

## BEACON BOARD OF DIRECTORS' MEETING MINUTES

**DATE:** Friday, March 18, 2016

**TIME:** 9:00 AM

**PLACE:** City of Carpinteria, Council Hearing Room  
5775 Carpinteria Avenue, Carpinteria, CA. 93013

<b>Item</b>	1	Call to Order, Roll Call and Introductions – Jon Sharkey.
<b>Minutes/ Actions:</b>		<p><b>Directors Present:</b></p> <ul style="list-style-type: none"> <li>• <b>Jon Sharkey (City of Port Hueneme)</b></li> <li>• <b>Steve Bennett (County of Ventura)</b></li> <li>• <b>John Zaragoza (County of Ventura)</b></li> <li>• <b>Janet Wolf (County of Santa Barbara)</b></li> <li>• <b>Gregg Hart (City of Santa Barbara)</b></li> <li>• <b>Fred Shaw (City of Carpinteria)</b></li> <li>• <b>Christy Weir (City of Ventura)</b></li> <li>• <b>Paula Perotte (City of Goleta)</b></li> </ul>
<b>Item</b>	2	<b>Approval of Agenda and Filing of Certificate of Agenda Posting</b> Action: Approve and file
<b>Minutes/ Actions:</b>		<b>Approved.</b>
<b>Item</b>	3	<b>Consideration and Approval of Minutes of the BEACON Meetings held on January 15, 2016.</b> Action: Approve and file.
<b>Minutes/ Actions:</b>		<b>Approved.</b>
<b>Item</b>	4	<p><b>Public Comment and Other Matters not on the Agenda</b></p> <p>a. Receive public comments.</p> <p><b>Mr. Todd Mitchell</b>, – Fugro. Mr. Mitchell wished to make BEACON aware that Fugro does a lot of Aerial Survey work of coastlines. Fugro was responsible for a State-wide coastal survey in 2011 and a Goleta to Mexican Boarder survey in 2014. Currently the USGS is doing another State-wide survey this year. Mr. Brennan suggested that BEACON write a letter of support to USGS for this effort.</p> <p><b>Mr. Rick Willbourne</b>. Mr. Willbourne is from Ventura and is GIS specialist and Environmental Scientist. He has been performing a GIS survey of Port Hueneme Beach during the last year from before the last dredging of Channel Island Harbor is 2015. His surveys indicate that the sand volumes currently on the beach are approaching the pre-dredge volumes. Mr. Mitchell indicated he can make his data available to BEACON, which was welcomed by the Board. BEACON staff will coordinate with Mr. Willbourne to receive and go over his data.</p>
<b>Minutes/ Actions:</b>		<b>None.</b>
<b>Item</b>	5	<p><b>Reports</b></p> <p>a. Reports from legislative offices. b. Boating and Waterways. c. Cal Coast.</p>
<b>Minutes/ Actions:</b>		<b>No reports.</b>

