

Chairman
Lord Mayor Ald Sue Hickey
Aldermen
Deputy Lord Mayor Ald Ron Christie
Ald Marti Zucco
Ald Jeff Briscoe
Ald Eva Ruzicka
Ald Peter Sexton
Ald Helen Burnet
Ald Philip Cocker
Ald Damon Thomas
Ald Suzy Cooper
Ald Anna Reynolds
Ald Tanya Denison

N. Heath – G.M.
Corporate Services
H. Salisbury – D.G.M.
M. Johns – M.C.G.
B. Daly – E.O.C.S.
K. Baker – P.A.M.C.R.
C.S.O.
R. Enders – P.E.O.L.M.

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CITY OF HOBART

MINUTES

OPEN PORTION OF THE COUNCIL MEETING HELD MONDAY 27 APRIL 2015 AT 5.46 PM

PRESENT: The Lord Mayor Alderman S L Hickey (Chairman),
The Deputy Lord Mayor Alderman R G Christie,
Aldermen M Zucco, J R Briscoe, E R Ruzicka, P T Sexton,
P S Cocker, D C Thomas, S R Cooper and T M Denison.

Alderman Ruzicka left the meeting at 6.03 pm, was not present for item 14, and returned at 6.06 pm.

Alderman Sexton left the meeting at 6.06 pm and was not present for items 15-19 and 24-25.

APOLOGIES: Nil.

LEAVE OF ABSENCE: Aldermen H C Burnet and A M Reynolds.

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24. **2015 AUDIT PANEL WORK PLAN AND MEETING SCHEDULE – FILE REF: 20-14-1**
25. **CLOSED PORTION OF THE COUNCIL MEETING**

1. MINUTES OF THE LAST MEETING OF THE OPEN PORTION OF THE COUNCIL MEETING

The Chairman reported that she had perused the minutes of the Open Portion of the Council meeting held on Monday 13 April 2015 found them to be a true record and recommended that they be taken as read and signed as a correct record.

DEPUTY LORD MAYOR
RUZICKA

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES

NOES

Lord Mayor Hickey
Deputy Lord Mayor Christie
Zucco
Briscoe
Ruzicka
Sexton
Cocker
Thomas
Cooper
Denison

The minutes were signed.

2. TRANSFER OF AGENDA ITEMS

Are there any items, which the meeting believes, should be transferred from this agenda to the closed agenda or from the closed agenda to the open agenda, in accordance with the procedures allowed under Section 15 of the Local Government (Meeting Procedures) Regulations 2005?

SEXTON
DEPUTY LORD MAYOR

That the Community, Culture and Events Committee items be taken after the City Planning Committee items.

cont.../

Item No. 2 continued

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

3. COMMUNICATION FROM THE CHAIRMAN

No communication was received.

4. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2005, the following Council workshop has been conducted:

Date: Tuesday 21 April 2015
Purpose: 2015/2016 Budget Briefing

5. PUBLIC QUESTION TIME

No questions were received.

6. PETITIONS

No petitions were received.

7. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2005, the Council, by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- (a) the reason it was not possible to include the matter on the agenda, and
- (b) that the matter is urgent, and
- (c) that advice has been provided under Section 65 of the Local Government Act 1993.

RECOMMENDATION

That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the Local Government (Meeting Procedures) Regulations 2005.

No supplementary items were received.

8. INDICATIONS OF PECUNIARY AND CONFLICTS OF INTEREST

In accordance with Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2005, the chairman of a meeting is to request Aldermen to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

In addition, in accordance with the Council's resolution of 14 April 2008, Aldermen are requested to indicate any conflicts of interest in accordance with the Aldermanic Code of Conduct adopted by the Council.

Accordingly, Aldermen are requested to advise of pecuniary or conflicts of interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2005.

No interest was indicated.

REPORTS OF COMMITTEES

CITY PLANNING COMMITTEE

9. COUNCIL ACTING AS PLANNING AUTHORITY

In accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2005, the intention of the Council to act as a planning authority pursuant to the Land Use Planning and Approvals Act 1993 is to be noted.

In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under this heading on the agenda, inclusive of any supplementary items.

The Council is reminded that in order to comply with Regulation 25(2), the General Manager is to ensure that the reasons for a decision by a Council or Council Committee acting as a planning authority are recorded in the minutes.

**9.1 594 SANDY BAY ROAD, SANDY BAY – PARTIAL
DEMOLITION OF HOUSE AND CONVERSION TO
OUTBUILDING, FOUR NEW FLATS AND FRONT FENCING –
PLN-15-00039-01 – FILE REF: 5640568 & P/594/820
Ref. Open CPC 6.1.1, 20/4/2015
Application Expiry Date: 29/4/2015**

That: A. Pursuant to Part 2 of the City of Hobart Planning Scheme 1982, the Council approve the application for a partial demolition of house and conversion to outbuilding, four new flats and front fencing at 594 Sandy Bay Road, Sandy Bay for the reasons outlined in the report attached to item 6.1.1 of the Open City Planning Committee agenda of 20 April 2015, and a permit containing the following conditions be issued:

1. The use and development must be substantially in accordance with the documents and drawings that comprise the planning application No. PLN-15-00039-01 as outlined in Attachment A to the permit except where modified below.

Reason for condition

To clarify the scope of the permit.

cont.../

Item No. 9.1 continued

2. The use and development must comply with the requirements of TasWater as detailed in the form Submission to Planning Authority Notice, Reference No. TWDA 2015/00205-HCC, dated 25 February 2015, as attached to the permit.

Reason for condition***To clarify the scope of the permit.***

3. The owner must pay the cost of any alterations and/or reinstatement to the Council's infrastructure, including the site's service connection points, incurred as a result of the proposed development works.

Reason for condition***To ensure that any Council infrastructure affected by the proposal is reinstated at the owner's full cost.***

4. Prior to the issue of a certificate of occupancy/completion, all stormwater from the proposed development (including hardstand runoff and rainwater tank overflows) must be discharged to the Council's infrastructure with sufficient receiving capacity at the owner's cost.

Prior to the issue of any building consent (including demolition) pursuant to the Building Act 2000 or any plumbing consent, or the commencement of works (whichever occurs first), design drawings of the proposed stormwater drainage and connection to the Council's infrastructure, prepared by a suitably qualified person, must be submitted to and approved by the Council's Director Infrastructure Services and the Council's Director Development and Environmental Services.

Design drawings must include appropriate levels and grades to the point of discharge. Once approved, the design drawings will form part of this permit and must be complied with.

Item No. 9.1 continued***Reason for condition******To ensure that stormwater from the site will be discharged to a suitable Council approved outlet.***

5. If a new stormwater connection is required, it must be constructed by the Council at the owner's cost and be of a size appropriate to satisfy the needs of the development. Prior to the issue of a plumbing permit, engineering drawings detailing the connection to the Council's infrastructure must be submitted to and approved by the Council's Director Infrastructure Services. These must highlight any potential clashes with other services/infrastructure. Any existing stormwater connection must be clearly identified on these drawings, and if redundant, be abandoned and sealed by the Council at the owner's cost prior to the issue of any certificate of completion. Once approved, the engineering drawings will form part of this permit and must be complied with.

Advice: The Plumbing Regulations 2014 require a single stormwater connection per lot, at the lowest point practicable of the lot.

