

CHICO

CONTINUING EDUCATION



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Open University

Fall Special Session

Winter Session

Chico Distance & Online
Education

Degree Completion
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Center for Regional & Continuing Education
 California State University, Chico
 400 W. First Street | Chico, CA 95929-0250
 Tel. 530-898-6105 | Web. rce.csuchico.edu



Open University

Open University provides easy access to the hundreds of regularly-scheduled classes taught each semester at CSU, Chico. Enrollment is on a space-available basis with faculty permission and does not require formal admission to the

University. Many courses are offered online and in the evenings, making Open University the perfect way to earn academic credits with flexible scheduling options.

online at rce.csuchico.edu/openu

Who can take courses through Open University?

- ▶ Community members who want to take a university course
- ▶ Students in high school or from other colleges and universities
- ▶ Prospective students who applied late to Chico State or were denied admission
- ▶ Recent students who need a limited number of courses to complete their degree
- ▶ Current CSU, Chico students who have been academically disqualified
- ▶ Qualified CSU, Chico faculty and staff who want to take a course

Open University is not available if you are admitted to the University or are a student taking a Planned Educational Leave.

For complete registration information, policies, and procedures, visit rce.csuchico.edu/openu

Registration

Most classes in the current term class schedule are available for Open University enrollment on a space available basis. The complete schedule is available online at www.csuchico.edu/schedule

Follow Four Easy Steps To Enroll

- ▶ Step 1: Select your Class
- ▶ Step 2: Complete an Add/Drop Form
- ▶ Step 3: Get Permission & Signatures
- ▶ Step 4: Pay Fees



**The registration deadline
 for Fall 2014 is
 Friday, September 19**



Fall Special Session

August 25 through December 19, 2014!

Regional & Continuing Education offers Special Session classes, which are approved academic courses offered in addition to the University's regular semester schedule. Whether your goal is to take a class to finish a degree, complete a certificate, or simply earn a few units of academic credit, Special Session classes allow you to earn credits toward your academic goal with the scheduling, location, and admissions flexibility you need.

Special Session Benefits

- ▶ Admission to the University is not required
- ▶ No limit on the number of units that may be applied toward a degree program
- ▶ Fees charged on a per-unit basis
- ▶ Accelerated course schedules



online at rce.csuchico.edu/fall

Winter Session!

January 3–January 17, 2015

Winter Session registration opens November 3 ▶ rce.csuchico.edu/winter

Whether your goal is finishing a degree, completing a certificate, or simply earning credit while you learn, Winter Session helps you complete your degree with the schedule flexibility you need.

Winter Session is open to Chico State students, students from other CSU's and community colleges, and anyone looking to earn University credit. Both on-campus and online classes are offered.

Visit rce.csuchico.edu/winter for the most up-to-date schedule.

online at rce.csuchico.edu/winter



online at rce.csuchico.edu/online



CHICO DISTANCE & ONLINE EDUCATION

Chico Distance & Online Education

Chico Distance & Online Education offers online courses, certificates, and degree completion programs utilizing a variety of web-based applications. As part of the online delivery, many of the courses provide live, real-time video streaming of the instructor's lectures. These classes require that you have a computer with high bandwidth access to the Internet and live at a distance from the Chico campus.

You may combine Chico Distance & Online Education courses with other CSU, Chico courses to meet the degree requirements of these programs. Advising is recommended in all distance education degree programs. For the current schedule and more information, visit rce.csuchico.edu/online or call Continuing Education at **530-898-6105**.

Bachelor's Degrees

- ▶ BA in Liberal Studies
- ▶ BA in Social Science—Multidisciplinary Breadth
- ▶ BA in Social Science—Specialization Depth
- ▶ BA in Sociology

Master's Degrees

- ▶ MS in Nursing

Concentration / Certificate Programs

- ▶ Career and Life Planning Concentration

online at rce.csuchico.edu/online-learning



Special Session Online Degree Programs

BSN for Registered Nurses

The CSU, Chico School of Nursing RN-BSN program consists of a mix of online and on-site courses scheduled with flexibility and convenience for the working nurse, including nurses in distant communities. The BSN program is fully accredited by the Commission on Collegiate Nursing and the California Board of Registered Nursing. For more information please visit: rce.csuchico.edu/rn-bsn

MS in Agricultural Education

The online MS in Agricultural Education is specially designed to address the higher education learning demands of high school agricultural education teachers, science educators, and associated professionals who administer agricultural education programs.

