to provide suitable platform and exposure to curb the backwardness of the stakeholders.

- The college shall strive to strengthen the democratic and secular values among the students.

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6.2 Does the Institution has a management Information System

---

-No-

---

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

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1. Inclusion of topics of relevance in the Syllabi.
2. Conduct of remedial classes for slow learners.
3. Participation in seminars and submission of project report as part of curriculum.

---

### 6.3.2  Teaching and Learning

1. Use of new teaching methodology on pilot basis in the Dept. of Physics.
2. Establishment of Language Laboratory for development of language skill.
3. Creation of student friendly learning environment.

### 6.3.3  Examination and Evaluation.

1. Supply of valued answer scripts of Internal Assessment Examination to the students.
2. Coding of Semester Answer scripts for transparency.
3.

### 6.3.4  Research and Development

1. Every step is being taken to create a research friendly atmosphere in the college and the teachers involved in research are extended best possible co-operation.

### 6.3.5  Library, ICT and physical infrastructure / instrumentation

1. Text books, Reference books and Journals are added regularly in the Library.
2. Teachers and students are provided Internet access in the Wi-Fi mode in every teaching department.
3. Procurement of Instruments / Computers / other equipment for teaching departments, Administrative & Examination sections.
4. i.   Four large-sized classrooms constructed
   ii.  Extension of Science Block
   iii. Construction of new Arts Block
   iv.  Construction of Two Boys' Hostels and One Girls' Hostel.
   v.   Construction of Reading Room, Post Office and IGNOU study Centre

### 6.3.6  Human Resource Management

In addition to engaging 25 classes each  per week, teachers are also called upon to engage remedial classes and perform all co-curricular and extracurricular duties assigned to them. The management engages staff on temporary basis to relieve them of hardship.

### 6.3.7  Faculty and Staff recruitment

The management recruited 6 (six) number of teaching staff during the academic year for various departments.

6.3.8   Industry Interaction / Collaboration

J.K.Paper Mills, Utkal Alumina Ltd., Vedanta Alumina Ltd. haveconducted campus recruitments.

The research institute of J.K.Paper Mills (PAPRI) has permitted undertaking research work for award of D.Sc. degree to one faculty member of the college.

Science and Commerce students undertake study tours to the local industries very often.

These industrial houses provide financial assistance for specific student programmes of the college.

Industrial Houses are represented in the Managing Body and IQAC of the college.
The Executives are invited to share their expertise with the staff and students

6.3.9   Admission of Students

Student friendly and transparent e-Admission system is well monitored by the institution as well as by the  Department of Higher Education; Government of Odisha.

6.4 Welfare schemes for

| | |
|---|---|
| Teaching | The staff association supports adequately extending financial help in adverse situations |
| Non-teaching | Festival advance is given by the institution. Financial assistance is provided by the staff association in times of emergency. |
| Students | 1. Financial assistance by SAF 2. Stipend to SC/ST students 3. Merit scholarship to meritorious students 4. Banishree scholarship to students with disabilities. |

6.5 Total corpus fund generated          - Nil-

6.6 Whether annual financial audit has been done      Yes   √      No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | -- | -- | √ | Academic Bursar & Principal |
| Administrative | Financial Audit | K.C.Mohanty& Co. Chartered Accountants | -- | -- |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes    Yes [   ]   No [ √ ]

For PG Programmes    Yes [ -- ]   No [ -- ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> 1. Coding of Answer scripts
> 2. Conduct of Examination in Semester pattern.
> 3. Conduct of Internal Assessment Examination.
> 4. To hold examination for 100 marks for each paper instead of 50 marks for Commerce stream.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> University permits to make changes in the syllabi to an extent of 20% every year.

6.11 Activities and support from the Alumni Association

> Alumni provide feedback from time to time for over all development of the college

6.12 Activities and support from the Parent – Teacher Association

> Parents very often interact with the Principal and the teachers on quality aspects with regard to curriculum, academic performance, examination and discipline in the campus.

6.13 Development programmes for support staff

> Computer Awareness programme was organised for the staff.
>
> The members are required to undergo training for implementation of programmes like HRMS, PIMS & e- Despatch etc.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Plantation drive taken up from time to time.
>
> Regular campus cleaning by NSS volunteers, sweepers and municipality staff.
>
> Prohibition of smoking and chewing tobacco products enforced.

# Criterion – VII

## 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> 1. Introduction of Audio-visual teaching methods has enhanced the learning skill of the students.
> 2. Programmes in the Language Laboratory have elicited healthy response from participants.
> 3. Self-defence training for girls has resulted in good response.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. Course completion in scheduled time
> 2. Holding of examination and publication of results as per academic calendar.
> 3. Programmes under extension services and support services are accomplished in time.
> 4. Infrastructure development achieved as per plan.

7.3 Gi

> 1. Transparency in Admission and Examination.
> 2. Teacher-student and Community relationship.

7.4 Contribution to environmental awareness / protection

> 1. Environmental Studies has been introduced as a part of curriculum for under graduates.
> 2. Observance of Vanomahostav and ParibeshaSurakshya

7.5 Whether environmental audit was conducted?    Yes [ ]    No [ √ ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> With the growing enrolment figure, the Teacher: Student ratio has declined and efforts are afoot to tide over the problem.

## 8. **Plans of institution for next year**

> 1. To bring Communicative English into self-financing mode.
> 2. To introduce NCC as an elective subject.
> 3. Creation of large sized & well-furnished Reading Room and Reference Section for staff and student.
> 4. Steps have been initiated for acquiring Government land to the extent of 10 (Ten) acres for its Second Campus with a spacious playground.

Name : Sri SashibhusanPatnaik                         Name :  Sri SisirKantaTripathy
    Reader in History                                              Principal
  Signature of the Coordinator, IQAC          Signature of the Chairperson, IQAC

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