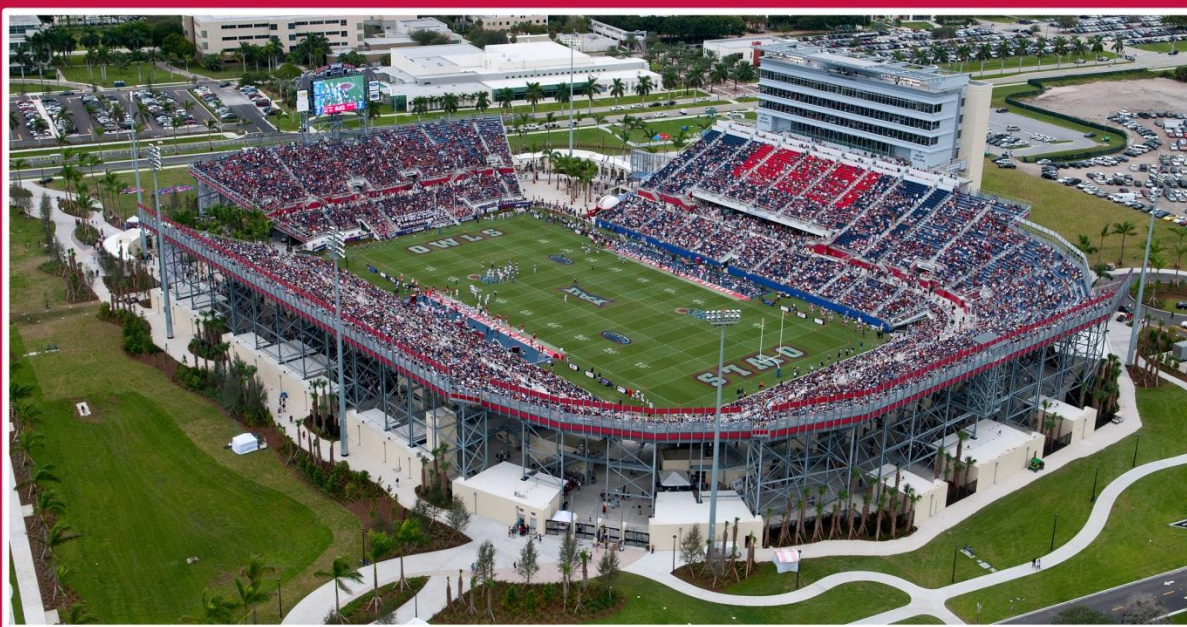




# VISITING TEAM INFORMATION



**Heather Henderson**  
**Director of Football Operations**  
**Tom Oxley Athletic Center • 777 Glades Road • Boca Raton, FL 33431**  
**Cell (561) 945-1832 • Fax (561) 297-3953**



On behalf of Florida Atlantic Athletics and the entire University, I'd like to welcome you to South Florida. We look forward to the quickly approaching contest between our teams this season.

The enclosed information, which includes contact information, catering, and bus recommendations, as well as stadium and game day specifics, will assist you in the planning for your visit this fall. Please duplicate and distribute this information to your staff as you feel necessary.

I have also included a brief questionnaire to be completed and faxed back to me at your earliest convenience.

In addition to this information, I will personally prepare a welcome packet upon your team's arrival in South Florida which will include pregame timelines, game production notes, team movement passes, credentials, unless arrangements are made to send them to you in advance.

If I can be of any assistance to you or anyone on your staff, please do not hesitate to call me. My personal goal is to make your trip to South Florida as smooth as possible.

I look forward to working with our in preparation for our game.

