

January 4, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:00 a.m. on Tuesday, January 4, 1966, and held the regular meeting beginning at 10:00 a.m. The following members were present:

Fred K. Schoenbrodt, President
Austin A. Zimmer, Vice President
Gertrude H. Crist
Edward L. Cochran
James R. Moxley, Jr.

The following visitors were present during all, or part of, the meeting:

Mary Lynch, Ellicott City TIMES
Anita Iribe, Highland, Md., LWV of Howard County
Louise Watkins, NEWS

Mrs. Edith R. Crue, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, December 7, and the special meeting held on Monday, December 13, were distributed to board members prior to this meeting. After questions were raised by and answered for the Board, and upon motion duly made and seconded, the minutes of the meeting of December 7 were approved as written. M/C

The following paragraph--page 3 of the Draft of Minutes of December 13--was deleted by the Board:

"After a thorough discussion of the Head Start Follow Through Program and of the new Head Start Program, the Secretary recommended approval of both programs. Mr. Zimmer moved that the two programs be approved. Motion was seconded by Mrs. Crist and approved by a majority of the Board."

Paragraph 2, page 4, of the Draft of Minutes of December 13, follows:

"The Secretary recommended approval of this program. Mr. Moxley moved that the report be approved as submitted. Motion was seconded by Mr. Zimmer and approved by a majority of the Board."

This paragraph was deleted by the Board and in its place the following is to be inserted as part of the Minutes:

Mr. Moxley moved that Project Head Start be approved on a three-day-a-week basis; the Follow-Up Program be approved on a Saturday-only basis; and the Title I Program be approved in its entirety as submitted. Mr. Zimmer seconded the motion. Dr. Cochran and Mr. Schoenbrodt voiced a "no" vote. Motion was carried by a majority of the Board.

Upon motion duly made and seconded, the minutes of the meeting of December 13 were approved as amended.

Z/Co

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended.

Co/M

Upon motion duly made and seconded, the following contracts were approved:

M/C

Barbara L. Cavey	Mt. Hebron Home Economics	\$5,200
Shirley A. Glod	Ellicott City Elementary Grade 2	\$5,200
Teresa Green	To be assigned a Primary Position September 1966	\$5,200
Joyce A. Humbert	To be assigned a Primary Position September, 1966	\$5,200
Deanne Johnston	Waterloo Elementary Grade 3	\$5,200
Mary Lou R. Skinner	Elkridge Elementary Grade 3	\$8,840
Robert B. Skinner	Guilford Elementary Grade 4	\$7,020

Upon motion duly made and seconded, the following resignations were accepted:

Z/M

Alice Lucille Cole	Lisbon Elementary - Grade 3 (Resigned for personal reasons-- Effective 12/31/65) (Began September 1965)
Elaine L. Felps	Elkridge Elementary - Grade 3 Maternity - Effective February 1, 1966 (Began September 1963)
Julia P. Pallozzi	Elkridge Elementary - Grade 5 Maternity - Effective March 1, 1966 (Began September 1964)

The Secretary reported that he had advertised for bids on furnishing and installing lockers for the Atholton High School. The following firms presented bids:

PENCO	\$ 13,658.40
BERGER MANUFACTURING	14,892.00
LYON METAL PRODUCTS	14,950.00

Penco Products, Inc., the lowest bidder, withdrew their bid inasmuch as they had missed 128 lockers in their take-off from the plans. They felt they could not absorb this amount; therefore, the bid had to be rejected. The award was made to Berger Manufacturing Co., the next lowest bidder.

Upon motion duly made and seconded, the Board approved M/Z
the Secretary's action.

Following a discussion of the use of the words Capital Improvements vs. Capital Outlay, the Board requested that when the terms Capital Outlay and Capital Improvements Program are used that they be clarified by placing "Current Budget" in parenthesis after Capital Outlay.

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>DECEMBER 1964</u>	<u>DECEMBER 1965</u>
DISTRICT 1	3	1
DISTRICT 2	12	22
DISTRICT 3	1	3 *
DISTRICT 4	1	2
DISTRICT 5	5	2 *
DISTRICT 6	<u>12</u>	<u>13</u>
TOTAL	34	43

*Includes one 2-family dwelling.

The Board discussed ways that the above information might be more useful to them and agreed that the Secretary should consult with Mr. Coates, Building Engineer, to see if a statistical report of the same type published in the press every month, including names of subdivisions where permits have been issued, might be made available to the Board of Education. The Secretary was requested to include this information every month as part of the agenda.

The Secretary reported that the site on Montgomery and Lawyers Hill Road would be settled within the week.

The Board was given a Balance Sheet for the Board of Education of Howard County dated November 30, 1965.

The Board was given copies of the following communications:

A. Letter from James M. Holway, Howard County Division Member of the Committee on Guidance for Maryland, reference six- and seven-period class days.

The Board agreed to table discussion of this letter until the afternoon session when Mrs. Mary Hovet would be present.

B. Letter from Mrs. Richard D. Weyhrauch, President St. Johns Lane PTA, opposing "more periods per school day, longer days and a longer school year."

The Secretary will acknowledge Mrs. Weyhrauch's letter.

C. Letter from Mrs. D. T. Morar expressing her view on the six- or seven-period day in the secondary schools.

During a discussion of this letter the Board asked how many daily mixed bus loads operate in the county. At a later point in the meeting, after checking with the Supervisor of Transportation, the Secretary reported that there are currently 65 mixed elementary loads and 27 mixed junior-senior high school loads.

D. Letter from Mr. Robert E. Mitzel requesting the use of the Howard High Auditorium on five Sunday evenings in May 1966 for the purpose of holding a Christian Leadership School open to all.

Upon motion duly made and seconded, the Board stated they would approve the use of any facility Mr. Mitzel's group would request provided they reimburse the county for any expenses involved. The Board agreed that the Secretary should establish the fee. The Secretary stated he felt they should be offered use of a smaller facility with a fee of, perhaps, \$2.50 per classroom per night plus \$10 for the auditorium. Co/M

E. Citizens' Curriculum Committee Meeting minutes for Thursday, November 18, 1965.

F. Copy of a report entitled, The Challenges Facing Lay Control of Public Education, NSBA Area Invitational Conference, New York City, November 18-19, 1965.

G. SCHOOL BOARD NEWS, December, 1965.

H. Letter from E. Holmes Hawkins concerning submission of five-year operating budget.

There was considerable discussion concerning this request. Upon motion duly made and seconded, the request was turned over to the Superintendent for study with the request that he report back to the Board in February. Co/C

I. Letter from William Sanner concerning submission of Capital Improvements Program.

J. Letter from Atholton PTA endorsing the plans by the Board of Education for a Vocational high school and a junior college.

The Secretary will acknowledge this letter.

K. Letter from Mr. Joseph B. Cieslowski concerning the conduct of basketball players during competitive games.

The Secretary was instructed to reply to Mr. Cieslowski, giving both Mr. Jones, Principal of Howard High and Mr. Smith, Supervisor of Physical Education, a copy of the original letter and his reply.

In accordance with a request from the Board the Secretary had prepared cost figures for (1) expanding the trainable program to include a third class at Rockland, and (2) instituting a pre-school handicapped class and gave the Board a sheet containing this information.

Mrs. Howard Crist, Chairman of the next Conference on Education, reported that the M.A.B.E. Convention will be held September 28, 29, 30; the MSTA Convention, October 13, 14, 15; and the Maryland Congress of PTA's, November 2, 3, 4. She therefore suggested the following possible dates for the Conference on Education: October 7 and 8; October 21 and 22; October 28 and 29.

Upon motion duly made and seconded, the Board adopted the dates of October 21 and 22, 1966, as the time for the Conference on Education. The Board members assured Mrs. Crist of their willingness to help in any way she deemed necessary.

Co/M

The Board was given a copy of a letter from Dr. Robert B. Schultz, Chairman of the Citizen's Curriculum Committee, concerning the assignment of the chairmanship of four study committees to people who were not members of the Citizen's Curriculum Committee. These are: Mrs. Mary Ellen VanDusen, Foreign Language Study Committee; Mrs. Aleze Fullerton, Mathematics Study Committee; Dr. Thomas O. Roby, Physical Education, Health, Safety and Drivers Education Study Committee and Mr. Lewis Mobley, Evaluation Study Committee. Upon motion duly made and seconded, the Board approved the appointment of these persons to the Citizen's Curriculum Committee, thus increasing the number of voting members from 15 to 19.

Co/C

The President of the Board recommended that the Board adopt a policy that staff reports and recommendations requiring action by the Board be submitted to the Board members at least 72 hours prior to the date action is being requested, with the proviso that this policy can be waived by unanimous consent in any particular instance where the Board deems it necessary. Upon motion duly made and seconded, the President's recommendation was approved by the Board.

Z/M

At the afternoon session of the Board, Mr. Gilbert Miller, Supervisor of Pupil Personnel, was present for a continued discussion of school boundary lines. (Mr. Miller had been present earlier for the Executive Session of the Board.)

Upon motion duly made and seconded, the following Organizational Structure and School Boundary Lines for 1966-67 as submitted by Mr. Miller was approved by the Board, with the proviso that there be a certain amount of flexibility as regards the sixth grade at Scaggsville:

C/M

1. Elementary School boundary lines remain the same as last year.
2. Junior High School boundary lines remain the same as last year.
3. Organizational structure of new Atholton High School grades 9 thru 11.
4. Organizational structure of Mt. Hebron grades 6 thru 9.
5. Sixth grades to remain at Clarksville and Lisbon Elementary Schools.
6. All other Elementary Schools will be organized with grades 1 thru 5.
7. Glenelg and Howard High will be organized with grades 9 thru 12.

The Board adopted the boundary lines for Atholton High School-- Grades 9 thru 11, 1966-1967, according to the following description:

The boundary lines established for the new Atholton High School are as follows:

Route 108, from the Montgomery County line to the junction of Route 29. Route 29 to Oakland Mill Road, Oakland Mill Road to Old Montgomery Road, to Pfeiffer's Corner and Route 175, Route 175 to Anne Arundel County line.

All children in grades 9, 10 and 11 and who live within the above described boundary lines will attend Atholton High School. The designation of highways as the boundary lines indicates children living on both sides of the highway.

Mr. Max Smith, Supervisor of Physical Education, appeared before the Board to discuss his report entitled, Survey of Selected Counties on Physical Education, Intra-murals and Inter-school Athletics. The following points were discussed by Board members, Mr. Smith, Mrs. Hovet and the Secretary: Including Baltimore and Montgomery County in any such report for the purposes of comparison; the lighting of fields, use of surplus funds; night football; a study of the feasibility of football games during the regular school day with the extension of the school schedule to make up the extra time required; actual cost of football and basketball per year--per school; the idea of a central county facility for athletic events; the control of night football if it is deemed to be a necessary part of the program; the thinking of coaches and others involved regarding night football; limitations on the number of games played at night; the athletic programs being entirely supported from public funds; the athletic programs being inter-scholastic activities during school hours; the determination by the staff as to what kind of program they would like to have and what areas they feel should be advanced.

The Board agreed to table this report until the February meeting when Mr. Smith will again come before the Board, having considered the points discussed.

Mr. Smith also gave the Board a report on the Cost of Tennis Courts for Senior High Schools. Following discussion the Board agreed that the construction of tennis courts be put out on bid, in numbers of 2, 3 and 4, with the Board reserving the right to reject any or all bids in whole or in part and to waive any informalities as its interest may appear. Mr. Smith was asked to report at the next Board meeting on the results of this bidding.

Miss Olive Mumford, Supervisor of Libraries, was present to make a report on the processing work done by the Center for Instructional Materials, including the processing and use of Visual Aids.

In answer to questions from the Board Miss Mumford reported that the cost for processing a library book and getting it back to the school is approximately 57¢; books are assigned on a per-pupil-per-school basis; number of books per pupil does not increase too rapidly due to wear and tear and resulting replacement; 28 magazines are being subscribed to for the professional library; there are 88 films and 141 film strips available from the Center though the schools themselves have many filmstrips; the hours for the libraries are governed by the principal; the matter of libraries being closed when the regular librarian is absent from school will be checked.

Dr. Robert S. Shaffner, Assistant Superintendent, was present to review with the Board the current Progress Report on Federal Programs.

There was considerable discussion of Title III under the Elementary and Secondary Act of 1965. Dr. Shaffner reported that money under this Title for this fiscal year is to be used for planning grants. A tentative allocation of \$75,000 per region has been suggested. Howard County and Carroll County have been coupled for purposes of this project, though this alignment is not dictatorial but rather a suggested relationship. Any program proposed under this grant is to be for projects and/or services that are innovative. He further reported that Carroll County school officials had been contacted regarding their interest in a joint planning venture though no reply had been received to date.

Upon motion duly made and seconded, the Board requested that the State Department be notified that Howard County proposes to develop its own program under Title III. Co/M

A copy of the proposed planning study under Title V--Strengthening State Departments of Education, was given to the Board.

The Board was given a copy of the Director of Instruction's Monthly Report.

A letter had been tabled from the morning session from Mr. James Holway. Mrs. Hovet answered the questions raised in this letter for the benefit of the Board and was requested to reply to Mr. Holway accordingly.

There being no further business, the meeting was adjourned.

James E. Hovet
Secretary

Appointments p. 152

Balance Sheet, November 30, 1965 p. 153

Bids:

 Lockers, Atholton High School p. 152

Building Permits p. 153

Buses, daily mixed loads p. 154

Capital Improvements vs. Capital Outlays, discussion of terms. p. 153

Citizens' Curriculum Committee, four additional members approved . . . p. 155

Communications pp. 153-154

Conduct of basketball players, letter concerning p. 154

Conference on Education, dates set for p. 155

Cost figures for third trainable class at Rockland and pre-school
 handicapped class p. 155

Five-Year Operating Budget, requested by Commissioners p. 154

Howard High Auditorium, use of requested (Mr. Robert Mitzel) p. 154

Library report discussed pp. 156-157

Physical Education Report discussed p. 156

Policy, Board to receive all reports 72 hours prior to meeting p. 155

Resignations p. 152

School Boundary Lines & Structure--1966-67 p. 155

 Atholton High School Boundaries p. 156

Site--Montgomery & Lawyers Hill Road, to be settled p. 153

Six and seven-period class days:

 letter from Mr. Holway concerning p. 153, 157

 letter from Mr. Weyhrauch concerning p. 153

 letter from Mrs. Morar concerning. p. 153

Tennis courts, to be bid p. 156

Title III discussed p. 157

Vocation High School & Jr. College endorsed by Atholton PTA p. 154

February 8, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:00 a.m. on Tuesday, February 8, 1966, and held the regular meeting beginning at 10:00 a.m. The following members were present:

Austin A. Zimmer, Vice President
 Gertrude H. Crist
 Edward L. Cochran
 James R. Moxley, Jr.
 John E. Yingling, Secretary

Mr. Fred K. Schoenbrodt, President of the Board, was not present; Mr. Zimmer chaired the meeting in Mr. Schoenbrodt's absence.

The following visitors were present during all, or part of, the meeting:

Louise Hawkins, THE NEWS
 Mary Lynch, THE TIMES
 Anita M. Iribe, Highland, Md. LWV of Howard County
 Mrs. A. L. Larimore, Woodbine, Md., Lisbon PTA
 Mrs. D. T. Morar, Woodbine, Md., Lisbon PTA
 Lionel Burgess, Ellicott City, Md.
 Mrs. Hugh Burgess, Ellicott City Elementary PTA
 Mr. Hugh Burgess, Ellicott City Elementary PTA
 Mr. John R. Slack, Ellicott City Elementary PTA
 Tillie Bayless, Ellicott City, Md.

Mrs. Edith R. Crue, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, January 4, were distributed to board members prior to this meeting. Upon motion duly made and seconded, the minutes of this meeting were approved as written.

Co/M

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended.

M/C

Upon motion duly made and seconded, the following contracts were approved:

M/C

David L. Armacost	Elkridge Elementary Grade 3	\$6,500
Blaine L. Griffith	Howard High History	\$5,200
Pauline R. Gwyn	Savage Elementary Grade 5	\$6,800
Kay H. Harrison	Lisbon Elementary Grade 5	\$5,980
Leola M. Hensley	Rockland Elementary Aide I	\$2,700
James Langschmidt	Waterloo Elementary Grade 6	\$5,200
Lynn M. McDonald	West Friendship Elementary Grade 1	\$5,200

Marcia G. Pennington	Lisbon Elementary Grade 3	\$4,800
Charlotte E. Reeder	Atholton Elementary Pre-School Handicapped Class	\$4,600
William H. Seiler	Mt. Hebron High School Reading	\$4,600
James R. Swab	Rockland Elementary Special Education (Trainables)	\$4,600
Arthur R. Walker	Howard High Psychology	\$5,200
Jacqueline M. Walker	Waterloo Elementary Grade 4	\$4,600

Upon motion duly made and seconded, the Board accepted (excluding Lawrence B. Clark and George A. Jerman) the following resignations: Co/M

Barbara D. Clark	Mt. Hebron - Reading Maternity--Effective 1/31/66 [Began September 1, 1965]
Sally S. Lindsay	Savage Elementary - Grade 1 Due to personal illness--Effective 2/1/66 [Began September 1965]
Janet W. Reeve	Clarksville Elementary - Grade 3 Maternity--Effective 2/28/66 [Began September 1962]
Gretchen Long	Elkridge Elementary - Grade 3 Due to personal illness--Effective 2/1/66 [Began September 1965]

Following discussion regarding their reasons for leaving, and upon motion duly made and seconded, the following two resignations C/Co were accepted:

Lawrence B. Clark	Howard High - History Teaching too taxing--Effective 2/1/66 [Began September 1, 1965]
George A. Jerman	Howard High - Psychology and Biology For further study--Effective 1/31/66 [Began September 1963]

The Secretary reported that on Friday, January 7, 1966, at 10:00 a.m., the following insurance bids were received on automotive equipment owned by the Board of Education of Howard County:

Normandy Insurance Agency	\$1,599.00
Melville Scott & Son	\$1,810.00
Greene & Abrahams Co., Inc.	\$1,824.00
John T. Potts, Jr.	\$2,139.18

The contract was awarded to the Normandy Insurance Agency, the lowest bidder. The policy will be written in the Centennial Insurance Company, which has been approved by Mr. Charles Scott, Broker of Record to the Board of Education. Upon motion duly made and seconded, the Co/C Secretary's action was approved.

The Secretary reported that on Monday, January 10, 1966, at 2:00 p.m. the following firms submitted bids on science and home economics equipment:

Page-Kaufman-Daly, Inc.
Royal School Laboratories
Southern Desk Company
Metalab-Labcraft

After a careful review of the bids, the contract was awarded to Page-Kaufman-Daly, Inc., the lowest bidder, for a lump sum of \$41,045.00. Upon motion duly made and seconded, the Board approved the Secretary's action. M/Co

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>JANUARY 1965</u>	<u>JANUARY 1966</u>
DISTRICT 1	2	2
DISTRICT 2	14	7
DISTRICT 3	1	4
DISTRICT 4	0	1
DISTRICT 5	6	0
DISTRICT 6	<u>4</u>	<u>9</u>
<u>TOTAL PERMITS</u>	27	23

The Secretary distributed to the Board members sheets containing itemized permits issued by the Building Office for the weeks of January 8, 15, 22 and 29. The Board discussed the use that could be made of this information. The Secretary stated that the information would be given to Mr. Gilbert Miller, Supervisor of Pupil Personnel, and agreed to have Mr. Miller report periodically to the Board on the results of his study.

The Board was given a Balance Sheet for the Board of Education of Howard County dated December 31, 1965.

The Secretary reported that the St. Johns Lane School addition bid would be due on Tuesday, March 1, 3:00 p.m., the date of the next scheduled Board meeting.

The Secretary reported that he had requested and been given approval by the County Commissioners for the sale of State Bonds [State Board of Public Works] in the amount of \$300,000.00 for furniture and equipment for the new Atholton High School. Upon motion duly made and seconded, the Board approved the action of the Secretary in making this request. C/M

The Board tabled any discussion of the Capital Improvement Program until changes previously discussed had been incorporated and retyped accordingly.

The Board was given copies of the following communications:

- A. A copy of a letter from Mr. John T. Norris, Jr., President of the Mount Hebron High School PTA, requesting the Board to consider installing a second entrance to this school. Also a copy of the Secretary's reply to Mr. Norris and a review of the road situation

at the Mount Hebron School made by Mr. J. H. Clawson, Jr., Senior Engineer, with the Planning Commission. The Secretary reported that Mr. Clawson had been working with the State Roads Commission at the time the entrance decisions were made by the State Roads Commission.

There was considerable discussion of this situation. Upon motion duly made and seconded, the Board agreed to table Co/C any decision on Mr. Norris' request until the March meeting, at which time the Secretary will show the Board plats of the entrance to the school so that they may have a more complete understanding of the situation. In the meantime, the Secretary will contact Mr. Charles Lee of the State Roads Commission, asking for his review of the situation and will again write to Mr. Norris, enclosing a copy of Mr. Clawson's letter, and explaining that the subject will again be discussed at the March meeting of the Board.

As a temporary measure the Board authorized the Secretary to paint a double yellow line down the middle of the road at Mt. Hebron.

- B. A letter from Mr. Hugh Burgess, President of the Ellicott City Elementary PTA, addressed to Mr. Fred Schoenbrodt, President of the Board of Education of Howard County; also a copy of Mr. Burgess' letter to Dr. James Sensenbaugh, State Superintendent of Schools and Dr. Sensenbaugh's reply to Mr. Burgess written by Thomas W. Pyles, Director of Federal-State Programs. As Mr. Burgess was scheduled to appear before the Board at 4:00 p.m., the Board agreed, upon motion duly made and seconded, to table any discussion of this correspondence Co/M until that time.
- C. Letter from J. Siegert, Corresponding Secretary of the Elkridge PTA, commending the Board for offering the School Bus Driver's Workshop. The Secretary stated he would forward a copy of Mrs. Siegert's letter to the State Department.
- D. Copy of a letter to the members of the Citizens' Curriculum Committee.

The Secretary reported that the scheduled meeting with Mr. Hawkins on the five-year operating budget had been cancelled and will be rescheduled at a later date, at which time he will report on the results of the meeting.

The Board was given a copy of a letter from J. A. Medwin addressed to Mr. Fred Schoenbrodt, President of the Board, with further reference to a lighted football stadium in Howard County. Upon motion Co/M duly made and seconded, this letter was tabled until 2:30 p.m., at which time Mr. Max Smith was scheduled to give an additional report from the Physical Education and Athletics Committee.

The Secretary reported that he had requested Mr. Harold D. Reese, Assistant Director in Certification and Accreditation, Maryland

State Department of Education, to outline procedural steps for the establishment of a community college in Howard County. The Board was given a copy of Mr. Reese's letter containing this outline, as well as a copy of a Resolution which should be passed by the Board and approved by the Board of County Commissioners.

Upon motion duly made and seconded, the Board requested the Secretary to forward the following Resolution to the County Commissioners for their approval:

Co/C

RESOLUTION

BOARD OF COUNTY COMMISSIONERS

Whereas, the Board of Education of Howard County is desirous of establishing a public community college to serve the higher educational needs of many of the youth and adults of Howard County; and

Whereas, before final steps may be taken by the Board to reconstitute itself as the Board of Trustees of the proposed community college, assurance must be received from the Board of County Commissioners of Howard County that it endorses the proposal and will assume responsibility for providing the necessary financial support for the college in accordance with existing law and with cost estimates provided by the Howard County Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Howard County hereby endorses the proposal to establish a community college in Howard County and agrees to provide the County's share of the capital and operating costs of said community college, commencing with the 1966-1967 academic year.

Upon motion duly made and seconded, the Board further instructed the Secretary to submit a letter to the State Superintendent of Schools requesting approval to establish a public community college in Howard County as soon as the County Commissioners have approved the above Resolution.

Co/C

The Board was given copies of the following communications concerning the request of the Montgomery Knolls Civic and Improvement Association, Inc. for an extension of school bus services into their development: (1) the Secretary's letter to Mr. John Funk, Chairman of the Maryland State Roads Commission, dated December 7, 1965; (2) Mr. Funk's reply dated December 13, 1965; (3) Mr. Morris W. Rannels', State Supervisor of Transportation, letter dated December 23, 1965 and addressed to Mr. Harry T. Murphy; (4) letter from Mr. John Funk addressed to the Secretary and dated January 21, enclosing a copy of a report dated January 18 addressed to Mr. Funk from Mr. George N. Lewis, Jr., Assistant Chief Engineer--Traffic. The Board discussed at some length the above correspondence. Upon motion duly made and seconded, the Board instructed the Secretary to send the information garnered to the Montgomery Knolls Civic and Improvement Association. It was pointed out that should the information supplied not prove satisfactory to the people from Montgomery Knolls they would, as would any Board member, be allowed to reopen the subject any any future Board meeting.

C/M

Mrs. Louise Hawkins, Editor of the Central Maryland News, was present to discuss with the Board what she termed "frustrating" relations between members of her staff and the Board of Education. She reviewed several past happenings to support her view, i.e.--her paper had not been notified of certain special meetings of the Board; an associate of hers had been denied an agenda when he requested it; the minutes of the Board of Education meetings are not immediately available; on calling staff members she finds they either cannot discuss the problem in question or they must first clear the information with Mr. Yingling. Mrs. Hawkins pointed out that the County Commissioners Appointment Book, and the records of other county departments, are always open to the press and the public and stated she did not like placing secretaries and staff members in a position of conflict in her efforts to get the news. She felt the Press Conferences formerly held on a regular basis were most beneficial and, further, that all programs of the Board of Education would benefit from truthful reporting and requested an "open door" policy.

The Secretary orally answered the various points raised during Mrs. Hawkins' presentation and explained the reasons for the various press policies in effect. The Board members agreed, individually and collectively, that the Board of Education was fortunate to have such favorable, excellent press coverage and that every effort should be made to accommodate the press with all reasonable requests.

Following considerable discussion, in which Mrs. Mary Lynch, reporter for the TIMES also express her desire to have certain information made available to her paper, the Board agreed, upon motion duly made and seconded, to adopt the policy of permitting the release of the Superintendent's Proposed Agenda of the Board meeting one week prior to the scheduled meeting and permitting the Superintendent to commit to public access the minutes of the Board meeting prior to their approval. Co/M

The Secretary agreed to resume the Press Conferences, scheduling them on Monday's at 1:00 p.m. The Secretary further stated that the decision would be made on one Monday when the next conference would be held.

The Secretary reported that the State Board of Education had held several meetings with Mr. Don Bushnell, Director of the Brooks Foundation, Santa Barbara, California, during the past year. The discussion at these meetings centered around a research project to develop, modify and validate multimedia instructional packages which may be used in a computer-based, community centered, communications network in Howard County.

The Secretary had sent a letter to Mr. Bushnell stating the position of the Board of Education of Howard County regarding the research project and indicating that the resources of the Board of Education of Howard County would be made available to assist in all possible ways with the development and implementation of a project on computerized education.

Upon motion duly made and seconded, the Board approved the Secretary's action. C/M

The Secretary reported that several months ago he had requested permission to install a third well at the Atholton High School and was given approval of \$2500 for the installation. He further stated that the drilling of the new well will amount to \$722.50 and the breakdown for the installation amounts to \$3,024; therefore the cost is \$1250 more than was approved.

The Secretary stated he had authorized the installation of the well and requested Board approval of his action. Upon motion duly made and seconded, the Board approved the Secretary's action. M/C

The Secretary requested Board approval of the following policy:

All individuals or representatives from organizations requesting an appointment with the Board of Education should do so in writing.

Copies of questions or other information to be discussed should be sent to the Superintendent of Schools one week before the Board meeting. This is necessary in order to give the staff of the Board of Education time to prepare information on the questions to be raised by those appearing before the Board.

There was considerable discussion on the merit of such a policy, with the Board deciding, upon motion duly made and seconded, to table any decision until the March meeting when the Secretary would again place said policy on the agenda. Co/M

The Secretary reported that Mr. William Buser, Chairman of the Outdoor Education Committee, had requested that he be permitted to hold a one-day Outdoor Education experience for the fifth grade children at the Atholton, Rockland and Clarksville Elementary Schools. Upon motion duly made and seconded, the Board agreed to table any decision on this request until 3:00 p.m. when Mr. Buser was scheduled to appear before the Board to discuss this proposal. Co/M

At the afternoon session, the Secretary gave Board members a copy of the Capital Improvement Program for 1966 which had been retyped. Upon motion duly made and seconded, the Board approved the Capital Improvement Program as revised. [This Program is typed in its entirety at the conclusion of these minutes.] Co/C

Mrs. Mary R. Hovet, Director of Instruction, was present at 1:30 p.m. and orally reviewed the test results previously distributed to board members.

At 2:00 p.m. Messrs. Murray, Van Lonkhuyzen and Blocker, of the architectural firm of Johannes & Murray, were present with preliminary plans on the Glenwood School. Various ideas were discussed with the architects--such as, combining the gymnasium and the cafetorium in such a way as to allow an assembly of all students should the need arise and air conditioning the library and the cafetorium. The architects stated they would continue to work very closely with the Secretary, taking into consideration the ideas discussed.

At 2:30 p.m. Mr. Max Smith was present and discussed with the Board the recent bids on tennis courts. Following a review of these bids by the Board members and Mr. Smith, the Board requested that a more definitive bid be secured in which wire size, gate size, gate mechanisms, etc. is indicated. Bid is to be requested on the basis of two and three double courts at each school. Mr. Smith mentioned that Standard Oil has a material on the market which has been tried and will run approximately 10% less than Reslite. The Board instructed Mr. Smith to check on this coating, as to where it has been used and how it survives in cold weather. In addition, the bid is to be requested with (1) regular surface, (2) plexicote, and (3) the Standard Oil coating.

Mr. Smith then briefly discussed with the Board the additional report from the Physical Education and Athletics Committee. In light of the report the Board discussed the letter from J. A. Medwin which had been tabled from the morning session. It was agreed Dr. Medwin should be notified that the staff did not agree with his findings though the Board wished to thank Dr. Medwin for his help and inform him that the problem would be deferred for budget discussion. Upon motion duly made and seconded, the Board instructed the Secretary to answer Dr. Co/M Medwin's letter in the manner described.

Mr. William Buser was present at 3:00 p.m. and discussed with the Board in detail the proposed pilot program for an Outdoor Education experience. During May of this year, a one-day Outdoor Education experience would be provided to one fifth grade group in the Atholton, Rockland and Clarksville schools. During the discussion Ellicott City Elementary and/or Elkridge Elementary were also mentioned as possible choices for this project. The Secretary stated he had asked Mr. Buser to appear before the Board in order to keep them informed of new programs; the details will be worked out between the Secretary and the staff. The Secretary stated he recommended adoption of the program.

Dr. Robert Shaffner, Assistant Superintendent, was present at 3:30 p.m. and orally reviewed with the Board the Progress Report on Federal Programs previously distributed to the Board.

Mr. Hugh Burgess, President of the Ellicott City Elementary PTA, and various other members of the PTA, were present at 4:00 p.m. to discuss with the Board the Reading Program of Howard County funded with federal money under the Elementary and Secondary Education Act of 1965 - Title I. Mr. Burgess had supplied the Secretary previously with a list of ten questions propounded by the Ellicott City Elementary PTA concerning this Program. Printed answers to these questions had been prepared and were distributed to those present by Dr. Robert Shaffner. Dr. Shaffner orally reviewed the questions and answers for the benefit of those in attendance. They follow.

1. Why was figure of 450 students picked for participation in this project?

The allocation of federal funds under Title I of the Elementary and Secondary Education Act of 1965 was made to the State of Maryland

on the basis of primary families with an income of \$2000 or under according to the 1960 census. It also included families having an income of more than \$2000 but who are receiving assistance from the Aid to Families with Dependent Childrens Program, according to the 1962 figures.

In Howard County--the 1960 census showed 427 eligible children in such families.

the 1962 AFDC data showed 28 such children.

Total---455 eligible children.

Based upon the above eligibility--Howard County's allocation was set at \$109,896.15.

2. Under what section of the Title I--Elementary and Secondary Education act of 1965, was this cut-off point required?

The figure of 455 eligible children from Howard County was set by the Maryland State Department of Education as a part of its total State plan for all 24 units. This figure for each unit was used to determine the total allocation of funds under Title I. The State did this under provisions of P. L. 89-10, sec. 203 (4) (d).

3. Was the figure of 450 students picked arbitrarily?

No, it was not.

The figure of 455 set the limit on funds. The data from the 1960 census and 1962 AFDC report plus the school surveys conducted determined the schools with the highest concentrations of children from low income families. This survey showed six eligible schools with higher than average, for Howard County, concentrations of these children.

