

Diving Training Providers

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Produced by:

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DISCLAIMER

The purpose of this list is to provide assistance in locating service providers for specific training needs—for courses or training that must be “acceptable” or “approved”, or delivered by agencies acceptable or approved, in accordance with the *Workers Compensation Act* or the Occupational Health and Safety Regulation.

WorkSafeBC has reviewed each of the listed agencies and, in the case of First Aid and WorkSafe Partner agencies, entered in written Agreements around the delivery of the courses. These agencies are subject to periodic quality assurance audits to ensure that WorkSafeBC requirements and standards are adhered to.

WorkSafeBC makes no warranty as to the accuracy or completeness of the information listed, or to the business practices of the agencies.

WorkSafeBC assumes no liability for any damages or loss suffered as a result of any inaccuracy, or incompleteness therein, or any failure on the part of any listed firm.

Anyone contemplating engaging any person or organization on this list should make their own inquiries and make their own decision with respect to the ability and suitability of anyone on this list to provide the services that the listed party purports to provide.

WorkSafeBC reserves the right to remove any training provider from this list, in its absolute discretion.

This list is subject to change at any time.

HOW TO CHOOSE A TRAINING PROVIDER

These providers (agencies) on this list are able to provide training courses that are **mandated** by the *Workers' Compensation Act* or the Occupational Health and Safety Regulation (OHSR).

A. For all training agencies

Is your service provider registered with the WorkSafeBC Assessment Department?

It is important to hire a service provider that is register with WorkSafeBC, if not then you will be treated as their employer.

Assessment Department Automated phone service and assistance 604-244-6181 or Toll Free1-888-923-2768

Is your service provider registered with the Private Career Training Institutions Agency? www.pctia.bc.ca

B. For WorkSafe Education courses

How do you evaluate a service provider's qualifications?

Once you have selected several possible providers who offer the services you need, decide who can best help you by assessing their qualifications.

1. Professional credentials

- How experienced is the trainer in your industry?
- What are the trainer's qualifications?
- Can an independent group attest to this trainer's qualifications?
- What special conferences or symposia has the trainer attended in your field of interest?
- When were they held?
- What professional associations does the trainer belong to? What grade of membership does the trainer hold and how long has the trainer held that grade for each association?

Occupational health & safety experience

- How many years has the provider been active in occupational health and safety training and consultation?
- How many years has the provider been active in your area of interest?
- Does the provider's experience relate specifically to the work you want done or to a closely related area?
- Can the provider give references, e.g. the last five clients in your area of interest? This will ensure that not just those clients who will give favorable references will be identified.
- Keep in mind that this information may not always be available, as some clients prefer to remain anonymous.

Once you know the trainer who will work on your project, consider the following:

2. General training, knowledge & experience

- Has the trainer had special training in adult education?
- Can the trainer customize a standard course for your firm?
- Can the trainer meet the training needs of your workforce e.g. young workers, English as a Second Language (ESL), learning challenged, etc?
- Can the trainer deliver a standard course in another language?
- Has the trainer a thorough knowledge of WCB regulations, policies, and standards relative to the training requirements?
- Has the trainer appropriate knowledge of WCB enforcement options and processes?

3. How do you manage the cost of service?

Some questions you may ask before making your decision may be:

- What is the service provider's fee structure?
- How are clients charged? By the hour? By the day? By the total job?
- Where are the services provided? Can they be provided at your work location(s)?
- How does the service provider treat expenses such as travel, lodging, shipping, and report writing?
- Are cost estimates binding?
- What insurance and bonding does the provider have?

4. How do you determine the training required and the appropriate method of delivery?

Training plays an essential role in protecting workers on the job. The *Workers Compensation Act* requires employers to provide workers with the information, instruction, training and supervision necessary to ensure the health and safety of those workers in carrying out their work and to ensure the health and safety of other workers at the workplace.

There are general training requirements in various sections of the Occupational Health and Safety Regulations and guidelines. Specific training requirements are listed for certain occupations.

