DAU

DEFENSE ACQUISITION UNIVERSITY

THE DEFENSE ACQUISITION WORKFORCE
AT A GLANCE

Career Field	Number
Auditing	4,316
Cost Estimating	1,346
Financial	6,205
Contracting	30,230
Engineering	41,050
Facilities	6,986
IND	400
Information	6,402
Logistics	19,222
PQM	9,822
Program Management	16,585
Purchasing	1,330
Science & Technology	3,681
Test & Evaluation	8,692

X-axis: 0, 5,000, 10,000, 15,000, 20,000, 25,000, 30,000, 35,000, 40,000

NUMBER OF PEOPLE IN THE CAREER FIELD
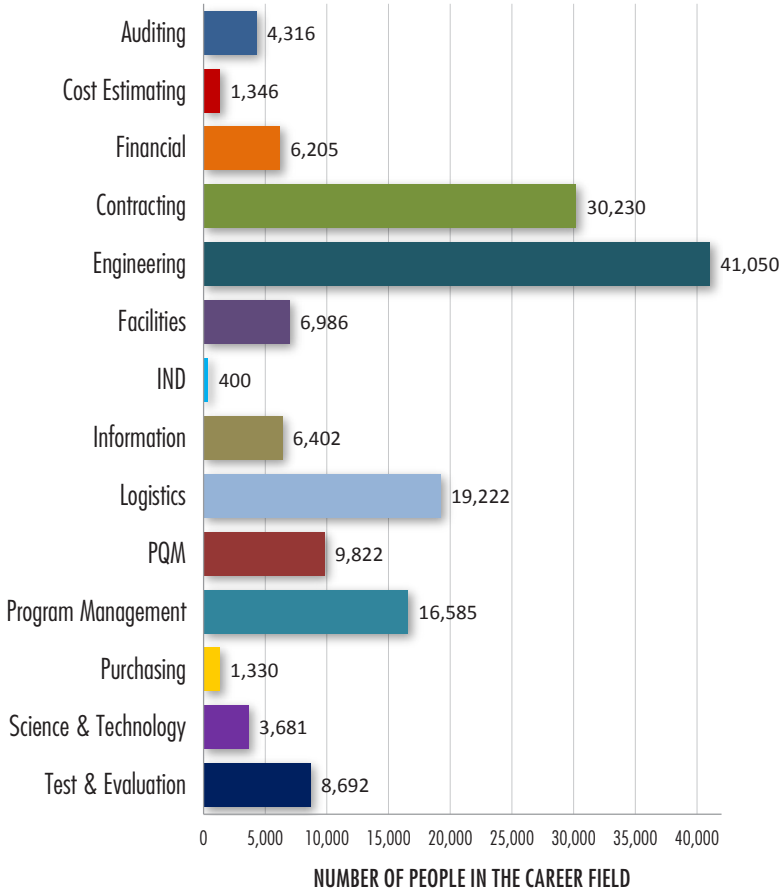
Defense Acquisition University

The Defense Acquisition University (DAU) is the primary training organization for the Defense Acquisition Workforce. We are committed to providing the training—both formal and informal—to improve the professionalism of the acquisition workforce by engaging our students both in the classroom and on the job. Through DAU you can gain fundamental acquisition knowledge and skills, find acquisition resources to help you on the job, and receive assistance tailored to your organization's specific needs. Our products and services enhance workplace performance, promote mission effectiveness, and help reshape the workforce to meet future challenges—ultimately developing fully qualified acquisition professionals who provide cost-effective systems, equipment, and services to meet warfighter requirements.

