

# Fiscal Year 2016 Adopted Budget

Elizabeth B. Tisdahl, Mayor

Submitted by

Wally Bobkiewicz, City Manager

[www.cityofevanston.org](http://www.cityofevanston.org)



**ELECTED OFFICIALS**

**Elizabeth B. Tisdahl  
Mayor**

**CITY COUNCIL**

|                   |              |
|-------------------|--------------|
| Judy Fiske        | First Ward   |
| Peter Braithwaite | Second Ward  |
| Melissa A. Wynne  | Third Ward   |
| Donald N. Wilson  | Fourth Ward  |
| Delores A. Holmes | Fifth Ward   |
| Mark Tendam       | Sixth Ward   |
| Jane Grover       | Seventh Ward |
| Ann Rainey        | Eighth Ward  |
| Brian Miller      | Ninth Ward   |
| Rodney Greene     | City Clerk   |

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Wally Bobkiewicz  
City Manager

**CITY OF EVANSTON**  
**FY 2016 ADOPTED BUDGET**

Including the City Manager's Budget Message and  
Schedules Showing Revenue Estimates

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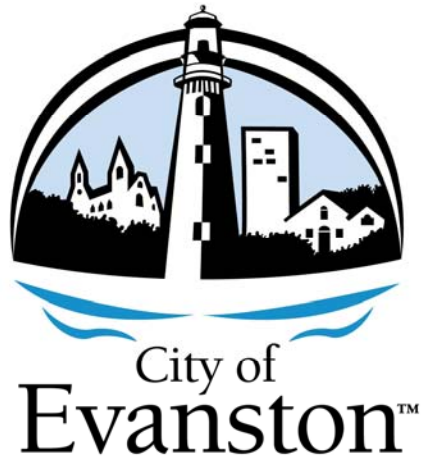
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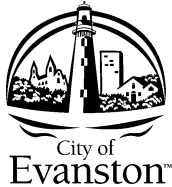
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# **PART I**

# **BUDGET MESSAGE**



January 1, 2016

Mayor Elizabeth B. Tisdahl and  
Members of the City Council

Ladies and Gentlemen:

Please find the Fiscal Year 2016 Budget for the City of Evanston, Illinois for the period beginning January 1, 2016 and ending December 31, 2016. The annual budget is a policy document, which sets the financial course for the City of Evanston and defines the service priorities provided to the community. It is the culmination of months of effort by the entire City staff, as well as residents, to balance available resources with the actual and desired services required by Evanston residents, businesses, and visitors.

The total budget for FY 2016 is \$304,494,806, which includes interfund transfer expenses; this is the total expense cost for all funds including the Evanston Public Library. This represents an increase of \$36,903,178 or 13.8% from the expenses adopted in the 2015 Amended Budget. The main reason for this increase is the implementation of the Governmental Accounting Standards Board (GASB) Statement 67 & 68. These rules affect the way that pension liability and expenses are displayed. Beginning in 2016, the City will display the \$16.7 million in Police and Fire annual pension costs within the Police and Fire Departments inside of the General Fund as well as in the Police Pension and Firefighters Pension Funds. This is not an additional cost but rather an additional disclosure of these costs that can be found in the Police and Fire Pension Funds in the 2015 Amended Budget. Excluding the GASB 67 & 68 Standards changes, the overall City's budget shows an expense increase of \$20.1 million or 7.5%.

This transmittal letter includes increases in revenues and expenditures for City Council consideration with additional opportunities for decreases pending the resolution of the State of Illinois budget crisis. When interfund transfers are excluded from this calculation, the total budget for all funds is \$251,558,775, an increase of 9.2% over the 2015 Amended Budget expenses excluding inter-fund transfers.

The 2016 Adopted Budget includes a number of staffing changes due to a City-wide reorganization. This 2016 Budget includes 636.18 full-time equivalent (FTE) positions in the General Fund. Additions are included in the City Manager's Transmittal Letter for Council consideration. The approved staffing changes are as follows:

- Reduce 1 FTE Administrative Secretary
- Reduce 1 FTE Community Engagement Specialist
- Reduce 1 FTE Director of Public Works
- Add 1 FTE Electrical Inspector/Plan Reviewer
- Add 1 FTE Outreach Worker

- Add 1 FTE Transportation and Mobility Coordinator
- Add 0.4 FTE Special Events Coordinator
- Add 1.5 FTE Gibbs-Morrison Cultural Center staff
- Add 0.42 FTE Library Staff

Additionally, the following changes are included in this adopted budget document:

- Creation of a Junior Accountant position (funded from temporary staff line items)
- Creation of a Digital Services Manager
- Reduction of Animal Control staff (1.5 FTE)
- Reduction of 0.5 ICMA fellow
- With the closing of NSP2, some of the other community development funds (CDBG, HOME, Affordable Housing) have taken on portions of FTEs.

As a result, the 2016 Adopted Budget includes 3.07 FTE increase over 2015.

### **STATE OF THE CITY**

The prevailing economic climate has shown signs of improvement during the past year, however, the State remains an area of concern for the City of Evanston. The State of Illinois has a fiscal year from July 1<sup>st</sup> to June 30<sup>th</sup>. As of January 1, 2016 the State continues to operate without a budget since June 30, 2015. State legislators have passed monthly budgets, but have failed to address comprehensive State-wide budget issues which may impact local revenue sources.

The State continues to consider options for balancing their budget that would adversely affect Evanston. Initially, the Governor proposed a 50% decrease in the Local Government Distributive Fund (LGDF). This is the City's source of \$7.5 million in funds (8.2%) into the General Fund; a 50% cut would cause a \$3.75 million shortfall with the City. The State also has discussed a property tax freeze that would become effective in Cook County in 2017. No actions have been taken regarding the adoption of a State Budget as of January 1, 2016. With so many unknown factors, staff has been diligently monitoring expenses and revenues to ensure that the City remains fiscally stable in light of any potential decreases. The adopted budget in this document includes 100% of property tax and 100% of 2015 LGDF amount. Any changes to these revenues would require spending cuts or revenue increases.

The 2016 Adopted Budget includes a \$800,000 or 2% increase in property taxes for the combined levies in the General Fund, Debt Service Fund, Pension Funds, and General Assistance Fund. This increase is the net increase to accommodate increased funding for Police Pension of \$675,733 and Fire Pension \$1,009,290.

The impact of this increase on an individual homeowner is shown in the table below:

Impact of City of Evanston 2% Property Tax Rate Increase (City Portion Only)

(10% of Market Value)      Equalization Factor      2015 Tax Rate -  
2.6039      1.766

| Market Value of Home | Assessed Value of Home | Equalized Value of Home | 2015 City Tax | 2016 Projected Tax | Difference |
|----------------------|------------------------|-------------------------|---------------|--------------------|------------|
| \$ 100,000           | \$ 10,000              | \$ 26,039               | \$ 459.85     | \$ 469.05          | \$ 9.20    |
| \$ 200,000           | \$ 20,000              | \$ 52,078               | \$ 919.70     | \$ 938.09          | \$ 18.39   |
| \$ 400,000           | \$ 40,000              | \$ 104,156              | \$ 1,839.39   | \$ 1,876.18        | \$ 36.79   |
| \$ 600,000           | \$ 60,000              | \$ 156,234              | \$ 2,759.09   | \$ 2,814.27        | \$ 55.18   |
| \$ 800,000           | \$ 80,000              | \$ 208,312              | \$ 3,678.79   | \$ 3,752.37        | \$ 73.58   |
| \$ 1,000,000         | \$ 100,000             | \$ 260,390              | \$ 4,598.49   | \$ 4,690.46        | \$ 91.97   |

The Evanston Public Library (which is excluded from the above table) has a separate tax levy. This levy is approved by the Library Board separately. The Library Fund budget is included in this document.

In 2015, the City experienced positive building growth throughout the community and is expected to continue through 2016 with an increase of approximately 5% in Equalized Assessed Value. Other economic revenues (sales tax, income tax, and utility taxes) are increasing due to the full realization of two new grocery stores; these revenue increases are summarized on page 50.

The 2016 Adopted Budget includes the budget for the new Public Works Agency enacted in summer 2015. By tying functions together across what were formerly two departments and four funds, Evanston aims to create a more comprehensive approach to dealing with the complexities of these service operations.

The agency organizational plan provides a structure to facilitate the improvements as necessary during the reorganizational process and provides for:

1. Clear Leadership – The aforementioned structure will allow the Agency Director to lead and the Bureau Chiefs to manage. Supervisors and staff will execute.
2. New Integration of Operations:
  - a. All right-of-way maintenance activities (streets, traffic, sewer, and water distribution) are integrated.
  - b. Environmental activities are consolidated in one bureau to continue the City's goals for sustainable operations.
  - c. Water Plant activities are separated for the preparation of increased water sales.
  - d. Capital Planning includes all projects across all funds but will be managed by each area (Water and Sewer, Parks and Facilities, right-of-way, and Transportation).

The Department number has been changed to number 40 in this budget document beginning on page 118. Water, Sewer, Solid Waste, and Parking continue to be independent funds for purposes of funding, regardless of their combination into a single functional department.

Throughout the reorganization there were a number of additional changes outside of Public Works and Utilities:

1. Finance Division moved to the City Manager's Office (CMO)
2. Fleet Services moved to Administrative Services
3. Facilities Maintenance moved to Administrative Services

Each of these changes is further explained in the corresponding departmental narratives.

As a result of moving the Finance Division from Administrative Services, City-wide revenues are now being recorded in the CMO. Department summaries can be seen on pages 69-122.

Special Service Area #6 (SSA #6) is a new fund in this document. The City Council adopted SSA #6 on July 13, 2015. Special Service Area #6 is comprised of the commercial areas of Dempster Street, Chicago Avenue, and Main Street. SSA #6 is intended to provide marketing as well as streetscape improvements such as signage, lighting, landscaping, additional garbage collections, and holiday decorations to the area. SSA #6 will remain in place for twelve (12) years; for the duration of this time period, the tax cap will be set at 0.45% of the equalized assessed value.

The 2015 Tax Levy, which is included in the 2016 Adopted Budget, will use the 2015 Actuarial Study prepared by Foster and Foster Actuarial Inc. as a basis for setting funding levels for the Police and Firefighter's Pension Funds. The 2015 Study provides for a substantial increase in the annual required contribution due to a change in mortality tables recommended by the City's new actuary, and continues the use of a low interest rate assumption of 6.5%. The summary table below provides the change in funding from year-to-year for these funds.

| Interest Rate Assumption 6.50%                  |           | Police Pension |           | Firefighter's Pension |
|---|-----------|----------------|-----------|-----------------------|
| 2015 Contribution (used in 2014 Tax Levy)       | \$        | 8,705,207      | \$        | 6,341,575             |
| Funded Ratio                                    |           | 48.5%          |           | 48.5%                 |
| 2016 Contribution (to be used in 2015 Tax Levy) | \$        | 9,380,940      | \$        | 7,350,865             |
| Funded Ratio                                    |           | 47.4%          |           | 44.9%                 |
| <b>Contribution Change</b>                      | <b>\$</b> | <b>675,733</b> | <b>\$</b> | <b>1,009,290</b>      |
| <b>Funded Ratio Change</b>                      |           | <b>-2.3%</b>   |           | <b>-7.4%</b>          |

Included in the budget balancing worksheet is a tax levy reconciliation which details how the above \$1,685,023 is distributed in the 2015 tax levy.

## **FY 2015 SUCCESSES**

### **General Fund Anticipated to Close Fiscal Year 2015 with a Slight Surplus:**

General Fund revenues are estimated at \$90,660,664, which is 0.85% below budget. General Fund expenditures are estimated at \$89,790,987, which is 1.69% below budget. Due to prolonged review from State agencies, a building permit was anticipated to be

received in 2015 but will be delayed until early 2016. This permit was anticipated to generate \$4 million in General Fund revenue; however it was budgeted at \$3 million.

As a result of this shortfall, the overall General Fund revenue is anticipated to be under budget. Strict monthly reviews of budget in light of uncertainty with the State have kept expenses in the General Fund also under budget. Staff anticipates ending 2015 with a slight surplus of \$869,677, or 0.95%, of annual budgeted expenses.

However, this surplus includes a transfer of \$869,677 from the Motor Fuel Tax Fund. The City has not received any motor fuel tax distributions since July 2015, although the State has stated they are only withholding these funds pending State budget adoption and not cancelling the distribution. Should Evanston not receive these funds by the end of the year, there would be a reduction of \$36,677 in the surplus.

Sales and income tax receipts remain strong in 2015. With the expansion of retail grocery and auto dealer sales, revenue growth from sales tax is expected to increase in 2016.

**Public Safety:** The City continues to focus on maintaining Public Safety services without reductions in service or funding. As of September 1, 2015, the Police Department has responded to over 26,081 calls for service, and Part 1 crimes against person statistics reveal an 18.66% drop in crime during the same time period in 2014. Also, as a way to address emerging threats related to violence involving the use of handguns, the Police department was able to reallocate resources within the agency and deploy two officers every night to work solely on recovering firearms. The Fire Department is on track to respond to approximately 9,533 calls for service this year.

**Youth Services:** The Mayor's 2015 Summer Youth and Young Adult Initiative consisted of hundreds of summer youth employment opportunities and numerous recreational activities. It was enhanced by partnerships with Northwestern University, YMCA, YWCA, Youth Job Center of Evanston, and more than 23 private Evanston businesses. Recreational programs included open microphone nights, expanded open gym hours, volleyball in the park events, youth entertainment at festivals, the Goaled Gallery, concert and movie nights, open lounge, roller-skating, and ice-skating. These and other programs, facilitated by the Parks, Recreation and Community Services Department in collaboration with the Police Department, Library, and City Manager's Office, helped to reduce violence and make it a safe summer for youth and young adults.

**Economic Development:** The 2015 Work Plan continued to focus on five areas for City economic development activities: 1) Attraction and retention of retailers; 2) Workforce development partnerships; 3) Support of arts and entertainment-focused businesses and ventures; 4) Entrepreneurship, and; 5) Support of the City's Quality of Place initiative that define the City's attractiveness to residents and businesses. It provided particular emphasis on creating business district vitality to support existing businesses and the infrastructure surrounding the districts.

In 2016, Economic Development staff will continue to support these specific initiatives. Economic Development staff will continue to focus on the retention and expansion of existing businesses, the creation of new jobs for all skill levels, growth and diversification of tax revenue, and support of business district revitalization.

Over the last two years, staff has completed over 200 visits to existing Evanston businesses. Through these conversations, businesses have indicated the need for additional support in business district beautification, directional signage, marketing of businesses to potential customers in and outside of Evanston, and other business development support.

In addition to the opening of 54 new businesses which have brought 600 new jobs, Economic Development staff continued economic development initiatives that have been part of multi-year processes:

- Continued coordination of redevelopment of key commercial parcels that have remained vacant for nearly a decade. Parcels include: 1) The former Osco-Drug store at 430 Asbury Avenue redeveloped Little Beans Café as an indoor playground/coffee shop for families; 2) the 30,424 square foot vacant lot at the southeast corner of Main Street and Chicago Avenue as a mixed-use retail, office, residential development; and 3) the ongoing redevelopment of the Evanston Plaza shopping center.
- Continued support of the revitalization of Howard Street. In 2015, the Police Outpost was relocated from City-owned property at 633 Howard Street to 745 Howard Street in order to offer additional commercial space for reinvestment. The City also issued a Request for Proposals to identify a theatre user to occupy the future Howard Street Theatre. As negotiations continue, it is projected that decisions will be finalized on which theatre to move forward with in 2015 and start construction on a theatre in 2016.
- Managed a variety of entrepreneurship support activities that have included: Evanston Start-up showcase that convenes over 150 entrepreneurs to discuss and engage on entrepreneurship issues; ongoing support of Evanston's food incubator, Now We're Cookin', which assists in the development of food-based entrepreneurs; and coordinated peer-to-peer company founder networking events. Next Chapter continues to assist Evanston residents and employees of Evanston business with a variety of business-focused topics to support and encourage entrepreneurship. Since its launch in 2013, Next Chapter has hosted over 50 seminars serving over 250 aspiring entrepreneurs. Global Entrepreneurship week in November showcased Evanston's entrepreneurship community through a number of events.
- Oversight of the Downtown Performing Arts Task Force, tasked by the Mayor, to identify potential locations in Evanston's downtown for performing arts venues. Final recommendations in favor of pursuing the development of the performing arts center were presented to City council in July 2015.
- Partnership with the businesses comprising the Main Street Merchants Association and the Chicago/Dempster Merchants Association to create a special service area (SSA) for the two commercial districts to support ongoing business district activities and planning. Staff will continue to provide support to implement the district in its initial year of operation.
- Managed the efforts to reutilize former Dominick's stores in Evanston. Following the closure of both Dominick's at the end of 2013, staff has worked with property owners at both locations to ensure that high-quality grocers will locate in each

space. In 2015, the City welcomed a third Whole Foods Market, as well as Valli Produce.

- Stabilized and expanded Evanston's employer base by assisting Evanston's largest for-profit private employer, ZS Associates, with an expansion of their office space from 1800 Sherman Ave. to the Rotary Headquarters Building to accommodate approximately 350 employees. Attracted 200 new jobs to downtown Evanston with Accuity's headquarters relocation from Skokie to 1007 Church Street. These employers shop at Evanston businesses, eat at restaurants, and generate hotel room nights for out of town employees/guests attending corporate meetings.

**Water Sales:** Evanston continues to meet with and provide information to Lincolnwood, Niles, Park Ridge, Morton Grove, and the Northwest Suburban Municipal Joint Action Water Agency (NSMJAWA) in regards to providing them with wholesale water. Lincolnwood has indicated renewed interest and made a formal request for additional information, which was provided to them in late 2014. Niles and Morton Grove have partnered together and requested additional information through a consultant hired by the group. Evanston is working with Niles and Morton Grove to facilitate Park Ridge's participation in this group as well. It is anticipated that discussions will continue with a potential to reach an agreement during early 2016.

**Human Services Fund:** Broadly defined, this fund is a unique approach to meeting human needs through a focus on prevention, remediation of problems, and maintaining a commitment to improving the overall quality of life for served populations. The staff promotes improved delivery systems by addressing the quality of direct services and seeking to improve accessibility, accountability, and coordination among professionals and local service delivery agencies.

The Human Services staff focuses on:

- Delivering professional services and treating all clients with dignity and respect
- Managing business operations effectively and efficiently by aligning resources across the Department
- Promoting accountability, transparency, and quality in all services and programs administered

**General Assistance Fund:** The General Assistance Program is a locally administered program, which is mandated by the State of Illinois and funded by taxpayers. The General Assistance Program provides assistance (up to \$500.00 monthly) to persons ineligible for any other State or Federal financial assistance programs and who do not have income or resources to provide for their basic needs. The goal of the City's General Assistance Program is to prepare and assist individuals with becoming employment-ready, and is accomplished through various programs administered by the City.

The Emergency Assistance Service supports residents with food due to short-term financial crisis or disaster. Assistance for food and other essentials are provided to Evanston residents who have applied for, but are not yet receiving, benefits from other agencies such as DHS, Social Security, the Illinois Unemployment Administration Service or for those who have exhausted their income due to unforeseen circumstances. The program provides wrap-around services with community partners to address basic needs for residents who

have experienced unforeseen, emergency life-threatening situations. Available assistance includes mortgage, rental assistance, and limited utility assistance.

The City of Evanston is proud to provide residents with increased services. Due to increases in efficiencies from the absorption of the former Township into the City, the same increased levels of service will be available to residents with a decrease in the property tax levy for General Assistance functions. The General Assistance levy is \$600,000 less than the 2014 (collected in 2015) levy.

**Livable Cities:** Livability is the sum of the factors that add up to a community's quality of life—including the built and natural environments, economic prosperity, social stability and equity, educational opportunity, and cultural, entertainment and recreation possibilities. Sustaining and enhancing Evanston's livability is key to the continued success and financial health of the City.

In 2015, the City created the Evanston Livability Academy. All City employees participated in a half-day session designed to explore all departments' roles in making Evanston a more livable community and renew their shared enthusiasm towards supporting a high quality of life for all residents. An on-going Livability Series is underway to provide employees with a deeper look at the main livability themes and provide on-going opportunities to learn about and celebrate how each of us is working to make Evanston the Most Livable City.

Transportation and mobility is a key factor for a livable community. The City is building upon a bicycle-friendly culture to enhance opportunities for riders of all ages to safely travel Evanston using a bicycle. The City earned recognition from the Pedestrian and Bicycle Information Center as a Gold Walk Friendly Community and was applauded for prioritizing pedestrian improvements and managing excellent land use policies that support a walkable urban environment.

The City of Evanston's livability initiative also aims to support people through all stages of life and connect them to housing, transportation, and recreation opportunities. Evanston has joined the World Health Organization's "Age-Friendly Cities" project to provide a system to educate, encourage, promote, and recognize improvements. This will make Evanston more user-friendly, not only for senior residents but for residents of all ages. Under this project, the City is in the final stages of developing a three-year City-wide action plan for ongoing improvement of "age-friendliness."

**Cultural Arts:** The Cultural Arts division of the City Manager's Office seeks to facilitate performing and fine arts throughout the community by connecting artists to funding, networking, communication, venues to work, rehearse, exhibit and perform, and more. Reconfiguring our grant program and hosting the 2015 One State Together in the Arts conference were important pieces of supporting local artist and arts organizations. Cultural arts will play a strong role in economic development as we explore capital projects that will showcase the arts, strengthen neighborhoods and help build meaningful partnerships between artists and local businesses.

## **FUTURE CHALLENGES**

**State of Illinois:** The fiscal crisis being experienced by the State of Illinois will have adverse financial and service impacts to all local governments and their residents in the coming years. The City of Evanston continues to be a strong voice for fiscal reform within the State to minimize the impact to local residents. Staff will continue to look at alternative service delivery models that could be implemented in the event that actions by the State negatively affect the City. Included on page 18 are options for Council consideration should such a response become necessary.

**Capital Investment:** Many residents have previously expressed concern that efforts to balance the City's budget may impact the quality of life through reductions in City services. In 2016, the City will continue to take on the short-term challenge of balancing our operating budget while tackling the long-term task of updating and replacing City facilities, parks, and utility systems. Evanston is a wonderful place, in part, because of the great facilities, parks and transportation systems that bring the community together. These systems require periodic repair and replacement and given our tight operating budgets, developing a strategic plan to prioritize these replacements and upgrades will be an important task in the coming year. The 2016 Adopted Budget includes an additional \$500,000 transfer to the Capital Improvements Fund to upgrade City facilities.

The City's Capital Improvements Plan continues to emphasize infrastructure maintenance and facilities improvements. The 2016-18 Plan identifies \$122.6 million in capital projects over the next three years. The 2017 and 2018 Capital Plans do not include cost estimates for Parks and Facilities projects which are being identified through a community process. The 2016 Capital Improvements Plan is \$56.1 million which is distributed over various City funds and is broken down by type of project as listed below.

| Capital Projects by Type    | Amount               | Percent       |
|-----------------------------|----------------------|---------------|
| Combined Water / Streets    | \$ 16,293,400        | 29.0%         |
| Facilities                  | \$ 5,254,000         | 9.4%          |
| Other                       | \$ 200,000           | 0.4%          |
| Parking                     | \$ 1,784,000         | 3.2%          |
| Parks                       | \$ 4,041,615         | 7.2%          |
| Sewer Lines / Systems       | \$ 2,525,000         | 4.5%          |
| Transportation              | \$ 6,460,000         | 11.5%         |
| Water Treatment and Storage | \$ 19,585,000        | 34.9%         |
| <b>TOTAL</b>                | <b>\$ 56,143,015</b> | <b>100.0%</b> |

**Public Safety:** With increasing pension costs for both Police and Firefighter Pensions, the City of Evanston strives to provide quality services to residents while increasing the funding contribution to the Police and Fire Pension Funds.

**Debt:** Debt Service costs remain at a higher level due to the original structuring of bonds in 2006 and 2007. In 2015, the City reduced the need for a higher debt service tax levy through the refinancing of approximately \$11.3 million in General Obligation Bonds, which saved just over \$590,000 total costs over the remaining life of those bonds.

## **2016 CITY COUNCIL GOALS**

During 2015, the City Council reaffirmed their commitment to a consolidated list of goals that provides direction for staff. The FY 2016 Budget includes many programs and initiatives to further the adopted goals of the City Council. The adopted 2015 City Council Goals are as follows:

- Buildings and Facility Infrastructure
- Water and Sewer Infrastructure
- Street/Sidewalks Infrastructure
- Economic Development
- At Risk Individuals and Families
- Financial Policies

## **FISCAL YEAR 2016 BUDGET OVERVIEW**

The General Fund encompasses the majority of all daily operations as budgeted, excluding Fleet, Parking, Water, and Sewer services.

| <b>General Fund</b> | <b>FY 2015 Amended Budget</b> | <b>FY 2015 Estimated Amount</b> | <b>FY 2016 Adopted Budget</b> |
|---------------------|-------------------------------|---------------------------------|-------------------------------|
| Revenues            | \$ 91,434,635                 | \$ 90,660,664                   | \$ 112,138,711                |
| Expenditures        | \$ 91,335,314                 | \$ 89,790,987                   | \$ 111,706,196                |
| Surplus             | \$ 99,321                     | \$ 869,677                      | \$ 432,515                    |

**Police and Firefighter Pension Disclosure Changes:** The City has historically included annual costs for employees covered by the Illinois Municipal Retirement Fund (IMRF) in each operating department and fund. Police and Firefighter pension costs, as a part of a locally administered pension system, have only been shown in the respective agency/trust pension funds (page 195 & 193 of this budget). The 2016 Adopted Budget now shows these expenses in the Police and Fire Departments of the General Fund and also shows these expenses in the agencies and trust funds as was done in the 2015 Amended Budget. As noted previously, this annual expenses is approximately \$16.7 million for 2016, an increase of \$1.7 million above 2015 levels.

**Good Neighbor Fund:** Northwestern University is contributing \$1 million to the City of Evanston for use in a variety of programs. There will be additional employees as a result of this funding. The overall impact to the General Fund is additional revenue of \$320,000. Additional details for this fund and its transfers can be found on page 121.

|  |                   |
|--|-------------------|
| <b>Increased Expenses</b>  |                   |
| New Job Training program (Good Neighbor Fund)                                | \$ 100,000        |
| One additional FTE Outreach worker (Good Neighbor Fund)                      | \$ 80,000         |
| <b>TOTAL</b>   | <b>\$ 180,000</b> |
| <b>Increased Revenues</b>  |                   |
| Increased funding to aid families affected by violent crime                  | \$ 50,000         |
| Increased funding for youth and young adult division from Good Neighbor Fund | \$ 100,000        |
| Increased funding for at-risk youth job training                             | \$ 150,000        |
| Transfer from Good Neighbor Fund to pay for one ambulance company            | \$ 200,000        |
| <b>TOTAL</b>   | <b>\$ 500,000</b> |

**Staffing/Compensation:** IAFF, AFSCME and FOP Officer labor contracts were settled in 2014. The 2016 Adopted Budget includes a 2.4-2.75% wage increase across all of these units. Adopted in this budget is an increase of 2% for non-union staff.

Additionally, the 2016 Adopted Budget includes staffing adjustments to better align staff with the City Council goals.

| Position Description               | 2015 Adopted<br>Budget FTE | 2016 Adopted<br>Budget FTE | Difference  |   |
|------------------------------------|----------------------------|----------------------------|-------------|---|
| Junior Accountant                  | 0.00                       | 1.00                       | 1.00        | Created by eliminating temporary accounting position                      |
| Digital Services Manager           | 0.00                       | 1.00                       | 1.00        | New Position  |
| Exec Secretary (non-Dept Head)     | 1.00                       | 0.00                       | -1.00       | Position eliminated during 2016 Budget                                    |
| Electrical Inspector/Plan Reviewer | 0.00                       | 1.00                       | 1.00        | Added during 2016 Budget process  |
| Chief Animal Warden                | 1.00                       | 0.00                       | -1.00       | Position eliminated   |
| PT Animal Warden                   | 0.50                       | 0.00                       | -0.50       | Position eliminated   |
| Director, Public Works             | 1.00                       | 0.00                       | -1.00       | Eliminated during the 2016 Budget process                                 |
| Youth-Young Adult Outreach Worker  | 1.90                       | 2.90                       | 1.00        | Position added during 2016 Budget process; funded from Good Neighbor Fund |
| Facilities Coordinator             | 0.00                       | 0.50                       | 0.50        | Added during 2016 Budget process  |
| Facilities Supervisor              | 0.00                       | 1.00                       | 1.00        | Added during 2016 Budget process  |
| Festival Coordinator               | 0.60                       | 1.00                       | 0.40        | 0.4 FTE added during the 2016 Budget process                              |
| LIBRARY FUND                       | 66.45                      | 66.87                      | 0.42        |   |
| NSP2 FUND                          | 0.50                       | 0.45                       | -0.05       |   |
| CDBG ADMINISTRATION FUND           | 4.35                       | 4.55                       | 0.20        |   |
| ECONOMIC DEVELOPMENT FUND          | 6.25                       | 5.75                       | -0.50       |   |
| HOME FUND                          | 0.40                       | 0.50                       | 0.10        |   |
| AFFORDABLE HOUSING FUND            | 0.00                       | 0.50                       | 0.50        |   |
|                                    | <b>83.95</b>               | <b>87.02</b>               | <b>3.07</b> | <b>Total FTE Increase</b>   |

**Balanced Budget:** The FY 2016 budget was adopted with a general fund surplus of \$432,515.

|  | Proposed              | Adopted               |
|--|-----------------------|-----------------------|
| <b>TOTAL 2015 ADOPTED REVENUES (General Fund Baseline)</b>                           | <b>\$ 91,434,635</b>  | <b>\$ 91,434,635</b>  |
| <b>TOTAL 2015 ADOPTED EXPENDITURES (General Fund Baseline)</b>                       | <b>\$ 91,335,314</b>  | <b>\$ 91,335,314</b>  |
| <b>Proposed Revenue Growth for 2016 (no rate increases)</b>                          |                       |                       |
| Sales Tax-Home Rule  | \$ 309,000            | \$ 309,000            |
| Parking Tickets  | \$ 312,500            | \$ 312,500            |
| State Use Tax  | \$ 340,000            | \$ 340,000            |
| Parking Tax  | \$ 350,000            | \$ 350,000            |
| Sales Tax-Basic  | \$ 511,250            | \$ 511,250            |
| Liquor Tax   | \$ 550,000            | \$ 550,000            |
| Additional Revenue Growth  | \$ 157,019            | \$ 157,019            |
| Building Permits   | \$ 800,000            | \$ 800,000            |
| Interfund transfer changes (revenue growth from other City funds)                    | \$ 228,972            | \$ 228,972            |
| General Fund Police Pension Levy (per GASB 67 & 68)                                  | \$ 9,055,940          | \$ 9,055,940          |
| General Fund Fire Pension Levy (per GASB 67 & 68)                                    | \$ 7,070,865          | \$ 7,070,865          |
| General Fund Police PPRT (per GASB 67 & 68)  | \$ 325,000            | \$ 325,000            |
| General Fund Fire Pension PPRT (per GASB 67 & 68)                                    | \$ 280,000            | \$ 280,000            |
| <b>FY2016 Total Revenues with Revenue Growth-- 2016 BASELINE</b>                     | <b>\$ 111,725,181</b> | <b>\$ 111,725,181</b> |
| Increase transfer from Economic Development Fund                                     | \$ 250,000            | \$ 250,000            |
| Transfer from Good Neighbor Fund into General Fund                                   | \$ 500,000            | \$ 500,000            |
| Net Property Tax Increase of \$800,000   |                       | \$ -                  |
| Property Tax Transfer to Fire Pension (includes \$400,000 property tax incre:        | \$ 1,009,290          | \$ -                  |
| Property Tax Transfer to Police Pension (includes \$400,000 property tax inc         | \$ 675,733            | \$ -                  |
| General Fund Property Tax Decrease   | \$ (336,470)          | \$ (336,470)          |
| General Assistance Tax Decrease  | \$ (548,553)          | \$ -                  |
| <b>FY2016 Total Revenues (Total Revenues w/ Trending + Proposed FY2016 Revenues)</b> | <b>\$ 112,138,711</b> | <b>\$ 112,138,711</b> |
| <b>TOTAL 2015 ADOPTED EXPENDITURES (General Fund Baseline)</b>                       | <b>\$ 91,335,314</b>  | <b>\$ 91,335,314</b>  |
| <b>FY2016 Expense Changes</b>  |                       |                       |
| IMRF Early Retirement Incentive Debt Service Increase                                | \$ 25,210             | \$ 25,210             |
| Increase 3% Transfer to Fleet Fund   | \$ 98,602             | \$ 98,602             |
| Salary increases for 2016 Contract (2.4%-2.75%)                                      | \$ 2,390,000          | \$ 2,390,000          |
| Utility and misc cuts  | \$ (93,839)           | \$ (93,839)           |
| Grant reduction  | \$ (41,000)           | \$ (41,000)           |
| Non-bargaining salary increases at 2%  | \$ 265,000            | \$ 265,000            |
| Insurance reduction approx. 3%   | \$ (267,500)          | \$ (267,500)          |
| Salary budgeted at 99.5%   | \$ (256,394)          | \$ (256,394)          |
| General Fund Police Pension Levy transfer to Police Pension Fund (per GASB 67 & 68)  | \$ 9,055,940          | \$ 9,055,940          |
| General Fund Fire Pension Levy transfer to Fire Pension Fund (per GASB 67 & 68)      | \$ 7,070,865          | \$ 7,070,865          |
| General Fund Police PPRT transfer to Police Pension Fund (per GASB 67 & 68)          | \$ 325,000            | \$ 325,000            |
| General Fund Fire PPRT transfer to Fire Pension Fund (per GASB 67 & 68)              | \$ 280,000            | \$ 280,000            |
| <b>Total</b>   | <b>\$ 18,851,884</b>  | <b>\$ 18,851,884</b>  |
| <b>FY2016 Expenses with Contractual Increases-- 2016 BASELINE</b>                    | <b>110,187,198</b>    | <b>110,187,198</b>    |

**Proposed Expense Changes for FY2016**

|  |    |           |    |           |
|--|----|-----------|----|-----------|
| New Job Training program (Good Neighbor Fund)                  | \$ | 100,000   | \$ | 100,000   |
| Reduce 1 FTE for Administrative Secretary                      | \$ | (80,120)  | \$ | (80,120)  |
| Add 1 FTE for Electrical Inspector/Plan Reviewer               | \$ | 118,018   | \$ | 118,018   |
| Add 1 FTE Outreach worker (Good Neighbor Fund)                 | \$ | 80,000    | \$ | 80,000    |
| Add 1 FTE for Transportation and Mobility Coordinator          |    | N/A       |    | N/A       |
| Reduce 1 FTE Community Engagement Specialist                   |    | N/A       |    | N/A       |
| Additional 0.4 FTE for Special Events Coordinator              | \$ | 40,000    | \$ | 40,000    |
| Eliminate Chief Animal Warden position                         |    |           | \$ | (97,000)  |
| Contribution to Evanston Animal Shelter Association            |    |           | \$ | 65,000    |
| Increased job training programming                             | \$ | 100,000   | \$ | 100,000   |
| Gibbs Morrison Cultural Center (includes 1.5 FTEs)             | \$ | 195,000   | \$ | 195,000   |
| Reduction in Recruitment (off-year)                            | \$ | (16,000)  | \$ | (16,000)  |
| Reduction in test administration (off-year)                    | \$ | (11,500)  | \$ | (11,500)  |
| Reduction in employment testing services (off-year)            | \$ | (22,500)  | \$ | (22,500)  |
| Reduction in Service Agreement/Contracts (copier initial cost) | \$ | (110,000) | \$ | (110,000) |
| Reduction in SWANCC fees                                       | \$ | (56,900)  | \$ | (56,900)  |
| Elimination of SWANCC Debt Services                            | \$ | (60,000)  | \$ | (60,000)  |
| Public Works reorganization savings                            | \$ | (200,000) | \$ | (200,000) |
| One-time transfer to Insurance Fund                            | \$ | 400,000   | \$ | 400,000   |
| One-time transfer to Debt Service Fund                         | \$ | 400,000   | \$ | 400,000   |
| One-time transfer to Capital Improvements Fund                 | \$ | 500,000   | \$ | 500,000   |
| Transfer to Capital Fund for Main Street Sidewalk Engineering  |    |           | \$ | 75,000    |
| Transfer to Firefighter Pension Fund                           |    |           | \$ | 43,000    |
| Transfer to Police Pension Fund                                |    |           | \$ | 57,000    |

|  |           |                    |           |                    |
|--|-----------|--------------------|-----------|--------------------|
| <b>FY2016 Total Expenses (Total Expenses w/ Contractual Increases + Proposed FY2016 Expense Adjustments)</b> | <b>\$</b> | <b>111,563,196</b> | <b>\$</b> | <b>111,706,196</b> |
|--|-----------|--------------------|-----------|--------------------|

**FY2016 Projected Surplus** **\$ 575,515** **\$ 432,515**

|  |           |                    |           |                    |
|--|-----------|--------------------|-----------|--------------------|
| <b>FY2016 Total Revenues (Total Revenues w/ Trending + Proposed FY2016 Revenues)</b> | <b>\$</b> | <b>112,138,711</b> | <b>\$</b> | <b>112,138,711</b> |
|--|-----------|--------------------|-----------|--------------------|

|   |           |                    |           |                    |
|---|-----------|--------------------|-----------|--------------------|
| <b>FY2016 Total Expenses (Total Expenses w/ Contractual Increases + Proposed FY2016 Expense Adj</b> | <b>\$</b> | <b>111,563,196</b> | <b>\$</b> | <b>111,706,196</b> |
| <b><u>FY2016 Projected Surplus</u></b>  | <b>\$</b> | <b>575,515</b>     | <b>\$</b> | <b>432,515</b>     |

*Projected surplus from baseline revenues and expenses* **\$ 1,537,983** **\$ 1,537,983**  
*Projected surplus from budget balancing worksheet* **\$ 575,515** **\$ 432,515**

During the 2016 Budget process, the City Council requested that staff provide various options for reductions in costs, pending State budget announcements. The \$1.5 million in requested cuts is detailed below and will be implemented with Council approval if necessary due to State action.

|   |           |                    |
|---|-----------|--------------------|
| <b>Proposed \$1,500,000 Reductions from General Fund</b>      | <b>\$</b> | <b>(1,586,902)</b> |
| Elimination of city-wide cell phone allowance                 | \$        | (31,418)           |
| Remove baseline transfer to Capital Improvement Fund          | \$        | (500,000)          |
| <u>Law</u>  |           |                    |
| Reduce "Legal Services--General"                              | \$        | (22,000)           |
| <u>Administrative Services</u>                                |           |                    |
| Reduction in personal computer equipment                      | \$        | (47,428)           |
| <u>Police Department</u>                                      |           |                    |
| Eliminate Chief Animal Warden position                        | \$        | (97,000)           |
| Contribution to Evanston Animal Shelter Association           | \$        | 50,000             |
| Eliminate training coordinator position (vacant)              | \$        | (83,271)           |
| Eliminate Records Operator position                           | \$        | (79,256)           |
| Vacancy Savings   | \$        | (248,000)          |
| <u>Fire Department</u>  |           |                    |
| Hold 2 vacancies  | \$        | (200,000)          |
| <u>Health</u>   |           |                    |
| Eliminate Medical Billing position                            | \$        | (70,000)           |
| <u>Public Works</u>   |           |                    |
| Elimination of Construction Inspector position (vacant)       | \$        | (86,369)           |
| Eliminate Facilities Maintenance Worker III position (vacant) | \$        | (87,475)           |
| <u>Parks</u>  |           |                    |
| Staff reorganization savings                                  | \$        | (84,685)           |
| <b>SUMMARY WITH ABOVE REDUCTIONS</b>                          |           |                    |
| 2015 General Fund Expenditures                                | \$        | 109,976,294        |
| 2015 General Fund Revenues                                    | \$        | 112,138,711        |
| 2015 Surplus/Deficit  | \$        | 2,162,417          |

### **GENERAL FUND REVENUES**

The City of Evanston economy remains stable and overall revenues are projected to increase for the 2016 Adopted Budget. The table on the next page shows a listing of taxes/revenues that are projected to change and some of the reasons for these changes.

| REVENUE                              | FY15<br>Amended<br>Budget | FY16<br>Adopted<br>Budget | Difference          | Reason   |
|--------------------------------------|---------------------------|---------------------------|---------------------|--|
| STATE USE TAX                        | \$ 1,260,000              | \$ 1,600,000              | \$ 340,000          | Per the IL Municipal League, 2015 (May-Apr) Use Tax rate was \$18.50 per capita. IML forecasts an increase to \$19.40 for 2016.  |
| SALES TAX - BASIC                    | \$ 10,225,000             | \$ 10,756,250             | \$ 531,250          | Sales tax increases reflect both economic growth and the inclusion of new grocery stores (Whole Foods and Valli Produce).  |
| SALES TAX - HOME RULE                | \$ 6,180,000              | \$ 6,489,000              | \$ 309,000          | Local Sales tax does not include auto sales.   |
| ATHLETIC CONTEST TAX                 | \$ 900,000                | \$ 1,000,000              | \$ 100,000          | This increase is due to trending upward actual revenue from this tax. 2014 actual was \$1,030,000.   |
| TELECOMMUNICATIONS TAX               | \$ 3,150,000              | \$ 2,000,000              | \$ (1,150,000)      | Telecommunications tax is decreasing regionwide due to increases data usage and reduced voice usage.   |
| STATE INCOME TAX                     | \$ 7,500,000              | \$ 7,650,000              | \$ 150,000          | Per IML, 2015 (May-Apr) Income Tax rate is projected to be just under \$97.00 per capita, which is only a modest increase. City estimates for 2016 are expected to be \$7.65   |
| ELECTRIC UTILITY TAX                 | \$ 3,000,000              | \$ 3,070,000              | \$ 70,000           | Per State of IL - 2016 electricity revenue is forecasted to increase slightly. The 2015 budget was \$3 million.  |
| NATURAL GAS UTILITY                  | \$ 1,200,000              | \$ 1,300,000              | \$ 100,000          | Tax on gross receipts for natural gas usage. Per State of IL - 2015 Natural Gas tax will decrease slightly. Current year revenues support this projection, but this may vary due to weather.                               |
| CIGARETTE TAX                        | \$ 300,000                | \$ 200,000                | \$ (100,000)        | Cigarette taxes have steadily decreased 2013. 2016 projection is based on historical collections.  |
| LIQUOR TAX                           | \$ 2,450,000              | \$ 3,000,000              | \$ 550,000          | Staff projects an increase in taxes due to economic development activities such as new Whole Foods, Valli Produce, micro/nano activities, and continued strong retail and restaurant activity).                            |
| PARKING TAX                          | \$ 2,500,000              | \$ 2,850,000              | \$ 350,000          | The Parking Tax continues to increase. The 2015 estimate is \$2,550,000.   |
| PERSONAL PROPERTY<br>REPLACEMENT TAX | \$ 600,000                | \$ 800,000                | \$ 200,000          | PPRT actuals receipts were up slightly from 2015 budgeted. Therefore 2016 budget will increase slightly to accommodate the actuals from 2015.  |
| REAL ESTATE TRANSFER TAX             | \$ 2,875,000              | \$ 3,000,000              | \$ 125,000          | Currently, the continued reassessment of activities by the County makes projection of any increases or decreases in this account a difficult projection and staff recommends status quo. The 2015 estimate is \$2,850,000. |
| VEHICLE LICENSES                     | \$ 2,850,000              | \$ 2,850,000              | \$ -                | Staff is projecting a flat change, however compliance activities through the addition of one additional LPR camera enforcement car is anticipated.   |
| <b>TOTALS</b>                        | <b>\$ 44,990,000</b>      | <b>\$ 46,565,250</b>      | <b>\$ 1,575,250</b> |  |

## **OTHER FUNDS:**

**Water Fund:** The City's water treatment plant has several large concrete tanks that store water after it has been treated (called clearwells). The largest of these, a five million gallon clearwell built in 1934, is in need of replacement. Engineering evaluations completed in 2012-2013 concluded that the roof of the clearwell would not last more than another five years. A long-term planning study completed in 2014 evaluated options for the 1934 clearwell. Based on this review, the 2016 Capital Improvements Plan includes \$15.4 million (\$4.1 million to be budgeted in 2017) for the replacement of the clearwell.

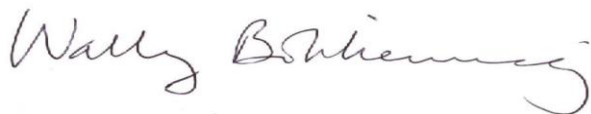
Evanston has a high probability of receiving a State Revolving Fund loan for this project at 2.5% or lower interest rate, whereas there is no certainty of such favorable lending conditions in the future. Furthermore, increases to the Northwest Water Commission's wholesale water rate resulting from this project would generate enough revenue to offset about 90% of the 20-year loan repayment cost.

The City budget includes information on many other funds, which account for all other activities accomplished each year. Each fund is summarized in the Executive Summary immediately after this transmittal letter.

## **CONCLUSION**

In closing, I would like to thank Assistant City Manager/Chief Financial Officer Martin Lyons for his leadership of the Budget Team and his efforts to produce a responsible budget which strives to address City needs within the scope of our available resources. I would also like to thank the members of the Budget Team, including Deputy City Manager Erika Storlie, Assistant Director of Administrative Services Ashley King, Senior Management Analyst Alex Thorpe, ICMA Fellow Oscar Murillo, and Application Analyst James Shin for their research, analysis, and diligent efforts in the development of the annual budget. I would also like to thank the Department Directors and their respective staff for their assistance in helping to find solutions to this year's budgetary challenges.

Sincerely,

A handwritten signature in dark ink, appearing to read "Wally Bobkiewicz". The signature is fluid and cursive, with the first name "Wally" being more prominent and the last name "Bobkiewicz" following in a similar style.

Wally Bobkiewicz  
City Manager

**FY 2016 Adopted Budget  
Executive Summary**

**I. Introduction**

The City of Evanston covers a stretch of four miles along Lake Michigan's picturesque western shoreline. The City's eight square miles include residential neighborhoods encircling thoughtfully-planned business districts and recreational facilities. Ongoing development of both residential and commercial properties has brought the City of Evanston a cosmopolitan flavor while retaining a close-knit suburban atmosphere.

Evanston boasts a diverse populace in terms of religious, racial, educational, and economic composition. Interspersed throughout the community are over 260 acres of parks. This includes over thirty tennis courts, five public swimming beaches, athletic fields, bicycling and jogging trails, and an indoor ice-skating facility.

The City of Evanston operates under the Council-Manager form of government. The non-partisan legislative component is comprised of ten elected officials consisting of a Mayor and nine Ward Aldermen. Through the Council-Manager form of government, elected officials create policy and direct the City Manager to implement the plan. This places the responsibility for day-to-day provision of services on a professional manager and staff.

**II. Budget Summary**

The total operating budget for FY 2016 is \$304,494,806 for all budgeted funds, including inter-fund transfers. This represents an increase of \$36,903,178 compared to the amended FY 2015 Budget (\$267,591,628). There are several major changes in the FY 2016 budget compared to FY 2015 including the creation of a Good Neighbor Fund, the Special Service District #6, and the presentation of pension expenses within the General Fund.

**III. Fiscal Considerations**

The City is anticipating another year of modest revenue growth with no changes in tax rates, fees or fines. As a result, the focus of the FY 2016 budget will be to continue services at current levels, with a focus on the execution of the City's goals to address families at risk, long-term debt, and facilities and infrastructure improvement.

Revenues across all funds are projected to increase by approximately 15.1% compared to FY 2015. FY 2016 General Fund revenues are projected to increase over the prior year by 22.2%. The 2015 tax levy, receivable in 2016 is proposed with several changes compared to the levy received in 2015. The table below provides a comparison of the current and proposed levy by fund:

|                               | 2014 ADOPTED<br>LEVY | 2015<br>ADOPTED<br>LEVY | \$ VARIANCE<br>INCREASE /<br>(DECREASE) | % VARIANCE<br>INCREASE /<br>(DECREASE) |
|-------------------------------|----------------------|-------------------------|---|--|
| General Fund                  | \$ 8,664,896         | \$ 8,385,351            | \$ (279,545)                            | -3.2%                                  |
| IMRF Pension                  | \$ 2,722,222         | \$ 2,665,297            | \$ (56,925)                             | -2.1%                                  |
| General Assistance            | \$ 1,348,553         | \$ 800,000              | \$ (548,553)                            | -40.7%                                 |
| <b>TOTAL CITY AND GA FUND</b> | <b>\$ 12,735,671</b> | <b>\$ 11,850,648</b>    | <b>\$ (885,023)</b>                     | <b>-6.95%</b>                          |
| Fire Pension                  | \$ 6,061,575         | \$ 7,070,865            | \$ 1,009,290                            | 16.7%                                  |
| Police Pension                | \$ 8,380,207         | \$ 9,055,940            | \$ 675,733                              | 8.1%                                   |
| Debt Service                  | \$ 11,049,841        | \$ 11,049,841           | \$ -                                    | 0.0%                                   |
| <b>TOTAL CITY NET LEVY</b>    | <b>\$ 38,227,294</b> | <b>\$ 39,027,294</b>    | <b>\$ 800,000</b>                       | <b>2.1%</b>                            |

#### IV. General Fund

##### Expenditures

The FY 2016 budget includes increases to personnel costs as a result of union contracts which included an average 2.4% general wage increase. The FY 2015 Adopted Budget served as the baseline for non-personnel Departmental expenditure budgets in 2016. All Departments were asked to provide a 2% reduction in their total budgets from the FY 2015 Adopted Budget.

##### Revenues

The General Fund depends upon a variety of revenue sources to fund its services. Many of these revenues are subject to fluctuations based on the economy, although demands and costs for government services typically either remain constant or increase. The summary of revenues below is a budget to budget comparison. The transmittal letter of this document includes a budget to actual comparison.

##### 1. Property Tax:

The General Fund portion of the levy is expected to decrease by \$693,413 as noted above.

##### 2. State Sales Tax:

General Fund revenue from the State of Illinois sales tax is expected to be \$10,736,250, which represents an approximate increase of 5% in comparison to the FY 2015 budget. This revenue will increase or decrease based on the dollar amount of purchased tangible merchandise within the City. The anticipated increase is based on the projections provided by the State of Illinois budget office and have been adjusted to account for increased sales as a result of increases in retail grocery sales within Evanston.

##### 3. Home Rule Sales Tax:

For FY 2015, this General Fund revenue is budgeted at \$6,489,000, which is a 5% increase in comparison to the FY 2015 budget. The year-end estimate for FY 2015 Home Rule Sales Tax revenue is projected at \$6,350,000. This tax is not assessed on food, prescription medication, or registered/titled property purchases (i.e., vehicles) so it is often less than the local share of the retailers' occupation tax.

4. State Income Tax:

Based upon projections from the Illinois Municipal League, revenue budgeted for FY 2016 is \$7,650,000, representing a 2% increase from the FY 2015 budget. This revenue is collected by the State of Illinois and the amount distributed to Illinois municipalities is dependent upon population size. The State of Illinois has discussed a potential decrease to the amount of income tax that is distributed to municipalities.

5. Utility Taxes:

Revenues from utility taxes are comprised of electric, natural gas distribution and consumption, and telecommunications taxes. For FY 2016, these taxes are budgeted at \$7,210,000, which represents a 11.75% decrease compared to FY 2015 budget. The decrease is in the telecommunications tax (\$1,150,000 lower than 2015 Budget) due to a consistent decrease in this revenue source in Evanston and throughout the region.

6. Real Estate Transfer Tax:

Real estate transfer tax revenue is slightly increased to \$3,000,000 in FY 2016 over 2015 and 2014's budget at \$2,875,000.

7. Vehicle Licenses:

This revenue source is considered to be relatively insulated from economic fluctuations as it is based on the number of vehicles registered within the City. For FY 2016, the revenue projection for vehicle licenses is \$2,850,000, which is flat at the 2015 amount and a 5.5% increase from the FY 2014 budget.

8. Licenses, Permits, and Fees:

Excluding vehicle sticker sales, total licenses, permits, and fees are expected to generate \$12,426,627, which represents a 7.72% decrease in comparison to FY 2015. There are several revenue sources, which comprise the licenses, permit and fee category including building permits, liquor licenses and the cable franchise fee.

9. Fines and Forfeitures:

Parking tickets, regular, and other fine revenues are budgeted to be \$4,177,825 in FY 2016, which represents a 2.81% increase, mainly due to increased parking fines.

10. Charges for Services

This category consists of many revenue sources, the largest of which relates to recreation and ambulance service fees. Charges for services are projected to generate \$8,559,167 in FY 2016, which is a 6.7% increase over FY 2015.

11. State and Federal Aid

This revenue is completely dependent on grants offered by the State and Federal governments. For FY 2015, the revenue is projected to be flat with 2015 at \$725,727. The majority of the City's grant funding is located in grant-specific funds outside of the General Fund.

V. Other Funds

General Assistance Fund

The General Assistance Program, which is mandated by the State of Illinois, is administered by the City of Evanston and supported by Evanston tax revenues. The program provides assistance (up to \$500 monthly) to Evanston residents who are not eligible for other forms of state or federal financial assistance and do not have resources to support their basic needs.

Human Services Fund

The Human Services Fund was created to protect Evanston's most vulnerable residents and to provide individuals and families with access to services that promote self-sufficiency and address mental health concerns. This includes community services provided by social services agencies, crisis intervention services, and the Community Action Program.

Good Neighbor Fund

The Good Neighbor Fund is a new fund in 2016 as a result of Northwestern University's commitment to contributing \$1 million in support of City programs.

Library Funds

The Evanston Public Library reviews and approves Library Funds/Budgets through the Library Board and these funds are included in this document. As noted above, the Library is increasing both operating and capital expenses for 2016. The Evanston Public Library promotes the development of independent, self-confident, and literate citizens through the provision of open access to cultural, intellectual, and informational resources for all ages.

Neighborhood Stabilization Fund

The Neighborhood Stabilization Program 2 (NSP2) was funded by the American Recovery and Reinvestment Act of 2009 to stabilize neighborhoods that have been negatively impacted by high numbers of foreclosed and vacant homes.

Motor Fuel Tax Fund

The Motor Fuel Tax Fund is used for street maintenance, street resurfacing, and signal upgrade projects. The funds are authorized by the Illinois Department of

Transportation and are appropriated as part of the City's share of the gasoline tax. Motor Fuel Tax Fund spending is budgeted at \$2,189,000 in FY 2016.

#### Emergency Telephone System Fund

Revenues for this fund are derived from the \$1.50 Enhanced 911 Surcharge and a share of the State of Illinois wireless surcharge. FY 2016 revenues for the fund are budgeted at \$1,019,000 while expenditures for 2016 total \$1,516,643.

#### Special Service Area (SSA) #4

This accounts for services such as promotion, advertisement, and other public services of the territory as managed by Downtown Evanston, an Illinois not-for-profit corporation. Each fall, Downtown Evanston submits a budget for approval to the City Council. However, because assessed property value was not available in final form as of the date of this document, the Special Service Area and Downtown Evanston budgets remain estimated until a final tax levy can be calculated. The FY 2016 revenues and expenditures budgeted for the SSA #4 Fund are projected to be \$320,000.

#### Community Development Block Grant (CDBG) Fund

This accounts for funds granted from the U.S. Department of Housing and Urban Development. The expenditure amount estimated for FY 2016 is \$2,594,625, which includes draw down of prior year available funds. This is a \$604,514 increase in comparison to FY 2015.

#### CDBG Loan Fund

The CDBG Loan Fund is a revolving loan fund. The purpose of the fund is to provide residential rehabilitation loans for income eligible 1- to 3-unit owner-occupied residential properties and multi-family rental properties that are occupied by income eligible households under HUD regulations. FY 2016 expenditures total is \$350,000.

#### Economic Development Fund

Revenues for this fund are primarily generated from locally administered hotel and amusement taxes. The City uses these funds to stimulate economic development according to the City's strategic economic development plan. Expenditures for the Economic Development Fund are budgeted to be \$2,548,699. The fund has a decrease as a result of returning the Gigabit Project grant to the State of Illinois. The \$900,000 grant was included in the FY 2015 Budget.

#### Neighborhood Improvement Fund

This fund was created to track revenues and expenses associated with development agreements in specific areas throughout the community. Revenues for this fund are created through sales tax revenue sharing and expenses are used for neighborhood improvements surrounding the originally developed commercial property. Program expenses are budgeted at \$100,000 in FY 2016.

These expenses are associated with the Main Street Commons / KAPSUM agreement.

#### HOME Fund

The HOME Fund is a federally-funded program designed to meet the needs of low- to moderate-income residents in finding affordable housing. The HOME Fund's FY 2016 budgeted expenditures are \$402,168 or \$39,032 less than FY 2015.

#### Affordable Housing Fund

The Affordable Housing Fund seeks to support housing related programs as adopted by the City Council. The FY 2016 budget is \$474,347 for Rehab Loans and Housing Related Services.

#### Washington National TIF Debt Service Fund

Expenditures for the Washington National TIF Fund are budgeted to be \$7,787,683 for FY 2016, an increase of \$3,872,387 from 2015. The major expenses in this fund are the payment of debt service for parking facilities, capital projects, and economic development activities.

#### Special Service Area #5 Fund

Adopted by the City Council on June 27, 1994, Special Service Area #5 overlays the City of Evanston's downtown business district. The FY 2016 budget for this fund is \$468,271 of debt service costs, which represents a \$43,096 increase from FY 2015.

#### Chicago-Main TIF Fund

The City Council adopted the Chicago/Main Tax Increment Financing (TIF) district #8 in January 2013. The goal of this TIF district is to support the continued development of the thriving business district located near the intersection of Chicago Avenue and Main Street.

#### Special Service Area #6 Fund

Adopted Special Service Area #6 (SSA #6) on July 13, 2015, Special Service Area #6 is comprised of the commercial areas of Dempster Street, Chicago Avenue, and Main Street. The FY 2016 Budget for this fund is \$200,000.

#### Southwest II (Howard-Hartrey) TIF Debt Service Fund

Also known as the Howard-Hartrey TIF, the district consists of a 23-acre site located at 2201 Howard Street. The FY 2016 budget for this fund is \$1,952,450 and includes \$1 million for economic development projects.

#### Debt Service Fund

The 2015 tax year levy, to be filed with Cook County in December 2015, has been budgeted as revenue for FY 2016. Budgeted expenditures in this fund primarily consist of general obligation debt not paid (and therefore abated)

elsewhere, such as in tax incremental financing districts and enterprise funds. Total debt service for FY 2016 is projected at \$16,279,452.

#### Howard-Ridge Tax Increment Finance District Fund

The City Council adopted the Howard-Ridge Tax Increment Finance (TIF) District on January 26, 2004. The TIF district is generally bounded on the north by various parcels that front Howard Street and Chicago Avenue, on the east by the City of Evanston's boundaries and the Chicago Transit Authority (CTA) Red Line, on the south by City boundaries and on the west by Ridge Avenue. The TIF district contains mixed residential uses, retail/commercial properties, and institutional uses. Expenditures budgeted for FY 2016 total \$1,646,100, with a significant portion of this amount budgeted for developer agreement payments.

#### West Evanston Tax Increment Finance District Fund

The City Council adopted the West Evanston Tax Increment Finance (TIF) District in September 2005. The West Evanston TIF district collected its first tax increment in FY 2007-08. Expenses for FY 2016 are budgeted at \$40,000 and are primarily related to economic development and capital projects.

#### Dempster-Dodge Tax Increment Finance District Fund

The City Council approved the creation of the Dempster-Dodge Tax Increment Financing (TIF) District on June 25, 2013. The Dempster-Dodge TIF District area is comprised of a single parcel. This parcel is a shopping center located at the southwest corner of the intersection of Dempster Street and Dodge Avenue. Expenses for FY 2016 are budgeted at \$40,000.

#### Capital Improvement Fund

The Capital Improvement Fund accounts for all capital outlay expenditures not included in other funds as outlined in the Capital Improvement Plan (CIP). Expenditures in the fund are budgeted at \$22,769,615 which is an increase of \$4,247,465 compared to FY 2015.

#### Special Assessment Fund

The Special Assessment Fund's budgeted expenditures for FY 2016 total \$382,250, which represents a decrease of \$379,448 compared to FY 2015. The majority of this decrease is attributable to fewer capital improvement projects scheduled in the fund for FY 2015.

#### Parking Fund

All parking revenue sources, including lots, meters, and garages are combined into this fund for ease of tracking and comparison. Operations include the Sherman Plaza garage, the Maple Avenue parking structure, and the entire municipal parking system. FY 2016 budgeted expenses total \$16,938,042, an increase of \$1,278,748 compared to FY 2015.

#### Water Fund

The Water Fund has budgeted FY 2016 expenses totaling \$41,125,255, which represents an increase of \$9,049,613 in comparison to FY 2015. This increase is primarily due to capital improvements scheduled in the fund, which are budgeted at \$24,784,400 in FY 2016 and include main replacements, tank painting and improvements to the Water Plant.

#### Sewer Fund

The Sewer Fund has budgeted FY 2016 expenses totaling \$15,481,301 which represents an increase of \$2,091,666 compared to FY 2015. The Sewer Fund includes \$2,900,000 in capital improvements and \$9,222,913 in debt service.

#### Solid Waste Fund

This fund was created in FY 2012 and tracks revenues and expenses associated with the City's refuse, recycling, and yard-waste collection services. The FY 2016 budget for Solid Waste operations is projected at \$5,140,517 which is a decrease of \$51,303 from FY 2015.

#### Fleet Services Fund

Budgeted expenditures for FY 2016 total \$3,644,146, a \$99,809 increase in comparison to FY 2015. Fleet Services Fund is responsible for the maintenance and repair of the City's fleet; the Equipment Replacement Fund is responsible for the purchase of vehicles and equipment.

#### Equipment Replacement Fund

This fund is responsible for costs associated with purchases of City vehicles and equipment. Revenues for the fund are provided primarily from transfers from other funds. FY 2016 expenditures budgeted for the fund total \$1,515,422.

#### Insurance Fund

Budgeted expenditures for FY 2016 total \$17,192,633, which is a decrease of \$17,119 from the FY 2015 budget. The City self-insures a large majority of liability insurance claims in this fund, with a self-insured retention set at \$1,250,000.

#### Fire Pension Fund

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Fire Pension Fund as prescribed in 40 ILCS 5/4-101 of the Illinois Revised Statutes. Fire Pension Fund expenditures for FY 2016 are budgeted at \$8,163,000.

#### Police Pension Fund

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Police Pension Fund as prescribed in 40 ILCS 5/3-101 of the Illinois Revised Statutes. The Police Pension Fund expenditures for FY 2016 are budgeted at \$11,047,000.



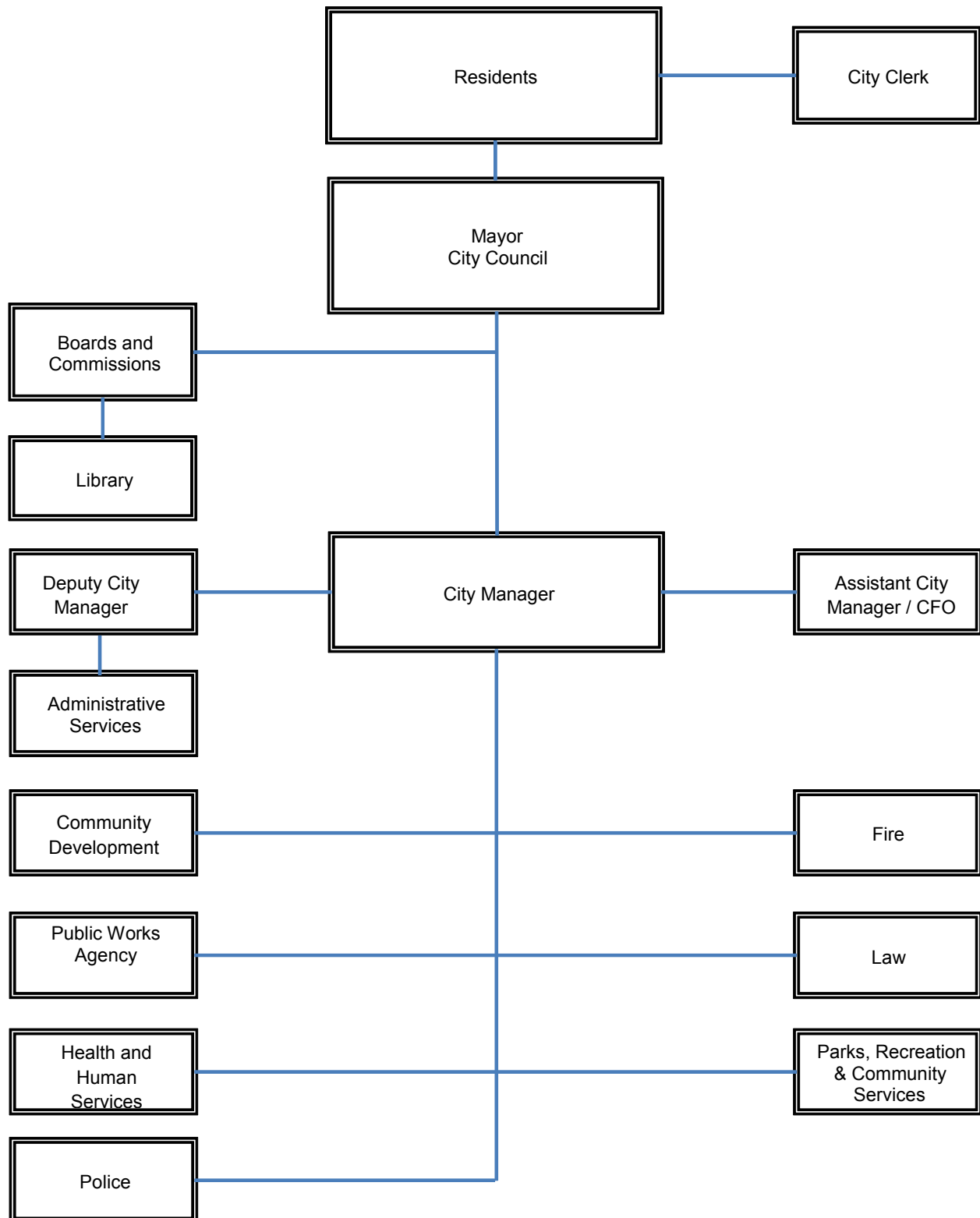
# **PART II**

# **CHARTS & SUMMARIES**



## 2016 ADOPTED BUDGET

### Organizational Chart





## General Information

### Evanston and its Government

The City of Evanston is a Home Rule community located in Northeastern Illinois along Lake Michigan. The City is governed by a Council-Manager form of government, which includes a Mayor and nine ward-elected Aldermen. The City provides a wide variety of services, including fire protection, law enforcement, water and sewer utilities, health and human services, recreation, public works, libraries, and community development.

The City of Evanston's eight square miles include over 33,000 housing units for an estimated 74,486 residents. Evanston also hosts a top tier institution of higher learning, Northwestern University. In addition, the City is home to several other international and national non-profit and philanthropic organizations.

By combining a high quality of life and close proximity to the City of Chicago and Lake Michigan, Evanston continues to be a highly desirable residential community. The quality of Evanston's earliest neighborhoods has been preserved and enhanced by foresight in planning and zoning. Due to cultural opportunities and flourishing commercial districts, the City of Evanston is increasingly a destination for business and pleasure alike, rather than a purely residential community.

|   |   |  |             |
|---|---|--|-------------|
| <b>Date of Incorporation</b>                          | 1863  | <b>Library Services</b>                            |             |
| <b>Form of Government</b>                             | Council – Manager                                   | Library Facilities                                 | 3           |
| <b>Geographic Location</b>                            | On Lake Michigan<br>Immediately north<br>of Chicago | Number of Books / Materials                        | 477,645     |
|   |   | Number of Registered Borrowers                     | 59,204      |
|   |   | Annual Circulation                                 | 1,011,064   |
| <b>Population (2011 Census Estimate)</b>              | 74,785  | <b>Recreation Facilities</b>                       |             |
| <b>Number of Households (2010 Census Estimate)</b>    | 29,106  | Number of City-maintained Parks and<br>Playgrounds | 75          |
| <b>Number of Housing Units (2009 Census Estimate)</b> | 33,335  | Park Area in Acres                                 | 265         |
|   |   | Number of Public Swimming Beaches                  | 5           |
| <b>Equalized Assessed Valuation (2012)</b>            | \$2,514,621,552                                     | <b>Municipal Parking Utility</b>                   |             |
| <b>Per Capita Income (2010 Census Estimate)</b>       | \$42,925  | Number of Parking Meters                           | 2,300       |
| <b>Municipal Services and Facilities</b>              |   | Number of Parking Lots                             | 35          |
| Miles of Streets                                      | 147   | Capacity of Parking Lots                           | 1,919       |
| Miles of Alleys                                       | 76  | Metered Spaces                                     | 686         |
| Miles of Sewers                                       | 208   | Space Rentals and Free Spaces                      | 1,233       |
| Number of Street Lights                               | 5,641   | Capacity of Parking Garages                        | 3,283       |
| <b>Fire Protection</b>                                |   | Number of Parking Garages                          | 3           |
| Number of Firefighters (2010)                         | 107   | <b>Municipal Water Utility</b>                     |             |
| Number of Stations                                    | 5   | Total Population Served                            | 365,883     |
| Number of Fire Hydrants                               | 1,385   | Northwest Water Commission                         | 225,137     |
| I.S.O. Rating   | Class 3   | Evanston   | 75,570      |
| <b>Police Protection</b>                              |   | Skokie   | 65,176      |
| Number of Sworn Officers (2010)                       | 160   | Miles of Water Mains                               | 157.5       |
| Number of School Crossing Guards                      | 49  | Filtration Plant Rated Daily Capacity (gallons)    | 108,000,000 |
| Number of Parking Enforcement Officers                | 11  | Rated Daily Pumping Capacity (gallons)             | 147,000,000 |
|   | 32  | Average Daily Pumpage (gallons)                    | 37,850,000  |

## CITY OF EVANSTON, ILLINOIS

### Demographic and Economic Statistics

#### Last Ten Years

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| Calendar    |                   | Total           | Per             |               | Education              |                   |                     |
|-------------|-------------------|-----------------|-----------------|---------------|------------------------|-------------------|---------------------|
| <u>Year</u> | <u>Population</u> | <u>Personal</u> | <u>Capita</u>   | <u>Median</u> | <u>% of population</u> | <u>School</u>     | <u>Unemployment</u> |
|             |                   | <u>Income</u>   | <u>Personal</u> | <u>Age</u>    | <u>with HS Diploma</u> | <u>Enrollment</u> | <u>Rate</u>         |
|             |                   |                 | <u>Income</u>   |               | <u>or Higher</u>       |                   |                     |
| 2003        | 74,239            | 2,694,578,744   | 36,296          | 32.5          | 91.3%                  | 9,766             | 5.4%                |
| 2004        | 74,239            | 2,694,578,744   | 36,296          | 32.5          | 91.3%                  | 9,849             | 5.0%                |
| 2005        | 74,239            | 2,775,350,776   | 37,384          | 32.5          | 94.0%                  | 9,740             | 5.0%                |
| 2006        | 74,239            | 2,902,967,617   | 39,103          | 32.5          | 94.0%                  | 9,550             | 4.5%                |
| 2007        | 74,239            | 2,902,967,617   | 39,103          | 32.5          | 94.0%                  | 9,550             | 4.4%                |
| 2008        | 74,239            | 2,902,967,617   | 39,103          | 32.5          | 94.0%                  | 9,550             | 4.6%                |
| 2009        | 74,239            | 2,902,967,617   | 39,103          | 32.5          | 94.0%                  | 9,550             | 4.7%                |
| 2010        | 74,486            | 3,157,759,484   | 42,394          | 34.3          | 94.0%                  | 9,550             | 7.9%                |
| 2011        | 74,486            | 3,197,311,550   | 42,925          | 34.3          | 94.0%                  | 11,369            | 7.3%                |
| 2012        | 74,486            | 3,176,902,386   | 42,651          | 35.1          | 93.6%                  | 11,418            | 6.8%                |
| 2013        | 74,486            | 3,176,902,386   | 42,651          | 35.1          | 93.6%                  | 11,419            | 6.8%                |
| 2014        | 75,658            | 3,123,464,872   | 41,284          | 35.1          | 93.8%                  | 10,977            | 5.6%                |

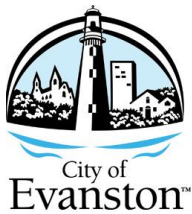
Source: Various Government agencies

City of Evanston  
City Council Budget Calendar  
Fiscal Year 2016

| DATE                       | TIME      | ACTIVITY   |
|----------------------------|-----------|--|
| Monday, August 17, 2015    | 7PM*      | Mid-Year 2015 Budget Review  |
| Monday, August 31, 2015    | 7PM       | 2016 Budget Discussion   |
| Friday, October 9, 2015    | 5PM       | Proposed Budget to City Council  |
| Monday, October 19, 2105   | 7PM       | Budget Discussion  |
| Saturday, October 24, 2015 | 9AM - 1PM | Special City Council meeting<br>Public Hearing-- Truth in Taxation<br>Public Hearing-- FY 2016 Budget<br>Preliminary Tax Levy Estimate |
| Monday, November 9, 2015   | 7PM*      | Budget Discussion  |
| Monday, November 16, 2015  | 7PM       | Budget Discussion (if needed)  |
| Monday, November 23, 2015  | 7PM*      | Budget & Tax Levy Adoption   |

\*meeting times are approximate

Rosh Hashanah is September 13<sup>th</sup> through 15<sup>th</sup>. Yom Kippur is September 22<sup>nd</sup> through 23<sup>rd</sup>. Columbus Day is October 12<sup>th</sup>. Thanksgiving is November 26<sup>th</sup>.



## 2016 ADOPTED BUDGET

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### Budget Process

#### **Summary of Proceedings**

The City's fiscal year begins on January 1. The City Manager submits to the City Council a proposed operating budget in October for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing those expenditures. The City Council holds public hearings and then may modify the budget prior to adoption.

The City Manager is authorized to transfer budgeted amounts between departments and within any fund (such as the General Fund); however, any revisions that alter the total expenditures of any fund must be approved by the City Council.

#### **Preparation and Adoption**

Budgets are legally adopted on a basis consistent with generally accepted accounting principles (GAAP) except that property taxes are budgeted as revenue in the year for which they are levied. Property taxes are budgeted utilizing a cash basis of accounting whereas budgeted property tax revenue will be what the City actually anticipates receiving for any given budget year. The budgets of the governmental type funds are prepared on a modified accrual basis. Debt service payments and a number of specific accrued liabilities are only recognized as expenditures when payment is due, and revenue is recognized only when it has actually been received.

#### **Related Legislation**

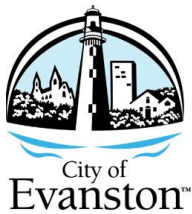
The Evanston City Council has adopted three primary pieces of legislation which govern the budget process:

Resolution 67-R-79 establishes a Budget Policy for the City of Evanston. This policy provides guidelines for determining the amount of property tax to be levied, the funding for the Police and Fire Pension Funds, and the re-appropriation of fund balance.

Ordinance 57-0-79 provides for the adoption of the annual budget. This ordinance establishes the annual budget shall be adopted by the City Council before the beginning of the fiscal year to which it applies.

Compilation of the Proposed Budget - Each year the City Manager shall prepare and submit a proposed budget to the City Council to allow for ample time for discussion and decision-making. The proposed budget shall contain estimates of revenues available to the City for the fiscal year along with recommended expenditures for the departments, boards and commissions. The City Manager is required to submit a balanced budget to Council in which revenues equal expenditures

Revision of Annual Budget - Following City Council adoption of the budget, the City Council by a vote of two-thirds of its members, shall have the authority to revise the budget by transferring monies from one fund to another or adding to any fund. No revision of the annual budget shall increase the budget in the event monies are not available to do so.



## 2016 ADOPTED BUDGET

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### Budget Process

Public Hearing, Notice and Inspection of Budget - The City Council will hold a public hearing on the annual budget prior to final action by the City Council. Notice of this hearing shall be published in a local newspaper at least ten days prior to the public hearing. Copies of the proposed budget will be available for public inspection in printed form in the office of the City Clerk for at least ten days prior to the hearing.

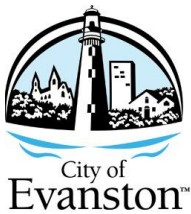
Resolution 6-PR-78 establishes a policy concerning municipal budget procedures. The primary components of this resolution include the following:

- In advance of the submission of the City Manager's proposed budget to the City Council, the Administration and Public Works Committee shall publicize and conduct a public hearing to receive input from citizens concerning municipal appropriations for the coming year.
- Sufficient copies of the proposed budget shall be placed on file with the City Clerk, the Public Library, and will be available for public inspection at these locations.
- The City Council budget meeting agendas will be available to the public prior to the initial special meeting of the City Council on the proposed budget.
- Each special meeting of the City Council on the proposed budget shall designate a period of time for citizen testimony concerning budget matters discussed during that special meeting. The length of such time shall be determined by the chairman prior to the budget meeting process.

### Financial Control Procedures

The City reports financial results based on generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board (GASB). The accounts of the City are divided into separate self-balancing funds comprised of its assets, liabilities, fund equity, revenues and expenditures, as appropriate.

The City's expenditures are monitored on a regular basis by the Administrative Services Department. Disbursements are made only if the expenditure is within the authorized appropriation. For all major expenditures, purchase orders are prepared, approved and the related appropriation is encumbered before a check is issued.



## 2016 ADOPTED BUDGET

### Budgetary Basis of Accounting

The City was incorporated in 1863. The City operates under a Council-Manager form of government, is a home rule municipality as defined by Illinois state law and provides the following services as authorized by its charter: general management and support, public safety, public works, health and human resource development, library, recreational and cultural opportunities, and housing and economic development.

The City uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain City functions or activities.

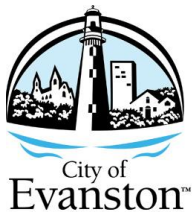
A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate “fund types.”

Governmental funds are used to account for all or most of the City’s general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the City not accounted for in some other fund.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following fiscal year. The operating budget includes proposed expenditures and the means of financing them.
2. Public budget hearings are conducted. Taxpayer comments are received and noted.
3. The City Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the City Council.
4. Budgets are legally adopted on a basis consistent with generally accepted accounting principles (GAAP). It should be noted that property taxes are budgeted on a cash basis. For purposes of preparing the combined statement of revenues, expenditure and changes in fund balances - budget and actual, GAAP revenues and expenditures have been adjusted to the budgetary basis.



## 2016 ADOPTED BUDGET

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### Budgetary Basis of Accounting

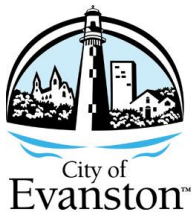
The level of control (level at which expenditures may not exceed budget) is at the fund level. All unencumbered annual appropriations are lapsed at the fiscal year-end.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded, reserve a portion of a budgeted account so that amount is not spent elsewhere. For non-enterprise funds, encumbrances are usually not counted as expenditures until the actual disbursement has been made.

The financial information of general governmental type funds (for example, the general fund itself and MFT funds) is prepared on a modified accrual basis. Briefly, this means that revenues are usually recorded when they become available and are measurable while expenditures are recorded when the liability has been incurred.

The enterprise funds (Water, Sewer, Solid Waste, and Parking), on the other hand, are often reported on a full accrual basis. Not only are expenses recognized when a commitment is made (through a purchase order) but revenues are also recognized when they are obligated to the City (for example, water user fees are recognized as revenue when bills are produced).

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and a budget basis for comparison purposes.



## 2016 ADOPTED BUDGET

### Budget Policies

In ongoing efforts toward formally addressing long-term budgeting provisions, the City of Evanston has endorsed a Budget Policy. The City Council initially adopted this Budget Policy in December 2000. This policy is revised in 2014 as follows:

#### **I. Budget Process**

##### Preliminary Public Hearing

In September of each year prior to submission of the City Manager's proposed budget to the City Council, the Administration and Public Works Committee shall publicize and conduct a public hearing to receive input from citizens concerning municipal appropriations for the coming fiscal year.

##### Mid- year Budget Workshop

Each September the Administration and Public Works Committee shall schedule and hold a mid-year budget workshop. The workshop shall review but not be limited to:

- A revenue and expenditure report for the current fiscal year
- Structural or legislative issues affecting the current or future fiscal year
- Revenue and expenditure forecast for the upcoming fiscal year
- Other issues of policy or indicators that will affect the upcoming fiscal year budget

All members of the City Council shall be invited to participate in the Budget Workshop.

##### Quarterly Financial Update

Following the end of each financial quarter, the City Manager shall present a report summarizing budgeted vs. actual revenues and expenditures.

##### Review of the Comprehensive Annual Financial Report

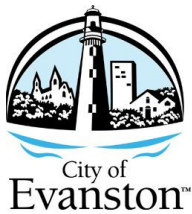
The Administration and Public Works Committee shall review the Comprehensive Annual Financial Report. This review shall take place at the earliest meeting date following publication.

##### Copies of the Proposed and Final Budget

Sufficient copies of the proposed and final budget shall be placed on file in printed form with the City Clerk, the Public Library, all library branches, and will be available for public inspection at these locations. An electronic version of the proposed and final budget shall be posted on the City of Evanston Website. The City of Evanston may offer for sale a printed and electronic copy of the proposed and final budget for a fee not to exceed the cost of preparation, printing, and distribution of the budget.

##### Submission of the Proposed Budget

The City Manager will submit a balanced budget to the City Council by October 31.



## 2016 ADOPTED BUDGET

### Budget Policies

#### II. Fund Policies

##### General Fund

The General Fund budget will be balanced each year, subject to the current Fund Reserve level. In the event the General Fund Reserve balance is below the minimum level of 16.6%, the fund may be structured with a surplus budget in order to bring reserves up to the minimum. In the event the fund reserve is above the 20% recommended maximum, the budget may be structured in a deficit to account for the transfers out to other funds as noted in the reserve policy.

##### Parking System Fund

This is an enterprise fund and as such is expected to be self-sufficient. Any revenues generated, especially from sales, should be retained to maintain the fund. Fees should be periodically increased sufficiently to fund operating costs, depreciation, and a reserve. The General Fund will continue to be properly compensated for administrative expenses, which support parking system activities.

##### Water Fund

A minimum of 16.6% of expenses shall be maintained as a reserve; in addition, a sufficient reserve shall be maintained to meet debt requirements. A portion of the fund reserve shall be used to fund depreciation and capital improvement needs.

##### Fire and Police Pension Funds

The Firefighters and Police Pension Funds shall receive funding in accordance with the Joint Actuarial Report provided by the City and both Funds each year. Actuarial methods and assumptions shall be reviewed annually and shall meet or exceed Illinois statutory regulations.

##### Emergency Telephone System Fund

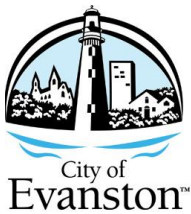
This fund must be maintained at a level adequate to provide for maintenance of current operations, the capability to respond to unforeseen events, funding of long-term capital improvements, and needed upgrades. The fund shall be entirely supported by revenues received from the imposed telephone surcharge.

##### Motor Fuel Tax Fund

Revenues for this fund are provided by the state motor fuel tax and as such should be used only for street improvement, repair, and maintenance as allowed by State of Illinois law. Funds may be accumulated for the purpose of accomplishing major projects, however, the beginning reserve balance for this fund should not fall below 25% of the annual revenue received in the prior year.

##### Insurance Fund

The Insurance Fund must be maintained to meet the City's current and future insurance liability and self-funded employee benefits program requirements. Liability Insurance Requirements include current budget year obligations and building a reserve (as noted in the fund reserve section of this communication) over seven years to prepare for anticipated claims and losses. The City Manager shall be required to present an annual report itemizing all of the City's current and long-term claims and liabilities. Each year City staff will review worker compensation, liability, and property insurance policies to determine if coverage meets current financial and operational needs. The City Manager



## 2016 ADOPTED BUDGET

### Budget Policies

each year will recommend to the City Council insurance policy coverage and limits and include the necessary funds in the operating budget. Self-funded Employee Benefit Program costs are accounted for in this fund and at the Intergovernmental Personal Benefits Cooperative (IPBC). As required by the IPBC the City will maintain a minimum of one month's reserve for PPO benefit programs at the IPBC. Further, the City will set rates and manage program benefit costs to keep cost increases below the Medical rate of inflation.

#### Fleet Services Fund

The City of Evanston shall maintain vehicles and equipment, which are safe and adequate for the demands of the operating departments. Interfund transfers from operating departments shall be established to maintain the necessary staff, equipment and supplies/parts to service all appropriate vehicles.

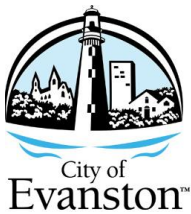
#### Equipment Replacement Fund

The Equipment Replacement Fund receives interfund transfer from operating department's established to replace vehicles within 2 years of the expiration of their useful life as determined by the fleet maintenance division. General obligation debt shall only be used for vehicles with an expected equal to or greater than 15 years and with a purchase price greater than or equal to \$250,000.

#### Debt Service Fund

General Obligation Debt of the City means debt (viz., bonds) for which an unlimited real property tax levy is made or pledged for payment. General Obligation Debt shall be allocated into two categories. Self-Supporting General Obligation Debt shall mean General Obligation Debt which, at the time of issuance, is expected and intended by the Treasurer to be payable out of a source of funds other than the City's general real property tax levy, thus permitting the abatement and avoidance of the property tax levy to pay such bonds; examples of Self-Supporting General Obligation Debt include (without limitation) bonds payable from the Water Fund or the Sewer Fund, bonds payable from special assessments, bonds payable from tax increment financing areas, and bonds payable from Motor Fuel Taxes. Tax-Supported General Obligation Debt shall mean all other General Obligation Debt, which is expected and intended to be paid from a general real property tax levy. General Obligation Debt shall not include any obligation of the City not denominated a bond, including, without limitation, short term notes or warrants or other obligations which the City may issue from time to time for various purposes and to come due within three (3) years of issuance. General Obligation Debt does not include bonds which have been refunded or decreased and which, as a consequence of same, are provided for from a dedicated source of funds or investments. Self-Supporting General Obligation Debt shall not be limited by this Budget Policy. Tax-Supported General Obligation Debt shall not exceed \$113,000,000 in aggregate principal amount, which limit is expressly subject to increase from time to time by action of the City Council as the needs of the City may grow. General Obligation Debt issued as so-called zero coupon bonds or capital appreciation bonds shall be counted as debt in the original principal amount issued. The

Treasurer shall at all times keep a book or record of all General Obligation Debt and its proper allocation. The Treasurer's statements as to the allocation of General Obligation Debt into these two categories shall be conclusive. Notwithstanding this statement of policy, all bonds or other



## 2016 ADOPTED BUDGET

### Budget Policies

obligations by whatever name designated of the City duly authorized to be issued by the City Council shall be valid and legally binding as against the City, and there shall be no defense of the City as against any bondholder or other obligation holder on the basis of this policy.

#### Economic Development Fund

Expenditures in the Economic Development Fund will be for development activities as directed by the Economic Development Committee and City Council. Funds may be accumulated from year to year for major development activities.

#### Sewer Fund

This is an enterprise fund and as such is expected to be self-sufficient. As a result, rates should be scheduled to increase to meet costs of sewer operations, debt service, and capital projects. Transfers to other funds for administrative expenses should be maintained to reflect true program costs.

#### Solid Waste Fund

This is an enterprise fund and as such is expected to be self-sufficient. As a result, rates should be scheduled to increase to meet costs of solid waste operations, debt service, and capital projects. Transfers to other funds for administrative expenses should be maintained to reflect true program costs.

#### Expenditure Analysis

City Council shall review all significant operational, economic, program, and expenditure proposals in regard to the short term and long-term budgetary and economic impact. The appropriate City Department and staff shall provide the budget analysis for the review and consideration by the City Council.

### **III. Fund Reserve Policy**

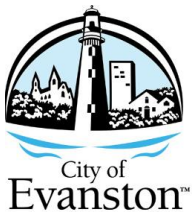
The Fund Reserve Policy is as follows:

#### General Fund

A minimum of 16.6% or two month of operating expenses shall be maintained as a reserve. Any monies over a 16.6% reserve in this fund shall be re-appropriated to other funds that have not met their reserve requirements. Once all funds have met their fund requirements additional funds shall go to the Capital Improvement Program. A minimum of a 5% reserve is required, per bond agreements.

#### Parking System Fund

A minimum of 16.6% expenses shall be maintained as a reserve; in addition a sufficient reserve shall be maintained to meet bond requirements. A portion of the fund reserve shall be used to fund depreciation and capital improvement needs. A minimum of 5% is required, per bond requirements.



## 2016 ADOPTED BUDGET

### Budget Policies

#### Water Fund

A minimum of 10% expenses shall be maintained as a reserve; in addition a sufficient reserve shall be maintained to meet bond requirements. A portion of the fund reserve shall be used to fund depreciation and capital improvement needs. A minimum of a 5% reserve is required, per bond agreements.

#### Sewer Fund

A minimum of 16.6% of expenses shall be maintained as a reserve; in addition, a sufficient reserve shall be maintained to satisfy both bond and IEPA loan debt requirements. A portion of this fund reserve shall be used to fund depreciation and capital improvement needs.

#### Solid Waste Fund

A minimum of 16.6% of expenses shall be maintained as a reserve; in addition, a sufficient reserve shall be maintained to satisfy debt requirements. A portion of this fund reserve shall be used to fund depreciation and capital improvement needs.

#### Motor Fuel Tax Fund

A minimum of 25% expenses shall be maintained as a reserve in order to ensure the efficient startup of roadway projects each year.

#### Capital Improvement Fund

A minimum of 25% of expenses funded from non-debt sources shall be maintained as a reserve. No debt-service costs are located in this fund and therefore no reserve is required for debt service. This 25% reserve shall be used for the startup costs of the current year capital projects in the approved annual budget. Any funds that remain unspent from incomplete capital projects shall be in addition to this 25% level. Any funds that are unspent from projects that were completed under budget shall be included in this 25% level. All projects funded from bond proceeds or other debt issues, shall be tracked along with that debt issue to comply with arbitrage and issuance compliance regulations.

#### Tax Increment Finance Funds

Fund reserves shall be based on outstanding debt-service requirements or multi-year development incentives established by the City. Reserves shall be designated for the funding of these long-term expenses prior to being released for future capital or development expenses.

#### Insurance Fund

Health Insurance Reserves should be no less than three months of annual expenses. At least one month of the three month reserve is required to be kept at the Intergovernmental Personal Benefits Cooperative (IPBC). This reserve will be utilized to cover the claims payable cycle cost which is approximately 45 days, and to provide for reserves in the event of major changes in rates/claims experience. Liability Insurance Reserves are not established to fully fund all potential future claims. As such, cash reserves should be set at a minimum of 25% of outstanding claims payable as defined in the prior year audit or twice the current annual self-insured retention coverage level (currently at \$1,250,000).



## 2016 ADOPTED BUDGET

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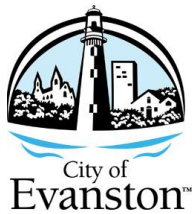
### Budget Policies

#### Fleet Maintenance Fund

Fleet Maintenance Fund Reserves should remain in a positive position with sufficient funds to operate during the year.

#### Equipment Replacement Fund

Equipment Replacement Fund Reserves should not exceed the amount of accumulated depreciation of the City's fleet as noted in the prior year Annual Audit.



## 2016 ADOPTED BUDGET

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### Fund Descriptions

#### GENERAL FUND

**General Fund** - To account for all activity traditionally associated with government operations, which are not required to be accounted for in another fund.

#### SPECIAL REVENUE FUNDS

**General Assistance Fund** – To account for the General Assistance program. Assistance is provided to persons who are not eligible for any other state or federal financial assistance programs and who do not have income or resources to provide for their basic needs.

**Human Services Fund** – To account for the access to resources that offer support and empower families.

**Good Neighbor Fund**—To account for the resources provided by Northwestern University to assist City functions and increase programming.

**Library Fund** – To account for the Evanston Public Library. The Evanston Public Library promotes the development of independent, self-confident, and literate citizens through the provision of open access to cultural, intellectual, and informational resources for all ages.

**Library Capital Fund** – To account for the capital improvements to the Evanston Public Library. Funding is provided primarily through property tax levy.

**Library Debt Fund** – To account for principal and interest payments on debt proceeds issued and allocated to the Evanston Public Library.

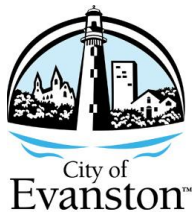
**Neighborhood Stabilization Program 2** – To account for the NSP2 program. Financing is provided by the United States Department of Housing and Urban Development. Expenditures are made in accordance with federal law.

**Motor Fuel Tax Fund** - To account for the operation of street maintenance programs and capital projects as authorized per the Illinois Department of Transportation. Financing is provided from a State of Illinois municipal allotment of gasoline tax revenue.

**Emergency Telephone System Fund** - To account for revenues and expenditures for 911 emergency telephone service. Financing is provided by landline and wireless phone surcharges.

**Special Service District No. 4 Fund** - To account for promotion, advertisement, and street maintenance costs of the area located in the City's central business district. Financing is provided by the City through an annual special service area property tax levy.

**Special Service Area No. 6 Fund** To account for promotion, advertisement, and street maintenance costs of the area located in the City's commercial district surrounding Dempster, Chicago, and Main. Financing is provided by the City through an annual special service area property tax levy.



## 2016 ADOPTED BUDGET

### Fund Descriptions

**Community Development Block Grant Fund** - To account for the revenues and expenditures of the Federal Community Development Block Grant program. Financing is provided by the federal government on a reimbursement basis in accordance with federal formula. Expenditures are made in accordance with federal law requirements.

**Community Development Block Grant Loan Fund** - To account for residential rehabilitation loans to residents.

**Economic Development Fund** - To account for costs associated with economic development activities of the City. Financing is primarily provided by hotel and amusement tax revenues.

**Neighborhood Improvement Fund** - To account for a portion of sales tax revenues derived from retail sales at the Home Depot store in Evanston. Sales tax revenues allocated to this fund are to be expended on public projects that will benefit the immediate neighborhood nearby the store.

**HOME Fund** – To account for the Home program. Financing is provided by the federal government and used to create affordable housing to low-income households. Expenditures are made in accordance with the requirements of federal law.

**Affordable Housing Fund** - To account for costs associated with affordable housing programs for low and moderate income City of Evanston residents.

### DEBT SERVICE FUNDS

**Debt Service Fund** - To account for non-abated, general obligation payments on the principal and interest related to bonds and/or other City debt.

**Special Service Area No. 5 Fund** - To account for principal and interest payments on debt issued for this special taxing district.

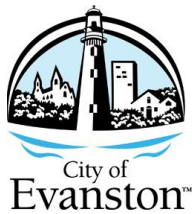
**Southwest Tax Increment District Fund** - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

**Howard-Hartrey Tax Increment District Fund** - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

**Washington National Tax Increment District Fund** - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

**Howard-Ridge Tax Increment District Fund** - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

**West Evanston Tax Increment District Fund** - To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.



## 2016 ADOPTED BUDGET

### Fund Descriptions

**Dempster-Dodge Tax Increment District Fund** – To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

**Chicago-Main Tax Increment District Fund** – To account for principal and interest payments on debt proceeds issued and allocated to this tax increment financing district.

### CAPITAL PROJECTS FUNDS

**Capital Improvement Fund** - To account for capital projects not funded through special revenue, tax increment financing, or enterprise funds. Capital projects include, but are not limited to: long term improvements to public buildings, the paving of city streets, and the improvement and development of recreation facilities. Financing is provided primarily by grants and general obligation bond proceeds.

**Special Assessment Fund** - To account for capital improvements (primarily alley paving) financed by both special assessments on property owners and City contributions.

### ENTERPRISE FUNDS

**Water Fund** - To account for all activity related to providing water to Evanston residents, as well as the Village of Skokie and the Northwest Water Commission. All activities necessary to provide such services are accounted for in this fund, including, but not limited to: administration, operation, maintenance, debt service, and billing/collection.

**Sewer Fund** - To account for all activity related to providing sewer service to City residents and businesses. Activities necessary to provide such service include, but are not limited to: administration, operations, financing, capital improvements/maintenance, and billing/collection.

**Parking Fund** - To account for all City-owned parking facilities/garages, lots, and metered spaces. Maple Avenue and Sherman Plaza Garage activities have been included in this Fund beginning in FY09-10. All activities are accounted for including administration, operations, financing, and revenue collection.

**Solid Waste Fund** – To account for all activity related to refuse, recycling, and yard waste collection and disposal. Activities necessary to provide such service include, but are not limited to: administration, operations and revenue collection.

### INTERNAL SERVICE FUNDS

**Fleet Services Fund** – To account for the cost of operating the municipal service center maintenance facility for transportation vehicles/equipment used by City departments. Such costs are billed to the user departments.

**Equipment Replacement Fund** – To account for the costs associated with the purchase of vehicles and equipment.



## 2016 ADOPTED BUDGET

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### Fund Descriptions

**Insurance Fund** - To account for all costs related to general liability and workers' compensation claims. Beginning with FY10-11, health insurance premiums are also accounted for in this Fund. This internal service fund uses "funding premium" payments from City operating funds to pay claim and premium costs incurred.

### TRUST AND AGENCY FUNDS

**Fire Pension Fund** - To account for the accumulation of resources to pay pension costs. Resources are contributed by sworn fire members at a fixed rate as mandated by state statute and by the City through an annual property tax levy as determined by an independent actuary.

**Police Pension Fund** - To account for the accumulation of resources to pay pension costs. Resources are contributed by sworn police members at a fixed rate as mandated by state statute and by the City through an annual property tax levy as determined by an independent actuary.

