

Interfund System Improvements

Beginning Saturday, November 2, 2013, users will notice changes to the Interfund pages in SMART. Coding improvements are being made to the SMART interfund process in three phases. Phase 1 and Phase 2 will roll out coding changes as summarized below. Phase 3 will consist of tuning SMART to improve response times when accessing interfund pages. In summary, the SMART interfund improvements will address the following items:

- Reduce inconsistencies in interfund data among the SMART tables (behind the scenes in SMART)
- Reduce cash reconciliation items
- Ensure that the interfund data flows according to the original interfund design
- Eliminate year-end clean-up of abandoned interfund deposits that cannot be deleted online
- Reduce SMART Service Desk requests going forward

Phase 1 (Implementation Date: November 2, 2013):

- Access to the interfund deposit and the interfund voucher pages
- Deletion of interfund vouchers
- The function and labels of some links on the Interfund Details page
- Prevention of the AR side of an interfund from budget checking when AP matching exceptions exist
- Prevention of vouchers or deposits from being attached to multiple interfunds

Phase 2 (Implementation Date - To be determined):

- Prevention of interfund deposits from being created with **no Deposit Type**
- Prevention of interfunds from being **deleted** while the deposit is approved and/or the accounting entries are marked complete
- Prevention of deposits from being **removed** from the interfund while approved and/or the accounting entries are marked complete

Training documents and job aids will be updated on the SMART Web website once all interfund coding changes have been implemented.

For details of the Phase 1 interfund changes, please go to the next page. Thank you.

Phase 1 Interfund Changes - Implementation Date 11-2-13

AR Interfund Processing Changes:

- Accessing Interfund Deposits

- Interfund deposits can no longer be accessed using the following navigation in SMART: Accounts Receivable>Payments>Online Payments>Regular Deposit. If you attempt to access the interfund deposit using this navigation path in SMART, you will receive an error message. The error message will read “Interfund deposits and vouchers must be accessed/updated through the Interfunds page”:

Regular Deposit
Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value Add a New Value

Deposit Unit: = 17300
Deposit ID: begins with TEST100913
Deposit Type: begins with
User ID: begins with
Assigned Operator ID: begins with
Posting Status: =
Posted Date: =
Agency Approval Flag: =
Agency Approved Date: =
STO Approval Flag: =
STO Approval Date: =

Case Sensitive

Search Clear Basic Search Save Search Criteria

Search Results
View All

Deposit Unit	Deposit ID	Deposit Type	Control Total	User ID	Assigned Operator ID	Bank Code	Bank Account	Posting Status	Deposit Balance	Entered Date
17300	TEST100913		10	DA00SDG	DA00SDG	KSBNK	MAIN	Complete	Yes	10/09/

How to access an interfund deposit:

To access an interfund deposit, navigate to Accounts Receivable>Interfund Details. Enter the Deposit Unit and the Deposit ID, and then click the ‘Search’ button:

- Accounts Receivable
 - Pending Items
 - Direct Debits
 - Drafts
 - Payments
 - Credit Cards
 - Customer Accounts
 - Customer Interactions
 - Receivables Maintenance
 - Receivables Analysis
 - Receivables Update
- Interfund Details
- Accounts Payable
- eSettlements
- Asset Management
- IT Asset Management
- Banking
- Cash Management
- Deal Management
- Risk Management
- Financial Gateway
- VAT and Intrastat
- Excise and Sales Tax/VAT IND
- Commitment Control
- General Ledger
- Allocations
- Statutory Reports
- SCM Integrations
- Set Up Financials/Supply Chain
- Enterprise Components
- Background Processes
- Worklist

Interfund Details

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) [Add a New Value](#)

Use Saved Search:

Interfund Id:

Creation Date:

Deposit Unit:

Deposit ID:

Customer ID:

Deposit Approval Status:

Deposit Total:

AP Business Unit:

Voucher ID:

Vendor ID:

AP Approval Status:

Voucher Total:

[Search](#) [Clear](#) [Basic Search](#) [Save Search Criteria](#) [Delete Saved Search](#)

[Find an Existing Value](#) | [Add a New Value](#)