Reason for condition***To ensure the site is drained adequately.***

6. If a stormwater pumping system is required for the development, then prior to the issuing of a plumbing permit, the owner must submit to the Council for approval of the Council's Director Infrastructure Services the following:
 - (i) Details of the proposed stormwater pumping system demonstrating compliance with the Hobart City Council's 'Guidelines for Property Owners and Developers, Private Stormwater Pumping Stations';

cont.../

Item No. 9.1 continued

- (ii) A brief outline of the design process followed and the associated calculations (including pump curves). Also include any assumptions made by the designers, and some comments on any risks to the property, neighbouring properties and the Council of the pumped stormwater system;
- (iii) A maintenance plan for the system must also be included;
- (iv) All stormwater which is practicable to drain to the Council's infrastructure via a gravity system (including suspended or charged systems) must do so; and
- (v) An engineer's certificate certifying that the system complies with the above requirements.

Reason for condition

To ensure the stormwater pumping system is privately certified by a professional engineer and is in accordance with relevant Australian Standards and Council Policies and Regulations.

7. If the proposed soakage trenches are intended solely as a back-up system in the case of excess rainfall beyond the 20yr ARI storm or failure of the pump, then a detailed design of the trenches including location and dimensions must be submitted to and approved by the Council's Director Infrastructure Services prior to issue of a plumbing permit.

If the soakage trenches are intended as part of the primary drainage system to handle storms up to the 20yr ARI storm (of durations from 5 minutes to 72 hours), then prior to the issuing of a plumbing permit, a site and soil evaluation and detailed design for drainage of stormwater on the property prepared and certified by a suitably qualified person, must be submitted to and approved by the Council's Director Infrastructure Services. The detailed design for the construction of appropriate soakage trenches must include a maintenance plan, pre-treatment, overflow design, trench location, dimensions, and sizing calculations.

cont.../

Item No. 9.1 continued

If the design of the stormwater disposal system incorporates some stormwater being retained in a rainwater tank, then the site and soil evaluation shall include information on how the stored stormwater will be used, and how storage space shall be kept available in the rainwater tank.

Reason for condition***To ensure adequate stormwater storage and soakage capacity.***

8. Stormwater pre-treatment for stormwater discharges from the development must be installed at the owner's cost prior to the issue of a certificate of completion. Prior to the issue of a plumbing permit, details of the proposed treatment, including estimations of contaminant removal and a maintenance plan must be submitted to and approved by the Council's Director Infrastructure Services. Clearly state all assumptions.

The stormwater maintenance plan must outline the operational and maintenance measures to check and ensure the ongoing effective operation of all systems. Including but not limited to: inspection frequency; cleanout procedures; as installed design detail/diagrams; a description and sketch of how the installed system operates; and details of life of asset and replacement requirement.

Advice: Hobart City Council's 'Water Sensitive Urban Design Site Development Guidelines and Practice Notes' is available from Council's website. For further detail, Council refers the applicant to Water Sensitive Urban Design: Engineering Procedures for Stormwater Management in Tasmania, available from www.derwentestuary.org.au. Please note that current best practice for stormwater treatment includes an 80% removal of total suspended solids, a 45% removal of total nitrogen, and a 45% removal of total phosphorous, and maintenance of the 3mth ARI flows. Treatment for car parks should target hydrocarbons and fine sediments.

cont.../

Item No. 9.1 continued***Reason for condition***

To avoid the possible pollution of drainage systems and natural watercourses, and to comply with relevant State Legislation.

9. Prior to the issue of a building consent or commencement of works (whichever occurs first), a soil and Water management plan detailing proposed sediment and erosion control measures must be submitted to and approved by the Council's Director Development and Environmental Services. The approved control measures must be installed prior to any disturbance of soil or vegetation and be regularly inspected and maintained during the construction/ demolition period to prevent soil and other materials entering the local stormwater system, roadways or adjoining properties. The approved control measures must remain in place until such time as all disturbed areas have been stabilised using vegetation and/or restored or sealed to the satisfaction of the Council. The approved soil and water management plan forms part of this permit and must be complied with.

Advice: For further guidance on preparing soil and water management control measures, please refer to the Proforma and Soil and Water Fact Sheet No.3 - Management Plans provided in the Planning Permit Package, or alternatively the Department of Environment, Parks, Heritage and the Arts has published Soil and Water Management Factsheets (2008). These are available from Council or online at www.derwentestuary.org.au.

Reason for condition

To avoid the pollution and sedimentation of roads, drains and natural watercourses that could be caused by erosion and runoff from the development, and to comply with relevant State Legislation.

10. The design and construction of the parking, access and turning areas must generally comply with the Australian Standard, Parking Facilities, Part 1: Off-Street Carparking, AS 2890.1 – 2004, to the satisfaction of the Council's Director Development and Environmental Services.

cont.../

Item No. 9.1 continued

Design drawings of these areas shall be submitted to the Council for approval prior to the issuing of a building permit/consent under the Building Act 2000 or the commencement of any construction.

Reason for condition

To ensure that the parking layout for the development is to accepted standards.

11. Barriers compliant with the Australian Standard AS 1170.1 must be installed prior to the first occupation of the building to prevent vehicles running off the edge of a carriageway, raised platform or deck where the drop from the edge of the trafficable area to a lower level is 600mm or greater, and wheel stops shall be installed for drops between 150mm and 600mm.

Where barriers are required as above, prior to the issuing of a building permit/consent under the Building Act 2000, submit a structural detail and certificate issued by a suitably qualified engineer demonstrating compliance with the above requirements. A suitably qualified engineer must also inspect the construction of any vehicle safety barriers and prior to occupancy submit a certificate to the Council, certifying compliance with this requirement.

Advice: Handrails or safety barriers complying with the Building Code of Australia may be required in some cases to prevent injury to pedestrians.

Reason for condition

To ensure that the works will comply with the Council's standard requirements.

12. All driveway access, car parking and turning areas shall be constructed, sealed and drained in accordance with approved engineering drawings and with the Council's standard requirements prior to the first occupation/new use of the buildings. Note any coloured or textured surface construction must not extend beyond the back of the footpath. A suitably qualified engineer shall inspect the construction of the above areas at the appropriate stages of construction (and also any vehicle safety barriers), and prior to occupancy submit a certificate to the Council certifying compliance with this requirement.

cont.../

Item No. 9.1 continued***Reason for Condition******To ensure that the works will comply with the Council's standard requirements.***

13. Prior to the issuing of a building consent, the owner must indemnify the Council, to the satisfaction of the Council's Director Infrastructure Services and Director Corporate Services, against any costs or claims arising from the proposed excavation and construction adjacent to the Sandy Bay Road highway reservation. This indemnity shall take the form of a Part 5 Agreement pursuant to the provisions of Part 5 of the Lands Use Planning and Approvals Act 1993. This Agreement must be lodged with the Registrar of Titles prior to the start of works. All costs involved in the preparation and registration of the Agreement are at the owner's cost.

Advice: The Council will have its solicitors prepare the Part 5 Agreement(s) for signing by the property owners. The Council will then lodge the agreement with the Lands Titles Office to be placed on the title of the property. An invoice for the preparation and registration of the agreement will be forwarded separately.

Reason for condition***To ensure that structural support to the highway reservation is maintained, to ensure that the Council does not incur liability as a result of the development, and to alert future owners.***

14. The proposed retaining wall and excavation adjacent to the Sandy Bay Road highway reservation must not undermine the stability of the highway reservation. A structural design and certificate signed by a suitably qualified engineer certifying the above requirement must be submitted to and approved by the Council's Director Infrastructure Services, prior to the issue of a building consent under the Building Act 2000 (including demolition). Once approved the design will form part of this permit and must be complied with.