**Total Budgeted Expenditures - All Funds  
(Prior to Interfund Transfers)  
FY2015 vs. FY2016**

In this summary, the total budgets for all funds are compared with the amended fund totals for FY15.  
All budget totals in this summary are gross figures prior to eliminating interfund transfers.

| Fund                       | Fund # | 2014 Actual Amount    | 2015 Amended Budget   | 2015 Estimated Amount | 2016 Adopted Budget   | Net Change in Proposed Expenses | Percent Change |
|----------------------------|--------|-----------------------|-----------------------|-----------------------|-----------------------|---------------------------------|----------------|
| General                    | 100    | 90,205,523            | 91,335,314            | 89,790,987            | 111,706,196           | 20,370,882                      | 22.3%          |
| General Assistance         | 175    | 947,791               | 1,370,369             | 820,442               | 987,833               | (382,536)                       | -27.9%         |
| Human Services             | 176    |                       | 859,153               | 856,753               | 859,153               | -                               | 0.0%           |
| Good Neighbor Fund         | 180    | -                     | -                     | -                     | 1,000,000             | 1,000,000                       | 0.0%           |
| Library                    | 185    | 5,792,028             | 6,631,692             | 6,337,613             | 6,997,142             | 365,450                         | 5.5%           |
| Library - Debt Service     | 186    | 748,520               | 605,138               | 562,740               | 393,409               | (211,729)                       | -35.0%         |
| Library - Capital          | 187    |                       | 605,700               | -                     | -                     | (605,700)                       | -100.0%        |
| Neighborhood Stabilization | 195    | 1,149,489             | 383,596               | 122,136               | 198,954               | (184,642)                       | -48.1%         |
| Motor Fuel                 | 200    | 1,726,829             | 2,533,000             | 2,333,000             | 2,189,000             | (344,000)                       | -13.6%         |
| Emergency Telephone        | 205    | 1,253,827             | 1,416,934             | 1,330,464             | 1,516,643             | 99,709                          | 7.0%           |
| Special Service Area # 4   | 210    | 320,000               | 320,000               | 325,000               | 320,000               | -                               | 0.0%           |
| CDBG                       | 215    | 1,412,496             | 1,990,111             | 1,663,148             | 2,594,625             | 604,514                         | 30.4%          |
| CDBG Loan                  | 220    | 39,503                | 237,100               | 141,000               | 350,000               | 112,900                         | 47.6%          |
| Economic Development       | 225    | 1,928,435             | 3,252,528             | 3,244,012             | 2,548,699             | (703,829)                       | -21.6%         |
| Neighborhood Improvement   | 235    | -                     | 50,000                | -                     | 100,000               | 50,000                          | 100.0%         |
| HOME                       | 240    | 960,222               | 441,200               | 466,035               | 402,168               | (39,032)                        | -8.8%          |
| Affordable Housing Fund    | 250    | 94,938                | 405,000               | 61,000                | 474,347               | 69,347                          | 17.1%          |
| Washington National TIF    | 300    | 3,944,801             | 6,140,296             | 3,915,296             | 7,787,683             | 1,647,387                       | 26.8%          |
| Special Service Area # 5   | 305    | 442,050               | 425,175               | 425,175               | 468,271               | 43,096                          | 10.1%          |
| Southwest II TIF           | 310    | 2,141,696             | 3,648,010             | 2,663,010             | 1,952,450             | (1,695,560)                     | -46.5%         |
| Southwest TIF              | 315    | 47,077                | 861,217               | 893,665               | -                     | (861,217)                       | -100.0%        |
| Debt Service               | 320    | 12,859,158            | 13,918,114            | 24,694,502            | 16,279,452            | 2,361,338                       | 17.0%          |
| Howard-Ridge TIF           | 330    | 828,884               | 798,100               | 646,115               | 1,646,100             | 848,000                         | 106.3%         |
| West Evanston TIF          | 335    | 138,295               | 165,000               | 68,000                | 40,000                | (125,000)                       | -75.8%         |
| Dempster-Dodge TIF         | 340    | -                     | -                     | 2,010,000             | 40,000                | 40,000                          | N/A            |
| Chicago-Main TIF           | 345    | -                     | 2,900,000             | 2,910,000             | 43,500                | (2,856,500)                     | -98.5%         |
| Special Service Area #6    | 350    | -                     | -                     | -                     | 200,000               | 200,000                         |                |
| Capital Improvement        | 415    | 4,959,563             | 18,522,150            | 13,700,000            | 22,769,615            | 4,247,465                       | 22.9%          |
| Special Assessment         | 420    | 230,541               | 761,698               | 260,968               | 382,250               | (379,448)                       | -49.8%         |
| Parking                    | 505    | 8,854,437             | 15,659,294            | 15,557,755            | 16,938,042            | 1,278,748                       | 8.2%           |
| Water                      | 510    | 20,934,610            | 32,075,642            | 22,628,248            | 41,125,255            | 9,049,613                       | 28.2%          |
| Sewer                      | 515    | 7,645,349             | 13,389,635            | 13,221,098            | 15,481,301            | 2,091,666                       | 15.6%          |
| Solid Waste                | 520    | 4,855,695             | 5,191,820             | 5,151,209             | 5,140,517             | (51,303)                        | -1.0%          |
| Fleet                      | 600    | 3,412,158             | 3,544,337             | 3,596,948             | 3,644,146             | 99,809                          | 2.8%           |
| Equipment Replacement      | 601    | 1,636,706             | 1,515,422             | 2,580,006             | 1,515,422             | -                               | 0.0%           |
| Insurance                  | 605    | 17,729,287            | 17,209,752            | 16,696,139            | 17,192,633            | (17,119)                        | -0.1%          |
| Fire Pension               | 700    | 7,971,698             | 7,886,630             | 7,913,000             | 8,163,000             | 276,370                         | 3.5%           |
| Police Pension             | 705    | 10,253,961            | 10,542,500            | 10,727,000            | 11,047,000            | 504,500                         | 4.8%           |
| <b>Total All Funds</b>     |        | <b>\$ 215,465,567</b> | <b>\$ 267,591,628</b> | <b>\$ 258,312,464</b> | <b>\$ 304,494,806</b> | <b>\$ 36,903,179</b>            | <b>13.8%</b>   |

**Total Budgeted Expenditures  
Adjusted for Interfund Transfers**

This chart presents the gross total for each fund, less interfund transfers.  
The results are net expenditures for each fund and for the FY2015 budget.  
The total for each fund is compared with that of the approved FY2016 budget.

| Fund                       | Fund # | FY2015 Net Budget     | FY2016 Adopted Expenditures | Less Transfers to Other Funds | FY2016 Net Expenditures | Net Change           | Percent Change |
|----------------------------|--------|-----------------------|-----------------------------|-------------------------------|-------------------------|----------------------|----------------|
| General                    | 100    | 72,454,749            | 111,706,196                 | (37,161,541)                  | 74,544,655              | 2,089,906            | 2.9%           |
| General Assistance         | 175    | 1,328,659             | 987,833                     | (21,242)                      | 966,591                 | (362,068)            | -27.3%         |
| Human Services             | 176    | 859,153               | 859,153                     | -                             | 859,153                 | -                    | 0.0%           |
| Good Neighbor Fund         | 180    | -                     | 1,000,000                   | -                             | 1,000,000               | 1,000,000            |                |
| Library                    | 185    | 5,887,772             | 6,997,142                   | (746,693)                     | 6,250,449               | 362,677              | 6.2%           |
| Library - Capital          | 186    | 605,138               | 393,409                     | -                             | 393,409                 | (211,729)            | -35.0%         |
| Library - Debt Service     | 187    | 605,700               | -                           | -                             | -                       | (605,700)            | -100.0%        |
| Neighborhood Stabilization | 195    | 366,291               | 198,954                     | (9,402)                       | 189,552                 | (176,739)            | -48.3%         |
| Motor Fuel                 | 200    | 1,700,000             | 2,189,000                   | (833,000)                     | 1,356,000               | (344,000)            | -20.2%         |
| Emergency Telephone        | 205    | 940,177               | 1,516,643                   | (236,713)                     | 1,279,930               | 339,753              | 36.1%          |
| Special Service Area # 4   | 210    | 320,000               | 320,000                     | -                             | 320,000                 | -                    | 0.0%           |
| CDBG                       | 215    | 1,579,863             | 2,594,625                   | (93,887)                      | 2,500,738               | 920,875              | 58.3%          |
| CDBG Loan                  | 220    | 237,100               | 350,000                     | -                             | 350,000                 | 112,900              | 47.6%          |
| Economic Development       | 225    | 2,677,542             | 2,548,699                   | (719,653)                     | 1,829,046               | (848,496)            | -31.7%         |
| Neighborhood Improvement   | 235    | 50,000                | 100,000                     | -                             | 100,000                 | 50,000               | 100.0%         |
| HOME                       | 240    | 441,200               | 402,168                     | -                             | 402,168                 | (39,032)             | -8.8%          |
| Affordable Housing Fund    | 250    | 405,000               | 474,347                     | -                             | 474,347                 | 69,347               | 17.1%          |
| Washington National TIF    | 300    | 2,088,526             | 7,787,683                   | (3,957,683)                   | 3,830,000               | 1,741,474            | 83.4%          |
| Special Service Area # 5   | 305    | 425,175               | 468,271                     | -                             | 468,271                 | 43,096               | 10.1%          |
| Southwest II TIF           | 310    | 3,503,610             | 1,952,450                   | (152,450)                     | 1,800,000               | (1,703,610)          | -48.6%         |
| Southwest TIF              | 315    | 861,217               | -                           | -                             | -                       | (861,217)            | -100.0%        |
| Debt Service               | 320    | 13,909,178            | 16,279,452                  | -                             | 16,279,452              | 2,370,274            | 17.0%          |
| Howard-Ridge TIF           | 330    | 692,600               | 1,646,100                   | (107,500)                     | 1,538,600               | 846,000              | 122.1%         |
| West Evanston TIF          | 335    | 105,000               | 40,000                      | (30,000)                      | 10,000                  | (95,000)             | -90.5%         |
| Dempster-Dodge TIF         | 340    | -                     | 40,000                      | -                             | 40,000                  | 40,000               | N/A            |
| Chicago-Main TIF           | 345    | -                     | 43,500                      | -                             | 43,500                  |                      |                |
| Special Service Area #6    | 350    | -                     | 200,000                     | -                             | 200,000                 |                      |                |
| Capital Improvement        | 415    | 18,692,150            | 22,769,615                  | (490,000)                     | 22,279,615              | 3,587,465            | 19.2%          |
| Special Assessment         | 420    | 591,850               | 382,250                     | (260,698)                     | 121,552                 | (470,298)            | -79.5%         |
| Parking                    | 505    | 14,160,294            | 16,938,042                  | (1,461,706)                   | 15,476,336              | 1,316,042            | 9.3%           |
| Water                      | 510    | 27,601,867            | 41,125,255                  | (4,616,527)                   | 36,508,728              | 8,906,861            | 32.3%          |
| Sewer                      | 515    | 12,241,880            | 15,481,301                  | (1,188,312)                   | 14,292,989              | 2,051,109            | 16.8%          |
| Solid Waste                | 520    | 4,560,168             | 5,140,517                   | (629,190)                     | 4,511,327               | (48,841)             | -1.1%          |
| Fleet                      | 600    | 3,332,365             | 3,644,146                   | (210,898)                     | 3,433,248               | 100,883              | 3.0%           |
| Equipment Replacement      | 601    | 1,515,422             | 1,515,422                   | -                             | 1,515,422               | -                    | 0.0%           |
| Insurance                  | 605    | 17,209,752            | 17,192,633                  | (8,936)                       | 17,183,697              | (26,055)             | -0.2%          |
| Fire Pension               | 700    | 7,886,630             | 8,163,000                   | -                             | 8,163,000               | 276,370              | 3.5%           |
| Police Pension             | 705    | 10,542,500            | 11,047,000                  | -                             | 11,047,000              | 504,500              | 4.8%           |
| <b>Total All Funds</b>     |        | <b>\$ 230,378,530</b> | <b>\$ 304,494,806</b>       | <b>\$ (52,936,031)</b>        | <b>\$ 251,558,775</b>   | <b>\$ 21,180,245</b> | <b>9.2%</b>    |

**City of Evanston**  
**Budgeted Interfund Transfers**  
**2016 Adopted Budget**

|            | <u>Fund</u>         | <u>Budget<br/>Transfers To</u> |              | <u>Fund</u>       | <u>Budget<br/>Transfers From</u> |
|------------|---------------------|--------------------------------|--------------|-------------------|----------------------------------|
| Revenue To | General             | 250,000                        | Expense From | Library           | (250,000)                        |
| Revenue To | General             | 833,000                        | Expense From | Motor Fuel        | (833,000)                        |
| Revenue To | General             | 129,729                        | Expense From | E911              | (129,729)                        |
|            |                     |                                |              | Economic          |                                  |
| Revenue To | General             | 600,000                        | Expense From | Development       | (600,000)                        |
|            |                     |                                |              | Washington        |                                  |
| Revenue To | General             | 350,000                        | Expense From | National TIF      | (350,000)                        |
|            |                     |                                |              | Howard Hartrey    |                                  |
| Revenue To | General             | 152,450                        | Expense From | TIF               | (152,450)                        |
|            |                     |                                |              |                   |                                  |
| Revenue To | General             | 60,000                         | Expense From | Howard Ridge TIF  | (60,000)                         |
|            |                     |                                |              |                   |                                  |
| Revenue To | General             | 30,000                         | Expense From | West Evanston TIF | (30,000)                         |
|            |                     |                                |              | Capital           |                                  |
| Revenue To | General             | 490,000                        | Expense From | Improvement       | (490,000)                        |
| Revenue To | General             | 900,000                        | Expense From | Parking           | (900,000)                        |
| Revenue To | General             | 3,369,559                      | Expense From | Water             | (3,369,559)                      |
| Revenue To | General             | 330,167                        | Expense From | Sewer             | (330,167)                        |
|            | <b>Subtotal</b>     | <b>\$ 7,494,905</b>            |              | <b>Subtotal</b>   | <b>\$ (7,494,905)</b>            |
|            |                     |                                |              |                   |                                  |
| Revenue To | Police and Fire     |                                |              |                   |                                  |
|            | Pensions            | 16,831,805                     | Expense From | General           | (16,831,805)                     |
|            | <b>Subtotal</b>     | <b>\$ 16,831,805</b>           |              | <b>Subtotal</b>   | <b>\$ (16,831,805)</b>           |
|            |                     |                                |              |                   |                                  |
| Revenue To | Health and          |                                |              |                   |                                  |
|            | Human Services      | 884,794                        | Expense From | General           | (884,794)                        |
|            | <b>Subtotal</b>     | <b>\$ 884,794</b>              |              | <b>Subtotal</b>   | <b>\$ (884,794)</b>              |
|            |                     |                                |              |                   |                                  |
| Revenue To | Economic            |                                |              |                   |                                  |
|            | Development         | 47,500                         | Expense From | Howard Ridge TIF  | (47,500)                         |
|            | <b>Subtotal</b>     | <b>\$ 47,500</b>               |              | <b>Subtotal</b>   | <b>\$ (47,500)</b>               |
|            |                     |                                |              |                   |                                  |
| Revenue To | Capital             |                                |              |                   |                                  |
|            | Improvement         |                                |              |                   |                                  |
|            | Plan                | 575,000                        | Expense From | General Fund      | (575,000)                        |
|            | <b>Subtotal</b>     | <b>\$ 575,000</b>              |              | <b>Subtotal</b>   | <b>\$ (575,000)</b>              |
|            |                     |                                |              |                   |                                  |
| Revenue To | Debt Service (ERI)  | 719,304                        | Expense From | General           | (719,304)                        |
| Revenue To | Debt Service (Debt) | 1,814,583                      | Expense From | General           | (1,814,583)                      |
| Revenue To | Debt Service        | 80,089                         | Expense From | Library           | (80,089)                         |
| Revenue To | Debt Service        | 4,344                          | Expense From | NSP2              | (4,344)                          |
| Revenue To | Debt Service        | 12,038                         | Expense From | E911              | (12,038)                         |
| Revenue To | Debt Service        | 3,144                          | Expense From | CDBG              | (3,144)                          |
|            |                     |                                |              | Economic          |                                  |
| Revenue To | Debt Service        | 14,782                         | Expense From | Development       | (14,782)                         |

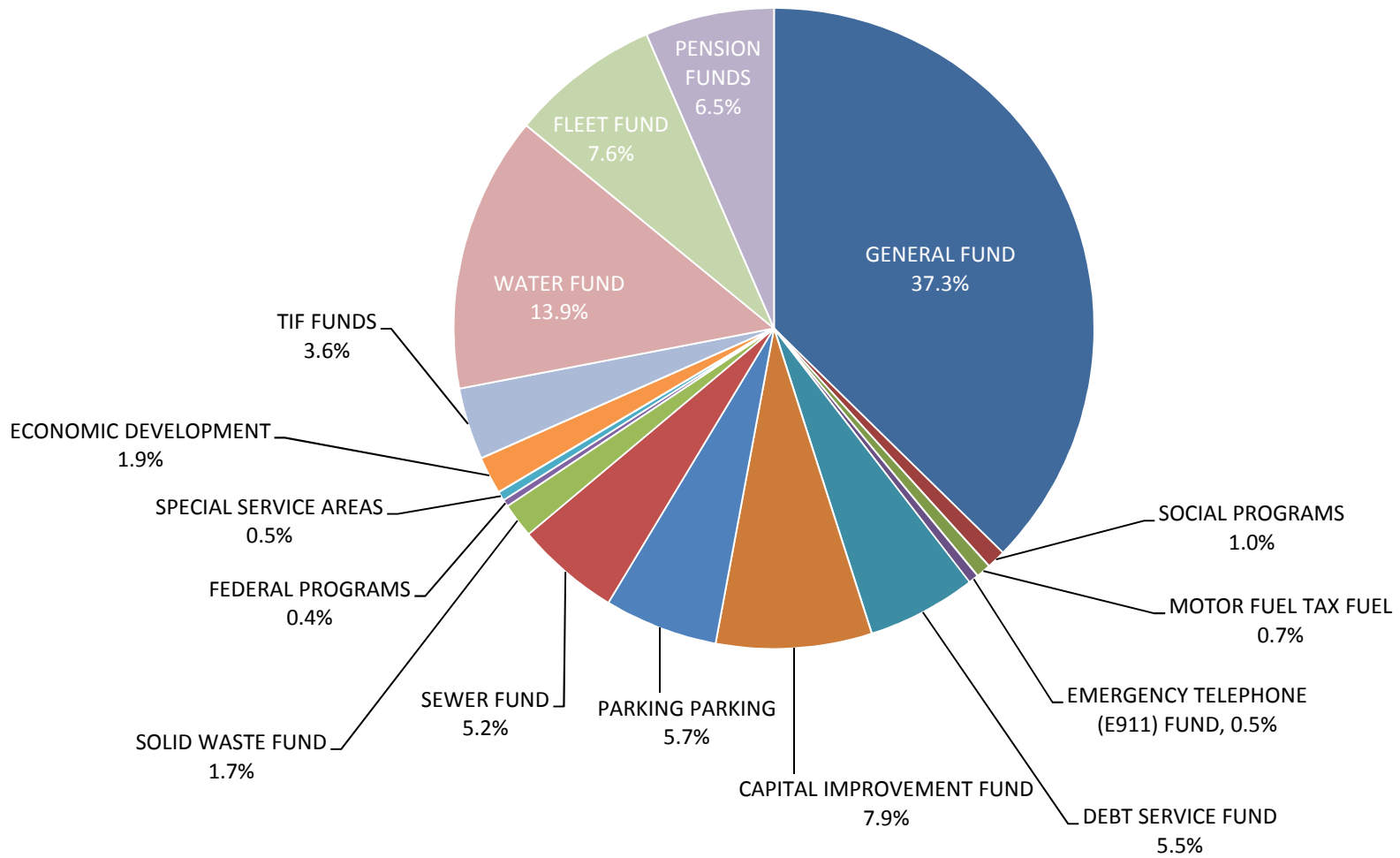
|            |                 |               |              |                         |                 |
|------------|-----------------|---------------|--------------|-------------------------|-----------------|
| Revenue To | Debt Service    | 260,698       | Expense From | Special Assessment      | (260,698)       |
| Revenue To | Debt Service    | 251,493       | Expense From | Sewer                   | (251,493)       |
| Revenue To | Debt Service    | 26,762        | Expense From | Fleet                   | (26,762)        |
| Revenue To | Debt Service    | 8,936         | Expense From | Insurance               | (8,936)         |
| Subtotal   |                 | \$ 3,196,173  | Subtotal     |                         | \$ (3,196,173)  |
|            |                 |               |              |                         |                 |
| Revenue To | Parking         | 3,607,683     | Expense From | Washington National TIF | (3,607,683)     |
| Subtotal   |                 | 3,607,683     | Subtotal     |                         | \$ (3,607,683)  |
|            |                 |               |              |                         |                 |
| Revenue To | Solid Waste     | 1,055,967     | Expense From | General                 | (1,055,967)     |
| Subtotal   |                 | \$ 1,055,967  | Subtotal     |                         | \$ (1,055,967)  |
|            |                 |               |              |                         |                 |
| Revenue To | Fleet           | 2,710,071     | Expense From | General                 | (2,710,071)     |
| Revenue To | Fleet           | 2,452         | Expense From | Library                 | (2,452)         |
| Revenue To | Fleet           | 23,783        | Expense From | Parking                 | (23,783)        |
| Revenue To | Fleet           | 824           | Expense From | CDBG                    | (824)           |
| Revenue To | Fleet           | 132,754       | Expense From | Water                   | (132,754)       |
| Revenue To | Fleet           | 192,213       | Expense From | Sewer                   | (192,213)       |
| Revenue To | Fleet           | 322,362       | Expense From | Solid Waste             | (322,362)       |
| Subtotal   |                 | \$ 3,384,459  | Subtotal     |                         | \$ (3,384,459)  |
|            |                 |               |              |                         |                 |
| Revenue To | Equipment Repl. | 1,241,290     | Expense From | General                 | (1,241,290)     |
| Revenue To | Equipment Repl. | 1,700         | Expense From | Library                 | (1,700)         |
| Revenue To | Equipment Repl. | 1,300         | Expense From | CDBG                    | (1,300)         |
| Revenue To | Equipment Repl. | 30,000        | Expense From | Parking                 | (30,000)        |
| Revenue To | Equipment Repl. | 177,131       | Expense From | Solid Waste             | (177,131)       |
| Subtotal   |                 | \$ 1,451,421  | Subtotal     |                         | \$ (1,451,421)  |
|            |                 |               |              |                         |                 |
| Revenue To | Insurance       | 11,328,727    | Expense From | General                 | (11,328,727)    |
| Revenue To | Insurance       | 21,242        | Expense From | General Assistance      | (21,242)        |
| Revenue To | Insurance       | 412,452       | Expense From | Library                 | (412,452)       |
| Revenue To | Insurance       | 5,058         | Expense From | NSP2                    | (5,058)         |
| Revenue To | Insurance       | 94,946        | Expense From | E911                    | (94,946)        |
| Revenue To | Insurance       | 88,619        | Expense From | CDBG                    | (88,619)        |
|            |                 |               |              | Economic                |                 |
| Revenue To | Insurance       | 104,871       | Expense From | Development             | (104,871)       |
| Revenue To | Insurance       | 507,923       | Expense From | Parking                 | (507,923)       |
| Revenue To | Insurance       | 1,114,214     | Expense From | Water                   | (1,114,214)     |
| Revenue To | Insurance       | 414,439       | Expense From | Sewer                   | (414,439)       |
| Revenue To | Insurance       | 129,697       | Expense From | Solid Waste             | (129,697)       |
| Revenue To | Insurance       | 184,136       | Expense From | Fleet                   | (184,136)       |
| Subtotal   |                 | \$ 14,406,324 | Subtotal     |                         | \$ (14,406,324) |
|            |                 |               |              |                         |                 |
| Total      |                 | \$ 52,936,031 | Total        |                         | \$ (52,936,031) |

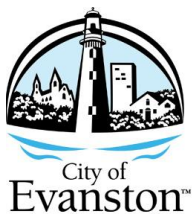
**City of Evanston**  
**Fund Balance Summary**  
**FY 2016 Adopted**

| Fund Name                  | Fund # | 12/31/15<br>Estimated Fund<br>Balance* | FY2016Adopted<br>Revenues<br>(Excluding<br>Applied F.B.) | FY2016Adopted<br>Expenditures | FY2016 Adopted<br>Surplus (Deficit) | 12/31/16<br>Estimated<br>Unreserved Fund<br>Balance | Fund Balance as a<br>% of Expenditures | Fund Balance<br>Reserve Policy |
|----------------------------|--------|--|--|-------------------------------|-------------------------------------|---|--|--------------------------------|
| General Fund               | 100    | 15,853,643                             | 112,138,711  | 111,706,196                   | 432,515                             | 16,286,158  | 15%                                    | 16.6%                          |
| General Assistance Fund    | 175    | 756,829                                | 1,026,000  | 987,833                       | 38,167                              | 794,996   | 80%                                    | N/A                            |
| Human Services             | 176    | 28,041                                 | 884,794  | 859,153                       | 25,641                              | 53,682  | 6%                                     | N/A                            |
| Good Neighbor Fund         | 180    | -                                      | 1,000,000  | 1,000,000                     | -                                   | -   | 0%                                     | N/A                            |
| Library                    | 185    | 1,836,861                              | 7,017,157  | 6,997,142                     | 20,015                              | 1,856,876   |  | N/A                            |
| Library - Capital          | 186    | -                                      | -  | -                             | -                                   | -   |  |                                |
| Library - Debt Service     | 187    | 135,993                                | 393,409  | 393,409                       | -                                   | 135,993   |  |                                |
| Neighborhood Stabilization | 195    | 116,404                                | 198,651  | 198,954                       | (303)                               | 116,101   | 0%                                     | N/A                            |
| Motor Fuel Tax Fund        | 200    | 1,197,431                              | 1,711,000  | 2,189,000                     | (478,000)                           | 719,431   | 33%                                    | N/A                            |
| Emergency Telephone Fund   | 205    | 498,039                                | 1,019,000  | 1,516,643                     | (497,643)                           | 396   | 0%                                     |                                |
| Special Service Area # 4   | 210    | 145,200                                | 320,000  | 320,000                       | -                                   | 145,200   | 45%                                    | N/A                            |
| CDBG                       | 215    | 184,902                                | 2,595,000  | 2,594,625                     | 375                                 | 185,277   | 7%                                     | N/A                            |
| CDBG Loan                  | 220    | 2,326,625                              | 350,000  | 350,000                       | -                                   | 2,326,625   | 665%                                   | N/A                            |
| Economic Development       | 225    | 2,364,059                              | 2,262,600  | 2,548,699                     | (286,099)                           | 2,077,960   | 82%                                    | N/A                            |
| Neighborhood Improvement   | 235    | 189,915                                | 20,000   | 100,000                       | (80,000)                            | 109,915   | 110%                                   | N/A                            |
| HOME                       | 240    | 4,580,079                              | 402,168  | 402,168                       | -                                   | 4,580,079   | 1139%                                  | N/A                            |
| Affordable Housing Fund    | 250    | 2,676,320                              | 160,628  | 474,347                       | (313,719)                           | 2,362,601   | 498%                                   | N/A                            |
| Washington National TIF    | 300    | 7,106,408                              | 5,147,000  | 7,787,683                     | (2,640,683)                         | 4,465,725   | 57%                                    | N/A                            |
| Special Service Area #5    | 305    | 467,971                                | 300  | 468,271                       | (467,971)                           | -   | N/A                                    | N/A                            |
| Howard-Hartrey TIF         | 310    | 956,723                                | 1,302,000  | 1,952,450                     | (650,450)                           | 306,273   | 16%                                    | N/A                            |
| Southwest TIF              | 315    | -                                      | -  | -                             | -                                   | -   | 0%                                     | N/A                            |
| Debt Service               | 320    | 4,445,121                              | 13,527,784   | 16,279,452                    | (2,751,668)                         | 1,693,453   | 10%                                    | N/A                            |
| Howard-Ridge TIF           | 330    | 266,551                                | 1,670,100  | 1,646,100                     | 24,000                              | 290,551   | 18%                                    | N/A                            |
| West Evanston TIF          | 335    | 432,570                                | 150  | 40,000                        | (39,850)                            | 392,720   | 982%                                   | N/A                            |
| Dempster-Dodge TIF         | 340    | (10,000)                               | 50,000   | 40,000                        | 10,000                              | -   | N/A                                    | N/A                            |
| Chicago-Main TIF           | 345    | (10,000)                               | 75,000   | 43,500                        | 31,500                              | 21,500  | 49%                                    | N/A                            |
| Special Service Area #6    | 350    | -                                      | 210,500  | 200,000                       | 10,500                              | 10,500  | 5%                                     | N/A                            |
| Capital Projects Fund      | 415    | 1,358,926                              | 20,560,615   | 22,769,615                    | (2,209,000)                         | (850,074)   | -4%                                    | N/A                            |
| Special Assessment Fund    | 420    | 2,738,800                              | 481,200  | 382,250                       | 98,950                              | 2,837,750   | 742%                                   | N/A                            |
| Parking System Fund        | 505    | 12,585,490                             | 10,322,856   | 16,938,042                    | (6,615,186)                         | 5,970,304   | 35%                                    | N/A                            |
| Water                      | 510    | 7,230,034                              | 37,718,000   | 41,125,255                    | (3,407,255)                         | 3,822,779   | 9%                                     | N/A                            |
| Sewer                      | 515    | 3,686,654                              | 13,873,815   | 15,481,301                    | (1,607,486)                         | 2,079,168   | 13%                                    | N/A                            |
| Solid Waste                | 520    | (529,818)                              | 5,201,361  | 5,140,517                     | 60,844                              | (468,974)   | -9%                                    | N/A                            |
| Fleet Service              | 600    | (326,955)                              | 3,399,869  | 3,644,146                     | (244,277)                           | (571,232)   | -16%                                   | N/A                            |
| Equipment Replacement      | 601    | 1,265,809                              | 1,661,638  | 1,515,422                     | 146,216                             | 1,412,025   | 93%                                    | N/A                            |
| Insurance                  | 605    | (2,665,389)                            | 17,758,038   | 17,192,633                    | 565,405                             | (2,099,984)   | -12%                                   | N/A                            |
| Fire Pension               | 700    | 71,759,712                             | 12,460,865   | 8,163,000                     | 4,297,865                           | 76,057,577  | 932%                                   | N/A                            |
| Police Pension             | 705    | 105,728,749                            | 17,430,940   | 11,047,000                    | 6,383,940                           | 112,112,689   | 1015%                                  | N/A                            |
| <b>Total All Funds</b>     |        | <b>\$ 249,377,697</b>                  | <b>\$ 294,351,149</b>                                    | <b>\$ 304,494,806</b>         | <b>\$ (10,143,657)</b>              | <b>\$ 239,234,040</b>                               |  |                                |

\* Fund balances above may exclude certain reserved amounts and fixed/illiquid assets

**FY 2016 Adopted Budget  
Summary - All Funds \$304,494,806**





# 2016 ADOPTED BUDGET

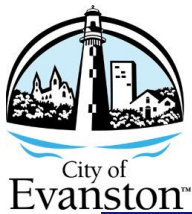
## Revenue / Expense by Category

### Revenue Summary by Category

| Revenues                            | Property Tax         | Other Tax            | Other Revenues       | Lic, Permit, Fees    | Transfers            | Charges for Services | Intergovernment      | Interest Income      | Fines & Forfeits    | Library Revenue   | Insurance           | Workers Comp        | Spec Assessment   | Grand Total           |
|-------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---------------------|-------------------|---------------------|---------------------|-------------------|-----------------------|
| 100 GENERAL FUND                    | 27,417,407           | 45,986,550           | 1,286,843            | 14,732,027           | 8,842,365            | 8,447,967            | 765,727              | 50,000               | 4,609,825           | -                 | -                   | -                   | -                 | 112,138,711           |
| 175 GENERAL ASSISTANCE FUND         | 1,000,000            | -                    | 25,000               | -                    | -                    | -                    | -                    | 1,000                | -                   | -                 | -                   | -                   | -                 | 1,026,000             |
| 176 HEALTH AND HUMAN SERVICES       | -                    | -                    | -                    | -                    | 884,794              | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 884,794               |
| 180 GOOD NEIGHBOR FUND              | -                    | -                    | 1,000,000            | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 1,000,000             |
| 185 LIBRARY FUND                    | 6,104,180            | 50,200               | 247,500              | -                    | 185,800              | -                    | 94,177               | 2,000                | -                   | 333,300           | -                   | -                   | -                 | 7,017,157             |
| 186 LIBRARY DEBT SERVICE FUND       | 393,409              | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 393,409               |
| 187 LIBRARY CAPITAL IMPROVEMENT FD  | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | -                     |
| 195 NEIGHBORHOOD STABILIZATION FUND | -                    | -                    | -                    | -                    | -                    | -                    | 198,651              | -                    | -                   | -                 | -                   | -                   | -                 | 198,651               |
| 200 MOTOR FUEL TAX FUND             | -                    | -                    | -                    | -                    | -                    | -                    | 1,710,000            | 1,000                | -                   | -                 | -                   | -                   | -                 | 1,711,000             |
| 205 EMERGENCY TELEPHONE (E911) FUND | -                    | -                    | -                    | 1,018,000            | -                    | -                    | -                    | 1,000                | -                   | -                 | -                   | -                   | -                 | 1,019,000             |
| 210 SPECIAL SERVICE AREA (SSA) #4   | 320,000              | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 320,000               |
| 215 CDBG FUND                       | -                    | -                    | -                    | -                    | -                    | -                    | 2,595,000            | -                    | -                   | -                 | -                   | -                   | -                 | 2,595,000             |
| 220 CDBG LOAN                       | -                    | -                    | 350,000              | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 350,000               |
| 225 ECONOMIC DEVELOPMENT FUND       | -                    | 2,165,000            | 50,000               | -                    | 47,500               | -                    | -                    | 100                  | -                   | -                 | -                   | -                   | -                 | 2,262,600             |
| 235 NEIGHBORHOOD IMPROVEMENT        | -                    | 20,000               | -                    | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 20,000                |
| 240 HOME FUND                       | -                    | -                    | 8,300                | -                    | -                    | -                    | 393,868              | -                    | -                   | -                 | -                   | -                   | -                 | 402,168               |
| 250 AFFORDABLE HOUSING FUND         | -                    | 30,000               | 130,400              | -                    | -                    | -                    | -                    | 228                  | -                   | -                 | -                   | -                   | -                 | 160,628               |
| 300 WASHINGTON NATIONAL TIF FUND    | 5,145,000            | -                    | -                    | -                    | -                    | -                    | -                    | 2,000                | -                   | -                 | -                   | -                   | -                 | 5,147,000             |
| 305 SPECIAL SERVICE AREA (SSA) #5   | -                    | -                    | -                    | -                    | -                    | -                    | -                    | 300                  | -                   | -                 | -                   | -                   | -                 | 300                   |
| 310 HOWARD-HARTREY TIF              | 1,300,000            | -                    | -                    | -                    | -                    | -                    | -                    | 2,000                | -                   | -                 | -                   | -                   | -                 | 1,302,000             |
| 320 DEBT SERVICE FUND               | 10,879,993           | -                    | -                    | -                    | 2,646,291            | -                    | -                    | 1,500                | -                   | -                 | -                   | -                   | -                 | 13,527,784            |
| 330 HOWARD-RIDGE TIF FUND           | 550,000              | -                    | 1,120,000            | -                    | -                    | -                    | -                    | 100                  | -                   | -                 | -                   | -                   | -                 | 1,670,100             |
| 335 WEST EVANSTON TIF FUND          | -                    | -                    | -                    | -                    | -                    | -                    | -                    | 150                  | -                   | -                 | -                   | -                   | -                 | 150                   |
| 340 DEMPSTER-DODGE TIF FUND         | -                    | -                    | 50,000               | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 50,000                |
| 345 CHICAGO-MAIN TIF                | 75,000               | -                    | -                    | -                    | -                    | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 75,000                |
| 350 SPECIAL SERVICE AREA (SSA) #6   | 210,000              | -                    | -                    | -                    | -                    | -                    | -                    | 500                  | -                   | -                 | -                   | -                   | -                 | 210,500               |
| 415 CAPITAL IMPROVEMENTS FUND       | -                    | -                    | 9,248,000            | -                    | 6,471,000            | -                    | 4,841,615            | -                    | -                   | -                 | -                   | -                   | -                 | 20,560,615            |
| 420 SPECIAL ASSESSMENT FUND         | -                    | -                    | 250,000              | -                    | -                    | -                    | -                    | 51,033               | -                   | -                 | -                   | -                   | 180,167           | 481,200               |
| 505 PARKING SYSTEM FUND             | -                    | -                    | 119,216              | -                    | 3,711,770            | 6,444,675            | 12,125               | 35,070               | -                   | -                 | -                   | -                   | -                 | 10,322,856            |
| 510 WATER FUND                      | -                    | -                    | 22,348,400           | 70,000               | -                    | 15,298,000           | -                    | 1,600                | -                   | -                 | -                   | -                   | -                 | 37,718,000            |
| 515 SEWER FUND                      | -                    | -                    | 984,165              | -                    | -                    | 12,888,650           | -                    | 1,000                | -                   | -                 | -                   | -                   | -                 | 13,873,815            |
| 520 SOLID WASTE FUND                | -                    | -                    | 238,000              | 275,000              | 1,055,967            | 3,632,394            | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 5,201,361             |
| 600 FLEET SERVICES FUND             | -                    | -                    | 3,396,369            | -                    | 2,500                | -                    | -                    | 1,000                | -                   | -                 | -                   | -                   | -                 | 3,399,869             |
| 601 EQUIPMENT REPLACEMENT FUND      | -                    | -                    | 1,659,938            | -                    | 1,700                | -                    | -                    | -                    | -                   | -                 | -                   | -                   | -                 | 1,661,638             |
| 605 INSURANCE FUND                  | -                    | -                    | 10,111,694           | -                    | -                    | 162,411              | -                    | 1,000                | -                   | -                 | 6,459,839           | 1,023,094           | -                 | 17,758,038            |
| 700 FIRE PENSION FUND               | 7,070,865            | 280,000              | 1,010,000            | -                    | -                    | -                    | -                    | 4,100,000            | -                   | -                 | -                   | -                   | -                 | 12,460,865            |
| 705 POLICE PENSION FUND             | 9,055,940            | 325,000              | 1,550,000            | -                    | -                    | -                    | -                    | 6,500,000            | -                   | -                 | -                   | -                   | -                 | 17,430,940            |
| <b>Grand Total</b>                  | <b>\$ 69,521,794</b> | <b>\$ 48,856,750</b> | <b>\$ 55,183,825</b> | <b>\$ 16,095,027</b> | <b>\$ 23,849,687</b> | <b>\$ 46,874,097</b> | <b>\$ 10,611,163</b> | <b>\$ 10,752,581</b> | <b>\$ 4,609,825</b> | <b>\$ 333,300</b> | <b>\$ 6,459,839</b> | <b>\$ 1,023,094</b> | <b>\$ 180,167</b> | <b>\$ 294,351,149</b> |

### Expense Summary by Category

| Expenses                            | Salary & Benefits     | Services & Supplies  | Capital Outlay       | Contingencies     | CSO                 | Debt Service         | Depreciation        | Ins & Chg Backs      | Miscellaneous       | Transfers            | Grand Total           |
|-------------------------------------|-----------------------|----------------------|----------------------|-------------------|---------------------|----------------------|---------------------|----------------------|---------------------|----------------------|-----------------------|
| 100 GENERAL FUND                    | 70,111,353            | 11,776,309           | 200,600              | 213,505           | 925,029             | -                    | -                   | 19,882,973           | 1,661,899           | 6,934,528            | 111,706,196           |
| 175 GENERAL ASSISTANCE FUND         | 221,933               | 758,900              | -                    | -                 | -                   | -                    | -                   | 7,000                | -                   | -                    | 987,833               |
| 176 HEALTH AND HUMAN SERVICES       | -                     | -                    | -                    | -                 | 859,153             | -                    | -                   | -                    | -                   | -                    | 859,153               |
| 180 GOOD NEIGHBOR FUND              | -                     | -                    | -                    | -                 | -                   | -                    | -                   | -                    | -                   | 1,000,000            | 1,000,000             |
| 185 LIBRARY FUND                    | 4,751,497             | 1,872,573            | 32,800               | -                 | -                   | -                    | -                   | 80,089               | 250,000             | 10,183               | 6,997,142             |
| 186 LIBRARY DEBT SERVICE FUND       | -                     | -                    | -                    | -                 | -                   | 393,409              | -                   | -                    | -                   | -                    | 393,409               |
| 195 NEIGHBORHOOD STABILIZATION FUND | 33,648                | 5,100                | 35,000               | -                 | -                   | -                    | -                   | 4,344                | 120,862             | -                    | 198,954               |
| 200 MOTOR FUEL TAX FUND             | -                     | -                    | -                    | -                 | -                   | -                    | -                   | -                    | -                   | 2,189,000            | 2,189,000             |
| 205 EMERGENCY TELEPHONE (E911) FUND | 580,773               | 377,600              | 393,615              | 5,000             | -                   | -                    | -                   | 12,478               | -                   | 147,177              | 1,516,643             |
| 210 SPECIAL SERVICE AREA (SSA) #4   | -                     | 320,000              | -                    | -                 | -                   | -                    | -                   | -                    | -                   | -                    | 320,000               |
| 215 CDBG FUND                       | 452,432               | 3,800                | -                    | -                 | -                   | -                    | -                   | 6,341                | 1,274,280           | 857,772              | 2,594,625             |
| 220 CDBG LOAN                       | -                     | 340,000              | -                    | -                 | -                   | -                    | -                   | -                    | 10,000              | -                    | 350,000               |
| 225 ECONOMIC DEVELOPMENT FUND       | 734,229               | 912,200              | 253,500              | -                 | -                   | -                    | -                   | 15,322               | 16,000              | 617,448              | 2,548,699             |
| 235 NEIGHBORHOOD IMPROVEMENT        | -                     | -                    | -                    | -                 | -                   | -                    | -                   | -                    | 100,000             | -                    | 100,000               |
| 240 HOME FUND                       | 48,348                | 352,500              | -                    | -                 | -                   | -                    | -                   | -                    | 500                 | 820                  | 402,168               |
| 250 AFFORDABLE HOUSING FUND         | 48,347                | 350,000              | -                    | -                 | -                   | -                    | -                   | -                    | 76,000              | -                    | 474,347               |
| 300 WASHINGTON NATIONAL TIF FUND    | -                     | 1,000,000            | -                    | -                 | -                   | -                    | -                   | -                    | 500,000             | 6,287,683            | 7,787,683             |
| 305 SPECIAL SERVICE AREA (SSA) #5   | -                     | 51,399               | -                    | -                 | -                   | 416,872              | -                   | -                    | -                   | -                    | 468,271               |
| 310 HOWARD-HARTREY TIF              | -                     | -                    | -                    | -                 | -                   | -                    | -                   | -                    | 200,000             | 1,752,450            | 1,952,450             |
| 320 DEBT SERVICE FUND               | -                     | 315,770              | -                    | -                 | -                   | 15,963,682           | -                   | -                    | -                   | -                    | 16,279,452            |
| 330 HOWARD-RIDGE TIF FUND           | -                     | 538,000              | 1,000,000            | -                 | -                   | 600                  | -                   | -                    | -                   | 107,500              | 1,646,100             |
| 335 WEST EVANSTON TIF FUND          | -                     | -                    | -                    | -                 | -                   | 10,000               | -                   | -                    | -                   | 30,000               | 40,000                |
| 340 DEMPSTER-DODGE TIF FUND         | -                     | -                    | -                    | -                 | -                   | 40,000               | -                   | -                    | -                   | -                    | 40,000                |
| 345 CHICAGO-MAIN TIF                | -                     | -                    | -                    | -                 | -                   | 43,500               | -                   | -                    | -                   | -                    | 43,500                |
| 350 SPECIAL SERVICE AREA (SSA) #6   | -                     | 200,000              | -                    | -                 | -                   | -                    | -                   | -                    | -                   | -                    | 200,000               |
| 415 CAPITAL IMPROVEMENTS FUND       | -                     | -                    | 22,279,615           | -                 | -                   | -                    | -                   | -                    | -                   | 490,000              | 22,769,615            |
| 420 SPECIAL ASSESSMENT FUND         | -                     | -                    | -                    | -                 | -                   | -                    | -                   | -                    | -                   | 382,250              | 382,250               |
| 505 PARKING SYSTEM FUND             | 1,485,289             | 3,301,275            | 3,474,000            | 11,000            | -                   | 3,917,652            | 2,873,395           | -                    | 252,000             | 1,623,431            | 16,938,042            |
| 510 WATER FUND                      | 5,105,126             | 3,490,950            | 75,800               | 1,000             | -                   | 1,053,288            | -                   | -                    | 62,980              | 3,970,805            | 13,759,949            |
| 513 WATER DEPR IMPRV & EXTENSION    | -                     | 2,665,000            | 24,700,306           | -                 | -                   | -                    | -                   | -                    | -                   | -                    | 27,365,306            |
| 515 SEWER FUND                      | 1,168,910             | 995,800              | 3,048,314            | -                 | -                   | 9,222,913            | -                   | -                    | 1,500               | 1,043,864            | 15,481,301            |
| 520 SOLID WASTE FUND                | 868,098               | 3,731,676            | 26,250               | -                 | -                   | -                    | -                   | -                    | 15,000              | 499,493              | 5,140,517             |
| 600 FLEET SERVICES FUND             | 1,236,877             | 2,380,057            | -                    | 450               | -                   | -                    | -                   | 26,762               | -                   | -                    | 3,644,146             |
| 601 EQUIPMENT REPLACEMENT FUND      | -                     | 60,000               | 1,455,422            | -                 | -                   | -                    | -                   | -                    | -                   | -                    | 1,515,422             |
| 605 INSURANCE FUND                  | 479,323               | 1,385,248            | -                    | -                 | -                   | -                    | -                   | 15,328,062           | -                   | -                    | 17,192,633            |
| 700 FIRE PENSION FUND               | 8,163,000             | -                    | -                    | -                 | -                   | -                    | -                   | -                    | -                   | -                    | 8,163,000             |
| 705 POLICE PENSION FUND             | 11,047,000            | -                    | -                    | -                 | -                   | -                    | -                   | -                    | -                   | -                    | 11,047,000            |
| <b>Grand Total</b>                  | <b>\$ 106,536,183</b> | <b>\$ 37,184,157</b> | <b>\$ 56,975,222</b> | <b>\$ 230,955</b> | <b>\$ 1,784,182</b> | <b>\$ 31,061,916</b> | <b>\$ 2,873,395</b> | <b>\$ 35,356,371</b> | <b>\$ 4,548,021</b> | <b>\$ 27,944,404</b> | <b>\$ 304,494,806</b> |



## 2016 ADOPTED BUDGET

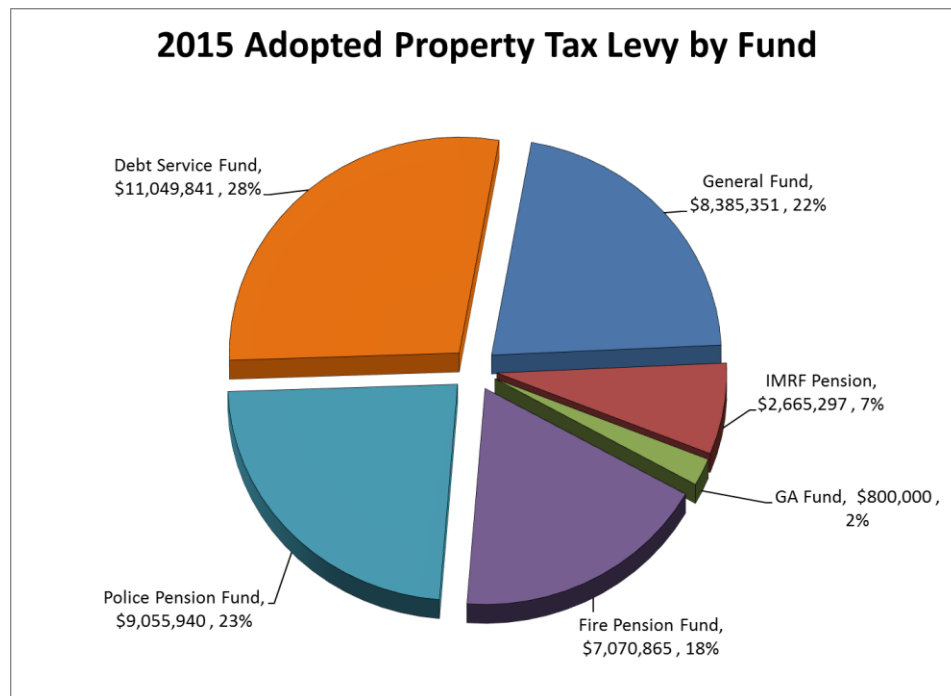
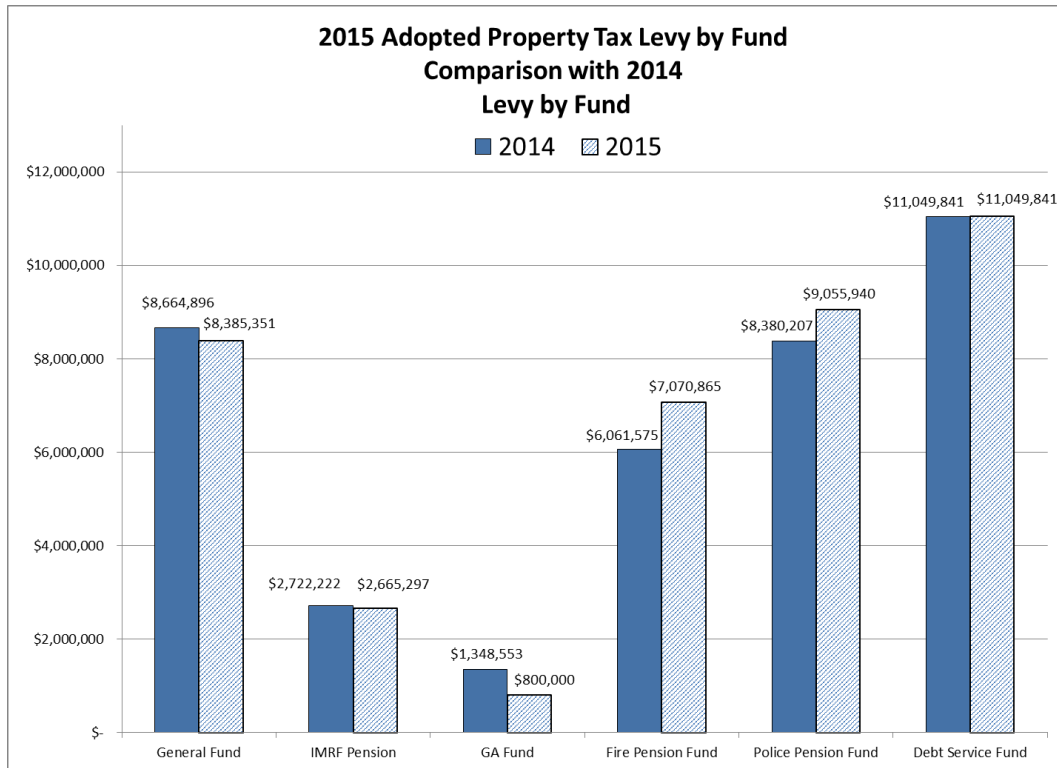
### Property Tax Levy

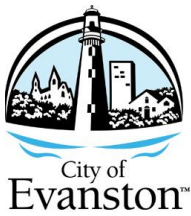
|                                      | 2014 ADOPTED<br>LEVY | 2015 ADOPTED<br>LEVY | \$ VARIANCE<br>INCREASE /<br>(DECREASE) | % VARIANCE<br>INCREASE /<br>(DECREASE) |
|--------------------------------------|----------------------|----------------------|---|--|
| <b>GENERAL FUND</b>                  |                      |                      |   |  |
| Gross Levy                           | 8,841,731            | 8,556,481            | (285,250)                               | -3.2%                                  |
| Loss Factor*                         | 176,835              | 171,130              | (5,705)                                 | -3.2%                                  |
| <b>Net Levy - General Fund</b>       | <b>\$ 8,664,896</b>  | <b>\$ 8,385,351</b>  | <b>\$ (279,545)</b>                     | <b>-3.2%</b>                           |
| <b>GENERAL FUND - IMRF PENSION</b>   |                      |                      |   |  |
| Gross Levy                           | 2,777,778            | 2,719,691            | (58,087)                                | -2.1%                                  |
| Loss Factor*                         | 55,556               | 54,394               | (1,162)                                 | -2.1%                                  |
| <b>Net Levy - IMRF Pension</b>       | <b>\$ 2,722,222</b>  | <b>\$ 2,665,297</b>  | <b>\$ (56,925)</b>                      | <b>-2.1%</b>                           |
| <b>GENERAL ASSISTANCE FUND</b>       |                      |                      |   |  |
| Gross Levy                           | 1,376,074            | 816,327              | (559,747)                               | -40.7%                                 |
| Loss Factor*                         | 27,521               | 16,327               | (11,195)                                | -40.7%                                 |
| <b>Net Levy - General Assistance</b> | <b>\$ 1,348,553</b>  | <b>\$ 800,000</b>    | <b>\$ (548,553)</b>                     | <b>-40.7%</b>                          |
| <b>TOTAL CITY AND GA FUND</b>        | <b>\$ 12,735,671</b> | <b>\$ 11,850,648</b> | <b>\$ (885,023)</b>                     | <b>-6.95%</b>                          |
| <b>FIRE PENSION FUND</b>             |                      |                      |   |  |
| Gross Levy                           | 6,185,281            | 7,215,168            | 1,029,887                               | 16.7%                                  |
| Loss Factor*                         | 123,706              | 144,303              | 20,597                                  | 16.7%                                  |
| <b>Net Levy - Fire Pension</b>       | <b>\$ 6,061,575</b>  | <b>\$ 7,070,865</b>  | <b>\$ 1,009,290</b>                     | <b>16.7%</b>                           |
| <b>POLICE PENSION FUND</b>           |                      |                      |   |  |
| Gross Levy                           | 8,551,232            | 9,240,755            | 689,523                                 | 8.1%                                   |
| Loss Factor*                         | 171,025              | 184,815              | 13,790                                  | 8.1%                                   |
| <b>Net Levy - Police Pension</b>     | <b>\$ 8,380,207</b>  | <b>\$ 9,055,940</b>  | <b>\$ 675,733</b>                       | <b>8.1%</b>                            |
| <b>DEBT SERVICE FUND</b>             |                      |                      |   |  |
| Gross Levy                           | 11,275,348           | 11,275,348           | -                                       | 0.0%                                   |
| Loss Factor*                         | 225,507              | 225,507              | -                                       | 0.0%                                   |
| <b>Net Levy - Debt Service</b>       | <b>\$ 11,049,841</b> | <b>\$ 11,049,841</b> | <b>\$ -</b>                             | <b>0.0%</b>                            |
| <b>TOTAL CITY LEVY</b>               |                      |                      |   |  |
| Gross Levy                           | 39,007,443           | 39,823,770           | 816,327                                 | 2.1%                                   |
| Loss Factor*                         | 780,149              | 796,475              | 16,326                                  | 2.1%                                   |
| <b>TOTAL CITY NET LEVY</b>           | <b>\$ 38,227,294</b> | <b>\$ 39,027,294</b> | <b>\$ 800,000</b>                       | <b>2.1%</b>                            |
| <b>LIBRARY FUND</b>                  |                      |                      |   |  |
| Gross Levy                           | 5,932,148            | 6,177,735            | 245,587                                 |  |
| Loss Factor*                         | 118,643              | 123,555              | 4,912                                   |  |
| <b>Net Levy - Library</b>            | <b>\$ 6,050,791</b>  | <b>\$ 6,301,289</b>  | <b>\$ 250,498</b>                       | <b>4.10%</b>                           |
| <b>LIBRARY FUND - DEBT SERVICE</b>   |                      |                      |   |  |
| Gross Levy                           | 617,488              | 393,409              | (224,079)                               |  |
| Loss Factor*                         | 12,350               | 7,714                | (4,636)                                 |  |
| <b>Net Levy - Library Debt</b>       | <b>\$ 629,838</b>    | <b>\$ 401,123</b>    | <b>\$ (228,715)</b>                     | <b>-36.30%</b>                         |
| <b>TOTAL LIBRARY LEVY</b>            |                      |                      |   |  |
| Gross Levy                           | 6,549,636            | 6,571,144            | 21,508                                  |  |
| Loss Factor*                         | 130,993              | 131,269              | 276                                     |  |
| <b>TOTAL LIBRARY NET LEVY</b>        | <b>\$ 6,680,629</b>  | <b>\$ 6,702,412</b>  | <b>\$ 21,783</b>                        | <b>0.30%</b>                           |
| <b>TOTAL CITY AND LIBRARY LEVIES</b> | <b>\$ 44,907,922</b> | <b>\$ 45,729,706</b> | <b>\$ 821,784</b>                       | <b>1.8%</b>                            |



## 2016 ADOPTED BUDGET – PROPERTY TAX LEVY

### Property Tax Charts

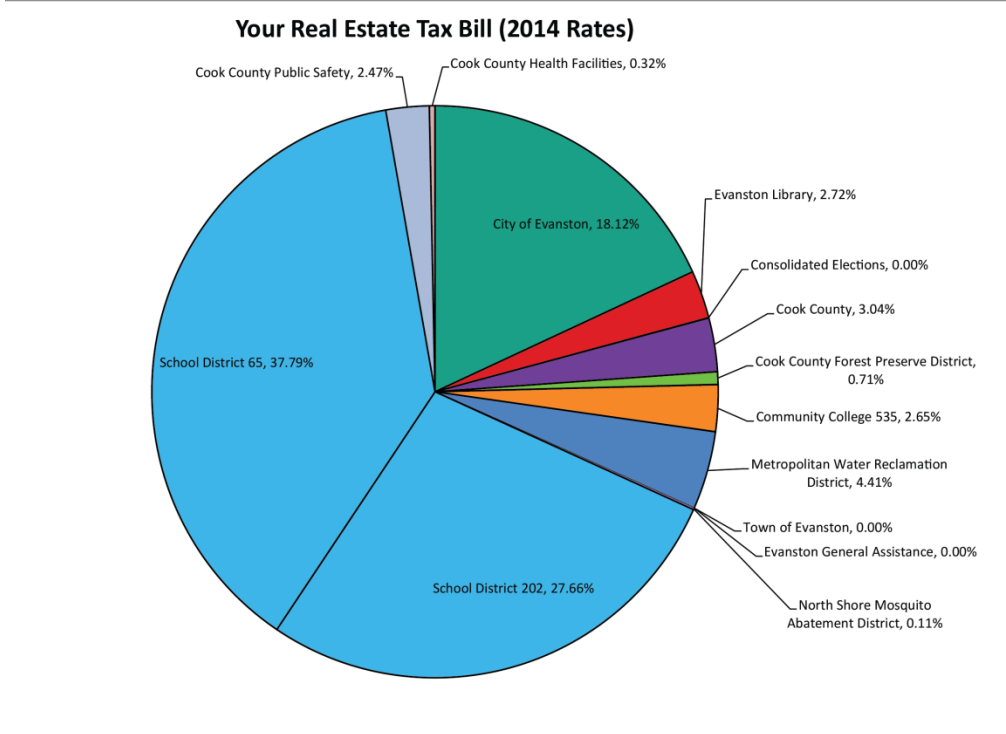




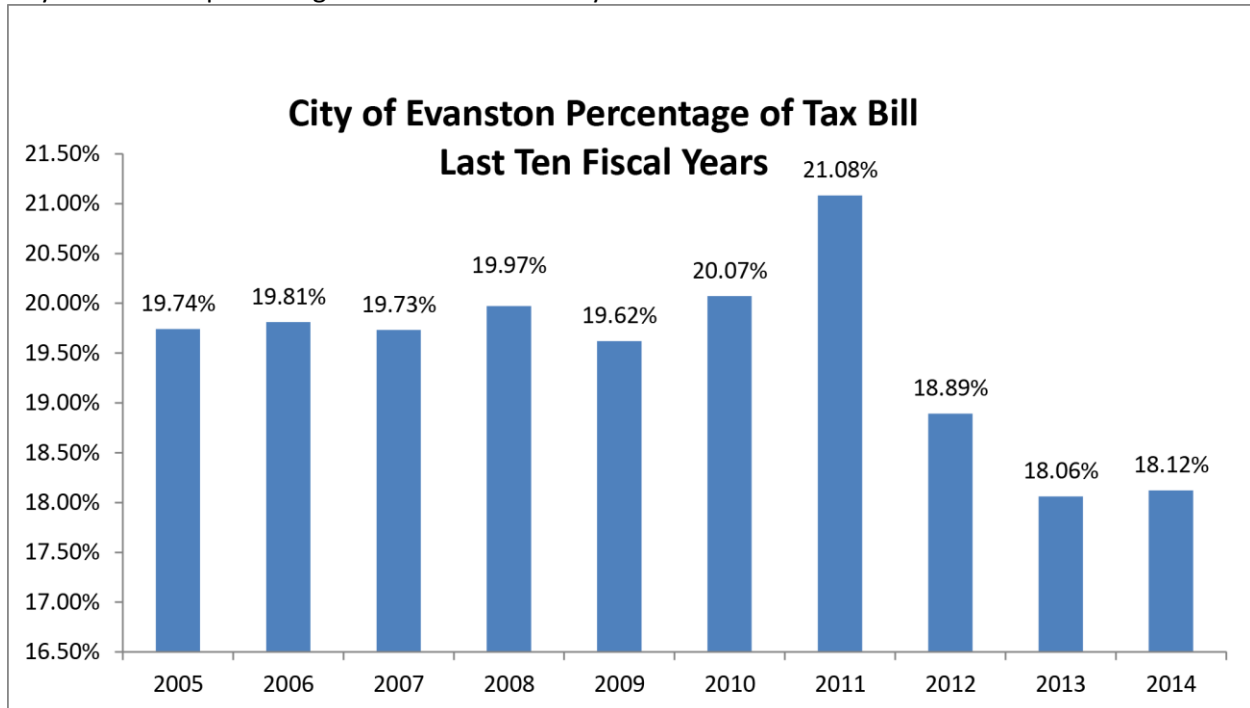
## 2016 ADOPTED BUDGET – PROPERTY TAX LEVY

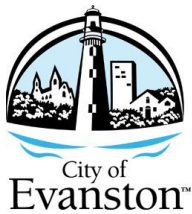
### Property Tax Charts

Real Estate Tax Bill (2014 Rate). The City of Evanston received 18.12% of each property tax bill for the 2014 levy (collected in 2015).



City of Evanston percentage of tax bill for last 10 years





## 2016 ADOPTED BUDGET – PROPERTY TAX LEVY

### Property Tax Information

#### CITY OF EVANSTON, ILLINOIS

Analysis of City Government Tax Levies  
Last Ten Fiscal Years

| Tax Levy Year         | 2004       | 2005       | 2006       | 2007       | 2008       | 2009       | 2010       | 2011       | 2012       | 2013       | 2014       |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| General Corporate     | 16,105,714 | 17,040,816 | 17,439,796 | 17,322,716 | 16,638,265 | 16,926,411 | 14,487,920 | 13,624,172 | 9,774,369  | 9,580,053  | 8,841,731  |
| Debt Service          | 8,593,632  | 8,915,268  | 8,800,251  | 9,237,356  | 10,307,533 | 10,345,061 | 11,027,117 | 12,106,010 | 12,038,792 | 12,038,794 | 11,892,836 |
|                       | 24,699,346 | 25,956,084 | 26,240,047 | 26,560,072 | 26,945,798 | 27,271,472 | 25,515,037 | 25,730,182 | 21,813,161 | 21,618,847 | 20,734,567 |
| Police Pension        | 4,171,429  | 4,171,429  | 4,232,653  | 4,731,122  | 6,084,034  | 6,867,980  | 7,588,132  | 8,364,032  | 8,234,005  | 8,234,005  | 8,551,232  |
| Firefighters' Pension | 3,229,882  | 3,295,798  | 3,811,224  | 4,259,490  | 5,014,836  | 5,639,910  | 6,180,885  | 6,244,279  | 6,185,281  | 6,185,281  | 6,185,281  |
| I.M.R.F. Pension      | -          | -          | -          | -          | -          | -          | 2,195,345  | 3,059,093  | 2,757,657  | 2,696,871  | 2,777,778  |
|                       | 32,100,657 | 33,423,311 | 34,283,924 | 35,550,684 | 38,044,668 | 39,779,362 | 41,479,399 | 43,397,586 | 38,990,104 | 38,735,004 | 38,248,858 |

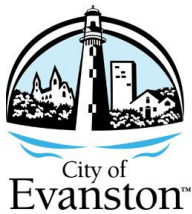
\*\*\*Source Document is Cook County Assessors Agency Tax Report

#### Property Tax Rates per \$100 - Direct and Overlapping Governments

Last Ten Levy Years

| Government Unit  | 2005   | 2006   | 2007   | 2008   | 2009   | 2010   | 2011   | 2012   | 2013   | 2014  |
|--|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|
| City of Evanston   | 1.491  | 1.527  | 1.283  | 1.295  | 1.204  | 1.365  | 1.592  | 1.551  | 1.760  | 0.778 |
| Consolidated Elections   | 0.014  | -      | 0.012  | -      | 0.021  | -      | 0.025  | -      | -      | -     |
| Cook County  | 0.533  | 0.500  | 0.446  | 0.415  | 0.394  | 0.423  | 0.462  | 0.531  | 0.560  | 0.560 |
| Cook County Forest Preserve District   | 0.060  | 0.057  | 0.053  | 0.051  | 0.049  | 0.051  | 0.058  | 0.063  | 0.069  | 0.069 |
| Suburban T.B. Sanitarium   | 0.005  | 0.005  | -      | -      | -      | -      | -      | -      | -      | -     |
| Metropolitan Water Reclamation District                                      | 0.315  | 0.284  | 0.263  | 0.252  | 0.261  | 0.274  | 0.320  | 0.370  | 0.417  | 0.417 |
| North Shore Mosquito Abatement District                                      | 0.008  | 0.009  | 0.008  | 0.008  | 0.008  | 0.009  | 0.010  | 0.010  | 0.007  | 0.007 |
| Evanston Township  | 0.055  | 0.058  | 0.050  | 0.050  | 0.042  | 0.046  | 0.011  | 0.010  | 0.053  | 0.053 |
| Community College 535  | 0.158  | 0.166  | 0.141  | 0.140  | 0.140  | 0.160  | 0.196  | 0.219  | 0.256  | 0.256 |
| School District 202  | 2.023  | 2.099  | 1.750  | 1.722  | 1.616  | 1.819  | 2.061  | 2.308  | 2.689  | 2.689 |
| School District 65   | 2.890  | 3.045  | 2.535  | 2.552  | 2.401  | 2.655  | 2.818  | 3.149  | 3.671  | 3.671 |
| Total tax rate for property not in park district or special service district | 7.552  | 7.750  | 6.541  | 6.485  | 6.136  | 6.802  | 7.553  | 8.211  | 9.482  | 8.500 |
| Percent of total tax rate levied by City of Evanston                         | 19.74% | 19.70% | 19.61% | 19.97% | 19.62% | 20.07% | 21.08% | 18.89% | 18.56% | 9.15% |

Source: Cook County Assessor's office



## 2016 ADOPTED BUDGET – PROPERTY TAX LEVY

### Property Tax Information

The primary objective in debt management is to keep the level of indebtedness within available resources and it's imperative to keep the debt within the stated City Council debt limitation. Because the City of Evanston is a Home Rule municipality, there is no legal limit on the amount of debt the City can issue. However, the Evanston City Council has established a limit of \$113,000,000 in general obligation debt as a City debt service policy.

The most recent debt issuance was in November 2015 when the City sold \$13,095,000 Series 2015 General Obligation Corporate Purpose Bonds. The most recent issue of \$13,095,000 is composed of \$7,700,018 in General Obligation Bonds, planned to be services through property taxes, and the remaining \$5,394,982 will be paid from TIF, Water, etc. In 2015 \$11,330,000 in bond principle serviced through property taxes was retired, which allows the City to stay under the \$113,000,000 limit in property tax supported debt.

The public debt in the City of Evanston satisfies the current budget policy and is sufficient to meet the community needs.

The following is a statistical breakdown of the City of Evanston's debt services profile:

|   |               |
|---|---------------|
| General Obligation Debt per Capita  | 2,124         |
| General Obligation Debt as a percentage of Equalized Assessed Valuation                             | 7.15%         |
| Current Bonds Ratings—Moody's Investor Services   | Aa1           |
| Current Bonds Ratings—Fitch Ratings   | AA+           |
| Equalized Assessed Valuation—Tax Year 2014  | 2,244,569,975 |
| Governmental Activity General Obligation Debt (FY 2014)   | 116,836,839   |
| Business Activity General Obligation Debt (FY 2014)   | 29,787,840    |
| Total unabated debt service (principal + interest) expenditures as a % of General Fund Expenditures | 12.31%        |

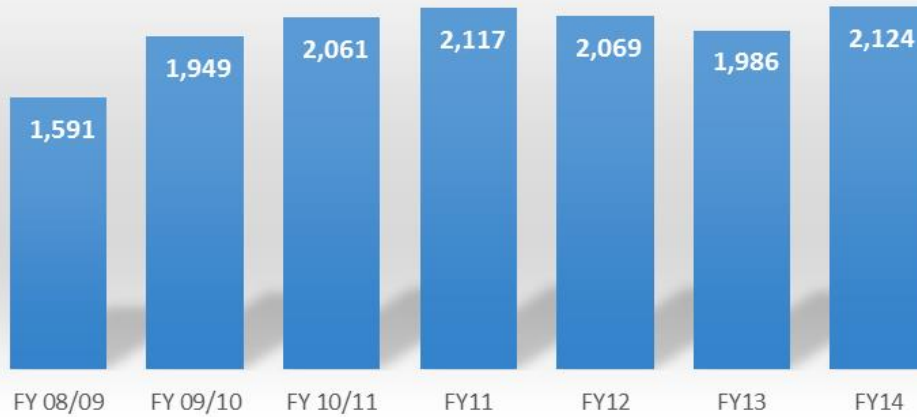
Source: General Obligation Corporate Service Bonds Series 2015 A and B - Official Statement



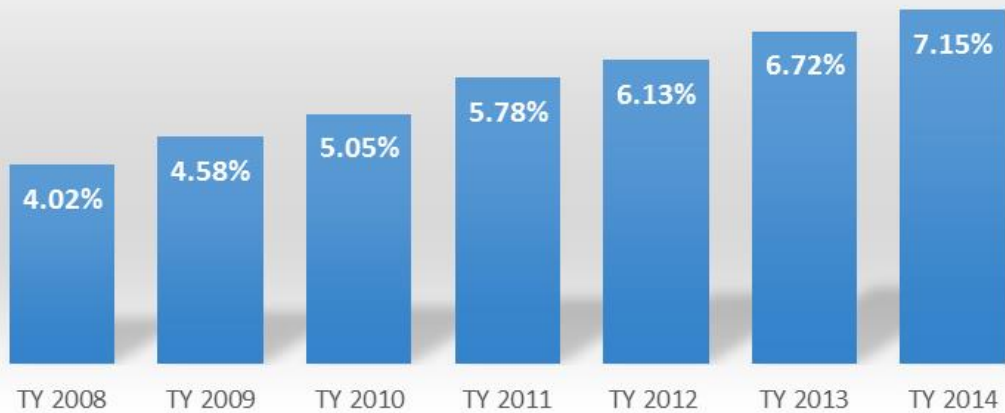
## 2016 ADOPTED BUDGET – PROPERTY TAX LEVY

### Debt Service Funds

#### Per Capita General Obligation Debt



#### Ratio of General Obligation Debt to Equalized Assessed Value



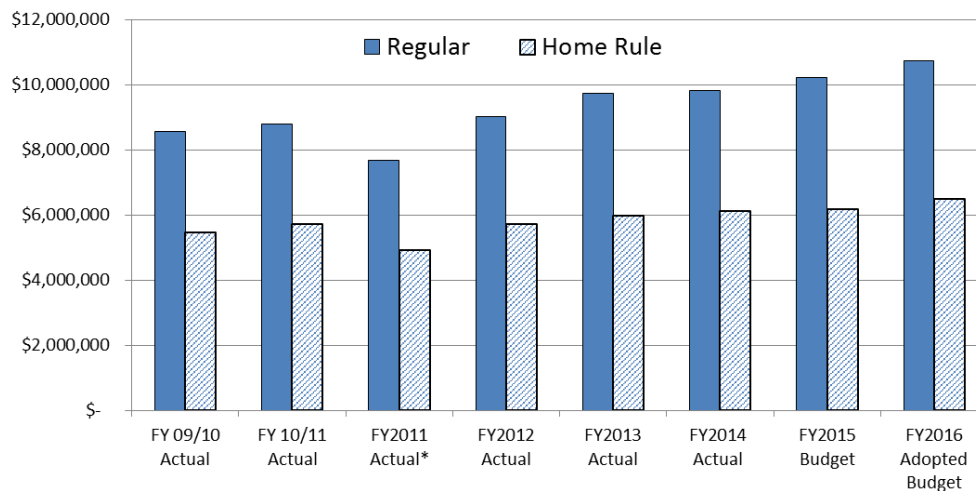


## 2016 ADOPTED BUDGET

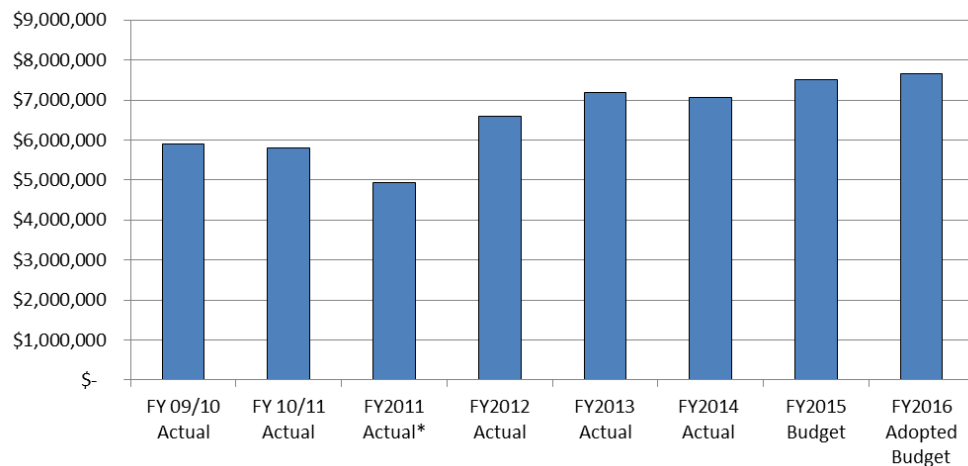
### Revenues Sources, Assumptions and Trends

The following is a summary of major revenue sources, trends, and assumptions for the FY 2016 Adopted Budget:

**SALES TAXES** – The City receives two types of sales taxes – one from the State of Illinois and another from a sales tax imposed through the City’s home-rule status. Both the State tax (retailers’ occupation tax- a.k.a. ROT) and the home rule tax rates are 1% although the home rule tax is not assessed on “listed” property such as vehicles and most grocery food items and medications. Based on multi-variant revenue projections, the State sales tax budget for FY 2016 is anticipated to be \$10.7 million and the home rule sales tax budget \$6.4 million.



**INCOME TAX** – Income tax is a State shared tax that is distributed on a per capita basis and is based on the average income statewide. Based on the year-to-date actual receipts and Illinois Municipal League (IML) estimates, staff anticipates receiving approximately \$7.6 million in income tax revenues.

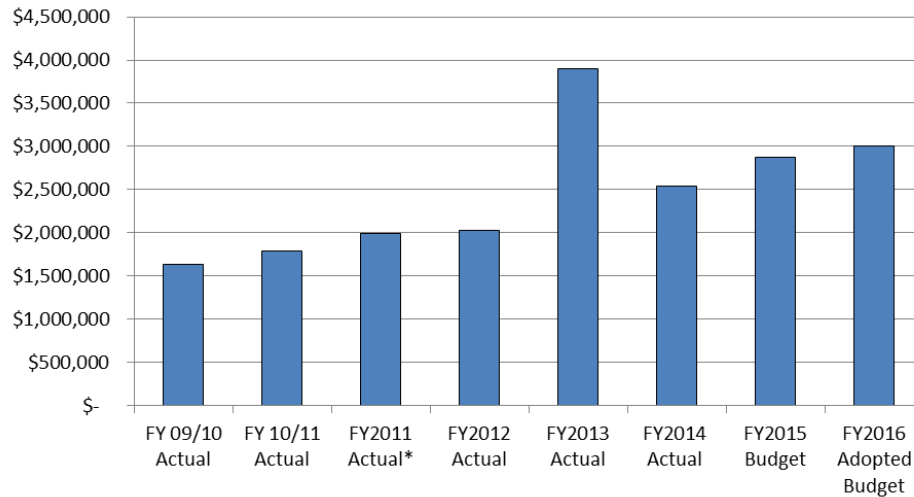




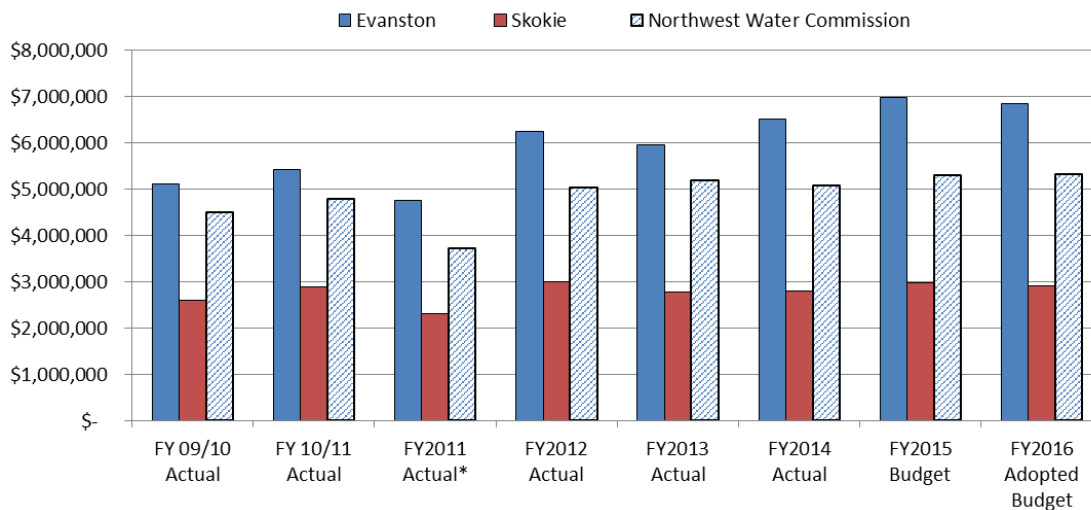
## 2016 ADOPTED BUDGET

### Revenues Sources, Assumptions and Trends

**REAL ESTATE TRANSFER TAX** – The real estate transfer tax is imposed at \$5 dollars per \$1,000 increment of value on the sale or transfer of real estate in the City less certain exemptions as specified per City code. Real estate transfer tax revenues were budgeted based on year-to-date receipts in conjunction with an analysis of regional real estate sales trends.



**WATER REVENUES** – Water revenues from Evanston's water utility customers are expected to remain fairly constant from the prior year. This revenue is almost entirely dependent on water consumption with weather playing a major role, especially during the summer.

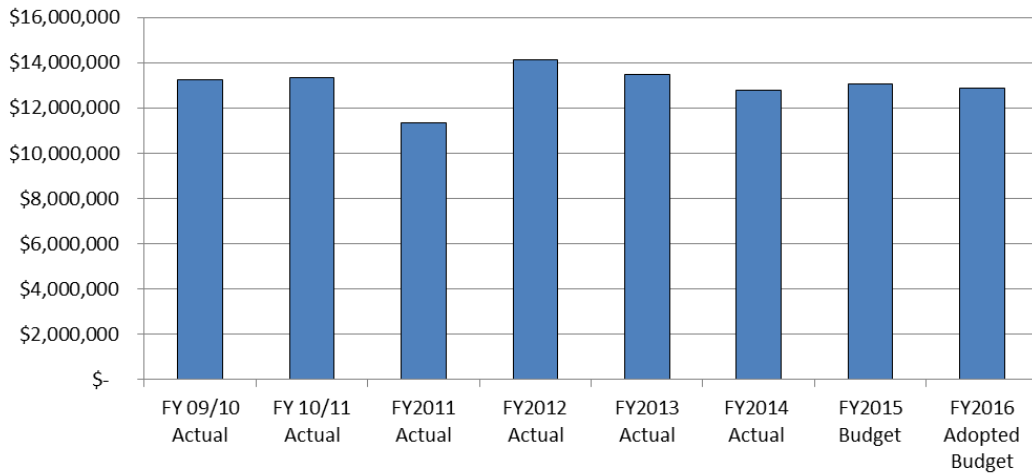




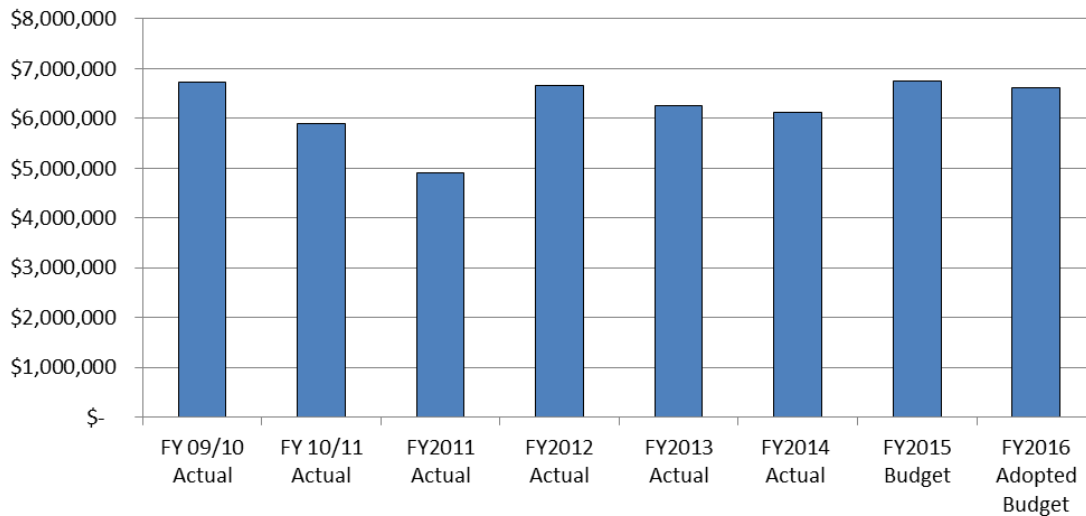
## 2016 ADOPTED BUDGET

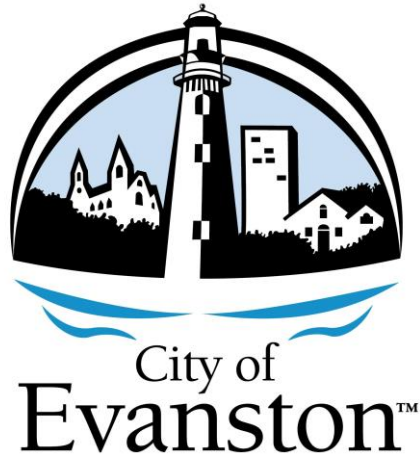
### Revenues Sources, Assumptions and Trends

**SEWER REVENUES** – This revenue is billed based on water consumption and the two revenues often go hand in hand. It is important to note that this revenue, unlike water, is not assessed to those communities outside of Evanston that purchase Evanston water.



**PARKING REVENUES** – The City owns and operates parking meters, lots, and three major garages, which combined, will generate an estimated \$6.6 million in revenues in FY 2016.





# **PART III**

# **GENERAL FUND BUDGET**

|  | FY 2014 Actual        | FY 2015 Amended      | FY 2015 Estimated    | FY 2016 Budget        | FY15 - FY16<br>Budget \$<br>Variance | FY15 - FY16<br>Budget %<br>Variance |
|--|-----------------------|----------------------|----------------------|-----------------------|--------------------------------------|-------------------------------------|
| <b>Operating General Fund Revenue</b>  |                       |                      |                      |                       |                                      |                                     |
| Property Taxes                         | 11,547,828            | 11,637,118           | 12,076,500           | 27,417,407            | 15,780,289                           | 135.6%                              |
| Other Taxes                            | 42,686,089            | 43,689,300           | 44,059,300           | 45,986,550            | 2,297,250                            | 5.3%                                |
| Other Revenue                          | 1,366,946             | 1,316,343            | 1,292,800            | 1,286,843             | (29,500)                             | -2.2%                               |
| Licenses, Permits and Fees             | 14,504,366            | 13,462,559           | 12,416,570           | 14,732,027            | 1,269,468                            | 9.4%                                |
| Charges for Services                   | 7,894,609             | 8,134,967            | 8,510,903            | 8,447,967             | 313,000                              | 3.8%                                |
| Interfund Transfers                    | 7,794,660             | 7,892,893            | 8,082,641            | 8,842,365             | 949,472                              | 12.0%                               |
| Fines and Forfeitures                  | 3,357,965             | 4,495,774            | 3,330,925            | 4,609,825             | 114,051                              | 2.5%                                |
| Intergovernmental Revenue              | 1,040,024             | 765,727              | 841,020              | 765,727               | -                                    | 0.0%                                |
| Interest Income                        | 13,037                | 50,000               | 50,005               | 50,000                | -                                    | 0.0%                                |
| <b>Total General Fund Revenue</b>      | <b>\$ 90,205,523</b>  | <b>\$ 91,444,681</b> | <b>\$ 90,660,664</b> | <b>\$ 112,138,711</b> | <b>\$ 20,694,030</b>                 | <b>22.6%</b>                        |
| <b>Operating General Fund Expenses</b> |                       |                      |                      |                       |                                      |                                     |
| 13 CITY COUNCIL                        | 450,773               | 427,044              | 428,611              | 424,958               | (2,086)                              | -0.5%                               |
| 14 CITY CLERK                          | 259,908               | 249,979              | 276,094              | 263,203               | 13,224                               | 5.3%                                |
| 15 CITY MANAGER'S OFFICE               | 1,911,831             | 1,903,126            | 1,735,842            | 6,989,746             | 5,086,620                            | 267.3%                              |
| 17 LAW                                 | 1,060,790             | 1,129,534            | 1,018,377            | 1,130,000             | 466                                  | 0.0%                                |
| 19 ADMINISTRATIVE SERVICES             | 8,382,105             | 10,371,388           | 9,735,239            | 9,634,173             | (737,215)                            | -7.1%                               |
| 21 COMMUNITY DEVELOPMENT               | 2,627,186             | 2,427,257            | 2,258,259            | 2,740,032             | 312,775                              | 12.9%                               |
| 22 POLICE                              | 28,272,128            | 27,820,569           | 27,751,649           | 37,696,278            | 9,875,709                            | 35.5%                               |
| 23 FIRE MGMT & SUPPORT                 | 14,806,150            | 14,462,599           | 14,265,074           | 22,601,742            | 8,139,143                            | 56.3%                               |
| 24 HEALTH                              | 3,030,175             | 3,658,702            | 3,520,743            | 3,544,226             | (114,476)                            | -3.1%                               |
| 26 PUBLIC WORKS                        | 18,454,528            | 18,048,955           | 17,959,228           | -                     | -                                    | -17.7%                              |
| 40 PUBLIC WORKS AGENCY                 | -                     | -                    | -                    | 14,861,248            | -                                    | -                                   |
| 30 PARKS, REC. AND COMMUNITY SERV.     | 12,350,340            | 10,836,161           | 10,841,871           | 11,820,590            | 984,429                              | 9.1%                                |
| <b>Total General Fund Expense</b>      | <b>\$ 91,605,914</b>  | <b>\$ 91,335,314</b> | <b>\$ 89,790,987</b> | <b>\$ 111,706,196</b> | <b>\$ 23,558,589</b>                 | <b>22.3%</b>                        |
| <b>NET SURPLUS</b>                     | <b>\$ (1,400,391)</b> | <b>\$ 109,367</b>    | <b>\$ 869,677</b>    | <b>\$ 432,515</b>     |                                      |                                     |
| <b>BEGINNING FUND BALANCE</b>          | <b>\$ 14,983,966</b>  | <b>\$ 14,983,966</b> | <b>\$ 14,983,966</b> | <b>\$ 15,853,643</b>  |                                      |                                     |
| <b>ENDING FUND BALANCE</b>             | <b>\$ 14,983,966</b>  | <b>\$ 15,093,333</b> | <b>\$ 15,853,643</b> | <b>\$ 16,286,158</b>  |                                      |                                     |
| <b>RESERVE BALANCE PERCENTAGE</b>      | <b>16.4%</b>          | <b>16.5%</b>         | <b>17.7%</b>         | <b>14.6%</b>          |                                      |                                     |

| Account Number - Description                       | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--|-----------------------|------------------------|--------------------------|------------------------|
| <b>Property Taxes</b>                              | <b>\$ 11,547,828</b>  | <b>\$ 11,637,118</b>   | <b>\$ 12,076,500</b>     | <b>\$ 27,417,407</b>   |
| 51015 - PROPERTY TAXES                             | 11,089,952            | 11,387,118             | 11,825,000               | 11,040,602             |
| 51017 - PENSION PROPERTY TAX                       | -                     | -                      | -                        | 16,126,805             |
| 51025 - PRIOR YEAR'S TAXES                         | 457,876               | 250,000                | 251,500                  | 250,000                |
| <b>Other Taxes</b>                                 | <b>\$ 42,686,089</b>  | <b>\$ 43,689,300</b>   | <b>\$ 44,059,300</b>     | <b>\$ 45,986,550</b>   |
| 51515 - STATE USE TAX                              | 1,455,198             | 1,260,000              | 1,400,000                | 1,600,000              |
| 51525 - SALES TAX - BASIC                          | 9,803,582             | 10,225,000             | 10,225,000               | 10,736,250             |
| 51530 - SALES TAX - HOME RULE                      | 6,102,969             | 6,180,000              | 6,350,000                | 6,489,000              |
| 51535 - AUTO RENTAL TAX                            | 49,018                | 43,000                 | 43,000                   | 50,000                 |
| 51540 - ATHLETIC CONTEST TAX                       | 1,032,080             | 900,000                | 1,000,000                | 1,000,000              |
| 51545 - STATE INCOME TAX                           | 7,053,978             | 7,500,000              | 7,500,000                | 7,650,000              |
| 51565 - ELECTRIC UTILITY TAX                       | 2,941,483             | 3,070,000              | 3,070,000                | 3,070,000              |
| 51570 - NATURAL GAS UTILITY TAX                    | 1,453,340             | 1,150,000              | 1,150,000                | 1,300,000              |
| 51575 - NAT GAS USE TAX HOME RULE                  | 809,579               | 800,000                | 800,000                  | 840,000                |
| 51585 - CIGARETTE TAX                              | 222,000               | 300,000                | 200,000                  | 200,000                |
| 51590 - EVANSTON MOTOR FUEL TAX                    | 722,276               | 640,000                | 700,000                  | 700,000                |
| 51595 - LIQUOR TAX                                 | 2,665,447             | 2,450,000              | 2,900,000                | 3,000,000              |
| 51597 - MEDICAL CANNABIS TAX                       | -                     | -                      | -                        | 50,000                 |
| 51600 - PARKING TAX                                | 2,565,189             | 2,500,000              | 2,850,000                | 2,850,000              |
| 51605 - PERSONAL PROPERTY REPLACEMENT TAX          | 793,445               | 600,000                | 750,000                  | 800,000                |
| 51606 - PENSION PPRT                               | -                     | -                      | -                        | 605,000                |
| 51610 - PERS PROP REPL TAX RECREATION              | -                     | 46,300                 | 46,300                   | 46,300                 |
| 51620 - REAL ESTATE TRANSFER TAX                   | 2,543,056             | 2,875,000              | 2,875,000                | 3,000,000              |
| 51625 - TELECOMMUNICATIONS TAX                     | 2,473,450             | 3,150,000              | 2,200,000                | 2,000,000              |
| <b>Other Revenue</b>                               | <b>\$ 1,362,838</b>   | <b>\$ 1,311,343</b>    | <b>\$ 1,287,800</b>      | <b>\$ 1,281,843</b>    |
| 52546 - POLICE EQUIPMENT REIMBURSEMENT             | -                     | -                      | 4,000                    | -                      |
| 56010 - PROPERTY SALES AND RENTAL                  | 55,325                | 51,543                 | 66,500                   | 51,543                 |
| 56011 - DONATIONS                                  | 13,169                | 32,000                 | 30,700                   | 37,000                 |
| 56012 - BERGLUND ANIMAL HOSPITAL PARKING LEASE     | 2,400                 | -                      | -                        | -                      |
| 56045 - MISCELLANEOUS REVENUE                      | 197,279               | 153,300                | 195,150                  | 156,300                |
| 56046 - TAXICAB REVENUES                           | 4,710                 | -                      | 2,000                    | -                      |
| 56048 - TEEN BABY NURSERY PROGRAM                  | 20,500                | 41,000                 | -                        | -                      |
| 56049 - MARKET LINK VOUCHERS                       | 22,103                | 16,500                 | 20,000                   | 20,000                 |
| 56065 - SALE OF SURPLUS PROPERTY                   | 1,579                 | -                      | 350                      | -                      |
| 56067 - REIMBURSEMENTS-SERVICES AND SUPPLIES       | 13,840                | 2,000                  | 9,000                    | 2,000                  |
| 56068 - REIMB. SALT USAGE DIST 65 ETHS NW          | 52,269                | 75,000                 | 75,000                   | 75,000                 |
| 56069 - REIMBURSEMENT FOR FIRE DEPARTMENT SERVICES | 45,834                | 25,000                 | 35,000                   | 25,000                 |
| 56070 - OVER AND SHORT                             | (33)                  | -                      | -                        | -                      |
| 56095 - OVER AND SHORY - COLLECTOR'S OFFICE        | 5,773                 | -                      | -                        | -                      |
| 56105 - PAYMENT IN LIEU OF TAXES                   | 61,500                | 267,000                | 267,000                  | 267,000                |
| 56106 - FUND BALANCE APPLIED                       | 516,000               | 516,000                | 516,000                  | 516,000                |
| 56112 - CONTRIBUTIONS FROM OTHER FUNDS             | 279,302               | -                      | -                        | -                      |
| 56134 - PRIVATE ELM TREE INSURANCE MONEY           | 42,310                | 41,000                 | 45,000                   | 41,000                 |
| 56157 - CITIZENS CPR CLASS FEES                    | 8,318                 | 6,000                  | 7,000                    | 6,000                  |
| 56175 - PARKING PERMITS-RYAN FIELD                 | 11,574                | 15,000                 | 15,000                   | 15,000                 |
| 56196 - JDE WATER INTERFACE                        | 9,085                 | -                      | 100                      | -                      |
| 56587 - SALE OF LAND                               | -                     | 70,000                 | -                        | 70,000                 |
| <b>Licenses, Permits and Fees</b>                  | <b>\$ 14,504,366</b>  | <b>\$ 13,462,559</b>   | <b>\$ 12,416,570</b>     | <b>\$ 14,732,027</b>   |
| 52010 - VEHICLE LICENSES                           | 2,461,880             | 2,850,000              | 2,850,000                | 2,850,000              |
| 52015 - BUSINESS LICENSES                          | 109,099               | 50,000                 | 91,000                   | 50,000                 |
| 52016 - BED & BREAKFAST LICENSE                    | 75                    | 75                     | 75                       | 75                     |
| 52017 - COLLECTION BOX LICENSE                     | 2,444                 | 2,500                  | 2,500                    | 2,500                  |
| 52020 - PET LICENSES                               | 28,279                | 18,000                 | 18,000                   | 28,000                 |
| 52030 - CONTRACTORS' LICENSES                      | 93,750                | 77,302                 | 83,000                   | 77,302                 |
| 52035 - ROOMING HOUSE LICENSES                     | 165,741               | 200,000                | 215,000                  | 200,000                |
| 52040 - LIQUOR LICENSES                            | 473,788               | 400,000                | 440,000                  | 475,000                |
| 52041 - ONE DAY LIQUOR LICENSE                     | 12,127                | 7,000                  | 11,500                   | 12,000                 |
| 52045 - FARMERS' MARKET LICENSES                   | 41,449                | 41,500                 | 42,000                   | 41,500                 |
| 52046 - RENTAL BUILDING REGISTRATIONS              | 123,369               | 75,000                 | 75,000                   | 100,000                |
| 52050 - OTHER LICENSES                             | 21,017                | 20,000                 | 20,000                   | 20,000                 |
| 52055 - LONG TERM CARE LICENSES                    | 88,740                | 98,400                 | 98,400                   | 98,400                 |
| 52061 - SEASONAL FOOD ESTABLISHMENT LICENSE        | 10,650                | 7,500                  | 12,000                   | 19,500                 |
| 52062 - MOBILE FOOD VEHICLE VENDOR LICENSE         | -                     | 1,000                  | 1,000                    | 1,000                  |
| 52063 - HEN COOP LICENSE                           | 878                   | 800                    | 800                      | 800                    |
| 52070 - RESIDENT CARE HOME LICENSE                 | 820                   | 600                    | 600                      | 600                    |
| 52080 - BUILDING PERMITS                           | 7,113,065             | 6,700,000              | 5,300,000                | 7,500,000              |
| 52090 - PLUMBING PERMITS                           | 300,200               | 135,000                | 150,000                  | 200,000                |

|   |                     |                     |                     |                     |
|---|---------------------|---------------------|---------------------|---------------------|
| 52095 - ELECTRICAL PERMITS                    | 311,085             | 140,000             | 200,000             | 305,000             |
| 52105 - SIGNS AND AWNING PERMITS              | 5,794               | 8,330               | 8,300               | 8,330               |
| 52110 - OTHER/MISC PERMITS                    | 452,992             | 250,920             | 350,000             | 250,920             |
| 52115 - ELEVATOR PERMITS                      | 35,739              | 32,000              | 35,000              | 32,000              |
| 52120 - HEATING VENT. A/C PERMITS             | 609,769             | 287,532             | 330,000             | 350,000             |
| 52126 - RIGHT-OF-WAY PERMIT                   | 354,616             | 350,000             | 350,000             | 400,000             |
| 52127 - PROPERTY CLEAN UP REVENUE             | -                   | -                   | 3,595               | -                   |
| 52130 - RESIDENTS ANNUAL PARKING PERMITS      | 118,227             | 128,000             | 100,000             | 128,000             |
| 52131 - VISITOR PARKING PERMITS               | 14,646              | 12,300              | 12,000              | 12,300              |
| 52135 - FIRE SUPPRESSION/ALARM PERMITS        | 77,026              | 90,000              | 92,000              | 90,000              |
| 52145 - ANNUAL SIGN FEES                      | 33,853              | 25,000              | 25,000              | 25,000              |
| 52146 - MOVING VAN PERMIT FEES                | 18,000              | 50,000              | 50,000              | 50,000              |
| 52155 - PLAT PR.&SIGN APP HRG FEE             | 1,925               | 2,100               | 2,100               | 2,100               |
| 52170 - ALARM PANEL FRANCHISE FEE             | 12,250              | 6,000               | 5,000               | 6,000               |
| 52175 - NU/CENTEL EASEMENT                    | 47,000              | -                   | 47,000              | -                   |
| 52180 - CABLE FRANCHISE FEE                   | 1,173,914           | 1,200,000           | 1,200,000           | 1,200,000           |
| 52181 - PEG FEES - CABLE COMPANIES            | 131,577             | 130,000             | 130,000             | 130,000             |
| 52185 - NICOR FRANCHISE FEE                   | 57,384              | 65,000              | 65,000              | 65,000              |
| 55075 - SUMMER FOOD INSPECTIONS               | 1,000               | 400                 | 400                 | 400                 |
| 55150 - TANNING PARLOUR INSPECTION            | 200                 | 300                 | 300                 | 300                 |
| <b>Charges for Services</b>                   | <b>\$ 7,894,609</b> | <b>\$ 8,134,967</b> | <b>\$ 8,510,903</b> | <b>\$ 8,447,967</b> |
| 52085 - PLAN REVIEW                           | 6,962               | 5,000               | 7,000               | 5,000               |
| 53010 - BIRTH AND DEATH RECORDS               | 12,640              | -                   | -                   | -                   |
| 53030 - HEALTH SVC CHARGE OTHER AGENCIES      | 109                 | -                   | -                   | -                   |
| 53050 - SANITATION CLASSES                    | 640                 | -                   | -                   | -                   |
| 53105 - HEALTH FOOD ESTABLISHMENT LICENSE FEE | 102,476             | 185,000             | 195,000             | 190,000             |
| 53185 - TEMPORARY FOOD LICENSE                | 9,880               | 7,500               | 7,500               | 7,500               |
| 53190 - FOOD DELIVERY VEHICLE                 | 1,434               | 5,500               | 5,500               | 5,500               |
| 53200 - BEV SNACK VENDING MACHINE             | 12,924              | 28,000              | 33,013              | 28,000              |
| 53210 - TOBACCO LICENSE                       | 7,925               | 19,000              | 19,000              | 19,000              |
| 53211 - BEEKEEPER LICENSE FEE                 | 148                 | -                   | -                   | -                   |
| 53215 - BIRTH CERTIFICATE                     | 62,559              | 56,000              | 95,000              | 75,000              |
| 53220 - DEATH CERTIFICATE                     | 27,550              | 56,000              | 27,000              | 36,000              |
| 53230 - FUNERAL DIRECTOR LICENSE              | 2,979               | 6,000               | 8,000               | 6,000               |
| 53235 - TEMP FUNERAL DIRECTOR LICENSE         | 4,628               | 4,200               | 4,200               | 4,200               |
| 53251 - PARKING METER REVENUE                 | 641,667             | 640,000             | 640,000             | 640,000             |
| 53560 - RECREATION - CHARGES FOR SERVICES     | 5,202               | -                   | 4,000               | -                   |
| 53565 - RECREATION PROGRAM FEES               | 5,188,767           | 5,367,751           | 5,634,040           | 5,374,751           |
| 53566 - RECREATION - DEFERRED REVENUE         | 145,774             | -                   | -                   | -                   |
| 53568 - TRANSFER FROM RESTRICTED ACCOUNT      | 49,429              | 78,716              | 73,800              | 78,716              |
| 53569 - SPECIAL EVENT REVENUE                 | 20,665              | 25,000              | 25,000              | 25,000              |
| 53635 - WEIGHTS AND MEASURES EX               | 1,582               | 1,200               | 1,200               | 1,200               |
| 53640 - SENIOR TAXI COUPON SALES              | 85,284              | 108,000             | 70,000              | 100,000             |
| 53650 - STATE HIGHWAY MAINTENANCE             | 66,196              | 68,000              | 65,000              | 68,000              |
| 53655 - FIRE COST RECOVERY CHARGE             | 2,240               | 10,000              | 10,000              | 10,000              |
| 53656 - OTHER SERVICE CHARGES                 | 3,792               | -                   | 1,000               | -                   |
| 53666 - HISTORIC PRESERVATION REVIEWS         | 10,242              | 7,200               | 8,000               | 7,200               |
| 53667 - TREE PRESERVATION REVENUES            | 5,440               | 3,500               | 4,500               | 3,500               |
| 53675 - AMBULANCE SERVICE                     | 1,146,476           | 1,200,000           | 1,300,000           | 1,500,000           |
| 53680 - TOWING CHARGES                        | -                   | 1,000               | 1,000               | 1,000               |
| 53685 - POLICE REPORT FEES                    | 23,120              | 20,000              | 22,000              | 20,000              |
| 53690 - WOOD RECYCLING                        | 27,760              | 40,000              | 36,250              | 40,000              |
| 53695 - ZONING FEES                           | 56,656              | 45,000              | 55,300              | 55,000              |
| 53705 - FIRE BUILDING INSPECTIONS             | 8,750               | 8,000               | 9,000               | 8,000               |
| 53715 - ALARM REGISTRATION FEE                | 132,044             | 111,000             | 119,700             | 111,000             |
| 53720 - SKOKIE ANIMAL BOARD FEE               | 2,740               | 8,000               | 8,000               | 8,000               |
| 53725 - BACKGR CHKS DAYCARE PROV              | 438                 | 400                 | 400                 | 400                 |
| 53736 - NEW PAVEMENT DEGRADATION FEES         | 16,054              | 10,000              | 20,000              | 10,000              |
| 53737 - I HEART EVANSTON TREES PROJECT        | 1,436               | 10,000              | 1,500               | 10,000              |
| <b>Fines and Forfeitures</b>                  | <b>\$ 3,357,965</b> | <b>\$ 4,495,774</b> | <b>\$ 3,330,925</b> | <b>\$ 4,609,825</b> |
| 52505 - TICKET FINES-PARKING                  | 2,459,142           | 3,250,000           | 2,302,000           | 3,562,500           |
| 52510 - REGULAR FINES                         | 98,805              | 298,449             | 120,000             | 100,000             |
| 52525 - ANIMAL ORDINANCE PENALTIES            | 6,984               | -                   | 4,000               | -                   |
| 52530 - BOOT RELEASE FEE                      | 27,625              | 45,000              | 50,125              | 45,000              |
| 52540 - POLICE & FIRE FALSE ALARM FEES        | 69,247              | 140,000             | 101,000             | 140,000             |
| 52541 - POLICE CTA DETAIL & BARNES DET        | 331,349             | 400,000             | 400,000             | 400,000             |
| 52542 - POLICE DUI REIMBURSEMENT              | 1,053               | -                   | 12,000              | -                   |
| 52545 - POLICE FALSE ALARM FINES              | 35,220              | -                   | -                   | -                   |
| 52555 - HOUSING CODE VIOL FINES               | 73,628              | 60,000              | 60,100              | 60,000              |
| 52560 - PERMIT PENALTY FEES                   | 10,338              | 7,500               | 19,000              | 7,500               |
| 52570 - NON PARKING ORDINANCE VIOLATIONS      | 244,574             | 262,825             | 262,200             | 262,825             |

|   |                      |                      |                      |                       |
|---|----------------------|----------------------|----------------------|-----------------------|
| 56025 - DAMAGE TO SIGNAGE                 | -                    | 2,000                | 500                  | 2,000                 |
| 56030 - DAMAGE TO TRAFFIC SIGNALS         | -                    | 20,000               | -                    | 20,000                |
| 56031 - DAMAGE TO STREET LIGHTS           | -                    | 10,000               | -                    | 10,000                |
| <b>Interfund Transfers</b>                | <b>\$ 7,794,625</b>  | <b>\$ 7,892,893</b>  | <b>\$ 8,082,641</b>  | <b>\$ 8,842,365</b>   |
| 53755 - CHARGES TO PARKING FUND           | (35)                 | -                    | -                    | -                     |
| 57007 - FROM WEST EVANSTON TIF            | 60,000               | 60,000               | 60,000               | 30,000                |
| 57009 - FROM LIBRARY FUND                 | 217,516              | 210,000              | 210,000              | 210,000               |
| 57012 - FROM NSP2 GRANT FUND              | 46,779               | 30,000               | 30,000               | 30,000                |
| 57020 - FROM MOTOR FUEL FUND-S/M          | 833,000              | 833,000              | 833,000              | 833,000               |
| 57030 - TRANSFER FROM CDBG                | 589,531              | 571,000              | 571,000              | 571,000               |
| 57035 - FROM HOME FUND                    | 17,922               | 22,500               | 22,500               | 22,500                |
| 57040 - FROM EMERGENCY TEL SYSTEM         | 125,950              | 125,950              | 125,950              | 129,729               |
| 57050 - FROM ECON DEV FUND                | 452,707              | 602,708              | 600,000              | 850,000               |
| 57058 - TRANSFER FROM GOOD NEIGHBOR FUND  | -                    | -                    | -                    | 500,000               |
| 57060 - FROM HOUSING FUND                 | 27,511               | 13,990               | 13,990               | 13,990                |
| 57065 - FROM WASHINGTON NAT'L DS          | 331,000              | 331,000              | 331,000              | 350,000               |
| 57070 - FROM HOW HARTREY DEBT SER         | 144,400              | 144,400              | 144,400              | 152,450               |
| 57075 - FROM SW TIF DEBT SERVICE          | 29,500               | 29,500               | 180,000              | -                     |
| 57096 - FROM HOWARD RIDGE TIF             | 60,000               | 60,000               | 60,000               | 60,000                |
| 57100 - FROM CAPITAL IMP. FUND            | 475,000              | 475,000              | 475,000              | 490,000               |
| 57130 - FROM PARKING FUND                 | 869,242              | 869,242              | 869,242              | 900,000               |
| 57135 - FROM WATER FUND                   | 162,235              | 162,235              | 162,235              | 162,235               |
| 57140 - FROM WATER FUND-ROI               | 2,531,102            | 2,531,102            | 2,531,102            | 2,531,102             |
| 57145 - FROM WATER FUND-ADMIN. EX         | 676,222              | 676,222              | 676,222              | 676,222               |
| 57165 - FROM SEWER FUND                   | 145,044              | 145,044              | 187,000              | 330,137               |
| <b>Intergovernmental Revenue</b>          | <b>\$ 1,044,167</b>  | <b>\$ 770,727</b>    | <b>\$ 846,020</b>    | <b>\$ 770,727</b>     |
| 55025 - LOCAL HEALTH PROTECTION GRANT     | 76,181               | 76,000               | 76,000               | 76,000                |
| 55085 - IL TOBACCO FREE COMMUNITY         | 19,694               | 31,027               | 31,000               | 31,027                |
| 55086 - IL HIV SURVEILLANCE GRANT         | 1,228                | 4,000                | 5,000                | 4,000                 |
| 55130 - IL STATE CHILDHOOD LEAD GRANT     | 2,250                | 1,000                | 1,870                | 1,000                 |
| 55146 - STATE, COUNTY AND OTHER GRANTS    | 393,026              | 11,000               | 36,600               | 11,000                |
| 55160 - VIOLENT CRIME VICTIMS ASST GRANT  | -                    | 44,000               | -                    | 44,000                |
| 55170 - FIRE DEPT TRAINING                | 13,069               | 6,000                | 10,000               | 6,000                 |
| 55173 - CRI GRANT-REVENUE HHS             | 47,707               | 44,000               | 44,000               | 44,000                |
| 55174 - PHEP GRANT-REVENUE HHS            | 63,120               | 62,000               | 62,000               | 62,000                |
| 55231 - LEAD PAINT HAZARD GRANT           | 20,000               | 100,000              | 100,000              | 100,000               |
| 55251 - GRANTS AND AID                    | 52,837               | 8,000                | 73,000               | 8,000                 |
| 55255 - COMM AGING GRANT - ADVOCATE       | 71,967               | 87,150               | 90,000               | 87,150                |
| 55256 - IL VACANT PROPERTY GRANT          | 2,530                | 71,000               | 71,000               | 71,000                |
| 55265 - FEMA                              | 1,928                | 17,000               | 80,000               | 17,000                |
| 55270 - POLICE TRAINING                   | 12,583               | 8,000                | -                    | 8,000                 |
| 55275 - HUD EMERG SHELTER GRANTS          | 175,757              | 135,550              | 135,550              | 135,550               |
| 55290 - OTHER FEDERAL AID                 | 10,526               | -                    | -                    | -                     |
| 55311 - YOUTH ORGANIZATION UMBRELLA GRANT | 34,405               | 40,000               | 25,000               | 40,000                |
| 55316 - RTA GRANT                         | 41,216               | 20,000               | -                    | 20,000                |
| 56002 - WOMEN OUT WALKING                 | 4,143                | 5,000                | 5,000                | 5,000                 |
| <b>Interest Income</b>                    | <b>\$ 13,037</b>     | <b>\$ 50,000</b>     | <b>\$ 50,005</b>     | <b>\$ 50,000</b>      |
| 56501 - INVESTMENT INCOME                 | 13,037               | 50,000               | 50,005               | 50,000                |
| <b>Grand Total</b>                        | <b>\$ 90,205,523</b> | <b>\$ 91,444,681</b> | <b>\$ 90,660,664</b> | <b>\$ 112,138,711</b> |



## 2016 ADOPTED BUDGET - GENERAL FUND

### City Council

The [City Council](#) consists of the Mayor, who is elected at large, and nine aldermen, one elected from each of the nine wards for a term of four years.

The City Council formulates policies to guide the orderly development and administration of the City; determines the use of tax dollars and other funding sources to meet the City's needs; holds public hearings to provide citizens with opportunities to be heard; participates in conferences, forums, and meetings of legislative groups and associations; keeps its constituency informed of City issues and activities through ward meetings and public forums, and responds to citizen requests for services and information.