Sincerely,

Heather C. Henderson  
Director of Football Operations  
(561) 945-1832 (cell)  
(561) 297-3953 (fax)  
[hcoker@fau.edu](mailto:hcoker@fau.edu)

Mitchell Silverman  
Director of Stadium/Game Operations  
(561)-702-3729  
[Msilve31@fau.edu](mailto:Msilve31@fau.edu)

***DEPARTMENT OF ATHLETICS***



# 2013 Florida Atlantic University Football Schedule

August 30, 2013		at Miami
September 5, 2013		at East Carolina*
September 14, 2013		at USF
<b>September 21, 2013</b>		<b>vs. Middle Tennessee*</b>
September 28, 2013		at Rice*
October 5, 2013		at UAB*
October 12, 2013		<b>vs. Marshall*</b>
October 26, 2013		at Auburn
November 2, 2013		<b>vs. Tulane*</b>
November 16, 2013		at Southern Miss*
November 23, 2013		<b>vs. New Mexico State</b>
November 29, 2013		<b>vs. FIU*</b>

\*Conference Game

Schedule subject to change

For more information and to purchase your tickets contact

The Florida Atlantic University Athletic Ticket Office at **1-866-FAU OWLS**

# FLORIDA ATLANTIC KEY ATHLETICS STAFF

*\*ALL EXTENSIONS START WITH (561)-297*

## **ADMINISTRATION**

<b>Athletic Department –Main</b> .....	<b>297-3199</b> ,
<b>Athletic Department –FAX</b> .....	<b>297-3963</b>
<b>Patrick Chun, Director of Athletics</b> .....	<b>3199</b> , athleticdirector@fau.edu
<b>Melissa Dawson, Senior Associate AD - Internal Operations/SWA</b> .....	<b>2683</b> , mdawson@fau.edu
<b>John Semeraro, Senior Associate AD - External Relations</b> .....	<b>3163</b> , jsemeraro@fau.edu
<b>Ed Hayward, Associate AD - Compliance</b> .....	<b>2992</b> , ehayward@fau.edu
<b>Michael Boele, Associate AD - Business Operations</b> .....	<b>3714</b> , mboele@fau.edu
<b>Patrick Walker, Director of Marketing</b> .....	<b>0122</b> , walkerp@fau.edu
<b>Daniel Heflin, Owl Scholarship Fund</b> .....	<b>0217</b> , heflind@fau.edu

## **FOOTBALL OPERATIONS**

<b>Carl Pelini, Head Football Coach</b> .....	<b>1094</b> , pelini@fau.edu
<b>Heather Henderson, Director of Football Operations</b> .....	<b>561-945-183</b> , hcoker@fau.edu
<b>Mitchell Sivlerman, Game Day Operations</b> .....	<b>0211</b> , msilver31@fau.edu
<b>Football Office –FAX</b> .....	<b>297-3953</b>

## **MEDICAL & CONDITIONING**

<b>John Burnside, Head Football Trainer</b> .....	<b>2044</b> , jburnsi1@fau.edu
<b>John Kiddy, Assistant Football Trainer</b> .....	<b>2043</b> , jkiddy1@fau.edu
<b>Chuck Lobe, Head Strength &amp; Conditioning Coach</b> .....	<b>0181</b> , clobe@fau.edu
<b>Training Room - FAX</b> .....	<b>2081</b>

## **EQUIPMENT**

<b>Sam Nichols, Football Equipment Manager</b> .....	<b>2281</b> , snicho25@fau.edu
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## **VIDEO**

<b>Jack Pelini, Video Coordinator</b> .....	<b>1042</b> , jpelini@fau.edu
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## **TICKETING**

<b>Elizabeth Knips, Director of Ticketing</b> .....	<b>0014</b> , eknips@fau.edu
<b>FAU Ticket Office - Main</b> .....	<b>(866) 328-6957</b>

## **MEDIA RELATIONS**

<b>Katrina McCormack, Director of Media Relations</b> .....	<b>3163</b> , kmccormi@fau.edu
<b>Media Relations Office – FAX</b> .....	<b>3499</b>
<b>Cell Phone</b> .....	<b>561-251-5588</b>

## **SECURITY**

<b>Deputy Chief Sean Brammer, Campus Police/Special Events</b> .....	<b>6781</b>
<b>Corporal Edward Delancy, Campus Police/Football Liaison</b> .....	<b>3500</b> , edelancy@fau.edu

# GENERAL INFORMATION FLORIDA ATLANTIC UNIVERSITY

**LOCATION (MAIN CAMPUS)**

Boca Raton, FL

**ENROLLMENT**

30,000

**FOUNDED**

1961

**NICKNAME**

Owls

**COLORS**

Blue & Red

**CONFERENCE**

Conference USA

**AFFILIATION**

NCAA Football Bowl Subdivision (FBS)