In determining the size of the project, the Guidelines from the U. S. Office of Education and the Maryland State Department of Education were employed. I quote from the Federal Guidelines (Page 1):

"Generally it is expected that the total number of children served by the program of a local agency will approximate the number of children on which that agency's formula grant is based."

In the case of Howard County this meant approximately 450 children.

From Page 9 of the Federal Guidelines:

"The project area should be sufficiently restricted in size so as to avoid diluting the effectiveness of the project. Although it would be desirable to be able to serve every educationally deprived child in the school district, this is not the purpose of the legislation."

From Page 2 of the Maryland State Department of Education Guidelines, dated November, 1965:

"Project check points for local education agencies:

#8-Size: Is the total number of different pupils in all projects commensurate with the number of pupils upon whom the district's allocation is made?"

4. Was the principal's report the deciding factor rather than the Census figure of 1960 as required under the Act?

The principals' reports, along with the 1960 census data and 1962 AFDC data, formed the basis for ranking schools in terms of the percentage of children from low-income families. Obviously, great reliance was placed upon principals, teachers and supervisors knowing the children and the families served by their schools.

5. Where the top four schools varied in the Table under C.1. by only 1.2% and the variance between schools 3 and 4 was only .1% wasn't this open to some speculation as to possible human error? Isn't this cut-off obviously arbitrary?

Certainly, the possibility of human error always exists. The Superintendent was concerned about the negligible difference between schools #3 and #4. He requested the staff to resurvey these schools intensively. The final percentages reflect the recheck.

The cut-off was arbitrary to the extent that there had to be a cut-off point. This point was based upon the aforementioned data on "size of project."

It is important to realize that once the schools had been ranked on the basis of percentage of children from low-income families, the Guidelines gave the direction on the size of the project.

Our initial desire was to develop a "Reading Improvement Program" in grades 1-3 in all six eligible schools. Upon consultation with Dr. Percy Williams, of the Maryland State Department of Education (Coordinator for Title I)- we were informed that the scope of the project would appear to be too limited and that such a project would risk non-approval by the State Advisory Committee on Title I. Based on this advice and the fact that other federal funds were being used for Pre-School Projects, Secondary School Projects, and Adult Basic Education Projects, we decided to write a project for grades 1-6 for children who were educationally deprived in the area of reading achievement.

A survey, based on test results and teacher judgments, in the top three eligible schools showed approximately 427 children who met our criteria for educational deprivation in reading. This number determined our cut-off point for the project.

Had an additional school been included, it would have raised the figure to about 550 and the total number of children to be served from about 1335 to about 1835. Our cut-off point was approved by the Maryland State Department of Education representative, Dr. Williams.

6. Is Ellicott City Elementary to participate in the program next year?

Title I of P. L. 89-10, the Elementary and Secondary Education Act of 1965, is a three year program. It is anticipated that approximately the same amount of funds will be available from the Federal Government to the Howard County School System in the next fiscal year.

The Superintendent of Schools and the staff of the Howard County Board of Education have begun to examine possible projects for the next school year. All schools will be given careful consideration.

7. Isn't there a basic fallacy in the survey of low income families where farming income is low because of free rent and farm raised produce which never are reported in the income figures, yet low income urban families must purchase all their food and pay rent from earned income?

No comment.

8. Isn't it true that much of the funds allocated under this program will actually be used to supplant, rather than to supplement local funds in violation of Sec. 116.17 (f)?

This is not true. The funds allocated under this program will be used to supplement local funds. The Superintendent of Schools must certify that the current operating expenditures on a per pupil basis will not be reduced in any way as a result of these funds.

9. Is the Remedial Reading teacher assigned to Ellicott City being transferred to the three project schools and will we have a replacement?

The answer is no.

The transfer of any teacher to the Title I Project is predicated upon a certified replacement being available. Consideration was given to transferring a corrective reading teacher to the project. No certified replacement having been obtained, this has not taken place to date.

10. Were the figures used in the principal's reports verified by statements submitted by Health and Welfare Depts.?

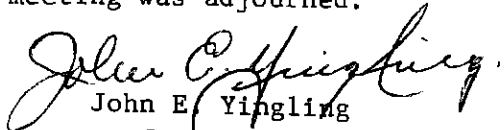
No official verification in the way of signed statements from the Health and Welfare Departments were secured. Individual principals consulted these departments in the course of their surveys.

#####

Following discussion, the Board instructed the Secretary and Dr. Shaffner to again question the State Department in line with the discussion [perhaps with an eye to the inclusion of Ellicott City Elementary in the program next year] and to supply Mr. Burgess with any answers they obtain. Should Mr. Burgess not be satisfied with the answers obtained from the State Department, he could again petition the Board.

The Board was given a copy of a report prepared by Mr. Max Smith and entitled, National Youth Corps.

There being no further business, the meeting was adjourned.


John E. Yingling
Secretary

CAPITAL IMPROVEMENT PROGRAM FOR 1966

I.	ATHOLTON HIGH SCHOOL		
	A. Furniture and Equipment		\$ 300,000.00 *
II.	JUNIOR HIGH SCHOOL FOR 700 PUPILS--ROUTE 97		
	A. Estimate for building		1,050,000.00
	B. Furniture and Equipment		200,000.00
	C. Site Improvement		20,000.00
III.	COMMUNITY COLLEGE		
	A. Site:	\$300,000	
	50% State	150,000	
	25% Federal	75,000	
	25% County	75,000	75,000.00
IV.	VOCATIONAL--TECHNICAL CENTER		
	A. Site:	\$ 75,000	
	50% State	37,500	
	25% Federal	18,750	
	25% County	18,750	18,750.00 **
V.	SCHOOL SITES--COLUMBIA		
	A. Elementary site--9 acres		
	B. Elementary site--9 acres		
	C. Secondary site-- <u>50</u> acres		
	68 acres @ \$3,300		224,400.00
			[Includes site improvement]
VI.	ELEMENTARY SCHOOL--COLUMBIA		
	A. Estimate for building and equipment		650,000.00
VII.	RUNNING TRACKS--4' FENCE		
	A. GLENELG--all-weather		30,000.00
	B. HOWARD---all-weather		30,000.00
			<u>\$ 2,598,150.00</u>
		LESS	<u>20,000.00 ***</u>
			<u>\$ 2,578,150.00</u>

Enabling legislation requested by Howard County Board of Education \$ 2,259,400.00

* State Bonds, State Board of Public Works--approved by County Commissioners February 3, 1966.
 ** Receipts from Transfer Tax Funds after calendar year 1965 will be used for county's share for Vocational Technical Center.
 *** Funds authorized in 1964---therefore, are deducted from total under Item V as part of the cost of one elementary school site for Columbia.

NOTE: Receipts from Transfer Tax Funds for calendar yer 1965 only will be used to enlarge present school sites.

Appointments	pp. 159-160
Atholton High School, installation of third well approved.	p. 165
Balance Sheet, December 31, 1965	p. 161
Bids & Awards:	
Automotive Insurance	p. 160
St. Johns Lane addition, bid opening set.	p. 161
Science & Home Economics equipment	p. 161
Tennis Courts, additional bid requested.	p. 166
Budget, 5-year, meeting cancelled	p. 162
Building Permits (Gilbert Miller to study).	p. 161
Capital Improvements Program	pp. 161, 1-5, 170
Communications	pp. 161-162
Community College, Resolution concerning.	p. 163
E.S.E.A.--TITLE I--Mr. Hugh Burgess	pp. 162, 166-169
Football field, lighted, letter from Dr. Medwin	pp. 162, 166
Glenwood School, preliminary plans discussed	p. 165
Montgomery Knolls, re request for bus service into development	p. 163
Mt. Hebron, second entrance	pp. 161-162
National Youth Corps, report given to Board	p. 169
Outdoor Education Experience	pp. 165, 166
Policy for those requesting appointment with Board (tabled)	p. 165
Press Relations	p. 164
Research Project, computerized education	p. 164
Resignations	p. 160
School Bus Drivers' Workshop commended	p. 162
State Bonds, sale of approved--Atholton High School, equipment.	p. 161

Iris Goehring	Rockland Elementary--Aide--Trainables Maternity--Effective 2/28/66 [Began September 1964]
Sharon Jones	Clarksville Jr. High--Art Maternity--Effective 3/21/66 [Began September 1964]
Mary Niesz	Ellicott City Elementary--Grade 3 Personal Illness--Effective 1/31/66 [Began September 1964]
Betty H. Parker	Glenelg--Business Education Maternity--Effective 3/31/66 [Began September 1957]

The Secretary reported that various bids had been received during February and that samples were still being reviewed. The results of this bidding will be reported at the April board meeting.

The Secretary reported that bids were received on Monday, February 28, 1966, at 3:00 p.m. on a 1966 Panel Van Type Truck from the following firms:

Parlett Motor Co., Inc. (Optional)	\$1,8932.28 + <u>18.61</u> \$1,911.89	6.95x14 tires
Miller Chevrolet (Elkridge)	\$2,088.26	
Miller Chevrolet (Ellicott City)	\$1,968.00	

The Secretary recommended the award be made to Parlett Motor Company, the lowest bidder. Upon motion duly made and seconded, the Secretary's recommendation was approved. Co/M

The Secretary reported that the additional bids on the construction of tennis courts requested at the last meeting had been requested and the results would be reported to the Board at the April meeting.

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>FEBRUARY 1965</u>	<u>FEBRUARY 1966</u>
DISTRICT 1	1	4
DISTRICT 2	16	10 *
DISTRICT 3	1	3
DISTRICT 4	3	-
DISTRICT 5	6	5
DISTRICT 6	<u>7</u>	<u>1</u>
TOTAL	34	23

*Includes one 2-family dwelling.

The Secretary distributed to the Board members sheets containing itemized permits issued by the Building Office for the weeks of February 1 through 11, week ending February 18, February 21 through February 24.

174

The Board was given a copy of a letter from Mrs. Francis B. O'Neill withdrawing the price of \$3300 per acre previously offered to the Board for 111 m/1 acres of land situated on Route 108.

The Board was given a letter and sketch from Mr. James M. Holway expressing his interest in purchasing part of a tract of land in the Elkridge area recently acquired by the Board. The Board agreed their review of the survey plat of this land would be helpful and, therefore, upon motion duly made and seconded, tabled any further discussion of this request until the plat was available. Co/C

The Board was given a Balance Sheet for the Board of Education of Howard County dated January 31, 1966. A question arose concerning the apparent overexpenditure of "Clerical" funds and the Secretary stated he would obtain the explanation.

The Board was given copies of the following communications:

- A. Copy of the Citizens' Curriculum Committee meeting minutes for January 20, 1966.
- B. Copy of a letter sent to Mr. Herman O'Neill, Superintendent of Roads, from Mr. William R. Gretsche, President of the Donleigh Civic Association, Inc., concerning the installation of a traffic light at the intersection of Routes 32 and 29.

Upon motion duly made and seconded, the Secretary was M/Co instructed to prepare a letter to the State Roads Commission requesting the installation of a light at this intersection, noting the wide use of this intersection by school buses, administrative personnel, etc. The President of the Board will sign the letter.

- C. Letter from Mrs. Louise Hawkins, Editor of The Central Maryland News, expressing her thanks to the Board for their discussion of press relations at the last Board meeting and for their agreeing to hold weekly press conferences.

The Secretary reported to the Board that Mr. Charles Eckes, Principal of the Ellicott City Elementary School, had sent the Secretary a note stating that the article dated February 10 under the headline--BURGESS ANGRY, JOUSTS WITH PRINCIPAL--published in the Central Maryland News was not correct. Mr. Eckes stated he did not thwart Mr. Burgess' efforts to get a good turnout at the Board of Education meeting and, further, that he did not tell any parent they were not to attend. Mr. Eckes also stated that he has a policy of encouraging parents to understand all of the schools programs at all times.

Mr. Hugh Burgess, President of the Ellicott City Elementary PTA, was present at this point in the meeting, and, at the Board's leave, orally responded to Mr. Eckes' statements. Mr. Burgess then asked the Secretary if a reply had been received from the State Department concerning the Title I Project. The Secretary stated that a reply had been received and was on the agenda for today's meeting.

The Secretary then reported on his meeting with representatives from the State Roads Commission. He stated the State Roads Commission would give the Board an additional right-of-way out to Route 99 from the Mt. Hebron High School; however, after surveying carefully they admitted another road would be very costly and would include the installation of a pipe to carry storm water. The Secretary further reported that he had already requested Mr. O'Neill to paint a double yellow line down the middle of the driveway at Mt. Hebron. As an immediate solution to the problem, the Board suggested better marking, which has already been requested, and better traffic control during congested times. If this course of action does not solve the problem, the Board will again review the situation. In the interim the Secretary will obtain cost estimates for putting in a second entrance should it become necessary.

At the February meeting the Board tabled any decision concerning the following proposed policy until the March meeting:

All individuals or representatives from organizations requesting an appointment with the Board of Education should do so in writing.

Copies of questions or other information to be discussed should be sent to the Superintendent of Schools one week before the Board meeting. This is necessary in order to give the staff of the Board of Education time to prepare information on the questions to be raised by those appearing before the Board.

There was considerable discussion by the Board on the merits of passing such a policy. Several motions were made but were not seconded. The policy, therefore, failed to pass.

The Board was given a copy of a letter from Dr. Robert S. Shaffner to Mr. Thomas W. Pyles, Director of Federal-State Programs, Maryland State Department of Education, regarding certain questions concerning the approved Title I project for Howard County, as well as a copy of Mr. Pyles' reply to Dr. Shaffner.

Mr. Hugh Burgess requested and was given this correspondence, and was again allowed to discuss this problem with the Board.

In discussing the availability of excess funds from the present program, the Board questioned the amount involved and whether or not the staff was working on how to best use these funds. It was brought out that the funds were to be used for in-service training of teachers, materials (books) and additional staffing, and that perhaps the excess could best be spent for the in-service training of teachers not presently involved in the project. The Secretary was requested to determine by the proposed March 9th Board meeting exactly the amount of excess and how it is felt this can best be spent, considering the items mentioned.

The Secretary recommended that the term "Junior" be deleted and the term "Middle" be added to the names of all present junior high schools--i.e. Clarksville Middle School, Ellicott City Middle School, Waterloo Middle School and Glenwood Middle School. Also, that all senior high schools include the name of the school plus the term "High School"--i.e. Mt. Hebron High School, Glenelg High School, Howard High School, Atholton High School.

176

Upon motion duly made and seconded, the Board unanimously adopted the Secretary's recommended policy on school nomenclature. C/M

The Secretary brought to the Board's attention a plat of the land in question because of a letter from Mr. James M. Holway, tabled prior in the meeting. Following discussion the Board agreed that site studies should be made of this area, considering the lay-out of one or two schools ultimately planned for this area. The Board agreed that it would be a number of months before such a study could be completed and therefore no decision would be made concerning the sale of the land in question in the immediate future. The Secretary was instructed to reply to Mr. Holway accordingly.

The Secretary requested the Board to hold a Public Session with the committee working on Title III at 8:00 p.m., Wednesday, March 9. Upon motion duly made and seconded, the Board agreed to hold such a Co/C meeting.

Upon motion duly made and seconded, and upon unanimous agreement, the Board added a letter from the Maryland Association of Boards of Co/C Education to the agenda. The letter requested suggestions regarding the direction a study concerning certification requirements for the teachers of Maryland should take. The President suggested that the Board members think of the points raised in the letter and perhaps come up with concrete suggestions by the March 9 meeting. The Board questioned how our certification requirements compare with other states and suggested that Dr. Raymond McCullough come before the Board sometime during the afternoon session.

Mrs. Mary R. Hovet, Director of Instruction, was present at 2:00 p.m. and reviewed with the Board her Monthly Report. Particular attention was given to that part of the report containing Recommended Curriculum Changes--(1) A Course in "Sales and Record Keeping" be added to the offerings of the business education departments in the senior high schools, and (2) Beginning with the 1966-67 school year, Spanish be phased out of the seventh and eighth grades.

Questions and answers followed concerning the Language Program. Mrs. Hovet was asked to review the situation if the requirement for studying a language was dropped from two years above grade reading level to one year above reading level. The Board told Mrs. Hovet the recommended changes could again be discussed at the March 9 meeting.

The Board had advertised for bids on the construction of an addition to the St. Johns Lane Elementary School. Bids were due on or before 3:00 p.m., Tuesday, March 1, 1966. The President of the Board, Mr. Fred Schoenbrodt, closed the bids promptly at 3:00 p.m., at which time they were publicly opened and read. The Board reserved the right to reject any or all bids, in whole or in part, or to waive any informalities as its interest may appear. A tabulation of these bids follows:

<u>BIDDERS</u>	<u>BASE BID</u>	<u>ALTERNATE 1</u> <u>[Elkridge]</u>	<u>ALTERNATE 2</u> <u>[Rockland]</u>
MORROW BROTHERS	\$ 54,310	\$ 6,700	\$ 620
JOSEPH D. JUDGE	62,775	6,217	510
ANCHOR CONSTRUCTION CO.	65,900	6,600	2,200
PALEN BUILDERS, INC.	66,320	14,900	4,380
CHARLES J. CIRELLI, INC.	69,900	7,550	2,000
TAYLOR CONSTRUCTION CO.	78,584	16,420	5,570

Upon motion duly made and seconded, the Board accepted the low base bid of Morrow Brothers, Inc., and left the acceptance or rejection of the alternates to the discretion of the Secretary. Co/M

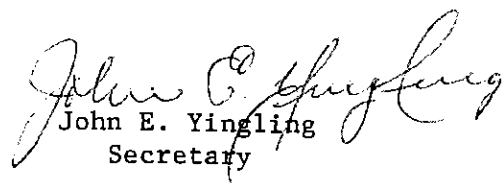
Mr. Lee Murray of the architectural firm of Johannes and Murray, present for the bid opening, reviewed with the Board the preliminary plan for the Glenwood Middle School. Upon motion duly made and seconded, the Board approved the plan as presented. M/Co

Dr. Raymond McCullough, Director of Personnel, appeared before the Board to answer questions concerning basic teacher certification requirements. Dr. McCullough used as a source of information a brochure published by the Maryland State Department of Education entitled, "Interim Requirements for Certificates for Administrators, Supervisors and Teachers."

Mrs. Helen W. Ross, School Psychologist, submitted to the Board her written report entitled, "Report from the School Psychologist for the School Year 1964-1965." The Board requested Mrs. Ross to be present at the April meeting to orally review her report.

The Board was given a copy of the current Progress Report on Federal Programs prepared by Dr. Robert Shaffner.

There being no further business, the meeting was adjourned.


John E. Yingling
Secretary

Appointments. pp. 172-173

Balance Sheet p. 174

Bids & Awards:

 Panel Truck p. 173

 Tennis Courts p. 173

 St. Johns Lane addition pp. 176-177

Building Permits p. 173

Certification study, MABE. pp. 176, 177

Communications p. 174

Curriculum Changes, recommended by staff. p. 176

Glenwood Middle School, preliminary plans approved. p. 177

Holway, James M. (Elkridge Property) pp. 174, 176

Mt. Hebron, second entrance p. 175

Nomenclature, schools pp. 175-176

Policy, for those requesting appointment with the Board p. 175

School Psychologist Report p. 177

Site, 111 acres Route 108 p. 174

Title I, discussion concerning p. 174

Title III, meeting planned p. 176

Traffic light, installation of Routes 29 and 32 p. 174

March 9, 1966

The Board of Education of Howard County met in extraordinary public session on Wednesday, March 9, 1966, at 8:00 p.m. The following members were present:

Fred K. Schoenbrodt, President
 Austin A. Zimmer
 Gertrude H. Crist
 Edward L. Cochran
 James R. Moxley, Jr.
 John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Mary Lynch, TIMES
 Jo Ann Knudsen, Ellicott City
 John C. Murphy, 2 Mohawk Cr., Ellicott City
 Joan Cochran, Clarksville, Maryland
 S. Barondes, Ellicott City
 Louise Hawkins, NEWS
 Hugh Burgess, Ellicott City Elementary PTA

Mrs. Edith R. Crue, secretary to the Superintendent, was also present.

Certain deletions were made in the agenda as prepared by the Secretary. Upon motion duly made and seconded, the agenda was approved as amended. Co/M

Mrs. Mary R. Hovet, Director of Instruction, was present as requested to report to the Board on the language survey. She distributed to Board members a sheet indicating Foreign Language Teacher Assignments for the 1966-1967 school year depending on student reading ability two years above grade level, one year above grade level and at grade level and above. Following discussion of the language program, motion was made and seconded, to adopt the staff's recommendation, that Spanish be phased out of the seventh and eighth grades beginning with the 1966-67 school year. Mrs. Hovet stated the staff would determine the grade level to be employed and that the Board would be advised of this determination. Co/M

The Board was given information on the amount of funds remaining in Title I and the following recommendation from the committee:

"The members of Title I Committee recommended that the money which was budgeted for a Language Arts Specialist and that which will not be used for nurses salaries be used for in-service with teachers. These would be teachers of the next three schools considered in Title I, Ellicott City, Lisbon and Scaggsville. The faculties of these three schools could be included in the next six (6) in-service meetings which are already planned.

"Twenty-five teachers from these schools could also be included in the workshop next summer in preparation for a new program for the school year 1966-67."

180

Upon motion duly made and seconded, the above recommendation Co/C was approved.

The Secretary further stated that the \$1406 left over from the in-service of teachers would be used for consultant service and some equipment for the Ellicott City, Lisbon and Scaggsville Elementary Schools.

Mr. Gilbert Miller distributed to Board members copies of the Approved Budget for both the Head Start Program and the Head Start Follow-Through Program. Also a sheet containing the names of Head Start Personnel and the beginning dates for the program, i.e. Head Start--March 17th for St. Johns Lane and Ellicott City (the remaining schools by March 21); Follow-Through--March 17 (Ellicott City and Guilford). The schools in the program will be Lisbon, St. Johns Lane, Ellicott City, Savage, Elkridge, Waterloo. The Board commended Mr. Miller on the excellent job that had been done in such a short length of time.

Mr. Frank Pumphrey, Chairman of the Title III Committee, distributed to and orally reviewed with the Board a Report of Title III Committee. He enlarged upon the three possible proposals presented by the committee, which were (1) A Staff Development and Improvement Center, (2) A Learning Experience Center, and (3) Childhood Education Center. Dr. Calvin Stillman enlarged upon Mr. Pumphrey's remarks on A Learning Experience Center and distributed to the Board copies of his paper entitled "The Price of Open Space--The Need for Research." Dr. Edward Stearns, Institutional Planner for the James Rouse Company, expanded on the topic of a Childhood Education Center.

Mr. Pumphrey explained that while the three proposals were listed in order of greatest need according to the feelings of the committee, the staff had unanimously voted for (2) A Learning Experience Center as their first choice. Further, that the written application for a planning grant must be sent to the U. S. Office of Education by April 4 and that a statement of Board approval of the planning grant, certified by the Superintendent, must accompany the application. Dr. Cochran expressed disappointment with the three proposals and felt that had the staff had more time a great deal more could have been done with Title III. Upon motion duly made and seconded, the Board approved participation Co/M in the Title III program in the area of "A Learning Experience Center," subject to final review by the Board prior to its submission.

The Secretary reported that the Board of County Commissioners of Howard County had approved the Resolution concerning the Community College at its meeting held on Tuesday, March 8, 1966.

At the last Board meeting information concerning the unexpended balance for clerical help shown on the Balance Sheet dated January 31, 1966 was requested. The Secretary reported that he had checked with Dr. Shaffner and was informed that secretaries are being paid out of the budget at the present time and this account will balance when State and Federal funds are received.

The Board was given copies of the following reports, all dated January 31, 1966: (1) Charges Against Contingency Appropriation, (2) Report on Non-Budgeted Revenue, and (3) Report on Capital Outlay Accounts.

The Board was given copies of the following reports, all dated January 31, 1966: (1) Charges Against Contingency Appropriation, (2) Report on Non-Budgeted Revenue, and (3) Report on Capital Outlay Accounts.

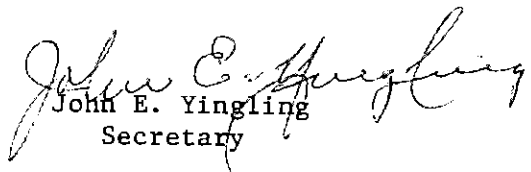
The Board was given copies of the Citizens' Curriculum Committee meeting minutes as of February 17, 1966, as well as a copy of a letter sent to all members of the Committee and study groups.

The Board was given the March issue of the School Board News.

Possible meeting dates were discussed for the purpose of reviewing with Mr. Max Smith plans for the Vocational-Technical Center. Upon motion duly made and seconded, the Board agreed to hold a public meeting at the Board office on Friday, March 18, at 8:00 p.m. Co/C

The Secretary stated he would like to explore with the Board the Capital Improvements Program for the next five years, which must be acted on as soon as possible, as well as enrollments for the elementary, middle and high schools. It was agreed this could be discussed at the March 18th meeting. At this time it was also suggested that Mr. William Finley, of the Rouse Company, be present for the executive session of the Board on Tuesday, April 5, to review with the Board the latest in projected enrollments and building plans for Columbia.

There being no further business, the meeting was adjourned.


John E. Yingling
Secretary

I N D E X

Balance Sheet, explanation of "Clerical"	p. 180
Capital Improvements Program	p. 181
Community College, Resolution approved by Commissioners.	p. 180
Head Start & Head Start Follow-Through Programs.	p. 180
Language Program	p. 179
Title I, use of remaining funds.	pp. 179-180
Title III, approval of program	p. 180
Vocational Technical Center, public meeting planned.	p. 181

March 18, 1966

The Board of Education of Howard County met in an extraordinary public session on Friday, March 18, 1966, at 8:00 p.m. The following members were present during all, or part of, the meeting:

Fred K. Schoenbrodt, President
 Austin A. Zimmer, Vice President
 Gertrude H. Crist
 Edward L. Cochran
 John E. Yingling, Secretary

Mr. James R. Moxley, Jr., was not present for this meeting.

The following visitors were present during all, or part of, the meeting:

Irene M. Grill, 711 Dunloggin Road, Ellicott City, Md.
 Mary Lynch, Ellicott City, TIMES
 Jo Ann Knudson, Ellicott City
 Silas E. Craft, Box 122, Jessup
 Edward Stearns, Rouse Company
 Hugh Nichols, 911 Sebring Drive, Ellicott City
 Annie S. Nichols, 911 Sebring Drive, Ellicott City

Mr. Max Smith, Supervisor of Vocational Education, and Mr. John W. Pennington, Chairman of the Steering Committee for Vocational Education, were present and discussed with the Board a report which had been prepared by the Steering Committee. This report includes the business and industry survey of the county and survey results from adjoining metropolitan areas, as well as a survey of student interest. Mr. Pennington stated that the community was convinced that a broad-scale Vocational Education Program is needed and that such a program should be cleared, both as to the requirements of the community and the interest and ability of the student population. Mr. Smith stated that he was pleased with the interest and enthusiastic support received by people in the community who are engaged in a particular trade or profession.

The committee recommended that the Vocational-Technical shop consist of 17 vocational areas plus six additional classrooms. Approximately 75,000 sq. ft. of area would be needed. The average cost per sq. ft. would be approximately \$18 for a total outlay of \$1,350,000. 50% of this amount would come from federal sources, or a total of \$675,000; 25% from state sources, or a total of \$337,500; and 25% from county sources, or a total of \$337,500. The Secretary recommended that the Board accept the report and that he be permitted to retain architects, at no cost to the Board, to draw up preliminary plans for the Vocational-Technical building. The plans must be submitted to Mr. James L. Reid, Director of Vocational Education, before June 1. Mrs. Crist moved that the recommendation be approved; motion was seconded by Dr. Cochran and approved by the Board.

Mr. Frank Pumphrey, Chairman of the Title III Committee, was in attendance and presented to the Board copies of "Application for Federal Grant to Plan a Supplementary Educational Center and Services." The Board stated that they felt the original draft on this project should

be carefully revised and a number of statements either eliminated or clarified. Mr. Pumphrey agreed that he had found inconsistencies and errors in the project due to his haste in writing it and that the suggestions of the Board would be included in the final draft.

On the recommendation of John E. Yingling, the Secretary to the Board of Education, and on motion of Dr. Edward Cochran, duly seconded by Mrs. Gertrude H. Crist, the following Resolution was adopted by all three members present:

RESOLVED, That John E. Yingling, Superintendent of Howard County Public Schools is hereby authorized and empowered to file an application for financial assistance for planning a "Multiphase Learning Experience Center," pursuant to the provisions of Title III of the Elementary and Secondary Act of 1965 (Public Law 89-10); and to further act as the authorized representative of said Board of Education in all matters in connection with this application.

The Board had requested the Secretary to prepare enrollment figures for the elementary, middle and high schools. The prepared estimates were given to the Board for review. Dr. Edward Stearns, of the Rouse Company, was present and discussed with the Board the Pupil Yield Projections for the Village of Wilde Lake. Board members were given the projections for the enrollments K - 12 for this village. Dr. Stearns stated that his firm would begin building houses in the village in the spring of 1967. It would be impossible at this time to estimate the number of children who would need school facilities during the school year 1967. The Secretary stated that the Board should consider the employment of architects to plan an elementary building for Columbia so that bids could be taken on this building in order that it be ready for housing children sometime in the fall of 1967. The Secretary further stated that it may be necessary to transport some children out of the village until the building was completed.

The Secretary recommended that the Board hold a public hearing on the School Budget. Upon motion duly made and seconded, the Board approved holding a meeting on Tuesday, April 12, 1966, beginning at 8:00 p.m. in the Howard High School auditorium. C/Z

The Secretary stated that he planned to hold school on Holy Thursday in order to make up a day lost due to inclement weather.

The Secretary stated that he received a letter from Mr. Roger Marino in reference to a 4th of July celebration to be held at Howard High School. The committee responsible for this celebration requested Board approval for the use of parking facilities and grounds in front of the building as an observation area. The committee stated that they would be responsible for a safe and sane 4th of July and also for leaving the grounds in the condition in which they were found. Mr. Zimmer moved that the request be granted; motion was seconded by Mrs. Crist and approved by the Board.

The Secretary stated that at the request of Mr. Hawkins he had included funds in the Annual Budget for Data Processing Services. An outline pertaining to Data Processing funds, as well as a report on the major points involved, was given to the Board.

There being no further business, the meeting was adjourned.

John E. Yingling
John E. Yingling
Secretary

I N D E X

Budget Hearing, public p. 183

Data Processing, report on. p. 184

Enrollment figures, including Columbia. p. 183

Holy Thursday, inclement weather day p. 183

July 4th celebration (Howard High) p. 183

Title III, resolution concerning pp. 182-183

Vocational Technical Center p. 182

April 5, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:00 a.m. on Tuesday, April 5, 1966, and held the regular meeting beginning at 10:00 a.m. The following members were present:

Fred K. Schoenbrodt, President
 Austin A. Zimmer
 Gertrude H. Crist
 Edward L. Cochran
 James R. Moxley, Jr.
 John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Louise Hawkins, THE NEWS
 Mary Lynch, TIMES
 Anita Iribe, LWV of Howard County
 Barbara Larimore, Lisbon PTA
 Susie Morar, Lisbon PTA
 H. Kenneth Daly, Glenelg PTSA
 Betty Ann Daly, Glenelg PTSA
 Charles A. Hobbs, IV, Glenelg PTSA
 John W. Sundstrom, Glenwood Lions Club
 John T. Madden, Glenwood Lions Club
 Wallace deWitt, Jr., Glenwood Lions Club
 Warren G. Sargent, Glenwood Lions Club
 T. O. Roby, Glenelg PTSA
 B. A. Rushlow, Glenelg PTSA
 R. B. Poole, Glenwood Lions Club
 Barbara L. Warfield, Glenelg PTSA
 Donald A. Hastings, Rockland School
 G. B. Purucker, H.C.T.A.
 John H. Coleman, Howard County DESP
 Charles F. Eckes, Howard County DESP

Mrs. Edith R. Crue, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, March 1, as well as special meetings held on Wednesday, March 9 and Friday, March 18, 1966, were distributed to board members prior to this meeting. Upon motion duly made and seconded, the minutes of these meetings were approved as written. Co/C

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended. C/Z

Upon motion duly made and seconded, the following contracts were approved: Co/Z

Dorothy C. Carstens	Mt. Hebron High School Librarian	\$7,020
---------------------	-------------------------------------	---------

Eleanor Glattly	Clarksville Middle School Art	\$5,830
Robert F. Kendall	Clarksville Middle School Mathematics	\$7,710
Mae L. Mealy	To be assigned a primary position	\$8,320

Upon motion duly made and seconded, the Board accepted the following resignations: Co/C

Margaret E. Amoss	West Friendship Elementary--Grade 1 Retiring--Effective June, 1966 [Began 1920]
Wayne A. Booth	Clarksville Middle School--Math Home Responsibility--Effective 3/11/66 [Began September 1965]
Beatrice C. Noe	Scaggsville Elementary--Grade 4 Moved away--Effective June, 1966 [Began February 8, 1965]

The Resolution to retiring teachers formerly passed by the Board will be sent to Miss Amoss.