### Financial Summary

|                    | <b>FY 2014 Actual<br/>Amount</b> | <b>FY 2015 Amended<br/>Budget</b> | <b>FY 2015 Estimated<br/>Amount</b> | <b>FY 2016 Adopted<br/>Budget</b> |
|--------------------|----------------------------------|-----------------------------------|-------------------------------------|-----------------------------------|
| <b>Expenses</b>    |                                  |                                   |                                     |                                   |
| 1300 CITY COUNCIL  | 450,773                          | 427,044                           | 428,611                             | 424,958                           |
| <b>Grand Total</b> | <b>\$ 450,773</b>                | <b>\$ 427,044</b>                 | <b>\$ 428,611</b>                   | <b>\$ 424,958</b>                 |

| <b>Total Full-Time Equivalent Positions</b> |                                    |
|---|------------------------------------|
| <b>Division</b>                             | <b>2016 Position<br/>Total FTE</b> |
| <b>City Council</b>                         | 1.00                               |
| <b>City Council Total</b>                   | <b>1.00</b>                        |

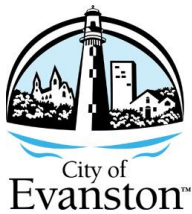
### 2015 Initiatives

The City Council initiated the following:

- Hold a bi-annual visionary mission workshop
- Reevaluate City goals
- Review the Water and Sewer Infrastructure
- Evaluate the Street/Sidewalks Infrastructure
- Invest in Buildings and Facility Infrastructure
- Make safety a priority while considering gun violence solutions
- Reevaluate the criteria for affordable housing applicants

| <b>Ongoing Activity Measures</b>             | <b>2014<br/>Actual</b> | <b>2015<br/>Estimated</b> | <b>2016<br/>Projected</b> |
|--|------------------------|---------------------------|---------------------------|
| Number of ordinances adopted                 | 124                    | 200                       | 160                       |
| Number of resolutions adopted                | 113                    | 120                       | 115                       |
| Updated board, committee, commission rosters | 9                      | 9                         | 9                         |

| Account Number - Description                        | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 376,302</b>        | <b>\$ 353,775</b>         | <b>\$ 353,775</b>           | <b>\$ 351,612</b>         |
| 61010 - REGULAR PAY                                 | 211,249                  | 212,391                   | 212,391                     | 213,375                   |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 1,420                    | -                         | -                           | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 2,433                    | -                         | -                           | -                         |
| 61510 - HEALTH INSURANCE                            | 135,586                  | 115,584                   | 115,584                     | 113,506                   |
| 61615 - LIFE INSURANCE                              | 78                       | 78                        | 78                          | -                         |
| 61710 - IMRF  | 9,296                    | 9,336                     | 9,336                       | 8,308                     |
| 61725 - SOCIAL SECURITY                             | 13,161                   | 13,280                    | 13,280                      | 13,310                    |
| 61730 - MEDICARE                                    | 3,078                    | 3,106                     | 3,106                       | 3,113                     |
| <b>Services and Supplies</b>                        | <b>\$ 71,570</b>         | <b>\$ 63,313</b>          | <b>\$ 64,880</b>            | <b>\$ 63,313</b>          |
| 62206 - TV BROADCASTING                             | -                        | 4,165                     | 4,165                       | 4,165                     |
| 62210 - PRINTING                                    | 299                      | 2,904                     | 2,904                       | 2,904                     |
| 62275 - POSTAGE CHARGEBACKS                         | 459                      | 333                       | 400                         | 333                       |
| 62280 - OVERNIGHT MAIL CHARGES                      | -                        | 167                       | 167                         | 167                       |
| 62285 - COURIER CHARGES                             | -                        | 300                       | 300                         | 300                       |
| 62295 - TRAINING & TRAVEL                           | 9,443                    | 8,000                     | 8,000                       | 8,000                     |
| 62315 - POSTAGE                                     | 32                       | -                         | -                           | -                         |
| 62360 - MEMBERSHIP DUES                             | 48,179                   | 38,000                    | 38,000                      | 38,000                    |
| 62370 - EXPENSE ALLOWANCE                           | 62                       | 125                       | 125                         | 125                       |
| 62380 - COPY MACHINE CHARGES                        | 619                      | 619                       | 619                         | 619                       |
| 62456 - OUTSIDE MAIL SERVICES                       | 4,524                    | 4,000                     | 4,000                       | 4,000                     |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 603                      | 500                       | 500                         | 500                       |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | -                        | 200                       | 200                         | 200                       |
| 65025 - FOOD  | 6,903                    | 2,500                     | 4,000                       | 2,500                     |
| 65095 - OFFICE SUPPLIES                             | 446                      | 1,500                     | 1,500                       | 1,500                     |
| <b>Miscellaneous</b>                                | <b>\$ 848</b>            | <b>\$ 7,829</b>           | <b>\$ 7,829</b>             | <b>\$ 7,829</b>           |
| 62490 - OTHER PROGRAM COSTS                         | 848                      | 3,664                     | 3,664                       | 3,664                     |
| 99998 - CONVERSION ACCOUNT                          | -                        | -                         | -                           | -                         |
| 62595 - MEMBERSHIP DUES - CHARGEBACK                | -                        | -                         | -                           | -                         |
| 66044 - WORKERS COMP INSURANCE PREMIUMS             | -                        | -                         | -                           | -                         |
| <b>Grand Total</b>                                  | <b>\$ 450,773</b>        | <b>\$ 427,044</b>         | <b>\$ 428,611</b>           | <b>\$ 424,958</b>         |



## 2016 ADOPTED BUDGET - GENERAL FUND

### City Clerk

The [City Clerk](#) records the minutes for the City Council and staffs special Council committees. The Clerk produces official minutes of all Council meetings; maintains the City Code and official City records; serves as the local election official; is the deputy registrar for voter registration; and performs other election-related activities. The City Clerk also assists the Mayor, Aldermen, and staff with special projects and activities and represents the City at various meetings, if requested. The City Clerk shall be the custodian and keeper of all the books, records, ordinances and papers of the City.

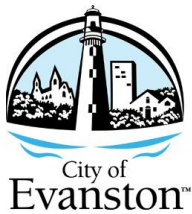
#### Financial Summary

| Expenses           | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Aopted Budget |
|--------------------|-----------------------|------------------------|--------------------------|-----------------------|
| 1400 CITY CLERK    | 259,908               | 249,979                | 276,094                  | 263,203               |
| <b>Grand Total</b> | <b>\$ 259,908</b>     | <b>\$ 249,979</b>      | <b>\$ 276,094</b>        | <b>\$ 263,203</b>     |

| Total Full-Time Equivalent Positions |                         |
|--------------------------------------|-------------------------|
| Division                             | 2016 Position Total FTE |
| City Clerk                           | 2.00                    |
| <b>City Clerk Total</b>              | <b>2.00</b>             |

#### Performance Report on FY 2015 Major Program Objectives

- The legal review of the Evanston City Code by departments was initiated by the Law Department and completed in 2013. The City Code was last codified in 1979
- The City Clerk's Office provided:
  - a) Real Estate Transfer Tax (RETT) stamps
  - b) Notary Services
  - c) Certification of various documents
- Code books are no longer sold in the Clerk's Office
- The City Clerk's Office has two full-time Deputy Clerks as of April 2014
- The Mail Room Attendant's position was eliminated and the responsibilities are shared by the two Deputy Clerks
- The City Clerk's Office stopped compiling packets of materials for use by those wishing to run for municipal offices during the election years
- The City Clerk's Office facilitated voting by registering voters, arranging for an early voting site at the Civic Center, and providing voters with the means to vote absentee by mail
- The City Clerk's Office reorganized its office space configuration and filing system
- New FOIA Officers have been designated in compliance with the new Illinois Freedom of Information Act (FOIA) laws
- Mandatory electronic training for all designated FOIA officers in the City was completed by necessary personnel in 2015



## 2016 ADOPTED BUDGET - GENERAL FUND

### City Clerk

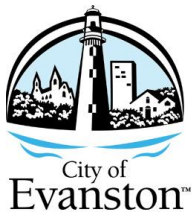
- The Clerk's Office provides in-home Notary Services for individuals who can't come to the office

#### **2016 Initiatives**

- Continued coordination of FOIA requests, and developing a process to electronically log and file the disposition of FOIA requests
- The City Clerk's Office will work with the Cook County Department of Elections to facilitate the March 15, 2016 Presidential Primary Election, and the November 8, 2016 Presidential Election
- The City Clerk's Office will provide early voting services for the March 15, 2016 election
- The City Clerk's Office will continue to track the number of notary public requests that are initiated and completed in the office
- The City Clerk's Office will continue to maintain a copy of all certifications of the FOIA and Open Meetings Act (OMA) designees
- The City Clerk will give a presentation to all new employees, directors, and managers on the proper procedure for responding to FOIA request with the Legal Department's assistance
- Increasing efforts to allow web access for all documents requested from the Clerk's Office to be more accessible to citizens and non-citizens
- The City Clerk's Office will continue to request all documentation from City departments that deal with services, contracts, leases, licenses and any venture the City has with vendors and residents

| <b>ONGOING ACTIVITY MEASURES</b>                   | <b>2014<br/>Actual</b> | <b>2015<br/>Estimated</b> | <b>2016<br/>Projected</b> |
|--|------------------------|---------------------------|---------------------------|
| Voter Registrations                                | 811                    | 50                        | 900                       |
| Early Voters                                       | 1867                   | 1087                      | 2100                      |
| Real Estate Transfer Tax Transactions              | 1103                   | 1150                      | 1200                      |
| Exemptions from Real Estate Transfer Tax Processed | 672                    | 800                       | 900                       |
| Disabled Parking Placards Issued                   | 176                    | 75                        | 125                       |
| FOIA Requests Processed                            | 644                    | 700                       | 750                       |
| Responses to 311 Requests Submitted Online         | N/A                    | 20                        | 25                        |
| Responses to 311 Requests Received by Phone        | N/A                    | 4800                      | 6000                      |
| Certifications                                     | 125                    | 175                       | 250                       |
| Notary Services Provided                           | 1072                   | 1000                      | 1200                      |

| Account Number - Description                        | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 226,108</b>     | <b>\$ 219,283</b>      | <b>\$ 238,508</b>        | <b>\$ 232,369</b>      |
| 61010 - REGULAR PAY                                 | 138,294               | 165,617                | 165,617                  | 110,108                |
| 61050 - PERMANENT PART-TIME                         | 20,007                | -                      | -                        | 56,269                 |
| 61055 - TEMPORARY EMPLOYEES                         | 4,428                 | -                      | -                        | -                      |
| 61110 - OVERTIME PAY                                | 917                   | -                      | 6,500                    | -                      |
| 61415 - TERMINATION PAYOUTS                         | 3,571                 | -                      | -                        | -                      |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 1,717                 | -                      | -                        | -                      |
| 61510 - HEALTH INSURANCE                            | 26,075                | 20,732                 | 33,491                   | 35,282                 |
| 61615 - LIFE INSURANCE                              | 34                    | 34                     | -                        | -                      |
| 61710 - IMRF  | 18,325                | 19,952                 | 19,952                   | 17,801                 |
| 61725 - SOCIAL SECURITY                             | 10,325                | 10,493                 | 10,493                   | 10,462                 |
| 61730 - MEDICARE                                    | 2,415                 | 2,455                  | 2,455                    | 2,447                  |
| <b>Services and Supplies</b>                        | <b>\$ 30,160</b>      | <b>\$ 26,931</b>       | <b>\$ 33,821</b>         | <b>\$ 26,931</b>       |
| 62210 - PRINTING                                    | 2,852                 | 876                    | 876                      | 876                    |
| 62245 - OTHER EQMT MAINTENANCE                      | 488                   | -                      | -                        | -                      |
| 62275 - POSTAGE CHARGEBACKS                         | 567                   | 200                    | 1,000                    | 200                    |
| 62280 - OVERNIGHT MAIL CHARGES                      | 23                    | 65                     | 65                       | 65                     |
| 62295 - TRAINING & TRAVEL                           | 4,068                 | 5,000                  | 5,000                    | 5,000                  |
| 62315 - POSTAGE                                     | 1,174                 | 35                     | 1,100                    | 35                     |
| 62360 - MEMBERSHIP DUES                             | 210                   | 525                    | 1,200                    | 525                    |
| 62380 - COPY MACHINE CHARGES                        | 400                   | 400                    | 400                      | 400                    |
| 62457 - CODIFICATION SERVICES                       | 8,677                 | 17,330                 | 17,330                   | 17,330                 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS               | 1,112                 | -                      | -                        | -                      |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | 34                    | -                      | -                        | -                      |
| 65025 - FOOD  | -                     | -                      | 50                       | -                      |
| 65080 - MERCHANDISE FOR RESALE                      | 7,432                 | -                      | -                        | -                      |
| 65095 - OFFICE SUPPLIES                             | 2,708                 | 2,000                  | 6,300                    | 2,000                  |
| 65175 - ELECTION SUPPLIES                           | -                     | 500                    | 500                      | 500                    |
| 65620 - OFFICE MACH. & EQUIP.                       | 416                   | -                      | -                        | -                      |
| <b>Insurance and Other Chargebacks</b>              | <b>\$ 3,635</b>       | <b>\$ 3,765</b>        | <b>\$ 3,765</b>          | <b>\$ 3,903</b>        |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              | 3,635                 | 3,765                  | 3,765                    | 3,903                  |
| <b>Capital Outlay</b>                               | <b>\$ 5</b>           | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>            |
| 65515 - OTHER IMPROVEMENTS                          | 5                     | -                      | -                        | -                      |
| <b>Grand Total</b>                                  | <b>\$ 259,908</b>     | <b>\$ 249,979</b>      | <b>\$ 276,094</b>        | <b>\$ 263,203</b>      |



## 2016 ADOPTED BUDGET - GENERAL FUND

### City Manager's Office

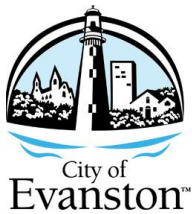
The City Manager and the staff of the [City Manager's Office](#) develop and analyze public policy alternatives and direct the administration and execution of the policies and goals formulated by the City Council. Responsibilities include: Advising the Council on present and future financial, personnel, and program needs; implementing immediate and long-range City priorities; establishing procedures which will assist the City in serving its citizens; and supervising all City departments. Additionally, staff is involved in coordinating large-scale economic development projects, volunteer efforts, program evaluation, environmental sustainability, and policy analysis.

The City Manager's Office coordinates the preparation of the City Council agenda, reviews all items being considered before the governing body, and responds to inquiries from citizens and elected officials. City Manager's Office staff work closely with the public to resolve service delivery problems as well as disseminate information about the City's policies. Staff monitors legislation both in Springfield and Washington D.C. to determine the potential impact on Evanston residents, businesses, and government. The Office also responds to a wide variety of general inquiries.

#### Financial Summary

|                            | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|----------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Revenues</b>            |                          |                           |                             |                           |
| 1505 CITY MANAGER          | 5,422                    | -                         | 56,700                      | -                         |
| 1510 PUBLIC INFORMATION    | 1,305,491                | 1,330,000                 | 1,330,000                   | 1,330,000                 |
| 1560 REVENUE & COLLECTIONS | -                        | -                         | -                           | 70,232,717                |
| 1575 PURCHASING            | -                        | -                         | -                           | 1,800                     |
| <b>Grand Total</b>         | <b>\$ 1,310,913</b>      | <b>\$ 1,330,000</b>       | <b>\$ 1,386,700</b>         | <b>\$ 71,564,517</b>      |

|                                | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|--------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Expenses</b>                |                          |                           |                             |                           |
| 1505 CITY MANAGER              | 772,662                  | 675,600                   | 627,448                     | 477,279                   |
| 1510 PUBLIC INFORMATION        | 926,763                  | 755,911                   | 759,915                     | 673,628                   |
| 1525 MISC. BUSINESS OPERATIONS | 54,721                   | 200,000                   | 80,000                      | 200,000                   |
| 1535 SUSTAINABILITY GRANT      | 104,051                  | 103,551                   | 102,814                     | 110,737                   |
| 1555 FINANCIAL ADMINISTRATION  | 1,886                    | -                         | -                           | 2,090,757                 |
| 1560 REVENUE & COLLECTIONS     | -                        | -                         | -                           | 2,104,138                 |
| 1570 ACCOUNTING                | 590                      | -                         | -                           | 718,640                   |
| 1571 TAX ASSESSMENT ADVOCACY   | -                        | -                         | -                           | 89,978                    |
| 1575 PURCHASING                | -                        | -                         | -                           | 357,324                   |
| 1580 COMMUNITY ARTS            | 51,156                   | 168,064                   | 165,665                     | 167,265                   |
| <b>Grand Total</b>             | <b>\$ 1,911,831</b>      | <b>\$ 1,903,126</b>       | <b>\$ 1,735,842</b>         | <b>\$ 6,989,746</b>       |



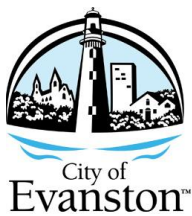
## 2016 ADOPTED BUDGET - GENERAL FUND

### City Manager's Office

| Total Full-Time Equivalent Positions |                         |
|--------------------------------------|-------------------------|
| Division                             | 2016 Position Total FTE |
| City Manager                         | 3.50                    |
| Community Engagement                 | 5.00                    |
| Sustainability                       | 1.00                    |
| Financial Administration             | 4.00                    |
| Revenue                              | 3.00                    |
| Accounting                           | 6.50                    |
| Tax Assessment                       | 1.00                    |
| Purchasing                           | 3.50                    |
| Community Arts                       | 1.00                    |
| <b>City Manager's Office Total</b>   | <b>28.50</b>            |

### City Council Goal Performance

| City Council Goal                                       | Department Initiative   |
|---|---|
| City Facilities<br>City Streets<br>Economic Development | Organized the 6 <sup>th</sup> annual "Evanston Day" in Springfield, IL to lobby for Evanston issues at the State Capitol, in cooperation with Northwestern University, Evanston Schools, Evanston Chamber of Commerce and local non-profits   |
| Economic Development                                    | Worked with CTA to pilot an additional evening purple line express train for six weeks in June & July. Although the pilot failed to garner enough passengers to make it permanent, it was a successful partnership that will continue to be resourced in the future.  |
| Economic Development                                    | Ongoing support of business attraction, retention, and marketing activities. Major initiatives have included securing TIF funding for Chicago+Main development; re-tenanting two former Dominick's grocery stores with a Whole Foods Market and Valli International Produce; creation of Special Service Area for Chicago/Main/Dempster Commercial Area; support of "Shop Evanston for the Holidays" to encourage annual holiday shopping in Evanston; ongoing support and development of Howard Street corridor and performing arts space. |
| City Streets  | Worked with CTA and Northwestern University to offer CTA bus service on Central Street which will decrease the amount of NU shuttles on that street, reducing congestion. Implemented a bike education and outreach program targeted to all road users called Let's Roll Together. Launched BikeEvanston.org and @BikeEvanston. For the second, year Pedal Bright offered free bike lights in an effort to increase bike safety.  |
| City Streets  | Co-presented 2 <sup>nd</sup> Annual Evanston Streets Alive! open-streets event to focus on community building, active transportation, and Evanston's Livability initiative. In its second year, the Hispanic Heritage Kick-off Festival and the Green Living Festival were both combined into Streets Alive to create an even larger and multi-faceted event.   |



## 2016 ADOPTED BUDGET - GENERAL FUND

### City Manager's Office

|                                  |  |
|----------------------------------|--|
| Financial Policies and City Debt | Continued implementation of online payment forms using Stripe and Dwolla to allow residents to pay wheel tax and other fees online |
|----------------------------------|--|

#### 2016 Initiatives

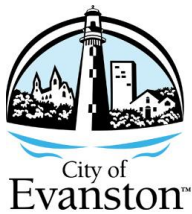
- Partner with Pace and CTA on North Shore Transit Study on bus routes
- Develop, in conjunction with Public Works, Sustainability, and EPD, a bike education and awareness outreach campaign to support the Bike Plan
- Implement Divvy bike share program oversee the installation of 10 stations and a marketing program with Divvy-Motivate and the City of Chicago
- Continue to work with the boards, committees and commissions to improve training and communication.
- Create a state and federal strategy to target more funding to key City capital needs
- Integrate STAR Communities framework for community sustainability into City operations and develop continuous improvement plan
- Work with Arts Council & City Council to develop Public Art Fund funded from private developments
- Support implementation of Evanston Livability Initiative, including Evanston's new climate action plan and other City-wide programs to enhance Evanston's quality of life and goal of creating the most livable city
- Expand the Community Ambassadors Program to include a second cohort
- Develop a Master Cultural Plan for the City's fine and performing arts

#### 2016 Objectives

- Reduce City and community energy usage by leveraging existing utility programs and grant funding
- Convene two annual meetings with the "Sustain Evanston" network with a focus on incorporating environmental, economic, and social elements into collaborative programs and projects
- Provide community education and outreach on waste reduction and recycling, energy efficiency, and multi-modal transportation

| Ongoing Activity Measures  | 2014 Actual | 2015 Estimated | 2016 Projected |
|--|-------------|----------------|----------------|
| Prepare agendas and materials for regular and special City Council, Planning and Development, Rules and Administration and Public Works meetings | 107         | 107            | 105            |
| Number of City of Evanston volunteer opportunities   | 145         | 150            | 160            |
| Number of volunteer opportunities featured on VEP website  | 86          | 120            | 120            |
| Number of organizations featured on VEP website  | 82          | 80             | 80             |
| 311 center calls handled   | 144,119     | 155,000        | 155,000        |
| 311 center service requests handled  | 32,586      | 35,000         | 32,000         |

| Account Number - Description                         | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Salary and Benefits</b>                           | <b>\$ 1,490,440</b>      | <b>\$ 1,402,044</b>       | <b>\$ 1,361,035</b>         | <b>\$ 2,974,583</b>       |
| 61010 - REGULAR PAY                                  | 1,077,678                | 1,043,448                 | 993,008                     | 2,207,028                 |
| 61050 - PERMANENT PART-TIME                          | 5,896                    | -                         | -                           | 4,980                     |
| 61055 - TEMPORARY EMPLOYEES                          | 9,934                    | -                         | -                           | -                         |
| 61110 - OVERTIME PAY                                 | 1,367                    | -                         | 1,449                       | 4,800                     |
| 61415 - TERMINATION PAYOUTS                          | 10,207                   | -                         | 2,205                       | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                     | 6,539                    | -                         | 5,510                       | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)  | 17,080                   | -                         | 131                         | -                         |
| 61510 - HEALTH INSURANCE                             | 140,343                  | 141,806                   | 141,819                     | 344,898                   |
| 61610 - DENTAL INSURANCE                             | (85)                     | -                         | -                           | -                         |
| 61615 - LIFE INSURANCE                               | 697                      | 1,079                     | 996                         | 7                         |
| 61625 - AUTO ALLOWANCE                               | 11,048                   | 10,980                    | 10,980                      | 15,960                    |
| 61626 - CELL PHONE ALLOWANCE                         | 4,975                    | 4,944                     | 4,944                       | 5,472                     |
| 61710 - IMRF   | 126,284                  | 123,873                   | 123,909                     | 231,399                   |
| 61725 - SOCIAL SECURITY                              | 62,407                   | 60,443                    | 60,569                      | 127,941                   |
| 61730 - MEDICARE                                     | 16,071                   | 15,471                    | 15,515                      | 32,098                    |
| <b>Services and Supplies</b>                         | <b>\$ 326,790</b>        | <b>\$ 209,601</b>         | <b>\$ 212,426</b>           | <b>\$ 890,897</b>         |
| 61060 - SEASONAL EMPLOYEES                           | 17,479                   | -                         | 67,600                      | 9,696                     |
| 62110 - AUDITING                                     | -                        | -                         | -                           | 100,000                   |
| 62185 - CONSULTING SERVICES                          | -                        | -                         | -                           | 110,000                   |
| 62205 - ADVERTISING                                  | 16,687                   | 14,994                    | 14,994                      | 17,794                    |
| 62210 - PRINTING                                     | 5,504                    | 2,832                     | 500                         | 3,932                     |
| 62235 - OFFICE EQUIPMENT MAINT                       | -                        | -                         | -                           | 100                       |
| 62275 - POSTAGE CHARGEBACKS                          | 826                      | 999                       | 550                         | 9,499                     |
| 62280 - OVERNIGHT MAIL CHARGES                       | 20                       | 167                       | 167                         | 767                       |
| 62295 - TRAINING & TRAVEL                            | 39,045                   | 29,189                    | 28,500                      | 44,089                    |
| 62315 - POSTAGE                                      | 2,113                    | 2,499                     | 1,000                       | 43,499                    |
| 62341 - INTERNET SOLUTION PROVIDERS                  | 4,000                    | -                         | -                           | -                         |
| 62360 - MEMBERSHIP DUES                              | 24,186                   | 12,333                    | 12,100                      | 16,533                    |
| 62380 - COPY MACHINE CHARGES                         | -                        | -                         | -                           | 3,450                     |
| 62431 - ARMORED CAR SERVICES                         | -                        | -                         | -                           | 17,000                    |
| 62449 - CITATION AND SECONDARY COLLECTION PROCESSING | -                        | -                         | -                           | 320,000                   |
| 62458 - OUTSIDE COPY SERVICES                        | -                        | 750                       | 750                         | 750                       |
| 62506 - WORK- STUDY                                  | 2,420                    | 3,300                     | 3,000                       | 3,300                     |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS                | 27,993                   | 85,000                    | 25,000                      | 85,000                    |
| 62615 - INSURANCE PREMIUM                            | -                        | -                         | -                           | 50                        |
| 62665 - CONTRIB TO OTHER AGENCIES                    | 58,675                   | 50,000                    | 50,000                      | 50,000                    |
| 64004 - PEG FEE DISTRIBUTION                         | 105,751                  | -                         | -                           | -                         |
| 64505 - TELECOMMUNICATIONS                           | 1,886                    | -                         | -                           | -                         |
| 64540 - TELECOMMUNICATIONS - WIRELESS                | 2,321                    | -                         | 1,700                       | -                         |
| 64541 - UTILITY TAX AUDIT SERVICES                   | -                        | -                         | -                           | 2,000                     |
| 64545 - PERSONAL COMPUTER SOFTWARE                   | 6,422                    | 3,500                     | 2,500                       | 3,500                     |
| 65010 - BOOKS, PUBLICATIONS, MAPS                    | 909                      | 883                       | 800                         | 1,683                     |
| 65025 - FOOD   | 37                       | -                         | -                           | -                         |
| 65045 - LICENSING/REGULATORY SUPP                    | -                        | -                         | -                           | 37,000                    |
| 65095 - OFFICE SUPPLIES                              | 4,191                    | 2,100                     | 3,150                       | 10,200                    |
| 65125 - OTHER COMMODITIES                            | 2,212                    | 880                       | 115                         | 880                       |
| 65555 - PERSONAL COMPUTER EQUIPMENT                  | 3,993                    | -                         | -                           | -                         |
| 65635 - PERIODICALS                                  | 119                      | 175                       | -                           | 175                       |
| <b>Miscellaneous</b>                                 | <b>\$ 4,311</b>          | <b>\$ 2,450</b>           | <b>\$ 1,350</b>             | <b>\$ 2,550</b>           |
| 62490 - OTHER PROGRAM COSTS                          | 4,311                    | 2,450                     | 1,350                       | 2,550                     |
| <b>Insurance and Other Chargebacks</b>               | <b>\$ 39,938</b>         | <b>\$ 89,031</b>          | <b>\$ 81,031</b>            | <b>\$ 131,690</b>         |
| 66025 - TRANSFER TO DEBT SERVICE - ERI               | 30,541                   | 31,634                    | 31,634                      | 72,101                    |
| 66030 - MEDICAL INSURANCE                            | 7,397                    | 7,397                     | 7,397                       | 9,589                     |
| 66040 - GENERAL ADMINISTRATION & SUPPORT             | 2,000                    | 50,000                    | 42,000                      | 50,000                    |
| <b>Capital Outlay</b>                                | <b>\$ (4,455)</b>        | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ -</b>               |
| 65625 - FURNITURE & FIXTURES                         | (4,455)                  | -                         | -                           | -                         |
| <b>Contingencies</b>                                 | <b>\$ 54,807</b>         | <b>\$ 200,000</b>         | <b>\$ 80,000</b>            | <b>\$ 200,000</b>         |
| 68205 - CONTINGENCIES                                | 54,807                   | 200,000                   | 80,000                      | 200,000                   |
| <b>Interfund Transfers</b>                           | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                 | <b>\$ 2,790,026</b>       |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE             | -                        | -                         | -                           | 443                       |
| 66020 - TRANSFERS TO OTHER FUNDS                     | -                        | -                         | -                           | 1,414,583                 |
| 66130 - TRANSFER TO INSURANCE FUND                   | -                        | -                         | -                           | 400,000                   |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND         | -                        | -                         | -                           | 575,000                   |
| 69320 - TRANSFERS TO DEBT SERVICE FUND               | -                        | -                         | -                           | 400,000                   |
| <b>Grand Total</b>                                   | <b>\$ 1,911,831</b>      | <b>\$ 1,903,126</b>       | <b>\$ 1,735,842</b>         | <b>\$ 6,989,746</b>       |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Law Department

The [Law Department](#) provides for and supervises all legal services for the City. The Department provides legal advice and/or opinions to the City Council and standing committees, City Manager, City staff, elected officials, and City boards and commissions. The Department drafts or reviews ordinances and resolutions and researches the legal basis and constitutional limitations of home-rule authority on all legislative issues. The Department represents the City in federal and state court, and as necessary, at administrative adjudication hearings. The Department represents the City in all general litigation matters including, but not limited to, general tort litigation, personal injury, property damage, employment discrimination, civil rights, and special assessments. The Department prepares or reviews all contracts, leases, easements and plats, and provides advice on public bidding and purchase procedures. The Department supervises the liquor and taxi licensing activities in the City and supervises the administrative adjudication division.

The Department, through the Insurance Fund, supervises the general liability third-party administration of claims. The Department recommends the purchase of insurance in all areas of exposure including general liability, property, and cyber-liability. The Department reviews safety and risk issues and all third-party matters. The Department is responsible for the risk transfer and subrogation programs throughout the City.

#### Financial Summary

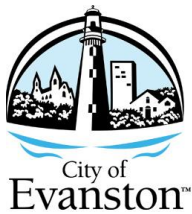
|                           | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---------------------------|-----------------------|------------------------|--------------------------|------------------------|
| <b>Expenses</b>           |                       |                        |                          |                        |
| 1705 LEGAL ADMINISTRATION | 1,060,790             | 1,129,534              | 1,018,377                | 1,130,000              |
| <b>Grand Total</b>        | <b>\$ 1,060,790</b>   | <b>\$ 1,129,534</b>    | <b>\$ 1,018,377</b>      | <b>\$ 1,130,000</b>    |

|  | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--|-----------------------|------------------------|--------------------------|------------------------|
| <b>Revenues</b>                          |                       |                        |                          |                        |
| 52041 - ONE DAY LIQUOR LICENSE           | 6,755                 | 7,000                  | 7,000                    | 12,000                 |
| 52570 - NON PARKING ORDINANCE VIOLATIONS | 230,044               | 262,825                | 260,000                  | 262,825                |
| <b>Grand Total</b>                       | <b>\$ 710,587</b>     | <b>\$ 669,825</b>      | <b>\$ 713,000</b>        | <b>\$ 749,825</b>      |

| Total Full-Time Equivalent Positions |                         |
|--------------------------------------|-------------------------|
| Division                             | 2016 Position Total FTE |
| Legal Administration                 | 8.00                    |
| <b>Legal Department Total</b>        | <b>8.00</b>             |

#### City Council Goal Performance

| City Council Goal                | Department Initiative  |
|----------------------------------|--|
| Financial Policies and City Debt | Ongoing success in litigation defense and risk transfers to other entities kept City liability at a minimum. |
| Financial Policies and City      | Worked with City Council, Manager and staff to draft ordinances  |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Law Department

|                      |  |
|----------------------|--|
| Debt                 | codifying the reorganization and realignment of City departments.  |
| Water and Sewer      | Worked with City Council, Manager and staff to draft favorable contracts for use with current and prospective wholesale water customers.                         |
| Economic Development | Negotiated a hotel-motel tax sharing agreement with ZS Associates to remain an Evanston-based business at One Rotary Center, thereby growing the local tax base. |

#### **2016 Initiatives**

- Negotiate labor agreements with all collective bargaining units for contract terms incepting January 1, 2017
- Evaluate and pursue further legal strategies to enhance City revenues
- Continue to prevail in litigation at the pre-trial motion stage and at verdict
- Continue to work with City Council, Manager and staff to negotiate favorable agreements with current and prospective wholesale water customers

| <b>Ongoing Activity Measures</b>                | <b>2014<br/>Actual</b> | <b>2015<br/>Estimated</b> | <b>2016<br/>Projected</b> |
|---|------------------------|---------------------------|---------------------------|
| Ordinance Prosecution                           | 280                    | 240                       | 250                       |
| Traffic Prosecution                             | 2450                   | 2550                      | 2500                      |
| Legislative Drafting – Ordinance and Resolution | 269                    | 250                       | 240                       |
| Litigation/Risk Management – Court Cases Won    | 6                      | 8                         | 7                         |

| Account Number - Description           | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>             | <b>\$ 904,617</b>     | <b>\$ 961,979</b>      | <b>\$ 862,836</b>        | <b>\$ 961,611</b>      |
| 61010 - REGULAR PAY                    | 680,820               | 710,600                | 638,706                  | 721,027                |
| 61210 - LONGEVITY                      | 1,240                 | -                      | -                        | -                      |
| 61510 - HEALTH INSURANCE               | 88,026                | 107,318                | 99,538                   | 105,172                |
| 61615 - LIFE INSURANCE                 | 598                   | 609                    | 10                       | 7                      |
| 61625 - AUTO ALLOWANCE                 | 5,011                 | 4,980                  | 4,980                    | 4,980                  |
| 61626 - CELL PHONE ALLOWANCE           | 2,560                 | 2,544                  | 2,544                    | 2,544                  |
| 61630 - SHOE ALLOWANCE                 | 155                   | 155                    | 155                      | 155                    |
| 61710 - IMRF                           | 79,028                | 83,994                 | 68,714                   | 75,524                 |
| 61725 - SOCIAL SECURITY                | 37,712                | 41,338                 | 39,055                   | 41,710                 |
| 61730 - MEDICARE                       | 9,468                 | 10,441                 | 9,134                    | 10,492                 |
| <b>Services and Supplies</b>           | <b>\$ 132,788</b>     | <b>\$ 143,564</b>      | <b>\$ 131,550</b>        | <b>\$ 143,564</b>      |
| 62130 - LEGAL SERVICES-GENERAL         | 8,446                 | 22,000                 | 15,000                   | 22,000                 |
| 62275 - POSTAGE CHARGEBACKS            | 3,083                 | 2,999                  | 2,500                    | 2,999                  |
| 62295 - TRAINING & TRAVEL              | 6,906                 | 3,500                  | 6,000                    | 3,500                  |
| 62315 - POSTAGE                        | 360                   | 250                    | -                        | 250                    |
| 62345 - COURT COST/LITIGATION          | 5,042                 | 21,000                 | 8,000                    | 21,000                 |
| 62360 - MEMBERSHIP DUES                | 4,585                 | 2,800                  | 4,000                    | 2,800                  |
| 62380 - COPY MACHINE CHARGES           | 3,215                 | 3,215                  | 3,000                    | 3,215                  |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS  | 77,730                | 70,000                 | 70,000                   | 70,000                 |
| 65010 - BOOKS, PUBLICATIONS, MAPS      | 19,498                | 14,000                 | 16,050                   | 14,000                 |
| 65095 - OFFICE SUPPLIES                | 3,923                 | 3,800                  | 7,000                    | 3,800                  |
| <b>Insurance and Other Chargebacks</b> | <b>\$ 23,385</b>      | <b>\$ 23,991</b>       | <b>\$ 23,991</b>         | <b>\$ 24,825</b>       |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 16,931                | 17,537                 | 17,537                   | 18,177                 |
| 66030 - MEDICAL INSURANCE              | 6,454                 | 6,454                  | 6,454                    | 6,648                  |
| <b>Grand Total</b>                     | <b>\$ 1,060,790</b>   | <b>\$ 1,129,534</b>    | <b>\$ 1,018,377</b>      | <b>\$ 1,130,000</b>    |



## 2016 ADOPTED BUDGET - GENERAL FUND

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### Administrative Services Department

As a means to increase efficiency, the [Administrative Services Department](#) was created in FY 10-11. The Administrative Services Department is comprised of multiple divisions that are organized to serve both internal and external customers. Internal customers are city employees and external customers are the citizens and businesses of Evanston.

#### **Human Resources**

The Human Resources Division provides support to the City's most critical assets, its people. The Division is charged with recruiting and hiring quality staff, City-wide training efforts, payroll, benefits administration, workers compensation, safety and compliance associated with government regulations.

#### **Information Technology**

The Information Technology Division (IT) provides support for the City's complex and ever changing technology systems. IT staff support basic computer hardware and software systems as well as acting as resource for specialty systems such as City camera and telephone systems. The IT Division is composed of help desk services, Geographic Information Services, Network Engineering and Development and project management staff for both internal IT and departmental technology related projects.

#### **Parking**

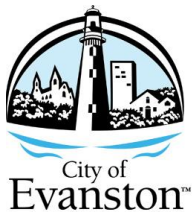
Parking Services is responsible for Residential Parking Districts and Permits; parking lot permits; disabled person's reserved spaces; parking enforcement; parking meters; and operating and maintaining City garages and lots.

#### **Fleet Services**

Fleet Services General Support maintains operating cost records, provides billing and chargeable data to all user City departments, develops vehicle specifications, and purchases vehicular and other equipment. In addition, Fleet Services prepares, documents, and provides disposal of surplus vehicles and equipment through auction services. Overall supervision of department personnel is provided, as is training, direction and coordination of all activities to ensure effective and efficient operations. Key emphasis is placed on reducing down time, which is the amount of time a vehicle or piece of equipment is out of service for repair.

#### **Facilities Management**

The Facilities Management Division supports all City departments by providing functional work environment, including power, lights, HVAC and plumbing. Staff completes over 3,000 work orders and provides over 2,000 hours in preventive maintenance annually. They maintain over 2.1 million sq. ft. of property including 1,129 plumbing fixtures; 294 electrical panels; 3,068 exterior lighting fixtures; 2,294 lock sets and 96 drinking fountains, as well as conduct an annual inspection of 89 RPZ's (backflow prevention valves, such as in drinking fountains, to prevent contamination of the City's water supply).



## 2016 ADOPTED BUDGET - GENERAL FUND

### Administrative Services Department

#### Financial Summary

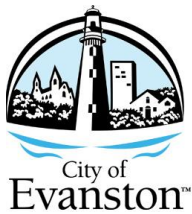
|                                     | FY 2014 Actual<br>Amount | FY 2015<br>Amended Budget | FY 2015<br>Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|-------------------------------------|--------------------------|---------------------------|--------------------------------|---------------------------|
| <b>Revenues</b>                     |                          |                           |                                |                           |
| 1910 FINANCE DIVISION - REVENUE     | 65,988,459               | 68,687,685                | 68,842,866                     | -                         |
| 1919 FINANCE DIVISION - COLLECTIONS | 54,747                   | -                         | 47,400                         | -                         |
| 1920 FINANCE DIVISION - ACCOUNTING  | 436                      | -                         | 5                              | -                         |
| 1921 TAX ASSESSMENT ADVOCACY        | 406,063                  | -                         | 1,500                          | -                         |
| 1925 FINANCE DIVISION - PURCHASING  | 1,674                    | 1,800                     | -                              | -                         |
| 1929 HUMAN RESOURCE DIVISION        | 25                       | -                         | 8,000                          | -                         |
| 1941 PARKING ENFORCEMENT & TICKETS  | 2,482,213                | 3,295,000                 | 2,350,500                      | 3,607,500                 |
| 1950 FACILITIES                     | -                        | -                         | -                              | 51,543                    |
| <b>Grand Total</b>                  | <b>\$ 68,933,618</b>     | <b>\$ 71,984,485</b>      | <b>\$ 71,250,271</b>           | <b>\$ 3,659,043</b>       |

|                                    | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|------------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Expenses</b>                    |                          |                           |                             |                           |
| 1905 ADM.SERVICES- GENERAL SUPPORT | 609,534                  | 768,012                   | 766,239                     | 470,667                   |
| 1910 FINANCE DIVISION - REVENUE    | 1,317,869                | 2,094,179                 | 2,177,325                   | -                         |
| 1915 HUMAN RESOURCE DIV. - PAYROLL | 349,144                  | 305,421                   | 313,430                     | 306,739                   |
| 1920 FINANCE DIVISION - ACCOUNTING | 816,825                  | 746,239                   | 704,696                     | -                         |
| 1921 TAX ASSESSMENT ADVOCACY       | 41,473                   | 84,668                    | 80,800                      | -                         |
| 1925 FINANCE DIVISION - PURCHASING | 310,540                  | 472,114                   | 443,813                     | -                         |
| 1929 HUMAN RESOURCE DIVISION       | 1,102,306                | 1,366,415                 | 1,254,502                   | 1,281,633                 |
| 1932 INFORMATION TECHNOLOGY DIVI.  | 2,025,466                | 2,447,044                 | 2,082,460                   | 2,369,590                 |
| 1940 MISC. EXPENDITURES / BENEFITS | 242,156                  | 466,000                   | 270,000                     | 466,000                   |
| 1941 PARKING ENFORCEMENT & TICKETS | 1,229,622                | 1,252,518                 | 1,273,196                   | 1,259,451                 |
| 1942 SCHOOL CROSSING GUARDS        | 337,494                  | 368,778                   | 368,778                     | 431,442                   |
| 1950 FACILITIES                    | -                        | -                         | -                           | 3,048,651                 |
| <b>Grand Total</b>                 | <b>\$ 8,382,105</b>      | <b>\$ 10,371,388</b>      | <b>\$ 9,735,239</b>         | <b>\$ 9,634,173</b>       |

| Total Full-Time Equivalent Positions |                            |
|--------------------------------------|----------------------------|
| Division                             | 2016 Position<br>Total FTE |
| Administration                       | 5.00                       |
| Payroll                              | 2.50                       |
| Human Resources                      | 6.50                       |
| Information Technology               | 11.00                      |
| Parking Enforcement                  | 12.00                      |
| Facilities                           | 20.20                      |
| <b>Administrative Services Total</b> | <b>57.20</b>               |

#### FY 2016 City Council Goal Performance

| FY 2016 City Council Goal | Department Initiative   |
|---------------------------|---|
| City Facilities           | Continue to work with the Sustainability Coordinator to reduce energy consumption in all City-owned buildings throughout the fiscal year through lighting upgrades as well as temperature control |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Administrative Services Department

|                 |  |
|-----------------|--|
|                 | efficiencies   |
| City Facilities | Improve energy management techniques with the use of Building Automation Systems to reduce energy consumption throughout the year in City-owned buildings. |
| City Facilities | Civic Center Security Improvements   |
| City Facilities | Fountain Square Design   |

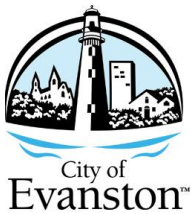
#### **2016 Initiatives**

- Complete installation of a new Parking Access and Revenue Control System (PARCS) in the three downtown parking garages
- Issue an RFP and select a vendor to update the security cameras in the downtown parking garages
- Install six electric vehicle charging stations in the Sherman parking garage. Rebates of up to 50% are available from the state
- Reimagine City printing footprint. Deploy new network copiers throughout City to reduce printing costs
- Implement online Personnel Change forms
- Implement online requests for time off
- Convert all employees to E-suite and paperless checks and online benefit enrollment
- Implement new recruiting software (NeoGov) with connector to feed New World
- Implement Performance Management System
- Improve performance/integration of Accident Review Board and Risk Management
- Digitalize Personnel Files
- Comprehensive Citywide timekeeping software review

| <b>Ongoing Activity Measures</b>                              | <b>2014<br/>Actual</b> | <b>2015<br/>Estimated</b> | <b>2016<br/>Projected</b> |
|---|------------------------|---------------------------|---------------------------|
| Number of Information Technology Service Desk requests closed | 5,100                  | 5,200                     | 5,200                     |
| Civil Service Commission Meetings                             | 5                      | 5                         | 5                         |
| Deliveries received   | 1,800                  | 1,800                     | 1,800                     |
| Civic Center repair costs/sq. ft.                             | \$2.15                 | \$2.50                    | \$2.25                    |
| Meetings scheduled  | 1,850                  | 2,000                     | 2,000                     |
| Room set-ups  | 1,100                  | 1,100                     | 1,100                     |
| Staff-hours tracked to work order                             | 19,000                 | 22,000                    | 24,000                    |
| Work orders completed   | 280                    | 850                       | 850                       |
| Online Personnel Change forms                                 | 0                      | 0                         | 2,000                     |
| E-suite paperless checks and online benefit enrollment        | 0                      | 400                       | 2,000                     |

| Account Number - Description                         | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Salary and Benefits</b>                           | <b>\$ 4,898,327</b>      | <b>\$ 5,407,017</b>       | <b>\$ 5,021,808</b>         | <b>\$ 6,225,532</b>       |
| 61010 - REGULAR PAY                                  | 3,428,157                | 3,832,311                 | 3,585,000                   | 4,393,240                 |
| 61050 - PERMANENT PART-TIME                          | 8,032                    | -                         | -                           | 55,000                    |
| 61055 - TEMPORARY EMPLOYEES                          | 16,133                   | -                         | 2,214                       | -                         |
| 61110 - OVERTIME PAY                                 | 59,449                   | 21,800                    | 23,750                      | 62,000                    |
| 61210 - LONGEVITY                                    | 10,725                   | -                         | -                           | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL                    | 3,559                    | -                         | -                           | -                         |
| 61415 - TERMINATION PAYOUTS                          | 70,656                   | -                         | 36,855                      | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                     | 14,316                   | -                         | 11,670                      | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)  | 8,267                    | 141,000                   | 20,200                      | 141,000                   |
| 61510 - HEALTH INSURANCE                             | 557,775                  | 638,665                   | 602,990                     | 791,511                   |
| 61615 - LIFE INSURANCE                               | 16,195                   | 2,403                     | 2,065                       | 27                        |
| 61625 - AUTO ALLOWANCE                               | 6,822                    | 6,780                     | 6,780                       | 6,180                     |
| 61626 - CELL PHONE ALLOWANCE                         | 6,123                    | 6,504                     | 6,500                       | 5,976                     |
| 61630 - SHOE ALLOWANCE                               | 1,550                    | -                         | 1,550                       | 3,875                     |
| 61665 - FLEXIBLE SPENDING ACCOUNT MAINTENANCE FEES   | 7,786                    | -                         | 9,752                       | -                         |
| 61710 - IMRF   | 399,743                  | 445,945                   | 417,286                     | 440,605                   |
| 61725 - SOCIAL SECURITY                              | 228,560                  | 251,776                   | 238,096                     | 261,723                   |
| 61730 - MEDICARE                                     | 54,481                   | 59,833                    | 57,100                      | 64,395                    |
| <b>Services and Supplies</b>                         | <b>\$ 2,596,108</b>      | <b>\$ 3,265,667</b>       | <b>\$ 3,015,147</b>         | <b>\$ 3,069,158</b>       |
| 61060 - SEASONAL EMPLOYEES                           | 315,700                  | 347,698                   | 350,049                     | 480,595                   |
| 62110 - AUDITING                                     | 75,375                   | 100,000                   | 100,550                     | -                         |
| 62160 - EMPLOYMENT TESTING SERVICES                  | 41,169                   | 195,000                   | 195,000                     | 172,500                   |
| 62175 - IS SERVICES                                  | 8,580                    | 6,600                     | 6,600                       | 6,600                     |
| 62185 - CONSULTING SERVICES                          | 223,845                  | 124,846                   | 124,000                     | 14,846                    |
| 62205 - ADVERTISING                                  | 2,807                    | 2,800                     | 1,100                       | -                         |
| 62210 - PRINTING                                     | 78                       | 1,850                     | 3,250                       | 750                       |
| 62225 - BLDG MAINTENANCE SERVICES                    | -                        | -                         | -                           | 101,516                   |
| 62235 - OFFICE EQUIPMENT MAINT                       | -                        | 100                       | 100                         | -                         |
| 62245 - OTHER EQMT MAINTENANCE                       | -                        | -                         | 50                          | 29,318                    |
| 62250 - COMPUTER EQUIPMENT MAINT                     | 17,696                   | 54,450                    | 30,000                      | 54,450                    |
| 62270 - MEDICAL/HOSPITAL SERVICES                    | 76,919                   | 51,150                    | 48,000                      | 51,150                    |
| 62274 - TEST ADMINISTRATION                          | 25,104                   | 48,000                    | 48,000                      | 36,500                    |
| 62275 - POSTAGE CHARGEBACKS                          | 9,701                    | 8,900                     | 9,700                       | 650                       |
| 62280 - OVERNIGHT MAIL CHARGES                       | 2,627                    | 600                       | 1,300                       | -                         |
| 62295 - TRAINING & TRAVEL                            | 14,168                   | 31,100                    | 24,350                      | 16,200                    |
| 62310 - CITY WIDE TRAINING                           | 16,152                   | 29,000                    | 29,000                      | 29,000                    |
| 62315 - POSTAGE                                      | 50,409                   | 41,000                    | 41,010                      | -                         |
| 62340 - COMPTER LICENSE & SUPP                       | 438,001                  | 437,163                   | 437,165                     | 437,163                   |
| 62341 - INTERNET SOLUTION PROVIDERS                  | 8,061                    | 9,850                     | 9,850                       | 9,850                     |
| 62345 - COURT COST/LITIGATION                        | 25                       | -                         | -                           | -                         |
| 62360 - MEMBERSHIP DUES                              | 3,610                    | 7,400                     | 4,950                       | 5,400                     |
| 62376 - 2603 SHERIDAN RD RENTALS EXPENSE             | -                        | -                         | -                           | 2,000                     |
| 62380 - COPY MACHINE CHARGES                         | (12,622)                 | 5,738                     | 5,425                       | 2,288                     |
| 62431 - ARMORED CAR SERVICES                         | 30,756                   | 17,000                    | 17,000                      | -                         |
| 62449 - CITATION AND SECONDARY COLLECTION PROCESSING | 290,455                  | 320,000                   | 370,500                     | -                         |
| 62451 - TOWING AND BOOTING CONTRACTS                 | 19,390                   | 23,000                    | 65,000                      | 23,000                    |
| 62506 - WORK- STUDY                                  | 830                      | 2,000                     | 2,000                       | 2,000                     |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS                | 83,624                   | 130,000                   | 125,000                     | 94,845                    |
| 62512 - RECRUITMENT                                  | 20,506                   | 62,000                    | 50,000                      | 46,000                    |
| 62615 - INSURANCE PREMIUM                            | 2,144                    | 50                        | 800                         | -                         |
| 62630 - UNEMP. COMP. & ADMIN. FEE                    | 166,625                  | 255,000                   | 150,000                     | 255,000                   |
| 62655 - LEASE PAYMENTS                               | 2,250                    | -                         | -                           | -                         |
| 62705 - BANK SERVICE CHARGES                         | 87                       | -                         | -                           | -                         |
| 62706 - REVENUE SHARING AGREEMENTS                   | 227,763                  | 325,000                   | 270,000                     | 325,000                   |
| 64005 - ELECTRICITY                                  | 954                      | 1,300                     | 1,000                       | 17,700                    |
| 64015 - NATURAL GAS                                  | -                        | -                         | -                           | 80,000                    |
| 64505 - TELECOMMUNICATIONS                           | 99,801                   | 150,000                   | 140,000                     | 150,000                   |
| 64510 - TELECOMMUNICATIONS EQUIPMENT MAINTENANCE     | -                        | 3,500                     | -                           | 3,500                     |
| 64515 - TELECOMMUNICATIONS EQUIPMENT M               | 8,639                    | 15,000                    | 15,000                      | 15,000                    |
| 64540 - TELECOMMUNICATIONS - WIRELESS                | 21,136                   | 22,300                    | 22,300                      | 27,300                    |
| 64541 - UTILITY TAX AUDIT SERVICES                   | 623                      | 2,000                     | 1,000                       | -                         |
| 64545 - PERSONAL COMPUTER SOFTWARE                   | 1,088                    | 4,000                     | 8,550                       | 4,000                     |
| 65010 - BOOKS, PUBLICATIONS, MAPS                    | 866                      | 2,350                     | 1,600                       | 1,550                     |
| 65015 - CHEMICALS/ SALT                              | -                        | -                         | -                           | 5,000                     |
| 65020 - CLOTHING                                     | 3,383                    | 3,500                     | 3,000                       | 3,700                     |
| 65025 - FOOD   | 400                      | -                         | 275                         | -                         |
| 65040 - JANITORIAL SUPPLIES                          | -                        | -                         | -                           | 10,000                    |
| 65045 - LICENSING/REGULATORY SUPP                    | 34,528                   | 40,000                    | 38,700                      | 3,000                     |
| 65050 - BLDG MAINTENANCE MATERIAL                    | -                        | -                         | -                           | 102,700                   |
| 65085 - MINOR EQUIPMENT & TOOLS                      | -                        | -                         | 840                         | 7,600                     |

|  |                     |                      |                     |                     |
|--|---------------------|----------------------|---------------------|---------------------|
| 65090 - SAFETY EQUIPMENT                     | 785                 | 833                  | 833                 | 5,833               |
| 65095 - OFFICE SUPPLIES                      | 57,168              | 42,466               | 34,450              | 34,866              |
| 65125 - OTHER COMMODITIES                    | 14,401              | 17,850               | 17,850              | 17,850              |
| 65555 - PERSONAL COMPUTER EQUIPMENT          | 137,127             | 284,200              | 175,000             | 284,200             |
| 65570 - SERVICES LICENSES & SUPPORT FEE      | (325)               | -                    | -                   | -                   |
| 65615 - INFRASTRUCTURE SUPPLIES              | 53,700              | 39,073               | 35,000              | 39,073              |
| <b>Miscellaneous</b>                         | <b>\$ 2,036</b>     | <b>\$ 100</b>        | <b>\$ -</b>         | <b>\$ -</b>         |
| 62490 - OTHER PROGRAM COSTS                  | -                   | 100                  | -                   | -                   |
| 62605 - OTHER CHARGES                        | 1,875               | -                    | -                   | -                   |
| 62770 - MISCELLANEOUS                        | 161                 | -                    | -                   | -                   |
| <b>Insurance and Other Chargebacks</b>       | <b>\$ 146,962</b>   | <b>\$ 148,835</b>    | <b>\$ 148,765</b>   | <b>\$ 119,639</b>   |
| 66025 - TRANSFER TO DEBT SERVICE - ERI       | 106,915             | 110,744              | 110,674             | 119,547             |
| 66030 - MEDICAL INSURANCE                    | 38,091              | 38,091               | 38,091              | 92                  |
| 66054 - MEDICARE SUPPLEMENT- SENIOR'S CHOICE | 1,956               | -                    | -                   | -                   |
| <b>Capital Outlay</b>                        | <b>\$ 76</b>        | <b>\$ 500</b>        | <b>\$ 250</b>       | <b>\$ 2,000</b>     |
| 65625 - FURNITURE & FIXTURES                 | 76                  | 500                  | 250                 | 2,000               |
| <b>Interfund Transfers</b>                   | <b>\$ 738,596</b>   | <b>\$ 1,549,269</b>  | <b>\$ 1,549,269</b> | <b>\$ 217,844</b>   |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE     | 101,786             | 106,876              | 106,876             | 159,946             |
| 62309 - RENTAL OF AUTO REPLACEMENT           | 27,810              | 27,810               | 27,810              | 57,898              |
| 66020 - TRANSFERS TO OTHER FUNDS             | 609,000             | 1,414,583            | 1,414,583           | -                   |
| <b>Grand Total</b>                           | <b>\$ 8,382,105</b> | <b>\$ 10,371,388</b> | <b>\$ 9,735,239</b> | <b>\$ 9,634,173</b> |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Community Development Department

The [Community Development Department](#) is responsible for the overall administration and execution of all building, planning and zoning activities, as well as managing affordable housing and other related programs funded with federal and local grants targeting lower income residents. The overarching activities of the Community Development Department are strategically aligned with the City Council goals. The department primarily serves external customers including: residents, developers, businesses, contractors, architects and local non-profit agencies.

#### **Building and Inspection Services Division**

The mission of the Building and Inspection Services Division is to promote a sustainable, safe and high-quality environment for the residents, workers and visitors of Evanston. The division is committed to providing quality service in a comprehensive, effective, knowledgeable and friendly manner.

The division is responsible for providing the following services:

- Review and approve building documents for commercial and residential projects.
- Issue building permits and inspect permitted work for compliance with approved documents.
- Review and issue business licenses.
- Oversee review and issuance of elevator permits and semi-annual inspections of conveyance systems within the City.
- Review and issue sign permits and manage required annual inspection of all signs within the City.
- Remove graffiti tags from public right of way and private properties.
- Assist low to moderate-income home owners with financial and technical assistance in the rehabilitation of their homes.
- Staff the Sign Review and Appeals Board.

#### **Housing and Grants Division**

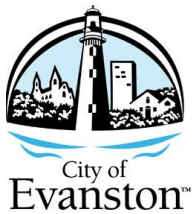
The Housing and Grants Division engages in a number of strategies to maintain and enhance living conditions for low and moderate-income residents. A number of programs are designed to promote affordable rental and ownership housing as well as other needed services.

The division is responsible for providing the following services:

- Manage grant programs of over \$3 million, including Federal Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), City Affordable Housing Fund and Mental Health Board funds, to address the needs of at-risk and economically disadvantaged residents.
- Ensure compliance with funding requirements of 40-50 programs and projects annually.
- Conduct research and develop policies on housing-related issues, work with housing developers to maintain and expand affordable housing to maintain economic and racial diversity, and improve sustainability.
- Staff the Housing and Community Development Act Committee, Housing and Homelessness Commission and Mental Health Board.

#### **Planning and Zoning Division**

The Planning and Zoning Division is tasked with fostering quality growth and development to make Evanston the most livable city. The division is committed to sustaining the architectural vitality of City neighborhoods by aiding in the restoration, rehabilitation and conservation of historic buildings and



## 2016 ADOPTED BUDGET - GENERAL FUND

### Community Development Department

districts as well as encouraging new and contemporary developments that complement existing neighborhoods and enhance the economic vitality of the City.

The division is responsible for providing the following services:

- Administration of the Zoning and Historic Preservation Ordinances.
- Administration and review of special use permits and applications for relief (variations) from the Zoning Ordinance.
- Coordinate interdepartmental review and land-use entitlement process for large scale developments (Planned Developments).
- Lead neighborhood area plans and city-wide comprehensive plan efforts to guide future long-term growth and development across the City.
- Staff Design and Project Review (DAPR) Committee, Historic Preservation Commission, Plan Commission, Zoning Board of Appeals and Zoning Committee of the Plan Commission.

### Financial Summary

|                                      | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|--------------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Expenses</b>                      |                          |                           |                             |                           |
| 2101 COMMUNITY DEVELOPMENT ADMIN     | 252,171                  | 341,518                   | 337,114                     | 306,857                   |
| 2105 PLANNING & ZONING               | 667,569                  | 653,430                   | 631,892                     | 656,445                   |
| 2115 HOUSING CODE COMPLIANCE         | 48                       | -                         | -                           | -                         |
| 2120 HOUSING REHABILITATION          | 148,735                  | -                         | -                           | -                         |
| 2121 EECB GRANT RESI WEATHER PROGRAM | 849                      | -                         | -                           | -                         |
| 2126 BUILDING INSPECTION SERVICES    | 1,387,855                | 1,277,741                 | 1,215,253                   | 1,622,162                 |
| 2128 EMERGENCY SOLUTIONS GRANT       | 169,959                  | 154,568                   | 74,000                      | 154,568                   |
| <b>Grand Total</b>                   | <b>\$ 2,627,186</b>      | <b>\$ 2,427,257</b>       | <b>\$ 2,258,259</b>         | <b>\$ 2,740,032</b>       |

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Revenues</b>                   |                          |                           |                             |                           |
| 2105 PLANNING & ZONING            | 107,943                  | 72,200                    | 63,000                      | 82,200                    |
| 2126 BUILDING INSPECTION SERVICES | 9,034,644                | 7,715,684                 | 6,542,400                   | 8,808,152                 |
| 2128 EMERGENCY SOLUTIONS GRANT    | 175,757                  | 135,550                   | 135,550                     | 135,550                   |
| <b>Grand Total</b>                | <b>\$ 9,318,344</b>      | <b>\$ 7,923,434</b>       | <b>\$ 6,740,950</b>         | <b>\$ 9,025,902</b>       |

| Total Full-Time Equivalent Positions         |                            |
|--|----------------------------|
| Division                                     | 2016 Position<br>Total FTE |
| Community Development Administration         | 2.25                       |
| Planning and Zoning                          | 5.00                       |
| Building Inspection Services                 | 14.25                      |
| <b>Total Community Development Positions</b> | <b>21.50</b>               |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Community Development Department

#### City Council Goals

| City Council Goal                | Department Initiative  |
|----------------------------------|--|
| Economic Development             | Processed approval of two large-scale Planned Developments: 1620 Central Street and 1571 Maple Ave.  |
| Economic Development             | Administered approval of 13 new (including substitution of existing) special uses for new businesses.  |
| Economic Development             | Implemented adoption of new Zoning Overlay District for Dempster St. and Main St. business districts to assist the Dempster-Chicago-Main Special Service Area (SSA) in attraction of appropriate ground floor uses.  |
| Economic Development             | Processed a text amendment for the Central Street Overlay district to better define allowable permitted and special uses on the ground floors within the Central Street Commercial corridor.   |
| City Streets                     | Community Development staff served on Steering Committees for two major CIP projects: Sheridan Road Improvements and Central Street Improvements.  |
| City Streets                     | Community Development staff served on Bike Plan TAC and assisted with Divvy project to bring Divvy to Evanston and as well as other Bike Plan infrastructure implementation efforts.   |
| City Streets                     | Continued to maintain and improve the physical appearance of our City Streets by addressing graffiti tags on public right of ways in an efficient manner and making the City a more desirable place to live and work.  |
| Financial Policies and City Debt | Improved customer service by allowing credit card payment in addition to check payment at permit counter eliminating trips to and from Collector's Office.   |
| Financial Policies and City Debt | Developed and promoted use of online permit application for submittal and payment.   |
| Services for At-Risk Families    | Rehabbed multiple dwelling units in single- and multi-family properties to maintain safe, sanitary, affordable housing for low and moderate-income residents.  |
| Services for At-Risk Families    | Continued the Tenant Based Rental Assistance (TBRA) program for homeless families with children that provides stable housing while the head(s) of household work to achieve economic independence.   |
| Services for At-Risk Families    | Integrated and streamlined the grant application and management process for Community Development Block Grant and Mental Health Board programs to improve efficiencies for the City, reduced compliance requirements for grantees and achieved stronger outcomes for residents served. |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Community Development Department

#### **2016 Initiatives**

Promoting neighborhood revitalization, ensuring a safe built environment and affordable housing will continue to be major priorities of the Community Development Department. Specific actions to achieve these priorities include:

#### **Building and Inspection Services Division**

- Continue to increase an online presence by employing use and submittal of online forms; providing electronic payment options; and increased utilization of the Permit and Licensing (PAL) system for digital record management.
- Continue to work towards implementation of an electronic document review process for all permit submittals. Request for Proposal (RFP) will be re-issued after assessment of work scope and deliverables to achieve RFP within budget range.
- To provide improved customer service by creating a centralized permit center to consolidate issuance of private and public permits. In addition to building, sign, utility and fire permits, the division will also issue right of way, block party and tree permits.
- Continue to leverage partnership with Cook County to supplement the City's graffiti removal services.
- Use updated application, guidelines and marketing brochures to provide the housing rehabilitation program to low and moderate-income residents to maintain and improve the quality of Evanston's housing stock.

#### **Housing and Grants Division**

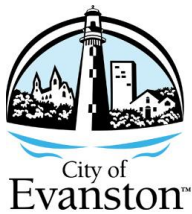
- Continue to focus on substantial rehab of affordable rental and ownership housing units to maintain safe, sanitary and affordable housing. Projects that correct code violations, address life safety issues, improve accessibility, include energy and water efficient features to reduce operating costs, and increase sustainability will be prioritized.
- Continue to manage grant-funded programs and projects to ensure timely completion and compliance with all federal and local requirements, including affordability restrictions for housing units.

#### **Planning and Zoning Division**

- Continue working with Economic Development Division to provide timely and early zoning information to new businesses wishing to locate in Evanston.
- Complete the Survey of Historic Landmark Inventory outside of existing historic districts to improve resident awareness of historic landmarks and enhance historic preservation within the community.
- Complete zoning ordinance text amendment for parking regulations in TOD areas.
- Process review and permit approval of several large-scale Projects and Planned Developments currently planned: 1815 Ridge Avenue, 831 Emerson Street, NU Athletic Complex and the 560 Lincoln Street Residence Hall.
- Continue to review and propose amendments to the Zoning Ordinance to improve approval of private projects and facilitate the type of land uses and development that increase Evanston livability.

Community Development will continue to provide staff support and improve processes for the following boards, commissions and committees:

- Design and Project Review (DAPR)
- Housing and Community Development Act Committee



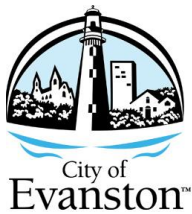
## 2016 ADOPTED BUDGET - GENERAL FUND

### Community Development Department

- Housing and Homelessness Commission
- Mental Health Board
- Plan Commission
  - Zoning Committee of the Plan Commission
  - Comprehensive Plan Committee of the Plan Commission
  - Rules Committee of the Plan Commission
- Planning and Development Committee
- Preservation Commission
- Sign Review and Appeals Board
- Zoning Board of Appeals

| Ongoing Activity Measures                                 | 2014<br>Actual | 2015<br>Estimated | 2016<br>Projected |
|---|----------------|-------------------|-------------------|
| Total Building Permits Issued                             | 3,873          | 3,600             | 3,600             |
| Total Building Inspections                                | 7,310          | 6,800             | 6,800             |
| Total Building Construction Work w/o permits investigated | 80             | 100               | 102               |
| Housing units rehabilitated (major)                       | 60             | 72                | 70                |
| Total Elevator Inspections                                | 1,562          | 1,572             | 1,590             |
| Contractor Licenses Issued/Renewed                        | 591            | 716               | 720               |
| Sign Variations/Variations Approved                       | 10/8           | 12/10             | 12/9              |
| Graffiti tags removed by graffiti technician              | 1,037          | 1,512             | 1,500             |
| Preservation cases  | 317            | 304               | 300               |
| Zoning Analysis Cases                                     | 112            | 180               | 180               |
| Special Uses  | 28             | 19                | 20                |
| Planned Development/Amendments                            | 6              | 6                 | 6                 |
| NSP2 Housing Units Occupied                               | 17             | 1                 | Completed         |
| CDBG & MHB Programs/Projects Managed                      | 35             | 33                | 45                |
| Affordable Housing Units Financed                         | 153            | 0                 | 5                 |
| Households Provided Tenant-Based Rental Assistance        | 18             | 20                | 20                |
| HOME/Affordable Housing Fund Programs/Projects Managed    | 5              | 5                 | 5                 |
| Design and Project Review Committee Meetings              | 39             | 42                | 40                |
| Housing and Community Development Act Committee           | 7              | 7                 | 7                 |
| Housing & Homelessness Commission Meetings                | 9              | 11 7              | 11                |
| Mental Health Board                                       | 11             | 12                | 11                |
| Plan Commission   | 15             | 11                | 11                |
| Planning and Development Committee                        | 18             | 17                | 17                |
| Preservation Commission                                   | 12             | 15                | 15                |
| Sign Review and Appeals Board Meetings                    | 6              | 10                | 8                 |
| Zoning Board of Appeals                                   | 18             | 15                | 15                |
| Zoning Committee of the Plan Commission                   | 5              | 1                 | 1                 |

| Account Number - Description                        | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 2,185,310</b>   | <b>\$ 2,026,427</b>    | <b>\$ 1,947,680</b>      | <b>\$ 2,347,224</b>    |
| 61010 - REGULAR PAY                                 | 1,553,538             | 1,464,552              | 1,382,000                | 1,749,833              |
| 61055 - TEMPORARY EMPLOYEES                         | 7,569                 | -                      | -                        | -                      |
| 61110 - OVERTIME PAY                                | 6,078                 | 4,500                  | 2,500                    | 4,500                  |
| 61210 - LONGEVITY                                   | 8,498                 | -                      | -                        | -                      |
| 61415 - TERMINATION PAYOUTS                         | 24,681                | -                      | 19,100                   | -                      |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 870                   | -                      | 600                      | -                      |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 3,201                 | -                      | 11,000                   | -                      |
| 61510 - HEALTH INSURANCE                            | 269,913               | 267,791                | 258,750                  | 304,129                |
| 61615 - LIFE INSURANCE                              | 636                   | 892                    | 815                      | 9                      |
| 61625 - AUTO ALLOWANCE                              | 4,470                 | 3,735                  | 3,735                    | 3,735                  |
| 61626 - CELL PHONE ALLOWANCE                        | 1,259                 | 900                    | 900                      | 3,006                  |
| 61630 - SHOE ALLOWANCE                              | 1,085                 | 310                    | 930                      | 930                    |
| 61710 - IMRF  | 184,226               | 172,674                | 162,550                  | 165,539                |
| 61725 - SOCIAL SECURITY                             | 96,470                | 89,765                 | 84,550                   | 93,410                 |
| 61730 - MEDICARE                                    | 22,816                | 21,308                 | 20,250                   | 22,133                 |
| <b>Services and Supplies</b>                        | <b>\$ 177,088</b>     | <b>\$ 146,839</b>      | <b>\$ 144,100</b>        | <b>\$ 146,839</b>      |
| 61060 - SEASONAL EMPLOYEES                          | 14,362                | 17,000                 | 22,000                   | 17,000                 |
| 62145 - ENGINEERING SERVICES                        | 195                   | -                      | -                        | -                      |
| 62150 - CONSTRUCTION ENGINEERING SERVICES           | 3,673                 | 6,000                  | 1,500                    | 6,000                  |
| 62185 - CONSULTING SERVICES                         | 12,683                | 20,000                 | 37,000                   | 20,000                 |
| 62190 - GRAFFITI REMOVAL SERVICES                   | 18,664                | 15,000                 | 13,500                   | 15,000                 |
| 62205 - ADVERTISING                                 | 3,997                 | 2,925                  | 1,250                    | 2,925                  |
| 62210 - PRINTING                                    | 1,427                 | 3,000                  | 2,250                    | 3,000                  |
| 62245 - OTHER EQMT MAINTENANCE                      | -                     | 100                    | -                        | 100                    |
| 62275 - POSTAGE CHARGEBACKS                         | 13,229                | 9,100                  | 9,000                    | 9,100                  |
| 62285 - COURIER CHARGES                             | 20                    | -                      | -                        | -                      |
| 62295 - TRAINING & TRAVEL                           | 7,342                 | 16,000                 | 5,500                    | 16,000                 |
| 62315 - POSTAGE                                     | 788                   | -                      | -                        | -                      |
| 62345 - COURT COST/LITIGATION                       | 605                   | -                      | -                        | -                      |
| 62360 - MEMBERSHIP DUES                             | 3,791                 | 4,200                  | 3,250                    | 4,200                  |
| 62380 - COPY MACHINE CHARGES                        | 2,599                 | 2,600                  | 2,000                    | 2,600                  |
| 62425 - ELEVATOR CONTRACT COSTS                     | 39,310                | 5,000                  | 5,000                    | 5,000                  |
| 62464 - PLUMB, ELEC, PLAN REVIEW SERV               | 30,552                | 25,000                 | 25,000                   | 25,000                 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS               | 180                   | -                      | -                        | -                      |
| 62645 - DIGITAL ARCHIVING                           | 7,688                 | 10,000                 | 5,000                    | 10,000                 |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 3,060                 | 2,789                  | 2,500                    | 2,789                  |
| 64545 - PERSONAL COMPUTER SOFTWARE                  | 5,830                 | -                      | -                        | -                      |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | 1,613                 | 1,275                  | 1,900                    | 1,275                  |
| 65020 - CLOTHING                                    | -                     | -                      | 1,600                    | -                      |
| 65025 - FOOD  | 394                   | 800                    | 250                      | 800                    |
| 65040 - JANITORIAL SUPPLIES                         | 77                    | -                      | -                        | -                      |
| 65055 - MATER. TO MAINT. IMP.                       | -                     | 350                    | 150                      | 350                    |
| 65085 - MINOR EQUIPMENT & TOOLS                     | 558                   | 700                    | 700                      | 700                    |
| 65095 - OFFICE SUPPLIES                             | 4,452                 | 5,000                  | 4,750                    | 5,000                  |
| <b>Miscellaneous</b>                                | <b>\$ 77</b>          | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>            |
| 62490 - OTHER PROGRAM COSTS                         | 77                    | -                      | -                        | -                      |
| <b>Insurance and Other Chargebacks</b>              | <b>\$ 65,578</b>      | <b>\$ 64,425</b>       | <b>\$ 64,443</b>         | <b>\$ 57,459</b>       |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              | 53,882                | 52,729                 | 52,747                   | 54,653                 |
| 66030 - MEDICAL INSURANCE                           | 11,696                | 11,696                 | 11,696                   | 2,806                  |
| Capital Outlay                                      | 2,239                 | -                      | -                        | -                      |
| 65625 - FURNITURE & FIXTURES                        | 2,239                 | -                      | -                        | -                      |
| Community Sponsored Organizations                   | 159,322               | 154,568                | 74,000                   | 154,568                |
| 67010 - COMMUNITY SPONSORED ORGANIZATIONS           | 48,066                | 154,568                | -                        | 154,568                |
| 67110 - CONNECTIONS FOR THE HOMELESS                | 96,256                | -                      | 74,000                   | -                      |
| 67111 - YWCA  | 15,000                | -                      | -                        | -                      |
| Contingencies                                       | -                     | 9,462                  | 2,500                    | 8,000                  |
| 68205 - CONTINGENCIES                               | -                     | 9,462                  | 2,500                    | 8,000                  |
| <b>Interfund Transfers</b>                          | <b>\$ 37,572</b>      | <b>\$ 25,536</b>       | <b>\$ 25,536</b>         | <b>\$ 25,942</b>       |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE            | 13,626                | 13,526                 | 13,526                   | 13,932                 |
| 62309 - RENTAL OF AUTO REPLACEMENT                  | 13,310                | 12,010                 | 12,010                   | 12,010                 |
| 66131 - TRANSFER TO GENERAL FUND                    | 10,636                | -                      | -                        | -                      |
| <b>Grand Total</b>                                  | <b>\$ 2,627,186</b>   | <b>\$ 2,427,257</b>    | <b>\$ 2,258,259</b>      | <b>\$ 2,740,032</b>    |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Police Department

The [Evanston Police Department](#) is committed to the protection of life and property. With a staff of 165 sworn officers and 62 civilian personnel, the emphasis is on delivering a public service in harmony with the values and expectations of the community. This is accomplished through the three divisions of the Police Department: Field Operations Division, Support Services Division; and Investigative Services Division.

#### **Field Operations Division**

Headed by a Deputy Chief, this division is comprised of three patrol divisions of uniformed officers who respond to calls for service and proactively patrol the community. This Division also includes the Department's K9 unit, Traffic Division and its Community Strategy Division (Problem-Solving Team and Foot Patrol Unit).

#### **Support Services Division**

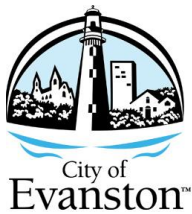
Charged with the oversight of the internal workings of the Police Department, the Deputy Chief of this Division oversees the Office of Administration, Records Bureau, the Communications Division (9-1-1 Call Center) and the Support Services Division (Service Desk and 3-1-1 Call Center).

#### **Investigative Services Division**

Responsible for the investigation and follow-up of major crimes and incidents, this unit is comprised of the Juvenile Detective Division as well as the Investigative Services Division. Headed by a Deputy Chief, this unit includes the Neighborhood Enforcement Team (NET) and the department's TAC unit, which is responsible for a variety of tactical response operations. In addition, Victim Services and Youth Services provide services to the community.

#### **Financial Summary**

| Expenses                             | FY 2014<br>Actual<br>Amount | FY 2015<br>Amended<br>Budget | FY 2015<br>Estimated<br>Amount | FY 2016<br>Adopted<br>Budget |
|--------------------------------------|-----------------------------|------------------------------|--------------------------------|------------------------------|
| 2205 POLICE ADMINISTRATION           | 682,794                     | 1,284,718                    | 733,712                        | 10,653,831                   |
| 2210 PATROL OPERATIONS               | 13,216,395                  | 12,201,549                   | 12,471,966                     | 11,890,727                   |
| 2215 CRIMINAL INVESTIGATION          | 2,254,218                   | 2,121,280                    | 2,103,438                      | 2,371,646                    |
| 2225 SOCIAL SERVICES BUREAU          | 383,006                     | 562,127                      | 510,919                        | 603,694                      |
| 2121 EECB GRANT RESI WEATHER PROGRAM | 1,070,400                   | 1,093,999                    | 1,141,459                      | 1,129,761                    |
| 2235 SCHOOL LIAISON                  | 490,538                     | 573,020                      | 551,059                        | 532,429                      |
| 2240 POLICE RECORDS                  | 707,880                     | 685,359                      | 686,207                        | 696,258                      |
| 2245 COMMUNICATIONS                  | 1,550,245                   | 1,515,032                    | 1,572,875                      | 1,618,304                    |
| 2250 SERVICE DESK                    | 1,831,685                   | 1,816,963                    | 1,773,111                      | 1,382,702                    |
| 2251 311 CENTER                      | 530,210                     | 619,456                      | 522,719                        | 584,138                      |
| 2255 OFFICE-PROFESSIONAL STANDARDS   | 385,413                     | 368,331                      | 376,146                        | 378,169                      |
| 2260 OFFICE OF ADMINISTRATION        | 357,015                     | 491,097                      | 562,727                        | 598,951                      |
| 2265 NEIGHBORHOOD ENFORCEMENT TEAM   | 2,119,026                   | 1,840,918                    | 2,004,050                      | 1,927,769                    |
| 2270 TRAFFIC BUREAU                  | 1,100,056                   | 985,824                      | 1,016,981                      | 968,938                      |
| 2275 COMMUNITY STRATEGIC BUREAU      | 128,045                     | 154,580                      | 147,546                        | 154,430                      |
| 2280 ANIMAL CONTROL                  | 275,225                     | 290,212                      | 254,321                        | 253,077                      |
| 2285 PROBLEM SOLVING TEAM            | 1,189,979                   | 1,216,104                    | 1,322,413                      | 1,555,400                    |
| 2291 PROPERTY BUREAU                 | -                           | -                            | -                              | 223,309                      |
| 2295 BUILDING MANAGEMENT             | -                           | -                            | -                              | 172,745                      |
| <b>Grand Total</b>                   | <b>\$ 28,272,128</b>        | <b>\$ 27,820,569</b>         | <b>\$ 27,751,649</b>           | <b>\$ 37,696,278</b>         |



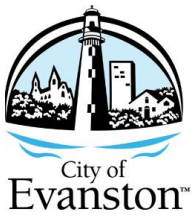
## 2016 ADOPTED BUDGET - GENERAL FUND

### Police Department

|                               | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|-------------------------------|-----------------------|------------------------|--------------------------|------------------------|
| <b>Revenues</b>               |                       |                        |                          |                        |
| 2205 POLICE ADMINISTRATION    | 449,666               | 414,000                | 423,350                  | 9,794,940              |
| 2210 PATROL OPERATIONS        | 184                   | -                      | -                        | -                      |
| 2225 SOCIAL SERVICES BUREAU   | 48,454                | 44,000                 | -                        | 44,000                 |
| 2240 POLICE RECORDS           | 20,960                | 20,000                 | 22,000                   | 20,000                 |
| 2260 OFFICE OF ADMINISTRATION | -                     | -                      | 20,000                   | -                      |
| 2270 TRAFFIC BUREAU           | 106,289               | 298,449                | 132,000                  | 100,000                |
| 2280 ANIMAL CONTROL           | 51,744                | 8,000                  | 38,000                   | 8,000                  |
| <b>Grand Total</b>            | <b>\$ 677,297</b>     | <b>\$ 784,449</b>      | <b>\$ 635,350</b>        | <b>\$ 9,966,940</b>    |

| Total Full-Time Equivalent Positions |                         |
|--------------------------------------|-------------------------|
| Division                             | 2016 Position Total FTE |
| Police Administration                | 3.00                    |
| Patrol Operations                    | 98.00                   |
| Criminal Investigation               | 16.00                   |
| Social Services Bureau               | 5.00                    |
| Juvenile Bureau                      | 9.00                    |
| School Liaison                       | 5.00                    |
| Police Records                       | 7.00                    |
| Communications                       | 14.00                   |
| Service Desk                         | 17.00                   |
| Public Information                   | 8.50                    |
| Office of Professional Standards     | 3.00                    |
| Office of Administration             | 2.00                    |
| Neighborhood Enforcement Team        | 15.00                   |
| Traffic Bureau                       | 8.00                    |
| Community Strategic Bureau           | 1.00                    |
| Animal Control                       | 1.00                    |
| Problem Solving Team                 | 10.00                   |
| Property Bureau                      | 2.00                    |
| Building Management                  | 1.00                    |
| <b>Police Department Total</b>       | <b>225.50</b>           |

| Ongoing Activity Measures              | 2014 Actual | 2015 Projected | 2016 Projected |
|--|-------------|----------------|----------------|
| Part I crimes                          | 2,083       | 2,080          | 2,085          |
| Part II crimes                         | 9,112       | 9,115          | 9,120          |
| Total calls for service                | 37,403      | 37,423         | 37,443         |
| Arrests (felony & misdemeanor)         | 1,885       | 1,890          | 1,900          |
| D.U.I. arrests                         | 97          | 100            | 105            |
| Ticket & citation production – Parking | 14,681      | 14,700         | 14,720         |



## 2016 ADOPTED BUDGET - GENERAL FUND

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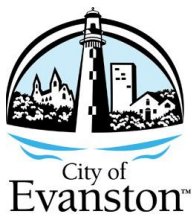
### Police Department

#### **2016 Initiatives**

- Upgrading the existing Computer Aided Dispatch System (CADS) from Naviline CAD400 to the ONESolution product.
- Complete the installation of Toughbooks laptops in patrol cars.
- Initiate public discussion of use of body cameras for Evanston police officers.

| Account Number - Description                        | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 25,563,925</b>  | <b>\$ 25,111,221</b>   | <b>\$ 25,013,060</b>     | <b>\$ 26,103,646</b>   |
| 61010 - REGULAR PAY                                 | 18,660,147            | 18,966,582             | 18,501,000               | 20,052,943             |
| 61050 - PERMANENT PART-TIME                         | 28,505                | 73,062                 | 4,500                    | 138,726                |
| 61055 - TEMPORARY EMPLOYEES                         | 8,292                 | 3,000                  | -                        | 3,000                  |
| 61062 - SPECIAL EVENT PAY                           | 20,043                | 184,446                | 58,000                   | 184,446                |
| 61070 - JOB TRAINING AND INTERNSHIPS                | -                     | 75,000                 | 2,000                    | 90,000                 |
| 61110 - OVERTIME PAY                                | 233,004               | 145,900                | 205,500                  | 145,900                |
| 61111 - HIREBACK OT PAY                             | 978,777               | 179,200                | 772,200                  | 179,200                |
| 61112 - SPECIAL DETAIL OT                           | 408,888               | 124,130                | 296,000                  | 124,130                |
| 61114 - SNOW OT                                     | 3,296                 | -                      | 49,100                   | -                      |
| 61210 - LONGEVITY                                   | 158,156               | -                      | -                        | -                      |
| 61415 - TERMINATION PAYOUTS                         | 302,967               | 275,000                | 429,023                  | 275,000                |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 118,402               | 190,000                | 118,756                  | 190,000                |
| 61425 - ANNUAL HOLIDAY PAYOUT                       | -                     | 204,000                | -                        | 204,000                |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 168,926               | -                      | 93,000                   | -                      |
| 61440 - EDUCATION PAY                               | -                     | 200,000                | 209,900                  | 232,000                |
| 61510 - HEALTH INSURANCE                            | 3,319,754             | 3,231,596              | 3,101,350                | 3,018,519              |
| 61615 - LIFE INSURANCE                              | 17,499                | 18,249                 | 16,461                   | 40                     |
| 61626 - CELL PHONE ALLOWANCE                        | 362                   | 360                    | 360                      | 360                    |
| 61630 - SHOE ALLOWANCE                              | 775                   | 310                    | 750                      | 465                    |
| 61635 - UNIFORM ALLOWANCE                           | 183,425               | 204,000                | 193,750                  | 198,600                |
| 61710 - IMRF  | 433,440               | 498,246                | 430,790                  | 470,180                |
| 61725 - SOCIAL SECURITY                             | 235,938               | 258,845                | 250,700                  | 320,460                |
| 61730 - MEDICARE                                    | 283,329               | 279,295                | 279,920                  | 275,677                |
| <b>Services and Supplies</b>                        | <b>\$ 664,534</b>     | <b>\$ 625,928</b>      | <b>\$ 717,220</b>        | <b>\$ 753,928</b>      |
| 62185 - CONSULTING SERVICES                         | 255                   | -                      | -                        | -                      |
| 62210 - PRINTING                                    | 2,366                 | 3,000                  | 3,500                    | 3,000                  |
| 62220 - BINDING                                     | 1,570                 | -                      | -                        | -                      |
| 62225 - BLDG MAINTENANCE SERVICES                   | 28,497                | 59,600                 | 46,000                   | 59,600                 |
| 62240 - AUTOMOTIVE EQMP MAINT                       | 28                    | -                      | -                        | -                      |
| 62245 - OTHER EQMT MAINTENANCE                      | 1,679                 | 2,700                  | -                        | 2,700                  |
| 62270 - MEDICAL/HOSPITAL SERVICES                   | -                     | 1,000                  | -                        | 1,000                  |
| 62272 - OTHER PROFESSIONAL SERVICES                 | 2,299                 | -                      | 47,900                   | 65,000                 |
| 62275 - POSTAGE CHARGEBACKS                         | 8,701                 | 6,000                  | 5,000                    | 6,000                  |
| 62280 - OVERNIGHT MAIL CHARGES                      | 64                    | -                      | 15                       | -                      |
| 62295 - TRAINING & TRAVEL                           | 112,135               | 77,890                 | 108,230                  | 127,890                |
| 62315 - POSTAGE                                     | 860                   | -                      | -                        | -                      |
| 62335 - DATA PROCESSING SERVICES                    | 134                   | 378                    | -                        | 378                    |
| 62341 - INTERNET SOLUTION PROVIDERS                 | 2,060                 | -                      | -                        | -                      |
| 62360 - MEMBERSHIP DUES                             | 88,216                | 116,388                | 119,500                  | 116,388                |
| 62370 - EXPENSE ALLOWANCE                           | 335                   | 5,700                  | 1,300                    | 5,700                  |
| 62375 - RENTALS                                     | 26,048                | 33,430                 | 27,000                   | 33,430                 |
| 62380 - COPY MACHINE CHARGES                        | 8,954                 | 8,954                  | 8,900                    | 8,954                  |
| 62425 - ELEVATOR CONTRACT COSTS                     | 1,999                 | 3,112                  | 4,100                    | 3,112                  |
| 62451 - TOWING AND BOOTING CONTRACTS                | 265                   | -                      | -                        | -                      |
| 62507 - FIELD TRIPS                                 | 293                   | -                      | -                        | -                      |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS               | 630                   | -                      | 4,500                    | -                      |
| 62515 - RENTAL SERVICES                             | 535                   | -                      | 700                      | -                      |
| 62518 - SECURITY ALARM CONTRACTS                    | -                     | -                      | 300                      | -                      |
| 62705 - BANK SERVICE CHARGES                        | -                     | 600                    | -                        | 600                    |
| 64005 - ELECTRICITY                                 | 2,564                 | -                      | 1,400                    | -                      |
| 64015 - NATURAL GAS                                 | 21,519                | 28,000                 | 19,000                   | 15,000                 |
| 64505 - TELECOMMUNICATIONS                          | 34,827                | 50,000                 | 30,000                   | 50,000                 |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 40,639                | 22,000                 | 47,800                   | 22,000                 |
| 64545 - PERSONAL COMPUTER SOFTWARE                  | 698                   | -                      | -                        | -                      |
| 64565 - CABLE - VIDEO                               | 326                   | -                      | 145                      | -                      |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | 50                    | 520                    | 400                      | 520                    |
| 65015 - CHEMICALS/ SALT                             | 26,219                | 35,833                 | 41,800                   | 35,833                 |
| 65020 - CLOTHING                                    | 82,970                | 40,450                 | 46,780                   | 40,450                 |
| 65025 - FOOD  | 6,517                 | 8,050                  | 2,400                    | 8,050                  |
| 65035 - PETROLEUM PRODUCTS                          | 938                   | -                      | -                        | -                      |
| 65040 - JANITORIAL SUPPLIES                         | 15,623                | 6,600                  | 7,700                    | 6,600                  |
| 65050 - BLDG MAINTENANCE MATERIAL                   | 176                   | -                      | 500                      | -                      |
| 65070 - OFFICE/OTHER EQT MTN MATL                   | 3,490                 | -                      | -                        | -                      |
| 65085 - MINOR EQUIPMENT & TOOLS                     | 24,193                | 54,790                 | 65,750                   | 54,790                 |
| 65090 - SAFETY EQUIPMENT                            | 157                   | -                      | -                        | -                      |
| 65095 - OFFICE SUPPLIES                             | 36,035                | 22,300                 | 24,900                   | 22,300                 |
| 65105 - PHOTO/DRAFTING SUPPLIE                      | 2,490                 | 4,833                  | 1,050                    | 4,833                  |
| 65125 - OTHER COMMODITIES                           | 70,017                | 33,800                 | 50,650                   | 59,800                 |
| 65555 - PERSONAL COMPUTER EQUIPMENT                 | 6,913                 | -                      | -                        | -                      |
| 65620 - OFFICE MACH. & EQUIP.                       | 252                   | -                      | -                        | -                      |
| <b>Miscellaneous</b>                                | <b>\$ 93,500</b>      | <b>\$ 111,000</b>      | <b>\$ 46,600</b>         | <b>\$ 35,000</b>       |

|   |                      |                      |                      |                      |
|---|----------------------|----------------------|----------------------|----------------------|
| 62490 - OTHER PROGRAM COSTS               | 5,620                | 76,000               | 28,600               | -                    |
| 62605 - OTHER CHARGES                     | 627                  | -                    | 4,000                | -                    |
| 62770 - MISCELLANEOUS                     | 87,253               | 35,000               | -                    | 35,000               |
| 65120 - POLICE DUI EXPENSE                | -                    | -                    | 14,000               | -                    |
| <b>Insurance and Other Chargebacks</b>    | <b>\$ 1,067,943</b>  | <b>\$ 1,071,257</b>  | <b>\$ 1,071,294</b>  | <b>\$ 9,884,166</b>  |
| 62675 - INTERDEPT TRANSFER PENSIONS       | -                    | -                    | -                    | 9,437,940            |
| 66025 - TRANSFER TO DEBT SERVICE - ERI    | 100,930              | 104,544              | 104,544              | 108,360              |
| 66030 - MEDICAL INSURANCE                 | 966,713              | 966,713              | 966,750              | 337,866              |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE  | 300                  | -                    | -                    | -                    |
| <b>Capital Outlay</b>                     | <b>\$ 11,023</b>     | <b>\$ -</b>          | <b>\$ 3,050</b>      | <b>\$ -</b>          |
| 65625 - FURNITURE & FIXTURES              | 11,023               | -                    | 3,050                | -                    |
| <b>Contingencies</b>                      | <b>\$ 3,121</b>      | <b>\$ 2,500</b>      | <b>\$ 2,000</b>      | <b>\$ 2,500</b>      |
| 68205 - CONTINGENCIES                     | 3,121                | 2,500                | 2,000                | 2,500                |
| <b>Interfund Transfers</b>                | <b>\$ 868,083</b>    | <b>\$ 898,663</b>    | <b>\$ 898,425</b>    | <b>\$ 917,038</b>    |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE  | 611,585              | 642,165              | 642,417              | 660,540              |
| 62309 - RENTAL OF AUTO REPLACEMENT        | 256,498              | 256,498              | 256,008              | 256,498              |
| 69601 - TRANSFER TO EQUIPMENT REPLACEMENT | -                    | -                    | -                    | -                    |
| <b>Grand Total</b>                        | <b>\$ 28,272,128</b> | <b>\$ 27,820,569</b> | <b>\$ 27,751,649</b> | <b>\$ 37,696,278</b> |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Fire Department

The [Fire Department](#) exists 24 hours of every day to protect life, property, and the environment. The Department provides superior quality fire suppression, emergency medical services, fire prevention, public education, technical rescue, and non-emergency and support services to prevent or minimize situations that affect Evanston residents, businesses, and visitors. The community service is provided through four divisions: Fire Administration and Support, Fire Prevention, Fire Suppression, and Emergency Preparedness.

The Fire Administration and Support Division provides direction, policy, leadership, and management for moving the organization toward achieving its mission. The Fire Prevention Division provides plan review, business and mercantile safety assistance, code enforcement, and investigation. The Fire Suppression Division is the community's standing army. The 101 members assigned to the Suppression Division deliver first response to all emergencies and situations that require prompt attention on a twenty-four hour a day basis. The members of the Suppression Division staff five fire stations, which house five fire engines, two aerial ladder trucks, three ambulances, and a Shift Chief. The Emergency Preparedness Division in cooperation with all City Departments coordinates the disaster preparation, mitigation, and recovery plans and efforts of the City. The Emergency Preparedness Division integrates the City's plans with the County and State Emergency Preparedness Agencies.

#### Financial Summary

| Expenses                    | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|-----------------------------|-----------------------|------------------------|--------------------------|------------------------|
| 2305 FIRE MGT & SUPPORT     | 662,424               | 780,802                | 659,775                  | 8,165,202              |
| 2310 FIRE PREVENTION        | 575,140               | 557,415                | 517,976                  | 562,954                |
| 2315 FIRE SUPPRESSION       | 13,558,952            | 13,110,352             | 13,074,123               | 13,859,384             |
| 2320 EMERGENCY PREPAREDNESS | 9,634                 | 14,030                 | 13,200                   | 14,202                 |
| <b>Grand Total</b>          | <b>\$ 14,806,150</b>  | <b>\$ 14,462,599</b>   | <b>\$ 14,265,074</b>     | <b>\$ 22,601,742</b>   |

| Revenues   | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--|-----------------------|------------------------|--------------------------|------------------------|
| 51606 - PENSION PPRT                               | -                     | -                      | -                        | 280,000                |
| 52135 - FIRE SUPPRESSION/ALARM PERMITS             | 77,026                | 90,000                 | 92,000                   | 90,000                 |
| 52540 - POLICE & FIRE FALSE ALARM FEES             | 58,507                | 140,000                | 100,000                  | 140,000                |
| 53655 - FIRE COST RECOVERY CHARGE                  | 2,240                 | 10,000                 | 10,000                   | 10,000                 |
| 53675 - AMBULANCE SERVICE                          | 1,146,476             | 1,200,000              | 1,300,000                | 1,500,000              |
| 53705 - FIRE BUILDING INSPECTIONS                  | 8,750                 | 8,000                  | 9,000                    | 8,000                  |
| 53715 - ALARM REGISTRATION FEE                     | 130,431               | 111,000                | 112,000                  | 111,000                |
| 55170 - FIRE DEPT TRAINING                         | 13,069                | 6,000                  | 10,000                   | 6,000                  |
| 55265 - FEMA                                       | 1,928                 | 17,000                 | 80,000                   | 17,000                 |
| 56045 - MISCELLANEOUS REVENUE                      | 155                   | 4,000                  | 4,000                    | 4,000                  |
| 56067 - REIMBURSEMENTS-SERVICES AND SUPPLIES       | 80                    | -                      | -                        | -                      |
| 56069 - REIMBURSEMENT FOR FIRE DEPARTMENT SERVICES | 45,834                | 25,000                 | 35,000                   | 25,000                 |
| 56157 - CITIZENS CPR CLASS FEES                    | 8,318                 | 6,000                  | 7,000                    | 6,000                  |
| <b>Grand Total</b>                                 | <b>\$ 1,492,813</b>   | <b>\$ 1,617,000</b>    | <b>\$ 1,759,000</b>      | <b>\$ 9,267,865</b>    |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Fire Department

| Total Full-Time Equivalent Positions       |                         |
|--|-------------------------|
| Division                                   | 2016 Position Total FTE |
| Fire Management & Support                  | 3.00                    |
| Fire Prevention                            | 4.00                    |
| Fire Suppression                           | 103.00                  |
| <b>Fire and Life Safety Services Total</b> | <b>110.00</b>           |

### City Council Goal Performance

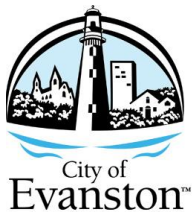
| City Council Goal             | Department Initiative   |
|-------------------------------|---|
| City Facilities               | Department will implement a video conferencing system               |
| City Facilities               | CERT members volunteered to assist at City sponsored events         |
| Economic Development          | Department members presented a successful Citizens Fire Academy     |
| Services for at-risk families | Fire Explorer Program is continuing to be led by Department members |

### 2016 Initiatives

- The Department will establish a new hiring eligibility list
- In cooperation with Human Resources, a Fire Apparatus Operator promotional exam will be offered.
- All Department members will be offered the opportunity to obtain Pediatric Advanced Life Support certification.
- The Department will continue the implementation of its strategic plan.

| Ongoing Activity Measures   | 2014 Actual | 2015 Estimated | 2016 Projected |
|---|-------------|----------------|----------------|
| City fire insurance rating  | 2           | 2              | 2              |
| Hydrants inspected/flow tested  | 1,310       | 1,310          | 1,310          |
| Bureau fire inspections   | 740         | 740            | 750            |
| Construction plans reviewed   | 279         | 376            | 400            |
| Staff hours on cause and origin investigations                                  | 90          | 125            | 130            |
| Public education presentations  | 510         | 500            | 500            |
| All Fire Dept. incidents, excluding ambulance calls                             | 3,637       | 3,601          | 3,590          |
| Ambulance calls   | 5,980       | 5,900          | 6,000          |
| Fire, Carbon Monoxide & Extinguishing Alarm System activations (Included above) | 1,808       | 1,720          | 1,710          |
| Number of fires (included above)  | 120         | 119            | 125            |
| Number of structure fires (included above)                                      | 63          | 65             | 60             |
| Average fire alarm response time  | 3:40        | 3:30           | 3:30           |
| Average ambulance response time   | 3:43        | 3:40           | 3:40           |
| Training hours/firefighter  | 240         | 240            | 240            |
| Number of paramedics  | 97          | 100            | 100            |

| Account Number - Description                        | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 13,047,526</b>  | <b>\$ 12,662,377</b>   | <b>\$ 12,514,283</b>     | <b>\$ 12,969,246</b>   |
| 61010 - REGULAR PAY                                 | 10,003,626            | 10,226,083             | 9,953,881                | 10,533,254             |
| 61110 - OVERTIME PAY                                | 258,665               | 128,000                | 188,000                  | 128,000                |
| 61111 - HIREBACK OT PAY                             | 281,336               | 250,000                | 250,000                  | 250,000                |
| 61113 - TRAINING OT                                 | 38,528                | 33,000                 | 40,000                   | 33,000                 |
| 61210 - LONGEVITY                                   | 73,771                | -                      | -                        | -                      |
| 61415 - TERMINATION PAYOUTS                         | 132,569               | 50,000                 | 60,000                   | 50,000                 |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 93,499                | 50,000                 | 101,559                  | 50,000                 |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 7,901                 | -                      | -                        | -                      |
| 61440 - EDUCATION PAY                               | 86,045                | 7,432                  | -                        | -                      |
| 61510 - HEALTH INSURANCE                            | 1,895,090             | 1,740,387              | 1,742,274                | 1,740,365              |
| 61615 - LIFE INSURANCE                              | 4,228                 | 4,353                  | 4,081                    | 102                    |
| 61626 - CELL PHONE ALLOWANCE                        | 921                   | 1,200                  | 1,200                    | 1,200                  |
| 61635 - UNIFORM ALLOWANCE                           | -                     | 1,000                  | 1,000                    | -                      |
| 61710 - IMRF  | 22,280                | 23,057                 | 22,908                   | 15,606                 |
| 61725 - SOCIAL SECURITY                             | 11,307                | 12,126                 | 12,840                   | 22,466                 |
| 61730 - MEDICARE                                    | 137,759               | 135,739                | 136,540                  | 145,253                |
| <b>Services and Supplies</b>                        | <b>\$ 428,278</b>     | <b>\$ 433,023</b>      | <b>\$ 413,375</b>        | <b>\$ 428,023</b>      |
| 62210 - PRINTING                                    | 4,619                 | 4,000                  | 4,000                    | 4,000                  |
| 62235 - OFFICE EQUIPMENT MAINT                      | 1,266                 | 1,100                  | 1,100                    | 1,100                  |
| 62245 - OTHER EQMT MAINTENANCE                      | 3,829                 | 5,100                  | 4,000                    | 5,100                  |
| 62250 - COMPUTER EQUIPMENT MAINT                    | 2,756                 | 8,100                  | 5,000                    | 8,100                  |
| 62270 - MEDICAL/HOSPITAL SERVICES                   | 40,950                | 50,400                 | 40,000                   | 50,400                 |
| 62275 - POSTAGE CHARGEBACKS                         | 668                   | 3,000                  | 3,000                    | 3,000                  |
| 62295 - TRAINING & TRAVEL                           | 84,806                | 72,400                 | 72,400                   | 72,400                 |
| 62315 - POSTAGE                                     | 464                   | 500                    | 500                      | 500                    |
| 62335 - DATA PROCESSING SERVICES                    | -                     | 3,200                  | 3,200                    | 3,200                  |
| 62355 - LAUNDRY/OTHER CLEANING                      | 140                   | 1,000                  | 1,000                    | 1,000                  |
| 62360 - MEMBERSHIP DUES                             | 42,921                | 47,200                 | 47,300                   | 47,200                 |
| 62380 - COPY MACHINE CHARGES                        | 1,223                 | 1,223                  | 1,223                    | 1,223                  |
| 62430 - CUSTODIAL CONTRACT SERVICES                 | 5,636                 | 2,000                  | 7,000                    | 2,000                  |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS               | 5,696                 | 5,100                  | 5,752                    | 5,100                  |
| 62518 - SECURITY ALARM CONTRACTS                    | 5,139                 | 6,400                  | 6,400                    | 6,400                  |
| 62625 - LIFE INSURANCE                              | 1,220                 | -                      | -                        | -                      |
| 64015 - NATURAL GAS                                 | 58,620                | 75,000                 | 60,000                   | 70,000                 |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 12,045                | 12,000                 | 12,000                   | 12,000                 |
| 65005 - AGRI/BOTANICAL SUPPLIES                     | 141                   | 300                    | 300                      | 300                    |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | 204                   | 2,400                  | 2,100                    | 2,400                  |
| 65015 - CHEMICALS/ SALT                             | 6,049                 | 6,000                  | 6,000                    | 6,000                  |
| 65020 - CLOTHING                                    | 96,278                | 70,000                 | 70,500                   | 70,000                 |
| 65040 - JANITORIAL SUPPLIES                         | 10,627                | 11,000                 | 10,000                   | 11,000                 |
| 65045 - LICENSING/REGULATORY SUPP                   | 42                    | -                      | -                        | -                      |
| 65050 - BLDG MAINTENANCE MATERIAL                   | 10,987                | 6,000                  | 6,000                    | 6,000                  |
| 65070 - OFFICE/OTHER EQT MTN MATL                   | 3,055                 | 4,000                  | 4,000                    | 4,000                  |
| 65075 - MEDICAL & LAB SUPPLIES                      | 6,641                 | 7,000                  | 9,000                    | 7,000                  |
| 65085 - MINOR EQUIPMENT & TOOLS                     | 4,464                 | 4,500                  | 4,500                    | 4,500                  |
| 65090 - SAFETY EQUIPMENT                            | 1,759                 | 2,000                  | 1,600                    | 2,000                  |
| 65095 - OFFICE SUPPLIES                             | 6,184                 | 7,400                  | 10,800                   | 7,400                  |
| 65105 - PHOTO/DRAFTING SUPPLIE                      | 1,891                 | 1,700                  | 1,700                    | 1,700                  |
| 65125 - OTHER COMMODITIES                           | 7,956                 | 12,100                 | 12,100                   | 12,100                 |
| 65620 - OFFICE MACH. & EQUIP.                       | -                     | 900                    | 900                      | 900                    |
| <b>Miscellaneous</b>                                | <b>\$ 85,026</b>      | <b>\$ 87,400</b>       | <b>\$ 117,530</b>        | <b>\$ 128,894</b>      |
| 62521 - MEDICAL EQ MAINT AGREEMENTS                 | 21,813                | 31,400                 | 31,400                   | 31,400                 |
| 62522 - SCBA EQ MAINT AGREEMENTS                    | 5,798                 | 5,000                  | 5,000                    | 5,000                  |
| 62523 - EXTRICATION EQ MAINT AGREEMNTS              | 3,043                 | 3,000                  | 3,000                    | 3,000                  |
| 62605 - OTHER CHARGES                               | 3,273                 | 8,000                  | 8,000                    | 8,000                  |
| 62770 - MISCELLANEOUS                               | 30,244                | -                      | 30,000                   | -                      |
| 65141 - FITNESS INCENTIVE                           | 20,855                | 40,000                 | 40,130                   | 81,494                 |
| <b>Insurance and Other Chargebacks</b>              | <b>\$ 421,547</b>     | <b>\$ 421,741</b>      | <b>\$ 421,858</b>        | <b>\$ 8,159,024</b>    |
| 62675 - INTERDEPT TRANSFER PENSIONS                 | -                     | -                      | -                        | 7,393,865              |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              | 5,414                 | 5,608                  | 5,608                    | 5,813                  |
| 66030 - MEDICAL INSURANCE                           | 416,133               | 416,133                | 416,250                  | 802,346                |
| <b>Capital Outlay</b>                               | <b>\$ 60,312</b>      | <b>\$ 70,000</b>       | <b>\$ 10,000</b>         | <b>\$ 70,000</b>       |
| 65625 - FURNITURE & FIXTURES                        | 60,312                | 70,000                 | 10,000                   | 70,000                 |
| <b>Interfund Transfers</b>                          | <b>\$ 763,461</b>     | <b>\$ 788,058</b>      | <b>\$ 788,028</b>        | <b>\$ 803,555</b>      |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE            | 491,961               | 516,558                | 516,828                  | 532,055                |
| 62309 - RENTAL OF AUTO REPLACEMENT                  | 271,500               | 271,500                | 271,200                  | 271,500                |
| 69601 - TRANSFER TO EQUIPMENT REPLACEMENT           | -                     | -                      | -                        | -                      |
| <b>Grand Total</b>                                  | <b>\$ 14,806,150</b>  | <b>\$ 14,462,599</b>   | <b>\$ 14,265,074</b>     | <b>\$ 22,601,742</b>   |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Health and Human Services Department

The [Health and Human Services Department](#) was created to protect, preserve, and promote wellness for people who live, work, and play in Evanston through creative and sustainable partnerships. The Department is a leader in improving the health and well-being of the Evanston community. The Health and Human Services Department's deliverables are based on the idea that health is influenced by more than just individual choices. One's physical and psychosocial environment, culture, and government all play a role in influencing and determining overall health. Healthy outcomes are integrated in a comprehensive approach to bring health, well-being, and equity considerations into the development and implementation of policies, programs, and services of traditionally non-health related government systems or agencies.

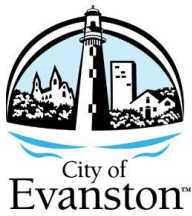
Today most people consider good health and healthy living as activities that are consciously chosen, or something that only those who are already fit can fully achieve. But imagine a culture that empowers everyone to live the healthiest lives that they can, even when they are dealing with chronic illness or other constraints. Imagine a health care system that couples treatment with care, and considers the life needs of patients, families, and caregivers, inside and outside a medical clinic.

Through the Department's food, environmental, property maintenance, emergency preparedness and communicable disease monitoring activities as well as through the addition of General Assistance and Emergency Assistance programs, the Health and Human Services Department is an active force in supporting the health and well-being of Evanston's residents. The Health and Human Services Department is responsible for operating programs that prevent infectious and chronic diseases, promote food safety, and assure quality health care.

