



## **CERTIFICATE OF FREE SALE INSTRUCTIONS**

### **What are 'Certificates of Free Sale' Certificates?**

Firms exporting products from the United States are often asked by foreign customers or foreign governments to supply a "certificate" for products regulated by the Food and Drug Administration (FDA) and/or NYS Department of Agriculture and Markets.

In New York, a certificate of free sale is a document prepared by the NYS Department of Agriculture containing information about a product's regulatory or marketing status.

### **Why do foreign governments want Certificates of Free Sale?**

In many cases, foreign governments are seeking official assurance that products exported to their countries can be marketed in the United States or meet specific U.S. regulations, for example, current Good Manufacturing Practice (cGMP) regulations. Review of a Certificate of Free Sale may be required to register or import a product into another country.

### **What Types of Export Certificates does the NYS Department of Agriculture and Markets issue?**

At the current time, the NYS Department of Agriculture and Markets issues the **Certificate of Free Sale**. This **certificate** is for food and dairy products that may be legally marketed in the United States.

### **How to obtain a Certificate of Free Sale:**

To obtain a Certificate of Free Sale, complete the fields listed in the certificate below and mail the original request to:

#### If a food product:

NYS Department of Agriculture and Markets  
Division of Food and Inspection  
10B Airline Drive  
Albany, NY 12235

#### If a dairy product:

NYS Department of Agriculture and Markets  
Division of Milk Control and Dairy Services  
10B Airline Drive  
Albany, NY 12235

**\*\* Please note that there is a \$50 fee to process the certificate; checks should be made out to: NYS Department of Agriculture and Markets. Please allow up to two weeks for processing.**



# Agriculture and Markets

ANDREW M. CUOMO  
Governor

RICHARD A. BALL  
Commissioner

## CERTIFICATE OF FREE SALE

Date: \_\_\_\_\_

### TO WHOM IT MAY CONCERN:

RE: Name/Address of NYS Company:

\_\_\_\_\_  
\_\_\_\_\_

SHIPPED TO: (Country) \_\_\_\_\_

List of Products

\_\_\_\_\_

Email address:

\_\_\_\_\_

This is to certify that the above establishment is operating under a Food Processing Establishment License issued by the New York State Department of Agriculture and Markets and is regularly inspected by this Department for compliance with current regulations. All products manufactured by this firm in compliance with the requirements of the Department and the United States Food and Drug Administration have a free sale in all areas of our jurisdiction. The manufacturer has certified to the Department that all of the ingredients contained in the products listed above are approved for food use in a regulation of the United States Food and Drug Administration or appear on the GRAS list. The manufacturer has further certified to the Department that this product is manufactured with the same formula used when said product is offered for sale and sold in the country of origin, that said products are readily available for sale in the United States without restriction and that said products are intended for human consumption when used in accordance with Good Manufacturing Practices.

This certificate should not be interpreted as a guarantee, expressed or implied by the Department, neither should it be used for propaganda, advertising or other similar purposes. The laws and regulations administered by the Department do not provide for the kind of continuous supervision over regulated products that would be required for it to provide unqualified assurances concerning the compliance status of individual product lots.

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John M. Luker, Assistant Director

SUBSCRIBED AND SWORN TO BEFORE ME

THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_.

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