



## As a Federal Government user of SAM, you can perform several actions:



### Search without an Account

SAM allows you to perform searches **without** a SAM account.

- Data that was publicly available in CCR/FedReg, ORCA, and EPLS is still publicly available in SAM.



### Create an Account

With an account, you have access to additional SAM functionality.

- Anyone can create a SAM account.
- To create an account, click the “Create an Account” link in the top-right corner of the page and complete the requested steps.



### Search with an Account

SAM provides additional data to government users **with** a SAM account.

- If you access SAM from a user account associated with a government email address, you will automatically have access to:
  - Entity Management For Official Use Only (FOUO) data, giving you additional information such as Tax Identification Number (TIN), Annual Revenue, and Company Security Level
  - Entities registered for Intra-Governmental Transactions
  - Entities that have opted out of the public search



### Saving Search Queries

With a SAM account, you can save your search queries.

- By saving your search queries, you can log in at a later date and easily run a search query again, applying saved search terms and filters.



### Migrating Your Legacy Roles

With a SAM account, you can migrate the roles you had in CCR, EPLS, FedReg or CCR Tools

- If you had an account in one of these systems, you can migrate your old roles to your new SAM account
- If you had CCR Tools-Proprietary access, you will automatically have the same access in SAM if you register for a SAM account using a government email address.



### Request Roles

With a SAM account, you can request roles with an entity.

- Roles allow you to perform actions on behalf of an entity, such as create an entity management registration or create an exclusion.
- To request roles, log in, click on the Manage My User Roles link, and select Request Roles With New Entity



### Request Data Access

With your SAM account, you can complete a Data Access Request if you need to access information of a higher sensitivity level than is currently available to you.

- If you want to view data of a higher sensitivity through search, select Data Access then click Individual Data Access Request. Complete the requested steps.
  - For instance, new contracting officers who need EFT information, would request Entity Management-Sensitive access in SAM.
- If you need to access data Extracts (.csv files) or Web Services (.xml downloads), contact the Federal Service Desk at [www.fsd.com](http://www.fsd.com) to acquire the necessary forms.

How do I get more information? Take a look at the SAM User Guide.



Go to Our Website: [www.sam.gov](http://www.sam.gov)



Contact the SAM Help Desk: [www.fsd.gov](http://www.fsd.gov)