The Department is focused on eliminating the significant disparities in health between different racial and cultural groups, giving families a healthy start in life, and adopting health reforms that focus on prevention and primary care as well as a better integration of medical care, public health and other needed services. We partner with our community stakeholders to build a culture of health, enabling all in our diverse society to lead healthier lives now and for generations to come.

#### Financial Summary

|                                    | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|------------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Expenses</b>                    |                          |                           |                             |                           |
| 2407 HEALTH SERVICES ADMIN         | 329,791                  | 336,613                   | 334,369                     | 322,119                   |
| 2435 FOOD AND ENVIRONMENTAL HEALTH | 1,561,327                | 1,655,438                 | 1,687,762                   | 1,619,786                 |
| 2440 VITAL RECORDS                 | 168,079                  | 97,929                    | 99,271                      | 99,194                    |
| 2455 COMMUNITY HEALTH              | 250,704                  | 493,232                   | 289,961                     | 381,108                   |
| 2460 COMMUNITY PURCHASED SERVICES  | 718,253                  | 1,075,490                 | 1,034,480                   | 1,034,490                 |
| 2499 GENERAL ASSISTANCE            | 2,021                    | -                         | 74,900                      | 87,529                    |
| <b>Grand Total</b>                 | <b>\$ 3,030,175</b>      | <b>\$ 3,658,702</b>       | <b>\$ 3,520,743</b>         | <b>\$ 3,544,226</b>       |

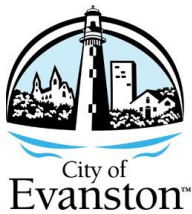


## 2016 ADOPTED BUDGET - GENERAL FUND

### Health and Human Services Department

|   | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Revenues</b>                               |                       |                        |                          |                        |
| 52016 - BED & BREAKFAST LICENSE               | 75                    | 75                     | 75                       | 75                     |
| 52017 - COLLECTION BOX LICENSE                | 2,444                 | 2,500                  | 2,500                    | 2,500                  |
| 52035 - ROOMING HOUSE LICENSES                | 156,918               | 200,000                | 200,000                  | 200,000                |
| 52046 - RENTAL BUILDING REGISTRATIONS         | 123,288               | 75,000                 | 75,000                   | 100,000                |
| 52050 - OTHER LICENSES                        | 21,017                | 20,000                 | 20,000                   | 20,000                 |
| 52055 - LONG TERM CARE LICENSES               | 88,740                | 98,400                 | 98,400                   | 98,400                 |
| 52061 - SEASONAL FOOD ESTABLISHMENT LICENSE   | 10,650                | 7,500                  | 12,000                   | 19,500                 |
| 52062 - MOBILE FOOD VEHICLE VENDOR LICENSE    | -                     | 1,000                  | 1,000                    | 1,000                  |
| 52063 - HEN COOP LICENSE                      | 878                   | 800                    | 800                      | 800                    |
| 52070 - RESIDENT CARE HOME LICENSE            | 820                   | 600                    | 600                      | 600                    |
| 52085 - PLAN REVIEW                           | 6,962                 | 5,000                  | 7,000                    | 5,000                  |
| 52127 - PROPERTY CLEAN UP REVENUE             | -                     | -                      | 3,595                    | -                      |
| 52555 - HOUSING CODE VIOL FINES               | 71,878                | 60,000                 | 60,000                   | 60,000                 |
| 53010 - BIRTH AND DEATH RECORDS               | 12,640                | -                      | -                        | -                      |
| 53030 - HEALTH SVC CHARGE OTHER AGENCIES      | 109                   | -                      | -                        | -                      |
| 53050 - SANITATION CLASSES                    | 640                   | -                      | -                        | -                      |
| 53105 - HEALTH FOOD ESTABLISHMENT LICENSE FEE | 102,411               | 185,000                | 195,000                  | 190,000                |
| 53185 - TEMPORARY FOOD LICENSE                | 9,880                 | 7,500                  | 7,500                    | 7,500                  |
| 53190 - FOOD DELIVERY VEHICLE                 | 1,434                 | 5,500                  | 5,500                    | 5,500                  |
| 53200 - BEV SNACK VENDING MACHINE             | 12,924                | 28,000                 | 33,013                   | 28,000                 |
| 53210 - TOBACCO LICENSE                       | 7,925                 | 19,000                 | 19,000                   | 19,000                 |
| 53211 - BEEKEEPER LICENSE FEE                 | 148                   | -                      | -                        | -                      |
| 53215 - BIRTH CERTIFICATE                     | 62,559                | 56,000                 | 95,000                   | 75,000                 |
| 53220 - DEATH CERTIFICATE                     | 27,550                | 56,000                 | 27,000                   | 36,000                 |
| 53230 - FUNERAL DIRECTOR LICENSE              | 2,979                 | 6,000                  | 8,000                    | 6,000                  |
| 53235 - TEMP FUNERAL DIRECTOR LICENSE         | 4,628                 | 4,200                  | 4,200                    | 4,200                  |
| 53725 - BACKGR CHKS DAYCARE PROV              | 438                   | 400                    | 400                      | 400                    |
| 55025 - LOCAL HEALTH PROTECTION GRANT         | 76,181                | 76,000                 | 76,000                   | 76,000                 |
| 55075 - SUMMER FOOD INSPECTIONS               | 1,000                 | 400                    | 400                      | 400                    |
| 55085 - IL TOBACCO FREE COMMUNITY             | 19,694                | 31,027                 | 31,000                   | 31,027                 |
| 55086 - IL HIV SURVEILLANCE GRANT             | 1,228                 | 4,000                  | 5,000                    | 4,000                  |
| 55130 - IL STATE CHILDHOOD LEAD GRANT         | 2,250                 | 1,000                  | 1,870                    | 1,000                  |
| 55146 - STATE, COUNTY AND OTHER GRANTS        | 36,690                | 11,000                 | 11,000                   | 11,000                 |
| 55150 - TANNING PARLOUR INSPECTION            | 200                   | 300                    | 300                      | 300                    |
| 55173 - CRI GRANT-REVENUE HHS                 | 47,707                | 44,000                 | 44,000                   | 44,000                 |
| 55174 - PHEP GRANT-REVENUE HHS                | 63,120                | 62,000                 | 62,000                   | 62,000                 |
| 55231 - LEAD PAINT HAZARD GRANT               | 20,000                | 100,000                | 100,000                  | 100,000                |
| 55251 - GRANTS AND AID                        | 7,995                 | 8,000                  | 8,000                    | 8,000                  |
| 55256 - IL VACANT PROPERTY GRANT              | 2,530                 | 71,000                 | 71,000                   | 71,000                 |
| 56002 - WOMEN OUT WALKING                     | 4,143                 | 5,000                  | 5,000                    | 5,000                  |
| 56045 - MISCELLANEOUS REVENUE                 | 2,950                 | -                      | 13,700                   | -                      |
| 56048 - TEEN BABY NURSERY PROGRAM             | 20,500                | 41,000                 | -                        | -                      |
| <b>Grand Total</b>                            | <b>\$ 1,036,122</b>   | <b>\$ 1,293,202</b>    | <b>\$ 1,304,853</b>      | <b>\$ 1,293,202</b>    |

| Total Full-Time Equivalent Positions   |                         |
|--|-------------------------|
| Division                               | 2016 Position Total FTE |
| Health Services Administration         | 2.00                    |
| Food and Environmental Health          | 14.10                   |
| Vital Records                          | 1.00                    |
| Community Health                       | 4.00                    |
| <b>Health and Human Services Total</b> | <b>21.10</b>            |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Health and Human Services Department

#### Council Goal Performance

| City Council Goal             | Department Initiative  |
|-------------------------------|--|
| Services for At-Risk Families | The Department integrated the General Assistance and Emergency Assistance programs, which were formerly housed in the Township of Evanston, into the Health and Human Services Department. |
| Services for At-Risk Families | The Department facilitated Dental Access Days, which provides adult dental services to 160 adults over a two-day period  |
| Services for At-Risk Families | The Department continues to strengthen outreach to HIV-positive individuals to help connect them with needed medical care  |
| Services for At-Risk Families | The Health and Human Services Department is an active partner in the Safe and Healthy Homes Committee, a cross-departmental effort, which addresses emergency housing needs                |
| Services for At-Risk Families | The Department hosted the Mobilizing For Action through Planning and Partnerships (MAPP). This is a community-wide strategic planning process for improving public health.                 |
| Services for At-Risk Families | The Department established "Job Club" to assist residents in seeking and ascertaining employment.  |
| Services for At-Risk Families | The Department provides human services to at risk residents assisting in creating stability in housing, finances and navigating complex systems.   |

#### 2016 Initiatives

##### Technology

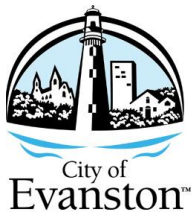
Create electronic application for General and Emergency assistance inclusive of checklist of requirements  
 Establish a Universal Tracking system for all At-risk Groups  
 Establish 211 for Rodent Tracking and Abatement

##### Services for At-Risk Families

Host a Job Fair for General Assistance clients  
 Establish Hoarding Taskforce

##### Partnerships

Re-Engage Erie Family Health Center  
 NorthShore University Health Systems "Rethink Your Drink" Public Health Campaign  
 District 202 "Get Yourself Tested"  
 District 65 Passive Surveillance School Absenteeism program  
 Establish relationship with Parochial and Home School Network  
 Host 1st Inaugural Men's Health Fair  
 Complete EPLAN: Creating a Healthier Evanston



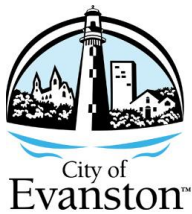
## 2016 ADOPTED BUDGET - GENERAL FUND

### Health and Human Services Department

| Ongoing Activity Measures                            | 2014<br>Actual | 2015<br>Estimated | 2016<br>Projected |
|--|----------------|-------------------|-------------------|
| Number of licensed food establishments               | 430            | 448               | 455               |
| Number of foodborne illness investigations performed | 40             | 30                | 30                |
| Total number of food inspections performed           | 1,605          | 1603              | 1600              |
| Temporary food inspections performed                 | 250            | 273               | 275               |
| Food complaints evaluated / inspected                | 64             | 55                | 60                |
| Food establishment plans reviewed                    | 25             | 18                | 20                |
| Rat and Rodent complaints investigated               | 450            | 1180              | 1200              |
| Number of Communicable Disease Investigations        | 600            | 622               | 650               |
| American Smoke-Out participants                      | 400            | 550               | 600               |
| Tobacco Education and Outreach                       | 82             | 700               | 700               |
| Environmental Scans of Tobacco Retailers             | 39             | 37                | 37                |
| Grants administered                                  | 15             | 16                | 16                |
| Dwelling Units Inspected                             | 3,200          | 3315              | 3300              |
| Occupants Affected by Rooming House Inspections      | 6,845          | 6900              | 6900              |
| Get Yourself Tested Participants at ETHS             | 50             | 35                | 40                |
| Number of Women Out Walking Participants             | 400            | 487               | 450               |
| Vacant Building Determinations                       | 69             | 65                | 65                |

| Account Number - Description                 | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                   | <b>\$ 2,052,148</b>   | <b>\$ 2,148,759</b>    | <b>\$ 2,070,447</b>      | <b>\$ 2,075,202</b>    |
| 61010 - REGULAR PAY                          | 1,467,047             | 1,578,176              | 1,494,844                | 1,471,958              |
| 61050 - PERMANENT PART-TIME                  | 13,698                | -                      | 5,500                    | -                      |
| 61055 - TEMPORARY EMPLOYEES                  | 576                   | -                      | 665                      | -                      |
| 61110 - OVERTIME PAY                         | 14,269                | 13,506                 | 13,952                   | 13,506                 |
| 61210 - LONGEVITY                            | 4,873                 | -                      | -                        | -                      |
| 61415 - TERMINATION PAYOUTS                  | 1,818                 | -                      | 1,898                    | -                      |
| 61420 - ANNUAL SICK LEAVE PAYOUT             | 2,466                 | -                      | 545                      | -                      |
| 61510 - HEALTH INSURANCE                     | 261,533               | 267,723                | 277,723                  | 312,496                |
| 61615 - LIFE INSURANCE                       | 676                   | 864                    | 864                      | 21                     |
| 61625 - AUTO ALLOWANCE                       | 5,011                 | 4,980                  | 4,980                    | 4,980                  |
| 61626 - CELL PHONE ALLOWANCE                 | 1,435                 | 1,440                  | 2,984                    | 3,144                  |
| 61630 - SHOE ALLOWANCE                       | 1,320                 | 1,240                  | 1,085                    | 1,085                  |
| 61710 - IMRF                                 | 167,741               | 171,416                | 160,188                  | 155,435                |
| 61725 - SOCIAL SECURITY                      | 88,584                | 88,225                 | 83,610                   | 90,793                 |
| 61730 - MEDICARE                             | 21,100                | 21,189                 | 21,609                   | 21,784                 |
| <b>Services and Supplies</b>                 | <b>\$ 180,636</b>     | <b>\$ 217,019</b>      | <b>\$ 161,266</b>        | <b>\$ 236,594</b>      |
| 61060 - SEASONAL EMPLOYEES                   | 205                   | -                      | 4,000                    | 19,575                 |
| 62185 - CONSULTING SERVICES                  | -                     | 54,333                 | -                        | 54,333                 |
| 62205 - ADVERTISING                          | -                     | 400                    | 400                      | 400                    |
| 62210 - PRINTING                             | 8,189                 | 5,965                  | 5,965                    | 5,965                  |
| 62235 - OFFICE EQUIPMENT MAINT               | -                     | 150                    | 150                      | 150                    |
| 62275 - POSTAGE CHARGEBACKS                  | 6,763                 | 5,000                  | 5,000                    | 5,000                  |
| 62295 - TRAINING & TRAVEL                    | 4,021                 | 6,981                  | 7,033                    | 6,981                  |
| 62315 - POSTAGE                              | 464                   | -                      | -                        | -                      |
| 62345 - COURT COST/LITIGATION                | 1,408                 | 3,990                  | 2,500                    | 3,990                  |
| 62360 - MEMBERSHIP DUES                      | 3,995                 | 5,400                  | 5,400                    | 5,400                  |
| 62371 - WOMEN OUT WALKING EXPENSE            | 5,098                 | 5,000                  | 5,000                    | 5,000                  |
| 62380 - COPY MACHINE CHARGES                 | 2,049                 | 2,049                  | 2,049                    | 2,049                  |
| 62466 - HHS PROGRAM SERVICES                 | 231                   | -                      | -                        | -                      |
| 62645 - DIGITAL ARCHIVING                    | -                     | 2,500                  | -                        | 2,500                  |
| 64540 - TELECOMMUNICATIONS - WIRELESS        | 4,074                 | 4,851                  | 4,100                    | 4,851                  |
| 64577 - EMERGENCY ROOM PHYSICIANS- GA CLIENT | 61                    | -                      | -                        | -                      |
| 65010 - BOOKS, PUBLICATIONS, MAPS            | 44                    | 950                    | 950                      | 950                    |
| 65020 - CLOTHING                             | -                     | -                      | 2,014                    | -                      |
| 65025 - FOOD                                 | 1,517                 | 650                    | 799                      | 650                    |
| 65045 - LICENSING/REGULATORY SUPP            | 599                   | 1,000                  | 1,000                    | 1,000                  |
| 65075 - MEDICAL & LAB SUPPLIES               | 351                   | 417                    | 417                      | 417                    |
| 65085 - MINOR EQUIPMENT & TOOLS              | 424                   | 1,200                  | 1,200                    | 1,200                  |
| 65090 - SAFETY EQUIPMENT                     | -                     | 750                    | 750                      | 750                    |
| 65095 - OFFICE SUPPLIES                      | 6,367                 | 12,233                 | 10,339                   | 12,233                 |
| 65125 - OTHER COMMODITIES                    | 175                   | 200                    | 200                      | 200                    |
| 65127 - LEADPAINT HAZARD GRANT EXPENSE       | 12,060                | 100,000                | 100,000                  | 100,000                |
| 65620 - OFFICE MACH. & EQUIP.                | -                     | 3,000                  | 2,000                    | 3,000                  |
| 67015 - PEER SERVICES                        | 75,646                | -                      | -                        | -                      |
| 67065 - HOUSING OPTIONS                      | 46,897                | -                      | -                        | -                      |
| <b>Miscellaneous</b>                         | <b>\$ 178,350</b>     | <b>\$ 189,618</b>      | <b>\$ 226,734</b>        | <b>\$ 189,618</b>      |
| 62468 - IL TOBACCO FREE COMM EXP             | 3,811                 | 7,300                  | 2,800                    | 7,300                  |
| 62469 - IL VACANT PROPERTY EXP               | 4,886                 | -                      | 26,000                   | -                      |
| 62471 - VECTOR SURVEILLANCE EXP              | 8,343                 | 20,500                 | 10,000                   | 20,500                 |
| 62472 - BEACH WATER TESTING EXP              | 5,446                 | 10,000                 | 8,000                    | 10,000                 |
| 62473 - ENVIRONMENTAL HEATH EXP              | -                     | -                      | 161                      | -                      |
| 62474 - HEALTH PROTECTION EXP                | 20,395                | 11,681                 | 20,500                   | 11,681                 |
| 62476 - CRI GRANT -EXPENSE (HHS)             | 8,752                 | 5,500                  | 12,000                   | 5,500                  |
| 62477 - PHEP GRANT-EXPENSE                   | 10,381                | 17,500                 | 17,500                   | 17,500                 |
| 62490 - OTHER PROGRAM COSTS                  | 108,502               | 103,137                | 106,129                  | 103,137                |
| 62493 - PROPERTY CLEAN UP EXPENSE            | -                     | -                      | 9,500                    | -                      |
| 62605 - OTHER CHARGES                        | 7,064                 | 14,000                 | 14,100                   | 14,000                 |
| 62646 - IL HIV SURVEILLANCE                  | 770                   | -                      | 44                       | -                      |
| <b>Insurance and Other Chargebacks</b>       | <b>\$ 62,873</b>      | <b>\$ 66,788</b>       | <b>\$ 66,788</b>         | <b>\$ 46,542</b>       |
| 66025 - TRANSFER TO DEBT SERVICE - ERI       | 35,183                | 39,098                 | 39,098                   | 40,623                 |
| 66030 - MEDICAL INSURANCE                    | 27,690                | 27,690                 | 27,690                   | 5,919                  |
| <b>Capital Outlay</b>                        | <b>\$ 4,080</b>       | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ -</b>            |
| 62910 - CHILDCARE CENTER                     | 4,080                 | -                      | -                        | -                      |
| <b>Community Sponsored Organizations</b>     | <b>\$ 518,297</b>     | <b>\$ 811,461</b>      | <b>\$ 770,451</b>        | <b>\$ 770,461</b>      |
| 62940 - LEGAL ASSIST FOUNDATION              | 3,185                 | -                      | -                        | -                      |
| 62953 - Teen Baby Nursery                    | -                     | 41,000                 | -                        | -                      |
| 62980 - NORTH SHORE SENIOR CENTER            | 7,960                 | -                      | -                        | -                      |
| 63067 - CHILDCARE NETWORK EVANSTON           | 26,030                | -                      | -                        | -                      |
| 63068 - HOUSING OPTIONS                      | 11,940                | -                      | -                        | -                      |
| 63069 - JAMES MORAN CENTER                   | 7,960                 | -                      | -                        | -                      |
| 67005 - COMMUNITY SPONS ORG (PRCH SVC)       | -                     | 770,461                | 770,451                  | 770,461                |

|  |                     |                     |                     |                     |
|--|---------------------|---------------------|---------------------|---------------------|
| 67010 - COMMUNITY SPONSORED ORGANIZATIONS    | 102,474             | -                   | -                   | -                   |
| 67030 - FAMILY FOCUS                         | 28,403              | -                   | -                   | -                   |
| 67040 - LEGAL ASST FOUNDATION METRO CHGO     | 11,652              | -                   | -                   | -                   |
| 67045 - YOU                                  | 76,125              | -                   | -                   | -                   |
| 67050 - COMMUNITY DEFENDER OFFICE            | 24,627              | -                   | -                   | -                   |
| 67070 - SHORE COMMUNITY SERVICES             | 24,776              | -                   | -                   | -                   |
| 67085 - EVANSTON NORTH SHORE YWCA            | 4,842               | -                   | -                   | -                   |
| 67090 - Child Care Center Of Evanston        | 15,257              | -                   | -                   | -                   |
| 67110 - CONNECTIONS FOR THE HOMELESS         | 21,471              | -                   | -                   | -                   |
| 67125 - INFANT WELFARE SOCIETY               | 59,402              | -                   | -                   | -                   |
| 67140 - NORTH SHORE SENIOR SERVIC            | 30,877              | -                   | -                   | -                   |
| 67145 - METROPOLITAN FAMILY SERV             | 50,467              | -                   | -                   | -                   |
| 67146 - NORTHWEST CASA                       | 10,852              | -                   | -                   | -                   |
| <b>Interfund Transfers</b>                   | <b>\$ 33,792</b>    | <b>\$ 225,057</b>   | <b>\$ 225,057</b>   | <b>\$ 225,809</b>   |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE     | 23,881              | 25,075              | 25,075              | 25,827              |
| 62309 - RENTAL OF AUTO REPLACEMENT           | 9,286               | 9,286               | 9,286               | 9,286               |
| 62540 - MAINTENANCE OFFICE EQUIP CHARGEBACKS | 625                 | -                   | -                   | -                   |
| 66020 - TRANSFERS TO OTHER FUNDS             | -                   | 190,696             | 190,696             | 190,696             |
| <b>Grand Total</b>                           | <b>\$ 3,030,175</b> | <b>\$ 3,658,702</b> | <b>\$ 3,520,743</b> | <b>\$ 3,544,226</b> |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Public Works Department

The Public Works Department's final operational year is 2015. As part of the City's comprehensive evaluation of public works and utilities functions, a new Public Works Agency was created, effective January 1, 2016. This new Agency will combine functions across what were previously two departments and four funds (General, Solid Waste, Sewer, Water). The new Agency will aim to provide more efficient services to the community as Evanston continues to work to expand water sales across the region.

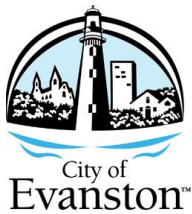
#### Financial Summary

|                                      | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--------------------------------------|-----------------------|------------------------|--------------------------|------------------------|
| <b>Expenses</b>                      |                       |                        |                          |                        |
| 2605 DIRECTOR OF PUBLIC WORKS        | 514,272               | 513,324                | 525,129                  | -                      |
| 2610 MUNICIPAL SERVICE CENTER        | 341,039               | 392,246                | 358,397                  | -                      |
| 2620 E.D.O.T. ADMINISTRATION         | 646,462               | 683,589                | 670,601                  | -                      |
| 2625 ENGINEERING                     | 671,191               | 792,323                | 613,232                  | -                      |
| 2630 TRAFFIC ENGINEERING             | 309,671               | 200,669                | 199,556                  | -                      |
| 2640 TRAF. SIG. & ST. LIGHT. MAINT   | 982,312               | 905,431                | 854,285                  | -                      |
| 2650 PARKS AND FORESTRY ADMIN        | 541,357               | 610,745                | 513,517                  | -                      |
| 2655 PARKS & FORESTRY MAINT. & OPER. | 4,208,127             | 4,342,557              | 4,301,155                | -                      |
| 2665 STREETS AND SANITATION ADMINIS  | 2,150,652             | 2,319,895              | 2,267,844                | -                      |
| 2670 STREET AND ALLEY MAINTENANCE    | 3,325,568             | 3,003,310              | 3,023,781                | -                      |
| 2675 STREET CLEANING                 | 776,923               | 900,789                | 783,390                  | -                      |
| 2677 FACILITIES                      | 2,255,458             | 2,183,002              | 2,395,141                | -                      |
| 2680 SNOW AND ICE CONTROL            | 1,731,498             | 1,201,075              | 1,453,200                | -                      |
| <b>Grand Total</b>                   | <b>\$ 18,454,528</b>  | <b>\$ 18,048,955</b>   | <b>\$ 17,959,228</b>     | <b>\$ -</b>            |

|                                      | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--------------------------------------|-----------------------|------------------------|--------------------------|------------------------|
| <b>Revenues</b>                      |                       |                        |                          |                        |
| 2605 DIRECTOR OF PUBLIC WORKS        | 55,587                | 50,000                 | 67,000                   | -                      |
| 2630 TRAFFIC ENGINEERING             | 487,489               | 490,300                | 462,000                  | -                      |
| 2640 TRAF. SIG. & ST. LIGHT. MAINT   | 10,797                | 48,000                 | -                        | -                      |
| 2650 PARKS AND FORESTRY ADMIN        | 13,285                | 40,000                 | 35,000                   | -                      |
| 2655 PARKS & FORESTRY MAINT. & OPER. | 56,404                | 56,500                 | 51,000                   | -                      |
| 2670 STREET AND ALLEY MAINTENANCE    | 16,054                | 12,000                 | 20,500                   | -                      |
| 2677 FACILITIES                      | 43,666                | 51,543                 | 63,000                   | -                      |
| 2680 SNOW AND ICE CONTROL            | 52,269                | 75,000                 | 75,000                   | -                      |
| <b>Grand Total</b>                   | <b>\$ 735,550</b>     | <b>\$ 823,343</b>      | <b>\$ 773,500</b>        | <b>\$ -</b>            |

#### City Council Goal Performance

| City Council Goal | Department Initiative   |
|-------------------|---|
| City Facilities   | Continue to work with the Sustainability Coordinator to reduce energy consumption in all City-owned building throughout the fiscal year through lighting upgrades as well as temperature control efficiencies |
| City Facilities   | Improve energy management techniques with the use of Building Automation Systems to reduce energy consumption throughout the year in City-owned buildings.  |
| City Facilities   | Civic Center Security Improvements  |
| City Facilities   | Fountain Square Design  |
| City Streets      | Citywide Sidewalk Replacement   |
| City Streets      | Citywide Traffic Calming  |
| City Streets      | Emerson-Ridge-Green Bay Improvements  |
| City Streets      | MFT Street Resurfacing  |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Public Works Department

|              |  |
|--------------|--|
| City Streets | Pedestrian Safety, Pavement Marking, Streetlight |
| City Streets | Water Main Replacements                          |

| Ongoing Activity Measures  | 2015<br>Actual | 2015<br>Estimated |  |
|--|----------------|-------------------|--|
| In-house design of CIP infrastructure projects   | 14             | 15                |  |
| Miles of streets resurfaced – primary routes   | 1.0 miles      | 2.1 mile          |  |
| Miles of streets resurfaced – residential streets  | 4 miles        | 4 miles           |  |
| Number of civil engineering private development plan reviews   | 170            | 180               |  |
| Number of Right-of-Way permits issued  | 1200           | 1250              |  |
| Miles of streets plowed/season   | 2,800          | 1,800             |  |
| Miles of streets salted/season   | 1,450          | 900               |  |
| Tons of salt used/season   | 7,000          | 5,500             |  |
| Mowing rotation in days  | 5 Days         | 4.5 Days          |  |
| Parkway trees trimmed by City crews  | 1,150          | 1,100             |  |
| Total number of parkway elm removed due to DED   | 36             | 21                |  |
| Percentage of parkway elms actually removed  | 1.11%          | .92%              |  |
| Total number of other trees removed  | 496            | 512               |  |
| Total number of new park and parkway trees planted   | 443            | 490               |  |
| Elm trees covered under private insurance program  | 380            | 321               |  |
| Percentage of trees that are removed by the City and replaced within one year (data source: Division tracking) | 12%            | 9%                |  |
| Deliveries   | 1,800          | 1,800             |  |
| Civic Center repair costs/sq. ft.  | \$2.15         | \$2.50            |  |
| Meeting scheduled  | 1,850          | 2,000             |  |
| Room set-ups   | 1,100          | 1,100             |  |
| Staff-hours tracked to work order  | 19,000         | 22,000            |  |
| Work orders completed  | 280            | 850               |  |

| Account Number - Description                        | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 11,673,965</b>  | <b>\$ 11,523,514</b>   | <b>\$ 11,015,153</b>     | <b>\$ -</b>            |
| 61010 - REGULAR PAY                                 | 7,056,556             | 7,516,352              | 7,125,700                | -                      |
| 61050 - PERMANENT PART-TIME                         | 74,818                | 122,001                | 42,000                   | -                      |
| 61055 - TEMPORARY EMPLOYEES                         | 19,966                | -                      | -                        | -                      |
| 61110 - OVERTIME PAY                                | 1,193,952             | 505,200                | 450,250                  | -                      |
| 61114 - SNOW OT                                     | 18,300                | 393,500                | 339,200                  | -                      |
| 61210 - LONGEVITY                                   | 71,042                | -                      | -                        | -                      |
| 61410 - AFSCME SHIFT DIFFERENTIAL                   | 12,709                | 1,000                  | -                        | -                      |
| 61415 - TERMINATION PAYOUTS                         | 64,307                | -                      | 119,900                  | -                      |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 20,575                | -                      | 21,700                   | -                      |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 14,818                | -                      | 6,800                    | -                      |
| 61510 - HEALTH INSURANCE                            | 1,511,164             | 1,441,945              | 1,406,800                | -                      |
| 61615 - LIFE INSURANCE                              | 3,749                 | 3,850                  | 3,245                    | -                      |
| 61625 - AUTO ALLOWANCE                              | 14,811                | 14,676                 | 14,100                   | -                      |
| 61626 - CELL PHONE ALLOWANCE                        | 4,912                 | 5,916                  | 5,440                    | -                      |
| 61630 - SHOE ALLOWANCE                              | 15,411                | 13,100                 | 13,118                   | -                      |
| 61710 - IMRF  | 952,990               | 903,864                | 870,500                  | -                      |
| 61725 - SOCIAL SECURITY                             | 503,089               | 478,746                | 478,300                  | -                      |
| 61730 - MEDICARE                                    | 120,794               | 123,365                | 118,100                  | -                      |
| <b>Services and Supplies</b>                        | <b>\$ 2,956,482</b>   | <b>\$ 2,643,925</b>    | <b>\$ 3,071,153</b>      | <b>\$ -</b>            |
| 61060 - SEASONAL EMPLOYEES                          | 136,310               | 136,067                | 138,000                  | -                      |
| 62195 - LANDSCAPE MAINTENANCE SERVICES              | 58,941                | 120,000                | 120,000                  | -                      |
| 62199 - PARK MNTNCE & FURNITURE REPLCMN             | 34,172                | 20,000                 | 25,000                   | -                      |
| 62205 - ADVERTISING                                 | -                     | 700                    | -                        | -                      |
| 62210 - PRINTING                                    | 23,195                | 28,750                 | 22,250                   | -                      |
| 62225 - BLDG MAINTENANCE SERVICES                   | 71,754                | 102,516                | 102,000                  | -                      |
| 62235 - OFFICE EQUIPMENT MAINT                      | 2,349                 | 4,183                  | 1,000                    | -                      |
| 62245 - OTHER EQMT MAINTENANCE                      | 19,841                | 30,918                 | 35,600                   | -                      |
| 62275 - POSTAGE CHARGEBACKS                         | 3,556                 | 2,950                  | 2,200                    | -                      |
| 62280 - OVERNIGHT MAIL CHARGES                      | 74                    | 250                    | -                        | -                      |
| 62295 - TRAINING & TRAVEL                           | 30,658                | 28,100                 | 25,450                   | -                      |
| 62315 - POSTAGE                                     | 93                    | -                      | -                        | -                      |
| 62335 - DATA PROCESSING SERVICES                    | -                     | 2,000                  | -                        | -                      |
| 62360 - MEMBERSHIP DUES                             | 5,413                 | 7,460                  | 5,450                    | -                      |
| 62375 - RENTALS                                     | 100,509               | 52,810                 | 49,000                   | -                      |
| 62376 - 2603 SHERIDAN RD RENTALS EXPENSE            | -                     | 2,000                  | -                        | -                      |
| 62380 - COPY MACHINE CHARGES                        | 2,539                 | 2,539                  | 2,150                    | -                      |
| 62385 - TREE SERVICES                               | 49,344                | 26,000                 | 26,000                   | -                      |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS            | 49,063                | 65,000                 | 79,500                   | -                      |
| 62425 - ELEVATOR CONTRACT COSTS                     | 4,165                 | 4,165                  | 4,165                    | -                      |
| 62430 - CUSTODIAL CONTRACT SERVICES                 | 13,056                | 20,000                 | 20,000                   | -                      |
| 62440 - OVERHEAD DOOR CONTRACT COSTS                | 16,460                | 10,000                 | 9,000                    | -                      |
| 62446 - ROOF REPAIR CONTRACTUAL SVCS                | -                     | 20,000                 | 18,000                   | -                      |
| 62451 - TOWING AND BOOTING CONTRACTS                | 50,160                | 60,000                 | 60,000                   | -                      |
| 62496 - DED INOCULATION                             | 41,072                | 36,000                 | 36,000                   | -                      |
| 62497 - INOCULATION FUNDING- ANNUAL AMORTIZATION    | -                     | 250,000                | 250,000                  | -                      |
| 62499 - LEGAL                                       | 151                   | -                      | -                        | -                      |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS               | 208,235               | 169,345                | 179,500                  | -                      |
| 62518 - SECURITY ALARM CONTRACTS                    | 5,225                 | 2,500                  | 2,000                    | -                      |
| 64005 - ELECTRICITY                                 | 18,545                | 29,400                 | 20,000                   | -                      |
| 64006 - LIGHTING                                    | 293,991               | 240,000                | 200,000                  | -                      |
| 64007 - TRAFFIC LIGHT ELECTRICITY                   | 96,002                | 90,000                 | 75,000                   | -                      |
| 64008 - FESTIVAL LIGHTING                           | 4,704                 | 5,000                  | 5,000                    | -                      |
| 64015 - NATURAL GAS                                 | 74,334                | 80,000                 | 85,000                   | -                      |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 39,219                | 40,475                 | 38,995                   | -                      |
| 64545 - PERSONAL COMPUTER SOFTWARE                  | 6,235                 | 2,000                  | 1,000                    | -                      |
| 65005 - AGRI/BOTANICAL SUPPLIES                     | 132,107               | 117,000                | 115,000                  | -                      |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | 972                   | 1,683                  | 1,533                    | -                      |
| 65015 - CHEMICALS/ SALT                             | 600,736               | 362,500                | 681,500                  | -                      |
| 65020 - CLOTHING                                    | 43,009                | 80,998                 | 75,500                   | -                      |
| 65025 - FOOD  | -                     | 350                    | -                        | -                      |
| 65040 - JANITORIAL SUPPLIES                         | 23,131                | 10,000                 | 15,000                   | -                      |
| 65050 - BLDG MAINTENANCE MATERIAL                   | 339,525               | 104,650                | 217,625                  | -                      |
| 65055 - MATER. TO MAINT. IMP.                       | 154,797               | 146,250                | 180,575                  | -                      |
| 65070 - OFFICE/OTHER EQT MTN MATL                   | 58,130                | 38,500                 | 56,100                   | -                      |
| 65075 - MEDICAL & LAB SUPPLIES                      | 319                   | 500                    | -                        | -                      |
| 65085 - MINOR EQUIPMENT & TOOLS                     | 60,611                | 30,650                 | 26,050                   | -                      |
| 65090 - SAFETY EQUIPMENT                            | 31,093                | 12,350                 | 13,900                   | -                      |
| 65095 - OFFICE SUPPLIES                             | 7,044                 | 5,916                  | 7,700                    | -                      |
| 65105 - PHOTO/DRAFTING SUPPLIE                      | (2,550)               | 950                    | 1,200                    | -                      |
| 65115 - TRAFFIC CONTROL SUPPLI                      | 45,896                | 40,000                 | 42,110                   | -                      |
| 65125 - OTHER COMMODITIES                           | 118                   | -                      | 100                      | -                      |

|   |                      |                      |                      |             |
|---|----------------------|----------------------|----------------------|-------------|
| 65155 - MINOR EQUIPMENT AND TOOLS               | 2,180                | -                    | -                    | -           |
| 65620 - OFFICE MACH. & EQUIP.                   | -                    | 500                  | -                    | -           |
| <b>Miscellaneous</b>                            | <b>\$ 1,055,967</b>  | <b>\$ 1,055,967</b>  | <b>\$ 1,055,967</b>  | <b>\$ -</b> |
| 66147 - TRSF OUT TO SOLID WASTE FUND - PROP TAX | 1,055,967            | 1,055,967            | 1,055,967            | -           |
| <b>Insurance and Other Chargebacks</b>          | <b>\$ 897,915</b>    | <b>\$ 905,724</b>    | <b>\$ 904,735</b>    | <b>\$ -</b> |
| 66025 - TRANSFER TO DEBT SERVICE - ERI          | 218,026              | 225,835              | 225,835              | -           |
| 66030 - MEDICAL INSURANCE                       | 679,889              | 679,889              | 678,900              | -           |
| <b>Capital Outlay</b>                           | <b>\$ 105,609</b>    | <b>\$ 95,100</b>     | <b>\$ 78,500</b>     | <b>\$ -</b> |
| 65510 - BUILDINGS                               | 14                   | -                    | -                    | -           |
| 65515 - OTHER IMPROVEMENTS                      | 8,847                | 5,000                | 4,000                | -           |
| 65550 - AUTOMOTIVE EQUIPMENT                    | 39,080               | 39,100               | 39,000               | -           |
| 65625 - FURNITURE & FIXTURES                    | 57,669               | 51,000               | 35,500               | -           |
| <b>Contingencies</b>                            | <b>\$ (810)</b>      | <b>\$ 1,005</b>      | <b>\$ -</b>          | <b>\$ -</b> |
| 68205 - CONTINGENCIES                           | (810)                | 1,005                | -                    | -           |
| <b>Interfund Transfers</b>                      | <b>\$ 1,765,399</b>  | <b>\$ 1,823,720</b>  | <b>\$ 1,833,720</b>  | <b>\$ -</b> |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE        | 1,165,293            | 1,223,614            | 1,223,614            | -           |
| 62309 - RENTAL OF AUTO REPLACEMENT              | 600,106              | 600,106              | 610,106              | -           |
| <b>Grand Total</b>                              | <b>\$ 18,454,528</b> | <b>\$ 18,048,955</b> | <b>\$ 17,959,228</b> | <b>\$ -</b> |



## 2016 ADOPTED BUDGET - GENERAL FUND

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### Parks, Recreation and Community Services Department

The [Parks, Recreation and Community Services Department](#) provides a wide range of services that improve the quality of life of those who live, work or play in Evanston. The department supports the following:

#### **Parks, Recreation**

Over 70 parks sites, three recreation centers, sports, after school and preschool programs, camps, recreation programs, special recreation programs for people with special needs, six beaches/boat ramps.

#### **Community Services**

Opportunities for youth and young adults through strengthening existing youth services, establishing a network of service partnerships, creating marketable job training and placement and increasing opportunities for social and recreational outlets for disengaged youth. Senior Services: Operate the Levy Senior Center, as well as providing various programs and services for the growing senior population.

#### **Cultural Arts**

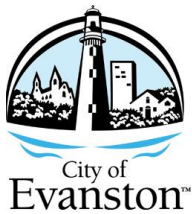
Ethnic Arts and Lakeshore Arts Festival, camps, arts programs, free Starlight Concert Series and Starlight Movie Series, and Noyes Theater.

#### **Ecology**

Natural history and environmental programs, camps, community gardens, fishing and canoeing instruction.

#### **Special Events**

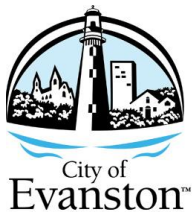
Coordination of Citywide Special Events (sponsored by the City and other groups).



## 2016 ADOPTED BUDGET - GENERAL FUND

### Parks, Recreation and Community Services Department

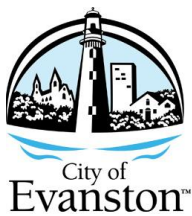
|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Revenues</b>                   |                          |                           |                             |                           |
| 3005 REC. MGMT. & GENERAL SUPPORT | 27,775                   | 25,000                    | 25,000                      | 25,000                    |
| 3010 REC. BUSINESS & FISCAL MGMT  | 188,527                  | -                         | -                           | -                         |
| 3020 REC GENERAL SUPPORT          | 128,567                  | 78,000                    | 109,000                     | 96,500                    |
| 3030 CROWN COMMUNITY CENTER       | 305,237                  | 313,460                   | 427,500                     | 313,460                   |
| 3035 CHANDLER COMMUNITY CENTER    | 694,474                  | 711,400                   | 850,500                     | 711,400                   |
| 3040 FLEETWOOD JOURDAIN COM CT    | 221,717                  | 286,300                   | 294,000                     | 286,300                   |
| 3045 FLEETWOOD/JOURDAIN THEATR    | 25,312                   | 50,900                    | 32,000                      | 50,900                    |
| 3050 RECREATION OUTREACH PROGRAM  | 151,361                  | 98,700                    | 125,000                     | 98,700                    |
| 3055 LEVY CENTER SENIOR SERVICES  | 689,329                  | 667,280                   | 591,000                     | 659,280                   |
| 3065 BOAT RAMP-CHURCH ST          | 93,119                   | 104,265                   | 100,000                     | 104,265                   |
| 3075 BOAT STORAGE FACILITIES      | 99,352                   | 119,475                   | 120,000                     | 119,475                   |
| 3080 BEACHES                      | 720,809                  | 716,655                   | 744,000                     | 716,655                   |
| 3081 POOCH PARK                   | 23,878                   | 19,500                    | 15,000                      | 19,500                    |
| 3095 CROWN ICE RINK               | 1,089,262                | 1,075,610                 | 1,100,000                   | 1,075,610                 |
| 3100 SPORTS LEAGUES               | 51,489                   | 87,580                    | 89,300                      | 87,580                    |
| 3105 AQUATIC CAMP                 | 231,105                  | 240,375                   | 240,000                     | 240,375                   |
| 3110 TENNIS                       | 112,152                  | -                         | 65,000                      | -                         |
| 3115 SCHOOL-BASED YOUTH SPORTS    | 8                        | -                         | 40                          | -                         |
| 3130 SPECIAL RECREATION           | 77,074                   | 86,921                    | 90,000                      | 86,921                    |
| 3135 SUMMER PLAYGROUNDS           | 400                      | -                         | -                           | -                         |
| 3140 BUS PROGRAM                  | 15                       | -                         | -                           | -                         |
| 3155 GOLF                         | 24,068                   | -                         | -                           | -                         |
| 3215 YOUTH ENGAGEMENT DIVISION    | 34,405                   | 40,000                    | 75,000                      | 40,000                    |
| 3505 PARKS & FORESTRY GENERAL SUP | 14,475                   | -                         | -                           | -                         |
| 3525 TREE PLANTING                | 950                      | -                         | 4,000                       | -                         |
| 3605 ECOLOGY CENTER               | 139,965                  | 126,940                   | 128,200                     | 126,940                   |
| 3610 ECO-QUEST DAY CAMP           | 235,632                  | 249,500                   | 250,000                     | 249,500                   |
| 3700 NOYES CULTURAL ARTS CTR      | 12,180                   | -                         | -                           | -                         |
| 3710 NOYES CULTURAL ARTS CENTER   | 326,599                  | 361,356                   | 316,500                     | 361,356                   |
| 3720 CULTURAL ARTS PROGRAMS       | 256,833                  | 317,400                   | 300,000                     | 317,400                   |
| 3805 FACILITIES ADMINISTRATION    | 11,409                   | -                         | 3,500                       | -                         |
| <b>Grand Total</b>                | <b>\$ 5,987,477</b>      | <b>\$ 5,776,617</b>       | <b>\$ 6,094,540</b>         | <b>\$ 5,787,117</b>       |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Parks, Recreation and Community Services Department

| Expenses                             | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--------------------------------------|-----------------------|------------------------|--------------------------|------------------------|
| 2555 FARMER'S MARKET                 | 101                   | -                      | -                        | -                      |
| 3005 REC. MGMT. & GENERAL SUPPORT    | 426,268               | 422,156                | 403,992                  | 399,516                |
| 3010 REC. BUSINESS & FISCAL MGMT     | 600,841               | 398,551                | 402,699                  | 405,581                |
| 3015 COMM & MARKETING SERV           | 1,103                 | -                      | -                        | -                      |
| 3020 REC GENERAL SUPPORT             | 666,658               | 724,119                | 716,142                  | 1,014,953              |
| 3025 PARK UTILITIES                  | 80,063                | 79,500                 | 60,000                   | 79,500                 |
| 3030 CROWN COMMUNITY CENTER          | 977,110               | 855,278                | 908,402                  | 949,195                |
| 3035 CHANDLER COMMUNITY CENTER       | 778,585               | 917,608                | 901,032                  | 943,175                |
| 3040 FLEETWOOD JOURDAIN COM CT       | 933,725               | 900,670                | 930,770                  | 882,345                |
| 3045 FLEETWOOD/JOURDAIN THEATR       | 132,985               | 164,119                | 170,745                  | 161,385                |
| 3050 RECREATION OUTREACH PROGRAM     | 176,068               | 200,885                | 271,000                  | 234,018                |
| 3055 LEVY CENTER SENIOR SERVICES     | 1,411,990             | 1,429,349              | 1,269,779                | 1,431,182              |
| 3065 BOAT RAMP-CHURCH ST             | 37,444                | 55,008                 | 55,700                   | 53,500                 |
| 3075 BOAT STORAGE FACILITIES         | 8,045                 | 12,169                 | 11,500                   | 11,450                 |
| 3080 BEACHES                         | 733,680               | 635,765                | 635,680                  | 608,172                |
| 3085 RECREATION FACILITY MAINTENANCE | 13,557                | -                      | -                        | -                      |
| 3095 CROWN ICE RINK                  | 1,309,058             | 1,162,063              | 1,243,908                | 1,225,129              |
| 3100 SPORTS LEAGUES                  | 52,495                | 86,749                 | 63,471                   | 87,689                 |
| 3105 AQUATIC CAMP                    | 108,178               | 119,339                | 134,400                  | 114,250                |
| 3110 TENNIS                          | 114,799               | -                      | 13,095                   | 16,626                 |
| 3130 SPECIAL RECREATION              | 491,925               | 413,905                | 454,533                  | 406,534                |
| 3140 BUS PROGRAM                     | 47,264                | 67,068                 | 45,075                   | 69,265                 |
| 3150 PARK SERVICE UNIT               | 68,772                | 107,674                | 90,884                   | 109,643                |
| 3155 GOLF                            | 16,655                | -                      | -                        | -                      |
| 3205 COMMUNITY RELATIONS             | 38,266                | -                      | 65,300                   | -                      |
| 3215 YOUTH ENGAGEMENT DIVISION       | 768,264               | 996,030                | 838,070                  | 1,280,447              |
| 3505 PARKS & FORESTRY GENERAL SUP    | 886                   | -                      | -                        | -                      |
| 3510 HORTICULTURAL MAINTENANCE       | 420                   | -                      | -                        | -                      |
| 3520 DUTCH ELM DISEASE CONTROL       | (654)                 | -                      | -                        | -                      |
| 3605 ECOLOGY CENTER                  | 369,369               | 345,258                | 360,126                  | 348,703                |
| 3610 ECO-QUEST DAY CAMP              | 139,225               | 122,199                | 129,850                  | 116,080                |
| 3700 NOYES CULTURAL ARTS CTR         | 52,188                | -                      | -                        | -                      |
| 3710 NOYES CULTURAL ARTS CENTER      | 204,957               | 191,983                | 209,051                  | 175,933                |
| 3720 CULTURAL ARTS PROGRAMS          | 532,776               | 428,716                | 456,667                  | 501,319                |
| 3805 FACILITIES ADMINISTRATION       | 5,981                 | -                      | -                        | -                      |
| 3806 CIVIC CENTER SERVICES           | 28,242                | -                      | -                        | -                      |
| 3807 CONSTRUCTION AND REPAIRS        | 86,552                | -                      | -                        | -                      |
| 3905 TRANSFER FROM GENERAL FUND      | 936,500               | -                      | -                        | -                      |
| <b>Grand Total</b>                   | <b>\$ 12,350,340</b>  | <b>\$ 10,836,161</b>   | <b>\$ 10,841,871</b>     | <b>\$ 11,820,590</b>   |



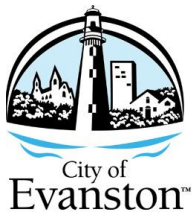
## 2016 ADOPTED BUDGET - GENERAL FUND

### Parks, Recreation and Community Services Department

| Total Full-Time Equivalent Positions                 |                         |
|--|-------------------------|
| Division   | 2016 Position Total FTE |
| Management and General Support                       | 3.0                     |
| Business and Fiscal Management                       | 3.0                     |
| Recreation General Support                           | 2.4                     |
| Robert Crown Community Center                        | 8.56                    |
| Chandler-Newberger Community Center                  | 6.48                    |
| Fleetwood-Jourdain Community Center                  | 6.95                    |
| Fleetwood-Jourdain Theatre                           | 1.00                    |
| Recreation Outreach                                  | 0.5                     |
| Levy Center/Senior Services                          | 12.5                    |
| Beaches  | 1.25                    |
| Robert Crown Ice Rink                                | 7.49                    |
| Sports Leagues                                       | 0.55                    |
| Special Recreation                                   | 2.31                    |
| Bus Program  | 1.15                    |
| Park Service Unit                                    | 1.45                    |
| Youth Engagement                                     | 8.40                    |
| Gibbs-Morrison Cultural Center                       | 1.50                    |
| Ecology Center                                       | 3.77                    |
| Noyes Cultural Arts Center                           | 2.87                    |
| Cultural Arts Programs                               | 2.00                    |
| <b>Parks Recreation and Community Services Total</b> | <b>77.13</b>            |

### City Council Goal Performance

| City Council Goal             | Department Initiative   |
|-------------------------------|---|
| Services for At-Risk Families | The mobile produce program provided food for approximately 325 individuals/families each month at the Robert Crown Center   |
| Services for At-Risk Families | The Recreation department provides numerous camp and program scholarships to income qualified individuals throughout the year, 2015 is on track to provide \$175,000 in scholarships to Evanston families at or below the 130% poverty level. |
| Services for At-Risk Families | There were 400 surveys collected assessing concerns for the age friendly initiative which yielded housing, transportation and coordinated social services as top three priorities.  |
| Services for At-Risk Families | In response to the violence in community as a Public Health Issue, additional Outreach staff was hired.   |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Parks, Recreation and Community Services Department

#### 2016 Initiatives

##### **Recreation, Ecology, Arts and Community Services Division:**

- Reconfigure Dempster St. Boat Rack wait list procedures to provide customers with more accurate information about their place on the list based on their boat type by Spring 2016.
- Full implementation for Rec-Trac, ice / room scheduling software for programs at the Robert Crown Center has new target date of January 2016.
- The childcare program has engaged a Quality Specialist (Action for Children) to guide us in our program assessment and quality improvement process, with the goal of applying for the Excel Rate Bronze, Silver or Gold rating. Our application is due in January 2016. The program rewards program quality with access to grants, extensive training and higher state payment rates.
- Develop Health/Body Education program to be implemented first in the Fleetwood Afterschool Program, Mason Park Drop-In Program, and then as a class for the community At large. This program introduces the pre-teen to the changes of their body focusing on proper hygiene, peer pressure, and relationships with the opposite sex.
- Introduce The Teen Association Program at Fleetwood Jourdain, addressing three separate needs of the pressure associated with Teen Sexuality. This will include an abstinence program, an education program, informing teens of the dangers of STD's and teaching the proper safe sex components, and an I'm pregnant, now what class, offering a setting for mothers and fathers to come, share their possible issues, and teach the proper methods of dealing with children.
- Fleetwood Jourdain Community Center to offer late night adult indoor sports opportunities, including volleyball, indoor soccer and basketball from 8pm to 10 pm on weeknights.
- Fleetwood Jourdain Community Center will change game night to "Pizza Night" and bring teens (Ages 12 to 18) to the center for supervised play including open gym, table games and other activities.
- Creation of a high school Anti Violence Pledge including an incentive trip to remain Violence Free. Trip to take place by the end of summer 2016 and may vary in nature from swimming to camping, or additional low cost options.
- Chandler-Newberger Community Center will conduct two free weekend "Family Days" including activities for all ages will be conducted in gymnasium, multipurpose rooms and racquetball court by December 2016.
- Develop additional opportunities and access points for youth to engage in arts education and expression in the community through programs through collaborations with EvanSTEM partners in the community.
- Expand the community interactive components of the Concert and Movie Series, including processes for involvement and community input no later than July 2016.
- Youth Program and Young Adult Staff will hold one City-wide job fair with Evanston Township High School and the Youth Job Center by March 2016.
- Youth Program and Young Adult Staff will continue year-round at-risk youth employment initiative with local businesses beginning January 2016.
- By spring 2016 finalize our Farmette preparation to develop a nine-grid garden to teach the public different methods of sustainable gardening in urban areas and grow a variety of foods. It will also be used for public education on a variety of agricultural topics including; compost, soil, water, insects, pollinating.



## 2016 ADOPTED BUDGET - GENERAL FUND

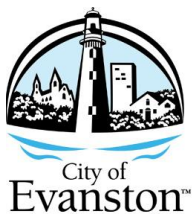
### Parks, Recreation and Community Services Department

- Re-write all second year camp curriculum to improve quality of program by May 2015.
- By fall 2016 add additional special events and programming to attract a wider audience.
- By December 2016 we will be adding interpretative displays in the educational classroom.
- Establish an apiary in conjunction with the Farmette for educational programming regarding pollinators and the food supply.
- Begin pollinator education initiatives by spring 2016 and partner with other organizations including the Field Museum.
- Locate sponsorship for Levy Center daytrips to make them more affordable for older adults by March 2016
- Improve promotion of the congregate meal program by collaborating with Community Engagement to attract new participants.
- Improving quality of congregate meal program by introducing a deli bar in addition to the daily hot meal by January 2016
- Provide better programming and services for newly retired and still working seniors based on a needs assessment conducted by staff.
- Provide 3 evening/weekend trips to attract working seniors to the Levy Center by September 2016

| Ongoing Activity Measures   | 2014<br>Actual | 2015<br>Estimated | 2016<br>Projected |
|---|----------------|-------------------|-------------------|
| Beach token sales to Evanston residents   | 19,379         | 17,675            | 18,700            |
| Beach Token donation fund   | \$8,261        | \$6,307           | \$7,000           |
| Number of vendors at the Farmers' Market  | 54             | 57                | 58                |
| Number of staff trained and certified in American Red Cross CPR/AED                 | 60             | 60                | 55                |
| Total participants in all Special Recreation programs                               | 772            | 780               | 795               |
| Social Media account likes and followers (Facebook, Twitter, Instagram, Mobile App) | N/A            | 2,535             | 3,225             |
| Number of vendors at the Farmers' Market  | 57             | 58                | 58                |
| Scholarships granted (funds not collected)  | \$155,926      | \$175,000         | \$177,000         |
| Number of meals served (Summer Food program)  | 28,535         | 31,072            | 32,500            |
| Number of meals served senior congregate lunch program                              | 8,623          | 7,800             | 8,715             |
| Special Event Permits Issued (City & Private Events)                                | 100            | 107               | 110               |
| Total number of camp program registrations  | 5,811          | 5,784             | 5,850             |
| Number of Youth hired for Mayor's Summer Youth Employment Program                   | 550            | 550               | 600               |

| Account Number - Description                        | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                          | <b>\$ 6,660,694</b>   | <b>\$ 6,587,785</b>    | <b>\$ 6,599,652</b>      | <b>\$ 7,008,687</b>    |
| 61010 - REGULAR PAY                                 | 3,196,796             | 3,321,079              | 3,217,700                | 3,759,383              |
| 61011 - RECREATION INSTRUCTORS REG PAY              | 458,224               | 412,308                | 493,900                  | 412,308                |
| 61013 - PROGRAM ASSISTANTS                          | 232,518               | 292,674                | 300,500                  | 292,674                |
| 61025 - RECREATION PROGRAM PAY                      | 69,103                | -                      | -                        | -                      |
| 61050 - PERMANENT PART-TIME                         | 831,801               | 771,919                | 707,500                  | 876,621                |
| 61055 - TEMPORARY EMPLOYEES                         | 68,073                | 110,000                | -                        | 110,000                |
| 61062 - SPECIAL EVENT PAY                           | 5,177                 | -                      | 2,000                    | -                      |
| 61110 - OVERTIME PAY                                | 98,414                | 47,475                 | 109,000                  | 47,475                 |
| 61111 - HIREBACK OT PAY                             | (394)                 | -                      | -                        | -                      |
| 61210 - LONGEVITY                                   | 14,402                | -                      | -                        | -                      |
| 61410 - AFSCME SHIFT DIFFERENTIAL                   | 2,357                 | -                      | -                        | -                      |
| 61415 - TERMINATION PAYOUTS                         | 92,534                | -                      | 98,630                   | -                      |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 22,451                | -                      | 11,950                   | -                      |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 2,815                 | -                      | 8,650                    | -                      |
| 61510 - HEALTH INSURANCE                            | 603,423               | 689,113                | 682,800                  | 747,204                |
| 61615 - LIFE INSURANCE                              | 1,584                 | 2,517                  | 1,512                    | 54                     |
| 61625 - AUTO ALLOWANCE                              | 14,492                | 14,580                 | 14,000                   | 14,580                 |
| 61626 - CELL PHONE ALLOWANCE                        | 6,412                 | 5,516                  | 6,000                    | 7,028                  |
| 61630 - SHOE ALLOWANCE                              | 4,664                 | 3,720                  | 5,120                    | 4,030                  |
| 61710 - IMRF  | 432,255               | 446,816                | 424,450                  | 401,501                |
| 61725 - SOCIAL SECURITY                             | 407,606               | 379,946                | 414,600                  | 271,523                |
| 61730 - MEDICARE                                    | 95,987                | 90,122                 | 101,340                  | 64,306                 |
| <b>Services and Supplies</b>                        | <b>\$ 4,080,974</b>   | <b>\$ 3,632,020</b>    | <b>\$ 3,667,041</b>      | <b>\$ 3,747,829</b>    |
| 61060 - SEASONAL EMPLOYEES                          | 1,773,505             | 1,407,370              | 1,574,700                | 1,523,179              |
| 62185 - CONSULTING SERVICES                         | 300                   | -                      | -                        | -                      |
| 62205 - ADVERTISING                                 | 19,279                | 29,916                 | 16,040                   | 29,916                 |
| 62210 - PRINTING                                    | 81,924                | 94,208                 | 111,400                  | 94,208                 |
| 62215 - PHOTOGRAPHERS/BLEUPRINTS                    | 600                   | 600                    | 700                      | 600                    |
| 62225 - BLDG MAINTENANCE SERVICES                   | 3,172                 | 3,166                  | 3,700                    | 3,166                  |
| 62235 - OFFICE EQUIPMENT MAINT                      | 2,169                 | 3,983                  | 2,650                    | 3,983                  |
| 62245 - OTHER EQMT MAINTENANCE                      | 35,356                | 31,799                 | 29,500                   | 31,799                 |
| 62275 - POSTAGE CHARGEBACKS                         | 7,294                 | 14,148                 | 7,133                    | 14,148                 |
| 62280 - OVERNIGHT MAIL CHARGES                      | 34                    | -                      | -                        | -                      |
| 62295 - TRAINING & TRAVEL                           | 22,138                | 29,327                 | 21,750                   | 29,327                 |
| 62315 - POSTAGE                                     | 14,452                | 24,533                 | 15,235                   | 24,533                 |
| 62360 - MEMBERSHIP DUES                             | 9,492                 | 9,783                  | 7,700                    | 9,783                  |
| 62365 - RECEPTION/ENTERTAINMEN                      | 272                   | 383                    | -                        | 383                    |
| 62375 - RENTALS                                     | 18,156                | 10,200                 | 9,700                    | 10,200                 |
| 62380 - COPY MACHINE CHARGES                        | 17,620                | 17,620                 | 17,682                   | 17,620                 |
| 62425 - ELEVATOR CONTRACT COSTS                     | 2,100                 | 2,660                  | 2,700                    | 2,660                  |
| 62495 - LICENSED PEST CONTROL SERVICES              | 5,446                 | 4,758                  | 4,700                    | 4,758                  |
| 62500 - TECHNICAL INFORMATION SERVICES              | 11,731                | 16,800                 | 15,000                   | 16,800                 |
| 62505 - INSTRUCTOR SERVICES                         | 233,661               | 244,950                | 228,100                  | 244,950                |
| 62506 - WORK- STUDY                                 | 18,400                | 17,166                 | 24,000                   | 17,166                 |
| 62507 - FIELD TRIPS                                 | 166,561               | 131,546                | 127,500                  | 131,546                |
| 62508 - SPORTS OFFICIALS                            | 20,809                | 26,664                 | 18,000                   | 26,664                 |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS               | 19,528                | 20,078                 | 30,500                   | 20,078                 |
| 62510 - EDUCATOR SERVICES                           | 285                   | 525                    | -                        | 525                    |
| 62511 - ENTERTAIN/PERFORMER SERV                    | 76,627                | 80,550                 | 70,550                   | 80,550                 |
| 62513 - COMMUNITY PICNIC-SPECIAL EVENTS             | 13,257                | 8,000                  | 8,500                    | 8,000                  |
| 62515 - RENTAL SERVICES                             | 26,453                | 26,680                 | 26,400                   | 26,680                 |
| 62518 - SECURITY ALARM CONTRACTS                    | 7,683                 | 14,657                 | 5,551                    | 14,657                 |
| 62525 - CONTRACTUAL SERVICES CHARGEBACK             | 128                   | -                      | -                        | -                      |
| 62665 - CONTRIB TO OTHER AGENCIES                   | 8,200                 | -                      | -                        | -                      |
| 62695 - COUPON PMTS-CAB SUBSIDY                     | 189,920               | 165,000                | 95,000                   | 165,000                |
| 62705 - BANK SERVICE CHARGES                        | 68,682                | 75,000                 | 75,000                   | 75,000                 |
| 64005 - ELECTRICITY                                 | 368,655               | 355,862                | 282,500                  | 355,862                |
| 64015 - NATURAL GAS                                 | 118,981               | 128,659                | 105,200                  | 128,659                |
| 64530 - TELECOMMUNICATIONS - HANDHELD EQUIPMENT     | -                     | 83                     | -                        | 83                     |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 11,454                | 10,655                 | 7,900                    | 10,655                 |
| 65005 - AGRI/BOTANICAL SUPPLIES                     | 246                   | 550                    | 150                      | 550                    |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | 83                    | 1,233                  | 200                      | 1,233                  |
| 65020 - CLOTHING                                    | 19,016                | 24,475                 | 24,500                   | 24,475                 |
| 65025 - FOOD  | 217,259               | 190,813                | 300,100                  | 190,813                |
| 65035 - PETROLEUM PRODUCTS                          | 6                     | -                      | -                        | -                      |
| 65040 - JANITORIAL SUPPLIES                         | 39,967                | 39,065                 | 43,600                   | 39,065                 |
| 65045 - LICENSING/REGULATORY SUPP                   | 8,658                 | 9,700                  | 10,800                   | 9,700                  |
| 65050 - BLDG MAINTENANCE MATERIAL                   | 73,079                | 46,830                 | 65,400                   | 46,830                 |
| 65055 - MATER. TO MAINT. IMP.                       | 2,689                 | 4,582                  | 2,000                    | 4,582                  |
| 65070 - OFFICE/OTHER EQT MTN MATL                   | 14,100                | 14,015                 | 10,950                   | 14,015                 |
| 65075 - MEDICAL & LAB SUPPLIES                      | 807                   | 1,666                  | 1,000                    | 1,666                  |

|  |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|
| 65080 - MERCHANDISE FOR RESALE           | 5,113                | 6,900                | 3,000                | 6,900                |
| 65085 - MINOR EQUIPMENT & TOOLS          | 3,301                | 2,800                | 2,150                | 2,800                |
| 65090 - SAFETY EQUIPMENT                 | 260                  | 3,200                | 2,000                | 3,200                |
| 65095 - OFFICE SUPPLIES                  | 29,230               | 26,155               | 32,150               | 26,155               |
| 65105 - PHOTO/DRAFTING SUPPLIE           | -                    | 200                  | -                    | 200                  |
| 65110 - RECREATION SUPPLIES              | 273,701              | 241,157              | 213,300              | 241,157              |
| 65115 - TRAFFIC CONTROL SUPPLI           | 79                   | -                    | -                    | -                    |
| 65125 - OTHER COMMODITIES                | 19,055               | 11,350               | 10,750               | 11,350               |
| <b>Miscellaneous</b>                     | <b>\$ 265,051</b>    | <b>\$ 206,677</b>    | <b>\$ 173,800</b>    | <b>\$ 358,941</b>    |
| 62490 - OTHER PROGRAM COSTS              | 264,767              | 206,593              | 173,800              | 358,857              |
| 62560 - TELEPHONE TELEGR CHBK            | -                    | 84                   | -                    | 84                   |
| 62770 - MISCELLANEOUS                    | 284                  | -                    | -                    | -                    |
| <b>Insurance and Other Chargebacks</b>   | <b>\$ 217,949</b>    | <b>\$ 221,414</b>    | <b>\$ 221,414</b>    | <b>\$ 513,741</b>    |
| 66025 - TRANSFER TO DEBT SERVICE - ERI   | 96,796               | 100,261              | 100,261              | 103,920              |
| 66030 - MEDICAL INSURANCE                | 121,153              | 121,153              | 121,153              | 409,821              |
| <b>Capital Outlay</b>                    | <b>\$ 25,816</b>     | <b>\$ 20,000</b>     | <b>\$ 14,000</b>     | <b>\$ 20,000</b>     |
| 62251 - CROWN CENTER SYSTEMS REPAIR      | 24,449               | 20,000               | 14,000               | 20,000               |
| 65502 - CONSTRUCTION                     | 1,367                | -                    | -                    | -                    |
| <b>Community Sponsored Organizations</b> | <b>\$ 50</b>         | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| 63095 - HANDYMAN PROGRAM                 | 50                   | -                    | -                    | -                    |
| <b>Interfund Transfers</b>               | <b>\$ 1,099,806</b>  | <b>\$ 168,265</b>    | <b>\$ 165,964</b>    | <b>\$ 171,392</b>    |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 99,226               | 104,185              | 101,884              | 107,312              |
| 62309 - RENTAL OF AUTO REPLACEMENT       | 64,080               | 64,080               | 64,080               | 64,080               |
| 66020 - TRANSFERS TO OTHER FUNDS         | 936,500              | -                    | -                    | -                    |
| <b>Grand Total</b>                       | <b>\$ 12,350,340</b> | <b>\$ 10,836,161</b> | <b>\$ 10,841,871</b> | <b>\$ 11,820,590</b> |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Public Works Agency

The City of Evanston noted that both Public Works and Utilities are facing great challenges with a number of crucial questions: How best to plan and execute critical infrastructure improvements? How best to serve client departments with the maintenance of program facilities? How best to leverage the important resource of the Evanston Water Plant as we look to expand water sales and conserve water simultaneously? How best to manage and collect consumed resources in an environmentally responsible way? How best to preserve and expand our urban forest?

In order to address these questions, City staff worked during the summer of 2015 to develop a comprehensive reorganization of the City's Public Works and Utilities Departments. By tying these functions together across what were formerly two departments and four funds, Evanston strives to create a more comprehensive way of dealing with issues facing the City. As a result, a new Public Works Agency has been created, effective with the 2016 Budget document.

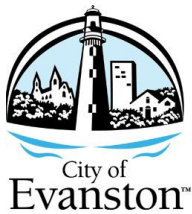
The new structure includes one Public Works Agency Director and four individual Bureaus: Water Production, Environmental Services, Capital Planning & Engineering, and Infrastructure and Maintenance. Each of these Bureaus has a number of functions. The new Agency includes General Fund (formerly Public Works) funds as well as Solid Waste, Parking, Sewer, and Water Funds.

The proposed agency organizational plan provides a structure to facilitate the improvements as noted as necessary during the reorganizational process and provides for:

1. Clear Leadership – The new Public Works Agency will have one director with four Bureau Chiefs responsible for operations. This structure will allow the Agency Director to lead and the Bureau Chiefs to manage. Supervisors and staff will execute.
2. New Integration of Operations
  - All Right of Way (streets, traffic, sewer, and water distribution) maintenance activities are together.
  - Environmental activities are consolidated in one bureau to continue the City's goals for sustainable operations.
  - Water Plant activities are separated for the preparation of increased water sales.
  - Capital Planning includes all projects across all funds but will be managed by each area (Water and Sewer, Parks and Facilities, right-of-way, and Transportation).

### Financial Summary

|                                       | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Estimated<br>Amount | FY 2016 Adopted<br>Budget |
|---------------------------------------|--------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Revenues</b>                       |                          |                           |                             |                           |
| 4105 PUBLIC WORKS AGENCY ADMIN        | -                        | -                         | -                           | 821,800                   |
| 4310 RECYCLING AND ENVIRONMENTAL MAIN | -                        | -                         | -                           | -                         |
| 4320 FORESTRY                         | -                        | -                         | -                           | -                         |
| 4430 PARKS AND FACILITIES             | -                        | -                         | -                           | -                         |
| 4520 TRAF. SIG. & ST LIGHT MAINT      | -                        | -                         | -                           | -                         |
| 4540 DISTRIBUTION MAINTENANCE         | -                        | -                         | -                           | -                         |
| 4550 MAINT-SNOW & ICE                 | -                        | -                         | -                           | -                         |
| <b>Grand Total</b>                    | <b>\$</b>                | <b>- \$</b>               | <b>- \$</b>                 | <b>- \$ 821,800</b>       |



## 2016 ADOPTED BUDGET - GENERAL FUND

### Public Works Agency

| Expenses                              | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|---------------------------------------|-----------------------|------------------------|--------------------------|------------------------|
| 4105 PUBLIC WORKS AGENCY ADMIN        | -                     | -                      | -                        | 3,499,008              |
| 4300 ENVIRONMENTAL SERVICES           | -                     | -                      | -                        | 207,712                |
| 4310 RECYCLING AND ENVIRONMENTAL MAIN | -                     | -                      | -                        | 610,098                |
| 4320 FORESTRY                         | -                     | -                      | -                        | 2,009,209              |
| 4330 GREENWAYS                        | -                     | -                      | -                        | 2,028,274              |
| 4400 CAPITAL PLANNING & ENGINEERING   | -                     | -                      | -                        | 158,018                |
| 4410 STREETS AND RIGHT OF WAY         | -                     | -                      | -                        | 518,114                |
| 4420 TRANSPORTATION                   | -                     | -                      | -                        | 210,529                |
| 4430 PARKS AND FACILITIES             | -                     | -                      | -                        | 251,232                |
| 4500 INFRASTRUCTURE MAINTENANCE       | -                     | -                      | -                        | 267,655                |
| 4510 STREET MAINTENANCE               | -                     | -                      | -                        | 1,798,017              |
| 4520 TRAF. SIG. & ST LIGHT MAINT      | -                     | -                      | -                        | 1,185,465              |
| 4530 SEWER MAINTENANCE                | -                     | -                      | -                        | 939,067                |
| 4540 DISTRIBUTION MAINTENANCE         | -                     | -                      | -                        | 24,000                 |
| 4550 MAINT-SNOW & ICE                 | -                     | -                      | -                        | 1,154,850              |
| <b>Grand Total</b>                    | <b>\$ -</b>           | <b>\$ -</b>            | <b>\$ -</b>              | <b>\$ 14,861,248</b>   |

| Total Full-Time Equivalent Positions     |                         |
|--|-------------------------|
| Division                                 | 2016 Position Total FTE |
| Public Works Agency Administration       | 5.25                    |
| Environmental Services                   | 1.00                    |
| Recycling and Environmental Maintenance  | 7.00                    |
| Forestry                                 | 18.00                   |
| Greenways                                | 17.00                   |
| Capital Planning & Engineering           | 0.50                    |
| Streets & Right of Way                   | 6.00                    |
| Transportation                           | 1.50                    |
| Parks and Facilities                     | 2.00                    |
| Infrastructure Maintenance               | 1.00                    |
| Street Maintenance                       | 17.00                   |
| Traffic Signs & Street Light Maintenance | 8.00                    |
| <b>Public Works Total</b>                | <b>84.25</b>            |

### City Council Goal Performance

| City Council Goal | Department Initiative   |
|-------------------|---|
| City Facilities   | Continue to work with the Sustainability Coordinator to reduce energy consumption in all City-owned building throughout the fiscal year through lighting upgrades as well as temperature control efficiencies |
| City Facilities   | Improve energy management techniques with the use of Building Automation Systems to reduce energy consumption throughout the year in City-owned buildings.  |
| City Facilities   | Civic Center Security Improvements  |



## 2016 ADOPTED BUDGET - GENERAL FUND

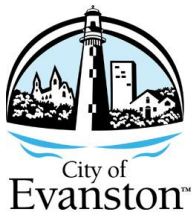
### Public Works Agency

|                 |  |
|-----------------|--|
| City Facilities | Fountain Square Design                           |
| City Streets    | Citywide Sidewalk Replacement                    |
| City Streets    | Citywide Traffic Calming                         |
| City Streets    | Emerson-Ridge-Green Bay Improvements             |
| City Streets    | MFT Street Resurfacing                           |
| City Streets    | Pedestrian Safety, Pavement Marking, Streetlight |
| City Streets    | Water Main Replacements                          |

#### **2016 Initiatives**

- Citywide Sidewalk Replacement
- Citywide Traffic Calming
- Dempster Street Signal Modernization
- Emerson-Ridge-Green Bay Construction Plans
- MFT Street Resurfacing
- Pedestrian Safety, Pavement Marking, Streetlight
- Water Main Replacements
- Fountain Square Construction
- Continue to work closely with all local, state, and federal agencies involved with the control of the Emerald Ash Borer (EAB). Staff will continue to investigate the feasibility of attracting research institutions and/or companies to Evanston to aid in possible curative measures being experimented with and implemented, as well as to locate and apply for any grant funds available for tree removals or planting to replace those being lost due to EAB
- Continue the three-year cycle of elm injections using both City employees as well as an outside contractor every third year and evaluate the success of the program overall, which currently stands at just less than 99%
- Continue fundraising efforts begun 2013 to increase the number of trees being planted on City parkways to help offset the additional losses due to EAB
- Continue to work with the Sustainability Coordinator to reduce energy consumption in all City-owned buildings throughout the fiscal year through both lighting upgrades as well as temperature control efficiencies
- Continue using the Building Automation Systems that are in place, as well as those being installed; improve energy management techniques throughout the fiscal year to reduce energy consumption. Look to create one system managed by staff that will monitor all facilities

| Ongoing Activity Measures                                    | 2015<br>Actual | 2015<br>Estimated | 2016<br>Projected |
|--|----------------|-------------------|-------------------|
| In-house design of CIP infrastructure projects               | 14             | 15                | 15                |
| Miles of streets resurfaced – primary routes                 | 1.0 miles      | 2.1 mile          | 2.7 miles         |
| Miles of streets resurfaced – residential streets            | 4 miles        | 4 miles           | 1.2 miles         |
| Number of civil engineering private development plan reviews | 170            | 180               | 180               |
| Number of Right-of-Way permits issued                        | 1200           | 1250              | 1250              |
| Miles of streets plowed/season                               | 2,800          | 1,800             | 1,800             |
| Miles of streets salted/season                               | 1,450          | 900               | 900               |
| Tons of salt used/season                                     | 7,000          | 5,500             | 5,500             |
| Mowing rotation in days                                      | 5 Days         | 4.5 Days          | 4.5 Days          |

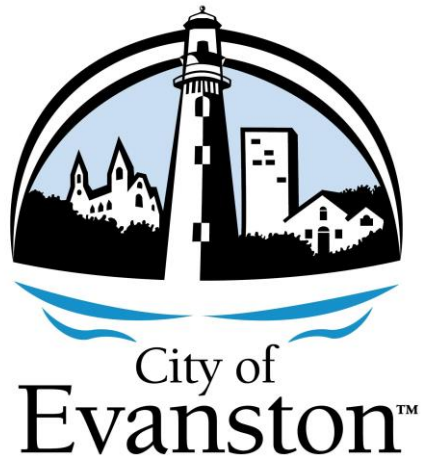


## 2016 ADOPTED BUDGET - GENERAL FUND

### Public Works Agency

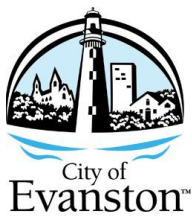
|  |        |        |        |
|--|--------|--------|--------|
| Parkway trees trimmed by City crews  | 1,150  | 1,100  | 1,300  |
| Total number of parkway elm removed due to DED   | 36     | 21     | 25     |
| Percentage of parkway elms actually removed  | 1.11%  | .92%   | .95%   |
| Total number of other trees removed  | 496    | 512    | 500    |
| Total number of new park and parkway trees planted   | 443    | 490    | 500    |
| Elm trees covered under private insurance program  | 380    | 321    | 325    |
| Percentage of trees that are removed by the City and replaced within one year (data source: Division tracking) | 12%    | 9%     | 10%    |
| Deliveries   | 1,800  | 1,800  | 1,800  |
| Civic Center repair costs/sq. ft.  | \$2.15 | \$2.50 | \$2.25 |
| Meeting scheduled  | 1,850  | 2,000  | 2,000  |
| Room set-ups   | 1,100  | 1,100  | 1,100  |
| Staff-hours tracked to work order  | 19,000 | 22,000 | 24,000 |
| Work orders completed  | 280    | 850    | 850    |

| Account Number - Description                     | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Estimated Amount | FY 2016 Adopted Budget |
|--|-----------------------|------------------------|--------------------------|------------------------|
| <b>Salary and Benefits</b>                       | \$ -                  | \$ -                   | \$ -                     | \$ 8,861,641           |
| 61010 - REGULAR PAY                              | -                     | -                      | -                        | 5,480,881              |
| 61050 - PERMANENT PART-TIME                      | -                     | -                      | -                        | 274,470                |
| 61110 - OVERTIME PAY                             | -                     | -                      | -                        | 485,200                |
| 61114 - SNOW OT                                  | -                     | -                      | -                        | 393,500                |
| 61410 - AFSCME SHIFT DIFFERENTIAL                | -                     | -                      | -                        | 1,000                  |
| 61510 - HEALTH INSURANCE                         | -                     | -                      | -                        | 1,133,434              |
| 61615 - LIFE INSURANCE                           | -                     | -                      | -                        | 80                     |
| 61625 - AUTO ALLOWANCE                           | -                     | -                      | -                        | 12,786                 |
| 61626 - CELL PHONE ALLOWANCE                     | -                     | -                      | -                        | 5,088                  |
| 61630 - SHOE ALLOWANCE                           | -                     | -                      | -                        | 10,308                 |
| 61710 - IMRF                                     | -                     | -                      | -                        | 603,868                |
| 61725 - SOCIAL SECURITY                          | -                     | -                      | -                        | 372,731                |
| 61730 - MEDICARE                                 | -                     | -                      | -                        | 88,295                 |
| <b>Services and Supplies</b>                     | \$ -                  | \$ -                   | \$ -                     | \$ 2,269,233           |
| 61060 - SEASONAL EMPLOYEES                       | -                     | -                      | -                        | 167,067                |
| 62195 - LANDSCAPE MAINTENANCE SERVICES           | -                     | -                      | -                        | 120,000                |
| 62199 - PARK MNTNCE & FURNITURE RPLCMN           | -                     | -                      | -                        | 20,000                 |
| 62205 - ADVERTISING                              | -                     | -                      | -                        | 700                    |
| 62210 - PRINTING                                 | -                     | -                      | -                        | 28,750                 |
| 62235 - OFFICE EQUIPMENT MAINT                   | -                     | -                      | -                        | 4,583                  |
| 62245 - OTHER EQMT MAINTENANCE                   | -                     | -                      | -                        | 8,800                  |
| 62275 - POSTAGE CHARGEBACKS                      | -                     | -                      | -                        | 2,700                  |
| 62295 - TRAINING & TRAVEL                        | -                     | -                      | -                        | 35,500                 |
| 62315 - POSTAGE                                  | -                     | -                      | -                        | 250                    |
| 62340 - COMPUTER LICENSE & SUPP                  | -                     | -                      | -                        | 2,000                  |
| 62360 - MEMBERSHIP DUES                          | -                     | -                      | -                        | 6,760                  |
| 62375 - RENTALS                                  | -                     | -                      | -                        | 52,810                 |
| 62380 - COPY MACHINE CHARGES                     | -                     | -                      | -                        | 2,539                  |
| 62385 - TREE SERVICES                            | -                     | -                      | -                        | 26,000                 |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS         | -                     | -                      | -                        | 64,200                 |
| 62451 - TOWING AND BOOTING CONTRACTS             | -                     | -                      | -                        | 60,000                 |
| 62496 - DED INOCULATION                          | -                     | -                      | -                        | 36,000                 |
| 62497 - INOCULATION FUNDING- ANNUAL AMORTIZATION | -                     | -                      | -                        | 250,000                |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS            | -                     | -                      | -                        | 94,500                 |
| 64005 - ELECTRICITY                              | -                     | -                      | -                        | 13,000                 |
| 64006 - LIGHTING                                 | -                     | -                      | -                        | 240,000                |
| 64007 - TRAFFIC LIGHT ELECTRICITY                | -                     | -                      | -                        | 90,000                 |
| 64008 - FESTIVAL LIGHTING                        | -                     | -                      | -                        | 5,000                  |
| 64505 - TELECOMMUNICATIONS                       | -                     | -                      | -                        | 34,950                 |
| 64540 - TELECOMMUNICATIONS - WIRELESS            | -                     | -                      | -                        | 18,525                 |
| 64545 - PERSONAL COMPUTER SOFTWARE               | -                     | -                      | -                        | 10,000                 |
| 65005 - AGRI/BOTANICAL SUPPLIES                  | -                     | -                      | -                        | 117,000                |
| 65010 - BOOKS, PUBLICATIONS, MAPS                | -                     | -                      | -                        | 3,183                  |
| 65015 - CHEMICALS/ SALT                          | -                     | -                      | -                        | 356,500                |
| 65020 - CLOTHING                                 | -                     | -                      | -                        | 81,050                 |
| 65025 - FOOD                                     | -                     | -                      | -                        | 1,000                  |
| 65050 - BLDG MAINTENANCE MATERIAL                | -                     | -                      | -                        | 3,950                  |
| 65055 - MATER. TO MAINT. IMP.                    | -                     | -                      | -                        | 146,250                |
| 65070 - OFFICE/OTHER EQT MTN MATL                | -                     | -                      | -                        | 38,500                 |
| 65075 - MEDICAL & LAB SUPPLIES                   | -                     | -                      | -                        | 500                    |
| 65085 - MINOR EQUIPMENT & TOOLS                  | -                     | -                      | -                        | 26,300                 |
| 65090 - SAFETY EQUIPMENT                         | -                     | -                      | -                        | 21,350                 |
| 65095 - OFFICE SUPPLIES                          | -                     | -                      | -                        | 8,766                  |
| 65105 - PHOTO/DRAFTING SUPPLIE                   | -                     | -                      | -                        | 1,950                  |
| 65115 - TRAFFIC CONTROL SUPPLI                   | -                     | -                      | -                        | 50,000                 |
| 65125 - OTHER COMMODITIES                        | -                     | -                      | -                        | 1,300                  |
| 65555 - PERSONAL COMPUTER EQUIPMENT              | -                     | -                      | -                        | 15,000                 |
| 65620 - OFFICE MACH. & EQUIP.                    | -                     | -                      | -                        | 2,000                  |
| <b>Miscellaneous</b>                             | \$ -                  | \$ -                   | \$ -                     | \$ 939,067             |
| 66147 - TRSF OUT TO SOLID WASTE FUND - PROP TAX  | -                     | -                      | -                        | 939,067                |
| <b>Insurance and Other Chargebacks</b>           | \$ -                  | \$ -                   | \$ -                     | \$ 896,780             |
| 66025 - TRANSFER TO DEBT SERVICE - ERI           | -                     | -                      | -                        | 190,003                |
| 66030 - MEDICAL INSURANCE                        | -                     | -                      | -                        | 706,777                |
| <b>Capital Outlay</b>                            | \$ -                  | \$ -                   | \$ -                     | \$ 108,600             |
| 65515 - OTHER IMPROVEMENTS                       | -                     | -                      | -                        | 5,000                  |
| 65550 - AUTOMOTIVE EQUIPMENT                     | -                     | -                      | -                        | 39,100                 |
| 65625 - FURNITURE & FIXTURES                     | -                     | -                      | -                        | 64,500                 |
| <b>Contingencies</b>                             | \$ -                  | \$ -                   | \$ -                     | \$ 3,005               |
| 68205 - CONTINGENCIES                            | -                     | -                      | -                        | 3,005                  |
| <b>Interfund Transfers</b>                       | \$ -                  | \$ -                   | \$ -                     | \$ 1,782,922           |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE         | -                     | -                      | -                        | 1,211,004              |
| 62309 - RENTAL OF AUTO REPLACEMENT               | -                     | -                      | -                        | 571,918                |
| <b>Grand Total</b>                               | \$ -                  | \$ -                   | \$ -                     | \$ 14,861,248          |



# **PART IV**

# **OTHER FUNDS BUDGET**



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #175 – General Assistance

#### **Fund Description**

The General Assistance Program, which is mandated by the State of Illinois, is administered by the City of Evanston and supported by Evanston tax revenues. The program provides assistance (up to \$500 monthly) to Evanston residents who are not eligible for other forms of state or federal financial assistance and do not have resources to support their basic needs. The goals of the General Assistance Program are to assist individuals and prepare them to become employment-ready through resources available in the General Assistance program as well as through programs administered by other City departments. Services will be delivered through a comprehensive system of care, which emphasizes identifying the most appropriate, least restrictive setting to promote the highest level of functioning. General Assistance staff members are committed to:

- Deliver services professionally and treat all clients with dignity and respect
- Manage business operations effectively and efficiently
- Promote accountability, transparency, and equity in all program services

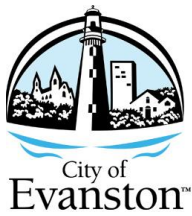
The Emergency Assistance Services Program is administered through the General Assistance Program and is available to all City of Evanston residents who meet income and asset guidelines as established by the General Assistance Office. The Emergency Assistance Program is operated and funded by the General Assistance Program and is provided according to adopted and written standards set forth by the General Assistance Program. Emergency Assistance can only be issued once in a 12-month period and must meet the definition of an emergency or life-threatening situation, such as imminent eviction, utility disconnection, or food needs.

#### **Financial Summary**

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>          |                          |                           |                               |                           |
| Property Taxes                    | 1,762,916                | 1,348,553                 | 1,353,877                     | 1,000,000                 |
| Other Revenue                     | 491,066                  | 25,000                    | 39,295                        | 25,000                    |
| Intergovernmental Revenue         | 1,992                    | -                         | -                             | -                         |
| Interest Income                   | 88                       | 1,000                     | 1,000                         | 1,000                     |
| <b>Total Revenue</b>              | <b>\$ 2,256,061</b>      | <b>\$ 1,374,553</b>       | <b>\$ 1,394,172</b>           | <b>\$ 1,026,000</b>       |
| <b>Operating Expenses</b>         |                          |                           |                               |                           |
| Salary and Benefits               | 146,369                  | 215,319                   | 215,319                       | 221,933                   |
| Services and Supplies             | 694,669                  | 1,155,050                 | 600,817                       | 758,900                   |
| Miscellaneous                     | 1,308                    | -                         | 4,306                         | 7,000                     |
| Community Sponsored Organizations | 105,445                  | -                         | -                             | -                         |
| <b>Total Expenses</b>             | <b>\$ 947,791</b>        | <b>\$ 1,370,369</b>       | <b>\$ 820,442</b>             | <b>\$ 987,833</b>         |
| <b>Net Surplus (Deficit)</b>      | <b>\$ 1,308,270</b>      | <b>\$ 4,184</b>           | <b>\$ 573,730</b>             | <b>\$ 38,167</b>          |
| <b>Beginning Fund Balance</b>     | <b>\$ (1,125,171)</b>    |                           | <b>\$ 183,099</b>             | <b>\$ 756,829</b>         |
| <b>Ending Fund Balance</b>        | <b>\$ 183,099</b>        |                           | <b>\$ 756,829</b>             | <b>\$ 794,996</b>         |

#### **2016 Initiatives**

- Serve the needs of financially distressed residents
- Prevent temporary financial difficulty
- Facilitate job readiness training
- Assist in identifying potential employment for eligible candidates
- Improve financial and health literacy
- Provide centralized case management and referral services



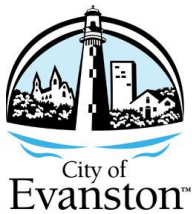
## 2016 ADOPTED BUDGET - OTHER FUNDS

### #175 – General Assistance

| Division                      | 2016 Position<br>Total FTE |
|-------------------------------|----------------------------|
| General Assistance            | 4.00                       |
| General Assistance Fund Total | 4.00                       |

| Ongoing Activity Measures                             |  | FY 2015<br>Actuals | FY 2016<br>Projections |
|---|--|--------------------|------------------------|
| Job readiness training participants                   |  | 30                 | 50                     |
| Financial literacy skills workshop participants       |  | 50                 | 75                     |
| GED course participants                               |  | 30                 | 40                     |
| Clients securing part- or full-time employment        |  | 40                 | 50                     |
| Referrals to community partner agencies               |  | 25                 | 50                     |
| Clients receiving short-term case management services |  | 75                 | 100                    |
| Client housing stabilized/homelessness averted        |  | 5                  | 15                     |
| Clients receiving utility assistance                  |  | 5                  | 15                     |
| Clients in a tobacco cessation program                |  | 0                  | 25                     |
| Substance abuse treatment                             |  | 10                 | 20                     |
| Mental health services                                |  | 15                 | 25                     |
| Clients participating in Dental Access Days           |  | 10                 | 10                     |

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>175 GENERAL ASSISTANCE FUND</b>              |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                      | <b>\$ 146,369</b>        | <b>\$ 215,319</b>         | <b>\$ 215,319</b>             | <b>\$ 221,933</b>         |
| 61010 - REGULAR PAY                             | 111,190                  | 163,012                   | 163,012                       | 169,789                   |
| 61415 - TERMINATION PAYOUTS                     | 2,645                    | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                        | 5,274                    | 20,615                    | 20,615                        | 21,229                    |
| 61615 - LIFE INSURANCE                          | 0                        | -                         | -                             | 13                        |
| 61710 - IMRF                                    | 18,956                   | 19,220                    | 19,220                        | 17,913                    |
| 61725 - SOCIAL SECURITY                         | 6,729                    | 9,264                     | 9,264                         | 10,527                    |
| 61730 - MEDICARE                                | 1,574                    | 3,208                     | 3,208                         | 2,462                     |
| <b>Services and Supplies</b>                    | <b>\$ 694,669</b>        | <b>\$ 1,155,050</b>       | <b>\$ 600,817</b>             | <b>\$ 758,900</b>         |
| 62110 - AUDITING                                | 13,175                   | -                         | -                             | -                         |
| 62130 - LEGAL SERVICES-GENERAL                  | 20,000                   | -                         | -                             | -                         |
| 62185 - CONSULTING SERVICES                     | (2,572)                  | -                         | -                             | -                         |
| 62210 - PRINTING                                | 1,632                    | -                         | 117                           | -                         |
| 62275 - POSTAGE CHARGEBACKS                     | 446                      | 800                       | 800                           | 800                       |
| 62295 - TRAINING & TRAVEL                       | 2,399                    | 2,500                     | 2,500                         | 2,500                     |
| 62315 - POSTAGE                                 | 923                      | -                         | 250                           | -                         |
| 62360 - MEMBERSHIP DUES                         | -                        | 500                       | 500                           | 500                       |
| 62380 - COPY MACHINE CHARGES                    | 2,902                    | -                         | 6,000                         | -                         |
| 62381 - COPY MACHINE LEASES                     | 448                      | -                         | -                             | -                         |
| 62520 - OTHER CONTRACTUAL SERVICES              | 4,000                    | -                         | -                             | -                         |
| 62655 - LEASE PAYMENTS                          | 2,431                    | -                         | -                             | -                         |
| 62705 - BANK SERVICE CHARGES                    | 314                      | -                         | -                             | -                         |
| 64566 - RENTAL EXPENSE- GA CLIENT               | 157,164                  | 250,000                   | 175,000                       | 200,000                   |
| 64567 - PERSONAL EXPENSE- GA CLIENT             | 411,271                  | 750,000                   | 400,000                       | 500,000                   |
| 64568 - TRANSPORTATION EXPENSE- GA CLIENT       | 3,026                    | 2,250                     | 3,500                         | 4,000                     |
| 64569 - 50/50 WORK PROGRAM- GA CLIENT           | -                        | 1,500                     | -                             | 1,500                     |
| 64570 - CLIENT OTHER NEEDS- GA CLIENT           | 579                      | 500                       | -                             | 500                       |
| 64571 - HOSPITAL INPATIENT- GA CLIENT           | -                        | 3,000                     | -                             | -                         |
| 64572 - HOSPITAL OUTPATIENT- GA CLIENT          | 528                      | 6,000                     | -                             | -                         |
| 64573 - ALL OTHER PHYSICIANS- GA CLIENT         | 1,087                    | 3,500                     | 200                           | 500                       |
| 64574 - DRUGS- GA CLIENT                        | 48,334                   | 60,000                    | 200                           | 300                       |
| 64575 - OTHER MEDICAL- GA CLIENT                | 968                      | 5,000                     | -                             | -                         |
| 64576 - GLASSES/EYE EXAM & TREATMENT- GA CLIENT | -                        | 1,000                     | -                             | -                         |
| 64577 - EMERGENCY ROOM PHYSICIANS- GA CLIENT    | 2,821                    | 500                       | 500                           | 500                       |
| 64578 - PSYCH OUTPATIENT/MENTAL- GA CLIENT      | 5,524                    | 8,000                     | 300                           | 300                       |
| 64579 - TRANSPORTATION-AMBULATORY- GA CLIENT    | 122                      | 500                       | -                             | -                         |
| 64580 - CASTASTROPHIC INSURANCE- GA CLIENT      | 4,175                    | 2,500                     | -                             | -                         |
| 64581 - X-RAYS- GA CLIENT                       | -                        | 5,000                     | -                             | -                         |
| 64582 - MORTGAGE/RENTAL EXPENSE-EAS CLIENT      | 8,790                    | 45,000                    | 9,000                         | 30,000                    |
| 64584 - FOOD VOUCHERS - EMERGENCY-EAS CLIENT    | 1,731                    | 1,000                     | 250                           | 500                       |
| 64585 - UTILITIES - COMED-EAS CLIENT            | 1,425                    | -                         | -                             | 5,000                     |
| 64586 - UTILITIES - NICOR-EAS CLIENT            | -                        | -                         | -                             | 5,000                     |
| 64587 - UTILITIES - COE WATER -EAS CLIENT       | -                        | 5,000                     | -                             | 5,000                     |
| 65010 - BOOKS, PUBLICATIONS, MAPS               | 245                      | -                         | -                             | 1,000                     |
| 65025 - FOOD                                    | 108                      | -                         | -                             | -                         |
| 65095 - OFFICE SUPPLIES                         | 672                      | 1,000                     | 1,700                         | 1,000                     |
| <b>Miscellaneous</b>                            | <b>\$ 1,308</b>          | <b>\$ -</b>               | <b>\$ 4,306</b>               | <b>\$ 7,000</b>           |
| 62490 - OTHER PROGRAM COSTS                     | 808                      | -                         | 4,306                         | 7,000                     |
| 62605 - OTHER CHARGES                           | 500                      | -                         | -                             | -                         |
| <b>Community Sponsored Organizations</b>        | <b>\$ 105,445</b>        | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 63070 - PEER SERVICES                           | 19,940                   | -                         | -                             | -                         |
| 63071 - SHORE COMMUNITY SERVICES                | 6,735                    | -                         | -                             | -                         |
| 67030 - FAMILY FOCUS                            | 7,635                    | -                         | -                             | -                         |
| 67045 - YOU                                     | 23,875                   | -                         | -                             | -                         |
| 67110 - CONNECTIONS FOR THE HOMELESS            | 5,620                    | -                         | -                             | -                         |
| 67111 - YWCA                                    | 3,145                    | -                         | -                             | -                         |
| 67125 - INFANT WELFARE SOCIETY                  | 22,685                   | -                         | -                             | -                         |
| 67145 - METROPOLITAN FAMILY SERV                | 12,825                   | -                         | -                             | -                         |
| 67146 - NORTHWEST CASA                          | 2,985                    | -                         | -                             | -                         |
| <b>Grand Total</b>                              | <b>\$ 947,791</b>        | <b>\$ 1,370,369</b>       | <b>\$ 820,442</b>             | <b>\$ 987,833</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #176 – Human Services

#### Fund Description

The Human Services Fund was created to protect Evanston's most vulnerable residents and to provide individuals and families with access to services that promote self-sufficiency and address mental health concerns. This includes community services provided by social services agencies, crisis intervention services, and the Community Action Program. Crisis intervention needs are currently being addressed through an agreement with Presence Health to offer clinical and 24-hour crisis services. Community services, whose allocations are recommended by the Evanston Mental Health Board to support mental and social service organizations serving Evanston residents, is now managed by the Community Development Department. The Community Action Program supports community initiatives to support at-risk families, veterans, and vulnerable populations.

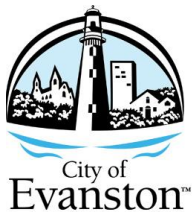
#### Financial Summary

| Operating Revenue                 | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| Interfund Transfers               | -                        | 884,794                   | 884,794                       | 884,794                   |
| <b>Total Revenue</b>              | <b>-</b>                 | <b>884,794</b>            | <b>884,794</b>                | <b>884,794</b>            |
| <b>Operating Expenses</b>         |                          |                           |                               |                           |
| Community Sponsored Organizations | -                        | 859,153                   | 856,753                       | 859,153                   |
| <b>Total Expenses</b>             | <b>\$ -</b>              | <b>\$ 859,153</b>         | <b>\$ 856,753</b>             | <b>\$ 859,153</b>         |
| <b>Net Surplus (Deficit)</b>      | <b>\$ -</b>              | <b>\$ 25,641</b>          | <b>\$ 28,041</b>              | <b>\$ 25,641</b>          |
| <b>Beginning Fund Balance</b>     | <b>\$ -</b>              |                           | <b>\$ 28,041</b>              | <b>\$ 28,041</b>          |
| <b>Ending Fund Balance</b>        | <b>\$ -</b>              |                           | <b>\$ 28,041</b>              | <b>\$ 53,682</b>          |

#### 2016 Initiatives

- Serve the needs of financially distressed residents
- Provide short- and long-term case management
- Create Hoarding Taskforce for Northshore
- Improve financial and health literacy
- Provide central case management and referral services
- Serve the needs of financially distressed residents
- Prevent temporary financial difficulty

| 176 HEALTH AND HUMAN SERVICES FUND           | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Community Sponsored Organizations</b>     | <b>\$ 849,388</b>        | <b>\$ 859,153</b>         | <b>\$ 856,753</b>             | <b>\$ 859,153</b>         |
| 62491 - COMMUNITY INTERVENTION PROGRAM COSTS | 77,333                   | 73,333                    | 73,333                        | 73,333                    |
| 62890 - INFANT WELFARE SOCIETY               | 74,500                   | 74,500                    | 74,500                        | 74,500                    |
| 62940 - LEGAL ASSIST FOUNDATION              | 14,900                   | 14,900                    | 14,900                        | 14,900                    |
| 62970 - CONNECTION FOR HOMELESS              | 29,700                   | 29,700                    | 29,700                        | 29,700                    |
| 62980 - NORTH SHORE SENIOR CENTER            | 40,000                   | 40,000                    | 40,000                        | 40,000                    |
| 62990 - METROPOLITAN FAMILY SERV             | 63,300                   | 63,300                    | 63,300                        | 63,300                    |
| 63067 - CHILDCARE NETWORK EVANSTON           | 133,750                  | 133,750                   | 133,750                       | 133,750                   |
| 63068 - HOUSING OPTIONS                      | 58,900                   | 58,900                    | 58,900                        | 58,900                    |
| 63069 - JAMES MORAN CENTER                   | 41,500                   | 41,500                    | 41,500                        | 41,500                    |
| 63070 - PEER SERVICES                        | 99,900                   | 99,900                    | 99,900                        | 99,900                    |
| 63071 - SHORE COMMUNITY SERVICES             | 36,850                   | 115,055                   | 20,000                        | 115,055                   |
| 63120 - MEALS AT HOME                        | 8,000                    | 8,000                     | 8,000                         | 8,000                     |
| 67006 - Community Action Program             | 5,000                    | 33,215                    | 33,215                        | 33,215                    |
| 67030 - FAMILY FOCUS                         | 36,100                   | 36,100                    | 36,100                        | 36,100                    |
| 67045 - YOU                                  | 92,655                   | -                         | 92,655                        | -                         |
| 67090 - Child Care Center Of Evanston        | 22,000                   | 22,000                    | 22,000                        | 22,000                    |
| 67146 - NORTHWEST CASA                       | 15,000                   | 15,000                    | 15,000                        | 15,000                    |
| <b>Grand Total</b>                           | <b>\$ 849,388</b>        | <b>\$ 859,153</b>         | <b>\$ 856,753</b>             | <b>\$ 859,153</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #180 – Good Neighbor

#### Fund Description

The Good Neighbor Fund is a new fund in 2016 as a result of Northwestern University's commitment to contributing \$1 million for the support of the initiatives listed below.

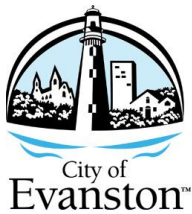
#### Financial Summary

|                                       | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---------------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>              |                          |                           |                               |                           |
| Donation from Northwestern University | -                        | -                         | -                             | 1,000,000                 |
| <b>Total Revenue</b>                  | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 1,000,000</b>       |
| <b>Operating Expenses</b>             |                          |                           |                               |                           |
| Transfer to General Fund              | -                        | -                         | -                             | 500,000                   |
| Transfer to Capital Fund              | -                        | -                         | -                             | 500,000                   |
| <b>Total Expenses</b>                 | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 1,000,000</b>       |
| <b>Net Surplus (Deficit)</b>          | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| <b>Beginning Fund Balance</b>         | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| <b>Ending Fund Balance</b>            | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |

#### 2016 Initiatives

- The transfer to Capital Fund is for the Sheridan Road improvement project. This project will continue into 2016 and be fully completed in 2017. 2016 allocation is \$500,000.
- Support for Evanston Fire Department paramedics. This \$200,000 allocation represents one full time ambulance company 24/7/365 serving our community.
- Support for the City's Youth and Young Adult Division. This \$100,000 allocation would cover the salary of one of the four existing full-time outreach workers and allow us to add an additional full time outreach worker.
- Support for at-risk youth job training programs. \$50,000 of allocation would support programs covered by existing funding and \$100,000 would be devoted to new job training programs.
- \$50,000 would support Mayor's discretionary fund to assist families impacted by violent crime

|                                       | FY 2014 Actual |   | FY 2015 Amended |           | FY 2015 Year End |   | FY 2016 Adopted |           |
|---------------------------------------|----------------|---|-----------------|-----------|------------------|---|-----------------|-----------|
|                                       | Amount         |   | Budget          |           | Estimated        |   | Budget          |           |
| <b>180 GOOD NEIGHBOR FUND</b>         |                |   |                 |           |                  |   |                 |           |
| <b>Interfund Transfers</b>            | \$             | - | \$              | 1,000,000 | \$               | - | \$              | 1,000,000 |
| 66131 - TRANSFER TO GENERAL FUND      |                | - |                 | 500,000   |                  | - |                 | 500,000   |
| 66142 - TRANSFER TO CIP-STREET REPAIR |                | - |                 | 500,000   |                  | - |                 | 500,000   |
| <b>Grand Total</b>                    | \$             | - | \$              | 1,000,000 | \$               | - | \$              | 1,000,000 |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #185 – Library

#### Fund Description

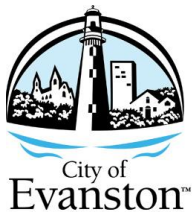
The Evanston Public Library aims to be the heart of the community by promoting the development of independent, self-confident and literate citizens by providing open access to cultural, intellectual, technological and informational resources.

The Library Fund budget is passed annually by the Library Board.

