



REPUBLIC OF THE PHILIPPINES
QUEZON CITY
BIDS AND AWARDS COMMITTEE - INFRA
Ground Floor, Quezon City Hall, Diliman, Quezon City



RESOLUTION NO. 14-001

Series of 2014

ADOPTING A REGISTRY SYSTEM FOR SUBMISSION AND
RECORDING OF ELIGIBILITY REQUIREMENTS

WHEREAS, one of the governing principles on government procurement is a streamlined procurement process that shall be simple and made adaptable to advances in modern technology in order to ensure an effective and efficient procurement method;

WHEREAS, under Section 23.4 of the Implementing Rules and Regulation of Republic Act No. 9184 the Bids and Awards Committee-Infra of the Quezon City Government may maintain a registry system using its own manual or electronic system that allows submission and recording of eligibility requirements to facilitate a more systematic determination of eligibility of bidders; and

WHEREAS, to render more effective the existing procurement process of the Bids and Awards Committee-Infra of the Quezon City Government, it is deemed necessary to streamline the same by adopting and maintaining a registry system that shall promote an efficient determination of the bidders' eligibility.

NOW, THEREFORE, for and in consideration of the foregoing premises, the Bids and Awards Committee-Infra resolves, as it hereby resolved, to adopt and maintain a registry system as follows:

1. **Registry System** - The Bids and Awards Committee-Infra of the Quezon City Government (the "**Committee**") shall adopt a registry system (the "**Registry System**") whereby any prospective bidder who may be interested to participate in the bidding of Infrastructure Projects to be procured by the Quezon City Government (the "**City**") shall register.

2. **Registration of Bidder** - Any prospective bidder for the procurement of infrastructure projects shall, at any time and for the purpose of its registration as an eligible bidder, file with or submit to the Committee the Class "A" Documents as defined under Section 23.1 (a) of the Implementing Rules and Regulations of RA 9184 and other documents as may be determined by the Committee (the "**Eligibility Documents**"). Upon the bidder's submission of the complete documents as required and the payment of the registration fee in the amount of P5,000.00, the Committee shall issue in favor of the bidder a Certificate of Registration.

The Eligibility Documents shall be recorded and maintained in the Registry System and the same shall be maintained current and updated by the bidder as often as may be necessary for the purpose of keeping the validity of its registration.

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3. *Registered Bidder to Participate in Bidding* - Only duly registered bidder with current standing may participate in the bidding for the procurement of infrastructure projects of the City.

3.1 However, interested or prospective bidders who are not yet registered under the Registry System and who intend to participate in a scheduled bidding may participate in said bidding provided that a "Certificate of Registration" has been issued to them at least three (3) working days prior to the deadline of submission of Bid Documents.

4. *Suspension of Registration* - If at any time during the validity of the bidder's registration any of the Eligibility Documents has expired or is terminated or rendered void or invalid for any reason whatsoever, the bidder's registration shall be deemed suspended until after the defective document is cured upon determination by the Committee.

5. *Issuance and Validity of Certificate of Registration* - Upon validation and/or confirmation of the bidder's Eligibility Documents recorded in the Registry System, the Committee through the Secretariat shall, upon payment of the assessment fee provided herein, issue in favor of the bidder the Certificate of Registration, which shall be submitted at the bidding in lieu of the Eligibility Documents.

6. *Assessment for Registration and Issuance of Certificate* - Any application for registration in the Registry System shall be evaluated prior the issuance of Certificates of Registration.

APPROVED AND SIGNED by the members of the Bids and Awards Committee-Infra this JAN 21 2014, at Quezon City.

BAC MEMBERS	SIGNATURE
GARRY C. DOMINGO 	
TOMASITO L. CRUZ	
VIRGILIO S. REGALA, JR.	
REGINA A. SAMSON	
ISAGANI R. VERSOZA, JR.	

APPROVED BY:


HERBERT M. BAUTISTA

City Mayor

JAN 21 2014