The Board had requested interested firms to bid on supplying certain supplies and equipment for the schools of Howard County. The Secretary advised that awards had been made and requested Board approval of his action. Upon motion duly made and seconded, the following was approved: Co/M

1. Typewriter ribbons--Bids were publicly opened and read on Monday, February 14, 1966, at 1:00 p.m. The following firm was given an award in the amount specified:

The Buckeye Ribbon & Carbon Company	\$ 428.79
-------------------------------------	-----------

Llewellyn Business Machines, Royal Typewriter Company and Eaton Allen Corporation also submitted bids.

2. Duplicating Supplies--Bids were publicly opened and read on Monday, February 14, 1966, at 2:00 p.m. The following firms were given awards in the amounts specified:

A. B. Dick Company	\$1,345.35
Ditto, Incorporated	1,845.55
Baltimore Mimeograph Supply	596.00
The Paul Adams Company	5,123.00

J. L. Hammett Company, Cascade Paper Company, Kurtz Brothers and Advance Business Systems & Supply Company also submitted a bid.

3. General Instructional Supplies--Bids were publicly opened and read on Monday, February 14, 1966, at 2:00 p.m. The following firms were given awards in the amount specified:

J. L. Hammett Company	\$ 474.60
Kurtz Brothers	271.15
Whitaker Paper Company	162.50
The Paul Adams Company	5,733.99

Cascade School Supplies also submitted a bid.

4. Custodial supplies--Bids were publicly opened and read on Monday, February 14, 1966, at 3:00 p.m. The following firms were given awards in the amounts specified:

California Wiping Material Co.	\$ 256.00
Baer Paper Company	4,526.85
Fischer Lang Company	1,321.40
Janitors Supply House	5,363.60

Acme Chemical Co., Vestal Lab. Co., Simoniz Co., Fitch Dustdown Co. and Albright Co. also submitted a bid.

5. Cafeteria Equipment--[Atholton High School]--Bids were publicly opened and read on Monday, March 7, 1966, at 1:30 p.m. The following firms presented bids:

J. Norman Otto Company, Inc.	\$19,669.00
Schatz Kitchen Equipment, Inc.	22,853.00
Bevan-Caldwell, Inc.	20,790.00

The award was made to J. Norman Otto Company, the lowest bidder.

6. Small Cafeteria Equipment [Atholton High School]--Bids were publicly opened and read on Monday, March 7, 1966, at 2:00 p.m. The following firms were given awards in the amounts specified:

International Fixture Corp.	\$ 339.90
Janitors Supply House, Inc.	277.10
Baltimore Soda Fountain Mfg. Co., Inc.	1,437.63
J. Norman Otto Co., Inc.	2,152.47

7. Small Home Economics Equipment [Atholton High School]-- Bids were publicly opened and read on Monday, March 7, 1966, at 2:30 p.m. The following firms were given awards in the amounts specified:

International Fixture Corp.	\$ 56.52
J. Norman Otto Co., Inc.	44.40
Janitors Supply House, Inc.	195.58
Baltimore Soda Fountain	333.38
Adams-Burch, Inc.	576.93

The Secretary advised that all of the foregoing bids would be filed for Board members use or for any other person interested in reviewing same.

Mr. Zimmer requested the Secretary to be sure notations are made on the master bid form in each case, explaining the reason(s) for the bid being awarded as it was, particularly if the award was made on other than the low bid basis.

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>MARCH 1965</u>	<u>MARCH 1966</u>
DISTRICT 1	5	2
DISTRICT 2	24	27
DISTRICT 3	4	4
DISTRICT 4	3	0
DISTRICT 5	6	13 *
DISTRICT 6	<u>15</u>	<u>9</u>
TOTAL	57	55

*Includes one 2-family dwelling

There were no statistical reports available from the Building Engineer's office this month; however, two months' reports should be available at the May meeting.

The Secretary showed the Board a topographical plat of the Silesky property located on Montgomery and Lawyers Hill Road as they had been interested in knowing the dimensions of the section of this land adjacent to Mr. Holway's property. Mr. Holway had previously written to the Board expressing an interest in purchasing a portion of this property. The Secretary read aloud his reply to Mr. Holway in which he stated that a survey of the land in question and the planning of school buildings for this site would have to be made before the Board would consider disposing of said property. The Board concurred.

The Board was given a copy of a letter from Mr. Charles Miller concerning the Board purchase of ten acres of his property located on Old Frederick Road, Ellicott City, Maryland. Upon motion duly made and seconded, Co/Z the Board postponed any discussion of this letter until the scheduled executive session discussion of school sites.

The Secretary reported that the Planning Commission wished the Board to make any comments--pro or con-- on the plans for the first phase of Columbia. There was considerable discussion and visual review of these plans. Following this, and upon motion duly made and seconded, the Board approved the first elementary school site [Bryant Woods, Wilde Lake Village] subject to a 2% maximum grade in the athletic field. Upon motion duly made and seconded, the Board agreed they could approve only the first site as they would require the submission of material on the remaining two sites before Board approval could be given on the final development plan--this in accordance with stipulation made at the time of original approval. C/Co Co/C

At the last regular Board meeting the Board approved the bid of Morrow Brothers for the construction of an addition to the St. Johns Lane School and left the acceptance or rejection of alternates to the Secretary. The Secretary reported that he had awarded Alternates 1 and 2 for the construction of sewer lines to the Elkridge and the Rockland Elementary Schools to the firm of Morrow Brothers, Inc. Further, the sewer line from the septic tank to the St. Johns Lane School will be shortened and the Board will receive a credit on this alternate.

The Board was given a Balance sheet for the Board of Education of Howard County dated February 28, 1966. The President of the Board commended the Superintendent and his staff for this excellent presentation of statistical data in a manner which can be readily understood. The other members agreed.

The Secretary recommended that funds received from the transfer tax be deposited in the Elkridge Bank. Upon motion duly made and seconded, M/C the Board authorized the Treasurer to deposit transfer tax funds in a savings account at the Elkridge Bank, and from time to time, at his discretion, to invest in short-term government securities.

The Board was given copies of the following communications:

- A. A request from Mr. Omar Jones, Principal of Howard High School, to organize a tennis team at Howard High. The Board had previously requested that all new sport programs established at schools be approved by the Board. The Secretary recommended approval of the request.

Upon motion duly made and seconded, the Board decided that the question of establishing tennis in the county's high schools be referred to the Physical Education and Athletics Committee for further study--feasibility, cost, desirability of establishing tennis as a varsity sport in all the high schools of Howard County. The Board requested a report from this committee in May. Co/C

- B. Copy of a letter from Thomas G. Harris, Planning Director, to Mr. Fred Schoenbrodt, President of the Board, in reference to the proposed Capital Improvements Program for 1966 and school sites. The Board agreed to discuss this letter when they considered the five-year capital improvement projection scheduled for later in the meeting.

- C. Copy of a letter from Mr. Thomas G. Harris, Planning Director, in reference to the proposed revision of the Howard County General Plan for Highways. This plan was discussed. Upon motion duly made and seconded, the Secretary was instructed to inform Mr. Harris that the Board was concerned that the present plans seemingly do not make adequate provisions for vehicular and pedestrian access to the Atholton High School for those communities east of Route 29. At the President's recommendation, and upon motion duly made and seconded, the Board instructed the Secretary to review other aspects of the Co/Z Z/C

Plan as it affects the school system, analyzing it from the standpoint of the impact on the school system, and making any additional suggestions that he deems necessary.

- D. Copy of a letter from Mr. Charles Kent, Director of the Peabody Institute, in reference to a music project sponsored by the Ford Foundation and the Office of Education. The Secretary reported that the Peabody Institute, along with the Ford Foundation, would assume any and all financial responsibility for this project. Upon motion duly made and seconded, the Secretary was instructed to indicate to Mr. Kent the enthusiastic support of the Board in this project. Co/M
- E. Copy of an editorial which appeared in the Baltimore Sun entitled "The School Budget."
- F. Copy of a letter from C. Merritt Pumphrey in reference to a 117 acre tract of land located on Centennial Lane. The owners offered this parcel to the Board for a community college at a price of \$2,650 per acre.

Various thoughts were expressed--i.e. selection of a site should be delayed until a president for the community college has been hired and then do a proper study as to the location of the building; due to knowledge of the county, more ability exists on the Board to pick a site than would be present in a newly appointed college president; possible appointment of an advisory committee, as has been done in other counties, which could assist in selection of a site; community college does not necessarily have to be part of the vocational-technical center though a decision must be made before plans can be formulated.

Upon motion duly made and seconded, the Secretary was instructed M/C to reply to Mr. Pumphrey, indicating that his offer would be studied along with others received though the Board does not anticipate making a final decision on the site for several months.

- G. Copy of a letter from Mrs. Mary W. Benson concerning the enrollment of her son in Howard High though school boundaries dictate his enrollment at Atholton High School.

The Secretary recommended that the Board follow past policy on this request. The Board agreed to disallow this request.

- H. Letter from Glenwood Lions Club concerning facilities at Glenelg High School. The Board agreed to table discussion of this letter until after 3:30 p.m., when a delegation from the Glenelg PTSA is scheduled to appear before the Board.

- I. Letter from the Howard County Council of Parent-Teachers Association supporting "the salary schedule and fringe benefits as outlined in the Howard County Teachers Association's Recommendations to the Howard County Board of Education.

The Board agreed to take this under advisement at the time they consider the Superintendent's Budget.

- J. Letter from West Friendship School expressing appreciation for benefits derived under Title I.

Members of the press present requested, and were given, copies of this letter.

- K. Letter from Rockland PTA endorsing recommendations of Health Committee.

Upon motion duly made and seconded, this was referred to the C/Co staff, who are to inform the Board (with concrete recommendations) what can be done to upgrade health education and health services. The Board requested a preliminary report by the special budget meeting of the Board following the public hearing.

- L. Letter from the Citizens Association urging the Board "to use all available funds for staffing the existing twelve year school system at least to the State recommended level before consideration is given to adding kindergartens to the system."

The Board agreed to consider this letter after they have reviewed the Superintendent's budget and after the public hearing has been held.

- M. Copy of the Northeast Region Meeting Report--NSBA, Inc.--held March 11, 12, 13, 1966. The report was prepared by Mrs. Crist and given to the Board for their information.

The President had requested Board members to bring suggestions to this meeting concerning the direction a study on the certification requirements for the teachers of Maryland should take. This was in response to a request received from the Maryland Association of Boards of Education. Various views were expressed. The Board instructed the Secretary, upon motion duly made and seconded, to write to Mr. Edward Stapleton, Executive Secretary of the MABE, recommending (1) that professional specialists (bus supervisor, maintenance supervisor, business manager, etc.) not related to the instructional function of a school system should not be required to be certified teachers, and (2) that they study the certification code adopted by the California State Board of Education effective January 1, 1964, in an attempt to adopt that philosophy to the Maryland situation. While these two points would serve as the general recommendation from the Board, the President stated that individual Board members could forward their individual thoughts to the Maryland Association of Boards of Education. Co/Z

The Board was given a copy of a letter from Dr. James A. Sensenbaugh, State Superintendent of Schools, granting approval to the Board of Education of Howard County to establish a community college and to constitute itself as the Board of Trustees of Howard County Community College. A proposed resolution wherein the Board of Education of Howard County constitutes itself as the Board of Trustees of Howard County Community College was offered to the Board.

Upon motion duly made and seconded, this Resolution was adopted, Co/C and is as follows:

WHEREAS, the Board of Education of Howard County is desirous of constituting itself as the Board of Trustees of a public community college to be established in Howard County, and

WHEREAS, the Board of County Commissioners of Howard County in a Resolution dated March 8, 1966 endorsed this proposal, and agreed to provide the county's share of the capital and operating cost of said Community College commencing with the 1967-68 academic year; and

WHEREAS, in a letter dated March 21, 1966 the State Superintendent of Schools granted approval to the Howard County Board of Education to establish the Howard County Community College commencing with the 1967-68 academic year and authorize said board to constitute itself as the Board of Trustees of such college;

NOW, THEREFORE, BE IT RESOLVED THAT THE Howard County Board of Education hereby constitutes itself as the Board of Trustees of Howard County Community College to be located at a site to be determined and to admit its first students in the 1967-68 academic year.

THE BOARD OF EDUCATION OF HOWARD COUNTY

/s/ Fred K. Schoenbrodt
President

The Board was also given a copy of a statement issued by the Maryland State Board of Education on February 23, 1966, giving the position of the State Board on the proposed change of control of public community colleges in the State of Maryland. Further discussion of the community college was interrupted due to a scheduled appointment.

Mrs. Helen Ross was present to orally review the written report previously given to the Board entitled, "Report from the School Psychologist for the School Year 1964-1965." Mrs. Ross answered various questions raised by the Board in relation to her training and her work in Howard County schools. The President asked the Secretary if it would be possible to have Mrs. Ross write an outline of the psychological services program she would like to see in effect; how such a program would interact with other personnel--also how it would interact with training programs, etc.

The Secretary felt this would be a worthwhile report; Mrs. Ross stated she would like the opportunity to write such a report. It was agreed that Mrs. Ross would be present at the June meeting with her report.

Mrs. Mary Hovet, Director of Instruction, was unable to be present due to illness though the Board was given a copy of her monthly report.

A delegation from the Glenelg PTSA was present along with various members of the Glenwood Lions Club. Mr. Ken Daly, President of the Glenelg PTSA, acted as spokesman for the group. Mr. Daly had submitted a letter to the Board outlining the various points for which they were requesting answers:

1. Lights for football field
2. Improved health room
3. Discussion of cafeteria facilities
4. Location of Science room in relation to shop

At this time he added item 5--Metal building in back of school.

Mr. Daly presented the case for the Glenelg PTSA indicating their needs and concerns. Mr. Schoenbrodt, President of the Board, had attended the Glenelg PTSA meeting of March 16 and made notes on the points raised. He informed Mr. Daly he had consulted with the Superintendent on the questions raised. He then reviewed the answers garnered.

Mr. Schoenbrodt further informed the group that the five-year Capital Improvements projection, currently being prepared, did include a projection for the addition to the Glenelg High School at such time as the Board would estimate need for these facilities.

Mr. Daly admitted that many of the problems outlined would be alleviated by the reduction in the student body projected for next year. As to the lights for the football field, Mr. Daly was informed that the Board is in the process of reviewing the entire Physical Education program and the question of lights would be dependent on the findings of the Physical Education and Athletics Committee on night football. Further, Mr. Max Smith, Supervisor of Physical Education, is to report back to the Board in May.

Various members of the delegation expressed their views and raised questions which were answered by the Secretary and/or Board members.

Mr. Jack Madden, President of the Glenwood Lions Club, explained the purpose of the letter received by the Board from his group. Their letter had suggested the use of the Glenwood High School as a middle school and the building of a new facility for a high school. The Secretary reviewed the background on this school building, indicating that it was rather late to make changes as plans for the Glenwood Middle School had been prepared by the architects, and bids would be received in June. The Secretary recommended that the proposal from the Glenwood Lions Club be rejected as otherwise the architects would have to be paid for work already done and the school could not be opened until September 1968. Mr. Madden assured the Board that their letter had been given serious thought though they did not realize their proposal had been previously considered by the Board. He stated they appreciated the opportunity to come before the Board and were grateful for the answers given.

194

Upon motion duly made and seconded, the Secretary was requested Co/Z to retain architects to prepare preliminary plans for renovation and additions to Glenelg High School to bring the capacity of the school to 1200 students and to provide instruction facilities equal to those being incorporated into new senior high schools. There was discussion on this motion, following which a new motion was made, seconded and passed, Co/C deleting "to bring the capacity of the school to 1200 students" contained in the previous motion.

Mr. John H. Coleman, President of the Elementary Principals Association, along with Mr. Charles Eckes, Mr. Donald Hastings and Mr. Gilbert Purucker, were present to request the Board to reconsider the elementary principals' salary schedule. The Department of Elementary School Principals of Howard County had unanimously adopted the following motion:

"The Department of Elementary School Principals of Howard County requests the Board of Education of Howard County to continue placing elementary principals on a ten month basis for the 1966-67 year and to compensate these principals according to the 1965-66 principals' differential index.

"We further recommend that a study be made to determine the implications of twelve months employment on the salary differential."

Those principals present discussed with the Board the reasoning behind the position they had taken and reviewed studies their Association had made concerning indexes in other counties of the metropolitan area. The Board stated they would take the matter under advisement and give them the benefit of their thinking at a later date.

The Board resumed their discussion of the community college. The President proposed setting up a community college advisory committee to help plan the college. Members of the Board felt it was the responsibility of the Board to pick the site for the community college and that any decision on appointing an advisory committee should be postponed.

Upon motion duly made and seconded the question of the selection of a community college site was postponed until the June meeting. Co/M

Mr. Edward G. Stapleton, Executive Secretary of the Maryland Association of Boards of Education, had requested the Secretary to complete a reservation blank for those Board members who plan to attend the Maryland Breakfast on April 26, 1966, at the NSBA Convention in Minneapolis, Minnesota. Mrs. Crist requested the Secretary to make a reservation for her; other members stated that they would be unable to attend the convention.

The Board was given a copy of a letter from Mr. John B. Funk, Chairman-Director of the Maryland State Roads Commission concerning the request for the installation of a traffic signal at the intersection of U. S. 29 and Md. 32. The intersection is under study and Mr. Funk stated he would report further when the study is completed.

The Secretary reported that he had received two communications from Aristocrat Dairy in reference to the increase in milk prices allowed by the Department of Agriculture. The first increase for 31¢/cwt. effective March 1, 1966; the second increase was for 27¢/cwt. effective March 2, 1966. The two increases would total 58¢/cwt. Broken down, this would amount to .0031¢ per 1/2 pint carton. Our present cost per carton is .0497¢; with the suggested increase proposed by Aristocrat Dairy it would be .0528¢.

The Secretary reported he had informed Aristocrat Dairy that he would approve an increase of .0011¢--the same as allowed by the Baltimore County Board of Education. The Board approved the action of the Secretary in allowing the increase in the price of milk for the schools of Howard County.

The Board was given a copy of the Tentative School Schedule for 1966-67. The Secretary requested the Board to review the suggested dates and recommended their approval. Upon motion duly made and seconded, the recommended schedule was approved by a majority of the Board, with Mr. Zimmer voicing a "No" vote. Co/M

The Secretary reviewed with the Board the five-year Capital Improvements projection. A discussion followed and various changes were made. Upon motion duly made and seconded, the projection was approved as amended. Z/M

The Secretary reported receipt of the following from the Howard County Planning Commission:

- a. Copy of a letter from Mr. L. F. Ripley, Assistant Planning Engineer, to Mr. William E. Finley concerning the submission of the preliminary plan for the Village of Wilde Lake.
- b. Plat of the Final Development Plan for a riding stable off Old Annapolis Road.
- c. Preliminary plan for Font Hill Manor showing 51 units.
- d. Preliminary plan for Valley Mede--Section 6.
- e. Preliminary plan for Ellicott City Manor Apartments.

The Board was given a copy of the Progress Report on Federal Programs prepared by Dr. Robert Shaffner, as well as the Annual Report--Summary of Pupil Personnel Activities for 1964-65 prepared by Mr. Gilbert Miller, Supervisor of Pupil Personnel.

There being no further business, the meeting was adjourned.

Joan E. Yingling
Joan E. Yingling
Secretary

Appointments pp. 185-186

Balance Sheet, February 28, presentation commended p. 189

Benson, Mary W., request for change in enrollment. p. 190

Bids & Awards:

 Typewriter Ribbonsp. 186

 Duplicating Supplies p. 186

 General Instructional Supplies p. 187

 Custodial Supplies. p. 187

 Cafeteria Equipment p. 187

 Small Cafeteria equipment.p. 187

Notation to be made concerning award. p. 188

St. John's Lane addition, alternates awarded. p. 189

Budget, letter from County Council p. 191

 letter from Citizens Assn. p. 191

Building Permits p. 188

Capital Improvements Projection, approved. p. 195

Certification study, board suggestions p. 191

Communications pp. 189-191

Community College, REsolution constituting Board of Education as. . pp. 192, 194

 Board of Trustees and discussion concerning

Elementary Principals Salary Schedule discussed. p. 194

General Plan for Highways, discussed pp. 189-190

Glenelg High School, discussion of facilities. pp. 190,

 193-194

Health Education & Service. p. 191

Milk price, increase in p. 195

Music Project--Peabody Institute & Ford Foundation p. 190

NSBA Convention p. 194

Planning Commission, plans received from. p. 195

Psychological Services discussed. p. 192

Resignations p. 186

School Schedule 1966-67, approved p. 195

Sites:

 Silesky Property (adjacent to Holway's). p. 188

 Old Frederick Road (Miller's) p. 188

 Bryant Woods, Wilde Lake, approved p. 188

 C. Merrit Pumphrey, Centennial Lane (community college site), . p. 190

Tennis, establishment of referred to committee p. 189

Title I, letter from West Friendship Elemenetary p. 191

Traffic Light, installation of, Routes 29 and 32 p. 194

Transfer tax funds, to be deposited in Elkridge Bank p. 189

April 20, 1966

The Board of Education of Howard County met in extraordinary public session on Wednesday, April 20, 1966, beginning at 8:30 p.m., having held an executive session from 7:00 to 8:30 p.m. The purpose of the meeting was to discuss certain requests of lay groups and individuals for inclusion of new programs and/or additions to the Annual School Board Budget. The following members were present:

Fred K. Schoenbrodt, President
 Austin A. Zimmer, Vice President
 Gertrude H. Crist
 Edward L. Cochran
 James R. Moxley, Jr.
 John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Mrs. Martin M. Puncke, President, County Council
 Col. Bruce Rushlow
 Mrs. Tillie Bayliss
 Mary Lynch, THE TIMES
 Mr. Ed Pickett, THE SUN

Dr. Robert S. Shaffner, Assistant Superintendent, and Mrs. Mary R. Hovet, Director of Instruction, were also present.

The Secretary reported that the Board had not acted on the request of the Glenelg PTSA concerning the allotment of \$9,800 for the installation of lights on the football field. The Board decided not to approve the installation of lights in the present annual budget, but agreed to further study the request after the report is made by the Physical Education Committee. This report is due at the May 3 meeting.

The Board also considered the request of Lawrence E. Strow, President of the Howard High PTA, for the inclusion of a special appropriation of \$15,000 for library books for Howard High School in order to bring the number of books per pupil to 10, inasmuch as Howard High School is being evaluated in the spring of 1967. The Secretary stated that he would get an accurate estimate of library books in all 18 schools of Howard County and present these statistics to the Board at its meeting on May 3.

The Secretary discussed the letter dated March 8 received from Mrs. Martin Puncke, President of the Howard County Council of PTA's, stating that the membership had voted to support the salary schedule and fringe benefits as outlined by the Howard County Teachers Association.

The Board stated that these two items would be considered.

The Secretary informed the Board that no decision had been made on the request of Mr. Charles Wehland, President of the Howard County Citizens Association. Mr. Wehland's request was to use all available funds for further staffing in existing schools before kindergartens were considered. The Board decided to carefully weigh further staffing as requested by Mr. Wehland, but not as a replacement for kindergartens.

The Secretary reminded the Board that at the public hearing held on April 12, Mrs. Ruth James and Col. Rushlow had requested the Board to consider the following: (a) increasing the certified teachers scale to a \$5500 base; (b) increasing the provisional-degree teachers scale to a \$5300 base; (c) instituting a major medical benefit plan for teachers on a 50/50 basis, and (d) additional staffing. The Board stated that all four items would be considered.

The Secretary stated that the staff had requested the Board to consider several additions to the budget--namely, an ungraded class at the Lisbon school, an additional psychologist, an intern for the Mt. Hebron School, additional staffing of 26 teachers to bring the allotment up to 50 per 1,000 pupils and an increase in the Capital Outlay allotment for all schools in the amount of \$32,137. No action was taken on the intern or the ungraded class for the Lisbon School. The Secretary stated that he would inform the Board at the May 3 meeting concerning the additional staffing (which would include the psychologist) and the Capital Outlay.

Mrs. Mary Hovet, Director of Instruction, had prepared a report concerning the health program in the schools of Howard County, a copy of which was given to each member of the Board. The Secretary stated that the major deficiency in the health program was the lack of health rooms in some of the older schools and that nothing could be done about this until the Board considered the inclusion of facilities of this type under a capital buildings program. The Secretary stated that funds for this had not been included in the Capital Improvements Program, and that he would be glad to present facts and figures concerning the cost of bringing all schools up to standard whenever he was requested to do so by the Board. The Secretary further stated that the request of the Rockland PTA for the inclusion of a health educator in the budget would be considered by the staff when additional staffing is studied.

There being no further business, the public session was adjourned and the Board went into executive session for further discussion of the Budget.

John E. Yingling
John E. Yingling
Secretary

BUDGET REQUESTS. . .CONSIDERATION OF

BUDGET REQUESTS

Additional Staffing p. 198

County Council, supporting teachers' salary schedule
and fringe benefits p. 197

Gleneig PTSA, lights football field p. 197

Health facilities & Health Educator p. 198

Howard County Citizens Assn., additional staffing instead
of kindergartens p. 197

Howard High, library books p. 197

Requests from Public Hearing--Mrs. Ruth James & Col. Rushlow. . p. 198

Ungraded Class--Lisbon p. 198

May 3, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:00 a.m. on Tuesday, May 3, 1966, and held the regular meeting beginning at 10:00 a.m. The following members were present:

- Fred K. Schoenbrodt, President
- Gertrude H. Crist
- Edward L. Cochran
- Ruth S. James
- John E. Yingling, Secretary

Mr. Austin A. Zimmer, Vice President of the Board, was not present.

The following visitors were present during all, or part of, the meeting:

- Mary C. Lynch, TIMES
- Leola M. Dorsey
- Louise Hawkins, NEWS
- Sally Laing, Advisory Health Committee
- Mrs. Edward Cochran

Mrs. Edith R. Crue, secretary to the Superintendent, was also present.

Mr. Schoenbrodt, President of the Board, formally welcomed Mrs. Ruth James to the Board of Education.

The minutes of the regular meeting held on Tuesday, April 5, as well as a special meeting held on Wednesday, April 20, were distributed to board members prior to this meeting. In the last paragraph, page 4, of the minutes of April 5, the statement . . .subject to a 2% grade reduction in the athletic field . . . was changed to read . . . subject to a 2% maximum grade in the athletic field. Upon motion duly made and Co/C seconded, the minutes were approved as amended. Upon motion duly made Co/C and seconded, the minutes of the April 20 meeting were approved as written.

At this time Mr. Schoenbrodt stated that while he did not want to sound presumptuous, he did want the board members to understand he would prefer that he not be nominated for any office on the Board of Education; he further explained that he would be happy to carry the budget through to its conclusion though, for personal reasons, he would prefer not being nominated. Mr. Schoenbrodt explained that votes would be cast by secret ballot, with nominations being accepted from the floor. At this time the Secretary stated he had received a letter from Mr. Zimmer, not present at this meeting, which enclosed a sealed envelope marked "School Board Election" and contained the request that the Secretary open and read the letter as soon as the President of the Board opened the floor for nominations. There was discussion of whether or not to accept

this absentee ballot from Mr. Zimmer, following which it was agreed to hold the nominations, then when nominations were closed, to open the letter; if it was found the letter contained a vote for a nominee, the vote would be accepted. The meeting was then turned over to the Secretary.

The Secretary read to the Board Chapter 5, Section 49, of the Public School Laws of Maryland, indicating that the election of officers of the Board of Education for the ensuing year should be held on or before the second Tuesday in May, or as near as possible thereto in May, at which time the Board shall elect one of its members to serve as president and one as vice president.

Upon motion duly made and seconded, Mr. Austin A. Zimmer was nominated to the office of President. There being no further nominations, nominations were closed and the Secretary was instructed to cast a ballot for Mr. Zimmer as President of the Board of Education. S/J

Upon motion duly made and seconded, Dr. Edward L. Cochran was nominated to the office of Vice President. There being no further nominations, nominations were closed and the Secretary was instructed to cast a ballot for Dr. Cochran as Vice President of the Board of Education. C/S

The Secretary declared Mr. Austin Zimmer and Dr. Edward Cochran the duly elected President and Vice President of the Board of Education.

Mr. Schoenbrodt took this opportunity to thank each board member for their help during the past year and assured succeeding officers of his cooperation.

In the absence of Mr. Austin Zimmer, Dr. Edward Cochran took over the chairing of the meeting as the duly elected Vice President. Dr. Cochran stated his appreciation for the honor and his feeling that the entire Board owed Mr. Schoenbrodt a vote of gratitude for his work as President during the past year.

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended. S/C

Upon motion duly made and seconded, the following contracts were approved: C/S

George L. Barrick	Atholton High School Principal	\$12,949
Ova D. Bing	Elkridge Elementary School Grade 4	\$ 5,200
Thomas L. Bohlinger	Mt. Hebron Grade 6	\$ 5,200
Velva A. Burton	Ellicott City Elementary Grade 1	\$ 9,590
William D. Byrnes	Waterloo Middle School Grade 6	\$ 5,200
Judith Collette	To be assigned an elementary position in September, 1966.	\$ 5,460
Carol A. Cross	Elkridge Elementary School Grade 3	\$ 6,240
Sharon Cunningham	Mt. Hebron Grade 6	\$ 5,950
Mary J. Day	Glenelg High School Business Education	\$ 5,720

Sandra H. Kelly	To be assigned a primary position (1st or 2nd) September, 1966.	\$ 5,200
Margaret H. Kessler	Atholton Elementary School Grade 1	\$ 5,980
Janice C. Lang	Glenelg High School Spanish-English	\$ 5,200
Marjay Laske	Waterloo Elementary School Grade 4	\$ 6,240
Lois H. Lowe	Mt. Hebron Grade 6	\$ 5,460
Martha M. Schnock	St. Johns Lane Elementary Grade 4	\$ 5,460
Donna K. Sullivan	Clarksville Elementary Grade 2	\$ 5,460
Thomas B. Sullivan	Clarksville Middle School Grade 6	\$ 4,700
Rita M. Talley	St. Johns Lane Elementary Grade 3	\$ 5,200
Dawn F. Thomas	Mt. Hebron Reading	\$ 5,200
Mary J. Tooley	Ellicott City Elementary Grade 1	\$ 9,590
Benjamin Williams	Clarksville Middle School Art	\$ 6,240

The Secretary gave the Board background information on Mr. George L. Barrick, appointed as principal of the Atholton High School. Mr. Schoenbrodt complimented the staff on the number of certified teachers obtained; the Secretary replied that Dr. McCullough, Director of Personnel, was doing an excellent job.