#### Financial Summary

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                      |                          |                           |                               |                           |
| Property Taxes                                | 5,205,279                | 5,813,505                 | 5,899,994                     | 6,104,180                 |
| Other Taxes                                   | 50,200                   | 50,200                    | 50,200                        | 50,200                    |
| Other Revenue                                 | 22,662                   | -                         | 350                           | 247,500                   |
| Fines and Forfeitures                         | 157,637                  | 156,000                   | 180,000                       | -                         |
| Interfund Transfers                           | 199,315                  | 171,000                   | 171,000                       | 185,800                   |
| Intergovernmental Revenue                     | 192,069                  | 94,177                    | 238,200                       | 94,177                    |
| Interest Income                               | 2,869                    | -                         | 2,400                         | 2,000                     |
| Library Revenue                               | 255,774                  | 346,810                   | 253,360                       | 333,300                   |
| <b>Total Revenue</b>                          | <b>\$ 6,085,806</b>      | <b>\$ 6,631,692</b>       | <b>\$ 6,795,504</b>           | <b>\$ 7,017,157</b>       |
| <b>Operating Expenses</b>                     |                          |                           |                               |                           |
| Salary and Benefits                           | 4130680.02               | 4710919                   | 4470155                       | 4751497                   |
| Services and Supplies                         | 1,262,675                | 1,542,994                 | 1,499,010                     | 1,872,573                 |
| Miscellaneous                                 | 210,000                  | 250,000                   | 250,000                       | 250,000                   |
| Insurance and Other Chargebacks               | 114,597                  | 77,268                    | 77,268                        | 80,089                    |
| Capital Outlay                                | 69,995                   | 46,430                    | 37,080                        | 32,800                    |
| Capital Outlay                                | -                        | -                         | -                             | -                         |
| Contingencies                                 | -                        | -                         | -                             | -                         |
| <b>Total Expenses</b>                         | <b>\$ 5,792,028</b>      | <b>\$ 6,631,692</b>       | <b>\$ 6,337,613</b>           | <b>\$ 6,997,142</b>       |
| <b>Net Surplus (Deficit)</b>                  | <b>\$ 293,777</b>        | <b>\$ -</b>               | <b>\$ 457,891</b>             | <b>\$ 20,015</b>          |
| <b>Beginning Fund Balance</b>                 | <b>\$ 1,085,193</b>      |                           | <b>\$ 1,378,970</b>           | <b>\$ 1,836,861</b>       |
| <b>Adjustment to GAAP Basis of Accounting</b> | <b>\$ -</b>              |                           | <b>\$ -</b>                   | <b>\$ -</b>               |
| <b>Ending Fund Balance</b>                    | <b>\$ 1,378,970</b>      |                           | <b>\$ 1,836,861</b>           | <b>\$ 1,856,876</b>       |

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>185 LIBRARY FUND</b>                             |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                          | <b>\$ 4,130,680</b>      | <b>\$ 4,710,919</b>       | <b>\$ 4,470,155</b>           | <b>\$ 4,751,497</b>       |
| 61010 - REGULAR PAY                                 | 1,973,569                | 2,315,615                 | 2,311,785                     | 2,363,565                 |
| 61012 - LIBRARY SUBSTITUTES                         | 26,712                   | 15,733                    | -                             | 15,700                    |
| 61050 - PERMANENT PART-TIME                         | 1,098,462                | 1,207,631                 | 1,127,000                     | 1,178,844                 |
| 61055 - TEMPORARY EMPLOYEES                         | -                        | -                         | -                             | 16,400                    |
| 61110 - OVERTIME PAY                                | 8,245                    | 9,300                     | 8,500                         | 9,300                     |
| 61210 - LONGEVITY                                   | 14,227                   | -                         | -                             | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL                   | 973                      | -                         | -                             | -                         |
| 61415 - TERMINATION PAYOUTS                         | 38,252                   | 69,250                    | 15,500                        | 70,800                    |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | 10,995                   | -                         | 1,600                         | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 7,827                    | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                            | 367,405                  | 448,593                   | 397,050                       | 462,317                   |
| 61615 - LIFE INSURANCE                              | 654                      | 653                       | 400                           | 653                       |
| 61625 - AUTO ALLOWANCE                              | 7,256                    | 7,200                     | 7,100                         | 7,200                     |
| 61626 - CELL PHONE ALLOWANCE                        | 3,298                    | 2,400                     | 3,700                         | 2,400                     |
| 61630 - SHOE ALLOWANCE                              | 545                      | 495                       | 620                           | 620                       |
| 61710 - IMRF  | 335,267                  | 377,945                   | 345,000                       | 355,255                   |
| 61725 - SOCIAL SECURITY                             | 191,709                  | 210,258                   | 203,000                       | 217,562                   |
| 61730 - MEDICARE                                    | 45,282                   | 45,846                    | 48,900                        | 50,881                    |
| <b>Services and Supplies</b>                        | <b>\$ 1,262,675</b>      | <b>\$ 1,542,994</b>       | <b>\$ 1,499,010</b>           | <b>\$ 1,872,573</b>       |
| 61060 - SEASONAL EMPLOYEES                          | -                        | -                         | 1,500                         | -                         |
| 62185 - CONSULTING SERVICES                         | 18,473                   | 45,000                    | 41,200                        | 195,300                   |
| 62205 - ADVERTISING                                 | -                        | -                         | -                             | 5,000                     |
| 62210 - PRINTING                                    | 6,865                    | 1,800                     | 1,860                         | 6,000                     |
| 62225 - BLDG MAINTENANCE SERVICES                   | 157,571                  | 225,007                   | 269,140                       | 230,257                   |
| 62235 - OFFICE EQUIPMENT MAINT                      | 6,736                    | 12,000                    | 11,000                        | 12,000                    |
| 62245 - OTHER EQMT MAINTENANCE                      | 166                      | 1,000                     | -                             | 1,300                     |
| 62275 - POSTAGE CHARGEBACKS                         | 1,845                    | 1,600                     | 2,300                         | 1,900                     |
| 62290 - TUITION                                     | -                        | 15,000                    | -                             | 5,000                     |
| 62295 - TRAINING & TRAVEL                           | 12,965                   | 22,500                    | 17,200                        | 42,025                    |
| 62315 - POSTAGE                                     | 5,811                    | 5,000                     | 2,300                         | 5,500                     |
| 62340 - COMPUTER LICENSE & SUPP                     | 30,184                   | 31,070                    | 20,000                        | 36,970                    |
| 62341 - INTERNET SOLUTION PROVIDERS                 | 261,247                  | 244,034                   | 299,250                       | 288,260                   |
| 62360 - MEMBERSHIP DUES                             | 2,549                    | 2,005                     | 1,060                         | 2,005                     |
| 62375 - RENTALS                                     | 44,224                   | 42,750                    | 40,000                        | 44,460                    |
| 62380 - COPY MACHINE CHARGES                        | 14,233                   | 12,268                    | 11,300                        | 12,881                    |
| 62431 - ARMORED CAR SERVICES                        | -                        | 500                       | -                             | 500                       |
| 62506 - WORK- STUDY                                 | 7,190                    | 8,200                     | 5,600                         | 8,200                     |
| 62705 - BANK SERVICE CHARGES                        | 3,873                    | 4,000                     | 5,000                         | 4,000                     |
| 64005 - ELECTRICITY                                 | 444                      | -                         | -                             | -                         |
| 64015 - NATURAL GAS                                 | 32,202                   | 33,000                    | 30,100                        | 33,400                    |
| 64540 - TELECOMMUNICATIONS - WIRELESS               | 1,864                    | 2,200                     | 2,200                         | 2,000                     |
| 65040 - JANITORIAL SUPPLIES                         | 17,247                   | 10,000                    | 19,000                        | 12,000                    |
| 65050 - BLDG MAINTENANCE MATERIAL                   | 36,478                   | 21,200                    | 26,000                        | 32,000                    |
| 65095 - OFFICE SUPPLIES                             | 24,953                   | 69,200                    | 52,500                        | 97,770                    |
| 65100 - LIBRARY SUPPLIES                            | 63,079                   | 53,120                    | 98,000                        | 102,725                   |
| 65125 - OTHER COMMODITIES                           | -                        | 1,700                     | -                             | -                         |
| 65555 - PERSONAL COMPUTER EQUIPMENT                 | 12,297                   | 30,500                    | 20,000                        | 52,820                    |
| 65630 - LIBRARY BOOKS                               | 380,965                  | 507,800                   | 399,500                       | 493,800                   |
| 65635 - PERIODICALS                                 | 20,314                   | 18,140                    | 21,000                        | 17,700                    |
| 65641 - AUDIO VISUAL COLLECTIONS                    | 98,901                   | 122,400                   | 102,000                       | 126,800                   |
| <b>Miscellaneous</b>                                | <b>\$ 210,000</b>        | <b>\$ 250,000</b>         | <b>\$ 250,000</b>             | <b>\$ 250,000</b>         |
| 66148 - TRSF OUT TO GEN FUND FROM LIBR              | 210,000                  | 250,000                   | 250,000                       | 250,000                   |
| <b>Insurance and Other Chargebacks</b>              | <b>\$ 114,597</b>        | <b>\$ 77,268</b>          | <b>\$ 77,268</b>              | <b>\$ 80,089</b>          |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              | 74,597                   | 77,268                    | 77,268                        | 80,089                    |
| 66030 - MEDICAL INSURANCE                           | 40,000                   | -                         | -                             | -                         |
| <b>Capital Outlay</b>                               | <b>\$ 69,995</b>         | <b>\$ 46,430</b>          | <b>\$ 37,080</b>              | <b>\$ 32,800</b>          |
| 62155 - CONSTRUCTION MGMT SERVICES                  | 66,900                   | -                         | -                             | -                         |
| 65503 - FURNITURE / FIXTURES / EQUIPMENT            | 3,095                    | 46,430                    | 37,000                        | 32,800                    |
| 65504 - LIBR GARAGE REHAB CONSTRUCTION DESIGN       | -                        | -                         | 80                            | -                         |
| <b>Interfund Transfers</b>                          | <b>\$ 4,081</b>          | <b>\$ 4,081</b>           | <b>\$ 4,100</b>               | <b>\$ 10,183</b>          |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE            | 2,381                    | 2,381                     | 2,400                         | 5,440                     |
| 62309 - RENTAL OF AUTO REPLACEMENT                  | 1,700                    | 1,700                     | 1,700                         | 4,743                     |
| <b>Grand Total</b>                                  | <b>\$ 5,792,028</b>      | <b>\$ 6,631,692</b>       | <b>\$ 6,337,613</b>           | <b>\$ 6,997,142</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #186 – Library Debt Service

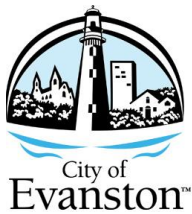
#### Fund Description

The Library Debt Fund was created to repay the outstanding debt obligation associated with the financing of the Evanston Public Library Main Branch. This fund accounts for the debt service costs associated with Library debt issuance to fund capital projects. Revenues for this fund come from the Library's tax levy, and expenses are paid to the City as a part of the annual payment of all outstanding bonds.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 746,112                  | 605,138                   | 605,138                       | 393,409                   |
| Interest Income               | -                        | 1,000                     | -                             | -                         |
| <b>Total Revenue</b>          | <b>\$ 746,112</b>        | <b>\$ 606,138</b>         | <b>\$ 605,138</b>             | <b>\$ 393,409</b>         |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | -                        | -                         | -                             | -                         |
| Miscellaneous                 | -                        | -                         | -                             | -                         |
| Capital Outlay                | -                        | -                         | -                             | -                         |
| Debt Service                  | 748,521                  | 605,138                   | 562,740                       | 393,409                   |
| <b>Total Expenses</b>         | <b>\$ 748,521</b>        | <b>\$ 605,138</b>         | <b>\$ 562,740</b>             | <b>\$ 393,409</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (2,409)</b>        | <b>\$ 1,000</b>           | <b>\$ 42,398</b>              | <b>\$ -</b>               |
| <b>Beginning Fund Balance</b> | <b>\$ 96,004</b>         |                           | <b>\$ 93,595</b>              | <b>\$ 135,993</b>         |
| <b>Ending Fund Balance</b>    | <b>\$ 93,595</b>         |                           | <b>\$ 135,993</b>             | <b>\$ 135,993</b>         |

|                                      |    | FY 2014 Actual<br>Amount |    | FY 2015 Amended<br>Budget |    | FY 2015 Year End<br>Estimated |    | FY 2016 Adopted<br>Budget |
|--------------------------------------|----|--------------------------|----|---------------------------|----|-------------------------------|----|---------------------------|
| <b>186 LIBRARY DEBT SERVICE FUND</b> |    |                          |    |                           |    |                               |    |                           |
| <b>Debt Service</b>                  | \$ | <b>748,521</b>           | \$ | <b>605,138</b>            | \$ | <b>562,740</b>                | \$ | <b>393,409</b>            |
| 68305 - DEBT SERVICE- PRINCIPAL      |    | 641,811                  |    | 520,100                   |    | 481,936                       |    | 330,955                   |
| 68315 - DEBT SERVICE- INTEREST       |    | 106,710                  |    | 85,038                    |    | 80,804                        |    | 62,454                    |
| <b>Grand Total</b>                   | \$ | <b>748,521</b>           | \$ | <b>605,138</b>            | \$ | <b>562,740</b>                | \$ | <b>393,409</b>            |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #195 – Neighborhood Stabilization Program 2

#### **Fund Description**

The Neighborhood Stabilization Program 2 (NSP2) was funded by the American Recovery and Reinvestment Act of 2009 to stabilize neighborhoods that have been negatively impacted by high numbers of foreclosed and vacant homes.

Evanston's NSP2 proposal includes two strategies to stabilize neighborhoods in two Census tracts, 8092 and 8102:

- The acquisition, rehabilitation, and re-occupancy of 100 units of foreclosed or abandoned housing
- The redevelopment of two blighted parcels of vacant land in West Evanston into new housing consistent with the West Evanston Master Plan.

All housing units rehabbed or developed with NSP2 funds are rented or sold to households with incomes at or below 120% of the area median income (AMI); 25% of total grant funds have been used to benefit households with incomes at or below 50% AMI, as required by the Department of Housing and Urban Development (HUD). One to four properties will be land banked and their disposition determined within ten years following grant closeout. Grant closeout is targeted by the end of Q1 2016. Some NSP2 program income will be retained to maintain land banked properties and for required compliance.

#### **Financial Summary**

|                                 | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>        |                          |                           |                               |                           |
| Other Revenue                   | 42,412                   | 500,000                   | -                             | -                         |
| Intergovernmental Revenue       | 1,107,077                | -                         | 122,136                       | 198,651                   |
| <b>Total Revenue</b>            | <b>\$ 1,149,489</b>      | <b>\$ 500,000</b>         | <b>\$ 122,136</b>             | <b>\$ 198,651</b>         |
| <b>Operating Expenses</b>       |                          |                           |                               |                           |
| Salary and Benefits             | 90,126                   | 53,661                    | 46,760                        | 33,648                    |
| Services and Supplies           | 4,265                    | 3,250                     | 4,185                         | 5,100                     |
| Miscellaneous                   | 339,920                  | 159,994                   | 45,000                        | 120,862                   |
| Insurance and Other Chargebacks | 7,951                    | 4,191                     | 4,191                         | 4,344                     |
| Capital Outlay                  | 660,448                  | 155,000                   | 17,000                        | 35,000                    |
| Interfund Transfers             | 46,779                   | 7,500                     | 5,000                         | -                         |
| <b>Total Expenses</b>           | <b>\$ 1,149,489</b>      | <b>\$ 383,596</b>         | <b>\$ 122,136</b>             | <b>\$ 198,954</b>         |
| <b>Net Surplus (Deficit)</b>    | <b>\$ -</b>              | <b>\$ 116,404</b>         | <b>\$ -</b>                   | <b>\$ (303)</b>           |
| <b>Beginning Fund Balance</b>   | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 116,404</b>         |
| <b>Ending Fund Balance</b>      | <b>\$ -</b>              | <b>\$ 116,404</b>         | <b>\$ -</b>                   | <b>\$ 116,101</b>         |

#### **2016 Initiatives**

- Record all final Land Use Restriction Agreements.
- Complete all required rental and ownership compliance work.
- Submit land banking plan to HUD for approval.
- Submit required documents for grant closeout following drawdown of all grant funds and approval of land banking plan.



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #195 – Neighborhood Stabilization Program 2

| Total Full-Time Equivalent Positions  |                            |
|---------------------------------------|----------------------------|
| Division                              | 2016 Position<br>Total FTE |
| Neighborhood Stabilization            | 0.20                       |
| Neighborhood Stabilization Fund Total | 0.20                       |

|  | FY 2014 Actual      | FY 2015 Amended   | FY 2015 Year End  | FY 2016 Adopted   |
|--|---------------------|-------------------|-------------------|-------------------|
|  | Amount              | Budget            | Estimated         | Budget            |
| <b>195 NEIGHBORHOOD STABILIZATION FUND</b> |                     |                   |                   |                   |
| 61010 - REGULAR PAY                        | 64,803              | 39,314            | 30,000            | 23,412            |
| 61050 - PERMANENT PART-TIME                | 5,648               | 1                 | 5,000             | -                 |
| 61110 - OVERTIME PAY                       | 47                  | 1,000             | -                 | 1,000             |
| 61415 - TERMINATION PAYOUTS                | -                   | -                 | 400               | -                 |
| 61510 - HEALTH INSURANCE                   | 7,044               | 5,608             | 4,500             | 5,058             |
| 61615 - LIFE INSURANCE                     | 44                  | 6                 | 10                | -                 |
| 61710 - IMRF                               | 7,617               | 4,688             | 4,000             | 2,422             |
| 61725 - SOCIAL SECURITY                    | 3,990               | 2,466             | 2,300             | 1,423             |
| 61730 - MEDICARE                           | 933                 | 578               | 550               | 333               |
| <b>Services and Supplies</b>               | <b>\$ 4,265</b>     | <b>\$ 3,250</b>   | <b>\$ 4,185</b>   | <b>\$ 5,100</b>   |
| 62205 - ADVERTISING                        | -                   | 1,000             | 250               | 1,000             |
| 62275 - POSTAGE CHARGEBACKS                | 80                  | 500               | 100               | 500               |
| 62285 - COURIER CHARGES                    | -                   | 250               | 50                | 150               |
| 62295 - TRAINING & TRAVEL                  | 1,971               | 500               | 60                | 100               |
| 62380 - COPY MACHINE CHARGES               | 2,000               | 300               | 75                | 150               |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS      | -                   | 500               | 3,600             | 3,000             |
| 65095 - OFFICE SUPPLIES                    | 214                 | 200               | 50                | 200               |
| <b>Miscellaneous</b>                       | <b>\$ 339,920</b>   | <b>\$ 159,994</b> | <b>\$ 45,000</b>  | <b>\$ 120,862</b> |
| 62001 - SHORT TERM BUDGETING SALARY COSTS  | -                   | 9,994             | -                 | -                 |
| 62490 - OTHER PROGRAM COSTS                | 14,746              | 150,000           | 45,000            | 120,862           |
| 62504 - RESERVES                           | 325,174             | -                 | -                 | -                 |
| <b>Insurance and Other Chargebacks</b>     | <b>\$ 7,951</b>     | <b>\$ 4,191</b>   | <b>\$ 4,191</b>   | <b>\$ 4,344</b>   |
| 66025 - TRANSFER TO DEBT SERVICE - ERI     | 7,951               | 4,191             | 4,191             | 4,344             |
| <b>Capital Outlay</b>                      | <b>\$ 660,448</b>   | <b>\$ 155,000</b> | <b>\$ 17,000</b>  | <b>\$ 35,000</b>  |
| 62482 - CONSTRUCTION                       | 232,399             | -                 | 10,000            | -                 |
| 62483 - DEVELOPER FEES                     | 190,546             | -                 | -                 | -                 |
| 62484 - DISPOSITION                        | 8,255               | 5,000             | 2,000             | 5,000             |
| 62486 - ACQUISITION COSTS-NSP GRANT        | 112,117             | -                 | -                 | -                 |
| 62488 - PRE-CONSTRUCTION                   | 47,785              | -                 | -                 | -                 |
| 62489 - SITE MAINTENANCE                   | 49,524              | 150,000           | 5,000             | 30,000            |
| 62492 - SOFT COSTS                         | 19,821              | -                 | -                 | -                 |
| <b>Interfund Transfers</b>                 | <b>\$ 46,779</b>    | <b>\$ 7,500</b>   | <b>\$ 5,000</b>   | <b>\$ -</b>       |
| 66131 - TRANSFER TO GENERAL FUND           | 46,779              | 7,500             | 5,000             | -                 |
| <b>Grand Total</b>                         | <b>\$ 1,149,489</b> | <b>\$ 383,596</b> | <b>\$ 122,136</b> | <b>\$ 198,954</b> |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #200 – Motor Fuel Tax

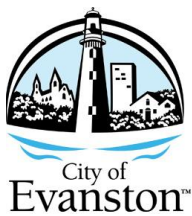
#### Fund Description

The Motor Fuel Tax Fund is used for street maintenance, street resurfacing, and signal upgrade projects. The funds are authorized by the Illinois Department of Transportation and are appropriated as part of the City's share of the gasoline tax. Motor Fuel Tax funds are also used for street cleaning, street sweeping, and snow removal operations.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Intergovernmental Revenue     | 2,194,015                | 1,750,000                 | 1,750,000                     | 1,710,000                 |
| Interest Income               | 277                      | 1,000                     | 400                           | 1,000                     |
| <b>Total Revenue</b>          | <b>\$ 2,194,292</b>      | <b>\$ 1,751,000</b>       | <b>\$ 1,750,400</b>           | <b>\$ 1,711,000</b>       |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Capital Outlay                | 893,829                  | 1,700,000                 | 1,500,000                     | -                         |
| Interfund Transfers           | 833,000                  | 833,000                   | 833,000                       | 2,189,000                 |
| <b>Total Expenses</b>         | <b>\$ 1,726,829</b>      | <b>\$ 2,533,000</b>       | <b>\$ 2,333,000</b>           | <b>\$ 2,189,000</b>       |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 467,463</b>        | <b>\$ (782,000)</b>       | <b>\$ (582,600)</b>           | <b>\$ (478,000)</b>       |
| <b>Beginning Fund Balance</b> | <b>\$ 1,312,568</b>      |                           | <b>\$ 1,780,031</b>           | <b>\$ 1,197,431</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 1,780,031</b>      |                           | <b>\$ 1,197,431</b>           | <b>\$ 719,431</b>         |

| 200 MOTOR FUEL TAX FUND                      | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Capital Outlay</b>                        | \$ 893,829               | \$ 1,700,000              | \$ 1,500,000                  | \$ -                      |
| 65515 - OTHER IMPROVEMENTS                   | 893,829                  | 1,700,000                 | 1,500,000                     | -                         |
| <b>Interfund Transfers</b>                   | \$ 833,000               | \$ 833,000                | \$ 833,000                    | \$ 2,189,000              |
| 66131 - TRANSFER TO GENERAL FUND             | 833,000                  | 833,000                   | 833,000                       | 833,000                   |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | -                        | -                         | -                             | 1,356,000                 |
| <b>Grand Total</b>                           | \$ 1,726,829             | \$ 2,533,000              | \$ 2,333,000                  | \$ 2,189,000              |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #205 – Emergency Telephone System

#### Fund Description

In accordance with Illinois Public Act 85-978, the City of Evanston enacted Ordinance 133-O-90 by referendum in December of 1990. The purpose of the Ordinance was to establish an Enhanced 9-1-1 system. Per the legislature, an Emergency Telephone System Board (ETSB) was established. The function of the ETSB is to design and implement an enhanced 9-1-1 system for the City of Evanston and monitor the system once in place.

During this year, an upgrade of the existing Computer Aided Dispatch System (CADS) from Naviline CAD400 to the ONESolution product will occur.

#### Financial Summary

|                                 | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>        |                          |                           |                               |                           |
| Other Revenue                   | 1,751                    | -                         | -                             | -                         |
| Licenses, Permits and Fees      | 939,451                  | 1,038,239                 | 920,000                       | 1,018,000                 |
| Interest Income                 | 99                       | 1,000                     | 150                           | 1,000                     |
| <b>Total Revenues</b>           | <b>\$ 941,302</b>        | <b>\$ 1,039,239</b>       | <b>\$ 920,150</b>             | <b>\$ 1,019,000</b>       |
| <b>Expenses</b>                 |                          |                           |                               |                           |
| Salary and Benefits             | 512,750                  | 559,058                   | 561,063                       | 580,773                   |
| Services and Supplies           | 346,506                  | 653,661                   | 364,225                       | 377,600                   |
| Miscellaneous                   | 1,500                    | -                         | -                             | -                         |
| Insurance and Other Chargebacks | 11,622                   | 12,038                    | 12,038                        | 12,478                    |
| Capital Outlay                  | 238,052                  | 40,000                    | 240,961                       | 393,615                   |
| Contingencies                   | -                        | 5,000                     | 5,000                         | 5,000                     |
| Interfund Transfers             | 143,398                  | 147,177                   | 147,177                       | 147,177                   |
| <b>Total Expenses</b>           | <b>\$ 1,253,827</b>      | <b>\$ 1,416,934</b>       | <b>\$ 1,330,464</b>           | <b>\$ 1,516,643</b>       |
| <b>Net Surplus (Deficit)</b>    | <b>\$ (312,526)</b>      | <b>\$ (377,695)</b>       | <b>\$ (410,314)</b>           | <b>\$ (497,643)</b>       |
| <b>Beginning Fund Balance</b>   | <b>\$ 1,220,879</b>      |                           | <b>\$ 908,353</b>             | <b>\$ 498,039</b>         |
| <b>Ending Fund Balance</b>      | <b>\$ 908,353</b>        |                           | <b>\$ 498,039</b>             | <b>\$ 396</b>             |

| Total Full-Time Equivalent Positions         |                            |
|--|----------------------------|
| Division                                     | 2016 Position<br>Total FTE |
| Emergency Telephone System                   | 5.00                       |
| <b>Emergency Telephone System Fund Total</b> | <b>5.00</b>                |

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>205 EMERGENCY TELEPHONE (E911) FUND</b> |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                 | <b>\$ 512,750</b>        | <b>\$ 559,058</b>         | <b>\$ 561,063</b>             | <b>\$ 580,773</b>         |
| 61010 - REGULAR PAY                        | 358,743                  | 405,641                   | 405,641                       | 423,404                   |
| 61110 - OVERTIME PAY                       | 5,393                    | 2,000                     | 2,000                         | 2,000                     |
| 61112 - SPECIAL DETAIL OT                  | 865                      | -                         | -                             | -                         |
| 61210 - LONGEVITY                          | 2,678                    | -                         | -                             | -                         |
| 61415 - TERMINATION PAYOUTS                | 597                      | -                         | -                             | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT           | 1,946                    | -                         | 2,059                         | -                         |
| 61510 - HEALTH INSURANCE                   | 72,137                   | 76,210                    | 76,210                        | 77,498                    |
| 61615 - LIFE INSURANCE                     | 173                      | 371                       | 317                           | -                         |
| 61635 - UNIFORM ALLOWANCE                  | 850                      | 1,700                     | 1,700                         | 1,275                     |
| 61710 - IMRF                               | 42,396                   | 41,834                    | 41,834                        | 44,400                    |
| 61725 - SOCIAL SECURITY                    | 21,860                   | 25,368                    | 25,368                        | 26,093                    |
| 61730 - MEDICARE                           | 5,113                    | 5,934                     | 5,934                         | 6,103                     |
| <b>Services and Supplies</b>               | <b>\$ 346,506</b>        | <b>\$ 653,661</b>         | <b>\$ 364,225</b>             | <b>\$ 377,600</b>         |
| 62225 - BLDG MAINTENANCE SERVICES          | 4,412                    | 3,500                     | 3,525                         | 3,500                     |
| 62295 - TRAINING & TRAVEL                  | 5,589                    | 7,500                     | 6,500                         | 7,500                     |
| 62360 - MEMBERSHIP DUES                    | 458                      | 900                       | 800                           | 900                       |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS      | 187,351                  | 477,961                   | 215,000                       | 225,000                   |
| 62660 - BUSINESS ATTRACTION                | 9                        | -                         | -                             | -                         |
| 64505 - TELECOMMUNICATIONS                 | 85,400                   | 86,000                    | 73,000                        | 75,000                    |
| 64540 - TELECOMMUNICATIONS - WIRELESS      | 51,459                   | 53,100                    | 43,000                        | 41,000                    |
| 65020 - CLOTHING                           | -                        | 1,200                     | 1,200                         | 1,200                     |
| 65035 - PETROLEUM PRODUCTS                 | 16                       | 800                       | 800                           | 800                       |
| 65085 - MINOR EQUIPMENT & TOOLS            | 14,387                   | 19,200                    | 17,700                        | 19,200                    |
| 65095 - OFFICE SUPPLIES                    | 274                      | 1,500                     | 1,200                         | 1,500                     |
| 65555 - PERSONAL COMPUTER EQUIPMENT        | (2,848)                  | -                         | -                             | -                         |
| 65620 - OFFICE MACH. & EQUIP.              | -                        | 2,000                     | 1,500                         | 2,000                     |
| <b>Miscellaneous</b>                       | <b>\$ 1,500</b>          | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 62770 - MISCELLANEOUS                      | 1,500                    | -                         | -                             | -                         |
| <b>Insurance and Other Chargebacks</b>     | <b>\$ 11,622</b>         | <b>\$ 12,038</b>          | <b>\$ 12,038</b>              | <b>\$ 12,478</b>          |
| 66025 - TRANSFER TO DEBT SERVICE - ERI     | 11,622                   | 12,038                    | 12,038                        | 12,478                    |
| <b>Capital Outlay</b>                      | <b>\$ 238,052</b>        | <b>\$ 40,000</b>          | <b>\$ 240,961</b>             | <b>\$ 393,615</b>         |
| 65625 - FURNITURE & FIXTURES               | 238,052                  | 40,000                    | 240,961                       | 393,615                   |
| <b>Contingencies</b>                       | <b>\$ -</b>              | <b>\$ 5,000</b>           | <b>\$ 5,000</b>               | <b>\$ 5,000</b>           |
| 68205 - CONTINGENCIES                      | -                        | 5,000                     | 5,000                         | 5,000                     |
| <b>Interfund Transfers</b>                 | <b>\$ 143,398</b>        | <b>\$ 147,177</b>         | <b>\$ 147,177</b>             | <b>\$ 147,177</b>         |
| 66130 - TRANSFER TO INSURANCE FUND         | 17,448                   | 17,448                    | 17,448                        | 17,448                    |
| 66131 - TRANSFER TO GENERAL FUND           | 125,950                  | 129,729                   | 129,729                       | 129,729                   |
| <b>Grand Total</b>                         | <b>\$ 1,253,827</b>      | <b>\$ 1,416,934</b>       | <b>\$ 1,330,464</b>           | <b>\$ 1,516,643</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #210 – Special Service Area 4

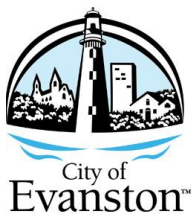
#### **Fund Description**

Special Service Area 4 (SSA4) was established to provide certain public services to supplement services currently or customarily provided by the City to the Territory, assist the promotion and advertisement of the Territory in order to attract businesses and consumers to the Territory, and provide any other public services to the Territory which the City may deem appropriate from time to time. Special services, as they apply to SSA4, include maintenance of public improvements (e.g. landscaping) together with any such other further services necessary to the accomplishment of the improvement. SSA4 is managed by Downtown Evanston (formerly EvMark), an Illinois not-for-profit corporation.

#### **Financial Summary**

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 310,595                  | 320,000                   | 325,000                       | 320,000                   |
| Interest Income               | 4                        | -                         | -                             | -                         |
| <b>Total Revenue</b>          | <b>\$ 310,599</b>        | <b>\$ 320,000</b>         | <b>\$ 325,000</b>             | <b>\$ 320,000</b>         |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | 320,000                  | 320,000                   | 325,000                       | 320,000                   |
| <b>Total Expenses</b>         | <b>\$ 320,000</b>        | <b>\$ 320,000</b>         | <b>\$ 325,000</b>             | <b>\$ 320,000</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (9,401)</b>        | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| <b>Beginning Fund Balance</b> | <b>\$ 154,601</b>        |                           | <b>\$ 145,200</b>             | <b>\$ 145,200</b>         |
| <b>Ending Fund Balance</b>    | <b>\$ 145,200</b>        |                           | <b>\$ 145,200</b>             | <b>\$ 145,200</b>         |

|   |           | FY 2014 Actual<br>Amount |           | FY 2015 Amended<br>Budget |           | FY 2015 Year End<br>Estimated |           | FY 2016 Adopted<br>Budget |
|---|-----------|--------------------------|-----------|---------------------------|-----------|-------------------------------|-----------|---------------------------|
| <b>210 SPECIAL SERVICE AREA (SSA) #4 FUND</b> |           |                          |           |                           |           |                               |           |                           |
| Services and Supplies                         | \$        | 320,000                  | \$        | 320,000                   | \$        | 325,000                       | \$        | 320,000                   |
| 62517 - SPECIAL SERVICE AREA AGREEMENT        |           | 320,000                  |           | 320,000                   |           | 325,000                       |           | 320,000                   |
| <b>Grand Total</b>                            | <b>\$</b> | <b>320,000</b>           | <b>\$</b> | <b>320,000</b>            | <b>\$</b> | <b>325,000</b>                | <b>\$</b> | <b>320,000</b>            |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #215 – Community Development Block Grant

#### Fund Description

The City is a federal entitlement community and receives Community Development Block Grant funds annually to address the needs of low- and moderate-income residents. Statutory program goals are to provide decent housing, a suitable living environment, and economic opportunity primarily for residents whose incomes do not exceed 80% of the area median income.

#### Financial Summary

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>          |                          |                           |                               |                           |
| Other Revenue                     | 13,196                   | 590,111                   | -                             | -                         |
| Intergovernmental Revenue         | -                        | 1,400,000                 | 1,663,148                     | 2,595,000                 |
| <b>Total Revenue</b>              | <b>\$ 13,196</b>         | <b>\$ 1,990,111</b>       | <b>\$ 1,663,148</b>           | <b>\$ 2,595,000</b>       |
| <b>Operating Expenses</b>         |                          |                           |                               |                           |
| Salary and Benefits               | 268,181                  | 430,821                   | 421,415                       | 452,432                   |
| Services and Supplies             | 70,199                   | 21,823                    | 54,387                        | 3,800                     |
| Miscellaneous                     | 74,660                   | 55,500                    | 72,498                        | 1,274,280                 |
| Insurance and Other Chargebacks   | 3,035                    | 6,227                     | 6,227                         | 6,341                     |
| Capital Outlay                    | 188,836                  | 827,211                   | 415,000                       | -                         |
| Community Sponsored Organizations | 210,737                  | 281,500                   | 290,900                       | -                         |
| Interfund Transfers               | 596,849                  | 367,029                   | 402,721                       | 857,772                   |
| <b>Total Expenses</b>             | <b>\$ 1,412,496</b>      | <b>\$ 1,990,111</b>       | <b>\$ 1,663,148</b>           | <b>\$ 2,594,625</b>       |
| <b>Net Surplus (Deficit)</b>      | <b>\$ (1,399,300)</b>    | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 375</b>             |
| <b>Beginning Fund Balance</b>     | <b>\$ 1,584,202</b>      |                           | <b>\$ 184,902</b>             | <b>\$ 184,902</b>         |
| <b>Ending Fund Balance</b>        | <b>\$ 184,902</b>        |                           | <b>\$ 184,902</b>             | <b>\$ 185,277</b>         |

#### 2016 Initiatives

- Implement the 2016 Action Plan, the second year of the 2015-2019 Consolidated Plan that governs the use of CDBG, HOME, and ESG.
- Provide technical assistance to CDBG subrecipients, particularly relating to reporting and financial management shortcomings identified through monitoring.
- Staff the Housing & Community Development Act Committee. Expand staff input to the Committee on the effectiveness of CDBG sub-recipients in achieving City goals following the Consolidated Plan.
- Monitor and assess all new and ongoing CDBG-funded activities for compliance with program plans and contractual obligations, including Davis-Bacon prevailing wage requirements.
- Integrate City Mental Health Board management with CDBG to improve efficiencies for organizations applying for funds from multiple sources, as well as outcome reporting to assess impact on a community-wide basis.
- Expand outreach about the CDBG program and seek input from low- and moderate-income residents, including those for whom English is a second language.

| Total Full-Time Equivalent Positions                    |                            |
|---|----------------------------|
| Division  | 2016 Position<br>Total FTE |
| Community Development Block Grant                       | 4.55                       |
| <b>Community Development Block Grant Fund<br/>Total</b> | <b>4.55</b>                |



## 2016 ADOPTED BUDGET - OTHER FUNDS

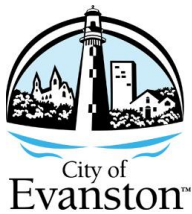
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### #215 – Community Development Block Grant

#### **Performance Report on FY 2015 Major Program Objectives**

Twenty-eight programs and projects were funded in FY 2015 and five funded in prior years continue to be implemented. Staff developed the 2016 Action Plan and submitted the 2014 Consolidated Plan Annual Performance and Evaluation Report, Contractor-Subcontractor Reports, and Semi-Annual Labor Reports to HUD by their respective due dates.

| 215 CDBG FUND                                       | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| 61010 - REGULAR PAY                                 | 158,803                  | 285,266                   | 267,000                       | 283,244                   |
| 61050 - PERMANENT PART-TIME                         | 35,710                   | 40,554                    | 45,000                        | 42,450                    |
| 61055 - TEMPORARY EMPLOYEES                         | 900                      | -                         | -                             | -                         |
| 61110 - OVERTIME PAY                                | 2,516                    | -                         | 1,300                         | -                         |
| 61415 - TERMINATION PAYOUTS                         | -                        | -                         | 3,450                         | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                    | -                        | -                         | 1,315                         | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | -                        | -                         | 845                           | -                         |
| 61510 - HEALTH INSURANCE                            | 32,072                   | 40,860                    | 40,830                        | 67,147                    |
| 61615 - LIFE INSURANCE                              | 124                      | 515                       | 450                           | 4                         |
| 61626 - CELL PHONE ALLOWANCE                        | -                        | -                         | 250                           | 414                       |
| 61630 - SHOE ALLOWANCE                              | -                        | -                         | 155                           | 155                       |
| 61710 - IMRF  | 22,746                   | 38,591                    | 35,100                        | 34,185                    |
| 61725 - SOCIAL SECURITY                             | 12,409                   | 20,294                    | 20,850                        | 20,125                    |
| 61730 - MEDICARE                                    | 2,902                    | 4,741                     | 4,870                         | 4,708                     |
| <b>Services and Supplies</b>                        | <b>\$ 70,199</b>         | <b>\$ 21,823</b>          | <b>\$ 54,387</b>              | <b>\$ 3,800</b>           |
| 61060 - SEASONAL EMPLOYEES                          | 8,791                    | -                         | 6,150                         | -                         |
| 62190 - GRAFFITI REMOVAL SERVICES                   | 360                      | -                         | -                             | -                         |
| 62205 - ADVERTISING                                 | 1,029                    | 1,000                     | 500                           | 500                       |
| 62210 - PRINTING                                    | 342                      | 350                       | 200                           | 250                       |
| 62275 - POSTAGE CHARGEBACKS                         | 55                       | -                         | 350                           | 350                       |
| 62280 - OVERNIGHT MAIL CHARGES                      | -                        | -                         | 25                            | -                         |
| 62285 - COURIER CHARGES                             | 54                       | 300                       | -                             | 150                       |
| 62295 - TRAINING & TRAVEL                           | 43,479                   | 1,500                     | 200                           | 1,500                     |
| 62315 - POSTAGE                                     | 3                        | 1,000                     | 30                            | -                         |
| 62345 - COURT COST/LITIGATION                       | -                        | -                         | 140                           | -                         |
| 62360 - MEMBERSHIP DUES                             | -                        | 241                       | 250                           | -                         |
| 62380 - COPY MACHINE CHARGES                        | 1,500                    | 1,200                     | 1,200                         | 800                       |
| 64545 - PERSONAL COMPUTER SOFTWARE                  | 1,200                    | -                         | 1,860                         | -                         |
| 65050 - BLDG MAINTENANCE MATERIAL                   | 220                      | -                         | -                             | -                         |
| 65085 - MINOR EQUIPMENT & TOOLS                     | -                        | 15,732                    | 15,732                        | -                         |
| 65095 - OFFICE SUPPLIES                             | 369                      | 500                       | 1,400                         | 250                       |
| 65535 - REHAB LOANS                                 | 12,799                   | -                         | 26,350                        | -                         |
| <b>Miscellaneous</b>                                | <b>\$ 74,660</b>         | <b>\$ 55,500</b>          | <b>\$ 72,498</b>              | <b>\$ 1,274,280</b>       |
| 62490 - OTHER PROGRAM COSTS                         | 10,742                   | 9,500                     | 9,500                         | 1,274,280                 |
| 62770 - MISCELLANEOUS                               | 1,600                    | -                         | -                             | -                         |
| 62825 - SOUTH EVANSTON NEIGHB SE                    | 6,118                    | -                         | -                             | -                         |
| 63045 - SUMMER YOUTH EMPLOYMENT                     | 51,900                   | 40,000                    | 49,498                        | -                         |
| 63072 - EVANSTON SCHOLARS                           | 4,300                    | 6,000                     | 6,000                         | -                         |
| 63073 - CJE SENIOR LIFE                             | -                        | -                         | 7,500                         | -                         |
| Insurance and Other Chargebacks                     | 3,035                    | 6,227                     | 6,227                         | 6,341                     |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              | 3,035                    | 6,227                     | 6,227                         | 6,341                     |
| <b>Capital Outlay</b>                               | <b>\$ 188,836</b>        | <b>\$ 827,211</b>         | <b>\$ 415,000</b>             | <b>\$ -</b>               |
| 62795 - STREETLIGHT UPGRADE                         | 35,995                   | 75,000                    | 20,000                        | -                         |
| 62800 - F/J LOCKER ROOMS                            | -                        | -                         | 25,000                        | -                         |
| 62840 - ALLEY PAVING PROGRAM                        | -                        | 400,000                   | 165,000                       | -                         |
| 62845 - SPECIAL ASSESSMENTS-ALLEY                   | 6,016                    | 10,000                    | 10,000                        | -                         |
| 62911 - ESSENTIAL REPAIRS                           | 5,300                    | -                         | -                             | -                         |
| 63030 - CURB/SIDEWALK REPLACEMENT                   | 135,543                  | 99,711                    | 120,000                       | -                         |
| 63055 - MCGAW YMCA ELEVATOR                         | -                        | -                         | 75,000                        | -                         |
| 63106 - RIDGEVILLE REBA PARK PROJECT                | 4,600                    | -                         | -                             | -                         |
| 65511 - BUILDING IMPROVEMENTS                       | -                        | 150,000                   | -                             | -                         |
| 65515 - OTHER IMPROVEMENTS                          | 11                       | 25,000                    | -                             | -                         |
| 65625 - FURNITURE & FIXTURES                        | 1,371                    | -                         | -                             | -                         |
| 69999 - GENERAL PROJECT EXPENSE                     | -                        | 67,500                    | -                             | -                         |
| <b>Community Sponsored Organizations</b>            | <b>\$ 210,737</b>        | <b>\$ 281,500</b>         | <b>\$ 290,900</b>             | <b>\$ -</b>               |
| 62890 - INFANT WELFARE SOCIETY                      | -                        | -                         | 19,400                        | -                         |
| 62930 - GIRL SCOUTS MAKING CHOICE                   | 4,300                    | -                         | -                             | -                         |
| 62935 - EV COMMUNITY DEFENDER                       | 28,000                   | 25,000                    | 25,000                        | -                         |
| 62939 - EVANSTON REBUILDING WAREHOUSE               | -                        | -                         | 7,500                         | -                         |
| 62940 - LEGAL ASSIST FOUNDATION                     | 6,000                    | 6,000                     | 6,000                         | -                         |
| 62945 - YOUTH JOB CENTER OF EVANSTON                | 25,000                   | 20,000                    | 20,000                        | -                         |
| 62954 - COMMUNITY UNITY 1                           | 20,000                   | 15,000                    | 15,000                        | -                         |
| 62955 - YWCA SHELTER PROGRAM                        | 50,500                   | 24,000                    | 24,000                        | -                         |
| 62960 - INTERFAITH ACTION COUNCIL                   | 2,400                    | -                         | -                             | -                         |
| 62980 - NORTH SHORE SENIOR CENTER                   | 15,000                   | 15,000                    | 15,000                        | -                         |
| 62985 - INTERFAITH HOUSING CENTER                   | 11,000                   | 10,000                    | 10,000                        | -                         |
| 62995 - FAMILY FOCUS CENTER REHAB                   | -                        | 60,000                    | 67,500                        | -                         |
| 63070 - PEER SERVICES                               | -                        | -                         | 15,000                        | -                         |
| 63095 - HANDYMAN PROGRAM                            | 10,537                   | 35,000                    | -                             | -                         |
| 63120 - MEALS AT HOME                               | 14,000                   | 15,000                    | 15,000                        | -                         |
| 63125 - OPEN STUDIO PROJECT                         | 4,000                    | 4,000                     | 4,000                         | -                         |
| 63130 - SECOND BAPTIST CHURCH YAM                   | -                        | 3,500                     | 3,500                         | -                         |
| 63140 - SCHOOL DIST 65 OAKTON PLAYGROUND            | -                        | -                         | 5,000                         | -                         |
| 67030 - FAMILY FOCUS                                | 20,000                   | 19,000                    | 19,000                        | -                         |
| 67045 - YOU   | -                        | 30,000                    | 20,000                        | -                         |
| <b>Interfund Transfers</b>                          | <b>\$ 596,849</b>        | <b>\$ 367,029</b>         | <b>\$ 402,721</b>             | <b>\$ 857,772</b>         |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE            | -                        | 781                       | 780                           | 824                       |
| 62309 - RENTAL OF AUTO REPLACEMENT                  | -                        | 1,300                     | 1,300                         | 1,300                     |
| 66130 - TRANSFER TO INSURANCE FUND                  | 17,448                   | -                         | 20,641                        | 20,648                    |
| 66131 - TRANSFER TO GENERAL FUND                    | 579,401                  | 347,500                   | 380,000                       | -                         |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND        | -                        | -                         | -                             | 835,000                   |
| <b>Grand Total</b>                                  | <b>\$ 1,412,496</b>      | <b>\$ 1,990,111</b>       | <b>\$ 1,663,148</b>           | <b>\$ 2,594,625</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #220 – Community Development Block Grant Loan

#### **Fund Description**

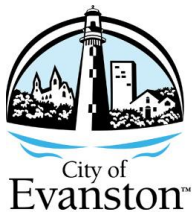
The CDBG Loan Fund is a revolving loan fund. Its purpose is to provide 0-3% interest loans that may be deferred or amortizing to rehab income eligible one- and two-unit owner-occupied residential properties and multi-family rental properties that are occupied by income-eligible households under HUD regulations. It also funds deferred loans for income-eligible homeowners to demolish unsafe garages and dangerous trees. Funds are prioritized for properties with code violations, as well as for energy efficiency and accessibility. This fund was established with HUD approval using Community Development Block Grant funds. Principal and interest payments from loans are returned to the Revolving Loan Fund and are used for additional eligible projects. Additionally, repayments on CDBG loans made to businesses are deposited into this fund and designated for CDBG economic development activities.

The fund balance listed below is composed of loan receivables of approximately \$2.2 million and the remaining amount in cash.

#### **Financial Summary**

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Revenue                 | 45,376                   | -                         | 116,964                       | 350,000                   |
| Charges for Services          | -                        | -                         | -                             | -                         |
| Intergovernmental Revenue     | (5,873)                  | 237,000                   | -                             | -                         |
| <b>Total Revenue</b>          | <b>\$ 39,503</b>         | <b>\$ 237,000</b>         | <b>\$ 116,964</b>             | <b>\$ 350,000</b>         |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Salary and Benefits           | -                        | -                         | -                             | -                         |
| Services and Supplies         | 39,503                   | 237,100                   | 135,000                       | 340,000                   |
| Miscellaneous                 | -                        | -                         | 6,000                         | 10,000                    |
| <b>Total Expenses</b>         | <b>\$ 39,503</b>         | <b>\$ 237,100</b>         | <b>\$ 141,000</b>             | <b>\$ 350,000</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ -</b>              | <b>\$ (100)</b>           | <b>\$ (24,036)</b>            | <b>\$ -</b>               |
| <b>Beginning Fund Balance</b> | <b>\$ 2,350,661</b>      |                           | <b>\$ 2,350,661</b>           | <b>\$ 2,326,625</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 2,350,661</b>      |                           | <b>\$ 2,326,625</b>           | <b>\$ 2,326,625</b>       |

| 220 CDBG LOAN FUND                | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Services and Supplies</b>      | <b>\$ 39,503</b>         | <b>\$ 237,100</b>         | <b>\$ 135,000</b>             | <b>\$ 340,000</b>         |
| 62190 - GRAFFITI REMOVAL SERVICES | -                        | -                         | 35,000                        | -                         |
| 62345 - COURT COST/LITIGATION     | -                        | 100                       | -                             | -                         |
| 65525 - PAINT GRANTS              | 793                      | -                         | -                             | -                         |
| 65535 - REHAB LOANS               | 38,710                   | 237,000                   | 100,000                       | 340,000                   |
| <b>Miscellaneous</b>              | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 6,000</b>               | <b>\$ 10,000</b>          |
| 62490 - OTHER PROGRAM COSTS       | -                        | -                         | 6,000                         | 10,000                    |
| <b>Grand Total</b>                | <b>\$ 39,503</b>         | <b>\$ 237,100</b>         | <b>\$ 141,000</b>             | <b>\$ 350,000</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #225 – Economic Development

#### Fund Description

The Economic Development Fund provides support for the implementation of the City Council adopted Economic Development Plan and funding for the City's economic development initiatives as well as staff, consulting services, and marketing efforts needed to support these activities. In addition, the Economic Development Fund is a resource for business assistance, in the form of loans and grants, particularly in areas outside of the six TIF Districts.

#### Financial Summary

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>          |                          |                           |                               |                           |
| Other Taxes                       | 1,913,372                | 1,800,000                 | 1,970,000                     | 2,165,000                 |
| Other Revenue                     | 45,500                   | 65,500                    | 50,000                        | 50,000                    |
| Intergovernmental Revenue         | -                        | -                         | -                             | -                         |
| Interest Income                   | 2,831                    | 3,700                     | 100                           | 100                       |
| <b>Total Revenue</b>              | <b>\$ 1,961,703</b>      | <b>\$ 1,916,700</b>       | <b>\$ 2,067,600</b>           | <b>\$ 2,262,600</b>       |
| <b>Operating Expenses</b>         |                          |                           |                               |                           |
| Salary and Benefits               | 558,123                  | 672,310                   | 602,509                       | 734,229                   |
| Services and Supplies             | 738,622                  | 912,200                   | 534,485                       | 912,200                   |
| Miscellaneous                     | 52,105                   | 916,000                   | 1,355,000                     | 16,000                    |
| Insurance and Other Chargebacks   | 14,271                   | 14,782                    | 14,782                        | 15,322                    |
| Capital Outlay                    | 94,978                   | 253,500                   | 253,500                       | 253,500                   |
| Community Sponsored Organizations | 181                      | -                         | -                             | -                         |
| Contingencies                     | -                        | -                         | -                             | -                         |
| <b>Total Expenses</b>             | <b>\$ 1,928,435</b>      | <b>\$ 3,252,528</b>       | <b>\$ 3,244,012</b>           | <b>\$ 2,548,699</b>       |
| <b>Net Surplus (Deficit)</b>      | <b>\$ 33,268</b>         | <b>\$ (1,335,828)</b>     | <b>\$ (1,176,412)</b>         | <b>\$ (286,099)</b>       |
| <b>Beginning Fund Balance</b>     | <b>\$ 3,507,203</b>      |                           | <b>\$ 3,540,471</b>           | <b>\$ 2,364,059</b>       |
| <b>Ending Fund Balance</b>        | <b>\$ 3,540,471</b>      |                           | <b>\$ 2,364,059</b>           | <b>\$ 2,077,960</b>       |

#### 2016 Initiatives

- Work with City Council to update Economic Development Plan and implement accordingly
- Retain and attract locally-based retailers while attracting national retailers to Evanston
- Complete regular TIF District updates
- Work with economic development partners to support business retention efforts
- Enhance support of existing business district associations
- Continue to support the redevelopment of Evanston Plaza
- Support the development of a Howard Street theatre
- Stimulate development on the west side of Evanston, particularly Church/Dodge and Dempster/Dodge
- Continue support of implementation of the Chicago/Main TIF Plan
- Implement the Special Service Area District at Main-Chicago-Dempster
- Increase City interaction with incubator/start-up firms; assist with second-stage expansion
- Promote the City's economic development efforts and Evanston's business successes on the City's Economic Development website, EvanstonEdge.com; pertinent information includes how to start a business, available properties, existing business directories, and newsletter features
- Support redevelopment efforts on key vacant parcels throughout Evanston
- Coordinate with the Cultural Arts Program Coordinator on the development of a Downtown Performing Arts Center



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #225 – Economic Development

- Implement Evanston's workforce development vision in coordination with Youth and Young Adult Services Division and the City-wide network of workforce development partners

| Total Full-Time Equivalent Positions   |                         |
|--|-------------------------|
| Division                               | 2016 Position Total FTE |
| Economic Development                   | 5.25                    |
| <b>Economic Development Fund Total</b> | <b>5.25</b>             |

| Ongoing Activity Measures                         | 2014 Actual | 2015 Estimated | 2016 Projected |
|---|-------------|----------------|----------------|
| Number of new businesses located in Evanston      | 43          | 54             | 50             |
| Number of new permanent jobs created              | 212         | 600            | 400            |
| Number of business visits (exclusive of meetings) | 154         | 75             | 120            |

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>225 ECONOMIC DEVELOPMENT FUND</b>                   |                          |                           |                               |                           |
| 61010 - REGULAR PAY                                    | 424,124                  | 485,612                   | 437,192                       | 540,346                   |
| 61110 - OVERTIME PAY                                   | 3,017                    | 10,000                    | 4,000                         | 10,000                    |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)    | 634                      | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                               | 48,992                   | 76,165                    | 75,000                        | 87,423                    |
| 61615 - LIFE INSURANCE                                 | 106                      | 303                       | -                             | -                         |
| 61625 - AUTO ALLOWANCE                                 | 541                      | 1,245                     | 1,245                         | 1,245                     |
| 61626 - CELL PHONE ALLOWANCE                           | 3,321                    | 4,572                     | 4,572                         | 3,900                     |
| 61710 - IMRF   | 47,186                   | 57,257                    | 47,000                        | 50,510                    |
| 61725 - SOCIAL SECURITY                                | 24,407                   | 30,028                    | 27,000                        | 32,993                    |
| 61730 - MEDICARE                                       | 5,793                    | 7,128                     | 6,500                         | 7,812                     |
| <b>Services and Supplies</b>                           | <b>\$ 738,622</b>        | <b>\$ 912,200</b>         | <b>\$ 534,485</b>             | <b>\$ 912,200</b>         |
| 61060 - SEASONAL EMPLOYEES                             | 3,766                    | 15,000                    | 5,000                         | 15,000                    |
| 62136 - REDEVELOPMENT CONSULTING SERVICES              | 2,719                    | -                         | 45,000                        | -                         |
| 62185 - CONSULTING SERVICES                            | 1,655                    | 50,000                    | 40,000                        | 50,000                    |
| 62210 - PRINTING                                       | 78                       | -                         | -                             | -                         |
| 62275 - POSTAGE CHARGEBACKS                            | 49                       | 400                       | 200                           | 400                       |
| 62280 - OVERNIGHT MAIL CHARGES                         | -                        | 200                       | 50                            | 200                       |
| 62295 - TRAINING & TRAVEL                              | 4,146                    | 8,500                     | 6,000                         | 8,500                     |
| 62315 - POSTAGE  | 13                       | 100                       | 50                            | 100                       |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY             | 20,416                   | 25,000                    | 28,000                        | 25,000                    |
| 62360 - MEMBERSHIP DUES                                | 1,305                    | 12,000                    | 9,000                         | 12,000                    |
| 62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS | 264,522                  | 300,000                   | 250,000                       | 300,000                   |
| 62660 - BUSINESS ATTRACTION                            | 434,141                  | 200,000                   | 50,000                        | 200,000                   |
| 62662 - BUSINESS RETENTION / EXPANSION INVESTMENTS     | 120                      | 300,000                   | 100,000                       | 300,000                   |
| 64545 - PERSONAL COMPUTER SOFTWARE                     | -                        | -                         | 25                            | -                         |
| 65010 - BOOKS, PUBLICATIONS, MAPS                      | 482                      | 500                       | 250                           | 500                       |
| 65025 - FOOD   | -                        | -                         | 365                           | -                         |
| 65095 - OFFICE SUPPLIES                                | 197                      | 500                       | 545                           | 500                       |
| 65525 - PAINT GRANTS                                   | 5,014                    | -                         | -                             | -                         |
| <b>Miscellaneous</b>                                   | <b>\$ 52,105</b>         | <b>\$ 916,000</b>         | <b>\$ 1,355,000</b>           | <b>\$ 16,000</b>          |
| 62490 - OTHER PROGRAM COSTS                            | 18,373                   | 16,000                    | 5,000                         | 16,000                    |
| 62605 - OTHER CHARGES                                  | 33,718                   | 900,000                   | 1,350,000                     | -                         |
| 62770 - MISCELLANEOUS                                  | 14                       | -                         | -                             | -                         |
| <b>Insurance and Other Chargebacks</b>                 | <b>\$ 14,271</b>         | <b>\$ 14,782</b>          | <b>\$ 14,782</b>              | <b>\$ 15,322</b>          |
| 66025 - TRANSFER TO DEBT SERVICE - ERI                 | 14,271                   | 14,782                    | 14,782                        | 15,322                    |
| <b>Capital Outlay</b>                                  | <b>\$ 94,978</b>         | <b>\$ 253,500</b>         | <b>\$ 253,500</b>             | <b>\$ 253,500</b>         |
| 65522 - BUSINESS DISTRICT IMPROVEMENTS                 | 93,625                   | 250,000                   | 250,000                       | 250,000                   |
| 65625 - FURNITURE & FIXTURES                           | 1,354                    | 3,500                     | 3,500                         | 3,500                     |
| <b>Community Sponsored Organizations</b>               | <b>\$ 181</b>            | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 62995 - FAMILY FOCUS CENTER REHAB                      | 181                      | -                         | -                             | -                         |
| <b>Interfund Transfers</b>                             | <b>\$ 470,155</b>        | <b>\$ 483,736</b>         | <b>\$ 483,736</b>             | <b>\$ 617,448</b>         |
| 66130 - TRANSFER TO INSURANCE FUND                     | 17,448                   | 17,448                    | 17,448                        | 17,448                    |
| 66131 - TRANSFER TO GENERAL FUND                       | 452,707                  | 466,288                   | 466,288                       | 600,000                   |
| <b>Grand Total</b>                                     | <b>\$ 1,928,435</b>      | <b>\$ 3,252,528</b>       | <b>\$ 3,244,012</b>           | <b>\$ 2,548,699</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #235 – Neighborhood Improvement

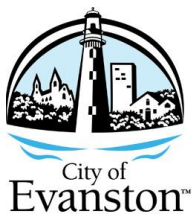
#### Fund Description

The Neighborhood Improvement Fund is used for special improvement projects in the Dempster-Dodge Shopping Center and the Main Street Commons area.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Taxes                   | 20,000                   | 20,000                    | 20,000                        | 20,000                    |
| <b>Total Revenue</b>          | <b>\$ 20,000</b>         | <b>\$ 20,000</b>          | <b>\$ 20,000</b>              | <b>\$ 20,000</b>          |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Miscellaneous                 | -                        | 50,000                    | -                             | 100,000                   |
| <b>Total Expenses</b>         | <b>\$ -</b>              | <b>\$ 50,000</b>          | <b>\$ -</b>                   | <b>\$ 100,000</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 20,000</b>         | <b>\$ (30,000)</b>        | <b>\$ 20,000</b>              | <b>\$ (80,000)</b>        |
| <b>Beginning Fund Balance</b> | <b>\$ 149,915</b>        |                           | <b>\$ 169,915</b>             | <b>\$ 189,915</b>         |
| <b>Ending Fund Balance</b>    | <b>\$ 169,915</b>        |                           | <b>\$ 189,915</b>             | <b>\$ 109,915</b>         |

|                                     | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>235 NEIGHBORHOOD IMPROVEMENT</b> |                          |                           |                               |                           |
| Miscellaneous                       | \$ -                     | \$ 50,000                 | \$ -                          | \$ 100,000                |
| 62490 - OTHER PROGRAM COSTS         | -                        | 50,000                    | -                             | 100,000                   |
| <b>Grand Total</b>                  | <b>\$ -</b>              | <b>\$ 50,000</b>          | <b>\$ -</b>                   | <b>\$ 100,000</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #240 – HOME

#### Fund Description

The HOME Investment Partnership Program addresses the affordable housing needs of low- and moderate-income individuals and families by promoting, preserving, and producing affordable housing; providing housing-related services; and funding private and non-profit entities that address these needs. HOME funds are used to:

- Finance the acquisition and/or rehabilitation of existing residential units;
- Fund new construction of affordable housing;
- Fund Tenant Based Rental Assistance (TBRA).

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Revenue                 | 27,384                   | 225,200                   | 8,300                         | 8,300                     |
| Intergovernmental Revenue     | -                        | 216,000                   | 457,735                       | 393,868                   |
| Interest Income               | 63                       | -                         | -                             | -                         |
| <b>Total Revenue</b>          | <b>\$ 27,447</b>         | <b>\$ 441,200</b>         | <b>\$ 466,035</b>             | <b>\$ 402,168</b>         |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Salary and Benefits           | 22,164                   | 38,171                    | 13,550                        | 48,348                    |
| Services and Supplies         | 924,053                  | 402,529                   | 451,285                       | 352,500                   |
| Miscellaneous                 | 716                      | 500                       | 400                           | 500                       |
| Capital Outlay                | 146                      | -                         | -                             | -                         |
| Interfund Transfers           | 13,143                   | -                         | 800                           | 820                       |
| <b>Total Expenses</b>         | <b>\$ 960,223</b>        | <b>\$ 441,200</b>         | <b>\$ 466,035</b>             | <b>\$ 402,168</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (932,776)</b>      | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| <b>Beginning Fund Balance</b> | <b>\$ 5,512,855</b>      |                           | <b>\$ 4,580,079</b>           | <b>\$ 4,580,079</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 4,580,079</b>      |                           | <b>\$ 4,580,079</b>           | <b>\$ 4,580,079</b>       |

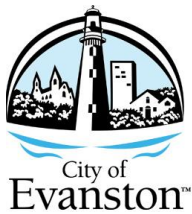
#### 2016 Initiatives

- Finance the acquisition and rehab of housing units for affordable rental.
- Provide rental assistance through TBRA to 15 eligible households with children under the age of 18.

| Total Full-Time Equivalent Positions |                            |
|--------------------------------------|----------------------------|
| Division                             | 2016 Position<br>Total FTE |
| HOME Fund                            | 0.50                       |
| <b>HOME Fund Total</b>               | <b>0.50</b>                |

| Ongoing Activity Measures                        | 2014<br>Actual | 2015<br>Estimated | 2016<br>Projected |
|--|----------------|-------------------|-------------------|
| Number of housing units acquired and/or rehabbed | 10             | 52                | 70                |
| Number of households helped with TBRA            | 18             | 20                | 15                |
| Housing and Homeless Commission meetings         | 10             | 7                 | 10                |

|                                    | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|------------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>240 HOME FUND</b>               |                          |                           |                               |                           |
| <b>Salary and Benefits</b>         | <b>\$ 22,164</b>         | <b>\$ 38,171</b>          | <b>\$ 13,550</b>              | <b>\$ 48,348</b>          |
| 61010 - REGULAR PAY                | 16,310                   | 31,956                    | 10,000                        | 40,902                    |
| 61510 - HEALTH INSURANCE           | 2,735                    | -                         | -                             | -                         |
| 61710 - IMRF                       | 1,887                    | 3,768                     | 1,050                         | 4,316                     |
| 61725 - SOCIAL SECURITY            | 998                      | 1,983                     | 2,000                         | 2,536                     |
| 61730 - MEDICARE                   | 233                      | 464                       | 500                           | 594                       |
| <b>Services and Supplies</b>       | <b>\$ 924,053</b>        | <b>\$ 402,529</b>         | <b>\$ 451,285</b>             | <b>\$ 352,500</b>         |
| 62185 - CONSULTING SERVICES        | -                        | 500                       | 600                           | 500                       |
| 62285 - COURIER CHARGES            | -                        | -                         | 110                           | -                         |
| 62295 - TRAINING & TRAVEL          | 419                      | 1,000                     | 375                           | 1,000                     |
| 62360 - MEMBERSHIP DUES            | 200                      | 1,000                     | 200                           | 1,000                     |
| 65535 - REHAB LOANS                | 923,434                  | 400,029                   | 450,000                       | 350,000                   |
| <b>Miscellaneous</b>               | <b>\$ 716</b>            | <b>\$ 500</b>             | <b>\$ 400</b>                 | <b>\$ 500</b>             |
| 62490 - OTHER PROGRAM COSTS        | 716                      | 500                       | 400                           | 500                       |
| <b>Capital Outlay</b>              | <b>\$ 146</b>            | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 65502 - CONSTRUCTION               | 146                      | -                         | -                             | -                         |
| <b>Interfund Transfers</b>         | <b>\$ 13,143</b>         | <b>\$ -</b>               | <b>\$ 800</b>                 | <b>\$ 820</b>             |
| 66130 - TRANSFER TO INSURANCE FUND | -                        | -                         | 800                           | 820                       |
| 66131 - TRANSFER TO GENERAL FUND   | 13,143                   | -                         | -                             | -                         |
| <b>Grand Total</b>                 | <b>\$ 960,223</b>        | <b>\$ 441,200</b>         | <b>\$ 466,035</b>             | <b>\$ 402,168</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #250 – Affordable Housing

#### Fund Description

The Affordable Housing Fund addresses the housing needs of low- and moderate-income individuals and families by promoting, preserving, and producing affordable housing; providing housing-related services; and providing support for non-profit organizations that actively address these housing needs, through:

- Funding a comprehensive tenant/landlord program through Open Communities.
- Providing funds for the acquisition, rehabilitation, and new construction of affordable housing.
- Providing funding support for the Homeless Management Information System (HMIS).
- Providing funding support for transitional housing, housing education, and related services.
- Providing local match funds for Federal housing grants where appropriate.
- Funding critical housing initiatives that are not eligible for Federal HOME funds.

The fund balance listed below is composed of loan receivables of approximately \$1.7 million and the remaining amount in cash.

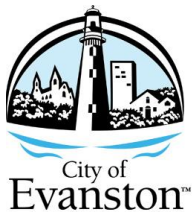
#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Taxes                   | 30,000                   | 30,000                    | 60,000                        | 30,000                    |
| Other Revenue                 | 160,525                  | 374,772                   | 130,400                       | 130,400                   |
| Interfund Transfers           | -                        | -                         | -                             | -                         |
| Interest Income               | 256                      | 228                       | -                             | 228                       |
| <b>Total Revenue</b>          | <b>\$ 190,781</b>        | <b>\$ 405,000</b>         | <b>\$ 190,400</b>             | <b>\$ 160,628</b>         |
| <b>Operating Expense</b>      |                          |                           |                               |                           |
| Salary and Benefits           | -                        | -                         | -                             | 48,347                    |
| Services and Supplies         | 23,949                   | 350,000                   | -                             | 350,000                   |
| Debt Service                  | -                        | -                         | -                             | -                         |
| Interfund Transfers           | 13,990                   | -                         | -                             | -                         |
| <b>Total Expenses</b>         | <b>\$ 94,939</b>         | <b>\$ 405,000</b>         | <b>\$ 61,000</b>              | <b>\$ 474,347</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 95,842</b>         | <b>\$ -</b>               | <b>\$ 129,400</b>             | <b>\$ (313,719)</b>       |
| <b>Beginning Fund Balance</b> | <b>\$ 2,451,078</b>      |                           | <b>\$ 2,546,920</b>           | <b>\$ 2,676,320</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 2,546,920</b>      |                           | <b>\$ 2,676,320</b>           | <b>\$ 2,362,601</b>       |

**Notes for Financial Summary:** Restricted portion of fund balance above primarily consists of note/loans receivable for loans issued under the Affordable Housing program.

| Total Full-Time Equivalent Positions |                            |
|--------------------------------------|----------------------------|
| Division                             | 2016 Position<br>Total FTE |
| Affordable Housing Fund              | 0.50                       |
| <b>Affordable Housing Fund Total</b> | <b>0.50</b>                |

| 250 AFFORDABLE HOUSING FUND      | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Salary and Benefits</b>       | \$ -                     | \$ -                      | \$ -                          | \$ 48,347                 |
| 61010 - REGULAR PAY              | -                        | -                         | -                             | 40,902                    |
| 61710 - IMRF                     | -                        | -                         | -                             | 4,316                     |
| 61725 - SOCIAL SECURITY          | -                        | -                         | -                             | 2,536                     |
| 61730 - MEDICARE                 | -                        | -                         | -                             | 593                       |
| <b>Services and Supplies</b>     | \$ 23,949                | \$ 350,000                | \$ -                          | \$ 350,000                |
| 62295 - TRAINING & TRAVEL        | 375                      | -                         | -                             | -                         |
| 65095 - OFFICE SUPPLIES          | 18                       | -                         | -                             | -                         |
| 65530 - REHAB GRANTS             | -                        | -                         | -                             | 50,000                    |
| 65535 - REHAB LOANS              | 23,556                   | 350,000                   | -                             | 300,000                   |
| <b>Miscellaneous</b>             | \$ 57,000                | \$ 55,000                 | \$ 61,000                     | \$ 76,000                 |
| 62490 - OTHER PROGRAM COSTS      | 27,000                   | -                         | 60,000                        | 60,000                    |
| 62770 - MISCELLANEOUS            | 30,000                   | 55,000                    | 1,000                         | 16,000                    |
| <b>Interfund Transfers</b>       | \$ 13,990                | \$ -                      | \$ -                          | \$ -                      |
| 66131 - TRANSFER TO GENERAL FUND | 13,990                   | -                         | -                             | -                         |
| <b>Grand Total</b>               | \$ 94,939                | \$ 405,000                | \$ 61,000                     | \$ 474,347                |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #300 – Washington National TIF

#### **Fund Description**

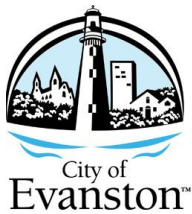
The City Council adopted the Washington National Tax Increment Financing District (TIF) on September 15, 1994. The TIF District consists of approximately 83,000 square feet of land (bounded by Church Street on the north, Davis Street on the south, and Chicago Avenue on the east) located in the downtown business area of the city.

This fund is responsible for the receipt of all debt proceeds issued and allocated to the TIF, as well as principal and interest payments on outstanding debt. The Washington National TIF typically transfers funds to the Parking Garage Fund and Parking Fund to assist with debt payments related to the Sherman Avenue Parking Garage.

#### **Financial Summary**

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 4,969,568                | 4,900,000                 | 4,833,000                     | 5,145,000                 |
| Interest Income               | 13,420                   | 10,000                    | 2,000                         | 2,000                     |
| <b>Total Revenue</b>          | <b>\$ 4,982,987</b>      | <b>\$ 4,910,000</b>       | <b>\$ 4,835,000</b>           | <b>\$ 5,147,000</b>       |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | 36,978                   | -                         | -                             | 1,000,000                 |
| Miscellaneous                 | 74,003                   | 500,000                   | 75,000                        | 500,000                   |
| Capital Outlay                | 246                      | 1,800,000                 | -                             | -                         |
| Debt Service                  | 577,280                  | 575,000                   | 575,000                       | -                         |
| Interfund Transfers           | 3,256,296                | 3,265,296                 | 3,265,296                     | 6,287,683                 |
| <b>Total Expenses</b>         | <b>\$ 3,944,802</b>      | <b>\$ 6,140,296</b>       | <b>\$ 3,915,296</b>           | <b>\$ 7,787,683</b>       |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 1,038,186</b>      | <b>\$ (1,230,296)</b>     | <b>\$ 919,704</b>             | <b>\$ (2,640,683)</b>     |
| <b>Beginning Fund Balance</b> | <b>\$ 5,148,518</b>      |                           | <b>\$ 6,186,704</b>           | <b>\$ 7,106,408</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 6,186,704</b>      |                           | <b>\$ 7,106,408</b>           | <b>\$ 4,465,725</b>       |

| 300 WASHINGTON NATIONAL TIF FUND             | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Services and Supplies</b>                 | <b>\$ 36,978</b>         | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 1,000,000</b>       |
| 62185 - CONSULTING SERVICES                  | 1,978                    | -                         | -                             | -                         |
| 62216 - ART PROJECT                          | 35,000                   | -                         | -                             | -                         |
| 62665 - CONTRIB TO OTHER AGENCIES            | -                        | -                         | -                             | 1,000,000                 |
| <b>Miscellaneous</b>                         | <b>\$ 74,003</b>         | <b>\$ 500,000</b>         | <b>\$ 75,000</b>              | <b>\$ 500,000</b>         |
| 62605 - OTHER CHARGES                        | 74,003                   | 500,000                   | 75,000                        | 500,000                   |
| <b>Capital Outlay</b>                        | <b>\$ 246</b>            | <b>\$ 1,800,000</b>       | <b>\$ -</b>                   | <b>\$ -</b>               |
| 65515 - OTHER IMPROVEMENTS                   | 246                      | 1,800,000                 | -                             | -                         |
| <b>Debt Service</b>                          | <b>\$ 577,280</b>        | <b>\$ 575,000</b>         | <b>\$ 575,000</b>             | <b>\$ -</b>               |
| 66017 - BAD DEBT EXPENSE                     | 67,280                   | -                         | -                             | -                         |
| 68305 - DEBT SERVICE- PRINCIPAL              | 455,000                  | 545,000                   | 545,000                       | -                         |
| 68315 - DEBT SERVICE- INTEREST               | 55,000                   | 30,000                    | 30,000                        | -                         |
| <b>Interfund Transfers</b>                   | <b>\$ 3,256,296</b>      | <b>\$ 3,265,296</b>       | <b>\$ 3,265,296</b>           | <b>\$ 6,287,683</b>       |
| 66020 - TRANSFERS TO OTHER FUNDS             | 2,925,296                | 2,925,296                 | 2,925,296                     | 3,607,683                 |
| 66131 - TRANSFER TO GENERAL FUND             | 331,000                  | 340,000                   | 340,000                       | 350,000                   |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | -                        | -                         | -                             | 2,330,000                 |
| <b>Grand Total</b>                           | <b>\$ 3,944,802</b>      | <b>\$ 6,140,296</b>       | <b>\$ 3,915,296</b>           | <b>\$ 7,787,683</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #305 – Special Service Area #5

#### Fund Description

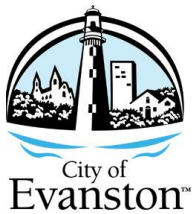
The City Council adopted Special Service Area #5 (SSA #5) on June 27, 1994. Special Service Area #5 is comprised of the City's downtown business district. The City Council also approved a \$9,500,000 Downtown Public Works Improvement Program for Area #5. The ordinances establishing the area authorized the issuance of up to \$5,000,000 in Special Service Area bonds. On June 21, 1995, the City sold \$3,060,000 of the Special Service Area bonds at public bid, and sold another \$1,940,000 of service bonds on July 9, 1996. The City issued series 2002C bonds in October 2002. A portion of the proceeds were used to refund series 1995 and series 1996 SSA #5 property tax bonds.

The City issued Series 2012A Bonds in July 2012. A portion of the proceeds were used to retire 2002C Bonds, which were used to retire Series 1995 and Series 1996 SSA #5 Bonds.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 428,515                  | 425,000                   | 428,800                       | -                         |
| Interest Income               | 5                        | 300                       | 300                           | 300                       |
| <b>Total Revenue</b>          | <b>\$ 428,521</b>        | <b>\$ 425,300</b>         | <b>\$ 429,100</b>             | <b>\$ 300</b>             |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | -                        | -                         | -                             | 51,399                    |
| Debt Service                  | 442,050                  | 425,175                   | 425,175                       | 416,872                   |
| <b>Total Expenses</b>         | <b>\$ 442,050</b>        | <b>\$ 425,175</b>         | <b>\$ 425,175</b>             | <b>\$ 468,271</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (13,529)</b>       | <b>\$ 125</b>             | <b>\$ 3,925</b>               | <b>\$ (467,971)</b>       |
| <b>Beginning Fund Balance</b> | <b>\$ 477,575</b>        |                           | <b>\$ 464,046</b>             | <b>\$ 467,971</b>         |
| <b>Ending Fund Balance</b>    | <b>\$ 464,046</b>        |                           | <b>\$ 467,971</b>             | <b>\$ -</b>               |

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>305 SPECIAL SERVICE AREA (SSA) #5 FUND</b> |                          |                           |                               |                           |
| <b>Services and Supplies</b>                  | \$ -                     | \$ -                      | \$ -                          | \$ 51,399                 |
| 62665 - CONTRIB TO OTHER AGENCIES             | -                        | -                         | -                             | 51,399                    |
| <b>Debt Service</b>                           | \$ 442,050               | \$ 425,175                | \$ 425,175                    | \$ 416,872                |
| 68305 - DEBT SERVICE- PRINCIPAL               | 380,000                  | 390,000                   | 390,000                       | 405,000                   |
| 68315 - DEBT SERVICE- INTEREST                | 62,050                   | 35,175                    | 35,175                        | 11,872                    |
| <b>Grand Total</b>                            | <b>\$ 442,050</b>        | <b>\$ 425,175</b>         | <b>\$ 425,175</b>             | <b>\$ 468,271</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #310 – Howard-Hartrey TIF

#### **Fund Description**

The City Council adopted the Southwest II Tax Increment Finance (TIF) District – also called the Howard-Hartrey TIF – on April 27, 1992. The TIF District consists of a 23-acre site located at 2201 West Howard Street in the southwest corner of the city. The development consists of a shopping center with several large stores. The total project cost is estimated to be \$39,266,932, of which the City provided \$7,390,000 in land acquisition and public improvement costs.

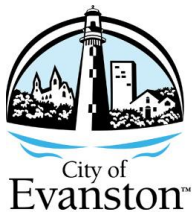
This fund is responsible for the payment of principal and interest on any outstanding debt service associated with this TIF. The debt service payment schedule extends through FY 2015.

The TIF was expanded to include property north of the existing TIF that included property at 222 Hartrey, a property acquired for use by the car dealership, Autobarn. Approximately \$2,500,000 was approved by City Council in April 2014 in support of rehabilitation at the property. Work is expected to be completed by early 2016.

#### **Financial Summary**

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 1,140,311                | 1,150,000                 | 1,248,250                     | 1,300,000                 |
| Interest Income               | 13,819                   | 4,500                     | 2,000                         | 2,000                     |
| <b>Total Revenue</b>          | <b>\$ 1,154,130</b>      | <b>\$ 1,154,500</b>       | <b>\$ 1,250,250</b>           | <b>\$ 1,302,000</b>       |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | 1,003,464                | -                         | -                             | -                         |
| Miscellaneous                 | 217,435                  | 2,500,000                 | 2,500,000                     | 200,000                   |
| Capital Outlay                | 246                      | 1,000,000                 | 15,000                        | -                         |
| Debt Service                  | 776,153                  | -                         | -                             | -                         |
| Interfund Transfers           | 144,400                  | 148,010                   | 148,010                       | 1,752,450                 |
| <b>Total Expenses</b>         | <b>\$ 2,141,697</b>      | <b>\$ 3,648,010</b>       | <b>\$ 2,663,010</b>           | <b>\$ 1,952,450</b>       |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (987,566)</b>      | <b>\$ (2,493,510)</b>     | <b>\$ (1,412,760)</b>         | <b>\$ (650,450)</b>       |
| <b>Beginning Fund Balance</b> | <b>\$ 3,357,049</b>      |                           | <b>\$ 2,369,483</b>           | <b>\$ 956,723</b>         |
| <b>Ending Fund Balance</b>    | <b>\$ 2,369,483</b>      |                           | <b>\$ 956,723</b>             | <b>\$ 306,273</b>         |

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>310 HOWARD-HARTREY TIF FUND</b>           |                          |                           |                               |                           |
| <b>Services and Supplies</b>                 | \$ 1,003,464             | \$ -                      | \$ -                          | \$ -                      |
| 62185 - CONSULTING SERVICES                  | 1,978                    | -                         | -                             | -                         |
| 62665 - CONTRIB TO OTHER AGENCIES            | 1,000,000                | -                         | -                             | -                         |
| 65050 - BLDG MAINTENANCE MATERIAL            | 1,486                    | -                         | -                             | -                         |
| <b>Miscellaneous</b>                         | \$ 217,435               | \$ 2,500,000              | \$ 2,500,000                  | \$ 200,000                |
| 62605 - OTHER CHARGES                        | 217,435                  | 2,500,000                 | 2,500,000                     | 200,000                   |
| <b>Capital Outlay</b>                        | \$ 246                   | \$ 1,000,000              | \$ 15,000                     | \$ -                      |
| 65515 - OTHER IMPROVEMENTS                   | 246                      | 1,000,000                 | 15,000                        | -                         |
| <b>Debt Service</b>                          | \$ 776,153               | \$ -                      | \$ -                          | \$ -                      |
| 66017 - BAD DEBT EXPENSE                     | 52,065                   | -                         | -                             | -                         |
| 68305 - DEBT SERVICE- PRINCIPAL              | 685,000                  | -                         | -                             | -                         |
| 68315 - DEBT SERVICE- INTEREST               | 39,088                   | -                         | -                             | -                         |
| <b>Interfund Transfers</b>                   | \$ 144,400               | \$ 148,010                | \$ 148,010                    | \$ 1,752,450              |
| 66131 - TRANSFER TO GENERAL FUND             | 144,400                  | 148,010                   | 148,010                       | 152,450                   |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | -                        | -                         | -                             | 1,600,000                 |
| <b>Grand Total</b>                           | \$ 2,141,697             | \$ 3,648,010              | \$ 2,663,010                  | \$ 1,952,450              |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #315 – Southwest TIF

#### Fund Description

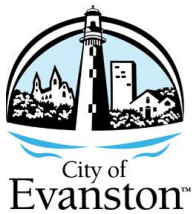
The City Council adopted the Southwest Tax Increment Finance District (TIF) on June 25, 1990. The Southwest TIF District consists of approximately 12 acres of contiguous land located in the area generally known as the city's southwest industrial corridor and is roughly bounded by Main Street on the north, Pitner Avenue on the east, and the North Shore Channel and Main Street Shopping Plaza on the west.

In order to provide initial funding to implement the plan, the City sold \$15,155,000 worth of Series 1990 General Obligation (GO) bonds on September 24, 1990, of which \$2,100,000 of the proceeds were used for the redevelopment project. Debt service on the TIF District share of the obligation is eventually expected to be met by property tax increment revenues derived from the project. This separate debt service fund is established in accordance with law and is called the Southwest Special Tax Allocation Fund in order to account for the payment of the debt service associated with municipal debt issued for the Southwest TIF District.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 607,662                  | -                         | -                             | -                         |
| Interest Income               | 6                        | -                         | -                             | -                         |
| <b>Total Revenue</b>          | <b>\$ 607,668</b>        | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | 1,978                    | 861,217                   | 893,665                       | -                         |
| Capital Outlay                | 15,600                   | -                         | -                             | -                         |
| Interfund Transfers           | 29,500                   | -                         | -                             | -                         |
| <b>Total Expenses</b>         | <b>\$ 47,077</b>         | <b>\$ 861,217</b>         | <b>\$ 893,665</b>             | <b>\$ -</b>               |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 560,591</b>        | <b>\$ (861,217)</b>       | <b>\$ (893,665)</b>           | <b>\$ -</b>               |
| <b>Beginning Fund Balance</b> | <b>\$ 333,074</b>        |                           | <b>\$ 893,665</b>             |                           |
| <b>Ending Fund Balance</b>    | <b>\$ 893,665</b>        |                           | <b>\$ -</b>                   |                           |

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>315 SOUTHWEST TIF FUND</b>     |                          |                           |                               |                           |
| <b>Services and Supplies</b>      | \$ 1,978                 | \$ 861,217                | \$ 893,665                    | \$ -                      |
| 62185 - CONSULTING SERVICES       | 1,978                    | -                         | -                             | -                         |
| 62665 - CONTRIB TO OTHER AGENCIES | -                        | 861,217                   | 893,665                       | -                         |
| <b>Capital Outlay</b>             | \$ 15,600                | \$ -                      | \$ -                          | \$ -                      |
| 65515 - OTHER IMPROVEMENTS        | 15,600                   | -                         | -                             | -                         |
| <b>Interfund Transfers</b>        | \$ 29,500                | \$ -                      | \$ -                          | \$ -                      |
| 66131 - TRANSFER TO GENERAL FUND  | 29,500                   | -                         | -                             | -                         |
| <b>Grand Total</b>                | <b>\$ 47,077</b>         | <b>\$ 861,217</b>         | <b>\$ 893,665</b>             | <b>\$ -</b>               |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #320 – Debt Service

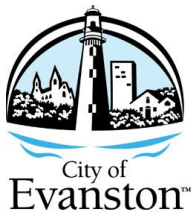
#### Fund Description

The budgeted property tax revenue for FY 2016 is on the cash basis and represents 2015 levy, which will primarily be received in calendar year 2016. The FY 2016 expenditures are budgeted on cash basis and are the actual payments required to be made during the fiscal year according to debt maturity schedules.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | 11,237,317               | 10,879,993                | 11,120,000                    | 10,879,993                |
| Interfund Transfers           | 1,797,563                | 2,743,836                 | 2,743,836                     | 2,646,291                 |
| Interest Income               | 11,934                   | 1,500                     | 4,000                         | 1,500                     |
| <b>Total Revenue</b>          | <b>\$ 13,046,814</b>     | <b>\$ 13,625,329</b>      | <b>\$ 25,342,836</b>          | <b>\$ 13,527,784</b>      |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | 79,120                   | 292,320                   | 242,320                       | 315,770                   |
| Miscellaneous                 | -                        | 193,285                   | 100,000                       | -                         |
| Debt Service                  | 12,780,039               | 13,432,509                | 24,352,182                    | 15,963,682                |
| <b>Total Expenses</b>         | <b>\$ 12,859,158</b>     | <b>\$ 13,918,114</b>      | <b>\$ 24,694,502</b>          | <b>\$ 16,279,452</b>      |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 187,656</b>        | <b>\$ (292,785)</b>       | <b>\$ 648,334</b>             | <b>\$ (2,751,668)</b>     |
| <b>Beginning Fund Balance</b> | <b>\$ 3,609,131</b>      |                           | <b>\$ 3,796,787</b>           | <b>\$ 4,445,121</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 3,796,787</b>      |                           | <b>\$ 4,445,121</b>           | <b>\$ 1,693,453</b>       |

| <b>320 DEBT SERVICE FUND</b>    | <b>FY 2014 Actual<br/>Amount</b> | <b>FY 2015 Amended<br/>Budget</b> | <b>FY 2015 Year End<br/>Estimated</b> | <b>FY 2016 Adopted<br/>Budget</b> |
|---------------------------------|----------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| <b>Services and Supplies</b>    | <b>\$ 79,120</b>                 | <b>\$ 292,320</b>                 | <b>\$ 242,320</b>                     | <b>\$ 315,770</b>                 |
| 62350 - FISCAL AGENT SERVICES   | 42,870                           | 101,000                           | 51,000                                | 120,250                           |
| 62716 - BOND ISSUANCE COSTS     | 36,250                           | -                                 | -                                     | -                                 |
| 62721 - ESCROW FUNDING          | -                                | 191,320                           | 191,320                               | 195,520                           |
| <b>Miscellaneous</b>            | <b>\$ -</b>                      | <b>\$ 193,285</b>                 | <b>\$ 100,000</b>                     | <b>\$ -</b>                       |
| 62770 - MISCELLANEOUS           | -                                | 193,285                           | 100,000                               | -                                 |
| <b>Debt Service</b>             | <b>\$ 12,780,039</b>             | <b>\$ 13,432,509</b>              | <b>\$ 24,352,182</b>                  | <b>\$ 15,963,682</b>              |
| 66017 - BAD DEBT EXPENSE        | 12,614                           | -                                 | -                                     | -                                 |
| 68305 - DEBT SERVICE- PRINCIPAL | 8,519,672                        | 9,111,798                         | 20,441,798                            | 11,531,880                        |
| 68315 - DEBT SERVICE- INTEREST  | 4,247,753                        | 4,320,711                         | 3,910,384                             | 4,431,802                         |
| <b>Grand Total</b>              | <b>\$ 12,859,158</b>             | <b>\$ 13,918,114</b>              | <b>\$ 24,694,502</b>                  | <b>\$ 16,279,452</b>              |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #330 – Howard-Ridge TIF

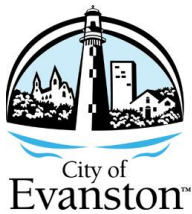
#### Fund Description

The City Council adopted the Howard-Ridge Tax Increment Financing (TIF) District on January 26, 2004. The TIF District is generally bounded on the north by various parcels that front Howard Street and Chicago Avenue, on the east by the City of Evanston's boundaries and the Chicago Transit Authority (CTA) Red Line, on the south by City boundaries, and on the west by Ridge Avenue. The TIF District contains mixed residential uses, retail/commercial properties, and institutional uses.

#### Financial Summary

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>          |                          |                           |                               |                           |
| Property Taxes                    | 444,587                  | 545,000                   | 531,762                       | 550,000                   |
| Other Revenue                     | 61,932                   | 300,500                   | 120,000                       | 1,120,000                 |
| Interest Income                   | 211                      | 500                       | 1,785                         | 100                       |
| <b>Total Revenue</b>              | <b>\$ 506,731</b>        | <b>\$ 846,000</b>         | <b>\$ 653,547</b>             | <b>\$ 1,670,100</b>       |
| <b>Operating Expenses</b>         |                          |                           |                               |                           |
| Services and Supplies             | 553,958                  | 490,000                   | 518,000                       | 538,000                   |
| Miscellaneous                     | -                        | -                         | 15                            | -                         |
| Capital Outlay                    | 166,921                  | 200,000                   | 20,000                        | 1,000,000                 |
| Community Sponsored Organizations | -                        | -                         | -                             | -                         |
| Debt Service                      | 2,507                    | 600                       | 600                           | 600                       |
| Interfund Transfers               | 105,500                  | 107,500                   | 107,500                       | 107,500                   |
| <b>Total Expenses</b>             | <b>\$ 828,885</b>        | <b>\$ 798,100</b>         | <b>\$ 646,115</b>             | <b>\$ 1,646,100</b>       |
| <b>Net Surplus (Deficit)</b>      | <b>\$ (322,154)</b>      | <b>\$ 47,900</b>          | <b>\$ 7,432</b>               | <b>\$ 24,000</b>          |
| <b>Beginning Fund Balance</b>     | <b>\$ 581,273</b>        |                           | <b>\$ 259,119</b>             | <b>\$ 266,551</b>         |
| <b>Ending Fund Balance</b>        | <b>\$ 259,119</b>        |                           | <b>\$ 266,551</b>             | <b>\$ 290,551</b>         |

| 330 HOWARD-RIDGE TIF FUND                  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Services and Supplies</b>               | <b>\$ 553,958</b>        | <b>\$ 490,000</b>         | <b>\$ 518,000</b>             | <b>\$ 538,000</b>         |
| 62136 - REDEVELOPMENT CONSULTING SERVICES  | 4,590                    | -                         | -                             | -                         |
| 62185 - CONSULTING SERVICES                | 1,978                    | -                         | -                             | -                         |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY | -                        | -                         | 23,000                        | 23,000                    |
| 62706 - REVENUE SHARING AGREEMENTS         | 544,086                  | 490,000                   | 490,000                       | 510,000                   |
| 64015 - NATURAL GAS                        | 3,304                    | -                         | 5,000                         | 5,000                     |
| <b>Miscellaneous</b>                       | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 15</b>                  | <b>\$ -</b>               |
| 62490 - OTHER PROGRAM COSTS                | -                        | -                         | 15                            | -                         |
| <b>Capital Outlay</b>                      | <b>\$ 166,921</b>        | <b>\$ 200,000</b>         | <b>\$ 20,000</b>              | <b>\$ 1,000,000</b>       |
| 65507 - PROPERTY ACQUISITIONS              | 176,032                  | 200,000                   | -                             | 1,000,000                 |
| 65509 - PROPERTY REHAB WORK                | -                        | -                         | 20,000                        | -                         |
| 65511 - BUILDING IMPROVEMENTS              | (9,358)                  | -                         | -                             | -                         |
| 65515 - OTHER IMPROVEMENTS                 | 246                      | -                         | -                             | -                         |
| <b>Debt Service</b>                        | <b>\$ 2,507</b>          | <b>\$ 600</b>             | <b>\$ 600</b>                 | <b>\$ 600</b>             |
| 66017 - BAD DEBT EXPENSE                   | 1,935                    | -                         | -                             | -                         |
| 68315 - DEBT SERVICE- INTEREST             | 572                      | 600                       | 600                           | 600                       |
| <b>Interfund Transfers</b>                 | <b>\$ 105,500</b>        | <b>\$ 107,500</b>         | <b>\$ 107,500</b>             | <b>\$ 107,500</b>         |
| 66020 - TRANSFERS TO OTHER FUNDS           | 45,500                   | 47,500                    | 47,500                        | 47,500                    |
| 66131 - TRANSFER TO GENERAL FUND           | 60,000                   | 60,000                    | 60,000                        | 60,000                    |
| <b>Grand Total</b>                         | <b>\$ 828,885</b>        | <b>\$ 798,100</b>         | <b>\$ 646,115</b>             | <b>\$ 1,646,100</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #335 – West Evanston TIF

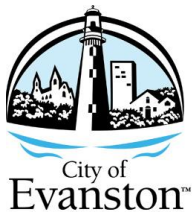
#### Fund Description

The City Council adopted the West Evanston Tax Increment Financing (TIF) District in September 2005. The TIF District is generally bounded on the north by Emerson Street and by various parcels that front Church Street, on the east by parcels that front Florence Avenue and Dodge Avenue, on the south by Dempster Street properties that front Dempster Street and Greenleaf Street, and on the west by the City of Evanston's border, properties that front Hartrey Avenue, and the property that fronts the west side of Dodge Avenue. The TIF District contains mixed residential uses, retail, commercial, industrial and institutional uses.

#### Financial Summary

| Operating Revenue             | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| Other Revenue                 | 100,262                  | 105,000                   | -                             | -                         |
| Interest Income               | 765                      | 100                       | 200                           | 150                       |
| <b>Total Revenue</b>          | <b>\$ 101,027</b>        | <b>\$ 105,100</b>         | <b>\$ 200</b>                 | <b>\$ 150</b>             |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | 1,978                    | -                         | -                             | -                         |
| Miscellaneous                 | 61,950                   | 95,000                    | -                             | -                         |
| Capital Outlay                | 246                      | -                         | -                             | -                         |
| Debt Service                  | 14,122                   | 10,000                    | 8,000                         | 10,000                    |
| Interfund Transfers           | 60,000                   | 60,000                    | 60,000                        | 30,000                    |
| <b>Total Expenses</b>         | <b>\$ 138,295</b>        | <b>\$ 165,000</b>         | <b>\$ 68,000</b>              | <b>\$ 40,000</b>          |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (37,269)</b>       | <b>\$ (59,900)</b>        | <b>\$ (67,800)</b>            | <b>\$ (39,850)</b>        |
| <b>Beginning Fund Balance</b> | <b>\$ 537,639</b>        |                           | <b>\$ 500,370</b>             | <b>\$ 432,570</b>         |
| <b>Ending Fund Balance</b>    | <b>\$ 500,370</b>        |                           | <b>\$ 432,570</b>             | <b>\$ 392,720</b>         |

| <b>335 WEST EVANSTON TIF FUND</b> | <b>FY 2014 Actual<br/>Amount</b> | <b>FY 2015 Amended<br/>Budget</b> | <b>FY 2015 Year End<br/>Estimated</b> | <b>FY 2016 Adopted<br/>Budget</b> |
|-----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|-----------------------------------|
| <b>Services and Supplies</b>      | <b>\$ 1,978</b>                  | <b>\$ -</b>                       | <b>\$ -</b>                           | <b>\$ -</b>                       |
| 62185 - CONSULTING SERVICES       | 1,978                            | -                                 | -                                     | -                                 |
| <b>Miscellaneous</b>              | <b>\$ 61,950</b>                 | <b>\$ 95,000</b>                  | <b>\$ -</b>                           | <b>\$ -</b>                       |
| 62605 - OTHER CHARGES             | 61,950                           | 95,000                            | -                                     | -                                 |
| <b>Capital Outlay</b>             | <b>\$ 246</b>                    | <b>\$ -</b>                       | <b>\$ -</b>                           | <b>\$ -</b>                       |
| 65515 - OTHER IMPROVEMENTS        | 246                              | -                                 | -                                     | -                                 |
| <b>Debt Service</b>               | <b>\$ 14,122</b>                 | <b>\$ 10,000</b>                  | <b>\$ 8,000</b>                       | <b>\$ 10,000</b>                  |
| 66017 - BAD DEBT EXPENSE          | 7,095                            | -                                 | -                                     | -                                 |
| 68315 - DEBT SERVICE- INTEREST    | 7,027                            | 10,000                            | 8,000                                 | 10,000                            |
| <b>Interfund Transfers</b>        | <b>\$ 60,000</b>                 | <b>\$ 60,000</b>                  | <b>\$ 60,000</b>                      | <b>\$ 30,000</b>                  |
| 66131 - TRANSFER TO GENERAL FUND  | 60,000                           | 60,000                            | 60,000                                | 30,000                            |
| <b>Grand Total</b>                | <b>\$ 138,295</b>                | <b>\$ 165,000</b>                 | <b>\$ 68,000</b>                      | <b>\$ 40,000</b>                  |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #340 – Dempster-Dodge TIF

#### Fund Description

The City Council approved the creation of the Dempster-Dodge Tax Increment Financing (TIF) District on June 25, 2013. The Dempster-Dodge TIF District area is comprised of a single parcel. This parcel is a shopping center located at the southwest corner of the intersection of Dempster Street and Dodge Avenue. This fund does not have any expenses budgeted for FY 2015.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | -                        | -                         | -                             | -                         |
| Other Revenue                 | -                        | -                         | 2,000,000                     | 50,000                    |
| <b>Total Revenue</b>          | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 2,000,000</b>           | <b>\$ 50,000</b>          |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | -                        | -                         | 2,000,000                     | -                         |
| Debt Service                  | -                        | -                         | 10,000                        | 40,000                    |
| <b>Total Expenses</b>         | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 2,010,000</b>           | <b>\$ 40,000</b>          |
| <b>Net Surplus (Deficit)</b>  | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ (10,000)</b>            | <b>\$ 10,000</b>          |
| <b>Beginning Fund Balance</b> | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ (10,000)</b>        |
| <b>Ending Fund Balance</b>    | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ (10,000)</b>            | <b>\$ -</b>               |

|  | FY 2014 Actual |          | FY 2015 Amended |          | FY 2015 Year End |                  | FY 2016 Adopted |               |
|--|----------------|----------|-----------------|----------|------------------|------------------|-----------------|---------------|
|  | Amount         |          | Budget          |          | Estimated        |                  | Budget          |               |
| <b>340 DEMPSTER-DODGE TIF FUND</b>                     |                |          |                 |          |                  |                  |                 |               |
| Services and Supplies                                  | \$             | -        | \$              | -        | \$               | 2,000,000        | \$              | -             |
| 62659 - ECONOMIC DEVELOPMENT PARTNERSHIP CONTRIBUTIONS |                | -        |                 | -        |                  | 2,000,000        |                 | -             |
| Debt Service   | \$             | -        | \$              | -        | \$               | 10,000           | \$              | 40,000        |
| 68315 - DEBT SERVICE- INTEREST                         |                | -        |                 | -        |                  | 10,000           |                 | 40,000        |
| <b>Grand Total</b>                                     | <b>\$</b>      | <b>-</b> | <b>\$</b>       | <b>-</b> | <b>\$</b>        | <b>2,010,000</b> | <b>\$</b>       | <b>40,000</b> |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #345 – Chicago-Main TIF

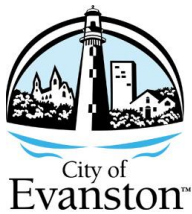
#### Fund Description

The City Council adopted the Chicago/Main Tax Increment Financing (TIF) district #8 in January 2013. The goal of this TIF district is to support the continued development of the thriving business district located near the intersection of Chicago Avenue and Main Street.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | -                        | -                         | -                             | 75,000                    |
| Other Revenue                 | -                        | 2,900,000                 | 2,900,000                     | -                         |
| <b>Total Revenue</b>          | <b>\$ -</b>              | <b>\$ 2,900,000</b>       | <b>\$ 2,900,000</b>           | <b>\$ 75,000</b>          |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | -                        | -                         | -                             | -                         |
| Capital Outlay                | -                        | 2,900,000                 | 2,900,000                     | -                         |
| Debt Service                  | -                        | -                         | 10,000                        | 43,500                    |
| <b>Total Expenses</b>         | <b>\$ -</b>              | <b>\$ 2,900,000</b>       | <b>\$ 2,910,000</b>           | <b>\$ 43,500</b>          |
| <b>Net Surplus (Deficit)</b>  | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ (10,000)</b>            | <b>\$ 31,500</b>          |
| <b>Beginning Fund Balance</b> | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ (10,000)</b>        |
| <b>Ending Fund Balance</b>    | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ (10,000)</b>            | <b>\$ 21,500</b>          |

| 345 CHICAGO-MAIN TIF           | FY 2014 Actual<br>Amount |        | FY 2015 Amended<br>Budget |           | FY 2015 Year End<br>Estimated |           | FY 2016 Adopted<br>Budget |        |
|--------------------------------|--------------------------|--------|---------------------------|-----------|-------------------------------|-----------|---------------------------|--------|
| <b>Capital Outlay</b>          | \$                       | -      | \$                        | 2,900,000 | \$                            | 2,900,000 | \$                        | -      |
| 62483 - DEVELOPER FEES         |                          | -      |                           | 2,900,000 |                               | 2,900,000 |                           | -      |
| <b>Debt Service</b>            | \$                       | 7,930  | \$                        | 43,500    | \$                            | 10,000    | \$                        | 43,500 |
| 68315 - DEBT SERVICE- INTEREST |                          | 7,930  |                           | 43,500    |                               | 10,000    |                           | 43,500 |
| <b>Grand Total</b>             | \$                       | 43,500 | \$                        | 2,943,500 | \$                            | 2,910,000 | \$                        | 43,500 |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #350 – Special Service Area #6

#### **Fund Description**

The City Council adopted Special Service Area #6 (SSA #6) on July 13, 2015. Special Service Area #6 is comprised of the commercial areas of Dempster Street, Chicago Avenue, and Main Street. SSA #6 is intended to provide marketing as well as aesthetic and streetscape improvements such as signage, lighting, landscaping, additional garbage collections and holiday decorations to the area. SSA #6 will remain in place for 12 years, for which the tax cap will be set at 0.45% of the equalized assessed value.

#### **Financial Summary**

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Property Taxes                | -                        | -                         | -                             | 210,000                   |
| Interest Income               | -                        | -                         | -                             | 500                       |
| <b>Total Revenue</b>          | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 210,500</b>         |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Services and Supplies         | -                        | -                         | -                             | 200,000                   |
| <b>Total Expenses</b>         | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 200,000</b>         |
| <b>Net Surplus (Deficit)</b>  | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ 10,500</b>          |
| <b>Beginning Fund Balance</b> | <b>\$ -</b>              |                           |                               | <b>\$ -</b>               |
| <b>Ending Fund Balance</b>    | <b>\$ -</b>              |                           |                               | <b>\$ 10,500</b>          |

|   | FY 2014 Actual |          | FY 2015 Amended |                | FY 2015 Year End |          | FY 2016 Adopted |                |
|---|----------------|----------|-----------------|----------------|------------------|----------|-----------------|----------------|
|   | Amount         |          | Budget          |                | Estimated        |          | Budget          |                |
| <b>350 SPECIAL SERVICE AREA (SSA) #6 FUND</b> |                |          |                 |                |                  |          |                 |                |
| Services and Supplies                         | \$             | -        | \$              | 200,000        | \$               | -        | \$              | 200,000        |
| 62272 - OTHER PROFESSIONAL SERVICES           |                | -        |                 | 200,000        |                  | -        |                 | 200,000        |
| <b>Grand Total</b>                            | <b>\$</b>      | <b>-</b> | <b>\$</b>       | <b>200,000</b> | <b>\$</b>        | <b>-</b> | <b>\$</b>       | <b>200,000</b> |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #415 – Capital Improvements

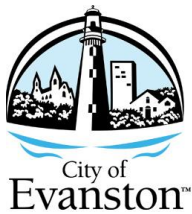
#### Fund Description

This fund accounts for all capital outlay expenditures not included in other funds as outlined in the detailed Capital Improvement Plan.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Revenue                 | 8,972,454                | 7,360,650                 | 7,850,000                     | 9,248,000                 |
| Interfund Transfers           | 936,500                  | 625,000                   | 625,000                       | 6,471,000                 |
| Intergovernmental Revenue     | 222,778                  | 4,774,000                 | -                             | 4,841,615                 |
| Interest Income               | 3,494                    | 10,000                    | 3,000                         | -                         |
| <b>Total Revenue</b>          | <b>\$ 10,135,226</b>     | <b>\$ 12,769,650</b>      | <b>\$ 8,478,000</b>           | <b>\$ 20,560,615</b>      |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Miscellaneous                 | 4,472                    | -                         | -                             | -                         |
| Capital Outlay                | 6,702,505                | 17,482,150                | 14,800,000                    | 22,279,615                |
| Debt Service                  | -                        | -                         | -                             | -                         |
| Interfund Transfers           | 475,000                  | 980,000                   | 490,000                       | 490,000                   |
| <b>Total Expenses</b>         | <b>\$ 7,181,977</b>      | <b>\$ 18,462,150</b>      | <b>\$ 15,290,000</b>          | <b>\$ 22,769,615</b>      |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 2,953,249</b>      | <b>\$ (5,692,500)</b>     | <b>\$ (6,812,000)</b>         | <b>\$ (2,209,000)</b>     |
| <b>Beginning Fund Balance</b> | <b>\$ 5,217,677</b>      |                           | <b>\$ 8,170,926</b>           | <b>\$ 1,358,926</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ 8,170,926</b>      |                           | <b>\$ 1,358,926</b>           | <b>\$ (850,074)</b>       |

| 415 CAPITAL IMPROVEMENTS FUND             | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Salary and Benefits</b>                | \$ 4,472                 | \$ -                      | \$ -                          | \$ -                      |
| 61110 - OVERTIME PAY                      | 3,749                    | -                         | -                             | -                         |
| 61710 - IMRF                              | 442                      | -                         | -                             | -                         |
| 61725 - SOCIAL SECURITY                   | 228                      | -                         | -                             | -                         |
| 61730 - MEDICARE                          | 53                       | -                         | -                             | -                         |
| <b>Services and Supplies</b>              | \$ 701,494               | \$ 60,000                 | \$ -                          | \$ -                      |
| 62135 - ARCHITECTURAL SERVICES            | 68,703                   | -                         | -                             | -                         |
| 62145 - ENGINEERING SERVICES              | 213,136                  | -                         | -                             | -                         |
| 62150 - CONSTRUCTION ENGINEERING SERVICES | 178,332                  | -                         | -                             | -                         |
| 62171 - SURVEYING FEES                    | 8,650                    | -                         | -                             | -                         |
| 62185 - CONSULTING SERVICES               | 19,000                   | -                         | -                             | -                         |
| 62205 - ADVERTISING                       | 82                       | -                         | -                             | -                         |
| 62280 - OVERNIGHT MAIL CHARGES            | 205                      | -                         | -                             | -                         |
| 62385 - TREE SERVICES                     | 132,400                  | -                         | -                             | -                         |
| 62705 - BANK SERVICE CHARGES              | 193                      | -                         | -                             | -                         |
| 62716 - BOND ISSUANCE COSTS               | 60,195                   | 60,000                    | -                             | -                         |
| 65050 - BLDG MAINTENANCE MATERIAL         | 20,599                   | -                         | -                             | -                         |
| <b>Capital Outlay</b>                     | \$ 7,288,509             | \$ 17,482,150             | \$ 14,800,000                 | \$ 22,279,615             |
| 65502 - CONSTRUCTION                      | 1,427,097                | -                         | -                             | -                         |
| 65510 - BUILDINGS                         | 273,090                  | -                         | -                             | -                         |
| 65511 - BUILDING IMPROVEMENTS             | 99,733                   | -                         | -                             | -                         |
| 65515 - OTHER IMPROVEMENTS                | 5,364,883                | 17,482,150                | 14,800,000                    | 22,279,615                |
| 65625 - FURNITURE & FIXTURES              | 9,775                    | -                         | -                             | -                         |
| 65653 - CONSTRUCTION FEES                 | 113,931                  | -                         | -                             | -                         |
| <b>Debt Service</b>                       | \$ 190,364               | \$ -                      | \$ -                          | \$ -                      |
| 66017 - BAD DEBT EXPENSE                  | 190,364                  | -                         | -                             | -                         |
| <b>Interfund Transfers</b>                | \$ 1,547,810             | \$ 980,000                | \$ 490,000                    | \$ 490,000                |
| 66020 - TRANSFERS TO OTHER FUNDS          | 1,072,810                | -                         | -                             | -                         |
| 66131 - TRANSFER TO GENERAL FUND          | 475,000                  | 980,000                   | 490,000                       | 490,000                   |
| <b>Grand Total</b>                        | \$ 9,732,649             | \$ 18,522,150             | \$ 15,290,000                 | \$ 22,769,615             |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #420 – Special Assessment

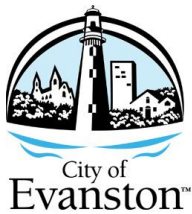
#### Fund Description

The Special Assessment Fund serves as a collection center for special assessments by residential homeowners for their share of the cost of alley paving. Beginning in FY 10-11, 100% of alley paving costs (homeowner and City share) was paid out of this fund.