DEFENSE ACQUISITION UNIVERSITY —
IN THE CLASSROOM AND ON THE JOB

128

Classroom and online training courses available

305

Continuous learning modules offered online

61

Online communities of practice
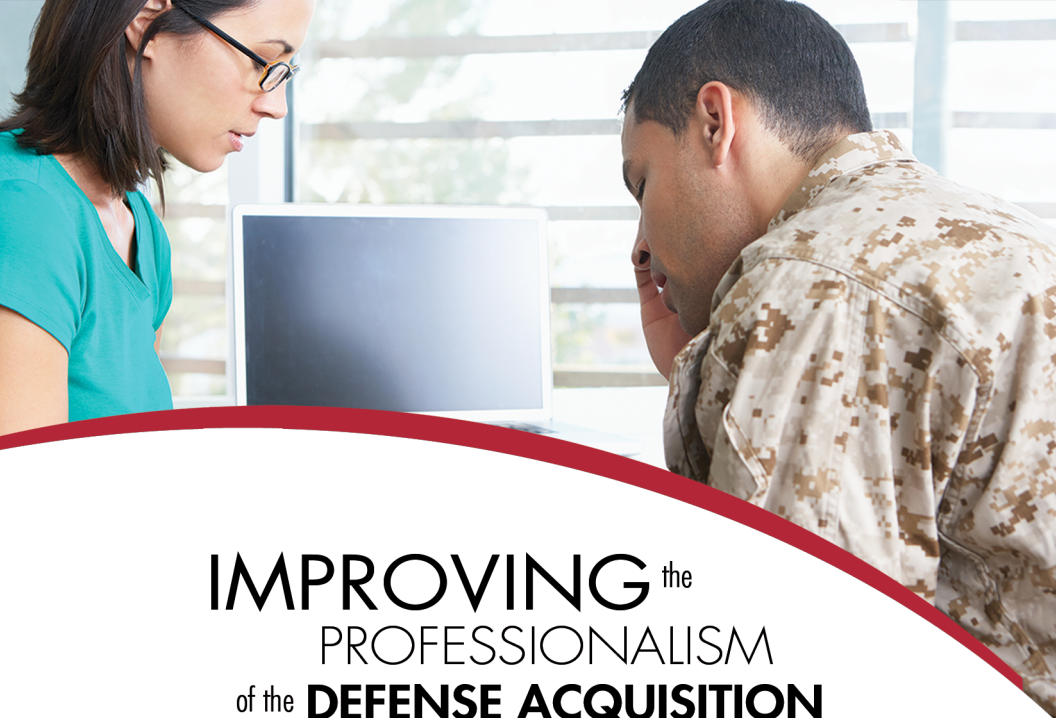
250

Customer organizations received consulting and customized training

24

Job support tools available anytime, anywhere

IMPROVING the PROFESSIONALISM of the **DEFENSE ACQUISITION** WORKFORCE

Gain Fundamental
acquisition
knowledge and skills

Find Acquisition
resources to
help you on the job

Receive Assistance
tailored to **your organization's**
specific needs

FOUNDATIONAL LEARNING

IMPROVING the PROFESSIONALISM of the **DEFENSE ACQUISITION** **WORKFORCE**

Gain Fundamental
acquisition
knowledge and skills

Certification Training

DAU delivers training courses in support of the Defense Acquisition Workforce Improvement Act (DAWIA) requirements, allowing a member of the Defense Acquisition Workforce to be certified at Levels I, II, or III. The Directors, Acquisition Career Management (DACMs) for the Services and DoD agencies manage attendance at these courses. Normally, the DACMs give priority to Defense Acquisition Workforce members who are pursuing certification, but nonacquisition professionals can take courses as well. For current certification requirements and descriptions of online and resident courses offered at locations across the country, consult the online version of the catalog at **icatalog.dau.mil**.

Continuous Learning

The DAU Continuous Learning Center delivers online learning assets on an array of vital acquisition topics for personal awareness, performance improvement, and refresher training. The Continuous Learning Center also provides access to Harvard ManageMentor®, easy-to-use modules sponsored by Harvard Business Publishing on topics fundamental to managerial success. Visit the Continuous Learning Center at **www.dau.mil/clc**.