Item No. 9.1 continued

Advice: The earth retaining structures must be designed in accordance with the requirements of AS 4678, with a design life in accordance with table 3.1 - typical application major public works, and must take account of the additional surcharge loading as required by relevant Australian Standard. The structural certificate must be noted accordingly. The design drawings should include details of how excavation shall be stabilised to minimise the risk of partial collapse of the highway reservation.

Reason for condition

To ensure that the structural integrity of the Council's highway reservation is not compromised by the development.

15. Prior to the issue of a building consent under the Building Act 2000 (including demolition) detailed design drawings and certification of the proposed earth/retaining structures adjacent to and supporting Sandy Bay Road by a suitably qualified and experienced engineer must be submitted to and approved by the Council's Director Infrastructure Services. Once approved the design will form part of this permit and must be complied with.

Reason for condition

To ensure that the structural integrity of the Council's highway reservation is not compromised by the development.

16. Prior to the issue of a certificate of completion (building works), a structural certificate signed by a suitably qualified engineer which certifies that the retaining wall has been constructed in accordance with the approved design drawings and that the wall will not undermine the stability of the highway reservation, must be submitted to the Council.

Reason for condition

To ensure that the structural integrity of the Council's highway reservation is not compromised by the development.

Item No. 9.1 continued

17. Construct the new vehicle crossing in accordance with the Tasmanian Standard Drawings (IPWEA), TSD R09.v1 – Urban Roads Driveways and TSD-R16-v1 Concrete Kerbs and Channels Vehicular Crossings, at the owner's cost prior to the issue of a certificate of completion.

Reason for condition

To ensure that works will comply with the Council's standard requirements.

18. Reinstate any redundant vehicle crossovers to footpath, kerb and gutter in accordance with Tasmanian Standard Drawings(IPWEA) –TSD-R14-v1 and TSD-R15-v1, Type KC (Kerb and Channel) and Urban Roads Footpaths TSD-R11-v1, prior to the issue of a completion certificate.

Reason for condition

To ensure that all works are carried out to the Council's Standards.

19. Prior to the issue of any building permit consent under the Building Act 2000 (including demolition), the owner must lodge with the Council security in the form of a cash deposit or bank guarantee from an approved financial institution, for an amount of \$25,000 for the protection from damage of the Council's infrastructure during construction of the development. This infrastructure protection bond will be released once the works are completed should no damage have occurred.

Advice: Once the certificate of occupancy/completion for the development has been issued and/or the works are completed, please contact the Council's Project and Development Inspector on telephone (03) 6238 2967 to arrange an inspection prior to the release of the Council's Infrastructure Protection Bond.

Reason for condition

To ensure the protection of the Council's infrastructure.

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Item No. 9.1 continued

20. Pedestrian and vehicle access is to be maintained along the footpaths and road on the frontage of the site during construction and until the development is completed.

Reason for condition

To ensure the safety of pedestrians and motorists passing the site.

21. Prior to the issuing of any building consent under the Building Act 2000 (including demolition) or the commencement of works on site (whichever occurs first), the owner must lodge with the Council a comprehensive photographic record of the condition of the Council's infrastructure (road surface, services, footpaths, kerb and gutter, driveway crossovers and nature strips) at the road frontage to the site and adjacent to the site.

The photographic record will be relied upon to establish the extent of any damage caused to the Council infrastructure during construction. In the event that the owner fails to provide a pre-construction photographic record of the site, then any damage to the Council infrastructure found on completion of works will be deemed to be the responsibility of the owner and must be repaired within 30 days to the satisfaction of the Council's Director Infrastructure Services at the owner's cost.

Advice: The developer should take particular care to photograph any pre-existing damage or defects to the Council infrastructure at the road frontage and adjacent to the site.

Any damage to the Council's infrastructure during construction must be reported to the Council's Project and Development Inspector, on telephone (03) 6238 2967 within 5 working days.

Reason for condition

To ensure that any Council infrastructure and/or site-related service connections affected by the proposal will be altered and/or reinstated at the owner's full cost.

Item No. 9.1 continued

22. Prior to the issuing of any building consent (including demolition) and/or plumbing permit pursuant to the Building Act 2000 (if applicable) or the commencement of works on site (whichever occurs first), details (on a site plan, or in writing) of the proposed solid waste management for the development must be submitted to and approved by the Council's Director Infrastructure Services and the Council's Director Development and Environmental Services. Once approved, the solid waste management plan will form part of this permit and must be complied with. The plan must include, but not be limited to, the following information:
- (i) Provisions for the handling, transport and disposal of post-construction solid waste from the development; and
 - (ii) Provisions for the handling, transport and disposal of demolition material, including any contaminated waste.

Advice: Should you have any queries in relation to solid waste management issues, the Council staff can assist with the development of a waste management strategy outlining the benefits of waste minimisation, recycling and re-use and the additional financial benefits gained with reduction of tip fees at time of disposal, from following those waste separation processes. Please contact the Council's Solid Waste Strategy Officer, on telephone 0427 495 228.

Reason for condition

To ensure that solid waste management from the site meets the Council's requirements and standards.

- B. The Council include the following advice to the applicant:
- 1. As approval is required for the use/development under the Building Act 2000, approval of the working drawings is required prior to the commencement of any works or the occupancy of the premises.

cont.../

Item No. 9.1 continued

2. It is suggested that the applicant explore privacy measures that could be installed or incorporated into the upper level window of Unit 1 on the eastern elevation in the interest of reducing the impact on privacy of the adjoining properties.
3. As part of construction works, it is recommended the removal of any known weeds be undertaken. Care should be taken to minimise the risk of transfer of weeds and pathogens off-site in accordance with the Tasmanian Washdown Guidelines for Weed and Disease Control: Machinery, Vehicles and Equipment (Edition 1, 2004). To assist in the identification of weeds please find attached a copy of the Council's Restricted Plant List.
4. An application for a plumbing permit must be lodged in accordance with the Building Act 2000, the Plumbing Regulations 2014 and the Tasmanian Plumbing Code, and a permit issued prior to the commencement of any plumbing work on site.
5. The designer must ensure that the needs of all providers including TasWater, TasGas, TasNetworks, and Telstra are catered for both in the design and construction of the works. Underground service providers should be contacted for line marking of their services and any requirements or conditions they may have prior to commencing any works on site. Telephone 1100, Dial Before You Dig or visit www.dialbeforeyoudig.com.au for information on the location of underground services and cables in relation to the proposed development prior to commencing any works on site.
6. Please note that the agreement of the Council's Director Infrastructure Services is required to adjust footpath levels to suit the design of any proposed floor levels or entrances to the development prior to the issue of any building permit.
7. The footpath material must match existing footpaths.
8. The footpaths in the vicinity of the development will need to be reinstated to their original (pre-development) condition. If this is not feasible, new footpaths will need to be installed at the owners cost to the satisfaction of the Council's Director Infrastructure Services.

cont.../

Item No. 9.1 continued

9. Tasmanian Standard Drawings can be accessed on the Local Government Association Tasmania website www.lgat.tas.gov.au
10. Prior to the commencement of any required works the owner must obtain a Road Opening Permit, otherwise known as a Permit to Temporarily Open Up and Occupy a Highway (pursuant to Section 46 of the Local Government (Highways) Act 1982). Application form and advice regarding the permit requirements can be found on the Council's website www.hobartcity.com.au. Once a permit has been issued, the owner must contact the Services and Development Inspector on telephone (03) 6238 2967, at least 48 hours notice prior to the commencement of any works. Please note completed applications for permits must be accompanied by a Safe Work Method Statement.
11. Prior to any works commencing within the highway reservation, a license pursuant to the Council's By-laws must be obtained for the use of the public footpath or road pavement for hoarding, scaffolding, a scissor lift, crane, skip bin or any other equipment in accordance with conditions to be established by the Council. Prior to contacting the Council please refer to the advice on the Council's webpage 'Work in the Road Reservation' www.hobartcity.com.au. To apply for the relevant permit please submit completed application forms to traffic@hobartcity.com.au or mail to the Manager Traffic Engineering, Hobart City Council, GPO Box 503, Hobart, 7001. Any queries should be directed to the Traffic Engineering Unit on telephone (03) 6238 2791. All applications for permits and licences must be accompanied by a Safe Work Method Statement.