#### Financial Summary

|                                 | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>        |                          |                           |                               |                           |
| Other Revenue                   | 506,435                  | 250,000                   | 250,000                       | 250,000                   |
| Interest Income                 | 32,271                   | 51,033                    | 51,200                        | 51,033                    |
| Special Assessment              | 137,960                  | 180,167                   | 180,000                       | 180,167                   |
| <b>Total Revenue</b>            | <b>\$ 676,665</b>        | <b>\$ 481,200</b>         | <b>\$ 481,200</b>             | <b>\$ 481,200</b>         |
| <b>Operating Expenses</b>       |                          |                           |                               |                           |
| Services and Supplies           | 3,251                    | -                         | -                             | -                         |
| Insurance and Other Chargebacks | 620                      | -                         | -                             | -                         |
| Capital Outlay                  | 53,738                   | 501,000                   | -                             | -                         |
| Debt Service                    | 3,084                    | -                         | -                             | -                         |
| Interfund Transfers             | 169,848                  | 260,698                   | 260,968                       | 382,250                   |
| <b>Total Expenses</b>           | <b>\$ 230,541</b>        | <b>\$ 761,698</b>         | <b>\$ 260,968</b>             | <b>\$ 382,250</b>         |
| <b>Net Surplus (Deficit)</b>    | <b>\$ 446,124</b>        | <b>\$ (280,498)</b>       | <b>\$ 220,232</b>             | <b>\$ 98,950</b>          |
| <b>Beginning Fund Balance</b>   | <b>\$ 2,072,444</b>      |                           | <b>\$ 2,518,568</b>           | <b>\$ 2,738,800</b>       |
| <b>Ending Fund Balance</b>      | <b>\$ 2,518,568</b>      |                           | <b>\$ 2,738,800</b>           | <b>\$ 2,837,750</b>       |

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>420 SPECIAL ASSESSMENT FUND</b>           |                          |                           |                               |                           |
| <b>Services and Supplies</b>                 | \$ 3,251                 | \$ -                      | \$ -                          | \$ -                      |
| 62705 - BANK SERVICE CHARGES                 | 1                        | -                         | -                             | -                         |
| 62716 - BOND ISSUANCE COSTS                  | 3,250                    | -                         | -                             | -                         |
| <b>Insurance and Other Chargebacks</b>       | \$ 620                   | \$ -                      | \$ -                          | \$ -                      |
| 66042 - LIABILITY LEGAL FEES AND EXPENSES    | 620                      | -                         | -                             | -                         |
| <b>Capital Outlay</b>                        | \$ 53,738                | \$ 501,000                | \$ -                          | \$ -                      |
| 65515 - OTHER IMPROVEMENTS                   | 53,738                   | 501,000                   | -                             | -                         |
| <b>Debt Service</b>                          | \$ 3,084                 | \$ -                      | \$ -                          | \$ -                      |
| 66017 - BAD DEBT EXPENSE                     | 3,084                    | -                         | -                             | -                         |
| <b>Interfund Transfers</b>                   | \$ 169,848               | \$ 260,698                | \$ 260,968                    | \$ 382,250                |
| 66020 - TRANSFERS TO OTHER FUNDS             | 169,848                  | 260,698                   | 260,968                       | 282,250                   |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND | -                        | -                         | -                             | 100,000                   |
| <b>Grand Total</b>                           | <b>\$ 230,541</b>        | <b>\$ 761,698</b>         | <b>\$ 260,968</b>             | <b>\$ 382,250</b>         |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #505 – Parking

#### Financial Summary

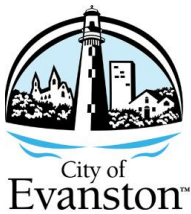
|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                            |                          |                           |                               |                           |
| Other Taxes   | (36)                     | -                         | -                             | -                         |
| Other Revenue                                       | 90,966                   | 115,236                   | 121,130                       | 119,216                   |
| Licenses, Permits and Fees                          | 850                      | -                         | 150                           | -                         |
| Charges for Services                                | 5,964,469                | 6,590,400                 | 6,272,900                     | 6,444,675                 |
| Interfund Transfers                                 | 2,925,296                | 3,711,770                 | 3,711,770                     | 3,711,770                 |
| Interest Income                                     | 31,645                   | 35,070                    | 35,070                        | 35,070                    |
| <b>Total Revenue</b>                                | <b>\$ 9,037,314</b>      | <b>\$ 10,464,601</b>      | <b>\$ 10,153,145</b>          | <b>\$ 10,322,856</b>      |
| <b>Operating Expenses</b>                           |                          |                           |                               |                           |
| Salary and Benefits                                 | 1,358,672                | 1,442,683                 | 1,337,527                     | 1,485,289                 |
| Services and Supplies                               | 2,811,302                | 3,318,189                 | 3,389,579                     | 3,301,275                 |
| Miscellaneous                                       | -                        | 252,000                   | -                             | 252,000                   |
| Capital Outlay                                      | (79,159)                 | 3,529,850                 | 2,875,556                     | 3,474,000                 |
| Contingencies                                       | 9,686                    | 12,965                    | 5,800                         | 11,000                    |
| Debt Service  | 727,892                  | 3,917,652                 | 4,013,861                     | 3,917,652                 |
| Depreciation Expense                                | 2,785,161                | 1,943,217                 | 2,692,694                     | 2,873,395                 |
| Interfund Transfers                                 | 1,240,883                | 1,242,738                 | 1,242,738                     | 1,623,431                 |
| <b>Total Expenses</b>                               | <b>\$ 8,854,437</b>      | <b>\$ 15,659,294</b>      | <b>\$ 15,557,755</b>          | <b>\$ 16,938,042</b>      |
| <b>Net Surplus (Deficit)</b>                        | <b>\$ 182,877</b>        | <b>\$ (5,194,693)</b>     | <b>\$ (5,404,610)</b>         | <b>\$ (6,615,186)</b>     |
| <b>Beginning Fund Balance</b>                       | <b>\$ 14,418,330</b>     |                           | <b>\$ 12,814,717</b>          | <b>\$ 12,585,490</b>      |
| <b>Restricted for Capital Projects Fund Balance</b> | <b>\$ 2,034,004</b>      |                           |                               |                           |
| <b>Ending Fund Balance</b>                          | <b>\$ 12,814,717</b>     |                           | <b>\$ 12,585,490</b>          | <b>\$ 5,970,304</b>       |

| Total Full-Time Equivalent Positions |                            |
|--------------------------------------|----------------------------|
| Division                             | 2015 Position<br>Total FTE |
| Parking System Management            | 6.50                       |
| Parking Lots and Meters              | 8.00                       |
| Maple Garage                         | 1.00                       |
| <b>Parking Fund Total</b>            | <b>15.50</b>               |

#### 2016 Initiatives

- Continue to develop strategies to provide adequate and reasonable parking for business and employees in partnership with Community and Economic Development in an effort to bring business opportunities to the City. This will be a continuing initiative in every fiscal year
- Develop an RFP/Bid Document and select a firm by September 2016 for the replacement of cameras in the three downtown parking decks. The current equipment has reached its useful life cycle and needs to be upgraded providing enhanced security. Work with the IT Division on the reducing costs for processing credit and other forms of monetary transactions at the parking garages by researching alternatives to DSL
- Work with revenue in developing an RFP/Bid Document and select a firm by May 2016 for the replacement of cashing and parking citation management program
- Staff to continue training and familiarization using the New World financial system
- Staff to continue training and familiarization of new Duncan and Cale parking meter technology

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>505 PARKING SYSTEM FUND</b>                         |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                             | <b>\$ 1,358,672</b>      | <b>\$ 1,442,683</b>       | <b>\$ 1,337,527</b>           | <b>\$ 1,485,289</b>       |
| 61010 - REGULAR PAY                                    | 947,025                  | 1,045,230                 | 949,065                       | 1,076,064                 |
| 61110 - OVERTIME PAY                                   | 24,562                   | 21,000                    | 29,000                        | 23,000                    |
| 61114 - SNOW OT  | 1,332                    | -                         | -                             | -                         |
| 61210 - LONGEVITY                                      | 7,114                    | -                         | -                             | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL                      | 1,330                    | -                         | -                             | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                       | 3,227                    | -                         | 2,798                         | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)    | 5,428                    | -                         | 8,329                         | -                         |
| 61447 - OPEB EXPENSES                                  | 3,828                    | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                               | 173,265                  | 169,672                   | 165,417                       | 188,252                   |
| 61615 - LIFE INSURANCE                                 | 432                      | 492                       | 477                           | 23                        |
| 61626 - CELL PHONE ALLOWANCE                           | 754                      | 852                       | 852                           | 672                       |
| 61630 - SHOE ALLOWANCE                                 | 1,354                    | 1,473                     | 1,473                         | 1,318                     |
| 61710 - IMRF   | 114,432                  | 123,660                   | 108,661                       | 113,349                   |
| 61725 - SOCIAL SECURITY                                | 59,793                   | 65,082                    | 57,340                        | 66,952                    |
| 61730 - MEDICARE                                       | 13,984                   | 15,222                    | 14,115                        | 15,659                    |
| 61815 - IMRF PENSION CONTRIBUTIONS (SHORTFALL IN 2010) | 812                      | -                         | -                             | -                         |
| <b>Services and Supplies</b>                           | <b>\$ 2,811,302</b>      | <b>\$ 3,318,189</b>       | <b>\$ 3,389,579</b>           | <b>\$ 3,301,275</b>       |
| 61060 - SEASONAL EMPLOYEES                             | 5,241                    | 10,833                    | 7,700                         | 5,833                     |
| 62210 - PRINTING                                       | -                        | 83                        | 50                            | 83                        |
| 62225 - BLDG MAINTENANCE SERVICES                      | 6,673                    | 14,000                    | 9,000                         | 14,000                    |
| 62230 - IMPROVEMENT MAINT SERVICE                      | 28,013                   | 50,000                    | 25,000                        | 40,000                    |
| 62245 - OTHER EQMT MAINTENANCE                         | 31,961                   | 55,740                    | 55,740                        | 55,740                    |
| 62275 - POSTAGE CHARGEBACKS                            | 1,983                    | 1,500                     | 2,000                         | 2,000                     |
| 62280 - OVERNIGHT MAIL CHARGES                         | 157                      | -                         | -                             | -                         |
| 62295 - TRAINING & TRAVEL                              | 439                      | 1,100                     | 1,932                         | 1,100                     |
| 62315 - POSTAGE  | 37                       | -                         | -                             | -                         |
| 62346 - REAL ESTATE TAX PAYMENTS TO COUNTY             | 19,541                   | 42,000                    | 42,000                        | 42,000                    |
| 62350 - FISCAL AGENT SERVICES                          | -                        | 500                       | 500                           | 500                       |
| 62360 - MEMBERSHIP DUES                                | 1,045                    | 1,500                     | 1,500                         | 1,500                     |
| 62375 - RENTALS  | 52,561                   | 62,000                    | 62,000                        | 62,000                    |
| 62400 - CONTRACT SVC-PARKING GARAGE                    | 1,592,297                | 1,660,588                 | 1,660,588                     | 1,672,588                 |
| 62425 - ELEVATOR CONTRACT COSTS                        | 71,067                   | 103,476                   | 102,617                       | 105,700                   |
| 62431 - ARMORED CAR SERVICES                           | 37,052                   | 65,000                    | 65,000                        | 65,000                    |
| 62509 - SERVICE AGREEMENTS/ CONTRACTS                  | 228,939                  | 219,200                   | 332,100                       | 214,100                   |
| 62635 - OTHER INSURANCE                                | -                        | 35,000                    | 35,000                        | 35,000                    |
| 62660 - BUSINESS ATTRACTION                            | 84,717                   | 95,000                    | 95,000                        | 95,000                    |
| 62705 - BANK SERVICE CHARGES                           | 255,120                  | 237,900                   | 262,900                       | 237,900                   |
| 62715 - AMORT.& BOND COSTS                             | (96,003)                 | -                         | -                             | -                         |
| 64005 - ELECTRICITY                                    | 287,114                  | 333,000                   | 291,000                       | 321,000                   |
| 64015 - NATURAL GAS                                    | 1,034                    | 1,100                     | 1,100                         | 1,100                     |
| 64505 - TELECOMMUNICATIONS                             | 55,795                   | 54,755                    | 54,755                        | 56,100                    |
| 64540 - TELECOMMUNICATIONS - WIRELESS                  | 2,607                    | 2,700                     | 2,700                         | 2,700                     |
| 65005 - AGRI/BOTANICAL SUPPLIES                        | 938                      | 4,000                     | 2,000                         | 4,000                     |
| 65020 - CLOTHING                                       | (108)                    | 833                       | 833                           | 833                       |
| 65040 - JANITORIAL SUPPLIES                            | -                        | 833                       | 400                           | 600                       |
| 65045 - LICENSING/REGULATORY SUPP                      | -                        | 4,165                     | 4,165                         | 4,165                     |
| 65050 - BLDG MAINTENANCE MATERIAL                      | 24,834                   | 29,800                    | 20,000                        | 27,500                    |
| 65070 - OFFICE/OTHER EQT MTN MATL                      | 113,782                  | 230,000                   | 250,416                       | 230,000                   |
| 65085 - MINOR EQUIPMENT & TOOLS                        | 757                      | 833                       | 833                           | 833                       |
| 65090 - SAFETY EQUIPMENT                               | -                        | -                         | -                             | 1,500                     |
| 65095 - OFFICE SUPPLIES                                | 414                      | 750                       | 750                           | 900                       |
| 65570 - SERVICES LICENSES & SUPPORT FEE                | 3,297                    | -                         | -                             | -                         |
| <b>Miscellaneous</b>                                   | <b>\$ -</b>              | <b>\$ 252,000</b>         | <b>\$ -</b>                   | <b>\$ 252,000</b>         |
| 62603 - DIVVY OPERATING EXPENSES                       | -                        | 252,000                   | -                             | 252,000                   |
| <b>Capital Outlay</b>                                  | <b>\$ (79,159)</b>       | <b>\$ 3,529,850</b>       | <b>\$ 2,875,556</b>           | <b>\$ 3,474,000</b>       |
| 65515 - OTHER IMPROVEMENTS                             | (79,159)                 | 3,529,850                 | 2,875,556                     | 3,474,000                 |
| <b>Contingencies</b>                                   | <b>\$ 9,686</b>          | <b>\$ 12,965</b>          | <b>\$ 5,800</b>               | <b>\$ 11,000</b>          |
| 68205 - CONTINGENCIES                                  | 9,686                    | 12,965                    | 5,800                         | 11,000                    |
| <b>Debt Service</b>                                    | <b>\$ 727,892</b>        | <b>\$ 3,917,652</b>       | <b>\$ 4,013,861</b>           | <b>\$ 3,917,652</b>       |
| 66017 - BAD DEBT EXPENSE                               | 129,171                  | -                         | -                             | -                         |
| 68305 - DEBT SERVICE- PRINCIPAL                        | -                        | 3,404,823                 | 3,404,823                     | 3,404,823                 |
| 68315 - DEBT SERVICE- INTEREST                         | 598,721                  | 512,829                   | 609,038                       | 512,829                   |
| <b>Depreciation Expense</b>                            | <b>\$ 2,785,161</b>      | <b>\$ 1,943,217</b>       | <b>\$ 2,692,694</b>           | <b>\$ 2,873,395</b>       |
| 68010 - DEPRECIATION EXPENSE                           | 2,785,161                | 1,943,217                 | 2,692,694                     | 2,873,395                 |
| <b>Interfund Transfers</b>                             | <b>\$ 1,240,883</b>      | <b>\$ 1,242,738</b>       | <b>\$ 1,242,738</b>           | <b>\$ 1,623,431</b>       |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE               | 21,992                   | 23,090                    | 23,090                        | 23,783                    |
| 62309 - RENTAL OF AUTO REPLACEMENT                     | 30,000                   | 30,000                    | 30,000                        | 30,000                    |
| 66130 - TRANSFER TO INSURANCE FUND                     | 319,649                  | 319,648                   | 319,648                       | 319,648                   |
| 66131 - TRANSFER TO GENERAL FUND                       | 869,242                  | 870,000                   | 870,000                       | 900,000                   |
| 66156 - TRANSFER TO CAPITAL IMPROVEMENT FUND           | -                        | -                         | -                             | 350,000                   |
| <b>Grand Total</b>                                     | <b>\$ 8,854,437</b>      | <b>\$ 15,659,294</b>      | <b>\$ 15,557,755</b>          | <b>\$ 16,938,042</b>      |



## 2016 ADOPTED BUDGET - OTHER FUNDS

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### #510 - 513 – Water

#### **Fund Description**

The Water Fund includes operations and capital improvements for all divisions of the Evanston Water Utility.

#### **Administration Division**

The Administration Division manages the water utility workforce, administers capital improvement projects, coordinates operations between divisions, and oversees the Evanston Water Utility's key business processes, including water billing for the Village of Skokie and the Northwest Water Commission.

#### **Pumping Division**

The Pumping Division oversees the City's three lake water intakes, pumping of raw water to the start of the water treatment process, pumping treated water to retail and wholesale customers, and operation of Evanston's treated water storage facilities and remote water pumping stations. This includes monitoring and operation of water storage facilities in Skokie's water distribution system, as well as controlling the rate of supply to the Northwest Water Commission. The Pumping Division also coordinates with the Distribution Division to maintain adequate pressure in the Evanston and Skokie water distribution systems during water main shutdowns and distribution system maintenance.

#### **Filtration Division**

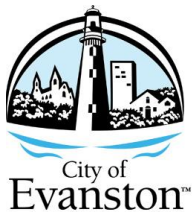
The Filtration Division manages the water treatment process, including chemical addition, sedimentation, filtration, and disinfection. The Filtration Division includes the City's Water Quality Lab, which monitors Evanston's drinking water for compliance with water quality regulations and completes regular reporting to the public and the Illinois Environmental Protection Agency to certify the quality of Evanston's water.

#### **Distribution Division**

The Distribution Division manages operation, maintenance, and repair of the City's water mains, valves, fire hydrants, and the City's portion of water service lines. This includes repairing water main breaks and water service leaks; and installing new valves, hydrants, and water mains to improve the operation and efficiency of Evanston's water distribution system. Annual maintenance programs administered also include water main leak detection, valve exercising, and fire hydrant testing. The Distribution Division also coordinates with the Filtration Division to perform monthly water quality sampling in buildings throughout Evanston, and administers the City's cross connection control program. These two programs ensure that water remains safe to drink after leaving the water treatment plant.

#### **Meter Division**

The Meter Division coordinates water meter reading and billing for Evanston's 14,500 retail water and sewer customers, working with the City Collector's Office to process water/sewer bill payments and cross connection control fees. The Meter Division also works with the Distribution Division to manage replacement of damaged and obsolete water meters, accuracy testing for large water meters, water service shutoff/restoration, and billing of cross connection control fees. Meter Division staff also manage the City's Advance Metering Information (AMI) system, which generates automated hourly meter reads and leak alerts for customers to help reduce water loss.



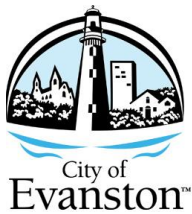
## 2016 ADOPTED BUDGET - OTHER FUNDS

### #510 - 513 – Water

#### Financial Summary

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                   |                          |                           |                               |                           |
| Other Revenue                              | 308,438                  | 12,511,100                | 7,526,100                     | 22,348,400                |
| Licenses, Permits and Fees                 | 118,038                  | 70,000                    | 70,000                        | 70,000                    |
| Charges for Services                       | 14,554,926               | 15,418,000                | 14,745,475                    | 15,248,000                |
| Interfund Transfers                        | 5,500,000                | -                         | -                             | -                         |
| Intergovernmental Revenue                  | 84,886                   | 50,000                    | 61,000                        | 50,000                    |
| Interest Income                            | 25,542                   | 10,000                    | 1,600                         | 1,600                     |
| <b>Total Revenues</b>                      | <b>\$ 20,591,831</b>     | <b>\$ 28,059,100</b>      | <b>\$ 22,404,175</b>          | <b>\$ 37,718,000</b>      |
| <b>Operating Expenses</b>                  |                          |                           |                               |                           |
| Salary and Benefits                        | 4,767,985                | 5,132,341                 | 5,119,461                     | 5,042,332                 |
| Services and Supplies                      | 2,842,537                | 3,339,890                 | 3,051,871                     | 6,134,650                 |
| Miscellaneous                              | 770,057                  | 12,480                    | 500                           | 62,980                    |
| Capital Outlay                             | 1,058,505                | 18,752,100                | 9,617,585                     | 24,860,200                |
| Contingencies                              | 756                      | 1,000                     | 1,000                         | 1,000                     |
| Debt Service                               | 464,235                  | 1,046,399                 | 1,046,399                     | 1,053,288                 |
| Depreciation Expense                       | 1,569,014                | -                         | -                             | -                         |
| Interfund Transfers                        | 9,461,523                | 3,791,432                 | 3,791,432                     | 3,970,805                 |
| <b>Total Expenses</b>                      | <b>\$ 20,934,612</b>     | <b>\$ 32,075,642</b>      | <b>\$ 22,628,248</b>          | <b>\$ 41,125,255</b>      |
| <b>Net Surplus (Deficit)</b>               | <b>\$ (342,781)</b>      | <b>\$ (4,016,542)</b>     | <b>\$ (224,073)</b>           | <b>\$ (3,407,255)</b>     |
| <b>Beginning Unrestricted Fund Balance</b> | <b>\$ 7,796,888</b>      |                           | <b>\$ 7,454,107</b>           | <b>\$ 7,230,034</b>       |
| <b>Ending Unrestricted Fund Balance</b>    | <b>\$ 7,454,107</b>      |                           | <b>\$ 7,230,034</b>           | <b>\$ 3,822,779</b>       |

| <u>FY 2015 City Council Goal</u> | <u>Department Initiative</u>   |
|----------------------------------|--|
| Water and Sewer                  | Managed several critical water system improvement projects, including improvements to one of the water plant intakes, upgrade/replacement of the City's automatic meter reading and billing system, replacement of the master flow meter on the primary transmission main leaving the water plant, and chlorination equipment replacement. |
| Water and Sewer                  | Continued working to expand the City's wholesale water customer base, including wholesale cost of service analysis and meetings with potential and existing wholesale customers to discuss proposed rates and needed capital improvements.   |
| Water and Sewer                  | Completed a two-year, proactive leak detection survey of the City's water mains, with the goal of reducing water loss throughout the city. Several previously unknown water main leaks were located and repaired.  |
| Water and Sewer                  | Completed a water main lining pilot project on Washington Street, with the goal of lining more water mains in the future as a less expensive and less disruptive alternative to water main replacement.  |
| Water and Sewer                  | Celebrated the 100-year anniversary of Evanston's filtration plant, to recognize the accomplishment of 100 years of safe, reliable drinking water and excellent water plant operation.   |
| Water and Sewer                  | Utilities Department staff completed energy efficiency improvements including installation of a variable speed drive on the primary pump at the North Standpipe and replacement of site lighting at the South Standpipe material storage yard.   |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #510 - 513 – Water

#### 2016 Initiatives

- Be a leader in the public drinking water industry by providing high quality service to over 365,000 customers in six communities, including vigilantly monitoring the quality and quantity of water provided to our customers.
- Assure the quality and reliability of the potable water supply by completing major water treatment plant improvements including chemical feed and treatment process reliability improvements, and initiation of finished water storage improvements to address structural deterioration the City's largest clearwell built in 1934.
- Implement a Computerized Maintenance Management System (CMMS) at the water treatment plant to more effectively manage long-term maintenance and replacement of critical treatment plant equipment and structures.
- Continue to develop and implement a strategy to expand Evanston's wholesale water customer base, including ongoing negotiations with Morton Grove and Niles, as well as continued meetings with other individual communities, the Northwest Water Commission, and Northwest Suburban Municipal Joint Action Water Agency (NSMJAWA) on potential transmission main and water plant improvements under various scenarios.
- Improve water distribution system reliability and reduce water loss by expanding on the current water main replacement and water main leak detection programs. Goals are to supplement water main replacement with water main lining where feasible, to improve upon our historical 1% annual water main renewal rate, and to survey the entire distribution system for leaks on an annual cycle.
- Complete other major distribution system improvements including rehabilitation and replacement of water mains on Sheridan Road between Isabella Street and Chicago Avenue.
- Coordinate capital improvement projects with the Street Resurfacing Program and with TIF District improvement projects to ensure cost-effective and efficient use of capital improvement funding.

| <u>Total Full-Time Equivalent Positions</u> |                         |
|---|-------------------------|
| Division                                    | 2016 Position Total FTE |
| Water General Support                       | 5.00                    |
| Pumping                                     | 12.00                   |
| Filtration                                  | 14.00                   |
| Distribution                                | 12.00                   |
| Meter                                       | 1.50                    |
| <b>Water Fund Total</b>                     | <b>44.50</b>            |

| Ongoing Activity Measures   | 2015 Target | 2015 Estimated Actual | 2016 Projected |
|---|-------------|-----------------------|----------------|
| Number of customers experiencing unscheduled disruption of water service                            | 750         | 420                   | 750            |
| Number of customer complaints about water service (low pressure, service disruption, quality, etc.) | 100         | 105                   | 100            |



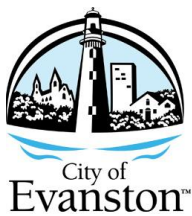
## 2016 ADOPTED BUDGET - OTHER FUNDS

### #510 - 513 – Water

|  |           |           |           |
|--|-----------|-----------|-----------|
| Days lost from work due to illness or injury                             | 3.0       | 3.0       | 3.0       |
| Number of Illinois Environmental Protection Agency regulatory violations | 0         | 0         | 0         |
| Number of known breaks/leaks per mile of water main                      | 0.3       | 0.25      | 0.3       |
| Millions of gallons sold to outside communities (wholesale)              | 11,500 MG | 10,462 MG | 10,500 MG |

| 510 - 513 Water Fund                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Salary and Benefits</b>                             | <b>\$ 4,767,985</b>      | <b>\$ 5,132,341</b>       | <b>\$ 5,119,461</b>           | <b>\$ 5,042,332</b>       |
| 61010 - REGULAR PAY                                    | 3,100,193                | 3,494,632                 | 3,498,526                     | 3,613,517                 |
| 61050 - PERMANENT PART-TIME                            | 7,918                    | 17,892                    | 17,892                        | 19,244                    |
| 61055 - TEMPORARY EMPLOYEES                            | 5,541                    | -                         | -                             | -                         |
| 61070 - JOB TRAINING AND INTERNSHIPS                   | 11,059                   | -                         | -                             | -                         |
| 61072 - JOB TRAINING PROGRAM                           | 35,513                   | 81,120                    | 57,200                        | -                         |
| 61110 - OVERTIME PAY                                   | 155,622                  | 129,325                   | 111,029                       | 129,325                   |
| 61114 - SNOW OT  | (22)                     | -                         | -                             | -                         |
| 61210 - LONGEVITY                                      | 24,477                   | -                         | -                             | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL                      | 7,330                    | -                         | -                             | -                         |
| 61415 - TERMINATION PAYOUTS                            | 61,408                   | -                         | -                             | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                       | 27,022                   | -                         | 22,054                        | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)    | 3,907                    | -                         | 2,164                         | -                         |
| 61447 - OPEB EXPENSES                                  | 28,135                   | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                               | 618,134                  | 710,564                   | 710,564                       | 648,230                   |
| 61615 - LIFE INSURANCE                                 | 1,693                    | 2,055                     | 2,055                         | 19                        |
| 61625 - AUTO ALLOWANCE                                 | 5,011                    | 4,980                     | 4,980                         | 2,490                     |
| 61626 - CELL PHONE ALLOWANCE                           | 360                      | 360                       | 360                           | -                         |
| 61630 - SHOE ALLOWANCE                                 | 5,526                    | 5,286                     | 5,890                         | 5,890                     |
| 61710 - IMRF   | 403,861                  | 414,316                   | 414,637                       | 361,767                   |
| 61725 - SOCIAL SECURITY                                | 212,359                  | 215,314                   | 215,440                       | 212,056                   |
| 61730 - MEDICARE                                       | 50,074                   | 50,844                    | 51,016                        | 49,794                    |
| 61815 - IMRF PENSION CONTRIBUTIONS (SHORTFALL IN 2010) | 2,865                    | 5,654                     | 5,654                         | -                         |
| <b>Services and Supplies</b>                           | <b>\$ 2,842,537</b>      | <b>\$ 3,339,890</b>       | <b>\$ 3,051,871</b>           | <b>\$ 6,134,650</b>       |
| 61060 - SEASONAL EMPLOYEES                             | 12,085                   | 10,400                    | 10,400                        | 10,400                    |
| 62140 - DESIGN ENGINEERING SERVICES                    | (10,453)                 | -                         | -                             | -                         |
| 62145 - ENGINEERING SERVICES                           | 57,733                   | -                         | 286,000                       | 2,655,000                 |
| 62180 - STUDIES  | 51,014                   | 380,000                   | 131,000                       | 367,000                   |
| 62185 - CONSULTING SERVICES                            | 47,419                   | -                         | -                             | -                         |
| 62205 - ADVERTISING                                    | -                        | -                         | 105                           | 10,000                    |
| 62210 - PRINTING                                       | 4,024                    | 7,300                     | 7,300                         | 6,300                     |
| 62225 - BLDG MAINTENANCE SERVICES                      | 590                      | 1,000                     | 1,000                         | 1,000                     |
| 62230 - IMPROVEMENT MAINT SERVICE                      | 58,239                   | 50,500                    | 14,500                        | 50,500                    |
| 62235 - OFFICE EQUIPMENT MAINT                         | 1,591                    | 1,500                     | 1,500                         | 1,500                     |
| 62245 - OTHER EQMT MAINTENANCE                         | 72,935                   | 92,900                    | 92,900                        | 92,900                    |
| 62273 - LIEN FILING FEE                                | 520                      | 1,500                     | 1,500                         | 1,500                     |
| 62275 - POSTAGE CHARGEBACKS                            | 1,425                    | 6,400                     | 6,400                         | 6,400                     |
| 62295 - TRAINING & TRAVEL                              | 30,269                   | 22,200                    | 22,200                        | 22,200                    |
| 62315 - POSTAGE  | 17,152                   | 19,500                    | 19,500                        | 19,500                    |
| 62340 - COMPUTER LICENSE & SUPP                        | 59,652                   | 79,100                    | 106,650                       | 155,150                   |
| 62360 - MEMBERSHIP DUES                                | 7,193                    | 3,800                     | 3,810                         | 3,910                     |
| 62380 - COPY MACHINE CHARGES                           | 1,200                    | 1,200                     | 1,200                         | 1,200                     |
| 62381 - COPY MACHINE LEASES                            | -                        | 2,000                     | 2,000                         | -                         |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS               | 23,286                   | 38,000                    | 15,000                        | 38,000                    |
| 62420 - MWRD FEES                                      | 337,854                  | 402,800                   | 228,380                       | 300,800                   |
| 62455 - WTR/SWR BILL PRINT AND MAIL CO                 | 5,455                    | 12,800                    | 12,800                        | 12,800                    |
| 62460 - WTR/SWR BILL EPAYMENT CONTRACTS                | 9,410                    | 14,400                    | 14,400                        | 14,400                    |
| 62463 - WATER MAINTENANCE CONTRACTS                    | 3,324                    | 1,000                     | 1,000                         | -                         |
| 62465 - OUTSIDE LABARATORY COSTS                       | 10,949                   | 17,500                    | 17,500                        | 17,500                    |
| 62705 - BANK SERVICE CHARGES                           | 62,467                   | -                         | 75,000                        | 69,000                    |
| 62715 - AMORT. & BOND COSTS                            | (22,233)                 | -                         | -                             | -                         |
| 62716 - BOND ISSUANCE COSTS                            | 19,480                   | -                         | -                             | -                         |
| 64005 - ELECTRICITY                                    | 643,770                  | 800,000                   | 800,000                       | 800,000                   |
| 64015 - NATURAL GAS                                    | 77,326                   | 120,000                   | 100,000                       | 100,000                   |
| 64505 - TELECOMMUNICATIONS                             | 10,383                   | 13,600                    | 13,600                        | 2,500                     |
| 64540 - TELECOMMUNICATIONS - WIRELESS                  | 16,077                   | 21,700                    | 22,200                        | 22,900                    |
| 65005 - AGRI/BOTANICAL SUPPLIES                        | 235                      | 970                       | 970                           | 970                       |
| 65010 - BOOKS, PUBLICATIONS, MAPS                      | 9,612                    | 7,550                     | 7,550                         | 7,550                     |
| 65015 - CHEMICALS/ SALT                                | 433,952                  | 465,000                   | 315,000                       | 465,000                   |
| 65020 - CLOTHING                                       | 6,142                    | 4,770                     | 4,770                         | 4,770                     |
| 65030 - PHOSPHATE CHEMICALS                            | 22,638                   | 101,000                   | 93,525                        | 101,000                   |
| 65035 - PETROLEUM PRODUCTS                             | 13,756                   | 15,000                    | 15,000                        | 15,000                    |
| 65040 - JANITORIAL SUPPLIES                            | 6,132                    | 6,000                     | 6,000                         | -                         |
| 65050 - BLDG MAINTENANCE MATERIAL                      | 16,167                   | 6,700                     | 6,700                         | 6,700                     |
| 65051 - MATERIALS - STREETS DIVISION                   | 10,539                   | 27,600                    | 13,800                        | 27,600                    |
| 65055 - MATER. TO MAINT. IMP.                          | 131,174                  | 155,000                   | 155,000                       | 155,000                   |
| 65060 - MATER. TO MAINT. AUTOS                         | 276                      | -                         | -                             | -                         |
| 65070 - OFFICE/OTHER EQT MTN MATL                      | 218,050                  | 179,500                   | 181,500                       | 182,500                   |
| 65075 - MEDICAL & LAB SUPPLIES                         | 20,110                   | 16,400                    | 16,400                        | 16,400                    |
| 65080 - MERCHANDISE FOR RESALE                         | 29,503                   | 30,000                    | 30,000                        | 30,000                    |
| 65085 - MINOR EQUIPMENT & TOOLS                        | 14,550                   | 115,800                   | 96,200                        | 186,800                   |
| 65090 - SAFETY EQUIPMENT                               | 9,723                    | 6,700                     | 13,391                        | 21,800                    |
| 65095 - OFFICE SUPPLIES                                | 4,766                    | 4,900                     | 4,900                         | 4,900                     |
| 65105 - PHOTO/DRAFTING SUPPLIE                         | 220                      | 400                       | 400                           | 400                       |
| 65155 - MINOR EQUIPMENT AND TOOLS                      | 205,688                  | -                         | -                             | -                         |
| 65555 - PERSONAL COMPUTER EQUIPMENT                    | 6,367                    | 13,000                    | 7,320                         | 6,000                     |
| 65702 - WATER GENERAL PLANT                            | 72,803                   | 62,500                    | 75,600                        | 119,900                   |
| <b>Miscellaneous</b>                                   | <b>\$ 770,057</b>        | <b>\$ 12,480</b>          | <b>\$ 500</b>                 | <b>\$ 62,980</b>          |
| 61071 - INTERNSHIP PROGRAM                             | (2,592)                  | 12,480                    | -                             | 12,480                    |
| 62696 - PUBLIC EDUCATION                               | -                        | -                         | 500                           | 50,500                    |

|  |                      |                      |                      |                      |
|--|----------------------|----------------------|----------------------|----------------------|
| 62730 - GAIN/LOSS SALE FIXED ASST        | 772,649              | -                    | -                    | -                    |
| <b>Capital Outlay</b>                    | <b>\$ 1,058,505</b>  | <b>\$ 18,752,100</b> | <b>\$ 9,617,585</b>  | <b>\$ 24,860,200</b> |
| 65515 - OTHER IMPROVEMENTS               | 1,058,271            | 18,402,600           | 9,272,680            | 24,784,400           |
| 65550 - AUTOMOTIVE EQUIPMENT             | -                    | 349,500              | 344,905              | 75,800               |
| 65653 - CONSTRUCTION FEES                | 233                  | -                    | -                    | -                    |
| <b>Contingencies</b>                     | <b>\$ 756</b>        | <b>\$ 1,000</b>      | <b>\$ 1,000</b>      | <b>\$ 1,000</b>      |
| 68205 - CONTINGENCIES                    | 756                  | 1,000                | 1,000                | 1,000                |
| <b>Debt Service</b>                      | <b>\$ 464,235</b>    | <b>\$ 1,046,399</b>  | <b>\$ 1,046,399</b>  | <b>\$ 1,053,288</b>  |
| 66017 - BAD DEBT EXPENSE                 | 87,556               | -                    | -                    | -                    |
| 68305 - DEBT SERVICE- PRINCIPAL          | -                    | 612,145              | 612,145              | 658,173              |
| 68315 - DEBT SERVICE- INTEREST           | 376,679              | 434,254              | 434,254              | 395,115              |
| <b>Depreciation Expense</b>              | <b>\$ 1,569,014</b>  | <b>\$ -</b>          | <b>\$ -</b>          | <b>\$ -</b>          |
| 68010 - DEPRECIATION EXPENSE             | 1,569,014            | -                    | -                    | -                    |
| <b>Interfund Transfers</b>               | <b>\$ 9,461,523</b>  | <b>\$ 3,791,432</b>  | <b>\$ 3,791,432</b>  | <b>\$ 3,970,805</b>  |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE | 123,471              | 128,887              | 128,887              | 132,754              |
| 66020 - TRANSFERS TO OTHER FUNDS         | 5,500,000            | -                    | -                    | -                    |
| 66130 - TRANSFER TO INSURANCE FUND       | 468,493              | 468,492              | 468,492              | 468,492              |
| 66131 - TRANSFER TO GENERAL FUND         | 3,369,559            | 3,194,053            | 3,194,053            | 3,369,559            |
| <b>Grand Total</b>                       | <b>\$ 20,934,612</b> | <b>\$ 32,075,642</b> | <b>\$ 22,628,248</b> | <b>\$ 41,125,255</b> |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #515 – Sewer

#### Fund Description

The Sewer Fund includes operations and capital improvements for the City's Combined, Relief, and Storm Sewer Systems.

#### Sewer Division

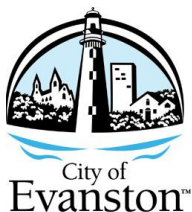
The Sewer Division manages operation, inspection, maintenance, and repair of the City's sewer mains and drainage structures (sewer manholes, catch basins, and stormwater inlets). This includes proactive programs such as sewer main and drainage structure cleaning, root cutting, and televised internal sewer main inspection; as well as responding to all reports of sewer backups and flooding. This division also inspects work done by contractors including sewer main lining and manhole rehabilitation. Sewer Division staff conduct regular inspection of sewer outfalls and other facilities throughout Evanston for compliance with the City's sewer system operating permits with the Illinois Environmental Protection Agency.

#### Financial Summary

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                   |                          |                           |                               |                           |
| Other Revenue                              | -                        | 4,165                     | 224,165                       | 984,165                   |
| Charges for Services                       | 12,785,065               | 13,072,700                | 12,276,650                    | 12,888,650                |
| Interfund Transfers                        | -                        | -                         | -                             | -                         |
| Interest Income                            | 3,221                    | 1,000                     | 1,000                         | 1,000                     |
| <b>Total Revenue</b>                       | <b>\$ 12,788,286</b>     | <b>\$ 13,077,865</b>      | <b>\$ 12,501,815</b>          | <b>\$ 13,873,815</b>      |
| <b>Operating Expenses</b>                  |                          |                           |                               |                           |
| Salary and Benefits                        | 1,263,185                | 1,121,635                 | 1,134,767                     | 1,123,524                 |
| Services and Supplies                      | 266,642                  | 1,009,800                 | 879,500                       | 995,800                   |
| Miscellaneous                              | -                        | 5,000                     | 6,611                         | 1,500                     |
| Insurance and Other Chargebacks            | -                        | -                         | -                             | -                         |
| Capital Outlay                             | 212,183                  | 628,500                   | 581,270                       | 3,093,700                 |
| Contingencies                              | -                        | -                         | -                             | -                         |
| Debt Service                               | 1,735,371                | 9,619,477                 | 9,613,727                     | 9,222,913                 |
| Depreciation Expense                       | 3,367,923                | -                         | -                             | -                         |
| Interfund Transfers                        | 800,045                  | 1,005,223                 | 1,005,223                     | 1,043,864                 |
| <b>Total Expenses</b>                      | <b>\$ 7,645,350</b>      | <b>\$ 13,389,635</b>      | <b>\$ 13,221,098</b>          | <b>\$ 15,481,301</b>      |
| <b>Net Surplus (Deficit)</b>               | <b>\$ 5,142,936</b>      | <b>\$ (311,770)</b>       | <b>\$ (719,283)</b>           | <b>\$ (1,607,486)</b>     |
| <b>Beginning Unrestricted Fund Balance</b> | <b>\$ (736,999)</b>      |                           | <b>\$ 4,405,937</b>           | <b>\$ 3,686,654</b>       |
| <b>Ending Unrestricted Fund Balance</b>    | <b>\$ 4,405,937</b>      |                           | <b>\$ 3,686,654</b>           | <b>\$ 2,079,168</b>       |

#### FY 2015 City Council Goal Performance

| <u>FY 2015 City Council Goal</u> | <u>Department Initiative</u>  |
|----------------------------------|---|
| Water and Sewer                  | Completed annual capital improvement programs including repairing sewers and drainage structures on streets being resurfaced, stormwater management improvements, and emergency sewer repairs.                          |
| Water and Sewer                  | Rehabilitated over 1.6 miles (1.1%) of small diameter combined sewers through cured in place pipe (CIPP) lining. This represents an improvement over the target rate of 1% annual rehabilitation of combined sewers.    |
| Water and Sewer                  | Rehabilitated 450 feet of the City's network of large diameter sewers (36" and larger) that are over 100 years old. Utilities Department was successful in applying for a State low-interest loan to fund this project. |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #515 – Sewer

|                 |   |
|-----------------|---|
| Water and Sewer | Sewer Division crews conducted preventative maintenance including cleaning the sewer system in one-third of the city on an annual basis, as well as contracting out the application of root treatments in one-third of the sewer system to prevent sewer blockages due to tree root intrusion. Crews cleaned over 2,600 drainage structures and flushed over 54,000 feet of sewer pipe. |
| Water and Sewer | Sewer Division continues to replace or rehabilitate deteriorated drainage structures and manholes, as well as collapsing sewer mains.   |
| Water and Sewer | Sewer Division crews performed closed-circuit TV inspections of the sewers under streets to be resurfaced in 2015, in order to determine the repairs needed prior to paving the streets.  |

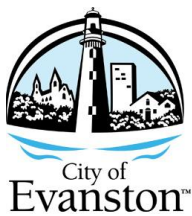
#### 2016 Initiatives

- Perform engineering design and secure State low-interest loan funding for two additional large diameter sewer rehabilitation projects scheduled for 2016 and 2017.
- Continue the annual small diameter sewer CIPP rehabilitation program at a rate of at least 1% of the combined sewer system rehabilitated per year.
- Implement a larger scale sewer structure rehabilitation program to address deterioration of sewer structures on arterial streets.
- Continue to coordinate the inspection and repair of sewer mains and drainage structures in advance of the street resurfacing program.
- Continue preventative maintenance cleaning and inspection of sewer mains and drainage structures.
- Continue to perform inspection of combined and storm sewer outfalls in accordance with IEPA requirements.
- Increase stormwater management initiatives in compliance with requirements for National Pollution Discharge Elimination System (NPDES) permit and Municipal Separate Storm Sewer System (MS4) permit.

| Total Full-Time Equivalent Positions |                         |
|--------------------------------------|-------------------------|
| Division                             | 2016 Position Total FTE |
| Sewer                                | 10.33                   |
| <b>Sewer Fund Total</b>              | <b>10.33</b>            |

| Ongoing Activity Measures  | 2015 Target | 2015 Estimated Actual | 2016 Projected |
|--|-------------|-----------------------|----------------|
| Number of customer complaints about sewer service (seepage, backups, overflows, etc.). | 200         | 242                   | 200            |
| Days lost from work due to illness or injury   | 3.0         | 3.0                   | 3.0            |

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>515 SEWER FUND</b>                                  |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                             | <b>\$ 1,263,185</b>      | <b>\$ 1,121,635</b>       | <b>\$ 1,134,767</b>           | <b>\$ 1,123,524</b>       |
| 61010 - REGULAR PAY                                    | 837,818                  | 775,212                   | 775,212                       | 803,682                   |
| 61050 - PERMANENT PART-TIME                            | -                        | 27,040                    | -                             | -                         |
| 61055 - TEMPORARY EMPLOYEES                            | 1,040                    | -                         | -                             | -                         |
| 61072 - JOB TRAINING PROGRAM                           | -                        | -                         | 34,840                        | -                         |
| 61110 - OVERTIME PAY                                   | 50,492                   | 30,000                    | 30,000                        | 30,000                    |
| 61114 - SNOW OT  | 198                      | -                         | -                             | -                         |
| 61210 - LONGEVITY                                      | 6,005                    | -                         | -                             | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL                      | 351                      | -                         | -                             | -                         |
| 61415 - TERMINATION PAYOUTS                            | 1,971                    | -                         | -                             | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                       | 6,860                    | -                         | 5,332                         | -                         |
| 61447 - OPEB EXPENSES                                  | 6,478                    | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                               | 182,815                  | 133,241                   | 133,241                       | 141,924                   |
| 61615 - LIFE INSURANCE                                 | 403                      | 405                       | 405                           | -                         |
| 61626 - CELL PHONE ALLOWANCE                           | 3                        | -                         | -                             | -                         |
| 61630 - SHOE ALLOWANCE                                 | 1,925                    | 1,845                     | 1,845                         | 1,705                     |
| 61710 - IMRF   | 101,337                  | 94,586                    | 94,586                        | 84,680                    |
| 61725 - SOCIAL SECURITY                                | 52,496                   | 48,064                    | 48,064                        | 49,870                    |
| 61730 - MEDICARE                                       | 12,277                   | 11,242                    | 11,242                        | 11,663                    |
| 61815 - IMRF PENSION CONTRIBUTIONS (SHORTFALL IN 2010) | 719                      | -                         | -                             | -                         |
| <b>Services and Supplies</b>                           | <b>\$ 266,642</b>        | <b>\$ 1,009,800</b>       | <b>\$ 879,500</b>             | <b>\$ 995,800</b>         |
| 61060 - SEASONAL EMPLOYEES                             | 10,891                   | 5,200                     | 5,200                         | 5,200                     |
| 62180 - STUDIES  | 779                      | 75,000                    | -                             | 75,000                    |
| 62230 - IMPROVEMENT MAINT SERVICE                      | -                        | 10,000                    | 10,000                        | 10,000                    |
| 62245 - OTHER EQMT MAINTENANCE                         | 4,735                    | 5,500                     | 5,500                         | 5,500                     |
| 62295 - TRAINING & TRAVEL                              | 470                      | 2,500                     | 2,500                         | 2,500                     |
| 62315 - POSTAGE  | 11,605                   | 12,000                    | 12,000                        | 12,000                    |
| 62340 - COMPUTER LICENSE & SUPP                        | 2,100                    | 2,300                     | 2,300                         | 2,300                     |
| 62360 - MEMBERSHIP DUES                                | -                        | 200                       | 200                           | 200                       |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS               | 32,540                   | 38,000                    | 15,000                        | 38,000                    |
| 62421 - NPDES FEES - SEWER                             | 21,000                   | 21,000                    | 21,000                        | 21,000                    |
| 62455 - WTR/SWR BILL PRINT AND MAIL CO                 | 6,638                    | 7,000                     | 7,000                         | 7,000                     |
| 62460 - WTR/SWR BILL EPAYMENT CONTRACTS                | -                        | 15,000                    | 15,000                        | 15,000                    |
| 62461 - SEWER MAINTENANCE CONTRACTS                    | 125,441                  | 735,000                   | 702,000                       | 715,000                   |
| 62715 - AMORT.& BOND COSTS                             | (58,184)                 | -                         | -                             | -                         |
| 64540 - TELECOMMUNICATIONS - WIRELESS                  | 3,011                    | 7,200                     | 7,200                         | 7,200                     |
| 65015 - CHEMICALS/ SALT                                | 353                      | 1,200                     | 1,200                         | 1,200                     |
| 65020 - CLOTHING                                       | 1,190                    | 1,000                     | 1,000                         | 1,000                     |
| 65040 - JANITORIAL SUPPLIES                            | -                        | 400                       | 400                           | 400                       |
| 65050 - BLDG MAINTENANCE MATERIAL                      | (7,815)                  | -                         | -                             | -                         |
| 65051 - MATERIALS - STREETS DIVISION                   | 7,356                    | 10,000                    | 10,000                        | 10,000                    |
| 65055 - MATER. TO MAINT. IMP.                          | 58,176                   | 45,000                    | 45,000                        | 45,000                    |
| 65070 - OFFICE/OTHER EQT MTN MATL                      | 2,813                    | 7,000                     | 7,000                         | 7,000                     |
| 65080 - MERCHANDISE FOR RESALE                         | 35,000                   | 1,000                     | 1,000                         | 1,000                     |
| 65085 - MINOR EQUIPMENT & TOOLS                        | 3,182                    | 3,300                     | 3,300                         | 3,300                     |
| 65090 - SAFETY EQUIPMENT                               | 6,520                    | 5,000                     | 5,000                         | 8,000                     |
| 65555 - PERSONAL COMPUTER EQUIPMENT                    | (1,159)                  | -                         | 700                           | 3,000                     |
| <b>Miscellaneous</b>                                   | <b>\$ -</b>              | <b>\$ 5,000</b>           | <b>\$ 6,611</b>               | <b>\$ 1,500</b>           |
| 62696 - PUBLIC EDUCATION                               | -                        | 5,000                     | 6,611                         | 1,500                     |
| <b>Capital Outlay</b>                                  | <b>\$ 212,183</b>        | <b>\$ 628,500</b>         | <b>\$ 581,270</b>             | <b>\$ 3,093,700</b>       |
| 65515 - OTHER IMPROVEMENTS                             | 208,204                  | 520,000                   | 500,000                       | 2,900,000                 |
| 65550 - AUTOMOTIVE EQUIPMENT                           | -                        | 95,000                    | 67,770                        | 187,200                   |
| 65625 - FURNITURE & FIXTURES                           | 3,979                    | 13,500                    | 13,500                        | 6,500                     |
| <b>Debt Service</b>                                    | <b>\$ 1,735,371</b>      | <b>\$ 9,619,477</b>       | <b>\$ 9,613,727</b>           | <b>\$ 9,222,913</b>       |
| 68305 - DEBT SERVICE- PRINCIPAL                        | -                        | 8,087,953                 | 8,024,091                     | 7,532,154                 |
| 68315 - DEBT SERVICE- INTEREST                         | 1,735,371                | 1,531,524                 | 1,589,636                     | 1,690,759                 |
| <b>Depreciation Expense</b>                            | <b>\$ 3,367,923</b>      | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 68010 - DEPRECIATION EXPENSE                           | 3,367,923                | -                         | -                             | -                         |
| <b>Interfund Transfers</b>                             | <b>\$ 800,045</b>        | <b>\$ 1,005,223</b>       | <b>\$ 1,005,223</b>           | <b>\$ 1,043,864</b>       |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE               | 177,729                  | 186,615                   | 186,615                       | 192,213                   |
| 66026 - TRANSFER TO DEBT SERVICE                       | 207,284                  | 228,070                   | 228,070                       | 251,496                   |
| 66130 - TRANSFER TO INSURANCE FUND                     | 269,988                  | 269,988                   | 269,988                       | 269,988                   |
| 66131 - TRANSFER TO GENERAL FUND                       | 145,044                  | 320,550                   | 320,550                       | 330,167                   |
| <b>Grand Total</b>                                     | <b>\$ 7,645,350</b>      | <b>\$ 13,389,635</b>      | <b>\$ 13,221,098</b>          | <b>\$ 15,481,301</b>      |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #520 – Solid Waste

#### Fund Description

Full refuse-removal service is provided once per week to all family residences of 1-4 units under this program element. Twenty routes are scheduled for a four-day work week (Monday through Thursday). Condominium buildings and cooperative apartment units are serviced twice a week by a private hauler. The Solid Waste Agency of Northern Cook County (SWANCC) provides a recycling incentive rebate based on the total tons of recycled material collected. The incentive is used to offset operational costs.

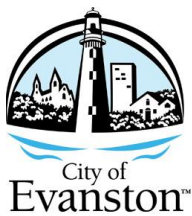
Yard waste removal service is provided once per week to all qualified residential units under the Solid Waste Fund. Yard waste collection runs from the first week of April through the first week of December. During the fall, yard waste operations increase dramatically with the addition of leaf collection. This Fund is responsible for costs associated with leaf collection. All residential streets posted with alternate parking signs are cleaned at least twice during the leaf collection operation. This seven-week operation begins in mid-October and continues until the end of November. Streets requiring special posting are cleaned during the first two weeks of November.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Revenue                 | 254,958                  | 235,000                   | 245,000                       | 238,000                   |
| Licenses, Permits and Fees    | 125,497                  | 175,000                   | 275,000                       | 275,000                   |
| Charges for Services          | 3,590,758                | 3,616,394                 | 3,667,394                     | 3,632,394                 |
| Interfund Transfers           | 1,055,967                | 1,055,967                 | 1,055,967                     | 1,055,967                 |
| <b>Total Revenue</b>          | <b>\$ 5,027,180</b>      | <b>\$ 5,082,361</b>       | <b>\$ 5,243,361</b>           | <b>\$ 5,201,361</b>       |
| <b>Operating Expenses</b>     |                          |                           |                               |                           |
| Salary and Benefits           | 893,214                  | 850,669                   | 839,565                       | 868,098                   |
| Services and Supplies         | 3,435,696                | 3,750,546                 | 3,778,606                     | 3,731,676                 |
| Miscellaneous                 | -                        | 15,500                    | 5,000                         | 15,000                    |
| Capital Outlay                | 20,309                   | 25,000                    | 25,000                        | 26,250                    |
| Debt Service                  | 31,274                   | 60,000                    | 12,933                        | -                         |
| Interfund Transfers           | 499,493                  | 499,493                   | 490,105                       | 499,493                   |
| <b>Total Expenses</b>         | <b>\$ 4,380,494</b>      | <b>\$ 4,701,715</b>       | <b>\$ 4,661,104</b>           | <b>\$ 5,140,517</b>       |
| <b>Net Surplus (Deficit)</b>  | <b>\$ 646,687</b>        | <b>\$ 380,646</b>         | <b>\$ 582,257</b>             | <b>\$ 60,844</b>          |
| <b>Beginning Fund Balance</b> | <b>\$ (1,758,762)</b>    |                           | <b>\$ (1,112,075)</b>         | <b>\$ (529,818)</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ (1,112,075)</b>    |                           | <b>\$ (529,818)</b>           | <b>\$ (468,974)</b>       |

| Total Full-Time Equivalent Positions |                            |
|--------------------------------------|----------------------------|
| Division                             | 2016 Position<br>Total FTE |
| Refuse Collection & Disposal         | 1.00                       |
| Residential Recycling Collection     | 8.66                       |
| <b>Solid Waste Fund Total</b>        | <b>9.66</b>                |

|  | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>520 SOLID WASTE FUND</b>                            |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                             | <b>\$ 893,214</b>        | <b>\$ 850,669</b>         | <b>\$ 839,565</b>             | <b>\$ 868,098</b>         |
| 61010 - REGULAR PAY                                    | 548,352                  | 584,826                   | 568,441                       | 602,142                   |
| 61055 - TEMPORARY EMPLOYEES                            | 25,721                   | -                         | -                             | -                         |
| 61110 - OVERTIME PAY                                   | 70,748                   | 25,000                    | 31,350                        | 25,000                    |
| 61210 - LONGEVITY                                      | 3,794                    | -                         | -                             | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL                      | 138                      | -                         | -                             | -                         |
| 61420 - ANNUAL SICK LEAVE PAYOUT                       | 1,171                    | -                         | -                             | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS)    | -                        | -                         | 145                           | -                         |
| 61447 - OPEB EXPENSES                                  | 6,102                    | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                               | 107,670                  | 126,389                   | 126,389                       | 129,690                   |
| 61615 - LIFE INSURANCE                                 | 226                      | 255                       | 255                           | 7                         |
| 61630 - SHOE ALLOWANCE                                 | 1,281                    | 155                       | 1,395                         | 1,240                     |
| 61710 - IMRF   | 76,106                   | 69,165                    | 67,301                        | 63,718                    |
| 61725 - SOCIAL SECURITY                                | 41,630                   | 36,372                    | 35,814                        | 37,524                    |
| <b>61730 - MEDICARE</b>                                | <b>\$ 9,736</b>          | <b>\$ 8,507</b>           | <b>\$ 8,475</b>               | <b>\$ 8,777</b>           |
| 61815 - IMRF PENSION CONTRIBUTIONS (SHORTFALL IN 2010) | 540                      | -                         | -                             | -                         |
| <b>Services and Supplies</b>                           | <b>\$ 3,435,696</b>      | <b>\$ 3,750,546</b>       | <b>\$ 3,778,606</b>           | <b>\$ 3,731,676</b>       |
| 61060 - SEASONAL EMPLOYEES                             | 39,406                   | 50,000                    | 56,207                        | 50,000                    |
| 62295 - TRAINING & TRAVEL                              | 133                      | 800                       | 800                           | 800                       |
| 62380 - COPY MACHINE CHARGES                           | 1,326                    | 1,326                     | 1,326                         | 1,326                     |
| 62390 - CONDOMINIUM REFUSE COLL                        | 397,763                  | 385,000                   | 409,300                       | 418,000                   |
| 62405 - SWANCC DISPOSAL FEES                           | 663,677                  | 800,000                   | 804,000                       | 750,000                   |
| 62415 - DEBRIS/REMOVAL CONTRACTUAL COSTS               | 2,315,998                | 2,501,120                 | 2,494,670                     | 2,500,000                 |
| 64005 - ELECTRICITY                                    | 5,372                    | 3,000                     | 3,000                         | 3,000                     |
| 64015 - NATURAL GAS                                    | 7,581                    | 6,000                     | 6,000                         | 6,000                     |
| 65015 - CHEMICALS/ SALT                                | -                        | 200                       | -                             | 200                       |
| 65020 - CLOTHING                                       | (194)                    | 250                       | 250                           | 250                       |
| 65055 - MATER. TO MAINT. IMP.                          | 3,079                    | 400                       | 400                           | 400                       |
| 65085 - MINOR EQUIPMENT & TOOLS                        | 1,314                    | 700                       | 700                           | 700                       |
| 65090 - SAFETY EQUIPMENT                               | -                        | 1,000                     | 1,000                         | 1,000                     |
| 65115 - TRAFFIC CONTROL SUPPLI                         | 91                       | -                         | -                             | -                         |
| 65125 - OTHER COMMODITIES                              | 150                      | 750                       | 953                           | -                         |
| <b>Miscellaneous</b>                                   | <b>\$ -</b>              | <b>\$ 15,500</b>          | <b>\$ 5,000</b>               | <b>\$ 15,000</b>          |
| 62001 - SHORT TERM BUDGETING SALARY COSTS              | -                        | 500                       | -                             | -                         |
| 67107 - OUTREACH                                       | -                        | 15,000                    | 5,000                         | 15,000                    |
| <b>Capital Outlay</b>                                  | <b>\$ 20,309</b>         | <b>\$ 25,000</b>          | <b>\$ 25,000</b>              | <b>\$ 26,250</b>          |
| 65625 - FURNITURE & FIXTURES                           | 20,309                   | 25,000                    | 25,000                        | 26,250                    |
| <b>Debt Service</b>                                    | <b>\$ 31,274</b>         | <b>\$ 60,000</b>          | <b>\$ 12,933</b>              | <b>\$ -</b>               |
| 68310 - DEBT SERVC OTHER AGENCIES                      | 28,362                   | 60,000                    | 11,612                        | -                         |
| 68315 - DEBT SERVICE- INTEREST                         | 2,912                    | -                         | 1,321                         | -                         |
| <b>Interfund Transfers</b>                             | <b>\$ 475,202</b>        | <b>\$ 490,105</b>         | <b>\$ 490,105</b>             | <b>\$ 499,493</b>         |
| 62305 - RENTAL OF AUTO-FLEET MAINTENANCE               | 298,071                  | 312,974                   | 312,974                       | 322,362                   |
| 62309 - RENTAL OF AUTO REPLACEMENT                     | 177,131                  | 177,131                   | 177,131                       | 177,131                   |
| <b>Grand Total</b>                                     | <b>\$ 4,855,696</b>      | <b>\$ 5,191,820</b>       | <b>\$ 5,151,209</b>           | <b>\$ 5,140,517</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #600 – Fleet Services

#### Fund Description

Fleet Services General Support maintains operating cost records, provides billing and chargeable data to all user City departments, develops vehicle specifications, and purchases vehicular and other equipment. In addition, Fleet Services prepares, documents, and provides disposal of surplus vehicles and equipment through auction services. Overall supervision of department personnel is provided, as is training, direction, and coordination of all activities to ensure effective and efficient operations.

Key emphasis is placed on reducing down time, which is the amount of time a vehicle or piece of equipment is out of service for repair.

#### Financial Summary

|                               | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>      |                          |                           |                               |                           |
| Other Revenue                 | 3,177,911                | 3,396,167                 | 3,388,188                     | 3,396,369                 |
| Interfund Transfers           | 2,381                    | 2,500                     | 2,500                         | 2,500                     |
| Interest Income               | -                        | 1,000                     | 100                           | 1,000                     |
| <b>Total Revenue</b>          | <b>\$ 3,180,292</b>      | <b>\$ 3,399,667</b>       | <b>\$ 3,390,788</b>           | <b>\$ 3,399,869</b>       |
| Miscellaneous                 | 24,927                   | 25,820                    | 25,820                        | 26,762                    |
| Capital Outlay                | -                        | 450                       | 450                           | 450                       |
| Debt Service                  | 357                      | -                         | -                             | -                         |
| <b>Total Expenses</b>         | <b>\$ 3,412,159</b>      | <b>\$ 3,544,337</b>       | <b>\$ 3,596,948</b>           | <b>\$ 3,644,146</b>       |
| <b>Net Surplus (Deficit)</b>  | <b>\$ (231,867)</b>      | <b>\$ (144,670)</b>       | <b>\$ (206,160)</b>           | <b>\$ (244,277)</b>       |
| <b>Beginning Fund Balance</b> | <b>\$ 111,072</b>        |                           | <b>\$ (120,795)</b>           | <b>\$ (326,955)</b>       |
| <b>Ending Fund Balance</b>    | <b>\$ (120,795)</b>      |                           | <b>\$ (326,955)</b>           | <b>\$ (571,232)</b>       |

#### 2016 Initiatives

- Maintain the ten-year vehicle/equipment replacement and funding requirements schedule
- Continue to explore opportunities to "right-size" the fleet where applicable without affecting timely City services
- Complete vehicle prevention and maintenance schedules at a 95% rate
- Provide timely repair services to continue to maintain an overall downtime of less than 6% on a monthly basis
- Complete training of each new employee prior to placing a new vehicle/equipment into service
- Provide each employee with at least one training opportunity annually to enhance technical and interpersonal skills
- Expand use of fleet management software in order to improve timely customer service
- Conduct internal analysis of overall Fleet Services operations, including parts purchasing and inventory, work order process, accurate billable hours/mechanic, preventative maintenance schedules, etc., to identify potential improvements in service

| Total Full-Time Equivalent Positions |                         |
|--------------------------------------|-------------------------|
| Division                             | FY 2015<br>Position FTE |



## 2016 ADOPTED BUDGET - OTHER FUNDS

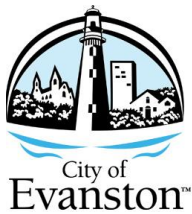
### #600 – Fleet Services

|                                  |              |
|----------------------------------|--------------|
| General Support                  | 2.00         |
| Major Maintenance                | 10.50        |
| <b>Fleet Services Fund Total</b> | <b>12.50</b> |

#### **Performance Report on FY 2015 Program Objectives**

- The vehicle replacement plan was updated to reflect current needs and reduced budget capacity. All programmed vehicle replacements orders are planned to be completed prior to December 2015.
- The Capital Outlay account and Sales of Surplus Vehicles accounts were moved to Equipment Replacement Fund # 601 in FY 2011 for FY 2012.

| 600 FLEET SERVICES FUND                | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|--|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Salary and Benefits</b>             | <b>\$ 1,278,713</b>      | <b>\$ 1,262,046</b>       | <b>\$ 1,177,731</b>           | <b>\$ 1,236,877</b>       |
| 61010 - REGULAR PAY                    | 828,373                  | 826,306                   | 811,215                       | 870,698                   |
| 61050 - PERMANENT PART-TIME            | -                        | 46,800                    | -                             | -                         |
| 61110 - OVERTIME PAY                   | 51,451                   | 21,920                    | 20,000                        | 21,920                    |
| 61114 - SNOW OT                        | 2,872                    | -                         | 8,909                         | -                         |
| 61210 - LONGEVITY                      | 5,661                    | -                         | -                             | -                         |
| 61410 - AFSCME SHIFT DIFFERENTIAL      | 20                       | 3,000                     | 3,000                         | -                         |
| 61415 - TERMINATION PAYOUTS            | -                        | -                         | 12,537                        | -                         |
| 61447 - OPEB EXPENSES                  | 10,190                   | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE               | 204,478                  | 185,634                   | 162,437                       | 184,136                   |
| 61615 - LIFE INSURANCE                 | 466                      | 518                       | 518                           | -                         |
| 61625 - AUTO ALLOWANCE                 | 1,908                    | 1,896                     | 1,896                         | 1,896                     |
| 61626 - CELL PHONE ALLOWANCE           | 48                       | -                         | -                             | -                         |
| 61630 - SHOE ALLOWANCE                 | 1,705                    | 1,395                     | 1,550                         | 1,550                     |
| 61710 - IMRF                           | 105,289                  | 102,315                   | 87,757                        | 89,270                    |
| 61725 - SOCIAL SECURITY                | 53,695                   | 57,085                    | 54,085                        | 54,584                    |
| 61730 - MEDICARE                       | 12,558                   | 15,177                    | 13,827                        | 12,823                    |
| <b>Services and Supplies</b>           | <b>\$ 2,108,163</b>      | <b>\$ 2,256,021</b>       | <b>\$ 2,392,947</b>           | <b>\$ 2,380,057</b>       |
| 62205 - ADVERTISING                    | 299                      | 3,498                     | 3,498                         | 3,498                     |
| 62235 - OFFICE EQUIPMENT MAINT         | -                        | 2,900                     | 1,900                         | 1,000                     |
| 62240 - AUTOMOTIVE EQMP MAINT          | 13,737                   | 20,000                    | 10,000                        | 18,000                    |
| 62245 - OTHER EQMT MAINTENANCE         | 8,578                    | 10,700                    | 5,200                         | 8,000                     |
| 62275 - POSTAGE CHARGEBACKS            | 76                       | 200                       | 226                           | 200                       |
| 62295 - TRAINING & TRAVEL              | 3,586                    | 4,200                     | 2,500                         | 4,200                     |
| 62315 - POSTAGE                        | 39                       | 200                       | 200                           | 200                       |
| 62340 - COMPUTER LICENSE & SUPP        | 3,000                    | 5,395                     | 4,495                         | 5,395                     |
| 62355 - LAUNDRY/OTHER CLEANING         | 16,888                   | 14,882                    | 16,000                        | 17,000                    |
| 62360 - MEMBERSHIP DUES                | 1,525                    | 1,625                     | 1,578                         | 1,625                     |
| 62375 - RENTALS                        | -                        | 1,249                     | 500                           | 1,000                     |
| 62380 - COPY MACHINE CHARGES           | 519                      | 519                       | 519                           | 519                       |
| 64505 - TELECOMMUNICATIONS             | 6,245                    | 4,744                     | 4,744                         | 4,744                     |
| 64540 - TELECOMMUNICATIONS - WIRELESS  | 2,783                    | 2,250                     | 2,250                         | 2,250                     |
| 65010 - BOOKS, PUBLICATIONS, MAPS      | -                        | 1,000                     | -                             | -                         |
| 65015 - CHEMICALS/ SALT                | 11,342                   | 12,886                    | 12,886                        | 12,886                    |
| 65020 - CLOTHING                       | (66)                     | 663                       | -                             | 663                       |
| 65025 - FOOD                           | 46                       | -                         | -                             | -                         |
| 65035 - PETROLEUM PRODUCTS             | 936,018                  | 1,071,084                 | 1,071,084                     | 1,100,000                 |
| 65040 - JANITORIAL SUPPLIES            | 466                      | 417                       | 267                           | 417                       |
| 65045 - LICENSING/REGULATORY SUPP      | 1,843                    | 41,687                    | 1,000                         | -                         |
| 65050 - BLDG MAINTENANCE MATERIAL      | 17,287                   | 19,650                    | 10,100                        | 15,250                    |
| 65055 - MATER. TO MAINT. IMP.          | -                        | 2,910                     | -                             | 2,910                     |
| 65060 - MATER. TO MAINT. AUTOS         | 967,615                  | 920,829                   | 1,110,000                     | 1,050,000                 |
| 65065 - TIRES & TUBES                  | 86,639                   | 87,233                    | 105,000                       | 100,000                   |
| 65070 - OFFICE/OTHER EQT MTN MATL      | 1,062                    | -                         | 2,000                         | -                         |
| 65085 - MINOR EQUIPMENT & TOOLS        | 24,308                   | 19,000                    | 24,000                        | 24,000                    |
| 65090 - SAFETY EQUIPMENT               | 3,535                    | 4,000                     | 2,500                         | 4,000                     |
| 65095 - OFFICE SUPPLIES                | 792                      | 2,300                     | 500                           | 2,300                     |
| <b>Insurance and Other Chargebacks</b> | <b>\$ 24,927</b>         | <b>\$ 25,820</b>          | <b>\$ 25,820</b>              | <b>\$ 26,762</b>          |
| 66025 - TRANSFER TO DEBT SERVICE - ERI | 24,927                   | 25,820                    | 25,820                        | 26,762                    |
| <b>Contingencies</b>                   | <b>\$ -</b>              | <b>\$ 450</b>             | <b>\$ 450</b>                 | <b>\$ 450</b>             |
| 68205 - CONTINGENCIES                  | -                        | 450                       | 450                           | 450                       |
| <b>Depreciation Expense</b>            | <b>\$ 357</b>            | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 68010 - DEPRECIATION EXPENSE           | 357                      | -                         | -                             | -                         |
| <b>Grand Total</b>                     | <b>\$ 3,412,159</b>      | <b>\$ 3,544,337</b>       | <b>\$ 3,596,948</b>           | <b>\$ 3,644,146</b>       |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #601 – Equipment Replacement

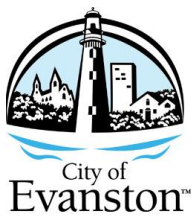
#### Fund Description

The Equipment Replacement Fund accounts for all vehicle and equipment replacement purchases, new additions to the fleet and some rental and lease activities not included in another fund as outlined in the Equipment Replacement Plan. The Equipment Replacement Fund was created as part of the FY 2012 Budget. Charges associated with the Equipment Replacement Fund were previously part of the Fleet Services Fund.

#### Financial Summary

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                |                          |                           |                               |                           |
| Other Revenue                           | 53,210                   | 210,217                   | 75,000                        | 210,217                   |
| Interfund Transfers                     | 2,524,231                | 1,451,421                 | 1,451,421                     | 1,451,421                 |
| <b>Total Revenue</b>                    | <b>\$ 2,577,440</b>      | <b>\$ 1,661,638</b>       | <b>\$ 1,526,421</b>           | <b>\$ 1,661,638</b>       |
| <b>Operating Expenses</b>               |                          |                           |                               |                           |
| Services and Supplies                   | 90,671                   | 60,000                    | 60,006                        | 60,000                    |
| Miscellaneous                           | 6,674                    | -                         | -                             | -                         |
| Capital Outlay                          | 62,978                   | 1,455,422                 | 2,520,000                     | 1,455,422                 |
| Depreciation Expense                    | 1,476,384                | -                         | -                             | -                         |
| <b>Total Expenses</b>                   | <b>\$ 1,636,707</b>      | <b>\$ 1,515,422</b>       | <b>\$ 2,580,006</b>           | <b>\$ 1,515,422</b>       |
| <b>Net Surplus (Deficit)</b>            | <b>\$ 940,734</b>        | <b>\$ 146,216</b>         | <b>\$ (1,053,585)</b>         | <b>\$ 146,216</b>         |
| <b>Beginning Fund Balance</b>           | <b>\$ 1,378,660</b>      |                           | <b>\$ 2,319,394</b>           | <b>\$ 1,265,809</b>       |
| <b>Ending Unrestricted Fund Balance</b> | <b>\$ 2,319,394</b>      |                           | <b>\$ 1,265,809</b>           | <b>\$ 1,412,025</b>       |

|                                      | FY 2014 Actual      | FY 2015 Amended     | FY 2015 Year End    | FY 2016 Adopted     |
|--------------------------------------|---------------------|---------------------|---------------------|---------------------|
| 601 EQUIPMENT REPLACEMENT FUND       | Amount              | Budget              | Estimated           | Budget              |
| <b>Services and Supplies</b>         | <b>\$ 90,671</b>    | <b>\$ 60,000</b>    | <b>\$ 60,006</b>    | <b>\$ 60,000</b>    |
| 62260 - SETTLEMENT COSTS - LIABILITY | 15,290              | -                   | -                   | -                   |
| 62375 - RENTALS                      | 17,055              | 25,000              | 20,000              | 25,000              |
| 62402 - VEHICLE LEASE CHARGES        | 27,319              | 35,000              | 40,006              | 35,000              |
| 62716 - BOND ISSUANCE COSTS          | 7,212               | -                   | -                   | -                   |
| 65060 - MATER. TO MAINT. AUTOS       | 23,795              | -                   | -                   | -                   |
| <b>Miscellaneous</b>                 | <b>\$ 6,674</b>     | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| 62730 - GAIN/LOSS SALE FIXED ASST    | 6,674               | -                   | -                   | -                   |
| <b>Capital Outlay</b>                | <b>\$ 62,978</b>    | <b>\$ 1,455,422</b> | <b>\$ 2,520,000</b> | <b>\$ 1,455,422</b> |
| 65550 - AUTOMOTIVE EQUIPMENT         | 62,978              | 1,455,422           | 2,520,000           | 1,455,422           |
| <b>Depreciation Expense</b>          | <b>\$ 1,476,384</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| 68010 - DEPRECIATION EXPENSE         | 1,476,384           | -                   | -                   | -                   |
| <b>Grand Total</b>                   | <b>\$ 1,636,707</b> | <b>\$ 1,515,422</b> | <b>\$ 2,580,006</b> | <b>\$ 1,515,422</b> |



## 2016 ADOPTED BUDGET - OTHER FUNDS

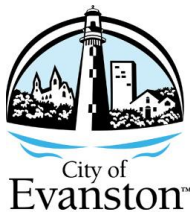
### #605 – Insurance

The City maintains excess liability coverage for general tort matters. The City's self-insured retention is \$1,250,000. The City also maintains insurance in the areas of property, inland marine, and paramedic. Claims are recorded when a determinable loss has been incurred, including reported losses and an estimated amount for losses incurred, but not yet reported, at year-end. The general liability claims account is administered by the Law Department. The worker's compensation account is administered by the Administrative Services Department.

| Total Full-Time Equivalent Positions |                            |
|--------------------------------------|----------------------------|
| Division                             | 2016 Position<br>Total FTE |
| Risk Management                      | 4.00                       |
| Employee Benefits                    | 1.00                       |
| <b>Insurance Fund Total</b>          | <b>5.00</b>                |

#### 2016 Initiatives

- Continue to work with Departments to establish short and long-term goals to address issues identified in the 2012 Safety Audit conducted by CCMSI
- Continue to work with Departments to identify and support training needs specific to their employees and their safety issues - identified in 2012 audit
- Continue to work with Facilities management to establish short and long-term goals to address facility issues identified in the 2012 audit
- Continue to update and/or create missing safety policies that support the safety of our employees - suggestions presented in 2012 audit
- Continue to identify and support City-wide training needs of employees that will increase safety and reduce employee injuries
- Develop and disseminate a Safety Mission, which will serve as a guide for policies, job descriptions, decisions, etc.

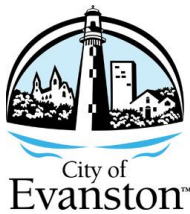


## 2016 ADOPTED BUDGET - OTHER FUNDS

### #605 – Insurance

#### Financial Summary

| Operating Revenue   | FY 2014 Actual Amount | FY 2015 Amended Budget | FY 2015 Year End Estimated | FY 2016 Adopted Budget |
|---|-----------------------|------------------------|----------------------------|------------------------|
| <b>7800 RISK MANAGEMENT</b>                                   | <b>\$ 3,852,114</b>   | <b>\$ 3,526,688</b>    | <b>\$ 3,546,288</b>        | <b>\$ 3,526,688</b>    |
| 56045 - MISCELLANEOUS REVENUE                                 | 165                   | -                      | 100                        | -                      |
| 56501 - INVESTMENT INCOME                                     | 119                   | 1,000                  | 500                        | 1,000                  |
| 57005 - FROM GENERAL FUND                                     | 334,176               | -                      | -                          | -                      |
| 57197 - GENERAL ADMIN CONTRIBUTION- PARKING FUND              | 17,032                | 17,032                 | 17,032                     | 17,032                 |
| 57198 - GENERAL ADMIN CONTRIBUTION- E911 FUND                 | 930                   | 930                    | 930                        | 930                    |
| 57199 - GENERAL ADMIN CONTRIBUTION- CDBG FUND                 | 930                   | 930                    | 930                        | 930                    |
| 57200 - GENERAL ADMIN CONTRIBUTION- ECONOMIC DEVELOPMENT FUND | 930                   | 930                    | 930                        | 930                    |
| 57201 - GENERAL ADMIN CONTRIBUTION- GENERAL FUND              | 121,204               | 121,204                | 121,204                    | 121,204                |
| 57202 - GENERAL ADMIN CONTRIBUTION- WATER FUND                | 24,962                | 24,962                 | 24,962                     | 24,962                 |
| 57203 - GENERAL ADMIN CONTRIBUTION- SEWER FUND                | 14,385                | 14,385                 | 14,385                     | 14,385                 |
| 57204 - LIABILITY/PROPERTY CONTRIBUTION- GENERAL FUND         | 909,150               | 909,150                | 909,150                    | 909,150                |
| 57205 - LIABILITY/PROPERTY CONTRIBUTION- PARKING FUND         | 127,731               | 127,731                | 127,731                    | 127,731                |
| 57206 - LIABILITY/PROPERTY CONTRIBUTION- WATER FUND           | 187,209               | 187,209                | 187,209                    | 187,209                |
| 57207 - LIABILITY/PROPERTY CONTRIBUTION- SEWER FUND           | 107,887               | 107,887                | 107,887                    | 107,887                |
| 57208 - LIABILITY/PROPERTY CONTRIBUTION- E911                 | 6,972                 | 6,972                  | 6,972                      | 6,972                  |
| 57209 - LIABILITY/PROPERTY CONTRIBUTION- CDBG                 | 6,972                 | 6,972                  | 6,972                      | 6,972                  |
| 57210 - LIABILITY/PROPERTY CONTRIBUTION- E.D.                 | 6,972                 | 6,972                  | 6,972                      | 6,972                  |
| 57211 - WORKERS COMP CONTRIBUTION- GENERAL FUND               | 1,244,860             | 1,244,860              | 1,244,860                  | 1,244,860              |
| 57212 - WORKERS COMP CONTRIBUTION- PARKING FUND               | 174,886               | 174,886                | 174,886                    | 174,886                |
| 57213 - WORKERS COMP CONTRIBUTION- WATER FUND                 | 256,322               | 256,322                | 256,322                    | 256,322                |
| 57214 - WORKERS COMP CONTRIBUTION- SEWER FUND                 | 147,716               | 147,716                | 147,716                    | 147,716                |
| 57215 - WORKERS COMP CONTRIBUTION- E911                       | 9,546                 | 9,546                  | 9,546                      | 9,546                  |
| 57216 - WORKERS COMP CONTRIBUTION- CDBG                       | 9,546                 | 9,546                  | 9,546                      | 9,546                  |
| 57217 - WORKERS COMP CONTRIBUTION- E.D.                       | 9,546                 | 9,546                  | 9,546                      | 9,546                  |
| 57226 - SUBROGATION PROCEEDS                                  | 91,965                | 100,000                | 120,000                    | 100,000                |
| 57252 - WORKERS COMP CONTRIBUTION- LIBRARY FUND               | 40,000                | 40,000                 | 40,000                     | 40,000                 |
| <b>7801 EMPLOYEE BENEFITS</b>                                 | <b>\$ 14,222,911</b>  | <b>\$ 14,336,320</b>   | <b>\$ 13,866,389</b>       | <b>\$ 14,231,350</b>   |
| 56125 - LEGAL SETTLEMENTS                                     | -                     | -                      | 75,000                     | -                      |
| 57035 - FROM HOME FUND  | 2,735                 | -                      | -                          | -                      |
| 57195 - GENERAL ADMIN CONTRIBUTION- NSP2 FUND                 | 6,863                 | 5,608                  | -                          | 5,058                  |
| 57196 - GENERAL ADMIN CONTRIBUTION- SOLID WASTE FUND          | 106,846               | 126,389                | 126,389                    | 129,690                |
| 57218 - HEALTH INSURANCE CHARGEBACKS- GENERAL FUND            | 8,780,658             | 8,646,184              | 8,500,000                  | 8,533,334              |
| 57219 - HEALTH INSURANCE CHARGEBACKS- E911 FUND               | 71,410                | 76,210                 | 76,000                     | 77,498                 |
| 57220 - HEALTH INSURANCE CHARGEBACKS- CDBG                    | 31,521                | 40,860                 | 40,000                     | 67,147                 |
| 57221 - HEALTH INSURANCE CHARGEBACKS- E.D. FUND               | 49,098                | 76,165                 | 76,000                     | 87,423                 |
| 57222 - HEALTH INSURANCE CHARGEBACKS- PARKING FUND            | 171,326               | 169,672                | 168,000                    | 188,252                |
| 57223 - HEALTH INSURANCE CHARGEBACKS- WATER FUND              | 616,227               | 674,154                | 670,000                    | 658,041                |
| 57224 - HEALTH INSURANCE CHARGEBACKS- SEWER FUND              | 183,218               | 133,241                | 133,000                    | 141,924                |
| 57225 - HEALTH INSURANCE CHARGEBACKS- FLEET FUND              | 202,427               | 185,634                | 185,000                    | 184,136                |
| 57226 - SUBROGATION PROCEEDS                                  | 1,300                 | -                      | -                          | -                      |
| 57228 - HEALTH INSURANCE CHARGEBACKS- GA FUND                 | -                     | -                      | -                          | 21,229                 |
| 57230 - RETIREE HEALTH INSURANCE CONTRIBUTIONS                | 1,515,464             | 1,970,647              | 1,600,000                  | 1,920,000              |
| 57231 - IPBC DISTRIBUTIONS                                    | 800,000               | -                      | 200,000                    | -                      |
| 57235 - EMPLOYEE HEALTH INSURANCE CONTRIBUTIONS               | 1,247,797             | 1,706,017              | 1,500,000                  | 1,705,483              |
| 57236 - SWANNC-HEALTH INS PREMIUMS                            | 69,956                | 77,000                 | 77,000                     | 77,000                 |
| 57262 - HEALTH INSURANCE CHARGEBACKS- LIBRARY FUND            | 366,066               | 448,539                | 440,000                    | 435,135                |
| <b>Total Revenue</b>  | <b>\$ 18,075,025</b>  | <b>\$ 17,863,008</b>   | <b>\$ 17,412,677</b>       | <b>\$ 17,758,038</b>   |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #605 – Insurance

| Operating Expenses                                  |  |    |             |    |            |    |             |    |             |
|---|--|----|-------------|----|------------|----|-------------|----|-------------|
| 7800 RISK MANAGEMENT                                |  | \$ | 3,251,730   | \$ | 3,562,964  | \$ | 3,544,215   | \$ | 3,516,775   |
| 61010 - REGULAR PAY                                 |  |    | 253,799     |    | 288,184    |    | 260,000     |    | 280,127     |
| 61110 - OVERTIME PAY                                |  |    | 727         |    | -          |    | -           |    | -           |
| 61210 - LONGEVITY                                   |  |    | 852         |    | -          |    | -           |    | -           |
| 61415 - TERMINATION PAYOUTS                         |  |    | 3,123       |    | -          |    | 5,012       |    | -           |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) |  |    | 989         |    | -          |    | -           |    | -           |
| 61510 - HEALTH INSURANCE                            |  |    | 1,234       |    | 23,366     |    | 31,000      |    | 39,351      |
| 61615 - LIFE INSURANCE                              |  |    | 0           |    | 208        |    | 12          |    | 13          |
| 61625 - AUTO ALLOWANCE                              |  |    | 604         |    | 600        |    | 1,100       |    | 1,200       |
| 61626 - CELL PHONE ALLOWANCE                        |  |    | -           |    | -          |    | 300         |    | -           |
| 61630 - SHOE ALLOWANCE                              |  |    | -           |    | -          |    | 155         |    | 155         |
| 61710 - IMRF  |  |    | 29,444      |    | 34,190     |    | 33,000      |    | 29,745      |
| 61725 - SOCIAL SECURITY                             |  |    | 15,546      |    | 18,018     |    | 18,000      |    | 17,565      |
| 61730 - MEDICARE                                    |  |    | 3,636       |    | 4,214      |    | 4,200       |    | 4,109       |
| 62110 - AUDITING                                    |  |    | 13,001      |    | -          |    | 11,000      |    | -           |
| 62130 - LEGAL SERVICES-GENERAL                      |  |    | 626,563     |    | 350,000    |    | 600,000     |    | 350,000     |
| 62160 - EMPLOYMENT TESTING SERVICES                 |  |    | 4,319       |    | -          |    | -           |    | -           |
| 62260 - SETTLEMENT COSTS - LIABILITY                |  |    | 191,161     |    | 400,000    |    | 100,000     |    | 400,000     |
| 62266 - TPA SERVICE CHARGES                         |  |    | 107,025     |    | 130,000    |    | 105,000     |    | 120,000     |
| 62295 - TRAINING & TRAVEL                           |  |    | 426         |    | 4,000      |    | 1,000       |    | 4,000       |
| 62310 - CITY WIDE TRAINING                          |  |    | 2,751       |    | 20,000     |    | 10,000      |    | 20,000      |
| 62605 - OTHER CHARGES                               |  |    | 6,426       |    | -          |    | -           |    | -           |
| 62615 - INSURANCE PREMIUM                           |  |    | 490,744     |    | 490,000    |    | 602,500     |    | 490,000     |
| 62635 - OTHER INSURANCE                             |  |    | 80,290      |    | -          |    | -           |    | -           |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   |  |    | -           |    | 415        |    | -           |    | 415         |
| 65085 - MINOR EQUIPMENT & TOOLS                     |  |    | 38,327      |    | -          |    | -           |    | -           |
| 65125 - OTHER COMMODITIES                           |  |    | 1,613       |    | 833        |    | 6,000       |    | 833         |
| 65625 - FURNITURE & FIXTURES                        |  |    | 7,932       |    | -          |    | -           |    | -           |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              |  |    | 8,627       |    | 8,936      |    | 8,936       |    | 9,262       |
| 66044 - WORKERS COMP INSURANCE PREMIUMS             |  |    | 118,755     |    | 120,000    |    | 125,000     |    | 130,000     |
| 66045 - WORKERS COMP LEGAL FEES                     |  |    | 47,774      |    | 70,000     |    | 47,000      |    | 60,000      |
| 66046 - WORKERS COMP MEDICAL PAYMENTS               |  |    | 590,413     |    | 650,000    |    | 670,000     |    | 670,000     |
| 66047 - WORKERS COMP SETTLEMENT PAYMENTS            |  |    | 502,782     |    | 900,000    |    | 800,000     |    | 800,000     |
| 66049 - WORKERS COMP TTD PYMTS (NON SWORN)          |  |    | 102,847     |    | 50,000     |    | 105,000     |    | 90,000      |
| 7801 EMPLOYEE BENEFITS                              |  | \$ | 13,442,233  | \$ | 13,646,788 | \$ | 13,151,924  | \$ | 13,675,858  |
| 61010 - REGULAR PAY                                 |  |    | 69,081      |    | 71,124     |    | 71,124      |    | 73,265      |
| 61110 - OVERTIME PAY                                |  |    | 10,592      |    | -          |    | -           |    | -           |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) |  |    | 2,298       |    | -          |    | -           |    | -           |
| 61510 - HEALTH INSURANCE                            |  |    | 188         |    | -          |    | -           |    | 20,457      |
| 61615 - LIFE INSURANCE                              |  |    | -           |    | 36         |    | -           |    | -           |
| 61710 - IMRF  |  |    | 9,436       |    | 8,386      |    | 8,400       |    | 7,730       |
| 61725 - SOCIAL SECURITY                             |  |    | 4,743       |    | 4,410      |    | 4,400       |    | 4,543       |
| 61730 - MEDICARE                                    |  |    | 1,109       |    | 1,032      |    | 1,000       |    | 1,063       |
| 66040 - GENERAL ADMINISTRATION & SUPPORT            |  |    | 3,258       |    | -          |    | 50,000      |    | -           |
| 66050 - HEALTH INSURANCE PREMIUMS-PPO               |  |    | 9,606,260   |    | 9,600,000  |    | 9,400,000   |    | 9,600,000   |
| 66051 - HEALTH INSURANCE PREMIUMS-HMO               |  |    | 3,702,470   |    | 3,850,000  |    | 3,500,000   |    | 3,850,000   |
| 66054 - MEDICARE SUPPLEMENT- SENIOR'S CHOICE        |  |    | 21,220      |    | 20,000     |    | 27,000      |    | 27,000      |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE            |  |    | 11,578      |    | 91,800     |    | 90,000      |    | 91,800      |
| 7901 LEGAL CASE                                     |  | \$ | 1,106,539   | \$ | -          | \$ | -           | \$ | -           |
| 62130 - LEGAL SERVICES-GENERAL                      |  |    | 106,361     |    | -          |    | -           |    | -           |
| 62260 - SETTLEMENT COSTS - LIABILITY                |  |    | 858,076     |    | -          |    | -           |    | -           |
| 62630 - UNEMP. COMP. & ADMIN. FEE                   |  |    | (327)       |    | -          |    | -           |    | -           |
| 7950 WORKERS COMP CASE                              |  | \$ | 71,215      | \$ | -          | \$ | -           | \$ | -           |
| 62640 - WORKMEN'S COMP INSURANCE                    |  |    | 71,215      |    | -          |    | -           |    | -           |
| Total Expenses                                      |  | \$ | 17,800,503  | \$ | 17,209,752 | \$ | 16,696,139  | \$ | 17,192,633  |
|   |  |    |             |    |            |    |             |    |             |
| Net Surplus (Deficit)                               |  | \$ | 274,522     | \$ | 653,256    | \$ | 716,538     | \$ | 565,405     |
|   |  |    |             |    |            |    |             |    |             |
| Beginning Fund Balance                              |  | \$ | (3,145,147) |    |            | \$ | (3,381,927) | \$ | (2,665,389) |
| Adjustment to GAAP Basis of Accounting              |  | \$ | 2,469,307   |    |            |    |             |    |             |
| Ending Fund Balance                                 |  | \$ | (3,381,927) |    |            | \$ | (2,665,389) | \$ | (2,099,984) |

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>605 INSURANCE FUND</b>                           |                          |                           |                               |                           |
| <b>Salary and Benefits</b>                          | <b>\$ 407,401</b>        | <b>\$ 453,768</b>         | <b>\$ 437,703</b>             | <b>\$ 479,323</b>         |
| 61010 - REGULAR PAY                                 | 322,879                  | 359,308                   | 331,124                       | 353,392                   |
| 61110 - OVERTIME PAY                                | 11,319                   | -                         | -                             | -                         |
| 61210 - LONGEVITY                                   | 852                      | -                         | -                             | -                         |
| 61415 - TERMINATION PAYOUTS                         | 3,123                    | -                         | 5,012                         | -                         |
| 61430 - VACATION PAYOUTS (PREVIOUSLY OTHER PAYOUTS) | 3,287                    | -                         | -                             | -                         |
| 61510 - HEALTH INSURANCE                            | 1,423                    | 23,366                    | 31,000                        | 59,808                    |
| 61615 - LIFE INSURANCE                              | 0                        | 244                       | 12                            | 13                        |
| 61625 - AUTO ALLOWANCE                              | 604                      | 600                       | 1,100                         | 1,200                     |
| 61626 - CELL PHONE ALLOWANCE                        | -                        | -                         | 300                           | -                         |
| 61630 - SHOE ALLOWANCE                              | -                        | -                         | 155                           | 155                       |
| 61710 - IMRF  | 38,880                   | 42,576                    | 41,400                        | 37,475                    |
| 61725 - SOCIAL SECURITY                             | 20,289                   | 22,428                    | 22,400                        | 22,108                    |
| 61730 - MEDICARE                                    | 4,745                    | 5,246                     | 5,200                         | 5,172                     |
| <b>Services and Supplies</b>                        | <b>\$ 2,520,329</b>      | <b>\$ 1,395,248</b>       | <b>\$ 1,435,500</b>           | <b>\$ 1,385,248</b>       |
| 62110 - AUDITING                                    | 13,001                   | -                         | 11,000                        | -                         |
| 62130 - LEGAL SERVICES-GENERAL                      | 732,924                  | 350,000                   | 600,000                       | 350,000                   |
| 62160 - EMPLOYMENT TESTING SERVICES                 | 4,319                    | -                         | -                             | -                         |
| 62260 - SETTLEMENT COSTS - LIABILITY                | 1,049,237                | 400,000                   | 100,000                       | 400,000                   |
| 62266 - TPA SERVICE CHARGES                         | 107,025                  | 130,000                   | 105,000                       | 120,000                   |
| 62295 - TRAINING & TRAVEL                           | 426                      | 4,000                     | 1,000                         | 4,000                     |
| 62310 - CITY WIDE TRAINING                          | 2,751                    | 20,000                    | 10,000                        | 20,000                    |
| 62615 - INSURANCE PREMIUM                           | 490,744                  | 490,000                   | 602,500                       | 490,000                   |
| 62630 - UNEMP. COMP. & ADMIN. FEE                   | (327)                    | -                         | -                             | -                         |
| 62635 - OTHER INSURANCE                             | 80,290                   | -                         | -                             | -                         |
| 65010 - BOOKS, PUBLICATIONS, MAPS                   | -                        | 415                       | -                             | 415                       |
| 65085 - MINOR EQUIPMENT & TOOLS                     | 38,327                   | -                         | -                             | -                         |
| 65125 - OTHER COMMODITIES                           | 1,613                    | 833                       | 6,000                         | 833                       |
| <b>Miscellaneous</b>                                | <b>\$ 6,426</b>          | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 62605 - OTHER CHARGES                               | 6,426                    | -                         | -                             | -                         |
| <b>Insurance and Other Chargebacks</b>              | <b>\$ 14,787,200</b>     | <b>\$ 15,360,736</b>      | <b>\$ 14,822,936</b>          | <b>\$ 15,328,062</b>      |
| 62640 - WORKMEN'S COMP INSURANCE                    | 71,215                   | -                         | -                             | -                         |
| 66025 - TRANSFER TO DEBT SERVICE - ERI              | 8,627                    | 8,936                     | 8,936                         | 9,262                     |
| 66040 - GENERAL ADMINISTRATION & SUPPORT            | 3,258                    | -                         | 50,000                        | -                         |
| 66044 - WORKERS COMP INSURANCE PREMIUMS             | 118,755                  | 120,000                   | 125,000                       | 130,000                   |
| 66045 - WORKERS COMP LEGAL FEES                     | 47,774                   | 70,000                    | 47,000                        | 60,000                    |
| 66046 - WORKERS COMP MEDICAL PAYMENTS               | 590,413                  | 650,000                   | 670,000                       | 670,000                   |
| 66047 - WORKERS COMP SETTLEMENT PAYMENTS            | 502,782                  | 900,000                   | 800,000                       | 800,000                   |
| 66049 - WORKERS COMP TTD PYMTS (NON SWORN)          | 102,847                  | 50,000                    | 105,000                       | 90,000                    |
| 66050 - HEALTH INSURANCE PREMIUMS-PPO               | 9,606,260                | 9,600,000                 | 9,400,000                     | 9,600,000                 |
| 66051 - HEALTH INSURANCE PREMIUMS-HMO               | 3,702,470                | 3,850,000                 | 3,500,000                     | 3,850,000                 |
| 66054 - MEDICARE SUPPLEMENT- SENIOR'S CHOICE        | 21,220                   | 20,000                    | 27,000                        | 27,000                    |
| 66059 - HEALTH INSURANCE OPT OUT EXPENSE            | 11,578                   | 91,800                    | 90,000                        | 91,800                    |
| <b>Capital Outlay</b>                               | <b>\$ 7,932</b>          | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 65625 - FURNITURE & FIXTURES                        | 7,932                    | -                         | -                             | -                         |
| <b>Grand Total</b>                                  | <b>\$ 17,729,288</b>     | <b>\$ 17,209,752</b>      | <b>\$ 16,696,139</b>          | <b>\$ 17,192,633</b>      |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #700 – Fire Pension

#### Fund Description

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Fire Pension Fund as prescribed in 40ILCS 5/4-101.

#### Financial Summary

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                      |                          |                           |                               |                           |
| Property Taxes                                | 6,130,815                | 6,061,575                 | 6,050,000                     | 7,070,865                 |
| Other Taxes                                   | 280,000                  | 280,000                   | 280,000                       | 280,000                   |
| Other Revenue                                 | 919,874                  | 978,500                   | 1,001,000                     | 1,010,000                 |
| Interest Income                               | 3,665,995                | 850,000                   | 4,100,000                     | 4,100,000                 |
| <b>Total Revenue</b>                          | <b>\$ 10,996,684</b>     | <b>\$ 8,170,075</b>       | <b>\$ 11,431,000</b>          | <b>\$ 12,460,865</b>      |
| <b>Operating Expenses</b>                     |                          |                           |                               |                           |
| Salary and Benefits                           | 7,971,699                | 7,886,630                 | 7,913,000                     | 8,163,000                 |
| <b>Total Expenses</b>                         | <b>\$ 7,971,699</b>      | <b>\$ 7,886,630</b>       | <b>\$ 7,913,000</b>           | <b>\$ 8,163,000</b>       |
| <b>Net Surplus (Deficit)</b>                  | <b>\$ 3,024,986</b>      | <b>\$ 283,445</b>         | <b>\$ 3,518,000</b>           | <b>\$ 4,297,865</b>       |
| <b>Beginning Net Assets held in Trust</b>     | <b>\$ 65,216,726</b>     |                           | <b>\$ 68,241,712</b>          | <b>\$ 71,759,712</b>      |
| <b>Property Tax Adjustment for GAAP Basis</b> | <b>\$ 49,530</b>         |                           |                               |                           |
| <b>Ending Net Assets held in Trust</b>        | <b>\$ 68,241,712</b>     |                           | <b>\$ 71,759,712</b>          | <b>\$ 76,057,577</b>      |

| 700 FIRE PENSION FUND             | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| Salary and Benefits               | \$ 7,971,699             | \$ 7,886,630              | \$ 7,913,000                  | \$ 8,163,000              |
| 61755 - PENSION-ADMIN. EXPENSE    | 244,016                  | 150,000                   | 150,000                       | 150,000                   |
| 61770 - RETIRED EMPLOYEES PENSION | 5,294,497                | 5,150,000                 | 5,300,000                     | 5,450,000                 |
| 61775 - WIDOWS' PENSIONS          | 1,071,910                | 1,103,130                 | 1,080,000                     | 1,120,000                 |
| 61785 - DISABILITY PENSIONS       | 1,266,624                | 1,390,500                 | 1,290,000                     | 1,350,000                 |
| 61795 - QILDRO'S                  | 94,651                   | 93,000                    | 93,000                        | 93,000                    |
| Grand Total                       | \$ 7,971,699             | \$ 7,886,630              | \$ 7,913,000                  | \$ 8,163,000              |



## 2016 ADOPTED BUDGET - OTHER FUNDS

### #705 – Police Pension

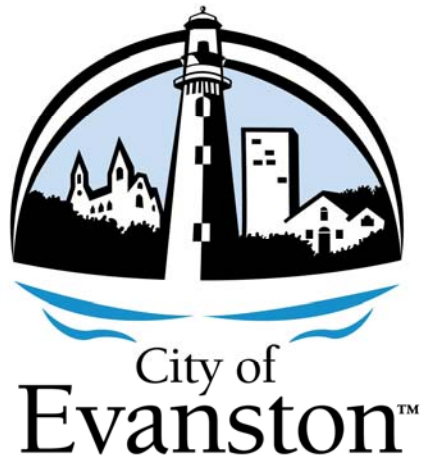
#### Fund Description

Every Illinois municipality having a population of not less than 5,000 and not more than 500,000 must have a Police Pension Fund as prescribed in 40ILCS 5/3-101.