Rapid Deployment Training

DAU's Rapid Deployment Training Initiative was established to more rapidly train the Defense Acquisition Workforce in initiatives and policy changes. This approach includes quick notification and training of the acquisition community by posting new policy training materials online within hours following policy release and by sending DAU training teams to major DoD AT&L field organizations. Rapid Deployment Training has included DoD 5000-series changes, life-cycle support policy including creation of the program support manager, and Better Buying Power initiatives.

Our Accreditation

Council on Occupational Education

The Defense Acquisition University is accredited by the Commission of the Council on Occupational Education.

International Association for Continuing Education and Training

DAU also is an International Association for Continuing Education and Training (IACET) Authorized Provider (AP). As such, DAU is authorized to award IACET continuing education units (CEU) for all its regularly scheduled training courses.

American Council on Education

The American Council on Education's College Credit Recommendation Service has recommended many DAU courses for graduate and undergraduate college credit, helping workforce members get a head start in completing their degrees. For more information, see **www.acenet.edu/news-room/Pages/College-Credit-Recommendation-Service-CREDIT.aspx**.

Course Credit

Equivalency

DAU has partnered with other education and training providers that offer courses, programs of instruction, or assessment processes that are substantially similar to the learning outcomes addressed in specific DAU courses. Equivalency courses can be used in lieu of a DAU course when seeking certification in an acquisition career field.

For current and potential providers of equivalency courses, go to **http://icatalog.dau.mil/appg.aspx**.

Fulfillment

DoD students assigned to an acquisition position can complete DAU course prerequisite requirements and their program training requirements for career field certification by exercising the Fulfillment Program. Through an assessment of the student's past training and/or experience—regardless of source—against the learning outcomes of select DAU courses, DoD components and agencies may approve a fulfillment request by the student. The Fulfillment Program is applicable only to training courses (excluding 400-level courses). It is not applicable to Continuous Learning Modules.

More information on the Equivalency Program and the Fulfillment Program can be found in the iCatalog at **http://icatalog.dau.mil/student_info_H.asp**; and in DAU Directive 704, *Student Academic and Administrative Polices*–Attachment 10, *Transferring Students Between Career Fields (Programs) and from Other Institutions*, which is available at **http://www.dau.mil/training/Pages/studentinformation.aspx**.

Credit Transfer

DAU courses do not just provide Defense Acquisition Workforce members with the knowledge they need to be successful on the job, we also have agreements with more than 100 colleges and universities to turn the successful completion of DAU courses into college credit that can be applied to undergraduate and graduate degrees and certification programs. Finding a partner with a degree or certification program track that suits your needs is as easy as going to **www.dau.mil/collegecredit** today.

Apply
for a Course

Student and Course Information
training.dau.mil

## Apply for a Course
www.dau.mil/training/apply

Click on the appropriate organization in which you are a member.

DAU Catalog
icatalog.dau.mil

Defense Acquisition Workforce members have priority for placement in DAU courses. However, personnel from Federal Civilian Agencies, defense industry, and foreign governments may take online classes or enroll in a resident course on a space-available basis.

Acquisition Personnel with Federal Civilian Agencies

Federal civilian personnel should first consult the Federal Acquisition Institute (FAI) website at **www.fai.gov**, which provides information about career, certification, and training programs. Federal civilian personnel interested in attending DAU- or FAI-sponsored training must submit an application using FAITAS, the FAI electronic registration system, at **https://www.atrrs.army.mil/faitas/external/login**. This system streamlines the reservation process and allows prospective students to initiate their own training requests.
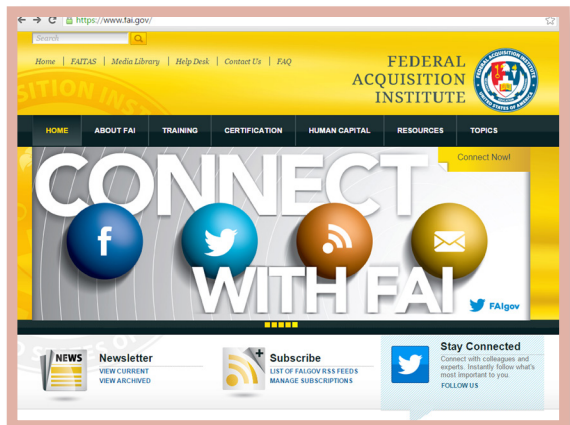
For additional information, students should contact their local acquisition career managers. You can also contact the FAI help desk at 703-805-2300 or visit **www.fai.gov/drupal/contact-us**.