Click the 'Update Deposit' link on the **Interfund Details** page to access interfund deposits:

Interfund Details

Interfund Id AA00094202 [Delete](#) [Expand All](#) [Collapse All](#) [Notify](#)

Accounts Receivable Transactions

[Update Deposit](#) [Find Deposit](#) [Remove Deposit](#) Deposit 17300 Deposit ID TEST100913B BU

Details

Deposit Status None Appl [Contact Information](#)

Posting Status Complete

Entered By [DA00SDG](#)

Entered Dt 10/09/2013

Total Amt 20.00

AR Interfund Approval:

Not Approved Approved

Approved By

Approval Dt

Payment [Find](#) | [View All](#) [First](#) [Last](#)

Payment ID TEST100913B **Budget Status**

Customer ID 17300 [Accounting Entries](#)

Distribution Details [Customize](#) | [Find](#) | [View All](#) [First](#) [Last](#)

Monetary Amount	Department	Fund	Budget Unit	Program	Account
-20.00	1730101000	1000	0210	01031	410110

Note: If a deposit with an 'I' or 'R' deposit type is retrieved using the 'Regular Deposit' search page, *before* the deposit is attached to an interfund, SMART will prevent you from saving any changes to the deposit.

- **Deposit Accounting Entries**

- Interfund deposit accounting entries can no longer be created by navigating directly to Accounts Receivable>Payments>Direct Journal Payments>Create Accounting Entries page.

- If you try to access the interfund deposit using this navigation and page, an error message will be received. The error message will read "Interfund deposits and vouchers must be accessed/updated through the Interfunds page":

The screenshot shows the 'Create Accounting Entries' page in a web application. The left sidebar contains a navigation menu with 'Create Accounting Entries' selected. The main content area has search fields for Deposit Unit (17300), Deposit ID (TEST100913B), Payment Sequence, Payment ID, User ID, and Assigned Operator ID. A 'Search' button is visible. An error message dialog box is overlaid on the page, stating: 'Interfund deposits and vouchers must be accessed/updated through the Interfunds page. (25010,35)'. Below the search fields, a 'Search Results' table is visible, showing one result for Deposit Unit 17300 and Deposit ID TEST100913B 1.

Deposit Unit	Deposit ID	Payment Sequence	Payment ID	User ID	Assigned Operator ID	Non Customer Dist	Balanced	Entered Date
17300	TEST100913B 1		TEST100913B	DA00SDG	DA00SDG	No Dist		10/09/2013

How to create interfund deposit Accounting Entries:

Click the 'Accounting Entries' link on the Interfund Details page to create interfund deposit accounting entries:

Interfund Details

Interfund Id AA00044502 [Delete](#) [Expand All](#) [Collapse All](#) [Notify](#)

Accounts Receivable Transactions

[Update Deposit](#) [Find Deposit](#) [Remove Deposit](#) Deposit 177.00 Deposit ID TEST1001
BU

Details

Deposit Status None Appl [Contact Information](#)
 Posting Status Not Posted
 Entered By DA00SDG
 Entered Dt 10/09/2013
 Total Amt 20.00

AR Interfund Approval:
 Not Approved Approved
 Approved By
 Approval Dt

Payment [Find](#) | [View All](#) | First 1 of 1 Last

Payment ID TEST1000438 Budget Status
 Customer ID 17300 [Accounting Entries](#)

Distribution Details Customize | [Find](#) | [View All](#) | First 1 of 1 Last

Monetary Amount	Department	Fund	Budget Unit	Program	Account
-20.00	17300-0000	000	0210	0000	40000

Note: You can still navigate directly to Accounts Receivable>Payments>Direct Journal Payments>Modify Accounting Entries to remove the checkmark in the 'Complete' box when ***modifying*** interfund deposit accounting entries.