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<b>Item</b>	6	<p><b>Santa Barbara County Coastal Resiliency Project</b></p> <p>a. Receive a presentation from the Executive Director and Marc Beyeler on the results and conclusions from the Coastal Resilience and BEACON Role Questionnaire/Survey sent out on December 11, 2015.</p>
<b>Minutes/ Actions:</b>		<p>Marc Beyeler, consultant for BEACON, presented with a PowerPoint presentation summarizing the results of the Questionnaire/Survey sent out by BEACON at the end of 2015.</p> <p>The purpose of the Questionnaire was two-fold. First to determine a level of Coastal Resilience planning member agencies are currently involved and secondly, how and what role BEACON should play.</p> <p>The questionnaires solicited information from member agency staff about how BEACON can be most relevant to, and better serve the coastal needs of member agencies. Survey respondents provided valuable information regarding BEACON's existing roles and responsibilities and BEACON's potential to contribute to climate change planning.</p> <p>A summary of the responses to the Survey are as follows:</p> <ol style="list-style-type: none"> <li>1. Survey responses were received from 7 of 8 of the BEACON member organizations.</li> <li>2. The survey results confirmed strong support for BEACON's current activities and support for BEACON to provide climate related services. According to respondents, BEACON provides important services, and BEACON can play important roles going forward.</li> <li>3. BEACON, its role and responsibilities, jurisdiction, and scope of operations are familiar to agency personnel. Respondents strongly support the current complementary activities of BEACON, including:             <ol style="list-style-type: none"> <li>a. Providing A Regional Forum</li> <li>b. Securing grant funding</li> <li>c. Collecting relevant data and provide technical and scientific information.</li> </ol> </li> <li>4. Respondents support expanded BEACON efforts to "promote more cooperative grant and projects with member agencies," increasing the level and extent of its program activities.</li> <li>5. Respondents identified scientific, technical, and funding data as the most important information needed to successfully undertake their work.</li> <li>6. Almost all respondents are currently work on some level on tasks that currently involve climate change and adaptation planning, including local coastal planning, hazard and emergency planning, capital projects, and/or vulnerability and adaptation planning.</li> <li>7. With regard to climate planning, respondents identified several activities that BEACON could undertake to assist local government in preparing for climate changes and related sea level rise impacts, including providing scientific and technical, policy, and funding information.</li> <li>8. Respondents identified lack of funding as an important barrier and constraint to implementing climate change and sea level rise adaptation policies and projects.</li> </ol>

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Director Bennett:

- BEACON has operated on a shoe-string budget since its inception. Today the relevance of SLR and Coastal Resilience Planning is very prominent and it is time for BEACON to take the next step.
- Director Bennett recommended presentations before electeds and Agency Administrators on how BEACON can support local agencies.

Director Wolf:

- Director Wolf agreed with Director Bennett but wanted to ensure that BEACON does not overlap with those of the local agencies.
- BEACON's role needs to be well defined, distinct and supportive of the activities of the local agencies.

Director Weir:

- Director Weir indicated she would like to see BEACON presentations to all of the City Councils explaining the coastal processes and winter storm experiences.

Director Hart:

- Director Hart agreed with the suggestion of Director Weir. The goal of these presentations to City Councils should be to provide a clear and easily digested picture of the coastal issues.

Director Shaw:

- Director Shaw suggested that each presentation should be tailored slightly to the specific jurisdiction.

## **BOARD ACTIONS:**

- 1. The Board approved unanimously the Presentation to file.**
- 2. This item will be brought back to the Board at the May Meeting.**

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<b>Item</b>	7	<p><b>Supplemental Dredging</b></p> <p>a. Receive update on the Supplemental Dredging Project initiative.</p> <p>b. Request the Board to approve the MOU between BEACON and the City of Santa Barbara Waterfront Department, the Ventura Port District, and the Channel Islands Harbor.</p>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• Gerald Comati, Program Manager, explained that the Supplemental Dredging initiative had previously been presented to the Board in 2015 and the Board had directed Staff to proceed.</li> <li>• The initiative was initially recommended by Dr. Bailard has the simplest and most cost effective way to regionally expand the amount of sediment that we can get onto our beaches and subsequently into the BEACON littoral cell. The initiative amounts to BEACON seeking grant funding that can be provided to the three harbors within BEACON's jurisdiction to supplement annual harbor dredging and sand by-pass operations.</li> <li>• BEACON staff prepared a Memorandum of Understanding (MOU) between BEACON and the three harbors which defines the roles and responsibilities of the supplemental dredging initiative. To date the Santa Barbara Harbor and Ventura Harbor District have executed the MOU and the Channel Islands Harbor is expected to execute the MOU in April 2016.</li> <li>• The Board is asked to consider approving the MOU.</li> </ul> <p><b>BOARD ACTIONS:</b></p> <p><b>1. The Board approved unanimously the Memorandum Of Understanding for the Supplemental Dredging initiative.</b></p>