BRISCOE
SEXTON

That the recommendation be adopted.

MOTION CARRIED

cont.../

Item No. 9.1 continuedVOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**9.2 17 BAINTREE AVENUE, DYNNYRNE – DRIVEWAY –
PLN-15-00317-01 – FILE REF: 7293942 & P/17/383**
Ref. Open CPC 6.1.3, 20/4/2015
Application Expiry Date: 29/4/2015

That: A. Pursuant to Part 2 of the City of Hobart Planning Scheme 1982, the Council refuse the application for a driveway at 17 Baintree Avenue, Dynnyrne for the following reasons:

1. The proposed development does not comply with Clause E.2.4 of Schedule E of the City of Hobart Planning Scheme 1982 in that the profile and gradient of the driveway does not comply with the Council's current standards.

Particulars

- (i) Failure to comply with the Australian Standards AS/NZS 2890.1: 2004;
- (ii) Failure to comply with IPWEA Tasmanian Standard Drawings.

2. The proposed development does not comply with Performance Criteria K3.3 of the City of Hobart Planning Scheme 1982 in that the access does not comply with the Council's current standards.

Particulars

cont.../

Item No. 9.2 continued

- (i) Failure to comply with the Australian Standards AS/NZS 2890.1: 2004;
- (ii) Failure to comply with IPWEA Tasmanian Standard Drawings.

BRISCOE
COOPER

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

9.3 15 MARIEVILLE ESPLANADE AND ADJACENT AREA OF RIVER DERWENT, SANDY BAY – PARTIAL DEMOLITION, BOAT RAMP UPGRADE AND NEW PONTOON – PLN-15-00116-01 – FILE REF: 72-28-5
Ref. Open CPC 6.2.1, 20/4/2015
Application Expiry Date: 27/5/2015

That: A. Pursuant to Part 13.5 of the Battery Point Planning Scheme 1979, the Council approve the application for a partial demolition, boatramp upgrade and new pontoon at 15 Marieville Esplanade and adjacent area of River Derwent, Sandy Bay for the reasons outlined in the report attached to item 6.2.1 of the Open City Planning Committee agenda of 20 April 2015, and a permit containing the following conditions be issued:

1. The use and development must be substantially in accordance with the documents and drawings that comprise the planning application No. PLN-15-00116-01 as outlined in Attachment A to the permit except where modified below.

cont.../

Item No. 9.3 continued***Reason for condition******To clarify the scope of the permit.***

2. Noise/sound pressure levels from activities or equipment related to the use or development and related activities must not, at any time, exceed 5dB(A) above the background noise level when measured at the boundary with any sensitive use in separate ownership.

Reason for condition***Prevention of noise pollution.***

3. Prior to the granting of building consent or the commencement of works (whichever occurs first), submit to and have approved by the Council's Director Development and Environmental Services a soil and water management plan detailing proposed sediment and erosion control measures. The approved control measures must be installed prior to any disturbance of soil or vegetation, and be regularly inspected and maintained during the construction/demolition period to prevent soil and other materials entering the local stormwater system, waterways, roadways or adjoining properties. Particular attention will need to be given to preventing sedimentation of the waterway.

The approved control measures must remain in place until such time as all disturbed areas have been stabilised using vegetation and/or restored or sealed to the satisfaction of the Council. The approved soil and water management plan forms part of this permit and must be complied with.

Advice: For guidance on preparing the soil and water management plan, the Derwent Estuary Program has published soil and water management on building and construction sites fact sheets (2008). These are available from the Council or online at www.derwentestuary.org.au.

Item No. 9.3 continued*Reason for condition*

To avoid the pollution and sedimentation of roads, drains and natural watercourses that could be caused by erosion and runoff from the development, and to comply with relevant State Legislation.

- B. The Council include the following advice to the applicant:
1. Please consult your private building surveyor to ascertain whether the demolition and development requires approval under the Building Act 2000. Where approval is required, this is to be obtained from the Council prior to the commencement of any works.
 2. Noise, dust, fumes, odour or other pollutants emitted must not cause any disturbance or annoyance to owners/occupiers in the vicinity and shall comply with the Environmental Management and Pollution Control Act 1994 and subsequent regulations.

BRISCOE
SEXTON

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**10. PLANNING INSTITUTE OF AUSTRALIA – GREAT PLACES
PLANNING CONGRESS, MELBOURNE, 13 – 15 MAY 2015 –
ALDERMANIC NOMINATIONS – FILE REF: 13-2-22**

Ref. Open CPC 7, 20/4/2015

- That:
1. Aldermanic nominations be sought for representation at the Planning Institute of Australia, Great Places Planning Congress to be held in Melbourne, from 13 to 15 May 2015, in accordance with Clause A.2 of the Council's policy in respect to Aldermanic Induction, Professional Development and Conference Attendance.
 2. The cost, estimated at approximately \$4,500 per Alderman, be funded from the Aldermanic Conference allocation within the City Government Function of 2014/2015 Annual Plan.

BRISCOE
COOPER

That the recommendation be adopted with no
aldermanic nominations received.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**11. APPLICATIONS APPROVED UNDER THE BUILDING REGULATIONS
2004 AND BUILDING ACT 2000 – FILE REF: 30-1-17**

Ref. Open CPC 10, 20/4/2015

That it be received for information that:-

- A. 1. During the period 1 March 2015 to 31 March 2015, 51 permits were issued to the value of \$17,723,708 which included:
- (i) 24 extensions/alterations to dwellings to the value of \$2,400,428;
 - (ii) 7 new dwelling to the value of \$2,380,500; and
 - (iii) 2 major projects:
 - (a) 212 Collins Street and adjacent road reserve – partial demolition, new offices, flats and sewerage infrastructure \$7,500,000;
 - (b) 51-53 Pirie Street – extensions and alterations to welfare institution – \$1,500,000.
2. During the period 1 March 2014 to 31 March 2014, 30 permits were issued to the value of \$2,060,924 which included:
- (i) 18 extensions/alterations to dwellings to the value of \$853,236;
 - (ii) 1 new dwelling to the value of \$500,000; and
 - (iii) No major projects were undertaken during this period.
- B. 1. In the twelve months ending 31 March 2015, 645 permits were issued to the value of \$102,839,582; and
2. In the twelve months ending 31 March 2014, 603 permits were issued to the value of \$86,878,957.

BRISCOE
COOPER

That the recommendation be adopted.

MOTION CARRIED

cont.../

Item No. 11 continuedVOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION
16(5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES)
REGULATIONS 2005**

That in accordance with Council Policy 2.01 the following Notice of Motion, which was adopted by the City Planning Committee, be considered by the Council.