CSU, Chico College of Agriculture offers the program in partnership with AG*IDEA, a national consortium of accredited universities offering courses in the agricultural disciplines. The program is designed to be completed in two years, with courses originating from Chico and the consortium universities. For more information please visit: www.csuchico.edu/ag-masters



Degree Completion Program in Redding

CSU, Chico offers courses at the Shasta College University Center in downtown Redding. Many courses are offered on site in Redding, with additional classes delivered online. The following degree completion program is currently offered:

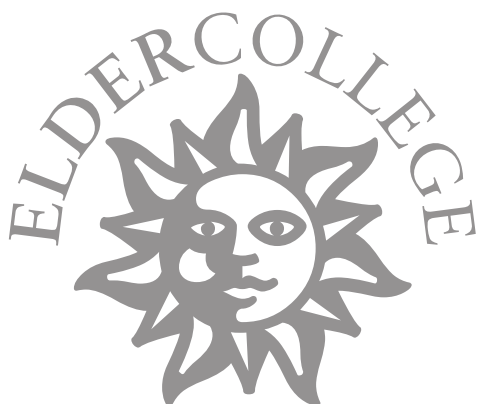
- ▶ Business Information Systems—Operations and Supply Chain Management option

For more information please visit rce.csuchico.edu/redding or call **530-339-3652**.

Students admitted to CSU, Chico may be eligible for financial aid and scholarships. Students not admitted to the University may enroll through Open University.



online at rce.csuchico.edu/redding



Lifelong Learning – ElderCollege

If you are sixty (60) or older, ElderCollege allows you to take University courses on a non-credit basis with the permission of the instructor. Simply select classes from the class schedule on the CSU, Chico website at www.csuchico.edu/schedule

After selecting a class, call Continuing Education at **530-898-6105** or stop by our office on campus to receive ElderCollege registration information. Registration is \$60 per semester and includes eligibility for a library card and an e-mail account.

online at rce.csuchico.edu/eldercollege



Registration, Policies & Other Fine Print

Course Numbering:

Courses numbered 800-899 may be valid for professional credit at the discretion of local school districts; 800-level courses do not meet degree or credential requirements.

Campus Locations:

Many classes are held on the CSU, Chico campus. For specific locations, please refer to the website. For directions to the University, or to view a campus map, visit www.csuchico.edu/community/map

Fees:

Payment of fees is due in full at the time of registration. Cash, check, money order, and VISA/MasterCard will be accepted as method of payment of fees. Please make your check or money order payable to CSU, Chico. Registration is complete only after fees have been paid.

Late Fee & Service Charges:

Payment of fees received or postmarked after the date of the first class meeting will be subject to a late fee of \$10 per course. A \$20 service charge and an enrollment reservation fee of \$10 per course are applicable for each dishonored check. If there is an unpaid balance on your account, you may be assessed a past due receivable fee of \$20. All fees are subject to change based on Trustee or Legislative action.

online at rce.csuchico.edu

Registration:

Registration in Special Session does not constitute admission to CSU, Chico. If you are interested in formal admission to the University, contact the Office of Admissions at 1-800-542-4426 or 530-898-4428. University admissions requirements are outlined in the University Catalog and are online at www.csuchico.edu/catalog

Continuing Education offers registration online, by phone or fax, in person, or by mail:

- ▶ Register **online at rce.csuchico.edu** by selecting your class from the class schedule and following the easy steps to reserve your space and pay your fees.
- ▶ **Mail** your request—along with a check, money order, or VISA/MasterCard number, to:
Center for Regional & Continuing Education
California State University, Chico
Chico, California 95929-0250
- ▶ **Phone** in your registration to **530-898-6105** if you are paying by credit card.
- ▶ **Visit** the Center for Regional & Continuing Education to complete registration materials and pay fees.
- ▶ **Fax** your registration to **530-898-4020** and Continuing Education will follow up for payment. Please do not include payment information on the fax.