AP Interfund Processing Changes:

- Accessing Interfund Vouchers

- Interfund vouchers can no longer be accessed by using the following navigation path in SMART: Accounts Payable>Vouchers>Add/Update>Regular Entry. If a user attempts to use this navigation path, an error message will be received. The error message will read "Interfund deposits and vouchers must be accessed/updated through the Interfunds page":

Menu

- Accounting
 - Accounts Receivable
 - Accounts Payable
 - Vouchers
 - Add/Update
 - Regular Entry
 - Voucher Search
 - Quick Invoice Entry
 - Summary Invoice Entry
 - Complete Register Voucher
 - Close Voucher
 - Delete Voucher
 - Update Open Item
 - UnPost Voucher
 - Voucher Setoff Update
- Maintain
 - Approve
 - Control Groups
 - Payments
 - Batch Processes
 - Review Accounts Payable Info
 - Reports
 - Interfund Details
- eSettlements
- Asset Management
- IT Asset Management
- Banking
- Cash Management
- Deal Management
- Risk Management
- Financial Gateway
- VAT and Intrastat
- Excise and Sales Tax/VAT IND

Voucher

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) [Add a New Value](#)

Business Unit: = [25100] [Search]

Voucher ID: begins with [0001000000] [Search]

Invoice Number: begins with [] [Search]

Short Vendor Name: begins with [] [Search]

Vendor ID: begins with [] [Search]

Name 1: begins with [] [Search]

Voucher Style: = [] [Search]

Related Voucher: begins with [] [Search]

Entry Status: = [] [Search]

Voucher Source: = [] [Search]

Case Sensitive

[Search](#) [Clear](#) [Basic Search](#) [Save Search Criteria](#)

Search Results

[View All](#)

Business Unit	Voucher ID	Invoice Number	Gross Invoice Amount	Payment Amount	Invoice Date	Short Vendor Name	Vendor ID
25100	0001000000	0001000000	1000.00	1000.00	2510013	000002	000000

Message from webpage

Interfund deposits and vouchers must be accessed/updated through the Interfunds page. (25010,35)

[OK](#)

How to access an interfund voucher:

To access an interfund voucher, navigate to: Accounts Payable>Interfund Details. Enter the '**AP Business Unit**' and the '**Voucher ID**' and then click the '**Search**' button.

Resource Management

- Lease Administration
- Staffing
- Travel and Expenses
- Travel Administration
- Billing
- Accounts Receivable
- Accounts Payable
 - Vouchers
 - Control Groups
 - Payments
 - Batch Processes
 - Review Accounts Payable Info
 - Reports
 - Interfund Details
 - eSettlements
 - Asset Management
 - IT Asset Management
 - Banking
 - Cash Management
 - Deal Management
 - Risk Management
 - Financial Gateway
 - VAT and Intrastat
 - Excise and Sales Tax/VAT IND
 - Commitment Control
 - General Ledger
 - Allocations
 - Statutory Reports
 - SCM Integrations
 - Set Up Financials/Supply Chain

Interfund Details

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Value](#) [Add a New Value](#)

Use Saved Search: []

Interfund Id: begins with [] [Search]

Creation Date: = [] [Search]

Deposit Unit: begins with [] [Search]

Deposit ID: begins with [] [Search]

Customer ID: begins with [] [Search]

Deposit Approval Status: = [] [Search]

Deposit Total: = [] [Search]

AP Business Unit: begins with [25100] [Search]

Voucher ID: begins with [0001000000] [Search]

Vendor ID: begins with [] [Search]

AP Approval Status: = [] [Search]

Voucher Total: = [] [Search]

[Search](#) [Clear](#) [Basic Search](#) [Save Search Criteria](#) [Delete Saved Search](#)

[Find an Existing Value](#) | [Add a New Value](#)