12. CRUISE SHIP FUEL – FILE REFS: 13-1-9; 17-50-5

Ref. Open CPC 12, 20/4/2015

ALDERMAN BURNET

“That an urgent report be prepared:

1. Which determines whether low grade bunker fuel is used by cruise ships at berth in the port of Hobart.
2. In the event that this type of fuel is used to keep the cruise ship operational whilst in port, the report include the possible impacts on human health of the fuel particulates and smells emitted, and
3. A meeting be held with Tasports, the Environmental Protection Agency and the cruise ship industry in order to ensure that steps are taken to investigate alternatives, in order to protect the health of people exposed to low grade bunker fuel whilst cruise ships are docked in Hobart.

cont.../

Item No. 12 continued**Rationale:**

Hobart has an increased number of cruise ships docking central to tourist, residential, hotel accommodation amongst other activities. In the forthcoming year, there will be over 40 cruise ships visiting the port of Hobart. Cruise ships will be docked in Sullivans Cove, close to many activities and functions of the port.

Concerns have been raised relating to impacts on human health from sulphur dioxide and nitrogen oxide emissions from cruise ships. Cruise ships in Sydney docked near residential areas have been linked to health related problems - see ABC RN Background briefing <http://www.abc.net.au/radionational/programs/backgroundbriefing/2015-03-15/6293472>.

Cruise ships use considerable amounts of fuel whilst docked, with some requiring up to 15 megawatts of energy to function in port. That is the equivalent energy to power thousands of houses. Low grade energy produces significantly more toxic emissions and particulates than cleaner fuel.

Such particulates and sulphur dioxide are known to cause considerable health complications from exposure. Headaches, symptoms of asthma and mental health problems have been cited as side effects of sulphuric acid emitted from ships.

Some jurisdictions such as the US and Europe have banned the use of low grade fuel because of concerns of public health. The alternative is the use of a higher grade fuel or onshore energy.

Consider the following three points:

1. Hobart and Tasmania are destinations based on the reputation of a clean environment,
2. Luxury accommodation is to be built next door to the ferry terminal,
3. There is soon to be an expansion of the railyards, with potentially millions of dollars of investment coming into Hobart.

It would therefore be prudent to investigate the opportunity to reduce the use of this fuel if it were injurious to both human health and our reputation of clean and green.

cont.../

Item No. 12 continued

The Council should consider the implications of this on public health and on the tourism industry which is a significant part of the Hobart economy.

This report is urgent because the impact on human health is something that should be addressed immediately.”

The General Manager reports:

“In accordance with Clause 5 of the Notices of Motion procedures, I provide the following qualification as to whether the substance of this Notice of Motion resides within the jurisdiction of the Hobart City Council:

The matter is within the jurisdiction of the Hobart City Council as it relates to concerns in relation to public health.”

BRISCOE
RUZICKA

That the motion be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	Zucco
Deputy Lord Mayor Christie	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

Item 20 was then taken.

That in accordance with Council Policy 2.01 the following Notice of Motion, which was adopted by the Parks and Recreation Committee, be considered by the Council.

**13. THE HOBART AQUATIC CENTRE – UPGRADE AND MAINTENANCE
– FILE REFS: 13-1-9; 33-21-13**

Ref. Open PRC 9, 16/4/2015

ALDERMAN ZUCCO

“That an urgent report be prepared that provides the Council with what necessary upgrades and maintenance programs, including associated costs, are urgently required for The Hobart Aquatic Centre facility, car park and the immediate surrounding area.

Rationale:

I have been a very regular attendee at the facility for the past 12 months and have been made aware of a number of issues which are obvious and it is time that this facility was upgraded and a maintenance program implemented and Aldermen kept informed as per the progress.

The car park boom gates have not been operational in that time even though power is still connected and switched on. The car parks need to be realigned as they are vastly too narrow, in particular when larger cars are involved.”

The General Manager reports:

“In accordance with Clause 5 of the Notices of Motion procedures, I provide the following qualification as to whether the substance of this Notice of Motion resides within the jurisdiction of the Hobart City Council:

The motion resides within the jurisdiction of the Hobart City Council as it relates to a Council owned facility.”

ZUCCO
BRISCOE

That the motion be withdrawn.

MOTION CARRIED

cont.../

Item No. 13 continuedVOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

The motion below has been submitted directly to the Council on the basis that the Deputy Lord Mayor considers the matter to be urgent.

In accordance with the procedures for Notices of Motion, the Council must firstly ratify by resolution that the motion is urgent, before it may consider the substance of the motion.

**14. 'LIGHTING UP' COUNCIL FACILITIES – DARK MOFO –
FILE REF: 13-1-9; 60-10-1**

DEPUTY LORD MAYOR

That: 1. “A report be prepared looking at all infrastructure aspects/possibilities and costs pertaining to lighting up in red, all Council owned facilities as listed below, and that a request from the Council be forwarded to the State Government requesting the same on Government owned buildings as a part of this year’s Dark Mofa Winter promotion in Hobart between 12 and 22 June 2015.

Council owned facilities suggested include:

- (i) Hobart Town Hall;
- (ii) Hobart City Hall;
- (iii) The Organ Pipes on Mount Wellington;

cont.../

Item No. 14 continued

- (iv) Mawson's Place Waterside Pavilion;
 - (v) Customer Services Centre, 16 Elizabeth Street;
 - (vi) Lights in Salamanca Place and Hunter Street;
 - (vii) Fountain Roundabout, Brooker Highway; and
 - (viii) Elizabeth Street Mall.
2. The Council also request the State Government to light red the Tasman Bridge, Parliament House and areas of Taspports.
 3. The Council request/invite traders in the CBD to also participate, including hotels, the Gasworks Chimney at the entrance to the City and other appropriate locations.

Rationale:

Following several successful Dark Mofo winters and a significant increase in visitation numbers to our City over the winter period it is appropriate Hobart City Council participate in this event which generates a growing revenue in what has normally been regarded as a quiet season.

Hobart, Tasmania is gaining great recognition as the "Tourism/Events Destination City of Australia" having recently taken out 10 of 29 National Tourism Awards recently.

Destination Southern Tasmania and the Tasmanian Hospitality Association are also teaming up to Paint the Town Red to celebrate winter and support Dark Mofo. Paint the Town Red for Dark Mofo will occur from 12 to 22 June 2015."

cont.../

Item No. 14 continued**The General Manager reports:**

“In accordance with Clause 5 of the Notices of Motions procedures, I provide the following qualification as to whether the substance of this Notice of Motion resides within the jurisdiction of the Hobart City Council:

The matter resides within the jurisdiction of the Hobart City Council as it relates to an initiative pertaining to Council assets and requests the Council initiate consultation with the State Government and CBD traders.”

DEPUTY LORD MAYOR
THOMAS

That the motion be considered urgent.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

DEPUTY LORD MAYOR
THOMAS

That the motion be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

PARKS AND RECREATION COMMITTEE**15. ANCANTHE PARK MASTER PLAN – FILE REF: 70-31-1**

Ref. Open PRC 6, 16/4/2015

- That:
1. The Ancanthe Park Master Plan 2015, marked as Attachment A to item 6 of the Parks and Recreation Committee agenda of 16 April 2015, be approved.
 2. Respondents who commented on the draft Master Plan be notified of the Council's approval of the final Master Plan.
 3. Consideration be given during the preparation of the City's annual budgets for the allocation of funding to enable progressive implementation of the Master Plan to take place.
 4. A media release be issued at the appropriate time.

COOPER
BRISCOE

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

16. PROPOSED COUNCIL POLICY – ESTABLISHMENT OF BUSHFIRE HAZARD MANAGEMENT AREAS IN BUSHLAND RESERVES FOR NEW DEVELOPMENTS – FILE REF: 45-2-1

Ref. Open PRC 7, 16/4/2015

- That:
1. The proposed Council Policy ‘Establishment of Bushfire Hazard Management Areas in Bushland Reserves For New Developments’, marked as Attachment A to item 7 of the Parks and Recreation Committee agenda of 16 April 2015, be approved.
 2. The General Manager be delegated the authority to implement the policy.
 3. The policy be reviewed after 12 months, including a review of the policies and measures undertaken by other relevant agencies and local government bodies.