**PRESIDENT**

TBA

**DIRECTOR OF ATHLETICS**

Patrick Chun

**WEBSITE**

[www.fausports.com](http://www.fausports.com)

**TICKET OFFICE**

1-866-FAU-OWLS

**STADIUM**

FAU Stadium (Boca Raton)

**CAPACITY**

29,419

**SURFACE**

Natural Grass



# GAMEDAY INFORMATION

## **Facility:**

FAU Stadium (29,419), Natural Grass, is located on FAU Boca Raton Campus, 777 Glades Road Boca Raton FL, 33431

## **Locker Rooms:**

The visiting team locker room is located on the northwest end of the stadium. The team will enter gate 6.

The following will be provided in the locker room (C-USA Policy):

Countdown Game Clock

Game Programs (100)

Garbage Cans

Marker Boards

Soap

Towels (300)

## **Team Bus Parking:**

Drop team off at Gate 6.

Buses will stage during the game in lot 5 north of stadium at the north end.

After game, buses will stage along curb adjacent to gate 6.

## **Practice (Day prior to game):**

The field will be available for visiting teams to walk-through on the day prior to the game.

The walk-through must take place between 2-4 pm or 5:30-8:30pm. Please indicate your preferred time on the information sheet provided in this packet.

If inclement weather prevails prior to or during the allotted practice time, the field manager will make the decision on whether the field will be available.

**Note: Teams will not be allowed to wear cleats on field on the day prior to the game.**

## **Visiting AD Box:**

The Visiting Athletic Directors Box is located on the 6<sup>th</sup> floor room 615 in the tower at FAU Stadium. Please enter in the NW suite lobby at gate 6. You will receive six (6) tower passes, two (2) parking passes as well as twenty (20) game tickets. Directly communicate with Tracy DeJager of Chartwells at [fau.dejager@fau.edu](mailto:fau.dejager@fau.edu) with catering concerns.

Passes to access the visiting AD box will be mailed directly to the Athletics Director.

Questions regarding the Visiting AD box should be directed to John Semeraro at [jsemeraro@fau.edu](mailto:jsemeraro@fau.edu) or call at 561-297-2953

**Motor Escort:**

A motor escort will be provided to your team by the Florida Highway Patrol which will be coordinated by FAU.

Corporal Edward Delancy will coordinate your movements during your trip to Florida Atlantic. Corporal Delancy may be reached at (786) 402-3843 or [edelancy@fau.edu](mailto:edelancy@fau.edu)

**Spirit Information:**

Upon approved request, at least two weeks prior to the contest, the visiting spirit group shall be admitted to the game at no cost and permitted to perform at the game. All participating spirit groups' members must be in uniform for complimentary entry. Any supervisory staff requiring access must be included in the credential request list. The visiting spirit group will be located on the northeast sideline, in front of the visiting team. Spirit group will enter at gate 6. For additional information contact Lisa Snowden at [ldelpozz@fau.edu](mailto:ldelpozz@fau.edu)

**Visiting Marching Band:**

Upon approved request at least two weeks prior to the contest, the visiting band shall be admitted to the game at no cost and permitted to perform at the game. Performances on the playing field shall be determined by the home game management, which shall attempt to extend usual courtesies to the visiting institutions representatives. Bands performing at football games shall be prohibited from playing from the time the offensive team breaks the huddle until the completion of the play. All participating band members must be in uniform for complimentary entry. Any supervisory staff requiring access must be including in the credential request list. Band will enter through Gate 6. The visiting band will be seated in the northeast side of the stadium. For specific information regarding performance times and formats contact Marketing Director Patrick Walker at [walker@fau.edu](mailto:walker@fau.edu)

**Tickets:**

Contact Director of tickets Elizabeth Knips for ticket information at [eknips@fau.edu](mailto:eknips@fau.edu) or call at 561-297-0014

**Sideline:**

The visiting team sideline is located on the east side of the field. Benches, two tables, an electrical outlet and a water source will be made available for use on the sideline. Staff will be able to access the sideline for set up four hours prior to kick off.