Upon motion duly made and seconded, the Board accepted the Co/S following resignations:

Teresa M. Alberts	West Friendship--Grade 2 Maternity--Effective 6/30/66 [Began September 1965]
Rhea Beckwith	Glenelg--Guidance To be married--Effective 6/30/66 [Began September 1964]
Doris Bernstein	Mt. Hebron--Music Further study--Effective 6/30/66 [Began September 1965]
Margaret D. Borcharding	Elkridge Elementary--Grade 3 Retiring--Effective 6/30/66 [Began September 1936]
Dalice D. Grauch	Waterloo Middle School--Art Moved away--Effective 6/30/66 [Began September 1964]
Leslie G. Huss	Mt. Hebron--Social Studies For further study--Effective 6/30/66 [Began September 1965]

Rosa M. Johnston	Waterloo Jr. High--Home Economics Maternity--Effective 6/30/66 [Began 2/1/63]
Virginia Long	Clarksville Elementary--Special Education Moving away--Effective 6/30/66
Carolyn S. Mahaney	Clarksville Elementary--Grade 1 Moving away (husband transferred)--Effective 6/30/66 [Began 11/2/64]
James H. Mahaney	Glenelg--Business Education Going into Business--Effective 6/30/66 [Began 1/27/64]
A. Thomas Oyster	Ellicott City Jr. High--Industrial Arts Going into business--Effective 6/30/66 [Began September 1964]
Dianne Powel	Atholton Elementary--Grade 2 Teaching/private school--Effective 6/30/66 [Began September 1964]
Arthur R. Walker	Howard High--Psychology Further study--Effective 6/30/66 [Began February 1, 1966]
Jacqueline M. Walker	Waterloo Elementary--Grade 4 Dissatisfied with teaching--Effective 4/18/66 [Began January 10, 1966]
Natalie R. Warner	Ellicott City Elementary--Grade 1 Maternity--Effective 6/30/66 [Began September 1964]
David R. Wasrud	Lisbon Elementary--Grade 6 Moving away--Effective 6/3-/66 [Began September 1964]
Dorothy A. Wood	West Friendship--Grade 3 Teaching in another county closer home--Effective 6/30/66 [Began September 1965]

The Board was given the following list of transfers for both elementary and secondary schools:

ELEMENTARY

ATHOLTON

Chastain, Margaret - MT. HEBRON, grade 6

ELKRIDGE

Skinner, Mrs. Mary Lou - CLARKSVILLE EL., grade 2
Green, Malcolm - MT. HEBRON, grade 6

ELLICOTT CITY

Edwards, Daniel - ELLICOTT CITY MIDDLE, grade 6
Schwinger, Patricia - SCAGGSVILLE, grade 1

GUILFORD

Hay, Jo Anne - WEST FRIENDSHIP, grade 2
Skinner, Robert - CLARKSVILLE MIDDLE, grade 6

ROCKLAND

Heim, Mrs. Hilda - ELLICOTT CITY MIDDLE, grade 6
 Smith, Billy - CLARKSVILLE MIDDLE - GUIDANCE
 Wagner, William - ST. JOHNS, grade 4

ST. JOHNS

Fields, John - ELLICOTT CITY MIDDLE, grade 6
 Adams, Mrs. Shirley - ELLICOTT CITY MIDDLE, grade 6
 Duke, Elayne - MT. HEBRON MIDDLE, art
 Kangas, Mrs. June - ELLICOTT CITY MIDDLE, grade 6
 Robinson, Mrs. Nancy - MT. HEBRON MIDDLE, grade 6

SAVAGE

Rinker, Robert - WATERLOO MIDDLE, Phys. Ed.
 Shenk, Doris - WATERLOO ELEMENTARY, grade 2

SCAGGSVILLE

Heaps, Mrs. Virginia - WATERLOO MIDDLE, music

WATERLOO

Barker, Gordon - MT. HEBRON MIDDLE, grade 6
 Langschmidt, James - MT. HEBRON MIDDLE, grade 6

WEST FRIENDSHIP

Kulski, Joseph - CLARKSVILLE MIDDLE, grade 6

SECONDARYCLARKSVILLE

Courtright, Gerald - Soc. Studies - ATHOLTON
 Perra, Patricia - Home Ec. - ATHOLTON
 Russell, John - Guidance - ATHOLTON
 Trabbic, Mrs. Patricia - Math. - HOWARD

ELLICOTT CITY

Adams, Howard - Math. - ATHOLTON
 Boxwell, Edgar - Phys. Ed. - ATHOLTON
 Cook, Due - English - ATHOLTON
 Gabor, John - Science - ATHOLTON
 Gilbert, Kurt - Soc. Studies - ATHOLTON
 Whitaker, Jean - Spanish - ATHOLTON

MT. HEBRON

Adelsberger, Richard - Soc. Studies - ATHOLTON
 Cornmesser, George - English - ATHOLTON
 Coxe, Daniel - Ind. Arts - ATHOLTON

MT. HEBRON (continued)

Hill, Robert - Phys. Ed. - Elementary P. E.
 Menzie, Robert - Librarian - GLENELG
 Miller, Thomas - Business - ATHOLTON
 Sampson, Gilbert - Math. - ATHOLTON
 Strickler, Valentina - Art - ATHOLTON

WATERLOO

Grove, Mrs. Alice - Math. - HOWARD
 Jones, Keith - Science - HOWARD
 Rhodes, Frank - Phys. Ed. - ATHOLTON
 Siegel, Lois - French - ATHOLTON
 Sczerbinska, Sophia - English - ATHOLTON
 Walker, Kathleen - Music - ATHOLTON

The Board had requested interested firms to bid on business education equipment for Atholton High School. Bids were publicly opened and read on Monday, March 7, 1966, at 3:30 p.m. Awards were made to the following companies:

Llewellyn Business Machines, Inc.	\$ 20,179.24
Electronic Futures, Inc.	4,115.00
Baltimore Business Machines, Inc.	1,071.00
Monroe International, Inc.	1,001.00
The National Cash Register Co.	1,562.00
Baltimore Mimeograph Supply Co.	1,129.05
Friden, Inc.	820.00
3M Business Products Sales, Inc.	728.00
IBM Corporation	1,305.00

Maryland Office Machines received no award.

Upon motion duly made and seconded, the Secretary's action was approved. S/C

The Board had requested interested firms to bid on school and library furniture for Atholton High Schools. Bids were publicly opened and read on Wednesday, March 30, 1966, at 3:00 p.m. Awards were made to:

	<u>ITEM NO.</u>
Glover Equipment Co.	1, 2, 3, 4, 4-A, 5, 5-A, 7, 9, 10 11, 13, 15, 15-A, 16, 17, 18, 19.
Arts & Crafts	14-A
Baltimore Stationery	8, 12
Southern Desk	6
Brodhead-Garrett Co.	14, 14-B

Julius, Virco, Page-Kaugman-Daly and Flowers Equipment Co. received no award.

Southern Desk Company received the award for all the library furniture.

Upon motion duly made and seconded, the Board approved the Secretary's action in awarding contracts for both school and library furniture. S/C

The Board had requested interested firms to bid on window shades for Atholton High School. Bids were publicly opened and read on Friday, April 29, at 9:00 a.m. The following bids were received:

Eastern Window Shade	\$ 1,554.35
American Shade Co.	\$ 1,734.50

The award was made to Eastern Window Shade, the lowest bidder.

Upon motion duly made and seconded, the Board approved the Secretary's action. C/J

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>APRIL 1965</u>	<u>APRIL 1966</u>
DISTRICT 1	0	2
DISTRICT 2	26	29
DISTRICT 3	6	2
DISTRICT 4	5	7
DISTRICT 5	7	7
DISTRICT 6	26	8
	<u>70</u>	<u>55</u>

The Board was given sheets which contained itemized permits issued by the Building Office during the month of March.

The Secretary stated that he had received copies of the following from the Howard County Planning Commission:

- a. Preliminary Plan of Marshalee Estates, Section I.
- b. Preliminary Sketch Plan of E.H.F. Employment Center-Columbia.
- c. Preliminary Plan for Columbia Apartments (Virgil Lough Property)
- d. Preliminary Plan for developments in Elkrigde area.
- e. Preliminary Plan for Valley Mede--Section 6.

The Secretary requested permission to consult with the County Commissioners concerning funds for the planning and construction of the Glenwood Middle School, as well as any other funds the Board feels are necessary for the purchase of additional sites. Following discussion, and upon motion duly made and seconded, the Board authorized the Secretary to request the County Commissioners to approve and sell bonds in the amount of \$2,259,400 for the following: \$1,270,000 for the Glenwood Middle School; \$75,000 which is the county's portion of the \$300,000 for the community college site; \$224,400 for acquisition of four sites in Columbia; \$650,000 for an elementary school for Columbia and \$60,000 for two all-weather tracks with fence at Glenelg and Howard High, less \$20,000 already approved. S/C

The Board was given a Balance Sheet for the Board of Education of Howard County dated March 31, 1966.

Upon motion duly made and seconded, the Board decided to postpone consideration of the Annual Budget until after 2:00 p.m., the time scheduled for Mr. Max Smith to present an additional report from the Physical Education and Athletics Committee.

C/J

The Board was given copies of the following communications:

- A. Letter from Mr. Forrest R. Hurley, resigning himself from the Advisory Citizens Curriculum Committee effective May 7, 1966.

Upon motion duly made and seconded, it was agreed to table any decision on Mr. Hurley's replacement until the afternoon session.

S/C

- B. An information copy of the prepared statement read at the Budget Hearing held on April 12 by Mr. Richard A. Hay.
- C. Copy of a letter sent to the Board of County Commissioners by the Secretary concerning a proposed meeting and their request for additional budgetary information.

The Secretary informed the Board that the date for the meeting had been set as Tuesday, May 10, 1966, at 7:30 p.m. in the County Commissioners Hearing Room. Upon motion duly made and seconded, the Secretary was asked to clarify with the Commissioners whether or not this meeting would be public or private and so inform the Board.

S/C

D. Copy of a letter from Dr. Sensenbaugh to Mr. Charles Miller re Dr. Stillman's interim report. The Board had previously received a copy of Mr. Miller's letter to Dr. Sensenbaugh.

- E. Letter from Mr. William S. Jenkins, President of the Lisbon PTA.

Upon motion duly made and seconded, the Board decided to table any discussion on the salary of community college presidents until the afternoon session when the budget was to be considered.

C/J

The Secretary had previously been requested to report on the number of books per student in all elementary schools in June of 1966, and also on the amount of money necessary to be placed in the supplementary budget to maintain Howard High School's present standard as of June 1966; further, to place enough funds in the budget to maintain an average of six books per student at Mt. Hebron and Atholton High Schools. The Board decided to table any discussion on library books until the afternoon session when the budget was to be considered.

Any discussion on central office staffing was also tabled until the afternoon session when the budget is to be considered.

The Board discussed a letter from Dr. Sensenbaugh concerning the community college and a suggestion that the Board of Trustees of Howard County Community College meet with Mr. W. Theodore Boston, Assistant State Superintendent in Certification and Accreditation, for an explanation of the manual "Standards for Community and Junior Colleges in Maryland." The Secretary was requested to obtain enough copies of the manual for the Board, and, further, to invite Mr. Boston to be present at the June 7 meeting.

The Secretary informed the Board that at the April 27 meeting of the State Roads Commission, they had authorized installation of a semi-actuated traffic signal at the intersection of U. S. 29 and Md. 32.

The Secretary reported to the Board that the State High School Supervisor of Guidance had informed him that it would be possible for Howard County to obtain funds from federal sources through the State Department of Education Guidance Department for placing a counselor in one of Howard County's elementary schools beginning in September. Funds allocated to the state would pay for the counselor and a part-time secretary; the only expense to the Board would be for a telephone in the counselor's office. The Secretary recommended that the offer be accepted. The Board felt that the results of such a pilot program should be made available to them, and that such a program should be instituted in a school where the principal is enthusiastic about the idea and would therefore make every effort to obtain full benefit from the program. They further agreed that the choice of the school should be left to the Superintendent and the staff. Upon motion duly made and seconded, the Secretary's recommendation to accept this offer was approved. S/J

Upon motion duly made and seconded, the Board instructed the Secretary to prepare a motion thanking Mr. James Moxley for his service to the Board of Education, and expressing Board appreciation for his time, talents and efforts. The Board agreed to send Mr. Moxley the following resolution, distributing copies to the press. S/J

WHEREAS, the Board of Education of Howard County wishes to confer special recognition to Mr. James R. Moxley, Jr., for having performed a faithful and competent service to Howard County, and

WHEREAS, the Board of Education desires to express its gratitude for the benefit received from such service, and the cooperation given by Mr. Moxley; therefore,

BE IT RESOLVED, THAT: We hereby commend and express our appreciation to Mr. James R. Moxley, Jr. for having competently and cooperatively fulfilled his duty as a member of the Board of Education of Howard County since May of 1964.

Mr. Schoenbrodt agreed to sign this Resolution on behalf of the Board.

At the beginning of the afternoon session of the Board, it was reported that the budget meeting scheduled for Tuesday, May 10, with the Board of County Commissioners was to be a closed meeting not open to the public.

Mr. Max Smith, Supervisor of Physical Education, was present with an additional report from the Physical Education and Athletics Committee. He reported the following:

The committee recommends that all senior high schools be permitted to play varsity tennis as soon as tennis courts and nets are provided for each school. Tennis is an inexpensive sport. Usually varsity players provide their own rackets with the school furnishing the tennis balls. Also, tennis provides another form of athletic competition which is frequently of interest to students that do not compete in other athletic events. This is a kind of activity that participation is usually on an individual basis rather than large groups. It is also a practical sport available to out of school people.

The committee further recommends:

1. That all senior high schools be provided with lighted fields.
2. That each high school continue to collect admissions for all interschool athletic contests, using numbered tickets, with an accurate accounting of collections and sales under the supervision of the principal. This policy to be continued until the Board of Education sees fit to take over the interschool athletic program, collect admissions and finance the program.
3. That the Board of Education employ a full time supervisor of health and physical education who would work with a committee of high school principals, physical education teachers and coaches in developing a set of policies concerning:
 - a. Facilities and equipment for health and physical education.
 - b. Intramural programs.
 - c. Facilities and equipment for interschool athletics.
 - d. Schedules for interschool athletics.
 - e. Control of interschool athletics.
 - f. Collection of gate receipts.
 - g. Financing interschool athletics.

#####

Upon motion duly made and seconded, the Board agreed, on the Secretary's recommendation, to establish tennis as a varsity sport in high schools.

J/C

Upon motion duly made and seconded, the Board agreed to establish a policy that all senior high schools will be provided with a lighted athletic field.

S/J

Upon motion duly made and seconded, the Board agreed that S/C each high school continue to collect admissions for all interschool athletic contests, using numbered tickets, with an accurate accounting of collections and sales under the direct supervision of the principal and under guidelines established by the Supervisor of Physical Education in the Howard County school system. Further, a written report indicating receipts and allocation of these receipts is to be furnished to the Board of Education through the Supervisor of Physical Education prior to July 1 each year. Also, the principal does not have the authority to delegate this responsibility to any outside group or organization. This policy is to be continued until the Board of Education sees fit to take over the interschool athletic program, collect admissions and finance the program.

The Secretary stated that he could not recommend the employment of a full time supervisor of health and physical education for inclusion in this budget.

The Board was given a copy of a report entitled Federal-State Programs 1965-1966. Board members requested that they be given a copy of "A Library Program for Columbia" mentioned in this report.

Upon motion duly made and seconded, the Board appointed Dr. C/S George Bush to replace Mr. Hurley on the Citizens Curriculum Committee.

The Board was given reports, which they had previously requested, on the number of books in the libraries of elementary, junior and senior high schools as of June 1966.

The Secretary then orally reviewed for the benefit of those assembled the prepared Supplement to the Budget.

In discussing item 02102 (Teachers, Day School), and upon motion duly made and seconded, it was agreed that this item be expanded S/C to provide two additional teacher librarians, bringing the total to eight additional positions requested.

In discussing staffing, it was noted that the Superintendent is unable to provide space for other than the kindergarten teachers already approved as part of the budget. The request for librarians would not require additional space in schools, and the space needed for central office staffing can be provided.

While discussing item 02303 (Library Books, Magazines, Reference Materials, etc.) the Secretary stated that the ratio of books to students at Clarksville Elementary School could be brought up to 6 without an increase in this item.

Upon motion duly made and seconded, the Board agreed to S/J include an additional \$9,000 under the Capital Outlay portion of the budget for lighting the athletic field at Glenelg High School.

In discussing the breakdown of items by school under Capital Outlay, the Secretary agreed to install a new water fountain at the Atholton Elementary School though this would not entail adding funds to the budget.

When discussing Instructional Services, Mrs. Ruth James stated she would like to see an increase in teachers' salaries in order to retain good teachers and encourage others. This was discussed in detail, following which motion was made and duly seconded, to increase the base salary for certified teachers to \$5500 per year.

J/C

The Secretary recommended that the elementary principals remain on a 10-month scale for the ensuing school year and that the staff study this problem of 12 month employment of elementary principals and make a recommendation in time for the next budget discussions in January of 1967; therefore, funds in the present budget for placing elementary principals on a 12-month basis would be deleted.

In discussing the salary of the community college president, the Secretary recommended, and the Board approved--upon motion duly made and seconded--that the salary be \$12,500 on a 10-month basis; \$15,000 on a 12-month basis.

C/J

The Secretary recommended and the Board approved, upon motion duly made and seconded, that he appoint a committee to carefully study teacher fringe benefits, said committee to come before the Board with recommendations before the next budget discussions in January of 1967. Possible membership of this committee would be the Superintendent, Assistant Superintendent, Chairman of the Welfare Committee, President of the Teachers Association and one staff member.

S/J

In discussing Pupil Personnel Services, the Secretary recommended and the Board approved, upon motion duly made and seconded, that Mr. Walter Phelan be put on an 11-month basis at an increase in the budget of approximately \$1,000.

C/J

The Secretary recommended that the budget be approved as amended. Upon motion duly made and seconded, the 1966-1967 budget was approved by the Board. The total budget recommendation now amounts to \$6,766,995.00.

S/C

Mr. Schoenbrodt reminded the Secretary of a letter that had been received sometime ago from Mr. T. H. Schaefer, President of the Howard County School Bus Contractors Association for Howard County. The Secretary stated that the letter was under study and would be considered on the June agenda of the Board. In the meantime, it was suggested that the Secretary write Mr. Schaefer and explain the reason for the delay in answering his letter.

Mr. Schoenbrodt then brought to the Board's attention a letter from Mr. William L. Young, Mt. Airy, Maryland, that had just been received in the mail, addressed to Mr. Schoenbrodt as President of the Board. The letter concerned the Proposed Annual School Budget of Howard County. Due to the lateness of the hour and the length of Mr. Young's letter, the Secretary was instructed to answer Mr. Young, supplying the Board with copies of both Mr. Young's letter and the Secretary's reply at the June meeting of the Board.

There being no further business, the meeting was adjourned.

John E. Yingling
Sec.

After adjournment, the Board again went into public session to analyze recommendations made by Mr. Yingling concerning the allocation of nine new bus routes. After careful consideration, the Board approved the following contractors and bus contracts in the areas as specified:

MT. HEBRON

Carlee M. Jones
Pine Orchard
Ellicott City, Maryland

J. Herbert Peddicord
St. John's Lane
Ellicott City, Maryland

HOWARD HIGH--(MacAlpine) Clarence S. Nazelrod
Montgomery Road
Ellicott City, Maryland

HOWARD HIGH (Elkridge)--John R. Snodgrass
Landing Road
Elkridge, Maryland

ATHOLTON HIGH

Frank R. Barnes
Route 29
Scaggsville, Maryland

Howard E. Wessel
Scaggsville, Maryland

Genevieve E. Mullinix
Fulton, Maryland

Alfred S. Bassler
Cedar Lane
Clarksville, Maryland

Robert N. Bassler
Murphy Road
Scaggsville, Maryland

There being no further business, the meeting was adjourned.

John E. Yingling
Sec

Annual Election of Officers	pp. 200=201
Appointments	pp. 201-202
Balance Sheet, March 31	p. 207
Bids & Awards:	
Business Education Equipment, Atholton High School	p. 205
School and Library furniture, Atholton High School	pp. 205-206
Window Shades, Atholton High School	p. 206
Bonds to be sold (\$2,259,400)	p. 206
Budget, consideration of, meeting with Board of County Commissioners and approval of	pp. 207, 209, 210-211
Building Permits	p. 206
Bus contracts, nine awarded	p. 212
Central Office Staffing	p. 207
Citizens Curriculum Committee, resignation & new appointment	pp. 207, 210
Communications	p. 207
Community College, including salary of president	pp. 207, 208, 211
Counselor, elementary school	p. 208
Elementary Principals, scale	p. 211
Library Books and hiring of teacher-librarians	pp. 207, 210
Lighted athletic fields for high schools approved, Glenelg	p. 209, 210
Phelan, Walter, placed on 11 months	p. 211
Physical Education & Athletics Committee, report	p. 209
Planning Commission, plans received from	p. 206
Policy on collecting admissions for interschool athletic contests	p. 210
Resignations	pp. 202-203
Resolution, for James R. Moxley, Jr.	p. 208

[continued]

Schaefer, T. H., letter from p. 211

Supervisor of Health and Physical Education, not recommended p. 210

Teacher fringe benefits, committee to study p. 211

Teachers salaries increased p. 211

Tennis established as a varsity sport in high schoolsp. 209

Traffic light, Routes 29 and 32 p. 208

Transfers pp. 203-205

Young, William L, letter from p. 211

June 7, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:00 a.m. on Tuesday, June 7, 1966, and held the regular meeting beginning at 10:00 a.m. The following members were present:

Austin A. Zimmer, President
Edward L. Cochran
Gertrude H. Crist
Ruth S. James
John E. Yingling, Secretary

Mr. Fred K. Schoenbrodt was not present.

The following visitors were present during all, or part of, the meeting:

Mary Lynch, TIMES
Louise Hawkins, NEWS
Anita M. Iribe
Sally Laing, Advisory Health Committee
Ida A. Cromwell
Suzanne Luetkemeyer, Secretary, Dr. Stearns
Edward Stearns, CRD

Mrs. Edith R. Crue, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, May 3, 1966, were distributed to board members prior to this meeting. Upon motion duly made and seconded, the minutes were approved as written.

Co/C

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended.

Co/C <

Upon motion duly made and seconded, the following contracts were approved:

Co/C

Kenneth Babcock	Mt. Hebron High School	\$ 9,840
	Physical Education	
William H. Beachy	Mt. Hebron High School	\$ 5,200
	Music	
Elwood Bridner, Jr.	Glenelg High School	\$ 6,210
	Social Studies	
Roger Bryan	Rockland Elementary	\$ 9,390
	Physical Education	
Joan C. Clayton	Mt. Hebron High School	\$ 5,200
	Civics	
Peggy Copenhaver	To be assigned-primary	\$ 5,200
William F. Davis	Ellicott City Middle	\$ 5,200
	Mathematics	
Robert D. Douds	Waterloo Middle School	\$ 5,700
	Grade 6	

Vicki Eckes	Clarksville Elementary Grade 2	\$ 5,200
Melvin O. Ganoe	Howard High School Vocational Education	\$ 6,700
Kathryn F. Harney	Rockland Elementary Grade 1	\$ 5,200
Ruth Y. Hutchinson	Atholton High School Business Education	\$ 6,760
Krissie Y. Kores	Elkridge Elementary Grade 1	\$ 7,280
Elizabeth Lamb	St. John's Lane Elemen. Grade 1	\$ 5,460
Teresa F. Miller	St. John's Lane Elemen. Grade 3	\$ 7,800
Arthenia Mary Moore	Ellicott City Middle 8th Grade Gen. Science	\$ 5,200
Emma L. Nixon	Scaggsville Elementary Grade 1	\$ 8,840
Wesley Charles O'Hara	Howard Vocational Center Vocational Education	\$ 7,480
Margaret Penn	Atholton High School Physical Education	\$ 7,800
Kathleen J. Rice	West Friendship Elem. Grade 3	\$ 5,200
Raymond R. Schneider	Atholton High School History and Geography	\$ 5,200
Judith M. Shaw	Waterloo Middle School Reading-English	\$ 5,200
Mary W. Shepherd	Howard High School 9th Grade English	\$ 5,200
Judith L. Simering	St. Johns' Lane Elem. Grade 2	\$ 5,200
Tommie Lou Truesdale	Atholton High School Guidance	\$ 6,750
Linda A. Ulery	West Friendship Elem. Grade 3	\$ 5,200
Maxine W. Warfield	Atholton High School English	\$ 7,280
Margaret Warner	Waterloo Middle School French and English	\$ 5,200
Francis A. Windsor	Atholton High School Special Education	\$ 5,700
Bonnie L. Bayles	Mt. Hebron High School Music	\$ 5,200
James B. Carpenter, Jr.	Glenelg High School Special Education	\$ 5,200
Patricia Lee Carpenter	Atholton High School Art	\$ 5,200
Florence E. Kaye	Waterloo Middle School Home Economics	\$ 5,500
Frank R. Bortner	Mt. Hebron High School Physical Education	\$ 7,350
Marie T. D'Atri	Atholton High School French, Spanish	\$ 5,720

The Secretary informed the Board of the following transfers:

Thomas Kaminski--Vice Principal, Clarksville Jr. High School
to Assistant Supervisor of Transportation
Grason Fowble, Assistant Supervisor of Transportation to
Supervisor of Transportation, replacing Mr. Harry T. Murphy

Upon motion duly made and seconded, the following resignations Co/C
were accepted by the Board:

Carole L. Blum	Rockland Elementary - Grade 1 Maternity--Effective June 30, 1966 [Began September 1965]
Thomas L. Bohlinger	Assigned to: Mt. Hebron - Grade 6 For study Contract signed to begin teaching September 1966
Robert A. Capone	Savage Elementary - Grades 5 - 6 Going into business--Effective June 30, 1966 [Began September 1964]
Rafael Concepcion	Glenelg - Spanish, English Moved away--Effective June 30, 1966 [Began September 1965]
Marjorie H. Cooper	Waterloo Elementary - Grade 4 Personal Illness--Effective June 30, 1966 [Began September 1965]
Gerald E. Courtright	Clarksville Jr. High - Social Studies Government Service--Effective June 30, 1966 [Began September 1962]
Catherine B. Dorsey	St. John's Lane - Grade 3 Inefficiency--Effective June 30, 1966 [Began September 1961]
Elayne Duke	St. Johns' Lane - Grade 3 Personal illness--Effective June 30, 1966 [Began September 1965]
Sharron Eigenbrode	Waterloo Elementary - Music Dropped for inefficiency--Effective June 30, 1966 [Began September 1964]
Lonnie C. Ewing	Howard High - Vocational Education Dropped for inefficiency--Effective June 30, 1966 [Began September 1965]
Jean Carol Kelley	Savage Elementary - Special Education Further study--Effective June 30, 1966 [Began September 1964]
Beverly Kohlhopp	St. John's Lane Elementary - Grade 1 Further study--Effective June 30, 1966 [Began February 22, 1965]
Corinne Lautman	Mt. Hebron - English, French, Social Studies Moved away--Effective June 30, 1966 [Began September 1965]
Mary Elizabeth McNemar	Savage Elementary - Grade 3 Government Service--Effective June 30, 1966 [Began September 1965]

John R. Meredith	Clarksville Middle School - Music 7-A--Leave for study--Effective June 30, 1966 [Began September 1962]
Dorothy H. Noll	Atholton Elementary - Grade 4 Retiring--Effective June 30, 1966 [Began September 1953]
Bonnie Olenn	Glenelg High School - French Moved--Effective June 30, 1966 [Began September 1964]
Juanita Potter	Atholton Elementary - Grade 1 Moved-husband transferred--Effective June 30, 1966 [Began September 1964]
Doris U. Reinhardt	Lisbon Elementary - Music Study--Effective June 30, 1966 [Began September 1964]
T. Fenn Rider	Guilford Elementary - Grade 6 Teaching-Principal of school in Frederick County--Effective June 30, 1966 [Began September 1959]
Carl W. Smith	Glenelg High School - Mathematics Leave-for Military--Effective June 30, 1966 [Began September 1963]
Susan Stout	Waterloo Elementary - Grade 1 Moved away--Effective June 30, 1966 [Began September 1965]
Lucille W. VanVliet	Clarksville Middle School - Librarian Further study--Effective June 30, 1966 [Began September 1964]
Wallace E. Ward	Waterloo Middle School - Special Education Business--Effective June 30, 1966 [Began September 1965]
Barbara E. Welsh	Savage Elementary - Grade 1 Dropped for inefficiency--Effective June 30, 1966 [Began February 1, 1966]
Louise F. Waynant	Scaggsville Elementary - Grade 1 Maternity--Effective June 30, 1966 [Began September 1963]
Sally Ann Brown	Howard High - Counselor Getting married--Effective June 30, 1966 [Began September 1965]
Andrea Kraus	Clarksville Jr. High - Art Moved away--Effective June 30, 1966 [Began September 1965]
Frances Lyle	Waterloo Elementary - Grade 3 Moved away--Effective June 30, 1966 [Began September 1964]
Helen Madden	Rockland Elementary - Grade 1 Dropped for inefficiency--Effective June 30, 1966 [Began September 1964]
David R. Sample	Howard Vocational Center - Industrial Arts Going into business--Effective June 30, 1966 [Began September 1965]

Helen Sylvia Seymour	Clarksville Elementary - Grade 3 Teaching in another county--Effective June 30, 1966 [Began February 9, 1966]
Jane R. Smith	Clarksville Elementary - Grade 4 Teaching in another county--Effective June 30, 1966 [Began September 1963]
Elissa M. Streaker	Clarksville Elementary - Physical Education Dropped for inefficiency--Effective June 30, 1966 [Began March 1964]
Bernice J. Williams	Elkridge Elementary - Grade 4 For further study--Effective June 30, 1966 [Began September 1964]

The Secretary reported that he planned to make the following appointments of vice principals for the school year 1966-67:

Marchmont Girod - Science teacher at Glenelg High School to Vice Principal at Atholton High School.

Nathaniel Gibson - From science teacher at Glenelg High School to Vice Principal at Mt. Hebron High School.

Elhart Flurry - From Vice Principal at Mt. Hebron High School to Vice Principal at Clarksville Middle School.

Norman Marceron - To be a teaching Vice Principal at the Rockland Elementary School (grade 5).

Robert Skinner - To be a teaching Vice Principal at Guilford Elementary School (grade 4).

Mary Ann Martell - From Clarksville Elementary to teaching Vice Principal at Waterloo Elementary (grade 5).

Neil Shipman - From Guilford Elementary to teaching Vice Principal at Savage Elementary (grade 4).

The Board had requested interested firms to bid on Industrial Arts Equipment for Atholton High School, Athletic Equipment for Atholton High School, Industrial ARTs Equipment for all schools and Physical Education Equipment for all schools. The Board was given individual reports on the result of this bidding and the Secretary requested approval of his action in making the awards. Upon motion duly made and seconded, the Secretary's action Co/J was approved.

Awards were made to the following companies for furnishing and delivering Industrial Arts Equipment for Atholton High School:

Cord Equipment	\$ 8,543.70
Snap-on Tools Corporation	3,713.21
Martin Auto Parts & Supply, Inc.	498.00
Patterson Brothers	1,724.53
Brodhead Garrett	16,912.30

Warren-Balderson Company	\$12,098.55
Graves-Humphreys, Inc.	5,085.29
Thompson & Cooke, Inc.	1,859.51
Anderson & Ireland Company	247.84
William Uhlhern Company	287.50
Norman Machine Tool	2,213.00
Electronic Wholesalers	26.80
Modern School Supplies	274.77
Eugene Dietzgen	1,924.50

The following companies received no awards:

Sun Electric Corporation
 County Paint Supply
 Manhattan Supply Company, Inc.
 Charles Bruning Company
 Keufel & Esser Company

Awards were made to the following companies for athletic equipment for Atholton High School:

Safeway Steel Scaffolds Company	\$12,667.35
Paul D. Dougherty Company	1,440.00
Ayton Ashton	487.25
Bachrach-Rasin Company, Inc.	2,669.95

The following companies received no awards:

Brunswick Corporation
 Eddie Leonard
 Earlville Bleacher Corporation
 Charles G. Stott & Company, Inc.

Bids on outdoor bleachers have not been awarded.

Awards were made to the following companies for industrial arts supplies for the schools of Howard County:

Brodhead-Garrett	\$ 3,040.66
Graves-Humphreys, Inc.	1,802.74
Patterson Brothers	2,998.25
Eugene Dietzgen	217.93
Charles Bruning Company	99.71
Buedeke's Inc.	49.39
The Mann & Parker Lumber Company	1,505.75
The Maryland Lumber Compa-y	193.90
Modern School Supplies	16.92

County Paint Supply did not receive any awards.

Awards were made to the following companies for furnishing and delivering physical education supplies for the schools of Howard County:

Louis J. Smith	\$ 7,551.51
Bachrach-Rasin Company, Inc.	1,736.22
Cran Barry & Company	1,469.20

Wilson Sporting Goods did not receive any awards.

The Board had requested interested firms to bid on a 1966 Panel Van type truck. Bids were publicly opened and read on Wednesday, May 18, 1966 at 3:30 p.m. The following bids were received:

Miller Chevrolet Co.	\$ 1,816.19
Miller Chevrolet Sales, Inc.	1,823.00
Parlett Motor Co.	1,748.19

The contract was awarded to Parlett Motor Co., the lowest bidder. The Secretary requested Board approval of his action. Upon motion duly made and seconded, the Board approved the Secretary's action. Co/C

The Secretary reported that the bid on bus insurance for the present school year was awarded to the Nationwide Insurance Company and that the contract, under the same bid, could run for two more years. The Secretary asked if the Board wished to bid the bus insurance or extend the contract for two additional years. Upon motion duly made and seconded, the Board instructed Co/J the Secretary to rebid the insurance.

The Secretary reported that bids on the construction of tennis courts at Howard, Glenelg and Atholton High Schools were opened on March 24 at 1:00 p.m. The following companies presented bids:

Ratrie, Robbins & Schweizer, Inc.
Drummond & Company, Inc.
Robert T. Phipps, Inc.

The firm of Ratrie, Robbins & Schweizer, Inc. was awarded the contract at the low bid price of \$28,595.00 for three courts at each of the three schools, with fencing. Bids have been filed and may be reviewed by Board members or other interested parties.

Upon motion duly made and seconded, the Board approved the Secretary's C/Co action.

The Secretary reported that bids on the Glenwood Middle School had been requested and were due on or before 3:00 p.m. EDT Tuesday, June 28, 1966. The Secretary asked that the members of the Board plan to attend the opening as present board policy calls for a majority of the Board members being present for the opening of the bid. The Board felt that a majority of their members would be present for this opening.

