

**INSTRUCTIONS FOR
COMMODITY SUPPLEMENTAL FOOD PROGRAM
AGREEMENT BETWEEN CONTRACTING ENTITY
AND TEXAS DEPARTMENT OF AGRICULTURE
FORM H1502**

This agreement documents the terms and conditions under which the contracting entity (CE) and the Texas Department of Agriculture (TDA) agree to operate the Commodity Supplemental Food Program (CSFP).

Signatures

A person authorized to act on behalf of the CE must sign Form H1502. This must be someone authorized on Form FND-101, *Certificate of Authority for External Users*.

Type or print the name and title of the CE's authorized representative. The authorized representative must sign and date Form H1502.

The TDA Representative will print the name and title of TDA's Representative and sign and date Form H1502.

Submission

Submit Form H1502 to TDA using **one** of the following methods:

Email to:

CommodityOperations@TexasAgriculture.gov

Fax to: 888-237-4958

Mail to:

Texas Department of Agriculture
Food and Nutrition
Attn: Commodity Operations
P.O. Box 12847
Austin, Texas 78711-2847

Overnight to:

Texas Department of Agriculture
Food and Nutrition
Attn: Commodity Operations
1700 North Congress Avenue, Suite 1125E
Austin, Texas 78701-1496