



STATE OF DELAWARE  
**DEPARTMENT OF TRANSPORTATION**  
900 BAY ROAD  
P.O. BOX 778  
DOVER, DELAWARE 19902

JENNIFER COHAN  
SECRETARY

Telephone (302) 760-2031  
Facsimile (302) 739-2254

August 28, 2015

**VIA E-MAIL**

Mr. Vincent Greggo  
Greggo & Farrara, Inc.  
4048 New Castle Avenue  
New Castle, Delaware 19720

Dear Mr. Greggo:

Your firm is awarded **Contract No. T201606401.01, Warm Mix Patching, North & Canal, Open End, FY 16-18, New Castle County**, at the unit prices contained in your proposal of August 11, 2015, totaling \$2,079,210.00.

Please make four (4) copies of the attached Contract and Bond documents, all must be returned with original signatures. An original sealed Power of Attorney for the Surety Agent must be attached to each copy of the bond. Use of the attached Contract Agreement and Bond form is mandatory. No substitutions are permitted.

The Department requests all documents, along with a copy of your **Delaware Business License** and a **certificate of insurance** are **returned to us within 20 days from the date of this letter**. Failure to return the documents by said date will result in the Department canceling this award and retaining the 10% Bid Bond as damages.

Fully executed copies of the Contract and a complete set of these documents will be sent to your firm and Surety. Do not proceed with work covered by this contract until receipt of Notice to Proceed from the Department.

In accordance with Section 106.01 of the Standard Specifications, please submit all materiel sources to the Chief, Materials and Research, as soon as possible so that work will not be delayed.

Your company is required to complete the on-line State Of Delaware Substitute Form W-9 by visiting the Division of Accounting's website: <http://accounting.delaware.gov/>. It is the vendor's responsibility to act upon this instruction for submitting a new W-9 form, we will not be able to process payments if this is not completed and accepted by the Division of Accounting. You only need to do this one time to be entered into the state system. If you need assistance or have questions, please contact 302-672-5000 or email your inquiry to [FSF\\_Vendor\\_Maintenance@state.de.us](mailto:FSF_Vendor_Maintenance@state.de.us).

Sincerely,

James H. Hoagland  
Contract Services Administrator

JHH  
Enclosures

cc: Mr. H. Curran  
Mr. D. Weber  
Materials & Research  
Ms. P. May