The competencies a worker requires is dependent on the circumstances of the work. Employers are expected to perform a job task analysis to determine the risks faced by the worker. This job task analysis must consider:

- All of the tasks a worker is expected to perform to do the job
- The environment and circumstances in which the work is to be performed
- All of the equipment the worker is expected to use
- All of the health and safety risk associated with the work

In all cases, training must be conducted in a safe manner and in compliance with the Regulation. Sufficient supervision must be provided in the workplace to ensure training and instruction has been practicable and work is being done effectively and safely.

Training for high-risk situations should include theory and must include a practical component. The length of the course or training session should be adequate to cover all the elements identified in the job task analysis. Assessment may include a written test that assesses knowledge of the subject matter, but must include evaluation of practical competencies.

Attendance and achievement must be documented and if a 3rd party provider is selected to deliver the training it is reasonable for the employer to receive documentation indicating the competencies and standard on which the worker was assessed.

It is important to note that it remains the employer's responsibility in all situations to instruct workers regarding specific risks at the workplace and to ensure the training the worker received is adequate.

5. Check qualifications and references

Negotiate carefully, communicate information in clearly written documents, and demand written responses. Choose the provider that best understands your needs and best meets your expectations, time frame, budget, and other requirements.

Some of the information used in this document came from "List of Occupational Health and Safety Consultants Serving Atlantic Canada, " published by Atlantic Provinces Occupational Health and Safety Agencies and "Training Providers - How to Pick a Winner" by Brooke Broadbent, which appeared in the March 1997 issue of OHS Canada

DIVING TRAINING

Acceptable training providers under Occupational Health and Safety Regulation (OHSR) Part 24 (Diving, Fishing & Other Marine Operations).

Training Providers for OHSR 24.26 Nitrox (Oxygen Enriched Air) for SCUBA

The courses offered by the listed agencies for Nitrox (oxygen enriched air) for SCUBA, Surface Supplied diving and gas blending are acceptable to the Workers' Compensation Board with reference to section 24.26(4) of the Occupational Health and Safety Regulation.

There may be other courses or training that the Workers' Compensation Board may review and determine as acceptable.

BC College of Diving 10221 McDonald Park Road Sidney B.C. V8L 3X7	Cory Beaudry Tel: 250-654-0154 Fax: 250-654-0155 Web: www.bccollegeofdiving.com
Commercial Diving Institute (CDI) of Canada 1884 Ambrosi Road Kelowna, B.C. V1Y 4R9	Vern Johnson Tel: 250-861-1848 Toll Free: 1-866-861-1848 Fax: 250-861-5277 Email: training@divingdynamics.com Web: www.commercialdivinginstitute.com
DIVESAFe International P.O. Box 342 1003A Island Highway Campbell River, B.C. V9W 1S8	Kelly & Catherine Korol Tel: 250-287-3837 Email: info@divesafeintl.com Web: www.divesafeintl.com

Training for OHSR 24.13(1)(a) CSA Standard Z275.4-97 Competency Standard for Diving Operations

The courses offered by the listed agencies for SCUBA, restricted surface supply and unrestricted surface supply are acceptable to the Workers' Compensation Board with reference to section 24.13(1)(a) (*CSA Standard Z275.4-97 Competency Standard for Diving Operations*) of the Occupational Health and Safety Regulation.

There may be other courses or training that the Workers' Compensation Board may review and determine as acceptable.

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<p>Commercial Diving Institute (CDI) of Canada 1884 Ambrosi Road Kelowna, B.C. V1Y 4R9</p>	<p>Vern Johnson Tel: 250-861-1848 Toll Free: 1-866-861-1848 Fax: 250-861-5277 Email: training@divingdynamics.com Web: www.commercialdivinginstitute.com</p>
<p>Divers Institute of Technology 4315 – 11th Avenue N.W. P.O. Box 70667 Seattle, WA 98107</p>	<p>John Paul Johnston Tel: 206-783-5542 Toll free: 1-800-634-8377 Fax: 206-783-2658 Email: jpjohnston@diversinstitute.com Web: www.diversinstitute.com</p>
<p>DIVESAFE International P.O. Box 342 1003A Island Highway Campbell River, B.C. V9W 1S8</p>	<p>Kelly & Catherine Korol Tel/fax: 250-923-3838 Email: info@divesafeintl.com Web: www.divesafeintl.com</p>