#### Financial Summary

|   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|---|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>Operating Revenue</b>                  |                          |                           |                               |                           |
| Property Taxes                            | 8,476,543                | 8,380,207                 | 8,443,207                     | 9,055,940                 |
| Other Taxes                               | 325,000                  | 325,000                   | 325,000                       | 325,000                   |
| Other Revenue                             | 1,565,053                | 1,500,000                 | 1,500,000                     | 1,550,000                 |
| Interest Income                           | 9,139,372                | 2,800,000                 | 6,500,000                     | 6,500,000                 |
| <b>Total Revenue</b>                      | <b>\$ 19,505,968</b>     | <b>\$ 13,005,207</b>      | <b>\$ 16,768,207</b>          | <b>\$ 17,430,940</b>      |
| <b>Operating Expenses</b>                 |                          |                           |                               |                           |
| Salary and Benefits                       | 10,252,264               | 10,542,500                | 10,727,000                    | 11,047,000                |
| Debt Service                              | 1,698                    | -                         | -                             | -                         |
| <b>Total Expenses</b>                     | <b>\$ 10,253,962</b>     | <b>\$ 10,542,500</b>      | <b>\$ 10,727,000</b>          | <b>\$ 11,047,000</b>      |
| <b>Net Surplus (Deficit)</b>              | <b>\$ 9,252,006</b>      | <b>\$ 2,462,707</b>       | <b>\$ 6,041,207</b>           | <b>\$ 6,383,940</b>       |
| <b>Beginning Net Assets held in Trust</b> | <b>\$ 90,435,536</b>     |                           | <b>\$ 99,687,542</b>          | <b>\$ 105,728,749</b>     |
| <b>Ending Net Assets held in Trust</b>    | <b>\$ 99,687,542</b>     |                           | <b>\$ 105,728,749</b>         | <b>\$ 112,112,689</b>     |

|                                   | FY 2014 Actual<br>Amount | FY 2015 Amended<br>Budget | FY 2015 Year End<br>Estimated | FY 2016 Adopted<br>Budget |
|-----------------------------------|--------------------------|---------------------------|-------------------------------|---------------------------|
| <b>705 POLICE PENSION FUND</b>    |                          |                           |                               |                           |
| <b>Salary and Benefits</b>        | <b>\$ 10,252,264</b>     | <b>\$ 10,542,500</b>      | <b>\$ 10,727,000</b>          | <b>\$ 11,047,000</b>      |
| 61755 - PENSION-ADMIN. EXPENSE    | 361,218                  | 250,000                   | 250,000                       | 250,000                   |
| 61770 - RETIRED EMPLOYEES PENSION | 8,198,627                | 8,394,500                 | 8,550,000                     | 8,810,000                 |
| 61775 - WIDOWS' PENSIONS          | 911,335                  | 902,000                   | 960,000                       | 1,000,000                 |
| 61785 - DISABILITY PENSIONS       | 644,450                  | 700,000                   | 670,000                       | 690,000                   |
| 61790 - SEPARATION REFUNDS        | 114,915                  | 275,000                   | 275,000                       | 275,000                   |
| 61795 - QILDRO'S                  | 21,717                   | 21,000                    | 22,000                        | 22,000                    |
| <b>Debt Service</b>               | <b>\$ 1,698</b>          | <b>\$ -</b>               | <b>\$ -</b>                   | <b>\$ -</b>               |
| 66017 - BAD DEBT EXPENSE          | 1,698                    | -                         | -                             | -                         |
| <b>Grand Total</b>                | <b>\$ 10,253,962</b>     | <b>\$ 10,542,500</b>      | <b>\$ 10,727,000</b>          | <b>\$ 11,047,000</b>      |



# **PART V**

# **POSITION INFORMATION**

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|                    | Position Description                            | 2015<br>Adopted | 2016<br>Adopted | Difference   |   |
|--------------------|---|-----------------|-----------------|--------------|---|
| <b>1300</b>        | <b>CITY COUNCIL</b>                             |                 |                 |              |   |
|                    | Mayor   | 0.00            | 0.00            | 0.00         |   |
|                    | Alderman  | 0.00            | 0.00            | 0.00         |   |
|                    | Mayor's Assistant                               | 1.00            | 1.00            | 0.00         |   |
|                    | <b>CITY COUNCIL TOTAL</b>                       | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |   |
| <b>1400</b>        | <b>CITY CLERK</b>                               |                 |                 |              |   |
|                    | City Clerk                                      | 0.00            | 0.00            | 0.00         |   |
|                    | Deputy City Clerk                               | 2.00            | 2.00            | 0.00         |   |
|                    | <b>CITY CLERK TOTAL</b>                         | <b>2.00</b>     | <b>2.00</b>     | <b>0.00</b>  |   |
| <b>LEGISLATIVE</b> |   | <b>3.00</b>     | <b>3.00</b>     | <b>0.00</b>  |   |
| <b>1505</b>        | <b>CITY MANAGER</b>                             |                 |                 |              |   |
|                    | City Manager                                    | 1.00            | 1.00            | 0.00         |   |
|                    | Executive Assistant                             | 1.00            | 1.00            | 0.00         |   |
|                    | Administrative Secretary                        | 1.00            | 0.00            | -1.00        | Reclassified to Administrative Assistant  |
|                    | Administrative Assistant                        | 0.00            | 1.00            | 1.00         | Reclassified from Administrative Secretary  |
|                    | Local Government Management Fellow              | 1.00            | 0.50            | -0.50        | .5 FTE reclassified to Network Engineer in BU 1932                                    |
|                    | Deputy City Manager                             | 1.00            | 0.00            | -1.00        | Position combined with Admin Services Director, BU 1905                               |
|                    | <b>CITY MANAGER TOTAL</b>                       | <b>5.00</b>     | <b>3.50</b>     | <b>-1.50</b> |   |
| <b>1510</b>        | <b>COMMUNITY ENGAGEMENT</b>                     |                 |                 |              |   |
|                    | Digital Services Coordinator                    | 1.00            | 0.00            | -1.00        | Reclassified to Digital Services Specialist BU 1905                                   |
|                    | Community Engagement Coordinator                | 0.00            | 1.00            | 1.00         | Reclassified from Community Engagement Specialist                                     |
|                    | Community Engagement Division Manager           | 1.00            | 1.00            | 0.00         |   |
|                    | Community Engagement Specialist                 | 2.00            | 0.00            | -2.00        | Reclassified to Community Engagement Division Manager & Assistant to the City Manager |
|                    | Assistant to the City Manager                   | 0.00            | 1.00            | 1.00         | Reclassified from Community Engagement Specialist                                     |
|                    | Broadcast Specialist                            | 0.00            | 1.00            | 1.00         | Reclassified from Database Administrator BU 1932                                      |
|                    | Art Design Coordinator                          | 1.00            | 1.00            | 0.00         |   |
|                    | <b>COMMUNITY ENGAGEMENT TOTAL</b>               | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |   |
| <b>1535</b>        | <b>SUSTAINABILITY</b>                           |                 |                 |              |   |
|                    | Sustainability Programs Coordinator             | 1.00            | 0.00            | -1.00        | Reclassified to Sustainability Manager  |
|                    | Sustainability Manager                          | 0.00            | 1.00            | 1.00         | Reclassified from Sustainability Programs Coordinator                                 |
|                    | <b>SUSTAINABILITY TOTAL</b>                     | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |   |
| <b>1555</b>        | <b>FINANCIAL ADMINISTRATION</b>                 |                 |                 |              |   |
|                    | Administrative Secretary                        | 0.00            | 1.00            | 1.00         | Moved from BU 1905  |
|                    | Senior Management Analyst                       | 0.00            | 1.00            | 1.00         | Moved from BU 1905  |
|                    | Finance / Budget Manager                        | 0.00            | 1.00            | 1.00         | Moved from BU 1905  |
|                    | Assistant City Manager/Chief Financial Officer  | 0.00            | 1.00            | 1.00         | Moved from BU 1905  |
|                    | <b>FINANCIAL ADMINISTRATION TOTAL</b>           | <b>0.00</b>     | <b>4.00</b>     | <b>4.00</b>  |   |
| <b>1560</b>        | <b>REVENUE</b>                                  |                 |                 |              |   |
|                    | Customer Service Representative                 | 0.00            | 3.00            | 3.00         | Moved from BU 1910  |
|                    | <b>REVENUE TOTAL</b>                            | <b>0.00</b>     | <b>3.00</b>     | <b>3.00</b>  |   |
| <b>1570</b>        | <b>ACCOUNTING</b>                               |                 |                 |              |   |
|                    | Accounting Manager                              | 0.00            | 1.00            | 1.00         | Moved from BU 1920  |
|                    | Junior Accountant                               | 0.00            | 1.00            | 1.00         | Created by eliminating temporary accounting position                                  |
|                    | Accounts Payable Coordinator                    | 0.00            | 1.00            | 1.00         | Moved from BU 1920  |
|                    | Senior Accountant                               | 0.00            | 3.00            | 3.00         | Moved from BU 1920  |
|                    | Payroll Pension Administrator                   | 0.00            | 0.50            | 0.50         | Moved from BU 1920, other 0.5 FTE is in BU 1929                                       |
|                    | <b>ACCOUNTING TOTAL</b>                         | <b>0.00</b>     | <b>6.50</b>     | <b>6.50</b>  |   |
| <b>1571</b>        | <b>TAX ASSESSMENT REVIEW</b>                    |                 |                 |              |   |
|                    | Tax Assessment Reviewer                         | 0.00            | 1.00            | 1.00         | Moved from BU 1921  |
|                    | <b>TAX ASSESSMENT REVIEW TOTAL</b>              | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>  |   |
| <b>1575</b>        | <b>PURCHASING</b>                               |                 |                 |              |   |
|                    | MWEBE/LEP and Workforce Development Coordinator | 0.00            | 0.50            | 0.50         | Moved from BU 1925, other 0.5 FTE is in BU PARKS 3215                                 |
|                    | Purchasing Manager                              | 0.00            | 1.00            | 1.00         | Moved from BU 1925  |
|                    | Purchasing Specialist                           | 0.00            | 2.00            | 2.00         | Moved from BU 1925  |
|                    | <b>PURCHASING TOTAL</b>                         | <b>0.00</b>     | <b>3.50</b>     | <b>3.50</b>  |   |
| <b>1580</b>        | <b>COMMUNITY ARTS</b>                           |                 |                 |              |   |
|                    | Cultural Arts Coordinator                       | 1.00            | 1.00            | 0.00         |   |
|                    | <b>COMMUNITY ARTS TOTAL</b>                     | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |   |
|                    | <b>CITY ADMINISTRATION</b>                      | <b>12.00</b>    | <b>28.50</b>    | <b>16.50</b> |   |
| <b>1705</b>        | <b>LEGAL ADMINISTRATION</b>                     |                 |                 |              |   |
|                    | Admin. Adjudication Manager                     | 1.00            | 1.00            | 0.00         |   |
|                    | Admin. Adjudication Aide                        | 2.00            | 2.00            | 0.00         |   |
|                    | Paralegal/Office Coordinator                    | 1.00            | 1.00            | 0.00         |   |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|                       | Position Description                                  | 2015<br>Adopted | 2016<br>Adopted | Difference   |   |
|-----------------------|---|-----------------|-----------------|--------------|---|
|                       | Deputy City Attorney                                  | 1.00            | 1.00            | 0.00         |   |
|                       | Corporation Counsel/City Attorney                     | 1.00            | 1.00            | 0.00         |   |
|                       | Assistant City Attorney I                             | 1.00            | 1.00            | 0.00         |   |
|                       | Assistant City Attorney II                            | 1.00            | 1.00            | 0.00         |   |
|                       | <b>LEGAL ADMINISTRATION TOTAL</b>                     | <b>8.00</b>     | <b>8.00</b>     | <b>0.00</b>  |   |
| <b>LAW DEPARTMENT</b> |   | <b>8.00</b>     | <b>8.00</b>     | <b>0.00</b>  |   |
|                       |   |                 |                 |              |   |
| <b>1905</b>           | <b>ADMINISTRATIVE SERVICES ADMINISTRATION</b>         |                 |                 |              |   |
|                       | Administrative Services Director, Deputy City Manager | 0.00            | 1.00            | 1.00         | Moved from 1905 / 1510  |
|                       | Digital Services Specialist                           | 0.00            | 1.00            | 1.00         | Reclassified from Digital Services Coordinator - BU 1510                                      |
|                       | Administrative Assistant                              | 0.00            | 1.00            | 1.00         | Moved from 2605; position reclassified from Exec Sec  |
|                       | Digital Services Manager                              | 0.00            | 1.00            | 1.00         | New Position  |
|                       | Administrative Secretary                              | 1.00            | 0.00            | -1.00        | Moved to BU 1555  |
|                       | Management Analyst                                    | 1.00            | 1.00            | 0.00         |   |
|                       | Senior Management Analyst                             | 1.00            | 0.00            | -1.00        | Moved to BU 1555  |
|                       | Budget Manager  | 1.00            | 0.00            | -1.00        | Moved to BU 1555  |
|                       | Assistant City Manager/Chief Financial Officer        | 1.00            | 0.00            | -1.00        | Moved to BU 1555  |
|                       | <b>ADMINISTRATIVE SERVICES ADMIN TOTAL</b>            | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |   |
|                       |   |                 |                 |              |   |
| <b>1910</b>           | <b>REVENUE</b>  |                 |                 |              |   |
|                       | Customer Service Representative                       | 3.00            | 0.00            | -3.00        | Moved to BU 1560  |
|                       | <b>REVENUE TOTAL</b>                                  | <b>3.00</b>     | <b>0.00</b>     | <b>-3.00</b> |   |
|                       |   |                 |                 |              |   |
| <b>1915</b>           | <b>PAYROLL</b>  |                 |                 |              |   |
|                       | Payroll Manager                                       | 1.00            | 1.00            | 0.00         |   |
|                       | Payroll/Pension Specialist                            | 0.00            | 1.00            | 1.00         | Reclassified from Payroll/Pension Administrator   |
|                       | Payroll/Pension Administrator                         | 1.50            | 0.50            | -1.00        | 1 FTE reclassified to Payroll/Pension Specialist  |
|                       | <b>PAYROLL TOTAL</b>                                  | <b>2.50</b>     | <b>2.50</b>     | <b>0.00</b>  |   |
|                       |   |                 |                 |              |   |
| <b>1920</b>           | <b>ACCOUNTING</b>                                     |                 |                 |              |   |
|                       | Accounting Manager                                    | 1.00            | 0.00            | -1.00        | Moved to BU 1570  |
|                       | Accounts Payable Coordinator                          | 1.00            | 0.00            | -1.00        | Moved to BU 1570  |
|                       | Senior Accountant                                     | 3.00            | 0.00            | -3.00        | Moved to BU 1570  |
|                       | Payroll Pension Administrator                         | 0.50            | 0.00            | -0.50        | Moved to BU 1570  |
|                       | <b>ACCOUNTING TOTAL</b>                               | <b>5.50</b>     | <b>0.00</b>     | <b>-5.50</b> |   |
|                       |   |                 |                 |              |   |
| <b>1921</b>           | <b>TAX ASSESSMENT REVIEW</b>                          |                 |                 |              |   |
|                       | Revenue/Tax Assessment Reviewer                       | 1.00            | 0.00            | -1.00        | Moved to BU 1571  |
|                       | <b>TAX ASSESSMENT REVIEW TOTAL</b>                    | <b>1.00</b>     | <b>0.00</b>     | <b>-1.00</b> |   |
|                       |   |                 |                 |              |   |
| <b>1925</b>           | <b>PURCHASING</b>                                     |                 |                 |              |   |
|                       | MWEBE/LEP and Workforce Development Coordinator       | 0.50            | 0.00            | -0.50        | Moved to BU 1575  |
|                       | Business Workforce Development Coordinator            | 0.00            | 0.00            | 0.00         | Moved to BU 1575  |
|                       | Purchasing Manager                                    | 1.00            | 0.00            | -1.00        | Moved to BU 1575  |
|                       | Purchasing Specialist                                 | 2.00            | 0.00            | -2.00        | Moved to BU 1575  |
|                       | <b>PURCHASING TOTAL</b>                               | <b>3.50</b>     | <b>0.00</b>     | <b>-3.50</b> |   |
|                       |   |                 |                 |              |   |
| <b>1929</b>           | <b>HUMAN RESOURCES</b>                                |                 |                 |              |   |
|                       | Human Resources Assistant                             | 2.00            | 2.00            | 0.00         |   |
|                       | Human Resources Specialist                            | 2.00            | 2.00            | 0.00         |   |
|                       | HR Specialist/Training                                | 1.00            | 1.00            | 0.00         |   |
|                       | Human Resources Division Manager                      | 1.00            | 1.00            | 0.00         |   |
|                       | Payroll Pension Administrator                         | 0.50            | 0.50            | 0.00         | Other .5 FTE in BU 1570   |
|                       | <b>HUMAN RESOURCES TOTAL</b>                          | <b>6.50</b>     | <b>6.50</b>     | <b>0.00</b>  |   |
|                       |   |                 |                 |              |   |
| <b>1932</b>           | <b>INFORMATION TECHNOLOGY</b>                         |                 |                 |              |   |
|                       | Database Administrator                                | 1.00            | 0.00            | -1.00        | Reclassified to Broadcast Specialist BU 1510  |
|                       | Network Supervisor                                    | 0.00            | 1.00            | 1.00         | Reclassified from Applications Specialist   |
|                       | GIS Analyst   | 1.00            | 1.00            | 0.00         |   |
|                       | IT Analyst  | 1.00            | 0.00            | -1.00        | Reclassified to Applications Analyst  |
|                       | Network Engineer                                      | 0.00            | 2.00            | 2.00         | Reclassified from Secretary II from BU 2455 and ICMA Fellow 1505 & from Network Administrator |
|                       | Network Administrator                                 | 2.00            | 1.00            | -1.00        | 1 FTE reclassified to Network Engineer  |
|                       | Programmer Analyst                                    | 1.00            | 1.00            | 0.00         |   |
|                       | Technical Support Specialist I                        | 2.00            | 2.00            | 0.00         |   |
|                       | IT Division Manager                                   | 1.00            | 1.00            | 0.00         |   |
|                       | Applications Specialist                               | 1.00            | 0.00            | -1.00        | Reclassified to Network Supervisor  |
|                       | Applications Analyst                                  | 0.00            | 1.00            | 1.00         | Reclassified from IT Analyst  |
|                       | Technical Services Supervisor                         | 1.00            | 0.00            | -1.00        | Reclassified from Tech Support Supervisor   |
|                       | Tech Support Supervisor                               | 1.00            | 1.00            | 0.00         | Reclassified to Technical Services Supervisor   |
|                       | <b>INFORMATION TECHNOLOGY TOTAL</b>                   | <b>12.00</b>    | <b>11.00</b>    | <b>-1.00</b> |   |
|                       |   |                 |                 |              |   |
| <b>1941</b>           | <b>PARKING ENFORCEMENT AND TICKETS</b>                |                 |                 |              |   |
|                       | Parking Enforcement Officer                           | 10.00           | 10.00           | 0.00         |   |
|                       | Parking Operations Clerk                              | 1.00            | 1.00            | 0.00         |   |
|                       | Parking Enforcement Supervisor                        | 0.00            | 1.00            | 1.00         | Reclassified from Parking Enforcement Coordinator   |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description  | 2015<br>Adopted | 2016<br>Adopted | Difference   |  |
|-------------|---|-----------------|-----------------|--------------|--|
|             | Parking Enforcement Coordinator                               | 1.00            | 0.00            | -1.00        | Reclassified to Parking Enforcement Supervisor           |
|             | <b>PARKING ENFORCEMENT AND TICKETS TOTAL</b>                  | <b>12.00</b>    | <b>12.00</b>    | <b>0.00</b>  |  |
| <b>1950</b> | <b>FACILITIES</b>   |                 |                 |              |  |
|             | Operations/Maintenance Supervisor/Building                    | 0.00            | 1.00            | 1.00         | Reclassified from 2665                                   |
|             | Maintenance & Operations Manager, Building/Special Facilities | 0.00            | 1.00            | 1.00         | Reclassified from 2665                                   |
|             | Facility Maintenance Technician                               | 0.00            | 1.00            | 1.00         | Reclassified from 2610                                   |
|             | Facility Services Worker                                      | 0.00            | 1.00            | 1.00         | Reclassified from 2610                                   |
|             | Custodian I   | 0.00            | 1.00            | 1.00         | Reclassified from 2677                                   |
|             | Fac. Maint. Worker/Custodian II                               | 0.00            | 1.00            | 1.00         | Reclassified from 2677                                   |
|             | Facilities Maint. Worker III                                  | 0.00            | 12.00           | 12.00        | Reclassified from 2677                                   |
|             | PT Custodian  | 0.00            | 0.20            | 0.20         | Reclassified from 2677                                   |
|             | Master Tradesman  | 0.00            | 2.00            | 2.00         | Reclassified from 2677                                   |
|             | <b>FACILITIES TOTAL</b>                                       | <b>0.00</b>     | <b>20.20</b>    | <b>20.20</b> |  |
|             | <b>ADMINISTRATIVE SERVICES DEPARTMENT</b>                     | <b>51.00</b>    | <b>57.20</b>    | <b>6.20</b>  |  |
| <b>2101</b> | <b>COMMUNITY DEVELOPMENT ADMINISTRATION</b>                   |                 |                 |              |  |
|             | Director, Community Development                               | 0.75            | 0.75            | 0.00         | 0.25 in BU 5300  |
|             | Management Analyst  | 1.00            | 1.00            | 0.00         |  |
|             | Social Services Grants & Compliance Specialist                | 0.00            | 0.50            | 0.50         | 0.5 in BU 5220; reclassified from 2455                   |
|             | Exec Secretary (non-Dept Head)                                | 1.00            | 0.00            | -1.00        | Position eliminated during 2016 Budget                   |
|             | <b>2101 COMMUNITY DEVELOPMENT ADMINISTRATION TOTAL</b>        | <b>2.75</b>     | <b>2.25</b>     | <b>-0.50</b> |  |
| <b>2105</b> | <b>PLANNING AND ZONING</b>                                    |                 |                 |              |  |
|             | Senior Planner  | 1.00            | 1.00            | 0.00         |  |
|             | Planning & Zoning Administrator                               | 1.00            | 1.00            | 0.00         |  |
|             | Neighborhood & Land Use Planer                                | 1.00            | 1.00            | 0.00         |  |
|             | Zoning Officer  | 1.00            | 1.00            | 0.00         |  |
|             | Zoning Planner  | 1.00            | 1.00            | 0.00         |  |
|             | <b>2105 PLANNING AND ZONING TOTAL</b>                         | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |  |
| <b>2126</b> | <b>BUILDING INSPECTION SERVICES</b>                           |                 |                 |              |  |
|             | Electrical Inspector II                                       | 1.00            | 1.00            | 0.00         |  |
|             | Plumbing/Mechanical Inspector                                 | 2.00            | 2.00            | 0.00         |  |
|             | Sign Inspector/Graffiti Tech                                  | 1.00            | 1.00            | 0.00         |  |
|             | Struct Inspec/Plan Reviewer                                   | 1.00            | 1.00            | 0.00         |  |
|             | Plan Review/Permits Supervisor                                | 1.00            | 0.00            | -1.00        | Reclassified to Plan Reviewer                            |
|             | Plan Reviewer   | 0.00            | 1.00            | 1.00         | Reclassified from Plan Review/Permits Supervisor         |
|             | Building Construction Insp. Supervisor                        | 1.00            | 1.00            | 0.00         |  |
|             | Customer Service Representative                               | 3.40            | 3.40            | 0.00         |  |
|             | Civil Engineer III  | 0.00            | 1.00            | 1.00         | Reclassified from BU 2625                                |
|             | Civil Engineer II/ROW Permits                                 | 0.00            | 1.00            | 1.00         | Reclassified from BU 2630                                |
|             | Electrical Inspector/Plan Reviewer                            | 0.00            | 1.00            | 1.00         | Added during 2016 Budget process                         |
|             | Build/Insp Serv. Division Manager                             | 0.85            | 0.85            | 0.00         |  |
|             | <b>2126 BUILDING INSPECTION SERVICES TOTAL</b>                | <b>11.25</b>    | <b>14.25</b>    | <b>3.00</b>  |  |
|             | <b>COMMUNITY DEVELOPMENT DEPARTMENT</b>                       | <b>19.00</b>    | <b>21.50</b>    | <b>2.50</b>  |  |
| <b>2205</b> | <b>POLICE ADMINISTRATION</b>                                  |                 |                 |              |  |
|             | Administrative Secretary                                      | 1.00            | 1.00            | 0.00         |  |
|             | Chief of Police   | 1.00            | 1.00            | 0.00         |  |
|             | Police Commander  | 1.00            | 1.00            | 0.00         |  |
|             | <b>POLICE ADMINISTRATION TOTAL</b>                            | <b>3.00</b>     | <b>3.00</b>     | <b>0.00</b>  |  |
| <b>2210</b> | <b>PATROL OPERATIONS</b>                                      |                 |                 |              |  |
|             | Police Commander  | 3.00            | 3.00            | 0.00         |  |
|             | Police Officer  | 83.00           | 83.00           | 0.00         |  |
|             | Police Sergeant   | 11.00           | 11.00           | 0.00         |  |
|             | Deputy Chief  | 1.00            | 1.00            | 0.00         |  |
|             | <b>PATROL OPERATIONS TOTAL</b>                                | <b>98.00</b>    | <b>98.00</b>    | <b>0.00</b>  |  |
| <b>2215</b> | <b>CRIMINAL INVESTIGATION</b>                                 |                 |                 |              |  |
|             | Police Commander  | 1.00            | 1.00            | 0.00         |  |
|             | Police Officer  | 12.00           | 12.00           | 0.00         |  |
|             | Police Sergeant   | 2.00            | 2.00            | 0.00         |  |
|             | Deputy Chief  | 1.00            | 1.00            | 0.00         |  |
|             | <b>CRIMINAL INVESTIGATION TOTAL</b>                           | <b>16.00</b>    | <b>16.00</b>    | <b>0.00</b>  |  |
| <b>2225</b> | <b>SOCIAL SERVICES BUREAU</b>                                 |                 |                 |              |  |
|             | Victim Advocate   | 3.00            | 3.00            | 0.00         |  |
|             | Social Services Manager                                       | 0.00            | 1.00            | 1.00         | 1 Young Advocate reclassified to Social Services Manager |
|             | Youth Advocate  | 2.00            | 1.00            | -1.00        | 1 FTE reclassified to Social Services Manager            |
|             | <b>SOCIAL SERVICES BUREAU TOTAL</b>                           | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |  |
| <b>2230</b> | <b>JUVENILE BUREAU</b>  |                 |                 |              |  |
|             | Police Commander  | 1.00            | 1.00            | 0.00         |  |
|             | Police Officer  | 7.00            | 7.00            | 0.00         |  |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description                          | 2015<br>Adopted | 2016<br>Adopted | Difference   |                     |
|-------------|---|-----------------|-----------------|--------------|---------------------|
|             | Police Sergeant                               | 1.00            | 1.00            | 0.00         |                     |
|             | <b>JUVENILE BUREAU TOTAL</b>                  | <b>9.00</b>     | <b>9.00</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2235</b> | <b>SCHOOL LIAISON</b>                         |                 |                 |              |                     |
|             | Police Officer                                | 5.00            | 5.00            | 0.00         |                     |
|             | <b>SCHOOL LIAISON TOTAL</b>                   | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2240</b> | <b>POLICE RECORDS</b>                         |                 |                 |              |                     |
|             | Dir, Police Records Bureau                    | 1.00            | 1.00            | 0.00         |                     |
|             | Records Input Operator                        | 4.00            | 4.00            | 0.00         |                     |
|             | Review Officer                                | 2.00            | 2.00            | 0.00         |                     |
|             | <b>POLICE RECORDS TOTAL</b>                   | <b>7.00</b>     | <b>7.00</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2245</b> | <b>COMMUNICATIONS</b>                         |                 |                 |              |                     |
|             | Tele communicator                             | 14.00           | 14.00           | 0.00         |                     |
|             | <b>COMMUNICATIONS TOTAL</b>                   | <b>14.00</b>    | <b>14.00</b>    | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2250</b> | <b>SERVICE DESK</b>                           |                 |                 |              |                     |
|             | Court Liaison                                 | 1.00            | 1.00            | 0.00         |                     |
|             | Custodian I                                   | 1.00            | 0.00            | -1.00        | Moved to BU 2295    |
|             | Management Analyst                            | 1.00            | 1.00            | 0.00         |                     |
|             | Property Officer                              | 1.00            | 0.00            | -1.00        | Moved to BU 2290    |
|             | Service Desk Officer II                       | 12.00           | 12.00           | 0.00         |                     |
|             | Deputy Chief                                  | 1.00            | 1.00            | 0.00         |                     |
|             | 311/Service Desk Supervisor                   | 1.00            | 1.00            | 0.00         |                     |
|             | 311/Service Desk Assistant Supervisor         | 1.00            | 1.00            | 0.00         |                     |
|             | <b>SERVICE DESK TOTAL</b>                     | <b>19.00</b>    | <b>17.00</b>    | <b>-2.00</b> |                     |
|             |   |                 |                 |              |                     |
| <b>2251</b> | <b>PUBLIC INFORMATION</b>                     |                 |                 |              |                     |
|             | Service Desk Officer I                        | 8.50            | 8.50            | 0.00         |                     |
|             | <b>PUBLIC INFORMATION TOTAL</b>               | <b>8.50</b>     | <b>8.50</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2255</b> | <b>OFFICE OF PROFESSIONAL STANDARDS</b>       |                 |                 |              |                     |
|             | Exec Secretary (non-Dept Head)                | 1.00            | 1.00            | 0.00         |                     |
|             | Police Commander                              | 1.00            | 1.00            | 0.00         |                     |
|             | Police Sergeant                               | 1.00            | 1.00            | 0.00         |                     |
|             | <b>OFFICE OF PROFESSIONAL STANDARDS TOTAL</b> | <b>3.00</b>     | <b>3.00</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2260</b> | <b>OFFICE OF ADMINISTRATION</b>               |                 |                 |              |                     |
|             | Management Analyst                            | 1.00            | 0.00            | -1.00        | Moved to BU 2290    |
|             | Finance and Budget Manager                    | 1.00            | 1.00            | 0.00         |                     |
|             | Training Coordinator                          | 1.00            | 1.00            | 0.00         |                     |
|             | <b>OFFICE OF ADMINISTRATION TOTAL</b>         | <b>3.00</b>     | <b>2.00</b>     | <b>-1.00</b> |                     |
|             |   |                 |                 |              |                     |
| <b>2265</b> | <b>NEIGHBORHOOD ENFORCEMENT TEAM</b>          |                 |                 |              |                     |
|             | Police Commander                              | 1.00            | 1.00            | 0.00         |                     |
|             | Police Officer                                | 12.00           | 12.00           | 0.00         |                     |
|             | Police Sergeant                               | 2.00            | 2.00            | 0.00         |                     |
|             | <b>NEIGHBORHOOD ENFORCEMENT TEAM TOTAL</b>    | <b>15.00</b>    | <b>15.00</b>    | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2270</b> | <b>TRAFFIC BUREAU</b>                         |                 |                 |              |                     |
|             | Police Officer                                | 6.00            | 6.00            | 0.00         |                     |
|             | Police Sergeant                               | 1.00            | 1.00            | 0.00         |                     |
|             | Towing Coordinator                            | 1.00            | 1.00            | 0.00         |                     |
|             | <b>TRAFFIC BUREAU TOTAL</b>                   | <b>8.00</b>     | <b>8.00</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2275</b> | <b>COMMUNITY STRATEGIC BUREAU</b>             |                 |                 |              |                     |
|             | Crime Analyst                                 | 1.00            | 1.00            | 0.00         |                     |
|             | <b>COMMUNITY STRATEGIC BUREAU TOTAL</b>       | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2280</b> | <b>ANIMAL CONTROL</b>                         |                 |                 |              |                     |
|             | Animal Control Warden                         | 1.00            | 1.00            | 0.00         |                     |
|             | Chief Animal Warden                           | 1.00            | 0.00            | -1.00        | Position eliminated |
|             | PT Animal Warden                              | 0.50            | 0.00            | -0.50        | Position eliminated |
|             | <b>ANIMAL CONTROL TOTAL</b>                   | <b>2.50</b>     | <b>1.00</b>     | <b>-1.50</b> |                     |
|             |   |                 |                 |              |                     |
| <b>2285</b> | <b>PROBLEM SOLVING TEAM</b>                   |                 |                 |              |                     |
|             | Police Commander                              | 1.00            | 1.00            | 0.00         |                     |
|             | Police Sergeant                               | 1.00            | 1.00            | 0.00         |                     |
|             | Police Officer                                | 8.00            | 8.00            | 0.00         |                     |
|             | <b>PROBLEM SOLVING TEAM TOTAL</b>             | <b>10.00</b>    | <b>10.00</b>    | <b>0.00</b>  |                     |
|             |   |                 |                 |              |                     |
| <b>2290</b> | <b>PROPERTY BUREAU</b>                        |                 |                 |              |                     |
|             | Management Analyst                            | 0.00            | 1.00            | 1.00         | Moved from BU 2260  |
|             | Property Officer                              | 0.00            | 1.00            | 1.00         | moved from BU 2250  |
|             | <b>PROPERTY BUREAU TOTAL</b>                  | <b>0.00</b>     | <b>2.00</b>     | <b>2.00</b>  |                     |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description  | 2015<br>Adopted | 2016<br>Adopted | Difference   |  |
|-------------|---|-----------------|-----------------|--------------|--|
| <b>2295</b> | <b>BUILDING MANAGEMENT</b>  |                 |                 |              |  |
|             | Custodian I   | 0.00            | 1.00            | 1.00         | Moved from BU 2250   |
|             | <b>BUILDING MANAGEMENT TOTAL</b>                                  | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>  |  |
|             |   |                 |                 |              |  |
|             | <b>POLICE DEPARTMENT</b>  | <b>227.00</b>   | <b>225.50</b>   | <b>-1.50</b> |  |
|             |   |                 |                 |              |  |
| <b>2305</b> | <b>FIRE MANAGEMENT &amp; SUPPORT</b>                              |                 |                 |              |  |
|             | Clerk II  | 1.00            | 1.00            | 0.00         |  |
|             | Administrative Secretary  | 0.00            | 0.00            | 0.00         |  |
|             | Fire Chief  | 1.00            | 1.00            | 0.00         |  |
|             | Management Analyst  | 1.00            | 1.00            | 0.00         |  |
|             | <b>FIRE MANAGEMENT &amp; SUPPORT TOTAL</b>                        | <b>3.00</b>     | <b>3.00</b>     | <b>0.00</b>  |  |
|             |   |                 |                 |              |  |
| <b>2310</b> | <b>FIRE PREVENTION</b>  |                 |                 |              |  |
|             | Division Chief, Fire  | 1.00            | 1.00            | 0.00         |  |
|             | Fire Captain  | 2.00            | 2.00            | 0.00         |  |
|             | Fire Plan Reviewer  | 1.00            | 1.00            | 0.00         |  |
|             | <b>FIRE PREVENTION TOTAL</b>                                      | <b>4.00</b>     | <b>4.00</b>     | <b>0.00</b>  |  |
|             |   |                 |                 |              |  |
| <b>2315</b> | <b>FIRE SUPPRESSION</b>   |                 |                 |              |  |
|             | Division Chief, Fire  | 2.00            | 2.00            | 0.00         |  |
|             | Fire Captain  | 24.00           | 24.00           | 0.00         |  |
|             | Firefighter   | 74.00           | 74.00           | 0.00         |  |
|             | Shift Chief, Fire   | 3.00            | 3.00            | 0.00         |  |
|             | <b>FIRE SUPPRESSION TOTAL</b>                                     | <b>103.00</b>   | <b>103.00</b>   | <b>0.00</b>  |  |
|             | <b>FIRE DEPARTMENT</b>  | <b>110.00</b>   | <b>110.00</b>   | <b>0.00</b>  |  |
|             |   |                 |                 |              |  |
| <b>2407</b> | <b>HEALTH SERVICES ADMINISTRATION</b>                             |                 |                 |              |  |
|             | Director, Health & Human Services                                 | 1.00            | 1.00            | 0.00         |  |
|             | Exec Secretary (to Dept. Head)                                    | 1.00            | 1.00            | 0.00         |  |
|             | <b>HEALTH SERVICES ADMINISTRATION TOTAL</b>                       | <b>2.00</b>     | <b>2.00</b>     | <b>0.00</b>  |  |
|             |   |                 |                 |              |  |
| <b>2435</b> | <b>FOOD AND ENVIRONMENTAL HEALTH</b>                              |                 |                 |              |  |
|             | Environmental Health Practitioner                                 | 3.00            | 3.00            | 0.00         |  |
|             | Property Maint Inspector I  | 4.00            | 4.00            | 0.00         |  |
|             | Secretary II  | 1.00            | 1.00            | 0.00         |  |
|             | Communicable Dis Surv Specialist                                  | 1.00            | 1.00            | 0.00         |  |
|             | Medical Director  | 0.10            | 0.10            | 0.00         |  |
|             | Emergency Response Coordinator                                    | 1.00            | 1.00            | 0.00         |  |
|             | Health License Coordinator  | 1.00            | 1.00            | 0.00         |  |
|             | Customer Service Representative                                   | 1.00            | 1.00            | 0.00         |  |
|             | Assistant Health Director   | 1.00            | 1.00            | 0.00         |  |
|             | Health Field Staff Supervisor                                     | 1.00            | 1.00            | 0.00         |  |
|             | <b>FOOD AND ENVIRONMENTAL HEALTH TOTAL</b>                        | <b>14.10</b>    | <b>14.10</b>    | <b>0.00</b>  |  |
|             |   |                 |                 |              |  |
| <b>2440</b> | <b>VITAL RECORDS</b>  |                 |                 |              |  |
|             | Clerk III   | 1.00            | 1.00            | 0.00         |  |
|             | <b>VITAL RECORDS TOTAL</b>  | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |  |
|             |   |                 |                 |              |  |
| <b>2455</b> | <b>COMMUNITY HEALTH PROGRAM ADMINISTRATION</b>                    |                 |                 |              |  |
|             | Secretary II  | 1.00            | 0.00            | -1.00        | 0.5 FTE moved to BU 2101, 0.5 FTE moved to BU 1932                     |
|             | Management Analyst  | 1.00            | 1.00            | 0.00         |  |
|             | General Assistance Specialist                                     | 1.00            | 1.00            | 0.00         |  |
|             | Administrative Supervisor   | 0.00            | 0.00            | 0.00         |  |
|             | Medical Billing Clerk   | 1.00            | 1.00            | 0.00         |  |
|             | Public Health Educator  | 1.00            | 1.00            | 0.00         |  |
|             | <b>COMMUNITY HEALTH PROGRAM ADMINSTR. TOTAL</b>                   | <b>5.00</b>     | <b>4.00</b>     | <b>-1.00</b> |  |
|             | <b>HEALTH AND HUMAN SERVICES DEPARTMENT</b>                       | <b>22.10</b>    | <b>21.10</b>    | <b>-1.00</b> |  |
|             |   |                 |                 |              |  |
| <b>2605</b> | <b>DIRECTOR OF PUBLIC WORKS</b>                                   |                 |                 |              |  |
|             | Part-Time Clerk   | 0.75            | 0.00            | -0.75        | Moved to Business Unit 4105  |
|             | Director, Public Works  | 1.00            | 0.00            | -1.00        | Eliminated during the 2016 Budget process                              |
|             | Exec Secretary (to Dept. Head)                                    | 1.00            | 0.00            | -1.00        | Moved to BU 1905   |
|             | Administrative Supervisor   | 1.00            | 0.00            | -1.00        | Reclassified to Special Project Assistant; Moved to Business Unit 4105 |
|             | Special Projects Assistant  | 0.50            | 0.00            | -0.50        | Moved to Business Unit 4105  |
|             | <b>DIRECTOR OF PUBLIC WORKS TOTAL</b>                             | <b>4.25</b>     | <b>0.00</b>     | <b>-4.25</b> |  |
|             |   |                 |                 |              |  |
| <b>2610</b> | <b>MUNICIPAL SERVICE CENTER</b>                                   |                 |                 |              |  |
|             | Facility Maintenance Technician                                   | 1.00            | 0.00            | -1.00        | Moved to Business Unit 1950  |
|             | Facility Services Worker  | 1.00            | 0.00            | -1.00        | Moved to Business Unit 1950  |
|             | <b>MUNICIPAL SERVICE CENTER TOTAL</b>                             | <b>2.00</b>     | <b>0.00</b>     | <b>-2.00</b> |  |
|             |   |                 |                 |              |  |
| <b>2620</b> | <b>INFRASTRUCTURE &amp; ENGINEERING ADMINISTRATION</b>            |                 |                 |              |  |
|             | Special Project Assistant   | 0.50            | 0.00            | -0.50        | Moved to Business Unit 4105  |
|             | Assistant Director of Public Works - Engineering & Infrastructure | 1.00            | 0.00            | -1.00        | Moved to Business Unit 4430  |
|             | Senior Project Manager, Facilities/Parks                          | 1.00            | 0.00            | -1.00        | Moved to Business Unit 4410  |
|             | Senior Project Manager, Construction/Design                       | 1.00            | 0.00            | -1.00        | Moved to Business Unit 4410  |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description   | 2015<br>Adopted | 2016<br>Adopted | Difference     |   |
|-------------|--|-----------------|-----------------|----------------|---|
|             | Senior Project Manager, Traffic/ROW Permits                    | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4420   |
|             | <b>INFRASTRUCTURE &amp; ENGINEERING ADMIN.</b>                 | <b>4.50</b>     | <b>0.00</b>     | <b>-4.50</b>   |   |
| <b>2625</b> | <b>ENGINEERING</b>   |                 |                 |                |   |
|             | Civil Engineer II  | 2.00            | 0.00            | -2.00          | Moved to Business Unit 4410 & 4440  |
|             | Civil Engineer III   | 1.00            | 0.00            | -1.00          | Reclassified to BU 2126   |
|             | Engineering Associate II                                       | 2.00            | 0.00            | -2.00          | Moved to Business Unit 4410 & 4440  |
|             | ADA/CIP Project Manager  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4430   |
|             | Construction Inspector   | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4410   |
|             | <b>ENGINEERING TOTAL</b>                                       | <b>7.00</b>     | <b>0.00</b>     | <b>-7.00</b>   |   |
| <b>2630</b> | <b>TRAFFIC ENGINEERING</b>                                     |                 |                 |                |   |
|             | Civil Engineer II  | 1.00            | 0.00            | -1.00          | Reclassified to BU 2126   |
|             | Traffic Engineering Technician                                 | 0.50            | 0.00            | -0.50          | Moved to Business Unit 4420   |
|             | <b>TRAFFIC ENGINEERING TOTAL</b>                               | <b>1.50</b>     | <b>0.00</b>     | <b>-1.50</b>   |   |
| <b>2640</b> | <b>TRAFFIC SIGNAL &amp; STREET LIGHT MAINTENANCE</b>           |                 |                 |                |   |
|             | Traffic Electrician Leader                                     | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4520   |
|             | Traffic Electrician  | 3.00            | 0.00            | -3.00          | Moved to Business Unit 4520   |
|             | <b>TRAFFIC SIGNAL &amp; STREET LIGHT MAINT. TOTAL</b>          | <b>4.00</b>     | <b>0.00</b>     | <b>-4.00</b>   |   |
| <b>2650</b> | <b>PARKS &amp; FORESTRY ADMINISTRATION</b>                     |                 |                 |                |   |
|             | Arborist   | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4320   |
|             | Special Projects Assistant                                     | 0.50            | 0.00            | -0.50          | Moved to Business Unit 4105   |
|             | Assistant Director of Public Works - Forestry                  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4105; Reclassed to Bureau Chief BU 4300              |
|             | Greenway Supervisor  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4320 & 4330  |
|             | <b>PARKS &amp; FORESTRY ADMINISTRATION TOTAL</b>               | <b>3.50</b>     | <b>0.00</b>     | <b>-3.50</b>   |   |
| <b>2655</b> | <b>PARKS &amp; FORESTRY MAINTENANCE AND OPERATIONS</b>         |                 |                 |                |   |
|             | Equipment Operator II  | 3.00            | 0.00            | -3.00          | Moved to Business Unit 4330   |
|             | General Tradesman  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4330   |
|             | Parks/Forestry Crew Leader                                     | 6.00            | 0.00            | -6.00          | Moved to Business Unit 4320 & 4330  |
|             | Parks/Forestry Worker II                                       | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4330   |
|             | Parks/Forestry Worker III                                      | 19.00           | 0.00            | -19.00         | Moved to Business Unit 4320 & 4330  |
|             | <b>PARKS &amp; FORESTRY MAINT. AND OPER. TOTAL</b>             | <b>30.00</b>    | <b>0.00</b>     | <b>-30.00</b>  |   |
| <b>2665</b> | <b>OPERATIONS &amp; MAINTENANCE ADMINISTRATION</b>             |                 |                 |                |   |
|             | Operations/Maintenance Manager, Streets/Sanitation             | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4510   |
|             | Special Projects Assistant                                     | 0.50            | 0.00            | -0.50          | Moved to Business Unit 4105   |
|             | Assistant Director of Public Works - Operations & Maintenance  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4500; reclassified to Bureau Chief                   |
|             | Maintenance & Operations Chief, Streets/Environmental Services | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4105   |
|             | Supervisor: Streets  | 0.00            | 0.00            | 0.00           | Moved to Business Unit 4500   |
|             | Operations/Maintenance Supervisor/HVAC                         | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4520   |
|             | Operations/Maintenance Supervisor/Building                     | 1.00            | 0.00            | -1.00          | Moved to Business Unit 1950   |
|             | Maintenance & Operations Manager, Building/Special Facilities  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 1950   |
|             | <b>OPERATIONS &amp; MAINTENANCE ADMINSTR. TOTAL</b>            | <b>6.50</b>     | <b>0.00</b>     | <b>-6.50</b>   |   |
| <b>2670</b> | <b>STREET AND ALLEY MAINTENANCE</b>                            |                 |                 |                |   |
|             | Equipment Operator I   | 1.00            | 0.00            | -1.00          | .5 FTE Moved to Business Unit 4510, .5 FTE moved to Business Unit 4310      |
|             | Equipment Operator II  | 10.00           | 0.00            | -10.00         | Moved to Business Unit 4510   |
|             | Equipment Operator III   | 3.00            | 0.00            | -3.00          | 1 FTE moved to Business Unit 4310, 2 FTE moved to Business Unit 4510        |
|             | Public Works Maint. Worker II                                  | 3.00            | 0.00            | -3.00          | 2 FTE moved to Business Unit 4310, 1 FTE moved to 4510, 1 FTE moved to 4510 |
|             | Public Works Maint. Worker III                                 | 3.00            | 0.00            | -3.00          | Moved to Business Unit 4520   |
|             | PW Crew Leader   | 2.00            | 0.00            | -2.00          | Moved to Business Unit 4510   |
|             | <b>STREET AND ALLEY MAINTENANCE TOTAL</b>                      | <b>22.00</b>    | <b>0.00</b>     | <b>-22.00</b>  |   |
| <b>2675</b> | <b>BUSINESS DISTRICT - PARK MAINTENANCE</b>                    |                 |                 |                |   |
|             | Equipment Operator II  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4310   |
|             | Parks/Forestry Crew Leader                                     | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4310   |
|             | Parks/Forestry Worker II                                       | 3.00            | 0.00            | -3.00          | Moved to Business Unit 4330   |
|             | Public Works Maint. Worker II                                  | 1.00            | 0.00            | -1.00          | Moved to Business Unit 4310   |
|             | <b>BUSINESS DISTRICT - PARK MAINTENANCE TOTAL</b>              | <b>6.00</b>     | <b>0.00</b>     | <b>-6.00</b>   |   |
| <b>2677</b> | <b>FACILITIES</b>  |                 |                 |                |   |
|             | Custodian I  | 1.00            | 0.00            | -1.00          | Reclassified to BU 1950   |
|             | Fac. Maint. Worker/Custodian II                                | 1.00            | 0.00            | -1.00          | Reclassified to BU 1950   |
|             | Facilities Maint. Worker III                                   | 12.00           | 0.00            | -12.00         | Reclassified to BU 1950   |
|             | PT Custodian   | 0.20            | 0.00            | -0.20          | Reclassified to BU 1950   |
|             | Master Tradesman   | 2.00            | 0.00            | -2.00          | Reclassified to BU 1950   |
|             | <b>FACILITIES TOTAL</b>  | <b>16.20</b>    | <b>0.00</b>     | <b>-16.20</b>  |   |
|             | <b>PUBLIC WORKS DEPARTMENT</b>                                 | <b>107.45</b>   | <b>0.00</b>     | <b>-107.45</b> |   |
| <b>4105</b> | <b>PUBLIC WORKS AGENCY ADMIN</b>                               |                 |                 |                |   |
|             | Public Works Agency Director                                   | 0.00            | 0.50            | 0.50           | .5 FTE reclassified from Utilities Director in BU 7100 (Water Fund)         |
|             | Part-Time Clerk  | 0.00            | 0.75            | 0.75           | Moved from Business Unit 2605   |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description                                    | 2015<br>Adopted | 2016<br>Adopted | Difference   |   |
|-------------|---|-----------------|-----------------|--------------|---|
|             | Special Projects Assistant                              | 0.00            | 3.00            | 3.00         | .5 FTE moved from Business Unit 2605, .5 FTE from 2620, 1 FTE reclassified from Administrative Supervisor - PW in BU 2605, .5 FTE moved from BU 2650, .5 FTE moved from BU 2665 |
|             | Ops and Maint Mgr: Streets/San                          | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2665   |
|             | <b>PUBLIC WORKS AGENCY ADMIN TOTAL</b>                  | <b>0.00</b>     | <b>5.25</b>     | <b>5.25</b>  |   |
| <b>4300</b> | <b>ENVIRONMENTAL SERVICES</b>                           |                 |                 |              |   |
|             | Environmental Services Bureau Chief                     | 0.00            | 1.00            | 1.00         | Reclassified from PW Asst. Director, Forestry   |
|             | <b>ENVIRONMENTAL SERVICES TOTAL</b>                     | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>  |   |
| <b>4310</b> | <b>RECYCLING AND ENVIRONMENTAL MAINTAINENCE</b>         |                 |                 |              |   |
|             | Equipment Operator I                                    | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2670   |
|             | Equipment Operator II                                   | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2675   |
|             | Equipment Operator III                                  | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2670   |
|             | Public Works Maint Wrkr II                              | 0.00            | 3.00            | 3.00         | 1 FTE Moved from Business Unit 2675, 2 FTE moved from BU 2670   |
|             | PW Crew Leader  | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2675   |
|             | <b>RECYCLING AND ENVIRONMENTAL MAINTAINENCE TOTAL</b>   | <b>0.00</b>     | <b>7.00</b>     | <b>7.00</b>  |   |
| <b>4320</b> | <b>FORESTRY</b>   |                 |                 |              |   |
|             | Arborist  | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2650   |
|             | Equipment Operator II                                   | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2655   |
|             | Parks/Forestry Crew Leader                              | 0.00            | 3.00            | 3.00         | Moved from Business Unit 2655   |
|             | Parks/Forestry Worker III                               | 0.00            | 13.00           | 13.00        | Moved from Business Unit 2655   |
|             | <b>FORESTRY TOTAL</b>                                   | <b>0.00</b>     | <b>18.00</b>    | <b>18.00</b> |   |
| <b>4330</b> | <b>GREENWAYS</b>  |                 |                 |              |   |
|             | Equipment Operator II                                   | 0.00            | 3.00            | 3.00         | Moved from Business Unit 2655   |
|             | General Tradesman                                       | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2655   |
|             | Greenway Supervisor                                     | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2650   |
|             | Parks/Forestry Crew Leader                              | 0.00            | 3.00            | 3.00         | Moved from Business Unit 2655   |
|             | Parks/Forestry Worker II                                | 0.00            | 4.00            | 4.00         | Moved from Business Unit 2675 & 2665  |
|             | Parks/Forestry Worker III                               | 0.00            | 5.00            | 5.00         | Moved from Business Unit 2655   |
|             | <b>GREENWAYS TOTAL</b>                                  | <b>0.00</b>     | <b>17.00</b>    | <b>17.00</b> |   |
| <b>4400</b> | <b>CAPITAL PLANNING &amp; ENGINEERING</b>               |                 |                 |              |   |
|             | Bureau Chief  | 0.00            | 0.50            | 0.50         | .5 FTE Funded from Water Fund   |
|             | <b>CAPITAL PLANNING &amp; ENGINEERING TOTAL</b>         | <b>0.00</b>     | <b>0.50</b>     | <b>0.50</b>  |   |
| <b>4410</b> | <b>STREETS AND RIGHT OF WAY</b>                         |                 |                 |              |   |
|             | Civil Engineer III                                      | 0.00            | 1.00            | 1.00         | Moved from Business Unit 7115   |
|             | Civil Engineer II                                       | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2625   |
|             | Construction Inspector                                  | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2625   |
|             | Engineering Associate II                                | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2625   |
|             | Sr Prjct Mgr: Construct/Design                          | 0.00            | 2.00            | 2.00         | Moved from Business Unit 2620, 1 FTE reclassified from PW Asst Dir: Engineeri   |
|             | <b>STREETS AND RIGHT OF WAY TOTAL</b>                   | <b>0.00</b>     | <b>6.00</b>     | <b>6.00</b>  |   |
| <b>4420</b> | <b>TRANSPORTATION</b>                                   |                 |                 |              |   |
|             | Sr Proj Mgr: Traf/ROW/Permits                           | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2620   |
|             | Traffic Engineering Technician                          | 0.00            | 0.50            | 0.50         | Moved from Business Unit 2630   |
|             | <b>TRANSPORTATION TOTAL</b>                             | <b>0.00</b>     | <b>1.50</b>     | <b>1.50</b>  |   |
| <b>4430</b> | <b>PARKS AND FACILITIES</b>                             |                 |                 |              |   |
|             | ADA/CIP Project Manager                                 | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2625   |
|             | Sr Project Mgr: Facilities/Parks                        | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2620   |
|             | <b>PARKS AND FACILITIES TOTAL</b>                       | <b>0.00</b>     | <b>2.00</b>     | <b>2.00</b>  |   |
| <b>4500</b> | <b>INFRASTRUCTURE MAINTENANCE</b>                       |                 |                 |              |   |
|             | Infrastructure Maintenance Bureau Chief                 | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2665, reclassified from PW Asst Dir: Ops& Maint  |
|             | <b>INFRASTRUCTURE MAINTENANCE TOTAL</b>                 | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>  |   |
| <b>4510</b> | <b>STREET MAINTENANCE</b>                               |                 |                 |              |   |
|             | Equipment Operator II                                   | 0.00            | 11.00           | 11.00        | 2 FTE moved from BU 2655, 9 FTE moved from 2670   |
|             | Equipment Operator III                                  | 0.00            | 2.00            | 2.00         | Moved from Business Unit 2670   |
|             | Public Works Maint Wrkr II                              | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2670   |
|             | PW Crew Leader  | 0.00            | 2.00            | 2.00         | Moved from Business Unit 2670   |
|             | Supervisor: Streets                                     | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2670   |
|             | <b>STREET MAINTENANCE TOTAL</b>                         | <b>0.00</b>     | <b>17.00</b>    | <b>17.00</b> |   |
| <b>4520</b> | <b>TRAFFIC SIGNS AND STREET LIGHT MAINTENANCE</b>       |                 |                 |              |   |
|             | HVAC/Elect. Supervisor                                  | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2677   |
|             | Public Works Maint Wrkr II                              | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2670   |
|             | Public Works Maint Wrkr III                             | 0.00            | 2.00            | 2.00         | Moved from Business Unit 2670   |
|             | Traffic Electrician                                     | 0.00            | 3.00            | 3.00         | Moved from Business Unit 2640   |
|             | Traffic Electrician Leader                              | 0.00            | 1.00            | 1.00         | Moved from Business Unit 2640   |
|             | <b>TRAFFIC SIGNS AND STREET LIGHT MAINTENANCE TOTAL</b> | <b>0.00</b>     | <b>8.00</b>     | <b>8.00</b>  |   |
|             | <b>PUBLIC WORKS AGENCY</b>                              | <b>0.00</b>     | <b>84.25</b>    | <b>84.25</b> |   |
| <b>3005</b> | <b>RECREATION MANAGEMENT &amp; GENERAL SUPPORT</b>      |                 |                 |              |   |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description                               | 2015<br>Adopted | 2016<br>Adopted | Difference   |  |
|-------------|--|-----------------|-----------------|--------------|--|
|             | Director, Recreation & Comm. Services              | 1.00            | 1.00            | 0.00         |  |
|             | Special Projects Assistant                         | 1.00            | 1.00            | 0.00         |  |
|             | Exec Secretary (to Dept. Head)                     | 1.00            | 1.00            | 0.00         |  |
| <b>3005</b> | <b>RECREATION MGMT &amp; GENERAL SUPPORT</b>       | <b>3.00</b>     | <b>3.00</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3010</b> | <b>RECREATION BUSINESS &amp; FISCAL MANAGEMENT</b> |                 |                 |              |  |
|             | Data Control Clerk                                 | 1.00            | 1.00            | 0.00         |  |
|             | Recreation Support Specialist                      | 1.00            | 1.00            | 0.00         |  |
|             | Administrative Supervisor                          | 1.00            | 1.00            | 0.00         |  |
| <b>3010</b> | <b>RECREATION BUSINESS &amp; FISCAL MANAGEMENT</b> | <b>3.00</b>     | <b>3.00</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3020</b> | <b>RECREATION GENERAL SUPPORT</b>                  |                 |                 |              |  |
|             | Asst. Director of Recr. & Comm. Services           | 2.00            | 2.00            | 0.00         |  |
|             | Program Coordinator                                | 0.40            | 0.40            | 0.00         |  |
| <b>3020</b> | <b>RECREATION GENERAL SUPPORT TOTAL</b>            | <b>2.40</b>     | <b>2.40</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3030</b> | <b>CROWN COMMUNITY CENTER</b>                      |                 |                 |              |  |
|             | Building Supervisor                                | 1.00            | 1.00            | 0.00         |  |
|             | Custodian II                                       | 1.00            | 1.00            | 0.00         |  |
|             | Fac Maint. Worker/Cust II                          | 1.00            | 1.00            | 0.00         |  |
|             | Recreation Program Coordinator                     | 1.00            | 1.00            | 0.00         |  |
|             | PT After School Supervisor                         | 0.50            | 0.50            | 0.00         |  |
|             | PT Preschool Instructor                            | 1.46            | 1.46            | 0.00         |  |
|             | PT Custodian                                       | 1.60            | 1.60            | 0.00         |  |
|             | Preschool Program Supervisor                       | 1.00            | 1.00            | 0.00         |  |
| <b>3030</b> | <b>CROWN COMMUNITY CENTER TOTAL</b>                | <b>8.56</b>     | <b>8.56</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3035</b> | <b>CHANDLER COMMUNITY CENTER</b>                   |                 |                 |              |  |
|             | Clerk III  | 0.75            | 0.75            | 0.00         |  |
|             | Recreation Manager                                 | 1.00            | 1.00            | 0.00         |  |
|             | Recreation Program Coordinator                     | 2.00            | 2.00            | 0.00         |  |
|             | Program Supervisor                                 | 0.80            | 0.80            | 0.00         |  |
|             | PT Custodian                                       | 1.53            | 1.53            | 0.00         |  |
|             | Facilities Supervisor                              | 0.40            | 0.40            | 0.00         |  |
| <b>3035</b> | <b>CHANDLER COMMUNITY CENTER TOTAL</b>             | <b>6.48</b>     | <b>6.48</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3040</b> | <b>FLEETWOOD JOURDAIN COMMUNITY CENTER</b>         |                 |                 |              |  |
|             | Clerk II   | 0.50            | 0.00            | -0.50        | 0.5 FTE moved to Crown in 2015   |
|             | Clerk III  | 1.70            | 0.70            | -1.00        | 1.0 FTE reclassified to Office Coordinator                                 |
|             | Office Coordinator                                 | 0.00            | 1.00            | 1.00         | 1.0 Position reclassified from Clerk III                                   |
|             | Custodian II                                       | 1.00            | 1.00            | 0.00         |  |
|             | Recreation Manager                                 | 1.00            | 1.00            | 0.00         |  |
|             | Recreation Program Coordinator                     | 1.00            | 1.00            | 0.00         |  |
|             | Weekend/Evening Coordinator                        | 1.00            | 0.00            | -1.00        | Position reclassified to Program Supervisor in 2015                        |
|             | Program Supervisor                                 | 0.75            | 1.25            | 0.50         | Program Super reclass, night/weekend coord reclass                         |
|             | After School Supervisor                            | 0.00            | 0.50            | 0.50         | Program supervisor position reclassified to afterschool supervisor in 2015 |
|             | PT Custodian                                       | 0.50            | 0.50            | 0.00         |  |
| <b>3040</b> | <b>FLEETWOOD JOURDAIN COMM. CENTER TOTAL</b>       | <b>7.45</b>     | <b>6.95</b>     | <b>-0.50</b> |  |
|             |  |                 |                 |              |  |
| <b>3045</b> | <b>FLEETWOOD JOURDAIN THEATER</b>                  |                 |                 |              |  |
|             | Recreation Program Coordinator                     | 1.00            | 1.00            | 0.00         |  |
| <b>3045</b> | <b>FLEETWOOD JOURDAIN THEATER TOTAL</b>            | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3050</b> | <b>RECREATION OUTREACH</b>                         |                 |                 |              |  |
|             | Program Supervisor                                 | 0.50            | 0.50            | 0.00         |  |
| <b>3050</b> | <b>RECREATION OUTREACH</b>                         | <b>0.50</b>     | <b>0.50</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3055</b> | <b>LEVY CENTER SENIOR SERVICES</b>                 |                 |                 |              |  |
|             | Custodian I  | 2.00            | 2.00            | 0.00         |  |
|             | Recreation Manager                                 | 1.00            | 1.00            | 0.00         |  |
|             | Recreation Program Coordinator                     | 2.00            | 2.00            | 0.00         |  |
|             | Secretary II                                       | 1.00            | 1.00            | 0.00         |  |
|             | PT Office Assistant                                | 0.75            | 0.75            | 0.00         |  |
|             | Facilities Supervisor                              | 1.38            | 1.38            | 0.00         |  |
|             | FT Bus Driver                                      | 0.00            | 0.00            | 0.00         |  |
|             | PT Bus Driver                                      | 1.00            | 1.00            | 0.00         |  |
|             | PT Custodian                                       | 1.37            | 1.37            | 0.00         |  |
|             | Senior Citizen Ombudsman                           | 1.00            | 1.00            | 0.00         |  |
|             | Senior Citizen Ombudsman Assistant                 | 1.00            | 1.00            | 0.00         |  |
|             | <b>LEVY CENTER SENIOR SERVICES TOTAL</b>           | <b>12.50</b>    | <b>12.50</b>    | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3080</b> | <b>BEACHES</b>                                     |                 |                 |              |  |
|             | Recreation Program Coordinator                     | 0.75            | 0.75            | 0.00         |  |
|             | Recreation Services Manager                        | 0.50            | 0.50            | 0.00         |  |
|             | <b>BEACHES TOTAL</b>                               | <b>1.25</b>     | <b>1.25</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>3095</b> | <b>CROWN ICE RINK</b>                              |                 |                 |              |  |
|             | Clerk II   | 0.00            | 1.50            | 1.50         | Reclassified From Clerk III in 2015, plus 0.5 From 3040                    |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|   | Position Description                           | 2015<br>Adopted | 2016<br>Adopted | Difference  |   |
|---|--|-----------------|-----------------|-------------|---|
|   | Clerk III                                      | 2.00            | 0.00            | -2.00       | Reclassified to Clerk II and Office Coordinator                           |
|   | Secretary II                                   | 0.00            | 0.00            | 0.00        |   |
|   | Office Coordinator                             | 0.00            | 1.00            | 1.00        | Reclassified from Clerk III   |
|   | Recreation Program Coordinator                 | 1.00            | 1.00            | 0.00        |   |
|   | Program Supervisor                             | 1.00            | 0.00            | -1.00       | Program Supervisor reclassified to Assistant Program Coordinator          |
|   | Assistant Program Coordinator                  | 0.00            | 1.00            | 1.00        | Program Supervisor reclassified to Assistant Program Coordinator          |
|   | Recreation Manager                             | 1.00            | 1.00            | 0.00        |   |
|   | Office Assistant                               | 0.60            | 0.60            | 0.00        |   |
|   | Facilities Supervisor                          | 0.89            | 0.89            | 0.00        |   |
|   | PT Custodian                                   | 0.50            | 0.50            | 0.00        |   |
|   | <b>CROWN ICE RINK TOTAL</b>                    | <b>6.99</b>     | <b>7.49</b>     | <b>0.50</b> |   |
| <b>3100</b>                                       | <b>SPORTS LEAGUES</b>                          |                 |                 |             |   |
|   | Recreation Services Manager                    | 0.05            | 0.05            | 0.00        |   |
|   | Program Supervisor                             | 0.50            | 0.50            | 0.00        |   |
|   | <b>SPORTS LEAGUES TOTAL</b>                    | <b>0.55</b>     | <b>0.55</b>     | <b>0.00</b> |   |
| <b>3130</b>                                       | <b>SPECIAL RECREATION</b>                      |                 |                 |             |   |
|   | Recreation Program Coordinator                 | 1.60            | 1.60            | 0.00        |   |
|   | Recreation Services Manager                    | 0.25            | 0.25            | 0.00        |   |
|   | Program Supervisor                             | 0.46            | 0.46            | 0.00        |   |
|   | <b>SPECIAL RECREATION TOTAL</b>                | <b>2.31</b>     | <b>2.31</b>     | <b>0.00</b> |   |
| <b>3140</b>                                       | <b>BUS PROGRAM</b>                             |                 |                 |             |   |
|   | PT Bus Driver                                  | 1.15            | 1.15            | 0.00        |   |
|   | <b>BUS PROGRAM TOTAL</b>                       | <b>1.15</b>     | <b>1.15</b>     | <b>0.00</b> |   |
| <b>3150</b>                                       | <b>PARK SERVICE UNIT</b>                       |                 |                 |             |   |
|   | Recreation Program Coordinator                 | 0.25            | 0.25            | 0.00        |   |
|   | Recreation Services Manager                    | 0.20            | 0.20            | 0.00        |   |
|   | PT Park Ranger                                 | 1.00            | 1.00            | 0.00        |   |
|   | <b>PARK SERVICE UNIT TOTAL</b>                 | <b>1.45</b>     | <b>1.45</b>     | <b>0.00</b> |   |
| <b>3215</b>                                       | <b>YOUTH ENGAGEMENT</b>                        |                 |                 |             |   |
|   | Youth-Young Adult Ast. Prog. Mgr.              | 1.00            | 1.00            | 0.00        |   |
|   | MWBE/LEP and Workforce Development Coordinator | 0.50            | 0.50            | 0.00        |   |
|   | Youth-Young Adult Outreach Worker              | 1.90            | 2.90            | 1.00        | Position added during 2016 Budget process; funded from Good Neighbor Fund |
|   | Community Services Manager                     | 1.00            | 1.00            | 0.00        |   |
|   | Youth-Young Adult Outreach Development Worker  | 3.00            | 3.00            | 0.00        |   |
|   | <b>YOUTH ENGAGEMENT TOTAL</b>                  | <b>7.40</b>     | <b>8.40</b>     | <b>1.00</b> |   |
| <b>3225</b>                                       | <b>GIBBS-MORRISON CULTURAL CENTER</b>          |                 |                 |             |   |
|   | Facilities Coordinator                         | 0.00            | 0.50            | 0.50        | Added during 2016 Budget process  |
|   | Facilities Supervisor                          | 0.00            | 1.00            | 1.00        | Added during 2016 Budget process  |
|   | <b>GIBBS-MORRISON CULTURAL CENTER TOTAL</b>    | <b>0.00</b>     | <b>1.50</b>     | <b>1.50</b> |   |
| <b>3605</b>                                       | <b>ECOLOGY CENTER</b>                          |                 |                 |             |   |
|   | Clerk III                                      | 1.00            | 1.00            | 0.00        |   |
|   | Recreation Program Coordinator                 | 1.00            | 1.00            | 0.00        |   |
|   | Garden Coordinator                             | 0.20            | 0.20            | 0.00        |   |
|   | Facilities Supervisor                          | 0.32            | 0.32            | 0.00        |   |
|   | PT Custodian                                   | 0.25            | 0.25            | 0.00        |   |
|   | Program Supervisor                             | 1.00            | 1.00            | 0.00        |   |
|   | <b>ECOLOGY CENTER TOTAL</b>                    | <b>3.77</b>     | <b>3.77</b>     | <b>0.00</b> |   |
| <b>3710</b>                                       | <b>NOYES CULTURAL ARTS CENTER</b>              |                 |                 |             |   |
|   | Facilities Maint. Worker II                    | 1.00            | 0.00            | -1.00       | Reclassified to night/weekend coord in 2015                               |
|   | Office Assistant                               | 0.35            | 0.35            | 0.00        |   |
|   | Weekend/Evening Coordinator                    | 0.00            | 1.00            | 1.00        | reclassified from Custodian   |
|   | PT Custodian                                   | 1.52            | 1.52            | 0.00        |   |
|   | <b>NOYES CULTURAL ARTS CENTER TOTAL</b>        | <b>2.87</b>     | <b>2.87</b>     | <b>0.00</b> |   |
| <b>3720</b>                                       | <b>CULTURAL ARTS PROGRAMS</b>                  |                 |                 |             |   |
|   | Recreation Program Coordinator                 | 1.00            | 1.00            | 0.00        |   |
|   | Festival Coordinator                           | 0.60            | 1.00            | 0.40        | 0.4 FTE added during the 2016 Budget process                              |
|   | <b>CULTURAL ARTS PROGRAMS TOTAL</b>            | <b>1.60</b>     | <b>2.00</b>     | <b>0.40</b> |   |
| <b>PARKS, RECREATION, &amp; COMM. SERV. DEPT.</b> |  | <b>74.23</b>    | <b>77.13</b>    | <b>2.90</b> |   |
|   | <b>General Fund</b>                            | <b>633.78</b>   | <b>636.18</b>   | <b>2.40</b> |   |
| <b>2499</b>                                       | <b>GENERAL ASSISTANCE ADMINISTRATION</b>       |                 |                 |             |   |
|   | Customer Service Representative                | 1.00            | 1.00            | 0.00        |   |
|   | Human Services Specialist                      | 0.00            | 0.00            | 0.00        |   |
|   | General Assistance Specialist                  | 3.00            | 3.00            | 0.00        |   |
|   | <b>GENERAL ASSISTANCE ADMINISTRATION TOTAL</b> | <b>4.00</b>     | <b>4.00</b>     | <b>0.00</b> |   |
|   | <b>GENERAL ASSISTANCE FUND</b>                 | <b>4.00</b>     | <b>4.00</b>     | <b>0.00</b> |   |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|  | Position Description                    | 2015<br>Adopted | 2016<br>Adopted | Difference   |   |
|--|---|-----------------|-----------------|--------------|---|
| <b>4805</b>                            | <b>YOUTH SERVICES</b>                   |                 |                 |              |   |
|  | Librarian I                             | 4.09            | 3.50            | -0.59        |   |
|  | Librarian III                           | 1.00            | 1.00            | 0.00         |   |
|  | Supervising Librarian                   | 1.00            | 1.00            | 0.00         |   |
|  | Library Assistant                       | 5.21            | 6.60            | 1.39         |   |
|  | <b>YOUTH SERVICES TOTAL</b>             | <b>11.30</b>    | <b>12.10</b>    | <b>0.80</b>  |   |
| <b>4806</b>                            | <b>ADULT SERVICES</b>                   |                 |                 |              |   |
|  | Librarian I                             | 5.03            | 5.03            | 0.00         |   |
|  | Supervising Librarian                   | 1.00            | 1.00            | 0.00         |   |
|  | Library Assistant                       | 3.37            | 2.37            | -1.00        |   |
|  | Technology Associate                    | 0.00            | 2.80            | 2.80         |   |
|  | Library Clerk                           | 2.80            | 0.00            | -2.80        |   |
|  | Administrative Librarian                | 1.00            | 1.00            | 0.00         |   |
|  | Virtual Services Librarian              | 1.00            | 1.00            | 0.00         |   |
|  | <b>ADULT SERVICES TOTAL</b>             | <b>14.20</b>    | <b>13.20</b>    | <b>-1.00</b> |   |
| <b>4820</b>                            | <b>CIRCULATION</b>                      |                 |                 |              |   |
|  | Circulation Manager                     | 1.00            | 1.00            | 0.00         |   |
|  | Assistant Circulation Manager           | 0.00            | 1.00            | 1.00         |   |
|  | Clerk III                               | 1.00            | 0.00            | -1.00        |   |
|  | Library Aide II                         | 1.53            | 3.28            | 1.75         |   |
|  | Library Clerk                           | 5.94            | 5.17            | -0.77        |   |
|  | Shelver                                 | 5.85            | 4.43            | -1.42        |   |
|  | <b>CIRCULATION TOTAL</b>                | <b>15.32</b>    | <b>14.88</b>    | <b>-0.44</b> |   |
| <b>4825</b>                            | <b>NEIGHBORHOOD SERVICES</b>            |                 |                 |              |   |
|  | Librarian II                            | 1.00            | 1.00            | 0.00         |   |
|  | Librarian I                             | 0.21            | 0.00            | -0.21        |   |
|  | Branch Assistant                        | 3.21            | 3.36            | 0.15         |   |
|  | Library Clerk                           | 1.59            | 1.57            | -0.02        |   |
|  | <b>NEIGHBORHOOD SERVICES TOTAL</b>      | <b>6.01</b>     | <b>5.93</b>     | <b>-0.08</b> |   |
| <b>4835</b>                            | <b>TECHNICAL SERVICES</b>               |                 |                 |              |   |
|  | Librarian I                             | 1.67            | 0.67            | -1.00        |   |
|  | Librarian III                           | 1.00            | 1.00            | 0.00         |   |
|  | Library Assistant                       | 2.00            | 2.75            | 0.75         |   |
|  | Collection Development Manager          | 0.00            | 1.00            | 1.00         |   |
|  | Library Clerk                           | 2.28            | 1.53            | -0.75        |   |
|  | <b>TECHNICAL SERVICES TOTAL</b>         | <b>6.95</b>     | <b>6.95</b>     | <b>0.00</b>  |   |
| <b>4840</b>                            | <b>MAINTENANCE</b>                      |                 |                 |              |   |
|  | Custodian II                            | 2.00            | 2.00            | 0.00         |   |
|  | Custodian I                             | 0.67            | 0.67            | 0.00         |   |
|  | Security Monitor                        | 1.67            | 2.67            | 1.00         |   |
|  | Facilities Management Supervisor        | 1.00            | 1.00            | 0.00         |   |
|  | <b>MAINTENANCE TOTAL</b>                | <b>5.34</b>     | <b>6.34</b>     | <b>1.00</b>  |   |
| <b>4845</b>                            | <b>ADMINISTRATION</b>                   |                 |                 |              |   |
|  | Bookkeeper                              | 1.00            | 1.00            | 0.00         |   |
|  | Clerk III                               | 1.00            | 1.00            | 0.00         |   |
|  | Director, Library                       | 1.00            | 1.00            | 0.00         |   |
|  | Assistant Library Director              | 0.00            | 1.00            | 1.00         |   |
|  | Administrative Services Manager         | 1.00            | 0.00            | -1.00        |   |
|  | Administrative Assistant                | 1.33            | 0.00            | -1.33        |   |
|  | Development Associate                   | 0.00            | 0.67            | 0.67         |   |
|  | Development Manager                     | 1.00            | 1.00            | 0.00         |   |
|  | Community Engagement Coordinator        | 0.00            | 0.80            | 0.80         |   |
|  | Community Engagement Librarian          | 1.00            | 1.00            | 0.00         |   |
|  | <b>ADMINISTRATION TOTAL</b>             | <b>7.33</b>     | <b>7.47</b>     | <b>0.14</b>  |   |
| <b>LIBRARY FUND</b>                    |   | <b>66.45</b>    | <b>66.87</b>    | <b>0.42</b>  |   |
| <b>5005</b>                            | <b>NSP2</b>                             |                 |                 |              |   |
|  | Housing and Grant Administrator         | 0.25            | 0.20            | -0.05        | 0.05 to BU 5220   |
|  | NSP2 Compliance Specialist              | 0.25            | 0.25            | 0.00         | Reclassified to Grants and Compliance Specialist in BU 5220 |
|  | <b>NSP2 TOTAL</b>                       | <b>0.50</b>     | <b>0.45</b>     | <b>-0.05</b> |   |
| <b>NSP2 FUND</b>                       |   | <b>0.50</b>     | <b>0.45</b>     | <b>-0.05</b> |   |
| <b>5150</b>                            | <b>EMERGENCY TELEPHONE SYSTEM</b>       |                 |                 |              |   |
|  | Asst. Communications Coordinator        | 2.00            | 2.00            | 0.00         |   |
|  | Communications Coordinator              | 1.00            | 1.00            | 0.00         |   |
|  | Telecommunicator                        | 2.00            | 2.00            | 0.00         |   |
|  | <b>EMERGENCY TELEPHONE SYSTEM TOTAL</b> | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |   |
| <b>EMERGENCY TELEPHONE SYSTEM FUND</b> |   | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b>  |   |
| <b>5187</b>                            | <b>HOUSING REHABILITATION</b>           |                 |                 |              |   |
|  | Housing Rehabilitation Specialist       | 1.00            | 1.00            | 0.00         |   |
|  | Customer Service Representative         | 0.60            | 0.60            | 0.00         |   |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description                                 | 2015<br>Adopted | 2016<br>Adopted | Difference   |  |
|-------------|--|-----------------|-----------------|--------------|--|
|             | Build/Insp. Serv. Division Manager                   | 0.15            | 0.15            | 0.00         |  |
|             | <b>HOUSING REHABILITATION TOTAL</b>                  | <b>1.75</b>     | <b>1.75</b>     | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>5220</b> | <b>CDBG ADMINISTRATION</b>                           |                 |                 |              |  |
|             | Housing Planner                                      | 0.60            | 0.00            | -0.60        | Position reclassified to Housing Policy & Planning Analyst                                     |
|             | Housing Policy & Planning Analyst                    | 0.00            | 0.00            | 0.00         | Position reclassified to Housing Policy and Planning Analyst; 0.50 BU 5465 and 0.50 in BU 5430 |
|             | Housing and Grant Administrator                      | 0.75            | 0.80            | 0.05         | Increased by 0.05 from BU 5005   |
|             | PT Financial Analyst                                 | 0.50            | 0.50            | 0.00         |  |
|             | NSP2 Compliance Specialist                           | 0.75            | 0.00            | -0.75        | Reclassified to Grants and Compliance Specialist   |
|             | Grants and Compliance Specialist                     | 0.00            | 1.00            | 1.00         | Reclassified from NSP2 Compliance Specialist, other .25 FTE from BU 5005                       |
|             | Social Services Grants and Compliance Specialist     | 0.00            | 0.50            | 0.50         |  |
|             | <b>CDBG ADMINISTRATION TOTAL</b>                     | <b>2.60</b>     | <b>2.80</b>     | <b>0.20</b>  |  |
|             | <b>CDBG ADMINISTRATION FUND</b>                      | <b>4.35</b>     | <b>4.55</b>     | <b>0.20</b>  |  |
|             |  |                 |                 |              |  |
| <b>5300</b> | <b>ECONOMIC DEVELOPMENT FUND</b>                     |                 |                 |              |  |
|             | Director, Community Development                      | 0.25            | 0.25            | 0.00         |  |
|             | Senior Economic Development Coordinator              | 1.00            | 1.00            | 0.00         |  |
|             | Economic Development Coordinator                     | 1.00            | 1.00            | 0.00         |  |
|             | Economic Development Division Mgr.                   | 1.00            | 1.00            | 0.00         |  |
|             | Intergovernmental Affairs Coordinator                | 1.00            | 0.00            | -1.00        | Position reclassified to Transportation and Mobility Coordinator                               |
|             | Transportation and Mobility Coordinator              | 0.00            | 1.00            | 1.00         | Position reclassified from Intergovernmental Affairs Coordinator                               |
|             | ICMA Fellow  | 1.00            | 0.50            | -0.50        | 0.5 FTE reclassified to Network Engineer in BU 1932  |
|             | Economic Development Specialist                      | 1.00            | 1.00            | 0.00         |  |
|             | <b>ECONOMIC DEVELOPMENT FUND TOTAL</b>               | <b>6.25</b>     | <b>5.75</b>     | <b>-0.50</b> |  |
|             | <b>ECONOMIC DEVELOPMENT FUND</b>                     | <b>6.25</b>     | <b>5.75</b>     | <b>-0.50</b> |  |
|             |  |                 |                 |              |  |
| <b>5430</b> | <b>HOME FUND</b>                                     |                 |                 |              |  |
|             | Housing Policy & Planning Analyst                    | 0.00            | 0.50            | 0.50         | Position reclassified from Housing Planner; .50 5465 and BU 5430                               |
|             | Housing Planner                                      | 0.40            | 0.00            | -0.40        | Position reclassified to Housing Policy & Planning Analyst                                     |
|             | <b>HOME FUND</b>                                     | <b>0.40</b>     | <b>0.50</b>     | <b>0.10</b>  |  |
|             |  |                 |                 |              |  |
| <b>5465</b> | <b>AFFORDABLE HOUSING FUND</b>                       |                 |                 |              |  |
|             | Housing Policy & Planning Analyst                    | 0.00            | 0.50            | 0.50         | Reclassified from Housing Planner, from BU 5220  |
|             | <b>AFFORDABLE HOUSING FUND</b>                       | <b>0.00</b>     | <b>0.50</b>     | <b>0.50</b>  |  |
|             |  |                 |                 |              |  |
| <b>4420</b> | <b>TRANSPORTATION</b>                                |                 |                 |              |  |
|             | Traffic Engineering Technician                       | 0.00            | 0.50            | 0.50         | .5 FTE moved from 7005   |
|             | <b>TRANSPORTATION TOTAL</b>                          | <b>0.00</b>     | <b>0.50</b>     | <b>0.50</b>  |  |
|             |  |                 |                 |              |  |
| <b>4510</b> | <b>STREET MAINTENANCE</b>                            |                 |                 |              |  |
|             | Public Works Maint Wrkr II                           | 0.00            | 1.00            | 1.00         | Moved from 7015  |
|             | <b>STREET MAINTENANCE TOTAL</b>                      | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>4310</b> | <b>RECYCLING AND ENVIRONMENTAL MAINTENANCE</b>       |                 |                 |              |  |
|             | Public Works Maint Wrkr II                           | 0.00            | 1.00            | 1.00         | Moved from 7015  |
|             | Sanitation Supervisor                                | 0.00            | 1.00            | 1.00         | Moved from 7015  |
|             | <b>RECYCLING AND ENVIRONMENTAL MAINTENANCE TOTAL</b> | <b>0.00</b>     | <b>2.00</b>     | <b>2.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>4330</b> | <b>GREENWAYS</b>                                     |                 |                 |              |  |
|             | Public Works Maint Wrkr II                           | 0.00            | 2.00            | 2.00         | 2 FTE Moved from 7015  |
|             | <b>GREENWAYS TOTAL</b>                               | <b>0.00</b>     | <b>2.00</b>     | <b>2.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>7005</b> | <b>PARKING SYSTEM MANAGEMENT</b>                     |                 |                 |              |  |
|             | Finance Operations Coordinator                       | 1.00            | 1.00            | 0.00         |  |
|             | Traffic Engineering Technician                       | 0.50            | 0.00            | -0.50        | .5 FTE moved to 4420   |
|             | Parking Facilities Supervisor                        | 1.00            | 1.00            | 0.00         |  |
|             | Customer Service Representative                      | 3.00            | 3.00            | 0.00         |  |
|             | Revenue/Parking Manager                              | 1.00            | 1.00            | 0.00         |  |
|             | <b>PARKING SYSTEM MANAGEMENT TOTAL</b>               | <b>6.50</b>     | <b>6.00</b>     | <b>-0.50</b> |  |
|             |  |                 |                 |              |  |
| <b>7015</b> | <b>PARKING LOTS &amp; METERS</b>                     |                 |                 |              |  |
|             | Parking Repair Worker                                | 3.00            | 3.00            | 0.00         |  |
|             | Public Works Maint Wrkr II                           | 4.00            | 0.00            | -4.00        |  |
|             | Sanitation Supervisor                                | 1.00            | 0.00            | -1.00        |  |
|             | <b>PARKING LOTS &amp; METERS TOTAL</b>               | <b>8.00</b>     | <b>3.00</b>     | <b>-5.00</b> |  |
|             |  |                 |                 |              |  |
| <b>7037</b> | <b>MAPLE AVENUE GARAGE</b>                           |                 |                 |              |  |
|             | Public Works Maint Wrkr II                           | 1.00            | 1.00            | 0.00         |  |
|             | <b>MAPLE AVENUE GARAGE TOTAL</b>                     | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b>  |  |
|             | <b>PARKING SYSTEM FUND</b>                           | <b>15.50</b>    | <b>15.50</b>    | <b>0.00</b>  |  |
|             |  |                 |                 |              |  |
| <b>7100</b> | <b>WATER GENERAL SUPPORT</b>                         |                 |                 |              |  |
|             | Superintendent, Water Production                     | 1.00            | 0.00            | -1.00        |  |
|             | Exec Secretary (non-Dept Head)                       | 1.00            | 0.00            | -1.00        |  |
|             | Management Analyst                                   | 1.00            | 0.00            | -1.00        |  |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description                   | 2015<br>Adopted | 2016<br>Adopted | Difference    |                               |
|-------------|--|-----------------|-----------------|---------------|-------------------------------|
|             | Utilities Project Manager              | 1.00            | 0.00            | -1.00         |                               |
|             | Superintendent, Const & Fld Svcs       | 1.00            | 0.00            | -1.00         |                               |
|             | Director, Utilities                    | 1.00            | 0.00            | -1.00         |                               |
|             | <b>WATER GENERAL SUPPORT TOTAL</b>     | <b>6.00</b>     | <b>0.00</b>     | <b>-6.00</b>  |                               |
| <b>7105</b> | <b>PUMPING</b>                         |                 |                 |               |                               |
|             | Division Chief, Pumping                | 1.00            | 0.00            | -1.00         |                               |
|             | Water/Sewer Mechanic                   | 3.00            | 0.00            | -3.00         |                               |
|             | Water Maintenance Supervisor           | 1.00            | 0.00            | -1.00         |                               |
|             | Water Worker I                         | 1.00            | 0.00            | -1.00         |                               |
|             | Water Plant Operator                   | 5.00            | 0.00            | -5.00         |                               |
|             | <b>PUMPING TOTAL</b>                   | <b>11.00</b>    | <b>0.00</b>     | <b>-11.00</b> |                               |
| <b>7110</b> | <b>FILTRATION</b>                      |                 |                 |               |                               |
|             | Chemist                                | 1.00            | 0.00            | -1.00         |                               |
|             | Division Chief, Filtration             | 1.00            | 0.00            | -1.00         |                               |
|             | Water/Sewer Mechanic                   | 3.00            | 0.00            | -3.00         |                               |
|             | Microbiologist                         | 1.00            | 0.00            | -1.00         |                               |
|             | Water Maintenance Supervisor           | 1.00            | 0.00            | -1.00         |                               |
|             | Water Worker I                         | 1.00            | 0.00            | -1.00         |                               |
|             | Water Worker II                        | 1.00            | 0.00            | -1.00         |                               |
|             | Water Plant Operator                   | 5.00            | 0.00            | -5.00         |                               |
|             | <b>FILTRATION TOTAL</b>                | <b>14.00</b>    | <b>0.00</b>     | <b>-14.00</b> |                               |
| <b>7115</b> | <b>DISTRIBUTION</b>                    |                 |                 |               |                               |
|             | Civil Engineer III                     | 1.00            | 0.00            | -1.00         |                               |
|             | Division Chief, Distribution           | 0.50            | 0.00            | -0.50         |                               |
|             | Engineering/GIS Technician             | 1.00            | 0.00            | -1.00         |                               |
|             | Plumbing Inspector                     | 0.50            | 0.00            | -0.50         |                               |
|             | Water Worker I                         | 2.00            | 0.00            | -2.00         |                               |
|             | Water/Sewer Crew Leader                | 3.00            | 0.00            | -3.00         |                               |
|             | Water Distribution Supervisor          | 1.00            | 0.00            | -1.00         |                               |
|             | Water Worker III                       | 3.00            | 0.00            | -3.00         |                               |
|             | <b>DISTRIBUTION TOTAL</b>              | <b>12.00</b>    | <b>0.00</b>     | <b>-12.00</b> |                               |
| <b>7120</b> | <b>WATER METER MAINTENANCE</b>         |                 |                 |               |                               |
|             | PT Clerk                               | 0.50            | 0.00            | -0.50         |                               |
|             | Cust. Svs./Wtr Bill Coordinator        | 0.00            | 0.00            | 0.00          |                               |
|             | Meter Service Coordinator              | 1.00            | 0.00            | -1.00         |                               |
|             | <b>WATER METER MAINTENANCE TOTAL</b>   | <b>1.50</b>     | <b>0.00</b>     | <b>-1.50</b>  |                               |
| <b>4105</b> | <b>PUBLIC WORKS AGENCY ADMIN</b>       |                 |                 |               |                               |
|             | Director of Public Works Agency        | 0.00            | 0.50            | 0.50          |                               |
|             | Divison Chief, Distribution            | 0.00            | 0.50            | 0.50          |                               |
|             | Exec Secretary                         | 0.00            | 1.00            | 1.00          |                               |
|             | Plumbing Inspector                     | 0.00            | 0.50            | 0.50          |                               |
|             | <b>PUBLIC WORKS AGENCY ADMIN TOTAL</b> | <b>0.00</b>     | <b>2.50</b>     | <b>2.50</b>   |                               |
| <b>4200</b> | <b>WATER PRODUCTION</b>                |                 |                 |               |                               |
|             | Management Analyst                     | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7100 |
|             | Water Production Superintendent        | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7105 |
|             | <b>WATER PRODUCTION TOTAL</b>          | <b>0.00</b>     | <b>2.00</b>     | <b>2.00</b>   |                               |
| <b>4208</b> | <b>WATER BILLING</b>                   |                 |                 |               |                               |
|             | Cust. Svc./Wtr Bill Coordinator        | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7120 |
|             | Part Time Clerk                        | 0.00            | 0.50            | 0.50          | Moved from Business Unit 7120 |
|             | <b>WATER BILLING TOTAL</b>             | <b>0.00</b>     | <b>1.50</b>     | <b>1.50</b>   |                               |
| <b>4210</b> | <b>PUMPING</b>                         |                 |                 |               |                               |
|             | Division Chief, Pumping                | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7105 |
|             | Water Maintenance Supervisor           | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7105 |
|             | Water Plant Operator                   | 0.00            | 5.00            | 5.00          | Moved from Business Unit 7105 |
|             | Water Worker I                         | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7105 |
|             | Water Worker II                        | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7105 |
|             | Water/Sewer Mechanic                   | 0.00            | 3.00            | 3.00          | Moved from Business Unit 7105 |
|             | <b>PUMPING TOTAL</b>                   | <b>0.00</b>     | <b>12.00</b>    | <b>12.00</b>  |                               |
| <b>4220</b> | <b>FILTRATION</b>                      |                 |                 |               |                               |
|             | Chemist                                | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110 |
|             | Division Chief, Filtration             | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110 |
|             | Microbiologist                         | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110 |
|             | Water Maintenance Supervisor           | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110 |
|             | Water Plant Operator                   | 0.00            | 5.00            | 5.00          | Moved from Business Unit 7110 |
|             | Water Worker I                         | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110 |
|             | Water Worker II                        | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110 |
|             | Water/Sewer Mechanic                   | 0.00            | 3.00            | 3.00          | Moved from Business Unit 7110 |
|             | <b>FILTRATION TOTAL</b>                | <b>0.00</b>     | <b>14.00</b>    | <b>14.00</b>  |                               |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|                               | Position Description                            | 2015<br>Adopted | 2016<br>Adopted | Difference    |  |
|-------------------------------|---|-----------------|-----------------|---------------|--|
| <b>4400</b>                   | <b>CAPITAL PLANNING &amp; ENGINEERING</b>       |                 |                 |               |  |
|                               | Bureau Chief                                    | 0.00            | 0.50            | 0.50          | .5 FTE funded by General Fund                              |
|                               | <b>CAPITAL PLANNING &amp; ENGINEERING TOTAL</b> | <b>0.00</b>     | <b>0.50</b>     | <b>0.50</b>   |  |
| <b>4440</b>                   | <b>WATER AND SEWER CAPITAL</b>                  |                 |                 |               |  |
|                               | Civil Engineer II                               | 0.00            | 1.00            | 1.00          | Moved from Business Unit 2625                              |
|                               | GIS / Engineering Technician                    | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7115                              |
|                               | Utilities Project Manager                       | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7110                              |
|                               | <b>WATER AND SEWER CAPITAL TOTAL</b>            | <b>0.00</b>     | <b>3.00</b>     | <b>3.00</b>   |  |
| <b>4540</b>                   | <b>DISTRIBUTION MAINTENANCE</b>                 |                 |                 |               |  |
|                               | Water Distribution Supervisor                   | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7115                              |
|                               | Water Worker I                                  | 0.00            | 2.00            | 2.00          | Moved from Business Unit 7115                              |
|                               | Water Worker III                                | 0.00            | 3.00            | 3.00          | Moved from Business Unit 7115                              |
|                               | Water / Sewer Crew Leader                       | 0.00            | 3.00            | 3.00          | Moved from Business Unit 7115                              |
|                               | <b>DISTRIBUTION MAINTENANCE TOTAL</b>           | <b>0.00</b>     | <b>9.00</b>     | <b>9.00</b>   |  |
| <b>WATER FUND</b>             |   | <b>44.50</b>    | <b>44.50</b>    | <b>0.00</b>   |  |
| <b>7400</b>                   | <b>SEWER MAINTENANCE</b>                        |                 |                 |               |  |
|                               | Division Chief, Distribution                    | 0.50            | 0.00            | -0.50         |  |
|                               | Engineering/GIS Technician                      | 1.00            | 0.00            | -1.00         |  |
|                               | Plumbing Inspector                              | 0.50            | 0.00            | -0.50         |  |
|                               | Water Worker I                                  | 2.00            | 0.00            | -2.00         |  |
|                               | Water Worker II                                 | 1.00            | 0.00            | -1.00         |  |
|                               | Water/Sewer Crew Leader                         | 4.00            | 0.00            | -4.00         |  |
|                               | Sewer Supervisor                                | 1.00            | 0.00            | -1.00         |  |
|                               | Sustainability Fellow                           | 0.33            | 0.00            | -0.33         |  |
|                               | Water Worker III                                | 1.00            | 0.00            | -1.00         |  |
|                               | <b>SEWER MAINTENANCE TOTAL</b>                  | <b>11.33</b>    | <b>0.00</b>     | <b>-11.33</b> |  |
| <b>4105</b>                   | <b>PUBLIC WORKS AGENCY ADMIN</b>                |                 |                 |               |  |
|                               | Division Chief, Distribution                    | 0.00            | 0.50            | 0.50          | Moved from Business Unit 7400, .5 FTE funded in Water Fund |
|                               | Plumbing Inspector                              | 0.00            | 0.50            | 0.50          | Moved from Business Unit 7400, .5 FTE funded in Water Fund |
|                               | <b>PUBLIC WORKS AGENCY ADMIN TOTAL</b>          | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>   |  |
| <b>4310</b>                   | <b>REFUSE COLLECTION &amp; DISPOSAL</b>         |                 |                 |               |  |
|                               | Sustainability Fellow                           | 0.00            | 0.33            | 0.33          |  |
|                               | <b>REFUSE COLLECTION &amp; DISPOSAL TOTAL</b>   | <b>0.00</b>     | <b>0.33</b>     | <b>0.33</b>   |  |
| <b>4440</b>                   | <b>WATER AND SEWER CAPITAL</b>                  |                 |                 |               |  |
|                               | GIS / Engineering Technician                    | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7400                              |
|                               | <b>WATER AND SEWER CAPITAL TOTAL</b>            | <b>0.00</b>     | <b>1.00</b>     | <b>1.00</b>   |  |
| <b>4530</b>                   | <b>SEWER MAINTENANCE</b>                        |                 |                 |               |  |
|                               | Senior Sewer Supervisor                         | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7400                              |
|                               | Water Worker I                                  | 0.00            | 2.00            | 2.00          | Moved from Business Unit 7400                              |
|                               | Water Worker II                                 | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7400                              |
|                               | Water Worker III                                | 0.00            | 1.00            | 1.00          | Moved from Business Unit 7400                              |
|                               | Water/Sewer Crew Leader                         | 0.00            | 4.00            | 4.00          | Moved from Business Unit 7400                              |
|                               | <b>SEWER MAINTENANCE TOTAL</b>                  | <b>0.00</b>     | <b>9.00</b>     | <b>9.00</b>   |  |
| <b>SEWER MAINTENANCE FUND</b> |   | <b>11.33</b>    | <b>11.33</b>    | <b>0.00</b>   |  |
| <b>7685</b>                   | <b>REFUSE COLLECTION &amp; DISPOSAL</b>         |                 |                 |               |  |
|                               | Equipment Operator II                           | 1.00            | 0.00            | -1.00         | Moved from Business Unit 4310                              |
|                               | <b>REFUSE COLLECTION &amp; DISPOSAL TOTAL</b>   | <b>1.00</b>     | <b>0.00</b>     | <b>-1.00</b>  |  |
| <b>7690</b>                   | <b>RESIDENTIAL RECYCLING COLLECTION</b>         |                 |                 |               |  |
|                               | Sustainability Fellow                           | 0.66            | 0.00            | -0.66         | Moved from Business Unit 4310                              |
|                               | Equipment Operator II                           | 8.00            | 0.00            | -8.00         | Moved from Business Unit 4310                              |
|                               | <b>RESIDENTIAL RECYCLING COLLECTION TOTAL</b>   | <b>8.66</b>     | <b>0.00</b>     | <b>-8.66</b>  |  |
| <b>4310</b>                   | <b>REFUSE COLLECTION &amp; DISPOSAL</b>         |                 |                 |               |  |
|                               | Sustainability Fellow                           | 0.00            | 0.66            | 0.66          | .66 FTE from 7690, other .33 FTE funded Sewer Fund         |
|                               | Equipment Operator II                           | 0.00            | 9.00            | 9.00          | Moved from Business Unit 7690, 7685                        |
|                               | <b>REFUSE COLLECTION &amp; DISPOSAL TOTAL</b>   | <b>0.00</b>     | <b>9.66</b>     | <b>9.66</b>   |  |
| <b>SOLID WASTE FUND</b>       |   | <b>9.66</b>     | <b>9.66</b>     | <b>0.00</b>   |  |
| <b>7705</b>                   | <b>GENERAL SUPPORT</b>                          |                 |                 |               |  |
|                               | Fleet Services Manager                          | 1.00            | 1.00            | 0.00          |  |
|                               | Auto Shop Supervisor                            | 1.00            | 1.00            | 0.00          |  |
|                               | <b>GENERAL SUPPORT TOTAL</b>                    | <b>2.00</b>     | <b>2.00</b>     | <b>0.00</b>   |  |
| <b>7710</b>                   | <b>MAJOR MAINTENANCE</b>                        |                 |                 |               |  |

**CITY OF EVANSTON**  
**FY 2016 FULL-TIME EQUIVALENT (FTE) POSITION DETAIL - ALL FUNDS**

|             | Position Description             | 2015<br>Adopted | 2016<br>Adopted | Difference  |  |
|-------------|----------------------------------|-----------------|-----------------|-------------|--|
|             | Equipment Mechanic III           | 7.00            | 7.00            | 0.00        |  |
|             | PT Junior Mechanic               | 1.50            | 1.50            | 0.00        |  |
|             | Lead Mechanic                    | 1.00            | 1.00            | 0.00        |  |
|             | Fleet Operations Coordinator     | 1.00            | 1.00            | 0.00        |  |
|             | <b>MAJOR MAINTENANCE TOTAL</b>   | <b>10.50</b>    | <b>10.50</b>    | <b>0.00</b> |  |
|             | <b>FLEET SERVICES FUND</b>       | <b>12.50</b>    | <b>12.50</b>    | <b>0.00</b> |  |
|             |                                  |                 |                 |             |  |
| <b>7800</b> | <b>RISK MANAGEMENT</b>           |                 |                 |             |  |
|             | Exec. Secretary (to Dept. Head)  | 1.00            | 1.00            | 0.00        |  |
|             | Administrative Secretary         | 0.00            | 0.00            | 0.00        |  |
|             | Assistant City Attorney I        | 1.00            | 1.00            | 0.00        |  |
|             | Workers Comp. and Safety Manager | 1.00            | 1.00            | 0.00        |  |
|             | Safety Specialist                | 1.00            | 1.00            | 0.00        |  |
|             | <b>RISK MANAGEMENT TOTAL</b>     | <b>4.00</b>     | <b>4.00</b>     | <b>0.00</b> |  |
|             |                                  |                 |                 |             |  |
| <b>7801</b> | <b>EMPLOYEE BENEFITS</b>         |                 |                 |             |  |
|             | Insurance Administrator          | 1.00            | 1.00            | 0.00        |  |
|             | <b>EMPLOYEE BENEFITS TOTAL</b>   | <b>1.00</b>     | <b>1.00</b>     | <b>0.00</b> |  |
|             | <b>INSURANCE FUND</b>            | <b>5.00</b>     | <b>5.00</b>     | <b>0.00</b> |  |
|             |                                  |                 |                 |             |  |
|             | <b>Other Funds</b>               | <b>185.44</b>   | <b>186.11</b>   | <b>0.67</b> |  |
|             |                                  |                 |                 |             |  |
|             | <b>All Funds</b>                 | <b>819.22</b>   | <b>822.29</b>   | <b>3.07</b> |  |

**FULL-TIME EQUIVALENT TOTALS**  
**Current Fiscal Year + Last Four Fiscal Years**

| DEPARTMENT /<br>DIVISION<br>SUMMARY |  | FY 2011      | FY 2012      | FY 2013      | FY 2014      | FY 2015      | FY2016       | FY15-FY16<br>Difference |
|-------------------------------------|--|--------------|--------------|--------------|--------------|--------------|--------------|-------------------------|
| <b>GENERAL FUND DEPARTMENTS</b>     |  |              |              |              |              |              |              |                         |
| <b>1300</b>                         | <b>City Council</b>                                  | <b>1.00</b>  | <b>1.00</b>  | <b>1.00</b>  | <b>1.00</b>  | <b>1.00</b>  | <b>1.00</b>  | <b>0.00</b>             |
| <b>1400</b>                         | <b>City Clerk</b>                                    | <b>1.00</b>  | <b>1.80</b>  | <b>2.20</b>  | <b>2.20</b>  | <b>2.00</b>  | <b>2.00</b>  | <b>0.00</b>             |
| <b>1505</b>                         | City Manager's Office                                | 6.00         | 6.00         | 6.00         | 5.00         | 5.00         | 3.50         | (1.50)                  |
| <b>1510</b>                         | Community Engagement                                 | 4.00         | 5.00         | 5.00         | 6.00         | 5.00         | 5.00         | 0.00                    |
| <b>1515</b>                         | Farmer's Market                                      | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1520</b>                         | Emergency Management Operations                      | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1530</b>                         | Youth Engagement Division                            | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1535</b>                         | Sustainability                                       | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         | 0.00                    |
| <b>1540</b>                         | Summer Youth Employment Program                      | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1545</b>                         | Human Relations Commission                           | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1550</b>                         | Business Perf. & Technology Admin.                   | 0.00         | 0.00         | 0.00         | 0.00         |              |              | 0.00                    |
| <b>1555</b>                         | Financial Administration                             | 0.00         |              |              |              |              | 4.00         | 4.00                    |
| <b>1560</b>                         | Revenue  | 0.00         |              |              |              |              | 3.00         | 3.00                    |
| <b>1570</b>                         | Accounting   | 0.00         |              |              |              |              | 6.50         | 6.50                    |
| <b>1571</b>                         | Tax Assessment Review                                | 0.00         |              |              |              |              | 1.00         |                         |
| <b>1575</b>                         | Purchasing   | 0.00         |              |              |              |              | 3.50         |                         |
| <b>1580</b>                         | Community Arts                                       | 0.00         | 0.00         | 0.00         | 1.00         | 1.00         | 1.00         | 0.00                    |
|                                     | <b>Subtotal City Manager's Office</b>                | <b>11.00</b> | <b>12.00</b> | <b>12.00</b> | <b>13.00</b> | <b>12.00</b> | <b>28.50</b> | <b>16.50</b>            |
| <b>1605</b>                         | Administration                                       | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1615</b>                         | Information Systems                                  | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1620</b>                         | Geographic Information System                        | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1625</b>                         | Administrative Adjudication                          | 0.00         |              |              |              |              |              | 0.00                    |
| <b>1630</b>                         | Project Management Office                            | 0.00         |              |              |              |              |              | 0.00                    |
|                                     | <b>Subtotal Mgt. Bus. &amp; Info. Systems</b>        | <b>0.00</b>  |              |              |              |              |              | <b>0.00</b>             |
| <b>1705</b>                         | <b>Law Department</b>                                | <b>7.00</b>  | <b>7.00</b>  | <b>7.00</b>  | <b>7.00</b>  | <b>8.00</b>  | <b>8.00</b>  | <b>0.00</b>             |
| <b>1805</b>                         | <b>Human Resources General Support</b>               | <b>0.00</b>  |              |              |              |              |              | <b>0.00</b>             |
| <b>1905</b>                         | Administration General Support                       | 4.00         | 4.00         | 4.00         | 4.00         | 5.00         | 5.00         | 0.00                    |
| <b>1910</b>                         | Revenue Division                                     | 5.00         | 4.00         | 4.00         | 4.00         | 3.00         | 0.00         | (3.00)                  |
| <b>1915</b>                         | Payroll  | 2.50         | 2.50         | 2.50         | 2.50         | 2.50         | 2.50         | 0.00                    |
| <b>1920</b>                         | Accounting   | 6.50         | 6.50         | 6.50         | 6.50         | 5.50         | 0.00         | (5.50)                  |
| <b>1921</b>                         | Tax Assessment Review                                | 0.00         | 0.00         | 0.00         | 0.00         | 1.00         | 0.00         | (1.00)                  |
| <b>1925</b>                         | Purchasing   | 2.50         | 2.60         | 3.00         | 3.00         | 3.50         | 0.00         | (3.50)                  |
| <b>1929</b>                         | Human Resources Division                             | 5.00         | 5.00         | 5.00         | 6.00         | 6.50         | 6.50         | 0.00                    |
| <b>1930</b>                         | Budget   | 0.00         | 0.00         | 0.00         | 0.00         |              |              | 0.00                    |
| <b>1932</b>                         | Information Systems                                  | 13.00        | 11.50        | 10.50        | 11.00        | 12.00        | 11.00        | (1.00)                  |
| <b>1935</b>                         | Administrative Adjudication                          | 0.00         | 0.00         | 0.00         | 0.00         |              |              | 0.00                    |
| <b>1941</b>                         | Parking Enforcement & Tickets                        | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 12.00        | 0.00                    |
| <b>1950</b>                         | Facilities   | 0.00         |              |              |              |              | 20.20        | 20.20                   |
|                                     | <b>Subtotal Administrative Services</b>              | <b>50.50</b> | <b>48.10</b> | <b>47.50</b> | <b>49.00</b> | <b>51.00</b> | <b>57.20</b> | <b>6.20</b>             |
| <b>2005</b>                         | Facilities Mgt General Support                       | 0.00         |              |              |              |              |              | 0.00                    |
| <b>2010</b>                         | Construction and Repair                              | 0.00         |              |              |              |              |              | 0.00                    |
| <b>2015</b>                         | Mail and Information Services                        | 0.00         |              |              |              |              |              | 0.00                    |
| <b>2020</b>                         | Custodial Maintenance                                | 0.00         |              |              |              |              |              | 0.00                    |
| <b>2025</b>                         | Emergency Serv. & Disaster Agency                    | 0.00         |              |              |              |              |              | 0.00                    |
|                                     | <b>Subtotal Facilities Management</b>                | <b>0.00</b>  |              |              |              |              |              | <b>0.00</b>             |
| <b>2101</b>                         | Community Development Admin                          | 1.00         | 2.00         | 1.75         | 1.75         | 2.75         | 2.25         | (0.50)                  |
| <b>2105</b>                         | Planning & Support                                   | 8.00         | 7.00         | 6.00         | 6.00         | 5.00         | 5.00         | 0.00                    |
| <b>2110</b>                         | Zoning Analysis and Support                          |              |              |              |              |              |              | 0.00                    |
| <b>2115</b>                         | Housing Code Compliance                              | 7.00         | 7.00         | 0.00         | 0.00         |              |              | 0.00                    |
| <b>2120</b>                         | Housing Rehabilitation                               | 3.00         | 1.60         | 1.60         | 1.60         |              |              | 0.00                    |
| <b>2125</b>                         | Building Code Compliance                             |              |              |              |              |              |              | 0.00                    |
| <b>2126</b>                         | Building Inspection Services                         | 8.00         | 9.40         | 11.40        | 11.40        | 11.25        | 14.25        | 3.00                    |
| <b>2127</b>                         | Community Intervention Services                      | 1.00         | 0.00         | 0.00         | 0.00         |              |              | 0.00                    |
| <b>2130</b>                         | Building & Zoning                                    | 0.00         | 0.00         | 0.00         | 0.00         |              |              | 0.00                    |
| <b>2135</b>                         | Economic Development                                 | 1.00         | 0.00         | 0.00         | 0.00         |              |              | 0.00                    |
|                                     | <b>Subtotal Community &amp; Economic Development</b> | <b>29.00</b> | <b>27.00</b> | <b>20.75</b> | <b>20.75</b> | <b>19.00</b> | <b>21.50</b> | <b>2.50</b>             |