COOPER
RUZICKA

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

17. EDGE AVENUE PARK, LENA VALLEY – IMMACULATE HEART OF MARY SCHOOL – PROPOSAL FOR A LICENCE AGREEMENT – FILE REF: 70-18-1

Ref. Special Open PRC 2, 27/4/2015

- That:
1. The Immaculate Heart of Mary Primary School response to the proposed licence agreement be noted.
 2. A licence agreement be developed with The Immaculate Heart of Mary Catholic School to utilise, Lenah Valley and include the following conditions:

cont.../

Item No. 17 continued

- (i) The licence be established for a 12 month trial period, and reviewed upon licence expiration.
 - (ii) School use of the park be restricted to no more than 60 students at any one time during:
 - (a) recess – 11.00 am to 11.30 am;
 - (b) lunch – 1.20 pm to 1.50 pm; and
 - (c) health and fitness sessions for larger groups from 8.45 am to 9.00 am to also be permitted.
 - (iii) One teacher be dedicated to supervise the children in the park during recess, lunch and health and fitness.
 - (iv) The school acknowledge that Edge Avenue Park is a public park that is to be available for use at all times by the general public.
 - (v) The school fund up to 50 per cent of costs towards the replacement of neighbouring boundary fences shared with the park as a consequence of reasonable wear and tear from school use.
 - (vi) The park be left in a clean and tidy state upon completion of school use each day.
 - (vii) The school pay costs for any unreasonable damage to play equipment and vegetation within the park that has occurred during the schools use.
 - (viii) The school notify the Council of any damage or other issue affecting the park.
3. An annual usage fee of \$2,000, (excl. GST), be applied, in line with the registered valuation.
 4. The school's request to use the park for class activities be declined on the basis that such use is ad hoc and therefore such times cannot be practically communicated to the public.
 5. Due to the formalisation of the school's use of the park, the park entrance sign be amended to clarify the defined times that the school will be using the park.

Item No. 17 continued

6. Respondents to the community engagement be advised of the Council's decision.
7. A risk management plan be created to the satisfaction of the General Manager.
8. The school provide appropriate insurance cover for students while using the park within school hours to the satisfaction of the General Manager.

COOPER
THOMAS

That the recommendation be adopted.

Amendment

BRISCOE

DEPUTY LORD MAYOR

That the words *At least* be inserted at the commencement of Clause 2(iii).

AMENDMENT CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

SUBSTANTIVE MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

FINANCE COMMITTEE

18. INVESTMENT OF COUNCIL FUNDS – AMENDMENT TO COUNCIL POLICY – FILE REF: 20-19-1

Ref. Open FC 6, 21/4/2015

3x's

Attachment 18/P1-3 Council Policy 4.01.03 – Investment of Council Funds – Proposed Amendments.

- That:
1. The proposed amendments to Council Policy 4.01.03 – DRAFT Investment of Council Funds, as indicated in revisions format on the attachment, be adopted.
 2. A further report be prepared investigating the financial impacts and risks of Council investing its capital into direct property investment and home grown rural and community financial institutions such as MyState and Bendigo.
 3. The Council write to the four major banks advising them of the Council's position in relation to ethical investments and requesting information on any energy projects in which the Council's funds may currently be invested.

COCKER
RUZICKA

That the recommendation be adopted.

Amendment

DEPUTY LORD MAYOR
THOMAS

That the words *listed on the ASX* be deleted from Clause 4(x) of the policy attached.

AMENDMENT CARRIED

VOTING RECORD

AYES

NOES

Lord Mayor Hickey
Deputy Lord Mayor Christie
Zucco
Briscoe
Ruzicka
Cocker
Thomas
Cooper
Denison

Item No. 18 continued

SUBSTANTIVE MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

19. NATIONAL ROAD SAFETY WEEK – 3-10 MAY 2015 – REQUEST FOR COUNCIL SUPPORT – FILE REF: 60-10-1

Ref. Open FC Supp. 12, 21/4/2015

- That: 1. The Department of State Growth's request to light up the Town Hall in yellow from Sunday 3 May through to Sunday 10 May 2015, as part of the National Road Safety Week be approved, subject to any conditions the General Manger deems appropriate in order to address work health and safety and public liability requirements.
2. All costs associated with this request be met by the Department of State Growth.

COCKER
THOMAS

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

Investment Policy 4.01.03 with tracked changes

Title: Investment of Council Funds
Subject: Finance – Cash Management
Policy Number: 4.01.03
Adopted by Council: 24/10/2011
Next Review: November ~~2015~~ 2019
Responsible Officer: Director Financial Services

1. **Objectives:** To maximise the Council's return on its investments, subject to the satisfaction of the criteria of safety and security, liquidity, and ethical nature.
2. **Background:** The permitted methods of investment of Council funds are defined within the Local Government Act 1993. The below policy outlines the Council processes within legislated parameters.
3. **Policy:**
- 1. CRITERIA FOR INVESTMENT**
- (i) *Safety and Security* – Security of the ratepayer's capital is the overriding consideration in all investment decisions.
- (ii) *Liquidity* – Investments must be managed to ensure that sufficient funds are available to meet cash requirements as they fall due.
- (iii) *Rate of Return* – Subject to the two preceding considerations, Council will aim to maximise its return.
- (iv) *Ethical in Nature* – Subject to the preceding considerations, in making investment decisions, regard will be taken to an investment being environmentally and socially ethical. Subject to the investment guidelines, preference will be given to investment institutions that do not invest in the fossil fuel industry over those institutions that do invest in the fossil fuel industry.
- ~~(iv) *Ethical in Nature* – Subject to the preceding considerations, in making investment decisions, regard will be taken to an investment being of an ethical nature.~~

2. EXPECTED RATE

The performance benchmark is the 90 day Bank Bill Swap Rate (BBSW).

3. DELEGATED AUTHORITY

The Director Financial Services is delegated authority to invest according to Section 75 of the Local Government Act 1993, from the Council through the General Manager.

4. INVESTMENT GUIDELINES

(i) Section 75 of the Local Government Act 1993, will be complied with at all times.

(ii) Investments may be made for any period up to a maximum of one year.

(iii) Investments can only be made in products where the underlying assets are cash.

~~(iv) Investments can only be made with the Tasmanian Public Finance Corporation (Tascorp) or Australian-owned banks listed on the Australian Securities Exchange (ASX).~~

(iv) There is no limit on the amount of funds that can be placed with Tascorp.

(v) Exposure to Council's transactional banker is limited to \$12,000,000.

(vi) Subject to item 4(v), exposure to Australia and New Zealand Banking Group, Commonwealth Bank of Australia, National Australia Bank and Westpac Banking Corporation is limited to \$7,000,000.

(vii) Subject to item 4(vi) exposure to ~~all other banking institutions Australian-owned banks listed on the ASX with a Standard & Poors credit rating A1/A-~~ is limited to \$5,000,000.

~~(viii) Subject to item 4(vii) exposure to other banking institutions with a Standard & Poor's rating A2/BBB and A2/A- is limited to \$2,000,000.~~

(ix) When determining the level of exposure to a financial institution, the exposure includes all funds held with the institution, including funds not classified as investments.

(x) Where an ~~banking insitution~~[Australian-owned bank](#) is a subsidiary of another ~~Australian-owned bank~~ listed on the ASX; the level of exposure shall be the sum of the exposure to each institution and limited as above.