Defense Industry Certification

Unless an organization has its own certification standards, there is no organization or association that confers certification in a functional area for defense industry employees similar to the certification program administered by DoD for its acquisition workforce members. Industry employees may demonstrate comparable training to the members of the DoD acquisition workforce by successfully completing DAU courses. Industry students interested in taking a DAU course should contact **industry.registrar@dau.mil** for more information.

International Students

Every international student that wants to register for a DAU resident course or online module brings a unique set of circumstances. In order to register, international students should email **scheduling@dau.mil** to contact a representative that can help them enroll in our courses.

WORKFLOW
LEARNING

IMPROVING the
PROFESSIONALISM
of the **DEFENSE ACQUISITION**
WORKFORCE

Find Acquisition
resources to
help you on the job

Knowledge
Sharing

Knowledge sharing—achieved by blending people, processes, and information technology—is your key to acquisition situational awareness for improved acquisition outcomes. DAU's AT&L Knowledge Management System (AKMS) is an integrated system of systems consisting of knowledge resources, communities of practice, and job support tools. You can find additional details on all elements of AKMS at: **https://dap.dau.mil/smart**. Knowledge sharing activities improve organizational performance through increased efficiency, effectiveness, and innovation. Leveraging advanced portal and collaboration technologies, DAU's knowledge sharing assets support your workflow learning and enhance your job performance. Online resources and interactive venues facilitate the sharing of documented knowledge, experience, and lessons learned among individuals and organizations. Several of these online resources are described on the following pages.

Defense Acquisition Portal
https://dap.dau.mil

The Defense Acquisition Portal (DAP) provides access to sources for instructions, directives, guidebooks, handbooks, manuals, and other knowledge libraries within the DoD and associated Service portals.

DAU Media Library
view.dau.mil

The DAU Media Library contains videos and audio resources designed to provide you with acquisition lessons learned and best practices. Many of these resources are also used in DAU's resident and nonresident courses, and continuous learning modules.

ACQuipedia
### https://dap.dau.mil/acquipedia

ACQuipedia is an acquisition encyclopedia for defense acquisition topics. Each topic is identified as an article; each article contains a definition, a brief narrative that provides context, and links to the most pertinent policy, guidance, tools, practices, and training. Articles aggregate the most relevant references and learning assets to focus your search and provide high-value content quickly.

DAU Knowledge Repository and Acker Archives
www.dau.mil/KRLibrary

The DAU Knowledge Repository and Acker Archives supports the university's curricula and its defense acquisition research. The Knowledge Repository website offers extensive online research capabilities for DAU students, including an online library catalog, which provides easy searches by author, title, subject terms, keywords, date, and format. If a publication is available on the Web, the online catalog will provide a link. The library also has an extensive collection of books, periodicals, and other research materials available to patrons.