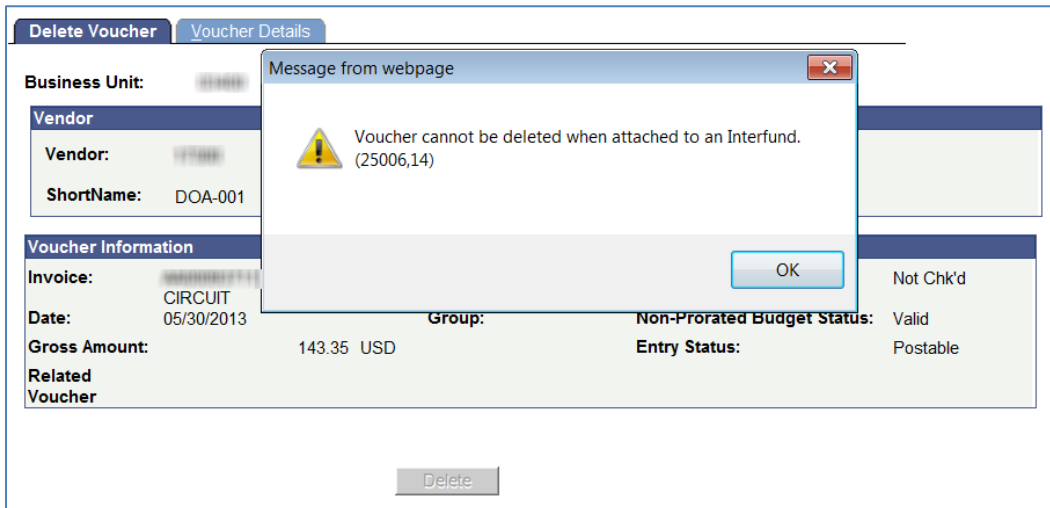
On the Interfund Details page, in the Accounts Payable Transactions section: The **'Update Voucher'** link is used to access interfund vouchers.



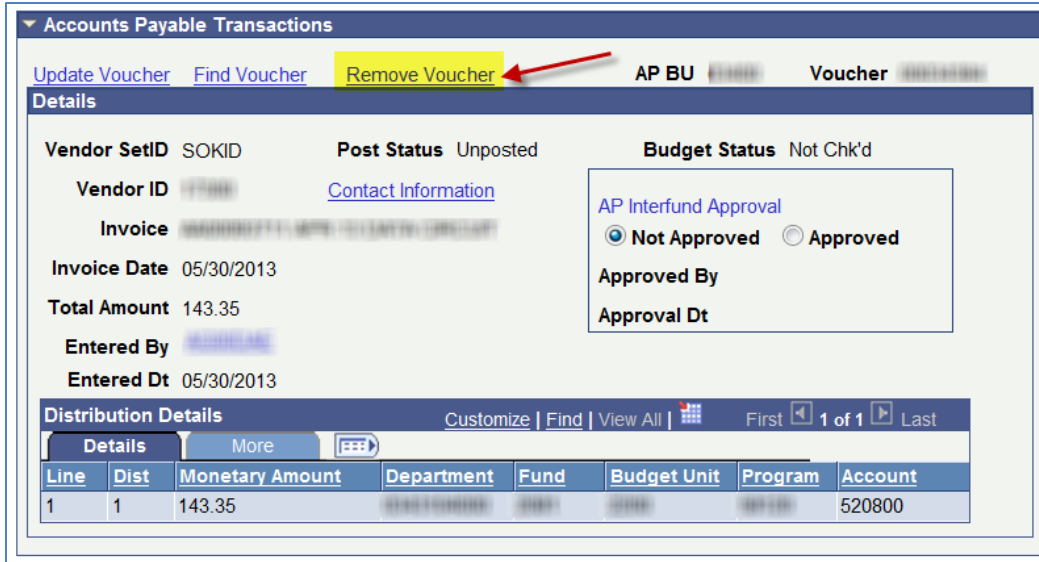
Note: If an interfund voucher with an 'I' or 'R' origin type is retrieved before the voucher is attached to an interfund, SMART will prevent you from saving any changes.

- **Deleting Interfund Vouchers**

- If the interfund voucher is still attached to an interfund, the interfund voucher can no longer be accessed using the following navigation path in SMART: Accounts Payable > Vouchers > Add/Update > Delete Voucher. If the user attempts to use this navigation path, they will receive an error message. The error message will read "Voucher cannot be deleted when attached to an Interfund".