(xi) For any fixed term investment, whether new or rollover, quotes must be obtained from a minimum of three institutions. Investment decisions must be documented.

(xii) Any investment outside of ~~Tascorp or an Australian-owned bank listed on the ASX~~ [the investment guidelines contained within this policy](#) must be referred to the Finance and Corporate Services Committee for prior approval.

5. PROVISION OF INFORMATION TO ALDERMEN

(i) Details of all current investments are to be provided to any Alderman upon request.

4. Legislation, Terminology and References:

Section 75 of the Local Government Act 1993
Delegations Register

Item 24 was then taken.

COMMUNITY, CULTURE AND EVENTS COMMITTEE
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20. CONTINUATION OF THE HOBART HOPPER SHUTTLE BUS SERVICE – FILE REF: 36-20-9

Ref. Open CCEC 5, 15/4/2015

- That:
1. The Council continue the Hobart Hopper Shuttle Bus service from June 2015, on each Market day between 9.00 am and 2.00 pm, at a cost in the order of \$51,000, until such time that parking conditions have improved in Sullivans Cove, with the service being subject to annual reviews and reports to the Council.
 2. A rebrand of the service be undertaken to the value of \$20,000, to directly link the service to Salamanca Market, including renaming the service to the 'Salamanca Market Shuttle'.
 3. An appropriate ongoing marketing strategy be undertaken up to the value of \$10,000 each year.
 4. All associated costs be allocated to the Salamanca Market Function within the 2015/2016 draft budget.

SEXTON
COOPER

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**21. ESTABLISHMENT OF A PUBLIC ART ADVISORY PANEL –
FILE REF: 15-8-6**

 Ref. Open CCEC 6, 15/4/2015

- That: 1. A City of Hobart Public Art Advisory Panel be established as a mechanism for the provision of expert comment and advice on a broad range of public art projects including the recommendation of selected artists, craftspeople or designers, in line with the Terms of Reference shown as Attachment A to item 6 of the Open Community, Culture and Events agenda of 15 April 2015.
- (i) The Public Art Advisory Panel comprise in the first instance, of the external members of the former Public Art Special Committee and Council officers, in line with the Terms of Reference.
 - (ii) The roles of the Curator or Gallery Director and Architect be reviewed annually.

SEXTON
COOPER

That the recommendation be adopted.

MOTION CARRIED**VOTING RECORD**

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**22. TASMANIAN WRITERS' FESTIVAL – PUBLIC ART PROJECT –
FILE REF: 15-8-9**

 Ref. Open CCEC 7, 15/4/2015

- That: 1. The Council support the 'Writers in the City' project, as part of the 2015 Tasmanian Writers' Festival through the following:
- (i) Provision of a \$3,500 (GST exclusive) commissioning fee for six young writers;

cont.../

Item No. 22 continued

- (ii) Provision of a variety of city spaces to be used as writers' studios, including Council owned venues;
 - (iii) Installation of the Soapbox billboards using selected quotes from the commissioned essays; and
 - (iv) Online posting of the project essays and other relevant project information, such as social media.
2. The total grant provision be recorded in the 'Grants, Assistance and Benefits Provided' section of the City of Hobart's Annual Report.

SEXTON
BRISCOE

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

**23. MATHERS PLACE COURTYARD WALL – PUBLIC ART
COMMISSION – FILE REFS: 30-1-13; 30-1-61**

Ref. Closed CCEC 5, 15/4/2015

- That:
1. The Council endorse the engagement of artist Tom O'Hern for the public art work commission on the Mathers Place courtyard wall (rear of Les Lees building).
 2. The total cost of the commission be met by a dedicated budget allocation of \$20,000 in the Cultural Programs function in the 2014/2015 Annual Plan.

cont.../

Item No. 23 continuedSEXTON
THOMAS

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Sexton	
Cocker	
Thomas	
Cooper	
Denison	

Item 13 was then taken.

AUDIT PANEL**24. 2015 AUDIT PANEL WORK PLAN AND MEETING SCHEDULE –
FILE REF: 20-14-1**

Ref. Audit 7, 16/4/2015

Attachment	24/P1-8	Audit Panel – 2015 Proposed Work Plan and Meeting Schedule
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- That:
1. The Council endorse the Audit Panel Work Plan and Meeting Schedule for 2015, as attached, with meetings to commence at 4pm.
 2. In the event of any urgent business arising which cannot be accommodated within the meeting schedule, special meetings be convened as required.
 3. Members of the Audit Panel only, convene 15 minutes prior to the start of Audit Panel meetings.

cont.../

Item No. 24 continuedCOCKER
BRISCOE

That the recommendation be adopted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

25. CLOSED PORTION OF THE COUNCIL MEETING

The following items were discussed:-

- Item No. 1 Minutes of the Last Meeting of the Closed Portion of the Council Meeting
- Item No. 2 Communication from the Chairman
- Item No. 3 Leave of Absence – File Ref: 13-2-2
LG(MP)R 15(2)(i)
- Item No. 4 Consideration of Supplementary Items to the Agenda
- Item No. 5 Indications of Pecuniary and Conflicts of Interest
- Item No. 6 Lease and Refurbishment – File Ref: 17-20-12
LG(MP)R 15(2)(c)
- Item No. 7 Development and Lease – File Ref: 5661182 & P/10-14/437
LG(MP)R 15(2)(c)
- Item No. 8 55 Elizabeth Street, Hobart – File Ref: 5661430 & P/55/470
LG(MP)R 15(2)(e)
- Item No. 9 Macquarie Street, South Hobart – File Ref: 5585554 & P/408/655
LG(MP)R 15(2)(f)
- Item No. 10 Rates Exemptions – File Ref: 22-1-1
LG(MP)R 15(2)(j)
- Item No. 11 Montpelier Retreat, Hobart – File Refs: 2986782 & P/1/683;
35-7-22; 13-1-9
LG(MP)R 15(2)(h)

cont.../

Item No. 25 continued

DEPUTY LORD MAYOR
RUZICKA

That the items be noted.

MOTION CARRIED

VOTING RECORD

AYES	NOES
Lord Mayor Hickey	
Deputy Lord Mayor Christie	
Zucco	
Briscoe	
Ruzicka	
Cocker	
Thomas	
Cooper	
Denison	

The Chairman adjourned the meeting at 6.23 pm to conduct the closed portion of the meeting.

The meeting reconvened at 7.20 pm.

Item 25 was then taken.

There being no further business the meeting closed at 7.21 pm.

TAKEN AS READ AND SIGNED
AS A CORRECT RECORD THIS
11TH DAY OF MAY 2015.

CHAIRMAN



Audit Panel

2015 Proposed Work Plan and Meeting Schedule

Audit Panel Functions

- (a) Whether the annual financial statements of the Council accurately represent the state of affairs of the Council;
- (b) Whether and how the Part 7 Plans (the strategic plan, long-term financial management plan, financial management strategies, long-term asset management plans, asset management policies and strategies, annual plan, annual report) are integrated and the processes and assumptions undertaken to prepare the plans;
- (c) The accounting, internal control, anti-fraud, anti-corruption and risk management policies, systems and controls that the Council has in relation to safeguarding its long-term financial position;
- (d) Whether the Council is complying with the provisions of the *Local Government Act 1993* and any other relevant legislation;
- (e) Whether the Council has taken any action in relation to previous recommendations provided by the Audit Panel to the Council and, if it has taken action, what that action was and its effectiveness.