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>May 1965</u>	<u>May 1966</u>
District 1	2	1
District 2	24	27
District 3	2	5
District 4	2	3
District 5	9	9
District 6	<u>16</u>	<u>5</u>
	55	50

Statistical reports for the months of April and May received from the Building Engineer's Office were given to the Board.

The Secretary stated that he had received copies of the following from the Howard County Planning Commission:

- a. Preliminary subdivision plan for the property of Mr. Mark Wakefield, west and adjacent to the Dunloggin Subdivision with covering letter.
- b. Preliminary sketch plan for Perdue property located on Hillcrest Drive, Laurel, Maryland, for 12 building sites.
- c. Tentative approval for Sherwood Park Apartments located on All Saints Road and Whiskey Bottom Road.
- d. Tentative plan for Hemlock Hills development, Highland, Maryland, calling for 13 lots.
- e. Preliminary plans for R. J. Wilson property, Montgomery Road; total number of units, 84.
- f. Preliminary plans for River Park Estates, off Route 32 and Howard Lodge Road--total of 3 lots.
- g. Tentative approval of Marshalee Estates, 24 lots located off Montgomery Road.
- h. Preliminary Plan of the E.H.F. Employment Center.

The Secretary reported that he had received prints of the elementary and secondary schools from Mr. Morton Hoppenfeld of C.R.D., indicating the location and extent of the drainage systems. The prints are available for Board review.

The Secretary reported to the Board on a letter received from Mr. C. Ferdinand Sybert of the law office of Sybert and Sybert, representing Mr. Clyde H. Brown of Dayton who claims ownership of the abandoned one acre school lot on Green's Bridge Road enclosed within the lines of his property. There was discussion of Mr. Sybert's letter and a review by the Secretary of past Board action on this property. The Secretary stated that the Board's attorney had been informed of Mr. Sybert's letter, and, upon motion duly made and seconded, the Board tabled any further discussion of this letter until the July meeting.

Co/C

The Board was given a Balance Sheet for the Board of Education of Howard County dated April 30, 1966.

The Board was given copies of the following communications:

- A. Copy of a letter from Mrs. Paul Iribe, President of the League of Women Voters, to the Board of County Commissioners concerning the 1966-67 School Budget.
- B. Copies of the April and May NSBA publication SCHOOL BOARDS were received and are available for Board use.
- C. Letter from Mrs. Virgie Flurry concerning choir robes now stored at the Mt. Hebron School which had been purchased by the Harriet Tubman Choir with the help of the PTA. Mrs. Flurry wished to obtain these robes for the Atholton Charge Youth Choir.

Following discussion concerning the means of disposing of these robes, the Board authorized the Secretary, upon motion duly made and seconded, to hold a public auction at the Mt. Hebron School.

Co/J

- D. Letter from V. Richard Hefner requesting that his daughter be allowed to attend Howard High School this coming school year instead of the new Atholton High School due to the close proximity of Howard and the much greater distance to Atholton.

Following much discussion in which past policy was reviewed, the Board agreed, upon motion duly made and seconded, to permit Mr. Hefner's request subject to the Superintendent verifying that Mr. Hefner's property lies on both roads (Old Montgomery and Waterloo Roads). Mrs. Crist abstained from voting; the motion was carried by a majority of the Board.

Co/J

- E. Letter from Mr. Charles M. Scott, director of the Citizens National Bank of Laurel, with branches at Simpsonville and Clarksville, expressing their interest in securing accounts.

Upon motion duly made and seconded, the Secretary was instructed to write Mr. Scott, informing him that no funds are available for the purpose suggested in Mr. Scott's letter.

Co/C

- F. Letter from Pastor V. Richard Hefner, St. John's Evangelical Lutheran Church, requesting the use of a portion of the rooms at the Waterloo Elementary School for their Vacation Church School for ten days (9:15 to 11:30 a.m. each day), June 20 - July 1, 1966.

The Secretary recommended that this request be approved. Upon motion duly made and seconded, the Board approved the Secretary's request.

Co/C

- G. Letter from Catherine Ridgway requesting permission to use the Savage Elementary School for a public dinner on Saturday, September 10, 1966, as part of the Savage Sesquicentennial Celebration.

There was considerable discussion of this request, during which present Board policy as to the use of cafeteria facilities was reviewed. The Secretary was instructed to write

Mrs. Ridgway indicating that Board policy would prohibit the use of kitchen facilities inasmuch as school would be in session.

- H. Letter from Mrs. Margaret J. Gischel requesting tuition support for summer courses at Catonsville Community College.

The Secretary recommended that the request be turned down. Following discussion, and upon motion duly made and seconded, the Board instructed the Secretary to determine if the State would meet its share (1/3 of the tuition); if so, the Board would agree to meet its share (1/3).

Co/J

The Board reviewed a letter written by Dr. Edward L. Cochran, Vice President of the Board to Mr. Thomas G. Harris, Director of the Planning Commission concerning a community college site in Columbia, whether school sites are to be considered as "open space", and procedures to be followed by the Board of Education in selecting and acquiring school sites in Columbia. Upon motion duly made and seconded, the Board agreed to formally adopt the following two-staged procedure as the policy for approving school sites in Columbia and to notify the Planning Commission that such a procedure had been adopted:

Co/C

1. Approval in principle of school sites by the Board of Education to be required by the Planning Commission before approval of the preliminary development plan.
2. Implementation of a legal purchase contract incorporating a final grading plan to be required by the Planning Commission before final approval of the final development plan.

A letter was received from Mr. William Young during the afternoon session of the Board meeting of Tuesday, May 3, too late for inclusion on the May agenda. The Board requested that Mr. Young's letter, along with the Superintendent's reply, be given to them at the June meeting. This was done.

The Secretary reported to the Board on his meeting with the Board of County Commissioners on Tuesday, May 31, concerning the bond issue, indicating that the bonds would be sold sometime in July.

At the afternoon session of the Board Mrs. Ida Cromwell appeared to express her concern over certain students being graduated without the proper background in reading and spelling. She felt that additional emphasis should be placed in the areas of reading and spelling on the primary level. Mrs. Cromwell in her discussion with the Board mentioned the names of specific children with whom she had had personal contact; also she mentioned the fact that she had requested sometime ago that these children be given special teaching in reading. The Board asked that the records be checked to determine if these children were placed in a special reading class. Mrs. Cromwell thanked the Board for the opportunity to appear before them and express her views; the Board thanked her for her interest and concern.

Dr. Harold D. Reese, Assistant Director and Supervisor of Higher Education, State Department of Education, appeared before the Board to review the publication MARYLAND STANDARDS FOR COMMUNITY & JUNIOR COLLEGES. He distributed copies of Administrative Procedures for the Approval and Accreditation of Community Colleges and Junior Colleges in Maryland, orally reviewing the points contained therein. In response to questions raised by the Board Dr. Reese stated the following:

The Board should establish the criteria for hiring a community college president, determining the attitudes of such a person. It should be, if this is the Board's feeling, someone who believes that these colleges are for the people and not intended to be highly restrictive in administrative requirements, someone who feels they should be as inexpensive as possible and someone who believes in an "open door" policy; also someone who would feel comfortable working within the public school structure and who would believe in the comprehensiveness of the community college, also someone who is knowledgeable about a college operation--experienced in some kind of college work as well as some administrative experience. Advertisements for a community college president could be placed in certain of the periodicals, such as the A.A.U.P.; universities which have doctoral programs in college administration could be contacted; people in the State Department of Education may know of persons interested in such a position. The idea that the president should be in on the selection of a community college site is a good one. The Superintendent of Schools as the Secretary-Treasurer of the Board of Trustees has the responsibility of establishing the agenda for meetings; the college president does go through the Superintendent as the Secretary-Treasurer. The relationship which develops is a relationship that is determined by the Board itself. The budget is prepared by the president with the Superintendent of Schools. The line of authority is determined by the Board. The buildings themselves will depend upon the program. He is in favor of the vocational-technical center being a part of the community college for the sake of shared facilities. A community college should include on its campus a vocational technical center. The college will develop in terms of its needs; buildings should be constructed after there is evidence of the needs of the people. Harford County was cited as outstanding in terms of the way it was developed.

In response to a question concerning State participation in tuition for summer school classes, Dr. Reese explained that while this was approved by the Legislature, funds were not available this year and such a program would not be in effect until July of 1967, at which time the State would participate on a twelve-month basis.

Mrs. Sally Laing, Chairman of the Advisory Health Committee, orally reviewed a report she had prepared and which had been previously distributed to the Board. Mrs. Laing mentioned that the room designated as the Health Room at the Ellicott City Elementary School was now being used as a class room; the Secretary will investigate this and advise the Board accordingly. She also brought to the Board's attention a six-week course being offered this summer by the University of Maryland in health education and sex instruction. Mrs. Laing said she would check with the Committee and determine whether a health pamphlet, of the type previously discussed, could be prepared in time for the fall term and advise the Board accordingly.

Mr. Charles Reese, Counsel to the Board, was present to discuss with the Board a request received from Mr. John Jones, Jr., Counsel for C.R.D., for a letter of intent from the Board of Education concerning the purchase of a site for the community college. Mr. Reese read to the Board the letter of intention as proposed by Mr. Jones, advising the Board at the same time of its legal implications. Mr. Reese and the Board reviewed the points to be deleted and those to be added to such a letter. Mr. Reese agreed to prepare the letter in line with the Board's wishes and bring it to their attention at the evening session.

Mr. T. H. Schaefer, President of the Howard County School Bus Contractors Association, made a brief appearance before the Board and orally outlined the suggestions contained in a letter he had previously sent to Mr. Schoenbrodt, then President of the Board. The suggestions concerned a method to be followed when assigning new contracts for the transportation of pupils to Howard County schools. Upon motion duly made and seconded, the Board referred these suggestions to the Superintendent and asked that he bring to the July meeting a suggestion on the policy to be followed.

Co/C

The Board was given a copy of a letter from Mr. William E. Finley concerning the potential enrollment of the Wilde Lake Elementary School, and also a sheet showing Projected Elementary School Demands in Columbia. The Secretary reminded the Board that at the March 18 meeting the Board discussed the retention of architects for the elementary school to be built in the Village of Wilde Lake and asked the Board if they wished him to make recommendations on the retention of an architect. No action was taken on this as it was felt another meeting should be held with C.R.D personnel. It was agreed to hold a public meeting on Tuesday, June 14, at 7:30 p.m.

Upon motion duly made and seconded, the Board formally approved the two additional school sites in the Village of Wilde Lake--one elementary site of nine acres and a secondary site of 50 acres.

Co/C

Mrs. Helen Ross, School Psychologist, appeared before the Board and orally reviewed her report entitled A CONSIDERATION OF THE ROLE OF PSYCHOLOGICAL SERVICES IN THE HOWARD COUNTY SCHOOL SYSTEM, as well as answered questions posed by the Board.

The Board agreed (and those present signed) to send the usual letter written at the close of school to the professional staff and to the teachers and principals, thanking them for their cooperation during the past year.

The Board authorized the Secretary to complete forms requested by the State Superintendent, giving cost estimates for the Vocational Shop and the Community College for the period 1967-71.

The Board was given a Report to the Superintendent on the Team Teaching Project in American History at the Glenelg High School--1965-66.

At the evening session of the Board of Education, Mrs. Mary R. Hovet was present to review with the Board the Director of Instruction's Monthly Report.

Dr. Robert S. Shaffner, Assistant Superintendent, reviewed the Progress Report on Federal Programs.

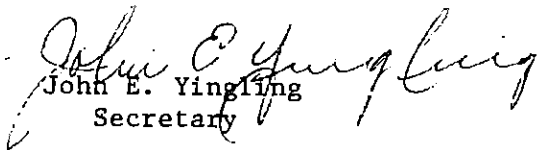
Dr. Raymond McCullough, Supervisor of Personnel, Adult Education and Summer School, appeared before the Board and answered their questions concerning the summer school program.

The Board continued an earlier discussion concerning the retention of architects for the elementary school to be built in the Village of Wilde Lake, when bonds would be sold for this construction and when the school could be opened. During the discussion the Board agreed that the earliest feasible date for the opening of this school would be September, 1968, further agreeing that the contract should go out for bid in the spring of 1967, which would mean that bonds would have to be sold prior to this time. The Secretary mentioned the firm of Johannes and Murray, the architectural firm currently working for the Board, as the likely choice for this work.

Upon motion duly made and seconded, the Secretary was authorized to take the necessary action to move in the directions necessary to open this school by the fall of 1968.

Co/J

There being no further business, the meeting was adjourned.


John E. Yingling
Secretary

Advisory Health Committee, report by Mrs. Laing p. 225

Balance Sheet dated April 30, 1966 p. 222

Bids & Awards

Athletic Equipment for Atholton High School p. 220

Industrial Arts Equipment for Atholton High School p. 219

Industrial Arts Equipment for schools p. 220

Physical Education Equipment for schools p. 221

Tennis Courts p. 221

Truck, 1966 panel van type p. 221

Brown, Mr. Clyde H., re ownership of school lot
on Green's Bridge Road p. 222

Building Permits p. 222

Bus Contractors' Association, recommendations of p. 226

Communications p. 223

Community College

Selection of college president p. 225

Letter of intent re purchase of site p. 226

Cromwell, Mrs. Ida, re special teaching in reading p. 224

Planning Commission, plans received from p. 222

Ross, Mrs. Helen, report on psychological services p. 226

School sites, acquisition of in Columbia p. 224

Approval of two sites in Columbia p. 226

Discussion re Wilde Lake school. p. 227

Summer School Tuition, payment of pp. 224, 225

Team Teaching Project, report on p. 226

Transfers p. 217

Vice Principals, appointment of p. 219

July 5, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:30 a.m. on Tuesday, July 5, 1966, and held the regular meeting beginning at 10:30 a.m. The following members were present:

Austin A. Zimmer, President
Edward L. Cochran
Gertrude H. Crist
Ruth S. James
Fred K. Schoenbrodt
John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Mary Lynch, TIMES
Louise Hawkins, NEWS
John C. McComb
Sally Laing, Advisory Health Committee
Anita M. Iribe
R. H. Kittleman, NAACP
E. E. Arter, NAACP
Julius R. Warren, Sr., Interracial Committee
James McGee, NAACP
Marylane Yingling
James W. King

Mrs. Mary D. Richardson, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, June 7, 1966, were distributed to Board members prior to this meeting. Upon motion duly made and seconded, the minutes were approved with the addition of the following: Next to last paragraph, page 8 - The Board continued an earlier discussion concerning the retention of architects for the elementary school to be built in the Village of Wilde Lake, when bonds would be sold for this construction and when the school could be opened. During the discussion the Board agreed that the earliest feasible date for the opening of this school would be September, 1968, further agreeing that the contract should go out for bid in the spring of 1967, which would mean that bonds would have to be sold prior to this time. The Secretary mentioned the firm of Johannes and Murray, the architectural firm currently working for the Board.

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended.

Upon motion duly made and seconded, the following teacher contracts were approved: Co/J

Georgiann M. Bercik	Atholton High School	\$ 5,500
Mary B. Briggs	Girls' Physical Education Waterloo Middle School Grade 6	\$ 5,912
Barbara J. Clayton	Clarksville Middle School Special Education	\$ 5,500
Cecilia Fletcher	Atholton High School Chemistry	\$ 5,500
Nancy C. Goodnight	Savage Elementary School Grade 1	\$ 6,325
Gordon A. Hayward	Supervisor of Secondary Schools	\$13,373
Lois S. Hurdle	Glenelg High School Guidance	\$ 6,875 + 300
Glendi E. Johns	Howard Vocational Center	\$ 7,900
Charles L. Jones	Waterloo Middle School Principal	\$13,373
Ruby V. Kelly	Savage Elementary School Grade 1-2	\$ 5,500
Sandra Lindgren	Waterloo Elementary School Library	\$ 5,775
Carmella R. Majestro	Ellicott City Middle School English-Social Studies	\$ 6,250
Margaret Majestro	Waterloo Middle School Home Economics	\$ 6,250
Beatrice S. Noe	Ellicott City Elementary School Grade 3	\$ 9,350
Henry C. Nueslein	Atholton High School Latin-Mathematics	\$ 7,975
Anthony J. Phair	Waterloo Middle School Grade 6	\$ 8,175
Barbara K. Prince	Ellicott City Middle School Grade 6	\$ 6,600
Evelyn A. Rieker	Clarksville Middle School Music	\$ 5,500
Jack R. Rininger	Waterloo Middle School Grade 6	\$ 7,200
John I. Saboura	Glenelg High School French	\$ 5,460
Jesse K. Smith	Waterloo Middle School Grade 6	\$ 5,775
Courtney Suggs	Clarksville Middle School Librarian	\$ 7,150
August Sunell	Atholton High School Mathematics	\$ 5,500
Lea Joan Wobbeking	Clarksville Middle School Grade 6	\$ 5,500
Leona L. Emmons	Savage Elementary School Grade 2	\$ 6,050
Dorothy C. Marshall	Clarksville Middle School Reading	\$ 6,050
Carole A. Roemer	Howard High School English	\$ 5,500
Shirley J. Young	Waterloo Elementary School Grade 3	\$ 7,562

Upon motion duly made and seconded, the following resignations were accepted by the Board:

Co/J

William E. Buser	Elementary Supervisor Has accepted position as Assistant Superintendent of Schools for Worcester County -- Effective August 1, 1966 [Began August 1, 1964]
Stacey Cromartie	Howard Vocational Center-Vocational Education Dropped-inefficiency--Effective June 30, 1966 [Began September 1965]
Worden E. Dixon	Howard High School - English Moved away--Effective June 30, 1966 [Began September 1965]
Teresa Drygiel	Waterloo Elementary School - Grade 2 Maternity--Effective June 30, 1966 [Began September 1964]
Anthony J. Dury	Glenelg High School - Guidance Counselor Accepted position in Pennsylvania--Effective June 30, 1966 [Began September 1960]
Frederick I. Eglin, Jr.	Clarksville Middle School - Special Education Dropped-inefficiency--Effective June 30, 1966 [Began September 1965]
Eleanor Glattley	Clarksville Middle School - Art Dropped-inefficiency---Effective June 30, 1966 [Began March 7, 1966]
William F. Johnston	Clarksville Middle School - Physical Education Teaching in Hagerstown--Effective June 30, 1966 [Began September 1965]
Marjay Laske	Waterloo Elementary School - Grade 4 Teaching in another county - Effective June 30, 1966 [Began April 25, 1966]
Sandra W. Mergahenn	Ellicott City Elementary School - Grade 3 Home responsibility - Effective June 30, 1966 [Began September 1964]
Marcia Sachs	Waterloo Elementary School - Grade 4 Business - Effective June 30, 1966 [Began September 1964]
Gilbert L. Sampson	Mt. Hebron High School - Mathematics Teaching at Pembroke State College, Pembroke, N.C. Effective June 30, 1966 [Began September 1961]
Suzanne F. Sewell	Waterloo Elementary School - Grade 3 Maternity - Effective June 30, 1966 [Began September 1961]
Lois W. Siegel	Waterloo Middle School - French Moved away - Effective June 30, 1966 [Began September 1963]
Audrey Sonney	Waterloo Middle School - Home Economics Moved away - Effective June 30, 1966 [Began September 1965]

Martha B. Streaker	St. John's Lane Elementary School - Grade 4 Home responsibility - Effective June 30, 1966 [Began September 1963]
Dorothy Watson	Scaggsville Elementary School - Grade 3 Dropped for substandard certificate - Effective June 30, 1966 [Began September 1965]
Bernard White	Waterloo Middle School - English, Language Arts Dissatisfied with teaching - Effective June 30, 1966 [Began September 1964]
Madalene C. Williams	Scaggsville Elementary School - Grade 2 Dissatisfied with teaching - Effective June 30, 1966 [Began September 1961]
Myrtle E. Stone	Elkridge Elementary School - Special Education Moved away - Effective June 30, 1966 [Began September 1, 1963]

The Secretary informed the Board of the following transfers:

Thomas J. Kaminski from Vice Principal of Clarksville Junior High School to Assistant Supervisor of Transportation.

John G. Freudenberger from Principal of Glenelg High School to Coordinator of Title III Project.

Robert N. Layman from Principal of Waterloo Junior High School to Principal of Glenelg High School.

Mr. Gene Estes from Visiting Teacher to Clarksville Middle School teacher of physical education.

On April 27, 1966, the Board had awarded to the Eastern Window Shade Company the contract for the installation of 260 shades at the Atholton High School for \$1,554.35. The Eastern Window Shade Company has been sold and the Secretary had been informed that they cannot honor the contract. The Secretary requested the American Shade Company to complete this work at their bid price of \$1,734.50. The Secretary has also requested the Eastern Shade Company to pay the difference of \$180.15 for not honoring their contract. Upon motion duly made and seconded, the Secretary's action was approved.

The Board had advertised for bids on construction of the Glenwood Middle School, which bids were opened at 3:00 p.m., EDT, on Tuesday, June 28, 1966, in the presence of all the members of the Board of Education. After some discussion, upon motion duly made and seconded, the Superintendent was authorized to request the Board of County Commissioners to approve borrowing of additional funds to complete this project.

Co/J

The following bids were received:

GLENWOOD MIDDLE SCHOOL - JUNE 28, 1966

<u>Bidders</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>	<u>Alt. #4</u>	<u>Alt. #5</u>	<u>Alt. #6</u>	<u>Alt. #7</u>
Chas. J. Cirelli, Inc.	1,159,000	-23,000	+ 1,100	+ 4,300	- 1,850	- 2,000	- 3,800	- 700
Coleman & Wood	1,250,000	-18,460	NC	+ 2,788	- 2,700	- 2,100	- 4,000	- 1,000
Carl Gonnson & Son, Inc.	1,260,000	-23,000	- 1,200	+ 2,600	- 1,800	- 2,200	- 4,800	- 1,500
Hicks - Tate	1,208,000	-27,000	- 1,000	+ 4,500	- 3,000	- 2,000	- 3,800	- 500
Mapp Contracting Company	1,200,000	-29,000	- 1,000	+ 2,000	- 1,900	- 2,200	- 3,200	- 2,000
Morrow Bros.	1,226,200	-22,268	- 1,755	- 6,200	- 3,200	- 2,200	- 6,930	- 922
Pioneer Builders	1,263,980	-21,000	NC	+ 4,500	- 2,700	- 2,000	- 3,800	- 1,000
Philip Vizzini	1,270,000	-24,000	- 900	- 2,500	- 1,900	- 2,200	- 4,700	- 600

The Board had advertised for bids on the Sound and Communications System for Atholton High School. Bids were publicly opened and read on Friday, June 17, 1966 at 3:00 p.m. The following bids were received:

	Industrial Electronics	Henry O. Berman Company, Inc.	Mr. Signorino
Option B (Uninstalled) DuKane as specified	\$1,512.50	\$2,583.00	----
Accessories for installation speakers, etc. as specified	1,763.55	3,730.65	----
Installing the equipment - including a warranty of one year	1,260.00	3,192.00	\$1,149.00

The Secretary advised the Board that the contracts had been awarded the low bidder, Industrial Electronics, for \$3,276.05 for the equipment as specified and to Mr. Edward Signorino at the bid price of \$1,149.00 for installation. Upon motion duly made and seconded, the Board approved the Secretary's action.

Co/C

The Board had advertised for bids on the fleet bus insurance for the coming year. Bids were publicly opened and read on Friday, July 1, 1966, at 10:00 a.m. The following bids were received:

John T. Potts, Jr. Nationwide Mutual Ins.	BI. & PD.	\$5233.80
	Medical Payment	<u>764.33</u>
	Total	5998.13
Greene & Abrahams Co., Inc.	BI. & PD.	8769.00
	Medical Payment	<u>1168.00</u>
	Total	9937.00
Normandy Insurance Agency	BI. & PD.	7627.57
	Medical Payment	<u>1028.06</u>
	Total	8655.63
Melville Scott & Son	BI. & PD.	3252.00
	Medical Payment	<u>602.00</u>
	Total	3854.00

The Secretary advised the Board that the contract had been awarded to Melville Scott & Son, low bidder. Upon motion duly made and seconded, the Board approved the Secretary's action.

C/S

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>June 1965</u>	<u>June 1966</u>
DISTRICT 1	6	3
DISTRICT 2	31	33
DISTRICT 3	7	5
DISTRICT 4	5	3
DISTRICT 5	13	13
DISTRICT 6	<u>7</u>	<u>14</u>
	69	71

The Secretary stated that he had received copies of the following from the Howard County Planning Commission:

- a. Preliminary Plan for Aintree Estates, Sec. 1.
- b. Preliminary Plan for Turf Valley Area.
- c. Preliminary Plan for Sycamore Springs Area.

Copies of the Balance Sheet for the Board of Education of Howard County dated May 31, 1966 were distributed to the Board.

Copies of the Capital Outlay section of the budget were distributed to the Board. The Secretary explained that the Board of County Commissioners had made a cut of \$60,000 in this section of the budget. The Secretary discussed the items which he recommended be reduced in order to comply with this reduction. Upon motion duly made and seconded, the Board approved the cuts as recommended by the Secretary.

Co/J

The Board was given copies of the following communications:

- A. Copy of a letter from the County Commissioners of Howard County concerning agreement to sell bonds in the amount of \$1,358,000.00.
- B. Copy of School Board News, June, 1966.
- C. Copy of reports of Citizens' Curriculum Committee meetings of April 21, 1966 and May 19, 1966.
- D. Copy of a letter from the Rockland Elementary School PTA enclosing a petition concerning Mrs. Marguerite Mergenhenn.

The Secretary advised the Board that in view of the doubtfulness of being able to hire a psychologist, it was his recommendation that the funds for a psychologist be used to hire one and one-half music teachers for the elementary schools for the coming year, and that the petition to retain Mrs. Mergenhenn on a part-time basis be granted. A motion was made, seconded, and approved that one and one-half additional music teachers be hired for the elementary schools.

S/J

- E. Letter and Legal Opinion from Mr. Lewis Nippard concerning use of transfer tax money to build running tracks at Glenelg High School and Howard High School.

Upon motion duly made and seconded, the Board authorized the Secretary to proceed with the building of the tracks, funds to come from the transfer tax.

Co/J

- F. Letter from Mr. C. Orman Manahan, President of the Woodbine National Bank, requesting that the bank be allowed to participate with other banks in the handling of Board funds.

Upon motion duly made and seconded the Board authorized the Secretary to advise Mr. Manahan that funds are not available for this purpose at this time.

C/Co

- G. Letter from Mr. W. E. Finley, Vice President of Rouse Company, concerning Bryant Wood School.

In reply to an earlier letter from Mr. Finley requesting that the first school be opened in 1967, the Secretary had been requested to write Mr. Finley that the Board felt September 1968 was the earliest this should be done. In view of Mr. Finley's further request that the date be 1967, the Board requested the Secretary to write Mr. Finley again, reiterating the feelings of the Board on the need of a complete study of the situation and the timing required, and also pointing out that the Board feels there is sufficient elementary school capacity to handle the anticipated enrollment for the period in question.

The Board reviewed a letter from the President of the Howard County Bus Contractors' Association, outlining six points which the contractors wished to have considered in the awarding of bus contracts. After discussion, the Board requested that the Superintendent and the Supervisor of Transportation devise an overall policy to be presented for Board approval at the next regular Board meeting.

The Board reconsidered a request from Miss Catherine Ridgway that the Savage Elementary School be made available for a dinner to be given in connection with the Savage Sesquicentennial Celebration. Dr. Theodore Shrop, County Health Officer, recommended that the request be granted provided a regular member of the cafeteria staff be present to supervise the use of the school facilities. After some discussion, upon motion duly made and seconded, the Board approved the granting of the request as an exception to Board policy in view of the special nature of the celebration.

C/Co

The Secretary advised the Board that \$14,000.00 had been cut in the budget for custodial service. Because it is essential to have custodians in the schools on Saturday mornings to perform various duties which cannot easily be done during school sessions, he recommended to

the Board that money be transferred from the Contingency Fund to replace this cut. Upon motion duly made and seconded, the Secretary was authorized to transfer this amount to the Custodian Fund, debiting the Contingency Fund by the same sum. S/J

The Secretary advised the Board that in considering the desirability of planning duplicate buildings in the school system, there would be a saving of only 1-1/2 to 2% in architectural fees for the second building, since differences in sites would necessitate some changes in plans. After discussion of the merits and demerits of a program utilizing duplicate plans, the Board agreed to table further action until the regular meeting to be held on September 6th, 1966.

The Secretary advised the Board that each time 100 children were added to any elementary school district because of new housing developments in the area, a new school would be required to accommodate them. The President stated that the Board is aware of this problem and is working on it.

The Board considered the problem of sickroom facilities in all schools. After discussion of the existing facilities and what would be involved in providing adequate facilities in all schools, the Board requested the Secretary to bring up-to-date a chart showing present facilities and to make recommendations for improvements and additions. The matter was tabled until the September 6th meeting.

The Board discussed briefly various methods of providing recognition to outstanding teachers, as well as utilizing their abilities to a greater extent. The Secretary was requested to place this subject on the Agenda for preliminary discussion at the August meeting.

At the afternoon session of the Board, Mr. R. H. Kittleman, Chairman of the Education Committee of the NAACP, presented a prepared statement protesting the transfer of Mr. E. Flurry from Mt. Hebron to Clarksville Middle School. [The statement is reproduced at the end of these Minutes.] Members of the Board and the Superintendent stated that such transfers were routine administrative procedure, and that no discrimination was being practiced because of race, colour, or creed. It was agreed by Mr. Kittleman that the relationship of the Board and the NAACP is far better than it ever has been. The Board members further stated that they were desirous at all times to be advised of any areas where problems exist, and that they would welcome concrete suggestions as to how they could be of greater assistance. The President thanked Mr. Kittleman and the other members of his delegation for coming before the Board.

Mr. Lorenz Murray, architect, and members of his staff presented the Board with copies of the contract between the Board and Charles J. Cirelli, Inc., covering construction of the Glenwood Middle School. A motion was made and seconded approving the contract price of \$1,159,000.00 and Alternate #3 at \$4,300.00, making a total of \$1,163,300.00 as the contract price of building the school. The President stated that this was done with the understanding that the contractor would submit to the Board the names of the major subcontractors, and that approval of the Board would be required for the superintendent of the job. Co/C

238

Mr. Austin A. Zimmer, President, signed the contract for the Board and Mr. Cirelli for the contractor.

At an earlier meeting the Advisory Health Committee had recommended that school secretaries attend a workshop to familiarize them with first aid practices if they were to attend the sickrooms in the schools, and that this should be done before the opening of the schools in September. After discussion as to the best time to hold such a workshop, the Board requested the Secretary to write to the Advisory Health Committee indicating that this training would be undertaken and arranging such meetings with the Health Committee as are necessary to work out details. The Board further requested that this subject be placed on the Agenda for the August meeting.

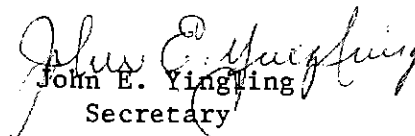
Dr. Robert Shaffner appeared before the Board to give an oral progress report on Federal Programs. The following programs were discussed and action taken by the Board as indicated:

1. Headstart Program. The current Headstart program terminates on July 31, 1966. Upon motion duly made and seconded, Dr. Shaffner was authorized to take the necessary steps to apply for funds for a new program to replace the current one. Co/J
2. Area 3 - Elementary and Secondary Education Act of Title I. The Board moved to approve submission of application by the Superintendent as follows: The Board of Education of Howard County meeting in public session on July 5, 1966 authorizes Mr. John E. Yingling, Superintendent of Schools, to file an application for federal assistance under the provisions of Title I of Public Law 89-10. Co/C

Mr. Williams and Mrs. Phillips were also present to answer questions of the Board concerning the Headstart program.

