

IN THE SUPERIOR COURT FOR THE STATE OF ALASKA

AT \_\_\_\_\_

In the Matter of the Estate of: \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 \_\_\_\_\_ )  
 Person Who Died (Decedent) \_\_\_\_\_ )  
 Date of Birth: \_\_\_\_\_ )

CASE NO. \_\_\_\_\_

**REQUEST TO CLOSE FORMAL ESTATE AND APPROVE DISTRIBUTION**  
 (Petition for Final Settlement and Distribution)

- 1. Personal Representative.** I, \_\_\_\_\_, am the personal representative of the estate.
  
- 2. Decedent.** The decedent died on (date) \_\_\_\_\_, which is more than one year ago.
  
- 3. Will.**
  - The decedent died without a will.
  - The decedent's will was admitted to probate on (date) \_\_\_\_\_.
  
- 4. Inventory.** I filed or served an inventory, including the fair market value of all property of the estate known to me.
  
- 5. Administration of Estate.** I fully administered the estate by:
  - Publishing notice to creditors of the decedent and filing an affidavit of publication. The time has expired for presenting claims which arose before the **decedent's** death. I paid and settled all presented claims.
  - Paying or making plans to pay the **estate's debts**, expenses of administration, and **estate's** taxes.
  - Filing a final accounting. The estate is ready to be closed.
  
- 6. Future Estate Administration.** I propose that property remaining after payment of debts, claims, taxes, and expenses be distributed as follows:  
 [The proposed plan of distribution must include a statement of all prior distributions, the property remaining in the hands of the personal representative for distribution, and a schedule describing the proposed distribution of any remaining assets. Probate Rule 12(b).]
  - The proposed distribution is on the Final Accounting and Proposed Distribution ([form P-380](#)) which is attached to this petition.
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_
  - \_\_\_\_\_

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**I ask the court to:**

- Schedule a hearing on the final account and petition for settlement and distribution;
- Approve the final accounting;
- Authorize distribution of the property of this estate according to the proposed plan of distribution set forth above; and
- Enter an order closing the estate.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Personal Representative

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Address Line 1

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address Line 2

\_\_\_\_\_  
E-mail address

Certificate of Service

[Notice of this Request and a copy of the accounting must be given to all persons who received something in the estate or had claims against the estate.]

I certify that on \_\_\_\_\_ a copy of this Request was  mailed  hand delivered to [list everyone served and attach extra pages if necessary]:

|                          |       |                          |       |
|--------------------------|-------|--------------------------|-------|
| <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |
| <input type="checkbox"/> | _____ | <input type="checkbox"/> | _____ |

Your signature: \_\_\_\_\_