The Defense Acquisition Guidebook
https://dag.dau.mil

The Defense Acquisition Guidebook (DAG) focuses on DoD Directive 5000.01, DoD Instruction 5000.02, and other mandatory policies and recommended practices. It provides links to additional policy, law, and useful content housed in communities of practice. You can view acquisition news or navigate through the Guidebook via a document index, a graphical interface (Acquisition Framework), or milestone requirements presentation.
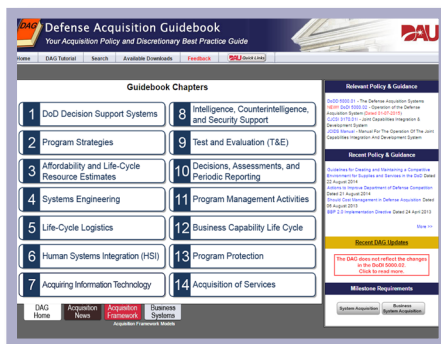
The Glossary

The *Glossary of Defense Acquisition Acronyms and Terms* contains acronyms, abbreviations, and terms commonly used in the systems acquisition process within the DoD and defense industries. It focuses on terms with generic DoD application but also includes some Service-unique terms. It is regularly revised to reflect changes in acquisition policy and guidance.

Communities of Practice—Acquisition Community Connection (ACC)
https://acc.dau.mil

The ACC is an online forum that includes communities of practice and collaborative workspaces centered on acquisition-specific topics. As a member of a community, you can collaborate, share lessons learned, and connect with one another to avoid duplication of effort and support job performance. Communities play a central role in helping you and your organization improve acquisition outcomes.

Job Support Tools

Job Support Tools fill the gaps between formal classroom and on-the-job learning. These online tools assist you by enhancing certification courses, continuous learning modules, and knowledge sharing opportunities. They provide job support at the point of need and enable you to "learn by doing."

DoD Integrated Product Support Implementation Roadmap
https://dap.dau.mil/dodpsroadmap

This tool helps you understand and build the best product support package in support of the warfighter. Product support management is the planning, management, and funding of the package of support functions required to field and maintain the readiness and operational capability of major weapon systems, subsystems, and components. It includes all functions related to weapon system readiness and is built on the Integrated Product Support elements.

Other Tools
https://acc.dau.mil and click on "Guidebooks and Tools"

DAU offers many other tools to help the workforce perform their duties. The following tools, and others, can be found on the ACC.

- **Acquisition Requirements Roadmap Tool** helps users develop high-quality performance-based service requirements.
- **Program Manager's e-Tool Kit** puts program management tools at your fingertips.
- **Contract Pricing Reference Guides** provide instruction and guidance for contracting personnel on applying policies to pricing problems.
- **Risk Management Center of Excellence** contains links to best practices on other key sites in the risk management community.

PERFORMANCE LEARNING

IMPROVING the PROFESSIONALISM of the **DEFENSE ACQUISITION** WORKFORCE

Receive Assistance
tailored to **your organization's** specific needs

Mission Assistance

Consulting Services

Our faculty and staff can consult with government acquisition organizations and their teams on either a long- or short-term basis. Consulting and facilitation services are offered in many areas including strategic planning, acquisition strategy, milestone preparation, collaborative problem solving, and organizational assessments.
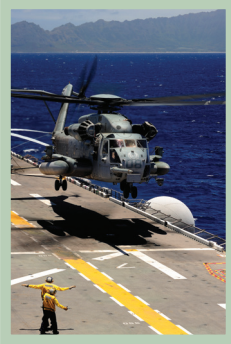
"When I requested assistance in pulling together a command climate survey, DAU was ready and able to jump in and make it happen. From developing the right questions for my command climate survey, to administering the online survey, through the detailed analysis of the results, DAU was there to provide their expertise and guidance."

Collaborative Problem Solving

DAU facilitators assist acquisition teams with collaborative group deliberation and decision making. The university's facilitated decision-making services use Think Tank collaboration software. Teams use networked computers to share information, brainstorm, develop plans, examine alternatives, and address complex problems. Think Tank and other facilitation services are provided at all DAU campuses.

MDAP/MAIS Mission Assistance

Major Defense Acquisition Programs (MDAPs) and Major Automated Information Systems (MAISs) face many challenges throughout their life cycle. Having an experienced "thinking partner" available to help reconcile a wide range of challenges, from leadership to programmatic, has proven invaluable for many PMs and PMOs. We have appointed MDAP/MAIS directors as part of the senior leadership team at each region and DSMC to help meet your needs.