**FULL-TIME EQUIVALENT TOTALS**  
**Current Fiscal Year + Last Four Fiscal Years**

| DEPARTMENT /<br>DIVISION<br>SUMMARY         |   | FY 2011       | FY 2012       | FY 2013       | FY 2014       | FY 2015       | FY2016        | FY15-FY16<br>Difference |
|---|---|---------------|---------------|---------------|---------------|---------------|---------------|-------------------------|
| 2205  | Police Administration                     | 2.00          | 2.00          | 2.00          | 3.00          | 3.00          | 3.00          | 0.00                    |
| 2210  | Patrol Operations                         | 103.00        | 103.00        | 102.00        | 103.00        | 98.00         | 98.00         | 0.00                    |
| 2215  | Criminal Investigation                    | 16.00         | 16.00         | 15.00         | 15.00         | 16.00         | 16.00         | 0.00                    |
| 2225  | Social Services Bureau                    | 4.00          | 4.00          | 4.00          | 5.00          | 5.00          | 5.00          | 0.00                    |
| 2230  | Juvenile Bureau                           | 10.00         | 10.00         | 9.00          | 9.00          | 9.00          | 9.00          | 0.00                    |
| 2235  | School Liaison                            | 3.00          | 3.00          | 3.00          | 3.00          | 5.00          | 5.00          | 0.00                    |
| 2240  | Police Records                            | 6.00          | 7.00          | 7.00          | 7.00          | 7.00          | 7.00          | 0.00                    |
| 2245  | Communications Bureau                     | 14.00         | 14.00         | 14.00         | 14.00         | 14.00         | 14.00         | 0.00                    |
| 2250  | Service Desk Bureau                       | 18.00         | 19.00         | 19.00         | 19.00         | 19.00         | 17.00         | (2.00)                  |
| 2251  | Public Information                        | 9.50          | 9.50          | 8.50          | 8.50          | 8.50          | 8.50          | 0.00                    |
| 2255  | Office of Professional Standards          | 3.00          | 3.00          | 3.00          | 3.00          | 3.00          | 3.00          | 0.00                    |
| 2260  | Office of Administration                  | 2.00          | 2.00          | 3.00          | 3.00          | 3.00          | 2.00          | (1.00)                  |
| 2265  | Neighborhood Enforcement Team (N.E.T.)    | 15.00         | 14.00         | 15.00         | 15.00         | 15.00         | 15.00         | 0.00                    |
| 2270  | Traffic Bureau                            | 8.00          | 8.00          | 8.00          | 8.00          | 8.00          | 8.00          | 0.00                    |
| 2275  | Community Strategies Bureau               | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 0.00                    |
| 2280  | Animal Control Bureau                     | 2.50          | 2.50          | 2.50          | 2.50          | 2.50          | 1.00          | (1.50)                  |
| 2285  | Problem Solving Team                      | 7.00          | 7.00          | 8.00          | 8.00          | 10.00         | 10.00         | 0.00                    |
| 2290  | Property Bureau                           | 0.00          |               |               |               |               | 2.00          | 2.00                    |
| 2295  | Building Management                       | 0.00          |               |               |               |               | 1.00          | 1.00                    |
| <b>Subtotal Police</b>                      |   | <b>224.00</b> | <b>225.00</b> | <b>224.00</b> | <b>227.00</b> | <b>227.00</b> | <b>225.50</b> | <b>(1.50)</b>           |
| 2305  | Fire Management and Support               | 3.00          | 3.00          | 3.00          | 3.00          | 3.00          | 3.00          | 0.00                    |
| 2310  | Fire Prevention                           | 4.00          | 4.00          | 4.00          | 4.00          | 4.00          | 4.00          | 0.00                    |
| 2315  | Fire Suppression                          | 103.00        | 103.00        | 103.00        | 103.00        | 103.00        | 103.00        | 0.00                    |
| <b>Subtotal Fire</b>                        |   | <b>110.00</b> | <b>110.00</b> | <b>110.00</b> | <b>110.00</b> | <b>110.00</b> | <b>110.00</b> | <b>0.00</b>             |
| 2407  | Health Services Administration            | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          | 0.00                    |
| 2410  | Laboratory                                | 0.00          |               |               |               |               |               | 0.00                    |
| 2415  | Family Health                             | 0.00          |               |               |               |               |               | 0.00                    |
| 2416  | Family & Community Wellness               | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2420  | Infectious Disease Control                | 0.00          |               |               |               |               |               | 0.00                    |
| 2425  | Dental Services                           | 2.80          | 2.80          | 0.00          | 0.00          |               |               | 0.00                    |
| 2430  | Adult Health                              | 0.00          |               |               |               |               |               | 0.00                    |
| 2435  | Food and Environmental Health             | 7.10          | 8.90          | 12.90         | 14.10         | 14.10         | 14.10         | 0.00                    |
| 2440  | Vital Records                             | 2.00          | 2.00          | 2.00          | 2.00          | 1.00          | 1.00          | 0.00                    |
| 2450  | Community Intervention Services           | 0.00          |               |               |               |               |               | 0.00                    |
| 2455  | Community Health Program Administration   | 2.00          | 2.00          | 3.00          | 3.00          | 5.00          | 4.00          | (1.00)                  |
| 2530  | Commission on Aging                       | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2540  | Summer Youth Employ. Program              | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2541  | Youth Engagement Division                 | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2550  | Human Relations Commission                | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| <b>Subtotal Health &amp; Human Services</b> |   | <b>15.90</b>  | <b>17.70</b>  | <b>19.90</b>  | <b>21.10</b>  | <b>22.10</b>  | <b>21.10</b>  | <b>(1.00)</b>           |
| 2605  | Director of Public Works                  | 2.00          | 2.00          | 3.00          | 4.25          | 4.25          | 0.00          | (4.25)                  |
| 2606  | Sustainability Grant                      | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2610  | Municipal Service Center                  | 2.00          | 2.00          | 2.00          | 2.00          | 2.00          | 0.00          | (2.00)                  |
| 2620  | Infrastructure & Engineering              | 1.00          | 1.00          | 1.00          | 4.50          | 4.50          | 0.00          | (4.50)                  |
| 2625  | Engineering                               | 6.00          | 6.00          | 7.00          | 8.00          | 7.00          | 0.00          | (7.00)                  |
| 2630  | Traffic Engineering                       | 4.50          | 4.50          | 3.50          | 2.50          | 1.50          | 0.00          | (1.50)                  |
| 2635  | Traffic Signs                             | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2640  | Traffic Signals & Streetlight Maint.      | 4.00          | 4.00          | 4.00          | 4.00          | 4.00          | 0.00          | (4.00)                  |
| 2645  | Parking Enforcement & Tickets             | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2650  | Parks and Forestry Administration         | 0.00          | 0.00          | 0.00          | 3.50          | 3.50          | 0.00          | (3.50)                  |
| 2655  | Parks & Forestry Maint. and Operations    | 0.00          | 0.00          | 0.00          | 31.00         | 30.00         | 0.00          | (30.00)                 |
| 2665  | Operations and Maintenance Administration | 5.75          | 5.75          | 4.75          | 4.50          | 6.50          | 0.00          | (6.50)                  |
| 2670  | Street and Alley Maintenance              | 20.00         | 20.00         | 22.50         | 23.00         | 22.00         | 0.00          | (22.00)                 |
| 2675  | Business District - Park Maintenance      | 4.00          | 4.00          | 2.50          | 5.00          | 6.00          | 0.00          | (6.00)                  |
| 2677  | Facilities                                | 0.00          | 0.00          | 0.00          | 16.20         | 16.20         | 0.00          | (16.20)                 |
| 2685  | Refuse Collection and Disposal            | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2695  | Yard Waste Collection and Disposal        | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2697  | Facilities Administration                 | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| 2699  | Construction and Repair                   | 0.00          | 0.00          | 0.00          | 0.00          |               |               | 0.00                    |
| <b>Subtotal Public Works</b>                |   | <b>49.25</b>  | <b>49.25</b>  | <b>50.25</b>  | <b>108.45</b> | <b>107.45</b> | <b>0.00</b>   | <b>(107.45)</b>         |
| 2705  | Human Relations Commission                |               |               |               |               |               |               | 0.00                    |
| 2710  | Housing Advocacy                          |               |               |               |               |               |               | 0.00                    |

**FULL-TIME EQUIVALENT TOTALS**  
**Current Fiscal Year + Last Four Fiscal Years**

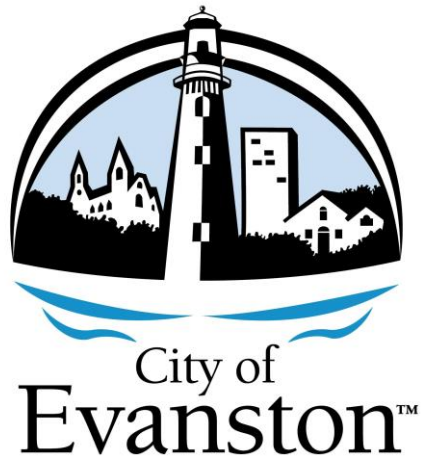
| DEPARTMENT /<br>DIVISION<br>SUMMARY                    |  | FY 2011       | FY 2012       | FY 2013       | FY 2014       | FY 2015       | FY2016        | FY15-FY16<br>Difference |
|--|--|---------------|---------------|---------------|---------------|---------------|---------------|-------------------------|
| <b>Subtotal Human Relations</b>                        |  | <b>0.00</b>   |               |               |               |               |               | <b>0.00</b>             |
| <b>3005</b>  | Recreation Mgt. & General Support        | 3.00          | 2.00          | 2.00          | 2.00          | 3.00          | 3.00          | <b>0.00</b>             |
| <b>3010</b>  | Recreation Business and Fiscal Mgt.      | 3.00          | 3.00          | 3.00          | 3.00          | 3.00          | 3.00          | <b>0.00</b>             |
| <b>3015</b>  | Communications & Marketing Serv.         | 1.00          | 0.00          | 0.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3020</b>  | Recreation General Support               | 1.00          | 1.00          | 1.00          | 1.00          | 2.40          | 2.40          | <b>0.00</b>             |
| <b>3030</b>  | Robert Crown Community Center            | 8.70          | 8.70          | 8.70          | 8.56          | 8.56          | 8.56          | <b>0.00</b>             |
| <b>3035</b>  | Chandler Community Center                | 5.83          | 5.83          | 5.83          | 5.83          | 6.48          | 6.48          | <b>0.00</b>             |
| <b>3040</b>  | Fleetwood-Jourdain Community Ctr.        | 6.75          | 6.75          | 6.75          | 6.75          | 7.45          | 6.95          | <b>(0.50)</b>           |
| <b>3045</b>  | Fleetwood-Jourdain Comm. Theater         | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | <b>0.00</b>             |
| <b>3050</b>  | At-Risk Programs                         |               |               |               |               |               |               | <b>0.00</b>             |
| <b>3050</b>  | Recreation Outreach                      | 0.00          | 0.00          | 0.00          | 0.00          | 0.50          | 0.50          | <b>0.00</b>             |
| <b>3055</b>  | Levy Senior Center                       | 8.83          | 8.83          | 12.01         | 12.01         | 12.50         | 12.50         | <b>0.00</b>             |
| <b>3080</b>  | Beaches                                  | 1.25          | 1.25          | 1.25          | 1.25          | 1.25          | 1.25          | <b>0.00</b>             |
| <b>3085</b>  | Recreation Facility Maintenance          | 6.00          | 5.00          | 5.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3095</b>  | Crown Ice Rink                           | 7.01          | 7.01          | 7.00          | 7.00          | 6.99          | 7.49          | <b>0.50</b>             |
| <b>3100</b>  | Sports Leagues                           | 0.45          | 0.55          | 0.55          | 0.55          | 0.55          | 0.55          | <b>0.00</b>             |
| <b>3110</b>  | Tennis                                   | 0.40          | 0.40          | 0.40          | 0.40          |               |               | <b>0.00</b>             |
| <b>3130</b>  | Special Recreation                       | 2.46          | 2.71          | 2.71          | 2.71          | 2.31          | 2.31          | <b>0.00</b>             |
| <b>3140</b>  | Bus Program                              | 1.15          | 1.15          | 1.15          | 1.15          | 1.15          | 1.15          | <b>0.00</b>             |
| <b>3150</b>  | Park Service Unit                        | 1.45          | 1.45          | 1.45          | 1.45          | 1.45          | 1.45          | <b>0.00</b>             |
| <b>3205</b>  | Community Relations                      | 2.00          | 0.00          | 0.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3210</b>  | Commission On Aging                      | 1.90          | 1.50          | 0.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3215</b>  | Youth Engagement                         | 1.00          | 4.00          | 4.00          | 4.90          | 7.40          | 8.40          | <b>1.00</b>             |
| <b>3225</b>  | Gibbs-Morrison Cultural Center           | 0.00          |               |               |               |               | 1.50          | <b>1.50</b>             |
| <b>3505</b>  | Parks and Forestry General Support       | 3.00          | 2.00          | 2.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3510</b>  | Horticulture Maintenance                 | 13.00         | 13.00         | 13.00         | 0.00          |               |               | <b>0.00</b>             |
| <b>3515</b>  | Maintenance of Parkway Trees             | 8.50          | 8.50          | 8.50          | 0.00          |               |               | <b>0.00</b>             |
| <b>3520</b>  | Dutch Elm Disease Control                | 7.25          | 7.25          | 7.25          | 0.00          |               |               | <b>0.00</b>             |
| <b>3525</b>  | Tree Planting                            | 2.25          | 2.25          | 2.25          | 0.00          |               |               | <b>0.00</b>             |
| <b>3605</b>  | Ecology Center                           | 3.77          | 3.77          | 3.77          | 3.77          | 3.77          | 3.77          | <b>0.00</b>             |
| <b>3700</b>  | Arts Council                             | 0.80          | 0.00          | 0.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3710</b>  | Noyes Cultural Arts Center               | 4.31          | 3.31          | 3.31          | 3.31          | 2.87          | 2.87          | <b>0.00</b>             |
| <b>3720</b>  | Cultural Arts Programs                   | 1.80          | 3.00          | 3.00          | 3.00          | 1.60          | 2.00          | <b>0.40</b>             |
| <b>3805</b>  | Facilities Administration                | 2.00          | 2.00          | 2.00          | 0.00          |               |               | <b>0.00</b>             |
| <b>3806</b>  | Civic Center Services                    | 2.20          | 2.20          | 2.20          | 0.00          |               |               | <b>0.00</b>             |
| <b>3807</b>  | Construction & Repair                    | 16.00         | 16.00         | 16.00         | 0.00          |               |               | <b>0.00</b>             |
| <b>Subtotal Parks, Recreation &amp; Comm. Services</b> |  | <b>129.06</b> | <b>125.41</b> | <b>127.08</b> | <b>69.64</b>  | <b>74.23</b>  | <b>77.13</b>  | <b>2.90</b>             |
| <b>4105</b>  | Public Works Agency Administration       | 0.00          |               |               |               |               | 5.25          | <b>5.25</b>             |
| <b>4300</b>  | Environmental Services                   | 0.00          |               |               |               |               | 1.00          | <b>1.00</b>             |
| <b>4310</b>  | Recycling and Environmental Maintenance  | 0.00          |               |               |               |               | 7.00          | <b>7.00</b>             |
| <b>4320</b>  | Forestry                                 | 0.00          |               |               |               |               | 18.00         | <b>18.00</b>            |
| <b>4330</b>  | Greenways                                | 0.00          |               |               |               |               | 17.00         | <b>17.00</b>            |
| <b>4400</b>  | Capital Planning and Engineering         | 0.00          |               |               |               |               | 0.50          | <b>0.50</b>             |
| <b>4410</b>  | Streets and Right of Way                 | 0.00          |               |               |               |               | 6.00          | <b>6.00</b>             |
| <b>4420</b>  | Transportation                           | 0.00          |               |               |               |               | 1.50          | <b>1.50</b>             |
| <b>4430</b>  | Parks and Facilities                     | 0.00          |               |               |               |               | 2.00          | <b>2.00</b>             |
| <b>4500</b>  | Infrastructure Maintenance               | 0.00          |               |               |               |               | 1.00          | <b>1.00</b>             |
| <b>4510</b>  | Street Maintenance                       | 0.00          |               |               |               |               | 17.00         | <b>17.00</b>            |
| <b>4520</b>  | Street Light Maintenance                 | 0.00          |               |               |               |               | 8.00          | <b>8.00</b>             |
| <b>Subtotal Public Works Agency</b>                    |  | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>84.25</b>  | <b>84.25</b>            |
| <b>TOTAL - GENERAL FUND</b>                            |  | <b>627.71</b> | <b>624.26</b> | <b>621.68</b> | <b>629.14</b> | <b>633.78</b> | <b>636.18</b> | <b>2.40</b>             |
| <b>OTHER FUNDS</b>                                     |  |               |               |               |               |               |               |                         |
| <b>2499</b>  | <b>General Assistance Administration</b> | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>   | <b>4.00</b>   | <b>4.00</b>   | <b>0.00</b>             |
| <b>4310</b>  | Recycling and Environmental Maintenance  | 0.00          |               |               |               |               | 2.00          | <b>2.00</b>             |
| <b>4330</b>  | Greenways                                | 0.00          |               |               |               |               | 2.00          | <b>2.00</b>             |
| <b>4420</b>  | Transportation                           | 0.00          |               |               |               |               | 0.50          | <b>0.50</b>             |
| <b>4510</b>  | Street Maintenance                       | 0.00          |               |               |               |               | 1.00          | <b>1.00</b>             |
| <b>7005</b>  | Parking System Management                | 6.50          | 6.50          | 6.50          | 6.50          | 6.50          | 6.00          | <b>(0.50)</b>           |
| <b>7015</b>  | Parking Lots and Meters                  | 8.00          | 8.00          | 8.00          | 8.00          | 8.00          | 3.00          | <b>(5.00)</b>           |
| <b>7037</b>  | Maple Avenue Garage                      | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          | <b>0.00</b>             |
| <b>Subtotal Parking System Fund</b>                    |  | <b>15.50</b>  | <b>15.50</b>  | <b>15.50</b>  | <b>15.50</b>  | <b>15.50</b>  | <b>15.50</b>  | <b>0.00</b>             |
| <b>4805</b>  | Youth Services                           | 8.38          | 10.71         | 11.24         | 11.88         | 11.30         | 12.10         | <b>0.80</b>             |

**FULL-TIME EQUIVALENT TOTALS**  
**Current Fiscal Year + Last Four Fiscal Years**

| DEPARTMENT /<br>DIVISION<br>SUMMARY    |  | FY 2011      | FY 2012      | FY 2013      | FY 2014      | FY 2015      | FY2016       | FY15-FY16<br>Difference |
|--|--|--------------|--------------|--------------|--------------|--------------|--------------|-------------------------|
| <b>4806</b>                            | Adult Services                               | 16.37        | 15.39        | 13.86        | 14.53        | 14.20        | 13.20        | <b>(1.00)</b>           |
| <b>4808</b>                            | Neighborhood Services                        | 2.64         | 0.00         | 0.00         | 0.00         |              |              | <b>0.00</b>             |
| <b>4810</b>                            | Reader's Services                            | 0.00         | 0.00         | 0.00         | 0.00         |              |              | <b>0.00</b>             |
| <b>4815</b>                            | Reference Services and Periodicals           | 0.00         | 0.00         | 0.00         | 0.00         |              |              | <b>0.00</b>             |
| <b>4820</b>                            | Circulation                                  | 14.51        | 14.44        | 14.44        | 13.31        | 15.32        | 14.88        | <b>(0.44)</b>           |
| <b>4825</b>                            | Neighborhood Services                        | 0.00         | 2.64         | 2.64         | 5.49         | 6.01         | 5.93         | <b>(0.08)</b>           |
| <b>4830</b>                            | South Branch                                 | 0.00         | 0.00         | 0.00         | 0.00         |              |              | <b>0.00</b>             |
| <b>4835</b>                            | Technical Services                           | 5.61         | 5.61         | 5.61         | 5.75         | 6.95         | 6.95         | <b>0.00</b>             |
| <b>4840</b>                            | Library Maintenance                          | 3.00         | 3.00         | 3.00         | 5.31         | 5.34         | 6.34         | <b>1.00</b>             |
| <b>4845</b>                            | Library Administration                       | 4.65         | 4.59         | 5.59         | 6.86         | 7.33         | 7.47         | <b>0.14</b>             |
| <b>Subtotal Library Fund</b>           |  | <b>55.16</b> | <b>56.38</b> | <b>56.38</b> | <b>63.13</b> | <b>66.45</b> | <b>66.87</b> | <b>0.42</b>             |
| <b>5005</b>                            | <b>Neighborhood Stabilization Program 2</b>  | <b>1.00</b>  | <b>2.00</b>  | <b>2.66</b>  | <b>1.31</b>  | <b>0.50</b>  | <b>0.45</b>  | <b>(0.05)</b>           |
| <b>5150</b>                            | <b>Emergency Telephone System</b>            | <b>5.00</b>  | <b>5.00</b>  | <b>5.00</b>  | <b>5.00</b>  | <b>5.00</b>  | <b>5.00</b>  | <b>0.00</b>             |
| <b>5187</b>                            | <b>Housing Rehabilitation</b>                | <b>0.00</b>  |              |              |              | <b>1.75</b>  | <b>1.75</b>  | <b>0.00</b>             |
| <b>5220</b>                            | <b>Community Develop. Block Grant (CDBG)</b> | <b>2.00</b>  | <b>1.53</b>  | <b>1.50</b>  | <b>2.60</b>  | <b>2.60</b>  | <b>2.80</b>  | <b>0.20</b>             |
| <b>5300</b>                            | <b>Economic Development Fund</b>             | <b>5.00</b>  | <b>7.00</b>  | <b>6.25</b>  | <b>6.25</b>  | <b>6.25</b>  | <b>5.75</b>  | <b>(0.50)</b>           |
| <b>5430</b>                            | <b>Home Fund</b>                             | <b>0.00</b>  | <b>0.00</b>  | <b>0.00</b>  | <b>0.25</b>  | <b>0.40</b>  | <b>0.50</b>  | <b>0.10</b>             |
| <b>5465</b>                            | <b>Affordable Housing Fund</b>               | <b>0.00</b>  |              |              |              |              | <b>0.50</b>  | <b>0.50</b>             |
| <b>5999</b>                            | <b>Capital Projects Fund</b>                 | <b>1.00</b>  | <b>0.00</b>  | <b>0.00</b>  | <b>0.00</b>  |              |              | <b>0.00</b>             |
| <b>5800</b>                            | <b>Downtown II TIF Fund</b>                  | <b>0.00</b>  |              |              |              |              |              | <b>0.00</b>             |
| <b>4105</b>                            | Public Works Agency Administration           | 0.00         |              |              |              |              | 2.50         | <b>2.50</b>             |
| <b>4200</b>                            | Water Production                             | 0.00         |              |              |              |              | 2.00         | <b>2.00</b>             |
| <b>4208</b>                            | Water Billing                                | 0.00         |              |              |              |              | 1.50         | <b>1.50</b>             |
| <b>4210</b>                            | Pumping                                      | 0.00         |              |              |              |              | 12.00        | <b>12.00</b>            |
| <b>4220</b>                            | Filtration                                   | 0.00         |              |              |              |              | 14.00        | <b>14.00</b>            |
| <b>4400</b>                            | Capital Planning and Engineering             | 0.00         |              |              |              |              | 0.50         | <b>0.50</b>             |
| <b>4440</b>                            | Water and Sewer Capital                      | 0.00         |              |              |              |              | 3.00         | <b>3.00</b>             |
| <b>4540</b>                            | Distribution Maintenance                     | 0.00         |              |              |              |              | 9.00         | <b>9.00</b>             |
| <b>7100</b>                            | Water General Support                        | 4.00         | 5.00         | 5.00         | 5.00         | 5.00         | 0.00         | <b>(5.00)</b>           |
| <b>7105</b>                            | Water Pumping                                | 11.00        | 11.00        | 11.00        | 11.00        | 12.00        | 0.00         | <b>(12.00)</b>          |
| <b>7110</b>                            | Water Filtration                             | 14.00        | 14.00        | 14.00        | 14.00        | 14.00        | 0.00         | <b>(14.00)</b>          |
| <b>7115</b>                            | Water Distribution                           | 11.00        | 10.50        | 10.50        | 10.00        | 12.00        | 0.00         | <b>(12.00)</b>          |
| <b>7120</b>                            | Water Meter Maintenance                      | 2.00         | 2.00         | 2.00         | 2.50         | 1.50         | 0.00         | <b>(1.50)</b>           |
| <b>Subtotal Water Fund</b>             |  | <b>42.00</b> | <b>42.50</b> | <b>42.50</b> | <b>42.50</b> | <b>44.50</b> | <b>44.50</b> | <b>0.00</b>             |
| <b>4105</b>                            | Public Works Agency Administration           | 0.00         |              |              |              |              | 1.00         |                         |
| <b>4310</b>                            | Refuse Collection and Disposal               | 0.00         |              |              |              |              | 0.33         |                         |
| <b>4440</b>                            | Water and Sewer Capital                      | 0.00         |              |              |              |              | 1.00         |                         |
| <b>4530</b>                            | Sewer Maintenance                            | 0.00         |              |              |              |              | 9.00         |                         |
| <b>7400</b>                            | Sewer Maintenance                            | 13.00        | 13.00        | 13.00        | 13.33        | 11.33        | 0.00         | <b>(11.33)</b>          |
| <b>Subtotal Sewer Maintenance Fund</b> |  | <b>13.00</b> | <b>13.00</b> | <b>13.00</b> | <b>13.33</b> | <b>11.33</b> | <b>11.33</b> | <b>0.00</b>             |
| <b>4310</b>                            | Refuse Collection and Disposal               | 0.00         |              |              |              |              | 9.66         | <b>9.66</b>             |
| <b>7600</b>                            | Solid Waste                                  | 10.00        | 10.00        | 9.00         | 9.66         | 9.66         | 0.00         | <b>(9.66)</b>           |
| <b>7685</b>                            | Refuse Collection and Disposal               | 0.00         |              |              |              |              | 0.00         | <b>0.00</b>             |
| <b>7690</b>                            | Residential Recycling Program                | 0.00         |              |              |              |              | 0.00         | <b>0.00</b>             |
| <b>Subtotal Solid Waste Fund</b>       |  | <b>10.00</b> | <b>10.00</b> | <b>9.00</b>  | <b>9.66</b>  | <b>9.66</b>  | <b>9.66</b>  | <b>0.00</b>             |
| <b>7705</b>                            | Fleet Services General Support               | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | 2.00         | <b>0.00</b>             |
| <b>7710</b>                            | Major Maintenance                            | 10.00        | 10.00        | 10.00        | 10.00        | 10.50        | 10.50        | <b>0.00</b>             |
| <b>Subtotal Fleet Services Fund</b>    |  | <b>12.00</b> | <b>12.00</b> | <b>12.00</b> | <b>12.00</b> | <b>12.50</b> | <b>12.50</b> | <b>0.00</b>             |
| <b>7800</b>                            | Risk Management                              | 4.00         | 4.00         | 4.00         | 5.00         | 5.00         | 4.00         | <b>(1.00)</b>           |
| <b>7801</b>                            | Employee Benefits                            | 0.00         | 0.00         | 0.00         | 0.00         | 0.00         | 1.00         |                         |

**FULL-TIME EQUIVALENT TOTALS**  
**Current Fiscal Year + Last Four Fiscal Years**

| DEPARTMENT /<br>DIVISION<br>SUMMARY | FY 2011 | FY 2012 | FY 2013 | FY 2014 | FY 2015 | FY2016 | FY15-FY16<br>Difference |
|-------------------------------------|---------|---------|---------|---------|---------|--------|-------------------------|
| <i>Subtotal Insurance Fund</i>      | 4.00    | 4.00    | 4.00    | 5.00    | 5.00    | 5.00   | 0.00                    |
| TOTAL - OTHER FUNDS                 | 110.50  | 112.53  | 111.41  | 113.15  | 185.44  | 186.11 | 0.67                    |
| GRAND TOTAL - ALL FUNDS             | 793.37  | 793.17  | 789.47  | 805.67  | 819.22  | 822.29 | 3.07                    |



# **PART VI**

# **CAPITAL IMPROVEMENT PLAN**



# Capital Improvement Plan

## **Overview**

The Capital Improvement Plan (CIP) is a process by which the City designs a multi-year plan for major capital expenditures. It represents the City's plan for physical development and is reviewed and updated each year to reflect changing priorities. It provides an ongoing framework for identifying capital requirements, scheduling projects over a period of years, coordinating related projects, and identifying future fiscal impacts. Generally, the CIP includes improvements that are relatively expensive, have a multi-year useful life, and, similar to capital outlay items, result in fixed assets. These include the construction of new buildings, additions to or renovations of existing buildings, construction of streets, sewer improvements, land purchases, and major software or equipment purchases. Due to the nature and total costs of the identified projects, bond proceeds are one of the major sources of revenue. The CIP is a dynamic process, with anticipated projects being changed, added, and deleted from the plan as the five-year timeline evolves.

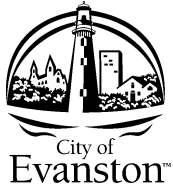
During the past several years, staff has undertaken a variety of comprehensive assessments of many of the City's capital assets to provide a more complete understanding of the City's future needs. A sample of these include: the Comprehensive Pavement Study; Parks, Forestry, and Recreation Strategic Plan; the analysis of the Civic Center; the Crown Center Study, the Ten-Year Sewer Improvement Program; Street Lighting; Chicago Avenue Corridor; Downtown Streetscape Audit; the assessments of Fire and Police Stations; the current development of the IT Strategic Plan, as well as development of the City's Strategic Plan. These studies serve as the foundation for the staff recommendations set forth in the attached Capital Improvement Plan. As the City moves forward, it must continually assess the ongoing infrastructure needs of the community.

Formal City Council adoption of the Capital Improvement Program indicates the City's commitment to the plan, but does not in itself authorize expenditures. The necessary funding mechanisms must be adopted each year to pay for the improvements – year one is the approved Capital Budget for which Council approval authorizes expenditures, with years two and three reflecting the City's plan for improvements.

## **Summary of FY 2016-2018 Capital Improvement Plan**

It is important to distinguish between the City's Capital Improvement Plan (CIP) and Capital Improvement Fund (CIF). The CIP report in this section includes all citywide capital projects, regardless of the fund and/or funding source. This contrasts with the City's CIF, which includes only those capital projects that are not paid through one of the City's internal service, special revenue, or enterprise funds. Typically, capital purchases used to benefit the City as a whole are budgeted and paid from the CIF, while capital purchases specific to one area, function, or fund are typically paid from that specific source or fund.

An example of the above would be an addition or capital improvement to the City's water filtration plant. While this project would be included in the City's CIP report, the expense would be budgeted in the City's Water Utility Fund. There are a couple of exceptions to this rule. Capital projects funded via the City's Motor Fuel Tax (MFT) Fund may benefit the City as a whole, but for legal purposes such capital projects must be budgeted and paid out of the City's MFT Fund. Another example would be capital purchases related to the City's fleet. Since the City maintains a separate internal service Fleet Fund for tracking purposes, CIP projects pertaining to fleet vehicles and equipment purchases are budgeted and paid from the Fleet Fund rather than the CIF.



# Capital Improvement Fund Policy

## Section I: Objectives and Priorities

The overall goal for Evanston's capital improvement effort is:

A comprehensive capital improvement program that is used by decision-makers to guide capital investments, make the best use of limited resources and provide community facilities that function well and contribute to the attractiveness, public health, and safety of the City.

To accomplish this goal, a broad set of objectives and policies have been developed to guide preparation and monitoring of the capital improvement program. These broad objectives, priorities, and policies adopted by the City Council guide staff each year as a capital program is developed and presented to the City Council for review and consideration.

### Objectives

- Undertake a comprehensive assessment of all capital needs and develop a strategic plan to meet the City's capital needs, so that projects and funding are rationally sequenced, coordinated, and kept on the public agenda.
- Undertake capital improvements that are needed to maintain existing public facilities, increase operating efficiency, and reduce operating costs.
- Undertake capital investments that encourage and support economic development or directly produce income.
- Undertake capital improvements that are of the highest quality that the City can afford which enhance Evanston's physical appearance, public image, quality of life, and promote public health and safety.
- Limit the extent to which local property taxes are required to finance capital improvements.
- Plan all capital projects to meet ADA requirements.

### Priorities

- Project major capital improvement replacement needs to cover a 20- to 30- year period so that a long-range capital maintenance plan can be developed.
- Set priorities for capital improvements and match projects with appropriate funding sources.
- Monitor implementation of the Capital Improvement Plan through periodic capital improvement staff meetings and reports to the Administration and Public Works Committee.
- Undertake an annual review of capital improvement funding sources and an assessment of capital improvement projects proposed for the following years.



# Capital Improvement Fund Policy

- Commit funds annually for improvements so that incremental progress can be made toward long-range goals.
- Coordinate planned capital improvement projects where opportunities exist to do so.
- Leverage local capital improvement funds to the extent possible.
- Give priority to projects that further the objectives of the Comprehensive General Plan.

More specific policies have also been written to guide the scheduling and prioritization of projects within each of the major project classifications.

## **Economic Development**

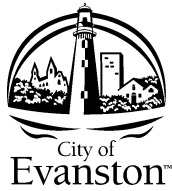
- Make capital investments needed to realize the full potential of the Downtown Redevelopment.
- Coordinate improvements made in retail and commercial areas.
- Develop and implement programs to upgrade and maintain streetscapes in each neighborhood business district within the City.
- Develop and implement plans for capital needs of neighborhood economic development.

## **Environment**

- Maintain water system improvements needed to ensure a safe and adequate water supply.
- Develop and implement programs to eliminate environmental hazards where they exist in City facilities and on public grounds.
- Participate in development of area-wide solutions to the problem of solid waste disposal and promote local recycling and waste reduction efforts to minimize solid waste disposal requirements and conserve resources.
- Complete the long-range comprehensive sewer plan.

## **Parks and Recreation**

- Rehabilitate parks through periodic replacement of pavement, athletic fields and courts, equipment, site furnishings, infrastructure, and landscaping.
- Undertake improvements to enhance and protect the lakefront park system.
- Maintain Evanston's community recreational facilities to the high standard expected.
- Bring play equipment into compliance with CPSC / ASTM safety guidelines and ADA requirements.



# Capital Improvement Fund Policy

## Public Buildings

- Consider life cycle costs (long-term costs of maintenance, operation, utilities and financing) in making decisions concerning construction, purchasing, disposal, or rehabilitation of public facilities.
- Continue to undertake preventive maintenance, energy conservation, and rehabilitation programs for public buildings.
- Undertake projects needed to improve the security of public buildings and facilities.
- Complete the fire station construction and improvement plan.
- Complete the rehabilitation of the Police/Fire Headquarters.
- Undertake projects and improvement to municipal facilities to meet the standards of the Federal Americans with Disabilities Act (ADA).
- Develop and implement a plan for the municipal offices.
- Implement policy advocating art within city building projects, in compliance with Title 7, Chapter 16 of the City Code.

## Transportation

- Improve the condition, efficiency, and safety of Evanston's circulation system.
- Undertake improvements needed to keep municipal parking facilities well maintained, safe and attractive.
- Plan and implement expanded public parking inventory.
- Continue the City's programs for maintaining curbs, gutters, and sidewalks.
- Evaluate all sidewalks and develop an improvement schedule.
- Enhance livability of neighborhoods by implementing various traffic controls.
- Improve Evanston's remaining unpaved streets and alleys.
- Implement a Citywide bike plan and encourage inter-modal transportation.
- Ensure adequate street lighting to balance crime prevention, safety, and residential atmosphere.
- Develop plans and programs to improve the appearance and maintenance of rail embankments, viaducts, and rail stations.



# Capital Improvement Fund Policy

## Section II: Fiscal Management

### Capital Expenditure Policies

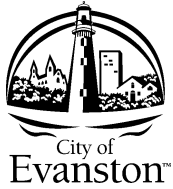
- Drawn from the long-range capital needs list, a three-year capital improvement program will be developed and updated annually, including anticipated funding sources.
- The City will maintain all its physical assets at a level adequate to protect the City's capital investment and to minimize future maintenance and replacement costs.
- The City will coordinate development of the capital improvement budget with the development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts.
- If a new project (non-emergency) is identified during the fiscal year, staff shall prepare a report to the City Council describing the project, and if necessary, recommend a decrease in another approved project so as not to alter the overall funding for the capital budget.

### Capital Financing Policies

- Long-term borrowing will not be used to finance current operations or normal maintenance.
- Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project.
- The City will establish an appropriate mix of bonded debt and pay-as-you-go financing in the funding of capital projects. The City will strive to find more streams of revenue to support pay-as-you-go financing of its future capital improvements.
- Dedicated revenue stream options include, but are not limited to, excess funds, additional taxes (i.e. motor fuel tax for street improvements) and use of tax increment financing revenues as they become available.
- Outstanding tax-supported debt shall not exceed \$90 million.

### Capital Project Planning and Cost Containment

- City staff will meet monthly to review the progress on all outstanding projects. Semi-annual reports will be presented to the Administration & Public Works Committee.
- Identification of funding opportunities should be included within the project development phase.
- Recognize that most projects will take at least two years to plan and implement.
- Where appropriate, separate project planning and execution costs, acknowledging that approving a study does not guarantee the implementation of the project.



# Capital Improvement Fund Policy

- For any enterprise fund or storm water management fund that is supporting debt, an annual rate study will be performed to ensure that the fees or rates are sufficient to meet the debt service requirements.
- A five-year projection of revenues and expenditures for the general, special revenue, and enterprise funds should be prepared to provide strategic perspective to each annual budget process.

## Emergency Fund Reserves

- An emergency account within the capital improvement fund shall be established to fund emergency capital needs.
- The emergency account shall be initially funded through a one-time revenue source and replenished with a percentage of project surpluses at the end of the fiscal year.

## Grants

- City staff should seek grants for projects which are in the current fiscal year, the five-year plan, or fund a recognized City need.
- For projects not currently funded or in the five year plan, the Council must approve the reduction or elimination of a previously planned project.
- If a grant is received, the original funds can be used in any of the following ways:
  - Reallocated to a new project within the five-year plan within the same area
  - Reallocated to a priority list of projects approved by the City Council during consideration of the capital plan
  - Used to expand the scope of the existing project for which the grant is received
  - Placed in the contingency fund for future matches or cost overruns
  - Placed in an emergency fund for unanticipated projects

## Community Development Block Grant (CDBG) Funds

- A comprehensive program for all capital projects in the CDBG target area will be presented to the CDBG Committee.

**2016 Adopted CIP Budget**

|   |             |            | 2016 Bonds   | 2015 Bonds | Water Fund   | Sewer Fund   | IEPA Loan    | MFT Funds    | Federal Funds | Other Funds/<br>Reserves | TIF Funding | Parking Fund | Total         | Notes                                |
|---|-------------|------------|--------------|------------|--------------|--------------|--------------|--------------|---------------|--------------------------|-------------|--------------|---------------|--------------------------------------|
| STREET RESURFACING, WATER MAIN AND SEWER                                  |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| Sheridan Road/Chicago Avenue Project                                      |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| Sheridan Road/Chicago -- Water main design and construction               |             |            |              | \$ -       | \$ 3,770,000 |              |              |              |               |                          |             |              | \$ 3,770,000  |                                      |
| Emerson Ridge Green Bay Asbury Project                                    |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| Green Bay   | Noyes       | Asbury     | \$ 1,500,000 |            | \$ 1,901,000 |              |              |              | \$ 1,900,000  |                          |             |              | \$ 5,301,000  | Surface Transportation Funds         |
| Asbury  | Green Bay   | Emerson    |              |            |              |              |              |              |               |                          | \$ 250,000  | \$ 250,000   |               |                                      |
| Emerson   | Ridge       | Green Bay  |              |            |              |              |              |              | \$ 1,920,000  |                          |             |              | \$ 1,920,000  | CMAQ Funds                           |
| Ridge   | Gaffield    | Emerson    |              |            |              |              |              |              |               |                          |             | \$ -         |               |                                      |
| Emerson/Ridge/Green Bay Intersection -Design Engineering Phase II         |             |            |              | \$ 80,000  |              |              |              |              |               |                          |             |              | \$ 80,000     |                                      |
| Emerson/Ridge/Green Bay Intersection Construction Engineering-- Phase III |             |            | \$ 500,000   |            | \$ 150,000   |              |              |              |               |                          |             |              | \$ 650,000    |                                      |
| Other Street Resurfacing  |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| Garnet Street   | CTA Viaduct | east alley |              |            |              |              |              |              |               | \$ 100,000               |             | \$ 100,000   | \$ 200,000    | Special Assessment Fund              |
| MFT Street Resurfacing *contingent upon state funding                     |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| Crain   | Florence    | Asbury     |              |            |              |              |              | \$ 186,000   |               |                          |             |              | \$ 186,000    |                                      |
| Brown   | Cleveland   | Washington |              |            |              |              |              | \$ 116,000   |               |                          |             |              | \$ 116,000    |                                      |
| Chicago   | Grove       | Dempster   |              |            |              |              |              | \$ 900,000   |               |                          |             |              | \$ 900,000    |                                      |
| Ewing   | Collfax     | Harrison   |              |            |              |              |              | \$ 154,000   |               |                          |             |              | \$ 154,000    |                                      |
| CDBG Street Resurfacing   |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| Grey  | Emerson     | Foster     |              |            |              |              |              |              | \$ 49,000     |                          |             |              | \$ 49,000     | CDBG funds                           |
| Cleveland   | Dewey       | Dodge      |              |            |              |              |              |              | \$ 111,000    |                          |             |              | \$ 111,000    | CDBG funds                           |
| Water Main Replacement  |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| South Blvd  | Dodge       | Wesley     | \$ -         |            | \$ 881,400   |              |              |              |               |                          |             |              | \$ 881,400    |                                      |
| Dewey   | Keeney      | Oakton     | \$ 108,000   |            | \$ 391,000   |              |              |              |               |                          |             |              | \$ 499,000    |                                      |
| Hastings  | Collfax     | Harrison   | \$ 125,000   |            | \$ 396,000   |              |              |              |               |                          |             |              | \$ 521,000    |                                      |
| Sherman Avenue Water Main   |             |            |              |            |              |              |              |              |               |                          | \$ 330,000  |              | \$ 330,000    | Funding from Washington-National TIF |
| Small diameter water main lining (IEPA)                                   |             |            |              |            |              |              | \$ 375,000   |              |               |                          |             |              | \$ 375,000    |                                      |
| Sewer Rehabilitation  |             |            |              |            |              |              |              |              |               |                          |             |              |               |                                      |
| CIPP Sewer Rehabilitation   |             |            |              |            | \$ 665,000   |              |              |              |               |                          |             |              | \$ 665,000    |                                      |
| Large diameter sewer rehab-- Mulford St. extension                        |             |            |              |            |              |              | \$ 980,000   |              |               |                          |             |              | \$ 980,000    |                                      |
| Sewer Repairs on Street Improvements                                      |             |            |              |            | \$ 205,000   |              |              |              |               |                          |             |              | \$ 205,000    |                                      |
| Manhole lining  |             |            |              |            | \$ 150,000   |              |              |              |               |                          |             |              | \$ 150,000    |                                      |
| Emergency Sewer Repairs   |             |            |              |            | \$ 75,000    |              |              |              |               |                          |             |              | \$ 75,000     |                                      |
| Stormwater Management Improvements  |             |            |              |            | \$ 450,000   |              |              |              |               |                          |             |              | \$ 450,000    |                                      |
|   |             |            | \$ 2,233,000 | \$ 80,000  | \$ 7,489,400 | \$ 1,545,000 | \$ 1,355,000 | \$ 1,356,000 | \$ 3,980,000  | \$ 100,000               | \$ 330,000  | \$ 350,000   | \$ 18,818,400 |                                      |
|   |             |            | 2016 Bonds   | 2015 Bonds | Water Fund   | Sewer Fund   | IEPA Loan    | MFT Funds    | Federal Funds | Other Funds/ Reserv      | TIF Funding | Parking Fund | Total         |                                      |

**2016 Adopted CIP Budget**

|  | 2016 Bonds   | 2015 Bonds   | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Funds/<br>Reserves | TIF Funding  | Parking Fund | Total        | Notes   |
|--|--------------|--------------|------------|------------|-----------|-----------|---------------|--------------------------|--------------|--------------|--------------|---|
| <b>TRANSPORTATION</b>  |              |              |            |            |           |           |               |                          |              |              |              |   |
| Alley Paving   | \$ 250,000   | \$ 250,000   |            |            |           |           |               |                          |              |              | \$ 500,000   |   |
| CDBG Alley Paving  |              |              |            |            |           |           | \$ 440,000    |                          |              |              | \$ 440,000   | CDBG Funding  |
| Central Street Bridge, Phase I Engineering                             | \$ 90,000    |              |            |            |           |           | \$ 350,000    |                          |              |              | \$ 440,000   | \$350,000 from IDOT/STP                                   |
| Dempster Signals Phase II and III Construction Engineering             |              | \$ 260,000   |            |            |           |           |               |                          |              |              | \$ 260,000   |   |
| Dodge Avenue Protected Bike Lane - Howard to Church                    | \$ 120,000   |              |            |            |           |           | \$ 480,000    |                          |              |              | \$ 600,000   | project not started; carryover of federal funds \$480,000 |
| ETHS/Church Street Bike Path (Grey to McCormick Bike Path)             | \$ 150,000   |              |            |            |           |           |               |                          |              |              | \$ 150,000   | Project requires IDOT approval                            |
| Howard Street - Access Drive (Target Access)                           |              |              |            |            |           |           |               |                          | \$ 1,000,000 |              | \$ 1,000,000 | Howard-Hartrey TIF  |
| Isabella Bridge Phase II Design & Construction                         | \$ 300,000   | \$ 80,000    |            |            |           |           |               |                          |              |              | \$ 380,000   |   |
| Neighborhood Traffic Calming and Pedestrian Safety                     | \$ 100,000   |              |            |            |           |           |               |                          |              |              | \$ 100,000   |   |
| Pavement Marking and Streetlight Improvements                          | \$ 150,000   |              |            |            |           |           |               |                          |              |              | \$ 150,000   |   |
| Bike Infrastructure Improvements                                       | \$ 50,000    |              |            |            |           |           |               |                          |              |              | \$ 50,000    |   |
| Police/Fire Parking Lake Street  | \$ 150,000   |              |            |            |           |           |               |                          |              |              | \$ 150,000   |   |
| Comprehensive Signs  |              |              |            |            |           |           |               |                          |              | \$ 295,000   | \$ 295,000   |   |
| Safe Route to School   | \$ 25,000    |              |            |            |           |           | \$ 75,000     |                          |              |              | \$ 100,000   |   |
| Sheridan Road Signal Upgrade Project (Main to Burnham)                 |              | \$ 150,000   |            |            |           |           |               |                          |              |              | \$ 150,000   |   |
| Sheridan Road/Chicago Improvements - Roadway/Bike Lane Phase II Design |              | \$ 800,000   |            |            |           |           |               |                          |              |              | \$ 800,000   |   |
| Sidewalk - 50/50 Replacement Program                                   | \$ 150,000   |              |            |            |           |           |               |                          |              |              | \$ 150,000   |   |
| Main Street sidewalk engineering                                       | \$ 75,000    |              |            |            |           |           |               |                          |              |              |              |   |
| SNAP Lighting  |              |              |            |            |           |           | \$ 45,000     |                          |              |              | \$ 45,000    | CDBG Funding  |
| Streetlight Purchase   | \$ 100,000   |              |            |            |           |           |               |                          |              |              | \$ 100,000   |   |
| Street Patching various locations                                      | \$ 600,000   |              |            |            |           |           |               |                          |              |              | \$ 600,000   |   |
| <b>Parking Lot Projects</b>  |              |              |            |            |           |           |               |                          |              |              |              |   |
| Green Infrastructure Parking Lot Design                                |              |              |            |            |           |           |               |                          |              | \$ 150,000   | \$ 150,000   |   |
| James Park West Parking Lot Renovations                                | \$ 500,000   |              |            |            |           |           |               |                          |              |              | \$ 500,000   |   |
| Hinman Parking Lot Paving  |              |              |            |            |           |           |               |                          |              | \$ 450,000   | \$ 450,000   |   |
| Library Parking Lot Project  |              |              |            |            |           |           |               |                          |              | \$ 234,000   | \$ 234,000   | Carry-over from 2015 project                              |
| Police & Fire HQ Parking Lot Reconstruction                            |              |              |            |            |           |           |               |                          |              | \$ 300,000   | \$ 300,000   |   |
| Service Center Yard - parking lot/pads/entrances                       | \$ 150,000   |              |            |            |           |           |               |                          |              |              | \$ 150,000   |   |
|  | \$ 2,960,000 | \$ 1,540,000 | \$ -       | \$ -       | \$ -      | \$ -      | \$ 1,390,000  | \$ -                     | \$ 1,000,000 | \$ 1,429,000 | \$ 8,244,000 |   |
|  | 2016 Bonds   | 2015 Bonds   | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Funds/ Reserves    | TIF Funding  | Parking Fund | Total        |   |

**2016 Adopted CIP Budget**

|   | 2016 Bonds   | 2015 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Funds/<br>Reserves | TIF Funding  | Parking Fund | Total        | Notes                           |
|---|--------------|------------|------------|------------|-----------|-----------|---------------|--------------------------|--------------|--------------|--------------|---------------------------------|
| <b>PARKS</b>                            |              |            |            |            |           |           |               |                          |              |              |              |                                 |
| Chandler Center Stormwater Improvements | \$ 200,000   |            |            |            |           |           |               | \$ 150,000               |              |              | \$ 350,000   | Other Funds = grant application |
| Church Street Boat Ramp Renovations     |              | \$ 450,000 |            |            |           |           |               |                          |              |              | \$ 450,000   |                                 |
| Foster Field Athletic Lighting          | \$ 100,000   |            |            |            |           |           | \$ 156,615    |                          |              |              | \$ 256,615   | CDBG Funding                    |
| Fountain Square and Sherman Avenue      |              |            |            |            |           |           |               |                          | \$ 2,000,000 |              | \$ 2,000,000 | Carryover from 2015 TIF         |
| LADD Bike Path                          |              | \$ 135,000 |            |            |           |           |               |                          |              |              | \$ 135,000   | To be expensed in 2015          |
| Lovelace Park Pond                      | \$ 100,000   |            |            |            |           |           |               |                          |              |              | \$ 100,000   |                                 |
| Mason Park Basketball Courts            | \$ 30,000    |            |            |            |           |           |               |                          |              |              | \$ 30,000    |                                 |
| Penny Park Renovations                  | \$ 500,000   |            |            |            |           |           |               |                          |              |              | \$ 500,000   | Budget carried from 2015        |
| Parks Scorecard & Financial Report      | \$ 40,000    |            |            |            |           |           |               |                          |              |              | \$ 40,000    |                                 |
| Parks Evaluation                        | \$ 30,000    |            |            |            |           |           |               |                          |              |              | \$ 30,000    | Budget carried from 2015        |
| Parks Contingency                       | \$ 150,000   |            |            |            |           |           |               |                          |              |              | \$ 150,000   |                                 |
|   | \$ 1,150,000 | \$ 585,000 | \$ -       | \$ -       | \$ -      | \$ -      | \$ 156,615    | \$ 150,000               | \$ 2,000,000 | \$ -         | \$ 4,041,615 |                                 |
|   | 2016 Bonds   | 2015 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Funds/<br>Reserves | TIF Funding  | Parking Fund | Total        |                                 |

|   |              |           |      |      |      |      |      |            |      |              |              |  |
|---|--------------|-----------|------|------|------|------|------|------------|------|--------------|--------------|--|
| <b>FACILITIES</b>                                     |              |           |      |      |      |      |      |            |      |              |              |  |
| Civic Center Security Improvements                    | \$ 250,000   |           |      |      |      |      |      |            |      |              | \$ 250,000   |  |
| Dempster Beach House Window/Entry door replacement    | \$ 60,000    |           |      |      |      |      |      |            |      |              | \$ 60,000    |  |
| Energy Efficiency Improvements at City Facilities     | \$ 50,000    |           |      |      |      |      |      |            |      |              | \$ 50,000    |  |
| Facilities Contingency                                | \$ 200,000   |           |      |      |      |      |      |            |      |              | \$ 200,000   |  |
| Fiber Optic Installation-- Three Parking Garages      |              |           |      |      |      |      |      |            |      | \$ 110,000   | \$ 110,000   |  |
| Fire Station #3 Slope Stabilization                   | \$ 200,000   |           |      |      |      |      |      |            |      |              | \$ 200,000   |  |
| Fleetwood-Jourdain and Chandler Center Projects       |              |           |      |      |      |      |      | \$ 335,000 |      |              | \$ 335,000   | 2014 Bond Issuance-- From Capital Project Fund Reserve |
| Fleetwood-Jourdain Center HVAC Replacement            | \$ 400,000   |           |      |      |      |      |      |            |      |              | \$ 400,000   | per consultant report, may increase                    |
| Fleetwood-Jourdain Gym Flooring                       | \$ 75,000    |           |      |      |      |      |      |            |      |              | \$ 75,000    |  |
| Greenwood Beach Restroom                              | \$ 60,000    |           |      |      |      |      |      |            |      |              | \$ 60,000    |  |
| James Park Field House Roofing and Siding Replacement | \$ 80,000    |           |      |      |      |      |      |            |      |              | \$ 80,000    |  |
| Ladd Arboretum Windmill                               | \$ 25,000    |           |      |      |      |      |      |            |      |              | \$ 25,000    |  |
| Lee Street Beach Restroom                             | \$ 60,000    |           |      |      |      |      |      |            |      |              | \$ 60,000    |  |
| Levy Center Restroom Improvements                     |              | \$ 84,000 |      |      |      |      |      |            |      |              | \$ 84,000    |  |
| Parking Deck Camera System Replacement                |              |           |      |      |      |      |      |            |      | \$ 300,000   | \$ 300,000   |  |
| Parking Garage - Church                               |              |           |      |      |      |      |      |            |      | \$ 560,000   | \$ 560,000   |  |
| Parking Garage - Maple                                |              |           |      |      |      |      |      |            |      | \$ 1,075,000 | \$ 1,075,000 |  |
| Police Fire Headquarters Retaining Wall Repairs       | \$ 50,000    |           |      |      |      |      |      |            |      |              | \$ 50,000    |  |
| Robert Crown Center - Design                          | \$ 1,000,000 |           |      |      |      |      |      |            |      |              | \$ 1,000,000 |  |
| Roof Evaluation of City Buildings                     | \$ 30,000    |           |      |      |      |      |      |            |      |              | \$ 30,000    |  |
| Solar Panel Installation                              | \$ 40,000    | \$ 10,000 |      |      |      |      |      |            |      |              | \$ 50,000    | carryover from 2015 GO Bonds                           |
| Gibbs Morrison Site Improvements                      | \$ 200,000   |           |      |      |      |      |      |            |      |              | \$ 200,000   |  |
|   | \$ 2,780,000 | \$ 94,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 335,000 | \$ - | \$ 2,045,000 | \$ 5,254,000 |  |

**2016 Adopted CIP Budget**

|  | 2016 Bonds | 2015 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Funds/<br>Reserves | TIF Funding | Parking Fund | Total | Notes |
|--|------------|------------|------------|------------|-----------|-----------|---------------|--------------------------|-------------|--------------|-------|-------|
|--|------------|------------|------------|------------|-----------|-----------|---------------|--------------------------|-------------|--------------|-------|-------|

2016 Bonds      2015 Bonds      Water Fund      Sewer Fund      IEPA Loan      MFT Funds      Federal Funds      Other Funds/  
Reserves      TIF Funding      Parking Fund      Total

**MISCELLANEOUS**

|                     |            |            |            |            |           |           |               |                          |             |              |            |  |
|---------------------|------------|------------|------------|------------|-----------|-----------|---------------|--------------------------|-------------|--------------|------------|--|
| Police Body Cameras | \$ 200,000 |            |            |            |           |           |               |                          |             |              | \$ 200,000 |  |
|                     | \$ 200,000 | \$ -       | \$ -       | \$ -       | \$ -      | \$ -      | \$ -          | \$ -                     | \$ -        | \$ -         | \$ 200,000 |  |
|                     | 2016 Bonds | 2015 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Funds/<br>Reserves | TIF Funding | Parking Fund | Total      |  |

**WATER TREATMENT AND STORAGE**

|   |            |            |                |            |                 |           |               |                          |             |              |                 |                                      |
|---|------------|------------|----------------|------------|-----------------|-----------|---------------|--------------------------|-------------|--------------|-----------------|--------------------------------------|
| Chlorine Scrubber Media Replacement             |            |            | \$ 100,000     |            |                 |           |               |                          |             |              | \$ 100,000      |                                      |
| Chlorine cylinder emergency shut-off valves     |            |            | \$ 75,000      |            |                 |           |               |                          |             |              | \$ 75,000       |                                      |
| CMMS software implementation                    |            |            | \$ 250,000     |            |                 |           |               |                          |             |              | \$ 250,000      |                                      |
| Finished water storage projects-- design        |            |            | \$ 10,000      |            |                 |           |               |                          |             |              | \$ 10,000       |                                      |
| Treated water storage replacement--design       |            |            |                |            | \$ 1,390,000    |           |               |                          |             |              | \$ 1,390,000    |                                      |
| Treated water storage replacement--construction |            |            |                |            | \$ 14,000,000   |           |               |                          |             |              | \$ 14,000,000   |                                      |
| Masonry repairs                                 |            |            | \$ 300,000     |            |                 |           |               |                          |             |              | \$ 300,000      | carryover from 2015 budget           |
| Standpipe Painting and Repair                   |            |            | \$ 100,000     |            |                 |           |               |                          |             |              | \$ 100,000      | Potential carryover of final payment |
| Security Improvements - Water                   |            |            | \$ 50,000      |            |                 |           |               |                          |             |              | \$ 50,000       |                                      |
| Water Treatment Plant Reliability Improvements  |            |            |                |            | \$ 2,500,000    |           |               |                          |             |              | \$ 2,500,000    |                                      |
| SCADA System Upgrades                           |            |            | \$ 260,000     |            |                 |           |               |                          |             |              | \$ 260,000      |                                      |
| Roof Improvements                               |            |            | \$ 250,000     |            |                 |           |               |                          |             |              | \$ 250,000      |                                      |
| South Standpipe Storage Shed and MCC            |            |            | \$ 300,000     |            |                 |           |               |                          |             |              | \$ 300,000      |                                      |
|   | \$0.00     | \$0.00     | \$1,695,000.00 | \$0.00     | \$17,890,000.00 | \$0.00    | \$0.00        | \$0.00                   | \$0.00      | \$0.00       | \$19,585,000.00 |                                      |
|   | 2016 Bonds | 2015 Bonds | Water Fund     | Sewer Fund | IEPA Loan       | MFT Funds | Federal Funds | Other Funds/<br>Reserves | TIF Funding | Parking Fund |                 |                                      |

|             |                |                |                |                |                 |                |                |              |                |                |                 |  |
|-------------|----------------|----------------|----------------|----------------|-----------------|----------------|----------------|--------------|----------------|----------------|-----------------|--|
| Grand Total | \$9,323,000.00 | \$2,299,000.00 | \$9,184,400.00 | \$1,545,000.00 | \$19,245,000.00 | \$1,356,000.00 | \$5,526,615.00 | \$585,000.00 | \$3,330,000.00 | \$3,824,000.00 | \$56,143,015.00 |  |
|-------------|----------------|----------------|----------------|----------------|-----------------|----------------|----------------|--------------|----------------|----------------|-----------------|--|

**2017 CIP Draft Budget**

|   | 2017 Bonds   | Water Fund   | Sewer Fund   | IEPA Loan    | MFT Funds    | Federal Funds | Other Grants | TIF Funding  | Parking Fund | Total         | Notes   |
|---|--------------|--------------|--------------|--------------|--------------|---------------|--------------|--------------|--------------|---------------|---|
| <b>STREET RESURFACING, WATER MAIN AND SEWER</b> |              |              |              |              |              |               |              |              |              |               |   |
| <b>Sheridan Road/Chicago Avenue Project</b>     |              |              |              |              |              |               |              |              |              |               |   |
| Sheridan Road                                   | 4,050,000    | 1,700,000    |              |              | 1,200,000    | 3,200,000     | 500,000      | 750,000      |              | \$ 11,400,000 | Other from Good Neighbor Fund (NU); Washington-National TIF |
| <b>Other Street Resurfacing</b>                 |              |              |              |              |              |               |              |              |              |               |   |
| CDBG Street Resurfacing                         |              |              |              |              |              | 350,000       |              |              |              | \$ 350,000    |   |
| CIP Street Resurfacing                          | 1,700,000    |              |              |              |              |               |              |              |              | \$ 1,700,000  |   |
| MFT Street Resurfacing                          |              |              |              |              |              |               |              |              |              | \$ -          |   |
| <b>Water Main Replacement</b>                   |              |              |              |              |              |               |              |              |              |               |   |
| Water Main Replacement - Annual Program         |              | 3,590,000    |              |              |              |               |              |              |              | \$ 3,590,000  |   |
| 30" Feeder Main Rehabilitation                  |              |              |              | 3,800,000    |              |               |              |              |              | \$ 3,800,000  |   |
| Church Street                                   |              |              |              |              |              |               |              | 490,000      |              | \$ 490,000    | Washington Natl TIF   |
| Chicago Avenue                                  |              |              |              |              |              |               |              | 680,000      |              | \$ 680,000    | Chicago Main TIF  |
| Custer Avenue                                   |              |              |              |              |              |               |              | 140,000      |              | \$ 140,000    | Chicago Main TIF  |
| Main Street                                     |              |              |              |              |              |               |              | 780,000      |              | \$ 780,000    | Chicago Main TIF  |
| <b>Sewer Rehabilitation</b>                     |              |              |              |              |              |               |              |              |              |               |   |
| Emergency Sewer Work                            |              |              | 75,000       |              |              |               |              |              |              | \$ 75,000     |   |
| Sewer Repairs on Street Improvements            |              |              | 215,000      |              |              |               |              |              |              | \$ 215,000    |   |
| CIPP Sewer Rehabilitation                       |              |              | 655,000      |              |              |               |              |              |              | \$ 655,000    |   |
| Manhole Lining                                  |              |              | 155,000      |              |              |               |              |              |              | \$ 155,000    |   |
| Stormwater Management Improvements              |              |              | 280,000      |              |              |               |              |              |              | \$ 280,000    |   |
| Stormwater Master Plan Improvements             |              |              | 350,000      |              |              |               |              |              |              | \$ 350,000    |   |
| Large Diameter Sewer Rehabilitation             |              |              |              | 2,256,000    |              |               |              |              |              | \$ 2,256,000  |   |
| Dodge Avenue Large Dia Sewer Rehab              |              |              |              |              |              |               |              | 195,000      |              | \$ 195,000    | Dodge Dempster TIF  |
| Custer Avenue Relief Sewer Extension            |              |              |              |              |              |               |              | 140,000      |              | \$ 140,000    | Chicago Main TIF  |
| Small Diameter Sewer Rehab - Chicago Main TIF   |              |              |              |              |              |               |              | 220,000      |              | \$ 220,000    | Chicago Main TIF  |
|   | \$ 5,750,000 | \$ 5,290,000 | \$ 1,730,000 | \$ 6,056,000 | \$ 1,200,000 | \$ 3,550,000  | \$ 500,000   | \$ 3,395,000 | \$ -         | \$ 27,471,000 |   |
|   | 2017 Bonds   | Water Fund   | Sewer Fund   | IEPA Loan    | MFT Funds    | Federal Funds | Other Grants | TIF Funding  | Parking Fund | Total         |   |

**2017 CIP Draft Budget**

|  | 2017 Bonds   | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total        | Notes                          |
|--|--------------|------------|------------|-----------|-----------|---------------|--------------|-------------|--------------|--------------|--------------------------------|
| <b>TRANSPORTATION</b>                                      |              |            |            |           |           |               |              |             |              |              |                                |
| Alley Paving   | 200,000      |            |            |           |           |               |              |             |              | \$ 200,000   |                                |
| CDBG Alley Paving  |              |            |            |           |           | 440,000       |              |             |              | \$ 440,000   | CDBG Funding'                  |
| Alley Paving   | 500,000      |            |            |           |           |               |              |             |              | \$ 500,000   |                                |
| CDBG Alley Paving  |              |            |            |           |           | 450,000       |              |             |              | \$ 450,000   |                                |
| Neighborhood Traffic Calming and Pedestrian Safety         | 100,000      |            |            |           |           |               |              |             |              | \$ 100,000   |                                |
| Pavement Marking and Streetlight Improvements              | 150,000      |            |            |           |           |               |              |             |              | \$ 150,000   |                                |
| Bike Infrastructure Improvements                           | 50,000       |            |            |           |           |               |              |             |              | \$ 50,000    |                                |
| Resurfacing of on-street parking                           |              |            |            |           |           |               |              |             | 250,000      | \$ 250,000   |                                |
| Sidewalk - 50/50 Replacement Program                       | 150,000      |            |            |           |           |               |              |             |              | \$ 150,000   |                                |
| SNAP Lighting  |              |            |            |           |           | 45,000        |              |             |              | \$ 45,000    | CDBG Funding                   |
| Streetlight Purchase                                       | 100,000      |            |            |           |           |               |              |             |              | \$ 100,000   |                                |
| Street Patching Program                                    | 300,000      |            |            |           |           |               |              |             |              | \$ 300,000   |                                |
| Streetlights and Fixtures                                  | 100,000      |            |            |           |           |               |              |             |              | \$ 100,000   |                                |
| Parking Lot Rehabilitation                                 | 600,000      |            |            |           |           |               |              |             |              | \$ 600,000   |                                |
| ETHS/Church Street Bike Path (Grey to McCormick Bike Path) | 150,000      |            |            |           |           |               |              |             |              | \$ 150,000   | Project requires IDOT approval |
|  | \$ 2,400,000 | \$ -       | \$ -       | \$ -      | \$ -      | \$ 935,000    | \$ -         | \$ -        | \$ 250,000   | \$ 3,585,000 |                                |
|  | 2017 Bonds   | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total        |                                |

|   |            |            |            |           |           |               |              |             |              |       |  |
|---|------------|------------|------------|-----------|-----------|---------------|--------------|-------------|--------------|-------|--|
| <b>PARKS</b>                            |            |            |            |           |           |               |              |             |              |       |  |
| Clark Street Beach Boardwalk            |            |            |            |           |           |               |              |             |              | \$ -  |  |
| Dog Beach                               |            |            |            |           |           |               |              |             |              | \$ -  |  |
| Foster Field Athletic Field Renovations |            |            |            |           |           |               |              |             |              | \$ -  |  |
| Grey Park Renovations                   |            |            |            |           |           |               |              |             |              | \$ -  |  |
| Garden Park Renovation                  |            |            |            |           |           |               |              |             |              | \$ -  |  |
| McCulloch Park Renovation               |            |            |            |           |           |               |              |             |              | \$ -  |  |
|   | \$ -       | \$ -       | \$ -       | \$ -      | \$ -      | \$ -          | \$ -         | \$ -        | \$ -         | \$ -  |  |
|   | 2017 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total |  |

**2017 CIP Draft Budget**

|   | 2017 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total | Notes |
|---|------------|------------|------------|-----------|-----------|---------------|--------------|-------------|--------------|-------|-------|
| <b>FACILITIES</b>                           |            |            |            |           |           |               |              |             |              |       |       |
| Energy Efficiency Improvements              |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Ecology Center Renovations                  |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Fleetwood-Jourdain Center HVAC Replacement  |            |            |            |           |           |               |              |             |              |       |       |
| James Park East Parking Lot Revnoations     |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Levy Center Entryway Air Barrier            |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Levy Center Kitchen                         |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Noyes Hallway floor refinishing and repair  |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Noyes CAC Paint & Plaster                   |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Service Center Yard                         |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Levy Center Courtyard                       |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Leahy Shelter & Restroom                    |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Civic Center Stairwell Painting             |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Lovelace Park Field House Exterior Repairs  |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Dempster Beachhouse Office/Training area    |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Noyes CAC Flooring                          |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Civic Center Community Development Space    |            |            |            |           |           |               |              |             |              | \$ -  |       |
|   |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Ecology Center Restroom Renovations         |            |            |            |           |           |               |              |             |              | \$ -  |       |
| James Park Field House Restroom Renovations |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Dempster Beachhouse Restrooms               |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Levy Center Office Renovations              |            |            |            |           |           |               |              |             |              | \$ -  |       |
| Lovelace Park Field House Restrooms         |            |            |            |           |           |               |              |             |              | \$ -  |       |
|   | \$ -       | \$ -       | \$ -       | \$ -      | \$ -      | \$ -          | \$ -         | \$ -        | \$ -         | \$ -  |       |
|   | 2017 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total |       |

**2017 CIP Draft Budget**

|   | 2017 Bonds     | Water Fund     | Sewer Fund     | IEPA Loan       | MFT Funds      | Federal Funds  | Other Grants | TIF Funding    | Parking Fund | Total           | Notes |
|---|----------------|----------------|----------------|-----------------|----------------|----------------|--------------|----------------|--------------|-----------------|-------|
| <b>WATER TREATMENT AND STORAGE</b>        |                |                |                |                 |                |                |              |                |              |                 |       |
| Security Improvements - Water             |                | 50,000         |                |                 |                |                |              |                |              | \$ 50,000       |       |
| Plant Reliability Improvements            |                |                |                | 250,000         |                |                |              |                |              | \$ 250,000      |       |
| Treated Water Storage Replacement         |                |                |                | 5,180,000       |                |                |              |                |              | \$ 5,180,000    |       |
| Harden Exterior Doors in Filtration       |                | 125,000        |                |                 |                |                |              |                |              | \$ 125,000      |       |
| Fiber Optic from FS #5 to North Standpipe |                | 120,000        |                |                 |                |                |              |                |              | \$ 120,000      |       |
| Retail Water Meter Replacement Program    |                | 1,200,000      |                |                 |                |                |              |                |              | \$ 1,200,000    |       |
| CMMS Software Implementation              |                | 250,000        |                |                 |                |                |              |                |              | \$ 250,000      |       |
|   | \$0.00         | \$1,745,000.00 | \$0.00         | \$5,430,000.00  | \$0.00         | \$0.00         | \$0.00       | \$0.00         | \$0.00       | \$7,175,000.00  |       |
|   | 2017 Bonds     | Water Fund     | Sewer Fund     | IEPA Loan       | MFT Funds      | Federal Funds  | Other Grants | TIF Funding    | Parking Fund |                 |       |
| Grand Total                               | \$8,150,000.00 | \$7,035,000.00 | \$1,730,000.00 | \$11,486,000.00 | \$1,200,000.00 | \$4,485,000.00 | \$500,000.00 | \$3,395,000.00 | \$250,000.00 | \$38,231,000.00 |       |

**2018 CIP Draft Budget**

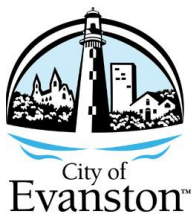
|   | 2018 Bonds   | Water Fund   | Sewer Fund   | IEPA Loan    | MFT Funds | Federal Funds | Other Grants | TIF Funding  | Parking Fund | Total         | Notes               |
|---|--------------|--------------|--------------|--------------|-----------|---------------|--------------|--------------|--------------|---------------|---------------------|
| <b>STREET RESURFACING, WATER MAIN AND SEWER</b>             |              |              |              |              |           |               |              |              |              |               |                     |
| <b>Sheridan Road/Chicago Avenue Project</b>                 |              |              |              |              |           |               |              |              |              |               |                     |
|   |              |              |              |              |           |               |              |              |              |               |                     |
| <b>Other Street Resurfacing</b>                             |              |              |              |              |           |               |              |              |              |               |                     |
| CDBG Street Resurfacing                                     |              |              |              |              |           | \$ 350,000    |              |              |              | \$ 350,000    |                     |
| CIP Street Resurfacing                                      | \$ 1,700,000 |              |              |              |           |               |              |              |              | \$ 1,700,000  |                     |
| MFT Street Resurfacing                                      |              | \$ 1,400,000 |              |              |           |               |              |              |              | \$ 1,400,000  |                     |
| <b>Water Main Replacement</b>                               |              |              |              |              |           |               |              |              |              |               |                     |
| Water Main Replacement - Annual Program                     |              | 3,700,000    |              |              |           |               |              |              |              | \$ 3,700,000  |                     |
| 30" Feeder Main Rehabilitation                              |              |              |              | 3,410,000    |           |               |              |              |              | \$ 3,410,000  |                     |
| Orrington Avenue  |              |              |              |              |           |               |              | 230,000      |              | \$ 230,000    | Washington Natl TIF |
| Sherman Avenue  |              |              |              |              |           |               |              | 675,000      |              | \$ 675,000    | Chicago Main TIF    |
| Custer Avenue   |              |              |              |              |           |               |              | 140,000      |              | \$ 140,000    | Chicago Main TIF    |
| Washington Street   |              |              |              |              |           |               |              | 145,000      |              | \$ 145,000    | Chicago Main TIF    |
| Water Main Repl- West Evanston TIF- Church St and north     |              |              |              |              |           |               |              | 2,034,000    |              | \$ 2,034,000  | West Evanston TIF   |
| Water Main Repl - West Evanston TIF - Church to Dempster    |              |              |              |              |           |               |              | 1,195,000    |              | \$ 1,195,000  | West Evanston TIF   |
| Water Main Repl - West Evanston TIF - Dempster St and south |              |              |              |              |           |               |              | 722,000      |              | \$ 722,000    | West Evanston TIF   |
| <b>Sewer Rehabilitation</b>                                 |              |              |              |              |           |               |              |              |              |               |                     |
| Emergency Sewer Work  |              |              | 75,000       |              |           |               |              |              |              | \$ 75,000     |                     |
| Sewer Repairs on Street Improvements                        |              |              | 225,000      |              |           |               |              |              |              | \$ 225,000    |                     |
| CIPP Sewer Rehabilitation                                   |              |              | 675,000      |              |           |               |              |              |              | \$ 675,000    |                     |
| Manhole Lining  |              |              | 160,000      |              |           |               |              |              |              | \$ 160,000    |                     |
| Stormwater Management Improvements                          |              |              | 290,000      |              |           |               |              |              |              | \$ 290,000    |                     |
| Stormwater Master Plan Improvements                         |              |              | 365,000      |              |           |               |              |              |              | \$ 365,000    |                     |
| Large Diameter Sewer Rehabilitation                         |              |              |              | 1,300,000    |           |               |              |              |              | \$ 1,300,000  |                     |
| Dodge Avenue Large Dia Sewer Rehab                          |              |              |              |              |           |               |              | 195,000      |              | \$ 195,000    | Dodge Dempster TIF  |
| Custer Avenue Relief Sewer Extension                        |              |              |              |              |           |               |              | 140,000      |              | \$ 140,000    | Chicago Main TIF    |
| Small Diameter Sewer Rehab - West Evanston TIF              |              |              |              |              |           |               |              | 629,000      |              | \$ 629,000    | West Evanston TIF   |
| Large Diameter Sewer Rehab - West Evanston TIF              |              |              |              |              |           |               |              | 1,456,000    |              | \$ 1,456,000  |                     |
|   | \$ 1,700,000 | \$ 5,100,000 | \$ 1,790,000 | \$ 4,710,000 | \$ -      | \$ 350,000    | \$ -         | \$ 7,561,000 | \$ -         | \$ 21,211,000 |                     |
|   | 2018 Bonds   | Water Fund   | Sewer Fund   | IEPA Loan    | MFT Funds | Federal Funds | Other Grants | TIF Funding  | Parking Fund | Total         |                     |

**2018 CIP Draft Budget**

|  | 2018 Bonds   | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total        | Notes         |
|--|--------------|------------|------------|-----------|-----------|---------------|--------------|-------------|--------------|--------------|---------------|
| <b>TRANSPORTATION</b>                              |              |            |            |           |           |               |              |             |              |              |               |
| Alley Paving                                       | \$ 200,000   |            |            |           |           |               |              |             |              | \$ 200,000   |               |
| CDBG Alley Paving                                  |              |            |            |           |           | \$ 440,000    |              |             |              | \$ 440,000   | CDBG Funding' |
| Alley Paving                                       | \$ 500,000   |            |            |           |           |               |              |             |              | \$ 500,000   |               |
| CDBG Alley Paving                                  |              |            |            |           |           | \$ 450,000    |              |             |              | \$ 450,000   |               |
| Neighborhood Traffic Calming and Pedestrian Safety | \$ 100,000   |            |            |           |           |               |              |             |              | \$ 100,000   |               |
| Pavement Marking and Streetlight Improvement       | \$ 150,000   |            |            |           |           |               |              |             |              | \$ 150,000   |               |
| Bike Infrastructure Improvements                   | \$ 50,000    |            |            |           |           |               |              |             |              | \$ 50,000    |               |
| Resurfacing of on-street parking                   |              |            |            |           |           |               |              |             | \$ 250,000   | \$ 250,000   |               |
| Sidewalk - 50/50 Replacement Program               | \$ 150,000   |            |            |           |           |               |              |             |              | \$ 150,000   |               |
| SNAP Lighting                                      |              |            |            |           |           | \$ 45,000     |              |             |              | \$ 45,000    | CDBG Funding  |
| Streetlight Purchase                               | \$ 100,000   |            |            |           |           |               |              |             |              | \$ 100,000   |               |
| Street Patching Program                            | \$ 300,000   |            |            |           |           |               |              |             |              | \$ 300,000   |               |
| Streetlights and Fixtures                          | \$ 100,000   |            |            |           |           |               |              |             |              | \$ 100,000   |               |
| Parking Lot Rehabilitation                         | \$ 600,000   |            |            |           |           |               |              |             |              | \$ 600,000   |               |
|  | \$ 2,250,000 | \$ -       | \$ -       | \$ -      | \$ -      | \$ 935,000    | \$ -         | \$ -        | \$ 250,000   | \$ 3,435,000 |               |
|  | 2018 Bonds   | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total        |               |

|                                    |            |            |            |           |           |               |              |             |              |       |  |
|------------------------------------|------------|------------|------------|-----------|-----------|---------------|--------------|-------------|--------------|-------|--|
| <b>PARKS</b>                       |            |            |            |           |           |               |              |             |              |       |  |
| Cartwright Park Renovations        |            |            |            |           |           |               |              |             |              | \$ -  |  |
| James Parks Pathway Lighting       |            |            |            |           |           |               |              |             |              | \$ -  |  |
| James Park Pathway Reonstruction   |            |            |            |           |           |               |              |             |              | \$ -  |  |
| James Park Playground Equipment    |            |            |            |           |           |               |              |             |              | \$ -  |  |
| Bent Park Field House Tuckpointing |            |            |            |           |           |               |              |             |              | \$ -  |  |
| James Park Entry Renovations       |            |            |            |           |           |               |              |             |              | \$ -  |  |
| Twiggs Park Shelter                |            |            |            |           |           |               |              |             |              | \$ -  |  |
|                                    | \$ -       | \$ -       | \$ -       | \$ -      | \$ -      | \$ -          | \$ -         | \$ -        | \$ -         | \$ -  |  |
|                                    | 2018 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total |  |

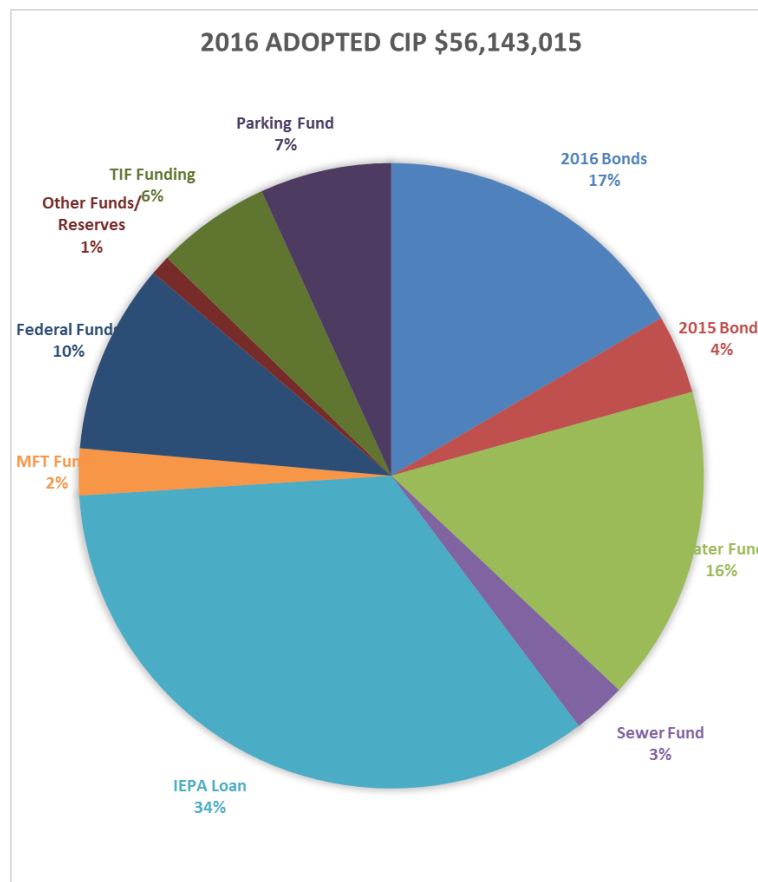
|   |            |            |            |           |           |               |              |             |              |           |  |
|---|------------|------------|------------|-----------|-----------|---------------|--------------|-------------|--------------|-----------|--|
| <b>FACILITIES</b>                       |            |            |            |           |           |               |              |             |              |           |  |
| Energy Efficiency Improvements          | \$ 50,000  |            |            |           |           |               |              |             |              | \$ 50,000 |  |
| Chandler Center HVAC                    |            |            |            |           |           |               |              |             |              | \$ -      |  |
| Civic Center Office Area                |            |            |            |           |           |               |              |             |              | \$ -      |  |
| Service Center Yard                     |            |            |            |           |           |               |              |             |              | \$ -      |  |
| Fleetwood Jourdain Stage                |            |            |            |           |           |               |              |             |              | \$ -      |  |
| Police Station Interior Entry           |            |            |            |           |           |               |              |             |              | \$ -      |  |
|   |            |            |            |           |           |               |              |             |              | \$ -      |  |
| South Blvd Beach Restroom               |            |            |            |           |           |               |              |             |              | \$ -      |  |
| Baker Park Exterior Restroom            |            |            |            |           |           |               |              |             |              | \$ -      |  |
| Lighthouse Landing Restroom Renovations |            |            |            |           |           |               |              |             |              | \$ -      |  |
|   | \$ 50,000  | \$ -       | \$ -       | \$ -      | \$ -      | \$ -          | \$ -         | \$ -        | \$ -         | \$ 50,000 |  |
|   | 2018 Bonds | Water Fund | Sewer Fund | IEPA Loan | MFT Funds | Federal Funds | Other Grants | TIF Funding | Parking Fund | Total     |  |

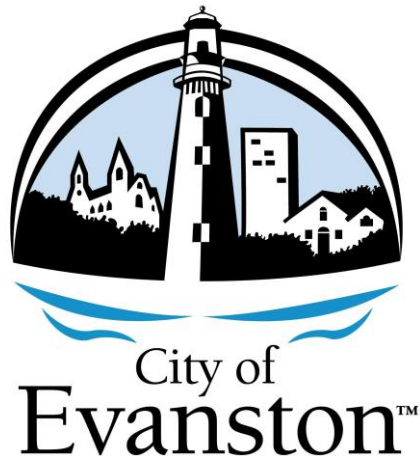


## 2016 ADOPTED BUDGET

### Capital Improvement Plan Funding Sources

| Funding Source        | Amount              | Percent     |
|-----------------------|---------------------|-------------|
| 2016 Bonds            | \$9,323,000         | 16.61%      |
| 2015 Bonds            | \$2,299,000         | 4.09%       |
| Water Fund            | \$9,184,400         | 16.36%      |
| Sewer Fund            | \$1,545,000         | 2.75%       |
| IEPA Loan             | \$19,245,000        | 34.28%      |
| MFT Funds             | \$1,356,000         | 2.42%       |
| Federal Funds         | \$5,451,615         | 9.71%       |
| Other Funds/ Reserves | \$585,000           | 1.04%       |
| TIF Funding           | \$3,330,000         | 5.93%       |
| Parking Fund          | \$3,824,000         | 6.81%       |
| <b>TOTAL</b>          | <b>\$56,143,015</b> | <b>100%</b> |





# **PART VII**

## **COMPREHENSIVE PERFORMANCE MEASUREMENT**

**Administrative Services**

|   | 2015<br>Target | 2015<br>Actual | Target<br>Met? | 2016<br>Goal |
|---|----------------|----------------|----------------|--------------|
| Number of IT calls per week   | 100            | 104            | -              | 95           |
| IT responses with eight hours   | 60%            | 74%            | ✓              | 80%          |
| Average backlog of IT open requests   | 65             | 57             | ✓              | 50           |
| Number of parking tickets issued  | 82,000         | 80,000         | -              | 82,000       |
| Parking-related revenue generated (in millions of dollars)                    | \$9.1 M        | \$8.9 M        | -              | \$9.1 M      |
| Number of e-mail and text alert subscribers for street cleaning notifications | 5,750          | 7,761          | ✓              | 7,900        |

**City Manager's Office**

|   | 2015<br>Target | 2015<br>Actual | Target<br>Met? | 2016<br>Goal |
|---|----------------|----------------|----------------|--------------|
| Number of service request received by 311 Staff                           | 35,000         | 27,500         | -              | 29,000       |
| Number of administrative services assumed by 311                          | 2              | 5              | ✓              | 5            |
| Increase in number of subscribers to City communication channels annually | 35,000         | 37,685         | ✓              | 38,000       |
| Number of citizen engagement events and/or activities                     | 90             | 99             | ✓              | 101          |

**Community Development**

|  | 2015<br>Target | 2015<br>Actual | Target<br>Met? | 2016<br>Goal |
|--|----------------|----------------|----------------|--------------|
| Average review time of Single Family & Accessory Structures                                | 14 days        | 23 days        | -              | 20 days      |
| Average review time of Commercial & Accessory Structures                                   | 24 days        | 16 days        | ✓              | 20 days      |
| Average review time of Planned Developments by Plan Commission                             | 90 days        | 37 days        | ✓              | 90 days      |
| Average review time of Certificates of Appropriateness by Historic Preservation Commission | 30 days        | 24 days        | ✓              | <45 days     |
| Average review time of Variation & Special Use permit cases by Zoning Board of Appeals     | 30 days        | 35 days        | -              | 30 days      |
| Percentage of grant-funded programs/projects progressing as planned                        | 85%            | 94%            | ✓              | 85%          |
| Number of housing units (owner and rental) substantially rehabbed                          | 60             | 72             | ✓              | 70           |

| <b>Fire</b>   | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|---|------------------------|------------------------|------------------------|----------------------|
| Percentage of emergency fire calls with a response time of five minutes and under from dispatch to arrival on scene, compared with square miles served per fire Suppression Station, and compared with population density | 95%                    | 94.85%                 | -                      | 95%                  |
| Fire incidents confined to room of origin   | 65%                    | 80%                    | ✓                      | 65%                  |
| Job related vehicle crashes, deemed preventable, per 100 members in a one-year period   | <5                     | 8                      | -                      | <5                   |
| Sworn and civilian FTE's per 1,000 population   | 1.4                    | 1.46                   | ✓                      | 1.4                  |
| Emergency response time (in seconds)  | <241                   | 184                    | ✓                      | <240                 |
| Turnout time for emergency alarms (in seconds)  | 45                     | 47                     | -                      | 45                   |
| Turnout time for non-emergency alarms (in seconds)  | 78                     | 72                     | ✓                      | 78                   |
| Estimated property value preserved  | 95%                    | 95.7%                  | ✓                      | 95%                  |

| <b>Health and Human Services</b>  | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|---|------------------------|------------------------|------------------------|----------------------|
| Number of investigations and complaints   | 800                    | 2,500                  | ✓                      | 2,750                |
| Track local trends in testing sites for lead, childhood blood lead screening rates, and incidence in childhood lead poisoning rates | 30                     | 34                     | ✓                      | 25                   |
| Number of restaurant, temporary food and farmer's market inspections  | 1,600                  | 1,614                  | ✓                      | 1,650                |

| <b>Law</b>  | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|---|------------------------|------------------------|------------------------|----------------------|
| Traffic prosecution cases   | 2,200                  | 2,616                  | ✓                      | 2,500                |
| Administrative review cases   | 8                      | 9                      | ✓                      | 8                    |
| Ordinances and resolutions written and/or reviewed  | 240                    | 320                    | ✓                      | 275                  |
| Cases that had a pre-trial disposition or were tried to verdict                                   | 8                      | 8                      | ✓                      | 8                    |
| Annual number of administrative adjudication parking cases tried (including appeals)              | 3,750                  | 3,996                  | ✓                      | 3,800                |
| Annual number of administrative adjudication ordinance/compliance cases tried (including appeals) | 2,500                  | 2,638                  | ✓                      | 2,500                |

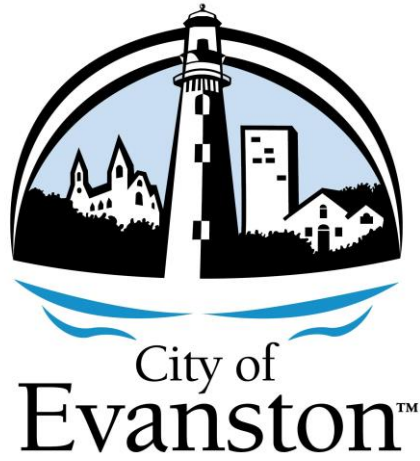
| <b><i>Library</i></b>   | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|---|------------------------|------------------------|------------------------|----------------------|
| Percentage of citizens who rated library service as satisfactory  | 98%                    | 98%                    | ✓                      | 98%                  |
| Percentage of library users who rated the helpfulness and the general attitude of library staff as satisfactory | 98%                    | 98%                    | ✓                      | 98%                  |
| Percentage of library users who rated the availability of library materials as satisfactory                     | 93%                    | 93%                    | ✓                      | 94%                  |
| Number of items circulated per resident   | 14.7                   | 11.4                   | ✓                      | 12.5                 |
| Number of dollars spent for materials acquisition per resident  | \$10.41                | \$10.11                | -                      | \$10.11              |
| Number of meeting room requests and estimated attendees   | 8,300/<br>54,000       | 9,998/<br>75,584       | ✓                      | 10,298/<br>77,852    |
| Number of library program participants that enroll in additional programs                                       | 85%                    | 85%                    | ✓                      | 85%                  |

| <b><i>Parks, Recreation and Community Services</i></b>  | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|---|------------------------|------------------------|------------------------|----------------------|
| Percentage of applicants for youth employment and vocational training opportunities who received such opportunities | 78%                    | 80%                    | ✓                      | 82%                  |
| Total recreation program & activity participation and community service outreach clients                            | 107,000                | 107,000                | ✓                      | 109,500              |
| Evaluate employee and employer satisfaction with youth employment programs  | 95%                    | 98%                    | ✓                      | 98%                  |
| Attendance at PR&CS special events and park permit  | 49,000                 | 46,600                 | -                      | 50,000               |
| User satisfaction rate of Recreation facilities (condition, safety and cleanliness, etc.)                           | 87%                    | 85%                    | -                      | 90%                  |

| <b><i>Police</i></b>   | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|--|------------------------|------------------------|------------------------|----------------------|
| Victim Services follow-ups on crime related investigations     | 1200                   | 1250                   | ✓                      | 1200                 |
| Victim Services follow-ups on non-crime related investigations | 700                    | 900                    | ✓                      | 800                  |
| Benchmark of quantity of illicit drugs seized                  | 300                    | 380                    | ✓                      | 350                  |
| Benchmark of quantity of firearms seized                       | 75                     | 119                    | ✓                      | 100                  |

| <b>Public Works</b>   | <b>2015<br/>Target</b>            | <b>2015<br/>Actual</b>              | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b>              |
|---|-----------------------------------|-------------------------------------|------------------------|-----------------------------------|
| Total waste diversion rate  | 30%                               | 32%                                 | ✓                      | 30%                               |
| Road rehabilitation expenditures per paved lane mile  | \$752,062                         | \$756,818                           | ✓                      | \$750,000                         |
| Percentage of minor vehicle repairs completed within two days and percentage of preventative maintenance completed within 30 days of due date | 95%                               | 95%                                 | ✓                      | 95%                               |
| Snow and ice control expenditures per capita compared with inches of snowfall   | \$15.07<br>Per<br>Capita -<br>38" | \$15.48<br>Per<br>Capita -<br>52.6" | ✓                      | \$15.00<br>Per<br>Capita -<br>38" |
| Percentage of residential and commercial waste and recycling picked up on schedule  | 98%                               | 99%                                 | ✓                      | 98%                               |
| Street-sweeping expenditures per linear mile swept  | \$4,623                           | \$4,878                             | ✓                      | \$4,600                           |

| <b>Utilities</b>  | <b>2015<br/>Target</b> | <b>2015<br/>Actual</b> | <b>Target<br/>Met?</b> | <b>2016<br/>Goal</b> |
|---|------------------------|------------------------|------------------------|----------------------|
| Number of customers experiencing an unscheduled disruption of water service           | <750                   | 420                    | ✓                      | <750                 |
| Number of customer complaints about water service or quality                          | <100                   | 105                    | -                      | <100                 |
| Number of customer complaints about sewer service (seepage, backups, overflows, etc.) | <200                   | 242                    | -                      | <200                 |
| Benchmark days lost from work due to illness or injury                                | 3.0                    | 3.0                    | ✓                      | 3.0                  |
| Number of EPA regulatory violations   | 0                      | 0                      | ✓                      | 0                    |
| Number of known breaks/leaks per mile of water main                                   | 0.3                    | 0.25                   | ✓                      | 0.3                  |
| Millions of gallons of water sold to outside communities                              | 11,500                 | 10,462                 | -                      | 10,500               |



# **PART VIII**

# **GLOSSARY**

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## Glossary

**ACCRUAL BASIS:** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

**ACCRUED EXPENSES:** Expenses incurred but not due until a later date.

**ACTIVITY:** A specified and distinguishable line of work performed by a Division.

**AFSCME:** American Federation of State, County and Municipal Employees, a labor union representing some City of Evanston employees.

**ALERTS:** Allows officers access to driver's license, registration, warrant and other computerized law enforcement data. The ALERTS system also provides for inter-car communications via in-car data terminals.

**ASSESSED VALUATION:** A value that is established for real or personal property for use as a basis for levying property taxes. (Note: Property values are established by the Cook County Assessor's Office.)

**AUDIT:** An examination of an organizations' financial statements and the utilization of resources.

**BOCA:** Building Officials and Code Administrators International, an organization that writes the guidelines for basic community building codes.

**BOND:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, called the maturity date, together with periodic interest at a specified rate.

**BOND RATING:** An assessment of the likelihood that a bond issuer will pay the interest on its debt on time. Bond ratings are assigned by independent agencies, such as Moody's Investors Service and Standard & Poor's. Ratings range from AAA or Aaa (highest) to D (in default). Bonds rated below B are not investment grade and are called high-yield or junk bonds. Since the likelihood of default is greater on such bonds, issues are forced to pay higher interest rates to attract investors. Evanston is rated as an Aa1 community by Moody's Investors Service.

**BONDED DEBT:** Portion of indebtedness represented by outstanding bonds.

**BUDGET:** A fiscal plan showing estimated expenditures, revenue, and service levels for a specific fiscal year.

**BUDGET ADJUSTMENT:** Legal procedure utilized by the City staff and Council to revise an adopted budget. The City of Evanston has a written budget adjustment policy that allows adjustments in accordance with the City Code.

**BUDGET CALENDAR:** The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

**BUDGET DOCUMENT:** Instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

**BUDGET MESSAGE:** The opening section of the budget document, which provides the City Council and the public with a general summary of the most important aspects of the budget, including current and previous

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## Glossary

fiscal years, and the views and recommendations of the City Manager.

BUDGETARY CONTROL: The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within available revenue.

CAPITAL EXPENDITURE (ALSO KNOWN AS CAPITAL OUTLAY): Refers to the purchase of land, buildings, and other improvements and also the purchase of machinery and equipment items which have an estimated useful life of three years or more and belong to the classes of property commonly considered as fixed assets.

CAPITAL IMPROVEMENT PLAN (CIP): A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years.

CAPITAL IMPROVEMENT PLAN BUDGET: A Capital Improvement Program (CIP) budget is a separate budget from the operating budget. Items in the CIP are usually construction projects designed to improve the value of government assets.

CAPITAL PROJECT: A specific identifiable improvement or purpose for which expenditures are proposed within the capital budget or capital improvement plan. Examples of capital improvement projects include new roads, sewer lines, buildings, operating systems, recreational facilities, and large scale remodeling.

CAPITAL PROJECT FUND: A fund created to account for financial resources to be used for the acquisition or the construction of major capital facilities or equipment.

CASH BASIS: A basis of accounting under which transactions are recognized only when cash changes hand.

CITY COUNCIL: The Mayor and nine (9) Aldermen collectively acting as the legislative and policy making body of the City.

COMMODITIES: All expenditures for materials, parts, supplies and commodities, except those incidentally used by outside firms performing contractual services for the City.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): Federal funds made available to municipalities specifically for community revitalization. Funds may be used by internal City divisions, or distributed to outside organizations located within the City's boundaries.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): A governmental unit's official annual report prepared and published as a matter of public record, according to governmental accounting standards.

CONTINGENCY: A budgetary reserve, set aside for emergencies or unforeseen expenditures not otherwise budgeted.

CONTRACTUAL SERVICES: Expenditures for services which are obtained by an express or implied contract. Major types of contractual services are: (1) advertising and printing; (2) maintenance and repair services; (3) public utility services; and (4) travel and training.

DEBT SERVICE: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

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## Glossary

**DEBT SERVICE FUND:** A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt.

**DEFICIT:** The excess of the liabilities of a fund over its assets; or the excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

**DEPARTMENT:** Administrative subsection of the City that indicates management responsibility for an operation.

**DEPRECIATION:** That portion of the cost of a capital asset that is charged as an expense during a particular period. This is a process of estimating and recording the lost usefulness, expired useful life, or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the loss of usefulness of a fixed asset is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

**DISTINGUISHED BUDGET AWARD:** A voluntary program administered by the Government Finance Officers Association to encourage governments to publish well-organized and easily-readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**ENCUMBRANCE:** Obligations in the form of purchase orders and contracts which are chargeable to a budgetary account and for which a part of the balance is reserved because the goods or services have not been

received. When paid, the encumbrance is liquidated.

**ENTERPRISE FUND:** A fund established to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**ETSB:** Emergency Telephone Systems Board.

**EXPENDITURES:** This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained, regardless of when the expense is actually paid. Note: An encumbrance is not expenditure. An encumbrance reserves funds to be expended for a future date.

**EXPENSES:** A decrease in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

**FEMA:** Federal Emergency Management Agency.

**FICA:** Federal Insurance Contribution Act, the name of the piece of federal legislation that established the Social Security payroll tax. The current FICA tax rate is 15%, half of which is paid by the employer and half by the employee.

**FISCAL YEAR (FY):** The time period designating the beginning and ending period for recording financial transactions. The City of Evanston moved to a calendar year fiscal year beginning in FY2012.

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## Glossary

**FIXED ASSETS:** Assets of a long term character which are intended to continue to be held or used, such as land, buildings, machinery and equipment.

**FRANCHISE FEE:** The fee paid by public service businesses for use of City streets, alleys, and property in providing their services to the citizens of a community. Services requiring franchises include electricity, telephone, natural gas, and cable television.

**FULL ACCRUAL BASIS:** The basis of accounting under which transactions are recognized when they occur, regardless of the timing of estimated cash flows.

**FUND:** An accounting entity with a separate set of self-balancing accounts which comprise its assets, liabilities, fund balance, revenues and expenditures.

**FUND ACCOUNTING:** A governmental accounting system that is organized and operated on a fund basis.

**FUND BALANCE:** The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unreserved fund balance."

**FUND TYPE:** In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Services, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

**GASB 67/68:** Financial reports of defined benefit pension plans.

**GENERAL FUND:** The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services such as fire and police protection, parks, recreation and community services, public works, health, community development, and general administration.

**GENERAL ACCEPTED ACCOUNTING PRINCIPLES (GAAP):** Uniform minimum standard of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

**GENERAL OBLIGATION (GO) BONDS:** Bonds that finance public projects such as streets, municipal facilities, and park improvements. The repayment of these bonds is made from property taxes, and these bonds are backed by the full faith and credit of the issuing government.

**GFOA:** Government Finance Officers Association.

**GPS:** Global Positioning System, equipment that has the ability to survey the location of an object.

**GRANT:** A contribution by a government or other organization to support a particular

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function. Typically, these contributions are made to local governments from the state and federal governments.

IDOT: Illinois Department of Transportation.

IDPH: Illinois Department of Public Health.

IEPA: Illinois Environmental Protection Agency.

IMRF: Illinois Municipal Retirement Fund, a pension plan for employees of member cities within the State of Illinois.

INCOME: A term used in proprietary fund type accounting to represent revenues, or the excess of revenues over expenses.

INFRASTRUCTURE: The underlying permanent foundation or basic framework.

INTEREST EARNINGS: The earnings from available funds invested during the year in U.S.

INTERFUND TRANSFER: Amounts transferred from one fund to another.

INTERNAL SERVICE FUND: Fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

INVESTMENTS: Securities and real estate held for the production of revenues in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

ISO: Insurance Services Office, a non-profit organization that grades the Fire Department's ability to provide service to a

community, which is reflected in the insurance premium paid by the occupier.

LEVY: To impose taxes, special assessments, or service charges for the support of City services.

LIABILITIES: Debts or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MABAS: Mutual Aid Box Alarm System. This system was established to provide a swift, standardized and effective method of mutual aid assistance for extra alarm fires and mass casualty incidents. The MABAS system is divided into over 20 Divisions from the communities along I-53 and the Northwest Tollway corridor.

MAINTENANCE: All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

MFT: Motor Fuel Tax, represents revenues for the City's share of gasoline taxes, allotted by the state for street improvements.

MODIFIED ACCRUAL BASIS: The accrual basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which

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## Glossary

may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger than normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if offset by interest earnings on special assessment levies, and (5) principal and interest on long-term debt which are generally recognized when due.

MOODY'S INVESTMENT RATING SERVICE: An independent agency that analyzes the financial credit ratings of organizations. These ratings are based on debt issuance and carry a three letter coding. The City possesses a Prime-1 rating level, which is Aa1.

MUNICIPAL: Of or pertaining to a city or its government.

NORTAF: North Regional Major Crimes Task Force, this task force was established to serve as a standing task force that would be available to its member agencies for the investigation of major crimes, including homicides and non-parental kidnappings. Member communities include Evanston, Glencoe, Glenview, Kenilworth, Lincolnwood, Morton Grove, Niles, Northbrook, Northfield, Skokie, Wheeling, Wilmette, and Winnetka.

OBJECTIVES: The objectives in the performance area of the budget are statements of one-time projects. These statements are intended to address either a new service or project, or a significant change

in focus or priority in response to a special community need or City effort to improve productivity. Objectives are generally limited to one fiscal year.

ONGOING ACTIVITY MEASURES: These measures provide annual workload data on the activities of the City, which occur on an ongoing basis, year after year

OPERATING BUDGET: A financial plan outlining the estimated revenues and expenditures and other information for a specific period (usually a fiscal year). The "proposed budget" is the financial plan presented by the City Manager for consideration by the City Council, and the "adopted budget" is the financial plan ultimately approved and authorized by the City Council.

OPERATING EXPENSES: Proprietary fund expenses that are directly related to the fund's primary service activities.

OPERATING INCOME: The excess of proprietary fund operating revenues over operating expenses.

OPERATING REVENUES: Proprietary fund revenues that are directly related to the fund's primary service activities. They consist primarily of user charges for services.

PEER Services: Fiscal agent for Evanston Substance Abuse Prevention Council.

PER CAPITA COSTS: The cost of service per person. Per capita costs in Evanston are based on a 74,486 estimated population provided by the 2010 Census.

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**Glossary**

PIMS: Police Information Management System, a computerized record system developed and maintained by the State of Illinois Criminal Justice Information Authority.

PROPERTY TAXES: Used to describe all revenues received in a period from current taxes, delinquent taxes, penalties, and interest on delinquent taxes.

PUBLIC HEARING: The portions of open meetings held to present evidence and provide information on both sides of an issue.

RESERVE: An account used to indicate that a portion of fund balance is restricted for a specific purpose. An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure. A reserve may also be an account used to earmark a portion of fund equity as legally segregated for a specific future use.

REVENUES: All amounts of money earned or received by the City from external sources. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from a revenue source pledged as the payment source before issuance.

ROI: Return on investment, a method to assist management decision-making by evaluating the return on various investment alternatives.

SALES TAXES: The City receives two types of sales taxes – one from the state and the other from a home-rule sales tax. The state tax rate

is 1% and the local home rule sales tax rate is 1%.

SAMHSA: Substance Abuse and Mental Health Services Administration.

SERVICES BILLED OUT: Includes revenues received for services provided by one department to another within the same fund. An example would be the revenue received by the Community Development Department for services provided by Public Works, such as vehicle maintenance.

SYEP: Summer Youth Employment Program.

TAX BASE: The total value of all real and personal property in the City as of January 1 of each year, as certified. The tax base represents net value after all exemptions.

TAX LEVY: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TAX RATE: A percentage applied to all taxable property to raise general revenues. It is derived by dividing the total tax levy by the taxable net property valuation.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include charges for services rendered only to those paying such charges; for example, sewer service charges.

TIF: Tax Increment Financing or the act of capturing the amount of property taxes levied by a taxing unit for the year on the appraised value of real property located within a defined investment zone. The tax increments are paid into the TIF fund and used to pay

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**Glossary**

project costs within the zone, including debt service obligations.

TRUST AND AGENCY FUNDS: Funds created to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. These include pension trust funds and agency funds.

USER CHARGES: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

YEP: Youth and Young Adult Job Training and Employment Program.