Mrs. Hovet appeared before the Board to discuss the Director of Instruction's Monthly Report, copies of which had been supplied to the Board members. A motion was duly made and seconded that the Secretary be authorized to discontinue the position of physical education supervisor and use the salary thereby saved to supplement the salaries for two supervisory personnel. Co/J

There being no further business to come before the Board, the meeting was adjourned. C/S


John E. Yingling
Secretary

STATEMENT MADE TO HOWARD COUNTY BOARD OF EDUCATION BY
HOWARD COUNTY BRANCH OF NAACP ON JULY 5, 1966

We have asked for this meeting with you to discuss the implications of the recently announced transfer of Mr. Elhart E. Flurry and to discuss other problems relating to the welfare of Negro Children after the first year of complete school desegregation. We believe that racial discrimination is not the prescribed policy of the School Board but that discrimination does exist in many areas of the school system. We offer the following points for your consideration:

1. In the eyes of almost all Negro citizens, Mr. Flurry was demoted again this year. Mr. Flurry came to Howard County 16 years ago as a High School teacher after obtaining two masters degrees from the University of Pittsburgh. After 4 years he was promoted to Vice-Principal and after 2 years in this position he was promoted to Principal of Harriet Tubman where he served for 8 years. When the Howard County Schools were desegregated, the classic Maryland pattern was followed; all Negro Principals who stayed in the county were demoted. At this time Mr. Flurry was demoted to Vice-Principal of Mt. Hebron and it was sincerely hoped that this would be the last flagrant act of discrimination in the Howard County School System. In the light of this expectation, Mr. Flurry's transfer came as a severe shock and has seriously shaken the negro citizen's confidence in the good intentions of the School Board.
2. Mr. Flurry was notified of his transfer after it had appeared in the newspapers. This is either almost unbelievably poor personnel administration or a calculated attempt to carry out a discriminatory act in a way to prevent public discussion and to force the Board's concurrence. In either case, this administrative technique is deserving of severe condemnation.
3. In the past year, there has been no evident program to aid Negro children in the transition period. The Howard County Branch of the NAACP recommends that teachers be given at least minimal instruction in watching for and preventing undue hardships on the Negro child. Other children can be very merciless, particularly if it is encouraged in their home life. A teacher who is oblivious to this situation will do nothing to alleviate it.
4. The Howard County Branch of the NAACP again urges that a policy of non-discrimination in teacher hiring be implemented. A policy whereby all applicants are considered but almost all recruiting effort is spent in predominately white colleges is not truly non-discriminatory. It is also felt that each school should have at least one Negro teacher to give the Negro child someone with whom he can identify.

5. Three years ago Howard County had five Negro Principals; now there are none. We hope the Board of Education will take positive steps to correct this imbalance and to demonstrate to the Negro citizen that Howard County has an enforced policy of equal opportunity in its public school system.

Appointments	p. 230
Balance Sheet dated May 31, 1966	p. 235
Bids and Awards	
American Shade Company to replace Eastern Shade	p. 232
Glenwood Middle School	pp. 232, 233, 237
Sound and Communications System for Atholton High School	p. 234
Fleet Bus Insurance	p. 234
Building Permits	p. 235
Bus Contractors' Association, letter from	p. 236
Capital Outlay Section of Budget, cuts in	p. 235
Communications	pp. 235, 236
Custodial Service, funds transferred to	p. 237
Duplicate Schools, savings on architect's fees	p. 237
Health Rooms	
Updating of chart	p. 237
Workshop for training secretaries	p. 238
NAACP	
Delegation to discuss transfer of Mr. E. Flurry and other problems of integration	p. 237
Statement by	p. 239
Resignations	p. 231
Savage Sesquicentennial, request for use of school approved	p. 236
Transfers	p. 232

1

August 2, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:30 a.m. on Tuesday, August 2, 1966, and held the regular meeting beginning at 10:30 a.m. The following members were present:

Austin A. Zimmer, President
Edward L. Cochran
Gertrude H. Crist
Ruth S. James
Fred K. Schoenbrodt
John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Mary Lynch, TIMES
Louise Hawkins, NEWS
Anita Iribe, League of Women Voters of Howard County
E. W. Young
W. D. Fegely
Phyllis Fegely
Mrs. C. T. Lang
Evelyn Metz
Madaline Robertson
Sheila K. Woodard
Mr. and Mrs. Roland Cromwell
Mrs. Robert W. Nechit
Mr. and Mrs. J. J. Suggs
Mrs. Hamilton Harris
Hamilton Harris, Jr.
Mary D. Gerace
Audrey D. Castellano
Mrs. Paul Guercia
Mrs. Dorothy Abel
Mr. Vernon Abel
Mr. Andrew Mueller
Mrs. Andrew Mueller
Mrs. Walter Ewanus

Mrs. Mary D. Richardson, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, July 5, 1966 were distributed to Board members prior to this meeting. Upon motion duly made and seconded, the minutes were approved as written.

C/S

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended.

C/S

Upon motion duly made and seconded, the following teacher contracts were approved:

Co/S

Colleen T. Armstrong	Lisbon Elementary School Grade 6	\$ 5,500
Martin Berger	Lisbon Elementary School Grade 5	5,500
Gayle N. Chisholm	Ellicott City Elementary Grade 2	5,500
Leonard R. Chisholm, Jr.	Howard High School Physical Education	5,500
Jennifer N. Criss	Mt. Hebron Middle School Physical Education	5,775
James DiVirgilio	Supervisor of Middle Schools	14,590
LaFragia Douglas	Scaggsville, Waterloo and Ellicott City Elementary Schools - Elementary Music	5,500
Nancy C. Edwards	Ellicott City and Guilford Elementary Schools - Reading	7,900
Norma M. Fedder	Lisbon Elementary School Grade 6	5,500
Patricia A. Friend	Rockland Elementary School Grade 2	5,500
Delois Hassell	Clarksville Elementary School Grade 4	6,050
Ann Hennigh	Waterloo Elementary School Grades 2 - 3	6,050
Ann L. Herbert	Waterloo Middle School Grade 6	5,500
Beverly Kohlhepp	St. John's Lane Elementary Grade 2	5,400
Margie Koziol	Scaggsville Elementary School Grade 3	6,462
Marlene P. Levine	Scaggsville Elementary School Grade 2	6,462
Michael S. Liebman	Ellicott City Middle School Math - Science	4,800
Constance D. McGarvey	West Friendship Elementary Grade 1	8,450
Mary A. Byerly Nardiello	Howard High School French	6,325
Evelyn M. Nowak	Howard High School Biology	5,500
William Owen, Jr.	Mt. Hebron Middle School Industrial Arts	5,700
Amos Blair Owens	Clarksville Elementary School Grade 6	10,350
Phillips W. Peters, Jr.	Atholton High School French	7,100
Nancy Y. Potts	Clarksville Elementary School Grade 4	5,400
Jeannette Powel	Atholton Elementary School Grade 2	7,287
Mary Sue Rose	Clarksville Elementary School Grade 5	6,325

Carolyn H. Schurmann	Ellicott City Elementary Grade 2	\$ 6,875
Christina L. Snyder	Howard High School English	6,050
Charles F. Staab	Atholton High School Science-Mathematics	5,500
Lawson Wright, Jr.	Elkridge Elementary School Special Education	7,700
William D. Alston	Howard High School Mathematics - Science	9,075
Ita Fogel	Guilford Elementary Grades 3 - 4	5,500
Diane A. Moore	Clarksville Middle School Librarian	5,775

Upon motion duly made and seconded, the following resignations Co/C were accepted by the Board:

Patricia B. Bogart	Guilford Elementary - Grade 2 Teaching in another state--Effective June 30, 1966. [Began November 1965]
Marilyn M. Embrey	Rockland Elementary - Grade 5 Maternity--Effective June 30, 1966 [Began September 1965]
Shirley Clod Myers	Ellicott City Elementary - Grade 1 Married--Effective June 30, 1966 [Began January 1966]
John K. Killian	Waterloo Middle School - Industrial Arts Teaching in another county--Effective June 30, 1966. [Began September 1965]
Lynne McDonald	West Friendship Elementary - Grade 1 Went to another county--Effective June 30, 1966 [Began February 1966]
Lawrence D. Pfiffer	Howard High School - Mathematics Government service--Effective June 30, 1966 [Began September 1963]
Catherine T. Raum	Scaggsville Elementary - Grade 2 Teaching in another county--Effective June 30, 1966. [Began 1962]
Charlotte E. Reeder	Ellicott City Elementary - Trainable Home responsibility--Effective June 30, 1966 [Began January 10, 1966]
Carole Anne Roemer	Howard High School - English Marriage - To have started September 1966
Minda Silber	Waterloo Elementary - Grade 1 Moved away--Effective June 30, 1966 [Began February 1, 1965]
Louise K. Walker	Clarksville Elementary - Grade 4 Maternity--Effective June 30, 1966 [Began September 1963]
Mary Kay Wilson	Clarksville Middle School - Special Education Maternity-Effective June 30, 1966 [Began September 1963]

Joyce Aline Brock	Elkridge Elementary - Grade 4 Further study--Effective June 30, 1966 [Began February 1, 1965]
Deanne Johnston	Waterloo Elementary - Grade 3 Teaching another state--Effective June 30, 1966 [Began February 1966]
Patricia Schwinger	Scaggsville Elementary - Grade 1 Teaching another county--Effective June 30, 1966. [Began September 1964]
Wilbert H. Truman	Glenelg High School - Physical Education Teaching another County--Effective June 30, 1966 [Began September 1959]
Lois S. Yeager	Howard High School - Guidance Counselor Home responsibility--Effective June 30, 1966 [Began September 1953]
John Coleman	Principal of Guilford Elementary School To be secondary school supervisor in Worcester County--Effective August 19, 1966 [Began September 1964]

The Secretary advised the Board that he had appointed Mr. Robert Skinner, vice principal at Guilford Elementary School, to the position of principal to replace Mr. John Coleman, whose resignation had been accepted by the Board. Mrs. James asked whether Mr. Flurry had been considered for the position of principal at Guilford School because he holds a Master's Degree in elementary education. Mr. Yingling said that he would check Mr. Flurry's credentials. Mrs. James then asked that confirmation of Mr. Skinner as principal of Guilford be delayed until Mr. Flurry's background could be reviewed. This suggestion was discussed at length, but upon motion duly made and seconded, the Board confirmed the appointment of Mr. Skinner as principal Co/C of Guilford Elementary school.

Bids to furnish a power supply unit for the electric shop at Atholton High School were received at the office of the Board of Education on June 15, 1966 at 2:00 p.m. The work was awarded to Arnold A. Korab & Associates, the only bidder, at their bid price of \$2,645.00. A motion was made and seconded that in this instance the Board waive the policy requiring at least two bona fide bids in view of the fact that the bid had already been accepted, and the Secretary's action in awarding the contract was approved. S/Co

Bids to supply milk for the Howard County schools for the 1966/67 school year were received at the Board of Education office on Thursday, July 7, 1966 at 2:00 p.m. The contract was awarded to the Sealtest Company who had submitted the low bid. Upon motion duly made and seconded, the Board approved the Secretary's action in awarding the bid to the Sealtest Company. The Board had been informed of all bids received. This information is not included in the minutes but is filed and is available for inspection by any interested party. C/S

Bids on bituminous paving at various schools in Howard County were received at the Board of Education offices on Thursday, July 7, 1966. A. G. Parrott Company and Drummond and Company submitted bids as follows:

<u>School</u>	<u>Drummond</u>	<u>Parrott</u>
Clarksville Jr. High School	\$2,275.00	\$2,090.00
Lisbon Elementary School	2,408.00	2,463.00
West Friendship Elementary School	1,952.00	1,785.00
St. John's Lane Elementary School	3,242.00	3,330.00
Rockland Elementary School	1,253.00	711.50
Ellicott City Junior High School	2,547.00	2,612.00

A. G. Parrott Company was awarded the contract for work at Clarksville Junior High School, West Friendship Elementary School, and Rockland Elementary School. Drummond and Company, Inc., was awarded the contract for Lisbon Elementary School, St. John's Lane Elementary School, and Ellicott City Junior High School. Upon motion duly made and seconded, C/Co the Board approved the Secretary's action in awarding these contracts.

Bids for supplying fuel oil for the coming year were received on Friday, July 29, 1966 at 10:00 a.m. Globe Oil Company was awarded the bid for all #2 oil, and J. H. Toomey & Sons for all #5 oil. The bids are not included in the minutes but are filed and are available for inspection by any interested party. The Board approved the awards.

Bids were received on Friday, July 29, 1966 at 3:00 p.m. for construction of running tracks at Glenelg High School and Howard High School. Rattie, Robbins & Schweizer were awarded the contract at their bid price of \$45,272 base bid, plus \$10,274 for alternate #1 (fencing). The only other bidder was Drummond & Company whose base bid was \$50,918, plus \$9,240 for alternate #1. The contract was approved by the Board on a motion duly made C/Co and seconded.

The Secretary reported that the Building Engineer for Howard County issued the following permits for the month of:

	<u>July 1965</u>	<u>July 1966</u>
DISTRICT 1	5	1
DISTRICT 2	18	15
DISTRICT 3	6	5
DISTRICT 4	2	2
DISTRICT 5	10	5
DISTRICT 6	7	4
	<u>48</u>	<u>32</u>

In addition, in District 2 permits were issued for six apartments with a total of 127 units.

The Secretary stated that he had received copies of the following from the Howard County Planning Commission:

- a. Town Center - Columbia (Preliminary).
- b. River Park Estates, Addition to Section 4 - 12 lots located on Howard Lodge Road and River Road off Route 32.
- c. E.H.F. Employment Center, Columbia - preliminary subdivision plan.

- d. Ramsburg Property - Preliminary plan.
- e. Borgan Property - Old Frederick Road & Route 99 - 162 lots.

The Secretary advised the Board that the firm of H. L. Langrall & Company, auditors, will audit the books of the Board of Education of Howard County in August. The audit will be made available to the Board of County Commissioners and the State Superintendent of Schools when it is completed.

The Board was given copies of the following communications:

- A. Letter from Lt. C. C. Drake, USCG Ret., concerning kindergarten in Howard County.
- B. Letter from Howard County Supervisor of Elections regarding closing of school buildings for Primary Elections.

After some discussion, a motion was duly made and seconded, that the Board of Education comply with this request to close the schools for the Primary Elections. The Secretary was requested to write the Legislative Delegates, pointing out that compliance with this request requires the schools to be closed for election purposes on two days in one year, and asking that this fact be given consideration in any legislation covering this subject.

Co/J

- C. A letter from Mrs. Dorothy C. Early requesting that her son be transferred from Glenelg High School to Atholton High School.

It was agreed to table discussion on this request until the afternoon session, when more background information could be made available.

- D. Letter from John C. Evelius for Residents of Valley Mede, Inc., requesting the Board to extend bus routes to the Valley Mede area.

The Secretary will acknowledge the letter and report to the Board at the September meeting on the feasibility of extending the route.

- E. A copy of a Motion Raising Preliminary Objections in the matter of the Board of County Commissioners of Howard County vs. J. Millard Tawes.

The Board reviewed a proposed policy statement covering selection of school bus contractors. After some discussion a motion was duly made and seconded that paragraph 4 of the proposed statement be amended to read: "The Board of Education of Howard County shall appoint the best qualified person available for a bus contractor, regardless of race, color, or creed." On motion duly made and seconded further discussion was tabled until the policy statement had been reviewed by the officers of the Bus Contractors' Association.

J/Co

Co/S

7

The Board considered the matter of establishment of a training program for school secretaries who are in charge of sick rooms. After some discussion, it was agreed that this program would be undertaken after the opening of school. The Secretary pointed out that the secretaries who do this work do so on a voluntary basis, and that it is possible that not all schools would be provided with this help. The Board requested that in the event a school secretary was not available for this additional duty that he advise the principal of the school that the principal must delegate someone else for this duty.

The Secretary advised the Board that he had met with the Board of County Commissioners on July 12, 1966 to discuss funds for equipping the Glenwood Middle School. The Secretary explained to the Board of County Commissioners that additional funds would be necessary inasmuch as the bids for construction came in higher than the amount appropriated for the building. The increase was due to the increase of building costs, the requirements of the State Roads Commission to put additional storm drainage under Route 97, and the new requirements of the State Department of Health and the State Fire Marshall's office.

The Board of County Commissioners agreed to honor a request for \$175,000 the early part of 1967 when further capital improvements funds will be requested.

Mrs. Crist reported to the Board that plans have been finalized for the Educational Congress to be held in October. It is planned to have Drs. Alexander, Anderson, Stillman and Wynn as consultants and heads of panels. Also on the agenda are discussions of the Alexander-Anderson Report and consideration of State cooperation with Howard County in a pilot educational system. The keynote speech will be made by Mr. Frampton, president of the State Boards of Education. Dates for the Congress are Friday evening, October 21st and Saturday morning, October 22nd.

The regular order of business was then postponed in order to hear from Mr. Cornelius Sybert, attorney, who had requested an appointment with the Board of Education to present a petition on behalf of residents of Dunloggin, MacAlpine and Crestleigh areas regarding the proposed location of a school for those areas. Mr. Sybert was accompanied by approximately sixty-five residents of the three areas.

Mr. Sybert read a prepared statement which had been signed by 330 property owners, petitioning the Board to consider other locations than the one situated in their community. They felt that the necessity of bringing children into the school by bus would require widening of existing streets with consequent damage to property; that increased traffic to and from the school would create hazardous conditions for the children in the area; that other property could be purchased by the Board of Education at more advantageous prices; and that the cost of preparation of this particular site would be prohibitive. Several exhibits had been prepared for the Board of Education's consideration in support of the points the prepared statement set forth.

Several other members of the delegation also spoke, both for and against the location of a school at that particular site. Mr. Zimmer,

8

President of the Board of Education, advised the delegation that it was against Board policy to reveal in advance any locations which the Board was considering for school sites since such information could lead to land speculation, but that he could state that no decision had been made as yet in this instance. He thanked Mr. Sybert and the delegation for appearing before the Board, and assured them that the Board would consider carefully the recommendations presented to them before making a final decision. The Secretary was requested to write to Mr. Sybert, advising him that as soon as a decision was reached the Board would notify him as representative of the residents of the area.

Mr. L. Murray of the firm of Johannes & Murray, architects, presented to the Board drawings of floor plans for a Vocational-Technical Center, together with sketches showing the proposed areas for various types of instruction. The Board requested clarification on several points, such as what provisions had been made for future enlargement of the buildings, etc.

After thanking Mr. Murray and his assistants for their presentation, the Board discussed in some detail the question of whether the Vocational-Technical Center would be part of the proposed Community College, and whether it would be oriented primarily toward high school level education or post high school. Mr. Max Smith of the school staff appeared before the Board to answer questions in this area. He advised the Board that when floor plans are submitted with a request for State aid, it will be necessary also to submit an outline of the proposed curriculum to be presented.

After a thoroughgoing discussion as to the type of school desired, and the advisability of submitting floor plans which later might require changing, it was agreed that reports and recommendations be requested from the Steering Committee which had been appointed to work on this project, and from the Advisory Curriculum Committee, and that a meeting be arranged for the latter part of August to consider the matter further. The Secretary was requested to arrange for at least one person experienced in the combined Community College - Vocational-Technical field to appear, and one from a Vocational-Technical Center oriented toward the high school level. Further consideration of this subject was tabled until after this meeting has taken place.

The question was brought before the Board as to whether more could be done to assure the members of the NAACP that steps are being taken to prevent undue pressures on Negro children. The Secretary advised the Board that any specific instance of discrimination brought to his attention had been, and would continue to be, investigated immediately and any required remedial action taken. It was suggested that the school staff be approached for suggestions as to programs, materials, and so forth specifically designed to lead Negro children into a more firmly integrated approach to education. Upon motion duly made and seconded, the Secretary was instructed to write a letter to the NAACP committee on education incorporating the portion of the minutes of the meeting of July 5th, 1966 which set forth the Board's policy in this area. The Secretary was also instructed to request from Mr. Kittleman a copy of the statement he presented before the Board at the July meeting.

J/Co

The Secretary recommended to the Board that a committee be appointed from the Board to work with a committee of staff members on a study of recognition of outstanding teachers and the criteria for judging them. After some discussion it was requested by the Board that a study be made by staff members and a report prepared for the regular September meeting.

The President of the Board requested that all members attend the Annual Convention of The Maryland Association of Boards of Education, inasmuch as Mrs. Crist is President. Mrs. Crist advised that the program will be in the September issue of School Board News. Members were requested to advise the Secretary of any reservations they desire to have made.

As required by law, the Secretary left the meeting while the Board considered the recommendation of the State Department of Education concerning the salary of the Superintendent. Upon motion duly made and seconded, it was voted that the Board establish the Superintendent's salary at \$21,200 and that they were requested to do so by the State Department of Education so that he would receive the full benefit of the new salary program. Co/S

It was duly moved and seconded that the Board accept the Secretary's recommendation that money from the Contingency Fund be used to change the signs on the schools which have been designated Middle Schools instead of Junior High Schools. The Secretary was requested to make every effort to have this accomplished before the start of the school year. Co/C

The Secretary reported to the Board that there had been several instances of vandalism and theft from school buildings during the last several months. In answer to a question raised by a Board member concerning insurance coverage, he advised the Board that he had consulted with an insurance firm and had been told that such coverage would be prohibitively expensive. The Board requested the Secretary to consult with the Police Department as to greater surveillance of school buildings by the police.

The Secretary recommended to the Board that an additional visiting teacher be hired. He advised the Board that it has been impossible to hire a psychologist and an additional speech therapist. Mrs. Pell, who was the speech therapist last year, has resigned to accompany her husband to a new position in Pennsylvania. This leaves the Pupil Personnel department without a speech therapist and an additional psychologist. The Board approved the request.

Dr. Robert Shaffner advised the Board that the application for a Federal grant under Title III had been submitted, and provided the members with copies of the application.

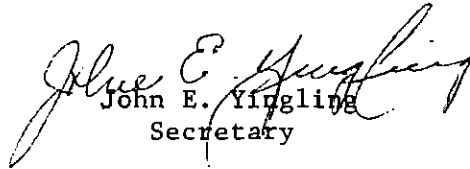
Mrs. Hovet was present to discuss with the Board the report which had been submitted covering the Alexander-Anderson report. After some discussion of the recommendations in the report, the Board requested the Secretary to contact Dr. Sensenbaugh of the State Department of Education regarding the possibility of their cooperating in obtaining a grant from the Educational Facilities Laboratory to implement follow-up of the Alexander-Anderson recommendations.

The Board then took up again the request of Mrs. Early that her son be permitted to attend the Atholton High School. After some discussion, the Secretary was requested to look further into the matter and to make a decision based on any further information which might have a bearing on the matter.

The Board requested that the Secretary require in future that all reports, proposals and other material submitted for the Board's approval or consideration be identified as to authorship and approval by the supervisor in whose area the work has been done.

After some discussion of the Headstart Program, during which it was stated that unless special steps were taken to follow up on the children who had participated in the program it was probable that the progress made would be lost, the Secretary was requested to have a report prepared outlining what steps will be taken to assure that these children maintain the progress already made.

Upon motion duly made and seconded the meeting was adjourned. Co/C


John E. Yingling
Secretary

Appointments p. 2

Bids and Awards

 Power Supply Unit for Atholton High School p. 4

 Milk for 1966/67 school year p. 4

 Paving at various schools pp. 4, 5

 Fuel oil p. 5

 Tracks at Glenelg and Howard High Schools p. 5

Building Permits p. 5

Communications p. 6

Glenwood School, funds for equipping p. 7

Headstart Program, request for follow-up of p. 10

Health Rooms, training of secretaries for p. 7

Lay Educational Conference, plans for p. 7

NAACP, letter to be sent to p. 8

Outstanding Teachers, recognition of p. 9

Planning Commission, plans received from pp. 5, 6

Resignations p. 3

School Bus Contractors, policy for hiring p. 6

School Site, petition of residents of MacAlpine area re pp. 7, 8

Signs on Schools, authorization to change p. 9

Skinner, Robert, appointment of as principal p. 4

Superintendent, salary of p. 9

Vandalism p. 9

Vocational-Technical Center, preliminary plans for p. 8

Approval of Additional Visiting Teacher - Pupil Personnel Dept. p. 9

Request for Grant from Educational Facilities Laboratory to
 Implement Follow-Up of Alexander-Anderson recommenda-
 tions p. 9

Request of Mrs. Early for son to attend Atholton High p. 10

September 6, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:30 a.m. on Tuesday, September 6, 1966, and held the regular meeting beginning at 10:30 a.m. The following members were present:

Austin A. Zimmer, President
Edward L. Cochran
Gertrude H. Crist
Ruth S. James
Fred K. Schoenbrodt
John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Mrs. William E. Armstrong	St. John's Lane Elementary School PTA
Louise Hawkins	THE NEWS
Sally Anne Laing	Advisory Health Committee
Peggy Mohler	Advisory Health Committee
Mary Lynch	THE TIMES
Anita Iribe	League of Women Voters of Howard County
Emma G. LaBrosse	Howard County Council PTA's

Mrs. Mary Richardson, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, August 2, 1966 were distributed to Board members prior to this meeting. Mrs. James requested that paragraph 5, page 2, be amended to read: The Secretary advised the Board that he had appointed Mr. Robert Skinner, vice principal at Guilford Elementary School, to the position of principal to replace Mr. John Coleman, whose resignation had been accepted by the Board. [Mrs. James asked whether Mr. Flurry had been considered for the position of principal at Guilford School because he holds a Master's Degree in elementary education. Mr. Yingling said that he would check Mr. Flurry's credentials. Mrs. James then asked that confirmation of Mr. Skinner as principal of Guilford be delayed until Mr. Flurry's background could be reviewed. This suggestion was discussed at length, but upon motion duly made and seconded the Board confirmed the appointment of Mr. Skinner as principal of Guilford Elementary School.] Upon motion by Dr. Cochran, seconded by Mr. Schoenbrodt, the minutes were so amended.

Upon motion duly made and seconded, the minutes as amended were approved. S/Cr

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended. C/J

Upon motion duly made and seconded, the following teacher contracts were approved: C/J

Evelyn L. Blanar	Scaggsville Elementary School Grade 1	\$ 5,500
Mary M. Burkhouse	Ellicott City Elementary School Grade 1	\$ 5,500
Charles F. Butler	Ellicott City Middle School Social Studies	\$ 7,975
Joan M. Edzwald	Clarksville Middle School Grade 6	\$ 5,500
Bonnie V. Glover	Rockland Elementary School Grade 5	\$ 5,500
Kay F. Johnson	Waterloo Middle School Mathematics and Science	\$ 5,500
Jeanne Kunes	Scaggsville Elementary School Grade 1	\$ 7,200
Thomas V. Lacey	Waterloo Middle School Industrial Arts	\$ 4,800
Mary E. Laine	Mt. Hebron Middle School English	\$ 5,500
Judith Manuel	Clarksville Elementary School Grade 4	\$ 5,500
Elizabeth Moody	Waterloo Elementary School Grade 5	\$ 5,600
Connie G. Myers	Clarksville Middle School English	\$ 5,775
Jay O'Dell	Mt. Hebron Middle School Mathematics and Science	\$ 7,487
Marianne P. Pavlosky	Elkridge Elementary School Grade 4	\$ 7,150
Mary C. Philbin	Guilford Elementary School Grade 1	\$ 7,000
Ellen M. Quigley	Guilford Elementary School Grade 4	\$ 5,775
Annette Rosen	Waterloo Elementary School Grade 3	\$ 5,500
Electra Sutton	Ellicott City Middle School English	\$ 5,500
Harold C. Treichel	Atholton High School Industrial Arts	\$10,300
Josephine G. Weymouth	Rockland Elementary School Pre-School Trainable	\$ 5,400
Madalene C. Williams	Guilford Elementary School Grade 2	\$ 6,000
Virginia F. Withington	Atholton High School Business Subjects	\$ 6,050

Upon motion duly made and seconded, the following resignations were accepted by the Board:

Co/C

- Nadia L. Beryk Atholton and Mr. Hebron - Home Economics Business--Effective August 24, 1966 [Began September 1963]
- Daniel Russell Coxé Atholton Elementary School Resigned--Effective September 1, 1966 [Began September 1965]

Delois Hassell	Clarksville Elementary School - Grade 5 Married--To have begun September 1, 1966
Parnell H. Hoffman	Mt. Hebron Middle School - English Further study--Effective August 1, 1966 [Began September 1962]
Judith E. Iager	Atholton High School - Business Education Maternity--To have begun September 1, 1966
Emma Nixon	Scaggsville Elementary - Grade 1 Personal illness--To have begun September 1, 1966
Susan P. Pell	Speech therapist Husband transferred out of state--Effective June 30, 1966 [Began September 1, 1965]
Evelyn T. Somers	St. John's Lane - Grade 2 Personal illness--Effective August 15, 1966 [Began November 26, 1964]
Ellen L. Swope	Clarksville Middle School - English Position too taxing--Effective August 10, 1966 [Began September 1961]
Mary F. Ward	Guilford Elementary School - Grade 1 Moved away--Effective August 4, 1966 [Began September 1965]

The Superintendent advised the Board that he had just that morning received the resignation of Mr. Herman Hunt, science teacher at Atholton High School. The Board requested further information on the reasons for Mr. Hunt's resignation, and action on this was tabled until the afternoon session.

The Superintendent advised the Board that he had made the following transfers:

Mr. Paul L. Bush	From Teaching Vice-Principal, Elkridge Elementary School to Teaching Vice-Principal, Guilford Elementary School
Mr. Blair Owens	From Teacher, Grade 6, Clarksville Elementary School to Teaching Vice-Principal, Elkridge Elementary School

The Superintendent advised the Board that he had made the following promotions:

Mr. John A. Soles	From Supervisor of Secondary Schools to Supervisor of Curriculum Development
Mr. Franklin Pumphrey	From Supervisor of Guidance and Special Education to Supervisor of Art and Social Studies
Mrs. Media Pennington	From Visiting Teacher to Supervisor of Guidance and Special Education
Mrs. Minna Rising	From Elementary Teacher to Visiting Teacher
Miss Margaret Schultz	From Middle School Teacher to Visiting Teacher

Upon motion duly made and seconded the promotions were approved.

Co/J

Bids to install flooring at Howard High School were received by the Board of Education on Wednesday, August 3, 1966, as follows:

John H. Hampshire, Inc.	\$2,645.00
The Patterson Corporation	\$2,055.00

The Secretary advised the Board that he had awarded the contract to the Patterson Corporation, low bidder. Upon motion duly made and seconded, the Board approved the Secretary's action.

C/S

A contract was awarded to Belsinger Sign Works, Inc., to replace the signs on two schools formerly designated "Junior High School", the new signs to read "Middle School"; to supply a sign reading "Clarksville Middle School"; and to change the sign reading "Howard County High School" to read "Howard High School". The contract price for this work was \$1,300.00. Upon motion duly made and seconded the contract was approved.

Co/C

The Secretary advised the Board that the Building Engineer for Howard County had issued the following permits for the months of:

	<u>August 1965</u>	<u>August 1966</u>
District 1	9	6
District 2	18	20
District 3	6	2
District 4	5	2
District 5	7	4
District 6	<u>12</u>	<u>11</u>
	57	45

The Secretary advised the Board that he had received copies of the following from the Howard County Planning Commission:

1. Columbia - Town Center
2. Greene Henge - Sec. 3, 16 lots - Triadelphia Road southeast of Mayfield
3. River Parks Estates - Addition to Sec. 4 - Intersection of Howard Lodge Road and River Road off Route 32. 9 lots
4. Chatham Development between St. John's Lane and Route 40 - proposed preliminary plan. Total 123 lots and 75.5+ acres
5. Greene Henge - Sec. 4, tentative approval
6. Villa Monticello - Sec. 3 - preliminary plan - Cooksville

The Secretary advised the Board that an option agreement had been entered into between the Board and Mrs. Raymond H. Musgrove and her husband for the purchase of 8 to 10 acres of their property directly adjacent to the south and west sides of Glenelg High School, and facing on Sharp Road. The Secretary requested permission to purchase this land within 90 days, money to come from the transfer tax. Upon motion duly made and seconded, the Secretary was instructed to proceed with negotiations.

Co/S

The Secretary advised the Board that the report of H. L. Langrall and Company, CPAs, covering the Cafeteria Fund and the General Fund of Howard County Schools for the period June, 1965 to June, 1966 had been completed and that the audits are available for perusal by members of the Board or other interested persons. All principals have received individual copies of the reports.

The Board was given copies of the following communications:

- A. A letter from the Department of Health, Education and Welfare re desegregation in the Howard County Schools.
- B. A letter from the Howard County Mental Health Association re retention of a Health Supervisor for the school system. Mrs. Crist raised some questions, including the possibility of taking a new approach by having a nurse-teacher. After some discussion it was moved to table this matter, and include it as an item in budget considerations.

The Secretary advised the Board that arrangements have been made to have the psychologist who works periodically with the County Health Department meet with the principals of the elementary schools and the guidance counselors of the secondary schools on succeeding Thursdays to give them some advice on what to look for in interviewing students with particular problems. If the principal or guidance counselor has a case or cases he cannot handle, they will be referred to Mrs. Ross, the school psychologist, or the Public Health Clinic.

- C. Letter from Mrs. Donald R. Loving concerning assistance to Howard County residents attending Catonsville Community College.
- D. A copy of the Citizens Curriculum Committee Minutes of their meeting held July 21, 1966.
- E. Copies of the Maryland Association of Boards of Education Executive Committee Minutes for June 3, 1966.
- F. Letter from the Howard County Chief of Police. Dr. Cochran requested the Secretary to look into new types of alarms and protective systems.
- G. September issue of School Board News.
- H. Letter from Mr. and Mrs. Elwood Neiswender concerning financial assistance from the County for their handicapped child, who is attending a private school in Virginia.