<b>Item</b>	8	<p><b>Santa Barbara County Debris Basin Removal Project</b></p> <p>a. Receive update on the Santa Barbara County Debris Basin Removal Project.</p>
<b>Minutes/ Actions:</b>		<p>Gerald Comati explained that BEACON Staff, in concert with the Santa Barbara County Flood Control District, submitted a full proposal for Prop1 funding through the Ocean Protection Council (OPC). The project is for the removal of debris basins located on Rattlesnake Creek and San Ysidro Creek. The requested funding was for \$539K with a \$96K matching contribution from the Flood Control District. Mr. Comati indicated that the BEACON Team was optimistic that we would be successful. A decision will be made by OPC in the summer of 2016.</p> <p><b>BOARD ACTIONS:</b></p> <p><b>1. The Board approved unanimously the presentation to file.</b></p>

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<b>Item</b>	9	<p><b>Auditors Controllers Recommended Actions</b></p> <p>a. Receive and file Recommended Fiscal Year 2016-17 Budget (Exhibit 1).</p> <p>b. Receive and file the Budget-to-Actual report for the year-to-date period ending February 29, 2016 (Exhibit 2).</p> <p>c. Authorize the Auditor-Controller’s Office to make budgetary adjustments as follows: (requires 7/10th vote):</p> <table style="margin-left: 40px;"> <tr> <td>INCREASE Other Professional &amp; Spec Services</td> <td style="text-align: right;">\$ 7,000</td> </tr> <tr> <td>DECREASE Contingency</td> <td style="text-align: right;">\$ 7,000</td> </tr> </table>	INCREASE Other Professional & Spec Services	\$ 7,000	DECREASE Contingency	\$ 7,000
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<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• Mr. Omar Arreola of Ventura County Auditor Controllers Office indicated that the staff report had been revised slightly and that the corrected version was handed out at the beginning of the meeting. Mr. Arreola presented the three items.</li> <li>• The first action was for the draft FY 16/17 Budget. Mr. Arreola pointed out that the proposed budget indicates that expenditures are 30% higher than revenues and that the only anticipated revenues are from the annual dues. As a result, the shortfall has to be made up from contingency.</li> <li>• The second item Mr. Arreola presented was the Budget to Actuals for period ending February 29, 2016.</li> <li>• The third item was to transfer \$7,000 from Contingency into Professional Services to fund Amendment 1 to the Marc Beyeler Agreement.</li> </ul> <p>Exec Director:</p> <ul style="list-style-type: none"> <li>• Mr. Brian Brennan indicated that in the past BEACON was able to utilize a fraction of grant funding to contribute to overhead expenditures. In recent years due to the absence of grant funding this scenario has not existed.</li> </ul> <p><b>BOARD ACTIONS:</b></p> <p><b>1. The Board approved all three items unanimously.</b></p>				

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<b>Item</b>	10	<p><b>Approval of Amendment 1 to Agreement with Marc Beyeler</b></p> <p>a. Request the Board to approve Amendment 1 to the Agreement with Marc Beyeler for an additional \$7,000 for continued assistance in the pursuit of coastal resilience related grants and in the development and implementation of a path-forward strategy for BEACON.</p>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• The Executive Director presented this item consisting of Amendment 1 to the existing Agreement with Marc Beyeler. Mr. Brennan indicated that the staff report and Amendment had been revised slightly and that the corrected version was handed out at the beginning of the meeting.</li> <li>• The Executive Director indicated that the Amendment would cover work valuable strategic planning as BEACON clarifies its role. To date, Mr. Beyeler has proved to be a valuable asset to the BEACON Team in terms of pursuing grant opportunities and his extensive knowledge and experience with Coastal Resilience Planning and strategy.</li> </ul> <p>Director Weir:</p> <ul style="list-style-type: none"> <li>• Director Weir asked that the scope of work for the Amendment be more specific. It was agreed that Item 2. Of the Scope of Work should add “and education” at the end of the sentence.</li> </ul> <p>Director Wolf:</p> <ul style="list-style-type: none"> <li>• Director Wolf asked when the Amendment scope would be performed. Mr. Brennan and Gerald Comati responded that the scope of work was for the second half of the Fiscal Year.</li> </ul> <p><b>BOARD ACTIONS:</b></p> <p><b>1. The Board approved the Amendment 1 to the Marc Beyeler Contract unanimously with the revision requested by Director Weir.</b></p>