Adds, Drops & Refunds:

CSU, Chico and Regional & Continuing Education reserve the right to cancel, discontinue, postpone, or combine classes and to change instructors. If a class is cancelled, all fees will be refunded. If you are unable to attend a class after registering, contact Continuing Education immediately to withdraw. Refunds are calculated based on the length of the course and the time of withdrawal. The time of withdrawal is determined by the date of written or phone notification of your withdrawal or by the postmark date on a mailed notification, whichever comes first.

Special Session Drops & Refunds:

- ▶ Class cancels: Full refund
- ▶ Drop on or before the 1ST day of class: Total fee minus \$15
- ▶ Drop 2ND & 3RD day of class: 65% refund minus \$5 processing fee
- ▶ Drop 4TH day of class: No refund
- ▶ Semester long classes with schedules to be arranged (TBA)—drops after the end of the 4TH week: No refund



Important Dates for Fall

- ▶ August 25 Fall Semester and Fall Special Session begin
- ▶ September 19 Census Date—*The last day to add/drop or change grade option*
- ▶ November 3 Winter Session registration begins
- ▶ November 24–28 Thanksgiving Break—*No classes held*
- ▶ December 15–19 Final Exam Week
- ▶ December 20–January 19 Winter Break
- ▶ January 3–January 17 Winter Session
- ▶ January 19 Martin Luther King, Jr. Day—*Campus closed*
- ▶ January 20 Spring Semester and Spring Special Session begin
- ▶ April 6 Summer Session registration begins

Professional Development & Personal Enrichment

GRE Preparation Workshop

Maximize your test-taking potential on the GRE. Classes provide you with important in-class practice, take-home online computer practice testing and a free-repeat policy. Leading experts in the field of test preparation help you to review concepts and skills in three subject areas: (1) Quantitative Reasoning (arithmetic, algebra, geometry, data analysis, data interpretation, and word problems); (2) Verbal Reasoning (reading comprehension, text completion, and sentence equivalence); and (3) Analytical Writing Essay Tasks (analyze an issue and analyze an argument). The book included in the course fee is written by the faculty of BTPS Testing, *CliffsTestPrep GRE General Test* with CD-ROM including four full-length practice tests for enhanced home study. For more information please visit rce.csuchico.edu/testprep

Session I: Fall 2014 Saturdays, September 27 & October 11, 18, 25

Session II: Spring 2015 Saturdays, March 7, 14, 21 and Sunday, March 15

Session III: Spring 2015 Saturdays, May 2 & 9 and Sundays, May 3 & 10

Times & Fee 9AM–3PM, \$450

general information
online at rce.csuchico.edu

- ▶ How to Register
- ▶ Payment of Fees
- ▶ Waitlists
- ▶ Class Materials
- ▶ Financial Aid
- ▶ Late Fees & Service Charges
- ▶ Withdrawal & Refund Policies
- ▶ Residence Credit
- ▶ Academic Standards
- ▶ Grade Policy
- ▶ Open University Qualifications
- ▶ Open University Fees
- ▶ How to Register for Open University
- ▶ Open University Withdrawal & Refunds
- ▶ Transcripts
- ▶ Chico State Portal Connection
- ▶ Library Privileges
- ▶ Tax Deductions for Educational Expenses
- ▶ Health Services
- ▶ Textbooks
- ▶ Students with Disabilities
- ▶ Parking
- ▶ Discontinued Classes
- ▶ Veterans Benefits
- ▶ Course Numbering System
- ▶ Campus Closures & Holidays
- ▶ Faculty Resources
- ▶ Campus Map

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