



THE STATE OF FLORIDA  
**JUSTICE ADMINISTRATIVE COMMISSION**

227 North Bronough Street, Suite 2100  
Tallahassee, Florida 32301



**COMMISSIONERS**

**Alton L. "Rip" Colvin, Jr.**  
Executive Director

(850) 488-2415  
FAX (850) 488-8944

[www.justiceadmin.org](http://www.justiceadmin.org)

**Brad King, Chair**  
*State Attorney*  
**Diamond R. Litty**  
*Public Defender*  
**Kathleen A. Smith**  
*Public Defender*  
**Brian Haas**  
*State Attorney*

**Instructions for Mailing Contracts**

Print the contract (one-sided), date, and sign the original contract in BLUE ink. Please do not send more than one copy of the contract, as JAC will not return the extra copy of the contract.

Mail the entire original contract (one-sided) to:

Attention: Contracts  
Justice Administrative Commission  
**227 N. Bronough Street**  
**Suite 2100**  
Tallahassee, FL 32301-1380

Once executed, a copy of the contract will be sent to you via email.