Mr. Yingling advised the Board that the State Department of Education reports that this school is accredited and the parents are entitled to State aid. The Supervisor of Pupil Personnel will follow up this matter with the parents and the State Supervisor.

Mr. Zimmer stated that parents often request that children be given more than three hours of home teaching per week. This matter will be discussed at the time of the budget, as funds to pay teachers for additional time over three hours per week would have to be paid from County funds.

The Board had been requested at the regular August meeting to grant an extended bus route into the Valley Mede area, and has asked the Secretary to study the area and make a recommendation. The Secretary reported that he and the Supervisor of Transportation had gone into the matter, and recommended that the request not be granted. Upon checking a map of the area, Dr. Cochran questioned having the bus turn around rather than go through the loop shown on the map. The Secretary was requested to look at the situation very carefully, and if he finds that it looks dangerous to have the bus turn around, he will have the bus go on through the area.

The Board complimented the Secretary on the handling of a request from Mrs. Dorothy Early that her son be transferred from Glenelg High School to Atholton High School.

A report on the health room facilities in the schools, which had been requested by the Board at the August meeting, was submitted for their consideration. A second report compiled by the Advisory Health Committee was received too late for inclusion with the other report. The Secretary was requested to write the principals of the two schools which do not have PTA Health Chairmen, urging them to have someone appointed for this work. Copies of this letter are to be sent to Mrs. Punke, Chairman of the Howard County Council PTA's; Mrs. Laing, Chairman of the Advisory Health Committee; and Mrs. Morar, Chairman of the Health and Physical Fitness Committee of the County Council PTA's.

Dr. Cochran asked what was being done to take care of sick children in the two elementary schools which do not have a separate room for this purpose. Mr. Yingling explained that one school used a screened-off area of the stage where the children might lie down until called for by their parents, and the second school took the children home immediately upon their being reported ill. He pointed out that there is no space at present in either of these schools to set aside a separate room, and that some sort of addition to the buildings would be necessary to accomplish this. The Board requested that this matter be brought up for consideration when the capital improvements budget is discussed.

The Secretary reported that he had requested comments from the Bus Contractors' Association on the proposed policy for hiring contractors, but that he had not yet received any word from them. Upon motion duly made and seconded, further consideration of this policy was tabled until the Bus Contractors' Association recommendations are available. Co/C

The Board was advised that there is a study program underway as to the desirability of duplicate building programs, which study will take approximately five months.

After discussion as to possible dates on which the Board members could meet with Dr. O'Connell of Harford Community College to discuss vocational-technical educational centers, the Secretary was instructed to contact Dr. O'Connell and see if the evening of September 22nd would be convenient for him. If so, the Board will be notified and other specialists invited to participate. It was suggested that this might be held as an open meeting, with representatives of the press invited. The Secretary was instructed to ascertain Dr. O'Connell's wishes in this regard.

Mrs. Crist informed the Board that the Lay Conference on Education to be held on October 21st and 22nd will end at noon on Saturday. Invitations have already been sent out to all civic groups in Howard County, and others will be sent to various officials in the State Board of Education and to other Boards of Education in the state.

The Secretary informed the Board that Mr. Murray, the architect for the Glenwood Middle School, would be at the Board of Education offices at 1:30 p.m. with samples of brick in order that the Board might make a choice at that time. The President stated that he felt this was an administrative matter which should be left to the Superintendent, but several members of the Board expressed an interest in seeing the brick, so the appointment with the architect was left on the agenda.

The Secretary recommended to the Board that a policy be adopted whereby the County would pay one-third the tuition costs for residents attending summer school in neighboring community colleges. A discussion followed as to the type of courses taken, whether the students were enrolled in a regular course of study, and what was being done by other counties. It was agreed that, in view of the anticipated opening of Howard Community College next year, these payments would be made this year only, the matter should be left for the Superintendent to determine. The Secretary was asked to ascertain what Baltimore County does in such cases, and if it is their practice to make such payment he was authorized to do so too.

After discussion of the dates on which other schools open and close, Dr. Cochran and Mr. Schoenbrodt requested that in setting the 1967-1968 schedule consideration be given to having Howard County schools open the Wednesday after Labor Day rather than the Tuesday after.

The report on school bus accidents for the State of Maryland school year 1965-66 was accepted without comment.

The Board considered the matter of determining a policy for bidding on items and services required by the Board. The Secretary pointed out that the State law requires that any item costing over \$5,000 must be advertised for bid, and that present practice in Howard County was to request bids on any item costing over \$1,000. Dr. Cochran pointed out that while the State law requires bidding on any item costing over \$5,000 the Board of Education of Howard County is free to establish a lower amount if they so desire. After some discussion, the Secretary was requested to continue the present policy, and to advise the Board in the event that only one bid is received. He was also requested to prepare a formal document for presentation at the next regular Board meeting.

The meeting adjourned for luncheon at 12:30 p.m.

The meeting reconvened at 1:30 p.m. Mr. Lee Murray, architect, was present with samples of bricks for the Board's consideration. Since the brick chosen by the members of the Board will cost \$3,400 more than the amount allowed in the contract price, a motion was duly made and seconded that this brick be used, and that the additional funds be requested at the time funds are requested for equipping the building.

C/J

Mr. G. Edward Mihms appeared before the Board to discuss transferring his children from Glenelg High School to Mt. Hebron Middle School and Howard High School. The Secretary informed the Board that he had met with Mr. Mihms earlier and advised him that the request could not be granted inasmuch as Mr. Mihms does not reside in either the Mt. Hebron or the Howard High districts. Mr. Mihms stated that his home is 14 miles from Glenelg High School, but only approximately 1-1/2 miles from Mt. Hebron and 4 to 5 miles from Howard. He also stated that his eldest son would be permitted to attend Howard High School as he is in his last year, and that he felt it unreasonable not to allow a younger child in the eleventh grade to attend the same school, as they would travel together in the older child's car. He further stated that he wanted the children home as soon as possible, and that the time spent in riding the bus could be put to more profitable use if they were allowed to attend schools closer to their home.

The President told Mr. Mihms that it is necessary to have fairly rigid rules in order to be fair to all pupils, and that these rules had been made after much soul searching and hard thought. He informed Mr. Mihms that the Board could do nothing about this case, otherwise they would have a number of people requesting exceptions also. Upon being advised that the children would have to go to the schools to which they were assigned, Mr. Mihms stated that he would keep them out of school. He was advised that he could do so if the children were over sixteen, but that all children under the age of sixteen were required by law to attend school. Mr. Zimmer thanked Mr. Mihms for coming before the Board. The Secretary was requested to confirm in writing to Mr. Mihms the Board's decision to deny his request to transfer his children out of their district.

The members of the Board were furnished copies of a list of the new teachers hired this year, giving their college backgrounds.

The Board was informed that there would be a meeting at the Elkridge Elementary School on April 12, 1967 at 8:00 p.m., sponsored by the County Council of PTA's, at which time a film made under the Title I program would be shown.

At this time, the Board again took under advisement the resignation of Mr. Hunt. After some discussion of the background, the Board voted not to accept the resignation, inasmuch as no emergency existed and the period of the contract release had expired. The Secretary was requested to advise Mr. Hunt of the Board's decision.

S/Co

The Board was advised by Dr. Cochran that if the proposal to the Educational Facilities Laboratory was to be submitted, it must be acted upon at this time, as the time for completing the study was very

short in view of the schedule for completion of the Wilde Lake school. After some further discussion, upon motion duly made and seconded, the Board declared its interest and requested the Secretary to proceed with the necessary steps to prepare a formal proposal for a 90 to 120 day study for two elementary schools, one in Wilde Lake and the second in the Ellicott City area. Co/J

The Board was asked to consider a proposal for a study of a systems approach to the development of the Howard County Schools, to be supported ultimately by the Brooks Foundation and the Ford Foundation. Mr. Donald Bushnell of the Brooks Foundation has met several times over the past two years with personnel from the State Board of Education and members of the Howard County staff to discuss this proposal. At this time the Board was requested to express an interest in such a study, with the understanding that the final proposal would have to have Board approval. After some discussion of the purpose of the proposal, a motion was made and seconded that the Board expresses its interest in such a C/S study.

Mr. Manahan, president of the Woodbine National Bank, appeared before the Board to request that the bank be given a share in the handling of funds of the Board of Education. The Board was given information about the standing of the bank and the advantages which might be expected to accrue in the event the Board could grant this request. Mr. Manahan was asked to furnish the Board with copies of the bank's tariff sheet showing what they would be able to pay on certificates of deposit, together with a letter setting forth various terms, rates of interest, charges on checking accounts, etc. The President thanked Mr. Manahan for coming before the Board, and assured him that the matter would be investigated with a view to granting the request if at all possible.

The Board then went into Executive Session for discussion with Mr. James Moxley.

When the Board had reconvened in regular session Dr. Robert Shaffner appeared to report on the Second Annual Conference of the American Manufacturers Association in New York, which he and Dr. Cochran had attended. The subject of this conference was "Educational Technology, Present and Future." Among the points brought forth at the conference was the fact that education is still what it has always been, that is, that the main objective is to teach young people to use their minds effectively, and that educators should seek to educate everyone to the limit of his ability, since there can be competence at many levels. One of the greatest sources of talent is people in middle age who have stopped learning, and one way to reach this source is continuing education in many programs. Another point on which emphasis was placed is that the so-called hardware for education is more sophisticated and further developed than the "soft-ware" or teaching programs to make use of the equipment which has been developed.

Dr. Cochran added that several references were made during the conference to Howard County and what will be done here, particularly in relation to Columbia.


Mrs. Hovet appeared before the Board to answer questions on the Director of Instruction's Monthly Report. Members of the Board expressed interest in programs of in-service training to develop principals and administrators. Questions were also asked about what facilities such as a professional library were available to teachers and staff members in the Howard County schools. The Secretary was requested to obtain information on the possibility of getting results of standardized tests whereby Howard County is evaluated in terms of comparable groups rather than with the national average, and to advise the Board at the next regular meeting. The Secretary was also requested to look into the advisability and feasibility of establishing a professional library, including staffing.

Dr. Shaffner reported to the Board that there is a meeting scheduled on Thursday afternoon, September 8th, with representatives from Washington and Mr. Schley to meet with the Head Start Coordinator to discuss a new program.

Copies of a letter from Mr. Gilbert Purucker were submitted to the Board. Mr. Purucker listed several areas which he felt could be improved and which would result in better morale on the part of the teachers if inaugurated. The Board requested that this matter be considered at the time of budget discussions.

There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned.

Co/J


John E. Yingling
Secretary

September 6, 1966

American Manufacturers Association Conference, report on	p 20
Appointments	p 13
Audit, Cafeteria and General Fund	p 14
Bids & Awards	
Patterson Co., for flooring	p 15
Belsinger Sign Works	p 15
Brooks Foundation Study	p 20
Building Permits	p 15
Bus Contractors Association, policy re	p 17
Communications	p 16
EFL, Proposal to	pp 19, 20
Glenwood School, Choice of brick for	pp 18, 19
Health Room facilities, report on	p 17
Hunt, Mr. Herman, resignation of	p 19
Mihms, Mr. G. Edward, re transfer of children	p 19
Musgrove, Mr. and Mrs. Raymond, option agreement with	p 15
Policy on Bidding	p 18
Promotions	p 14
Purucker, Mr. Gilbert, letter re teacher benefits	p 21
Resignations	p 13
School Year Calendar	p 18
Summer School, policy governing payment of tuition for	p 18
Transfers	p 14
Valley Mede, bus route in	p 17
Vocational Technical Center, meeting concerning	p 18
Woodbine National Bank, request for funds of Board	p 20

October 4, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:30 a.m. on Tuesday, October 4, 1966, and held the regular meeting beginning at 10:30 a.m. The following members were present:

Austin A. Zimmer, President
Edward L. Cochran
Gertrude H. Crist
Ruth S. James
Fred K. Schoenbrodt
John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Mrs. Mary Lynch	The TIMES
Mrs. Louise Hawkins	The NEWS
Mrs. Emma G. LaBrosse	Howard County Council, PTA
Mrs. Sally Laing	Advisory Health Committee
Mrs. Susie Moran	Lisbon, Howard County PTA
Mrs. Anita Iribe	League of Women Voters
Mrs. Marylin Armstrong	St. John's Lane Elementary PTA

Mrs. Mary Richardson, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, September 6, 1966 had been distributed to the Board members prior to this meeting. Upon motion duly made and seconded, the minutes were approved as written. Co/J

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended. Co/J

Upon motion duly made and seconded, the following teacher contracts were approved: Co/S

Dorothy A. Bowman	Rockland Elementary School	\$ 2,700
	Aide	
Joseph A. Bunt	Elementary Music	8,252
Betty L. Cummins	Ellicott City Middle School	6,050
	French and English	
Anne L. LeBreton	Glenelg High School	5,500
	Social Studies	
Otis Mitchell	Mt. Hebron Middle School	4,800
	Science	
Ellen L. Swope	Clarksville Elementary School	9,350
	6th Grade - English and	
	Social Studies	

Upon motion duly made and seconded, the following resignations were approved: J/Co

Vicki K. Clem	Ellicott City Middle School French and English Marriage - Effective September 9, 1966 [Began September 1965]
Ralph H. Rider	Traveling Music Teacher Personal Illness - Effective September 28, 1966 [Began September 1958]
Jacqueline R. Wagman	Glenelg High School - History Dissatisfied with assignment - Effective September 30, 1966 [Began September 1965]

Mrs. Lynch requested permission from the President to ask a question. She wished to know whether the resignation of Mr. Herman Hunt, which had been presented to the Board at the September meeting, had been accepted by the Board. Upon being informed that it had not, she asked why the Board had accepted the resignation of Mrs. Jacqueline R. Wagman, which appeared to be a similar situation. The Secretary explained that the cases were quite different, in that Mrs. Wagman had informed him of her desire to resign, but had stated that she would be happy to continue in her position until such time as a replacement could be hired, and that her resignation was not tendered until the replacement had been hired and reported for work, whereas Mr. Hunt had been advised that his resignation had not been accepted but had failed to honor his contract until such time as a replacement could be hired.

The Secretary reported that there were no transfers or promotions.

Dr. Cochran asked the Secretary whether anything had been done to fill the position of Director of Planning. Mr. Yingling replied that this was not being actively pursued at present as the firm of McCleod, Ferrara and Ensign had been retained to design the next two schools to be built, and no other building was scheduled at the present time.

The Secretary advised the Board that he had requested the firm of Melville Scott & Company to place the following amounts of additional insurance on buildings and equipment:

1. Atholton High School	
Building	\$1,200,000
Equipment	250,000
2. St. John's Lane Elementary School	
Building Addition	45,000
Equipment	2,000
3. Clarksville Middle School	
Building Addition	212,000
Equipment	8,000

Upon motion duly made and seconded, the Board approved the Secretary's action. Co/C

The Secretary informed the Board that advertisements had been placed in both county papers requesting bids on the garage which was constructed in the shop last semester, but that no bids had been received. The Board requested the Secretary to readvertise the garage for the next two weeks, and if there were no bids, or if such bids as might be received were not adequate, to have the garage dismantled and removed from the shop room.

Balance sheets for the months of July and August, 1966, were distributed to the members of the Board.

The Secretary informed the Board that copies of the annual audit by the firm of H. L. Langrall and Company, CPA's, were available for their inspection, and that copies would be sent to the State Department of Education and to the Board of County Commissioners. Upon motion duly made and seconded, consideration of the audit was tabled until the November meeting, when the members would have had an opportunity to inspect it.

Co/J

The Secretary then advised the Board that both Mt. Hebron Middle School and Atholton High School had requested additional custodial help for this year. It was brought out by one of the members of the Board that the amount requested in the budget for custodians had been based on the number of square feet in each building, and that the Board would like to have these figures for the buildings in question, as well as for the other two high schools, for comparison purposes, before making a decision. The matter was tabled until the afternoon session, when the necessary information could be made available.

The Board received a letter from Mr. Phillip Pope, Vice President of the Citizens National Bank in Laurel, concerning deposit of Board of Education funds in the bank. The Board discussed the problem of utilizing as many banks as possible in the County consistent with the need of the administrative offices to keep bookkeeping as simple as possible, and to make the best use of any funds on hand at any time. Mr. Schoenbrodt stated that he objected to having funds in an inactive account and felt that possibly certificates of deposit could be utilized more than has been done in the past. After some discussion of various possibilities, it was moved and seconded that the Board adopt as a recommendation to the Treasurer that it is the Board's desire that funds other than those deposited in active accounts for the day-to-day business of the Board should be distributed as equally as possible throughout the county banks.

Co/J

The Board received a letter from Mr. W. E. Finley, Vice President of the Rouse Company, concerning plans of the Rouse Company to lay underground cable in Columbia. In view of the fact that members of the Board will be meeting with personnel of the Rouse Company within a short time, it was agreed that the question of the size of cable to be installed and other related matters would be raised at that time.

The Board of County Commissioners, in a letter to the Board of Education, requested that the Board reconsider the matter of charges to be levied for use of school buildings by organizations such as the YMCA, the

CYO, and others. It was pointed out that the budget figure for community services was only \$800 and that this was not sufficient to cover the costs of making the buildings available. After some discussion, the Secretary was requested to prepare a realistic figure for providing space for all groups who are interested in using the school buildings and that this be presented during budget discussions. It was further recommended that the Secretary at the present time make an estimate as to what would be involved from a cost standpoint for the remainder of the year, and request this amount from the Board of County Commissioners. S/Co

The Board considered the request of the Unitarian-Universalist Church to be allowed to use one of the schools for their church services for the next two to three years, until they are in a position to build a church. The Board moved that the request be granted, provided a fee be charged sufficient to cover the cost to the Board of Education. Co/C

Mrs. Hawkins inquired of the Board whether any decision had been made on a school site in the Dunloggin area. Mr. Zimmer replied that the matter was still being studied.

Upon motion duly made and seconded, the Board adjourned for luncheon.

After reconvening, the Board again considered the question of increasing custodial service at Atholton High School and Mt. Hebron Middle School. Dr. Shaffner supplied information concerning the amount of money in the contingency fund which might be available to cover the cost of the extra help. After some further discussion, upon motion duly made and seconded, the Secretary was authorized to employ the equivalent of one full time custodian for each school for the remainder of the school year. Mrs. Crist abstained from voting. S/Co

The Secretary read a letter from Mr. J. Larrimore, Chief of Police of Howard County, extending an invitation to members of the Board to attend a conference on juvenile and family problems to be held on Monday, October 10, 1966, and advised the Board that a member of the staff would attend.

The Board of Education had requested comments from the Bus Contractors' Association on the proposed policy for hiring bus contractors. In a letter addressed to the Board, Mr. Theodore Schaefer, President of the Association, informed the Board that the proposed policy was satisfactory to the Association, and thanked the Board for incorporating suggestions of the Association in the proposed policy. Upon motion duly made and seconded the Board adopted the following as the policy governing the hiring of bus contractors. Co/C

POLICY FOR SELECTING SCHOOL BUS CONTRACTORS
Board of Education of Howard County

STATEMENT OF PHILOSOPHY

1. The Board of Education declares its intention to select school bus contractors from the best qualified people available.

2. The recruiting, processing and screening procedures of new bus contractor applicants are the duties of the Pupil Transportation Department.

3. The Pupil Transportation Department functions under the supervision of a person designated by the Board of Education of Howard County as Supervisor of Pupil Transportation and through whose office all matters dealing with pupil transportation are conducted.

POLICY FOR SELECTING SCHOOL BUS CONTRACTORS

1. A notice will be placed in county "newspaper(s)" for two consecutive weeks during the month of March notifying all interested parties that application for additional school bus contracts are available at the Board of Education office. Applications for school bus contracts will be accepted until April 30 of each year.

2. Application blanks shall be made available to all interested responsible people.

3. Applicants shall be screened by the Pupil Transportation Department. Criteria for selection shall include:

- a. School bus driving experience and competency
- b. Department of Motor Vehicles inspection record
- c. Character, personal habits and personality
- d. Area of residence in relation to area of needed service
- e. The date of last awarded contract
- f. Quality and adequacy of past and present service
- g. Applicant shall be ineligible for a new contract if at some prior time he has sold a contract
- h. Contractors shall be limited to a total of twelve public school bus contracts
- i. Existing contracts will be renewed but additional contracts will not be awarded to contractors over 60 years of age.

4. The Board of Education of Howard County shall appoint the best qualified person available for a bus contractor, regardless of race, color, or creed. Appointments shall be made after applicants have been thoroughly screened. The decision of the Board of Education of Howard County shall be final.

5. All transfer or sale of existing contracts must have prior approval of the Board of Education of Howard County.

6. In the event that a change of a bus contractor or the addition of a new bus is necessary due to death or other emergency circumstances, the Superintendent of Schools is authorized to direct the Supervisor of Pupil Transportation to appoint a bus contractor.

* * * * *

The Board considered the proposed policy for taking bids on equipment and services submitted by the Secretary. After minor changes in wording were incorporated, upon motion duly made and seconded the Board approved the following policy:

Co/C

POLICY FOR TAKING BIDS
HOWARD COUNTY PUBLIC SCHOOLS

In order that the lowest cost for supplies, equipment, services, etc. of equivalent quality be obtained for the Board of Education of Howard County school operations, the following procedure is to be carried out:

- (A) Operating Supplies and Equipment (other than books, magazines and periodicals)
- (1) For all items costing \$1,000.00 or more, competitive bids (a minimum of two) must be submitted in sealed envelopes to the Board of Education, at a time and place specified at least five days in advance of the date the bids are to be opened.
 - (2) Bids must be opened by the Superintendent or other person authorized by him, in the presence of at least one other supervisory employee of the Board of Education.
 - (3) All bidders shall be notified of the results of the bidding within thirty (30) days.
 - (4) Such bids are to be opened on a regular work day. Members of the Board of Education may attend if they so desire.
 - (5) The Superintendent may, at his discretion, based on his knowledge and experience, purchase such supplies or equipment from other than the low bidder. When this is done, a brief explanation is to be given to the Board Members at the Board meeting next following such bidding and selection.
 - (6) The Superintendent shall be responsible for writing specifications in a clear and concise manner.
 - (7) The Superintendent shall award the bid if only one bid is received, or purchase the supplies from other suppliers if no bid is received, and give adequate explanation of his award at the next meeting.

(B) Purchased Services (plumbing, electrical repairs, etc.)

Purchased services shall be on a bid basis where such services are repetitive or otherwise well defined. The procedure as covered under item (A) above is to be followed.

(C) Land Acquisition, Purchase and/or Erection of a New Building, Building Additions, Other Capital Improvements, Acquisitions, or Sale Thereof

A majority of the Board must be present and approve such acquisitions and/or expenditures or sales in order that they may authorize the Superintendent of Schools to initiate such commitments or expenditures. This includes opening of bids, review of drawings and specifications. A minimum of three (3) Board Members must visit the site before land acquisition or sale of property of the School system is made.

(D) Conflict of Interest

It shall be unlawful for any member of the board of education in any county in Maryland or for any county school superintendent to be interested for profit in any contract or purchase to which the board of education in that county is a party, and any member of such a board or any county school superintendent so interested shall be deemed guilty of a misdemeanor, and upon conviction thereof after indictment by the grand jury, shall forfeit his office as a member of the board of education or as county school superintendent, and shall be subject to a fine not to exceed five hundred dollars, or imprisoned in the Maryland House of Correction for a term not to exceed one year; provided, however, that the provisions of this section shall not apply to any contract or other transaction involving the deposit of school funds in any authorized state or federal banking institution.

1. "Board" - Board of Education of Howard County.
2. "Superintendent" - Superintendent of the Howard County School System.
3. "Majority" - A majority of current Board Members appointed by the Governor of the State of Maryland.

Revised copies of the Line of Authority charts submitted to the Board at the September meeting were given to each member. The Secretary at this time suggested that it would be in order for the members of the Board to meet the supervisory staff, and that this might be done at a coffee hour preceding the next regular meeting on November 1st. The Board requested the Secretary to arrange such a meeting.

The Board discussed the question of a Vocational-Technical Center to be built in Howard County. It was agreed by all members that the Center should be designed at the secondary school level, rather than at the post-secondary school level, since this would hopefully be the first of several such centers, and it was felt that the greatest need at the present time was for this level of schooling. After some discussion as to possible sites, the Board requested the Secretary to meet with the Advisory Committee and draw up recommendations covering location, time schedule, and financing. This will be presented to the Board as soon as possible, since it is the hope of the Board that such a Center can be opened for the 1968-69 school year.

The Board requested that the Advisory Athletic Committee be reactivated. The Board is specifically interested in the development of a program for scheduling varsity athletics, and establishing a policy as to how many games should be played among schools in the county, how many outside the county, and how far teams should go to play outside games. The Committee is also asked to consider the possibility of establishing a league, possibly a Tri-County League consisting of Howard, Frederick and Carroll counties. The question of handling of gate receipts from games is also to be considered by the Committee. Recommendations will be presented to the Board as soon as available.

Mr. George Wehland had requested that the Board participate in a petition to the Metropolitan Commission and the County Commissioners for the installation of a water main from Old Annapolis Road to Pfeiffer's Corner. This main would supply the Waterloo Elementary School. Upon motion duly made and seconded, the Board authorized the Secretary to S/Co sign the petition.

The Board considered the question of revising the policy covering emergency leave for teachers to increase the charge made against those teachers requesting emergency leave from \$10.00 to \$14.00, which is the average rate presently paid for substitutes. After a brief discussion, the Board declined to increase the charge against the teachers, and moved that the policy remain as stated.

Copies of the Maryland State Board of Education Resolution No. 1966-34 covering repeal and re-enactment of Bylaw 632:2, dealing with sick leave for teachers, and of the present policy of the Board of Education of Howard County had been submitted to the Board members prior to the meeting. Upon motion duly made and seconded, the Board voted to rescind the present S/J Howard County and to adopt the Maryland State Board of Education Bylaw 632:2 as its policy covering sick leave for teachers, as follows:

POLICY PERTAINING TO SICK LEAVE
FOR TEACHERS

RESOLVED, that by unanimous vote the Board of Education of Howard County, at its regularly scheduled meeting held on October 4, 1966, rescinds the regulation pertaining to sick leave for teachers adopted at the meeting of the Board held on Friday, November 9, 1962; and

FURTHER RESOLVED, that by unanimous vote the Board of Education of Howard County adopts as policy pertaining to sick leave for teachers the following:

Professional personnel in the Howard County school system shall be granted sick leave at the rate of ten (10) work days per year.

Each such professional employee who shall submit to the Board of Education of Howard County satisfactory proof of illness requiring absence from work shall be paid full salary up to ten days for such absence. At the discretion of the Board of Education of Howard County, full or partial salary for a period of absence in excess of the rate of ten days per year on account of illness may be paid. Deductions for each day lost because of personal illness beyond the number for which full salary is paid shall be determined by dividing the yearly salary by three hundred.

Unused sick leave shall be cumulative up to a maximum of 100 days. Such cumulative sick leave may be transferred without change to any public school system in Maryland.

* * * * *

A letter addressed to the attention of Mr. Zimmer from Lawrence E. Strow, president of the Howard High School PTA, pointed out an apparent discrepancy in statistics appearing in Dr. Calvin Stillman's report on Howard County schools, and requested the Board to make appropriate comment on this. The Board requested the Secretary to prepare a letter to be sent to the press giving the true facts, and to send a copy to Mr. Strow. The Secretary was also requested to send copies of Mr. Strow's letter and his reply to Dr. Stillman.

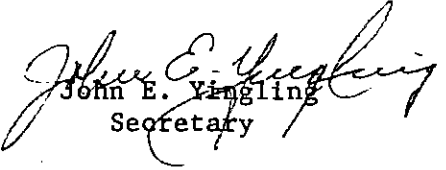
The Board requested the Secretary to prepare a resume of the report submitted by Mrs. Laing, Chairman of the Advisory Health Committee, on the health rooms in the schools, and to make an appointment for Mrs. Laing to meet with the Board at the next regular meeting to discuss her recommendations.

The Board moved that a letter be sent to all PTA's in the county S/Co inviting the members to attend board meetings, and indicating that the regular meetings are held on the first Tuesday of each month.

Dr. Robert S. Shaffner appeared before the Board to answer questions on the Head Start Centers for 1966-67 and on his report on Federal Programs. Miss Phyllis Sponaule, Coordinator for Title I, was also present.

Mrs. Hovet, Director of Instruction, also appeared before the Board to answer questions on her monthly report.

There being no further business to come before the Board,
upon motion duly made and seconded the meeting adjourned. Co/C


John E. Yingling
Secretary

October 4, 1966

Advisory Athletic Committee, reactivated p 30

Advisory Health Committee, resume of report p 30

Appointments p 23

Audit p 25

Balance Sheets, July and August p 25

Bids & Awards
 Melville Scott & Company, Insurance p 24

Bus Contractors, policy re hiring of pp 26, 27

Citizens National Bank of Laurel, request for school board funds . . p 25

Columbia, cable to be laid p 25

Custodial Help, additional needed at 2 schools pp 25, 26

Director of Planning, position not filled p 24

Garage, disposition of p 25

Hunt, Mr. Herman, resignation of p 24

Petition re water main to serve Waterloo Elementary School p 30

Policy re taking of bids p 28

Policy re teachers' sick leave pp 30, 31

Resignations p 24

Staff, new members to meet Board p 29

Strow, Mr. Lawrence, letter re discrepancy in Stillman Report . . . p 31

Unitarian-Universality Church, request for use of school p 26

Use of school buildings pp 25, 26

Vocational-Technical Center, planning for p 30

November 1, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:00 a.m. on Tuesday, November 1, 1966, and held the regular meeting beginning at 10:00 a.m. The following members were present:

Austin A. Zimmer, President
Edward L. Cochran
Gertrude H. Crist
Ruth S. James
Fred K. Schoenbrodt
John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Ralph M. Schley	Ellicott City
Louise Hawkins	The News
Mary Lynch	The Times
Sally Laing	Advisory Health Committee
Shirlene Bauman	Advisory Health Committee
Mrs. A. Larimore	Lisbon
Susie Morar	HCPTA Health Committee
Emma LaBrosse	Howard County Council PTA
Anita M. Iribe	League of Women Voters of Howard County
John Sharkey	Baltimore Sun

Mrs. Mary Richardson, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, October 4, 1966 had been distributed to the Board members prior to this meeting. Dr. Cochran requested that the last paragraph on page 8 be amended to read "...Lawrence E. Strow, president of the Howard High School PTA, pointed out an apparent discrepancy in statistics..." Upon motion duly made and seconded, the minutes were approved as amended. Co/J

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended. C/Co

Upon motion duly made and seconded, the following teacher's contract was approved: Co/C

Edward F. Dressman	Howard High School	Annual - \$4,800
	Biology	Partial - \$3,840

Upon motion duly made and seconded, the following resignations were approved: Co/C

Theлма J. Baucum	Rockland Elementary School - Grade 1 Maternity - Effective September 30, 1966 [Began September 1963]
Evelyn N. Gibson	Howard High School - Biology Dissatisfied with teaching - Effective November 1, 1966 [Began September 1, 1966]
Robert A. Keller, Jr.	Howard High School - Social Studies Home responsibilities - Effective November 4, 1966 [Started September 1962]
Frances Lanphere	Mt. Hebron Middle School - Science Personal reasons - Effective October 14, 1966 [Began November 21, 1960]

The Secretary reported that there had been no transfers or promotions during the preceding month.

The Secretary advised the Board that bids on furniture for the Board room had been received from the following:

Baltimore Stationery Company:

8 #1872-PT Alma Directors' tables 72" x 36" @ \$116.50 each	
7 #4858 Boling Executive Posture Chairs, all #015 rust material	@ \$124.10 each

Glover School & Office Equipment, Inc.:

8 #172DT Myrtle Directors' tables 72" x 36" @ \$108.25 each	
7 #4858 Boling Executive Posture Chairs, all #015 rust material	@ \$113.90 each

The Secretary requested the Board to approve the award of the contract to Glover School & Office Equipment, Inc., low bidder. Upon motion Co/C duly made and seconded the Board approved the award of the contract.

The Secretary advised the Board that the report on the building permits issued by the Building Engineer for the month of October 1966 had not yet been received, and would be given to the Board at the next regular meeting.

The Secretary reported that he had received copies of the following from the Howard County Planning Commission:

1. Robert H. Dill Property - Dorsey Mill Road
2. Linden Chapel Woods - Ten Oaks Road & Linden Chapel Road
8 lots
3. Approved Preliminary, Dill Property - Dorsey Mill Road - 1 lot

4. Approved Preliminary of Town & Country West (Pistorio) -
Rogers Avenue. No. of apartments approved 1335
No. of apartments not approved 1357
5. Approved Preliminary - Boardman Property, Baltimore
National Pike - Approved for individual water system and
public water.

