

# Alabama Board of Licensure for Professional Geologists

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## MINUTES Board Meeting Thursday, October 14, 2010

A meeting of the Alabama Board of Licensure for Professional Geologists was called to order at 10:03 a.m. on Thursday, October 14, 2010, at the Board office in Montgomery, Alabama. A quorum was present. Board members in attendance were Ms. Dorothy Malaier, (Chair), Ms. Marsha Andrews, (Vice-Chair), Dr. Bashir Memon, Mr. Richard Esposito, Mr. Abner Patton and Dr. David T. King, Jr. (Secretary/Treasurer – joined meeting late). Board member absent was Mr. Roger Chapman. Also in attendance were Mr. Keith Warren (Executive Secretary), Mr. Bill Garrett (Board Counsel), and Ms. Renee' Reames (Executive Assistant).

The meeting was advertised to the public on the Board's website ([www.algeobd.alabama.gov](http://www.algeobd.alabama.gov)) as well as the Secretary of State's website ([www.sos.state.al.us](http://www.sos.state.al.us)) as required by the Alabama Open Meetings Act.

Mr. Warren introduced new staff member, Ms. Renee' Reames, and indicated that Mr. Garrett had a conflict and would need to depart soon.

The Board discussed obtaining information from the Alabama Department of Environmental Management concerning changes in ADEM regulations restricting licensed professional geologists in responding to ADEM notice violations. Mr. Garrett provided a general overview of the letter that he will draft for Mr. Warren's signature to forward to the ADEM Chief of the Water Division requesting a copy of the changed policy. This matter will be discussed further following a reply from ADEM.

Mr. Warren reported that the publication, *Administrative Monthly*, includes changes of rules and regulations for State agencies and suggested that the Board, or one of its members, review information relevant to ADEM. Mr. Patton volunteered to review this material on behalf of the Board. Ms. Malaier asked Mr. Warren to continue to review the publication for pertinent information relevant to the Board and forward for Mr. Patton's review.

The Board reviewed the minutes from the July 22, 2010 meeting. Mr. Patton made a motion to accept the minutes as presented. The motion was seconded by Dr. Memon and unanimously approved by the Board.

Mr. Garrett left the meeting for another meeting appointment.

Mr. Warren presented the Executive Secretary's report, which included the following statistical information (These reports are available for viewing in the Board's official Book of Minutes.):

- A) Number of Licensees (as of October 8, 2010)
  - 1. Professional Geologists (PGs): 556
    - a. Alabama (231)
    - b. Out of State (325)
  - 2. License not renewed (thru September) 11
  - 3. Geologist-In-Training (GITs): 2
  - 4. Temporary Licensees (current) 3
  
- B) 2010 FY Financial Information
  - 1. Revenue \$39,560.00
  - 2. Expenditure Vouchers: \$45,573.79
  - 3. Current Cash Balance: \$66,271.71

The Board reviewed the proposed Board meeting calendar for 2011. Mr. Warren indicated that meeting schedule is based on 2010 calendar, wherein meetings are held every three (3) months on the third Thursday of the month.

Ms. Andrews made a motion to accept the Financial Report, Executive Secretary's Report and proposed 2011 meeting calendar as presented. The motion was seconded by Dr. Memon, and unanimously approved by the Board.

Mr. Warren asked for the Board's approval to attend the Annual Meeting of the Association of State Boards of Geology to be held in St. Louis, Missouri and serve as a voting delegate on behalf of the Board. He reviewed estimated expenses by line item, to be reimbursed by the Board. Ms. Andrews made the motion to approval Mr. Warren to attend the Annual ASBOG meeting and be authorized as a voting delegate for the Board. Dr. King seconded the motion and unanimously approved by the Board.

A copy of the Fall 2010 newsletter, *The Alabama Geologist*, was distributed during the meeting to the Board members for their review and comments. Some modifications were made to the newsletter, to include an announcement requesting articles from other licensees. The Board discussed the difficulty in obtaining CEU's and consideration given to placing CEU venues on the website. It was the consensus of the Board that the newsletter be posted to the website and emailed to all licensees. Ms. Malaier requested that the Fall 2010 edition of the newsletter be recognized as the first electronic version and that Board members submit an article for the next edition. The Board discussed creating three (3) newsletters per year.

Dr. King reported on his meeting with Interactive IT to discuss the changes to the website as outlined in the memorandum discussed the last Board meeting. He indicated that a new Revised Functional Specifications (RFS) was developed, listing the changes to be made to the website. The Board agreed to defer approval the new the RFS until Dr. King had an opportunity to thoroughly review the document before presenting to the Board for approval.

The Board discussed the process to renew license. Mr. Warren reported that renewal notices were mailed out 90 days prior to expiration; May and June were the largest renewal months. He indicated that after changes are made to the website, a interactive link would be sent to the Board members to test the system prior to going public. The Board discussed establishing higher fees for on-line renews due to card service fees (convenience fees), notifying licensees of the new process available on the website, verifying carry-over CEU's, and "red flag" entries. The Board concurred to audit one-third (1/3) of the renewal applications per quarter, e.g., 1/3 for April, May and June to include both paper and electronic renewals. Also discussed by the Board were CEU credits and Ms. Malaier asked the Board members to review the Rules and Regulation specific to CEU credits, prior to the next meeting. The item would be added to the next meeting's agenda.

The Board reviewed nine (9) applications for licensure (3 from exam and 6 from Reciprocity). It was noted that a quorum was present. Following a discussion by the Board members concerning the title of mandatory courses, or its equivalent, required for licensure, Ms. Malaier indicated that this matter would be included on the next meeting's agenda for further discussion by the Board. The Board also discussed Rules specific to Reciprocity and Mr. Warren indicated that he and Ms. Hendon would draft a recommendation to change Rule 12 and present to the Board. Ms. Malaier and Mr. Warren reviewed aloud the process to modify Rules through public notice. Ms. Andrews made a motion to approve applications for licensure as submitted. The motion was seconded by Dr. Memon, and unanimously approved by the Board (A list of the approved application(s) is attached to the Minutes).


Mr. Patton left the meeting for another appointment.

Mr. Warren reported that the letter has been sent to Governor Riley requesting the reappointment of Dr. King, as well as the letter recommending a replacement for Ms. Malaier. Both appointments are pending approval by the Governor.

The next regularly scheduled Board meeting is January 13, 2011 at 10:00 a.m.

The time being 12:29 p.m., and there being no further business, the meeting was adjourned.

Respectfully Submitted,



Dr. David T. King, Jr.  
Secretary/Treasurer

# Board Approved Applications for Licensure On October 14, 2010

## *Approved Geologist Licenses:*

Jeffrey D. Frazier—Reciprocity from South Carolina

Shane Hickman—Reciprocity from Georgia

James L. Miller—Reciprocity from Georgia

David M. Poe—Reciprocity from Florida

William R. Waite—Reciprocity from Florida