

# VALLEY VIEW SCHOOL DISTRICT

SECTION: EMPLOYEES

TITLE: VACATION

ADOPTED: June 21, 2010

REVISED:

<p>1. Authority</p> <p>SC 510</p>	<p style="text-align: center;">337. VACATION</p> <p>Administrative and classified staff employed to work twelve (12) months or other schedules considered full-time shall be provided paid vacation.</p> <p>The Board shall provide vacation days for eligible employees, consistent with the employee's request and convenience while considering the district's management and operational needs.</p> <p>Vacation time shall be granted in accordance with applicable provisions of the administrative compensation plan, individual contract, collective bargaining agreement or Board resolution.</p> <p>Eligible employees must request scheduled vacation in advance of the requested date. Special consideration shall be given to emergencies.</p> <p>Vacations normally will be scheduled at times when they will not interfere with the normal operation of the school. An employee who wishes to schedule vacation days when students are in attendance at school must first receive written permission from the Superintendent.</p> <p>All vacation schedules are subject to final approval by the Superintendent.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p>
-----------------------------------	---