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL 2015 ORDINARY	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST 2015 ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER 2015 ORDINARY
1. Committee 1.1 Report to Council on its operations and activities (includes a self-assessment, summary of work performed, review of its terms of reference, review of internal and external audit services (3.6; 4.3)), assessment against the requirements of the LGA	Annually (overall) quarterly verbal by Chairman to Council				Annual workshop (facilitated by Wise Lord and Ferguson)	Present draft report (report to go to Council 24/8/2015)		

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL 2015 ORDINARY	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST 2015 ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER 2015 ORDINARY
1.2 Provide advice to Council	As required							
1.3 Preparation and adoption of work plan	Annually	Presentation of draft for approval						
1.4 Panel Induction of new members (includes presentation by GM, tour of Council facilities and concluding with a small function)	As required	Mar/April						
2. Risk Management								
2.1 Review and provide any comment on the Strategic Risk Register. (Note: required for annual audit plan development)	Annually Prior to new financial year						✓	
2.2 Actively review the Council's risk management processes and their effectiveness in identifying and managing the Council's financial and business risks.	Annually Review – Risk Management Strategy	✓						
2.3 Monitor strategic risks with a residual rating of "Extreme" and the progress of the implementation of respective risk treatment plans.	Each meeting Report on extreme risks	✓	✓				✓	✓
2.4 Receive reports in relation to changes in risk profile for those risks with a residual risk rating of "Extreme".	Each meeting Report on changes to risks following review of individual risks	✓	✓				✓	✓

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL ORDINARY 2015	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST 2015 ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER 2015 ORDINARY
2.5 Receive briefings and reports from the General Manager in relation to new and emerging risks that will/may have an impact on the sustainability of the organisation. (Note – previous requests for familiarisations on parks and recreation, events and festivals, remote sites, McRobies, THAC, Mountain Park, car pars proposed to be included in induction.)	Each meeting	Strategic Risks and review process		New long term financial management plan (2016-2036)		WHS presentation LGA Part 7 Plans inc. planning and reporting framework, review cycles, integration of all Plans		
3. Internal Governance Audit (Oversee the coordination of the Council's governance audit program)								
3.1 Review and approve the three-year strategic internal audit plan for Council consideration.	Every 3 years (due period commencing 1/7/2016)		Due July 2016 following appointment of new contract for internal auditors.					
3.2 Review and approve the <u>annual internal audit work plan</u> , in accordance with the Council approved three-year strategic internal audit plan.	Annually May meeting (before new financial year)		✓					
3.3 Receive reports on audit findings with <u>changes to risk profiles</u> in relation to risks, rated "Extreme" or "High"	Each meeting As per Audit work plan	✓	✓			✓		✓
3.4 Receive reports from the Internal Auditors and/or the General Manager in relation to those <u>audit findings</u> that have an "Extreme" or "High" risk rating.	Each meeting Part of the internal audit report	✓	✓			✓		✓

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL 2015 ORDINARY	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST 2015 ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER 2015 ORDINARY
3.5 Monitor management's progress of the <u>implementation of agreed management actions arising from internal audit reports for findings that have an "Extreme" or "High" risk rating.</u>	Each meeting Part of the GM's Assurance Report	✓	✓			✓		✓
3.6 Annually review the performance of the contracted internal audit service providers. (Note: part of facilitated workshop)	Annually Following preceding financial year					✓		
3.7 Receive the conditions and specifications of tender documentation for the supply of internal audit services.	Every three years Next due 2015/16	Development to commence February/March 2016 for tender period of April/May 2016						
3.8 Consider the recommendation of preferred tenderer and recommend to the Council the appointment of the preferred tenderer for internal audit services.	Every three years Next due 2015/16	Report following tender period of April/May for appointment commencing 1 July 2016						
4. External Audit (oversee the external audit programs)								
4.1 Receive and endorse the annual Tasmanian Audit Office Client Strategy.	Annually Prior to new financial year	✓						
4.2 Provide input and feedback on the financial statements and the management representation letter.	Annually Budget review prior to Council				✓			
	Adoption to forward to Tasmanian Audit Office				✓			

Approved by Audit Panel, Meeting 16 April 2015.

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL 2015 ORDINARY	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST 2015 ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER 2015 ORDINARY
4.3 Provide feedback to the Council on the external audit services provided. (Note: Part of the annual review process workshop)	Annually Following completion of financial year					✓		
4.4 Receive and consider reports and monitor management's implementation of audit recommendations.	Each meeting Part of the GM's Assurance Report	✓	✓			✓		✓
4.5 Provide advice to the Council on actions taken on significant issues raised and actions taken.	As required							
5. Financial Management (Financial management and the annual financial statements)								
5.2 Long Term Financial Sustainability:								
(a) Review annually the Long Term Financial Management Plan and monitor the Council's compliance with the Plan and whether it is consistent with, and reflects the 10 year strategic plan.	Annually Part of the budget review process			✓				
(b) To provide advice to the Council in the preparation of the annual budget and proposed rate setting in relation to achieving the objectives of the Long Term Financial Management Plan.	Annually Part of the budget review process			✓				

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL ORDINARY 2015	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST 2015 ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER 2015 ORDINARY
5.3 Statutory:								
(a) To review and endorse the financial statements and be satisfied that they are supported by the Management Representation Letter prior to submission to the Tasmanian Audit Office	Annually				✓			
(b) To provide advice to the Council on the adoption of the audited financial statements taking into account Tasmanian Audit Office recommendations and adjustments.	Annually						✓	
(c) To provide advice to the Council that the audited financial statements are correctly reflected in the Annual Report.	Annually						✓	
(d) To review the Council's compliance with the Tasmanian Audit Office assessment on Council's performance.	Each meeting as required						✓	Part of the GM's Assurance Report and Audit Report from TAO

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
		16 APRIL ORDINARY	28 MAY 2015 ORDINARY	EARLY JUNE SPECIAL	EARLY AUGUST SPECIAL	20 AUGUST ORDINARY	LATE SEPTEMBER SPECIAL	19 NOVEMBER ORDINARY
6. Asset Management								
6.1 Review annually the Long Term Strategic Asset Management Plan and monitor the Council's compliance with the Plan and whether it is consistent with, and reflects the 10 year Strategic Plan.	Annually (need to have the 10-year strategic plan finished first and present to Panel)					✓		
6.2 Ensure that the Asset Management Policy is consistent with the strategic plan, guides the development of the long-term strategic asset management plan and supports the development of the long-term financial management plan.	Annually					✓		
6.3 Ensure that the Asset Management Strategy is consistent with the 10 year Strategic Plan.	Annually					✓		
6.4 Review and provide advice to the Council in respect to the Council's Long Term Strategic Asset Management Plan in relation to achieving the objectives of the Long Term Financial Management Plan.	Annually			✓ To coincide with the presentation of the LTFMP and budget to Audit Panel				

TERMS OF REFERENCE ROLES AND RESPONSIBILITIES	TASK & FREQUENCY	SCHEDULED 2015 MEETING DATES						
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7. Integrated Planning Processes								
7.1 Monitor how the Part 7 Plans are integrated and processes and assumptions undertaken to prepare the plans	Annually		✓				✓ All plans. Keep separate from workshop	
8. Special Projects								
8.1 To receive advice from the General Manager or the internal and external auditors on special projects and investigations being planned or undertaken.	As required							
8.2 To receive and review reports on the outcomes and monitor implementation.	As required							
8.3 To provide advice to the Council of any special projects with "Extreme" or "High" risk ratings and/or significant impact on the Council's financial management.	As required							
8.4 Undertake an analysis of employee costs including benchmarking against other appropriate organisations			Scope Project					