Copies of the Balance Sheet for the Board of Education of Howard County for the month of September 1966 had been distributed to the Board prior to the meeting.

The Board had received copies of the following communications:

- A. A letter from the Atholton Elementary School PTA requesting permission for the PTA to install a light on the rear of the grounds of the school.

The Secretary recommended that the Board authorize installation of the light, since similar lighting had already been provided at other schools. Upon motion duly made and seconded, C/J the Board authorized the Secretary to have the light installed at the expense of the Board. It was moved, seconded, and voted Co/J that the Secretary be asked to supply the Board as soon as possible with the facts as to what is needed to light all the schools.

- B. A letter from Dr. Freudenberger requesting that a member of the Board be designated to serve on the Citizens Lay Advisory Committee of the Title III planning project.

After a brief discussion it was moved and seconded that the Secretary write to Dr. Freudenberger indicating that the Board feels it inadvisable to have members serve on staff and citizens' advisory committees, but that they wished to be kept up-to-date on the progress of the Committee. Co/C

- Dr. Freudenberger also submitted the names and affiliations of the citizens serving on the Committee, and the Board approved the list as submitted.

- C. Minutes of the meeting of the Citizens' Curriculum Committee held on September 15, 1966.

The Board was asked whether there would be money available to publish the final report of the Citizens' Curriculum Committee. Mr. Schoenbrodt felt it would be desirable to see the preliminary draft before agreeing to pay for printing. Dr. Cochran reported that he had recommended to Dr. Schultz that the latter talk with the Board about obtaining funds for publishing the report. The Board requested the Secretary to place the matter on the December agenda upon receipt of a letter from Dr. Schultz.

- D. An invitation from the Maryland Congress of Parents and Teachers to attend the Fifty-First Annual Convention on November 3rd and 4th.
- E. A letter from Mr. Lawrence E. Strow, president of the Howard High School PTA, requesting installation of artificial "bumps" on the grounds of Howard High School.

The Secretary advised the Board that the bumps had already been installed, but were proving unsatisfactory, and that they were being rebuilt. Upon motion duly made and seconded, the matter was referred to Mr. Yingling for whatever further action is necessary to correct the installation.

Co/C

- F. A letter from Mr. Estes, principal of West Friendship Elementary School, concerning the functions sponsored by the PTA.

Board policy does not allow meals to be prepared in the school cafeterias during the school year. However, Mr. Zimmer pointed out that the PTA was employing the regular cafeteria staff for these functions. After some further discussion, during which it was brought out that this might be considered a precedent for future requests by other groups, it was moved, seconded, and passed that the Board go on record as stating that its policy does not permit PTA's to serve private groups. However, where there has been existing practice as with these groups, the Board permits them to continue until these groups can make other arrangements.

- G. A communication from the Planning Commission in reference to elementary school sites in the Ellicott City area.
- H. Request from Howard High School to approve purchase of additional library equipment to view of the upcoming evaluation.

Mrs. James moved that the request be approved, and that all items on the list be purchased. Mrs. Crist suggested that the funds come from the contingency fund, and seconded Mrs. James' motion.

J/C

The Chair asked if there were any comments before putting the motion to a vote. Dr. Cochran stated that he was concerned with this kind of procedure; that the Board has a budget on which a great deal of time is spent in preparation for presentation to the Board of County Commissioners. If the Board then entertains requests for additional equipment to be paid for by contingency funds the whole procedure is undermined. He was opposed to this unless the same amount is provided to other libraries also. Dr. Cochran then moved to amend the motion to approve the transfer of \$1,200 to each of the three high schools. A vote on the motion to amend was opposed, with Dr. Cochran and Mrs. James voting in favor and the other three members of the Board abstaining.

The Chair then called for other comment before putting the original motion to a vote. Mr. Schoenbrodt moved to amend the original motion to include only the purchase of the 15-tray unit card catalog cabinet, the low base, the double index table, and the magazine rack, and delete the other items requested, including the study carrels. Mr. Crist stated that the new schools will include individual study carrels, and that the Board would only be doing now what they would normally do at budget time. Mr. Zimmer, Mrs. Crist, and Mr. Yingling all expressed concern that the school should be as well equipped as possible for the evaluation.

Mr. Schoenbrodt's amendment to the first motion was accepted by Mrs. James and Mrs. Crist. The amended motion was passed by a majority of the Board. Dr. Cochran was opposed. The President did not cast a vote.

The President then asked whether there was any motion to obtain the other items which had been deleted. Mrs. James said she felt the Board should try to give all schools the same facilities as soon as possible. Mrs. Crist asked where there were other individual study carrels. The Secretary advised that they are installed at Atholton High School and at Waterloo Middle School.

The suggestion was made that if the Board is going to consider supplementary requests from one principal, all principals should be so advised and allowed to present requests also.

Mrs. James moved that the Board provide the remaining facilities requested by the Howard High School librarian, funds to come from the contingency fund. The motion was seconded by Mrs. Crist. Mr. Schoenbrodt stated that he felt that the fact that Howard High School was to be evaluated did not make the acquisition of study carrels an emergency, and that if it were to be so considered the other high schools should also be equipped on the same basis.

Mrs. James' motion was then voted upon, and failed to pass by a vote of three opposed, and two in favor.

The Board of County Commissioners of Howard County had advised the Board of Education that they had appropriated the sum of \$1,000 for the use of the Board of Education in paying part of the cost of making school buildings available to various groups who could not afford the total expense for these facilities. The Secretary stated that he felt it should be made clear what charges should be made for the different rooms, and which groups should be charged. Dr. Cochran asked how much it is costing to make these facilities available to various groups. The Board's position at the moment is that they would like to have the buildings made available to all bona fide groups. The Secretary advised that the funds available will not cover all expenses. The President then said that he felt this was strictly an administrative matter, and that the Superintendent should make such decisions within the limits of the money available. Dr. Cochran felt that the proper way is to budget for

this service and provide it to the community. Mr. Schoenbrodt expressed the opinion that the groups which do not charge fees for participation should, so far as possible, not be charged; those who do charge fees will be charged for the use of the facilities. The President pointed out that the Board is committed to the use of schools by law for community service. Mr. Schoenbrodt stated that the YMCA charges a specific fee to people participating in their programs and that there should be some fee charged to those groups above those who do not charge anything. Upon motion duly made and seconded the matter was referred to the Secretary for further study. Co/J

Copies of the audit had been made available to the Board at the October meeting, at which time Mr. Schoenbrodt questioned a deficit bank balance. The Board was given copies of a letter from the auditors explaining this item. The Board had no further questions on the audit at this time.

At the request of the Board the Secretary had written to the principals of Glenelg High School and Atholton High School, requesting that they ask their PTA's to appoint a Health Chairman, Mr. Layman, principal of Glenelg High School, advised the Secretary that the PTSA president, Col. Bruce Rushlow, has decided not to appoint a chairman until after their executive meeting on November 2nd, at which time Mr. Layman will advise the Secretary of any action taken.

The Board was given copies of a letter from Dr. James A. Sensenbaugh to Mr. Theodore Libbey of the Chesapeake and Potomac Telephone Company concerning the plans for installation of conduit in Columbia City.

The Secretary submitted the following report on the progress of construction and improvement programs at various Howard County schools:

Glenelg High School:

Mr. Claude Skinner, surveyor, has completed the survey of the additional land at the Glenelg High School, which amounts to 7.35 acres. The present site contains 22.7935 acres. This will make a total of 30.1435 acres, the new portion to be used for a baseball diamond and any other physical education activities which the school may wish. The Secretary requested the Board to approve the purchase of the property from Mr. and Mrs. Musgrove. Upon motion duly made and seconded, the Secretary was authorized to conclude the purchase of the property. Co/J

The County Road Engineer will grade the property as soon as convenient. Grading for the new track will be done at the same time that the new site is graded. The track will be installed in the spring.

The tennis courts have been completed and the area around the courts will be sodded the first week in November. Funds for grading the site and seeding and sodding same where necessary should be paid from the transfer tax or the contingency fund. Funds for sodding the tennis court area should also come from one of the two above funds.

Howard High School:

The Howard High School track will be completed within the first ten days of November. However, the tennis courts will not be installed

until spring. Sodding of the banks around the tennis courts will be done this fall, and funds to pay for same should come from the transfer tax or the contingency fund.

The Secretary advised the Board that the cost of seeding will total \$1,000 - \$1,100 for both Howard and Glenelg High Schools. He also asked the Board to consider that we are still handicapped for playing space at Howard High School, and that if the land which is now available is purchased by some other party, the Board will not be able to procure any other land. Dr. Cochran asked that a projected site preparation study on what would be required to level the front field to be used as an athletic field be activated. Mr. Zimmer asked whether the State had been contacted regarding purchase of some of the unusable land and upon being informed that the Secretary had written such a letter some time ago, but had never received an answer, requested that another letter be written, and that he be advised if no answer was received.

Glenwood Middle School:

The Water Resources Department of the State of Maryland approved the installation of two fresh water wells at the Glenwood Middle School. The first well produced 30 gallons/minute at a depth of 80 feet. The second well brought only one gallon/minute. The second well was abandoned and a new location selected. The new well brought 6 gallons/minute at a depth of 25 feet.

The Secretary also informed the Board that the Fire Marshall's office had stated that from now on air conditioned buildings must have sprinkler systems throughout and a standpipe outside. The estimated cost for this would be \$28,000 for the sprinkler system and another \$25,000 for the standpipe.

Dr. DiVirgilio, supervisor of middle schools, has requested certain changes in the plans and specifications for the Glenwood School. The architects have completed the changes and requested the contractor to prepare cost estimates. The Board will be informed of the estimated costs when they are received.

The Board interrupted the scheduled order of business to hear Mrs. Sally Laing, chairman of the Advisory Health Committee. Mrs. Laing and members of her staff had prepared a report on the health room facilities in each of the 19 schools in the county, and had certain recommendations to make concerning some of the schools which they felt were below a desirable standard. She also advised the Board that 28 secretaries attended the in-service training session conducted by Mrs. Pacifico in September, representing 16 of the 19 schools. A general recommendation was that the Health Committee feels that not much progress will be made until it is possible to hire a health clerk for each school. This clerk would be someone with secretarial skills and basic health training, preferably Red Cross training. This person would be stationed in the health room, where she could be employed with secretarial work and at the same time be available there to care for sick children.

Mrs. Laing also stated that the question had been raised both by the secretaries who were tending the health rooms and by volunteer parents

as to what their position would be in the event of suit being brought by a parent or parents on behalf of a child who had been treated by them in the health room. Mrs. Crist requested that the Board inquire of their attorney as to the legal implications of secretaries caring for children. It was also requested that a check be made with the insurance company as to the coverage provided against suits, and that an inquiry be made to the State Department as to what they would do in case of suit.

The Board advised Mrs. Laing that the recommendations of the Committee would be studied as part of the budget for 1967, and thanked the Committee for their time and effort. Inasmuch as part of the recommendations of the Health Committee involved additions to school buildings in order to provide space for adequate health rooms, on motion duly made and seconded the Secretary was authorized to retain the architectural firm of Johannes and Murray to develop plans for additions to the West Friendship, Scaggsville and Savage elementary schools.

Co/C

Mr. Max Smith appeared before the Board to answer questions on the proposed Vocational-Technical Center. The President explained that the Board wished to discuss a general site for the Center, and would like to be advised as to the desirability and reasons for placing it in any particular area. Mr. Smith stated that the Steering Committee had recommended one site to serve the present high schools, and that he had tried to select an area fairly equidistant from the four schools (three high schools and Mt. Hebron).

Questioned whether the Steering Committee had seen the preliminary plan, Mr. Smith replied that they had not because the plan was on such a small scale that it was difficult to visualize what it encompassed, but that the plan did incorporate the recommendations of the Committee. He further advised the Board that the architect has not given any date when the 1/4" scale plans will be ready.

In discussing the courses to be offered, Mr. Smith explained that there are fifteen, listed in the order which it was felt priority should be given. He further stated that based on want ads and other indications, a course in data processing might well be added. This course would be at the operation level, i.e. machine operators, punch card operators, etc., and that the original plan had a technical laboratory not designated for any particular area which could be utilized for this purpose. The machinery necessary for this type of course would be far too expensive to place in the vocational sections of the individual high schools.

Two other types of training were described in addition to that envisaged for the Vocational-Technical Center. One would be for children between 15 and 21 who cannot graduate from high school, and would provide training as custodians, painters, groundskeepers, and for girls machine sewing. This has been done successfully in a neighboring county. The second type would be an on-job program to train drivers of bulldozing equipment and similar occupations.

The Board thanked Mr. Smith for the information provided.

The Secretary informed the Board that he had requested the Bus Contractors' Association to agree to transport the children attending the symphony concert in December at no charge, and had received a letter from their president stating that they would be happy to cooperate, and giving a list of the contractors who would make their buses and drivers available. Upon motion duly made and seconded, the Secretary was requested to write a letter thanking the bus contractors for their cooperation.

Co/J

The Secretary recommended to the Board that he be authorized to retain the architectural firm of Johannes and Murray to design the building and write specifications for the Vocational-Technical Center. Upon motion duly made and seconded the Secretary was so authorized.

Co/S

The Board considered a proposal that the principal for the new Glenwood Middle School be hired as of January or February 1967, rather than waiting until June or later. The feeling of the Board was that it would be important for the new principal to participate in the staffing and equipping of the school, which could not be done if the position were not filled until next summer. The Secretary advised the Board that it would not be easy to find the sort of person they would like to have available in the middle of the school year. Upon motion duly made and seconded, the Secretary was authorized to fill the position of principal as soon as possible.

Co/C

The Secretary read a letter to the Board which had just been received, advising that the Educational Facilities Laboratory had approved the request for a grant, and making funds available for a study as set forth in the request. The Committee working under this grant will have a program to present to the Board within approximately three months.

Mr. Schoenbrodt moved that the Board set aside time at their next meeting for a pre-budget hearing to be open to the public. Mrs. Crist seconded the motion, and the time was set at 7:30 p.m. on December 6, 1966. Upon motion by Dr. Cochran, seconded by Mrs. Crist, the Secretary was requested to write to all PTA's and other citizens' groups inviting them to the meeting. Questions were raised as to what plans are being prepared for the capital improvements program, and it was requested that the present five-year plan be updated, and information provided as to which new programs will require legislative authorization. These matters are to be placed on the agenda for the December meeting.


Co/C

Mrs. Hovet appeared before the Board to discuss the monthly report of the Director of Education.

Dr. Shaffner also appeared and provided up-to-date information on the status of several Federal programs which had changed since preparation of the chart provided for the Board members.

There being no further business to come before the meeting, upon motion duly made and seconded the meeting was adjourned.

C/J


John E. Yingling
Secretary

November 1, 1966

	<u>Page No.</u>
Contract, Resignations	34
Bids and Contracts	35
Reports: Building Permits and Planning Commission	35
Communications:	
Light at rear of Atholton Elementary; Citizens Lay Advisory Committee; final report of Citizens' Curriculum Committee; Installation of "bumps" at Howard High; Functions Sponsored by PTA groups; Elementary School Sites in Ellicott City area; Request for purchase of additional library equipment at Howard High	36
Use of buildings by outside groups	38
Request for Appointment of Health Chairmen - Glenelg High and Atholton High	39
Status of Construction Projects:	
Glenelg High, Howard High, Glenwood Middle.....	39
Report of Advisory Health Committee re: Staffing of Health Rooms	40
Site Selection and Preliminary Plan - Vocational-Technical Center	41
Appointment of Architect	42
Transportation of Children to Symphony Concert - No/Charge....	42
Appointment of Principal for new Glenwood Middle School	42
Approval of Grant by Educational Facilities Laboratory - Study re: Follow-Up of Alexander-Anderson Recommendations	42
Schedule of Pre-Budget Hearing	42

December 6, 1966

The Board of Education of Howard County met in executive session from 9:00 to 10:50 a.m. on Tuesday, December 6, 1966, and held the regular meeting beginning at 10:50 a.m. The following members were present:

Mr. Austin A. Zimmer, President
 Dr. Edward L. Cochran
 Mrs. Gertrude H. Crist
 Mrs. Ruth S. James
 Mr. Fred K. Schoenbrodt
 Mr. John E. Yingling, Secretary

The following visitors were present during all, or part of, the meeting:

Louise Hawkins	The NEWS
Mary Lynch	The TIMES
Ellen Sharp	American Association of University Women
Patricia Werner	" " " " "
Peggy D. Lechner	" " " " "
Kathryn T. Pittman	" " " " "
Anna Mary Spontak	" " " " "
Betty Jane Fisher	" " " " "
Elizabeth H. Balthis	St. John's Lane PTA
Mercedes J. Phillips	Community Action Council
Anita M. Iribe	League of Women Voters
Robert E. Mitzel	Community Action Council
Ralph M. Schley	Community Action Council
Susie Morar	Lisbon, M.C.P.T.A.
F. R. Todd, Jr.	H.C.C.P.T.A.

Mrs. Mary Richardson, secretary to the Superintendent, was also present.

The minutes of the regular meeting held on Tuesday, November 1, 1966 had been distributed to the Board members prior to this meeting. Upon motion duly made and seconded, the minutes were approved as written. Co/S

Additions were made to the agenda. Upon motion duly made and seconded, the agenda was approved as amended. C/J

Upon motion duly made and seconded, the following teachers' contracts were approved: Co/C

Peggy S. Copenhaver	Unspecified Primary	\$ 5,200
Marianne P. Gleming	Howard High School	\$ 5,912 annual
	History	\$ 64,640.80 partial
Joan V. Grim	Waterloo Middle School	\$ 5,775 annual
	Reading	4,129.21 partial
Mary Mahoney	Mt. Hebron Middle School	\$ 6,600 annual
	General Science	5,280 partial
Marilyn M. Young	Atholton High School	\$ 4,800 annual
		3,432 partial

Upon motion duly made and seconded, the following resignations were approved:

C/Co

Marie T. D'Atri	Atholton High School - French and Spanish Moved-husband transferred to Germany Effective November 29, 1966 [Began September 1, 1966]
Shirley Hoffman	Glenelg High School - English and Physical Education Moved-husband studying at Penn State Effective January 13, 1967 [Began September 1959]
Jean W. Isreal	Howard High School - Social Studies Maternity - Effective January 27, 1967 [Began September 1, 1961]
Marcia G. Pennington	Lisbon Elementary School - Grade 3/4 Moved - husband transferred Effective November 25, 1966 [Began January 4, 1966]
Ellen M. Quigley	Guilford Elementary - Grade 4 Maternity - Effective November 30, 1966 [Began September 1, 1966]
Judith M. Shaw	Waterloo Middle School - Reading Dissatisfied with teaching Effective November 25, 1966 [Began September 1, 1966]
Thomas B. Sullivan	Clarksville Middle School - Grade 6 Dissatisfied with teaching Effective December 1, 1966 [Began September 1, 1966]

The Secretary reported that there had been no transfers or promotions during the past month.

The Board had requested certain firms to bid on cafeteria equipment for the Glenwood Middle School. The bids were opened at 1:30 p.m., EST, on November 30, 1966. The following firms had been invited to bid:

J. Norman Otto Company, Inc.
Schatz Kitchen Equipment, Inc.
Taft Warren & Taft, Inc.
Bevans - Caldwell, Inc.

The following bids were received:

J. Norman Otto Co., Inc.	\$19,783.00
Schatz Kitchen Equipment, Inc.	\$20,500.00

The Secretary advised the Board that he had awarded the contract for furnishing, delivering and setting in place the equipment for the Glenwood Middle School to the J. Norman Otto Company, the low bidder. Upon motion duly made and seconded, the Board approved the Secretary's action

Co/J

The Secretary advised the Board that the Building Engineer for Howard County issued the following permits for the months of:

	<u>October 1965</u>	<u>October 1966</u>
District 1	1	1
District 2	21	6
District 3	3	5
District 4	7	2
District 5	8	4
District 6	<u>13</u>	<u>0</u>
	53	18

	<u>November 1965</u>	<u>November 1966</u>
District 1	3	2
District 2	16	15
District 3	5	1
District 4	1	1
District 5	5	0
District 6	<u>11</u>	<u>2</u>
	41	21

The Secretary advised the Board that he had received a copy of the following from the Howard County Planning Commission:

Section 1 - Preliminary plan for Brittany, located on Roberts Drive, off Brittany Road, which intersects Montgomery Avenue near Avoca Road. 6 lots.

The Board received copies of the balance sheet for the Board of Education of Howard County for the month of October 1966.

The Board discussed a report in the public press which stated that the County Commissioners paid \$61,000 over and above the Board of Education budget. The Secretary explained that this figure resulted from debt service on two State loans which had not been included at the time the budget was made up.

The Board received copies of the following communications:

- A. Minutes of a special meeting of the Citizens Curriculum Committee on Thursday, November 3, 1966.
- B. Minutes of the Citizens Curriculum Committee meeting of November 17, 1966.
- C. A letter from the Rouse Company concerning permission to visit new sites.

- D. A letter from Dr. John G. Freudenberger requesting approval of the Board of two additional members of the Citizens Lay Advisory Committee.

Upon motion duly made and seconded, the Board approved this addition.

C/J

- E. A letter from Mr. Leroy S. Lydard, Jr., President of the Montgomery Knolls Civic & Improvement Association concerning bus service.

Dr. Cochran stated that when this request was discussed at an earlier meeting he had requested that it be noted for the record that he considered this a dangerous intersection and felt the Board would be justified in sending a bus into the development. He requested that the record show that he is still in favor of doing so.

After some discussion as to whether there were signs in the area, the Board expressed itself as satisfied with the staff review, which included statements from the State Roads Commission and the Maryland State Police, that there has been no change in the situation.

- F. A letter from T. Wilson Cahall, Assistant Superintendent of the Board of Education of Washington County, concerning the Lay Educational Conference.

At the request of the President, the Secretary read the letter aloud for the benefit of visitors. Mr. Zimmer said for the record that Howard is the only county in the state carrying out such a conference and that he would like publicly to thank Mrs. Crist for her part in organizing these conferences, and for the outstanding results she had achieved.

- G. Copies of the Maryland Association of Boards of Education Bulletin covering their recent convention were offered to any interested visitors.

- H. A letter which had been received too late for inclusion in the agenda from Mr. Orman Manahan was read to the Board by the Secretary. This letter indicated the willingness of a client of Mr. Manahan's to convey a certain section of land to the Board of Education for use as a school site. Since the letter did not make clear whether this land would be conveyed at no charge, the Board moved to table further discussion until Mr. Manahan could be contacted to clear up this point.

- I. Letters both praising and criticising the method of teaching reading developed by Mr. Purucker of the Howard County teaching staff had been received by members of the Board and by the Secretary. The Secretary conveyed the gist of these letters to the Board and stated that anyone interested could read the text of the letters.

The President then stated that Mr. Purucker has evolved a method of teaching reading which, along with numerous other methods, is under study by the staff in an objective way. If Mr. Purucker's method is found to be good it could be used. Dr. Cochran emphasized that a staff evaluation does not necessarily imply that the Board is in any way involved.

Upon motion duly made and seconded, the Secretary was instructed to reply to the letters.

C/Co

The Secretary had been requested at the November 1st meeting to write to the Rouse Company requesting information on expected time of installation of public utilities such as roads, water, sewers, electricity, etc., in the Wilde Lake section. A copy of his letter and the reply from Mr. W. E. Finley were given to the members of the Board.

The Board had also requested the Secretary at the November 1st meeting to write to the State Roads Commission concerning purchase by the latter of several acres of land in the rear of Howard High School. Copies of the Secretary's letter and the reply from the State Roads Commission were given to the Board members.

Mrs. Sa-ly Laing, Chairman of the Advisory Health Committee, had appeared before the Board at the November meeting to present recommendations of the committee concerning health rooms in the schools. At that time she advised the Board that both secretaries and mothers who staffed the health rooms on a volunteer basis had raised the question of liability in the event a suit was brought on behalf of a child treated by them. The Board had instructed the Secretary to obtain recommendations from its attorney and also from its insurance broker. The Secretary reported that the Board's attorney had recommended that a clause be included in the insurance schedule covering these individuals. The Secretary advised the Board that he had discussed this with the insurance broker, and that such a clause would be added to the specifications now out for bid preparation. He further recommended that companies submitting bids be requested to add alternate bids to provide coverage on: (1) Personal injury arising out of false arrest, libel, slander, defamation of character, invasion of privacy, wrongful entry or eviction, (including employees) and liability of an administrative nature arising from any disciplinary or administrative action against students who may be detained, suspended, or expelled from school, or who appear to have been given wrong advice from school personnel; (2) Personal liability of teachers and administrative personnel with respect to alleged corporal punishment of students. The Board approved the recommendation.

There was some discussion among the members of the Board on the matter of providing funds for publication of the report of the Citizens Curriculum Committee. Upon motion duly made and seconded, the Secretary was authorized to use his discretion in supplying these funds.

J/C

The President of the Board signed facsimile signature cards for use in preparing diplomas for graduates of Howard and Glenelg High Schools in June, 1967.

The committee on new elementary schools requested that the Board set a date for an evening meeting to discuss its report. Thursday, December 15th, was selected for this meeting.

The Board considered a recommendation from the Maryland State Commission on Physical Fitness to include teaching of swimming in the public schools. Points brought out during the discussion were that there are no public swimming pools in Howard County; that probably only a small percentage of children in the county receive swimming instruction; and that such a program might be included as part of the County's summer recreational program. Upon motion duly made and seconded, the Secretary was requested to write to the County Commissioners indicating that the Board of Education feels a swimming program is desirable in Howard County and that they would be willing to cooperate in such ways as might be desirable provided the Commissioners would make available the necessary funds to implement such a program. Mr. Schoenbrodt abstained from voting.

Co/J

The Ecumenical Venture requested a meeting with the Board of Education some time during the week of December 12th to discuss the work of the Columbia Cooperative Ministry Commission's Education Committee. The Board was advised that an appointment had been made for Tuesday evening, December 13th, at the Board office. After some discussion it was decided that this would be a closed meeting, since it is an initial exploratory discussion, and the feeling of the Board is that expressions of opinion would be freer at a closed meeting.

Upon motion duly made and seconded, the Board adjourned to visit school properties.

C/Co

The meeting was reconvened at 3:00 p.m. The Reverend Robert E. Mitzel, President of the Community Action Council of Howard County, appeared before the Board to discuss five areas in which the CAC wished to work with the Board. Mr. Schley, Director, and Mrs. Mercedes Phillips and Mrs. Anita Iribe, board members, were also present.

Mr. Mitzel explained that the CAC desired to help with the problem of drop outs, which they felt they might be in an advantageous position to do since their work was with the poorer areas of the county. He advised the Board that the CAC and the AAUW have offered tutorial help if it would be useful without conflicting with the school system. A discussion between members of the Board and the CAC representatives dealt with ways in which such help might be made available. Points covered included keeping schools open, having volunteers go to the children's homes, and the possible use of honor students to help those with problems. It was agreed that the CAC group would organize and decide how they want to start, and that the Secretary would then be in a position to assign a member of the staff to work with them.

Other points raised by the CAC were the possibility of their having some sort of brochure to interpret to the poor what other things the schools do. In this connection Mr. Schley was requested to get in touch with Dr. Shaffner to discuss Federal programs. It was requested that Mr. Schley's

name be placed on the mailing list to receive copies of the Federal Program progress reports. It was suggested that PTA's might be interested in making funds available for the use of children who, for example, wanted to take instrumental music but who could not afford to rent an instrument, or for the purchase of gym suits.

Mr. Mitzel asked whether a school building might be available for the use of the CAC in presenting sex instruction to young people in a carefully supervised program. The Board stated that the schools could be used provided there was no possibility of having it appear that the Board was the sponsor.

Dr. DiVirgilio, Supervisor of Middle Schools, appeared before the Board to explain what advantages might be expected if the Board approved the request for changes in the construction of the Glenwood Middle School, such changes to cost an Additional \$11,239.69. After hearing Dr. DiVirgilio the Board, upon motion duly made and seconded, authorized the Secretary to proceed with the alterations as requested. Co/J

The Secretary presented to the Board his recommendations for capital improvements expenditures for the coming fiscal year. After some discussion, the list was revised to include the following: Two new elementary schools in Columbia; one new elementary school in the Ellicott City area; a new middle school in the Second District; a middle school in the Columbia area; a Vocational-Technical shop; an addition at Glenelg High School; the Community College; and equipment for the Glenwood Middle School. The Secretary was requested to prepare a report indicating the amounts necessary for each of the above projects; what has already been authorized; what requires enabling legislation; and what funds are available from sources such as the transfer tax. The Secretary was also requested to update the Five-year Capital Improvement Program. This information is to be presented to the Board in January, 1967.

Representatives of the Howard County Council of PTA's were present during the foregoing discussions, and requested the Board to consider the need for a plan to renovate the older school buildings to bring them up to a level more nearly equal to that of the newer schools. Spokesmen for the group mentioned the need for better lighting, new floors, and other areas which they felt it was essential to improve in these older buildings in order to achieve even a minimum standard. The President stated that the Board would like to be able to do all the things requested, but that the Board of County Commissioners had, for example, cut approximately \$50,000 from the Board of Education request last year, and that were such an amount available each year for the next ten years a great deal could be accomplished. After discussions between members of the Board and representatives of the Council, it was agreed that the Board would prepare a program similar to the Five-year Capital Improvement Program, to cover renovations to the older schools. This program is to be based on a minimum level to be achieved in each school. Among the methods suggested to achieve this would be a survey to bring all the lighting up to a certain level one year, all flooring the next year, etc. The representatives of the Council felt that such a plan should be made known to the public, so that everyone would understand what the Board is trying to do. The Secretary was requested to work out details for review by the Board at its next session.

At this time, upon motion duly made and seconded, the Board adjourned until 7:30 p.m.

S/Co

The regular meeting of the Board of Education was reconvened at 7:45 p.m., in order to hear from interested groups who wished to present items to be included in the next budget of the Board of Education. In addition to interested individuals, representatives of the following organizations were present, and submitted recommendations:

West Friendship P.T.A.
 Glenelg High School P.T.S.A.
 Ellicott City Junior Chamber of Commerce
 Howard High School Sports Boosters
 Advisory Health Committee
 Waterloo Elementary School P.T.A.
 Howard High School P.T.A.
 St. John's Lane Elementary School P.T.A.
 Elkridge Elementary School P.T.A.
 Atholton High School P.T.A.

Requests for specific items for individual schools were presented. In addition, requests for improvements in the entire school system were also presented by the spokesmen for the various groups, and by individual citizens. The need for trained personnel in the health rooms was stressed by a great majority of those speaking. Various suggestions were made, such as employment of a secretary/health attendant who would be qualified to take care of sick or injured children as well as assist in secretarial work when not so occupied. A Health Supervisor was also recommended by several organizations.

Suggestions were also made to increase the use of school buildings by using them as community centers on weekends, during the evening, and through the summer.

All requests were submitted in written form to the Board of Education. The Board advised those present that these would be carefully studied and wherever feasible incorporated in the budget to be presented to the County Commissioners.

The President thanked those present for the time and effort which had been put into their presentations, and assured them that it is the desire of the Board of Education to provide the best possible school system for the County.

The meeting was adjourned at 10:00 p.m.

John E. Quigley, Sec.

December 6, 1966

	<u>Page No.</u>
Contracts, Resignations	44
Bids and Contracts	45
Report of Building Permits and Planning Commission	46
Budget Item -- Debt Service paid by County Commissioners ..	46
Communications:	
Approval of two additional members of Citizens Lay Advisory Committee; Request for bus service to pick up students in Montgomery Knolls area; Commendation re: Lay Educational Conference; Conveyance of school site to Board of Education; Method of Teaching Reading developed by Mr. Purucker.....	46
Installation of Public Utilities - Wilde Lake Section	48
Acquisition of Land - rear of Howard High	48
Liability Insurance - Staffing of Health Rooms on Volunteer Basis	48
Provision of Funds for Publication of Report of Citizens Curriculum Committee	48
Preparation of Diplomas for graduates of Howard High and Glenelg High	48
Report on Elementary Schools	49
Swimming Program in Howard County Schools	49
Meeting - Columbia Cooperative Ministry Commission's Education Committee re: Ecumenical Venture	49
Visit to School Properties	49
Community Action Council - Offer of help with tutoring, keeping schools open, volunteers to visit in children's homes, etc., and presenting sex instruction to young people	49 50
Approval of Alterations to Glenwood Middle	50
Recommendations: Capital Improvements FY 1967.....	50
Renovation of Older School Buildings	50
Responses to request for items to be included in the next budget of the Board of Education	51
Increased Use of School Buildings	51