



State of Delaware
Office of Management & Budget
Statewide Benefits Office

STATE EMPLOYEE BENEFITS COMMITTEE

Request for Proposal for The State of Delaware Short-Term & Long-Term Disability Programs

Addendum #1

October 28, 2013

OMB13002-Disablns

The following requirements are issued as Addendum #1, dated October 28, 2013, to the Request for Proposal for The State of Delaware Short-Term and Long-Term Disability Programs, released on September 16, 2013, and subsequent Response to Questions (Q&A) issued on October 18, 2013.

1. The following Minimum Requirement, #20, Page 18, is deleted in its entirety:

Please confirm that you will sign the Business Associate Agreement, Attachment 4. The State expects to revise the terms of the Business Associate Agreement at some time during the RFP process prior to execution of the contract with the winning vendor. Any revised item will be issued as an Addendum to the RFP. Vendors are expected to comply with the terms of any Addendum to the RFP.

Please confirm your organization's understanding, either on this separate document or in your response in the main document.

2. Clarification of the Indemnification Terms:

The indemnification paragraphs on page 29, #36, generally, and #37, security breaches, and a restatement of on page 26, #37 in the *Technical Standards And Security Requirements*, #6, apply **only** to the self-funded Short-Term Disability Program, **not** the fully-insured Long Term Disability Program.

Please confirm your organization's understanding, either on this separate document or in your response *to each of these items* in the main document.

3. In the document, *Response to Questions (Q&A)*, the answer to #86, on page 13, to "Does the current carrier meet all of the Minimum Requirements?" is deleted and replaced in its entirety as follows:

It is known to the State that the current carrier meets all the programmatic minimum requirements with the exception of the electronic health deductions process as this is a new requirement as of July 1, 2014. The *Technical Standards And Security Requirements*, are new minimum requirements since the contract with the incumbent was implemented. Therefore, whether or not the incumbent can meet these requirements is unknown.

4. Please find attached the University of Delaware Buy-Up Census as referenced in the Q&A document, #2, on Page 1.