**Coaches Booth:**

The visiting coaches' booth is located in the press box, 6<sup>th</sup> floor, on the west side of the stadium. Coaches will access via north elevators 3 and 4. A CSC supervisor will escort you to your booth.

### **Athletic Training Staff:**

In order to better assist you on game day the following items will be available on your sideline and in your locker room on game day.

- (2) 10 gallon coolers in you locker room
- 1 ice chest in locker room
- 1 biohazard container / 1 sharps container
- Portable hydro collator with covers in your training room
- Emergency supplies (spine board, splint bag, AED) on sidelines
- 3 taping tables / 2 evaluation tables in your training room
- 

### **Emergency Services**

- EMS will be on-site with an ambulance parked in the North-West End zone at Gate 6
- EMS will provide a cart with a gurney for emergencies on the field during the game in the northwest tunnel of the stadium.
- X-ray is available in the stadium in the visitor's tunnel and can be accessed through your host athletic trainer. We will have an X-ray tech on site during and after the game.

We will have a host athletic trainer on your sideline during the game to assist you with anything your staff should need. The Host AT will communicate with the home team sidelines if there is any need for EMS / X-ray services.

### **Video:**

For needs and arrangements contact Jack Pelini, video coordinator at 330-687-7391 or email at [jpelini@fau.edu](mailto:jpelini@fau.edu)

### **Coaches Headset System:**

Florida Atlantic University uses a CoachComm wireless communication system. If you will be using a wireless system, please contact Sam Nichols at [snicho25@fau.ued](mailto:snicho25@fau.ued) or call 561-297-2281, in advance to coordinate frequencies. ***Visiting staff will be able to set up four(4) hours prior to kick off.***



### **Pre-Game Warm-Up Area:**

Please see attached Maps

The Field will be available to warm up two (2) hours prior to kick-off  
Prior to forty (40) minutes before kick-off, the visiting team will have access to the east half of the field from the south 30 yard line to the North end zone.

Forty (40) minutes before kick-off the visiting team will have the north end of the field from the north 40 yard line through the end zone.

**The field must be cleared at the twenty (20) minute mark on the pre-game clock**

### **Game Credentials:**

Game Credentials will be provided to the visiting team as follows:

Forty (40) bench passes for C-USA game. Please fill out the enclosed form to list the number of credentials you will need.

Request for game credentials for additional staff members, as well as any visiting radio and media credentials should be requested in writing to Heather Henderson at [hcoker@fau.edu](mailto:hcoker@fau.edu)

### **Travel Information:**

Please complete the enclosed form in its entirety and return it twelve (12) days prior to the game. The form should be submitted to Heather Henderson at:

Mail: Tom Oxley Center, 777 Glades Road Boca Raton FL 33431

Email: [hcoker@fau.edu](mailto:hcoker@fau.edu)

Fax: 561-297-3953



### Transportation Information

<b>Charter Bus</b>		<b>Phone</b>
Horizon Charter Bus		(561) 588-4446
<b>Air Transportation</b>		<b>Phone</b>
Galaxy Aviation –West Palm Beach		(866) 450-6724
Sheltair- Ft. Lauderdale		(800) 940-2641
<b>Car and Van Rental</b>		<b>Phone</b>
Avis		(954) 359-3250

### Catering Information

<b>Restaurant</b>	<b>Phone</b>
Chartwells	(561) 297-0479
Mississippi Sweets BBQ	(561) 394-6779
SUBWAY	(561) 367-8746
Chick-Fil-A	(561) 347-1622
Panera Bread	(561) 997-2515
Moe's	(561) 347-1750
Tomasso's Pizza & Subs	(561) 392-2962



**Visiting Team**

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**Visiting Team Contact**

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**Phone Fax**

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**Transportation Company**

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**Estimated time of arrival/Date**

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**Flight Number/airport**

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**Hotel Name**

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**Travel Coordinator Phone**

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Practice request should be made no later than two weeks prior to contest. Call 561-945-1832 to reserve times.

**Practice Date**

**Time Start**

**Time End**

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