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<b>Item</b>	11	<p><b>Membership Dues</b> a. Receive a report on Membership Dues.</p>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"> <li>• The Executive Director presented this item in the context of the 30% shortfall between Revenue and Expenditures forecast for the FY1617 Budget.</li> <li>• Mr. Brennan explained that the last increase in annual dues occurred in FY08/09 and that subsequent to that, the dues were actually dropped for three consecutive years dues to the recession.</li> </ul> <p>Director Weir:</p> <ul style="list-style-type: none"> <li>• Director Weir agrees that an increase of the dues is warranted as Director Bennett has suggested previously in the agenda. However, Director Weir was concerned about the timing of the local agency budgeting process which will be beginning very shortly.</li> </ul> <p>Director Bennett:</p> <ul style="list-style-type: none"> <li>• Director Bennett suggested that the Board agree on a conceptual budget increase that could be documented in a letter to all member agencies. This could serve as a BEACON Budget place holder for the member agencies during their budget processes. The letter should recommend a 30% dues increase but also include as options a 20% and 10% increase..</li> <li>• In April Staff could make presentations to the member agencies as discussed previously. These presentations would explain BEACON role in the context of today's SLR and Climate change environment. Then in May at the next Board Meeting, the Board could approve a dues increase..</li> <li>• Director Bennett also suggested that going forward, the Board should consider an automatic dues increase every two years so that revenues stay up with expenditures.</li> </ul> <p>Director Sharkey:</p> <ul style="list-style-type: none"> <li>• Director Sharkey indicated that while clearly acknowledging the merits of a dues increase, the City of Port Hueneme was in a dire financial condition and he doubted if any increase in dues would be approved.</li> </ul> <p>Director Perotte:</p> <ul style="list-style-type: none"> <li>• Director Perotte acknowledged the importance of BEACON and a dues increase but stressed that outreach efforts are critical.</li> </ul> <p>Director Shaw:</p> <ul style="list-style-type: none"> <li>• Director Shaw indicated that he was supportive of a dues increase but also agreed with Director Perotte that outreach was critical.</li> </ul> <p><b>BOARD ACTIONS:</b></p> <ol style="list-style-type: none"> <li>1. <b>The Board received report and directed staff to prepare a letter outlining dues increase options and justifications.</b></li> <li>2. <b>The Board directed staff to add dues increase item to Board Agenda for May meeting.</b></li> </ol>

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<b>Item</b>	12	<b>Executive Director's Report and Communications.</b>
<b>Minutes/ Actions:</b>		<ul style="list-style-type: none"><li>• The Executive Director described a meeting he had with the Broad Beach team and their interest in acquiring upland sand from Ventura for use in nourishing Broad Beach.</li><li>• The Executive Director indicated that Staff had been contacted by a representative of the Gaviota Coast Conservancy seeking guidance/assistance re/ the protection of the existing Palm Trees on Refugio Beach.</li><li>• A member of the public, Charles Casperly of Solano Beach in Ventura, voiced his support for a dues increase for BEACON. He expressed great concern that the Coastal Commission was enforcing "no repair" conditions on new house being constructed within the coastal zone.</li></ul>

**Meeting Minutes by Gerald Comati, Program Manager, BEACON.**

**Adjourn to next regular meeting May 20, 2016 at 9:00 AM in Carpinteria City Hall**