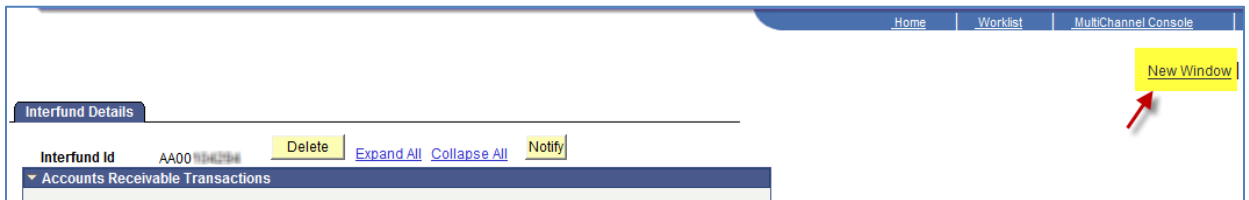
On the Interfund Details page, in the Accounts Payable Transactions section: Use the **'Remove Voucher'** link to remove the voucher from the Interfund **before** attempting to delete the interfund voucher.



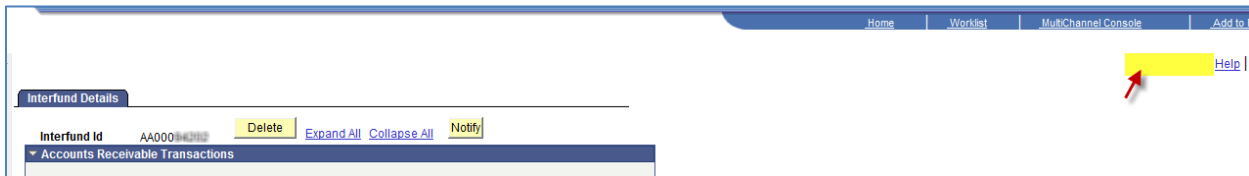
Other Interfund Processing Changes:

- **Removal of the New Window link on the Interfund Details page**
 - The 'New Window' link has been removed from the **Interfund Details page**.

Screenshot of the Interfund Details page prior to the Phase 1 changes:



Screenshot of the Interfund Details page after the Phase 1 changes:



- **Link changes on the Interfund Details page**

- On the Interfund Details page, the 'Update Deposit' link and the 'Update Voucher' link have been changed.

- After both sides of the interfund have been 'Approved' on the Interfund Details page:
 In the **Accounts Receivable Transactions** section, the link name now appears as '**View Deposit**'.
 In the **Accounts Payable Transactions** section, the link name now appears as '**View Voucher**'.

Interfund Details

Interfund Id AA00094201 [Delete](#) [Expand All](#) [Collapse All](#) [Notify](#)

Accounts Receivable Transactions

[View Deposit](#) Find Deposit Remove Deposit Deposit 17300 Deposit ID TEST100913 BU

Details

Deposit Status None Appl
 Posting Status Complete
 Entered By DA00SDG
 Entered Dt 10/09/2013
 Total Amt 10.00

AR Interfund Approval:
 Not Approved Approved
 Approved By DA00SDG
 Approval Dt 10/09/2013

Payment Find View All First 1 of 1 Last

Payment ID TEST100913 Budget Status
 Customer ID 17300 Accounting Entries

Distribution Details Customize Find View All First 1 of 1 Last

Monetary Amount	Department	Fund	Budget Unit	Program	Account
-10.00	1730101000	1000	0210	01031	410110

Accounts Payable Transactions

[View Voucher](#) Find Voucher Remove Voucher AP BU 17300 Voucher TEST1009

Details

Vendor SetID SOKID Post Status Unposted Budget Status Not Chk'd
 Vendor ID 17300
 Invoice TEST100913
 Invoice Date 10/09/2013
 Total Amount 10.00
 Entered By DA00SDG
 Entered Dt 10/09/2013

AP Interfund Approval:
 Not Approved Approved
 Approved By DA00SDG
 Approval Dt 10/09/2013

Distribution Details Customize Find View All First 1 of 1 Last

Line	Dist	Monetary Amount	Department	Fund	Budget Unit	Program	Account
1	1	10.00	1731001000	6105	4015	97731	510100

Phase 2 Interfund Changes - Implementation Date to be determined

AR Interfund Processing Changes:

- Deleting an Interfund or an Interfund Deposit

- If the **'Remove Deposit'** button or the **'Delete'** Interfund button is used while the deposit is still **'Approved'** and/or the accounting entries are still marked **'Complete'**, SMART will display a message guiding the user through the proper steps for interfund deletion:

