



UNIVERSITY OF TORONTO
FACULTY OF INFORMATION

FACULTY COUNCIL
1st Regular Meeting, 2014-2015 Session
Friday, October 17, 2014
9:35 a.m. – 11:32 a.m.

PRESENT:

Members (ex officio): Seamus Ross

Teaching Staff: Christoph Becker, Matthew Brower, Nadia Caidi, Wendy Duff (in the Chair), Lynne Howarth, Lari Langford, Irina D. Mihalache, Wendy Newman, Leslie Shade, Brian Cantwell Smith, Siobhan Stevenson, Anthony Wensley, Eric Yu

Professional Librarians: Kathleen Scheaffer, Elisa Sze

Senior Administrative Officers: Glenn Cumming, Robin Kester,

Associated Instructor or Sessional Lecturer:

Administrative Staff: Joanna King, Kathy Shyjak

Students:

Doctoral: Sarah Lubelski

Masters (MI): Hilary Barlow, Janel Cheng, Amanda Chernawski, Carolyn Dineen, Diana Kulpa, Peymon Montazer, Calvin Tennakoon, Stephanie Abba,

Masters (MMSt): Nicole Ritchie, Alex Somerville

Alumni/Alumnae: Angela Henshilwood

External Members:

Assessors:

Observers: Isidora Petrovic, Tony Lemmens

Recorder: Anna Eskin

REGRETS:

The President of the University of Toronto, Vice-President and Provost, Chief Librarian of the University, Dean of the School of Graduate Studies, Jaime Banks, Brett Caraway, Mark Chignell, Chun Wei Choo, Nicole Cohen, Costis Dallas, Juris Dilevko, Allen Galey, Sara Grimes, Jenna Hartel, Dimitrios Hatzinakos, Patrick Keilty, Cara Krmopotich, Kelly Lyons, Heather MacNeil, Rhoda McEwen, David Phillips, Matt Ratto, Aviv Shachak, Adriana Rossini, Susan Maltby, Christopher Hogendoorn.

MINUTES

1) Call to order and acceptance of the Agenda

The meeting was called to order at 9:35 a.m., with quorum established. The Chair, Wendy Duff, welcomed all members to the first meeting of the Faculty of Information Council for 2014-15.

2) Approval of the Minutes from June 06, 2014

A motion to accept the minutes of the meeting was made and **CARRIED**.

3) Business Arising from the Minutes

None

4) Dean's report:

The Dean reported on the following issues:

- Note the following attached documents:
 - Provostial Deadlines Governance Cycle 2014-15
 - Update - Key Events and Meeting Dates 2014-2015
 - iSchool Workload Policy 2012-2013
 - As for the budget update, the Dean noted that the Faculty is doing better than last year.
- b) Tenure and Promotion
- The Dean reported that the 2013-14 external reviewers noted that some faculty felt inadequately informed about tenure and promotion processes. He asked faculty with questions about the policy and procedures governing tenure and promotion to discuss the policies and procedures with him. The Dean also encouraged faculty to review the UofT *Policy and Procedures Governing Promotions* and the *Memorandum of Agreement between the University and the University of Toronto Faculty Association*, both of which are available on the Governing Council website. The Dean asked mentors of untenured faculty to offer guidance on the tenure process to their mentees, and to review with mentees the eloquent guidance on the tenure process available on the Office of Vice-Provost, Faculty and Academic Life (<http://www.faculty.utoronto.ca/academic-life/tenure/>) website if they had not done so already. The Dean went on to encourage untenured faculty to take part in guidance sessions run by the Centre for Teaching Support & Innovation (CTSI), University of Toronto Faculty Association (UTFA) and the Office of the Vice-Provost Faculty and Academic Life.
 - The Dean also reminded Associate Professors to supplement their review of the policies on promotion by turning to guidance on the Office of the Vice-Provost Faculty and Academic Life website (<http://www.faculty.utoronto.ca/academic-life/full-professor/>) and attending events about promotion organized by the Office of the Vice-Provost Faculty and Academic Life and UTFA.

NOTICE OF MOTION: Motion denied.

5) Council Committees' reports

- a) Report on Strategic Day Away
 - i) Explanation of purpose of this day, recommendations that were carried out, creation of 4 working groups.
- b) Report on Working Groups
 - i) For working groups were created as a result of the external review and strategic day away.
 - (1) Partnerships with UTL
 - (2) Undergraduate Working Group
 - (3) Concentrations and Required Courses Working Group

- (4) Governance and Organizational Structure Working Group
- c) Response and next steps
 - i) Discussion generated by the explanation of the working groups and what which one will be responsible for.

6) Council Committees' reports

- a) Executive Committee
 - i) Members of the new Executive committee (all appointed and chosen by the Faculty Council):
 - (1) Chair of Council (Chair): Prof. Wendy Duff
 - Dean: Prof. Seamus Ross
 - Faculty #1: Prof. Stevenson
 - Faculty #2: Prof. Smith
 - Faculty #3: Prof. Howarth
 - Student (Ml): Hilary Barlow
 - Student (MMSt): Nicole Ritchie
 - Student (PhD): Chris Young
 - Member of Council: Nalini Singh
 - Secretary of Council: Anna Eskin
- b) Standing Committees
 - i) Awards
 - (1) Brief discussion of report
 - ii) Committee on Standing
 - (1) Brief discussion of report
 - iii) Information Services
 - (1) No report
 - iv) Programs
 - (1) Discussion of changes to the thesis option and introduction to the co-op option
 - (a) Discussion of the model suggested
 - (b) September 2015 is the proposed start date of the program
 - (c) Start with about 30 students
 - (2) Proposal for Approval: INF2225H: Digital Discourse
 - (a) Motion- Course proposal returned to the Programs Committee to make a minor modification under the "Rationale" section.
 - v) Recruitment and Admissions
 - (a) Master's
 - (i) Discussion of report, information days and tactics how to raise awareness
 - (b) Doctoral
 - (i) Nothing to add to the report submitted
 - (1) Information day
 - (a) This year, 2 members of Faculty will speak at the event about programs and concentrations instead of having a representative from each concentration.

7) Experiential Learning

- a) TALint
 - i) 20 students have been employed at UTL under the TALint program.
- b) Proposed Pilot Learning Framework
 - i) In January 2015 there will be an intensive 6 week INF1005 workshop (The Information Professional Landscape), as part of the pilot program- Enhanced and Embedded Learning for

LIS Professionals. In this workshop, students will learn about the professional landscape, the skills they will need to succeed etc. Those individuals will be matched with a personal mentor who will guide their professional development. Students will also be given a project to complete under the supervision of a practitioner.

(1) Purpose: prepare students better through a workshop and a mentor for working in their chosen field.

8) Reports from Institutes

- a) Coach House Institute
 - i) Brief update
- b) Digital Curation Institute
 - i) Review of the document provided
 - ii) Vision document- <http://dci.ischool.utoronto.ca/wp-content/uploads/201410-DCIVision2014.pdf>
- c) Identity, Privacy and Security Institute
 - i) No report
- d) Knowledge Media Design Institute
 - i) Brief Update
- Public Library Program
 - Report attached by Prof. Newman

9) Other reports

- a) Careers
 - i) Preparing for the 4th annual Associations networking event to be held on Wednesday, October 22, from 4:30pm to 6:30pm in the Inforum, where 22 professional associations will be represented.
- b) Communications and Alumni Relations
 - Kathleen O'Brien had a colleague read out communications and advancement highlights
- c) Development and Advancement Initiatives
 - i) Robin Kester gave highlights of the report submitted, noted that it was an overall strong financial year and briefly discussed upcoming events.
- d) iSchool Students
 - i) MI
 - (1) Discussion of report
 - ii) MMSt
 - (1) Nothing to add to the report
 - iii) Ph.D.
 - (1) Representative allocation
 - (2) Forum Friday
- e) iSchool Alumni
 - i) November 28th- Deadline for grants

11) Other Business

- a. Prof. Stevenson requested that Faculty sent a few questions/comments/images relating to the different concentrations.

12) Question period

- a) No questions

13) Announcements

- a. Kathleen Scheaffer on the iSkills workshops- 4 new workshops available for current professionals and current students. Please share it through your networks.

14) Adjournment

The meeting was adjourned at 11:32 a.m.