…practical business solutions at both individual and team levels…

Workshops

Services Acquisition Workshops

More than half of DoD acquisition expenditures reside in the acquisition of services. "Improve Tradecraft in Acquisition of Services," a major Better Buying Power area, is a high priority. DAU developed the Services Acquisition Workshops to educate those workforce members engaged in services acquisition to perform more effectively in this critical area. These workshops are just-in-time events to facilitate specific requirements. Using a seven-step process, DAU faculty teach the teams, through hands-on training, how to develop and execute performance-based service requirements in their specific domains.

Program Workshops

DAU offers several types of program transition workshops to help program office teams navigate through critical stages of the program's life cycle. **New Program Start-up Workshops** address the importance of quickly establishing effective working relationships and task priorities between government and industry program offices following contract award. These workshops assist government and industry program managers and staffs in aligning program expectations, organizations, processes, and functional lines of communication. **Milestone Transition Workshops** help acquisition teams smoothly transition from one acquisition life-cycle phase to the next one via a well-executed milestone preparation and review process. **Program Shutdown Workshops** ensure that government and industry collaborate to smoothly and efficiently end an acquisition program selected for termination.

> *"As a new Program Manager leading the start-up of an ACAT 1D program Joint Precision Automated Landing Systems (JPALS), I turned to DAU to guide and facilitate a program start-up workshop. The team spent 4 days together establishing ground rules, drumbeats, working relationships and aligning the government and contractor organizations to work in the most efficient manner."*

Customized Workshops

DAU's customized workshops are offered on an on-demand basis. Our faculty will meet with leadership from an acquisition organization to gain understanding of specific training requirements. We have workshops focused on particular acquisition-related topics or we can tailor one to an organization's unique needs. Our faculty then goes to the acquisition organization's location and delivers the training to the acquisition team. A description of workshops can be found online at **icatalog.dau.mil**.

Defense Acquisition Executive Overview Workshop

DAU works with DoD senior acquisition leaders to develop approaches that apply proven practices and processes within their programs or organizations. The Defense Acquisition Executive Overview Workshops provide general/flag officers and members of the Senior Executive Service an executive-level understanding of the defense acquisition system and supporting processes. Workshop content is tailored to the needs of the executive, conducted on demand, and delivered in a one-on-one, desk-side session.

Leadership Development Courses

DAU also offers three Executive Leadership Development courses: Leading in the Acquisition Environment, Integrated Acquisition for Decision Makers, and Forging Stakeholder Relationships. Descriptions can be found online at **icatalog.dau.mil**.

Executive Coaching

DAU has an award-winning executive coaching program that provides one-on-one support for acquisition executives via an experienced executive coach who serves as a mentor and sounding board on current activities and future objectives.

> *"My DAU coach collaborated with me on articulating the future vision, identifying the necessary actions, and developing an actionable plan to achieve a lasting goal. Through this executive coaching program, Air Force Space Command now has an approved investment strategy for providing our warfighters with improved and affordable satellite communications capability."*

Defense Acquisition University
9820 Belvoir Road
Fort Belvoir, Virginia, 22060-5565

www.dau.mil
missionassistance@dau.mil
1-888-284-4906

Capital and Northeast Region
Fort Belvoir, Virginia
703-805-2764

Mid-Atlantic Region
California, Maryland
240-895-7344

South Region
Huntsville, Alabama
256-922-8020

Midwest Region
Kettering, Ohio
937-781-1025

West Region
San Diego, California
619-524-4814

College of Contract Management (CCM)
Chester, Virginia
804-416-9372

Defense Systems Management College (DSMC)
Fort Belvoir, Virginia
703-805-2436

Learn. Perform. Succeed.

2/22/16